



AGENDA

Township of Perth South Council

Tuesday, July 7, 2026

A meeting of the Council will be held Tuesday, July 7, 2026 in the Council Chambers commencing at **9:30 AM.**

Page

1. Call to Order

2. Moment of Reflection

3. Confirmation of Agenda

3.1. Confirmation of Agenda

Recommendation:

That the council agenda dated July 7, 2026 be approved as circulated.

4. Declaration of Pecuniary Interest

and general nature thereof

5. Report of Closed Session of Council

6. Consent Agenda

6 - 12 6.1. Perth South Council - Regular Minutes - June 16, 2026

[CA - Council Minutes - June 16, 2026](#)

13 - 14 6.2. Perth South Council - Special Minutes - June 16, 2026

[CA - Council - Special Minutes - June 16, 2026](#)

15 - 68 6.3. Ausable Bayfield Conservation Authority - June 18, 2026

[CA - ABCA - June 18, 2026](#)

- 69 - 73 6.4. AMDSB Board Meeting Highlights - June 23, 2026
[CA - AMDSB Board Meeting Highlights - June 23, 2026](#)
- 74 6.5. Assiginack Township - rural hospital funding approved
[CA - Assiginack Township - rural hospital funding approved](#)
- 75 - 89 6.6. Bluewater Recycling Association - Q2 Membership Report
[CA - BRA Q2 Membership Report](#)
- 90 6.7. County of Peterborough - Request for Provincial Action on the Accuracy of Municipal Voters Lists
[CA - County of Peterborough - Request for Provincial Action on the Accuracy of Municipal Voters Lists](#)
- 91 - 92 6.8. Kirkton Woodham Community Centre Minutes - March26
[CA - KWCCMMarch26](#)
- 93 6.9. Ministry of Natural Resources - Decision Letter - EBR_025-0216
[CA - MNR Decision LTR Mun Stake Ind EBR 025-0216](#)
- 94 - 97 6.10. Perth East - Alarms, Training, Socials - APRIL2026
[CA - Perth East FIRE-2026-10](#)
[CA - Perth East - Alarms Training Socials APRIL2026](#)
- 98 - 99 6.11. Plympton-Wyoming - Minister Flack re Canada-Ontario Development Charge Reduction Program
[CA - Plympton-Wyoming - Minister Flack re Canada-Ontario Development Charge Reduction Program](#)
- 100 - 101 6.12. Prince Edward County - Extend the Deadline for Notices of Intention to Designate Listed Heritage Properties
[CA - Prince Edward County - Extend the Deadline for Notices of Intention to Designate Listed Heritage Properties](#)
- 102 - 103 6.13. Smiths Falls - Sustainable Provincial Grant Funding for Fire Services in Ontario
[CA - Smiths Falls - Sustainable Provincial Grant Funding for Fire Services in Ontario](#)
- 104 - 105 6.14. South Huron - Sustainable Provincial Grant Funding for Fire Services in Ontario
[CA - South Huron - Sustainable Provincial Grant Funding for Fire Services in Ontario](#)
- 106 - 108 6.15. Terrace Bay - Sustainable Provincial Grant Funding for Fire Services
[CA - Terrace Bay - Sustainable Provincial Grant Funding for Fire Services](#)
- 109 - 111 6.16. Town of Petawawa - Sustainable Provincial Grant Funding for Fire Services in Ontario

[CA - Town of Petawawa - Sustainable Provincial Grant Funding for Fire Services in Ontario](#)

- 112 6.17. Township of Athens - Strong Mayor Powers
[CA - Township of Athens - Strong Mayor Powers](#)
- 113 - 114 6.18. Township of McGarry - Highway 11 and 17
[CA - Township of McGarry - Highway 11 and 17](#)
- 115 - 116 6.19. Township of McGarry - Northern Ontario Policing Grant
[CA - Township of McGarry - Northern Ontario Policing Grant](#)
- 117 - 118 6.20. Township of McGarry - OPP funding model Northern Ontario
[CA - Township of McGarry - OPP funding model northern ontario](#)
- 119 - 153 6.21. UTRCA Board of Directors - June23-2026
[CA - UTRCA BOD-agenda-reports-June23-2026](#)
- 154 - 156 6.22. Wawa - Finlay's Law - ER wait times
[CA - Wawa - Finlay's Law - ER wait times](#)
- 157 - 158 6.23. Wawa - School Board Governance
[CA - Wawa - School Board Governance](#)
- 159 - 160 6.24. Whitby - Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions
- Recommendation:**
That the consent agenda items 6.1 to 6.24 be received for information and the the regular and special council minutes of June 16, 2026 be adopted.
[CA - Whitby - Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions](#)

7. Public Meetings/Hearings and Delegations

- 161 - 174 7.1. Hemson Consulting - Asset Management Plan
[HEMSON_South Perth AMP_Council_7July2026](#)
- 7.2. Downie Optimist Club - St. Pauls Playground Area

8. Report

8.1. Director of Public Works (Ken Bettles)

- 175 - 178 a) Report - Drainage Superintendent Update

Recommendation:

That the Drainage Superintendent Update report be received for information.

[Report - Drainage Superintendent Update](#)

8.2. Deputy CAO/Treasurer (Tracy Johnson)

179 - 181

- a) Report - Asset Management Plan Update
[RTC - 2026 AMP Update](#)
- b) **Recommendation:**
THAT Council adopts the 2026 Asset Management Plan as prepared by Hemson Consulting Ltd., in accordance with Ontario Regulation 588/17 AND THAT Council receives the financial strategy component of the Asset Management Plan for information at this time and defer the final approval of the financial strategy to the 2027 budget process allowing Council to consider long-term infrastructure funding requirements alongside annual budget priorities and affordability considerations.

8.3. CAO (Will Jaques)

182 - 262

- a) Report - Building Condition Assessment
Recommendation:
THAT the building condition assessment update be received for information.
[2026-07-07 BCA Report 2](#)
[2026-03-17 BCA Report Presentation Perth South Final](#)

9. Correspondence

10. Council Reports

- 10.1. Mayor/Council Member Reports
(Verbal or written updates from members who sit on boards/committees)

11. By-Laws

12. Announcements

13. Notices of Motion

14. Other Business

In the interest of supporting the Township of Perth South Accountability and Transparency Policy, should a member of Council or staff like to present an item of business in this Section, it is recommended that they contact the Clerk in advance so that the item of business can be placed on the published agenda.

15. Public Question Period

Inquiries during the question period shall be directed by the public to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for questions, and the maximum time allotted for the Question Period as a whole is fifteen (15) minutes. Each inquiry made during the question period shall be recorded in the minutes and the minutes shall note whether the inquiry was answered or requires an answer at or before the next meeting.

16. Confirmatory By-law

263

16.1. Confirmatory By-law

Recommendation:

That By-law 25-2026 being a by-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Perth South be given first, second, and third readings, and be properly signed and sealed.

[Confirmatory By-law](#)

17. Adjournment

17.1. Adjournment of Regular Council Meeting

Recommendation:

That the meeting does hereby adjourn at



Township of Perth South Minutes

Council

Tuesday, June 16, 2026 - 6:30 PM

The Council of the Township of Perth South met in the Council Chambers in St. Pauls for its regular Council session.

MEMBERS PRESENT: Mayor Sue Orr, Deputy Mayor Robert Wilhelm, Councillor Mark Bell, Councillor Sam Corriveau, Councillor Jim Van Nes, Councillor Jeff Bell, and Councillor Jaime Martin

STAFF PRESENT: CAO Will Jaques, Director of Public Works Ken Bettles, and Clerk Lizet Scott

REGRETS:

1. Call to Order

Mayor Orr called the meeting to order at 6:30 p.m.

Mayor Orr noted the recent loss of two members of the Perth South farming community, John Wouters and Jolanda Weber.

2. Moment of Reflection

3. Confirmation of Agenda

3.1. Confirmation of Agenda

#190

Moved by Deputy Mayor Robert Wilhelm

Seconded by Councillor Sam Corriveau

That the council agenda dated June 16, 2026 be approved as circulated.

Carried

4. Declaration of Pecuniary Interest

No declarations.

5. Report of Closed Session of Council

Mayor Orr reported that council received the report on the interim performance review for the CAO at the closed session held just prior to the meeting.

6. Consent Agenda

6.1. Perth South Council - Regular Minutes - June 2, 2026

6.2. AMDSB Board Meeting Highlights - June 9, 2026

- 6.3. City of Guelph re Request to Extend the Deadline for Notices of Intention to Designate Listed Heritage Properties
- 6.4. Grey Highlands - Changes to FIPPA.
- 6.5. Grey Highlands - Extend Deadline for Notice of Intention to Designate Heritage Properties
- 6.6. Grimsby - Municipal Heritage Register Extension
- 6.7. Halton Hills - Modernizing Ontario's Invasive Plants Rules
- 6.8. Iroquois Falls - Ontario Firefighter Certification Requirements
- 6.9. MMAH - Bill 119 Protecting Ontario's Streets and Communities Act
- 6.10. Municipality of Red Lake - Policing Cost due to Community Safety and Policing Act, 2019
- 6.11. Municipality of St. Charles - Tar and Chip
- 6.12. Northeastern Manitoulin & the Islands - Provincial health care spending
- 6.13. Parry Sound - Request province consult prior to changing school board governance
- 6.14. Prince Edward County - Better Regional Governance Act
- 6.15. Prince Edward County - Sustainable funding for Public Health Units
- 6.16. Town of South Bruce Peninsula - Affirming Outdoor Education as Essential
- 6.17. Township of Baldwin - Review OPP Billing Mode
- 6.18. Township of Brudenell Lyndoch and Raglan - Community Safety Well Being Plan
- 6.19. Township of Brudenell Lyndoch and Raglan - Ontario Regulation 391-21-Blue Box
- 6.20. Township of Clearview - Vacant Commercial Storefront Tax
- 6.21. Township of Larder Lake - FONOM Establishment of a Northern Ontario Policing Grant
- 6.22. Township of Machar - End Opposition to change to FIPPA
- 6.23. Township of North Dumfries – Extend the Deadline for Notices of Intention to Designate Listed Heritage Properties
- 6.24. Wawa - Integrated Living and Participation Model for Adults with Developmental Disabilities
- 6.25. UTRCA - Update on Conservation Authority Consolidations
- 6.26. Wawa - Request for Provincial Legislation Amendments, Health and Safety Concerns

#191

Moved by Councillor Jeff Bell

Seconded by Councillor Jaime Martin

That consent agenda items 6.1 to 6.26 be received for information and that the regular council minutes of June 2, 2026 be adopted. Carried

7. Public Meetings/Hearings and Delegations

7.1. Committee of Adjustment - Minor Variance - Part Lot 15, Concession 7, Downie

Chair Orr noted that the Committee of Adjustment will now hold a public hearing to consider a minor variance application submitted by 1676638 Ontario Ltd. for the property located at Part Lot 15, Concession 7, Downie in Avonton. The Chair invited Haylee Hallema, Planner, to review her report on the application.

The Secretary-Treasurer confirmed that no comments were received from the circulated notice.

There was no one present against the application or for the application.

There were no questions from the committee.

#192

Moved by Councillor Jeff Bell

Seconded by Deputy Mayor Robert Wilhelm

THAT the Township of Perth South Committee of Adjustment approve application file MV1-2026 submitted by 1676638 Ontario Ltd, for lands Legally described as Part Lot 15, Concession 7, Part 1, Registered Plan 44R-4299, in the Township of Perth South, as it relates to:

1. Relief from Section 7.2.1 (a), to reduce the minimum lot area for the severed lands from 1,850 m² to 1,648.6 m² for a single detached dwelling; and
2. Relief from Section 7.2.1 (a), to reduce the minimum lot area for the retained lands from 1,850 m² to 1,651.4 m² for a single detached dwelling, subject to the following conditions:
 - i. That the relief only apply to the severed and retained lots created through consent file B15-26; and
 - ii. That the owner(s) obtain the necessary Building Permit(s) within two years of the approval of the Minor Variance. Carried

Chair Orr adjourned the public hearing.

7.2. Haylee Hallema, Planner - Consent Application B15-26

#193

Moved by Councillor Jim Van Nes

Seconded by Councillor Jaime Martin

THAT the Township of Perth South Council advise the Land Division Committee or its delegated authority that the Township of Perth South supports application file B15-26 submitted by 1676638 Ont. Ltd., for lands described as

Part Lot 15, Concession 7, Part 1, Registered Plan 44R-4299, subject to the conditions listed in the report dated June 16, 2026. Carried

7.3. Haylee Hallema, Planner - Consent Application B07-26

#194

Moved by Councillor Jaime Martin

Seconded by Deputy Mayor Robert Wilhelm

THAT the Township of Perth South Council advise the Land Division Committee or its delegated authority that the Township of Perth South supports application file B07-26 submitted by Pauline and Tony Merkel for lands described as Pt Lot F, Concession 9, Downie Ward, municipally known as 3749 Line 20, subject to the conditions listed in the report dated June 16, 2026. Carried

7.4. Anton Wasilka, OCWA - First Quarter Operations Report

#195

Moved by Councillor Sam Corriveau

Seconded by Deputy Mayor Robert Wilhelm

That the 2026 first quarter drinking water systems operations report be received for information. Carried

7.5. Chris Allan, Executive Director, Huron County Foodbank Distribution Centre re Food Insecurity in Perth County

Chris Allan provided an overview of the Huron County Food Distribution Centre. He indicated that the face of hunger is changing and that there has been a 30% increase in the last 24 months for people needing assistance. Council then asked questions.

#196

Moved by Councillor Jeff Bell

Seconded by Deputy Mayor Robert Wilhelm

That council approve a grant of \$7,500 from the Wellness Fund to be paid to the Huron County Foodbank Distribution Centre. Carried

8. Report

8.1. Director of Public Works (Ken Bettles)

a) Report - Director of Public Works Update

#197

Moved by Councillor Sam Corriveau
Seconded by Councillor Jim Van Nes
That the Director of Public Works update report be received for information. Carried

- b) Report - Station Road Reconstruction Tender Results

#198

Moved by Councillor Jim Van Nes
Seconded by Councillor Jeff Bell
That the Township of Perth South award the tender for Station Road, Boyce St, and Flax Mill Road Reconstruction to Kurtis Smith Excavating Inc. in the amount of \$2,780,000.00 plus HST Carried

8.2. Clerk (Lizet Scott)

- a) Report - Clerk's Update

#199

Moved by Councillor Jaime Martin
Seconded by Deputy Mayor Robert Wilhelm
That the Clerk's update report be received for information. Carried

- b) Report - Section 78 Petition - Stone Drain

#200

Moved by Councillor Jim Van Nes
Seconded by Councillor Sam Corriveau
That: Council receives the request for a drain report for the Stone Drain; and further,
That: Council appoints Spriet Associates to prepare a report on the proposed drainage works. Carried

- c) Report - Council Remuneration - May 2026

#201

Moved by Deputy Mayor Robert Wilhelm
Seconded by Councillor Sam Corriveau

THAT: the Report regarding the Council Payroll – May 2026, dated June 16, 2026, including total payroll of \$6,629.93 be approved. Carried

8.3. CAO (Will Jaques)

- a) Report - CAO Activity Update

#202

Moved by Councillor Jeff Bell

Seconded by Councillor Sam Corriveau

That the CAO update report be received for information. Carried

9. Correspondence

No correspondence.

10. Council Reports

10.1. Mayor/Council Member Reports

(Verbal or written updates from members who sit on boards/committees)

The Mayor and Members of Council reported on their activities since the last meeting of council.

10.2. Report - Mayor's Activity - May 2026

#203

Moved by Deputy Mayor Robert Wilhelm

Seconded by Councillor Jeff Bell

THAT the Report regarding the Mayor's Monthly Activity for the month of May 2026, dated June 16, 2026, be received for information. Carried

11. By-Laws

No by-laws.

12. Announcements

No announcements.

13. Notices of Motion

No notices of motion.

14. Other Business

No other business.

15. Public Question Period

No questions from the public.

16. Confirmatory By-law

16.1. Confirmatory By-law

#204

Moved by Councillor Jaime Martin

Seconded by Councillor Jim Van Nes

That By-law 24-2026 being a by-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Perth South be given first, second, and third readings, and be properly signed and sealed. Carried

17. Adjournment

17.1. Adjournment of Regular Council Meeting

#205

Moved by Councillor Mark Bell

Seconded by Councillor Jeff Bell

That the meeting does hereby adjourn at 7:49 p.m. Carried

Mayor, Sue Orr

Clerk, Lizet Scott



Township of Perth South Minutes

Council - Closed Session

Tuesday, June 16, 2026 - 6:00 PM

The Council - Closed Session of the Township of Perth South met in the Council Chambers in St. Pauls for its closed Council session.

MEMBERS PRESENT: Mayor Sue Orr, Deputy Mayor Robert Wilhelm, Councillor Mark Bell, Councillor Sam Corriveau, Councillor Jim Van Nes, Councillor Jeff Bell, and Councillor Jaime Martin

STAFF PRESENT: Clerk Lizet Scott

REGRETS:

1. Call to Order

Mayor Orr called the meeting to order at 6:00 p.m.

2. Declaration of Pecuniary Interest

None declared.

3. Adjournment into Closed Session

3.1. Adjournment into Closed Session

#5

Moved by Councillor Sam Corriveau

Seconded by Deputy Mayor Robert Wilhelm

That Council move into closed session at 6:02 p.m. in regards to an item under Section 239 (2) of the Municipal Act 2001. Carried

3.2. Approval of Closed Session Minutes

#6

Moved by Councillor Jeff Bell

Seconded by Councillor Jim Van Nes

That the closed session minutes of April 21, 2026 be adopted. Carried

3.3. Item (s) to be Discussed under Section 239(2) of the Municipal Act, 2001

- personal matters about an identifiable individual, including municipal or local board employees

Council reviewed an interim performance evaluation of the CAO.

3.4. Reconvene into Open Session

#7

Moved by Councillor Jaime Martin

Seconded by Councillor Sam Corriveau

That council reconvene into open session at 6:17 p.m. Carried

4. Adjournment

4.1. Adjournment of Closed Council Meeting

#8

Moved by Deputy Mayor Robert Wilhelm

Seconded by Councillor Jim Van Nes

That the closed session council meeting be adjourned at 6:17 p.m. Carried

Mayor, Sue Orr

Clerk, Lizet Scott



BOARD OF DIRECTORS

Thursday, June 18, 2026

Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area

10:00 a.m.

AGENDA

1. Chair's Welcome and Call to Order
2. Land Acknowledgement Statement
3. Adoption of Agenda
4. Disclosure of Pecuniary Interest
5. Disclosure of intention to record this meeting by video and/or audio device
6. Approval of Minutes from May 21, 2026
7. **Business Out of the Minutes**
 - Consolidation of Conservation Authorities – Regional Meeting Update – Davin Heinbuck
8. **Program Reports**
 - Report 1: (a) Development Review (O Reg 41/24) – Jaden Schoelier
(b) Violations/Appeals Update – Andrew Bicknell
 - Report 2: Planning and Regulations Open House/Partnership with University of Waterloo – Andrew Bicknell/Elizabeth George (University of Waterloo)
 - Report 3: Risk Management Official Servicing Agreement – Andrew Bicknell/Donna Clarkson
 - Report 4: Stewardship Review – Angela Van Niekerk
 - Report 5: Huronview Innovative Drainage Demonstration – RFP Results – Mari Veliz
 - Report 6: Rock Glen Conservation Area - AED Donation – Nathan Schoelier
9. **Presentation: ABCA Wetland Restoration, 2008-2026** – Angela Van Niekerk/Ben Riggan
10. **General Manager's Report** – Davin Heinbuck
11. Committee Reports
12. Correspondence
13. **New Business**
14. **Committee of the Whole** – *property matter*
15. Adjournment

Upcoming Meetings and Events

July 16, 2026

Board of Directors Meeting – 10:00 a.m.

August 20, 2026

Budget Committee Meeting – 9:30 a.m.

BOARD OF DIRECTORS MEETING

Thursday, May 21, 2026

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Joey Groot, Steve Herold, Dave Jewitt, David Marsh, Wayne Shipley, Marissa Vaughan

DIRECTORS ABSENT

Jaden Hodgins

STAFF PRESENT

Andrew Bicknell, Rosalind Chang, Aaron Clarke, Tina Crown, Millie Ghorbankhani, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Tracey McPherson, Jaden Schoelier

OTHERS PRESENT

Sheldon Paul, *Huron Stewardship Council*

CALL TO ORDER

Chair Ray Chartrand called the meeting to order at 10:00 a.m., welcomed everyone in attendance, and read the Land Acknowledgement Statement.

ADOPTION OF AGENDA

MOTION #BD 39/26

Moved Dave Jewitt

Seconded by Wayne Shipley

“RESOLVED, THAT the agenda for the May 21, 2026, Board of Directors Meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

None.

ADOPTION OF MINUTES**MOTION #BD 40/26****Moved by Steve Herold****Seconded by David Marsh**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on April 16, 2026, and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTESRegional Consolidation of Conservation Authorities – BILL 97 Update

Davin Heinbuck, General Manager/Secretary-Treasurer, provided an update regarding the regional consolidation of conservation authorities (CAs) in Ontario. He noted that, on March 26, 2026, Bill 97 was introduced, and then received Royal Assent on April 24, 2026. Schedule 3 of this Bill outlines the consolidation of CAs and the proposed changes to the *Conservation Authorities Act*. The Ministry of Environment, Conservation and Parks provided timelines for the process in their presentation: *Improving Ontario’s Conservation Authority System: Technical Briefing for Conservation Authorities*.

Consolidation is planned to take place on February 1, 2027. The process for consolidation will involve two key phases: Transition (leading up to February 1, 2027), and Transformation (the period following consolidation or implementation period). At the time of consolidation, each current/predecessor CA will continue with all staff, partnerships, agreements, etc., under the new Regional Conservation Authority name. Participating Municipalities in the regional board will be single or upper-tier located within the watershed (fully or partly).

Transition Committees are to be set up for each new Regional Conservation Authority and will be comprised of the GM/CAO of each current CA, as well as a municipally elected member. These appointments to the committee will be made by current CAs within 90 days of Bill 97 receiving Royal Assent. Project Executives will chair each Transition Committee by the Ontario Provincial Conservation Agency (OPCA), and will become the first CAO of each region for 24 months, subject to the OPCA. Each Transition Committee will develop a transition plan with guidance from the OPCA, which will support the integration of the predecessor CAs, and will be implemented by the new Regional CA.

Existing Boards of Directors will remain in place until consolidation takes place, when it will transition to a Regional Board of single and upper-tier municipalities. Each new Regional CA will also have at least one watershed council, which may provide opportunity for local matters to be brought to the regional board.

The General Managers for the 6 consolidating CAs in the Lake Huron Regional CA (LHRCA) have had some early discussions, and will begin to meet more formally beginning on May 22. While this is in advance of the formation of the Transition Committee, it is expected to help provide a starting point from which this new partnership can grow.

MOTION #BD 41/26**Moved by Marissa Vaughan****Seconded by Joey Groot**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receives this update on Bill 97: Plan to Protect Ontario Act (Budget Measures), 2026.

Carried.

PROGRAM REPORTS1. (a) Development Review

Jaden Schoelier, Water & Planning Technician, presented the Development Review report pursuant to Ontario Regulation 41/24 *Prohibited Activities, Exemptions and Permits*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 5 *Applications for Permission* and 16 *Minor Works Applications*.

(b) Violation/Appeals Update

Andrew Bicknell, Water and Planning Manager, did not have an update regarding ongoing violations. However, he noted that Planning and Regulations staff had their annual shoreline flight to take oblique photos of the shoreline, which helps them see changes from year to year.

MOTION #BD 42/26**Moved by Marissa Vaughan****Seconded by Wayne Shipley**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review, and receive the verbal Violations and Appeals update as presented.”

Carried.

2. IT Support/Upgrades Project

Tracey McPherson, GIS/IT Coordinator reminded the Board that a project for IT/Support Upgrades was approved in the 2026 budget for \$20,000, with half from the Category 1 levy and the other half from IT reserves. The aim of the project is to find an IT partner/vendor to provide secure managed IT services and assessments. ABCA staff issued an RFP on February 20, 2026 to six service providers

located within southern Ontario, and received proposals from all six, which had a range of ongoing monthly costs for support services, as well as a maximum onboarding cost of \$21,000.

Staff selected ContinüIT CORP from Goderich, who also provides services to both the Maitland Valley Conservation Authority and Saugeen River Valley Conservation Authority. They come highly recommended and had the lowest ongoing monthly support rates and were the most flexible to work with our staff and current systems. However, there is a shortfall in project funding, as a new server had to be purchased. The projected deficit is \$11,000, and staff propose that this shortfall is funded by additional IT reserves.

MOTION #BD 43/26**Moved by Marissa Vaughan****Seconded by Dave Jewitt**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approves the use of additional IT reserves, not budgeted for in 2026, and not to exceed \$11,000 to fund the balance of the project.”

Carried.**3. Claybird Gun Club Lease Renewal**

Davin Heinbuck noted that, since 1976, the Ausable Bayfield Conservation Authority (ABCA) has maintained an agreement to allow the Claybird Gun Club (CGC) to use one of the Hay Swamp properties for its activities. The CGC is a registered not-for-profit group with its own Board of Directors and is subject to the regulations of the Chief Firearm Office. There has always been a good working relationship between the two organizations and there have been no recent complaints from the public. The current agreement is up for renewal, and it has been suggested that it be renewed until December 31, 2030, with an annual lease increase of 2.5% per year. It has been confirmed that there are no financial implications to ABCA’s insurance rate as a result of this agreement.

MOTION #BD 44/26**Moved by Joey Groot****Seconded by David Marsh**

“RESOLVED, THAT Ausable Bayfield Conservation Authority Board of Directors renew the agreement currently in place with the Claybird Gun Club for the period of June 1, 2026, until December 31, 2030.

Carried.**4. ABCA Transition Committee Appointments**

Davin Heinbuck reminded the Board that, as per Bill 97, current CAs must appoint 2 representatives to the Regional Transition Committee within 90 days of the bill receiving Royal Assent. Each CA is required to appoint its General Manager (or alternate), and one municipally elected Board member

to the Committee. Staff recommend that Davin Heinbuck and Chair Ray Chartrand be appointed to meet this requirement.

MOTION #BD 45/26

**Moved by Wayne Shipley
Seconded by Steve Hodgins**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors appoint General Manger/Secretary-Treasurer, Davin Heinbuck, and Board Chair, Raymond Chartrand, to the Transition Committee for the Lake Huron Regional Conservation Authority.”

Carried.

5. Regional Consolidation of CAs – Minister’s Direction

Davin Heinbuck reported that, on May 1, 2026, the Minister’s Direction, made under S.1.14 of the Conservation Authorities Act was issued regarding temporary restrictions to facilitate the transition to a regional CA watershed. This Direction places temporary restrictions on some staff and Board decisions during the Transition period from May 1, 2026 until February 1, 2027. A report detailing the various directions, as well as the Minister’s letter, are attached. In general, these directions are to prevent CAs from making large financial decisions that may inhibit a smooth transition. There is provision for emergency exceptions when human life, health or property may be impacted, and CAs can seek approval from the Ontario Provincial Conservation Agency (OPCA) should they deem a decision necessary.

MOTION #BD 46/26

**Moved by Dave Jewitt
Seconded by Joey Groot**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receives this update on the Minister’s Direction, dated May 1, 2026.”

Carried.

PRESENTATION

Rosalind Chang, Health Watersheds Coordinator, and Paul Sheldon from the Huron Stewardship Council, provided a presentation on turtle monitoring and protection work in the ABCA watershed. ABCA’s monitoring work has been ongoing since 2010, when community turtle monitoring began. Some of the work over the years has included providing turtle nest protectors, holding workshops, citizen reporting, egg removal and incubation where possible, and installing turtle exclusion fencing along a high mortality road in the Port Franks area. Huron Stewardship Council has been involved in species recovery, as well as education and outreach. Some of the integral turtle work they do is to protect the Wood Turtle, which is at extreme risk due to poaching. This work includes the Headstarting Program at the Toronto Zoo. This program allows nest to be incubated, and then the turtles will be reared for two years before release back to their habitat. This allows them to get through the most critical time when turtles are predated due to their small size. The most recent effort for turtle protection is the 2026 Adopt-a-Turtle Campaign to raise funding to support this

programming. It has been very well received so far, and will run until the Annual Turtle Hatchling Release on September 3.

COMMITTEE REPORTS

MOTION #BD 47/26

**Moved by Marissa Vaughan
Seconded by Dave Jewitt**

“RESOLVED, THAT the minutes of the Source Protection Committee meeting held on March 25, 2026, and the motions therein be approved as circulated.”

Carried.

MOTION #BD 48/26

**Moved by Joey Groot
Seconded by Steve Herold**

“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee meeting held on May 2, 2026, and the motions therein be approved as circulated.”

Carried.

CORRESPONDENCE

None.

NEW BUSINESS

1. Davin Heinbuck reported that ABCA Aquatic Biologist, Kari Jean contributed to an article for the Canadian Journal of Fisheries and Aquatic Sciences. This article tracks the changes in freshwater mussel populations over time in seven southwestern Ontario watersheds.
2. Davin Heinbuck noted that current CAs will be responsible for next year’s budget, and that the Province would like to have budgets approved prior to the end of the year. Due to the Municipal Election in 2026, staff feel it would be prudent to move the budget process a little earlier in the hope that it can be approved by the current Board prior to the election. It has been suggested that the Budget Committee meeting be held in August, so that the Budget can go to the regular Board meeting in September. If approved to go to the municipalities for the 30-day review at that time, then it could potentially be approved at the regular Board meeting in October. All Directors agreed with this process. It was also agreed that, as staff will not be able to use the May-July CPI average for budget preparation, staff should just use the most recent three monthly CPIs that are available.

MOTION #BD 49/26

**Moved by Wayne Shipley
Seconded by Marissa Vaughan**

“RESOLVED, THAT the Budget Committee meeting be held on August 20, 2026.”

Carried.

COMMITTEE OF THE WHOLE

None.

ADJOURNMENT

The meeting was adjourned by Marissa Vaughan at 11:37 a.m.

Ray Chartrand
Chair

Abigail Gutteridge
Secretary

*Copies of program reports are available upon request.
Contact Abigail Gutteridge, Corporate Services Coordinator*

ABCA Program Report

To: ABCA Board of Directors
Date: June 18, 2026
From: Andrew Bicknell, Manager of Water and Planning
Subject: Applications for Permission
Ontario Regulation 41/24 – Prohibited Activities, Exemptions and Permits
Report Type: ACTION REQUIRED

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors affirm the approval of the permits issued by ABCA staff as outlined in the *Applications for Permission* Program Report.

The following *Applications for Permission* have been issued by staff since the last Board of Directors Meeting.

*A Coastal Assessment was provided as part of the application

**Work commenced without a permit

Major Permits

- (1) PERMIT #2026-17
NAME: Township of Lucan Biddulph
ADDRESS: Benn Drain, between Campanale Way & Walnut Street, Lucan
MUNICIPALITY: Lucan Biddulph (Biddulph)
PERMISSION TO: Replace sanitary sewer
COMPLETED APPLICATION RECEIVED ON DATE: April 29, 2026
PERMISSION GRANTED BY STAFF DATE: May 5, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 4
STAFF NAME: Jaden Schoelier
- (2) PERMIT #2026-08
NAME: Municipality of South Huron
ADDRESS: B Line, approximately 0.35km south of Gore Road
MUNICIPALITY: South Huron (Stephen)
PERMISSION TO: Replace culvert structure

- COMPLETED APPLICATION RECEIVED ON DATE: March 18, 2026
 PERMISSION GRANTED BY STAFF DATE: May 11, 2026
 NUMBER OF BUSINESS DAYS TO REVIEW: 36
 STAFF NAME: Jaden Schoelier
- (3) PERMIT #2026-20
 NAME: Ryan Healy
 ADDRESS: 32346 Sylvan Road, Thedford
 MUNICIPALITY: North Middlesex (West Williams)
 PERMISSION TO: Construct accessory shop structure
 COMPLETED APPLICATION RECEIVED ON DATE: May 21, 2026
 PERMISSION GRANTED BY STAFF DATE: May 26, 2026
 NUMBER OF BUSINESS DAYS TO REVIEW: 3
 STAFF NAME: Jaden Schoelier
- (4) PERMIT #2026-19
 NAME: County of Huron c/o Will Williams
 ADDRESS: Bannockburn Line, Bayfield
 MUNICIPALITY: Bluewater (Stanley)
 PERMISSION TO: Repairs to Boundary Bridge 14 on Bannockburn Line
 COMPLETED APPLICATION RECEIVED ON DATE: April 20, 2026
 PERMISSION GRANTED BY STAFF DATE: May 11, 2026
 NUMBER OF BUSINESS DAYS TO REVIEW: 16
 STAFF NAME: Millie Ghorbankhani
- (5) PERMIT #2026-18
 NAME: M&M Painting Contractors Ltd. c/o Mark Vandergunst
 ADDRESS: 331 Thames Road West, Exeter
 MUNICIPALITY: South Huron (Stephen)
 PERMISSION TO: Construct two buildings (contractor's shop & warehouse) and associated works
 COMPLETED APPLICATION RECEIVED ON DATE: April 28, 2026
 PERMISSION GRANTED BY STAFF DATE: May 06, 2026
 NUMBER OF BUSINESS DAYS TO REVIEW: 07
 STAFF NAME: Millie Ghorbankhani
- (6) PERMIT #2026-21
 NAME: Paul & Colleen Overholt

ADDRESS: 73620 Laporte Street, Zurich
MUNICIPALITY: Bluewater (Stanley)
PERMISSION TO: Construct a new house with an attached garage and associated works
COMPLETED APPLICATION RECEIVED ON DATE: April 29, 2026
PERMISSION GRANTED BY STAFF DATE: May 25, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 19
STAFF NAME: Millie Ghorbankhani

Minor Permits

- (1) PERMIT #MW2026-29-A to F
NAME: Gosfield-Quadro Communications Inc.
ADDRESS: Various locations of Benn & Whitfield Drains within Town of Lucan
MUNICIPALITY: Lucan Biddulph (Biddulph)
PERMISSION TO: Install fibre optic cable via directional drill
COMPLETED APPLICATION RECEIVED ON DATE: April 28, 2026
PERMISSION GRANTED BY STAFF DATE: May 1, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 3
STAFF NAME: Jaden Schoelier
- (2) PERMIT #MW2026-35
NAME: H&H Patio Enclosures
ADDRESS: Lot 349 – Paul Bunyan Lakefront Resort – 75559 Lidderdale Street, Bayfield
MUNICIPALITY: Bluewater (Stanley)
PERMISSION TO: Construct awning structure over deck
COMPLETED APPLICATION RECEIVED ON DATE: May 5, 2026
PERMISSION GRANTED BY STAFF DATE: May 8, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 3
STAFF NAME: Jaden Schoelier
- (3) PERMIT #MW2026-39
NAME: Thomas & Joanne Simac
ADDRESS: 10031 Wedd Road, Port Franks
MUNICIPALITY: Lambton Shores (Bosanquet)
PERMISSION TO: Construct deck with roof structure
COMPLETED APPLICATION RECEIVED ON DATE: May 26, 2026
PERMISSION GRANTED BY STAFF DATE: May 27, 2026

NUMBER OF BUSINESS DAYS TO REVIEW:	1
STAFF NAME:	Jaden Schoelier
(4) PERMIT #MW2026-38	
NAME: Dynamic Septic and Drainage (c/o Devon Webb)	
ADDRESS: 72197 Lakeshore Drive	
MUNICIPALITY: Bluewater (Hay)	
PERMISSION TO: Replacement of a septic system	
COMPLETED APPLICATION RECEIVED ON DATE:	May 22, 2026
PERMISSION GRANTED BY STAFF DATE:	May 26, 2026
NUMBER OF BUSINESS DAYS TO REVIEW:	2
STAFF NAME:	Ellen Westelaken
(5) PERMIT #MW2026-36	
NAME: Damon Farenick	
ADDRESS: 77975 London Road	
MUNICIPALITY: Bluewater (Stanley)	
PERMISSION TO: Replacement of a septic system	
COMPLETED APPLICATION RECEIVED ON DATE:	May 05, 2026
PERMISSION GRANTED BY STAFF DATE:	May 11, 2026
NUMBER OF BUSINESS DAYS TO REVIEW:	5
STAFF NAME:	Millie Ghorbankhani

ABCA Program Report

To: Board of Directors
Date: June 18, 2026
From: Davin Heinbuck, General Manager/Secretary-Treasurer
Subject: Consolidation of Conservation Authorities – Regional Meeting Update
Report Type: INFORMATION

Recommendation:

THAT the Ausable Bayfield Conservation Authority (ABCA) Board of Directors receives this update on the inaugural Lake Huron Regional Conservation Authority planning meeting.

Background

Transition Committees are being established for each regional CA to guide the integration of participating Conservation Authorities into the new regional model. At the May 21st ABCA Board of Directors Meeting, Chair Ray Chartrand, and General Manager, Davin Heinbuck were appointed as ABCA representatives to the Lake Huron Regional Conservation Authority (LHRCA) Transition Committee.

On May 22nd, representatives appointed by CAs to the LHRCA Transition Committee met in Owen Sound for the first time to discuss how we can move forward together. In addition to ABCA, all the CAs in the LHRCA were represented, including, Maitland Valley Conservation Authority, Saugeen Valley Conservation Authority, Grey Sauble Conservation Authority, Nottawasaga Valley Conservation Authority, and Lake Simcoe Region Conservation Authority. This meeting was in advance of the official launch of Transition Committees by the province, which is expected early this summer.

The meeting laid the groundwork for a relationship built on collaboration and optimism. A draft document of Guiding Principles for Transition is currently in development through this group. The document envisions a transition that will be guided by principles of accountable and transparent governance, fiscal responsibility, equitable representation, and local service responsiveness. The transition will prioritize service excellence, watershed-based and science-informed management, workforce stability, and the preservation of strong community relationships, while advancing digital modernization, and integration of operation among the current CAs within the LHRCA. Through a phased and adaptive approach, the transition will maintain business continuity, manage risks, and foster trust through clear communication, meaningful engagement, and ongoing accountability to member municipalities, partners, staff, and the watershed community.

We have a collective responsibility to make this transition successful, for our organizations, and for the communities we serve. All six organizations came prepared to work together.

ABCA Program Report

To: ABCA Board of Directors
Date: June 18, 2026
From: Andrew Bicknell, Manager of Water and Planning
Subject: Planning and Regulations staff to host Open House Session in partnership with University of Waterloo Coastal Research Group
Report Type: INFORMATION REPORT

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors receives the report 'Planning and Regulations staff to host open house session in partnership with University of Waterloo Coastal Research Group.'

Background:

The ABCA has (as have all Conservation Authorities) been delegated by the Province of Ontario, the responsibility to provide planning and development comments relating to Natural Hazard matters under Sections 5.1 and 5.2 of the Provincial Planning Statement, 2024 (PPS). Additionally, the Authority regulates naturally hazardous lands under Ontario Regulation 41/24. ABCA Water and Planning staff are regularly engaged with the public as a component of our duties. Any staff activity which serves to expand our public engagement and facilitates outreach and the development of positive relationships with the community is important such that staff and ABCA can provide the best service we can offer.

The ABCA Water and Planning department is planning to hold an Open House type session (ideally this summer) in partnership with the University of Waterloo Coastal Research Group.

The University of Waterloo Coastal Research Group is promoting the 'Georeach Citizen Science Program' and the project extension 'CoastReach.'

The work that University of Waterloo researchers are engaged in is of interest to ABCA.

Acquisition of temporal photography in strategic locations along the coastal zone of the lakeshore provides the opportunity to monitor changes along the coastline over time.

Monitoring coastal change over time is an important component to understanding the

effects of climate change, for example.

Understanding coastal change informs policy development and continued ABCA shoreline management activities and initiatives.

Having the University of Waterloo share their coastal research and programming will provide value to staff and ABCA. The CoastReach project should draw interest from the broader community and the public and help to promote interest and attendance at an upcoming information session. This partnership, and a jointly-held Open House, will provide an opportunity for enhanced outreach toward further promoting the services ABCA Water and Planning staff provide under our regulations and permitting, and plan input, programs.

The scheduling of an Open House is timely. It is an opportunity to introduce newer ABCA water and planning staff to the community.

It is an opportunity as well for Water and Planning staff to field inquiries concerning the newer Regulation 41/24 under the Conservation Authorities Act, and ABCA policies, and answer broader permitting type questions.

ABCA staff time and wages to conduct an open house is covered under normal program budgets.

This report is provided for information only.

Timing and Location of Open House Session(s) is yet to be determined;
Detailed Agenda yet to be developed.

Presentation by videoconference – Coastie – Georeach Citizen Science Programs
by Elizabeth (Libby) George;
Libby is a Postdoctoral Researcher, Department of Earth and Environmental Sciences,
University of Waterloo.

ABCA Program Report

To: ABCA Board of Directors
Date: June 18, 2026
From: Andrew Bicknell, Manager of Water & Planning
Donna Clarkson, DWSP Co-Supervisor
Subject: Risk Management Official Servicing Agreement
Report Type: ACTION REQUIRED

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors authorize the Chair and General Manager / Secretary-Treasurer to sign the Risk Management Official Servicing Agreement with interested municipalities.

Background:

Municipalities are required to implement the policies of the Ausable Bayfield and Maitland Valley Source Protection Plans under the Clean Water Act, 2006. This means a municipality is required to appoint one or more Risk Management Officials / Inspectors and form a “Risk Management Office.” Risk Management Officials /Inspectors are certified by the province following training and successful completion of an examination. Municipalities may also delegate this responsibility.

Since the Plans’ approval in 2015, eight municipalities have delegated the Ausable Bayfield Conservation Authority (ABCA) to act as Risk Management Officials (RMO) and Risk Management Inspectors (RMI) on their behalf. The municipalities include Ashfield-Colborne-Wawanosh, Bluewater, Central Huron, Huron East, Huron-Kinloss, Morris-Turnberry, North Huron and North Perth. There have been four multi-year agreements with these municipalities. The current agreement lapses at the end of December 2026 and participating municipalities have signaled a desire to again enter a multiyear agreement with the ABCA for delivery of RMO services. Staff have been in contact with municipalities and they have requested that the agreement be circulated to them in June or July, prior to the municipal election ‘lame duck’ period, rather than waiting until November.

The services provided under the agreements include:

- negotiate new Risk Management Plans (RMP’s) for activity changes/new provincial threat rules
- inspect implementation of existing RMPs
- update or rescind RMPs due to threat changes

- revise RMPs due to new owner/lease/activity changes
- monitoring Wellhead Protection Areas for prohibition/change of activity
- issuance of Section 59 notices, per Clean Water Act
- annual reporting per Clean Water Act (CWA section 81)

Like with previous agreements, the proposed renewal agreement outlines costs which includes a set base office/administration fee plus an additional amount which is a function of the number municipal wellhead protection areas (level of effort) associated with Part IV enforcement services (e.g. risk management plans, inspections, Issuance of Notices).

Through the agreement, the ABCA is providing a requested service to municipalities within the Source Protection Region. The cost structure (Appendix A) is based on a similar formula as in the current agreement and again, based on a fee for service model.

No ABCA program or operating levy supports the RMO services.

**RISK MANAGEMENT SERVICES AGREEMENT
FOR SOURCE PROTECTION PLAN PART IV ENFORCEMENT**

THIS AGREEMENT made effective the first day of January 2027.

BETWEEN:

THE MUNICIPALITY OF BLUEWATER OF THE FIRST PART

-and-

THE MUNICIPALITY OF CENTRAL HURON OF THE SECOND PART

-and-

THE MUNICIPALITY OF HURON EAST OF THE THIRD PART

-and-

THE MUNICIPALITY OF MORRIS-TURNBERRY OF THE FORTH PART

-and-

THE MUNICIPALITY OF NORTH PERTH OF THE FIFTH PART

-and-

THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH OF THE SIXTH PART

-and-

THE TOWNSHIP OF HURON-KINLOSS OF THE SEVENTH PART

-and-

THE TOWNSHIP OF NORTH HURON OF THE EIGHTH PART

(hereinafter called “the Municipalities”)

- and -

AUSABLE BAYFIELD CONSERVATION AUTHORITY
(hereinafter called “the Authority”)

OF THE NINTH PART

PREAMBLE:

WHEREAS this Agreement is being entered into pursuant to the *Clean Water Act*, 2006 (hereinafter called the "*Act*") for the purpose of appointing the Authorities as agents of the Municipalities with respect to the enforcement and jurisdictional rights under Part IV of the *Act* as part of implementation of the Ausable Bayfield Source Protection Plan and the Maitland Valley Source Protection Plan.

And Whereas the Authority is a Source Protection Authority for purposes of the Act and of this Agreement;

And Whereas the Municipalities are located within the Ausable Bayfield Maitland Valley Source Protection Region as set out in Ontario Regulation 284/07.

IN CONSIDERATION of the mutual covenants herein contained, the parties hereby agree as follows:

ARTICLE ONE GENERAL

Section 1.01: Source Protection Authorities

Under section 4 of the *Act*, the Ausable Bayfield Conservation Authority (ABCA) and the Maitland Valley Conservation Authority (MVCA) serve as the Source Protection Authorities for the Ausable Bayfield Source Protection Area and the Maitland Valley Source Protection Area respectively. Ontario Regulation 284/07 under the *Act* designates the participating municipalities for ABCA and MVCA when they act as the Source Protection Authorities under the *Act*.

Section 1.02: Part IV Requirements under the Act

The *Act*, provides that a municipality is responsible for Part IV enforcement of Source Protection Plans. The *Act* further provides that a municipality may enter into an agreement for the enforcement of Part IV by a board of health, a planning board, or a Source Protection Authority.

The Municipalities hereby appoint the Ausable Bayfield Conservation Authority as agent of the Municipalities to carry out enforcement under Part IV of the Act within their respective Municipality.

Section 1.03: Application

This Agreement shall be applicable to all lands located in the Municipalities that are subject to Part IV of the *Act*.

The Ausable Bayfield Conservation Authority hereby accepts the appointment and agrees to act as Agent of the Municipalities for the duties and enforcement responsibilities of Part IV of the Act for those lands located within the Municipalities that are situated within the Ausable Bayfield Maitland Valley Source Protection Region, with the exception of the Municipality of Huron-Kinloss in which the Ausable Bayfield Conservation Authority hereby accepts the appointment and agrees to act as Agent of the Municipalities for the duties and enforcement responsibilities of Part IV of the Act for all lands within the Municipality of Huron-Kinloss.

Section 1.04: Duties

The Authorities shall faithfully carry out their duties hereunder on a fee for service basis in accordance with the *Act*, the Ausable Bayfield Source Protection Plan (as amended from time to time) and the Maitland Valley Source Protection Plan (as amended from time to time), this Agreement, and any other applicable legislation.

ARTICLE TWO DEFINITIONS

Section 2.01: Definitions

Unless otherwise expressly provided in this Agreement, the words, phrases and expressions in this Agreement shall have the meanings attributed to them as follows:

1. In this Agreement:

- a) “*Act*” means the Ontario *Clean Water Act, 2006*, as amended;
- b) “Agreement” means this document;
- c) “Parties” means the Authorities and the Municipalities;
- d) “the Regulation” means *Clean Water Act Regulation 287/07*
- e) “Risk Management Inspector” means a Risk Management Inspector appointed under Part IV of the *Act*;
- f) “Risk Management Official” means the Risk Management Official appointed under Part IV of the *Act*;
- g) “Source Protection Authority” means a Conservation Authority or other person or body that, under subsection 4 (2) or section 5 of the *Act*, is required to exercise and perform the powers and duties of a drinking water Source Protection Authority under the *Act*;
- h) “Source Protection Plan” means a drinking water source protection plan prepared under the *Act*.

ARTICLE THREE RESPONSIBILITIES

Section 3.01: Responsibilities of the Authority

The Authority is responsible for all the powers and duties of an enforcement body under Part IV of the *Act*. The duties and powers **include but are not limited to** those listed in this Section.

The Authority shall:

- (i) Appoint such Risk Management Officials and Risk Management Inspectors as are necessary for the enforcement of Part IV of the *Act*.
- (ii) Provide mapping to the Municipalities and establish protocols in consultation with the Municipalities to ensure Part IV requirements are incorporated into the review of applications under the *Planning Act* and *Building Code Act*.
- (iii) Review applications under the *Planning Act* and *Building Code Act* as deemed necessary under the protocols referred to in (ii) and issue notices with respect to Restricted Land Use policies prior to those applications proceeding.
- (iv) Negotiate or, if negotiations fail, establish risk management plans with persons (business owners, landowners, tenants, and others) engaged or proposing to engage in an activity and at a location subject to the *Act*.
- (v) Review and accept risk assessments under the *Act*.
- (vi) Conduct inspections and use powers of entry on properties where reasonable and obtain inspection warrants from a court where required.
- (vii) Issue orders and notices, prosecute any offences under Part IV of the *Act* and exercise any other powers set out under Part IV of the *Act* to ensure compliance with the Part IV policies in the Ausable Bayfield Source Protection Plan and the Maitland Valley Source Protection Plan.
- (viii) Maintain records in accordance with the *Act* and make records available to the public when required to do so and to the Municipalities upon request.
- (ix) Prepare documentation and make provisions for staff to attend Environmental Review Tribunal Hearings.

(x) Report annually on activities as required under the *Act* and provide a copy of the annual report to the Municipalities.

Section 3.02: Responsibilities of the Municipalities

The Municipalities shall adhere to agreed upon protocols (including circulating certain applications to the Risk Management Official) to ensure Part IV requirements are incorporated into the review of:

- (i) building permit applications;
- (ii) applications under provisions of the Planning Act that are prescribed in section 62 of the Regulation; and
- (iii) generally, cooperate with and assist the Authority with the protection of safe drinking water.

Section 3.03: Information and Data Sharing

To facilitate implementation of this Agreement:

- (i) The Municipalities shall provide information and data required by the Authority to carry out its powers and duties under Part IV of the *Act*.
- (ii) The Authority shall provide records related to its powers and duties under Part IV of the *Act* to the Municipalities, upon request. In the event of termination of this Agreement, records will be transferred to their respective Municipalities.

**ARTICLE FOUR
COSTS**

Section 4.01: Responsibility for Cost of Service Delivery

The Municipalities are responsible for the costs of the enforcement of Part IV of the *Act*. The Municipalities shall pay the Authority as per Schedule A of this Agreement.

Section 4.02: Recovery of Extraordinary Costs

The Authority, through consultation with the Municipalities, will recover from the Municipalities costs incurred as a result of legal actions initiated by or against the Authority associated with executing its duties and powers under this Agreement and for costs associated with non-routine work including but not limited to enforcement orders, warrants, Environmental Review Tribunal Hearings and retention of third party experts. These costs are in addition to those outlined in Schedule A.

**ARTICLE FIVE
OFFICIALS AND INSPECTORS**

Section 5.01: Appointment

The Authority will appoint such Risk Management Officials and Risk Management Inspectors as are necessary pursuant to subsection 48 (2) of the *Act* and shall issue a certificate of appointment to the Risk Management Officials and Risk Management Inspectors as per subsection 48 (3) of the *Act*.

Section 5.02: Qualifications

The Risk Management Officials and Risk Management Inspectors will be qualified as prescribed by the Regulation.

**ARTICLE SIX
LIABILITIES AND INSURANCE**

Section 6.01: Insurance

The Authority shall provide and maintain Commercial/Comprehensive General Liability insurance subject to limits of not less than Two Million Dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use thereof.
The Authority shall provide and maintain Errors and Omissions insurance subject to limits of not

less than an annual aggregate of Two Million Dollars (\$2,000,000.00). Such insurance shall provide coverage for all errors and omissions made by the Authority, its officers, directors and employees in regard to the obligations of the Authority under this Agreement.

Such insurance shall be kept in force for the two years following termination of this Agreement.

Such insurance shall be in the name of the Authority and shall name the Municipalities as additional insured there under. Evidence of insurance satisfactory to the Municipalities shall be provided to the Municipalities prior to the commencement of work. The Authority shall annually provide the Municipalities with Certificate(s) of Insurance confirming that the said insurance policies are in good **standing**.

Section 6.02: Workplace Safety and Insurance Board (WSIB)

The Authority will provide upon request, verification of WSIB coverage.

Section 6.03 Indemnification

The Municipalities agree to save harmless and indemnify the Authority, and its employees, agents, assigns, directors and officers (collectively, the 'Indemnified Parties') from and against any claims, costs, fees, losses, damages or expenses of every nature and kind whatsoever, including but not limited to governmental inquiries, administrative or judicial proceedings, which the Authority Indemnified Parties, might suffer, have imposed on, or incur in connection with or arising out of: this Agreement; any enforcement duties or responsibilities; or otherwise in connection with the *Act* or any regulations thereunder.

The Authority agrees to save harmless and indemnify the Municipalities, and its employees, agents, assigns, directors and officers (collectively, the 'Indemnified Parties') from and against any claims, costs, fees, losses, damages or expenses of every nature and kind whatsoever, including but not limited to governmental inquiries, administrative or judicial proceedings, which the Municipal Indemnified Parties, might suffer, have imposed on, or incur in connection with or arising out of the Authority failing to perform its duties or responsibilities under this Agreement.

ARTICLE SEVEN

TERM, RENEWAL, TERMINATION AND AMENDMENT OF AGREEMENT

Section 7.01: Initial Term

This Agreement shall continue in force for a period of 3 years, commencing on the 1st day of January 2024, and ending the 31st day of December 2026.

Section 7.02: Deemed Renewal

This Agreement will automatically continue following the expiry of the term set out in Section 7.01 until it is:

- a. Superseded or replaced by a subsequent agreement; or
- b. Terminated in its entirety by either party by giving 90 days written notice.

Section 7.03: Termination

The Agreement may be terminated by either party with a minimum of 180 days written notice.

Section 7.04: Amendment

This Agreement may be amended by mutual agreement from time to time to reflect changes in programs, funding and personnel in both parties, or changes in provincial policy.

**ARTICLE EIGHT
MISCELLANEOUS**

Section 8.01: Preamble

The preamble hereto shall be deemed to form an integral part hereof.

Section 8.02: Instrument in Writing

This Agreement shall not be changed, modified, terminated or discharged in whole or in part except by instrument in writing signed by the parties hereto, or their respective successors or permitted assigns, or otherwise as provided herein.

Section 8.03: Assignment

This Agreement shall not be assignable by either party.

Section 8.04: Force Majeure

Any delay or failure of either party to perform its obligations under this Agreement shall be excused and this Agreement is suspended if, and to the extent that, a delay or failure is caused by an event or occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, pandemics, fires, floods, wind storms, riots, labour problems (including lock-outs, strikes and slow-downs) or court injunction or order.

Section 8.05: Notices

Any notice, report or other communication required or permitted to be given hereunder shall be in writing unless some other method of giving such notice, report or other communication is expressly accepted by the party to whom it is given and shall be given by being delivered or mailed to the following addresses of the parties respectively:

(a) To the Authority:

Davin Heinbuck, General Manager / Secretary-Treasurer

Ausable Bayfield Conservation Authority
71108 Morrison Line
R.R. # 3
Exeter, ON N0M 1S5

(b) To the Municipalities:

Municipality of Bluewater
PO Box 250, 14 Mill Avenue
Zurich, ON N0M 2T0
Attention: Municipal Clerk / Chief Administrative Officer

Municipality of Central Huron
PO Box 400, 23 Albert Street
Clinton, ON N0M 1L0
Attention: Municipal Clerk / Chief Administrative Officer

Municipality of Huron East
PO Box 610, 72 Main Street
Seaforth, ON N0K 1W0
Attention: Municipal Clerk / Chief Administrative Officer

Municipality of Morris-Turnberry
PO Box 310, 41342 Morris Road
Brussels, ON N0G 1H0

Attention: Municipal Clerk / Chief Administrative Officer

Municipality of North Perth
330 Wallace Ave. N.
Listowel ON N4W 1L3

Attention: Municipal Clerk / Chief Administrative Officer

Township of Ashfield-Colborne-Wawanosh
82133 Council Line
R.R.#5
Goderich, ON N7A 3Y2

Attention: Municipal Clerk / Chief Administrative Officer

Township of Huron-Kinloss
21 Queen Street, P.O. Box 130
Ripley, ON N0G 2R0

Attention: Municipal Clerk / Chief Administrative Officer

Township of North Huron
Box 90, 274 Josephine Street
Wingham, ON N0G 2W0

Attention: Municipal Clerk / Chief Administrative Officer

Any notice, report or other written communication, if delivered, shall be deemed to have been given or made on the date on which it was delivered to any employee of such party, or if mailed, postage prepaid, shall be deemed to have been given or made on the third business day following the day on which it was mailed (unless at the time of mailing or within forty-eight hours thereof there shall be a strike, interruption or lock-out in the Canadian postal service in which case service shall be by way of delivery only). Either party may at any time give notice in writing to the other party of the change of its address for the purpose of this Agreement.

Section 8.06: Headings

The Section headings hereof have been inserted for the convenience of reference only and shall not be construed to affect the meaning, construction or effect of this Agreement.

Section 8.07: Governing Law

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario as at the time in effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first written above.

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Signature	Ray Chartrand	Chair	Date
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Signature	Davin Heinbuck	General Manager and Secretary-Treasurer	Date
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MUNICIPALITY OF BLUEWATER

Signature	Paul Klopp	Mayor	Date
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Signature	Chandra Alexander	Clerk	Date
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I/We have authority to bind the Municipality.

MUNICIPALITY OF CENTRAL HURON

Signature	Jim Ginn	Mayor	Date
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Signature	Steve Doherty	Clerk	Date
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I/We have authority to bind the Municipality.

MUNICIPALITY OF HURON EAST

Signature	Bernie MacLellan	Mayor	Date
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Signature	Meaghan McCallum	Clerk	Date
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I/We have authority to bind the Municipality.

MUNICIPALITY OF MORRIS-TURNBERRY

Signature	Jamie Heffer	Mayor	Date
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Signature	Trevor Hallam	CAO-Clerk	Date
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I/We have authority to bind the Municipality.

MUNICIPALITY OF NORTH PERTH

Signature	Todd Kasenberg	Mayor	Date
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Signature	Lindsay Cline	Clerk	Date
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I/We have authority to bind the Municipality.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

Signature	Glen McNeil	Mayor	Date
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Signature	Florence Witherspoon	Clerk	Date
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I/We have authority to bind the Township.

TOWNSHIP OF HURON-KINLOSS

Signature Don Murray Mayor Date

Signature Jennifer White Clerk Date

I/We have authority to bind the Township.

TOWNSHIP OF NORTH HURON

Signature Paul Heffer Reeve Date

Signature Carson Lamb Clerk Date

I/We have authority to bind the Township.

SCHEDULE 'A'

Part IV Enforcement / Risk Management Services Delivery Costs
January 01, 2027 through December 31, 2029

DRAFT

Appendix A

RMO Services Cost Per Participating Municipality

Municipality	Fixed Program Costs (Yearly Cost)	Number of WHPAs / wells	% of Workload based on # WHPAs	Est workload cost based on # WHPAs (per year)	Total Yearly RM Services Cost 2027	Total Yearly RM Services Cost 2028	Total Yearly RM Services Cost 2029	Total Fees 2027 - 2029
ACW	\$6,500	5	13%	3,590	\$10,090	\$10,340	\$10,600	\$31,030
Bluewater	\$6,500	2	5%	1,436	\$7,935	\$8,135	\$8,340	\$24,410
Central Huron	\$6,500	6	15%	4,308	\$10,810	\$11,080	\$11,355	\$33,245
Huron East	\$6,500	4	10%	2,872	\$9,370	\$9,605	\$9,845	\$28,820
Huron - Kinloss	\$6,500	8	21%	5,744	\$12,245	\$12,550	\$12,865	\$37,660
Morris Turnberry	\$6,500	3	8%	2,154	\$8,655	\$8,870	\$9,090	\$26,615
North Huron	\$6,500	4	10%	2,872	\$9,370	\$9,605	\$9,845	\$28,820
North Perth	\$6,500	7	18%	5,026	\$11,525	\$11,815	\$12,110	\$35,450
Total	\$52,000	39	100%	28,000	\$80,000	\$82,000	\$84,050	\$246,050

*WHPA = wellhead protection area, RM= Risk Management

Fixed Program costs include:

- Annual reporting per Clean Water Act
- Maintaining RMO certification requirements
- Maintaining Data Bases
- Support staff and IT
- Municipal staff support
- Answering property owner / operator questions
- Assist municipalities with Education policy
- Attend Provincial RMO mtgs; Training
- Advice re changes to well systems
- Attending Open Houses

Workload costs include:

- New RMPS as activity changes
- Inspect existing RMPs
- Revise RMPs due to new owner/lease/activity changes
- s.59 Notice issuance
- Monitor for prohibited activities
- Issue Orders
- Travel costs

ABCA Program Report

To: Board of Directors
Date: June 18, 2026
From: Angela Van Niekerk, Wetlands Specialist
Subject: Stewardship Funding Update
Report Type: INFORMATION REPORT

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors receives the report: *Stewardship Funding Update* for information as presented.

Background:

Stewardship Funding Program: Canada Nature Fund Projects (CNF): Improving freshwater habitat for species at risk in the Ausable Bayfield watersheds.

The Ausable River Recovery Action Plan (2018) has reconfirmed that the two main threats to aquatic species at risk (SAR) in the Ausable River are nutrient enrichment and sediment deposition. The primary goal of this multi-year project is to improve aquatic habitat in the Ausable River and Bayfield River for SAR freshwater mussels and fishes.

Fisheries and Oceans Canada (DFO) provided \$320,000 in funding for the 2025-2026 project year. Stewardship activities included working with watershed residents for up to seven wetland restorations; up to 17 tree planting sites; up to 1,200 acres of cover crops; and up to five sediment and nutrient reduction activities (fencing out livestock and WASCOS). As well as monitoring SAR fish and the SAR mussel fish hosts at six long term index stations and education and outreach in the Ausable and Bayfield River watersheds. We have had CNF funding for eight years but this is the last year.

Project activities below show the Funding Breakdown by Activity.

Stewardship Project Funding	\$137,685
Stewardship Program Delivery	\$81,300
Environmental Monitoring	101,015
TOTAL	\$320,000

CANADA NATURE FUND: YEAR to DATE SUMMARY (April 2025 - March 31, 2026)

Project Type	Available Funding	Approved Projects	Approved Funding	Remaining Funds
Wetland Restoration	\$26,400	4 projects	\$27,877.50	-\$1,477.50
Fragile Land Retirement	\$37,785	13 projects	\$37,042.50	\$742.50
Sediment & Nutrient Reduction Activities	\$26,000	17 projects	\$26,000	\$0
Cover Crops	\$47,500	54 projects	\$46,765	\$735
TOTAL	\$137,685	98	\$137,685	\$0

Funding rate is up to 50% of project costs. However, where projects meet the eligibility requirements of both programs the federal and provincial funding can be stacked to recover up to 100% of project costs.

Below is a summary of new projects approved by ABCA staff since the last Stewardship Report.

Applications for funding: WETLAND RESTORATION

The following applications for funding have been received and approved by ABCA staff.

CANADA NATURE FUND				
File #	Name	Location	Details	Grant
AB-3797	Mahon wetland	North Middlesex, East Williams, Lot 15, Con 19	Construction of one wetland at the back corner of the farm. Adjacent to wet woodlot and municipal drain in middle Ausable watershed.	\$15,230.72 Matched with MECP funds.
AB-3798	New Moon Community Homestead	North Middlesex, East Williams, Lot 23, Con 18 ECR	Construction of one wetland at the back of the farm in the floodplain hay field adjacent to treed sloped area and near the Ausable River. In the upper Ausable watershed.	\$9,000 Matched with MECP funds, DUC and ALUS Middlesex funds.
AB-3907	Pullen fencing around restored wetland	Central Huron, Hullet, Lot 14, Concession 1	Installation of 102m of fencing along the one side of the restored wetland to fence sheep out. This is in the Bayfield Headwaters watershed.	\$1,675.37 Matched with HCWP.

AB-3883	Janmaat wetlands (2)	Central Huron, Hullet, Lot 13, Concession 1	Construction of two wetlands at the back of the farm, squaring of an acre of field, adjacent to a wet vegetated area in the Bayfield Headwaters watershed.	\$1,971.41 Matched with HCWP and MECP funds.
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Total: \$27,877.50 of \$26,400 approved for term.

Applications for funding: FRAGILE LAND RETIREMENT (Tree Planting)

The following applications for funding have been received and approved by ABCA staff.

CANADA NATURE FUND				
File #	Name	Location	Details	Grant
AB-4011	Charles Manuel	Middlesex centre, Lobo, Con 13, Lot 17	ABCA planted 91 trees and shrubs at private landowner site. Mixed species deciduous and coniferous large stock.	\$2050.00
AB-3957	Bob Tindall	Lucan -Biddulph, Biddulph, Con 3, Lot 14	ABCA planted 71 large stock conifer ball & burlap trees on private landowner property. Species include white cedar, white pine, norway spruce. Upper Ausable watershed.	\$1214.00
AB-3891	Paul Wraith	Middlesex Centre, London, Con 13, Lot 32	Landowner planted 40 mixed species large stock trees on private property. Nairn Creek watershed.	\$561.61
AB-3982	ABCA Rock Glen	Lambton Shores Bosanquet, Con SB, Lot 2	ABCA planted 400 tree seedlings at Rock Glen CA. Species include white pine, red cedar, bur oak. Lower Ausable watershed.	\$1400.00
AB-3936	Ruth Adams	North Middlesex, East Williams, Con 19, Lot 31	ABCA planted 110 mix species shrubs and trees at private landowner property. Nairn Creek watershed.	\$137.29
AB-3940	Jim Baynham	Huron East, Tuckersmith, Con 1 HRS, Lot 8	ABCA planted 370 trees at private landowner property. Mixed species seedlings and large stock trees. Bayfield Headwaters.	\$2285.25

AB-3976	Wayne Hodgins	Lucan-Biddulph, Biddulph, Con 1, Lot 35	ABCA planted 70 mixed species large stock trees on private landowner property.	\$2305.00
AB-3983	Gerhard Kress	Lucan-Biddulph, Biddulph, Con 2, Lot 31	ABCA planted 105 mixed species ball and burlap trees. Species include white cedar, tamarack, white spruce. Little Ausable watershed.	\$2022.70
AB-3981	Lambton Shores – Thedford Legacy Centre	Lambton Shores, Bosanquet, Con 4, Lot 20	ABCA and volunteers planted 300 trees at the Thedford Legacy Centre. Lower Ausable watershed.	\$6000.00
AB-3961	Brian Larocque	North Middlesex, Williams, Con 2, Part Lot 8	Landowner planted 190 mixed species tree seedlings on private property. Middle Ausable watershed.	\$831.99
AB-3971	Michel Larouche	North Middlesex, Williams, Con 2, Lot 8	Landowner planted 17 large stock trees on private property. Species include white cedar and sugar maple. Middle Ausable watershed.	\$1600.00
AB-3939	Pullen	Central Huron, Hullet, Con 1, Lot 14	ABCA planted 160 large stock mixed species trees on private landowner property. Bayfield Headwaters watershed.	\$4383.00
AB-3974	Scott Thomson	Adelaide-Metcalf, Adelaide, Con 3 NER, Lot 18	ABCA planted 245 large stock ball and burlap trees on private landowner property. Species include white cedar and norway spruce. Middle Ausable watershed.	\$1546.00
AB-	Various landowners	Over 12 sites, previous wetlands and current wetland restoration projects as well as enhancement of the OAC, The Cut, Warner Preserve.	Planted 7,758 native plants around wetlands along wet edge and upland spoils after wetland restorations were completed.	\$10,705.66 matched with HSP and MECP.

Total: \$37,042.50 of \$37,785 approved for term.

Applications for funding: SEDIMENT & NUTRIENT REDUCTION ACTIVITIES

The following applications for funding have been received and approved by ABCA staff.

CANADA NATURE FUND				
File #	Name	Location	Details	Grant
AB-3932	Adelaide-Metcalfe (Topping Drain)	Adelaide-Metcalfe, Adelaide, Lot 7 & 8, Con 3 NER	Construction of nine berms to hold back water, allow sediment to settle out, reducing flooding and sediments going into the Ausable River in the Middle Ausable Watershed.	\$5,000
AB-3808	Bayfield River Flats	Bluewater, Stanley, Lot Plan 147, Con Mill Property	Bank stabilization completed along approximately 54m of bank of the Bayfield River that erodes each year. This will hold soils, reducing sediments entering the Main Bayfield River.	\$5,000
AB-3800	Bycraft	Middlesex Centre, Lobo, Lot 9, Con 10	Construction of two berms to hold back water, allow sediment to settle out, reducing flooding and sediments going into the Nairn Creek watershed.	\$5,000
AB-3884	Dale	Middlesex Centre, Lobo, Lot 10, Con 10	Construction of two berms to hold back water, allow sediment to settle out, reducing flooding and sediments going into the Nairn Creek Watershed.	\$5,000
AB-3861	Vanhie	Adelaide-Metcalfe, Adelaide township, Lot 22, Con 3 NER	Construction of three berms to hold back water, allow sediment to settle out, reducing flooding and sediments going into the Middle Ausable watershed.	\$6,000

Total: \$26,000 of \$26,000 approved for term.

Applications for funding: COVER CROPS

The following applications for funding have been received and approved by ABCA staff.

CANADA NATURE FUND				
File #	Name	Location	Details	Grant
AB-3813	Nathan Cann	South Huron, Usborne, Lot 25, Con 7	Over winter multi-species cover crop planted after wheat. 30 acres. Species include oats, radish, sunflower, peas. Ausable Headwaters watershed.	\$450

AB-3814	Nathan Cann	South Huron, Usborne, Lot 35, Con 4	Over winter multi-species cover crop planted after wheat. 40 acres. Species include oats, radish, sunflower, peas. Black Creek watershed.	\$600
AB-3816	Nathan Cann	South Huron, Usborne, Lot 26, Con 6	Over winter single species rye cover crop planted after soybeans. 50 acres. Ausable Headwaters, sub-watershed.	\$750
AB-3819	Strang Farms c/o Mike Strang	South Huron, Usborne, Con 1, lot 26	Over winter multi-species cover crop planted after wheat. 70 acres. Species include oats, peas, sunflower, buckwheat. Black Creek watershed.	\$1050
AB-3820	Strang Farms c/o Mike Strang	South Huron, Usborne, Con 6, Lot 27	Over winter multi-species cover crop planted after wheat. 80 acres. Species include oats, peas, sunflower, buckwheat. Ausable Headwaters watershed.	\$750
AB-3825	H&B Farms Inc. c/o Harold Van Doornik	Huron East, Tuckersmith, Con 4 HRS, Lot 2 & 3	Over winter multi-species cover crop planted after wheat. 90 acres. Species include flax, nyjer, phacelia, sunflower, Austrian winter peas (awp), faba beans, chickling veld. Bayfield Headwaters watershed.	\$1350
AB-3826	H&B Farms Inc. c/o Harold Van Doornik	Huron East, Tuckersmith, Con 4 HRS, Lot 10	Over winter multi-species cover crop planted after wheat. 100 acres. Species include flax, nyjer, phacelia, sunflower, Austrian winter peas (awp), faba beans, chickling veld. Bayfield Headwaters watershed.	\$565
AB-3827	Van Doornik Farms Ltd. c/o Steve Van Doornik	Huron East, Tuckersmith. Con 4 HRS, Lot 4	Over winter multi-species cover crop planted after wheat. 100 acres. Species include oats, awp, faba beans, vetch, nyjer, flax, phacelia. Bayfield Headwaters watershed.	\$1500
AB-3832	Jeff Allan	Huron East, Tuckersmith, Con 1, Lot 26	Over winter multi-species cover crop planted after wheat. 26 acres. Species include radish, buckwheat, crimson clover, oats. Bannockburn watershed.	\$390
AB-3833	Jeff Allan	Huron East, Tuckersmith, Con 3, Lot 27	Over winter multi-species cover crop planted after wheat. 43 acres. Species include radish, buckwheat, crimson clover, oats. Bannockburn watershed.	\$645
AB-3834	Jeff Allan	Bluewater, Stanley, Con 1, Lot 11	Over winter multi-species cover crop planted after wheat. 18 acres. Species	\$270

			include radish, buckwheat, crimson clover, oats. Bannockburn watershed.	
AB-3835	Alex Melady	Huron East, McKillop, Con 1, Lot 21 & 22	Over winter multi-species cover crop planted after wheat. 88 acres. Species include oats, peas, radish. Bayfield Headwaters watershed.	\$1320
AB-3836	Pat Melady	Huron East, Tuckersmith, Con 2 HRS, Lot 1 & 2	Over winter multi-species cover crop planted after wheat. 93 acres. Species include oats, peas, radish. Bayfield Headwaters watershed.	\$1395
AB-3837	Pat Melady	Huron East, Tuckersmith, Con 1 HRS, Lot 9	Over winter multi-species cover crop planted after wheat. 36 acres. Species include oats, peas, radish. Bayfield Headwaters watershed.	\$105
AB-3839	Coleman Farms c/o Brandon Coleman	Bluewater, Stanley, Con. 1, Lot 1	Over winter multi-species cover crop planted after wheat. 96 acres. Species include oats, peas, sunflower. Bannockburn watershed.	\$1440
AB-3840	Coleman Farms c/o Brandon Coleman	Bluewater, Stanley, Con 1 & 2, Lot 1&2	Over winter multi-species cover crop planted after wheat. 55 acres. Species include oats, peas, sunflower. Bannockburn watershed.	\$60
AB-3841	David Ross	North Middlesex, East Williams, Con. 3ECR, lot 4	Over winter multi-species cover crop planted after wheat. 27 acres. Species include oats, peas, sunflower. Middle Ausable watershed.	\$405
AB-3842	David Ross	North Middlesex, East Williams, Con 2 ECR, Lot 5	Over winter multi-species cover crop planted after wheat. 45 acres. Species include oats, peas, sunflower. Middle Ausable watershed.	\$675
AB-3843	David Ross	North Middlesex, East Williams, Con. 5, Lot 12	Over winter multi-species cover crop planted after wheat. 26 acres. Species include oats, peas, sunflower. Middle Ausable watershed.	\$390
AB-3844	Tyler & Summer Papple	Huron East, Tuckersmith, Con. 6 HRS, Lot 9	Over winter single species rye cover crop after corn. 44 acres. Bayfield Headwaters watershed.	\$660
AB-3845	Papple Farms Ltd.	Huron East, Tuckersmith, Con. 7 HRS, Lot 10 & 11	Over winter single species rye cover crop after corn. 100 acres. Bayfield Headwaters watershed.	\$1500
AB-3851	Dave Murray	Bluewater, Stanley, Con 5, Lot 8	Over winter multi-species cover crop after wheat. 65 acres. Species include oats, radish, peas. Bannockburn	\$975

			watershed.	
AB-3852	Darlene Carnochan	Huron East, Tuckersmith, Con. 3 HRS, Lot 20	Over winter multi-species cover crop after wheat. 94 acres. Species include oats, sunflower, peas. Bayfield Headwaters watershed.	\$1410
AB-3853	Jacob Williams	Huron East, Tuckersmith, Con. 2 ELR, Lot 37	Over winter multi-species cover crop after wheat. 96 acres. Species include oats, radish, peas. Bannockburn watershed.	\$1440
AB-3854	Breimer Farms Ltd.	North Middlesex, East Williams, Con 20 ECR, Lot 21	Over winter multi-species cover crop after wheat. 13 acres. Species include oats, peas, faba beans, phacelia, sunflowers, flax. Upper Ausable watershed.	\$195
AB-3855	Don Boersma	Bluewater, Hay, Con. 4, Lot 10	Over winter single species rye cover crop after corn. 37 acres. Black Creek watershed.	\$555
AB-3857	Don Boersma	Bluewater, Hay, Con 2, Lot 6	Over winter single species rye cover crop after corn. 17 acres. Black Creek watershed.	\$255
AB-3847	Jo Van Loon (887514 Ontario Ltd.)	West Perth, Hibbert, Con 4, Lot 27	Over winter multi-species cover crop after wheat. 73 acres. Species include oats, peas, sunflower, radish. Bayfield Headwaters watershed.	\$1095
AB-3848	Van Loon Farms Ltd.	West Perth, Hibbert, Con. 7, Lot 11	Over winter multi-species cover crop after wheat. 97 acres. Species include oats, peas, sunflower, radish. Ausable Headwaters watershed.	\$1455
AB-3888	Ed Van Esbroeck	South Huron, Osborne, Con. 6, Lot 11 & 12	Over winter multi-species cover crop after wheat. 33 acres. Species include oats, peas, radish. Little Ausable watershed.	\$495
AB-3869	Mike Yeo	North Middlesex, East Williams, Con 6 BF W, Lot 15 & 16	Over winter multi-species cover crop after wheat. 37 acres. Species include oats, peas, faba beans, sunflower, flax. Middle Ausable watershed.	\$555
AB-3870	Mike Yeo	North Middlesex, East Williams, Con 6 BF WPT, Lot 16 & 16	Over winter multi-species cover crop after wheat. 67 acres. Species include oats, peas, faba beans, sunflower, flax. Middle Ausable watershed.	\$945
AB-3893	Jeremy Van Esbroeck	South Huron, Osborne, Con 6, Lot 12	Over winter multi-species cover crop after wheat. 93 acres. Species include oats, peas, radish. Little Ausable	\$1395

			watershed.	
AB-3894	Jeremy Van Esboreck	Bluewater, Hay, Con 1, Lot 28 & 29	Over winter multi-species cover crop after wheat. 56 acres. Species include oats, peas, radish. Bannockburn watershed.	\$105
AB-3896	Calvin Charbonneau	North Middlesex, McGillivray, Con 10, Lots 20, 21, 22	Over winter multi-species cover crop planted after wheat. 35 acres. Species include oats, sunflower, radish, awp, crimson clover. Upper Ausable watershed.	\$525
AB-3897	Ian Murray	Huron East, Tuckersmith, Con 10, Lot 2	Over winter multi-species cover crop after wheat. 85 acres. Species include oats, radish, crimson clover. Bannockburn watershed.	\$1275
AB-3898	Eric Devlaeminck	Lucan-Biddulph, Biddulph, Con 1, Lot 7	Over winter multi-species cover crop after wheat. 57 acres. Species include oats, radish, awp, clover, sunflower. Upper Ausable watershed.	\$855
AB-3899	Eric Devlaeminck	South Huron, Stephen, Con 1, Lot 13	Over winter multi-species cover crop after wheat. 55 acres. Species include oats, radish, awp, clover, sunflower. Upper Ausable watershed.	\$825
AB-3900	Jim Handyside	North Middlesex, McGillivray, Con 2, Lot 11	Over winter multi-species cover crop after wheat. 25 acres. Species include oats, radish, awp, clover, sunflower. Upper Ausable watershed.	\$375
AB-3902	Vandewalle Family Farm	West Perth, Hibbert, Con 3, Lot 10	Over winter single species winter wheat cover crop after edible beans. 79 acres. Bayfield Headwaters watershed.	\$1185
AB-3903	Vandewalle Family Farm	West Perth, Hibbert, Con. 2, Lot 9	Over winter single species winter wheat cover crop after edible beans. 44 acres. Bayfield Headwaters watershed.	\$315
AB-3905	Rollinlea Farms Ltd. c/o Jamie McBride	South Huron, Osborne, Con 3, Lot 9	Over winter multi-species cover crop after wheat. 89 acres. Species include oats, radish, peas. Upper Ausable watershed.	\$1335
AB-3908	Joe Dewan	Lucan-Biddulph, Biddulph, Con 5 S, Lot 25	Over winter single species oats cover crop after soybeans. 101 acres. Little Ausable watershed.	\$1515
AB-3911	Kaumanns Farms Ltd. c/o	Lucan-Biddulph, Biddulph, Con 3, Lots 3, 4, and 5	Over winter multi-species cover crop after wheat. 100 acres. Species	\$1500

	Hilmar Kaumanns		include oats, peas, sunflower. Upper Ausable watershed.	
AB-3912	Zehetner Farms Ltd.	South Huron, usborne, con. 1, Lot 34	Over winter multi-species cover crop after wheat (14 species blend). 105 acres. Black creek watershed.	\$1575
AB-3919	Robert Wardell	Adelaide metcalfe, Adelaide, Con 3 NER, Lot 25	Over winter single species oat cover crop after soybeans. 49 acres. Middle Ausable watershed.	\$735
AB-3921	Roy Bloomfield	Middlesex Centre, London, Con 11, Lot 31	Over winter multi-species cover crop after wheat (14 species blend). 46 acres. Nairn creek watershed.	\$690
AB-3922	Roy Bloomfield	Middlesex Centre, London, Con 11, Lot 32	Over winter multi-species cover crop after wheat (14 species blend). 38 acres. Nairn creek watershed.	\$570
AB-3926	Hillcreek Farms Ltd. c/o Derek Kootstra	39689 Vanastra Road, RR5, Clinton, N0M 1L0	Over winter single species cereal rye cover crop after corn. 100 acres. Main Bayfield watershed.	\$1290
AB-3927	Kurtis Cambell	North Middlesex, East Williams, Lot 15, Con 11	Over winter multi-species cover crop after wheat. 44 acres. Species include oats, daikon radish, crimson clover. Lower Ausable watershed.	\$660
AB-3935	Claussen Farms Ltd. c/o Hauke Claussen	Bluewater, Stanley, Lot 15 &14, Con 2	Over winter multi-species cover crop after wheat (10 species mix). 143 acres. Bannockburn watershed.	\$2145
AB-3979	Beaumont Farms Ltd. c/o Chris Wood	West Perth, Logan, Con 4, Lot 24	Over winter multi-species cover crop after wheat (8 species mix). 150 acres. Bayfield Headwaters watershed.	\$2250

Total: \$46,765 of \$47,500 approved for term.

Background:

Stewardship Funding Program: Habitat Stewardship Program (HSP): Improving habitat for aquatic species at risk in the Ausable Bayfield watersheds.

The Ausable River Recovery Action Plan (2018) has reconfirmed that the two main threats to aquatic species at risk (SAR) in the Ausable River are nutrient enrichment and sediment deposition. The primary goal of this multi-year project is to improve aquatic habitat in the Ausable River and Bayfield River for SAR freshwater mussels and fishes.

Fisheries and Oceans Canada (DFO) provided \$80,000 in funding for the 2025-2026 project year. Stewardship activities included working with watershed residents for up to two wetland restorations and or sediment and nutrient reduction activities (WASCoBs); up to three tree planting sites and or up to 525 ha of cover crops. As well as monitoring SAR fish and the SAR mussel fish hosts at up to ten long term index stations over the three years and provide some education and outreach in the Ausable and Bayfield River watersheds. This is the first year of a three-year funding agreement.

Project activities below show the Funding Breakdown by Activity.

Stewardship Project Funding	\$21,000
Stewardship Program Delivery	\$20,500
Environmental Monitoring	38,500
TOTAL	\$80,000

HABITAT STEWARDSHIP PROGRAM: YEAR to DATE SUMMARY (April 2025 - March 31, 2026)

Project Type	Available Funding	Approved Projects	Approved Funding	Remaining Funds
Wetland Restoration / Sediment & Nutrient Reduction Activities	\$9,000	1 wetland	\$8,446.08	\$553.92
Fragile Land Retirement / Cover Crops	\$12,000	7 projects	\$12,553.92	-\$553.92
TOTAL	\$21,000	8	\$21,000	\$0

Funding rate is up to 50% of project costs. However, where projects meet the eligibility requirements of both programs the federal and provincial funding can be stacked to recover up to 100% of project costs.

Below is a summary of new projects approved by ABCA staff since the last Stewardship Report.

Applications for funding: WETLAND RESTORATION

The following applications for funding have been received and approved by ABCA staff.

HABITAT STEWARDSHIP PROGRAM				
File #	Name	Location	Details	Grant
AB-3934	Teeple wetland	North Middlesex, West Williams, Lot 21, Con 7	Construction of one wetland at the edge of forest and field in Lower Ausable watershed.	\$8,446.08 Matched with MECP funds.

Total: \$8,446.08 of \$9,000 approved for term.

Applications for funding: FRAGILE LAND RETIREMENT (Tree Planting)

The following applications for funding have been received and approved by ABCA staff.

HABITAT STEWARDSHIP PROGRAM				
File #	Name	Location	Details	Grant
AB-3977	Brekelmans	North Middlesex, Williams, Con 8, Lot 1	ABCA planted 790 trees on private landowner property. Mixed species seedlings and tall stock. Middle Ausable watershed.	\$3105.75
AB-3956	Brown	North Middlesex, McGillivray, Con 8, Lot 27	Landowner planted 100 tree seedlings and shrubs on private property. Species include white pine, norway spruce, red oak, staghorn sumac. Upper Ausable watershed.	\$126.56
AB-3962	Getty	North Middlesex, McGillivray, Con 3, Lot 23.	Landowner planted 100 tree seedlings on private property. Species include Tamarack and sycamore. Little Ausable watershed.	\$129.95
AB-3964	Goldsworthy	Huron East, Tuckersmith, Con 2 HRS, Lot 31 & 32	ABCA planted 80 large stock trees on private landowner property. Species include sugar maple, bur oak, basswood, tulip tree, sycamore.	\$3038.57
AB-3960	Handyside	North Middlesex, McGillivray, Con 2, Lot 11.	Landowner planted 25 large stock trees on private property. Species include autumn fantasy, bur oak, red	\$457.50

			oak, tulip tree. Upper Ausable watershed.	
AB-3855	Morrison	North Middlesex, East Williams, Con 6 BF, Lot 6	Landowner planted 25 large stock trees on private property. Species include white pine, hemlock, sugar maple. Middle Ausable watershed.	\$317.50
AB-	Clinton Rain Garden	Central Huron, Tuckersmith, Lot 44, Con 1 HRS	Planted some new plants for Clinton Rain Garden to soak up rain events, filter water and reduce flooding and erosion downstream for Main Bayfield watershed.	\$428.52
AB-3934	Teeple wetland restoration and others	North Middlesex, West Williams, Lot 21, Con 7	Seed for around wetlands along wet edge and upland spoils after wetland restorations were completed.	\$4,253.57
	Supplies for tree planting	Various sites	Cocomats and Tree wraps	696.00

Total: \$12,553.92 of \$12,000 approved for term.

Background:

Stewardship Funding Program: Great Lakes Local Action Fund (GLLAF): Increasing wetlands and forest cover on marginal lands to improve Lake Huron watershed.

The Great Lakes are the foundation of Ontario’s economic prosperity, social well-being and ecological health. The Great Lakes Local Action Fund objectives are to improve water quality, reduce flooding, erosion, and sedimentation, buffer and improve biodiversity and increase community awareness.

The Ministry of the Environment, Conservation and Parks (MECP) provided \$100,000 in funding for 2025 to restore up to 26 sites and 25 acres of land by creating five wetlands, tree planting and adding native plants and seed to increase diversity and increase community awareness of the importance of nature-based solutions through social media.

Project activities below show the Funding Breakdown by Activity.

Stewardship Project Funding	\$68,000
Stewardship Program Delivery	\$32,000
TOTAL	\$100,000

GREAT LAKES LOCAL ACTION FUND: YEAR to DATE SUMMARY (January 15, 2025 - Dec 31, 2025)

Project Type	Available Funding	Approved Projects	Approved Funding	Remaining Funds
Wetland Restoration	\$32,000	6 projects	\$33,543.08	-\$1,543.08
Fragile Land Retirement	\$36,000	19 projects	\$34,456.92	\$1,543.08
TOTAL	\$68,000	25	\$68,000	\$0

Funding rate is up to 50% of project costs. However, where projects meet the eligibility requirements of both programs the federal and provincial funding can be stacked to recover up to 100% of project costs.

Below is a summary of new projects approved by ABCA staff since the last Stewardship Report.

Applications for funding: WETLAND RESTORATION

The following applications for funding have been received and approved by ABCA staff.

GREAT LAKES LOCAL ACTION FUND				
File #	Name	Location	Details	Grant
AB-3795	Johnson			\$5,606.98
AB-3797	Mahon wetland	North Middlesex, East Williams, Lot 15, Con 19	Construction of one wetland at the back corner of the farm. Adjacent to wet woodlot and municipal drain in middle Ausable watershed.	\$1,000 matched with Canada Nature Fund
AB-3798	New Moon Community Homestead	North Middlesex, East Williams, Lot 23, Con 18 ECR	Construction of one wetland at the back of the farm in the floodplain hay field adjacent to treed sloped area and near the Ausable River. In the upper Ausable watershed.	\$10,142.30 matched with Canada Nature Fund and DUC and ALUS
AB-3883	Janmaat wetlands (2)	Central Huron, Hullet, Lot 13, Concession 1	Construction of two wetlands at the back of the farm, squaring of an acre of field, adjacent to a wet vegetated area in the Bayfield Headwaters watershed.	\$2,164.53 matched with Huron Clean Water Project and Canada

				Nature Fund
AB-3796	Linfield Tract	Bluewater, Stanley, Lot 15, Con 11	Three rock chutes added at edge of field to slow water and drop out soil to reduce erosion through woodlot.	\$8,415.55
AB-3933	Conlin	North Middlesex, McGillivray, Lot 3, Con 3	Meandering swale and buffer to filter water and nutrients from barn.	\$1,584.45
M-4296	Oakes	Central Huron, Goderich, Con Maitland, Lot 67 & 68	Buckthorn management at edge of woodlot and within woodlot that is adjacent to the retired 18 acres and planted in trees around the wetland restorations.	\$2,886.19 matched with Huron Stewardship Council and Huron Clean Water Program
	Native plants	Various restorations	Native plants planted at sites for filtering and adding diversity.	\$1,743.08

Total: \$33,543.08 of \$32,000 approved for term.

Applications for funding: FRAGILE LAND RETIREMENT (Tree Planting)

The following applications for funding have been received and approved by ABCA staff.

GREAT LAKES LOCAL ACTION FUND				
File #	Name	Location	Details	Grant
AB-4011	Charles Manuel	Middlesex centre, Lobo, Con 13, Lot 17	ABCA planted 91 trees and shrubs at private landowner site. Mixed species deciduous and coniferous large stock.	\$2050.00
AB-3953	Vilis Family Wildlife Area	North Middlesex, McGillivray, Con 16, Lot 12	ABCA facilitated school planting at Vilis. 30 trees planted. Species include sugar maple, bur oak, tulip tree. Large stock potted trees. Upper Parkhill watershed.	\$1007.50
AB-3812	Steven Walper	South Huron, Stephen, Con Ausable, Lot 10	ABCA staff planted watercourse buffer between drain and cropped field on private landowner property. 200 trees planted. Species include Norway spruce and	\$3235.00

			white pine ball and burlap. Lower Parkhill watershed.	
AB-4012	Warner Preserve	Lambton Shores Bosanquet, Con LRE, Lot 4 & 5	Volunteers planted 105 native wildflowers and plants at the Warner Preserve. Lower Parkhill watershed.	\$132.74
AB-3783	Paul Baker	West Perth, Hibbert, Con 3, Lot 15	ABCA planted treed buffer in low lying, wet area of agricultural field. 80 Mixed species b&b and potted trees. Bayfield Headwaters watershed.	\$1499.00
AB-3754	Jerry & Brenda Dejong	Huron East, Tuckersmith, Con 3 HRS, Lot 25	ABCA staff planted tall stock mixed species deciduous and conifer b&B trees throughout floodplain. Bayfield Headwaters watershed.	\$867.50
AB-3965	Rien & Anja de Regt	Middlesex Centre, Lobo, Con 9, Lot 18	ABCA staff planted 500 mixed species tree seedlings with tractor planter and by hand in buffer along waterway. Nairn Creek watershed.	\$1406.25
AB-3777	John Godbolt	Lucan Biddulph, Biddulph, Con 4, Lot 16	ABCA staff infilled 250 trees in old apple orchard. Mixed species seedlings used. Little Ausable watershed.	\$987.50
AB-3781	Michel Larouche	North Middlesex, Williams, Con 2, Lot 8	ABCA planted 75 mixed species trees around wetland and in naturalized areas across property. Middle Ausable watershed.	\$1431.25
AB-3784	Lumsden	North Middlesex, Williams, Con 8, Lot 8	ABCA planted 185 mixed species large stock trees in buffer area along creek.	\$2995.50
AB-3779	McLellan	North Middlesex, West Williams, Con 9, Lot 25	ABCA planted 150 mixed species tree seedlings on private landowner property.	1212.50
AB-3751	Curtis Schlosser	Huron East, Tuckersmith, Con 6 ELR, Lot 31	ABCA planted 100 large stock deciduous and conifer trees along river. Bayfield Headwaters watershed.	\$1550.00

AB-3750	Pamela Raab	Huron East, Tuckersmith, Con 2 HRS, Lot 14	ABCA planted 500 trees in as reforestation project in retired field. Mixed species seedlings planted using ABCA tractor planter. Bayfield Headwaters watershed.	\$2080.90
AB-3866	Ryan Timmermans	Adelaide Metcalfe, Adelaide, Con 2 SER, Lot 11	ABCA staff planted 240 trees in windbreak between two cropped fields. Species include white cedar and white pine. Middle Ausable watershed.	\$1740.00
AB-3958	Jeff Vanhie	North Middlesex, West Williams, Con 7, Lot 7	Landowner purchased trees from ABCA to infill plast tree planting project completed by ABCA. Middle Ausable watershed.	\$2116.25
AB-3969	Steve Jennison	North Middlesex, McGillivray, Con 5 WCR, Lot 19	ABCA planted 240 large stock trees and seedlings along eroding bank. Lower Parkhill watershed.	\$865.00
AB-3619	McNamee – Serenity Nature Preserve	South Huron, Stephen, Con 18, Lot 11	ABCA planted 5000 trees to retire portion of agricultural field. ABCA tractor planter used to plant mixed species seedlings. Lower Parkhill watershed.	\$3135.78
AB-3762	Muller Farms	South Huron, Stephen, Con 19, Lot 16	ABCA planted 330 trees in field windbreak between two agricultural fields. Lower Parkhill watershed	\$4960.00
AB-3753	Hugh Ryan	South Huron, Stephen, Con SB, Lot 22	ABCA planted 280 mixed species seedlings at back of farm to connect forest cover and create wildlife corridor. Upper Parkhill watershed.	\$1184.25

Total: \$34,456.92 of \$36,000 approved for term.

ABCA Program Report

To: Board of Directors
Date: June 11, 2026
From: Mari Veliz, Healthy Watersheds Manager
Subject: Huronview Innovative Drainage Demonstration – RFP Results
Report Type: ACTION REQUIRED

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors accept the proposal in the amount of \$110, 740 (including HST) from Parker and Parker Ltd. to complete the installation of the sub irrigation infrastructure at the Huronview Demonstration Farm.”

Background:

As discussed in February 2026, the ABCA secured funding to support the Huron County Soil and Crop Improvement Association to install a sub-irrigation project at the Huronview Demonstration Farm. The design was finalized by a committee comprised of drainage contractors, BM Ross, the Huron County Soil and Crop Improvement Association, Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA), and the University of Guelph.

Purpose:

The purpose of this report is to recommend the installation of the **sub-irrigation system**. Funding for the project has been secured from the Ministry of Agriculture Food and Agribusiness (OMAFRA).

The works include mobilization (demobilization) (1), the installation of a pump (2), irrigation line (3) and the connection of existing retention areas and reconstruction of the outlet (4) (Figure 1 for overall design).

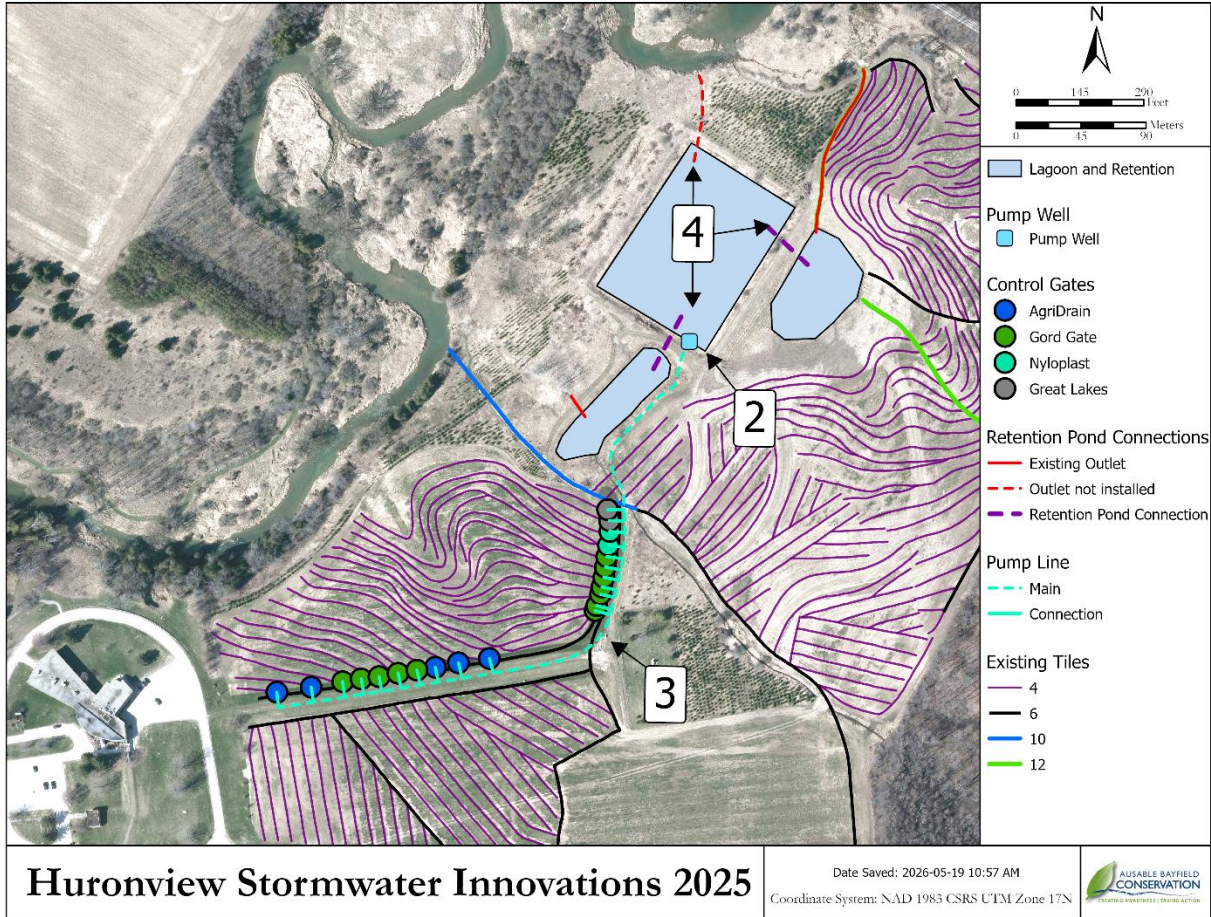


Figure 1: The main components of the installation of the irrigation system include: 1) equipment mobilization (not depicted), 2) a pump to be installed in the retired lagoon (17,000m³), 3) a 4” irrigation line to be routed from the retired lagoon to 21 control gates servicing a 7.2 acre field, and 4) the connection of the smaller retention areas (west retention area – 200m³ and east retention area - 1325m³) to the retired lagoon and an outlet from the retired lagoon.

A scoped request for proposals was submitted to three (3) contractors previously involved with the Huronview Demonstration Farm. The tender submitted by Parker and Parker for the Huronview Demonstration Sub Irrigation at a price of \$110, 740 (including HST) was the only submission. Staff have reviewed the proposal and it meets all technical requirements and falls within the approved budget from the OMAFA agreement.

ABCA Program Report

To: Board of Directors
Date: June 18th, 2026
From: Stacey Palen, Workplace Safety Specialist
Nathan Schoelier, Stewardship and Lands Manager
Subject: Rock Glen Conservation Area – AED Donation
Report Type: ACTION REQUIRED

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors accepts the donation of two Automated External Defibrillators and two housing units for Rock Glen Conservation Area from the Dave Mounsey Fund.

Background:

Patrick Armstrong, founder and Executive Director of the Dave Mounsey Memorial Fund engaged Ausable Bayfield Conservation Authority (ABCA) to express interest in donating Automated External Defibrillators (AEDs) to Rock Glen Conservation Area (RGCA). The Dave Mounsey Memorial Fund was created in 2009 to honor fallen first responders and military members by donating public-accessible AEDs in their memory. The fund was established in memory of OPP constable Dave Mounsey, who died in 2006 following a line of duty collision while responding to a call in Huron County.

The two donated AEDs would consist of LIFEPAK CR2 units, along with two housing units: one mobile case to be kept in the Gate House and one AIVIA 200 outdoor cabinet to be mounted on the exterior of the Museum. The outdoor cabinet provides access to an AED for emergency use by community members. Cardiac arrest can happen anywhere, at any time, to anyone. In a cardiac arrest emergency, every second matters — prompt access to an AED can significantly improve the chances of survival while emergency responders are enroute. The AED is housed in an Aivia 200 Outdoor Cabinet that is temperature-regulated and alarmed to ensure the device remains secure and ready for use when needed.



Figure 1: Example of an AIVIA 200 Outdoor Cabinet



Figure 2: Example of a mobile case

The AED currently located at RGCA has exceeded its recommended service life and is due for replacement. The units would be gifted to ABCA from the Dave Mounsey Fund in memory of two Arkona men from World War 2. ABCA would take full ownership of the units after donation.

The proposed donation is valued at more than \$6000. ABCA would be responsible for installing the electrical equipment to service the outdoor unit. Sisler Electrical Inc. of Arkona quoted the required electrical work to be \$689 plus HST.

ABCA Program Report

To: Board of Directors
Date: June 18, 2026
From: Davin Heinbuck, General Manager/Secretary-Treasurer
Subject: General Managers Report
Report Type: INFORMATION

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors receives the General Managers Report for information as presented.

Introduction

I am pleased to provide the Board of Directors with a brief update on ABCA projects, programs, partnership updates, funding opportunities and activities over the spring. Information about Conservation Ontario (CO) and some of its activities on behalf of Ontario's 36 conservation authorities will also be included when new information is available. If you have any questions, feel free to discuss with me. This is not an inclusive list, only some highlights.

Conservation Ontario

The CO AGM was held on April 27th, 2026. Elections for CO council were held, and the following positions were filled for 2026. Chair, Dave Barton (Toronto and Region Conservation Authority), Vice Chair, Ed McGugan (Maitland Valley Conservation Authority), Vice Chair, Pat Warren (Kawartha Conservation) Director, Rob Baldwin (Lake Simcoe Region Conservation Authority), Director, Samantha Lawson (Grand River Conservation Authority), and Director, Brad McNevin (Quinte Conservation).

Summaries of the materials related to the CA Consolidation were shared, including the ERO submission process and comments, and Bill 97, which was presented March 26th, and received Royal Assent on April 24th. ABCA's General Manager has ensured that ABCA's Board of Directors and staff have been informed throughout the process to date, and kept current as more content on consolidation comes forward.

In addition to the financial statement, committee representation, program reports and updates, the AGM provided each CA an opportunity to highlight one or two programs in celebration of 80 years of conservation. ABCA's focus was on community and partnerships, and projects such as Huronview, Healthy Lake Huron and the Ausable River Recovery were highlighted.

ABCA Meetings and Special Events

1. The 36th Annual Conservation Auction was held online from April 9 – 16, 2026. The ABCF 50-50 Raffle took place on April 16 at 4:00 p.m. Total funds raised were over \$30,000.
2. Partner Appreciation Evening and the staff and Board Years of Service Awards was held on March 26th. Keynote speaker was Shawn Staton, from Fisheries and Oceans Canada. Conservationist of the Year was awarded to William Dunlop.
3. For ABCA's 80th anniversary (1946-2026), we are continuing to present Decades Awards: March (1940s - Municipalities), April (1950s - Pinery Provincial Park), May (1960s MNR – Reforestation).
4. Tim Cumming attended an Earth Day Event in Goderich on Saturday, April 18, 2026 with a booth for Healthy Lake Huron (Land to Lake) – Clean Water, Clean Beaches Partnership.
5. The South Huron Trail Run returns in 2026, on Sunday, August 30th. Tim has created a new web microsite at <http://www.southhurontrail.com/>
6. The Exeter Lions annual fishing derby was held on May 2nd. Over 250 people registered with 10 Trout caught. Funds are raised through the Conservation Auction (ABCF and Exeter Lions).
7. Ellen Westelaken and Donna Clarkson attended the Risk Management Official (RMO) Seminar held at Credit Valley Conservation Authority on March 11, 2026.
8. Donna and Ellen have been meeting with member municipalities to provide Annual Reports on RMO services, as well as updates regarding changes in the Clean Water Act. RMO 3-year service agreement expires at the end of this year, and renewal discussions are ongoing.
9. Tracey McPherson attended CACIS (Conservation Authority Collaborative Information Session) workshop where IT/GIS professionals share information, processes, ideas and challenges.
10. Brooklyn Rau and Reese Thompson have been facilitating Huron County Phragmites Management Area Working Group meetings.
11. Nathan Schoelier, Ian Jean and Brooklyn attended the Conservation Ontario Forestry and Land Stewardship Meeting at Black Creek Village on March 10-11th.
12. Rosalind Chang delivered turtle education and protection programs at Hillside School in Kettle Point.
13. Kari Jean, Angela Van Niekerk and Mari Veliz reviewed, provided comments and supplied data for a five year progress report for the Ausable River Action Plan for our Fisheries and Oceans Canada partners.
14. With Rick Kootstra, Mari presented on the Huronview Demonstration Farm to Huron County Council and Hensall District Coop
15. Angela presented on native plants at Exeter Library for 'Seedy Saturday' on April 18th.
16. Rosalind has joined the Coastal Wetlands Working Group, creating connections and resources for the Ausable River Estuary work.
17. Hope Brock and Kari hosted a turtle nest protector workshop in Port Franks on May 21st.
18. Rosalind and Angela hosted a booth at the Lakeshore Eco-Network Native Plant Sale at the Lambton Heritage Museum on May 2nd. Education was provided to the public on native plants, wetlands, turtle conservation and general stewardship. Over 100 people came to the booth.

19. Envirothon workshop was April 1st, with the competition on April 8th. Two teams from Huron-Perth made it to Provincials at the end of May: Central Huron Secondary School (first place) and Mitchell District High School (second place).
20. Cassie Greidanus was a panel presenter in a CA-based information session on Day Camps at CA's, giving a rural perspective to smaller-scale day camp operations.
21. Cassie completed 7 library programs throughout march break, educating over 160 people.
22. Daniel King, Christie Brown and Davin, hosted the Southwestern Ontario Flood Forecasting Alliance (SWOFFA) on April 14th.
23. Jaden Schoelier, Millie Ghorbankhani and Andrew Bicknell attended a virtual CA Coastal Network bi-annual meeting where CAs share unique challenges within their watershed
24. Daniel attended the 10th International Conference on Flood Management held May 20-22 at Western University. Attendees from multiple CAs and CO were in attendance.
25. Andrew has met with a policy representative from MNR to discuss draft revisions to the (Chapter 7) Great Lakes St. Lawrence River System and Large Inland Lakes Technical Guide.

ABCA Projects, Programs and Studies

1. Ellen and Donna conducted sit visits for Risk Management Plan inspections and threat verification and have been discussing well updates with the municipalities of Central Huron, North Perth, and Minto. These will require Section 34 amendments.
2. ABCA entered into an agreement to deliver the Resilient Agricultural Landscape Program (RALP) in our watershed through March 31, 2028. RALP is a federal-provincial program targeted to increase environmental resiliency on farms. ABCA allocations support on-farm berms and erosion control measures, tree planting and wetland restoration. The agreement provides up to \$650,000 in funding for project implementation with \$72,000 to support program administration.
3. Nathan worked with Huron County, and the Huron Clean Water Project (HCWP) to develop a "wind-down" plan for the HCWP, as directed by County Council. This plan was moved by County Council on April 22nd. The plan is to support tree Planting, Wetland Restoration, Invasive Species Management and Forest Management Plans in 2026.
4. Lambton County approved the Land Stewardship Program which will support wetland restoration, community tree planting projects, well decommissioning, cover crops, forest management plans, invasive species management, erosion control, and living snow fences.
5. Spring tree planting has been completed. There were 29 projects within the ABCA watershed and an additional 11 projects in the Maitland watershed for a total of 40 projects completed.
6. Jeff Van Niekerk and Reese Completed the remaining bridge work required at Bannockburn. The bridge spans over 120 feet.
7. Siding work has been completed on the new privies at Clinton, Bannockburn, and Lucan CAs.
8. Mari is supporting the Healthy Lake Huron Tech Team, made up representatives from the five Lake Huron conservation authorities, the local health units, OMAF, MECP, and the Canada Water Agency. We will be working on developing priority areas and actions, reviewing existing data, funding opportunities and key performance indicators.

9. Sunset Community Foundation South Huron has donated \$3,500 in support of a spring and fall Oaks and Acorns program. Cassie attended the awards ceremony on May 27th where she highlighted the work being done with Oaks and Acorns. Oaks and Acorns was fully subscribed with 15 families attending each program with 47 children attending.
10. Annual inspections of ABCA's flood and erosion structures has been completed by Daniel, Christie, and Jeff. This work informs future maintenance.
11. Michael Gibbs continues to make improvements to the new HEC HMS Flood Forecasting hydrology model that will populate data from WISKI into the HEC HMS model.
12. Christie completed annual spring groundwater sampling for 3 wells (2 shallow; 1 sinkhole) for the Provincial Groundwater Monitoring Network (PGMN).
13. Planning and Regulations staff have reviewed recently acquired shoreline oblique photos to compare with previous years to scope changes or to get a sense of unauthorized development.

ABCA Training

1. Brooklyn, Cassie and Reese are attending the Young Conservation Professionals Leadership Program. The leadership program is a year-long personal and professional development program serving Ontario's conservation and environmental sector.
2. Ian completed the Ontario Tree Marker Refresher Course in Huntsville on May 19th and 20th. This certification is a provincial accreditation for good forest management, provided every 5 years.
3. Jaden, Christie, Daniel - HEC-HMS flood forecasting hydrology model training on March 19th.
4. All staff received annual CPR training this spring, and where required, first-aid.
5. Water and Safety Training provided internally to Healthy Watersheds staff.
6. Davin has completed the Conservation Authorities University executive development course.

Other Items

1. Elizabeth Cade will be joining us again this summer as the Healthy Watersheds Student from May 4th to August 28th.
2. Kayley Thompson is back as our Day Camp Leader for 2026.
3. Ben Harter has accepted the position of Junior Conservationist from July 6th through August 28th.
4. Team ABCA raised \$1,155 for Big Brothers and Sisters of South Huron bowling event.
5. Ellen enrolled in an Environmental Farm Plan (EFP) Webinar and is working through creating her own EFP to expand her knowledge and skillsets that can be shared with landowners.
6. Kari has reviewed and contributed as a co-author (along with Fisheries and Oceans Canada colleagues) to a scientific paper – 'Abundance Trends Within the Freshwater Mussel Assemblages of Seven Major Southwestern Ontario Rivers', which will be published in the near-future.
7. Healthy watersheds staff have spearheaded the Adopt-A-Turtle campaign, with help from Sheldon Paul of the Huron Stewardship Council. Elizabeth Cade has created a social media campaign for the summer, and packages for campaign donors.



Good News

Congratulations to Students (Graduations and Other Milestones)



Vice Chair Patricia Smith and Chair Michael Bannerman highlighted that trustees are busy attending celebrations and graduations at schools across the district.

For the Centre for Education and Learning, Chair Bannerman attended the ceremony in Stratford and Trustee Robert Hunking attended the ceremony in Goderich.

Trustees expressed sincere congratulations to all students who are transitioning from school to school, from elementary to secondary, or graduating and moving on to their next phase of life. Wishing you all the best!

Trustees Celebrate Staff Retirements, Years of Service and iAM Making an Impact Recipients

Chair Michael Bannerman was pleased to share that on June 10, trustees and senior staff welcomed almost 60 retirees, staff who were being acknowledged for 30 or more years of service, and iAM Making an Impact recognition recipients. This year, 4 initiatives were acknowledged:



Amy Crummer (Mornington Central Public School)

Nominated by: Natasha Tousignant, Jennifer Abbinett and Deborah Jagger

Amy was nominated for demonstrating a strong dedication to student achievement, supporting families, and staff learning. She also shows exemplary leadership in fostering a supportive and welcoming school culture. Her commitment to education is evident through her efforts to increase enrollment at Mornington and in introducing the Soft Start program.



Carina De Sapio and Jason LeRoux (Stratford Intermediate School)

Nominated by: Erin Cassone, Jenna Lange, Tim Bickell, Tracey James, Sherry Key, and Amy Mercer

Their impact involves dedicating extra time to a variety of before-school, at lunch, and after-school extracurricular activities for students that foster connections and well-being, build leadership skills, and provide opportunities for students to share their talents with the community.



Dea Hanlon (Exeter Elementary School)

Nominated by: Lori Dingwell and Katie Padfield-Jackson

Dea was nominated for consistently going above and beyond her regular duties through initiatives and professional practices that elevate student learning, strengthen inclusive school culture, and deepen connection with families and the broader community. Her commitment to strengthening inclusive school culture is evident in her work with the Exeter Elementary Sign Language Club, Bracelet Club,

and her support of diverse learners within her classroom.



Marc Robinet (Education Centre)

Nominated by Tereasa Zizek, Michelle Heeley, Burt, Alicia McCreight, Margaret Sharen, Marie McDade, and Connie Trotter

Marc consistently goes above and beyond to provide exceptional service and problem-solving to make sure that time-sensitive resources are at each location to support schools, ensure staff can do their work without disruption, and students are prepared to learn. His commitment is evident through his partnership with the Grand

Bend Rotary Club to identify, transport, and organize donations of educational items for international initiatives as part of the Global Literacy Project.

Congratulations to all four very deserving recipients!

Tractor Day

Trustee Sheila Armstrong-Marshall shared that she, along with CEO Graham Shantz, attended "tractor day" at St. Marys DCVI, where students drove their tractors to school for the day. The event is a celebration of our local farms and agricultural industry. Students and staff also enjoyed hot dogs and hamburgers

cooked on a custom smoker made right in the DCVI tech shop (photo below)! Note: A number of other schools across AMDSB host similar events.



North Woods ES Celebrates New Playground Installation

Trustee Deb Logue shared that North Wood ES recently opened their new playground. The purchase and installation was supported by a number of fundraising efforts, led by the school council, and achieved in less than two years! Students were thrilled to experience the new feature!



Board Approves a Balanced 2026/2027 Budget

The Board of Trustees received and approved the 2026/2027 Budget. The fiscal review process continued, where the primary goal was to maintain AMDSB's balanced budget. The operating budget presented includes operating revenues and transfers of reserves of \$264,040,793 and operating expenses of the same. The capital budget approved includes capital spending of \$16,421,833. The full budget package is posted on the [Budget & Finances page](#).

Spring Athletics Update

Superintendent Paul Langis shared that students across the district have been busy with athletics. Here are a few of the highlights:

Rugby

- Girls and Boys, FE Madill SS - hosted a great tournament in Stratford
- Special congratulations to Naomi Campbell who represented student voice (WOSSAA rep for OFSAA)

Slo-pitch

- Girls, South Huron DHS - OFSAA participants

Soccer

- Senior Boys, South Huron DHS - OFSAA participants

Track and Field

- Myles Clinton, St. Marys DCVI - OFSAA Bronze in open boys 2000m steeplechase
- Angel Lovaton Puga, Listowel District SS - WOSAA Silver and 4th at OFSAA in 800m para-athletic division for students with visual impairments

Days of Significance Wrap-Up (June)

Schools celebrated important days throughout the month of June. The video below provides a sampling of these activities!

[June DOS Wrap Up Video](#) by AMDSB Communications

Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the Regular Board meetings online will be posted on the [Board Meeting page](#) the day before the meeting.

- Tuesday, September 8, 2026 at 4:45 p.m. Regular Session, followed by Committee of the Whole, Closed Session
- Tuesday, September 22, 2026 at 4:45 p.m. Regular Session, followed by Committee of the Whole, Closed Session

Future Meetings/Events with Trustee Representation

- Nothing scheduled at this time



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REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, June 16, 2026 07:00 PM

Moved BY: Councillor Hooper

Resolution # **270-06-2026**

Seconded BY: Councillor Elliott

Carried

WHEREAS the Town of Northeastern Manitoulin and the Islands (NEMI) has passed a resolution calling on the Province of Ontario to fix the severe underfunding of community and rural hospitals;

AND WHEREAS inadequate provincial funding has caused compromised patient care across Ontario;

THEREFORE BE IT RESOLVED that the Assiginack Township supports NEMI's resolution requesting that the Province of Ontario immediately inject \$3.2 billion into hospital funding, followed by annual increases of 6% thereafter;

BE IT FURTHER RESOLVED that this resolution be forwarded to the Premier of Ontario, the Minister of Health, and the Town of NEMI.

Mayor

Brenda Reid

Clerk

Stasia Carr

Bluewater Recycling Association

Q2 Board of Directors Meeting Highlights

Held at Bluewater Recycling MRF

June 18th, 2026



Association Updates

The second quarter of 2026 was a productive period for the Association, with continued focus on operational stability, technology and infrastructure improvements, employee engagement, and service development. Across the organization, work remained centered on strengthening core services while preparing for upcoming regulatory and program changes that will affect member municipalities.

Administrative, Technology, and Community Engagement

A new phone system is scheduled to be installed in July. This upgrade is expected to improve communication capabilities, support more efficient call handling, and enhance service delivery for members and customers.

The transition to MicroAge Basics as the Association's IT service provider has continued to progress smoothly. The change has provided a stable foundation for day-to-day technology needs and supports the Association's broader focus on reliable internal systems.

Facility improvements also continued at the Huron Park headquarters. The replacement of the sidewalk and entrance apron is now complete, improving safety, accessibility, and the overall condition of the site.

Community engagement remained an important priority during the quarter. Human Resources and Communications Manager Jillian Simmons has begun delivering presentations within member municipalities, helping to strengthen local relationships, build awareness of Association services, and support ongoing community education.

Organics and Diversion Program Development

Interest in municipal organics collection continues to grow across the Association's service area. These discussions are an important part of longer-term diversion planning and reflect increasing municipal interest in reducing the amount of organic material being disposed of through the garbage stream.

The Municipality of Strathroy-Caradoc has approved implementation of a green bin program, with collection scheduled to begin in April 2027.

Following a presentation to Middlesex Centre Council, a formal proposal has been submitted and is expected to be considered by Council later this summer.

A proposal has been provided to Central Huron. Discussions remain ongoing as the municipality evaluates how its existing disposal agreement with WM and the Twin Creeks Landfill may affect implementation options.

Following a presentation to Huron East Council in May, the municipality requested a green bin proposal. The proposal is expected to be submitted by the end of June.

These municipal discussions highlight the importance of flexible program design. Each municipality is assessing

organics collection in the context of its own service levels, disposal arrangements, cost structure, and implementation timeline.



Employee Engagement and Member Communications

Employee engagement remains an important organizational focus. Planning is underway for the Association's annual Employee Appreciation Day in August, which will include food trucks, axe throwing, bull riding, and other activities recognizing the hard work and dedication of staff across the organization.

The Association is also preparing communications to assist municipalities in notifying local businesses and institutions about upcoming changes to recycling service costs for ineligible properties beginning in 2027. Clear and consistent messaging will be important as municipalities determine how they intend to manage these costs and communicate program changes locally.

At this time, 11 municipalities have not yet advised how they intend to manage recycling services for ineligible properties in 2027. Follow-up discussions remain ongoing, and decisions are being sought to support operational planning, cart management, communication, and 2027 budgeting.

Collection Operations

Collection operations continued to perform well during Q2, and the Association enters the summer season in a favourable operating position. The focus remains on maintaining reliable service, supporting staff, preparing for upcoming retirements, and continuing to invest in fleet and fueling infrastructure.

Fleet investments remain on schedule. A new front-end collection vehicle is expected to arrive in June, and a new roll-off truck is anticipated in July. These additions will support reliable service delivery and provide additional capacity for future growth opportunities.

Staffing levels remain strong. Recruitment is underway for two additional drivers as part of succession planning to prepare for upcoming retirements and ensure continuity in service delivery.

The upgrade to the compressed natural gas (CNG) fueling station continues to progress on

schedule. Installation of new compressors is nearing completion, with the upgraded system expected to be operational during the last week of July. This project will improve fueling efficiency and support the continued operation of the Association's CNG fleet.

In response to new Environmental Activity and Sector Registry (EASR) requirements, additional training is being provided to all drivers. Training is currently underway and is expected to be completed by the end of June, ensuring compliance with the August re-registration deadline.

Processing Facility Operations

The transition of the Material Recovery Facility (MRF) to a commercial processing operation continued to stabilize during the second quarter. Staff have adjusted well to the operational



changes, and the facility has established a more consistent operating rhythm in managing incoming commercial material volumes.

Truck arrivals continue to fluctuate from day to day; however, the team has demonstrated the flexibility required to schedule additional loads and maintain efficient operations. This adaptability has been important as the facility continues to refine workflows under the commercial processing model.

The facility is currently operating slightly below desired staffing levels. One experienced operator has been recalled, and recruitment is underway to fill an additional position.

Cardboard volumes remain exceptionally strong, creating both opportunities and operational challenges. The team continues to refine processing workflows and material handling practices to improve throughput, manage volume, and maintain efficient operations.

A comprehensive cost analysis of the MRF will be conducted during the third quarter. This review will help determine the long-term cost structure of operating as a commercial MRF and support future decision-making regarding processing opportunities, pricing, staffing, and strategic direction.

Looking Ahead

As the Association moves into the second half of 2026, the focus remains on strengthening operational efficiency, supporting member municipalities through regulatory and program changes, expanding diversion opportunities through organics collection, and positioning the organization for long-term success.

The Association thanks its members, municipal partners, employees, and stakeholders for their continued support and collaboration.

Q2 2026 Industry Report

The second quarter of 2026 reflected an industry continuing to operate through transition, cost pressure, and regulatory adjustment. Across the waste and recycling sector, the major themes were consistent: volatility in fuel and resin markets, heightened expectations around contamination control and material quality, continued implementation challenges under extended producer responsibility (EPR), and a growing need for stronger contract, operational, and financial risk management.

For municipal recycling programs, the conversation is no longer limited to collection volumes and diversion rates. Programs are increasingly being shaped by commodity risk, transportation costs, safety hazards, downstream market transparency, producer responsibility obligations, and public

expectations that collected materials are being effectively recovered and returned to productive use.

Although the quarter presented challenges, it also reinforced several opportunities. Higher virgin resin prices may improve the economics of recycled plastics. New equipment and fleet technologies continue to focus on fuel efficiency, safety, and uptime. EPR systems across Canada are maturing, and the industry is placing greater emphasis on data, contamination reduction, performance reporting, and reliable end markets.

Key Industry Themes

Theme	Why It Matters
Fuel and resin volatility	Rising energy and resin prices affect fleet costs, processing economics, and recycled-content demand.
EPR implementation	Producer responsibility continues to shift roles, costs, and service expectations across municipal systems.
Contamination and safety	Problem materials such as full beverage containers and lithium-ion batteries create operational, financial, and safety risks.
End-market transparency	Residents, municipalities, and producers increasingly want evidence that collected materials are being recycled into legitimate markets.
Contract and performance oversight	MRF contracts are moving toward service-based models with clearer risk allocation and stronger reporting requirements.

Fuel and Transportation Cost Pressures

Fuel price volatility remained one of the most immediate cost concerns for the waste, recycling, and broader trucking sectors. Collection and hauling operations are uniquely exposed to energy market disruption because they rely heavily on fleet operations, fixed route schedules, and daily fuel consumption. Unlike some industries that can defer production or shift operating models, waste and recycling collection must continue regardless of market conditions.

The broader trucking sector continues to face pressure from higher diesel costs, supply chain



uncertainty, and increased transportation expenses. Sudden increases in fuel prices can quickly affect operating margins, particularly for fleets that remain primarily dependent on diesel. While fuel surcharges may provide some protection in certain sectors, they often lag behind real-time increases at the pump and do not fully

eliminate the operational risk created by fuel volatility.

The Association is well positioned to manage this risk on behalf of its members. Our fleet has been almost fully converted to compressed natural gas, which significantly reduces our exposure to diesel price volatility and provides greater cost stability than fleets that continue to rely mainly on diesel fuel. This long-term investment supports more predictable service delivery and helps protect members from some of the immediate impacts experienced across the broader transportation industry.

Resin Markets and Recycled Plastic Opportunities

Oil and resin markets remained closely connected during Q2. As oil prices increased, virgin resin prices also faced upward pressure. This is significant for the recycling sector because recycled plastic has historically struggled to compete when virgin resin prices are low. When virgin plastic is inexpensive, manufacturers often have limited financial incentive to purchase recycled content unless driven by regulation, procurement commitments, or brand sustainability targets.

The recent increase in virgin resin pricing may improve the competitive position of recycled plastics. Recycled HDPE saw notable price movement, with increases reported across post-consumer and post-industrial material categories. Market participants pointed to tighter inventories, higher oil costs, and increased buyer inquiries as contributing factors. For the Association, this reinforces the importance of maintaining high-quality material streams, particularly for the commercial and ineligible material we continue to process and market on behalf of our members.

This market environment creates both opportunity and caution. Higher virgin pricing can make recycled resin more attractive and may strengthen demand for recovered plastics, but that opportunity depends heavily on material quality. Manufacturers require consistent feedstock, predictable supply, and confidence that the material will meet specifications. Contamination,

inconsistent material quality, and improper set-outs can reduce the value of recovered plastic and limit market opportunities.

The Association continues to manage these risks through processing oversight, market relationships, contamination monitoring, and communication with members. Municipal support remains important through consistent public messaging, timely communication of local issues, and reinforcement of proper recycling practices. The value of a recycling program is not determined solely by the amount collected; it is determined by the amount that can be successfully sorted, marketed, and used again.

End Markets and Public Confidence

End-market strength continues to be one of the most important indicators of recycling program success. A material may be technically recyclable, but without stable demand and processing infrastructure, its circularity remains limited.

The recycled PET thermoform market illustrates this challenge clearly. Collection of PET thermoforms in the United States and Canada reached a record level, yet the use of post-consumer recycled PET in new thermoformed packaging declined. This demonstrates that increased recovery does not automatically translate into higher recycled content in new products.

Several factors are contributing to this disconnect, including pricing pressure, food-contact packaging requirements, policy uncertainty, infrastructure limitations, and competition from virgin resin. Food packaging is a major end market for thermoformed PET, but recycled content use is often more difficult in food-contact applications due to safety and regulatory requirements.



For recycling programs, this reinforces the need for realistic communication. Residents and businesses want assurance that materials placed in recycling containers are actually being recycled. In Ontario, responsibility for processing and marketing eligible residential Blue Box material now rests with producers. However, the Association will continue to advocate on behalf of its members for greater transparency from producers regarding where accepted residential materials are being directed and how those materials are being managed after collection. Residents, councils, and municipal staff continue to want confidence that accepted materials are moving to legitimate recycling markets.

For commercial and other ineligible material, the Association continues to manage the collection, processing, and marketing of accepted materials on behalf of its members. Through this work, the

Association can confirm end-market pathways for the materials included on our ineligible acceptable materials list. Maintaining strong material quality remains essential, as contamination, improper set-outs, and inconsistent material streams can reduce market value and limit recycling opportunities.

Member support remains important in reinforcing consistent recycling messages, encouraging proper set-outs, and helping residents and businesses understand the difference between eligible residential Blue Box materials and ineligible commercial material streams. Clear communication and strong material quality will continue to support public confidence and help ensure collected material is successfully processed, marketed, and returned to productive use.

Extended Producer Responsibility Across Canada

EPR continued to evolve across Canada during Q2, with provinces at different stages of implementation. Ontario's full transition of paper and packaging recycling to producer responsibility was completed on January 1, 2026, making it one of the largest recycling transitions in the country. The transition also introduced a uniform accepted material list across Ontario, including non-alcoholic food and beverage cartons.


The national picture shows that EPR is moving forward, but not in a uniform manner. Quebec has been modernizing its curbside recycling system under full producer responsibility, with consolidation of municipal collection contracts and stronger centralized control over material sales. Alberta's EPR program is being phased in, with additional communities expected to be onboarded in October 2026. British Columbia continues to operate under an established producer responsibility model, while Saskatchewan, New Brunswick, Nova Scotia, and other jurisdictions continue to move through their own implementation processes.

For members, the key takeaway is that EPR is becoming the dominant policy framework for packaging and paper recycling in Canada. However, implementation details matter. Service standards, eligible sources, promotion and education, contamination targets, data transparency, facility obligations, and dispute resolution processes all influence whether the system delivers the intended benefits.

As EPR continues to evolve, the Association will continue to monitor the financial and operational impacts on behalf of its members. Even where producers have assumed responsibility for eligible residential Blue Box material, service gaps, customer inquiries, illegal dumping, depot pressures, non-eligible sources, and public confusion can still affect local programs. The Association will continue to track these issues, support communication with members, and escalate concerns where required. Member support remains important through timely sharing of local concerns, consistent public messaging, and continued coordination as the system stabilizes.

Ontario Blue Box Transition and Municipal Risk

Ontario's Blue Box transition remains one of the most important issues for municipal recycling stakeholders. The experience in Peel Region demonstrates that transition does not end when formal responsibility transfers. Instead, the post-transition period can create new operational risks.

 Peel Region reported increased customer service inquiries following transition, along with higher Community Recycling Centre usage, increased facility working with you garbage tonnage, and more blue box material appearing in facility garbage streams. These trends suggest that service level changes, confusion, or gaps can shift material away from the intended recycling stream.

Overflow collection has also emerged as a significant issue. Changes to how excess material is collected can create challenges for residents, particularly those with limited storage space or mobility challenges. If residents are unable to place occasional overflow material out for collection, that material may be taken to depots, placed in the garbage, or left uncollected.

Facility collection also remains complex. Multi-residential buildings, long-term care homes, retirement homes, and schools often require different service levels than standard curbside households. When collection frequencies or extra pick-up processes are unclear, facilities may experience overflowing receptacles, blocked garbage collection access, litter, pests, and increased health and safety concerns.

The broader risk for municipalities is cost shifting. Even where producers are responsible for eligible material, municipalities may still experience increased costs if recyclable material moves into garbage streams, depots, municipal facilities, or customer service systems. Documentation, escalation procedures, and regulatory clarity are therefore essential. The Association manages this process on behalf of its members by monitoring service impacts, tracking program changes, supporting communication with affected properties, and helping ensure concerns are documented and escalated where required.

Contamination and Material Quality

Contamination continues to be one of the most persistent operational challenges facing recycling systems. Contaminated loads reduce processing efficiency, lower commodity value, increase residue, and create safety concerns for workers.

One area receiving increased attention is full beverage containers entering recycling streams. These materials can arrive through retail, distribution, commercial, or municipal channels when expired, damaged, recalled, or unsaleable products are not properly managed. Full containers are

not equivalent to empty recyclable packaging. They introduce liquid, weight, odour, and operational complexity.

The impact on MRFs can be significant. Liquids increase moisture levels, clog equipment, contaminate paper and fibre, slow sorting lines, and increase the risk that otherwise recyclable material will be rejected. Full containers may also burst during processing, creating sticky residue, sanitation concerns, and pest issues.

The best solutions occur upstream. Businesses and institutions should have clear procedures for unsaleable beverages, including segregation at the source, dedicated collection, depackaging, proper liquid management, and partnerships with facilities that can handle both the liquid and packaging components. In some cases, separated liquids may be suitable for anaerobic digestion, while packaging can be directed to the appropriate recycling stream.

For municipal programs, this issue is a reminder that contamination reduction must include both residents and the industrial, commercial, and institutional sector. Education should clearly distinguish between empty recyclable containers and full or partially full product.

Lithium-Ion Batteries and Emerging Safety Risks

Lithium-ion batteries continue to represent one of the most serious emerging risks for waste and recycling operators. The concern is not limited to fire. Battery failures can also leave behind chemical contamination that may continue to damage equipment, infrastructure, vehicles, and facilities after the visible fire has been extinguished.

Battery-related incidents have increased significantly in recent years, including fires connected to consumer electronics, e-bikes, power tools, fleet equipment, warehouse equipment, and other rechargeable devices. Waste and recycling facilities are especially vulnerable because batteries often arrive hidden in garbage, recycling, scrap metal, or bulky waste streams.

For MRFs and transfer stations, the risk begins at intake. Batteries may be damaged during collection, compaction, tipping, sorting, shredding, or baling. Once a lithium-ion cell enters thermal runaway, it can produce extreme heat and release hazardous compounds. The resulting residue can settle on surfaces, machinery, electrical panels, HVAC systems, tools, and structural components.

This risk requires a broader response than traditional fire prevention. The Association is reviewing our battery management protocols, employee training, emergency response plans, insurance coverage, post-incident testing, and decontamination practices. Visual inspection alone may not be sufficient after a battery event. Facilities may require verification that surfaces and equipment are safe before operations resume.

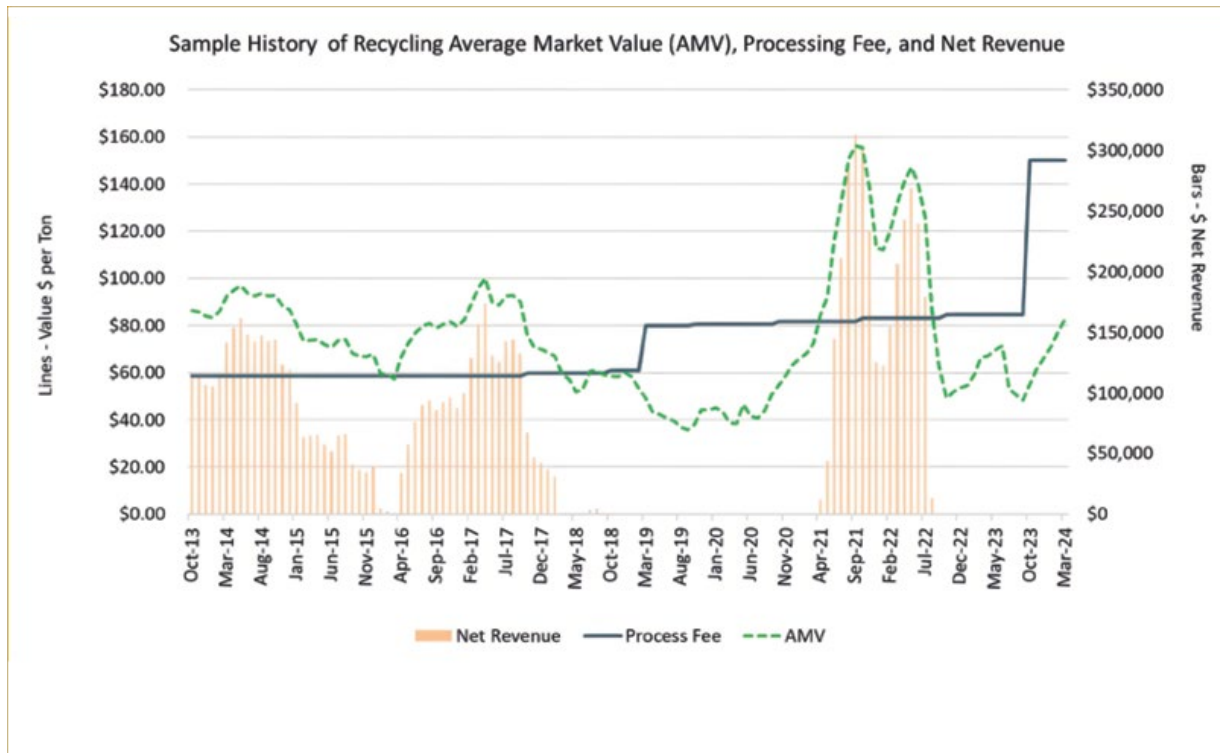
The growth of lithium-ion batteries also reinforces the need for public education and dedicated collection options. Batteries should not be placed in garbage or recycling carts. Clear, repeated messaging is required to reduce the likelihood of batteries entering collection vehicles and processing facilities. The Association is also exploring the opportunity to become a collection site for lithium-ion batteries and hopes to have more information available on a potential collection program in the future.

MRF Financial Models and Contract Restructuring

The economics of MRF operations are changing. Historically, many recycling programs relied on commodity revenue to offset processing costs. In strong markets, high-value materials could help subsidize operations. However, recent years have shown that commodity values are too volatile to serve as the foundation of a stable recycling system.

MRFs now face rising costs related to labour, equipment, compliance, contamination management, insurance, energy, and transportation. At the same time, commodity values can fluctuate sharply due to global demand, export restrictions, trade policy, virgin resin pricing, and domestic offtake capacity.

As a result, the industry is moving toward a more utility-based model. In this approach, processing fees and service charges are designed to cover the actual cost of operations, while commodity revenue is treated as a variable benefit rather than the core funding source.



In Ontario, this shift applies differently depending on the material stream. For eligible Blue Box material, the Association continues to manage collection on behalf of its members, while producers are responsible for processing under the current Blue Box framework. This helps reduce direct municipal exposure to processing market volatility for eligible material.

For ineligible sources, however, the Association continues to manage the collection, processing, and marketing of material on behalf of its members. As a result, commodity values, contamination levels, residue rates, processing costs, and end-market access remain important considerations. Maintaining strong material quality, clear service expectations, and reliable market relationships will continue to be essential to managing these risks and supporting stable program delivery.

Fleet, Equipment, and Service Support

Fleet and equipment developments continued during Q2, with manufacturers placing strong emphasis on safety, efficiency, uptime, and service support.

New Way Trucks expanded its support and sales relationship with Joe Johnson Equipment, strengthening access to service, vehicles, and parts in several U.S. markets while continuing JJE's established Canadian presence. For refuse haulers, strong distributor and service networks are critical. Equipment downtime directly affects route completion, customer service, maintenance costs, and spare fleet requirements.

Volvo also introduced its new VNR regional haul tractor to Canada at Truck World 2026. The vehicle is designed for regional distribution, urban delivery, and frequent-stop environments, with safety features, improved visibility, maneuverability, and reported fuel-efficiency gains. These features align closely with the needs of collection and regional hauling operations, where driver comfort, safety, and fuel consumption all have significant operational impact.

As labour, fuel, and repair costs remain high, fleet decisions will increasingly need to consider total cost of ownership rather than purchase price alone. Safety technology, fuel efficiency, parts availability, dealer support, and driver experience all influence long-term operating performance.

Autonomous Freight and Supply Chain Technology

Autonomous trucking continued to advance during the quarter, with PepsiCo expanding its partnership with Gatik for driverless regional freight transportation in North America. While this type of technology is currently focused on controlled middle-mile movement between facilities, it reflects a broader industry trend toward more data-driven, efficient, and flexible transportation systems.

For the waste and recycling sector, the near-term impact of autonomous vehicles will likely be indirect. Municipal collection remains highly variable and requires daily decision-making related

to residents, carts, bins, weather, traffic, parked vehicles, pedestrians, and route-specific challenges. As a result, fully autonomous curbside collection is not expected to be a practical short-term solution for most municipal waste operations.

However, the technology is still worth watching as it may influence future logistics, parts distribution, transfer haulage, commodity movement, and facility-to-facility transportation. These developments also reinforce the importance of route optimization, fleet data, driver support, and long-term fleet planning.

The Association continues to focus on practical fleet investments that support reliable service for members today, including compressed natural gas vehicles, equipment reliability, route planning, safety, and operational efficiency. As technology evolves, the Association will continue to assess opportunities that could improve service delivery, control costs, and support the needs of our member municipalities.

Corporate Recycled-Content Commitments

Corporate recycled-content commitments continued to influence market expectations. Apple reported that 30 percent of material across its products shipped in 2025 came from recycled content, along with use of recycled cobalt in its batteries and recycled rare earth elements in magnets. The company also reported progress in removing plastic from packaging and moving to fibre-based packaging.

These announcements matter because large corporate buyers can influence material demand and supply chain expectations. When major companies commit to recycled content, renewable energy, packaging redesign, and zero-waste objectives, they can help create demand for recovered materials.

However, corporate commitments must be matched by supply chain capacity. Recycled content requires consistent material availability, quality specifications, processing capacity, and traceability. This creates opportunities for recyclers, but also raises expectations around reporting and verification.

For municipal and regional programs, the connection is clear: high-quality recovered material is more likely to find strong end markets. Poorly sorted or contaminated material is less likely to meet the needs of manufacturers trying to meet recycled-content targets.

Practical Implications for Municipal Members

The Q2 industry trends reinforce the importance of continued coordination between the Association and its member municipalities. While many of the pressures facing the sector are external, including fuel volatility, commodity market changes, EPR implementation, and

contamination risk, the Association continues to manage these issues with a focus on service stability, cost control, and long-term program resilience.

Member support remains important in a few key areas. Consistent municipal communication helps reinforce proper recycling practices, particularly around problem materials such as full beverage containers, batteries, electronics, tangles, and hazardous materials. Clear messaging helps reduce operational risks, protect staff and equipment, and improve material quality.



Timely municipal direction will also be important as planning continues for ineligible properties in 2027. Decisions related to service participation, cost recovery, and local communication allow the Association to plan routes, allocate resources, communicate with affected properties, and maintain efficient service delivery.

The Association's continued investments in compressed natural gas vehicles, fleet reliability, equipment, staffing, and facility improvements are intended to support stable service across the membership. Continued collaboration with member municipalities helps ensure these investments are supported by clear local decisions, coordinated planning, and consistent communication with residents, businesses, and institutions.

Outlook for the Remainder of 2026

The remainder of 2026 is expected to remain active as the industry continues to adjust to fuel and resin market volatility, evolving EPR requirements, contamination concerns, and changing material markets. These pressures will continue to influence operating costs, commodity values, service expectations, and long-term planning across the waste and recycling sector.

For the Association, the focus will remain on maintaining reliable service, monitoring regulatory and market changes, supporting members through decisions related to eligible and ineligible material streams, and continuing to advocate for clarity from producers regarding service standards, accepted materials, and end-market transparency for residential Blue Box material.

Contamination reduction, battery safety, and material quality will remain important priorities. The Association will continue to provide guidance, monitor operational impacts, and explore opportunities that support safer and more effective collection options, including potential future lithium-ion battery collection.

Overall, the Association remains focused on providing stable, accountable, and efficient service through a period of industry transition. Continued collaboration with member municipalities will help ensure programs remain resilient, residents and businesses receive clear information, and the Association is well positioned to respond to emerging challenges and opportunities.

June 25, 2026

Re: Request for Provincial Action on the Accuracy of Municipal Voters Lists

Please be advised that at its regular County Council meeting held Wednesday, June 24, 2026, the Council of the County of Peterborough passed the following Resolution:

Resolution No. 129-2026

Moved by Councillor Carolyn Amyotte

Seconded by Councillor Carol Armstrong

Whereas the Province of Ontario shifted responsibility of the municipal election voters list from MPAC to Elections Ontario by amending the Municipal Elections Act, 1996, through the Helping Tenants and Small Businesses Act, 2020, effective after the 2022 municipal election; and

Whereas many of the eight lower-tier Township elector lists presented by Elections Ontario have discrepancies in voter counts from the 2022 municipal election, specifically in the number of eligible non-resident property owners which are significantly lower than the 2022 numbers; and

Whereas Elections Ontario has acknowledged the discrepancies and is planning to address them;

Now therefore be it resolved that the Corporation of the County of Peterborough urges the Province of Ontario to immediately encourage prioritization of the review of data specifically related to non-resident property owners to ensure voter lists are as accurate as possible prior to August 14, 2026; and

That this resolution be forwarded to the Premier, the Minister of Municipal Affairs and Housing, the local MPPs, AMO, ROMA, AMCTO, EOWC, FOCA, all Ontario municipalities and the eight lower-tier Township Clerks for support.

Sincerely,



Kari Stevenson

Director of Legislative Services/Clerk

Kirkton –Woodham Community Centre Board Meeting

Monday March 9, 2026 at the KWCC Hall

Agenda

- 1) Call to order: meeting called to order at 7:05 pm with C. Parnham absent. S. Corriveau representing Perth South. W. Jaques CAO Perth South attended.
- 2) Declaration of Pecuniary Interest: None
- 3) Adoption of Agenda: K. Toews, T. Oke – carried
- 4) Approval of the minutes of January 5th, 2026: D. Frayne, A. Selves – carried
- 5) Unfinished business
 - i) Insurance – W. Jaques Perth South CAO has arranged insurance to cover the Volunteers of the Kirkton Woodham Community Centre. Cost approximately \$1081.00. T. Shute looking into whether the KWCC Board is still registered, he will contact Ron White, lawyer.
 - ii) Hall rental rates – Updated rates were moved by T. Shute, D. Frayne – carried. A new rate sheet will be attached to this report.
 - iii) RBC grant for barrier relief: Huron County Library submitted an information package on this for the hall. At the present time there is not a rush on this. Will investigate options when the facilities review is completed.

- 6) As of this date our bank balance is \$7,712.85. We have paid part of the rebilling for 2025, however waiting for funds from both Municipalities.
- 7) Hall Report – New cleaner needed. Our current cleaning person is resigning effective April 1st, 2026 due to health reasons. Perth South will advertise for this position. There are 5 Buck&Does reserved for 2026, along with 3 Weddings. Also a BX93 night, the Kirkton Rumble car show have made reservations to use hall. The normal community groups and businesses are using hall on a regular basis.
- 8) New Business
 - a) New Flag required outside, to be replaced
 - b) Request for tender of new electronic road sign is out.
 - c) Ashley Hackett offered to look into the Kirkton.ca website and update. Present pricing has 2006 rates. Ashley was asked if she would like to join the board and she accepted.
- 9) Next meeting: at the call of the chair
- 10) Adjournment at 8:49 pm by B. Richardson

June 15, 2026

RE: Updates to certain operational policies under the *Aggregates Resource Act*

Greetings,

Further to a letter from the ministry dated August 8th, 2025, I am writing to inform you that a decision notice has been posted regarding the updates to certain operational policies under the *Aggregate Resources Act* (ERO # [025-0216](#)).

These policies were updated as part of the ministry's initiative to modernize operational policies that support the effective delivery of Ontario's *Aggregate Resources Act* program. The updates are intended to clarify requirements and improve program efficiency.

Policies related to the following have been updated:

- Cultural Heritage Report
- Matters to be Considered in the Issuance of a Licence
- Water Report
- Maximum Predicted Water Table Report (New Policy)

These updates better align policy guidance with the requirements of the Aggregate Resources of Ontario Standards. Details of the decision and revised policies are available through the Environmental Registry of Ontario (ERO #[025-0216](#)) and will be posted soon on the aggregates policies and procedures page.

In addition, the ministry has rescinded 28 policies that were outdated or no longer needed. Rescinding these policies is expected to provide greater certainty and clarity to industry and the public about current program requirements and processes.

If you have any questions regarding these changes, please contact us by email at aggregates@ontario.ca.

Sincerely,



John Dungavell,
Director, Development and Hazard Policy Branch



Township of Perth East

Council Report

To: Council **File Code:** XXX
Prepared By: Bill Hunter, Manager of Fire Services / Fire Chief
Date: 16 June 2026
Subject: Fire Department Activity Report – April 2026 (FIR-2026-10)
Attachments: Monthly statistics

Recommendations:

That the Council of the Township of Perth East receive the Fire Department Activity Report – April 2026 (FIR-2026-10) prepared by the Manager of Fire Services / Fire Chief, dated 16 June 2026, for information.

Background:

See attachment for Alarms and Training.

Fire Chief's Activity Report:

- Building plan reviews, consultations and site plan reviews.
- Fire Chief met with Perth County Paramedic Services to discuss the upcoming change to the Medical Priority Dispatch System this fall.
- Fire Chief participated in a meeting about Automated Road Closure signs due to weather in Perth County.
- Fire Chief attended Leadership Development training at the Milverton Fire Station.

Other Fire Department Activity:

- Three residents joined Milverton Station and will begin their training:
 - Ben Dale, Jordan Witt, and James West started on April 15th.
- One firefighter completed an online Lithium-Ion Battery Course through the OFM.
- Thirteen firefighters completed an in-house NFPA 1002 Pump Operators course.
- Eleven firefighters attended live fire training at WRESTRC in Waterloo.
- Milverton Deputy Station Chief Carter was selected as the new Station Chief. The bylaw will go into effect at the first Council meeting in May.
- Twenty firefighters and the Fire Chief attended the Perth County Mutual Aid meeting held in Sebringville. OPP presented on traffic collision reconstruction and scene preservation.
- Our new online resource portal (PEEP) was released to all firefighters where they can access training documents, operating guidelines and other information.

Progressive Service-oriented Caring Fiscally Responsible Collaborative Enthusiastic

Prevention / Education:

- Inspections / re-inspections / complaints and follow up visits.
- Property file searches and clearance letters
- Four fire safety plans were reviewed.
- Two food truck applications were reviewed.
- FPO and Public Educator followed up with Parochial School inspections.
- Five firefighters assisted the FPO and Public Educator at our 2-day display at the Stratford Home Show.
- FPO and Public Educator attended the Downie Central School in Perth South to deliver a public education program and witness a full fire drill.
- Girl Guides / Sparks visited the Milverton Fire Station.
- Our Public Educator and FPO partnered with HPPH for an English as a Second Language group presentation.
- FPO Herrett successfully completed an NFPA 96 course on Commercial Cooking Systems.
- Three firefighters attended the Women in Trades event held in Stratford.

Social Media Analytics:

See attachment for social media data.

Budgetary Impact:

Approval of the recommendation as outlined in this report will have no impact on the current approved Annual Corporate Budget.

Corporate Vision, Mission and Core Values:

The information and responses provided in this report are consistent with, and in keeping with the Municipality's stated Corporate Vision, Mission, and Core Values.

Corporate Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Municipality's approved Strategic Plan.

Prepared By: Bill Hunter, Manager of Fire Services / Fire Chief

Reviewed By:

APRIL 2026 ALARMS				TOTAL ALARMS FOR 2026		TOTAL HOURS FOR 2026
14				87		1213
1	Fire			JANUARY	22	319
1	No loss outdoor fire			FEBRUARY	28	383
1	Vehicle Extrication			MARCH	23	368
1	Medical - aid not required			APRIL	14	143
1	CO False Alarm			MAY		
3	Vehicle Collision			JUNE		
3	Call cancelled			JULY		
2	False alarm - Accidental			AUGUST		
1	Rescue - Assist EMS			SEPTEMBER		
				OCTOBER		
				NOVEMBER		
				DECEMBER		
				OVERALL 3 PAST YEARS TO DATE COMPARISONS		
STATION		RESPONSES	YEAR TO DATE	PERTH SOUTH		
SEBRINGVILLE		7	28	2		
MILVERTON		3	31	PERTH SOUTH YTD	2025	96
SHAKESPEARE		4	28	12	2024	74
MULTI STATION ALARMS		0	7		2023	81
						1168
						901
						1023

APRIL 2026 TRAINING ACTIVITY			
STATION	TRAINING TOPICS	NUMBER OF FIREFIGHTERS	TOTAL HOURS TRAINED
MILVERTON	Aerial Operations	18	36
MILVERTON	Firefighter Expectations	22	44
MILVERTON	New Recruit Training	3	6
SHAKESPEARE	Station & Equipment Maintenance	17	34
SHAKESPEARE	EMS equipment familiarization	16	32
SEBRINGVILLE	AED Review	19	38
SEBRINGVILLE	Small engines	17	34
SEBRINGVILLE	Auto Extrication	20	40
TOTAL HOURS OF TRAINING FOR THE MONTH			264
TOTAL HOURS OF TRAINING FOR THE YEAR TO DATE			1076

PERTH EAST FIRE DEPARTMENT SOCIAL MEDIA ACTIVITY		
X	ChiefBillHunter	4585 Followers
FACEBOOK	PEFD_WPFD	3117 Total followers with 76.0K views
INSTAGRAM		2.2K views with 190 followers
KEY MESSAGES		April Fools post – new tactical garden hoses. Promote Milverton Firefighters breakfast. Promote IPV community learning session for OPP. Stratford Home Show. National Public Safety Telecommunicators week. Pump Operations Course. Visit to Downie Central School. Fanshawe College Co-op students. Car seat clinics. Live Fire Training at Waterloo Regional Training Tower. Smile cookie day – Tim Hortons. Clean dryer vents, blocking/overloading/overheating (exits, vents, outlets, etc.), lithium-ion battery safety, test of the emergency alert system.



June 15, 2026

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Minister Flack,

Re: Canada-Ontario Development Charge Reduction Program (DCRP)

On behalf of Council for the Town of Plympton-Wyoming, I am writing to acknowledge the Province of Ontario's Canada-Ontario Development Charge Reduction Program (DCRP) and its intent to support housing development and critical infrastructure investment across municipalities.

Council appreciates the Province's efforts to address housing supply challenges by incentivizing development and providing access to infrastructure funding. The objectives of increasing housing availability and supporting growth-related infrastructure are important priorities that align with the Town's long-term planning goals.

However, Council wishes to express concern that the current structure of the DCRP presents significant challenges for small, rural, and northern municipalities such as the Town of Plympton-Wyoming. Municipalities are required to commit to substantial development charge reductions while also preparing competitive applications for large, shovel-ready projects within a limited timeframe.

The program's compressed application intake period provides limited opportunity for municipalities with constrained staffing and financial capacity to properly evaluate participation, identify eligible projects, and assemble a competitive submission.

Additionally, the requirement to prioritize large-scale infrastructure projects that clearly enable housing development, coupled with the expectation of upfront municipal financial contributions, places smaller municipalities at a disadvantage. Many rural communities do not have the same breadth of shovel-ready growth-enabling projects readily available, nor the internal resources required to mobilize applications within such tight timelines.

Council is concerned that, without adjustments, the current program design may limit participation from smaller municipalities and result in an inequitable distribution of funding, favouring larger urban centres with greater administrative capacity and project readiness.



In light of these concerns, Council respectfully requests that the Province of Ontario consider establishing a dedicated program stream for small, rural, and northern municipalities. Such a stream should include:

- More flexible and extended application timelines;
- Scaled project requirements that reflect community size and capacity; and
- Adjusted eligibility criteria that recognize the unique infrastructure funding models and operational realities of rural municipalities.

These modifications would help ensure that all municipalities, regardless of size, have a fair opportunity to participate in the program and contribute to the Province's shared objective of increasing housing supply.

The Town of Plympton-Wyoming remains committed to working collaboratively with the Province to support sustainable growth and infrastructure investment in our community.

A copy of this correspondence has been shared with our local Members of Provincial Parliament and Federal Parliament, as well as neighbouring municipalities, to encourage broader support for these requested program enhancements.

Thank you for your consideration.

Yours sincerely,

Adam Sobanski
Chief Administrative Officer
Town of Plympton-Wyoming

June 17, 2026

Please be advised that during the regular Council meeting of June 9, 2026 the following resolution regarding a request to the Province to extend the deadline for Notices of Intention to Designate Listed Heritage Properties was carried.

RESOLUTION NO. 2026-268

DATE: June 9, 2026

MOVED BY: Councillor Hirsch

SECONDED BY: Councillor MacNaughton

WHEREAS amendments to the Ontario Heritage Act under the More Homes Built Faster Act, 2022 introduced timelines requiring municipalities to issue Notices of Intention to Designate for properties listed on municipal heritage registers as of December 31, 2022, originally requiring action by January 1, 2025; and

WHEREAS the Province subsequently amended the legislation through the Homeowner Protection Act, 2024 to extend the deadline to January 1, 2027 in response to concerns raised by municipalities and heritage stakeholders; and

WHEREAS municipalities require sufficient time and resources to undertake research, documentation, consultation, and evaluation to determine whether listed properties warrant designation under the Ontario Heritage Act; and

WHEREAS the removal of listed properties from municipal heritage registers if the prescribed timelines are not met may place cultural heritage resources at increased risk of demolition or irreversible alteration before municipalities have the opportunity to properly evaluate their cultural heritage value or interest; and

WHEREAS the Built & Cultural Heritage Advisory Committee and Heritage Designation Working Group are comprised of a handful of dedicated volunteers who are not able to review the current non-designated register containing over 200 properties on or before the deadline of January 1, 2027; and

WHEREAS many municipalities, including the County of Prince Edward, do not have dedicated heritage planning staff and must rely on volunteer Heritage committee members or external heritage consultants to undertake the evaluations, which can result in additional financial and administrative pressures; and

WHEREAS the Heritage Designation Working Group, heritage consultants or staff members would need to review the municipal heritage register, research the heritage value and interest of listed non-designated properties, contact owners of such properties, determine which properties should potentially be designated in accordance with the provisions of

Section 29 of the Ontario Heritage Act, and take all required steps to designate such properties; and

WHEREAS the above noted work involving over 200 listed properties in the County of Prince Edward is extremely time-consuming and cannot be completed by January 1, 2027 with the current resources available given other competing interests including reviewing and supporting new housing development proposals; and

WHEREAS municipalities across Ontario are facing significant workloads associated with evaluating listed properties; and

WHEREAS the Built & Cultural Heritage Advisory Committee, at its meeting of June 3, 2026, discussed and supported advocating to the Province of Ontario for a further extension to the current deadline;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the County of Prince Edward respectfully request that the Province of Ontario further amend the Ontario Heritage Act to extend the January 1, 2027 deadline to January 1, 2030, or another reasonable timeframe for issuing Notices of Intention to Designate for properties listed on the municipal heritage non-designated register; and

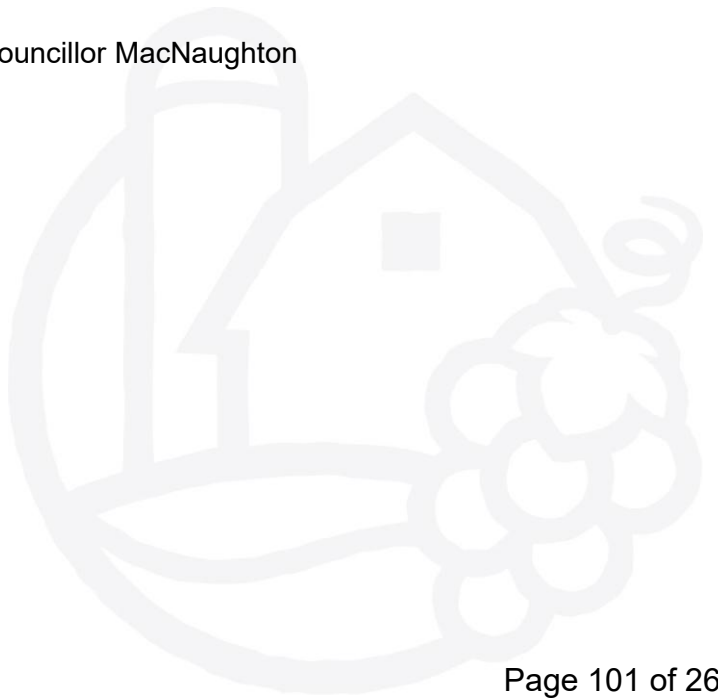
THAT a copy of this resolution be sent to the Minister of Citizenship and Multiculturalism, the Minister of Municipal Affairs and Housing, Bay of Quinte M.P.P. Tyler Allsopp, the Association of Municipalities of Ontario, Community Heritage Ontario, and all Ontario municipalities.

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Hirsch, Councillor MacNaughton





SMITHS FALLS

RISE AT THE FALLS

June 17th, 2026

The Honourable Doug Ford
Primer of Ontario
premier@ontario.ca

Re: Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

Please be advised that the Council of the Corporation of the Town of Smiths Falls passed the following resolution at their June 15th, 2026 Council meeting:

The Council of the Town of Smiths Falls respectfully calls upon the Province of Ontario to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements;

AND FURTHER THAT this funding be structured to provide equitable and predictable annual support for operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario;

AND FURTHER THAT the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

AND FURTHER THAT this resolution be circulated to:

- Ontario Association of Fire Chiefs*
- Ontario Professional Fire Fighters Association*
- Ontario Volunteer Fire Fighters Association*
- Association of Municipalities of Ontario*
- Rural Ontario Municipal Association*
- Scott Reid, M.P. Lanark-Frontenac*
- John Jordan, M.P.P. Lanark-Frontenac-Kingston*
- Minister of the Solicitor General*



SMITHS FALLS

RISE AT THE FALLS

- *Minister of Infrastructure*
- *Minister of Municipal Affairs and Housing*
- *All Ontario Municipalities*

Please do not hesitate to contact me with any questions and/or concerns.

Yours truly,

Kerry Costello
Town Clerk

cc: Ontario Association of Fire Chiefs
Ontario Professional Fire Fighters Association
Ontario Volunteer Fire Fighters Association
Association of Municipalities of Ontario
Rural Ontario Municipal Association
Scott Reid, M.P. Lanark-Frontenac
John Jordan, M.P.P. Lanark-Frontenac-Kingston
Minister of the Solicitor General
Minister of Infrastructure
Minister of Municipal Affairs and Housing
All Ontario Municipalities



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

June 10, 2026

Via email: doug.fordco@pc.ola.org

Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Dear Hon. Doug Ford

Re: Sustainable Provincial Grant Funding for Fire Services in Ontario

Please be advised that South Huron Council passed the following resolution at their June 1, 2026, Regular Council Meeting:

258-2026

Moved By: Aaron Neeb

Seconded by: Wendy McLeod-Haggitt

That South Huron Council supports the May 13, 2026, correspondence of the Town of Plympton-Wyoming regarding Sustainable Provincial Grant Funding for Fire Services in Ontario; and

That this supporting resolution and the originating correspondence be circulated to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Infrastructure, the Minister of Municipal Affairs and Housing, the Ontario Association of Fire Chiefs, the Ontario Professional Fire Fighters Association, the Ontario Volunteer Fire Fighters Association, AMO, ROMA and all municipalities in Ontario.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Kendra Webster, Legislative & Licensing Coordinator
Municipality of South Huron
kwebster@southhuron.ca

519-235-0310 x. 232

Encl.

cc:

Minister of the Solicitor General, Hon. Michael Kerzner, michael.kerzner@pc.ola.org; Minister of Infrastructure, Hon. Kinga Surma, kinga.surma@pc.ola.org; Minister of Municipal Affairs and Housing, Hon. Rob Flack, rob.flack@pc.ola.org; Ontario Association of Fire Chiefs, info@oafc.on.ca; Ontario Professional Fire Fighters Association, admin@ontariofirefighters.org; Ontario Volunteer Fire Fighters Association, communication@ffao.on.ca; AMO resolutions@amo.on.ca; ROMA, roma@roma.on.ca; and all municipalities in Ontario.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

June 17, 2026

Premier Doug Ford
premier@ontario.ca

Dear Mr. Ford,

At the Township of Terrace Bay's Regular Council Meeting held Monday June 15, 2026, the following resolution of support was passed:

RE: Resolution of Support – Sustainable Provincial Grant Funding For Fire Service

Resolution: CR142–2026

Moved by: Councillor Webb

Seconded by: Councillor Dube

WHEREAS Municipal fire services in Ontario operate under legislative authority established by the province through statutes, regulations, codes and prescribed standards governing training, equipment, certification, inspection, and operation requirements.

AND WHEREAS municipalities are responsible for implementing and maintaining compliance with these provincially mandated requirements primarily through local property taxation;

AND WHEREAS current provincial fire service grant programs are available to both full-time and volunteer fire departments across Ontario and are distributed through competitive application processes that may not fully reflect the differing financial and administrative capacities of urban and rural municipalities, highlighting the need for a more balanced approach to funding that supports all fire services equitably;

AND WHEREAS volunteer firefighters represent approximately 70-75% of firefighters in Ontario protecting the majority of communities across the province and, particularly in rural areas, are frequently the first emergency responders to arrive on scene ahead of other emergency services;

AND WHEREAS other provincially regulated emergency services, including policing and paramedic services, receive stable and predictable provincial funding contributions or cost-sharing arrangements;



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

AND WHEREAS the absence of a comparable and stable funding model for fire services creates a structural imbalance between provincial regulatory authority and municipal financial responsibility;

AND WHEREAS reliance on competitive funding creates budget uncertainty, limits long-term financial planning, and may not reflect the actual operational needs of fire services, contributing to instability, reduced preparedness and the reduction of services within a critical emergency response sector;

AND WHEREAS stable and predictable funding is essential to maintain emergency preparedness, firefighter safety, service sustainability, and equitable protection for residents regardless of municipal size or tax base;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Terrace Bay respectfully calls upon the Province of Ontario to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements;

AND FURTHER THAT this funding be structured to provide equitable and predictable annual support for operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario;

AND FURTHER THAT the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

AND FURTHER THAT this resolution be circulated for endorsement to:

- All municipalities
- Ontario Association of Fire Chiefs
- Ontario Professional Fire Fighters Association
- Ontario Volunteer Fire Fighter Association
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association

AND FURTHER THAT, upon endorsement, this resolution be submitted to:

- Lise Vaugeois, MPP Thunder Bay Superior North
- The Honourable Michael Kerzner, Minister of the Solicitor General
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Doug Ford, Premier of Ontario



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:

MPP Thunder Bay Superior North, Lise Vaugeois – lvaugeois-co@ndp.on.ca

Minister of the Solicitor General – Michael.kerzner@pc.ola.org

Minister of Infrastructure – kinga.surma@pc.ola.org

Minister of Municipal Affairs and Housing – rob.flack@pc.ola.org

AMO – resolutions@amo.on.ca

NOMA – admin@noma.on.ca

ROMA – roma@roma.on.ca

O AFC – info@oafc.on.ca

OPFFA – admin@ontariofirefighters.org

OVFFA – president@ffao.on.ca

All Northern Ontario Municipalities



Town of Petawawa

Legislative Services
1111 Victoria Street
Petawawa, ON K8H 2E6
613-687-5536

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Via Email: premier@ontario.ca

The Honourable Michael Kerzner
Minister of the Solicitor General
George Drew Building, 18th Floor
25 Grosvenor St.
Toronto, ON M7A 1Y6

Via Email: minister.solgen@ontario.ca

June 17, 2026

RE: Sustainable Provincial Grant Funding for Fire Services in Ontario

Dear Honourable Doug Ford and Honourable Michael Kerzner:

At its Council in Committee meeting held on June 8, 2026, the Council of the Corporation of the Town of Petawawa endorsed the following resolution:

Moved by Lisa Coutu

Seconded by Theresa Sabourin

WHEREAS Municipal fire services in Ontario operate under legislative authority established by the province through statutes, regulations, codes, and prescribed standards governing training, equipment, certification, inspection, and operational requirements;

AND WHEREAS municipalities are responsible for implementing and maintaining compliance with these provincially mandated requirements primarily through local property taxation;

AND WHEREAS current provincial fire service grant programs are available to both full-time and volunteer fire departments across Ontario and are distributed through competitive application processes that may not fully reflect the differing financial and administrative capacities of urban and rural municipalities, highlighting the need for a more balanced approach to funding that supports all fire services equitably;

AND WHEREAS volunteer firefighters represent approximately 70–75% of firefighters in Ontario, protecting the majority of communities across the province and, particularly in rural areas, are frequently the first emergency responders to arrive on scene ahead of other emergency services;

AND WHEREAS other provincially regulated emergency services, including policing and paramedic services, receive stable and predictable provincial funding contributions or cost-sharing arrangements;

AND WHEREAS the absence of a comparable and stable funding model for fire services creates a structural imbalance between provincial regulatory authority and municipal financial responsibility;

AND WHEREAS reliance on competitive funding creates budget uncertainty, limits long-term financial planning, and may not reflect the actual operational needs of fire services, contributing to instability, reduced preparedness and the reduction of services within a critical emergency response sector;

AND WHEREAS stable and predictable funding is essential to maintain emergency preparedness, firefighter safety, service sustainability, and equitable protection for residents regardless of municipal size or tax base;

NOW THEREFORE BE IT RESOLVED THAT

The Council of the Town of Petawawa respectfully calls upon the Province of Ontario to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements;

AND FURTHER THAT this funding be structured to provide equitable and predictable annual support for operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario;

AND FURTHER THAT the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

AND FURTHER THAT this resolution be circulated for endorsement to:

- All municipalities
- Ontario Association of Fire Chiefs

- Ontario Professional Fire Fighters Association
- Ontario Volunteer Fire Fighters Association
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association

AND FURTHER THAT, upon endorsement, this resolution be submitted to:

- Billy Denault MPP Renfrew-Nipissing-Pembroke
- The Honourable Michael Kerzner, Minister of the Solicitor General
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Doug Ford, Premier of Ontario

Carried

The Town of Petawawa respectfully requests that the Government of Ontario implements a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements. We look forward to your favourable reply.

Sincerely,



Dawn Recoskie, CMO, Dipl.M.A.

Director of Legislative Services/Clerk

613-687-5536 ext. 2003

drecoskie@petawawa.ca

cc: All municipalities

Ontario Association of Fire Chiefs, info@oafc.on.ca

Ontario Professional Fire Fighters Association, info@opffa.org

Ontario Volunteer Fire Fighters Association, admin@ontariofirefighters.org

Association of Municipalities of Ontario (AMO), resolutions@amo.on.ca

Rural Ontario Municipal Association (ROMA), roma@roma.on.ca

Billy Denault, MPP, Renfrew-Nipissing-Pembroke, billy.denault@pc.ola.org

Honourable Kinga Surma, Minister of Infrastructure, kinga.surma@pc.ola.org

Honourable Rob Flack, Minister of Municipal Affairs & Housing, rob.flack@ontario.ca.



**RESOLUTION OF THE
MUNICIPALITY OF THE CORPORATION OF THE TOWNSHIP
OF ATHENS**

Resolution # 04-01-02-25

MOVED BY *Todd Evans*

 DATE April 23, 2025

SECONDED BY *Anne Marie Dancy*

 WHEREAS the Government of Ontario has announced an expansion of strong Mayor powers to an additional 169 municipalities, effective May 1, 2025;

 AND WHEREAS these powers allow mayors to unilaterally override Council decisions, appoint senior Municipal Staff, and set budgets without majority Council approval, undermining the principals of democratic governance;

 AND WHEREAS Municipal governance functions best through a collaborative decision-making process where elected Councils, representing the collective voice of their communities, work alongside experienced Municipal Staff;

 AND WHEREAS there is no evidence to suggest that strong Mayor powers have increased housing starts, contrary to the Provincial Government's stated justification for their implementation;

 AND WHEREAS The Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) has raised concerns that strong Mayor powers blur the lines between political leadership and administrative expertise, threatening the neutrality of Municipal public service;

 AND WHEREAS democratic principles require that Municipal governance remain a system of "one person, one vote" rather than granting disproportionate power to a single individual;

 NOW THEREFORE be it resolved that the Council of the Township of Athens, strongly opposes the expansion of strong Mayor powers to additional Municipalities, including the Township of Athens; Calls on the Government of Ontario to reverse this decision and uphold the traditional balance of Municipal governance; and directs the Clerk to send a copy of this resolution to: The Honourable Rob Flack Minister of Municipal Affairs and Housing; MPP Steve Clark; The Honourable Premier of Ontario Doug Ford; The Association of Municipalities of Ontario (AMO); The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and to all Ontario Municipalities for their consideration and support

 AND FURTHER THAT the Province be requested to remove the Township of Athens from the Strong Mayor Powers Legislation.

CARRIED *Paul Swart*
MAYOR



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

- _____ Louanne Caza
- _____ Elaine Fic
- _____ Annie Keft
- _____ Mayor Culhane

SECONDED BY COUNCILLOR:

- _____ Louanne Caza
- _____ Elaine Fic
- _____ Annie Keft
- _____ Mayor Culhane

RESOLUTION # 139/2026

DATE: June 9, 2026

WHEREAS Highways 11 and 17 are critical transportation corridors connecting Northern Ontario communities and supporting national trade, tourism, emergency response, and economic development; and

WHEREAS Northern Ontario residents, travelers, commercial drivers, and emergency services rely on safe and accessible year-round highway infrastructure; and

WHEREAS many stretches of Highways 11 and 17 lack sufficient rest areas, washrooms facilities, truck parking, warming centres, fuel access, and safe pull-offs locations, particularly in remote areas of Northern Ontario; and

WHEREAS inadequate rest stop infrastructure contributes to driver fatigue, safety concerns, limited accessibilities, and challenges for Tourism and commercial transportation;

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of McGarry calls upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveler infrastructure along Highways 11 and 17 across Northern Ontario;

BE IT FURTHER RESOLVED THAT such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible; and

BE IT FURTHER RESOLVED THAT the Province of Ontario work collaboratively with Northern municipalities, FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to FONOM, NOMA, AMO, local MPPs and MPs, the Premier of Ontario, and Ontario municipalities.

Recorded vote requested by _____

I declare this motion

	For	Against
<input checked="" type="checkbox"/> Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Mayor Bonita Culhane		

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Second By Councillor Fic BC.

<i>Disclosure of Pecuniary Interest *</i>

Signature of Chair:

Bonita Culhane

**Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.*



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Mayor Culhane

SECONDED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Mayor Culhane

RESOLUTION # 140/2024

DATE : June 4, 2026

BE IT RESOLVED THAT the Council of the Corporation of the Township of McGarry supports the resolution from the Federation of Northern Ontario Municipalities (FONOM) regarding the Establishment of Northern Ontario Policing Grant.

WHEREAS Municipalities across Northern Ontario face disproportionately high policing costs due to low population densities, geographic isolation, and limited municipal tax bases;

AND WHEREAS many Northern communities rely on the Ontario Provincial Police (OPP) for policing services, while others operate municipal police services that are also experiencing significant cost pressures;

AND WHEREAS recent increase in policing costs have placed unsustainable pressure on municipal budgets, forcing communities to make difficult decisions between maintaining public safety and funding essential municipal services such as infrastructure, roads, water systems, and recreation facilities;

AND WHEREAS Northern Ontario municipalities provide essential services across a vast geographic region while supporting key sectors of Ontario’s economy, including mining, forestry, transportation, and energy;

AND WHEREAS municipalities require predictable and equitable provincial support to ensure policing costs remain sustainable and communities remain safe;

NOW THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to establish a \$100 million Northern Ontario Policing Grant, phased in over three years, to support the 157 municipalities across Northern Ontario served by both the Ontario Provincial Police and municipal police services;

AND THAT the grant includes a base funding allocation for all municipalities, with additional funding distributed based on population to ensure equitable support across communities of varying sizes;

AND THAT the Province work collaboratively with Northern municipal leaders, including FONOM and NOMA, to design and implement a sustainable funding framework that recognized the unique economic and geographic realities of Northern Ontario.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Finance, the Minister of Northern Economic Development and Growth, the Association (NOMA), and all Northern Ontario Municipalities.

Recorded vote requested by _____

	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Mayor Bonita Culhane		

<i>Disclosure of Pecuniary Interest *</i>

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Signature of Chair:

Bonita Culhane

**Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.*



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

- _____ Louanne Caza
- ✓ _____ Elaine Fic
- _____ Annie Keft
- _____ Mayor Culhane

SECONDED BY COUNCILLOR:

- ✓ _____ Louanne Caza
- _____ Elaine Fic
- _____ Annie Keft
- _____ Mayor Culhane

RESOLUTION # 136/2026

DATE: June 9, 2026

WHEREAS the Ontario Provincial Police (OPP) provide policing services to both organized municipalities and unorganized territories across the Province of Ontario;

AND WHEREAS organized municipalities receiving OPP policing services are billed under the OPP Municipal Policing Billing Model, which includes a base service cost and additional costs related to calls for services;

AND WHEREAS unorganized townships and territories contribute to policing costs through provincial taxation mechanisms and pay only a base rate while receiving OPP policing services;

AND WHEREAS residents of unorganized territories receive comparable OPP policing services to those provided in organized municipalities;

AND WHEREAS recent increases in OPP policing costs have placed a growing and disproportionate financial burden on organized municipalities and their taxpayers;

AND WHEREAS municipalities have limited revenue tools and must rely primarily on property taxation to fund essential services such as policing;

AND WHEREAS the current funding structure creates an inequitable situation in which organized municipalities are required to subsidize a larger share of policing costs while similar services are provided in unorganized territories at a significant lower contribution level;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McGarry calls upon the Province of Ontario to conduct an immediate review of the OPP Municipal Policing Billing Model and the policing funding structure for unorganized territories;

AND FURTHER THAT the Province be requested to implement a fair and equitable funding model that ensures all communities receiving OPP policing services contribute appropriately to the cost of those services;

AND FURTHER THAT the Province be requested to consult with municipalities, particularly those in Northern Ontario, regarding the financial impacts of OPP policing costs and the current inequities in the system;

AND FURTHER THAT a copy of this resolution be forwarded to the Honorable Minister of the Solicitor General, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association (NOMA), and neighboring municipalities for their support.

Recorded vote requested by _____

	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Mayor Bonita Culhane		

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

<i>Disclosure of Pecuniary Interest *</i>

Signature of Chair:

Bonita Culhane

**Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.*

Board of Directors

Upper Thames River Conservation Authority



UPPER THAMES RIVER
CONSERVATION AUTHORITY

Upper Thames River Conservation Authority Board of Directors' Meeting Agenda – June 2026

Date: June 23, 2026

Time: 9:30am

Place: Watershed Conservation Centre Board Room, Fanshawe Conservation Area –
1424 Clarke Road, London, ON

1. Territorial Acknowledgement

2. Modifications to the Agenda

3. Declarations of Pecuniary Interest

4. Presentations/Delegations

5. Administrative Business

5.1. Approval of Minutes of Previous Meetings: May 26, 2026

5.2. Business Arising from Minutes

5.3. Correspondence

6. Reports – For Consideration

6.1. Dingman Creek Flood Hazard Map Update, City of London – BoD-26-06-45

6.2. Request for Clarification on Minister's Direction Issued Under Section 1.14 of the Conservation Authorities Act Regarding UTRCA Agricultural Land Lease Tender and Term – BoD-26-06-46

6.3. Western Lake Erie Regional Conservation Authority Guiding Principles for Transition – BoD-26-06-47

7. Reports – In Camera

7.1. Position, Plan or Instruction to be Applied to Negotiations – Fanshawe Land Lease Program – BoD-26-06-48

- 7.2. Litigation Affecting the UTRCA – Essex Street – Verbal Update

8. Reports – For Information

- 8.1. UTRCA Lands Contributing to Canada’s 30x30 Target– BoD-26-06-49
- 8.2. Upper Thames Phosphorus Reduction Program Update – BoD-26-06-50
- 8.3. 2026-2027 Water and Erosion Control Infrastructure (WECI) Project Approval Update – BoD-26-06-51
- 8.4. Administration and Enforcement – Section 28 Status Report – BoD-26-06-52
- 8.5. Project Status Update – BoD-26-06-53
- 8.6. [Thames River Current June Edition](#)

9. Reports – Committee Updates

- 9.1. Finance and Audit Committee
- 9.2. Hearing Committee

10. Notices of Motion

11. Chair’s Comments

12. Member’s Comments

13. General Manager’s Comments

14. Adjournment

Tracy Annett, General Manager

To: UTRCA Board of Directors
From: Erin Dolmage, Hazard Mapping Communications and Marketing Specialist
Date: June 23, 2026
File Number: BoD-26-06-45
Agenda #: 6.1
Subject: Dingman Creek Flood Hazard Map Update, City of London

Recommendation

THAT the Board of Directors approve the Dingman Creek Flood Hazard Map Update, City of London.

Background

Ontario's municipalities and conservation authorities work to protect people and property from natural hazards, including flooding and erosion hazards, as well as wetlands and the area surrounding these features. The Upper Thames River Conservation Authority (UTRCA) regulates development in or near natural hazards under the Conservation Authorities Act and [Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits](#). The regulated area encompasses the natural hazards and appropriate setbacks from them. To illustrate the approximate location of the regulated area, the UTRCA develops maps that depict areas that may be affected by the regulation (O. Reg. 41/24).

The UTRCA is undertaking a comprehensive review and update of its regulated area maps since most of the UTRCA's original hazard information was compiled 20 to 40 years ago. New data has greatly increased the accuracy of hazard identification, and advances in computer technology and software have improved the UTRCA's ability to model and map hazard areas.

Updating natural hazards and regulated area maps is an important and ongoing process that enables the conservation authority and its municipal partners to use the most current information to identify hazards, assess risk, and guide land use decisions.

Discussion

Study Area

The current study area that is proposed for consideration by the UTRCA Board of Directors is Dingman Creek within the City of London. The specific area extends from Old Victoria Road at the upstream extent, to the western City of London boundary at

Woodhull Road downstream, covering approximately 132 km² and includes 107 km of watercourse.

Dingman Creek Flood Hazard Map Update

The UTRCA has been working collaboratively with the City of London through the Dingman Creek Subwatershed Stage 2 Schedule C Municipal Class Environmental Assessment process, which was initiated by the City in 2021. Flood hazard modelling has been completed by KGS Group, a consultant retained by the City of London, in collaboration with UTRCA. The updated flood hazard model, developed in accordance with the *Technical Guide - River and Stream Systems: Flooding Hazard* (MNR, 2002), uses provincial LiDAR data and results from both 1-D and 2-D models to produce the flooding hazard limit (1:250-year flood) and establish the Regulated Area associated with Dingman Creek.

Increasing development pressure in the Dingman Creek subwatershed requires updated hazard information to support safe and sustainable development decisions under the *Conservation Authorities Act* and Ontario Regulation 41/24. With this map update, the UTRCA will finalize the regulatory flood hazard limit for the floodplain in the City of London portion of the Dingman Creek subwatershed. In the future, further refinements to the flooding hazard limit may occur collaboratively between the City and UTRCA, as flood mitigation strategies are considered in the next phase of the EA process.

The City of London has led engagement with interest-holders and affected landowners since 2019 through the EA process. Project information, past presentations, and consultation details on the updated floodplain mapping, can be found on the City of London's [Dingman Creek EA 'Get Involved' engagement page](#).

To adopt the Dingman Creek flood hazard map update, the UTRCA was required to post the updated map for a 30-day notification period, in accordance with Ontario Regulation 41/24 for significant updates. The 30-day notification period (May 22 – June 22, 2026), along with the public engagement process through the EA, satisfies the requirements of UTRCA's *Regulated Area Map Updates and Transition Protocol* (2025). A project page was created on [Engage Thames River](#) for the public to access background information and the draft map. Social media posts were published on May 22, 2026, on Facebook and Instagram. Interest-holders were notified via email on May 22, 2026.

The Ministry of Natural Resources has recently posted proposed updates to the 2002 *Technical Guide - River & Stream Systems: Flooding Hazard Limit (2002)* on the Environmental Registry of Ontario. The posting includes revisions to the current technical guide along with a new companion technical bulletin titled "*Special Flooding Hazard Conditions in River and Stream Systems*". UTRCA staff are reviewing the changes and will refine mapping, if required, after the updates have been approved by the province.

Conclusion

The Dingman Creek flood hazard map update will finalize the regulatory floodplain (1:250-year flood) for the Dingman Creek study area. If approved, the following will occur to the UTRCA Regulated Area map:

- “Study Area – Under Review” will be removed from the Dingman Creek subwatershed.
- The existing Regulated Area limit will be adjusted in accordance with the text of the regulation to reflect the updated floodplain information.

Note: Only the flood hazard limit has been updated. No other hazard layers or regulated features are being updated from what is currently mapped within the Dingman Creek subwatershed study area at this time.

Next Steps

The final step in the map update process is the approval of the Dingman Creek flood hazard limit and associated Regulated Area map updates by the UTRCA Board of Directors. Upon approval, the final maps will be sent to the City of London and posted on the UTRCA Regulated Areas map at maps.thamesriver.on.ca to be used in the administration of the *Conservation Authorities Act* and O. Reg. 41/24.

Prepared by:

Erin Dolmage, Hazard Mapping Communications and Marketing Specialist
Joe Gordon, Regulations Coordinator

Recommended by:

Jenna Allain, Manager, Environmental Planning and Regulations
Chris Tasker, Manager, Water Information Management
Tracy Annett, General Manager

To: UTRCA Board of Directors
From: Brent Verscheure, Manager, Lands, Facilities and Conservation Areas
Date: June 23, 2026
File Number: BoD-26-06-46
Agenda #: 6.2
Subject: Request for Clarification on Minister's Direction Issued Under Section 1.14 of the Conservation Authorities Act Regarding UTRCA Agricultural Land Lease Tender and Term

Recommendation

THAT the Board of Directors support staff seeking the required authorization from the Chief Executive Officer (CEO) of the Ontario Provincial Conservation Agency (OPCA), in accordance with Ministerial direction, to proceed with the proposed agricultural land lease program;

AND FURTHER THAT staff be authorized to take all necessary actions to implement the approved tender process.

Background

The Upper Thames River Conservation Authority (UTRCA) owns and leases approximately 439 hectares (1,085 acres) of agricultural land. The majority of these lands have historically been leased through a competitive tendering process that provides the local agricultural community with an open and transparent opportunity to access additional farmland while generating revenue to support UTRCA land management programs and services.

UTRCA's agricultural land lease program forms an important component of ongoing operational land management activities. Historically, lease terms have been established for five (5) years to provide tenant farmers with sufficient certainty to implement best management practices, support crop planning, and make longer-term operational investments associated with agricultural production.

The current agricultural lease term expires on December 31, 2026. Existing leases generate approximately \$411,000 in annual revenue, which helps offset costs associated with the management of UTRCA-owned lands, including passive-use Conservation Areas, wetlands, woodlands, floodplain and hazard lands, and other Category 1 (mandatory) land management programs and services. This revenue contributes to reducing pressures on the municipal levy required to support these mandatory services.

Discussion

Staff previously submitted an inquiry to OPCA regarding the proposed agricultural land lease approach for consideration. While a response has not yet been received, staff may be advised that the proposed decision requires authorization from the CEO of OPCA and that any request for authorization must include a resolution of the Authority supporting the proposed decision.

Subject to Board endorsement, staff will submit the required authorization request, including the supporting Board resolution, to the CEO of OPCA in accordance with Ministerial direction.

Summary

The continuation of UTRCA's agricultural land lease program through a competitive tender process represents a long-standing and effective land management approach that supports both the agricultural community and UTRCA's financial sustainability. Multi-year lease terms provide tenant farmers with operational certainty while generating stable revenues that offset the costs of managing UTRCA-owned lands and mandatory land management services.

Board support via resolution is required by the province to enable staff to seek the necessary authorization and proceed with the preparation and distribution of agricultural land tenders for 5-year lease terms beginning January 1, 2027.

Recommended by:

Brent Verscheure, Manager, Lands, Facilities and Conservation Areas

To: UTRCA Board of Directors
From: Tracy Annett
Date: June 23, 2026
File Number: BoD-26-06-47
Agenda #: 6.3
Subject: Western Lake Erie Regional Conservation Authority Guiding Principles for Transition

Recommendation

THAT the report on the Western Lake Erie Regional Conservation Authority Guiding Principles for Transition be received;

AND THAT the Western Lake Erie Regional Conservation Authority Guiding Principles for Transition be approved.

Background

On April 23, 2026, Bill 97, Plan to Protect Ontario Act (Budget Measures), received Royal Assent. Schedule 3 of the Bill outlined the legislative changes to the CA Act to consolidate Ontario's 36 CAs into 9 regional CAs. With the passing of the Bill, the February 1, 2027 consolidation of Upper Thames River Conservation Authority (UTRCA), St. Clair Region Conservation Authority (SCRCA), Lower Thames Valley Conservation Authority (LTVCA), and Essex Region Conservation Authority (ERCA) into the Western Lake Erie Regional (WLERCA) commences.

A project executive will be appointed by the Ontario Provincial Conservation Agency (OPCA) to chair a transition committee comprised of representatives from each predecessor CA. That individual will become the first Chief Administrative Officer (CAO) for WLERCA for up to the 24 months post amalgamation. It is anticipated that the project executive will be appointed in July 2026, with the transition committee commencing its activities immediately afterward.

In advance of the first meeting, the General Managers of the UTRCA, SCRCA, LTVCA and ERCA are meeting weekly to discuss potential issues with the amalgamation. In reviewing the actions of the surrounding new Regional CAs, it was decided that it would be appropriate to adopt some guiding principles to ensure fairness and transparency. The Western Lake Erie Regional Conservation Authority Guiding Principles for Transition are provided as attached.

Summary

The principles are being presented to each individual Conservation Authority Board of Directors and once approved, will be used as a joint communications document. Moving forward, the plan is to continue shared discussions that can inform the Transition Committee's work.

Recommended By

Tracy Annett, General Manager

Attachment: Western Lake Erie Regional Conservation Authority Guiding Principles for Transition

Guiding Principles for Transition

Over the past 80 years, Conservation Authorities have balanced fiscal responsibility with high-quality, locally responsive services. That success is rooted in a deep local knowledge and upheld by local connections with landowners, community groups and member municipalities. The consolidated authority should continue to be guided by science, local knowledge, and strong partnerships to protect people, property, and the natural environment.

Throughout this process, protecting staff and supporting a transition that respects municipal contributions and maintains public trust for all communities served should be a top priority. Successful consolidation will need to respect the past, while building upon shared achievements to create a unified region capable of delivering enhanced programs and services, advancing integrated watershed management and strengthening community partnerships across the region.

The principles are not listed in order of priority. Each principle is essential and collectively provide a framework for the future.

Accountable to Communities and Transparent Governance

Establish an effective, accountable, and transparent governance model that includes all participating municipalities and communities and complies with provincial legislation.

Fiscal Responsibility

Develop a fiscally responsible transition plan that protects short-term stability and long-term sustainability.

Commitment to Workforce Stability and Talent Retention

Prioritize the well-being, retention, and fair treatment of all staff while maintaining local service delivery throughout the consolidation process.

Service Excellence

Ensure that communities continue to receive high-quality, locally responsive programs and services.

Risk Management and Business Continuity

Ensure uninterrupted delivery of critical services while carefully managing risks associated with organizational change.

Watershed-Based Science Informed Management

Ensure consolidation does not dilute the watershed-based approach that defines Conservation Authorities.

Transparency, Trust and Clear Communication

Transparent communication is critical for maintaining confidence among staff, municipalities and the public.

To: UTRCA Board of Directors
From: Brent Verscheure, Manager, Lands, Facilities and Conservation Areas
Date: June 23, 2026
File number: BoD-26-06-49
Agenda #: 8.1
Subject: UTRCA Lands Contributing to Canada's 30x30 Target

Recommendation

THAT the Board receives the report for information.

Background

The UTRCA was approached by Ontario Nature in June 2024 to assess, recognize, and celebrate the conservation efforts of the organization by determining eligibility for contribution to the 30 x 30 target. The UTRCA in collaboration with Ontario Nature is contributing 855 hectares of natural areas and provincially significant wetland to be registered under the Protected Areas designation Database. This [database](#) is compiled and managed by Environment and Climate Change Canada, to contribute towards Canada's target of protecting and conserving 30% of our lands and waters by 2030. Many organizations including municipalities, conservation authorities, land trusts, private landowners and community groups are collaborating on this initiative.

Discussion

The eligibility of each property is based on current ecological conditions and the UTRCA's management objectives that meet the program criteria for each property. Managing for passive recreational use is aligned with Canada's international standards and would contribute to Canada's international biodiversity targets for protected and conserved areas. UTRCA properties participating in the 30x30 initiative are identified in Figure 1 below.

Recognizing our lands for this initiative aligns with the environmental health priority of the UTRCA's Strategic Plan – *to protect the watershed's ecological integrity by building connected natural systems and enhancing the UTRCA's network of lands*. As well, meeting all four goals and many of the objectives within our CA Lands Strategy. As an example, one of the objectives under goal 1 environmental protection and natural hazard management, is *to protect the ecological integrity of UTRCA's lands within the watershed and maintain and enhance a connected natural heritage system*. This designation does not change or hinder the management activities of our lands. By submitting our lands to this initiative, we are partnering as a contributor to Canada's protected areas designation database.

Summary

UTRCA properties are generally protected through fee-simple UTRCA ownership and statutory designations, including the Conservation Authorities Act, UTRCA Lands Strategy, UTRCA Strategic Plan and Provincially Significant Wetland designation. Additionally, municipal official plan designations and zoning, consistent with the policies contained in the Provincial Planning Statement, also offer existing protection for many UTRCA properties. UTRCA lands participating in this reporting do not entail any additional regulatory or policy restrictions for these lands. Contributing to Canada's protection and conservation of ecologically important land through this initiative, aligns with the goals and objectives of the UTRCA Lands Strategy.

Prepared by:

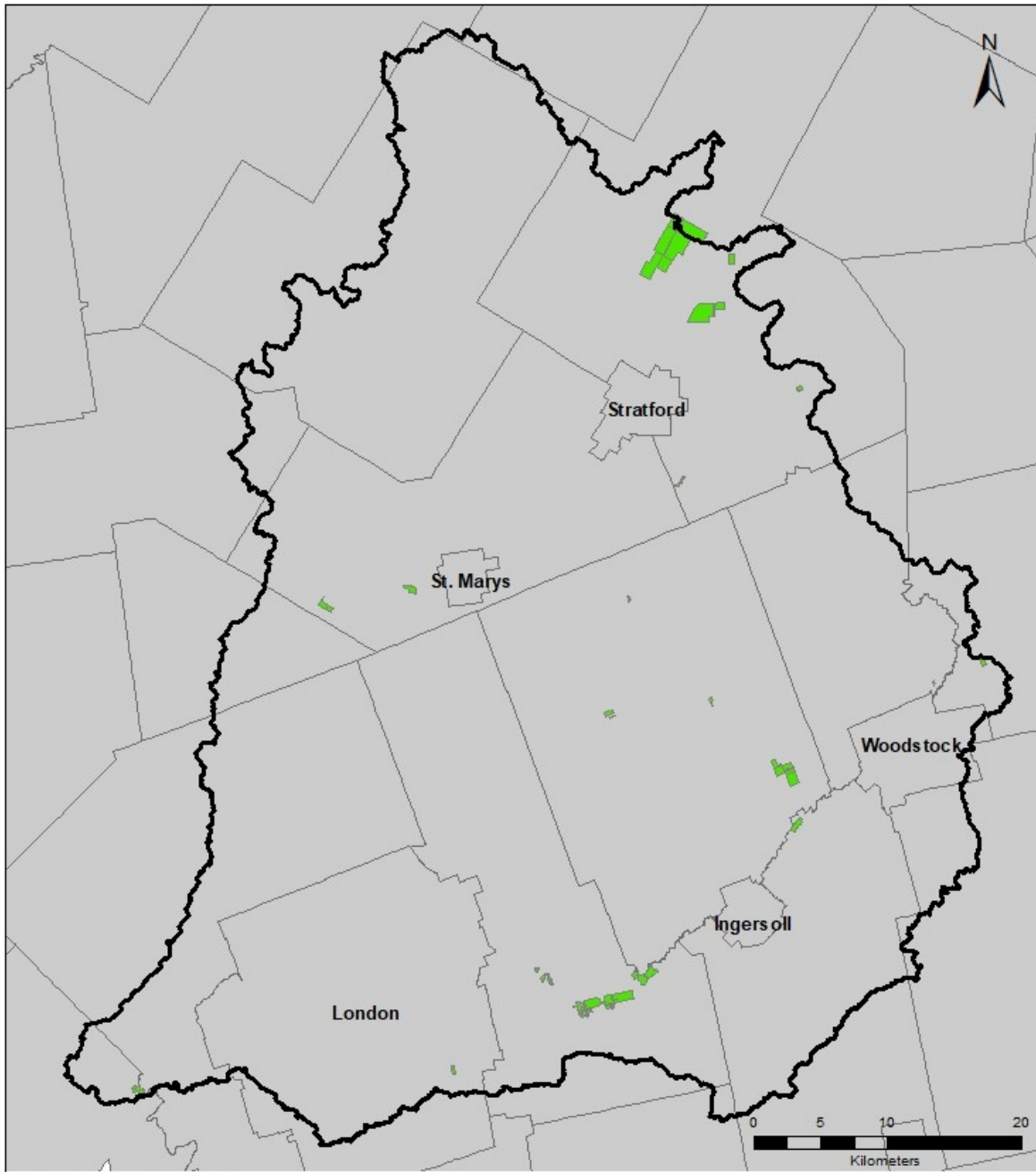
Brandon Williamson, Land Management Coordinator

Recommended by:

Brent Verscheure, Manager, Lands, Facilities and Conservation Areas

Figure 1 UTRCA properties participating in the 30x30 target

30 x 30 Ontario Nature



UTRCA Properties			
Beachville Tract	Ellice Swamp	Harmony CA	W.L. Dickson Arboretum
Cade Tract	Embro CA	Ivey Tract	
Dorchester CA	Fishcreek CA	Kintore Swamp	
Dorchester Mill Pond	Gads Hill North & South	Lowthian Flats	
Dorchester Swamp	Golspie Swamp	Shakespeare CA	
Downey Tract	Harrington CA	Westminster (Dingman)	



To: UTRCA Board of Directors
From: Tatianna Lozier, Acting Manager Integrated Watershed Management
Date: June 23, 2026
File Number: BoD-26-06-50
Agenda #: 8.2
Subject: Upper Thames Phosphorus Reduction Program Update

Recommendation

THAT the Board of Directors receive the Upper Thames Phosphorus Reduction Program update report for information.

Background

The Upper Thames River Phosphorus Reduction Program launched in fall 2024 to provide cost-share opportunities towards a variety of agricultural best management practices (BMPs). The program aims to provide targeted, local support for the adoption of phosphorus reduction measures in areas of the watershed that contribute most significantly to phosphorus loss. It prioritizes fields with high soil erosion or elevated soil phosphorus levels, while promoting tailored, field-level solutions that are most effective in reducing losses across the watershed. A key focus of the program is encouraging the stacking of complementary practices to maximize overall environmental benefits and long-term impact. With the completion of the Year 2 fiscal period (ending March 31, 2026), a summary of project results is presented below.

Project Uptake

- Total Number of Practices: 1,811
- Total Area Impacted: 113,214 ac (45,816 ha)
- Estimated Phosphorus Reduction: 40,961 lbs (18,576 kg)

Year 2 saw a threefold increase in on-the-ground projects compared to Year 1, with implementation expanding across a broader range of project categories (Figure 1). Many funded projects focused on residue management (Figure 1), including maintaining at least 60% residue cover over the winter through cover crop establishment or reduced tillage practices. A key component of the program is the auditing of projects by staff, with over 800 field inspections conducted. Strong interest in the 4R Nutrient Stewardship categories emerged as a key highlight of the program and will be further emphasized in Year 3 (April 1, 2026–March 31, 2027).

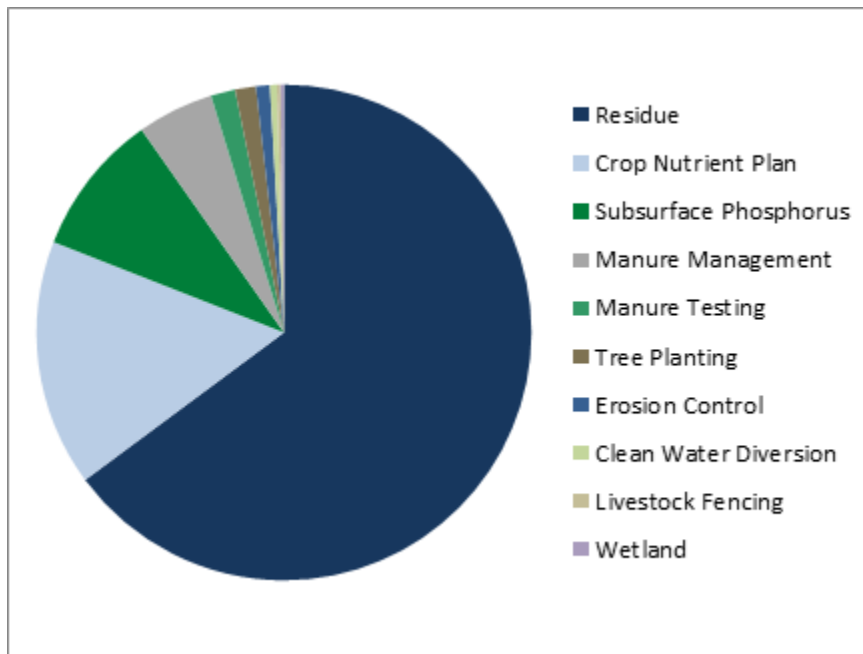


Figure 1: Breakdown of category uptake based on funded projects in Year 2

Table 1: Number of funded applicants in 2025-2026 fiscal period per municipality

Municipality	Total Applicants
Blandford-Blenheim	4
East Zorra-Tavistock	19
Ingersoll	2
City of London	11
Lucan Biddulph	16
Middlesex Centre	29
Norwich	9
Perth East	47
Perth South	59
South-West Oxford	32
Stratford	2
Thames Centre	74
West Perth	70
Woodstock	2
Zorra	72

*Note: Applicants may have had more than one project category funded.

Table 2: Number of funded acres/hectares in 2025-2026 fiscal period per municipality

Municipality	Acres	Hectares
Blandford-Blenheim	4777	1933
East Zorra-Tavistock	122	49
Ingersoll	2270	918
London	4913	1988
Lucan Biddulph	9640	3900

Municipality	Acres	Hectares
Middlesex Centre	2132	862
Norwich	9116	3688
Perth East	11883	4808
Perth South	7649	3095
South-West Oxford	135	55
Stratford	18786	7601
Thames Centre	16655	6739
West Perth	273	111
Woodstock	21705	8782
Zorra	110768	44817

*Note: Table 2 is a summary of the implemented project area. The *acres impacted* reported on page 1 account for upstream drainage areas for projects such as wetlands and erosion control structures, which are not included here.

Participants in the program included all municipalities participating in Category 3 Agreements (Table 1, Table 2) and projects were implemented across 27 of 28 subwatersheds (Figure 2), demonstrating broad geographic coverage. Participation in the priority subwatersheds (North Mitchell, Gregory Creek and Reynolds Creek) represented 16% of project uptake (Figure 2), with 25% of those landowners learning about the program through targeted mailouts. Communication and outreach played a key role in the success of the program. To support the continued growth of the program, staff utilized social media, workshops, grower meetings, and conferences to promote the program. Across the watershed, approximately 25% of program participants reported learning about the program through neighbours, highlighting the important role of peer-to-peer communication in outreach efforts. This level of word-of-mouth engagement suggests a high degree of participant satisfaction, which is further supported by positive feedback with the on-the-ground experiences with staff. In addition, education staff continued to integrate phosphorus stewardship into in-class programming for both elementary and high school students, helping to build awareness and understanding among the next generation. The involvement of the many staff who are instrumental in contributing to the success of the program are provided in Table 3.

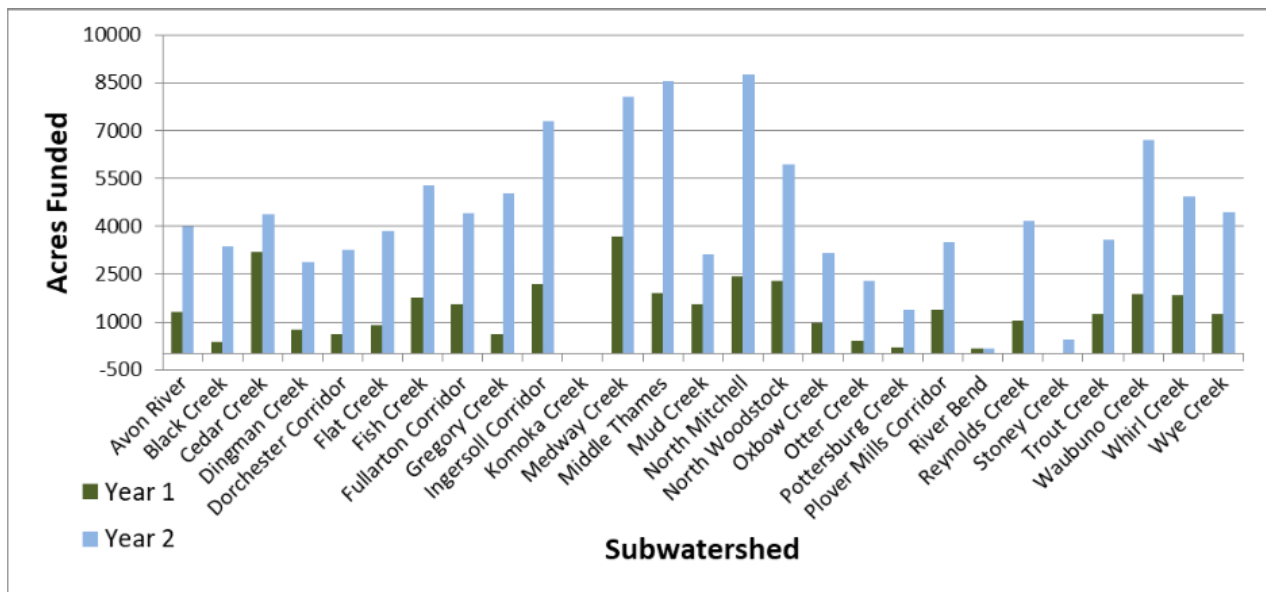


Figure 2: Total acres funded in each subwatershed

Table 3: Staff involvement in the Upper Thames Phosphorus Reduction Program

Staff Member, Title	Role in Program
Tatianna Lozier, Acting Manager Integrated Watershed Management	Coordinates project delivery with UTRCA and the Canada Water Agency, including reporting, budgeting, and support for overall program oversight. Supports project staff integrating the program into long-term and ongoing stewardship initiatives.
Chris Van Esbroeck, Agricultural Stewardship Specialist	Leads the development and delivery of the cost-share program, including program design, implementation, and ongoing evaluation. Conducts landowner site visits and provides technical guidance, oversees auditing and supports outreach efforts of the program.
Shannon Zylstra, Stewardship Outreach Specialist	Leads the development and delivery of social media campaigns and outreach events to enhance project engagement and visibility. Collaborates with staff and other Conservation Authorities to coordinate outreach opportunities, website content, and events that support collective efforts.
Taryn Smit, Stewardship Services Assistant	Facilitates program administration, including application intake and pre-screening of projects. Supports landowner communications, record keeping and project mapping/data collection.
Brynn Anderson, Stewardship Services Assistant	Conducts program water quality monitoring while supporting project administration such as site visits, field inspections, and project mapping.

Staff Member, Title	Role in Program
Beth Wrona, Agricultural Stewardship Technician	Provides support to stewardship projects, mapping, water quality monitoring, and data analysis.
Rob Davies, Forestry and Restoration Supervisor Greg Urquhart and Brenda Gallagher, Forestry and Restoration Technicians	Coordinate tree planting projects, prioritizing high-impact sites such as vulnerable slopes, riparian areas, and marginal lands. Provide backfill support for field audits and project mapping activities.
Tara Tchir, Watershed Science Coordinator	Supports linkages between the project and watershed management plans, such as the Shared Waters Approach.
Craig Irwin, Water Quality Specialist	Coordinates the enhanced subwatershed sampling program and analyzes data trends. Integrates project results into provincial and national water quality initiatives and deliverables, such as the Lake Erie Action Plan.
Bailey Arnold, Monitoring Assistant	Supports enhanced subwatershed and edge-of-field sampling programs, contributing to data collection efforts and overall program implementation.
Kaela Orton, Monitoring Technician	Supports enhanced subwatershed sampling programs and provides backfill support for project mapping activities.
Teresa Hollingsworth, Manager Community and Corporate Services	Supports the communication of project outcomes to partners and the broader community.
Vanni Azzano, Community Education Supervisor	Support opportunities for community implementation of on the ground actions and leads Low Impact Development education and awareness.
Karlee Flear, Community Education Coordinator	Coordinates the development and delivery of phosphorus focused educational programming in classrooms. Facilitates teacher professional development and provides resources and materials to support ongoing in-class learning.
Caroline Biel, Fiona Navickas, Community Education Specialists Kim Gilbert, Aliena Hoskins, Rachael Jensen, Community Education Technicians	Development and delivery of phosphorus educational programming in classrooms.

Staff Member, Title	Role in Program
Communications and Marketing Team	Collaborate with staff to develop the outreach plan and ensure that outreach, education and messaging continue. Direct support to Stewardship Outreach Specialist.
GIS Team	Provide support for configuring and maintaining mapping tools to document project locations and field validation activities. Assist in producing outputs for mapping data files, project maps, and associated metadata.
Finance Team	All those payments to landowners!

Cumulative Impact

Each of the six Lake Erie Conservation Authorities funded through the Canada Water Agency delivers a customized phosphorus reduction program tailored to the unique land uses and communities within their respective watersheds. Collectively, these efforts resulted in the following cumulative impact between April 1, 2025, and March 31, 2026:

- Total Number of Practices: 4,825
- Total Project Area: 293,345 ac (118,712 ha)
- Estimated Phosphorus Reduction: 106,839 lbs (48,462 kg)

Year Three Project Update

The Year 3 funding program categories will remain largely consistent, with only minor adjustments to maximum funding rates. Greater emphasis will be placed on combining multiple practices, reducing phosphorus levels in high-soil-phosphorus areas, and protecting highly erodible land. The program will also support expanded prioritization within additional subwatersheds, informed by water quality data collected over the past two years.

Summary

The Upper Thames Phosphorus Reduction Program has been well received by farmers across the watershed. The program's approach of practical solutions and on-the-ground support has encouraged meaningful participation among the agricultural community. A key strength of the program has been the ability to engage a diverse range of farm operations, which highlights the program's flexibility and relevance across different agricultural contexts. By supporting tailored strategies through cost-share delivery, the initiative has successfully addressed the unique needs and challenges faced by different types of operations within the watershed. In addition to direct environmental benefits, the program has continued to foster strong relationships with farmers and the agricultural industry, building on a long history of stewardship work across the watershed while also creating new partnerships that support complementary programs, past investments, and support future initiatives.

Recommended by:

Tatianna Lozier, Acting Manager Integrated Watershed Management

To: UTRCA Board of Directors
From: Chris Tasker, Manager, Water and Information Management
Date: June 23, 2026
File Number: BoD-26-06-51
Agenda #: 8.3
Subject: 2026-2027 Water and Erosion Control Infrastructure (WECI) Project Approval Update

Recommendation

That the Board accepts this report for information.

Background

An update on Water and Erosion Control Infrastructure (WECI) projects was provided to the board at its May 26, 2026 meeting. At that time, it was not yet known which projects in the submission included with that report would be approved for 2026-2027 WECI funding. Since that time the WECI committee has completed its review of the projects and provided their input to MNR. The WECI committee includes regional representation from Conservation Authorities, as well as Conservation Ontario and Ministry of Natural Resources (MNR).

The attached letter and table indicate our successful projects. We will work with the MNR to get the transfer payment agreement executed.

Discussion

The MNR cover letter indicates that given a high level of demand, the WECI committee sought to distribute funding in a manner that would support as many high-priority projects as possible across participating conservation authorities. To achieve this, adjustments were made to eligible project cost limits. Specifically, the following limits were applied:

1. Safety projects were capped at a total eligible project cost of \$60,000 (\$30,000 in funding).
2. Large, individual projects were capped at \$1,000,000 in eligible costs (\$500,000 in WECI funding).

While a limit on the eligible costs for safety projects is discussed in WECI documentation, in the past there has been some latitude for larger projects. This year the eligibility was capped as noted in the letter. As there are some very large safety projects (such as safety booms) CAs were provided the opportunity to take partial funding (\$30,000) or have them considered as a repair project and ranked based on the structure and project scoring to receive full 50% of the project budget. Safety projects under the maximum value are generally funded irrespective of scoring. This year, safety boom projects at RT Orr and Pittock Dams were examples of projects which significantly exceeded the limit on safety projects. Pittock safety boom was able to be funded as a repair given the higher structure score while Orr safety boom was not successful (but may be successful in other years).

With the limit on project size established for this year, it would be prudent to consider that this cap may be applied in the future and focus efforts by the UTRCA and Municipalities on securing other senior government funding similar to Disaster Mitigation and Adaptation Fund (DMAF) and National Disaster Mitigation Program (NDMP) for large projects. Often municipalities have access to other infrastructure funding more suitable to large infrastructure projects, but this will necessitate careful coordination with municipalities as CAs are often not directly eligible (unlike the DMAF and NDMP). Municipalities may have to consider whether they prefer to apply to these funding programs for their own infrastructure or apply for CA infrastructure, especially when they may have a limit to the number of projects for which they may apply. Where there are multiple benefitting municipalities, this may significantly complicate the considerations.

These changes highlight the importance of planning for the possibility that WECl funding may not be available for projects. As noted in the 2027 Budget Concepts report to the May 26, 2026 board meeting, UTRCA Budgetary and Reserves Policies highlight our intent to fully fund Category 1 mandatory programs. It also indicates that it would be prudent not to include WECl funding in budgets. The changes to the WECl program highlighted here, together with the limited number of projects funded this year and the previous year, underscore the importance of budgeting, and therefore levying, for the entire cost of projects where other funding (such as WECl) is not yet in place.

Prepared and Recommended by:

Chris Tasker, Manager Water and Information Management

Attachments

2026-27 WECl Notification Letter - Upper Thames

Ministry of Natural Resources
Regional Operations Division
Divisional Support Branch
Partnership Services Section
300 Water Street, 5th FL S
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles
Division des opérations régionales
Direction du soutien à la Division
Section Services aux Partenariats
300, rue Water, 5S
Peterborough (Ontario) K9J 3C7



June 5, 2026

Tracy Annett
General Manager/Secretary-Treasurer
Upper Thames River Conservation Authority
1424 Clarke Road
London, ON N5V 5B9

Subject: 2026–27 Water and Erosion Control Infrastructure Program

Dear Ms. Annett:

Thank you for applying to the 2026–27 Water and Erosion Control Infrastructure (WECI) Funding Program

This year, the Ministry of Natural Resources and the WECI Committee received and reviewed 137 applications from 25 conservation authorities. A total of 83 projects will be funded through the \$5 million MNR grant allocation.

All submitted projects were carefully reviewed to confirm eligibility and were then scored and ranked relative to the full application pool. This was a highly competitive intake, with total requested funding significantly exceeding the available budget

Given this high level of demand, the Committee sought to distribute funding in a manner that would support as many high-priority projects as possible across participating conservation authorities. To achieve this, adjustments were made to eligible project cost limits. Specifically, safety projects were capped at a total eligible project cost of \$60,000, while large, individual projects were capped at \$1,000,000 in eligible costs.

These measures were necessary to ensure that available funding could be allocated more broadly, allowing a greater number of projects to proceed while still prioritizing those with the highest scores.

We are pleased to advise you that the projects listed in the table below were successful. The remaining projects fell below the cut-off for available funding. Also, project S.26.025 was deemed ineligible. The WECI program funds new OMS manuals but updates are considered regular maintenance.

A waitlist of eligible projects that scored below the funding cut-off will be maintained. These projects may be considered for funding later in the year if surplus funds become available through project adjustments and reallocations.

A pre-populated Transfer Payment Agreement will be sent to you shortly, along with instructions for completion. We would appreciate receiving the signed agreement at your earliest convenience. If there have been any changes to your approved projects (e.g., cancellations or cost reductions), please let us know so that the agreement can be adjusted.

We look forward to our continued partnership with you in the delivery of natural hazards management that assists the province in protecting human life, property, and natural resources.

If you have any questions about the WECI Program or the process for this year's Transfer Payment Agreements, please contact Lynne Milford at CATransferPayments@ontario.ca.

Sincerely,



Chelsea Smith
Supervisor,
Partnership Services Section

Project ID	Project Name and Description	Total Project Cost	Provincial Grant
R.26.023	Pittock Dam- Safety Boom Installation	\$600,000.00	\$300,000.00
R.26.024	Fanshawe Dam - Safety Signs and Life Rings	\$22,000.00	\$11,000.00
R.26.025	Pittock Dam- Safety Signs and Life Rings	\$19,000.00	\$9,500.00
R.26.026	Wildwood Dam- Safety Signs and Life Rings	\$24,000.00	\$12,000.00
R.26.027	Mitchell Dam- Safety Signs and Life Rings	\$11,000.00	\$5,500.00
R.26.029	Shakespeare Conservation Area Dam - Safety Signs	\$3,000.00	\$1,500.00
R.26.030	Fanshawe Dam - Sump Pump Failure - Repair	\$177,000.00	\$88,500.00
R.26.032	Wildwood Dam - Rehabilitation of Stop Logs	\$45,000.00	\$22,500.00
R.26.033	Stratford Flood Control Channel- Guardrail Size Reconfiguration	\$23,000.00	\$11,500.00
R.26.040	West London Dyke Ph8-13 Construction-Part 2	\$1,000,000.00	\$500,000.00
S.26.018	Wildwood Dam - Structural Analysis of Sluiceways and Design - Phase 1	\$160,000.00	\$80,000.00
		\$2,084,000.00	\$1,042,000.00

To: UTRCA Board of Directors
From: Joe Gordon, Regulations Coordinator
Date: June 23, 2026
File Number: BoD-26-06-52
Agenda #: 8.4
Subject: Administration and Enforcement – Section 28 Status Report

Recommendation

THAT the Board of Directors receive the Section 28 Status Report for information.

Background

The attached tables are provided to the Board as a summary of staff activity related to Section 28 of the *Conservation Authorities Act* and Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits. Table 2 covers staff activities and information for the month of May 2026.

Summary of 2026 Permit Activity To-Date (Jan - May):

- **90 permit numbers** have been assigned with **62 of those permits issued**.
- **21 permits** have been issued in 2026 where the application was submitted in 2025.
- **One (1) permit** has been issued in 2026 based on a Hearing Committee decision where the application was submitted in 2024.
- **Two (2)** Hydro One Standard Compliance Permits have been issued.
- **11** Permit Extensions or Amendments have been issued.
- **155** Site Clearances for regulated properties where proposed development was reviewed and determined not to require a Section 28 Permit.

TOTAL Permits In-Progress:

There are currently **10 total permits in progress in 2026** where additional information is still required prior to processing the permit application. There are **five (5)** permits-in-progress from 2025. 60% of those permits-in-progress are within the City of London. The last remaining permit application from 2024 was issued in May of 2026 resulting from a Hearing Committee decision.

The following table provides information on ALL permit in-progress in a tally format
 Table 1: Permit In-Progress Tracker

YEAR	PERMIT #'S ASSIGNED	MORE INFORMATION REQUIRED	PERMIT ISSUED	HEARING DECISION	INACTIVE* (CLOSED)
2026	90	10	62	1	0
Permits in Progress (Prior Year Submission):					Prior Years
2025	234	5	226	1	2

The attached Table 2 provides further details of those permits issued in May of 2026 and demonstrates compliance with processing timelines required by O. Reg. 41/24 unless otherwise stated.

Recommended by:

Jenna Allain, Manager, Environmental Planning and Regulations

Prepared by:

Joe Gordon, Regulations Coordinator
 Jessica Schnaithmann, Land Use Regulations Officer
 Mike Funk, Land Use Regulations Officer
 Cari Ramsey, Land Use Regulations Officer
 Dave Griffin, Land Use Regulations Assistant
 Richard Brewer, Land Use Regulations Assistant
 Carly Sing-Judge, Land Use Regulations Assistant

Section 28 Status Report – Summary of Applications for 2026
Ontario Regulation 41/24

Table 2
Reporting Period: May 2026
[Client Service Standards for Conservation Authority Plan and Permit Review \(CO, Dec 2019\)](#)

Permit #	Municipality	Location	Category	Application Type	Project Description	Application Received	Response Notice	Notification of Complete Application	Permit Issued On	Comply with Timelines	Staff
P188-25	London	454 Spruce Street	Development	Routine	Building renovations including new basement bedrooms	9-Oct-2025	21-Oct-2025	29-Apr-2026	4-May-2026	YES	Funk
P35-26	London	Sunningdale Road West - Wonderland Rd N to Richmond St	Municipal Project	Major	Road Widening and Bridge Replacement	16-Mar-2026	19-Mar-2026	23-Apr-2026	4-May-2026	YES	Funk
P46-26	London	49 Hampton Crescent	Development	Minor	Proposed Removal of Existing Sunroom and Replacement with New Larger Addition	30-Mar-2026	30-Mar-2026	30-Apr-2026	5-May-2026	YES	Schnaithmann
P50-26	Zorra	10 Middleton Street	Development	Major	Thamesford WWTP Headworks Building	6-Apr-2026	14-Apr-2026	20-May-2026	27-May-2026	YES	Griffin
P61-26	Perth South	2282 Road 151	Development	Major	Replacement Dwelling	17-Apr-2026	30-Apr-2026	1-May-2026	1-May-2026	YES	Griffin
P62-26	Perth South	1774 Road 123	Development	Routine	Detached 2 storey garage	28-Apr-2026	30-Apr-2026	1-May-2026	5-May-2026	YES	Brewer

Permit #	Municipality	Location	Category	Application Type	Project Description	Application Received	Response Notice	Notification of Complete Application	Permit Issued On	Comply with Timelines	Staff
P63-26	West Perth	6451 Perth Line 55	Development	Routine	Covered porch	28-Apr-2026	1-May-2026	1-May-2026	6-May-2026	YES	Brewer
P64-26	London	218 Rathowen Street (SPA)	Development	Major	Renovation, addition, garage demo	28-Apr-2026	1-May-2026	6-May-2026	6-May-2026	YES	Sing-Judge
P#65-26	EZ Tavistock	11th Line (between Braemar Rd & Oxford Rd 33- Spanning Ross Masters Branch watercourse. The closest civic address is 515794 11th Line)	Development	Routine	Urgent Road Culvert Repairs	4-May-2026	5-May-2026	5-May-2026	5-May-2026	YES	Brewer
P69-26	London	15688 Robins Hill Road - Skyway Industrial SWMF	Municipal Project	Routine	SMWF Pond Cleanout	1-May-2026	4-May-2026	6-May-2026	12-May-2026	YES	Sing-Judge
P70-26	London	725 Hickoryridge Common - Sunningdale 7 (S-204-Pond)	Municipal Project	Routine	SMWF Pond Cleanout	1-May-2026	4-May-2026	6-May-2026	12-May-2026	YES	Sing-Judge
P71-26	London	565 Killarney Road - Kilally North (S-093-Pond)	Municipal Project	Routine	SMWF Pond Cleanout	1-May-2026	4-May-2026	6-May-2026	12-May-2026	YES	Sing-Judge
P72-26	Perth East	: East Black Creek Drain – Branch 4 (Lot 7, Con 12)	Municipal Drain	Routine	Drain maintenance through a wetland	5-May-2026	8-May-2026	8-May-2026	8-May-2026	YES	Brewer

Permit #	Municipality	Location	Category	Application Type	Project Description	Application Received	Response Notice	Notification of Complete Application	Permit Issued On	Comply with Timelines	Staff
P74-26	Perth South	Station Road, Flax Mill Road, Village of Sebringville	Municipal Project	Minor	Road Urbanization, Bridge/Culvert Replacements	13-May-2026	13-May-2026	25-May-2026	25-May-2026	YES	Winfield
P76-26	Woodstock	Burgess Park - 37/99 11th Line	Municipal Project	Routine	Watercourse Shoreline Stabilization	1-May-2026	12-May-2026	15-May-2026	27-May-2026	YES	Griffin
P77-26	Perth South	Perth Rd 139, 100m south of Line 2 (Spanning Sommerville-Bryant Drain	Municipal Project	Minor	BR1641 Repairs of 31m length culvert including replacement of 12m length CSP	29-Apr-2026	13-May-2026	15-May-2026	25-May-2026	YES	Brewer
P79-26	Perth South	Station Rd, Sebringville, - (GPS:43.4060145 8267376, - 81.0602732)	Linear Utility Corridor	Minor	Install ~692.0 of 2" plastic gas main, install ~90.0 of 1 1/4" plastic gas main, abandon ~524.0m of existing gas main. Undercrossing a watercourse via HDD	29-Apr-2026	14-May-2026	14-May-2026	22-May-2026	YES	Brewer
P89-26	West Perth	Lot 15 Con 6 East Part - Baker Drain	Municipal Drain	Minor	Relocation of Municipal Drain	21-May-2026	26-May-2026	27-May-2026	28-May-2026	YES	Brewer

To: UTRCA Board of Directors
From: Tracy Annett, General Manager
Date: June 23, 2026
File Number: BoD-26-06-53
Agenda #: 8.5
Subject: Progress Status Updates

Recommendation

THAT the Board of Directors receive the report for information.

Background

To provide the Board with updates on previously discussed items and progress toward the UTRCA’s 2025–2030 Strategic Plan goals.

Discussion

The table below provides progress and estimated timelines associated with significant UTRCA projects and items identified by the Board of Directors requesting reports. As the Strategic Plan is completed, work-plans deliverables will also be incorporated into the tables below.

Report Back Items	Planned report or update	Project lead(s)	Status
Hazard Mapping Consultation	May 2026	Jenna & Erin	Complete - Hazard Mapping Consultation Thames River in the City of London Report was provided at September Meeting and Presentation in October 2024. Status update provided in April, and August, notification occurred in October, for consideration in December. Postponed to early 2026, planned for the May meeting.
Hazard Mapping Updates	October 2026	Jenna & Erin	In progress – Hazard Mapping engagement will continue throughout the watershed. The next engagement to be undertaken will be the South Thames River and Delaware sections with a planned report date of October 6, 2026.
Fee Schedule Review for Planning & Regulations	January 2026	Jenna	Complete - Report back on Fees Freeze. Future reports will be provided if Ministers' direction is received that allows fees to increase.

Report Back Items	Planned report or update	Project lead(s)	Status
Planning and Regulations Policy Updates (March 2024, September 2024, June 2025, November 2025, April 2026)	September 2026	Jenna	In progress - Staff continue to develop policies and procedures, and undertake consultation with municipalities, partners, and development groups, etc. Policy update provided at the April 2026 meeting. Consultation to occur through the summer with a Final Draft proposed in the fall.
Retention Policy	2026	Tracy & Michelle	On hold – updated retention policy to be prepared based on a collaborative CA draft. The CA draft has been legally reviewed. Aligning retention policies with integration of Microsoft 365 (file structure, naming conventions, etc.) Staff will be consulting with the other Conservation Authorities within the Western Lake Erie Region.
Cyber Security	January 2026	Tracy Christine Chris	Complete - Report to F&A – Staff to prepare a report on the current state of cyber security for the organization and any recommendations to improve to be presented to the Finance and Audit Committee at the April meeting in 2024, in-camera. Directed staff for future updates. Report to the Board followed in 2025. Information Management/Technology efforts have been focused on migration to Microsoft 365 and the tools for enhanced security. Annual updates are to follow.
Hydro Plant (November 2025)	August 2026	Chris	In progress – Hydro Plan update was provided to the Board in October 2024. Further investigation to confirm the sizing of power conditioners has been undertaken. Order fulfillment took some time; however, scheduling of installation has been confirmed (and rescheduled). Report provided in April 2026, with planned improvements in early summer of 2026. A report will be provided after improvements are completed.
Security for BOD access to agendas	2026	Chris	On hold - Options to ensure secure access to agenda packages for Board Members. Staff are meeting with other CA clerks and other Agencies to understand options to utilize M365 tools to distribute

Report Back Items	Planned report or update	Project lead(s)	Status
			Agendas, Minutes and Closed Session items. Access will be evaluated with the IT systems used by the CA's within the WLERCA.
Human Resources Report	January 2026	Jennifer	Complete - Provide UTRCA's Organizational Chart and report on staff vacancies.
Conservation Authority Consolidation Update	June 2026	Tracy	Complete – The information report provided to the members at the May meeting was produced as a publication and circulated to member municipalities and upper tier County's. As directed by the Board, it was requested that the materials be added to the next council meeting as correspondence. Board members were copied on the circulation.

Additional items requiring quarterly or routine updates for the Board are provided in the table below.

Quarterly or Routine Report Back Items	Project lead(s)	Status
WLERCA Transition Committee Progress	Tracy	Not started – WLERCA Transition Committee progress reports will be provided to the Board in routine updates.
Land Options (March 2025, June 2025)	Brent & Tracy	In progress - As requested at the October meeting, report provided March 2025 with a report on options for parcels identified in closed session. Reports to follow as necessary.
Administrative Review / Interim Policies (March 2025)	Jenna	In progress - Administrative Review Quarterly updates Jan-Mar Q1 Apr-June Q2 Jul-Sept Q3 Oct-Dec Q4 Reports to be provided in January, April, August, and October.
Implementation of Blackline Consulting Recommendations	Jenna	In progress – Implementation Progress Quarterly updates Jan-Mar Q1 Apr-June Q2 Jul-Sept Q3 Oct-Dec Q4 Reports to be provided in January, April, August, and October.

Quarterly or Routine Report Back Items	Project lead(s)	Status
UTRCA Asset Management Plan	Brent & Christine	In progress - Groups of Assets e.g., Natural Hazard Infrastructure, Fleet, Facilities etc. Regular progress reports expected. (Note* suggested to add graphics similar to those used by the City of London in their asset management plans to identify overall condition of asset) Asset Management Policy – Approved January 2024, Updated in May 2025 regular updates to be provided as asset classes are undertaken.
Land Tenant Program Update (Last updates provided November 2024, June 2025, October 2025, November 2025)	Brent	In progress – Ongoing status of land tenant program, in-camera. Report provided. Update provided in October. Verbal in-camera update in November and report in June. Future updates as required.

Definitions

Progress	Timeline
Not started	indicate project initiation date
In progress	anticipate completion date
Complete	date completed
Overdue	expected completion date and reasons for the delay
On Hold	other circumstances

Summary

The summary provided is intended to help track items requesting report updates to the Board and project updates. It is noted that items may be shifted to accommodate the number of agenda items, staff workload, and board meeting schedules.

Recommended by:

Tracy Annett, General Manager



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, June 16, 2026

Resolution # RC26131	Meeting Order: 5
Moved by: <i>S. W. Opata</i>	Seconded by: <i>Cathy Cannon</i>

WHEREAS growing pressures across Ontario's healthcare system are increasing patient volumes in emergency rooms (ERs), requiring more complex care and contributing to longer patient wait times for residents across the Province of Ontario; and

WHEREAS Health Quality Ontario data from October 2025 reports that patients requiring admission to hospital waited an average of 19 to 20 hours, while high-urgency patients waited close to five hours on average to be assessed by a physician; and

WHEREAS the Auditor General of Ontario reported in December 2023 that significant hospital staffing shortages were reducing access to timely emergency care; and

WHEREAS the Financial Accountability Office of Ontario reported in March 2023 that emergency room wait times were increasing significantly, with the longest wait times recorded in more than fifteen years, and that provincial funding was projected to be \$21.3 billion short of maintaining current health programs through 2028; and

WHEREAS the Ontario Hospital Association has reported that Ontario has had the lowest per capita hospital expenditure in Canada since 2018 and that approximately 4,200 Alternate Level of Care (ALC) patients remain in acute care beds, contributing to emergency room overcrowding and delays; and

WHEREAS emergency room overcrowding and prolonged wait times have been linked to adverse patient outcomes and place additional strain on Ontario's healthcare system, including municipal paramedic services experiencing excessive ambulance offload delays; and

WHEREAS the Provincial Government has taken important steps to improve healthcare in Ontario; however, additional funding, staffing resources, and capacity enhancements remain critical to ensuring timely access to emergency medical care; and

Page 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

WHEREAS concerns regarding emergency room staffing shortages, temporary closures, and failure to consistently meet national standards such as the Canadian Triage and Acuity Scale (CTAS) continue to be raised by healthcare professionals, municipalities, and residents across Ontario; and

WHEREAS the tragic death of sixteen-year-old Finlay van der Werken on February 9, 2024, following an extended wait in an emergency department, has highlighted the urgent need for enhanced protections and standards for pediatric emergency care;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Wawa supports the resolution of the Western Ontario Wardens' Caucus and calls upon the Ontario Ministry of Health to take immediate action to reduce emergency room wait times through enhanced triage protocols, increased hospital funding, and additional healthcare staffing resources to strengthen emergency readiness across Ontario; and

BE IT FURTHER RESOLVED THAT the Council of the Municipality of Wawa supports the introduction of "Finlay's Law" to ensure that no child in Ontario is left without timely emergency medical care, including measures to:

1. Establish maximum emergency room wait time standards for patients under the age of 18;
2. Mandate safe pediatric nurse-to-patient and physician-to-patient staffing ratios in emergency settings;
3. Establish independent oversight to audit hospital performance, investigate pediatric emergency room deaths, and enforce compliance with provincial standards;
4. Require timely and independent inquiries by the Chief Coroner of Ontario into pediatric deaths occurring in emergency room waiting areas; and
5. Provide funding for enhanced pediatric emergency readiness, including staffing, training, equipment, and infrastructure improvements;

Page 3...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

AND BE IT FURTHER RESOLVED THAT the Council of the Municipality of Wawa calls upon the Federal Minister of Health to utilize the Canada Health Transfer framework to ensure compliance with the principles of the Canada Health Act by monitoring adherence to national emergency care standards, including the Canadian Triage and Acuity Scale (CTAS), and supporting the establishment and implementation of national sepsis care standards; and

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to The Honourable Doug Ford, Premier of Ontario, The Honourable Sylvia Jones, Ontario Minister of Health, The Honourable Marjorie Michel, Federal Minister of Health, The Ontario Medical Association (OMA), The Ontario Hospital Association (OHA), The Association of Municipalities of Ontario (AMO), The Western Ontario Wardens' Caucus (WOWC); and the Algoma District Municipal Association (ADMA).

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

This document is available in alternate formats.





The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, June 16, 2026

Resolution # RC26130	Meeting Order: 4
Moved by: 	Seconded by: 

WHEREAS the Province of Ontario is considering potential changes to school board governance structures, including the possible elimination of elected school board trustees;

AND WHEREAS elected trustees play an important role in representing local communities, providing accountability, and ensuring that the unique needs and priorities of students, families, and residents are reflected in educational decision-making;

AND WHEREAS municipalities in Northern Ontario and rural regions face distinct challenges related to geography, transportation, population distribution, and access to educational services that require strong local representation within the education system;

AND WHEREAS any significant changes to school board governance should be informed by meaningful consultation with affected stakeholders, including municipalities, school boards, parents, educators, and community members across Ontario;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa supports the request of the Durham District School Board regarding school board governance and calls upon the Province of Ontario to undertake a comprehensive, province-wide consultation process prior to making any decisions regarding changes to school board governance, including the potential elimination of elected trustees;

AND FURTHER THAT the Province of Ontario ensure that any future governance model maintains strong local representation and reflects the diverse needs of communities across the province, including Northern and rural municipalities;

Page 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Education, the Ontario Ombudsman, the Durham District School Board, the Near North District School Board, the Simcoe Muskoka Catholic District School Board, the Conseil scolaire public du Nord-Est de l'Ontario, the Association of Municipalities of Ontario (AMO), the local Member of Provincial Parliament, and all Ontario municipalities for their consideration and support.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

This document is available in alternate formats.

June 25, 2026

Via Email

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

Re: Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions

Please be advised that at its meeting held on June 22, 2026, the Council of the Town of Whitby adopted the following as Resolution # 166-26:

Whereas local councils are elected by residents to make planning decisions that reflect the needs and priorities of their communities;

Whereas municipalities rely on extensive public consultation, professional planning advice, engineering studies, and technical reports when making land-use decisions;

Whereas the Ontario Land Tribunal (OLT) has the authority to overturn municipal planning decisions, often requiring municipalities to spend significant taxpayer dollars defending decisions that have already undergone a thorough local review process;

Whereas lengthy and costly appeals can delay housing projects, consume municipal resources, and reduce the ability of municipalities to focus on delivering services to residents; and,

Whereas local governments should have greater certainty and authority when decisions are consistent with approved Official Plans, provincial policies, and sound planning principles.

Now Therefore be it Resolved:

1. That the Government of Ontario be requested to review the role and mandate of the Ontario Land Tribunal to ensure greater respect for municipal planning decisions that are supported by evidence, public consultation, and approved planning policies;

2. That the Province consider amendments to the Planning Act and Ontario Land Tribunal Act to provide stronger deference to municipal decisions that align with provincial planning frameworks and Official Plans;
3. That the Province improve transparency and accountability within the Ontario Land Tribunal by requiring clear and detailed reasoning when municipal decisions are overturned;
4. That the Province explore measures to reduce the financial burden on municipalities defending planning decisions before the OLT, helping to protect taxpayer dollars and improve the efficiency of the planning process; and,
5. That Staff be directed to circulate this resolution to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for consideration and support.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4300.



Kathryn Douglas
Supervisor, Legislative Services
clerk@whitby.ca

Copy: C. Harris, Director of Legislative Services/Town Clerk - clerk@whitby.ca

The Honourable Rob Flack, Minister of Municipal Affairs and Housing - minister.mah@ontario.ca
Peter Bethlenfalvy, MPP, Pickering-Uxbridge - peter.bethlenfalvy@pc.ola.org
Lorne Coe, MPP, Whitby - lorne.coe@pc.ola.org
Jennifer K. French, MPP, Oshawa - jfrench-co@ndp.on.ca
Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org
Rob Cerjanec, MPP, Ajax - rcerjanec.mpp.co@liberal.ola.org
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
Robin Jones, President, Association of Municipalities of Ontario - amopresident@amo.on.ca
All Ontario Municipalities

Council Results

2025 Asset Management Plan



TOWNSHIP OF PERTH SOUTH

July 7, 2026

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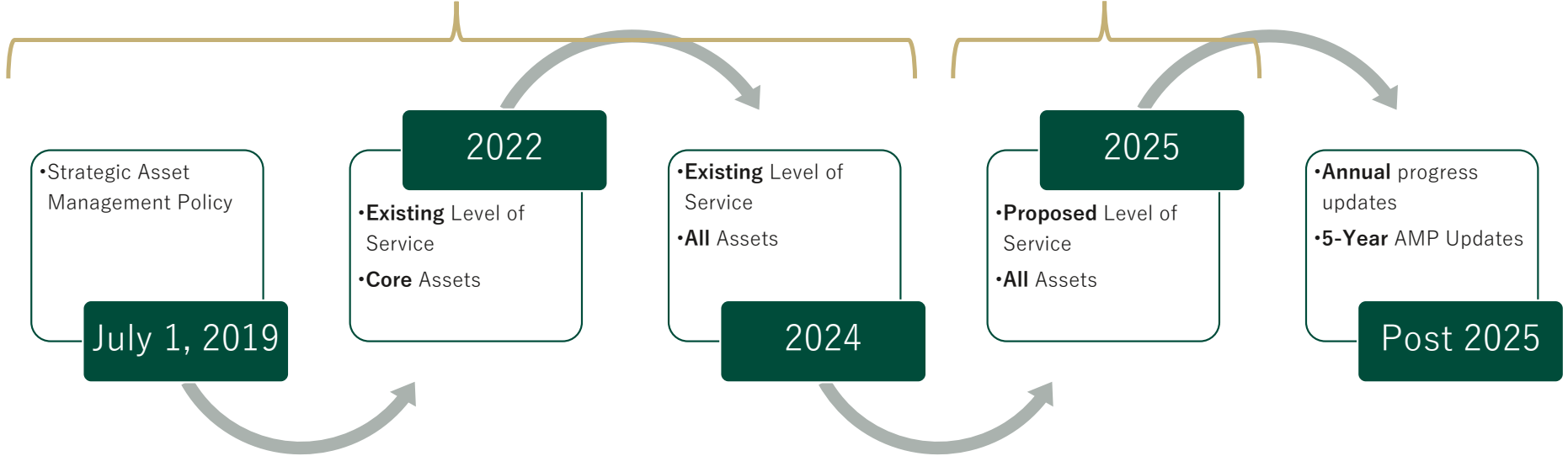
Image Source: Wikipedia



Asset Management Progress: O. Reg. 588/17 (Current Approach)

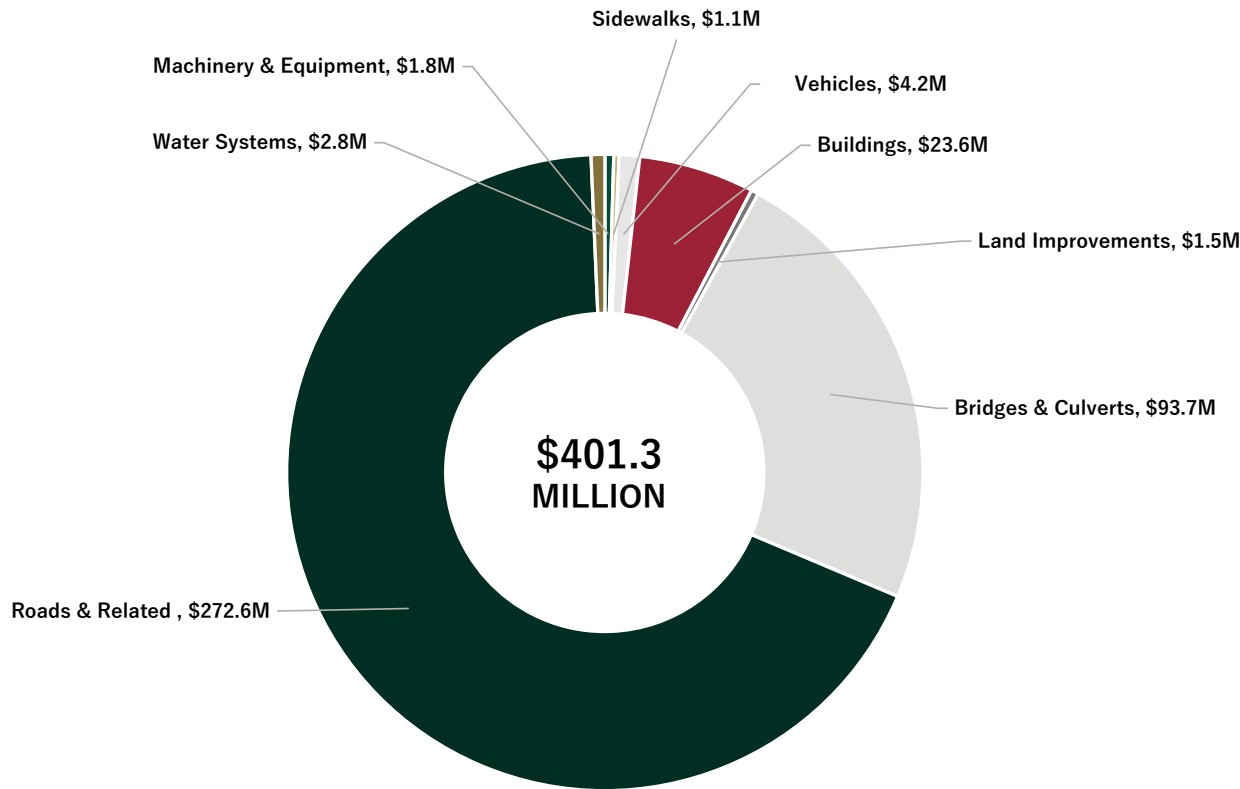


Requirement completed by Township



Note: On March 11, 2021 the Province revised O. Reg. 588/17 to extend regulatory deadlines by one year.

Current Replacement Value of Assets (\$ millions)

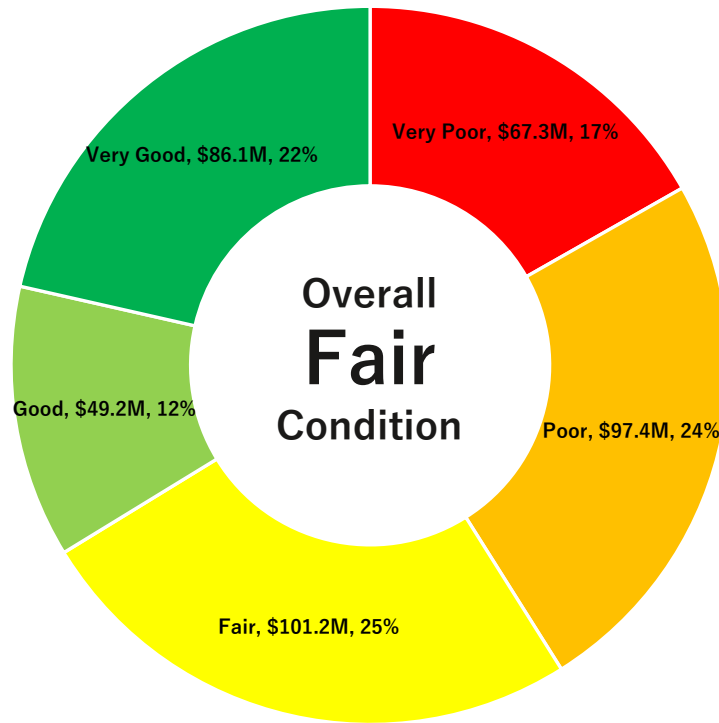


2022 AMP
\$224.1 Million (\$2022)

2 *Note: Total asset value based on replacement costs in 2025 dollars and relates to all assets considered under the AMP.
Note: Other assets includes Information Technology and Furniture and Fixtures.*



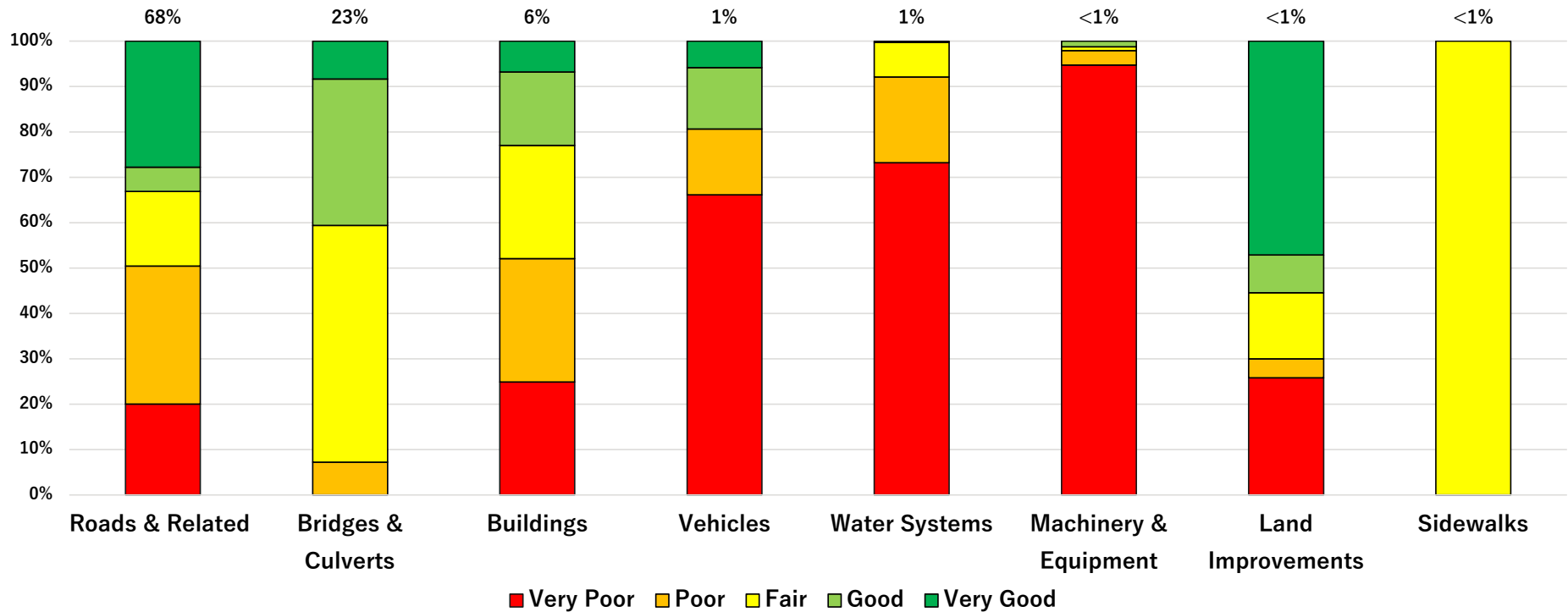
Overall Assets are in “Fair” Condition



Total Replacement Value = \$401.3 million (2025\$)

- About 34% (\$135.4 million) of the assets are rated to be in “Good” to “Very Good” condition.
- About 25% (\$101.2 million) are in “Fair” condition.
- About 41% (\$164.7 million) are in “Poor” or “Very Poor” condition.
 - Mostly in Roads, Buildings, Vehicles, and Machinery & Equipment

Condition of Assets by Category

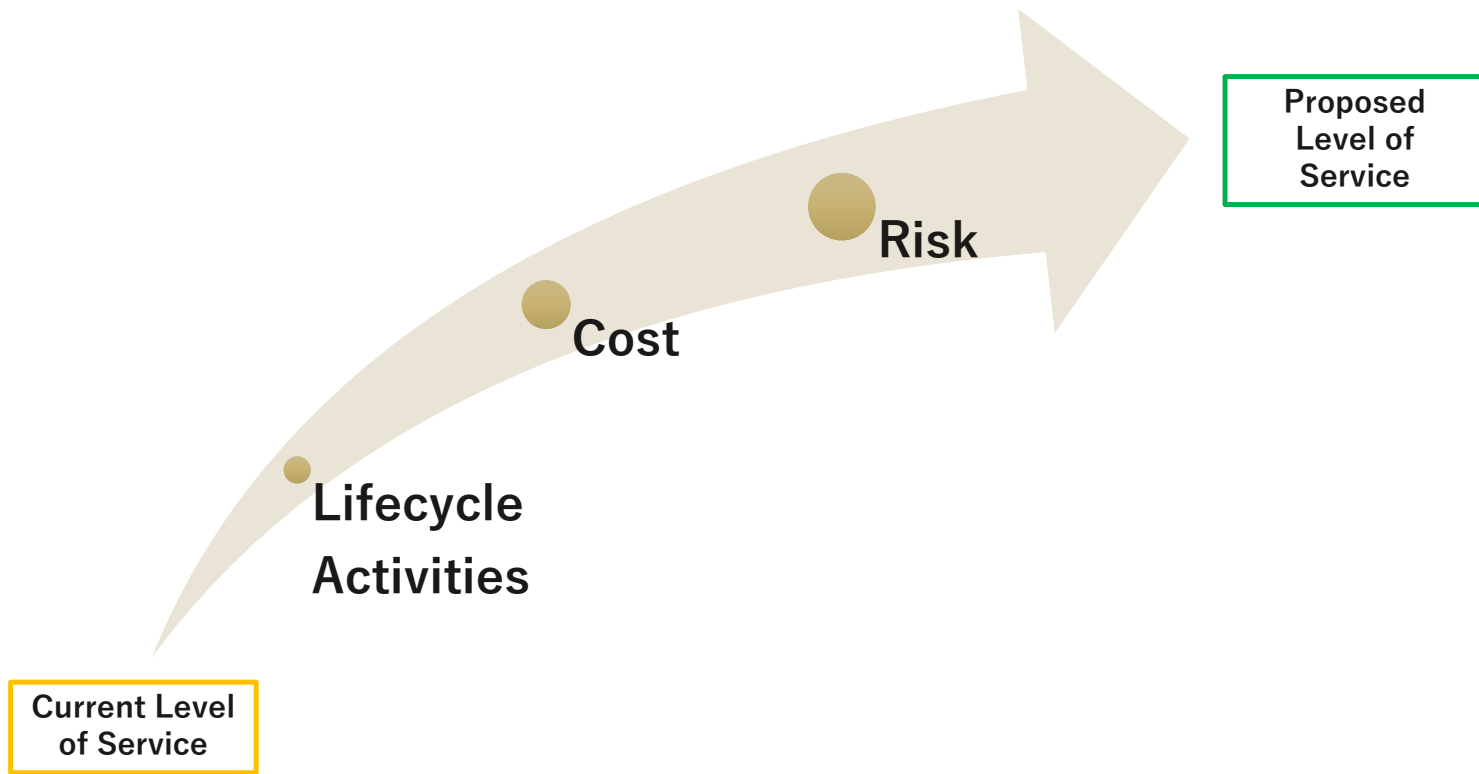


Note 1: The reference percentage at the top of each category illustrates the replacement value of each service relative to the total \$401.3 million CRV

Note 2: OSIM scale for bridges does not have a very poor category, therefore, the illustration for bridges only illustrates the poor category.

Note 3: Condition ratings for Vehicles, Water Systems, Machinery & Equipment, and Land Improvements are based on the age and useful life of each asset

Key Objective: Proposed Levels of Service



Summary of Proposed Level of Service

For paved roads in the municipality, the average pavement condition index value (O. Reg. 588/17)

- Current 8.3 (Good)
- Proposed: Minimum of 8 (Maintain Current LOS)

For unpaved roads in the municipality, the average surface condition (O. Reg. 588/17)

- Current: 7.2 (Fair)
- Proposed: Minimum of 7 (Maintain Current LOS)

For bridges in the municipality, the average bridge condition index value (O. Reg. 588/17)

- Current: 63 (Fair)
- Proposed: Minimum of 60 (Maintain Current LOS)

For structural culverts in the municipality, the average bridge condition index value (O. Reg. 588/17)

- Current: 72 (Good)
- Proposed: Minimum of 70 (Maintain Current LOS)

Summary of Proposed Level of Service

Percentage of Buildings in Good or Better Condition	<ul style="list-style-type: none">• Current: 23%• Proposed: Maintain Current LOS
Average Weighted Condition Assessment of Land Improvements (Age-Based)	<ul style="list-style-type: none">• Current: Fair• Proposed: Maintain Current LOS
Average Weighted Condition Assessment of Vehicles	<ul style="list-style-type: none">• Current: Poor• Proposed: Fair
Percentage of Machinery and Equipment Beyond their useful lives	<ul style="list-style-type: none">• Current: 44%• Proposed: Improve by decreasing the number of overdue assets over 10-years
All other Asset Categories	<ul style="list-style-type: none">• Generally, set to <u>maintain</u> Current Service Level

What are the Lifecycle Activities?

Non-Infrastructure Solutions

- Actions or policies that can lower costs or extend asset life

Expansion Activities

- Acquiring assets or expanding current asset capacity

Maintenance Activities

- Servicing assets on a regular basis to fully realize the original service potential (not performing maintenance activities could reduce an asset's service life)

Renewal/Rehabilitation Activities

- Enhancements that improve the service potential of an asset (including reaching target condition and meet regulations)

Replacement Activities

- Allows an asset to reach target functional condition and meet regulations by completely replacing or restructuring the asset (like for like replacement)

Disposal Activities

- Some assets have costs associated with disposal or demolition

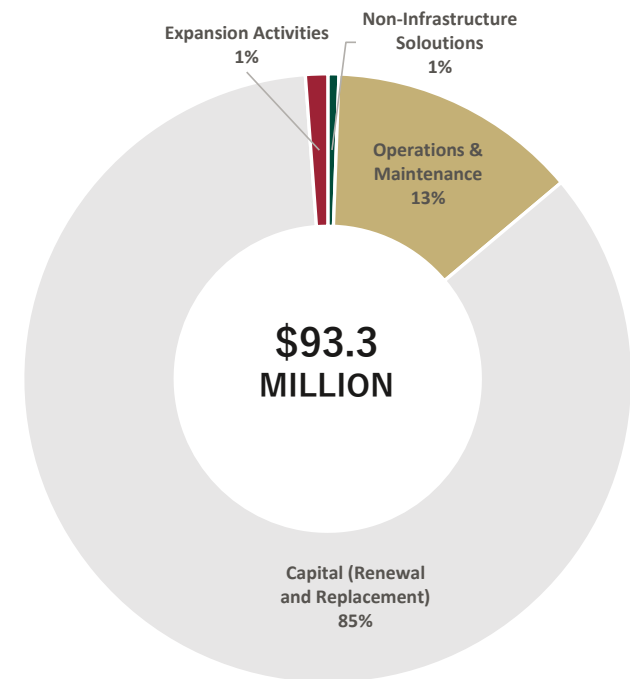
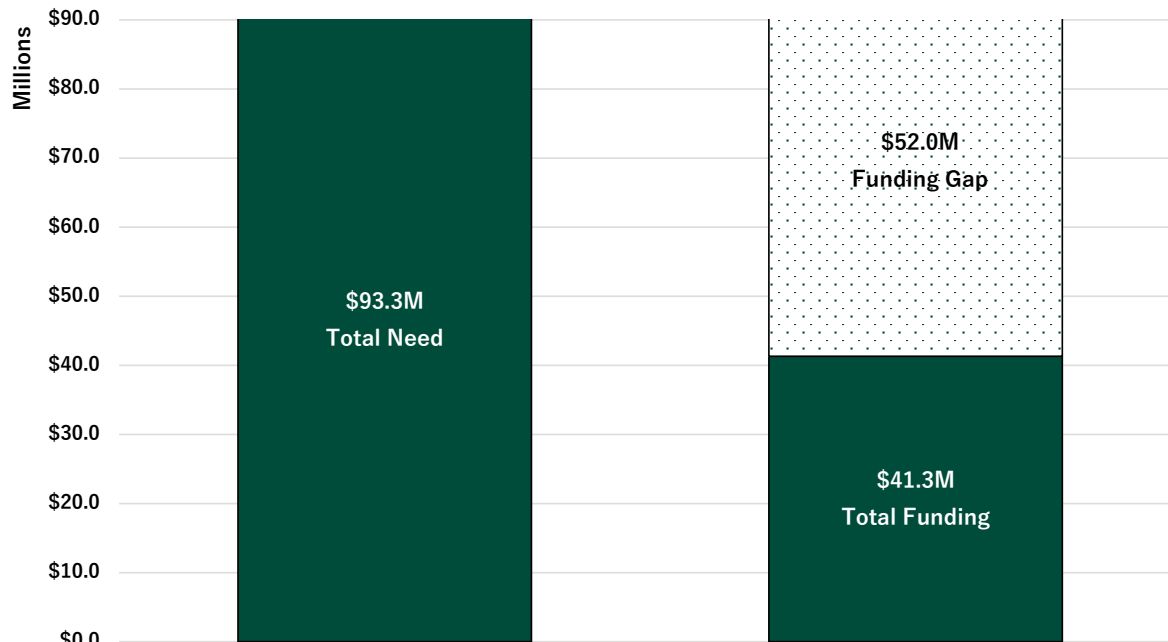


Figure represents the total lifecycle costs for Tax Supported Assets from 2025-2035

Tax Funded Capital vs Current Funding (Benchmark Funding Gap: 2025-2035)



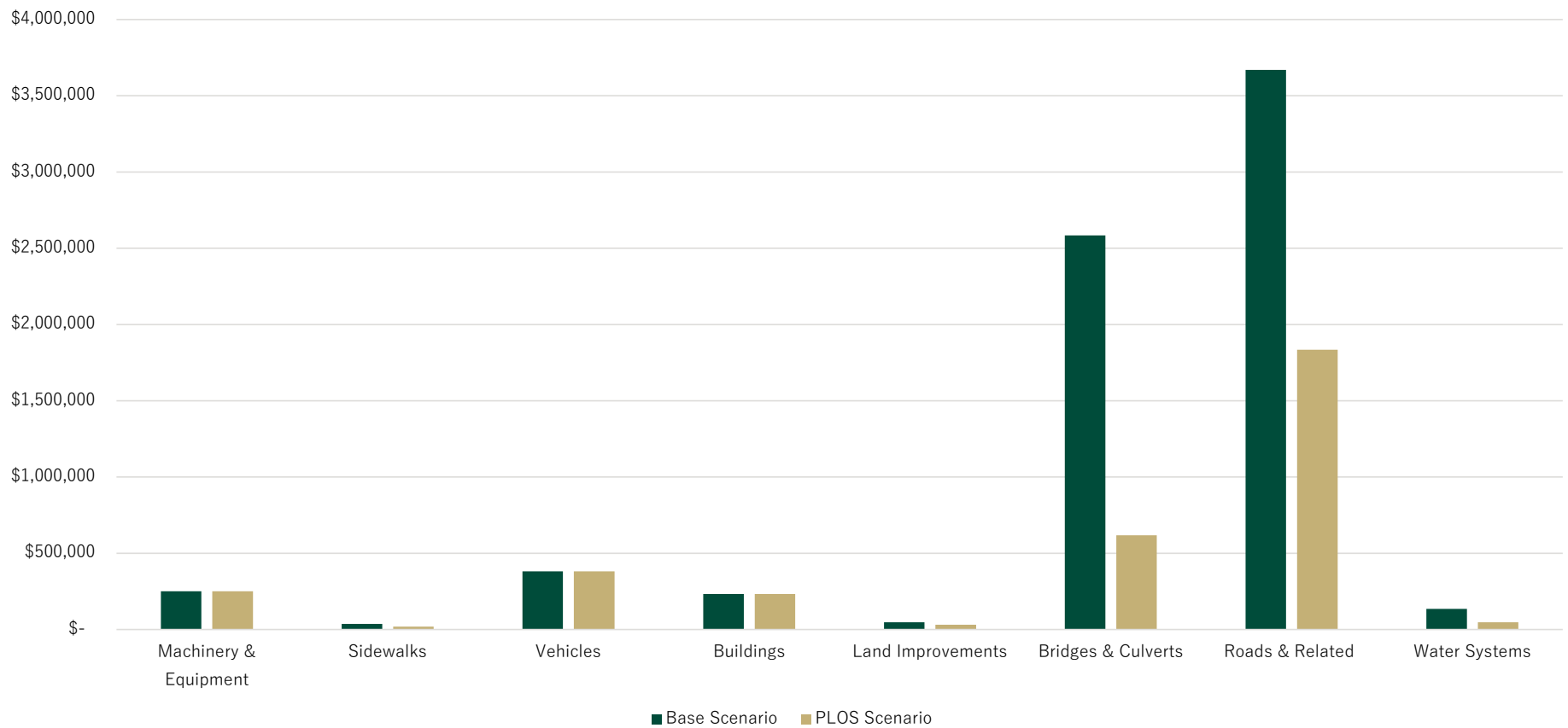
*Note: All figures in constant 2025 dollars.
 Note: 2025 budget tax levy amounts to \$4.8 million.
 2025 base year + 10-year forecast from 2026-2035*

- 2025 Estimated tax supported capital funding contribution = **\$1.7 M**
- Other Revenue Assumptions:
 - CCBF over 10 years (128k/annum)
 - OCIF from 2025-2029 (\$436k/annum)
 - Existing Capital Reserves (\$6.3M)
 - Existing and future tax supported O&M costs
- Closing the gap by the end of the 10-year forecast period would require a tax levy increase equal to **about 19.6%**
 - \$944,800 increase per annum (plus inflation)

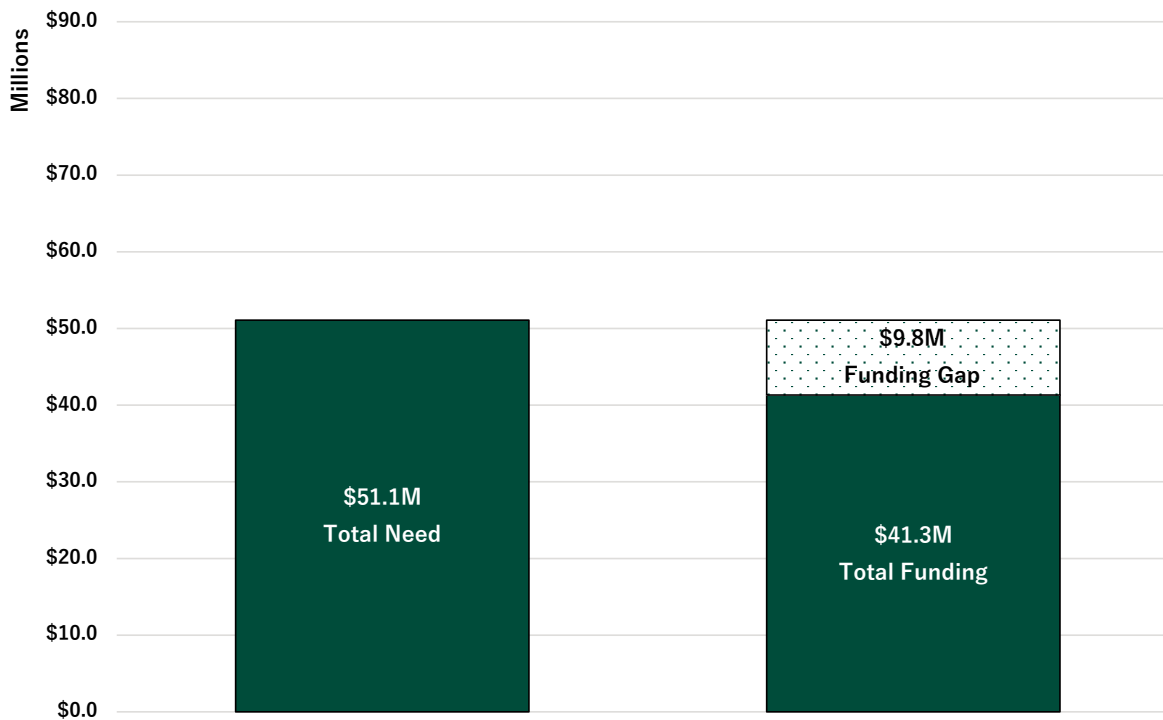


Lifecycle Analysis – PLOS Approach

Benchmark Annual Need vs. PLOS Annual Need



Tax Funded Capital vs Current Funding (PLOS Funding Gap: 2025-2035)

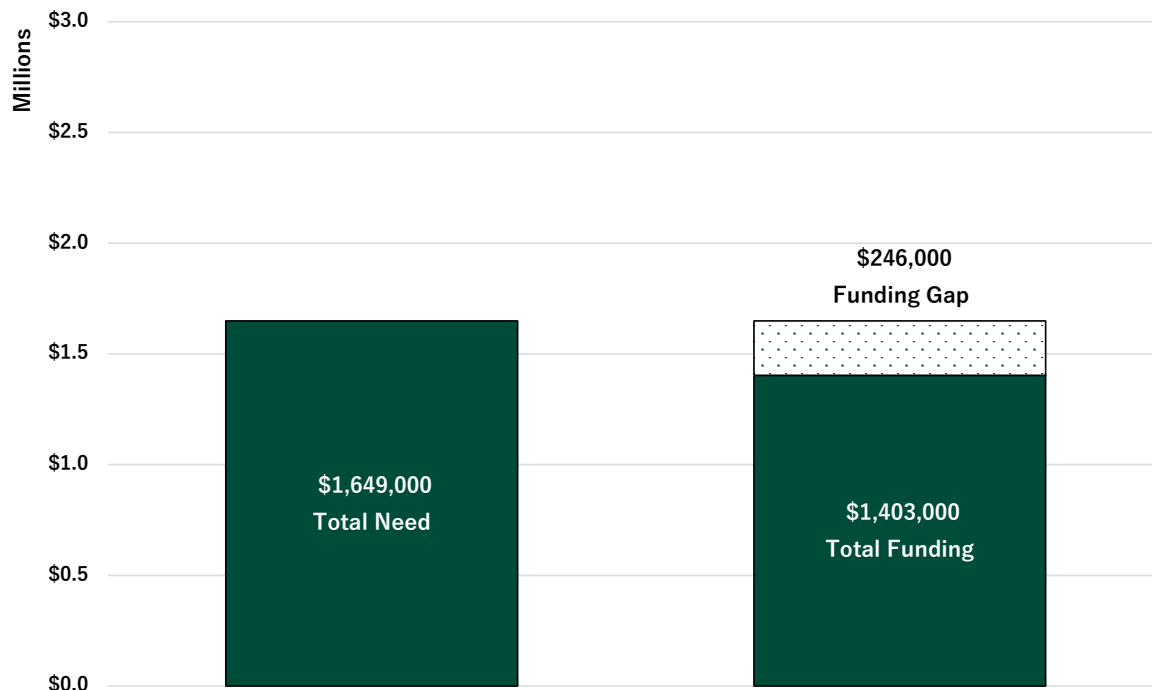


- Total lifecycle costs to meet proposed levels of service amounts to about **\$51.1 million**
- Total cumulative funding gap equates to about **\$9.8 million**
- Closing the gap by the end of the 10-year forecast period would require a tax levy increase equal to **about 3.7%**
 - **\$177,800** increase per annum (plus inflation)

*Note: All figures in constant 2025 dollars.
Note: 2025 budget tax levy amounts to \$4.8 million.
2025 base year + 10-year forecast from 2026-2035*



Rate Funded Capital vs Current Funding (Benchmark Funding Gap: 2025-2035)



Note: All figures in constant 2025 dollars.

*Note: 2025 budgeted rate revenue amounts to about \$116,700.
2025 base year + 10-year forecast from 2026-2035*

- Total lifecycle costs to meet proposed levels of service totals about **\$1.65 million**
- Cumulative funding gap equates to about **\$246,000**
- Closing the gap by the end of the 10-year forecast period would require a rate increase equal to **about 3.8%**
 - **\$4,470** increase per annum (plus inflation)

Approaches to Close The Gap



Continue to seek Funding Support from Upper Levels of Government



Increased Investment in infrastructure



Improved Data Quality



Levels of Service Measures



Assessing Risk Tolerance Level



Continued Project Co-ordination

Township of Perth South

Report to Council

To: Mayor Orr and Members of Council
From: Scott Richardson, Drainage Superintendent
Date: July 7, 2026
Subject: Drainage Superintendent Update

RECOMMENDATION:

It is recommended that Council receive this monthly report as information on the duties performed by Drainage Superintendent, Scott Richardson, for the period ending June 29th, 2025.

PURPOSE:

To provide Council with a monthly report of drainage activities within the Township of Perth South overseen by Scott Richardson. This report will include details regarding each drain project. This will include the name, location, description of work, status of project stages, including report, tender and construction and estimated completion date.

BACKGROUND:

The following is a summary of the activities that have been carried out for the month.

Maintenance Works

Section 74 (Drain Maintenance)

- **Gillard Drain (Open channel)** (Downie) A request to repair erosion to the banks along line 20 has come to our attention. The owner is concerned with areas along line 20, eroding on both sides. It is far enough from the road allowance, there isn't any imminent danger, but it needs to be addressed.
I'm working with Brad Glasman from UTRCA on a solution for this corridor. He is experienced with erosion control.
UTRCA will not provide any funding for this project, we will move forward and complete the work under maintenance this summer/fall.
The Owner ended up planting wheat and would like to wait until August 2026 to complete the work.
- **Hepburn Drain (open channel)**
A request for maintenance was submitted to the township for some erosion control on the open channel on the Coddington property. In 2025 a branch drain

was rebuilt and at the outlet, the banks have eroded. We had the contractor shore up the slopes with riprap.

Capital Engineered Works

Section 4 (New Petition Drains), Section 78 (Drain Improvements)

- **Dill Drain (tile drain)** (Downie) Spriet Engineering Section 78
Drain is completed except the railway crossing.
CN and the province are still at a stalemate but, are working on a solution.
The township invoiced the railway to try and recover their costs to date. CN sent a letter saying they were not going to pay at this time. Chatham-Kent has taken them to court over the matter. It will most likely end up at the Supreme Court of Canada and will take time to resolve. Our township is one of many in the province with the same issue regarding the railways.
- **Sgariglia Drain (open channel)** (Blanshard) Spriet Engineering Section 78
The date for the Tribunal has been set. There are three days allocated for this hearing. February 26th and 27th also March 2 if necessary.
Express Signs has withdrawn their appeal with the Tribunal. Mr. Cook will carry on with his appeal and the dates for the hearing, will remain the same.
We have yet to receive a verdict or direction from the drainage tribunal.
The drain has been passed 3rd reading and the Enbridge is currently working with Spriet to lower the gas line.
Enbridge is currently onsite and working on lowering the gas line.
- **Herman Drain (tile drain)** (Downie) Spriet Engineering Section 78
A request for improvement was filed with the township to rebuild the tile portion of the Herman Drain and enclose a 200m length of open ditch at the downstream end of the works.
The request was submitted by Patron Farms on January 2nd, 2025
Spriet was appointed and on-site meeting is set for April 8th
DFO walked the site and will provide comments and a possible permit to enclose a portion of the drain.
Waiting on permits from DFO and UTRCA.
UTRCA would like Spriet to demonstrate a 250-year design to receive a permit, to carry out the works on the Herman Drain.
We still haven't received a permit from UTRCA.
- **Pollard Drain** (Downie) Spriet Engineering Section 78
A request for improvement was submitted to the township to make upgrades to the Pollard Drain. This drain is the adjacent watershed to the Herman Drain.

The request was submitted by Veldman Poultry Farms on January 14th, 2025.
Spriet was appointed and on-site meeting set for April 8th
Spriet is working on the design and cost estimates.
Spriet to hold an information meeting in July.

- **Herman Drain- Hourigan Branch** (Downie) Spriet Engineering Section 78
A request to improve the Hourigan Branch of the Herman Drain. The owners wanted to complete this as part of the Herman Drain Improvement Spriet is currently working on. To have this completed in one report would be the most cost efficient.
Spriet is working on design and cost estimates.
Spriet to hold an information meeting in July.
- **New Drain in St. Pauls** (Downie) Spriet Engineering Section 4
A petition has been filed with the Township for a new drain in St. Pauls. This drain will service the existing homes that front west side Road 122 and the new lots across from the township office.
An onsite meeting to be held November 18th.
Spriet will prepare a preliminary design with cost estimates.
The camera work showed a water line bored through the storm at the intersection.
We had DFO looking at possibly closing in the open ditch that runs adjacent to the soccer field to be included in the design. A permit from them is required.
DFO has issued a letter of advise to enclose the open ditch.
Drain will be known as the Green Drain in the future.
- **Fluttert Drain/new drain** (Blanshard) Spriet Engineering Section 4
A petition was filed with the Township for a new drain that will be known as the Fluttert Municipal Drain. This is a sub watershed of the Thomson Drain. This drain will serve Lot's 4,5 and 6, Concession 9 and Lot 5, Concession 8.
Spriet has been appointed to prepare a report.
The on-site meeting was held on October 13th.
An information meeting was held; Spriet is finalizing the report to submit in the coming weeks.
Spriet has submitted a final report to be considered at the February 3rd council meeting.
The drain has been tendered and awarded to AG Hayter.
The drain is currently under construction.
The drain project has been completed.
- **Thomson Branch A Drain** (Blanshard) Spriet Engineering Section 4
A petition was submitted by Grant Thomson, owner of Lot 6, concession 9 for a branch/outlet to cross Line 4 to enter the Thomson Drain. This property is also

being assessed into the new Fluttert Drain, that Brandon is currently working on. The property has multiple watersheds, and the northeast corner requires an outlet to drain this part of the farm.

Spriet held an onsite meeting with the owners and will prepare the final report. Spriet has the final report completed and will be submitting in the coming days. Final report complete.

Drain was tendered and Robinson Farm Drainage is the low bid.

- **Giesbrecht Drain (Blanshard) Spriet Engineering Section 4**
We had a petition filed with the township from Ron Giesbrecht, owner of Pt Lot 5, concession WMR.
Spriet has held an onsite meeting winter 2025.
From that meeting, the Mapleview School has interest in expanding and possibly need an outlet for a potential SWM pond.
Brandon has been in conversation with the owners in the area so he can include them in his design.
The school has also added their name to the petition as they require a new branch for future development.
Brandon has this drain in the design process to include the branch for the school area property.
- **Murray Drain (Downie) Spriet Engineering Section 78**
A request to improve the top end of the Murray Drain was submitted by Jerry Van Stratten on behalf of C&M Corporation and Jer-Amy Farms Ltd. Lots 17 and 18 Concession 4.
The existing tile is undersized by today's standards and requires a full rebuild to size it to a modern standard.
Brandon has the drain surveyed and is working on a preliminary design along with a cost estimate. There will be one road crossing required part of the design. We met with the landowners, and the consensus from the meeting was to take the Murray Drain to run adjacent to Line 29 on the north side and outlet it to the Ballantyne Drain.
- **Ballantyne Drain (Downie)**
At the onsite for the Murray Drain, the owners also have interest in extending the Ballantyne upstream to the James Van Nes property at west Pt. Lot 13, Concession 3. We originally thought this was a municipal drain and a section 78 for improvement would suffice but, our records show there is no existing municipal drain in that location therefore, a petition would need to be signed under section 4. Instead of one signature, we now require owners of 60% of the lands to sign and to a valid petition.

Township of Perth South

Report to Council

TO: Mayor and Members of Council
FROM: Tracy Johnson | Deputy CAO/Treasurer
DATE: July 7, 2026
SUBJECT: Asset Management Plan Update

Recommendation:

THAT Council adopts the 2026 Asset Management Plan as prepared by Hemson Consulting Ltd., in accordance with Ontario Regulation 588/17

AND THAT Council receives the financial strategy component of the Asset Management Plan for information at this time and defer the final approval of the financial strategy to the 2027 budget process allowing Council to consider long-term infrastructure funding requirements alongside annual budget priorities and affordability considerations.

Purpose:

The Township of Perth South has completed its updated Asset Management Plan (AMP) in compliance with Ontario Regulation 588/17, which requires municipalities to plan for the sustainable management of all infrastructure assets. This 2026 Plan includes both core and non-core assets and outlines how the Township will maintain and fund services over the next 10 years.

The AMP is an essential tool for:

- Guiding Council in infrastructure investment decisions
- Prioritize the repair, rehabilitation and maintenance of aging assets.
- Provide a long-term financial strategy for sustainable service delivery.

Background:

Ontario Regulation 588/17, under the Infrastructure for Jobs and Prosperity Act, 2015, mandates that all municipalities must develop and maintain comprehensive asset management plans. By July 1, 2025, municipalities were required to finalize AMPs that included proposed levels of service (PLOS) and a financial strategy for all core and non-core municipal infrastructure assets.

The requirements under O.Reg 588/17 are organized under three phases:

- Strategic Asset Management Policy (July 1, 2019)
- Asset Management Plans – Current Levels of Service (LOS) July 1, 2021

- Asset Management Plans – Proposed Levels of Service (LOS) July 1, 2024

On March 15, 2021, O.Reg 193/21 came into effect and amended the deadlines in O.Reg 588/17 as follows:

- Asset Management Plans – Current LOS July 1, 2022
- Asset Management Plans – Proposed LOS July 1, 2025

Discussion:

The 2026 AMP for the Township of Perth South has been developed in accordance with O.Reg 588/17 under the Infrastructure for Jobs and Prosperity Act. This AMP presents a comprehensive review of the current and projected financial needs to maintain municipal infrastructure in a sustainable manner.

To meet the PLOS over the next 10 years, the AMP estimates property tax-supported lifecycle capital costs of approximately \$51.1 million. The cumulative funding gap over this period is estimated at \$9.8 million. To close the gap, the Township would have to increase investments in tax supported capital by approximately \$177,800 per year, beginning in 2027 and continuing annually, subject to inflation. This investment is equal to about 3.7% tax levy impact.

To meet the PLOS over the next 10 years, the AMP estimates water/user rate-supported capital costs of approximately \$1.65 million. The cumulative funding gap over this period is estimated at \$246,000. To close the gap, the Township would have to increase investments in rate supported capital by approximately \$4,470 per year, beginning in 2027 and continuing annually, subject to inflation. This investment is equal to about a 3.8% user rate impact.

These annual increases should be indexed by inflation to reflect future capital infrastructure cost pressures.

Funding Source	Capital Cost (2025-2035)	Funding Gap	Estimated Annual Increase
Property tax-supported	\$51.1 million	\$9.8 million	3.7% or \$177,800 beginning in 2027
Water/user rate-supported	\$1.65 million	\$246,000	3.8% or \$4,470 beginning in 2027

Strategic Plan

Supports Strategic Plan Priority 4 – Service Excellence – Efficient service delivery.

Financial Implications to Budget: The financial strategy will be brought forward during the 2027 budget process for Council's consideration, including the estimated annual levy and user rate increases required to address the identified infrastructure funding gaps.

Reference Material Attached: N/A

Township of Perth South

Report to Council

TO: Mayor Orr and Members of Council
FROM: Will Jaques, Chief Administrative Officer
DATE: July 7, 2026
SUBJECT: Building Condition Assessment Discussion

Recommendations:

THAT Council receives this report for information.

Background and Comments:

Council received a report from Staff detailing the Building Condition Assessment (BCA) results, at its March 17, 2026, meeting. This report is attached as Appendix 'A'.

Staff continues to propose the same recommendations in the report and in doing so, would respectfully suggest that given the amount of information in the BCA, the following matters be given priority for discussion by Council at their July 7, 2026, meeting:

- 1) Current Public Works facilities/ Rannocho Quonset Building/ Potential new Public Works Complex:
 - a. The Township is not part of a shared ownership structure in these facilities (can make decisions without input from other municipal partner(s));
 - b. There is significant work that needs to be done to the existing Public Works facilities over the next few years and/or future planning and direction is required regarding a potential new Public Works Complex.
- 2) St. Pauls playground area:
 - a. The Township is not part of a shared ownership structure in this facility (can make decisions without input from other municipal partner(s));
 - b. The Township has recently completed a third-party playground inspection, which has confirmed that the existing equipment remains satisfactory, with few repairs required.

Financial Implications to Budget:

None at this time. Capital improvement and/or replacement decisions regarding facilities included in the Building Condition Assessment report will require further budget consideration.

Reference to Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Township's approved Strategic Plan.

Reference Material Attached:

1. **Appendix 'A'** – Building Condition Assessment Report (March 17, 2026)

Township of Perth South

Report to Council

TO: Mayor Orr and Members of Council
FROM: Will Jaques, Chief Administrative Officer
DATE: March 17, 2026
SUBJECT: Building Condition Assessments

Recommendations:

THAT Council receives this report for information;

AND THAT sufficient time be scheduled at an upcoming Council meeting, or a Special Council Meeting be scheduled, in order for a fulsome discussion to occur regarding the completed Building Condition Assessments, including the information in this report and associated recommendations.

Background:

The Township issued a Request for Proposals (RFP), which closed on April 11, 2025, for the provision of Building Condition Assessments. The RFP outlined the scope of work, which included conducting comprehensive assessments of all municipal buildings/structures in accordance with O. Reg. 588/17, providing detailed reports, and developing recommendations for maintenance and repair. The Township awarded the project to Accent Building Sciences Inc. (ABSI), for the contract price of \$32,250.00 (plus HST).

Following completion of their work, ABSI made a presentation to Council at the February 3, 2026, meeting (attached as **Appendix 'A'**). The presentation itself provided a good background as to the purpose of conducting Building Condition Assessments; the essential building components requiring review; the condition grading parameters used in the review process; and ultimately, a high-level description of the current status of each of the Township's facilities and structures.

Following the presentation and discussion on February 3, 2026, direction was provided to staff to prepare a report further examining each facility, and making recommendations on next steps for the respective facilities identified in ABSI's work.

Comments:

As noted, a critical component of the Building Condition Assessment project was to acquire facility maintenance and rehabilitation cost information to better inform the Township's Capital Asset Management planning in accordance with O. Reg. 588/17. While this remains the primary purpose of the project, this report will provide Council with more detailed information in order to discuss the future path for each facility. In particular, whether Council wishes to continue with a maintenance and rehabilitation program for a respective facility, or whether it may be more appropriate to consider an alternate option (replacement, "re-imagination", or removal/disposal, of the facility).

In order to better focus on this area of review, the Appendix 'A' presentation provides a good background on the "Facility Condition Index" (FCI) grading system, which was used as a guidepost to categorize the facilities by their current condition and required maintenance/repair costs vs. their respective replacement costs. In other words, the intent of the FCI is to demonstrate whether or not it worthwhile continuing to maintain and repair a facility, or whether an alternate option would be a better use of financial resources.

The FCI calculation for the project was determined as follows:

$$\text{FCI} = (\text{Cost of Repairs (2026 through 2030)} / \text{Total Replacement Cost}) \times 100$$

The FCI rating scale that was used for the project is as follows:

FCI Level	Rating
0% - 5%	GOOD - Facilities are in outstanding condition with minimal maintenance needs (considered 'near perfect' condition)
6% - 10%	FAIR - Facilities are in good shape, but may require minor repairs or upkeep (considered to be in 'reasonable' condition)
11% - 30%	POOR - Facilities show noticeable wear and may need moderate repairs (increased risk of component failure and increased operations/ maintenance costs)
Greater than 30%	VERY POOR - Facilities are in critical condition, requiring significant maintenance or replacement.

After the review by ABSI, using the FCI calculation, they determined the following status for the Township’s facilities:

GOOD	FAIR	POOR	VERY POOR
<ul style="list-style-type: none"> • Current Township Office • Downie Optimist Community Centre/ Garage • St. Pauls Rec. Pavilion/Canteen • K-W Agricultural Building 	<ul style="list-style-type: none"> • Former Township Office • Water Building (Sebringville) • Office Structure (Rannoch Landfill) • Sebringville Fire Station • Granton Fire Station 	<ul style="list-style-type: none"> • Public Works Building – St. Pauls • Public Works Building/Quonset – Rannoch • K-W Pavilion • K-W Pool House/ Operating System • K-W Community Centre • K-W Former Agricultural Building 	<ul style="list-style-type: none"> • Playground Equipment – St. Pauls • Playground Equipment – K-W • K-W Quonset Barn

For the facilities determined to be **GOOD**, Staff would simply recommend that continued inspections be completed by staff and as/where required, appropriate maintenance/ repair costs be considered annually during budget deliberations. As such, it is recommended that limited further discussion occur at this time for these respective facilities.

RECOMMENDATION:

THAT facilities determined to be “GOOD” in the BCA receive ongoing staff inspections and as/where required, appropriate maintenance and repair work be budgeted for and/or completed.

For the facilities determined to be **FAIR**, some brief discussion is required. In particular:

- Neither the Sebringville or Granton Fire Stations are wholly owned by the Township. As such, it is recommended that the BCA information received by the Township be shared with both the Township of Perth East (Sebringville Station) and Township of Lucan-Biddulph (Granton Station), for their respective review. If work identified in the BCA is confirmed for either of these facilities, Township staff would work with the staff in the respective municipality and ultimately add the Township’s portion of the work to our annual budget for Council consideration. In addition, and as part of its review of the fire services agreement with the Township of Lucan-Biddulph, it is recommended that the Township undertake a valuation of the Granton Fire Station to determine its financial share of the facility.

- For the Water Building (Sebringville), Office Structure (Rannoch Landfill) and Former Township Office facilities, it is recommended that continued inspections be completed by staff and as/where required, appropriate maintenance/repair costs be considered annually during budget deliberations.

RECOMMENTATIONS:

THAT the BCA information received for the Granton and Sebringville Fire Stations be shared with Lucan-Biddulph and Perth East, respectively, for their consideration and/or action;

THAT the Water Building (Sebringville), Office Structure (Rannoch Landfill) and Former Township Office receive ongoing staff inspections and as/where required, appropriate maintenance and repair work be budgeted for and/or completed.

The majority of this report, therefore, will provide a detailed review of the facilities determined to be in either **POOR** or **VERY POOR** condition (nine (9) facilities). The majority of these facilities not only require larger decisions based on continued maintenance/ repair vs. alternate options (ie based on the FCI calculation), but also require discussion around long-term future planning.

In presenting the information for this report, a review of the Poor/Very Poor condition (ie end of useful life) status information from ABSI for facilities in the Poor and Very Poor category is also being completed with the intention of further assisting Council in determining whether or not a facility is worth rehabilitating, vs. replacing entirely. Having said this, it should be clearly noted that the values received from ABSI must be reviewed by Council only as a guidepost – until a formal process is undertaken to receive bids for the proposed work, the true costs cannot be known. These values simply show where attention and further consideration may be required.

In addition, many of Poor or Very Poor facilities are located at the Kirkton-Woodham Community Complex and are jointly owned between the Township and the Municipality of South Huron, so it will be required that the Township work with South Huron (and possibly other community partners) to determine a path forward for the respective facilities.

As well, while recommendations in this report for the facilities will be largely based on the BCA review performed by ABSI, Staff will also provide some additional considerations to assist Council in their decision-making process.

Lastly, as the recommendations are included throughout the report, a summary of all recommendations is compiled at the conclusion of the report to ensure that no recommendations are missed by Council.

POOR CONDITION FACILITIES

1. Public Works Building – St. Pauls:



The BCA report determined this facility to have an FCI value of 13%. While in the Poor range, continued maintenance and repair work could certainly allow for this facility to remain operational for the medium term. At the same time, the facility has two sections – part constructed in the 1960s and another portion constructed in 1991 – and as such, the long-term viability of the entire facility does require further consideration.

ABSI identified the following condition status information for the facility:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Foundation and Footings Standard Slab on Grade
	Superstructure	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Floor Construction – Wood Deck Roof Decks and Slabs – Wood Deck Roof Decks and Slabs – Steel Deck Columns and Beams 	<ul style="list-style-type: none"> N/A
Shell	Exterior Vertical Enclosures	<ul style="list-style-type: none"> Vinyl Window 	<ul style="list-style-type: none"> Overhead Doors Steel Doors 	<ul style="list-style-type: none"> Metal Cladding 	<ul style="list-style-type: none"> Concrete Block Walls Concrete Walls Vinyl Windows
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Roofing – PVC Eavestroughs/Downspouts
Interiors	Interior Construction	<ul style="list-style-type: none"> Interior Doors (Wood) 	<ul style="list-style-type: none"> Interior Doors (Steel) Interior Plywood Walls 	<ul style="list-style-type: none"> Interior Window Replacement Countertops, Cabinets and Lockers 	<ul style="list-style-type: none"> N/A
	Stairs	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Wood/ Steel Stairs Wood Guardrails/ Barriers 	<ul style="list-style-type: none"> N/A
	Interior Finishes	<ul style="list-style-type: none"> Vinyl Tile Flooring 	<ul style="list-style-type: none"> Epoxy Coating (Concrete Floors) 	<ul style="list-style-type: none"> Stud Walls Vinyl-Click Flooring Metal Panel Ceiling Plywood Ceiling 	<ul style="list-style-type: none"> N/A

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Services	Conveying	• N/A	• Crane	• N/A	• N/A
	Plumbing	• N/A	• Sinks • Eyewash Station (Hot Water) • Water Piping	• Toilets • Floor Drain • Air Compressor	• Hot Water Heater
	HVAC	• Exhaust Fans	• Ceiling Fans	• Heater • Unit Heaters – A/C System	• N/A
	Fire Protection	• N/A	• N/A	• N/A	• Fire Extinguishers
	Electrical	• Emergency Lighting and Power – Exit Lights	• Main Electrical Panel • Install CO/NO2 Detectors	• Exterior Lighting	• Interior Lighting • Security System
Equipment and Furnishings	Equipment	• N/A	• Fridge • Washer/Dryer	• Microwave	• N/A
Site Work	Site Improvement	• N/A	• N/A	• N/A	• Asphalt Paving/Surfacing • Concrete Sidewalks • Concrete Barrier
	Site Mechanical Utilities	• N/A	• Septic System	• Oil Separation	• Oil Tank • Diesel Tank
	Site Electrical Utilities	• N/A	• Site Lighting	• N/A	• N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Overhead Doors	Poor	\$36,000
Exterior Doors (Steel)	Poor	\$6,500
Vinyl Window	Very Poor	\$120
Interior Plywood Walls	Poor	\$10,200
Interior Doors (Wood)	Very Poor	\$7,500
Interior Door (Steel)	Poor	\$2,500
Vinyl Tile Flooring	Very Poor	\$2,175
Epoxy Coating (Concrete Floors)	Poor	\$29,280
Crane	Poor	\$7,500
Sinks	Poor	\$2,000
Eye-Wash Station (Hot Water)	Poor	\$2,500
Water Piping	Poor	\$1,500
Exhaust Fans	Very Poor	\$5,000
Ceiling Fans	Poor	\$1,500
Emergency Lighting/Power – Exit Lights	Very Poor	\$750
Main Electrical Panel	Poor	\$9,000
Install CO/ NO2 Detectors	Poor	\$9,000
Fridge	Poor	\$2,000
Washer/ Dryer	Poor	\$3,500
Septic System	Poor	\$25,000
Site Lighting	Poor	\$450
TOTAL		\$157,475

ABSI identified the following maintenance and repair costs for the facility over the next 10 years:

Immediate Costs (Year 1)	Short-Term Costs (Year 2)	Mid-Term Costs (Years 3-5)	Long-Term Costs (Years 6-10)	TOTAL (Over 10 Years)
\$194,080.00	\$47,500.00	\$17,400.00	\$78,100.00	\$337,080

In addition to the BCA, ABSI also performed a Designated Substances Survey (DSS), as well as an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

DSS:

Floors:	Asbestos, Lead, Mercury, & Mould	• No presumed or confirmed asbestos, lead, mercury, or mould are present on floor surfaces.
	Crystalline Silica:	• Silica is present in all masonry, concrete, tiles, and mortars
Ceilings:	Asbestos, Lead, Silica, Mould & Mercury:	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ceilings within the Assessed Area.
Walls:	Asbestos, Lead, Mould & Mercury	• No presumed or confirmed asbestos, lead, mould or mercury are present on walls within the Assessed Area.
	Crystalline Silica:	• Silica is present in all masonry, concrete, tiles, and mortars
Structure:	Asbestos, Lead, Silica, & Mould	• No presumed or confirmed asbestos, lead, silica, or mould are present on structure within the Assessed Area.
	Mercury	• Small amounts of mercury are present in lamps of fluorescent light fixtures where present.
Pipe:	Asbestos, Lead, Silica, Mould & Mercury	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on pipe within the Assessed Area.
Duct:	Asbestos, Lead, Silica, Mould & Mercury	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ducts within the Assessed Area.
Mechanical:	Asbestos, Lead, Silica, Mould & Mercury	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on mechanical equipment within the Assessed Area.

Accessibility/ Health & Safety:

1. Stud Walls – Recommended that walls be insulated and metal panels installed on walls, in the short term (Health & Safety).
2. Floor Drain – Recommended that floor drain be refurbished, in the short term (Health & Safety).
3. Security System – Recommended that a fire alarm detector be connected to the security system, in the short term (Health & Safety).

Additional Considerations (outside of BCA):

- A portion of the building was built in the 1960s (over 60 years old)
- Lack of additional space (limited outdoor storage, tight vehicle maneuverability, no room for future expansion etc.)
- No salt/sand storage on site (inconvenient/inefficient to drive to fill up trucks at County depot, and hard on trucks to leave consistently loaded overnight)
- Building located in close proximity to residences (increased nuisance to neighbours – noise, dust, flashing lights, early morning operations etc.)
- The Township currently has two Public Works buildings/complexes (St. Pauls and Rannoch), both of which require significant maintenance and repair work over the next 10 years
- Human Resources – better staff cohesiveness if operations contained in, and operated from, one location

Options:

1. Complete the recommended maintenance and repair work from the BCA for the medium-long term, budgeting appropriately for the work on an annual basis;
2. Complete the necessary recommended maintenance and repair work from the BCA in the short-term, budgeting appropriately for the work on an annual basis, while also budgeting for a centrally located Public Works Complex (combine St. Pauls and Rannoch Public Works facilities).

RECOMMENDATION:

THAT Council explore and discuss Option #2 for the St. Pauls Public Works Building (develop a centrally located Public Works Complex combining both the St. Pauls and Rannoch Public Works facilities, including a new salt/sand storage facility).

2. Public Works Building/Quonset – Rannoch:



The BCA report determined this complex (Public Works Building and Quonset Building) to have an FCI value of 25.2%, placing it firmly within the Poor range. As well, a fair portion of the recommended work relates to the Quonset Building (sand/salt storage facility) on the site, which was constructed in the 1960s. The main Public Works Building was constructed in the 1980s and with continued maintenance and repair work, this facility could certainly remain operational for the medium-long term. Another major item that is recommended to be rehabilitated is the paved areas (parking and driveway area).

ABSI identified the following condition status information for the Rannoch *Quonset Building*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	• N/A	• Foundation Walls	• Slab on Grade Floor	• N/A
Shell	Exterior Walls	• N/A	• Metal Cladding Walls	• N/A	• N/A
	Exterior Doors	• Wood Door • Chimney	• N/A	• N/A	• N/A
Interior	Interior Finishes	• Wood Walls (Barrier Walls)	• Wood Walls (Wood Plank)	• N/A	• N/A
Services	Electrical	• N/A	• Electrical Panel	• N/A	• N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following for the Quonset Building:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Foundation/Footings (Foundation Walls)	Poor	\$236,000
Exterior Walls (Metal Cladding)	Poor	\$31,500
Exterior Wood Door	Very Poor	\$2,500
Chimney	Very Poor	\$2,000
Wood Walls (Barrier Walls)	Very Poor	\$184,000
Wood Walls (Wood Plank Structural Walls)	Poor	\$230,400
Electrical Panel	Poor	\$5,000
TOTAL		\$691,000

Given the costs for maintenance and repair to the Quonset Building, which is approaching 60 years old, replacing the facility entirely vs. repair/rehabilitation is recommended (the function of the facility remains required, so removal and non-replacement is not an option).

RECOMMENDATION:

THAT the Rannoch Public Works Quonset Building be replaced by a new facility, as part of a new centrally located Public Works Complex.

ABSI identified the following condition status information for the Rannoch *Public Works Building*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	• N/A	• N/A	<ul style="list-style-type: none"> • Foundation Walls (Below and at Grade) • Slab on Grade Floor 	• N/A

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Superstructure	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Galvanized Panel Walls 	<ul style="list-style-type: none"> • Roof Decks and Slabs – Wood Deck 	<ul style="list-style-type: none"> • N/A
Shell	Exterior Vertical Enclosures	<ul style="list-style-type: none"> • Metal Soffits • Exterior Vinyl Windows • Exterior Wood Door 	<ul style="list-style-type: none"> • Metal Cladding • Steel Doors 	<ul style="list-style-type: none"> • Overhead Doors 	<ul style="list-style-type: none"> • N/A
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Metal Roofing • Eavestroughs/Downspouts 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
Interiors	Interior Construction	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Guardrails (Wood) • Interior Doors (Steel) • Some Countertops/ Wood Lockers 	<ul style="list-style-type: none"> • Some Countertops 	<ul style="list-style-type: none"> • N/A
	Stairs	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Stairs (Steel) 	<ul style="list-style-type: none"> • N/A
	Interior Finishes	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Epoxy Coating (Concrete Floors) • Galvanized Steel Panel Ceiling 	<ul style="list-style-type: none"> • Gypsum Board Walls • Plywood Flooring (Mezzanine) • Gypsum Board Ceiling 	<ul style="list-style-type: none"> • N/A
Services	Plumbing	<ul style="list-style-type: none"> • Hot Water Heater • Contrition Sink 	<ul style="list-style-type: none"> • Eyewash Station • UV Water System 	<ul style="list-style-type: none"> • Toilet/ Vanity • Copper Piping Replacement • Well Pump • Floor Drains • Oil Interceptor • Water Pressure System 	<ul style="list-style-type: none"> • Air Compressor

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Services	HVAC	<ul style="list-style-type: none"> Garage Exhaust Fan Electric Heat (Office) Gas Fired Heat (Garage) 	<ul style="list-style-type: none"> Washroom Exhaust Fan 	<ul style="list-style-type: none"> Garage Exhaust Fans 	<ul style="list-style-type: none"> N/A
	Fire Protection	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Install CO/ NO2 Detectors 	<ul style="list-style-type: none"> Fire Extinguishers
	Electrical	<ul style="list-style-type: none"> Main Electrical Switch Interior Lighting Exterior Lighting Emergency Lighting 	<ul style="list-style-type: none"> Main Electrical Panel Security System 	<ul style="list-style-type: none"> Washroom Lighting Smoke Detector 	<ul style="list-style-type: none"> N/A
Equipment and Furnishings	Equipment	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Fridge Microwave 	<ul style="list-style-type: none"> Oil Pump 	<ul style="list-style-type: none"> N/A
Site Work	Site Improvement	<ul style="list-style-type: none"> Concrete Pad (Outside Exterior Door) 	<ul style="list-style-type: none"> Asphalt Paving/ Surfacing 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Steel Bollards
	Site Mechanical Utilities	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Well Septic System 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Oil Tank
	Site Electrical Utilities	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Site Lighting 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following for the Rannoch *Public Works Building*:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Galvanized Panel Walls	Poor	\$98,000
Metal Cladding	Poor	\$185,600
Metal Soffits	Very Poor	\$9,100
Windows - Vinyl	Very Poor	\$1,560
Exterior Doors (Steel)	Poor	\$6,000
Metal Roofing	Poor	\$147,900
Downspouts	Poor	\$1,610
Eavestroughs	Poor	\$7,140
Guardrails - Wood	Poor	\$4,100
Interior Doors (Steel)	Poor	\$10,000
Countertops	Poor	\$1,200
Lockers - Wood	Poor	\$1,200
Epoxy Coating – Concrete Slab	Poor	\$38,808
Galvanized Steel Panel Ceiling	Poor	\$97,020
Eye Wash Station	Poor	\$2,500
Contribution Sink	Very Poor	\$1,500
Hot Water Tank	Very Poor	\$2,500
UV Filtration System	Poor	\$2,500
Washroom Exhaust Fan	Poor	\$500
Garage Exhaust Fan	Very Poor	\$5,000
Electric Heat (Office)	Very Poor	\$3,500
Gas Fired Heat (Garage)	Very Poor	\$18,000
Main Switch	Very Poor	\$9,000
Electrical Panel	Poor	\$5,000
Interior Lighting	Very Poor	\$14,750
Exterior Lighting	Very Poor	\$2,000
Security System	Poor	\$2,500
Emergency Lighting	Very Poor	\$3,000

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Fridge/ Microwave	Poor	\$2,500
Asphalt Paving/ Surfacing	Poor	\$210,200
Concrete Pad	Very Poor	\$2,000
Water Well	Poor	\$20,000
Septic System	Poor	\$30,000
Site Lighting	Poor	\$1,500
TOTAL		\$947,688

In addition to the BCA, ABSI also performed a Designated Substances Survey (DSS), as well as an Accessibility/ Health & Safety Review, on both the Rannoch *Quonset Building* and *Public Works Building*. The results are as follows:

DSS:

Floors:	Asbestos, Lead, Mercury, & Mould	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, mercury, or mould are present on floor surfaces.
	Crystalline Silica:	<ul style="list-style-type: none"> Silica is present in all masonry, concrete, tiles, and mortars
Ceilings:	Asbestos, Lead, Silica, Mould & Mercury:	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ceilings within the Assessed Area.
Walls:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on walls within the Assessed Area.
	Crystalline Silica:	<ul style="list-style-type: none"> Silica is present in all masonry, concrete, tiles, and mortars
Structure:	Asbestos, Lead, Silica, & Mould	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, or mould are present on structure within the Assessed Area.
	Mercury	<ul style="list-style-type: none"> Small amounts of mercury are present in lamps of fluorescent light fixtures where present.
Pipe:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on pipe within the Assessed Area.
Duct:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ducts within the Assessed Area.
Mechanical:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on mechanical equipment within the Assessed Area.

Accessibility/ Health & Safety:

1. Slab on Grade (Quonset Building) – Recommended that cracks in floor be repaired, in the short term (Health & Safety)
2. Overhead Doors (Public Works Building) – Recommended that weather stripping be repaired and door openers be installed, in the short term (Health & Safety)
3. Metal Roofing Ice Guards (Public Works Building) – Recommended that ice guards be installed, in the short term (Health & Safety).
4. Steel Stairs Pickets (Public Works Building) - Recommended that additional pickets be installed, in the short term (Health & Safety).
5. Asphalt Paving/Surfacing – Recommended that 50% of paved surface be replaced in the short term, and that the remaining 50% be replaced in the mid-term (AODA).

Additional Considerations (outside of BCA):

- Rannoch Public Works Complex located in close proximity to some residences (increased nuisance to neighbours – noise, dust, flashing lights, early morning operations etc.). Additional buffering/ noise abatement should be installed if continued facility use is anticipated for the mid-long term
- The Township currently has two Public Works buildings/complexes (St. Pauls and Rannoch), both of which require significant maintenance and repair work over the next 10 years
- Human Resources – better staff cohesiveness if operations contained in, and operated from, one location

Options:

1. Complete the recommended maintenance and repair work from the BCA for the Rannoch *Public Works Building*, for the medium-long term, budgeting appropriately for the work on an annual basis;
2. Complete the necessary recommended maintenance and repair work from the BCA in the short-term, budgeting appropriately for the work on an annual basis, while also budgeting for a centrally located Public Works Complex (combine St. Pauls and Rannoch Public Works facilities).

RECOMMENDATION:

THAT Council explore and discuss Option #2 for the Rannoch Public Works Building (develop a centrally located Public Works Complex combining both the St. Pauls and Rannoch Public Works facilities, including a new salt/sand storage facility).

3. Kirkton-Woodham Pavilion



The BCA report determined this facility to have an FCI value of 27%, placing it firmly within the Poor range. It is understood that this facility was constructed in 1980 and with continued maintenance and repair work, this facility could remain operational for the medium-long term.

ABSI identified the following condition status information for the *Pavilion*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Concrete Block Foundation Slab on Grade Surface 	<ul style="list-style-type: none"> N/A
	Superstructure	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Roof Structure (Wood Deck) Wood Columns (Pavilion) Wood Columns (Gazebo Portion) Wood Beams 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Shell	Exterior Vertical Enclosures	<ul style="list-style-type: none"> Roll-up Doors 	<ul style="list-style-type: none"> Metal Clad Walls Plywood Soffit Metal Soffit Steel Doors 	<ul style="list-style-type: none"> Corrugated Walls 	<ul style="list-style-type: none"> N/A
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> Asphalt Shingles (Small Playground Pavilion) Eavestroughs 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Metal Panel Roof Asphalt Shingles (Baseball Diamond Dugouts)
Interiors	Interior Construction	<ul style="list-style-type: none"> Some Countertops (Kitchen) Service Countertop (Wood) Wood Cabinets 	<ul style="list-style-type: none"> Countertops (Washrooms) 	<ul style="list-style-type: none"> Washroom Partitions Some Countertops (Kitchen) 	<ul style="list-style-type: none"> Service Countertop (Steel)
	Interior Finishes	<ul style="list-style-type: none"> Plywood Floors (Kitchen) 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Block Walls Epoxy Coating (Washrooms) Metal Panel Ceiling 	<ul style="list-style-type: none"> N/A
Services	Plumbing	<ul style="list-style-type: none"> Washroom Sinks Drinking Fountain 	<ul style="list-style-type: none"> Interior Copper Piping 	<ul style="list-style-type: none"> Toilets Stainless Steel Sink (Kitchen) Hot Water Tank 	<ul style="list-style-type: none"> Water Softener
	HVAC	<ul style="list-style-type: none"> Kitchen Hood Exhaust Fan Washroom Exhaust Fans 	<ul style="list-style-type: none"> Overall Washroom Exhaust Fan 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> General Kitchen Exhaust Fan
	Fire Protection	<ul style="list-style-type: none"> Fire Suppression System 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Fire Extinguishers
	Electrical	<ul style="list-style-type: none"> Emergency Lighting - Washrooms 	<ul style="list-style-type: none"> Lighting - Throughout 	<ul style="list-style-type: none"> Electrical Panel (Utility Room) Electrical Panel (Kitchen) 	<ul style="list-style-type: none"> N/A

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Equipment and Furnishings	Equipment	<ul style="list-style-type: none"> Fridge and Freezer (Storage Room) Freezers X 2 (Kitchen) Electric Range/ Microwave 	<ul style="list-style-type: none"> Deep Fryer 	<ul style="list-style-type: none"> Fridges X 2 (Kitchen) Flat-Top Grills Service Fridge (Kitchen) 	<ul style="list-style-type: none"> Range Hood Propane Deep Fryers
Site Work	Site Improvement	<ul style="list-style-type: none"> Concrete Pad Bleachers 	<ul style="list-style-type: none"> Asphalt Walkway Concrete Walkway Picnic Benches (Wood Frame) – Pavilion Gazebo (Playground) Chain Link Fencing (Ball Diamonds) – Exterior Fencing and Backstop 	<ul style="list-style-type: none"> Picnic Benches (Wood Frame) - Gazebo 	<ul style="list-style-type: none"> Picnic Benches (Metal Frame) Wood Benches – Dugouts Sheds (Baseball Diamonds)
	Site Mechanical Utilities	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Septic System 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A
	Site Electrical Utilities	<ul style="list-style-type: none"> HID Lighting Fixture (Near Ball Diamonds) 	<ul style="list-style-type: none"> Exterior Soffit Lighting 	<ul style="list-style-type: none"> Exterior Wall Mounted Lighting Lighting Standards (Ball Diamonds) 	<ul style="list-style-type: none"> Ball Diamond Lights

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Roof – Wood Deck	Poor	\$167,100
Wood Columns - Gazebo	Poor	\$15,500
Wood Columns - Pavilion	Poor	\$17,500
Wood Beams	Poor	\$3,500
Metal Clad Walls	Poor	\$6,300
Plywood Soffit	Poor	\$2,100
Metal Soffit	Poor	\$8,700
Steel Doors	Poor	\$15,000
Roll-up Doors	Very Poor	\$3,000
Asphalt Shingles - Gazebo	Very Poor	\$6,525
Eavestroughs	Very Poor	\$900
Countertops - Washrooms	Poor	\$2,400
Some Countertops (Kitchen)	Very Poor	\$1,200
Service Counter - Kitchen	Very Poor	\$4,500
Wood Cabinets - Kitchen	Very Poor	\$1,800
Plywood Floors - Kitchen	Very Poor	\$15,900
Washroom Sinks	Very Poor	\$2,000
Drinking Fountain	Very Poor	\$2,500
Interior Copper Piping	Poor	\$2,000
Overall Washroom Exhaust Fan	Poor	\$1,500
Kitchen Hood Exhaust Fan	Very Poor	\$7,500
Washroom Exhaust Fans	Very Poor	\$750
Fire Suppression System	Very Poor	\$10,000
Lighting - Throughout	Poor	\$3,750
Emergency Lighting - Washrooms	Very Poor	\$1,000
Fridge/Freezer (Storage Room)	Very Poor	\$4,000
Freezers X2 (Kitchen)	Very Poor	\$3,000
Electric Range/ Microwave	Very Poor	\$3,250

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Deep Fryer	Poor	\$3,500
Asphalt Walkway	Poor	\$6,300
Concrete Walkway	Poor	\$21,600
Concrete Pad	Very Poor	\$7,840
Wood Benches (Pavilion)	Poor	\$20,000
Bleachers	Very Poor	\$45,000
Gazebo (Playground)	Poor	\$17,400
Chain Link Fencing (Ball Diamonds) – Exterior Fencing and Backstop	Poor	\$34,000
Septic System	Poor	\$35,000
HID Lighting Fixture (Near Ball Diamonds)	Very Poor	\$300
Exterior Soffit Lighting	Poor	\$1,250
TOTAL		\$505,365

ABSI identified the following maintenance and repair costs for the facility over the next 10 years:

Immediate Costs (Year 1)	Short-Term Costs (Year 2)	Mid-Term Costs (Years 3-5)	Long-Term Costs (Years 6-10)	TOTAL (Over 10 Years)
\$151,715	\$33,900	\$164,200	\$46,300	\$396,115

In addition to the BCA, ABSI also performed a Designated Substances Survey (DSS), as well as an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

DSS:

Floors:	Asbestos, Lead, Silica, Mercury, & Mould	• No presumed or confirmed asbestos, lead, silica, mercury, or mould are present on floor surfaces.
	Silica	• The unfinished slab on grade serves as the floor. Silica is present in concrete.
Ceilings:	Asbestos, Lead, Silica, Mould & Mercury:	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ceilings within the Assessed Area.
Walls:	Asbestos, Lead, Mould & Mercury	• No presumed or confirmed asbestos, lead, mould or mercury are present on walls within the Assessed Area.
	Crystalline Silica:	• Silica is present in all masonry, concrete, tiles, and mortars
Structure:	Asbestos, Lead, Silica, & Mould	• No presumed or confirmed asbestos, lead, silica, or mould are present on structure within the Assessed Area.
	Mercury	• Small amounts of mercury are present in lamps of fluorescent light fixtures where present.
Pipe:	Asbestos, Lead, Silica, Mould & Mercury	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on pipe within the Assessed Area.
Duct:	Asbestos, Lead, Silica, Mould & Mercury	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ducts within the Assessed Area.
Mechanical:	Asbestos, Lead, Silica, Mould & Mercury	• No presumed or confirmed asbestos, lead, silica, mould or mercury are present on mechanical equipment within the Assessed Area.

Accessibility/ Health & Safety:

1. Slab on Grade – Recommended that cracks in floor be repaired, in the short term (Health & Safety)
2. Steel Doors (Washrooms) – Recommended that doors be repaired/ be made barrier free, in the short term (AODA)
3. Plumbing Fixtures (Washrooms) – Recommended that toilets be replaced in the mid-term, and L-shaped grab bars be installed in the short term (AODA).
4. Concrete Walkway – Recommended that damages and cracks be repaired (or replacement) in the short term (Health & Safety).

Additional Considerations (outside of BCA):

- Consideration of required work will need to involve discussion with the Municipality of South Huron, and also potentially require community input
- Discussion, especially where community input may be involved, should include long term visioning regarding the specific need vs. want vs. “nice to have” options, to allow for the facility to remain sustainable for the long term.
- Facility repair/replacement costs will be shared 50/50 with the Municipality of South Huron, and potentially additional community fundraising

RECOMMENDATION:

THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Pavilion – options including repair, replacement or “re-imagination” of the facility should be considered as part of the discussion.

4. Kirkton-Woodham Pool House/ Operating System



The BCA report determined this facility to have an FCI value of 21%, placing it firmly within the Poor range. It is understood that this facility was constructed in 1973 and with continued maintenance and repair work, this facility could remain operational for the medium-long term. It is noted that for the pool basin/underground plumbing, the report only includes recommendations based on visual inspection information ((ie) no underground/ intrusive inspections were completed).

ABSI identified the following condition status information for the *Pool House/ Operating System*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Concrete Block Foundation Slab on Grade Surface Concrete Deck 	<ul style="list-style-type: none"> N/A
	Superstructure	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Roof Structure (Wood Deck) 	<ul style="list-style-type: none"> N/A
Shell	Exterior Vertical Enclosures	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Plywood Walls 	<ul style="list-style-type: none"> Concrete Block Walls Plywood Soffit Steel Doors (Exterior, inc. Barrier Free) 	<ul style="list-style-type: none"> Concrete Corrugated Panels PVC Walls Vinyl Cladding Aluminum Soffit Vinyl Windows Steel Doors (Washrooms) Metal Door (Chlorine Room)
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Asphalt Shingles
Interiors	Interior Construction	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Wood Benches (Change Rooms) Washroom Partitions – Plywood 	<ul style="list-style-type: none"> Steel Lockers 	<ul style="list-style-type: none"> Interior Wood Doors Stainless Steel Countertops Change Table (Women's Change Room) Washroom Partitions – Steel and MDF
	Interior Finishes	<ul style="list-style-type: none"> Epoxy Flooring (Everywhere Except Men's Change Room) Gypsum Board Ceiling (Equipment Room and Chlorine Room) 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Painted Block Walls Foam Insulated Block Walls Plywood Ceiling 	<ul style="list-style-type: none"> Epoxy Flooring (Men's Change Room)

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Services	Plumbing	<ul style="list-style-type: none"> Eyewash Station (Equipment and Chlorine Rooms) Hot Water Tank 	<ul style="list-style-type: none"> Interior Shower Stations Urinals Water Piping 	<ul style="list-style-type: none"> Toilets Sinks 	<ul style="list-style-type: none"> N/A
	HVAC	<ul style="list-style-type: none"> Electric Unit Heater (Equipment Room) 	<ul style="list-style-type: none"> Boiler Exhaust Fan (Chlorine Room) Pump Starter Switch Septic System Contactor 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Exhaust Fan (Equipment Room)
	Fire Protection	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Fire Extinguishers
	Electrical	<ul style="list-style-type: none"> Main Switchgear Electrical Panel (Equipment Room) Electrical Panel (Main) 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> PA System 	<ul style="list-style-type: none"> Lighting – Throughout Defibrillator
Equipment and Furnishings	Equipment	<ul style="list-style-type: none"> Fridge Microwave 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A
Special Construction & Demolition	Special Facilities	<ul style="list-style-type: none"> Pressure Tank (Serves Community Centre) Exterior Shower Stations 	<ul style="list-style-type: none"> Diving Board Sand Filters Chlorine Feed System Water Level Controller Outdoor Sink Exterior Steel Dividers (Showers) 	<ul style="list-style-type: none"> Pool Lift Pool Slide Lifeguard Tower UV Filtration System Acid Feed System 	<ul style="list-style-type: none"> Stainless Ladders Composite Shed Pool Basin Floor Pool Basin Walls Pool Piping (Equipment Room) Pressure Tank (Pool Filling) Water Meter Pool Circulation Pump Pool Pump Emergency Stop

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Site Work	Site Improvement	<ul style="list-style-type: none"> Chain Link Fencing 	<ul style="list-style-type: none"> Wood Benches 	<ul style="list-style-type: none"> Asphalt Parking Stalls Corrugated Metal Fencing Aluminum Benches Bike Rack Wood Arbors Flag Pole 	<ul style="list-style-type: none"> Concrete Access Sidewalk Wood Retaining Wall Galvanized Railings/ Hand Rails Concrete Stairs
	Site Mechanical Utilities	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Well Septic System 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A
	Site Electrical Utilities	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Exterior Lights

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Plywood Walls	Poor	\$2,400
Wood Benches (Change Rooms)	Poor	\$4,700
Washroom Partitions – Plywood	Poor	\$1,500
Epoxy Flooring (Everywhere Except Men’s Change Room)	Very Poor	\$7,840
Gypsum Board Ceiling (Equipment Room and Chlorine Room)	Very Poor	\$6,800
Interior Shower Stations	Poor	\$4,000
Urinals	Poor	\$1,500
Eyewash Stations (Equipment & Chlorine Rooms)	Very Poor	\$5,000
Water Piping	Poor	\$4,000
Hot Water Tank	Very Poor	\$2,500
Boiler	Poor	\$70,000
Electric Unit Heater (Equipment Room)	Very Poor	\$2,000
Exhaust Fan (Chlorine Room)	Poor	\$1,500
Pump Starter Switch	Poor	\$3,500

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Septic System Contactor	Poor	\$2,000
Main Switchgear	Very Poor	\$12,000
Electrical Panel (Equipment Room)	Very Poor	\$6,000
Electrical Panel (Main)	Very Poor	\$3,500
Fridge/Microwave	Very Poor	\$3,000
Pressure Tank (Serves Community Centre)	Very Poor	\$1,500
Exterior Shower Stations	Very Poor	\$4,000
Diving Board	Poor	\$25,000
Sand Filters	Poor	\$90,000
Chlorine Feed System	Poor	\$7,500
Water Level Controller	Poor	\$2,500
Outdoor Sink	Poor	\$1,000
Exterior Steel Dividers (Showers)	Poor	\$4,000
Chain Link Fencing	Very Poor	\$8,775
Wood Benches	Poor	\$4,800
Well	Poor	\$15,000
Septic System	Poor	\$35,000
TOTAL		\$342,815

ABSI identified the following maintenance and repair costs for the facility over the next 10 years:

Immediate Costs (Year 1)	Short-Term Costs (Year 2)	Mid-Term Costs (Years 3-5)	Long-Term Costs (Years 6-10)	TOTAL (Over 10 Years)
\$205,590	\$143,575	\$160,110	\$130,125	\$639,400

In addition to the BCA, ABSI also performed a Designated Substances Survey (DSS), as well as an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

DSS:

Floors:	Asbestos, Lead, Silica, Mercury, & Mould	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mercury, or mould are present on floor surfaces.
Ceilings:	Asbestos, Lead, Silica, Mould & Mercury:	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ceilings within the Assessed Area.
Walls:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on walls within the Assessed Area.
	Crystalline Silica:	<ul style="list-style-type: none"> Silica is present in all masonry, concrete, tiles, and mortars
Structure:	Asbestos, Lead, Silica, & Mould	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, or mould are present on structure within the Assessed Area.
	Mercury	<ul style="list-style-type: none"> Small amounts of mercury are present in lamps of fluorescent light fixtures where present.
Pipe:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on pipe within the Assessed Area.
Duct:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ducts within the Assessed Area.
Mechanical:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on mechanical equipment within the Assessed Area.

Accessibility/ Health & Safety:

1. Concrete Deck – Recommended that settlement and cracks in the deck be repaired, in the short term (Health & Safety)
2. Plywood Soffit – Recommended that soffit be repainted to prevent further deterioration, in the short term (Health & Safety)
3. Concrete Block Walls – Recommended repairing and re-spraying foam insulation, in the short term (Health & Safety).
4. Pool Basin Floor – Recommended that re-coating the waterproofing membrane be completed, in the short term (Health & Safety).
5. Pool Basin Walls – Recommended that re-coating the waterproofing membrane be completed, in the short term (Health & Safety).

Additional Considerations (outside of BCA):

- Consideration of required work will need to involve discussion with the Municipality of South Huron, and also potentially require community input
- Discussion, especially where community input may be involved, should include long term visioning regarding the specific need vs. want vs. “nice to have” options, to allow for the facility to remain sustainable for the long term.
- Facility repair/replacement costs will be shared 50/50 with the Municipality of South Huron, and potentially additional community fundraising

RECOMMENDATION:

THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Pool House/ Operating System – options including repair, replacement or “re-imagination” of the facility should be considered as part of the discussion.

5. Kirkton-Woodham Community Centre



The BCA report determined this facility to have an FCI value of 12%, placing it barely within the Poor range. This facility was constructed in 1973 and with continued maintenance and repair work, could remain operational for the medium-long term.

ABSI identified the following condition status information for the *Community Centre*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Concrete Block Foundation Slab on Grade Surface 	<ul style="list-style-type: none"> N/A
	Superstructure	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Steel Window Canopies 	<ul style="list-style-type: none"> Steel Roof Deck Wood Roof Deck Canopy (Steel) – South Canopy (Wood)– West Steel Columns 	<ul style="list-style-type: none"> N/A
Shell	Exterior Vertical Enclosures	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Metal Cladding Steel Doors – Furnace Room Steel Doors – Washrooms Aluminum Doors – East Entrance 	<ul style="list-style-type: none"> Concrete Corrugated Panels Brick Walls Vinyl Cladding (Walls) Vinyl Windows Steel Doors – East Elevation Steel Doors 	<ul style="list-style-type: none"> Vinyl Cladding (Roof Ends) Aluminum Soffit Aluminum Windows Aluminum Doors – West Entrance
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Flat Roof – South side Asphalt Shingles – Oil Tank Enclosure 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Metal Roof – South Elevation Eavestroughs Downspouts
Interiors	Interior Construction	<ul style="list-style-type: none"> Folding Fabric Doors – Main Hall Countertops MDF (Original) – Kitchen Wood Cabinets - Kitchen 	<ul style="list-style-type: none"> Wood Doors – Washrooms Wood Door – Multi-Purpose Room Wood Door – Men’s Washroom Wood Doors – Main Hall and Multi-Purpose Room Countertop – Multi-purpose Room Wood Lockers- Furnace Room 	<ul style="list-style-type: none"> Wood Doors – Library Countertops MDF – Washrooms Countertops MDF (newer) – Kitchen Countertop – Library Wood Lockers – Library Wood Stage Wood Steps/ Railing Washroom Partitions 	<ul style="list-style-type: none"> Window Sill Metal Door – Water Room Countertops Steel – Kitchen

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Interiors	Interior Finishes	<ul style="list-style-type: none"> Gypsum Ceiling – Furnace Room 	<ul style="list-style-type: none"> Carpet Tile Flooring – Stage Steps Epoxy Floor Coating – Service Rooms Ceiling Tiles (Original) - Washrooms 	<ul style="list-style-type: none"> Concrete Block Walls Ceramic Tile Walls Gypsum Board Walls – Water Room Ceramic Flooring – Washrooms Vinyl Tile Flooring Ceiling Tiles – Main Hall 	<ul style="list-style-type: none"> Carpet Tile Flooring – Library Ceiling Tiles – Library Ceiling Tiles (Newer) - Throughout
Services	Plumbing	<ul style="list-style-type: none"> Drinking Fountain 	<ul style="list-style-type: none"> Toilets (Older) Steel Sinks (2) – Kitchen Urinals Vanity – Electrical Room PVC Laundry Sink Water Piping Hot Water Tank #1 Hot Water Tank #2 Floor Drain Water Softener 	<ul style="list-style-type: none"> Toilets (Most) Washroom Sinks Steel Sinks (1) – Kitchen 	<ul style="list-style-type: none"> N/A
	HVAC	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Exhaust Fan – Main Hall Exhaust Fans – Washrooms/ Kitchen Dehumidifier HVAC Ductwork HVAC Unit 	<ul style="list-style-type: none"> Furnace (1) Furnace (2) Condenser Unit Air Conditioner 	<ul style="list-style-type: none"> Baseboard Heater – Water Room
	Fire Protection	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Services	Electrical	<ul style="list-style-type: none"> Light Switches – Throughout Smoke Detectors CCTV System – Water Room Emergency Lighting – Furnace Room/ Washrooms 	<ul style="list-style-type: none"> Main Switchgear Electrical Panel – Electrical Room Electrical Panel – Main Hall Electrical Panel – Furnace Room Safety Switch #1 Safety Switch #2 Light Fixture – East Entrance Light Fixtures – Main Hall Pot Lights – Throughout Projector Lights – Main Hall Light Fixture – Men’s Washroom Emergency Lighting – Library Exit Emergency Lighting – Interior Rooms Emergency Transfer Switch 	<ul style="list-style-type: none"> Light Fixture – Water Room PA System 	<ul style="list-style-type: none"> Surge Protector – Electrical Room LED Fixtures – Throughout Panic Button – Library Emergency Lighting – Main Exits Defibrillator
Equipment and Furnishings	Equipment	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Kitchen Hoods 	<ul style="list-style-type: none"> Microwave 	<ul style="list-style-type: none"> Prep Table/ Fridge – Electrical Room Freezer Range Fridge Dishwasher

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Special Construction & Demolition	Special Facilities	• N/A	• N/A	• N/A	• UV System
Site Work	Site Improvement	• N/A	<ul style="list-style-type: none"> • Concrete Walkway • Steel Railings – Stairs • Steel Railings – Water Well • Wood Retaining Walls • Flagpole • Signage • Flower Beds 	<ul style="list-style-type: none"> • Concrete Stairs • Steel Guardrails – Property Entrance • Brick Walls • Concrete Blocks – Propane Tanks 	<ul style="list-style-type: none"> • Asphalt Paving • Concrete Curbs • Concrete Pads – Entrances
	Site Mechanical Utilities	• N/A	<ul style="list-style-type: none"> • Well • Septic System • Oil Tank 	• Fire Dept. Connection	• N/A
	Site Electrical Utilities	• N/A	<ul style="list-style-type: none"> • Exterior Lights – HID (Northwest) • Exterior Lights – CFL • Exterior Lights – HID (West) • Light Standards (Wood) • Contactor Panel – Electrical Room 	• N/A	• Exterior Lights - LED

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Steel Window Canopies	Poor	\$4,500
Metal Cladding	Poor	\$20,000
Steel Doors – Furnace Room	Poor	\$2,500
Steel Doors – Washrooms	Poor	\$5,000
Aluminum Doors – East Entrance	Poor	\$15,000

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Flat Roof – South side	Poor	\$219,500
Asphalt Shingles – Oil Tank Enclosure	Poor	\$900
Wood Doors – Washrooms	Poor	\$5,000
Wood Door – Multi-Purpose Room	Poor	\$5,000
Wood Door – Men’s Washroom	Poor	\$2,500
Wood Doors – Main Hall and Multi-Purpose Room	Poor	\$6,000
Countertop – Multi-purpose Room	Poor	\$4,800
Wood Lockers- Furnace Room	Poor	\$600
Folding Fabric Doors – Main Hall	Very Poor	\$9,000
Countertops MDF (Original) – Kitchen	Very Poor	\$15,600
Wood Cabinets - Kitchen	Very Poor	\$44,500
Carpet Tile Flooring – Stage Steps	Poor	\$2,400
Epoxy Floor Coating – Service Rooms	Poor	\$5,650
Ceiling Tiles (Original) - Washrooms	Poor	\$1,350
Gypsum Ceiling – Furnace Room	Very Poor	\$3,075
Toilets (Older)	Poor	\$3,000
Steel Sinks (2) – Kitchen	Poor	\$5,000
Urinals	Poor	\$6,000
Vanity – Electrical Room	Poor	\$1,500
PVC Laundry Sink	Poor	\$1,000
Water Piping	Poor	\$2,500
Hot Water Tank #1	Poor	\$2,500
Hot Water Tank #2	Poor	\$2,500
Floor Drain	Poor	\$5,000
Water Softener	Poor	\$2,000
Drinking Fountain	Very Poor	\$2,500
Exhaust Fan – Main Hall	Poor	\$2,500
Exhaust Fans – Washrooms/ Kitchen	Poor	\$7,000
Dehumidifier	Poor	\$750

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
HVAC Ductwork	Poor	\$7,500
HVAC Unit	Poor	\$35,000
Main Switchgear	Poor	\$12,000
Electrical Panel – Electrical Room	Poor	\$6,000
Electrical Panel – Main Hall	Poor	\$3,000
Electrical Panel – Furnace Room	Poor	\$3,000
Safety Switch #1	Poor	\$4,500
Safety Switch #2	Poor	\$4,000
Light Fixture – East Entrance	Poor	\$250
Light Fixtures – Main Hall	Poor	\$14,400
Pot Lights – Throughout	Poor	\$4,400
Projector Lights – Main Hall	Poor	\$750
Light Fixture – Men’s Washroom	Poor	\$200
Emergency Lighting – Library Exit	Poor	\$750
Emergency Lighting – Interior Rooms	Poor	\$4,500
Emergency Transfer Switch	Poor	\$7,500
Light Switches – Throughout	Very Poor	\$3,000
Smoke Detectors	Very Poor	\$5,000
CCTV System – Water Room	Very Poor	\$500
Emergency Lighting – Furnace Room/ Washrooms	Very Poor	\$2,000
Kitchen Hoods	Poor	\$1,000
Concrete Walkway	Poor	\$120,600
Steel Railings – Stairs	Poor	\$12,000
Steel Railings – Water Well	Poor	\$1,250
Wood Retaining Walls	Poor	\$9,600
Flagpole	Poor	\$3,500
Signage	Poor	\$15,000
Flower Beds	Poor	\$7,500
Well	Poor	\$15,000

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Septic System	Poor	\$35,000
Oil Tank	Poor	\$4,500
Exterior Lights – HID (Northwest)	Poor	\$350
Exterior Lights – CFL	Poor	\$2,250
Exterior Lights – HID (West)	Poor	\$500
Light Standards (Wood)	Poor	\$4,500
Contact Panel – Electrical Room	Poor	\$1,500
TOTAL		\$768,925

ABSI identified the following maintenance and repair costs for the facility over the next 10 years:

Immediate Costs (Year 1)	Short-Term Costs (Year 2)	Mid-Term Costs (Years 3-5)	Long-Term Costs (Years 6-10)	TOTAL (Over 10 Years)
\$87,175	\$175,050	\$351,950	\$327,575	\$941,750

In addition to the BCA, ABSI also performed a Designated Substances Survey (DSS), as well as an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

Accessibility/ Health & Safety:

1. Wood Doors (Washrooms) – Recommended that automatic door operators be installed, in the short term (AODA)
2. Urinals – Recommended that grab bars be installed, in the short term (AODA)
3. Emergency Lighting/Exit – Library – Recommended that a combination emergency exit sign be installed in the Library, in the short term (Health & Safety).
4. Concrete Walkway – Recommended that repairs to exterior concrete walkways be completed, in the mid term (Health & Safety).

DSS:

Floors:	Asbestos, Lead, Silica, Mercury, & Mould	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mercury, or mould are present on floor surfaces.
Ceilings:	Asbestos, Lead, Silica, Mould & Mercury:	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ceilings within the Assessed Area.
Walls:	Asbestos, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, silica, mould or mercury are present on walls within the Assessed Area.
	Crystalline Silica:	<ul style="list-style-type: none"> Silica is present in all masonry, concrete, tiles, and mortars
	Lead	<ul style="list-style-type: none"> Grey paint on steel exterior doors is Lead-based paint.
Structure:	Asbestos, Lead, Silica, & Mould	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, or mould are present on structure within the Assessed Area.
	Mercury	<ul style="list-style-type: none"> Small amounts of mercury are present in lamps of fluorescent light fixtures where present.
Pipe:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on pipe within the Assessed Area.
Duct:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on ducts within the Assessed Area.
Mechanical:	Asbestos, Lead, Silica, Mould & Mercury	<ul style="list-style-type: none"> No presumed or confirmed asbestos, lead, silica, mould or mercury are present on mechanical equipment within the Assessed Area.

NOTE: *there is lead-based paint on the steel exterior door (furnace room).*

Additional Considerations (outside of BCA):

- Consideration of required work will need to involve discussion with the Municipality of South Huron, and also potentially require community input
- Discussion, especially where community input may be involved, should include long term visioning regarding the specific need vs. want vs. “nice to have” options, to allow for the facility to remain sustainable for the long term.
- Facility repair/replacement costs will be shared 50/50 with the Municipality of South Huron, and potentially additional community fundraising

RECOMMENDATION:

THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Community Centre – options including repair, replacement or “re-imagination” of the facility should be considered as part of the discussion.

6. Kirkton-Woodham Former Agricultural Building



The BCA report determined this facility to have an FCI value of 23.8%, placing it firmly within the Poor range. This facility was constructed in approximately 1960 and is recommended to be replaced in the short term.

ABSI identified the following condition status information for the *Former Agricultural Building*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Shell	Superstructure	<ul style="list-style-type: none"> • Wood Columns 	<ul style="list-style-type: none"> • Wood Roof Deck • Wood Beams 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
	Exterior Vertical Enclosures	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Metal Panel Walls 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Metal Panel Roof

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Services	Plumbing	• N/A	• Floor Drain	• N/A	• Water Hose
	Electrical	• N/A	• Electrical Panel	• N/A	• N/A
Site Work	Site Improvement	• N/A	• Wood Fencing	• N/A	• N/A
	Site Electrical Utilities	• N/A	• Exterior Lights	• N/A	• N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Wood Roof Deck	Poor	\$63,700
Wood Beams	Poor	\$3,500
Wood Columns	Very Poor	\$12,000
Metal Panel Walls	Poor	\$4,770
Floor Drain	Poor	\$7,250
Electrical Panel	Poor	\$4,500
Wood Fencing	Poor	\$6,300
Exterior Lights	Poor	\$1,250
TOTAL		\$103,270

In addition to the BCA, ABSI also performed an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

Accessibility/ Health & Safety:

1. Floor Drain – Recommended that the floor drain be repaired, in the short term (Health & Safety)

Additional Considerations (outside of BCA):

- Consideration of required work will need to involve discussion with the Municipality of South Huron, and also potentially require community/ user group input
- Discussion should include whether repair costs should be undertaken vs. complete reconstruction, and possibly removal of the facility entirely.

RECOMMENDATION:

THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Former Agricultural Building – options including repair, reconstruction or removal of the facility entirely should be considered as part of the discussion.

VERY POOR CONDITION FACILITIES

7. Playground Equipment – St. Pauls



The BCA report determined this facility to have an FCI value of 88.8%, placing it firmly within the Very Poor range. It should be noted that the required work also involves the installation of new protective surfacing underneath the playground equipment and therefore, this is a major additional contributing factor in the FCI rating. Further, ABSI recommends that rubberized surfacing should be considered, but there may be other products to consider instead. The playground equipment was installed in 2010 and is recommended to be replaced in the short-term.

ABSI identified the following condition status information for the *St. Pauls Playground Equipment*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Site Work	Site Improvement	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Playground Equipment Playground Surfacing 	<ul style="list-style-type: none"> Chain Link Fencing Concrete Bench 	<ul style="list-style-type: none"> N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Playground Equipment	Poor	\$60,000
Surfacing	Poor	\$60,000
TOTAL		\$120,000

ABSI identified the following maintenance and repair costs for the facility over the next 10 years:

Immediate Costs (Year 1)	Short-Term Costs (Year 2)	Mid-Term Costs (Years 3-5)	Long-Term Costs (Years 6-10)	TOTAL (Over 10 Years)
\$0	\$0	\$120,000	\$0	\$120,000

NOTE: Chain Link Fencing (estimated at \$10,200) and Concrete Bench (estimated at \$5,000) are in Fair condition, but may also need to be repaired/replaced in the short-mid term due to Health & Safety reasons.

In addition to the BCA, ABSI also performed an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

Accessibility/ Health & Safety:

1. Chain Link Fencing – Recommended that the fencing be repaired, in the short term (Health & Safety)
2. Concrete Bench – Recommended that the wood seating be replaced with composite, in the short term (Health & Safety)

Additional Considerations (outside of BCA):

- Much of the FCI rating by ABSI is based on age of the playground equipment. Prior to considering replacement, it would be worthwhile to have the company who manufactured/installed the equipment verify the equipment's actual condition.
- Rubberized surfacing is recommended by ABSI. Prior to completing such work, alternate surfacing materials (ie engineered wood chips) should be investigated as a surfacing material.
- It would be worthwhile discussing this item with the Optimist Club of Downie as there may be interest in partnering with the Township on rehabilitation and/or new installation work

RECOMMENDATIONS:

THAT Council direct staff to further investigate the actual condition of the St. Pauls playground equipment prior to any rehabilitation and/or new installation work.

THAT Council direct staff to investigate alternate playground surfacing materials for the St. Pauls playground.

THAT the Township discuss the BCA report for the St. Pauls playground area with the Optimist Club of Downie to see if there is interest in partnering with the Township on any required rehabilitation and/or new installation work.

8. Playground Equipment – Kirkton-Woodham



The BCA report determined this facility to have an FCI value of 75.9%, placing it firmly within the Very Poor range. It should be noted that the required work also involves the installation of new protective surfacing underneath the playground equipment and therefore, this is a major additional contributing factor in the FCI rating. Further, ABSI recommends that rubberized surfacing should be considered, but there may be other products to consider instead. The playground equipment was installed in 2012 and is recommended to be replaced in the short term.

ABSI identified the following condition status information for the *Kirkton-Woodham Playground Equipment*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Site Work	Site Improvement	<ul style="list-style-type: none"> Playground Equipment - Swings 	<ul style="list-style-type: none"> Wood Benches Picnic Benches Playground Surfacing 	<ul style="list-style-type: none"> Playground Equipment - General 	<ul style="list-style-type: none"> N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Playground Equipment - Swings	Very Poor	\$7,000
Wood Benches	Poor	\$6,000
Picnic Benches	Poor	\$2,500
Playground Surfacing	Poor	\$110,000
TOTAL		\$125,500

ABSI identified the following maintenance and repair costs for the facility over the next 10 years:

Immediate Costs (Year 1)	Short-Term Costs (Year 2)	Mid-Term Costs (Years 3-5)	Long-Term Costs (Years 6-10)	TOTAL (Over 10 Years)
\$7,500	\$118,500	\$0	\$0	\$166,000

In addition to the BCA, ABSI also performed an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

Accessibility/ Health & Safety:

1. N/A

Additional Considerations (outside of BCA):

- Consideration of required work will need to involve discussion with the Municipality of South Huron, and also potentially require community input
- Discussion, especially where community input may be involved, should include long term visioning regarding the specific need vs. want vs. “nice to have” options, to allow for the facility to remain sustainable for the long term.
- Facility repair/replacement costs will be shared 50/50 with the Municipality of South Huron, and potentially additional community fundraising
- Much of the FCI rating by ABSI is based on age of the playground equipment. Prior to considering replacement, it would be worthwhile to have the company who manufactured/installed the equipment verify the equipment’s actual condition.
- Rubberized surfacing is recommended by ABSI. Prior to completing such work, alternate surfacing materials (ie engineered wood chips) should be investigated as a surfacing material.

RECOMMENDATIONS:

THAT Council work with the Municipality of South Huron to confirm a path forward for the Playground Equipment – Kirkton-Woodham – options including repair, replacement or “re-imagination” of the playground area should be considered as part of the discussion.

THAT further investigation regarding the actual condition of the Kirkton-Woodham playground equipment be undertaken prior to any rehabilitation and/or new installation work.

THAT further investigation regarding alternate playground surfacing materials for the Kirkton-Woodham playground be undertaken.

9. Kirkton-Woodham Quonset Barn



The BCA report determined this facility to have an FCI value of 43.5%, placing it within the Very Poor range. As a historical note, the facility was originally constructed on site in approximately 1950 as a covered stage for the annual “Garden Party” entertainment event, organized by the Kirkton Community Association (KCA). It is assumed that it was converted into a storage shelter sometime in the 1980s. It is recommended that this facility be replaced in the short term.

ABSI identified the following condition status information for the *Quonset Barn*:

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Substructure	Foundations	<ul style="list-style-type: none"> Standard Slab on Grade (Currently Dirt) 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Foundation Walls and Footings 	<ul style="list-style-type: none"> N/A
Shell	Superstructure	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Mezzanine Wood Floor Wood Roof Deck Wood Columns 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Major Component Area	Sub-Component Area	Very Poor	Poor	Fair	Good/ Very Good
Shell	Exterior Vertical Enclosures	<ul style="list-style-type: none"> • Plywood Walls • Metal Panel Walls • Wood Soffit • Vented Wood Soffit 	• N/A	• N/A	• Overhead Door
	Exterior Horizontal Enclosures	<ul style="list-style-type: none"> • Metal Roof Panels 	• N/A	• N/A	• N/A
Interiors	Interior Construction/ Finishes	<ul style="list-style-type: none"> • Wood Guardrail – Mezzanine 	<ul style="list-style-type: none"> • Steel Stairs • Wood Flooring - Mezzanine 	• N/A	• N/A
Services	HVAC	<ul style="list-style-type: none"> • Exhaust Fans/ Vents 	• N/A	• N/A	• N/A
	Electrical	• N/A	• N/A	• N/A	<ul style="list-style-type: none"> • Electrical Panel #1 • Electrical Panel #2
Site Work	Site Electrical Utilities	<ul style="list-style-type: none"> • LED Light Fixtures 	• N/A	• N/A	• N/A

In terms of costs for repairs and maintenance for Poor/Very Poor items, ABSI estimated the following:

Item Recommended for Maintenance/ Repair	Condition Status	Estimated Cost
Standard Slab on Grade (Currently Dirt)	Very Poor	\$61,500
Mezzanine Wood Floor	Poor	\$18,000
Wood Roof Deck	Poor	\$126,700
Wood Columns	Poor	\$3,000
Plywood Walls	Very Poor	\$2,600
Metal Panel Walls	Very Poor	\$15,200
Wood Soffit	Very Poor	\$6,780
Vented Wood Soffit	Very Poor	\$3,000
Metal Roof Panels	Very Poor	\$72,400
Wood Guardrail – Mezzanine	Very Poor	\$3,000

Steel Stairs	Poor	\$2,000
Wood Flooring - Mezzanine	Poor	\$4,500
Exhaust Fans/ Vents	Very Poor	\$1,500
LED Light Fixtures	Very Poor	\$350
TOTAL		\$320,530

In addition to the BCA, ABSI also performed an Accessibility/ Health & Safety Review, on this facility. The results are as follows:

Accessibility/ Health & Safety:

1. Steel Stairs – Recommended that pickets be installed, in the short term (Health & Safety)

Additional Considerations (outside of BCA):

- Consideration of required work will need to involve discussion with the Municipality of South Huron, and also potentially require community/ user group input
- Discussion should include whether repair costs should be undertaken vs. complete reconstruction, and possibly removal of the facility entirely.

RECOMMENDATION:

THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Quonset Barn – options including repair, reconstruction or removal of the facility entirely should be considered as part of the discussion.

Summary of Recommendations:

1. THAT facilities determined to be “GOOD” in the BCA receive ongoing staff inspections and as/where required, appropriate maintenance and repair work be budgeted for and/or completed.
2. THAT the BCA information received for the Granton and Sebringville Fire Stations be shared with Lucan-Biddulph and Perth East, respectively, for their consideration and/or action;
3. THAT the Water Building (Sebringville), Office Structure (Rannoch Landfill) and Former Township Office receive ongoing staff inspections and as/where required, appropriate maintenance and repair work be budgeted for and/or completed.

4. THAT the Township complete the necessary recommended maintenance and repair work from the BCA in the short-term for the St. Pauls Public Works Building, budgeting appropriately for the work on an annual basis, while also budgeting for a centrally located Public Works Complex (combine St. Pauls and Rannoch Public Works facilities).
5. THAT the Rannoch Public Works Quonset Building be replaced by a new facility, as part of a new centrally located Public Works Complex.
6. THAT the Township complete the necessary recommended maintenance and repair work from the BCA in the short-term for the Rannoch Public Works Building, budgeting appropriately for the work on an annual basis, while also budgeting for a centrally located Public Works Complex (combine St. Pauls and Rannoch Public Works facilities).
7. THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Pavilion – options including repair, replacement or “re-imagination” of the facility should be considered as part of the discussion.
8. THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Pool House/ Operating System – options including repair, replacement or “re-imagination” of the facility should be considered as part of the discussion.
9. THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Community Centre – options including repair, replacement or “re-imagination” of the facility should be considered as part of the discussion.
10. THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Former Agricultural Building – options including repair, reconstruction or removal of the facility entirely should be considered as part of the discussion.
11. Playground Equipment – St. Pauls:
 - a. THAT Council direct staff to further investigate the actual condition of the St. Pauls playground equipment prior to any rehabilitation and/or new installation work.
 - b. THAT Council direct staff to investigate alternate playground surfacing materials for the St. Pauls playground.
 - c. THAT the Township discuss the BCA report for the St. Pauls playground area with the Optimist Club of Downie to see if there is interest in partnering with the Township on any required rehabilitation and/or new installation work.

12. Playground Equipment – Kirkton-Woodham:

- a. THAT Council work with the Municipality of South Huron to confirm a path forward for the Playground Equipment – Kirkton-Woodham – options including repair, replacement or “re-imagination” of the playground area should be considered as part of the discussion.
 - b. THAT further investigation regarding the actual condition of the Kirkton-Woodham playground equipment be undertaken prior to any rehabilitation and/or new installation work.
 - c. THAT further investigation regarding alternate playground surfacing materials for the Kirkton-Woodham playground be undertaken.
13. THAT Council work with the Municipality of South Huron to confirm a path forward for the Kirkton-Woodham Quonset Barn – options including repair, reconstruction or removal of the facility entirely should be considered as part of the discussion.

Financial Implications to Budget:

None at this time. Capital improvement and/or replacement decisions regarding facilities included in the Building Condition Assessment report will require further budget consideration.

Reference to Strategic Plan:

The information and responses provided in this report are consistent with and in keeping with the Township’s approved Strategic Plan.

Reference Material Attached:

1. **Appendix ‘A’** – Building Condition Assessment (BCA) presentation (as presented to Council at its meeting of February 3, 2026)

BUILDING CONDITION ASSESSMENTS –2025

Ensuring Longevity and Optimal Performance of Municipal Assets



INDEX

Introduction to Building Condition Assessments (BCA)

Why Conduct a BCA?

Building Condition Assessment: Key Elements

Condition grading criteria for building elements

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Facility Condition Index (FCI) Ratings Explained

Facility Health Overview: Condition and Performance Analysis

Case Study: AODA Compliance Work at Downie Optimists CC

Mechanical Asset Table Example – Downie Optimists CC

Summary

Next Steps

Introduction to Building Condition Assessments (BCA)

- The **Building Condition Assessments (BCA)** program is a proactive and strategic approach to understanding the state and condition of municipal assets and facilities. It is an essential tool for ensuring these assets remain in a state of good repair, supporting the effective delivery of services to the community.

Why Conduct a BCA?

- **Regulatory Compliance & Alignment:** BCAs support the completion of Asset Management Plans (AMPs) in accordance with Ontario Regulation 588/17, ensuring compliance, accountability, and transparency.
- **Asset Longevity:** Regular assessments enable timely maintenance and repairs, extending the life cycle of infrastructure and maximizing service life.
- **Risk Management:** Identifying aging or deteriorating assets reduces the likelihood of failures, lowers unexpected costs, and enhances public safety.
- **Cost Optimization:** Helps minimize lifecycle costs while maximizing value for taxpayers through efficient asset management.
- **Informed Decision-Making:** Provides accurate condition data to support investment prioritization, efficient budgeting, and long-term planning.
- **Maximized Value for Taxpayers:** Ensures efficient service delivery and optimized use of public funds.
- **Sustainability:** Aligns asset management practices with long-term environmental and fiscal sustainability goals.
- **Community Impact:** Builds public trust, improves safety, and enhances residents' quality of life through reliable infrastructure.

Building Condition Assessment: Key Elements

A Building Condition Assessment (BCA) evaluates essential components of a building to determine repair and replacement needs. Key areas include:

- 1. Substructure** - Foundations, Slabs, Basement Walls
- 2. Shell** - Roof, Walls, Windows, Doors
- 3. Interiors** - Finishes, Partitions, Stairs
- 4. Services** - Plumbing, HVAC, Electrical, Fire Protection
- 5. Equipment & Furnishings** - Fixed and Movable Furnishings
- 6. Special Construction** - Unique Structures and Selective Demolition
- 7. Sitework** - Landscaping, Parking, Utilities

Condition grading criteria for building elements

EVALUATION PARAMETERS
Physical/Structural Condition
Operational/Process Performance
Reliability
Availability
Maintainability

FCI Level	Rating
0%-5%	Good (<i>Considered near 'perfect' condition</i>)
6%-10%	Fair (<i>Considered in 'reasonable' condition</i>)
11%-30%	Poor (<i>Increased risk of component failure and increased O&M cost</i>)
Greater than 30%	Very Poor

Why it matters?

- **Informed Planning:** Prioritize maintenance, repairs, or replacements.
- **Budget Efficiency:** Allocate resources based on urgency.
- **Sustainability:** Extend asset life and ensure safety.

Facility Condition Index (FCI) for Buildings

What is FCI?

The Facility Condition Index (FCI) is a standardized metric used to assess the condition of a building by comparing the cost of necessary repairs to the cost of replacing the entire facility. It provides a clear, quantifiable way to evaluate the urgency and extent of maintenance needs.

How is FCI Calculated?

- For building assessments, the Facility Condition Index (FCI) is calculated using the following formula:

$$\text{FCI} = (\text{Cost of Repairs (2026 through 2030)} / \text{Total Replacement Cost}) \times 100$$

Interpreting FCI Values:

- **Low FCI Values:** Indicate a well-maintained building with minimal repair needs.
- **High FCI Values:** Suggest a facility nearing the end of its lifecycle, requiring extensive repairs or potential replacement.

Facility Condition Index (FCI) Ratings Explained

The table defines the **FCI Range** and its corresponding **Condition Rating**, offering a quick assessment of a facility's condition:

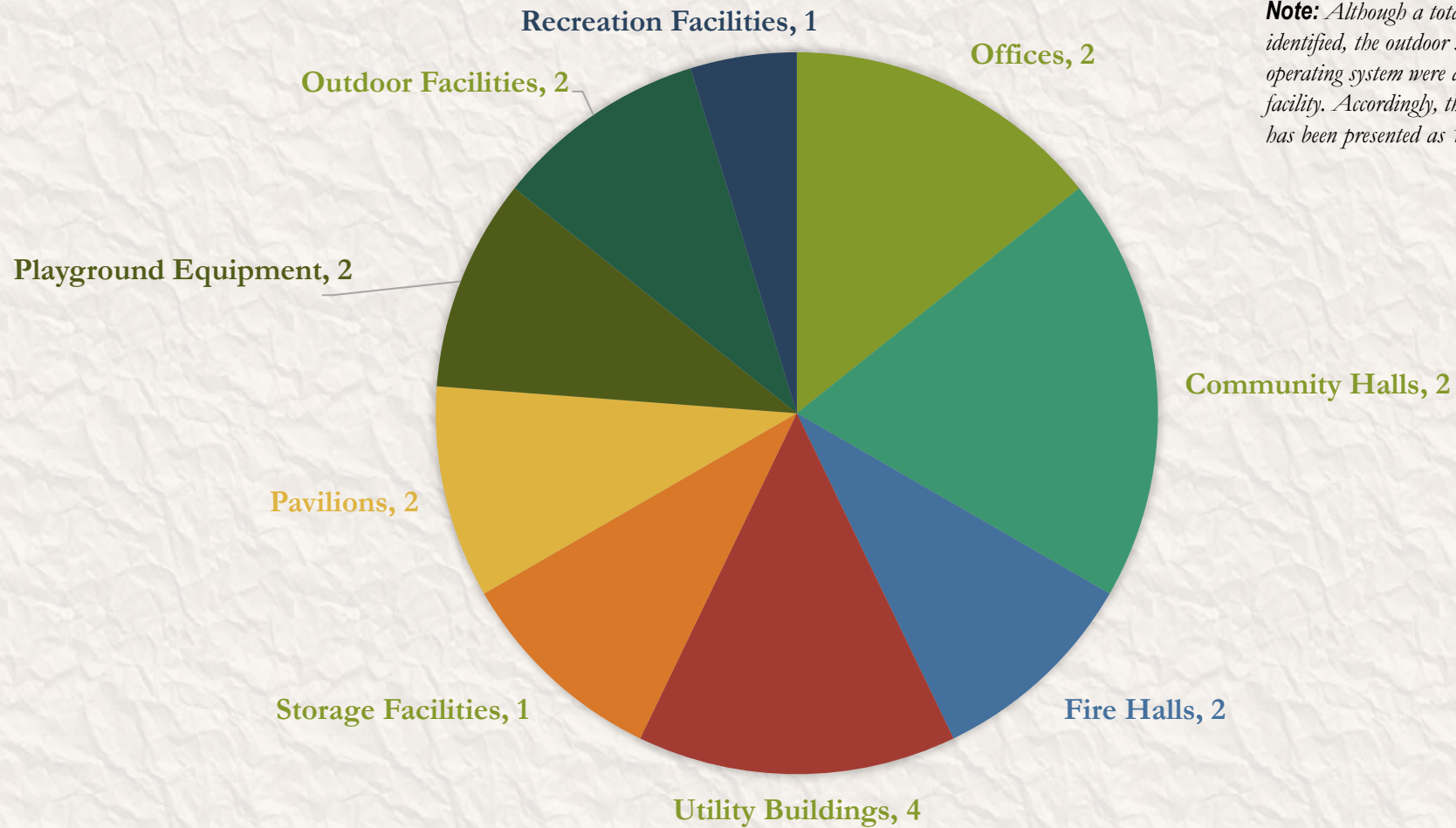
1. **Good (0%-5%)**: Facilities are in outstanding condition with minimal maintenance needs.
2. **Fair (6%-10%)**: Facilities are in good shape but may require minor repairs or upkeep.
3. **Poor (11%-30%)**: Facilities show noticeable wear and may need moderate repairs.
4. **Very Poor (Greater than 30%)**: Facilities are in critical condition, requiring significant maintenance or replacement.

Facility Health Overview: Condition and Performance Analysis

Assessing Infrastructure Conditions to Guide Maintenance and
Investment Decisions

FACILITIES ASSESSED – 18 FACILITIES

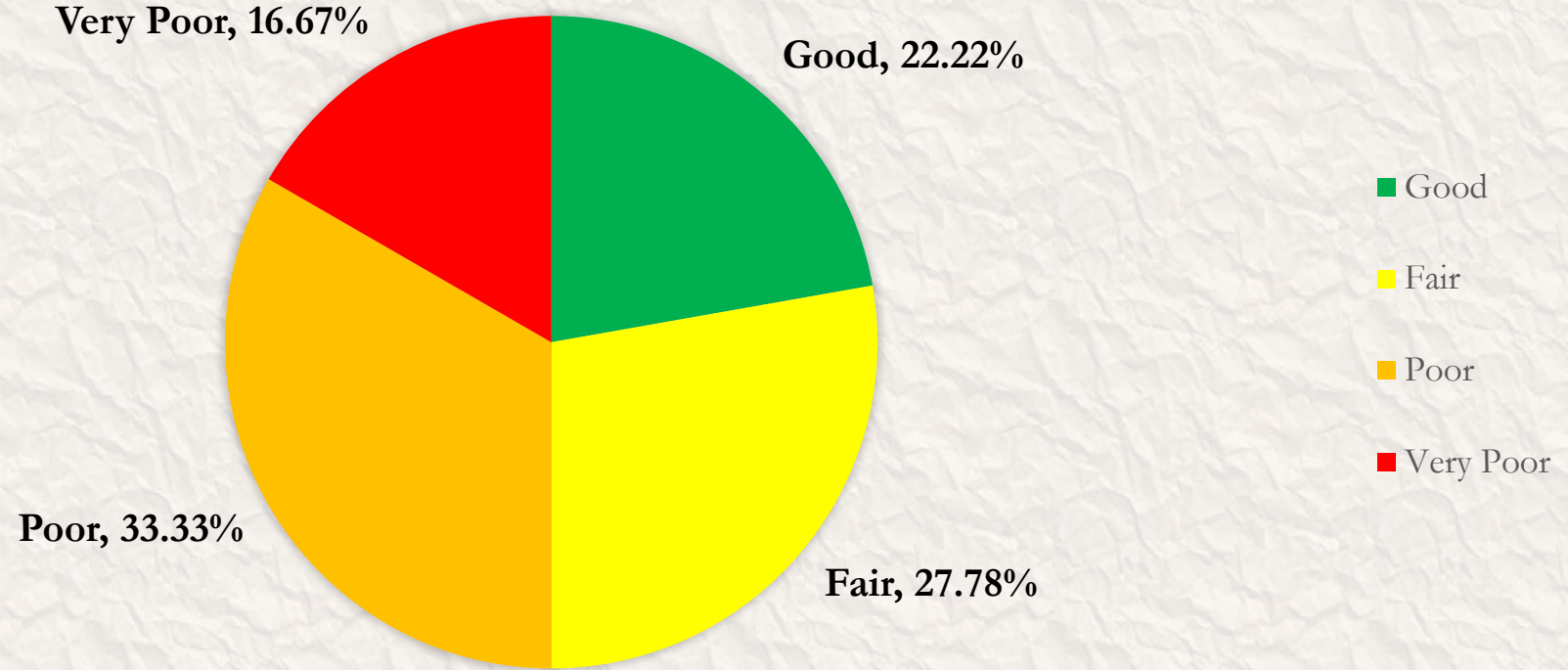
FACILITIES ASSESSED – 18 FACILITIES



Note: Although a total of 19 facilities were initially identified, the outdoor swimming pool and its associated operating system were assessed and reported as a single facility. Accordingly, the total number of facilities assessed has been presented as 18 in this summary.

Summary of Facilities' Health: Ratings Based on FCI Assessment

OVERVIEW OF FACILITY CONDITION RATING BASED ON FCI



FACILITIES – GOOD RATING

No.	Building Name	Building Area (SQ FT)	Total Cost of Project	Total Repairs/ Replacement Cost (1-10 years)	Cost in 2026 + Repairs	Cost in 2027	FCI	Condition (Based on FCI)	Addresses	Costs (First 2 years)	Costs (3 to 5 years)	Costs (6 to 10 years)	Construction Year	Replacement Year
1	Municipal Offices	3,250	\$2,492,010	\$147,745	\$39,720	\$38,700	4.6%	Good	3191 Road 122, St. Pauls Station, ON	\$78,420	\$37,250	\$32,075	2006	2081
3	Downie Optimists Community Center and Garage	5,000	\$3,682,179	\$260,006	\$59,456	\$41,250	3.4%	Good	3185 County Rd 122, St. Pauls Station, ON	\$100,706	\$25,000	\$134,300	1987	2062
5	Recreation Pavilion & Canteen	3,000	\$1,174,260	\$421,200	\$22,500	\$6,400	5.4%	Good	3189 Road 122, St. Pauls Station, ON	\$28,900	\$35,050	\$357,250	1994	2069
11	Agriculture Building	1,750	\$477,035	\$1,500	\$1,500	\$0	0.3%	Good	70497 Road 164, Kirkton, ON	\$1,500	\$-	\$-	2018	2058

FACILITIES – FAIR RATING

No.	Building Name	Buidling Area (SQ FT)	Total Cost of Project	Total Repairs/ Replacement Cost (1-10 years)	Cost in 2026 + Repairs	Cost in 2027	FCI	Condition (Based on FCI)	Addresses	Costs (First 2 years)	Costs (3 to 5 years)	Costs (6 to 10 years)	Constructi on Year	Replaceme nt Year
2	Former Municipal Offices	1,000	\$1,386,640	\$248,020	\$27,820	\$61,650	8.2%	Fair	3204 County Road 20, St. Pauls Station, ON	\$89,470	\$24,500	\$134,050	1877	2050
14	Drinking Water Building	250	\$543,776	\$172,336	\$11,168	\$4,048	8.6%	Fair	199 Boyce Street Sebringville, ON NOK 1X0	\$15,216	\$31,320	\$125,800	1992	2067
15	Office Structure Perth South Landfill	150	\$356,025	\$125,250	\$9,500	\$4,300	7.5%	Fair	1591 Perth Rd 139 Rannoch, ON NOM 1V0	\$13,800	\$12,750	\$98,700	2014	2029
16	Sebringville Fire Station	6,000	\$3,236,310	\$636,840	\$78,950	\$0	8.9%	Fair	66 Rd 130 Sebringville, ON NOK 1X0	\$78,950	\$208,640	\$349,250	2008	2068
17	Biddulph-Blanshard Fire Hall	4,750	\$2,606,003	\$671,956	\$82,100	\$15,000	8.2%	Fair	511 Station St. Granton, ON NOM 1V0	\$97,100	\$117,566	\$457,290	1994	2069

FACILITIES – POOR RATING



No.	Building Name	Building Area (SQ FT)	Total Cost of Project	Total Repairs/Replacement Cost (1-10 years)	Cost in 2026 + Repairs	Cost in 2027	FCI	Condition (Based on FCI)	Addresses	Costs (First 2 years)	Costs (3 to 5 years)	Costs (6 to 10 years)	Construction Year	Replacement Year
4	Public Works Building–St. Pauls	5,000	\$1,987,575	\$337,080	\$194,080	\$47,500	13.0%	Poor	3193 Road 122, St. Pauls Station, ON	\$241,580	\$17,400	\$78,100	1991	2066
7	KW-Pavilion	2,150	\$1,293,815	\$396,115	\$151,715	\$33,900	27.0%	Poor	70497 Road 164, Kirkton, ON	\$185,615	\$164,200	\$46,300	1980	2055
8	Pool House and Operating System	5,000	\$2,429,545	\$639,400	\$205,590	\$143,575	21.0%	Poor	70497 Road 164, Kirkton, ON	\$349,165	\$160,110	\$130,125	1973	2048
9	KW Community Center	9,000	\$5,133,010	\$941,750	\$87,175	\$175,050	12.0%	Poor	70497 Road 164, Kirkton, ON	\$262,225	\$351,950	\$327,575	1973	2035
12	Former Agricultural Building	1,250	\$138,030	\$110,270	\$17,000	\$7,550	23.8%	Poor	70497 Road 164, Kirkton, ON	\$24,550	\$8,270	\$77,450	1960	2035
1	Public Works Building & Quonset	5,000	\$3,843,476	\$1,925,798	\$572,058	\$11,700	25.2%	Poor	1766 Perth Rd 139 Rannoch, ON	\$583,758	\$384,540	\$957,500	1974	2049

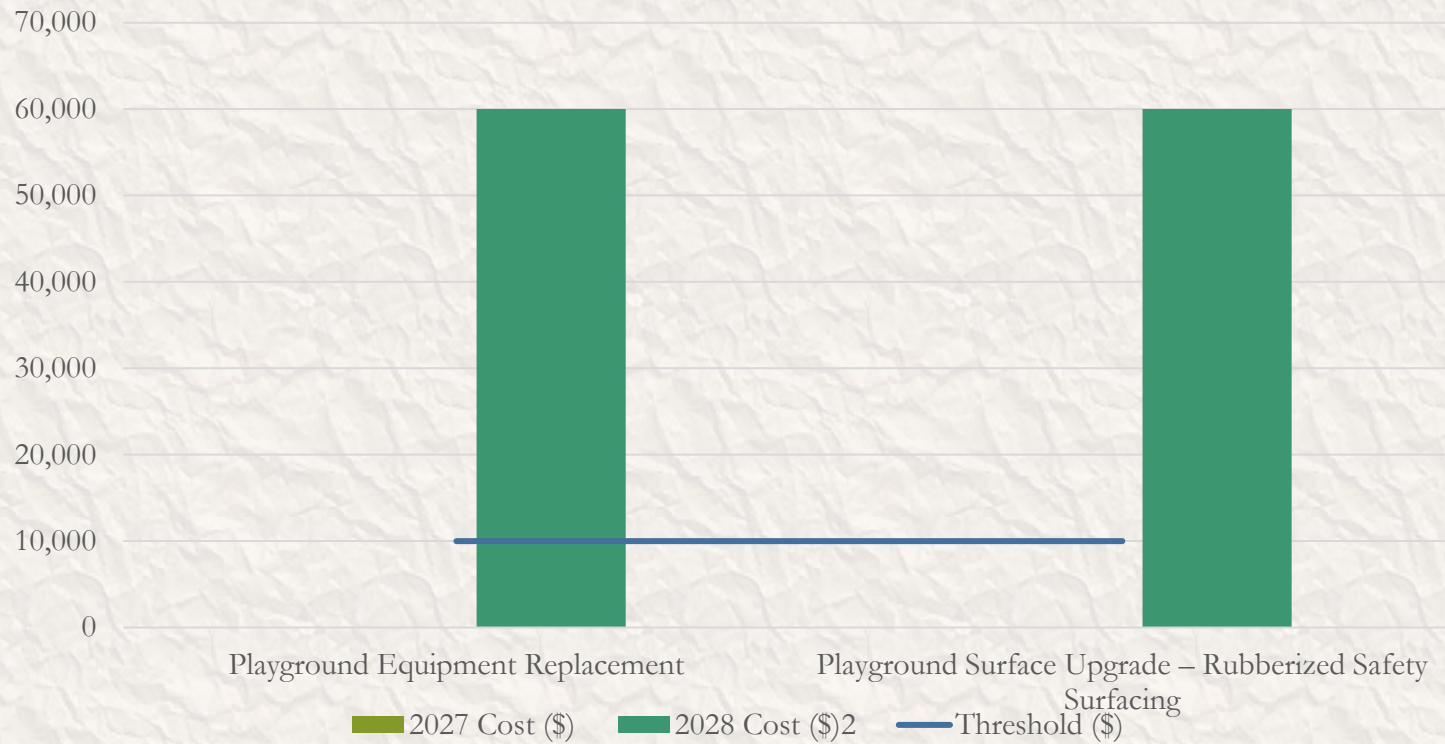
FACILITIES – VERY POOR RATING

No.	Building Name	Building Area (SQ FT)	Total Cost of Project	Total Repairs/Replacement Cost (1-10 years)	Cost in 2026 + Repairs	Cost in 2027	FCI	Condition (Based on FCI)	Addresses	Costs (First 2 years)	Costs (3 to 5 years)	Costs (6 to 10 years)	Construction Year	Replacement Year
6	Playground Equipment-St Paul	0	\$135,200	\$120,000	\$0	\$0	88.8%	Very Poor	3189 Road 122 – St. Pauls Station	\$-	\$120,000	\$-	2010	2027
10	KW-Quonset-Barn	750	\$430,530	\$341,430	\$173,350	\$13,880	43.5%	Very Poor	70497 Road 164, Kirkton, ON	\$187,230	\$-	\$154,200	1950	2030
13	KW-Playground Equipment	0	\$166,000	\$166,000	\$7,500	\$118,500	75.9%	Very Poor	70497 Road 164, Kirkton, ON	\$126,000	\$-	\$40,000	2012	2027

Playground Equipment-St Paul's

FCI: 88.8% Very Poor

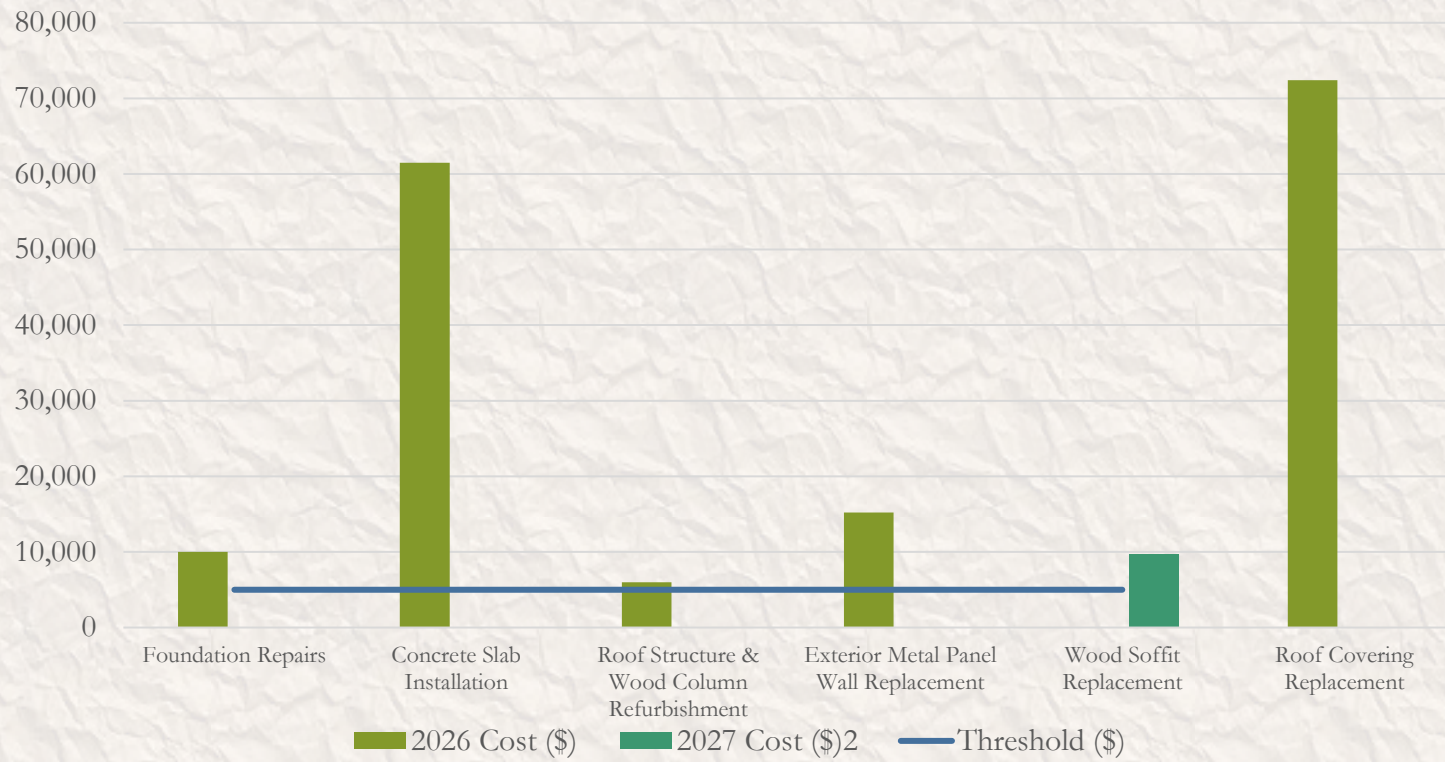
Major Expenses for 2027 and 2028



KW-Quonset-Barn

FCI: 43.5% Very Poor

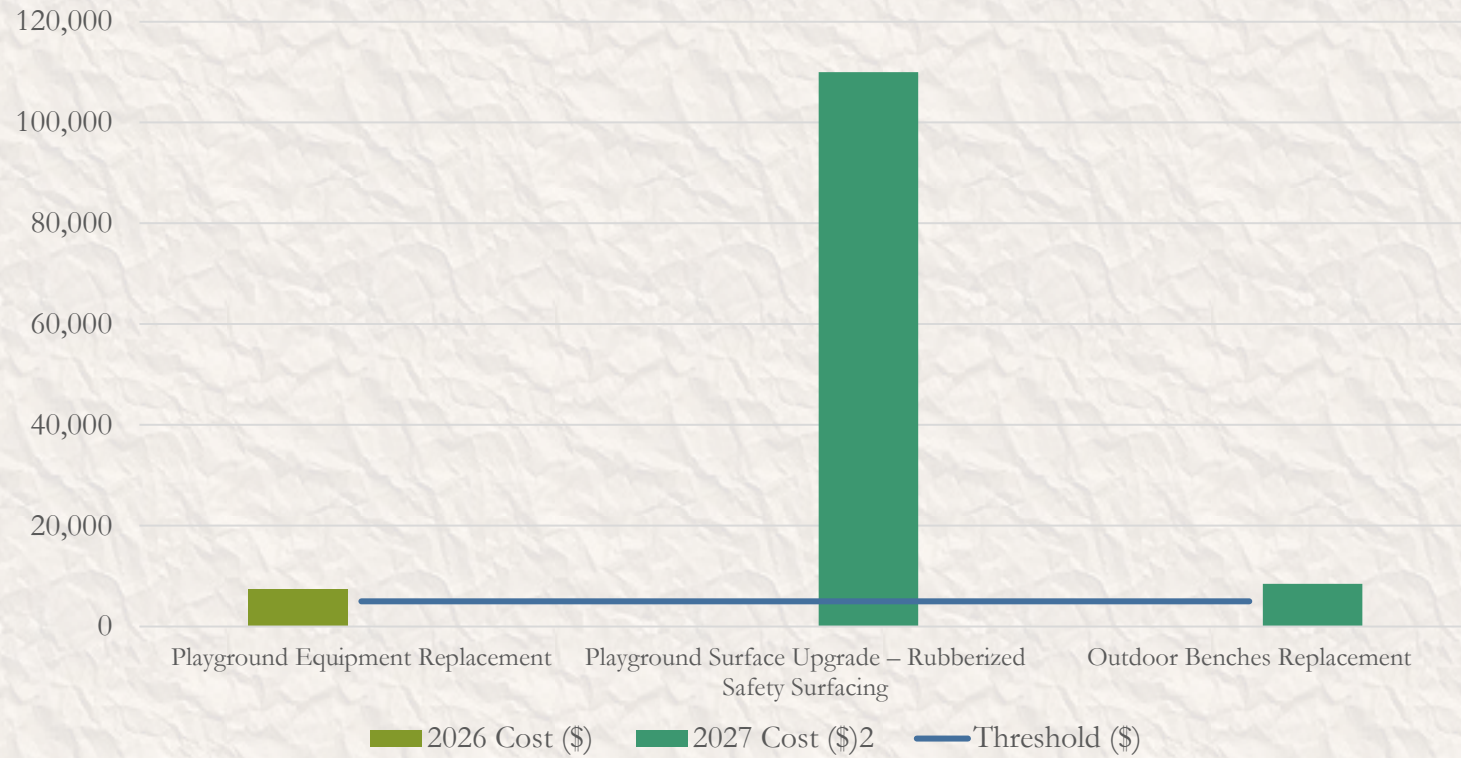
Major Expenses for 2026 and 2027



KW-Playground Equipment

FCI: 75.9% Very Poor

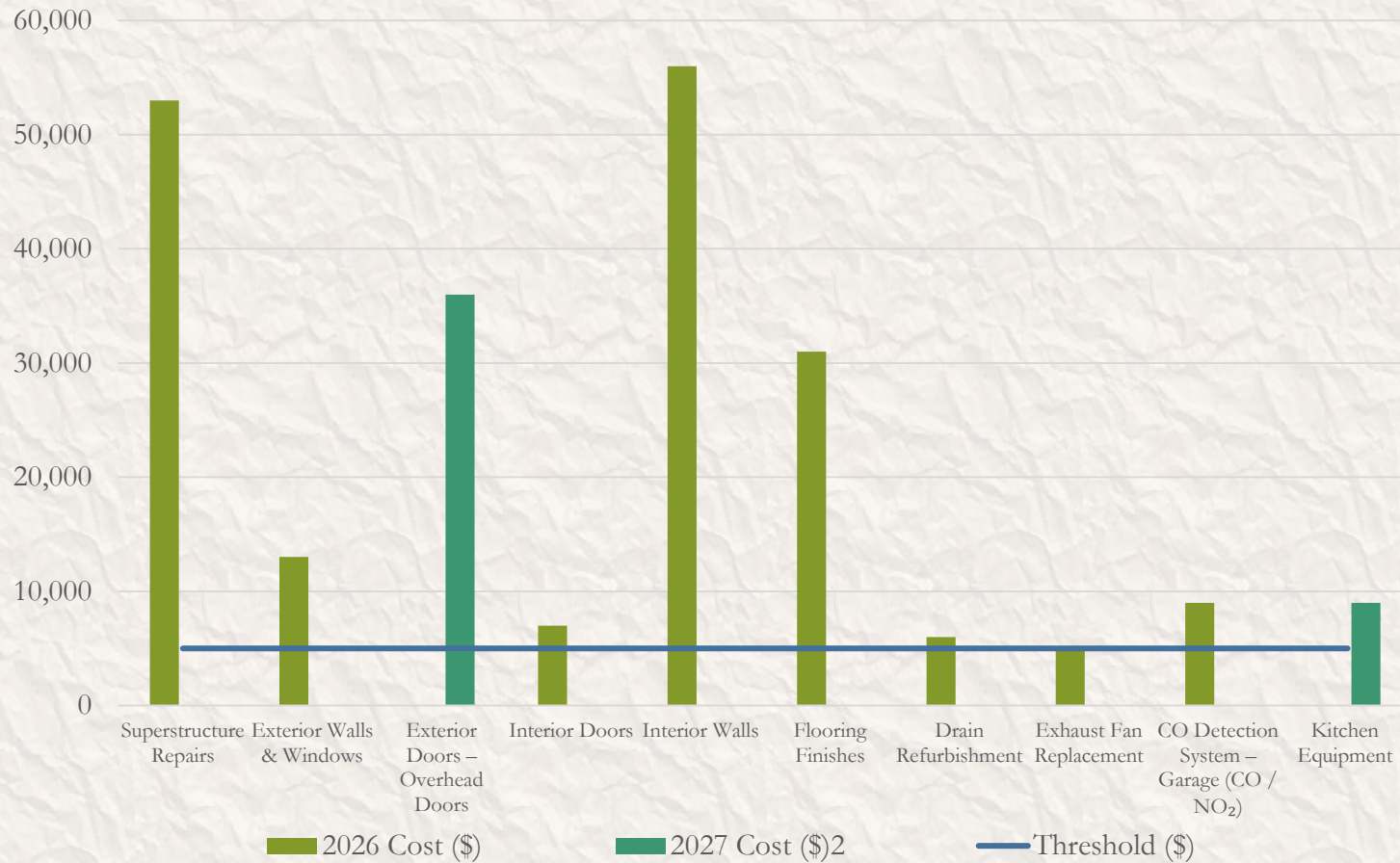
Major Expenses for 2026 and 2027



Public Works Building—St. Paul's

FCI: 13% Poor

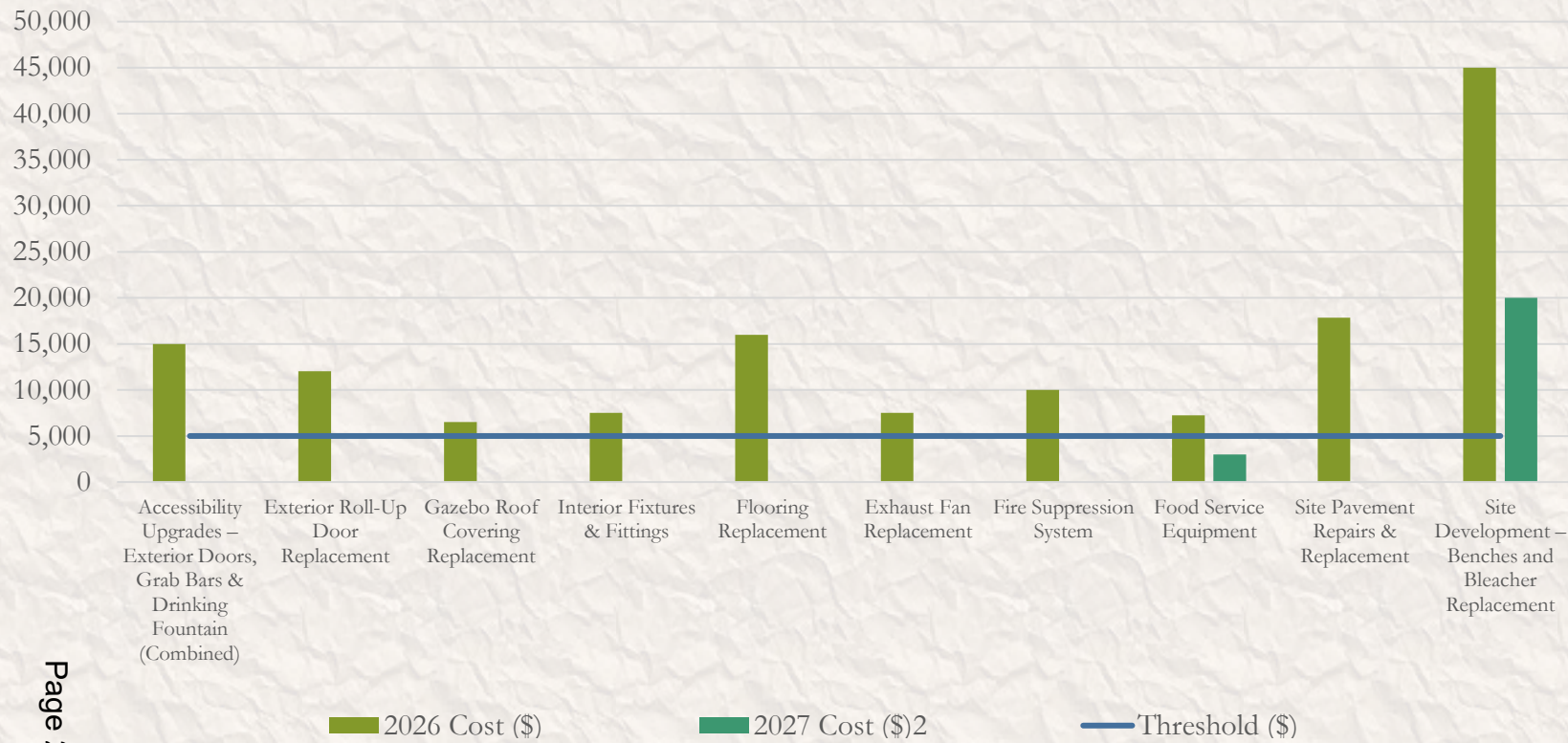
Major Expenses for 2026 and 2027



KW-Pavilion

FCI: 27% Poor

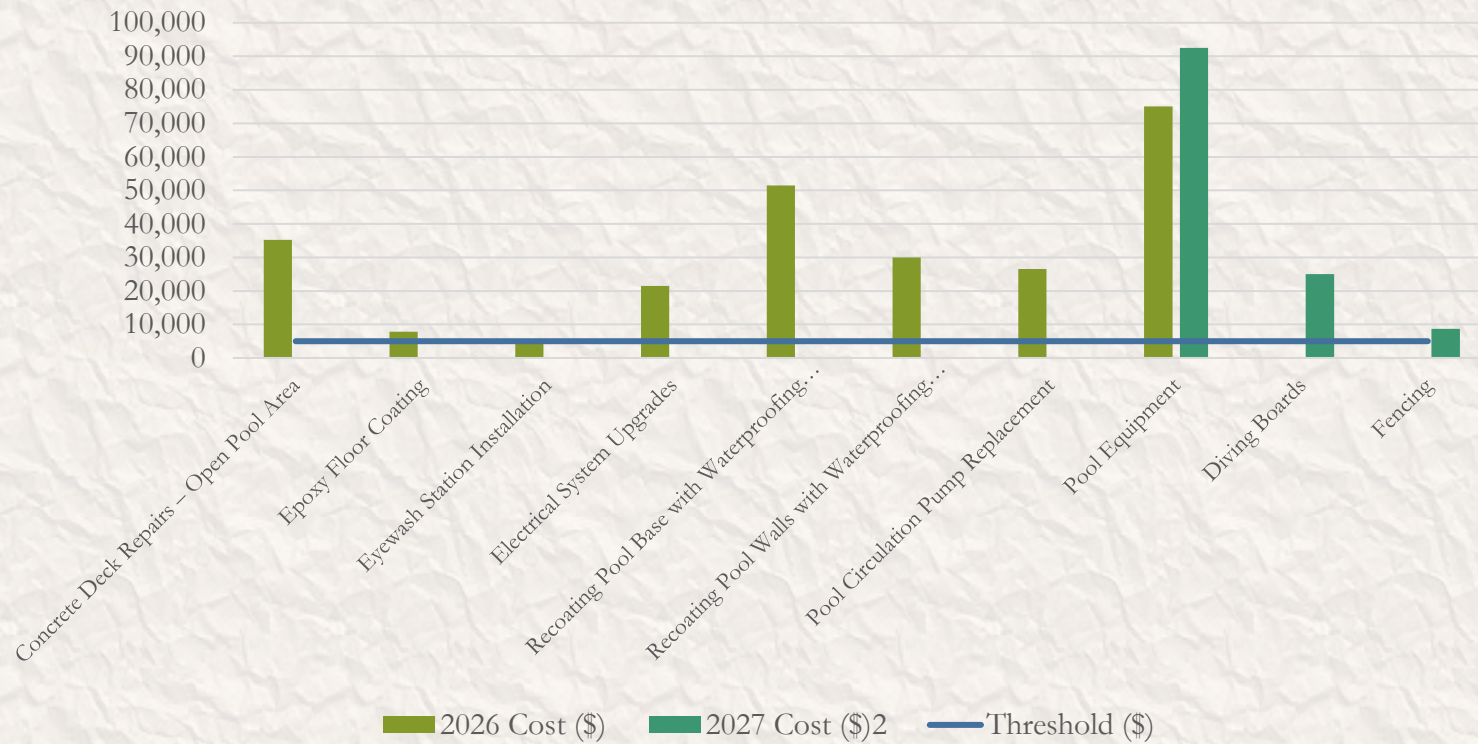
Major Expenses for 2026 and 2027



Pool House and Operating System

FCI: 21% Poor

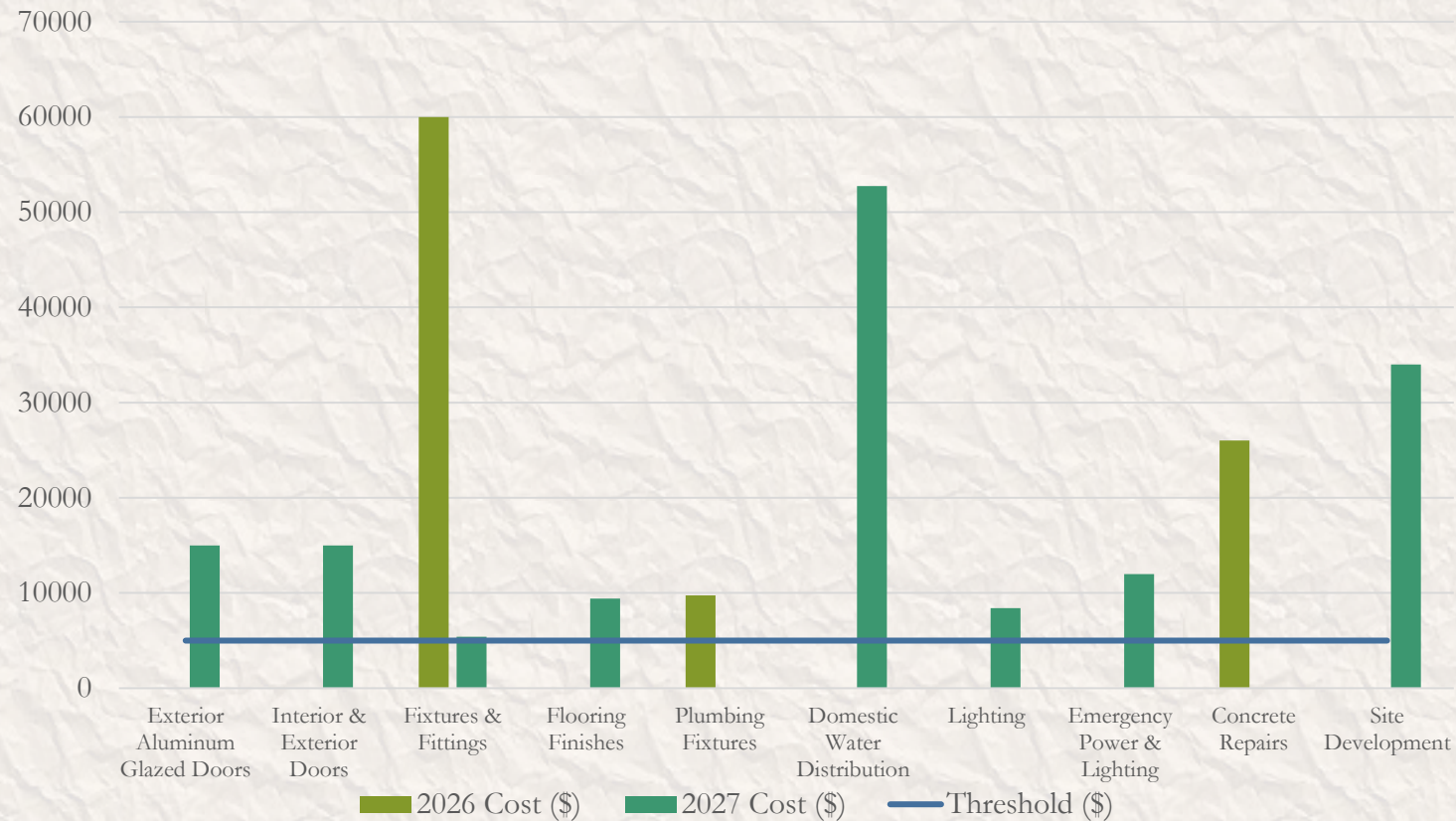
Major Expenses for 2026 and 2027



Kirkton Community Centre

FCI: 12% Poor

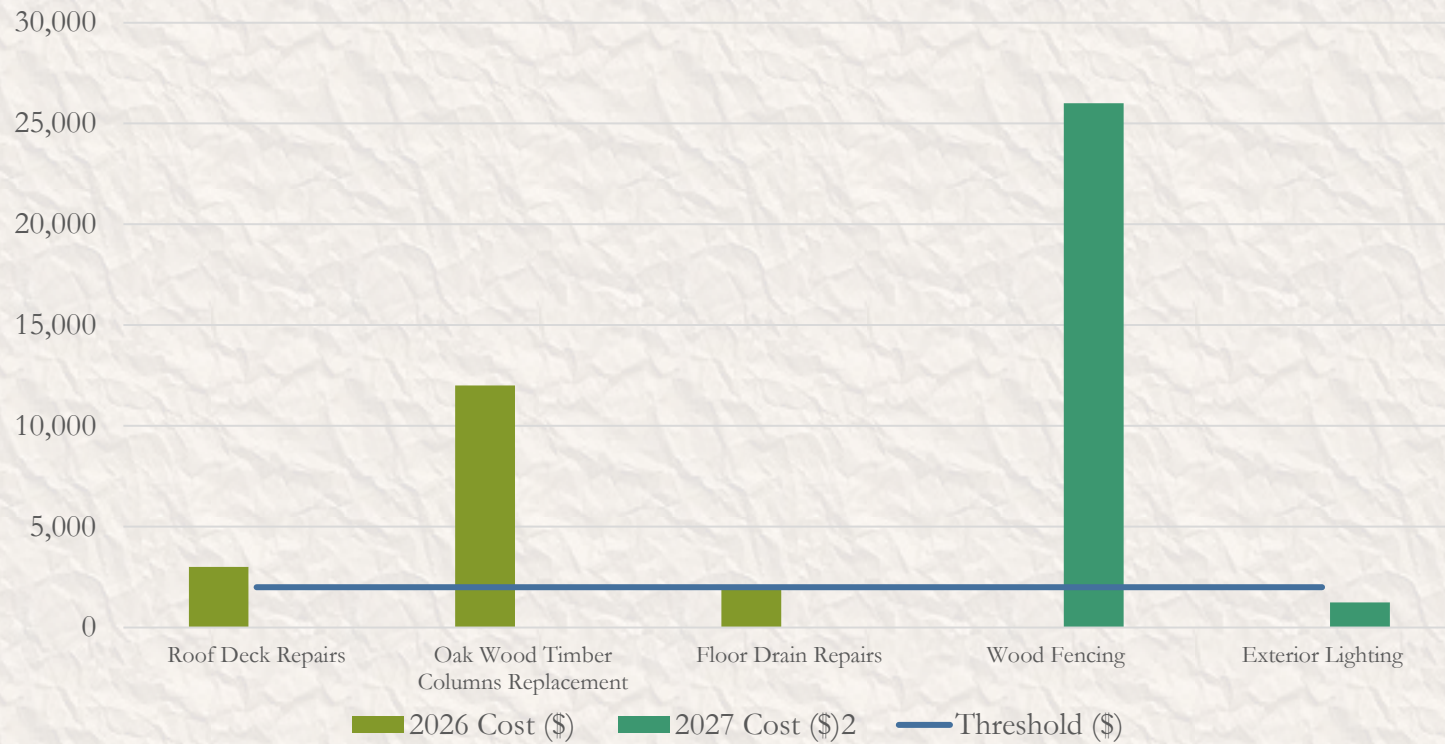
Major Expenses for 2026 and 2027



Former Agricultural Building

FCI: 23.8% Poor

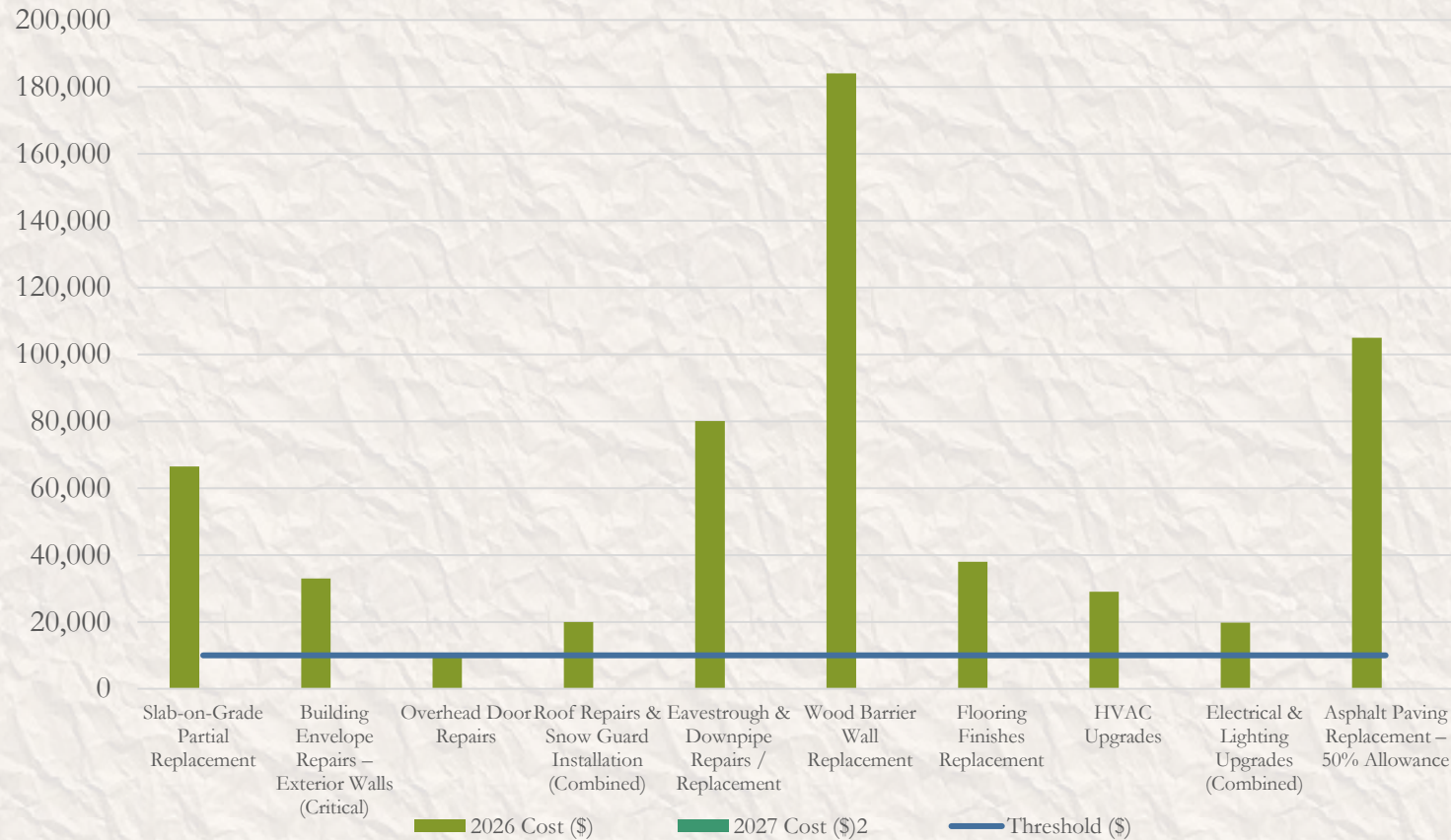
Major Expenses for 2026 and 2027



Public Works Building & Quonset

FCI: 25.2% Poor

Major Expenses for 2026 and 2027



Creating Inclusive Spaces – AODA

Compliance Work at Downie Optimists CC

Accessibility Compliance Status Overview

The facility is **partially accessible**. Core barrier-free elements are in place; targeted upgrades are required to achieve full AODA compliance by 2026.

✓ **Already Accessible / In Place**

- Barrier-free parking stalls (4)
- Barrier-free washroom stalls (men's & women's)
- Barrier-free sink and inclined mirror
- Select exterior doors providing barrier-free access
- Main entrance currently compliant

⚠ **Upgrades Required for Full Compliance**

- **Grab Bars** – Upgrade to AODA-compliant L-shaped configuration
- **Urinals (Men's Washroom)** – Replace non-compliant fixtures with barrier-free units
- **Stair Handrails** – Install compliant handrails on both sides of stairs
- **Doors & Hardware** – Upgrade hardware and provide power operators where required.

AODA Target: Full compliance by **2026**.

How We Documented It: Building Mechanical Asset Table Example



Level 1 - Major	Level 2 - Component Group	Level 3 - Component	Level 3 - Component (ABSI)	Name	Make	Model	Serial Number	Age of Element (Years)	In Service Year	Normal Life (Years)	Lifespan Adjustment	Estimated Year of Replacement	Component Description	Inspection Comments	Condition Rating	Assessment Date	Assessed By	Next Intervention Type	Intervention Recommendation Year	Intervention Estimate Cost	Intervention Details	Intervention Location	Project Prioritization	Unit of Measure	Quantity
Major Group Elements, UNIFORMAT II	Component Group, UNIFORMAT II	Individual Elements, UNIFORMAT II		Description of Component, generally understandable to the layman person. For example, in relation to B2010 Exterior Walls an appropriate name could be the type of wall; Exterior Walls, Vinyl siding.	As applicable, the make of the component	As applicable, the model number	As applicable, the serial number.	Number of years since the asset was constructed or installed.	Date the component was constructed or installed. This should be sourced based on construction drawings, equipment information, and supplemental staff information as provided.	This is the number of years that the component is expected to function as designed. Does not consider impacts from improper installation, excessive use, and/or exceptional maintenance.	The number of years more or less than the normal life that the component is expected to last based on on-site observation and/or supplemental information (e.g., special studies, maintenance records, observed deficiencies etc.)		An overview of what the component is and the purpose it serves.	A summary of inspection findings, including observed condition and any other life expectancy observations.	Opinion of Assets condition.		Company Name - Assessors Last Name and First Initial.	Next recommended intervention	The recommended year of the action.	The estimated cost of completing the identified intervention. Costs to be reported as of the replacement cost date regardless of the recommended action date.	Details of what is recommended and why it is recommended.	Detail where in the facility the action would take place	This indicates the most significant reason for the intervention recommendation	The standard unit for measuring the component	The number units assigned
D30 HYAC	D3034 Packaged Air Conditioning Units	D3034 Packaged Air Conditioning Units		Packaged HYAC Unit	Trane	4YCC4060A1155AA	15223KPS9H	10	2015	25		2040	Installed on a concrete pad on the west side of the building. The unit is manufactured by "Trane" and provides approximately 115 MBH heating input and 5 tons of cooling capacity.	at the time of assessment. We recommend budgeting for its replacement at the end of its service life.	Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement						Quantity	
				Packaged HYAC Unit	Trane	4YCC4060A1155AA	15223KPV9H	10	2015	25		2040	A gas-fired packaged HVAC unit with DX cooling installed on a concrete pad on the west side of the building. The unit is manufactured by "Trane" and provides approximately 115 MBH heating input and 5 tons of cooling capacity.	The HVAC unit was observed to be in good condition at the time of assessment. We recommend budgeting for its replacement at the end of its service life.	Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity		
	D3040 Distribution Systems	D3040 Distribution Systems		Exhaust Fans - Ceiling Mounted				10	2015	20	-5	2030	Exhaust fans are installed in the washrooms to provide mechanical ventilation and maintain air circulation.	The exhaust fans were observed to be in poor condition at the time of assessment. We recommend budgeting for their replacement in the short term. Additionally, the exhaust fan in the men's washroom requires cleaning, which can be completed as part of the operations and maintenance budget.	Poor	18/06/2025	ABSI - Salman Z	Lifecycle Replacement						Quantity	
			D3053 Unit Heaters	D3053 Unit Heaters	Unit Heaters - Electric	Stelpro			10	2015	25		2040	Wall-mounted electric unit heaters are installed in the north vestibule and the kitchen area. The units are manufactured by "Stelpro".	The unit heaters were observed to be in good condition at the time of assessment. We recommend budgeting for their replacement at the end of their service life.	Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	
					Unit Heaters - Electric			15	2010	25		2035	A wall-mounted electric unit heater is installed on the second floor near the exit door leading to the exterior steel platform.	The unit heater was observed to be in fair condition at the time of assessment. We recommend budgeting for its replacement in the mid-term.	Fair	18/06/2025	ABSI - Salman Z	Lifecycle Replacement				Quantity			
					Baseboard Heaters - Electric			10	2015	25		2040	Electric baseboard heaters are installed throughout various areas of the building.	The electric baseboard heaters were observed to be in good condition at the time of assessment. We recommend budgeting for their replacement at the end of their service life.	Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement				Quantity			
				Baseboard Heaters - Electric				20	2005	25		2030	Baseboard electric unit heaters are installed on the second floor of the building.	The units were observed to be in poor condition at the time of assessment and are approaching the end of their service life. We recommend budgeting for their replacement in the short term.	Poor	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity		
	D40 FIRE PROTECTION	D4030 Fire Protection Specialties	D4030 Fire Protection Specialties	Fire Extinguishers				6	2019	10		2029	Fire extinguishers are installed throughout the main building to provide first-response fire protection.	The fire extinguishers were observed to be in good condition at the time of assessment. We recommend budgeting for their replacement at the end of their service life.	Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity		
				Fire Extinguishers			3	2019	10		2029	Two fire extinguishers are installed inside the outdoor garage, however, they are not mounted on the wall.	The fire extinguishers are in good condition; however, we recommend installing them properly on wall-mounted brackets in the short term to meet safety requirements.	Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity			
	D5000 Electrical Service and Distribution	D5000 Electrical Service and Distribution	D5000 Electrical Service and Distribution		Main Switchgear	Federal Pioneer			38	1987	45		2032	The main switch for the building is installed in the electrical room. It is original to the building's construction, manufactured by "Federal Pioneer", and is rated at 400 amps, 120/240 volts.	The main switch was observed to be in poor condition at the time of assessment and is approaching the end of its service life. We recommend budgeting for its replacement in the mid-term.	Poor	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	
					Electrical Panel	Federal Pioneer			38	1987	45		2032	An electrical panel manufactured by "Federal Pioneer" is installed in the electrical room of the building. The panel is original to the building's construction and is rated at 400 amps, 120/240 volts.	The electrical panel was observed to be in poor condition at the time of assessment. One open slot was noted during the site visit and should be properly covered through the operations and maintenance budget. The panel is approaching the end of its service life. We recommend budgeting for its replacement in the mid-term.	Poor	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	
					Electrical Panel				6	2019	45		2064	An electrical panel manufactured by "Schneider" is installed in the outdoor garage of the building.	The electrical panel, rated at 100 A and 240 V, was observed to be in very good condition at the time of assessment. However, the panel is currently blocked, and we recommend clearing the area to maintain safe and compliant access. We recommend budgeting for its replacement at the end of its service life.	Very Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	
					LED Fluorescent Light Fixtures				3	2022	20		2042	A total of 37 LED light fixtures are installed throughout the hall area of the building.	The LED fixtures were observed to be newer and in very good condition at the time of assessment. We recommend budgeting for their replacement at the end of their service life.	Very Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	3
					LED Fluorescent Light Fixtures - Wall Mounted				3	2022	20		2042	Wall-mounted LED light fixtures are installed in the hall area of the building.	The wall-mounted LED light fixtures were observed to be in very good condition at the time of assessment. We recommend budgeting for their replacement at the end of their service life.	Very Good	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	11
				LED Fluorescent Light Fixtures				10	2015	20		2035	LED light fixtures are installed throughout various areas of the building to provide general interior illumination.	The LED light fixtures were observed to be in fair condition at the time of assessment. We recommend budgeting for their replacement in the mid-term. One LED light fixture installed in the barrier-free washroom is controlled by a motion sensor and was functioning	Fair	18/06/2025	ABSI - Salman Z	Lifecycle Replacement					Quantity	2	

D - SUMMARY

- Based on Facility Condition Index (FCI) rating, our overall facility rating shows:
 - Good condition – 22.22%
 - Fair Condition – 27.78%
 - Poor Condition – 33.33%
 - Very Poor Condition – 16.67%

E - NEXT STEPS

1. Integration with Municipal Budget Process

BCA findings should be integrated into the Township's annual budgeting process to support informed decision-making and long-term infrastructure sustainability.

2. Alignment with Asset Management Framework

The results of the BCAs can be used to strengthen the Township's Asset Management practices by prioritizing repairs, renewals, and replacements based on condition and risk.

3. Capital Planning & Prioritization

Identified deficiencies and lifecycle needs support the development and refinement of multi-year capital plans, ensuring funding is directed to critical facilities and assets.

4. Financial Forecasting & Reserve Planning

BCA data provides a technical basis to support reserve fund planning and long-term financial forecasting in alignment with municipal budget objectives.

5. Regulatory & Best Practice Alignment

The incorporation of BCA findings supports compliance with Ontario Regulation 588/17 and promotes proactive, transparent infrastructure management.

These next steps assist the Township of Perth South in maintaining a structured, data-driven approach to facility planning and budget allocation, aligned with community needs and fiscal responsibility. <https://www.perthsouth.ca/en/township-office/budget.aspx>



Questions & Discussion

We welcome your feedback as we plan the next steps together.

THE CORPORATION OF THE TOWNSHIP OF PERTH SOUTH

BY-LAW NO. 25-2026

BEING a By-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Perth South.

WHEREAS Subsection 5(1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS Section 5(3) of the Municipal Act, 2001, c. 25, as amended, provides that the powers of every council are to be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of Perth South does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Township of Perth South at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of The Corporation of the Township of Perth South **HEREBY ENACTS AS FOLLOWS:**

1. THAT the actions of the Council of the Township of Perth South, at its meeting held on July 7, 2026, in respect of which recommendations contained in any reports of committees and of local boards considered at each meeting and in respect of each motion, resolution and other action taken by the Council of the Township of Perth South at such meetings are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT the Mayor and the appropriate officials of the Township of Perth South are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Township of Perth South referred to in the proceeding section.
3. THAT the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the Township of Perth South.
4. THAT this By-law shall come into force and take effect on the final passing thereof.

READ a **FIRST** and **SECOND** time this 7th day of July 2026.

READ a **THIRD** time and **FINALLY PASSED** this 7th day of July 2026.

Deputy Mayor, Robert Wilhelm

Clerk, Lizet Scott