

City of Pine City

Agenda

Regular Evening Meeting

Wednesday, June 3, 2026 @ 5:30 PM

Pine City Public Library Community Room

In accordance with Minnesota Statutes §13D.02, one or more council members may participate in the meeting via interactive technology. Council members joining via interactive technology will be seen and heard in the meeting room and votes will be taken by roll call.

[Meeting Link](#)



Page

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. CONSIDERATION AND APPROVAL OF AGENDA

4. PUBLIC FORUM

This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three (3) minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, Staff will arrange for that.

5. SHERIFF UPDATE

- 5.1. [PCSO by Zone Report](#) 4 - 21
[PCSO Contract Hours Report](#)

6. PLANNING / ENGINEERING BUSINESS

- 6.1. [RCA - Federated Variance](#) 22 - 33
[SEH Staff Memo Variance for 325 3rd St. SE](#)
[Resolution 2026-30 Variance for 325 3rd St. SE](#)

7. CONSENT ITEMS

- 7.1. [April 30, 2026 Special Council Work Session Minutes](#) 34 - 36

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7.3.	May 20, 2026 Meeting Minutes	40 - 46
7.4.	2026.06.03 Check Register	47 - 63
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7.7.	RCA - Liquor Store AC Replacement	82 - 89

8. OLD BUSINESS

8.1.	Trail Update - Jim Sloan Trail Survey Pine County Trails Survey PTCC	90 - 91
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9. NEW BUSINESS

9.1.	2027 Budget Planning Planning Wish List Public Works Wish List Fire & Life Safety Wish List Parks & Public Buildings Wish List Deputy Clerk Wish List	92 - 96
9.2.	Comprehensive Plan Final Approved Comprehensive Plan	97 - 209
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10.6.	Public Works	225

11. COMMITTEE UPDATES

11.1. EDA Meeting Update

11.2. Planning Commission Meeting Update

11.3. Sandstone/Hinckley/Pine City Fire Study

11.4. Upcoming Committee Agendas

[June 2026 Liquor Committee Agenda](#)

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12. WORK SESSION PLANNING

13. MAYOR'S REPORT

14. COUNCIL CONCERNS

15. ADJOURN



PINE COUNTY SHERIFF'S OFFICE

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Pine City by zone

Printed on May 4, 2026

CFS Date/Time	CFS #	Description	Street Name
04/26/26 07:19:44	PI260407346	Parking Problem	3RD ST SE
04/26/26 08:15:07	PI260407349	Paper Service	9TH ST SW
04/26/26 09:27:34	PI260407350	Paper Service	9TH ST SW
04/26/26 10:31:46	PI260407352	Public Assist	NORTHRIDGE DR NW
04/26/26 13:19:30	PI260407358	Medical	8TH ST NW
04/26/26 14:10:19	PI260407361	Check Welfare	6TH AVE SE
04/26/26 15:14:13	PI260407362	Public Assist	NORTHRIDGE DR NW
04/26/26 15:50:02	PI260407365	Property Lost/Found	1ST AVE NE
04/26/26 18:16:45	PI260407373	Traffic Stop	MAIN ST N
04/26/26 20:32:42	PI260407381	Call Back	9TH ST SW
04/27/26 09:08:44	PI260407395	Check Business	6TH AVE SW
04/27/26 10:51:12	PI260407402	Informational	6TH AVE SW
04/27/26 11:04:52	PI260407403	Medical	7TH ST SW
04/27/26 12:21:15	PI260407410	Call Back	NORTHRIDGE DR NW
04/27/26 13:47:36	PI260407414	Detail	NORTHRIDGE DR NW
04/27/26 14:13:19	PI260407418	Check Welfare	6TH AVE SE
04/27/26 15:00:15	PI260407422	Informational	NORTHRIDGE DR NW
04/27/26 18:43:53	PI260407425	Attempt to Locate	7TH ST SW
04/27/26 20:55:09	PI260407428	Traffic Stop	MAIN ST S
04/27/26 22:17:59	PI260407431	Medical	NORTHRIDGE DR NW
04/28/26 08:31:10	PI260407440	Check Business	6TH AVE SW
04/28/26 11:42:46	PI260407455	Medical Transport	MAIN ST N
04/28/26 13:52:02	PI260407463	Detail	NORTHRIDGE CT NW
04/28/26 15:07:47	PI260407471	Trespass	MAIN ST S
04/28/26 16:47:34	PI260407478	Informational	NORTHRIDGE DR NW
04/28/26 17:27:34	PI260407480	Traffic Stop	7TH ST SW
04/28/26 18:08:54	PI260407483	Informational	GOLF AVE SW
04/28/26 19:43:13	PI260407485	Suicide Threat	MAIN ST S
04/28/26 20:16:35	PI260407486	Traffic Stop	COUNTY HWY 61
04/28/26 23:25:59	PI260407489	Check Hazard	MAIN ST S
04/29/26 07:34:39	PI260407496	Check Business	6TH AVE SW
04/29/26 09:16:44	PI260407502	Medical	MAIN ST N
04/29/26 10:24:34	PI260407507	Miscellaneous Law Call	EVERGREEN SQ SW
04/29/26 10:25:38	PI260407508	Medical	MAIN ST N
04/29/26 10:31:13	PI260407509	Disturbance	8TH ST SW
04/29/26 15:56:31	PI260407538	Damage to Vehicle	EVERGREEN SQ SW
04/29/26 16:03:23	PI260407539	Assist Other Agency	NORTHRIDGE DR NW
04/29/26 16:35:57	PI260407540	Property Lost/Found	10TH ST NW
04/29/26 17:45:25	PI260407542	Detail	NORTHRIDGE DR NW
04/29/26 19:07:25	PI260407549	Check Welfare	EVERGREEN SQ SW

CFS Date/Time	CFS #	Description	Street Name
04/29/26 19:28:58	PI260407550	Check Business	EVERGREEN SQ SW
04/29/26 19:31:34	PI260407551	Check Welfare	WESTCHESTER DR
04/29/26 21:52:37	PI260407559	Medical	7TH AVE SW
04/29/26 22:38:53	PI260407560	Customer Trouble	13TH ST SW
04/30/26 01:09:31	PI260407564	City Ordinance Violation	3RD AVE SW
04/30/26 08:01:27	PI260407571	Disturbance	MAIN ST N
04/30/26 09:32:54	PI260407574	Check Business	6TH AVE SW
04/30/26 09:36:06	CA260412892	Traffic Stop	EVERGREEN SQ SW
04/30/26 10:21:19	PI260407582	Paper Service	NORTHRIDGE DR NW
04/30/26 10:21:28	PI260407583	Paper Service	NORTHRIDGE DR NW
04/30/26 11:10:00	PI260407587	Follow Up	13TH ST SW
04/30/26 11:56:52	PI260407593	Call Back	NORTHRIDGE DR NW
04/30/26 12:32:05	PI260407596	Damage to Vehicle	MAIN ST S
04/30/26 14:51:25	PI260407605	Animal Check Welfare	8TH ST SW
04/30/26 16:02:17	PI260407607	ATV/OHM Complaint	6TH AVE SW
04/30/26 16:38:44	PI260407609	Follow Up	NORTHRIDGE DR NW
04/30/26 17:39:25	PI260407610	ATV/OHM Complaint	AIRPORT RD NE
04/30/26 23:11:25	PI260407627	Traffic Stop	HILLSIDE AVE SW
04/30/26 23:56:55	PI260407631	Suspicious Activity	1ST AVE NW
05/01/26 00:39:47	PI260507634	Informational	5TH ST SE
05/01/26 06:23:27	PI260507648	Medical	JOHNSON AVE SE
05/01/26 08:53:44	PI260507659	Check Business	6TH AVE SW
05/01/26 10:47:07	PI260507670	Traffic Stop	MAIN ST N
05/01/26 11:48:57	PI260507676	Suspicious Activity	EVERGREEN SQ SW
05/01/26 12:14:27	PI260507678	Water Patrol	1ST AVE NE
05/01/26 13:04:37	PI260507685	Medical	MAIN ST N
05/01/26 13:49:26	PI260507689	Call Back	MAIN ST N
05/01/26 14:41:11	PI260507692	Juvenile Trouble	6TH AVE SW
05/01/26 14:45:44	PI260507693	MVA Property Damage	3RD AVE SE
05/01/26 16:39:41	PI260507698	Traffic Stop	COUNTY HWY 61
05/01/26 16:55:23	PI260507701	Call Back	NORTHRIDGE DR NW
05/01/26 16:57:08	PI260507702	Medical	NORTHRIDGE DR NW
05/01/26 17:00:10	PI260507703	Juvenile Trouble	6TH AVE SW
05/01/26 20:36:20	PI260507711	Damage to Vehicle	7TH ST SW
05/01/26 22:48:04	PI260507718	Assist Other Agency	NORTHRIDGE DR NW
05/01/26 23:00:48	PI260507719	Miscellaneous Law Call	LINK DR SE
05/01/26 23:01:31	PI260507720	Customer Trouble	5TH ST SE
05/02/26 01:24:57	PI260507731	Lift Assist	JOHNSON AVE SE
05/02/26 05:47:36	PI260507736	Check Welfare	MAIN ST S
05/02/26 07:12:01	PI260507739	Medical	1ST AVE NW
05/02/26 08:56:15	PI260507744	Informational	2ND ST NE
05/02/26 09:09:11	PI260507745	Detail	NORTHRIDGE DR NW
05/02/26 11:29:20	PI260507750	Informational	EVERGREEN SQ SW
05/02/26 13:35:43	PI260507755	Traffic Stop	MAIN ST S
05/02/26 14:19:36	PI260507758	Medical	HILLSIDE AVE SW
05/02/26 17:14:51	PI260507771	Informational	NORTHRIDGE DR NW
05/02/26 17:29:53	PI260507774	Call Back	MAIN ST S

CFS Date/Time	CFS #	Description	Street Name
05/02/26 17:34:03	PI260507776	Informational	COUNTY HWY 61
05/02/26 18:26:10	PI260507780	Extra Patrol	MAIN ST S
05/02/26 18:31:33	PI260507781	Paper Service	JOHNSON AVE SE
05/02/26 18:31:44	PI260507782	Paper Service	JOHNSON AVE SE
05/02/26 19:01:08	PI260507786	Community	1ST AVE NW
05/02/26 19:43:06	PI260507789	Public Assist	MAIN ST N
05/02/26 22:02:30	PI260507799	Extra Patrol	1ST AVE NW
05/02/26 22:53:11	PI260507802	Security Alarm	MAIN ST S
05/02/26 23:06:45	PI260507805	Suspicious Activity	NORTHRIDGE DR NW

Total Records: 96



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Pine City by zone

Printed on May 11, 2026

CFS Date/Time	CFS #	Description	Street Name
05/03/26 00:19:03	PI260507808	Juvenile Trouble	5TH AVE NE
05/03/26 09:00:19	PI260507816	Check Welfare	GOLF AVE SW
05/03/26 10:09:42	PI260507818	Medical	HILLSIDE AVE SW
05/03/26 13:04:50	PI260507829	Medical	MAIN ST N
05/03/26 14:53:04	PI260507841	Grass/Wildfire	COUNTY HWY 61
05/03/26 17:07:14	PI260507851	Medical	7TH ST SW
05/03/26 18:38:17	PI260507857	Medical	MAIN ST N
05/03/26 18:42:00	PI260507858	Traffic Stop	8TH AVE SE
05/03/26 19:16:07	PI260507861	Public Assist	7TH ST SW
05/03/26 19:32:01	PI260507862	Traffic Stop	HILLSIDE AVE SW
05/03/26 20:19:37	PI260507866	Miscellaneous Law Call	FAWN MEADOWS
05/03/26 20:28:47	PI260507867	Suspicious Activity	1ST AVE NE
05/03/26 21:37:50	PI260507870	Detail	NORTHRIDGE DR NW
05/03/26 21:58:21	PI260507871	Traffic Stop	MAIN ST S
05/04/26 03:28:43	PI260507885	Medical	5TH AVE NE
05/04/26 07:42:04	PI260507895	Check Business	6TH AVE SW
05/04/26 09:19:30	PI260507899	Miscellaneous Law Call	NORTHRIDGE DR NW
05/04/26 11:49:40	PI260507909	Tenant Trouble	2ND AVE SE
05/04/26 12:42:51	PI260507913	Traffic complaint	13TH ST SW
05/04/26 15:38:25	PI260507923	MVA Property Damage	MAIN ST N
05/04/26 15:50:21	PI260507924	Medical	MAIN ST N
05/04/26 15:57:19	PI260507925	Repeat Offender	4TH ST SE
05/04/26 16:15:41	PI260507926	Repeat Offender	3RD AVE SE
05/04/26 17:24:17	PI260507932	Juvenile Trouble	MAIN ST S
05/04/26 18:34:14	PI260507936	Paper Service	7TH AVE NE
05/04/26 18:58:21	PI260507938	Traffic Stop	MAIN ST S
05/04/26 19:31:12	PI260507940	Theft	RYPKEMA RD NE
05/04/26 20:23:38	PI260507946	Check Residence	RYPKEMA RD NE
05/04/26 22:15:56	PI260507953	Medical	NORTHRIDGE DR NW
05/05/26 07:51:36	PI260507967	Community	6TH AVE SW
05/05/26 07:52:21	PI260507968	Check Business	MAIN ST S
05/05/26 10:02:52	PI260507980	Detail	NORTHRIDGE DR NW
05/05/26 10:19:09	PI260507982	Miscellaneous Law Call	NORTHRIDGE DR NW
05/05/26 11:53:14	PI260507988	Traffic Stop	MAIN ST N
05/05/26 14:03:09	PI260507996	Traffic Stop	1ST AVE NW
05/05/26 14:11:41	PI260507997	Check Welfare	6TH AVE SE
05/05/26 14:56:01	PI260507999	Traffic Stop	4TH ST SE
05/05/26 15:44:10	PI260508002	Attempt Pickup	NORTHRIDGE DR NW
05/05/26 16:23:13	PI260508006	Traffic Stop	HILLSIDE AVE SW
05/05/26 17:50:50	PI260508010	Community	1ST AVE NW

CFS Date/Time	CFS #	Description	Street Name
05/05/26 17:58:52	PI260508011	Traffic Stop	MAIN ST S
05/05/26 18:18:41	PI260508013	Attemp Pickup	NORTHRIDGE DR NW
05/05/26 20:24:20	PI260508017	Follow Up	NORTHRIDGE DR NW
05/06/26 08:44:28	PI260508031	Medical	MAIN ST N
05/06/26 11:43:50	PI260508043	Public Assist	NORTHRIDGE DR NW
05/06/26 12:10:39	PI260508044	MVA Property Damage	EVERGREEN SQ SW
05/06/26 12:10:41	PI260508045	Drug Incident	NORTHRIDGE DR NW
05/06/26 13:47:49	PI260508048	Child Protection/Neglect	6TH AVE SW
05/06/26 14:57:05	PI260508052	Call Back	MAIN ST S
05/06/26 15:01:53	PI260508053	Traffic Stop	MAIN ST S
05/06/26 15:52:07	PI260508063	Traffic Stop	EVERGREEN SQ SW
05/06/26 16:16:59	PI260508066	Traffic Stop	EVERGREEN SQ SW
05/06/26 16:42:23	PI260508067	Check Residence	RYPKEMA RD NE
05/06/26 16:52:13	PI260508068	Suspicious Activity	5TH ST SE
05/06/26 17:19:54	PI260508073	Detail	5TH ST SE
05/06/26 18:36:23	PI260508078	Medical	2ND AVE SW
05/06/26 18:49:30	PI260508081	Extradition Hearing	NORTHRIDGE DR NW
05/06/26 21:40:45	PI260508086	Call Back	NORTHRIDGE DR NW
05/07/26 07:55:59	PI260508099	Suspicious Activity	MAIN ST S
05/07/26 10:13:42	PI260508108	Medical	5TH ST SE
05/07/26 10:34:55	PI260508109	Traffic Stop	HILLSIDE AVE SW
05/07/26 11:19:18	PI260508111	Medical	MAIN ST N
05/07/26 12:41:45	PI260508114	Detail	NORTHRIDGE DR NW
05/07/26 14:12:20	PI260508121	Traffic Stop	MAIN ST N
05/07/26 14:44:51	PI260508123	Traffic Stop	MAIN ST S
05/07/26 14:54:20	PI260508125	Traffic Stop	MAIN ST N
05/07/26 15:04:10	PI260508126	Traffic Stop	MAIN ST N
05/07/26 15:11:31	PI260508127	Traffic Stop	MAIN ST N
05/07/26 17:30:22	PI260508151	Repeat Offender	NORTHRIDGE DR NW
05/07/26 17:51:41	PI260508153	Check Business	EVERGREEN SQ SW
05/07/26 18:22:10	PI260508154	Traffic Stop	HILLSIDE AVE SW
05/07/26 19:38:45	PI260508163	Detail	NORTHRIDGE DR NW
05/07/26 22:20:37	PI260508169	Traffic Stop	MAIN ST N
05/07/26 22:23:08	PI260508170	Detail	NORTHRIDGE DR NW
05/07/26 22:43:01	PI260508172	Traffic Stop	HILLSIDE AVE SW
05/08/26 09:18:16	PI260508191	Driving Complaint	1ST AVE NW
05/08/26 10:45:54	PI260508197	Medical	HILLSIDE AVE SW
05/08/26 11:31:01	PI260508199	Medical	3RD AVE SE
05/08/26 12:18:25	PI260508203	Check Business	6TH AVE SW
05/08/26 16:23:34	PI260508213	Fraud/Scam/ID	8TH ST SW
05/08/26 18:00:04	PI260508216	ATV/OHM Complaint	9TH ST SW
05/08/26 18:53:44	PI260508223	Driving Complaint	JOHNSON AVE SE
05/08/26 20:08:28	PI260508227	Medical	NORTHRIDGE DR NW
05/08/26 20:37:50	PI260508231	Follow Up	RYPKEMA RD NE
05/08/26 21:52:47	PI260508235	Driving Complaint	3RD AVE SW
05/08/26 23:22:35	PI260508236	Informational	NORTHRIDGE DR NW
05/09/26 00:12:07	PI260508241	Traffic Stop	MAIN ST N

CFS Date/Time	CFS #	Description	Street Name
05/09/26 00:25:38	PI260508243	Property Lost/Found	8TH ST NW
05/09/26 07:34:31	PI260508249	Traffic Stop	8TH AVE SE
05/09/26 14:48:15	PI260508266	Check Residence	RYPKEMA RD NE
05/09/26 15:18:46	PI260508270	Animal Lost/Found	5TH AVE NE
05/09/26 18:36:01	PI260508282	Check Residence	12TH ST NW
05/09/26 20:02:02	PI260508288	Miscellaneous Law Call	DEER DR NE
05/09/26 22:03:04	PI260508292	Traffic Stop	2ND ST NE

Total Records: 94



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Pine City by zone

Printed on May 18, 2026

CFS Date/Time	CFS #	Description	Street Name
05/10/26 02:18:37	PI260508297	Medical	3RD ST SE
05/10/26 13:08:07	PI260508302	Medical	1102 9TH ST SW
05/10/26 14:15:59	PI260508305	Paper Service	NORTHRIDGE DR NW
05/10/26 14:16:15	PI260508306	Paper Service	7TH AVE NE
05/10/26 15:53:00	PI260508313	Assist Other Agency	NORTHRIDGE DR NW
05/10/26 15:56:54	PI260508314	Medical	NORTHRIDGE DR NW
05/10/26 16:55:23	PI260508317	Public Assist	MAIN ST N
05/10/26 18:08:57	PI260508325	Driving Complaint	1ST AVE NW
05/10/26 18:45:52	PI260508329	Traffic Stop	MAIN ST S
05/10/26 19:17:26	PI260508332	Follow Up	RYPKEMA RD NE
05/10/26 20:00:47	PI260508333	Medical	JOHNSON AVE SE
05/10/26 20:12:33	PI260508334	Juvenile Trouble	3RD ST SE
05/10/26 20:27:16	PI260508335	Unknown Trouble	MAIN ST S
05/10/26 20:35:08	PI260508336	Unknown Trouble	MAIN ST S
05/10/26 21:01:02	PI260508339	Check Welfare	7TH ST SW
05/10/26 21:21:26	PI260508341	Call Back	3RD ST SE
05/10/26 23:30:49	PI260508345	Attempt Pickup	NORTHRIDGE DR NW
05/11/26 00:58:26	PI260508347	Medical	2ND ST NE
05/11/26 01:06:15	PI260508349	Traffic Stop	4TH ST SE
05/11/26 07:43:25	PI260508353	Suspicious Activity	JOHNSON AVE SE
05/11/26 09:05:57	PI260508356	Check Business	6TH AVE SW
05/11/26 10:04:58	PI260508359	Medical	MAIN ST N
05/11/26 10:14:00	PI260508362	Call Back	NORTHRIDGE DR NW
05/11/26 10:28:56	PI260508364	Auto Fire Alarm	6TH AVE SE
05/11/26 10:32:21	PI260508365		MAIN ST N
05/11/26 11:28:30	PI260508367	Traffic complaint	3RD AVE SE
05/11/26 11:47:17	PI260508369	Follow Up	EVERGREEN SQ SW
05/11/26 14:28:59	PI260508381	Paper Service	JOHNSON AVE SE
05/11/26 14:32:48	PI260508382	Extradition Hearing	NORTHRIDGE DR NW
05/11/26 15:06:35	PI260508384	Medical	MAIN ST N
05/11/26 16:45:23	PI260508392	Crank 911 calls	AIRWAVES RD NE
05/11/26 18:03:48	PI260508399	Paper Service	7TH AVE NE
05/11/26 20:10:07	PI260508408	Medical	NORTHRIDGE DR NW
05/11/26 21:05:19	PI260508413	Detail	NORTHRIDGE DR NW
05/11/26 21:11:07	PI260508414	MVA W/Animal	AIRWAVES RD NE
05/11/26 23:54:39	PI260508417	Check Welfare	8TH ST SW
05/12/26 00:20:31	PI260508419	Medical	JOHNSON AVE SE
05/12/26 07:39:30	PI260508423	Check Business	MAIN ST S
05/12/26 07:40:55	PI260508424	Call Back	11TH ST SW
05/12/26 08:34:22	PI260508426	Call Back	NORTHRIDGE DR NW

CFS Date/Time	CFS #	Description	Street Name
05/12/26 10:32:56	PI260508432	Extradition Hearing	NORTHRIDGE DR NW
05/12/26 10:36:08	PI260508433	Medical	3RD ST SE
05/12/26 14:26:34	PI260508448	Psychological Problem	6TH AVE SW
05/12/26 16:17:06	PI260508454	Traffic Stop	EVERGREEN SQ SW
05/12/26 16:41:37	PI260508457	Juvenile Trouble	5TH AVE NW
05/12/26 17:04:15	PI260508459	Attempt Pickup	NORTHRIDGE DR NW
05/12/26 17:08:53	PI260508460	Detail	AIRWAVES RD NE
05/12/26 17:51:51	PI260508463	Traffic Stop	AIRPORT RD NE
05/12/26 18:32:57	PI260508467	Call Back	2ND AVE SW
05/12/26 18:37:13	PI260508469	Animal Lost/Found	7TH AVE SE
05/12/26 19:19:04	PI260508470	Traffic Stop	MAIN ST S
05/12/26 19:28:35	PI260508471	Traffic Stop	8TH ST NW
05/12/26 20:12:08	PI260508472	Traffic Stop	HENRIETTE RD NW
05/12/26 20:25:39	PI260508473	Neighbor Trouble	2ND ST NE
05/12/26 23:24:43	PI260508476	Security Alarm	MAIN ST N
05/13/26 02:27:49	PI260508482	Detail	NORTHRIDGE DR NW
05/13/26 10:36:15	PI260508492	Check Business	MAIN ST S
05/13/26 11:42:03	PI260508499	Medical	MAIN ST N
05/13/26 12:08:48	PI260508502	Neighbor Trouble	2ND ST NE
05/13/26 14:57:03	PI260508511	Traffic Stop	8TH AVE SE
05/13/26 15:01:19	PI260508513	Traffic Stop	2ND ST SE
05/13/26 15:35:30	PI260508517	Medical	MAIN ST N
05/13/26 17:03:31	PI260508524	Traffic Stop	MAIN ST N
05/13/26 17:46:19	PI260508529	Suspicious Activity	EVERGREEN SQ SW
05/13/26 18:39:26	PI260508536	Extra Patrol	2ND ST NE
05/13/26 19:32:20	PI260508538	Animal Disturbance	CROSS LAKE RD SE
05/13/26 22:06:19	PI260508542	Traffic Stop	HENRIETTE RD NW
05/14/26 01:34:42	PI260508554	Suspicious Activity	13TH ST SW
05/14/26 07:23:52	PI260508558	Check Business	6TH AVE SW
05/14/26 08:01:59	PI260508559	Detail	NORTHRIDGE DR NW
05/14/26 09:02:33	PI260508564	MVA Property Damage	JOHNSON AVE SE
05/14/26 14:09:00	PI260508588	Civil Process	JOHNSON AVE SE
05/14/26 14:21:36	PI260508590	Property Lost/Found	NORTHRIDGE DR NW
05/14/26 14:44:59	PI260508591	Disturbance	MAIN ST S
05/14/26 15:00:04	PI260508595	Call Back	HIGHVIEW LOOP SE
05/14/26 15:30:35	PI260508600	Assist Other Agency	MAIN ST N
05/14/26 21:56:56	PI260508619	Informational	NORTHRIDGE DR NW
05/14/26 23:16:06	PI260508625	Traffic Stop	MAIN ST S
05/15/26 00:10:09	PI260508628	Detail	NORTHRIDGE DR NW
05/15/26 05:51:34	PI260508631	Check Welfare	10TH ST SW
05/15/26 07:46:49	PI260508633	Community	MAIN ST S
05/15/26 12:15:51	PI260508647	Traffic Stop	MAIN ST N
05/15/26 12:20:35	PI260508648	Check Welfare	MAIN ST N
05/15/26 12:26:48	PI260508649	Traffic Stop	MAIN ST N
05/15/26 12:27:11	PI260508650	Informational	NORTHRIDGE DR NW
05/15/26 12:51:57	PI260508652	Smoke in the Area	4TH AVE NE
05/15/26 14:04:21	PI260508658	MVA Property Damage	8TH ST NW

CFS Date/Time	CFS #	Description	Street Name
05/15/26 15:44:34	PI260508667	Repeat Offender	8TH ST SW
05/15/26 15:56:01	PI260508668	Repeat Offender	3RD AVE SE
05/15/26 16:01:07	PI260508669	Repeat Offender	2ND AVE SE
05/15/26 16:23:45	PI260508671	Attempt to Locate	7TH ST SW
05/15/26 16:57:28	PI260508673	Check Business	EVERGREEN SQ SW
05/15/26 17:16:00	PI260508677	Extra Patrol	6TH AVE SW
05/15/26 17:54:43	PI260508678	Detail	NORTHRIDGE DR NW
05/15/26 18:27:38	PI260508681	Informational	NORTHRIDGE DR NW
05/15/26 18:33:57	PI260508682	Personal Injury	2ND AVE SW
05/15/26 19:14:59	PI260508686	Check Welfare	4TH ST SE
05/15/26 22:29:18	PI260508697	Check Welfare	2ND ST NE
05/15/26 23:22:13	PI260508699	Assist Other Agency	8TH ST NW
05/16/26 00:44:38	PI260508703	Traffic Stop	MAIN ST N
05/16/26 01:10:41	PI260508705	Extra Patrol	6TH AVE SW
05/16/26 02:20:59	PI260508708	Traffic Stop	AIRPORT RD NE
05/16/26 05:23:07	PI260508714	Medical	NORTHRIDGE DR NW
05/16/26 08:10:47	PI260508718	Informational	2ND ST NE
05/16/26 10:36:49	PI260508727	Damage to Vehicle	3RD ST SE
05/16/26 10:56:47	PI260508728	Damage to Vehicle	1ST AVE SE
05/16/26 14:57:48	PI260508743	Paper Service	3RD AVE NE
05/16/26 15:31:33	PI260508747	Property Lost/Found	13TH ST SW
05/16/26 15:32:27	PI260508748	Extra Patrol	6TH AVE SW
05/16/26 16:31:43	PI260508751	Damage to Vehicle	3RD AVE SE
05/16/26 18:06:54	PI260508757	Detail	NORTHRIDGE DR NW
05/16/26 18:13:05	PI260508759	Check Welfare	13TH ST SW
05/16/26 19:25:34	PI260508764	Traffic Stop	MAIN ST N
05/16/26 22:43:56	PI260508772	Traffic Stop	HILLSIDE AVE SW

Total Records: 114



PINE COUNTY SHERIFF'S OFFICE

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Pine City by zone

Printed on May 25, 2026

CFS Date/Time	CFS #	Description	Street Name
05/17/26 10:21:01	PI260508791	MVA Property Damage	EVERGREEN SQ SW
05/17/26 15:05:24	PI260508804	Check Business	EVERGREEN SQ SW
05/17/26 15:39:24	PI260508807	Driving Complaint	MAIN ST S
05/17/26 23:34:40	PI260508830	Traffic Stop	MAIN ST N
05/18/26 01:34:18	PI260508834	Suspicious Activity	MAIN ST N
05/18/26 07:45:53	PI260508839	Medical	NORTHRIDGE DR NW
05/18/26 09:26:02	PI260508846	Check Business	6TH AVE SW
05/18/26 10:26:33	PI260508851	Lift Assist	8TH ST SW
05/18/26 10:39:48	PI260508852	Medical	MAIN ST S
05/18/26 11:10:27	PI260508853	Miscellaneous Law Call	NORTHRIDGE DR NW
05/18/26 12:00:42	PI260508856	Paper Service	JOHNSON AVE SE
05/18/26 12:29:45	PI260508859	Detail	NORTHRIDGE DR NW
05/18/26 14:31:11	PI260508865	Police Test Call	NORTHRIDGE DR NW
05/18/26 16:15:15	PI260508872	Medical	8TH AVE SW
05/18/26 16:34:41	PI260508874	Juvenile Trouble	MAIN ST S
05/18/26 16:59:22	PI260508876	Medical	JOHNSON AVE SE
05/18/26 17:26:52	PI260508877	Medical	NORTHRIDGE DR NW
05/18/26 20:20:24	PI260508885	Call Back	1ST AVE NW
05/18/26 21:24:24	PI260508891	Medical	MAIN ST S
05/18/26 22:55:34	PI260508894	Unwanted Person	3RD AVE SE
05/19/26 07:25:07	PI260508901	Vehicle Information Call	1ST AVE NW
05/19/26 08:21:04	PI260508905	Call Back	9TH ST SW
05/19/26 08:47:33	PI260508906	Paper Service	MAIN ST N
05/19/26 09:00:46	PI260508909	Check Welfare	3RD AVE SE
05/19/26 10:09:25	PI260508911	Miscellaneous Law Call	NORTHRIDGE DR NW
05/19/26 10:13:41	PI260508912	Traffic Stop	NORTHRIDGE DR NW
05/19/26 11:51:38	PI260508915	Call Back	NORTHRIDGE DR NW
05/19/26 12:48:06	PI260508919	Informational	NORTHRIDGE DR NW
05/19/26 14:59:19	PI260508928	Traffic Stop	MAIN ST S
05/19/26 14:59:37	PI260508929	Crank 911 calls	MAIN ST S
05/19/26 15:08:57	PI260508931	Traffic Stop	MAIN ST S
05/19/26 15:49:55	PI260508937	Fraud/Scam/ID	NORTHRIDGE DR NW
05/19/26 19:37:09	PI260508957	Paper Service	2ND ST NE
05/19/26 20:13:43	PI260508963	Disturbance	HILLSIDE AVE SW
05/19/26 20:28:35	PI260508964	Check Welfare	MAIN ST S
05/19/26 21:52:38	PI260508973	Disturbance	HILLSIDE AVE SW
05/19/26 22:42:09	PI260508975	Suicide Threat	8TH ST SW
05/19/26 22:54:02	PI260508976	Attempt to Locate	NORTHRIDGE DR NW
05/19/26 23:23:48	PI260508979	Driving Complaint	MAIN ST N
05/20/26 01:15:43	PI260508982	Detail	NORTHRIDGE DR NW

CFS Date/Time	CFS #	Description	Street Name
05/20/26 07:32:52	PI260508986	Check Business	6TH AVE SW
05/20/26 11:44:14	PI260509004	MVA Property Damage	NORTHRIDGE DR NW
05/20/26 14:02:49	PI260509014	Animal Check Welfare	MAIN ST N
05/20/26 14:09:15	PI260509015	Traffic Stop	
05/20/26 14:22:27	PI260509017	Traffic Stop	COUNTY HWY 61
05/20/26 14:36:11	PI260509018	Animal Check Welfare	EVERGREEN SQ SW
05/20/26 15:47:21	PI260509024	Traffic Stop	MAIN ST
05/20/26 16:31:08	PI260509028	Paper Service	NORTHRIDGE DR NW
05/20/26 16:33:26	PI260509029	Traffic Stop	MAIN ST N
05/20/26 16:42:14	PI260509030	Traffic Stop	MAIN ST N
05/20/26 17:08:06	PI260509032	Property Lost/Found	7TH ST SW
05/20/26 17:25:31	PI260509033	Traffic Stop	2ND ST SE
05/20/26 17:40:48	PI260509035	Traffic Stop	NORTHRIDGE DR NW
05/20/26 17:51:30	PI260509038	Paper Service	NORTHRIDGE DR NW
05/20/26 18:09:25	PI260509040	Detail	NORTHRIDGE DR NW
05/20/26 19:16:33	PI260509044	Paper Service	NORTHRIDGE DR NW
05/20/26 19:34:19	PI260509047	Check Business	EVERGREEN SQ SW
05/20/26 20:50:01	PI260509050	Medical	8TH ST SW
05/20/26 22:09:40	PI260509057	Traffic Stop	MAIN ST N
05/20/26 23:54:26	PI260509061	Traffic Stop	8TH AVE SE
05/21/26 08:07:48	PI260509072	Call Back	7TH ST SW
05/21/26 09:47:13	PI260509076	Detail	NORTHRIDGE CT NW
05/21/26 10:13:53	PI260509078	Vehicle Information Call	MAIN ST N
05/21/26 10:33:13	PI260509079	Informational	MAIN ST S
05/21/26 10:42:39	PI260509081	Damage to Property	3RD AVE SW
05/21/26 11:13:05	PI260509089	Damage to Property	EVERGREEN SQ SW
05/21/26 12:22:53	PI260509096	Crim Sex Conduct	MAIN ST S
05/21/26 13:02:00	PI260509100	Informational	NORTHRIDGE DR NW
05/21/26 14:03:36	PI260509102	Traffic Stop	5TH ST SE
05/21/26 14:04:24	PI260509103	Detail	NORTHRIDGE DR NW
05/21/26 14:27:55	PI260509105	Property Lost/Found	NORTHRIDGE DR NW
05/21/26 15:23:08	PI260509111	Fraud/Scam/ID	HILLSIDE AVE SW
05/21/26 19:28:33	PI260509132	Child Custody/Visit	NORTHRIDGE DR NW
05/21/26 20:45:04	PI260509140	Suspicious Activity	1ST AVE NW
05/21/26 23:37:46	PI260509147	Traffic Stop	3RD AVE SE
05/22/26 00:23:07	PI260509149	Medical	NORTHRIDGE DR NW
05/22/26 07:11:23	PI260509153	Community	1ST AVE NW
05/22/26 08:28:30	PI260509156	Check Business	MAIN ST S
05/22/26 12:05:54	PI260509167	Fraud/Scam/ID	EVERGREEN SQ SW
05/22/26 13:14:27	PI260509172	Medical	HILLSIDE AVE SW
05/22/26 15:43:36	PI260509179	Paper Service	2ND ST NE
05/22/26 15:43:46	PI260509180	Paper Service	MAIN ST S
05/22/26 15:43:57	PI260509181	Paper Service	9TH ST SW
05/22/26 17:25:50	PI260509189	Tenant Trouble	JOHNSON AVE SW
05/22/26 17:49:03	PI260509193	Detail	NORTHRIDGE DR NW
05/22/26 20:08:36	PI260509199	Informational	10TH ST NW
05/22/26 22:25:03	PI260509210	Intoxicated Person	8TH ST NW

CFS Date/Time	CFS #	Description	Street Name
05/23/26 09:00:01	PI260509218	Suspicious Activity	EVERGREEN SQ SW
05/23/26 10:33:09	PI260509222	Child Custody/Visit	NORTHRIDGE DR NW
05/23/26 12:06:40	PI260509232	Paper Service	2ND ST NE
05/23/26 12:35:38	PI260509234	Medical	NORTHRIDGE DR NW
05/23/26 16:25:11	PI260509253	Detail	NORTHRIDGE DR NW
05/23/26 16:46:20	PI260509255	Traffic Stop	MAIN ST S
05/23/26 16:52:36	PI260509256	Traffic Stop	MAIN ST N
05/23/26 18:29:58	PI260509266	Follow Up	8TH ST NW
05/23/26 18:31:31	PI260509267	Traffic Stop	NORTHRIDGE DR NW
05/23/26 19:22:49	PI260509270	Paper Service	MAIN ST S
05/23/26 20:16:39	PI260509274	Check Residence	RYPKEMA RD NE

Total Records: 98



PINE COUNTY SHERIFF'S OFFICE

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Pine City Contract Hours

Printed on May 4, 2026

CFS Date/Time	CFS #	Street Name	Descriptions
04/26/26 18:16:45	PI260407373	MAIN ST N	Traffic Stop
04/26/26 20:32:42	PI260407381	9TH ST SW	Call Back
04/27/26 18:43:53	PI260407425	7TH ST SW	Attempt to Locate
04/27/26 20:55:09	PI260407428	MAIN ST S	Traffic Stop
04/27/26 22:17:59	PI260407431	NORTHRIDGE DR NW	Medical
04/28/26 17:27:34	PI260407480	7TH ST SW	Traffic Stop
04/28/26 18:08:54	PI260407483	GOLF AVE SW	Informational
04/28/26 19:43:13	PI260407485	MAIN ST S	Suicide Threat
04/28/26 20:16:35	PI260407486	COUNTY HWY 61	Traffic Stop
04/28/26 23:25:59	PI260407489	MAIN ST S	Check Hazard
04/29/26 17:45:25	PI260407542	NORTHRIDGE DR NW	Detail
04/29/26 19:07:25	PI260407549	EVERGREEN SQ SW	Check Welfare
04/29/26 19:28:58	PI260407550	EVERGREEN SQ SW	Check Business
04/29/26 19:31:34	PI260407551	WESTCHESTER DR	Check Welfare
04/29/26 21:52:37	PI260407559	7TH AVE SW	Medical
04/29/26 22:38:53	PI260407560	13TH ST SW	Customer Trouble
04/30/26 01:09:31	PI260407564	3RD AVE SW	City Ordinance Violation
04/30/26 17:39:25	PI260407610	AIRPORT RD NE	ATV/OHM Complaint
04/30/26 23:11:25	PI260407627	HILLSIDE AVE SW	Traffic Stop
04/30/26 23:56:55	PI260407631	1ST AVE NW	Suspicious Activity
05/01/26 00:39:47	PI260507634	5TH ST SE	Informational
05/01/26 17:00:10	PI260507703	6TH AVE SW	Juvenile Trouble
05/01/26 20:36:20	PI260507711	7TH ST SW	Damage to Vehicle
05/01/26 22:48:04	PI260507718	NORTHRIDGE DR NW	Assist Other Agency
05/01/26 23:00:48	PI260507719	LINK DR SE	Miscellaneous Law Call
05/01/26 23:01:31	PI260507720	5TH ST SE	Customer Trouble
05/02/26 01:24:57	PI260507731	JOHNSON AVE SE	Lift Assist
05/02/26 17:14:51	PI260507771	NORTHRIDGE DR NW	Informational
05/02/26 17:29:53	PI260507774	MAIN ST S	Call Back
05/02/26 17:34:03	PI260507776	COUNTY HWY 61	Informational
05/02/26 18:26:10	PI260507780	MAIN ST S	Extra Patrol
05/02/26 18:31:33	PI260507781	JOHNSON AVE SE	Paper Service
05/02/26 18:31:44	PI260507782	JOHNSON AVE SE	Paper Service
05/02/26 19:01:08	PI260507786	1ST AVE NW	Community
05/02/26 19:43:06	PI260507789	MAIN ST N	Public Assist
05/02/26 22:02:30	PI260507799	1ST AVE NW	Extra Patrol
05/02/26 22:53:11	PI260507802	MAIN ST S	Security Alarm
05/02/26 23:06:45	PI260507805	NORTHRIDGE DR NW	Suspicious Activity

Total Records: 38



PINE COUNTY SHERIFF'S OFFICE

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Pine City Contract Hours

Printed on May 11, 2026

CFS Date/Time	CFS #	Street Name	Descriptions
05/03/26 00:19:03	PI260507808	5TH AVE NE	Juvenile Trouble
05/03/26 17:07:14	PI260507851	7TH ST SW	Medical
05/03/26 18:38:17	PI260507857	MAIN ST N	Medical
05/03/26 18:42:00	PI260507858	8TH AVE SE	Traffic Stop
05/03/26 19:16:07	PI260507861	7TH ST SW	Public Assist
05/03/26 19:32:01	PI260507862	HILLSIDE AVE SW	Traffic Stop
05/03/26 20:19:37	PI260507866	FAWN MEADOWS	Miscellaneous Law Call
05/03/26 20:28:47	PI260507867	1ST AVE NE	Suspicious Activity
05/03/26 21:37:50	PI260507870	NORTHRIDGE DR NW	Detail
05/03/26 21:58:21	PI260507871	MAIN ST S	Traffic Stop
05/04/26 17:24:17	PI260507932	MAIN ST S	Juvenile Trouble
05/04/26 18:34:14	PI260507936	7TH AVE NE	Paper Service
05/04/26 18:58:21	PI260507938	MAIN ST S	Traffic Stop
05/04/26 19:31:12	PI260507940	RYPKEMA RD NE	Theft
05/04/26 20:23:38	PI260507946	RYPKEMA RD NE	Check Residence;
05/04/26 22:15:56	PI260507953	NORTHRIDGE DR NW	Medical
05/05/26 17:50:50	PI260508010	1ST AVE NW	Community
05/05/26 17:58:52	PI260508011	MAIN ST S	Traffic Stop
05/05/26 18:18:41	PI260508013	NORTHRIDGE DR NW	Attemp Pickup
05/05/26 20:24:20	PI260508017	NORTHRIDGE DR NW	Follow Up
05/06/26 17:19:54	PI260508073	5TH ST SE	Detail
05/06/26 18:36:23	PI260508078	2ND AVE SW	Medical
05/06/26 18:49:30	PI260508081	NORTHRIDGE DR NW	Extradition Hearing
05/06/26 21:40:45	PI260508086	NORTHRIDGE DR NW	Call Back
05/07/26 17:30:22	PI260508151	NORTHRIDGE DR NW	Repeat Offender
05/07/26 17:51:41	PI260508153	EVERGREEN SQ SW	Check Business
05/07/26 18:22:10	PI260508154	HILLSIDE AVE SW	Traffic Stop
05/07/26 19:38:45	PI260508163	NORTHRIDGE DR NW	Detail
05/07/26 22:20:37	PI260508169	MAIN ST N	Traffic Stop
05/07/26 22:23:08	PI260508170	NORTHRIDGE DR NW	Detail
05/07/26 22:43:01	PI260508172	HILLSIDE AVE SW	Traffic Stop
05/08/26 18:00:04	PI260508216	9TH ST SW	ATV/OHM Complaint
05/08/26 18:53:44	PI260508223	JOHNSON AVE SE	Driving Complaint
05/08/26 20:08:28	PI260508227	NORTHRIDGE DR NW	Medical
05/08/26 20:37:50	PI260508231	RYPKEMA RD NE	Follow Up
05/08/26 21:52:47	PI260508235	3RD AVE SW	Driving Complaint
05/08/26 23:22:35	PI260508236	NORTHRIDGE DR NW	Informational
05/09/26 00:12:07	PI260508241	MAIN ST N	Traffic Stop
05/09/26 00:25:38	PI260508243	8TH ST NW	Property Lost/Found
05/09/26 18:36:01	PI260508282	12TH ST NW	Check Residence

CFS Date/Time	CFS #	Street Name	Descriptions
05/09/26 20:02:02	PI260508288	DEER DR NE	Miscellaneous Law Call
05/09/26 22:03:04	PI260508292	2ND ST NE	Traffic Stop

Total Records: 42



PINE COUNTY SHERIFF'S OFFICE

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Pine City Contract Hours

Printed on May 18, 2026

CFS Date/Time	CFS #	Street Name	Descriptions
05/10/26 02:18:37	PI260508297	3RD ST SE	Medical
05/10/26 18:08:57	PI260508325	1ST AVE NW	Driving Complaint
05/10/26 18:45:52	PI260508329	MAIN ST S	Traffic Stop
05/10/26 19:17:26	PI260508332	RYPKEMA RD NE	Follow Up
05/10/26 20:00:47	PI260508333	JOHNSON AVE SE	Medical
05/10/26 20:12:33	PI260508334	3RD ST SE	Juvenile Trouble
05/10/26 20:27:16	PI260508335	MAIN ST S	Unknown Trouble
05/10/26 20:35:08	PI260508336	MAIN ST S	Unknown Trouble
05/10/26 21:01:02	PI260508339	7TH ST SW	Check Welfare
05/10/26 21:21:26	PI260508341	3RD ST SE	Call Back
05/10/26 23:30:49	PI260508345	NORTHRIDGE DR NW	Attemp Pickup
05/11/26 00:58:26	PI260508347	2ND ST NE	Medical
05/11/26 01:06:15	PI260508349	4TH ST SE	Traffic Stop
05/11/26 18:03:48	PI260508399	7TH AVE NE	Paper Service
05/11/26 20:10:07	PI260508408	NORTHRIDGE DR NW	Medical
05/11/26 21:05:19	PI260508413	NORTHRIDGE DR NW	Detail
05/11/26 21:11:07	PI260508414	AIRWAVES RD NE	MVA W/Animal
05/11/26 23:54:39	PI260508417	8TH ST SW	Check Welfare
05/12/26 00:20:31	PI260508419	JOHNSON AVE SE	Medical
05/12/26 17:04:15	PI260508459	NORTHRIDGE DR NW	Attemp Pickup
05/12/26 17:08:53	PI260508460	AIRWAVES RD NE	Detail
05/12/26 17:51:51	PI260508463	AIRPORT RD NE	Traffic Stop
05/12/26 18:32:57	PI260508467	2ND AVE SW	Call Back
05/12/26 18:37:13	PI260508469	7TH AVE SE	Animal Lost/Found
05/12/26 19:19:04	PI260508470	MAIN ST S	Traffic Stop
05/12/26 19:28:35	PI260508471	8TH ST NW	Traffic Stop
05/12/26 20:12:08	PI260508472	HENRIETTE RD NW	Traffic Stop
05/12/26 20:25:39	PI260508473	2ND ST NE	Neighbor Trouble
05/12/26 23:24:43	PI260508476	MAIN ST N	Security Alarm
05/13/26 02:27:49	PI260508482	NORTHRIDGE DR NW	Detail
05/13/26 17:03:31	PI260508524	MAIN ST N	Traffic Stop
05/13/26 17:46:19	PI260508529	EVERGREEN SQ SW	Suspicious Activity
05/13/26 18:39:26	PI260508536	2ND ST NE	Extra Patrol
05/13/26 19:32:20	PI260508538	CROSS LAKE RD SE	Animal Disturbance
05/13/26 22:06:19	PI260508542	HENRIETTE RD NW	Traffic Stop
05/14/26 01:34:42	PI260508554	13TH ST SW	Suspicious Activity
05/14/26 21:56:56	PI260508619	NORTHRIDGE DR NW	Informational
05/14/26 23:16:06	PI260508625	MAIN ST S	Traffic Stop
05/15/26 00:10:09	PI260508628	NORTHRIDGE DR NW	Detail
05/15/26 17:16:00	PI260508677	6TH AVE SW	Extra Patrol

CFS Date/Time	CFS #	Street Name	Descriptions
05/15/26 17:54:43	PI260508678	NORTHRIDGE DR NW	Detail
05/15/26 18:27:38	PI260508681	NORTHRIDGE DR NW	Informational
05/15/26 18:33:57	PI260508682	2ND AVE SW	Personal Injury
05/15/26 19:14:59	PI260508686	4TH ST SE	Check Welfare
05/15/26 22:29:18	PI260508697	2ND ST NE	Check Welfare
05/15/26 23:22:13	PI260508699	8TH ST NW	Assist Other Agency
05/16/26 00:44:38	PI260508703	MAIN ST N	Traffic Stop
05/16/26 01:10:41	PI260508705	6TH AVE SW	Extra Patrol
05/16/26 02:20:59	PI260508708	AIRPORT RD NE	Traffic Stop
05/16/26 18:06:54	PI260508757	NORTHRIDGE DR NW	Detail
05/16/26 18:13:05	PI260508759	13TH ST SW	Check Welfare
05/16/26 19:25:34	PI260508764	MAIN ST N	Traffic Stop
05/16/26 22:43:56	PI260508772	HILLSIDE AVE SW	Traffic Stop

Total Records: 53



PINE COUNTY SHERIFF'S OFFICE

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Pine City Contract Hours

Printed on May 25, 2026

CFS Date/Time	CFS #	Street Name	Descriptions
05/17/26 23:34:40	PI260508830	MAIN ST N	Traffic Stop
05/18/26 01:34:18	PI260508834	MAIN ST N	Suspicious Activity
05/18/26 17:26:52	PI260508877	NORTHRIDGE DR NW	Medical
05/18/26 20:20:24	PI260508885	1ST AVE NW	Call Back
05/18/26 21:24:24	PI260508891	MAIN ST S	Medical
05/18/26 22:55:34	PI260508894	3RD AVE SE	Unwanted Person
05/19/26 19:37:09	PI260508957	2ND ST NE	Paper Service
05/19/26 20:13:43	PI260508963	HILLSIDE AVE SW	Disturbance
05/19/26 20:28:35	PI260508964	MAIN ST S	Check Welfare
05/19/26 21:52:38	PI260508973	HILLSIDE AVE SW	Disturbance
05/19/26 22:42:09	PI260508975	8TH ST SW	Suicide Threat
05/19/26 22:54:02	PI260508976	NORTHRIDGE DR NW	Attempt to Locate
05/19/26 23:23:48	PI260508979	MAIN ST N	Driving Complaint
05/20/26 01:15:43	PI260508982	NORTHRIDGE DR NW	Detail
05/20/26 17:08:06	PI260509032	7TH ST SW	Property Lost/Found
05/20/26 17:25:31	PI260509033	2ND ST SE	Traffic Stop
05/20/26 17:40:48	PI260509035	NORTHRIDGE DR NW	Traffic Stop
05/20/26 17:51:30	PI260509038	NORTHRIDGE DR NW	Paper Service
05/20/26 18:09:25	PI260509040	NORTHRIDGE DR NW	Detail
05/20/26 19:16:33	PI260509044	NORTHRIDGE DR NW	Paper Service
05/20/26 19:34:19	PI260509047	EVERGREEN SQ SW	Check Business
05/20/26 20:50:01	PI260509050	8TH ST SW	Medical
05/20/26 22:09:40	PI260509057	MAIN ST N	Traffic Stop
05/20/26 23:54:26	PI260509061	8TH AVE SE	Traffic Stop
05/21/26 19:28:33	PI260509132	NORTHRIDGE DR NW	Child Custody/Visit
05/21/26 20:45:04	PI260509140	1ST AVE NW	Suspicious Activity
05/21/26 23:37:46	PI260509147	3RD AVE SE	Traffic Stop
05/22/26 00:23:07	PI260509149	NORTHRIDGE DR NW	Medical
05/22/26 17:25:50	PI260509189	JOHNSON AVE SW	Tenant Trouble
05/22/26 17:49:03	PI260509193	NORTHRIDGE DR NW	Detail
05/22/26 20:08:36	PI260509199	10TH ST NW	Informational
05/22/26 22:25:03	PI260509210	8TH ST NW	Intoxicated Person
05/23/26 18:29:58	PI260509266	8TH ST NW	Follow Up
05/23/26 18:31:31	PI260509267	NORTHRIDGE DR NW	Traffic Stop
05/23/26 19:22:49	PI260509270	MAIN ST S	Paper Service
05/23/26 20:16:39	PI260509274	RYPKEMA RD NE	Check Residence

Total Records: 36



**CITY OF PINE CITY, MINNESOTA
REQUEST FOR COUNCIL ACTION**

Meeting Date: 6/3/2026

Attachments: Two

Originating Department: Administration

Resolution 2026-30

Agenda Item: 325 3rd St. SE – Rear Yard Setback Variance Request

Background/Justification: A variance request has been submitted by Federated Co-ops, Inc. for the property located at 325 3rd Street SE, Parcel ID 420215000, to allow construction of a 40 ft by 24 ft Lean-To building for storage of company assets, including a fuel tanker truck. The applicant is requesting a 10-foot variance from the required rear yard setback in the TI-1 Limited Technology/Industrial District, reducing the west setback from 10 feet to 0 feet.

The property is approximately 1.74 acres, currently used for industrial/commercial fuel operations, and is located within both the TI-1 Zoning District and the Shoreland District of Cross Lake, a General Development Lake. Shoreland rules limit impervious surface coverage to 25%; however, the proposed Lean-To is to be placed on existing gravel and therefore does not increase impervious surface coverage.

Variance Review: SEH Community Development staff reviewed the application based on the submitted survey, zoning ordinance requirements, and Minnesota Statutes regarding variances. Staff determined that the application satisfies the statutory practical difficulties test:

Reasonableness: The applicant proposes to store essential company assets while preserving necessary maneuvering space for fuel truck operations. Given the site layout and operational needs, this is considered a reasonable use of the property.

Uniqueness: The lot depth, existing access off 3rd St. SE, and the fenced fuel containment area create physical constraints. Meeting the full 10-foot setback would leave only 22 feet between the structure and the existing fence—insufficient for safe movement of fuel tanker trucks, which generally exceed 30 feet in length.

Essential Character: The Lean-To would be located adjacent to existing fuel operations and the railway line. Staff found that the structure would not alter the essential character of the area.

Additionally, the MN DNR area hydrologist provided no objection to the request.

A public hearing on the variance request was held by the Planning Commission on May 27, 2026. Following review and discussion, the Commission voted to recommend approval of the variance request to the City Council.

Fiscal Impact: None

Recommendation: Council action is required to act upon the Planning Commission’s recommendation and to formally approve or deny the requested variance. The request is supported by SEH’s professional review, meets statutory variance criteria, maintains consistency with the Comprehensive Plan, and does not negatively impact surrounding properties or the Shoreland District. SEH staff recommended the following:

1. Approval of a **10-foot rear yard setback variance** from the TI-1 District requirement.
2. Compliance with **city lighting standards** for any new exterior lighting installed on-site.

Preparer name and signature: 

Finance Director approval: NA

City Administrator approval: Acknowledged only: Macey Peters



Building a Better World
for All of Us®

MEMORANDUM

TO: Tabitha Pickett, City of Pine City
FROM: Therese Haffner, Community Development Specialist
DATE: May 11, 2026
RE: Parcel 420215000, 325 3rd St. SE
SEH No. 183940, Task #16

PROPOSAL DETAILS

Property Owner: Federated Co-ops, Inc.
Location: 325 3rd St. SE Pine City, MN
Parcel ID: 420215000
Existing Land Use: Industrial/Commercial
Existing Zoning: TI-1 Limited Technology/Industrial & Shoreland District
Future Land Use: Business Flex
Size: Approximately 1.74 Acres

OVERVIEW OF PROPOSAL

Chris Rix with Federated Co-ops, Inc. has applied for a variance of ten feet from the rear yard building setback requirement for a new 40 feet by 24 feet Lean-To building to store company assets, including a fuel tanker truck. A survey has been submitted proposing the Lean-To to be located on the west property line.

ANALYSIS

SEH was asked by the City to review this variance application for a Lean-To building at 325 3rd St. SE. The review was based on the submitted application, survey, applicable city zoning code requirements, and MN state statutes.

Background and Variance Review

1. Federated Co-ops, Inc. operates fuel services on the property, with fuel containers onsite for refueling their trucks.
2. The property, a non-riparian lot, is within the Shoreland Zoning of Cross Lake, classified as a General Development Lake. The Shoreland Ordinance applies.
3. The maximum impervious allowed is 25% per the Shoreland Zoning Ordinance (13.88.010 Shorelands, h4b1) and MN Administrative Rules (6120.3300 Subp. 11. B1).

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

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4. Impervious surface includes total lot coverage, including all structures (buildings, parking lots, and driveways, including paved and gravel). A survey (Exhibit A) was submitted which shows the impervious surface over 25%. The survey proposes the Lean-To building on the existing gravel which would not increase the impervious surface.
5. The property is within the TI-1 Limited Technology/Industrial District. The following performance standards (13.60.030) apply:
 1. Minimum front yard: 20 feet (3rd St. SE)
 2. Minimum side yard: Ten feet (north and south side property lines)
 3. Minimum rear yard: Ten feet (west side property line)
 4. Maximum building height: Six stories or 90 feet.

Front and side yard setbacks would be met, and the height requirement would be met. The survey proposes a rear yard setback on zero for a ten-foot variance.

6. Any lights used for exterior illumination shall be directed away from adjacent properties (13.60.020). In no instance shall the amount of illumination attributable to exterior lighting, as measured at the property line, exceed 0.5 foot candles (13.76.440).
7. A city may grant a variance if enforcement of a zoning ordinance provision, as applied to a particular piece of property, would cause the landowner "practical difficulties." For the variance to be granted, the applicant must satisfy the statutory three-factor test for practical difficulties (Minn. Statute 462.357, subd. 6). All three factors must be satisfied to constitute practical difficulties. The factors are as follows:

Reasonableness

The property owner proposes to use the property in a reasonable manner. This factor means that the landowner would like to use the property in a specific, reasonable way but cannot do so under the rules of the ordinance. It does not mean that the land cannot be put to any reasonable use whatsoever without the variance.

Applicant's Response: Asset shelter can only be located on the property in the outer location so the property can continue to be used as it is now for refueling trucks.

Analysis: The north side of the property is used for turning around trucks that have refueled the tanks. Constructing a Lean-To building to store assets, including a fuel truck, while maintaining adequate maneuvering space for vehicles to continue existing operations seems to be a reasonable use of the property.

Uniqueness

The landowner's situation arose out of circumstances unique to the property and not caused by the landowner. The uniqueness generally relates to the physical characteristics of the piece of property and economic considerations alone cannot create practical difficulties.

Applicant's Response: The building, if not granted the variance will be located too close to the gate entrance where all trucks enter and exit. This would make the building at risk of being hit, especially during winter. It also makes it more difficult to plow snow for access.

Analysis: The existing access is off 3rd St. SE and the lot depth is 115 feet. There is an existing fence on the north half of the property surrounding the fuel containers. The Lean-To is proposed to be 32 feet from the existing fence to the east with a zero-foot setback on the west property line.

If the required setback of 10 feet from the west property line is met, this would leave 22 feet to the existing fence leaving inadequate space for maneuvering fuel tanker trucks which are generally 30+ feet in length.

Essential character

The variance, if granted, will not alter the essential character of the locality. This factor generally contemplates whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area.

Applicant's Response: The structure is strictly a shelter to protect company assets from weather conditions.

Analysis: Building a Lean-To next to the fuel containment area on the west property line, adjacent to the railway, is unlikely to change the character of the area.

Also, variances are only permitted when:

- They are in harmony with the general purposes and intent of the ordinance, and
- The terms of the variance are consistent with the comprehensive plan.

MN DNR Review Comments:

The area hydrologist has no issue with the variance application.

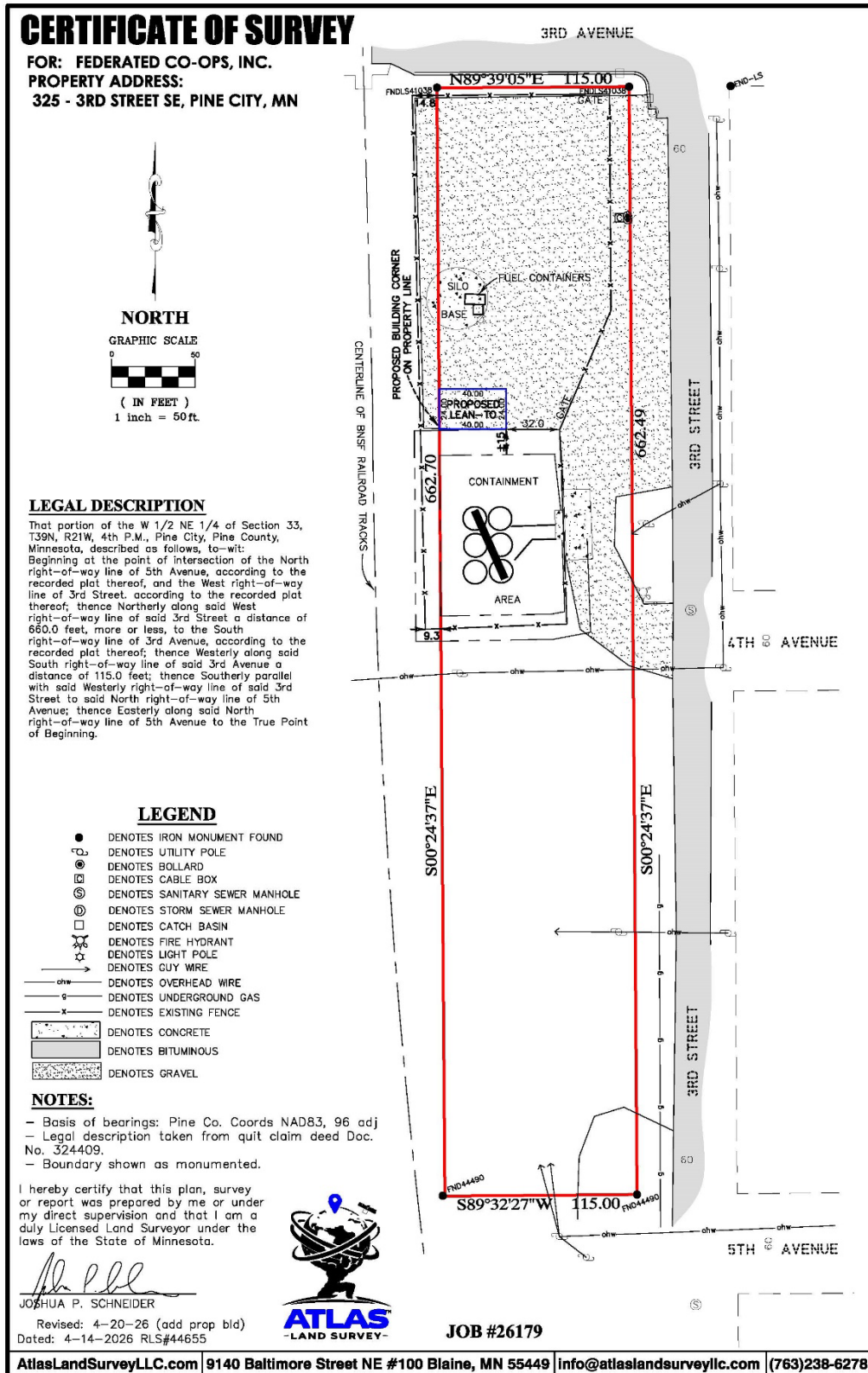
FINDINGS AND RECOMMENDATIONS

The following provides findings and recommendations:

1. A variance of 10 feet from the rear yard setback of the TI-1 District requirement shall be considered.
2. Any new lighting shall comply with city zoning ordinance requirements.

c: Greg Anderson, SEH

Exhibit A



Picture of fuel containment area. Image from Beacon, Pine County MN



Photo looking south



**CITY OF PINE CITY, MINNESOTA
CITY COUNCIL**

RESOLUTION 2026-30

***A RESOLUTION APPROVING A VARIANCE TO THE SETBACK REQUIREMENT FOR A
LEAN-TO BUILDING AT
325 3rd STREET SE, PID 42.0215.000***

WHEREAS, Federated Co-ops, Inc., Christopher Rix, representative, hereinafter referred to as “applicant” has applied for a variance from the rear yard setback requirement established in Pine City Code on the property located at 325 3rd St. SE, Pine City, Minnesota, PID 42.0215.000, and legally described in **Exhibit A**:

(the “Subject Property”); and

WHEREAS, the Subject Property is within the Shoreland Zoning District and proper notice of the public hearing to consider the variance request has been given to commissioner of the Minnesota Department of Natural Resources (DNR) or the commissioner’s designated representative who has no issue with the variance application; and

WHEREAS, the Pine City Planning Commission held a public hearing on May 27, 2026, to take public comment and review an application for a variance; and

WHEREAS, the Pine City Planning Commission recommended the City Council approve the requested variance with the following conditions:

1. All laws, rules, and regulations shall be complied with, and all necessary permits obtained.

WHEREAS, the Planning Commission desires to review applications fairly and justly for variances and has the following findings of fact:

1. Federated Co-ops, Inc. operates fuel services on the Subject Property, with fuel containers onsite for refueling their trucks.
2. The land use map of the City Comprehensive Plan guides the Subject Property for Business Flex.
3. The zoning designations of the Subject Property are TI-1 Limited Technology/Industrial and Shoreland Districts and the required rear yard (west) setback from the property line is ten (10) feet.
4. The reason for the variance request is to construct a 24 feet by 40 feet Lean-To building on the west property line to store company assets, including a fuel tanker truck.
5. The Subject Property is surrounded by the following existing land uses:
 - a. Commercial to the north
 - b. Commercial/Industrial to the south
 - c. Multiple-family residential and commercial/industrial to the east
 - d. Railway line to the west
6. The variance would be in keeping with the spirit and intent of city code, would be consistent with the Comprehensive Plan, and would not adversely affect the environmental quality of the area.
7. The variance would not impair an adequate supply of light and air to adjacent properties.
8. The variance would not increase congestion in the public rights-of-way.
9. The variance would not increase the danger of fire or endanger public safety.
10. The variance would not cause an unreasonable strain upon existing municipal facilities and services.
11. The variance would not have a negative direct or indirect fiscal impact upon the City, County or School District.
12. According to the submitted Certificate of Survey prepared by Joshua P. Schneider, Atlas Land Survey, dated 4-16-2026 and Revised 4-20-26, the Lean-To would be constructed on existing gravel; therefore, the impervious surface would not increase on the Subject Property.
13. Enforcement of the rear yard setback requirement would cause the applicant practical difficulties.

14. The north side of the Subject Property is used for turning around trucks that have refueled the tanks. Constructing a Lean-To building to store assets, including a fuel truck, while maintaining adequate maneuvering space for vehicles to continue existing operations is a reasonable use of the property.
15. The landowner's situation arose out of circumstances unique to the property and not caused by the landowner as follows:
 - a. The existing access is off 3rd St. SE, and the lot depth is 115 feet. There is an existing fence on the north half of the property surrounding the fuel containers. The Lean-To is proposed to be 32 feet from the existing fence to the east with a zero-foot setback on the west property line. The required rear yard setback of 10 feet from the west property line would leave 22 feet to the existing fence leaving inadequate space for maneuvering fuel tanker trucks.
16. The variance, if granted, will not alter the essential character of the locality. Building a Lean-To next to the fuel containment area on the west property line, adjacent to the railway, will not alter character of the area.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pine City, Pine County, State of Minnesota, as follows

1. Based on the Findings of Facts, a variance of ten (10) feet from the rear yard (west) setback from property line on the Subject Property is hereby granted.
2. The applicant shall have utility locates completed prior to construction activity.
3. Any new lighting shall comply with city zoning ordinance requirements.
4. The applicant shall comply with the MN State Building Code and obtain a building permit prior to construction.

Adopted by the Council this 3rd day of June, 2026.

By: _____
Kent Bombard, Mayor

ATTEST:

Marcy Peterson, City Administrator

STATE OF MINNESOTA

COUNTY OF PINE

This instrument was acknowledged before me on _____ by

_____ of City of Pine City a Municipal Corporation under the laws of
Minnesota on behalf of the Municipal Corporation

SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

Drafted by:

City of Pine City

1015 Hillside Ave SW, Ste. 2

Pine City, MN 55063

Exhibit A

Legal Description

That portion of the W 1 / 2 NE 1 / 4 of Section 33, T39N, R21 W, 4th P.M., Pine City, Pine County, Minnesota, described as follows, to-wit:

Beginning at the point of intersection of the North right-of-way line of 5th Avenue, according to the recorded plat thereof, and the West right-of-way line of 3rd Street, according to the recorded plat thereof; thence Northerly along said West right-of-way line of said 3rd Street a distance of 660.0 feet, more or less, to the South right-of-way line of 3rd Avenue, according to the recorded plat thereof; thence Westerly along said South right-of-way line of said 3rd Avenue a distance of 115.0 feet; thence Southerly parallel with said Westerly right-of-way line of said 3rd Street to said North right-of-way line of 5th Avenue; thence Easterly along said North right-of-way line of 5th Avenue to the True Point of Beginning.



MINUTES

Special Council Meeting

5:30 PM - Thursday, April 30, 2026

Pine City Public Library Community Room

The City of Pine City Council met in Special Council Meeting on Thursday, April 30, 2026 at 5:30 PM in the Pine City Public Library Community Room.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bombard called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

ROLL CALL

City Council Present: Mayor Bombard, Councilors Swanson, Hill and Palmer.

City Staff Present: City Administrator Marcy Peterson, Deputy Clerk Melanie Bloomquist

Others Present: Kevin Anderson, Mike Sauser, Becky Schueller and Mollie Davis

CONSIDERATION AND APPROVAL OF AGENDA

Councilor Palmer made a motion to approve the agenda, Councilor Hill seconded the motion, motion carried unanimously.

PUBLIC FORUM

No Public requested to speak during the public forum.

OLD BUSINESS

a) DISCUSSION REGARDING EDA

City Administrator Peterson introduced the topic for discussion. Councilor Palmer expressed concern that the EDA should attend at least one Council meeting each year to provide an update. He noted that he was surprised to learn about businesses expressing interest in City-owned property.

Kevin Anderson provided an update on the two businesses that have shown interest, explaining that the property has been listed for sale for several years. At this time, the City has received a proposal from Atscott but not from Broekema. He stated that Atscott is seeking to expand its existing facility and add additional storage, and noted that the company has been part of the community for many decades.

Councilor Palmer emphasized the importance of conducting the land sale properly

and ensuring both businesses have adequate time to submit their proposals. Council discussed the possibility of adding the proposals to the May 6th agenda. However, if Broekema is unable to complete a proposal in time, Council may schedule a special meeting once both proposals have been submitted.

Mayor Bombard stated that he wants to pursue the option most beneficial to the City and its residents, and believes both businesses could provide positive impacts.

Councilor Palmer expressed a preference for the Council to handle the matter directly rather than delegate it to a committee.

Council was advised that if the property is sold below its value, a public hearing will be required. Council agreed to schedule the public hearing for the May 20th Council meeting and publish notice in the May 7th newspaper.

Councilor Palmer made a motion to schedule the public hearing during the May 20th Regular Council Meeting, Councilor Swanson seconded the motion, motion carried unanimously.

Councilor Swanson expressed concerns regarding compliance with open meeting laws and emphasized the importance of ensuring these requirements are followed. He also raised concerns about the EDA financials and the adjustments being made by the EDA Treasurer. Mayor Bombard noted that the Treasurer does not work in fund or governmental accounting and makes adjustments, so the reports make sense to the board. City Administrator Peterson stated that she does not believe the Treasurer's numbers should be included on agendas, as they do not align with the City's official financials and could impact the audit. Mike Sauser added that the EDA operated for many years without financial reports at all. Council, Kevin, and Mike agreed that financial reporting has improved significantly. Councilor Swanson asked whether there might be a middle ground.

Councilor Swanson referenced Article VII, Sections 1, 5, and 6, stating he would like to see these provisions more closely followed by the Authority. Mayor Bombard asked whether Council and the EDA could receive clarity regarding how much the EDA is permitted to maintain in savings before transferring excess funds back to the General Fund. Swanson asked how programming could support the current balance. Kevin explained that EDA funds are invested in CDs earning interest. Councilor Palmer commented that it would be helpful to establish a target savings amount for the EDA and potentially reduce the levy in future years. Mayor Bombard expressed interest in exploring ways to revamp the RLF program and reinvest funds back into the community. Kevin suggested increasing the maximum loan amount due to inflation and determining appropriate savings levels based on that adjustment.

Councilor Swanson also referenced Article VI, Section 7, stating the importance of maintaining diligence regarding the conflict-of-interest provisions. Mike noted that this requirement is always acknowledged.

Councilor Palmer asked how many EDA board members are affiliated with local banks. He expressed that he does not want the EDA to consist of long-term "career" board members and would like to ensure new members are brought in regularly. Councilor Swanson then addressed the Fawn Meadows documents and explained why he requested they be added to the agenda. He stated that he wanted Council to have access to these materials and provided the chronological background. He noted that discussions have occurred regarding Fawn Meadows and that having these

documents available will assist with future conversations. Council discussed property ownership and whether clarification can be provided regarding which entity owns which properties."

Councilor Palmer highlighted the following points:

- An annual EDA presentation to the City Council
- Submission of budget projections to the Council by August 1
- Continuation of live-streaming EDA meetings
- All property sales to be brought before the Council
- Conflict of interest training
- Open meeting law training

Further discussion took place regarding EDA board membership and whether having a second Frandsen Bank employee on the board would present a conflict of interest.

Councilor Palmer made a motion to renew Mike Sauser's term on EDA, Councilor Hill seconded the motion, motion carried unanimously.

Councilor Hill made a motion directing City Staff to determine whether having a second Frandsen Bank representative on the EDA would constitute a conflict of interest,

Councilor Palmer seconded the motion, motion carried unanimously.

ADJOURN

Councilor Palmer made a motion to adjourn the meeting, Councilor Swanson seconded the motion, motion carried unanimously.

Meeting adjourned at 7:13 PM

City Administrator

Mayor

Minutes Completed by: Melanie Bloomquist, Deputy Clerk
Minutes Reviewed by: Marcy Peterson, City Administrator



MINUTES

Special Council Meeting

12:30 PM - Friday, May 1, 2026

Pine City Public Library Community Room

The City of Pine City Council met in Special Council Meeting on Friday, May 1, 2026 at 12:30 PM in the Pine City Public Library Community Room.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bombard called the meeting to order at 12:30 PM.

The Pledge of Allegiance was recited.

ROLL CALL

City Council Present: Mayor Bombard, Councilors Swanson, Hill and Palmer.

City Staff Present: City Administrator Marcy Peterson, Deputy Clerk Melanie Bloomquist, Fire Chief Tom Miller and Fire & Life Safety Inspector Adam Zemek.

CONSIDERATION AND APPROVAL OF AGENDA

Councilor Palmer made a motion to approve the agenda, Councilor Swanson seconded the motion, motion carried unanimously.

PUBLIC FORUM

No public requested to speak during public forum.

BUSINESS

a) FIRE DISTRICT STUDY DISCUSSION

City Administrator Peterson presented the topic for discussion.

Status of Final Draft

- The Council discussed the ongoing Fire District Study and expressed concern about reviewing information from drafts that are not yet finalized or publicly presented.
- The final draft presentation is scheduled for May 13 at 7:00 PM at Pine Town Hall.
- Clarification is needed on whether the consultant will meet with firefighters before the public meeting.

Study Content and Expectations

Council members noted the following points:

- The study appears to focus heavily on forming a Joint Powers Agreement (JPA) and lacks alternative options originally expected.
- Members prefer to wait for the final draft before conducting a detailed analysis.
- Despite concerns, the study has revealed useful information about long-term service needs and financial realities.

Discussion of City Goals for Fire/EMS Services

The Council engaged in a broad discussion about the City's goals, regardless of the study outcome.

Key goals identified include:

A. ISO Rating Improvement

- Work toward achieving ISO 3 in the future.
- Improvements needed include higher training hours, more comprehensive fire inspections, hydrant flow testing, and infrastructure upgrades.

B. Fire Inspections Program

- Strong preference to maintain inspections in-house to protect quality and ensure city-specific oversight.
- Acknowledged that one inspector cannot perform inspections across a large district.
- Interest in business-friendly outreach, increased education, and reviewing fee structures.

C. Staffing & Duty Crew Models

- Discussion of volunteer staffing challenges, especially daytime coverage.
- Consideration of duty crew models, hybrid staffing, or expanded EMS responders.
- Importance placed on ensuring reliable response times as population grows.

D. EMS Service Options

- Discussion of enhanced first responder service versus full ambulance service.
- Noted the long-term financial and operational implications of EMS expansion.
- Recognized the need to coordinate with Pine County and the existing ambulance provider.

E. Substations & Infrastructure

- Concern about Pine City taxpayers funding substations located outside city limits.
- Need for asset valuation if equipment or facilities are pooled under a district.
- Desire for equitable cost-sharing across participating jurisdictions.

F. Funding & Fairness

- City taxpayers currently subsidize a significant share of regional fire service.
- Council emphasized that any future model must include fair contribution

formulas.

- Discussion of impacts from non-taxable properties that serve the wider region.

G. Relief Association / Pension Considerations

- Need to understand pension obligations and how they would transfer or be maintained under a district or JPA model.

Long-Term Community Needs

- Council acknowledged that planning must consider population growth over the next 10–20 years.
- Equipment costs have risen sharply, making regional cooperation increasingly important to explore.
- Regardless of district formation, the City will continue evaluating ways to strengthen fire services.

Next Steps

- Council members will attend the final study presentation on May 13.
- At the May 20 Council meeting, members expect to schedule a follow-up work session focused on the long-term future of Pine City Fire services.
- Staff will request clarification from the consultant regarding firefighter review of the final draft.

ADJOURN

Councilor Palmer made a motion to adjourn the meeting, Councilor Swanson seconded the motion, motion carried unanimously.

Meeting adjourned at 1:44 PM.

City Administrator

Mayor

Minutes Completed by: Melanie Bloomquist, Deputy Clerk
Minutes Reviewed by: Marcy Peterson, City Administrator



MINUTES

Regular Evening Meeting

5:30 PM - Wednesday, May 20, 2026

Pine City Public Library Community Room

The City of Pine City Council met in Regular Evening Meeting on Wednesday, May 20, 2026 at 5:30 PM in the Pine City Public Library Community Room.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bombard called the meeting to order at 5:30 PM.

2. ROLL CALL

City Council Present: Mayor Bombard, Councilors Swanson, Hill and Palmer.

City Staff Present: City Administrator Marcy Peterson, Melanie Bloomquist, Tabitha Pickett, Jason Chapman, Adam Zemek, Nicole Tricker, Lara Smetana, Tom Miller, and Brock Bloomquist.

3. CONSIDERATION AND APPROVAL OF AGENDA

City Administrator Peterson requested adding two Request for Council Action items to the Consent Agenda: one for a Seasonal Parks Maintenance hire and another for a Seasonal Cemetery Maintenance hire. She also requested adding the EDA agenda under Committee Updates and an Audit Update to the work session planning.

Councilor Hill made a motion to approve the agenda with above listed additions, Councilor Palmer seconded the motion, motion carried unanimously.

4. PUBLIC FORUM

No public requested to speak during public forum.

5. PUBLIC HEARINGS / PRESENTATIONS / CORRESPONDENCE

5.1. FAIR HOUSING PLAN AND CONCLUSION OF SMALL CITIES DEVELOPMENT PROGRAM

City Planner Tabitha Pickett presented the public hearing.

The discussion related to the SCDP program initiated by the EDA in 2019–2020. As part of the grant requirements, the City must demonstrate compliance with state and federal fair housing laws, including conducting outreach and adopting a formal Fair Housing Plan. Although two public hearings were originally required, only one was held during the project. This meeting served as the second public hearing and also included the required public hearing to close out the DEED grant. In coordination with

Lakes and Pines, it was determined that combining both hearings at this time was the most efficient approach.

No members of the public requested to speak during the public hearing.

**5.2. ATSCOTT MTG, INC. - PUBLIC HEARING ON PURCHASE OF PID
42.6309.000**

Steve Birch, CEO of Atscott Manufacturing presented an overview of the company's growth and its need for additional land in the Industrial Park. Atscott employs about 80 people and expects sales to increase to \$20 million this year. The company plans to construct a 12,000-square-foot assembly building to expand production capacity for upcoming federal tower contracts. The project is expected to create 15 new jobs. The Council discussed public benefits, including job creation, economic growth, and future flexibility of the facility.

Mollie Davis (440 5th Ave): Asked several questions regarding Atscott's certifications. They inquired about the company's CMMC Level 2 compliance, and the representative confirmed they will meet that standard. The resident also asked whether the expired CAGE code for ATS Holdings, the parent company, would affect government contracts; the representative stated it would not. Lastly, the resident confirmed that the company's ISO certification corresponds with AS9100 requirements for military work

No other members of the public requested to speak during the public hearing.

6. CONSENT ITEMS

1. May 6, 2026 Meeting Minutes
2. March 5, 2025 Meeting Minutes
3. 2026.05.20 Check Register
4. 2026.05.20 YTD REV-EXP
5. RCA - Move forward with 1 potential new hire for PCFD
6. RCA - 2026 Seasonal Parks Maintenance Hire
7. RCA - 2026 Seasonal Cemetery Maintenance Hire

Councilor Swanson made a motion to approve the Consent Items, Councilor Palmer seconded the motion, motion carried unanimously.

7. OLD BUSINESS

7.1. BROEKEMA BELTWAY USA INC.- MN INVESTMENT FUND (MIF) LOAN AGREEMENT

City Administrator Peterson presented the final documents for the Broekema Beltway USA Inc. MIF Loan. Documents were reviewed by both the League of MN Cities and the City Attorney.

- *Councilor Swanson made a motion to approve the Loan Agreement, Councilor Hill seconded the motion, motion carried unanimously.*
- *Councilor Palmer made a motion to approve the Corporate Guaranty,*

- Councilor Swanson seconded the motion, motion carried unanimously.*
- *Councilor Hill made a motion to approve the Promissory Note, Councilor Palmer seconded the motion, motion carried unanimously.*
 - *Councilor Swanson made a motion to approve the Security Agreement, Councilor Hill seconded the motion, motion carried unanimously.*

7.2. ATSCOTT MFG, INC.- PURCHASE OF PID 42.6309.000

Councilor Palmer made a motion to approve Atscott Manufacturing's request to purchase PID 42.6309.000, Councilor Hill seconded the motion, motion carried with the following roll call vote: Mayor Bombard, Councilors Swanson, Hill and Palmer voting in favor.

7.3. TRAIL UPDATE - JIM SLOAN

City Administrator Peterson requested that this item be postponed due to Jim Sloan's absence from the meeting.

Councilor Palmer made a motion to table this item until June, when Jim Sloan can be present, Councilor Hill seconded the motion, motion carried unanimously.

7.4. THOMAS PARK UPDATE

City Administrator Peterson presented the update. Council discussed the ownership of the property. City Planner Tabitha Pickett provided staff recommendations for next steps and noted that if the matter were challenged, it could cost the City \$10,000–\$15,000. She also stated that existing covenants on the property would need to be removed.

The Council continued discussion on possible next steps.

Councilor Palmer made a motion to list the property for fair market value to the public for 60 days, unless a prospective buyer can demonstrate that their purchase would provide a greater public benefit, Councilor Hill seconded the motion, motion carried unanimously.

7.5. ORDINANCE 5.35 SPECIAL EVENTS

City Planner Tabitha Pickett presented with the requested changes.

Councilor Swanson made a motion to approve Ordinance 5.35, Councilor Palmer seconded the motion, motion carried with the following roll call vote: Mayor Bombard, Councilors Swanson, Hill and Palmer all voted in favor.

8. NEW BUSINESS

8.1. RCA - FAIR HOUSING PLAN & CONCLUSION OF SCDP

City Planner Tabitha Pickett presented the request to approve the Fair Housing Plan and Agree to the Conclusion of SCDP.

Councilor Swanson made a motion to approve the Fair Housing Plan and Agree to the Conclusion of SCDP, Councilor Palmer seconded the motion, motion carried unanimously.

8.2. RCA - SOLAR PANEL GRANT INCENTIVE SOLARAPP+MNFAQ RESOLUTION 2025-13

City Planner Tabitha Pickett provided an overview of a State of Minnesota grant program that provides up to \$15,000 to cities that implement a solar panel permitting app in coordination with Rum River. The grant requires no matching funds and awards are structured in three increments, with the City expected to qualify for the full amount. Of the total, \$5,000 would go to Rum River for implementing the system, while the remaining \$10,000 could be used at the City's discretion for community or business development. Staff noted that the funds are flexible and are not restricted to solar-related uses. Other communities have successfully utilized this program for various local initiatives.

Councilor Swanson made a motion to approve Resolution 2026-13, Councilor Hill seconded the motion, motion carried with the following roll call vote: Mayor Bombard, Councilors Swanson, Hill and Palmer all voted in favor.

8.3. BUILDING SAFETY MONTH PROCLAMATION REQUEST

City Planner Tabitha Pickett presented a proclamation recognizing May as Building Safety Month. The campaign, led by the International Code Council, promotes the importance of building permits, code compliance, and the role these practices play in community safety. This year's theme, 'Built to Last,' emphasizes modern building codes, the work of safety professionals, and sustainable practices that support long-term resilience. Staff noted that building codes help protect residents and property from risks such as fire, severe weather, and structural failures, and rely on coordination among code officials, contractors, and design professionals. Additional resources are available on the Rum River Construction Code website. If adopted, a signed copy of the proclamation may be submitted to the ICC for inclusion in their national campaign.

Councilor Palmer made a motion to approve the proclamation with the caveat that, if this becomes an annual request, the Building Official must present it at the first meeting in May, Councilor Hill seconded the motion, motion carried unanimously.

8.4. RCA - CHALLEEN PARK IMPROVEMENTS PHASE ONE

Parks & Public Buildings Director Brock Bloomquist presented the request for Council action and provided an overview of Phase One of the Challeen Park Improvement Project. Councilor Palmer asked about the long-term maintenance plan for the shoreline restoration and expressed concern about ensuring that donated gifts for the project do not come with conditions. The request was for the City to continue moving forward with Phase One of the improvements. Councilor Swanson stated that he is very impressed with the plan.

Councilor Palmer made a motion to approve moving forward with Phase One, contingent upon County approval and the inclusion of a maintenance plan, Councilor Hill seconded the motion, motion carried unanimously.

8.5. RCA - DREDGING OF BEACH BACK WATERS WESTSIDE BEACH

Parks & Public Buildings Director Brock Bloomquist and Public Works Director Jason Chapman presented a request to dredge the beach backwaters and Westside Beach.

Councilor Palmer asked that three bids be obtained for the project; however, both Brock and Jason explained that only one company in the area is approved by the DNR and the Army Corps of Engineers to perform this work.

Councilor Swanson made a motion to approve the dredging, with the condition that the project be advertised for seven days to solicit additional bids. If no other bids are received, the City may proceed with the current bid; if additional bids are submitted, the project should be awarded based on the best quality bid, Councilor Hill seconded the motion, motion carried unanimously.

8.6. VOYAGEUR BOTTLE SHOP - PHASE 3 AGREEMENT

City Administrator Peterson presented the Phase 3 Agreement for the Voyageur Bottle Shop. Council inquired about the projected annual lease cost, and the developer explained that comparable commercial space typically ranges from \$25 to \$35 per square foot annually. The Council and the developer engaged in an in-depth discussion regarding the lease terms and the building.

Councilor Palmer made a motion to move forward with the Phase 3 agreement, Councilor Swanson seconded the motion, motion carried unanimously.

8.7. RCA - REVIEW AND ACCEPT THE NEW MN DNR RATES

Fire Chief Tom Miller presented the request to accept the new DNR rates. Councilor Palmer asked whether contracted aid rates would also increase, noting they are intended to mirror DNR rates. Chief Miller explained that contracted aid agreements are annual, and the rates can only be adjusted once per year.

Councilor Swanson made a motion to accept new MN DNR rates, Councilor Hill seconded the motion, motion carried unanimously.

8.8. RESOLUTION 2026-28 - ACCEPT DONATION TO PCFD FROM PC SMOKE EATERS

City Administrator Peterson presented Resolution 2026-28. Councilor Swanson expressed appreciation to the Smoke Eaters for their continued investment in the Pine City Fire Department.

Councilor Hill made a motion to approve Resolution 2026-28, Councilor Swanson seconded the motion, motion carried with the following roll call vote: Mayor Bombard, Councilors Swanson, and Hill voting in favor. Councilor Palmer abstained due to being on the Smoke Eaters board.

8.9. RESOLUTION 2026-29 - ACCEPTING DONATION FROM PINE COUNTY NORTHERN LIGHTS LIONS FOR CHALLEEN PARK IMPROVEMENTS

City Administrator Peterson presented Resolution 2026-29. Councilor Palmer expressed appreciation to the Northern Lights Lions for this donation.

Councilor Palmer made a motion to approve Resolution 2026-29, Councilor Hill seconded the motion, motion carried with the following Roll Call vote: Councilors Hill and Palmer voted in favor, Councilors Swanson and Bombard abstained due to being members of the Northern Lights Lions.

9. COMMITTEE UPDATES

- **HRA** - Mayor Bombard provided a brief report from the most recent meeting, noting that HUD funds were required to be used this year due to “use-it-or-lose-it” restrictions. The committee also discussed Section 18, held an in-depth conversation on tenant advocacy, and reviewed next steps for updating the Strategic Plan.
- **Township Fire District Study** - City Administrator Peterson provided a brief summary of the meeting, and the Council discussed the contents of the final presentation. A follow-up meeting is scheduled for June 10, when a final vote on the study will take place.

Councilor Palmer made a motion to deny the joint powers agreement as outlined in the fire district study’s final presentation, Councilor Swanson seconded the motion, motion carried unanimously.

9.1. PLANNING COMMISSION AGENDA 05.27.26

Mayor Bombard requested that the Data Center Discussion be moved to New Business.

9.2. EDA AGENDA 05.27.26

Councilor Palmer requested that a discussion on increasing RLF loan amounts be added to the agenda.

10. WORK SESSION PLANNING

10.1. SET 2027 BUDGET WORK SESSION

Council requested that this item be added to the June 3 meeting and asked Department Heads to prepare a wish list for the 2027 budget.

10.2. SCHEDULE DATE - CHARLES SMITH TRIAD PARADIGM PRESENTATION ON TOWNSHIP FIRE DISTRICT STUDY

Presentation no longer needed.

10.3. 2025 AUDIT UPDATE

City Administrator Peterson informed the Council that the auditors were on-site this week conducting fieldwork. The lead auditor noted that last year’s audit was strong and that this year’s audit was even better.

11. MAYOR'S REPORT

Mayor Bombard did not have a report.

12. COUNCIL CONCERNS

Councilor Palmer requested obtaining three bids when hiring contractors to ensure all businesses have a fair opportunity and to maintain transparency.

13. ADJOURN

Councilor Swanson made a motion to adjourn the meeting, Councilor Hill seconded

the motion, motion carried unanimously.

Meeting adjourned at 8:20 PM.

City Administrator

Mayor

Minutes Completed By: Melanie Bloomquist, Deputy Clerk
Minutes Reviewed By: Marcy Peterson, City Administrator

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

POSTED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 254899							
609-49750-50256	04/28/2026	4815 EXCELSIOR LLC	THC INVOICE	2463	05/22/2026	280.00	254899
						Total Check 254899:	280.00
Check: 254900							
100-41300-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	37.98	254900
100-41350-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	123.48	254900
100-42200-50200	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	5.38	254900
100-42200-50200	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	3.50	254900
100-42200-50200	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	7.49	254900
100-42200-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	147.98	254900
100-42200-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	179.97	254900
100-42200-50400	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	88.95	254900
100-42200-50400	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	15.00	254900
100-42200-50400	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	9.86	254900
100-42200-50404	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON CREDIT	16XL-W7HL-V1P3	05/22/2026	(79.99)	254900
100-42200-50404	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	101.67	254900
100-42200-50404	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	27.89	254900
100-42200-50404	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	9.91	254900
100-42200-50404	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	13.90	254900
100-43100-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 PW AMAZON PURCHASES	1YJH-FWWR-WC6F	05/22/2026	14.48	254900
100-43100-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 PW AMAZON PURCHASES	1YJH-FWWR-WC6F	05/22/2026	115.52	254900
100-43100-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	33.91	254900
100-43100-50211	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 PW AMAZON PURCHASES	1YJH-FWWR-WC6F	05/22/2026	142.08	254900
100-43100-50211	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 PW AMAZON PURCHASES	1YJH-FWWR-WC6F	05/22/2026	107.58	254900
100-43100-50211	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 PW AMAZON PURCHASES	1YJH-FWWR-WC6F	05/22/2026	291.08	254900
100-43100-50211	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 PW AMAZON PURCHASES	1YJH-FWWR-WC6F	05/22/2026	79.99	254900
100-43100-50309	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	139.52	254900
100-45124-50210	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	51.49	254900
100-45200-50218	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	194.91	254900
100-45200-50400	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	18.91	254900
100-45500-50401	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	18.91	254900
100-45500-50401	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	123.47	254900
204-49010-50400	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	96.37	254900
401-45200-50520	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	132.99	254900
401-45200-50520	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	37.07	254900
609-49750-50200	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	78.76	254900
609-49750-50200	05/01/2026	AMAZON CAPITAL SERVICES	APRIL 2026 AMAZON PURCHASES	1VJC-QMT1-MQHM	05/22/2026	9.21	254900
						Total Check 254900:	2,379.22
Check: 254901							
609-49750-50251	04/29/2026	BERNICKS	LIQUOR, BEER INVOICE	30220347	05/22/2026	55.40	254901
609-49750-50252	04/29/2026	BERNICKS	LIQUOR, BEER INVOICE	30220347	05/22/2026	2,937.25	254901
609-49750-50252	04/29/2026	BERNICKS	BEER INVOICE	30220349	05/22/2026	86.80	254901
609-49750-50254	04/29/2026	BERNICKS	POP INVOICE	30220348	05/22/2026	45.91	254901
609-49750-50256	04/29/2026	BERNICKS	THC INVOICE	30220346	05/22/2026	80.00	254901
						Total Check 254901:	3,205.36
Check: 254902							
609-49750-50251	04/30/2026	BREAKTHRU BEVERAGE	LIQUOR, WINE, POP, FREIGHT INVOICE	126787521	05/22/2026	1,525.60	254902
609-49750-50253	04/30/2026	BREAKTHRU BEVERAGE	LIQUOR, WINE, POP, FREIGHT INVOICE	126787521	05/22/2026	164.00	254902
609-49750-50254	04/30/2026	BREAKTHRU BEVERAGE	LIQUOR, WINE, POP, FREIGHT INVOICE	126787521	05/22/2026	45.00	254902

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EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

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PAID - CHECK TYPE: PAPER CHECK

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						Total Check 254902:	1,762.66
Check: 254903							
609-49750-50251	04/28/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER INVOICE	3283934	05/22/2026	495.00	254903
609-49750-50252	04/28/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER INVOICE	3283934	05/22/2026	484.40	254903
						Total Check 254903:	979.40
Check: 254904							
100-00000-22000	05/08/2026	CAROL MATHEWS	PARK REFUND 05.07.26 MATHEWS CAROL	49374	05/22/2026	50.00	254904
						Total Check 254904:	50.00
Check: 254905							
609-49750-50251	04/30/2026	DAHLHEIMER DISTRIBUTING CO	KEGS, LIQUOR, BEER, POP, THC INVOICE	2760861	05/22/2026	157.80	254905
609-49750-50252	04/30/2026	DAHLHEIMER DISTRIBUTING CO	KEGS, LIQUOR, BEER, POP, THC INVOICE	2760861	05/22/2026	6,418.75	254905
609-49750-50254	04/30/2026	DAHLHEIMER DISTRIBUTING CO	KEGS, LIQUOR, BEER, POP, THC INVOICE	2760861	05/22/2026	265.00	254905
609-49750-50256	04/30/2026	DAHLHEIMER DISTRIBUTING CO	KEGS, LIQUOR, BEER, POP, THC INVOICE	2760861	05/22/2026	69.00	254905
609-49750-50259	04/30/2026	DAHLHEIMER DISTRIBUTING CO	KEGS, LIQUOR, BEER, POP, THC INVOICE	2760861	05/22/2026	60.00	254905
						Total Check 254905:	6,970.55
Check: 254906							
100-41300-50200	04/28/2026	FIVES ACRES PRINTING AND D	STANDARD ENVELOPES/WINDOW ENVELOPES	1492	05/22/2026	460.00	254906
						Total Check 254906:	460.00
Check: 254907							
609-49750-50251	04/30/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1041888	05/22/2026	2,322.00	254907
609-49750-50253	04/30/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1041888	05/22/2026	1,194.00	254907
609-49750-50254	04/30/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1041888	05/22/2026	35.64	254907
609-49750-50260	04/30/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1041888	05/22/2026	85.49	254907
						Total Check 254907:	3,637.13
Check: 254908							
100-43100-50417	03/03/2026	KIMBERLY ERVIN	SHIRTS	3-3-26	05/22/2026	11.96	254908
100-43100-50417	05/14/2026	KIMBERLY ERVIN	SHIRTS (UNIFORM)	5-14-26	05/22/2026	20.94	254908
						Total Check 254908:	32.90
Check: 254909							
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609-49750-50251	05/01/2026	MCDONALD DISTRIBUTING CO	LIQUOR INVOICE	858799	05/22/2026	(290.27)	254909
609-49750-50252	05/01/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, THC, FREIGHT INVOICE	858776	05/22/2026	4,324.63	254909
609-49750-50252	05/01/2026	MCDONALD DISTRIBUTING CO	BEER CREDIT INVOICE	858798	05/22/2026	(1,030.09)	254909
609-49750-50253	05/01/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, THC, FREIGHT INVOICE	858776	05/22/2026	105.00	254909
609-49750-50254	05/01/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, THC, FREIGHT INVOICE	858776	05/22/2026	89.40	254909
609-49750-50256	05/01/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, THC, FREIGHT INVOICE	858776	05/22/2026	71.29	254909
609-49750-50260	05/01/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, THC, FREIGHT INVOICE	858776	05/22/2026	7.00	254909
						Total Check 254909:	3,360.96
Check: 254910							
609-49400-50312	05/15/2026	MINNESOTA VALLEY TESTING L	COLIFORM COLILERT & PICK UP CHARGE	1357830	05/22/2026	124.00	254910
609-49480-50312	04/28/2026	MINNESOTA VALLEY TESTING L	BOD CARBONACEOUS, SOLIDS-SUSPENDED TO	1355032	05/22/2026	192.75	254910
609-49480-50312	05/07/2026	MINNESOTA VALLEY TESTING L	CHLORIDE, NITROGEN-AMMONIA, NITROGEN-	1356494	05/22/2026	1,316.00	254910
609-49480-50312	05/13/2026	MINNESOTA VALLEY TESTING L	BOD CARBONACEOUS, FECAL COLIFORM-QUAN	1357420	05/22/2026	131.75	254910
						Total Check 254910:	1,764.50

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EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

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PAID - CHECK TYPE: PAPER CHECK

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						Total Check 254911:	1,527.70
Check: 254912							
100-41300-50319	08/01/2025	NORTHVIEW BANK	8/1/25 PYMT - VILLAGE APTS TAX ABATEM	8/1/25	05/22/2026	6,749.00	254912
100-41300-50319	02/01/2026	NORTHVIEW BANK	2/1/26 PYMT - VILLAGE APTS TAX ABATEM	2/1/26	05/22/2026	6,749.00	254912
						Total Check 254912:	13,498.00
Check: 254913							
609-49750-50253	04/30/2026	PAUSTIS WINE COMPANY	WINE, FREIGHT INVOICE	293652	05/22/2026	207.00	254913
609-49750-50260	04/30/2026	PAUSTIS WINE COMPANY	WINE, FREIGHT INVOICE	293652	05/22/2026	7.00	254913
						Total Check 254913:	214.00
Check: 254914							
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						Total Check 254914:	153.00
Check: 254915							
609-49750-50251	04/30/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, FREIGHT INVOICE	5165503	05/22/2026	1,099.68	254915
609-49750-50253	04/30/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, FREIGHT INVOICE	5165503	05/22/2026	960.74	254915
609-49750-50260	04/30/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, FREIGHT INVOICE	5165503	05/22/2026	63.17	254915
						Total Check 254915:	2,123.59
Check: 254916							
100-43100-50410	05/01/2026	PINE COUNTY AGRICULTURAL S	SNOW DUMPING - OCTOBER 2025 THRU APRI	2655	05/22/2026	2,450.00	254916
						Total Check 254916:	2,450.00
Check: 254917							
100-41600-50300	05/01/2026	PINE COUNTY ATTORNEY OFFIC	2026 PROSECUTION SERVICES 1ST HALF	05012026	05/22/2026	5,500.00	254917
						Total Check 254917:	5,500.00
Check: 254918							
100-41300-50331	05/04/2026	PINE COUNTY TREAS.	SAUTER MILEAGE-SCDP APP	05042026	05/22/2026	23.93	254918
						Total Check 254918:	23.93
Check: 254919							
609-49750-50251	04/29/2026	SOUTHERN GLAZERS	LIQUOR, WINE, FREIGHT INVOICE	2751916	05/22/2026	3,052.52	254919
609-49750-50253	04/29/2026	SOUTHERN GLAZERS	LIQUOR, WINE, FREIGHT INVOICE	2751916	05/22/2026	837.84	254919
609-49750-50260	04/29/2026	SOUTHERN GLAZERS	LIQUOR, WINE, FREIGHT INVOICE	2751916	05/22/2026	76.21	254919
						Total Check 254919:	3,966.57
Check: 254920							
100-45200-50410	04/25/2026	STAN'S EQUIPMENT CENTER	EXMARK/BLADE/GATOR/LAZER Z E-SERIES	70455	05/22/2026	2,600.00	254920
100-45200-50410	04/25/2026	STAN'S EQUIPMENT CENTER	RADIUS X-SERIES	70456	05/22/2026	2,000.00	254920
204-49010-50400	04/20/2026	STAN'S EQUIPMENT CENTER	FLUID TRANS/DIFFERENTIAL	70345	05/22/2026	57.00	254920
						Total Check 254920:	4,657.00
Check: 254921							
100-43100-50408	05/04/2026	STRANSKY CONSTRUCTION	3 - CUBIC YARDS OF DIRT ON 4/22/26 &	6980	05/22/2026	210.00	254921
						Total Check 254921:	210.00
Check: 254922							
609-49750-50210	04/24/2026	THE WATSON CO	POP, MISC, NON-TAX, FREIGHT INVOICE	157428	05/22/2026	28.31	254922
609-49750-50210	05/08/2026	THE WATSON CO	POP, SUPPLIES, FREIGHT INVOICE	157774	05/22/2026	210.12	254922

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05/29/2026 09:21 AM

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 254922							
609-49750-50254	03/27/2026	THE WATSON CO	POP CREDIT INVOICE	156897	05/22/2026	(430.00)	254922
609-49750-50254	04/24/2026	THE WATSON CO	POP, MISC, NON-TAX, FREIGHT INVOICE	157428	05/22/2026	197.02	254922
609-49750-50254	05/08/2026	THE WATSON CO	POP, SUPPLIES, FREIGHT INVOICE	157774	05/22/2026	21.53	254922
609-49750-50255	04/24/2026	THE WATSON CO	POP, MISC, NON-TAX, FREIGHT INVOICE	157428	05/22/2026	4.04	254922
609-49750-50257	04/24/2026	THE WATSON CO	POP, MISC, NON-TAX, FREIGHT INVOICE	157428	05/22/2026	50.61	254922
609-49750-50260	04/24/2026	THE WATSON CO	POP, MISC, NON-TAX, FREIGHT INVOICE	157428	05/22/2026	6.00	254922
609-49750-50260	05/08/2026	THE WATSON CO	POP, SUPPLIES, FREIGHT INVOICE	157774	05/22/2026	6.00	254922
Total Check 254922:						93.63	
Check: 254923							
609-49750-50254	04/29/2026	VIKING COCA-COLA BOTTLING	POP INVOICE	3915906	05/22/2026	206.70	254923
Total Check 254923:						206.70	
Check: 254924							
100-00000-21707	05/08/2026	AFSCME COUNCIL 65	MAY 2026 UNION DUES 1ST PAYPERIOD	053126-1	05/29/2026	209.23	254924
100-00000-21707	05/22/2026	AFSCME COUNCIL 65	MAY 2026 UNION DUES 2ND PAYPERIOD	053126-2	05/29/2026	209.23	254924
Total Check 254924:						418.46	
Check: 254925							
100-41300-50200	05/19/2026	AMERICAN SOLUTIONS FOR BUS	AP CHECKS NW ACCT 255000-255999	INV08912372	05/29/2026	353.41	254925
Total Check 254925:						353.41	
Check: 254926							
609-49750-50252	05/07/2026	ARTISAN BEER CO	BEER INVOICE	3853213	05/29/2026	120.00	254926
Total Check 254926:						120.00	
Check: 254927							
609-49750-50251	05/06/2026	BELLBOY CORPORATION	LIQUOR, FREIGHT INVOICE	211305100	05/29/2026	728.17	254927
609-49750-50255	04/27/2026	BELLBOY CORPORATION	MISC CREDIT INVOICE	0111089600	05/29/2026	(42.25)	254927
609-49750-50255	04/23/2026	BELLBOY CORPORATION	MISC CREDIT INVOICE	0111088900	05/29/2026	(42.25)	254927
609-49750-50260	05/06/2026	BELLBOY CORPORATION	LIQUOR, FREIGHT INVOICE	211305100	05/29/2026	15.93	254927
Total Check 254927:						659.60	
Check: 254928							
609-49750-50251	05/06/2026	BERNICKS	LIQUOR, BEER, POP INVOICE	30221711	05/29/2026	27.70	254928
609-49750-50252	05/06/2026	BERNICKS	KEG, BEER INVOICE	30221721	05/29/2026	75.00	254928
609-49750-50252	05/06/2026	BERNICKS	BEER CREDIT INVOICE	30221720	05/29/2026	(18.61)	254928
609-49750-50252	05/06/2026	BERNICKS	LIQUOR, BEER, POP INVOICE	30221711	05/29/2026	2,864.00	254928
609-49750-50252	05/13/2026	BERNICKS	BEER INVOICE	30222980	05/29/2026	2,804.85	254928
609-49750-50254	05/06/2026	BERNICKS	POP INVOICE	30221719	05/29/2026	106.08	254928
609-49750-50254	05/06/2026	BERNICKS	LIQUOR, BEER, POP INVOICE	30221711	05/29/2026	24.60	254928
609-49750-50259	05/06/2026	BERNICKS	KEG, BEER INVOICE	30221721	05/29/2026	30.00	254928
Total Check 254928:						5,913.62	
Check: 254929							
100-43100-50300	05/01/2026	BJORKLUND CONSTRUCTION	GRAVE OPENING & GRADING CROSS CUT & R	0000021	05/29/2026	300.00	254929
204-49010-50406	05/01/2026	BJORKLUND CONSTRUCTION	GRAVE OPENING & GRADING CROSS CUT & R	0000021	05/29/2026	100.00	254929
Total Check 254929:						400.00	
Check: 254930							
609-49750-50251	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, THC CREDIT INVOICE	3290819	05/29/2026	(23.25)	254930
609-49750-50251	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, POP, THC INVOICE	3290820	05/29/2026	113.50	254930
609-49750-50252	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, THC CREDIT INVOICE	3290819	05/29/2026	(42.30)	254930

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INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 254930							
609-49750-50252	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, POP, THC INVOICE	3290820	05/29/2026	241.50	254930
609-49750-50254	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, POP, THC INVOICE	3290820	05/29/2026	42.00	254930
609-49750-50256	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, THC CREDIT INVOICE	3290819	05/29/2026	(26.50)	254930
609-49750-50256	05/12/2026	CAPITOL BEVERAGE SALES, LP	LIQUOR, BEER, POP, THC INVOICE	3290820	05/29/2026	272.00	254930
Total Check 254930:						576.95	
Check: 254931							
100-43100-50404	04/30/2026	CRAWFORD EQUIPMENT	BUSHINGS, BEARING, SEAL, & WASHERS FO	01-115972	05/29/2026	676.15	254931
Total Check 254931:						676.15	
Check: 254932							
609-49750-50257	05/05/2026	CRYSTAL SPRINGS ICE	ICE, FREIGHT INVOICE	02-604073	05/29/2026	319.20	254932
609-49750-50260	05/05/2026	CRYSTAL SPRINGS ICE	ICE, FREIGHT INVOICE	02-604073	05/29/2026	4.00	254932
Total Check 254932:						323.20	
Check: 254933							
609-49750-50251	05/07/2026	DAHLHEIMER DISTRIBUTING CO	LIQUOR, BEER, POP, THC INVOICE	2767466	05/29/2026	405.00	254933
609-49750-50252	05/07/2026	DAHLHEIMER DISTRIBUTING CO	BEER CREDIT INVOICE	1452-00306	05/29/2026	(2.35)	254933
609-49750-50252	05/07/2026	DAHLHEIMER DISTRIBUTING CO	LIQUOR, BEER, POP, THC INVOICE	2767466	05/29/2026	2,221.70	254933
609-49750-50252	05/08/2026	DAHLHEIMER DISTRIBUTING CO	BEER INVOICE	2768639	05/29/2026	11,392.00	254933
609-49750-50254	05/07/2026	DAHLHEIMER DISTRIBUTING CO	LIQUOR, BEER, POP, THC INVOICE	2767466	05/29/2026	29.15	254933
609-49750-50256	05/07/2026	DAHLHEIMER DISTRIBUTING CO	LIQUOR, BEER, POP, THC INVOICE	2767466	05/29/2026	1,168.00	254933
Total Check 254933:						15,213.50	
Check: 254934							
312-47000-50300	05/07/2026	EHLERS	ARBITRAGE REPORTING ON 2016A GO CROSS	106127	05/29/2026	3,750.00	254934
Total Check 254934:						3,750.00	
Check: 254935							
100-41300-50200	05/12/2026	FIVES ACRES PRINTING AND D	BUSINESS CARDS	1511	05/29/2026	92.00	254935
100-42200-50200	05/12/2026	FIVES ACRES PRINTING AND D	BUSINESS CARDS	1511	05/29/2026	12.00	254935
100-42400-50200	05/12/2026	FIVES ACRES PRINTING AND D	BUSINESS CARDS	1511	05/29/2026	12.00	254935
100-43100-50200	05/12/2026	FIVES ACRES PRINTING AND D	BUSINESS CARDS	1511	05/29/2026	24.00	254935
Total Check 254935:						140.00	
Check: 254936							
609-49750-50251	05/07/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1047186	05/29/2026	4,694.55	254936
609-49750-50253	05/07/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1047186	05/29/2026	901.50	254936
609-49750-50254	05/07/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1047186	05/29/2026	74.00	254936
609-49750-50260	05/07/2026	JOHNSON BROS WHOLESALE LIQ	LIQUOR, WINE, POP, FREIGHT INVOICE	1047186	05/29/2026	86.78	254936
Total Check 254936:						5,756.83	
Check: 254937							
100-42200-50305	05/05/2026	M HEALTH FAIRVIEW	NEW FF PHYSICAL-WILLHITE	05052026	05/29/2026	337.00	254937
Total Check 254937:						337.00	
Check: 254938							
609-49750-50251	05/08/2026	MCDONALD DISTRIBUTING CO	LIQUOR CREDIT INVOICE	8650706	05/29/2026	(592.00)	254938
609-49750-50251	05/08/2026	MCDONALD DISTRIBUTING CO	LIQUOR INVOICE	859826	05/29/2026	1,480.00	254938
609-49750-50252	05/08/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, FREIGHT INVOICE	859827	05/29/2026	13,603.65	254938
609-49750-50252	05/08/2026	MCDONALD DISTRIBUTING CO	BEER, KEG INVOICE	859873	05/29/2026	244.00	254938
609-49750-50253	05/08/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, FREIGHT INVOICE	859827	05/29/2026	35.00	254938
609-49750-50254	05/08/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, FREIGHT INVOICE	859827	05/29/2026	116.90	254938

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

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PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 254938							
609-49750-50259	05/08/2026	MCDONALD DISTRIBUTING CO	BEER, KEG INVOICE	859873	05/29/2026	60.00	254938
609-49750-50260	05/08/2026	MCDONALD DISTRIBUTING CO	BEER, WINE, POP, FREIGHT INVOICE	859827	05/29/2026	7.00	254938
Total Check 254938:						14,954.55	
Check: 254939							
100-00000-21707	05/22/2026	MINNESOTA TEAMSTERS# 320	VBS MAY 2026 UNION DUES	VBS MAY 2026	05/29/2026	449.00	254939
Total Check 254939:						449.00	
Check: 254940							
609-49750-50251	05/07/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, POP, FREIGHT INVOICE	5169278	05/29/2026	459.02	254940
609-49750-50253	05/07/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, POP, FREIGHT INVOICE	5169278	05/29/2026	321.90	254940
609-49750-50254	05/07/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, POP, FREIGHT INVOICE	5169278	05/29/2026	226.55	254940
609-49750-50260	05/07/2026	PHILLIPS WINE & SPIRITS CO	LIQUOR, WINE, POP, FREIGHT INVOICE	5169278	05/29/2026	34.48	254940
Total Check 254940:						1,041.95	
Check: 254941							
609-49750-50300	05/12/2026	PRECISION PEST CONTROL	MAY PEST CONTROL-LIQUOR STORE	3512	05/29/2026	214.76	254941
Total Check 254941:						214.76	
Check: 254942							
609-49750-50252	05/07/2026	PRYES BREWING COMPANY LLC	BEER INVOICE	w-121636	05/29/2026	142.50	254942
Total Check 254942:						142.50	
Check: 254943							
100-00000-22000	05/12/2026	SEH INC	APRIL 2026 PLANNING FEES	508368	05/29/2026	463.50	254943
100-00000-22000	05/12/2026	SEH INC	APRIL 2026 PLANNING FEES	508368	05/29/2026	1,632.62	254943
100-00000-22000	05/12/2026	SEH INC	APRIL 2026 PLANNING FEES	508368	05/29/2026	275.56	254943
100-41300-50303	05/12/2026	SEH INC	APRIL 2026 GENERAL ENGINEERING SERVIC	508369	05/29/2026	803.50	254943
100-41910-50300	05/12/2026	SEH INC	APRIL 2026 PLANNING FEES	508368	05/29/2026	1,397.75	254943
601-49400-50300	05/12/2026	SEH INC	APRIL 2026 GENERAL ENGINEERING SERVIC	508369	05/29/2026	125.00	254943
Total Check 254943:						4,697.93	
Check: 254944							
609-49750-50251	05/06/2026	SOUTHERN GLAZERS	LIQUOR, WINE, FREIGHT INVOICE	2754698	05/29/2026	3,343.21	254944
609-49750-50253	05/06/2026	SOUTHERN GLAZERS	LIQUOR, WINE, FREIGHT INVOICE	2754698	05/29/2026	867.24	254944
609-49750-50260	05/06/2026	SOUTHERN GLAZERS	LIQUOR, WINE, FREIGHT INVOICE	2754698	05/29/2026	63.03	254944
Total Check 254944:						4,273.48	
Check: 254945							
609-49750-50253	05/07/2026	WINE MERCHANTS	WINE, FREIGHT INVOICE	7563648	05/29/2026	261.00	254945
609-49750-50260	05/07/2026	WINE MERCHANTS	WINE, FREIGHT INVOICE	7563648	05/29/2026	2.06	254945
Total Check 254945:						263.06	

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/21/2026 - 06/03/2026

POSTED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number	
--- TOTALS BY FUND ---								
	100		GENERAL			37,777.30		
	204		CEMETERY MAINTENANCE			253.37		
	312		2016A G.O. REFUNDING BONDS			3,750.00		
	401		CAPITAL IMPROVEMENT			170.06		
	601		WATER			249.00		
	602		SEWER			1,640.50		
	609		LIQUOR STORE			76,342.52		
	Total For All Funds:						120,182.75	

REMITTANCE ADVICE
 CITY OF PINE CITY
 1015 HILLSIDE AVE SW STE 2
 PINE CITY, MN 55063-2147
 United States

Vendor: AMAZON CAPITAL SERVICES
 PO BOX 35184

Check NW 254900
 Date: 05/22/2026

SEATTLE WA, 98124-5184

Invoice Date	Invoice Number GL Number	Description Detail	Amount	Amount
05/01/2026	1YJH-FWWR-WC6F 100-43100-50210 100-43100-50211 100-43100-50211 100-43100-50211 100-43100-50210 100-43100-50211	APRIL 2026 PW AMAZON PURCHASES CARBURETOR AIR FILTER TOILET PAPER 55-60 GALLON TRASH BAGS PULL PAPER TOWELS LED LIGHT BULB HEAVY DUTY BLACK GLOVES	 14.48 142.08 107.58 291.08 115.52 79.99	750.73
05/01/2026	1VJC-QMT1-MQHM 100-42200-50210 100-42200-50404 100-42200-50404 100-42200-50210 100-42200-50404 100-42200-50400 100-42200-50404 100-45500-50401 100-45200-50400 204-49010-50400 100-45500-50401 100-41350-50210 100-42200-50200 100-42200-50400 100-42200-50200 100-42200-50400 100-42200-50200 609-49750-50200 609-49750-50200 100-45200-50218 401-45200-50520 401-45200-50520 100-45124-50210 100-41300-50210 100-43100-50210 100-43100-50309	APRIL 2026 AMAZON PURCHASES BOAT PROPELLER-FD BATTERY CHARGER-FD ROOFTOP MINI STROBE LIGHTS-FD MOTOROLA MOBILE RADIO-FD RING TERMINAL-FD CHERRY HAND CLEANER-FD CONNECTOR EXT CABLE-FD AMERICAN FLAG-LIBRARY AMERICAN FLAG-P&R FLAGS-CEMETERY TORK MATIC PAPER TOWEL-LIBRARY TORK MATIC PAPER TOWEL-PB BIC BLACK PENS-FD LYSOL CLEANER-FD WHITEBOARD MARKERS-FD AMAZON KLEENEX-FD BULK RED PERMANENT MARKERS-FD MAGNETIC WHITE BOARD-LIQ METALLIC MAGNETS-LIQ GALVANIZED STEEL GAS CAN-P&R HEAVY DUTY BENCH VISE WORKBENCH MARKER BUOY LABEL-BEACH SEAT CUSHION/WRIST REST-ADMIN HDMI CABLE/MOTO BELT CLIP HOLSTER-PW PHILLIPS MONITOR-PW	 147.98 101.67 27.89 179.97 9.91 88.95 13.90 18.91 18.91 96.37 123.47 123.48 5.38 15.00 3.50 9.86 7.49 78.76 9.21 194.91 132.99 37.07 51.49 37.98 33.91 139.52	1,708.48
05/01/2026	16XL-W7HL-V1P3 100-42200-50404	APRIL 2026 AMAZON CREDIT APRIL 2026 AMAZON CREDIT	 (79.99)	(79.99)

Total - Check NW 254900

2,379.22

REMITTANCE ADVICE
 CITY OF PINE CITY
 1015 HILLSIDE AVE SW STE 2
 PINE CITY, MN 55063-2147
 United States

Vendor: FIVES ACRES PRINTING AND DESIGN
 MELISSA SMETANA
 13034 GOVERNMENT RD
 PINE CITY MN, 55063-4992

Check NW 254935
 Date: 05/29/2026

Invoice Date	Invoice Number GL Number	Description Detail	Amount	Amount
05/12/2026	1511	BUSINESS CARDS		140.00
	100-41300-50200	BUSINESS CARDS-MP,TP, BB, MB, COUNCIL	92.00	
	100-42400-50200	BUSINESS CARDS-AZ	12.00	
	100-42200-50200	BUSINESS CARDS-TM	12.00	
	100-43100-50200	BUSINESS CARDS-JC,LD	24.00	
Total - Check NW 254935				140.00

REMITTANCE ADVICE
 CITY OF PINE CITY
 1015 HILLSIDE AVE SW STE 2
 PINE CITY, MN 55063-2147
 United States

Vendor: SEH INC
 PO BOX 64780

Check NW 254943
 Date: 05/29/2026

SAINT PAUL MN, 55164-0780

Invoice Date	Invoice Number GL Number	Description Detail	Amount	Amount
05/12/2026	508368	APRIL 2026 PLANNING FEES		3,769.43
	100-41910-50300	APRIL PLANNING FEES	1,397.75	
	100-00000-22000	PINE COUNTY HOLDING ESCROW COMBO REZONE	463.50	
	100-00000-22000	NEWMAN SUBDIVISION AND VARIANCE	1,632.62	
	100-00000-22000	FEDERATED VARIANCE	275.56	
05/12/2026	508369	APRIL 2026 GENERAL ENGINEERING SERVICES		928.50
	100-41300-50303	8TH AVE RR SPLIT WITH COUNTY	803.50	
	601-49400-50300	LEAD SERVICE LINE APP	125.00	
Total - Check NW 254943				4,697.93

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/15/2026 - 05/22/2026

POSTED
PAID - CHECK TYPE: EFT

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 7501							
100-00000-21709	04/12/2026	AFLAC	APRIL 2026 EMPLOYEE PAID ADD INSURANC	584404	05/15/2026	694.32	7501
Total Check 7501:						<u>694.32</u>	
Check: 7502							
100-41350-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	220.42	7502
100-42200-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	1,071.34	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	2,644.48	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	370.86	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	103.06	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	438.37	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	46.24	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	379.36	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	174.32	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	111.56	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	165.22	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	179.30	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	109.98	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	136.44	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	124.06	7502
100-43100-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	98.93	7502
100-45124-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	79.63	7502
100-45125-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	134.58	7502
100-45200-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	203.94	7502
100-45200-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	57.97	7502
100-45200-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	49.04	7502
100-45200-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	49.92	7502
100-45500-50401	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	350.22	7502
601-49400-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	88.00	7502
601-49400-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	2,170.05	7502
601-49400-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	182.46	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	323.88	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	121.63	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	249.34	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	123.32	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	471.51	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	97.59	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	243.64	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	96.25	7502
602-49470-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	57.21	7502
602-49480-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	3,632.88	7502
602-49480-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	860.44	7502
609-49750-50381	05/14/2026	EAST CENTRAL ENERGY	APRIL 2026 ELECTRIC	APRIL 2026	05/15/2026	1,108.97	7502
Total Check 7502:						<u>17,126.41</u>	
Check: 7503							
100-41300-50321	04/23/2026	MIDCONTINENT COMMUNICATION CHAMBER	PHONE SVC FROM 04/21/26-05/20	37881440115365	05/15/2026	35.42	7503
Total Check 7503:						<u>35.42</u>	
Check: 7504							
100-00000-21702	05/08/2026	MINNESOTA DEPT OF REVENUE	REMITTANCE CHECK 05.08.26 BIWEEKLY	REMIT 05.08.26PR Q2	05/15/2026	2,313.77	7504
Total Check 7504:						<u>2,313.77</u>	

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INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/15/2026 - 05/22/2026

POSTED
PAID - CHECK TYPE: EFT

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 7505							
100-00000-20801	04/30/2026	MINNESOTA DEPT OF REVENUE	SALES & USE TAX - WATER, BULK WATER &	30-APR-2026	05/15/2026	3.32	7505
601-00000-20801	04/30/2026	MINNESOTA DEPT OF REVENUE	SALES & USE TAX - WATER, BULK WATER &	30-APR-2026	05/15/2026	87.68	7505
Total Check 7505:						91.00	
Check: 7506							
100-00000-21711	05/08/2026	MN DEPT OF CHILDREN, YOUTH	05.08.26 BIWEEKLY PAYROLL	05.08.26PR	05/15/2026	244.57	7506
Total Check 7506:						244.57	
Check: 7507							
100-00000-21705	05/08/2026	MSRS	REMITTANCE CHECK 05.08.26 BIWEEKLY PA	REMIT 05.08.26PR	05/15/2026	300.00	7507
Total Check 7507:						300.00	
Check: 7508							
100-41300-50313	04/10/2026	SOLUTION BUILDERS, INC.	IT SERVICES MAY 2026	13494	05/15/2026	2,460.06	7508
Total Check 7508:						2,460.06	
Check: 7509							
100-41300-50313	05/01/2026	SOLUTION BUILDERS, INC.	IT SERVICES JUNE 2026	13748	05/15/2026	2,460.06	7509
Total Check 7509:						2,460.06	
Check: 7510							
100-00000-21712	05/08/2026	TASC	05.08.26 BIWEEKLY PAYROLL	05.08.26PR	05/15/2026	390.00	7510
100-41300-50128	05/08/2026	TASC	05.08.26 BIWEEKLY PAYROLL	05.08.26PR	05/15/2026	203.06	7510
100-41910-50128	05/08/2026	TASC	05.08.26 BIWEEKLY PAYROLL	05.08.26PR	05/15/2026	130.61	7510
609-49750-50128	05/08/2026	TASC	05.08.26 BIWEEKLY PAYROLL	05.08.26PR	05/15/2026	101.53	7510
Total Check 7510:						825.20	
Check: 7511							
609-49750-50340	04/23/2026	THRYV	ADVERTISING 04/01/26-04/30/26	610065491709	05/15/2026	18.50	7511
Total Check 7511:						18.50	
Check: 7512							
601-49400-50321	04/22/2026	CENTURYLINK	SCADA (04/22/26-05/21/26)	MAY 2026	05/27/2026	46.53	7512
602-49450-50321	04/22/2026	CENTURYLINK	SCADA (04/22/26-05/21/26)	MAY 2026	05/27/2026	46.54	7512
Total Check 7512:						93.07	
Check: 7513							
100-41300-50410	04/30/2026	CULLIGAN WATER CONDITIONIN	DRINKING WATER CH - APRIL	04302026	05/27/2026	69.00	7513
Total Check 7513:						69.00	
Check: 7514							
609-49750-50200	04/30/2026	CULLIGAN WATER CONDITIONIN	DRINKING WATER VBS	04302026-1	05/27/2026	49.69	7514
Total Check 7514:						49.69	
Check: 7515							
100-42200-50400	04/30/2026	CULLIGAN WATER CONDITIONIN	SOLAR SALT 40#, EQUIP INSPECT	04302026-PCFD	05/27/2026	185.45	7515
Total Check 7515:						185.45	
Check: 7516							
100-45200-50381	05/21/2026	EAST CENTRAL ENERGY	FINAL BILL 1225 MAIN ST	05212026	05/27/2026	44.47	7516
Total Check 7516:						44.47	
Check: 7517							
100-00000-21701	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.26 BIWEEKLY PA	REMIT 5.22.26PR Q2	05/27/2026	3,863.22	7517

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EXP CHECK RUN DATES 05/15/2026 - 05/22/2026

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 7517							
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.26 BIWEEKLY PA	REMIT 5.22.26PR Q2	05/27/2026	3,233.27	7517
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.26 BIWEEKLY PA	REMIT 5.22.26PR Q2	05/27/2026	3,233.27	7517
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.26 BIWEEKLY PA	REMIT 5.22.26PR Q2	05/27/2026	806.83	7517
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.26 BIWEEKLY PA	REMIT 5.22.26PR Q2	05/27/2026	806.83	7517
Total Check 7517:						11,943.42	
Check: 7518							
100-00000-21701	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.2026 SUPPLEMEN	REMIT 5.22.26SUPP Q	05/27/2026	813.41	7518
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.2026 SUPPLEMEN	REMIT 5.22.26SUPP Q	05/27/2026	282.67	7518
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.2026 SUPPLEMEN	REMIT 5.22.26SUPP Q	05/27/2026	282.67	7518
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.2026 SUPPLEMEN	REMIT 5.22.26SUPP Q	05/27/2026	66.11	7518
100-00000-21703	05/22/2026	INTERNAL REVENUE SERVICE	REMITTANCE CHECK 05.22.2026 SUPPLEMEN	REMIT 5.22.26SUPP Q	05/27/2026	66.11	7518
Total Check 7518:						1,510.97	
Check: 7519							
100-41300-50210	04/14/2026	METRO SALES INC	HILLSIDE/FIRE HALL RICOH PRINTER 03/1	05142026	05/27/2026	294.83	7519
100-42200-50210	04/14/2026	METRO SALES INC	HILLSIDE/FIRE HALL RICOH PRINTER 03/1	05142026	05/27/2026	87.65	7519
Total Check 7519:						382.48	
Check: 7520							
100-41300-50309	05/02/2026	MIDCONTINENT COMMUNICATION MAY 2026 - INTERNET CITY HALL		13027420115382	05/27/2026	244.65	7520
Total Check 7520:						244.65	
Check: 7521							
100-45125-50309	05/02/2026	MIDCONTINENT COMMUNICATION MAY 2026 - INTERNET WARMING HOUSE		26100300115382	05/27/2026	130.65	7521
Total Check 7521:						130.65	
Check: 7522							
100-42200-50321	05/02/2026	MIDCONTINENT COMMUNICATION MAY 2026 TELEPHONE SVC - FIRE HALL		13025100115382	05/27/2026	104.81	7522
Total Check 7522:						104.81	
Check: 7523							
601-49400-50383	04/30/2026	MINNESOTA ENERGY RESOURCES APRIL 0506898062-00001/400 5TH ST SE		5910603545	05/27/2026	570.92	7523
Total Check 7523:						570.92	
Check: 7524							
602-49470-50383	04/30/2026	MINNESOTA ENERGY RESOURCES APRIL 0617365853-00001/10 3RD ST SE		5910646313	05/27/2026	23.79	7524
Total Check 7524:						23.79	
Check: 7525							
100-45500-50401	04/30/2026	MINNESOTA ENERGY RESOURCES APRIL 0505632582-00001/300 5TH ST SE		5910987379	05/27/2026	191.82	7525
Total Check 7525:						191.82	
Check: 7526							
100-00000-21704	05/22/2026	PUBLIC EMPLOYEES RETIRE AS	REMITTANCE CHECK 05.22.2026 BIWEEKLY	REMIT SDR 1729160	05/27/2026	3,426.48	7526
100-00000-21704	05/22/2026	PUBLIC EMPLOYEES RETIRE AS	REMITTANCE CHECK 05.22.2026 BIWEEKLY	REMIT SDR 1729160	05/27/2026	3,953.64	7526
100-00000-21704	05/22/2026	PUBLIC EMPLOYEES RETIRE AS	REMITTANCE CHECK 05.22.2026 BIWEEKLY	REMIT SDR 1729160	05/27/2026	418.92	7526
100-00000-21704	05/22/2026	PUBLIC EMPLOYEES RETIRE AS	REMITTANCE CHECK 05.22.2026 BIWEEKLY	REMIT SDR 1729160	05/27/2026	628.38	7526
Total Check 7526:						8,427.42	
Check: 7527							
100-43100-50135	05/19/2026	TASC	NEW EMPLOYEE ER 2026 HSA CONTRIBUTION	05192026	05/27/2026	1,050.00	7527
601-49400-50135	05/19/2026	TASC	NEW EMPLOYEE ER 2026 HSA CONTRIBUTION	05192026	05/27/2026	1,050.00	7527
602-49450-50135	05/19/2026	TASC	NEW EMPLOYEE ER 2026 HSA CONTRIBUTION	05192026	05/27/2026	1,050.00	7527

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/15/2026 - 05/22/2026

POSTED
PAID - CHECK TYPE: EFT

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Check: 7527					Total Check 7527:	<u>3,150.00</u>	
Check: 7528							
100-41300-50210	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	64.83	7528
100-41300-50210	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	39.28	7528
100-41300-50300	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	6.25	7528
100-41300-50331	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	57.57	7528
100-42200-50218	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	346.50	7528
100-42200-50404	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	74.06	7528
100-42200-50404	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	27.50	7528
100-42400-50404	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	21.67	7528
100-43100-50211	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	182.03	7528
100-43100-50401	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	68.96	7528
100-43100-50404	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	130.26	7528
100-45124-50218	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	62.10	7528
100-45124-50311	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	89.44	7528
100-45124-50400	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	20.93	7528
100-45200-50210	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	108.00	7528
100-45200-50311	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	75.04	7528
100-45200-50404	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	43.49	7528
100-45200-50405	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	16.99	7528
100-45200-50433	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	9.99	7528
100-45200-50479	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	51.48	7528
100-45200-50479	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	41.14	7528
601-49400-50312	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	132.10	7528
601-49400-50322	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	12.40	7528
601-49400-50400	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	69.99	7528
602-49450-50311	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	425.00	7528
602-49450-50311	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	425.00	7528
602-49450-50404	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	130.26	7528
609-49750-50200	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	89.95	7528
609-49750-50200	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	7.44	7528
609-49750-50322	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	10.48	7528
609-49750-50434	05/06/2026	US BANK GENERAL	MAY 2026 STATEMENT	05062026	05/27/2026	91.18	7528
Check: 7529					Total Check 7528:	<u>2,931.31</u>	
100-45127-50300	04/28/2026	WRIGHT-HENNEPIN COOPERATIV	WARMING HOUSE ACCESS CONTROL	05/31/20 052026	05/27/2026	11.00	7529
Check: 7530					Total Check 7529:	<u>11.00</u>	
609-49750-50300	04/28/2026	WRIGHT-HENNEPIN COOPERATIV	LIQ-MONITORING/CELL COMM/INTERACTIVE/	05152026	05/27/2026	23.95	7530
609-49750-50400	04/28/2026	WRIGHT-HENNEPIN COOPERATIV	LIQ-MONITORING/CELL COMM/INTERACTIVE/	05152026	05/27/2026	1,037.96	7530
Check: 7530					Total Check 7530:	<u>1,061.91</u>	

INVOICE DISTRIBUTION REPORT FOR CITY OF PINE CITY

EXP CHECK RUN DATES 05/15/2026 - 05/22/2026

POSTED
PAID - CHECK TYPE: EFT

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number	
--- TOTALS BY FUND ---								
	100		GENERAL			42,368.08		
	601		WATER			4,410.13		
	602		SEWER			8,378.28		
	609		LIQUOR STORE			2,539.65		
	Total For All Funds:					<u>57,696.14</u>		

EFT REMITTANCE ADVICE
 CITY OF PINE CITY
 1015 HILLSIDE AVE SW STE 2
 PINE CITY, MN 55063-2147
 United States

Vendor: EAST CENTRAL ENERGY
 PO BOX 39

Check NW 7502
 Deposit Date: 05/15/2026

BRAHAM MN, 55006-0039

Invoice Date	Invoice Number GL Number	Description Detail	Amount	Amount
05/14/2026	APRIL 2026	APRIL 2026 ELECTRIC		17,126.41
	100-43100-50381	204621100 - Street lighting	2,644.48	
	602-49470-50381	835100 - 315 AIRPORT RD NE	323.88	
	602-49470-50381	835400 - lift Station	121.63	
	602-49480-50381	835600 - 335 Airport Rd NE	3,632.88	
	100-43100-50381	836000 - 6th St & 8th Ave Bea	370.86	
	100-45500-50401	836100 - 300 5TH ST SE #1 LIBRARY	350.22	
	602-49470-50381	836200 - 1st Ave NE Lift Station	249.34	
	609-49750-50381	836400 - 205 Main St S - Liquor Store	1,108.97	
	602-49470-50381	836500 - 10th St NW & 5th Ave NW Lift St	123.32	
	100-45124-50381	837100 - Beach House	79.63	
	602-49470-50381	837300 - Lift Station	471.51	
	601-49400-50381	837400 - Pump House/Water Pumps	88.00	
	602-49470-50381	837500 - 1st Ave NW	97.59	
	100-45125-50381	4292502 - 1400 Main St S (warming House)	134.58	
	100-43100-50381	5379800 - Stop Light	103.06	
	100-45200-50381	6021400 - City Park Lights	203.94	
	602-49470-50381	6517200 - 8th Ave	243.64	
	100-45200-50381	7769501 - Main St. S Ballfields	57.97	
	100-45200-50381	8394700 - Lions Park Gazebo	49.04	
	100-43100-50381	200505300 - 300 5TH ST SE HWY ST LIGHTS	438.37	
	100-43100-50381	200505700 - 6th St & 6th Ave SE	46.24	
	100-43100-50381	200529100 - 1205 Airwaves Rd NE	379.36	
	602-49470-50381	200540200 - Lift St 6th Ave & 11 St	96.25	
	100-43100-50381	200929000 - 300 5th St SE #1 Street Ligh	174.32	
	100-43100-50381	201675200 - Northridge Dr Street Lights/	111.56	
	100-43100-50381	201976600 - Northridge Dr	165.22	
	100-43100-50381	202923300 - Hwy 324 Street Lighting	179.30	
	100-43100-50381	202923500 - Hwy 324 New Signal	109.98	
	100-43100-50381	202923700 - Hwy 324 Street lights	136.44	
	602-49470-50381	204327805 - 9 Lake St NE Sewer	57.21	
	100-43100-50381	205830400 - Northridge Dr Street Lightin	124.06	
	601-49400-50381	206734000 - 545 16th Ave NE	2,170.05	
	601-49400-50381	206736900 - 1625 Airwaves Rd Water Tower	182.46	
	100-42200-50381	206982800 - 400 5th St SE Fire Hall	1,071.34	
	602-49480-50381	207626700 - Disposal Plant	860.44	
	100-43100-50381	992177001 - Street Lights 4th St	98.93	
	100-41350-50381	200276303 - 1015 HILLSIDE AVE SW	220.42	
	100-45200-50381	208079400 - MAIN ST S (DISCOVERY GARDEN)	49.92	

Total - Check NW 7502

17,126.41

EFT REMITTANCE ADVICE
 CITY OF PINE CITY
 1015 HILLSIDE AVE SW STE 2
 PINE CITY, MN 55063-2147
 United States

Vendor: US BANK GENERAL
 PO BOX 790428

Check NW 7528
 Deposit Date: 05/27/2026

SAINT LOUIS MO, 63179-0428

Invoice Date	Invoice Number GL Number	Description Detail	Amount	Amount
05/06/2026	05062026	MAY 2026 STATEMENT		2,931.31
	100-41300-50300	CITY LAND DEED PULL 0.88 ACRE	6.25	
	100-45124-50218	SAFETY SUPPLIES-AED-BEACH	62.10	
	100-42200-50218	SAFETY SUPPLIES-AED-FD	346.50	
	602-49450-50311	MN WASTEWATER OPERATORS	425.00	
	602-49450-50311	MN WASTE WATER OPERATORS	425.00	
	100-43100-50211	CUTLERY/BOWLS/TRASH BAGS-PW	182.03	
	601-49400-50312	LAB TESTING-POSTAGE-WATER	132.10	
	601-49400-50322	POSTAGE-WATER SAMPLE	12.40	
	100-41300-50331	COMMITTEE MTG/ADMIN LUNCH	57.57	
	100-45124-50311	ONBOARDING BEACH MTG	89.44	
	609-49750-50322	POSTAGE-NOTICE OF TRESPASS FORM-LIQ	10.48	
	609-49750-50200	PACKING TAPE/DISINFECTANT-LIQ	89.95	
	609-49750-50434	CREDIT CARD FEES-NCR-LIQ	91.18	
	609-49750-50200	GV SQSX 100-LIQ	7.44	
	100-45200-50210	MICROSD/TAPE-P&R	108.00	
	100-42200-50404	FIRE TRAILER	74.06	
	100-42400-50404	MN DEPT VEHICLE - TABS-F&L	21.67	
	100-43100-50404	MN DEPT VEHICLE - TABS-PW	130.26	
	602-49450-50404	MN DEPT VEHICLE - TABS-PW	130.26	
	100-41300-50210	FEBREZE/PAPER TOWELS/TRASH-ADMIN	64.83	
	100-42200-50404	MN DEPT VEHICLE - TABS-FD	27.50	
	100-45200-50404	MN DEPT VEHICLE - TABS-P&R	43.49	
	100-41300-50210	COFFEE-ADMIN	39.28	
	601-49400-50400	CHOLERIA SIGNS-WATER	69.99	
	100-43100-50401	PW DOOR SIGN	68.96	
	100-45200-50433	MOULTRIE MOBILE-P&R	9.99	
	100-45200-50405	LAWN BLANKET-P&R	16.99	
	100-45200-50479	CELLCORE PVC PIP-P&R	51.48	
	100-45124-50400	MATTE BLK DBL HK-BEACH	20.93	
	100-45200-50479	SOCCER BALLS/8.5 IN PGB/PARTY-P&R	41.14	
	100-45200-50311	TRAINING GAS/LUNCH-P&R	75.04	

Total - Check NW 7528

2,931.31

EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross		Net
413-001 - ALNES-PETERSON, MARCY						
DD8526	05/02/2026	05/08/2026	Open	4,009.18		2,752.80
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	ADMINISTRATOR	104,238.7500	98.25	0.00	4,009.18
	Totals:			98.25	0.00	4,009.18
DD8558	05/16/2026	05/22/2026	Open	4,044.18		2,787.64
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	ADMINISTRATOR	104,238.7500	85.75	0.00	4,009.18
	PHONE	100-41300-50321	35.0000	1.00	0.00	35.00
	Totals:			86.75	0.00	4,044.18
DD8589	05/16/2026	05/22/2026	Open	4,009.18		2,664.41
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	PTO NU	ADMINISTRATOR	50.1148	80.00	0.00	4,009.18
	Totals:			80.00	0.00	4,009.18

609-012 - BESTA, HAILEY

DD8527	05/02/2026	05/08/2026	Open	1,410.22		1,043.84
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	21.9400	63.35	0.00	1,389.90
	WEEKEND LIQ	609-49750-50103	1.0000	20.32	0.00	20.32
	Totals:			83.67	0.00	1,410.22
DD8559	05/16/2026	05/22/2026	Open	1,179.07		883.90
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	21.9400	46.37	0.00	1,017.36
	WEEKEND LIQ	609-49750-50103	1.0000	8.13	0.00	8.13
	PAID LEAVE	609-49750-50103	21.9400	7.00	0.00	153.58
	Totals:			61.50	0.00	1,179.07

452-001 - BLOOMQUIST, BROCK I

DD8528	05/02/2026	05/08/2026	Open	2,842.27		2,015.11
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	PARKS & PUB MGR	73,899.0000	101.50	0.00	2,842.27
	Totals:			101.50	0.00	2,842.27
DD8560	05/16/2026	05/22/2026	Open	2,877.27		2,049.97
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	PARKS & PUB MGR	73,899.0000	88.50	0.00	2,842.27
	PHONE	100-45200-50321	35.0000	1.00	0.00	35.00

EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross		Net
452-001 - BLOOMQUIST, BROCK I						
Totals:				89.50	0.00	2,877.27

413-004 - BLOOMQUIST, MELANIE						
DD8529	05/02/2026	05/08/2026	Open	2,721.18	1,867.42	
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
SALARY	DEPUTY CLERK		70,750.6800	83.50	0.00	2,721.18
Totals:				83.50	0.00	2,721.18
DD8562	05/16/2026	05/22/2026	Open	2,756.18	1,902.28	
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
SALARY	DEPUTY CLERK		70,750.6800	80.50	0.00	2,721.18
PHONE	100-41300-50321		35.0000	1.00	0.00	35.00
Totals:				81.50	0.00	2,756.18

452-005 - BLOOMQUIST, LUKE B						
DD8561	05/16/2026	05/22/2026	Open	67.50	62.03	
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
HOURLY	PARKS-MOW CREW		18.0000	3.75	0.00	67.50
Totals:				3.75	0.00	67.50

411-005 - BOMBARD, KENT						
DD8530	05/02/2026	05/08/2026	Open	161.54	148.48	
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
SALARY	100-41100-50101		4,200.0000	0.00	0.00	161.54
Totals:				0.00	0.00	161.54
DD8563	05/16/2026	05/22/2026	Open	161.54	148.46	
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
SALARY	100-41100-50101		4,200.0000	0.00	0.00	161.54
Totals:				0.00	0.00	161.54

422-002 - BRACKENBURY, DAREN						
DD8500	04/30/2026	05/08/2026	Open	309.12	284.12	
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
FIRE CALLS	100-42200-50107		25.7600	9.00	0.00	231.84
MEETINGS	100-42200-50107		25.7600	1.00	0.00	25.76
TRAINING	100-42200-50107		25.7600	2.00	0.00	51.52

EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross	Net
422-002 - BRACKENBURY, DAREN					
Totals:				12.00	309.12

Check No.	Pay Period End Date	Check Date	Status	Gross	Net	
422-003 - BRACKENBURY, DUSTIN						
DD8501	04/30/2026	05/08/2026	Open	283.36	260.43	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	9.00	0.00	231.84
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
Totals:				11.00	283.36	

Check No.	Pay Period End Date	Check Date	Status	Gross	Net	
422-004 - BUIRGE, CHAD						
DD8502	04/30/2026	05/08/2026	Open	154.56	142.05	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	4.00	0.00	103.04
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
Totals:				6.00	154.56	

Check No.	Pay Period End Date	Check Date	Status	Gross	Net	
422-005 - CARROLL, PAUL						
DD8503	04/30/2026	05/08/2026	Open	154.56	142.06	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	5.00	0.00	128.80
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
Totals:				6.00	154.56	

Check No.	Pay Period End Date	Check Date	Status	Gross	Net	
431-008 - CHAPMAN, JASON						
DD8531	05/02/2026	05/08/2026	Open	3,230.77	2,383.61	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	PUBLIC WORKS	84,000.0000	83.00	0.00	3,230.77
Totals:				83.00	3,230.77	
DD8564	05/16/2026	05/22/2026	Open	3,230.77	2,346.84	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	PUBLIC WORKS	84,000.0000	81.50	0.00	3,230.77
Totals:				81.50	3,230.77	

422-024 - CONNER, BRADLEY					
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EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
 For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross		Net
422-024 - CONNER, BRADLEY						
DD8504	04/30/2026	05/08/2026	Open	431.48		396.57
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	13.00	0.00	334.88
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	ADDTL HOURS	100-42200-50107	12.8800	1.50	0.00	19.32
	Totals:			17.50	0.00	431.48

413-002 - DUNBAR, LISA						
DD8532	05/02/2026	05/08/2026	Open	2,724.80		1,745.54
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	UB SPEC	34.0600	80.00	0.00	2,724.80
	Totals:			80.00	0.00	2,724.80
DD8565	05/16/2026	05/22/2026	Open	2,759.80		1,780.38
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	UB SPEC	34.0600	80.00	0.00	2,724.80
	PHONE	PUBLIC WORKS	35.0000	1.00	0.00	35.00
	Totals:			81.00	0.00	2,759.80

422-028 - ECKERT, AUSTIN						
DD8505	04/30/2026	05/08/2026	Open	154.56		142.05
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	3.00	0.00	77.28
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			6.00	0.00	154.56

609-003 - ELLIOT, RICHARD						
DD8533	05/02/2026	05/08/2026	Open	544.49		439.20
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	22.2200	23.81	0.00	529.06
	WEEKEND LIQ	609-49750-50103	1.0000	15.43	0.00	15.43
	Totals:			39.24	0.00	544.49
DD8566	05/16/2026	05/22/2026	Open	214.32		157.21
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	22.2200	9.41	0.00	209.09
	WEEKEND LIQ	609-49750-50103	1.0000	5.23	0.00	5.23
	Totals:			14.64	0.00	214.32

EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross		Net
609-004 - ERICKSON, JOSHUA						
DD8534	05/02/2026	05/08/2026	Open	1,184.80		909.22
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	609-49750-50103	22.3300		52.03	0.00	1,161.83
WEEKEND LIQ	609-49750-50103	1.0000		22.97	0.00	22.97
Totals:				75.00	0.00	1,184.80
DD8567	05/16/2026	05/22/2026	Open	1,060.74		821.28
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	609-49750-50103	22.3300		46.49	0.00	1,038.12
WEEKEND LIQ	609-49750-50103	1.0000		22.62	0.00	22.62
Totals:				69.11	0.00	1,060.74
431-003 - ERVIN, KIMBERLY						
DD8535	05/02/2026	05/08/2026	Open	2,265.60		1,522.93
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	PUBLIC WORKS	28.3200		64.00	0.00	1,812.48
PTO AFSCME	PUBLIC WORKS	28.3200		8.00	0.00	226.56
FUNERAL	PUBLIC WORKS	28.3200		8.00	0.00	226.56
Totals:				80.00	0.00	2,265.60
DD8568	05/16/2026	05/22/2026	Open	2,615.60		1,771.56
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	PUBLIC WORKS	28.3200		71.50	0.00	2,024.88
PTO AFSCME	PUBLIC WORKS	28.3200		8.50	0.00	240.72
PW ON CALL	PW ON CALL	50.0000		7.00	0.00	350.00
Totals:				87.00	0.00	2,615.60
422-030 - FAGNAN, KYLE						
DD8506	04/30/2026	05/08/2026	Open	180.32		165.74
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
FIRE CALLS	100-42200-50107	25.7600		4.00	0.00	103.04
MEETINGS	100-42200-50107	25.7600		1.00	0.00	25.76
TRAINING	100-42200-50107	25.7600		2.00	0.00	51.52
Totals:				7.00	0.00	180.32
422-031 - FIX JR, CHARLES						
DD8507	04/30/2026	05/08/2026	Open	405.72		372.90
Pay Code	Distribution	Rate		Hours	OT Hours	Amount

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EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross	OT Hours	Net
422-031 - FIX JR, CHARLES						
		100-42200-50107	25.7600	12.00	0.00	309.12
		100-42200-50107	25.7600	1.00	0.00	25.76
		100-42200-50107	25.7600	2.00	0.00	51.52
		100-42200-50107	12.8800	1.50	0.00	19.32
	Totals:			16.50	0.00	405.72

Check No.	Pay Period End Date	Check Date	Status	Gross	OT Hours	Net
609-005 - GOAD, JENNA M						
DD8536	05/02/2026	05/08/2026	Open	101.30		86.52
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	24.2000	4.02	0.00	97.28
	WEEKEND LIQ	609-49750-50103	1.0000	4.02	0.00	4.02
	Totals:			8.04	0.00	101.30

Check No.	Pay Period End Date	Check Date	Status	Gross	OT Hours	Net
609-006 - GOSEN, ALAN						
DD8537	05/02/2026	05/08/2026	Open	661.89		414.95
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	22.1600	29.28	0.00	648.84
	WEEKEND LIQ	609-49750-50103	1.0000	13.05	0.00	13.05
	Totals:			42.33	0.00	661.89

Check No.	Pay Period End Date	Check Date	Status	Gross	OT Hours	Net
609-006 - GOSEN, ALAN						
DD8569	05/16/2026	05/22/2026	Open	510.47		285.61
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	22.1600	22.44	0.00	497.27
	WEEKEND LIQ	609-49750-50103	1.0000	13.20	0.00	13.20
	Totals:			35.64	0.00	510.47

Check No.	Pay Period End Date	Check Date	Status	Gross	OT Hours	Net
422-006 - GRAY, BRIAN						
DD8508	04/30/2026	05/08/2026	Open	154.56		142.05
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	3.00	0.00	77.28
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			6.00	0.00	154.56

Check No.	Pay Period End Date	Check Date	Status	Gross	OT Hours	Net
609-007 - GUSK, JOSHUA						
DD8538	05/02/2026	05/08/2026	Open	1,274.45		982.62
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	22.0000	56.40	0.00	1,240.80

EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross		Net
609-007 - GUSK, JOSHUA						
	WEEKEND LIQ	609-49750-50103	1.0000	33.65	0.00	33.65
	Totals:			90.05	0.00	1,274.45
DD8570						
	05/16/2026	05/22/2026	Open	1,090.14		853.57
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	22.0000	48.26	0.00	1,061.72
	WEEKEND LIQ	609-49750-50103	1.0000	28.42	0.00	28.42
	Totals:			76.68	0.00	1,090.14
DD8590						
	05/16/2026	05/22/2026	Open	550.00		505.50
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	PAID LEAVE	609-49750-50103	22.0000	25.00	0.00	550.00
	Totals:			25.00	0.00	550.00
422-007 - HALLAN, CHRISTOPHER						
	DD8509	04/30/2026	05/08/2026	Open	128.80	118.39
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	3.00	0.00	77.28
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
	Totals:			5.00	0.00	128.80
422-008 - HANNAH, STEFFAN						
	DD8511	04/30/2026	05/08/2026	Open	540.96	497.21
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	14.00	0.00	360.64
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	ADDTL HOURS	100-42200-50107	12.8800	8.00	0.00	103.04
	Totals:			25.00	0.00	540.96
422-027 - HANNAH, ALEC						
	DD8510	04/30/2026	05/08/2026	Open	334.88	307.79
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	10.00	0.00	257.60
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			13.00	0.00	334.88

EMPLOYEE DETAIL CHECK HISTORY REPORT FOR CITY OF PINE CITY
For Check Dates 05/01/2026 to 05/31/2026

Check No.	Pay Period End Date	Check Date	Status	Gross		Net
411-003 - HILL, DAVID						
DD8539	05/02/2026	05/08/2026	Open	138.46		127.25
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-41100-50101	3,600.0000	0.00	0.00	138.46
	Totals:			0.00	0.00	138.46
DD8571	05/16/2026	05/22/2026	Open	138.46		127.27
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-41100-50101	3,600.0000	0.00	0.00	138.46
	Totals:			0.00	0.00	138.46
413-006 - JOHNSON, SAMANTHA						
DD8540	05/02/2026	05/08/2026	Open	2,260.08		1,614.51
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	ACCOUNTING CLER	31.3900	61.00	0.00	1,914.79
	PTO AFSCME	ACCOUNTING CLER	31.3900	11.00	0.00	345.29
	Totals:			72.00	0.00	2,260.08
DD8572	05/16/2026	05/22/2026	Open	2,295.08		1,649.34
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	ACCOUNTING CLER	31.3900	67.00	0.00	2,103.13
	PTO AFSCME	ACCOUNTING CLER	31.3900	5.00	0.00	156.95
	PHONE	100-41300-50321	35.0000	1.00	0.00	35.00
	Totals:			73.00	0.00	2,295.08
422-029 - JONES, NICHOLAS						
DD8512	04/30/2026	05/08/2026	Open	334.88		307.79
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	10.00	0.00	257.60
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			13.00	0.00	334.88
431-005 - JOYCE, ROBERT						
DD8541	05/02/2026	05/08/2026	Open	2,565.60		1,795.12
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	PUBLIC WORKS	28.3200	64.00	0.00	1,812.48
	COMP TIME	PUBLIC WORKS	28.3200	16.00	0.00	453.12
	PW ON CALL	PW ON CALL	50.0000	6.00	0.00	300.00
	Totals:			86.00	0.00	2,565.60

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431-005 - JOYCE, ROBERT

DD8573	05/16/2026	05/22/2026	Open	2,550.60		1,796.06
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
HOURLY	PUBLIC WORKS		28.3200	79.00	0.00	2,237.28
COMP TIME	PUBLIC WORKS		28.3200	1.00	0.00	28.32
PW ON CALL	PW ON CALL		50.0000	5.00	0.00	250.00
PHONE	PUBLIC WORKS		35.0000	1.00	0.00	35.00
Totals:				86.00	0.00	2,550.60

422-009 - KELLOGG, CHAD

DD8513	04/30/2026	05/08/2026	Open	463.68		426.17
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
FIRE CALLS	100-42200-50107		25.7600	16.00	0.00	412.16
TRAINING	100-42200-50107		25.7600	2.00	0.00	51.52
Totals:				18.00	0.00	463.68

609-008 - KNOLL, JACOB

DD8542	05/02/2026	05/08/2026	Open	1,074.67		785.77
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
HOURLY	609-49750-50103		21.0400	28.00	0.00	589.12
WEEKEND LIQ	609-49750-50103		1.0000	22.67	0.00	22.67
PAID LEAVE	609-49750-50103		21.0400	22.00	0.00	462.88
Totals:				72.67	0.00	1,074.67

DD8574	05/16/2026	05/22/2026	Open	493.60		357.11
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
HOURLY	609-49750-50103		21.0400	22.87	0.00	481.18
WEEKEND LIQ	609-49750-50103		1.0000	12.42	0.00	12.42
Totals:				35.29	0.00	493.60

422-013 - KNUTSON, EMILY MARGARET

DD8514	04/30/2026	05/08/2026	Open	354.20		325.55
Pay Code	Distribution		Rate	Hours	OT Hours	Amount
FIRE CALLS	100-42200-50107		25.7600	6.00	0.00	154.56
MEETINGS	100-42200-50107		25.7600	1.00	0.00	25.76
TRAINING	100-42200-50107		25.7600	2.00	0.00	51.52
ADDTL HOURS	100-42200-50107		12.8800	9.50	0.00	122.36
Totals:				18.50	0.00	354.20

609-009 - LAWLER, DEBRA

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DD8543	05/02/2026	05/08/2026	Open	1,940.44		1,439.88
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50101	24.0200	46.81	0.00	1,124.38
	WEEKEND LIQ	609-49750-50103	1.0000	23.40	0.00	23.40
	PAID LEAVE	609-49750-50101	24.0200	33.00	0.00	792.66
	Totals:			103.21	0.00	1,940.44
DD8575	05/16/2026	05/22/2026	Open	1,947.26		1,444.58
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50101	24.0200	79.71	0.00	1,914.63
	WEEKEND LIQ	609-49750-50103	1.0000	32.63	0.00	32.63
	Totals:			112.34	0.00	1,947.26
609-010 - LEWIS, BRANDI						
DD8544	05/02/2026	05/08/2026	Open	1,479.94		1,090.22
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	23.7300	61.28	0.00	1,454.17
	WEEKEND LIQ	609-49750-50103	1.0000	25.77	0.00	25.77
	Totals:			87.05	0.00	1,479.94
DD8576	05/16/2026	05/22/2026	Open	1,372.03		1,015.57
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	609-49750-50103	23.7300	56.92	0.00	1,350.71
	WEEKEND LIQ	609-49750-50103	1.0000	21.32	0.00	21.32
	Totals:			78.24	0.00	1,372.03
422-010 - MILLER, PAUL						
DD8515	04/30/2026	05/08/2026	Open	457.24		420.25
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	15.00	0.00	386.40
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
	ADDTL HOURS	100-42200-50107	12.8800	1.50	0.00	19.32
	Totals:			18.50	0.00	457.24
422-001 - MILLER, THOMAS						
DD8545	05/02/2026	05/08/2026	Open	3,550.19		2,421.02
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-42200-50101	92,304.8500	101.75	0.00	3,550.19
	Totals:			101.75	0.00	3,550.19

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422-001 - MILLER, THOMAS						
DD8577	05/16/2026	05/22/2026	Open	3,550.19		2,421.02
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-42200-50101	92,304.8500	91.00	0.00	3,550.19
	Totals:			91.00	0.00	3,550.19

422-012 - MILLER, WESLEY						
DD8516	04/30/2026	05/08/2026	Open	251.16		230.83
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	7.00	0.00	180.32
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
	ADDTL HOURS	100-42200-50107	12.8800	1.50	0.00	19.32
	Totals:			10.50	0.00	251.16

422-014 - NELSON, BRENDT						
DD8517	04/30/2026	05/08/2026	Open	231.84		213.07
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	6.00	0.00	154.56
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			9.00	0.00	231.84

411-002 - PALMER, KYLE						
DD8518	04/30/2026	05/08/2026	Open	231.84		213.08
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	8.00	0.00	206.08
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
	Totals:			9.00	0.00	231.84

DD8546	05/02/2026	05/08/2026	Open	138.46		127.26
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-41100-50101	3,600.0000	0.00	0.00	138.46
	Totals:			0.00	0.00	138.46

DD8578	05/16/2026	05/22/2026	Open	138.46		127.26
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-41100-50101	3,600.0000	0.00	0.00	138.46
	Totals:			0.00	0.00	138.46

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Check No.	Pay Period End Date	Check Date	Status	Gross		Net
413-005 - PICKETT, TABITHA A						
DD8547	05/02/2026	05/08/2026	Open	2,639.20	1,530.45	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	100-41910-50101	32.9900	80.00	0.00	2,639.20
	Totals:			80.00	0.00	2,639.20
DD8579	05/16/2026	05/22/2026	Open	2,674.21	1,565.31	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	PHONE	100-41910-50321	35.0000	1.00	0.00	35.00
	HOURLY	100-41910-50101	32.9900	73.50	0.00	2,424.77
	PTO AFSCME	100-41910-50101	32.9900	6.50	0.00	214.44
	Totals:			81.00	0.00	2,674.21
422-032 - PICKETT, JEREMIAH						
DD8519	04/30/2026	05/08/2026	Open	231.84	213.09	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	6.00	0.00	154.56
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			9.00	0.00	231.84
431-002 - ROOTKIE, MATTHEW						
DD8548	05/02/2026	05/08/2026	Open	3,327.20	2,166.39	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	PUBLIC WORKS	36.5900	72.00	0.00	2,634.48
	PTO AFSCME	PUBLIC WORKS	36.5900	8.00	0.00	292.72
	SHIFT LEAD	PUBLIC WORKS	50.0000	1.00	0.00	50.00
	PW ON CALL	PW ON CALL	50.0000	7.00	0.00	350.00
	Totals:			88.00	0.00	3,327.20
DD8580	05/16/2026	05/22/2026	Open	2,927.20	1,890.03	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	PUBLIC WORKS	36.5900	79.00	0.00	2,890.61
	PTO AFSCME	PUBLIC WORKS	36.5900	1.00	0.00	36.59
	Totals:			80.00	0.00	2,927.20
432-015 - SELLNER, CHRISTOPHER						
DD8520	04/30/2026	05/08/2026	Open	206.08	189.41	
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount

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Check No.	Pay Period End Date	Check Date	Status	Gross		Net
422-015 - SELLNER, CHRISTOPHER						
	FIRE CALLS	100-42200-50107	25.7600	7.00	0.00	180.32
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
	Totals:			8.00	0.00	206.08
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422-016 - SKALICKY, TIMMY						
DD8549	05/02/2026	05/08/2026	Open	595.79		505.96
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	CARETAKER	15,490.4500	0.00	0.00	595.79
	Totals:			0.00	0.00	595.79
DD8581	05/16/2026	05/22/2026	Open	595.79		505.96
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	CARETAKER	15,490.4500	0.00	0.00	595.79
	Totals:			0.00	0.00	595.79
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609-001 - SMETANA, LARA						
DD8550	05/02/2026	05/08/2026	Open	3,389.30		2,352.63
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	609-49750-50101	88,121.7200	80.00	0.00	3,389.30
	Totals:			80.00	0.00	3,389.30
DD8582	05/16/2026	05/22/2026	Open	3,424.30		2,387.47
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	609-49750-50101	88,121.7200	66.00	0.00	2,796.17
	PTO NU	609-49750-50101	42.3662	14.00	0.00	593.13
	PHONE	609-49750-50321	35.0000	1.00	0.00	35.00
	Totals:			81.00	0.00	3,424.30
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413-007 - SORGDRAGER, LEJLA						
DD8551	05/02/2026	05/08/2026	Open	2,195.84		1,676.52
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	ADMIN ASST	Multiple	76.00	0.00	2,087.60
	PTO AFSCME	ADMIN ASST	Multiple	4.00	0.00	108.24
	Totals:			80.00	0.00	2,195.84
DD8583	05/16/2026	05/22/2026	Open	2,242.41		1,709.59
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	ADMIN ASST	28.0300	78.50	0.00	2,200.36
	PTO AFSCME	ADMIN ASST	28.0300	1.50	0.00	42.05

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413-007 - SORGDRAGER, LEJLA					
Totals:				80.00	2,242.41

431-006 - STARR, MICHAEL J						
DD8552	05/02/2026	05/08/2026	Open	2,614.32	1,976.76	
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	PUBLIC WORKS	30.0800		80.00	0.00	2,406.40
OT	PUBLIC WORKS OT	45.1200		0.00	3.50	157.92
PW ON CALL	PW ON CALL	50.0000		1.00	0.00	50.00
Totals:				81.00	3.50	2,614.32
DD8584	05/16/2026	05/22/2026	Open	2,541.40	1,937.01	
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	PUBLIC WORKS	30.0800		76.50	0.00	2,301.12
PTO AFSCME	PUBLIC WORKS	30.0800		3.50	0.00	105.28
PW ON CALL	PW ON CALL	50.0000		2.00	0.00	100.00
PHONE	PUBLIC WORKS	35.0000		1.00	0.00	35.00
Totals:				83.00	0.00	2,541.40

609-011 - STOFFEL, LISA						
DD8553	05/02/2026	05/08/2026	Open	94.26	80.51	
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
HOURLY	609-49750-50103	22.1600		4.07	0.00	90.19
WEEKEND LIQ	609-49750-50103	1.0000		4.07	0.00	4.07
Totals:				8.14	0.00	94.26

411-006 - SWANSON, DANIEL						
DD8554	05/02/2026	05/08/2026	Open	138.46	127.25	
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
SALARY	100-41100-50101	3,600.0000		0.00	0.00	138.46
Totals:				0.00	0.00	138.46
DD8585	05/16/2026	05/22/2026	Open	138.46	127.27	
Pay Code	Distribution	Rate		Hours	OT Hours	Amount
SALARY	100-41100-50101	3,600.0000		0.00	0.00	138.46
Totals:				0.00	0.00	138.46

413-003 - TRICKER, NICOLE					
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Check No.	Pay Period End Date	Check Date	Status	Gross		Net
413-003 - TRICKER, NICOLE						
DD8555	05/02/2026	05/08/2026	Open	3,482.17		2,275.07
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	FINANCE	90,536.4600	74.25	0.00	3,231.89
	PTO NU	FINANCE	43.5271	5.75	0.00	250.28
	Totals:			80.00	0.00	3,482.17
DD8586	05/16/2026	05/22/2026	Open	3,482.17		2,275.08
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	FINANCE	90,536.4600	73.00	0.00	3,177.48
	PTO NU	FINANCE	43.5271	7.00	0.00	304.69
	Totals:			80.00	0.00	3,482.17

422-019 - VACINEK, SETHREN						
DD8521	04/30/2026	05/08/2026	Open	231.84		213.09
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	6.00	0.00	154.56
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			9.00	0.00	231.84

422-020 - WIBERG, MATTHEW L						
DD8522	04/30/2026	05/08/2026	Open	257.60		236.77
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	7.00	0.00	180.32
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	Totals:			10.00	0.00	257.60

422-021 - WIMMER, BRANDON						
DD8523	04/30/2026	05/08/2026	Open	457.24		420.25
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	10.00	0.00	257.60
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	ADDTL HOURS	100-42200-50107	12.8800	9.50	0.00	122.36
	Totals:			22.50	0.00	457.24

422-022 - ZASTERA, JASON						
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422-022 - ZASTERA, JASON						
DD8524	04/30/2026	05/08/2026	Open	283.36		260.43
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	9.00	0.00	231.84
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	TRAINING	100-42200-50107	25.7600	1.00	0.00	25.76
	Totals:			11.00	0.00	283.36
424-001 - ZEMEK, ADAM						
DD8556	05/02/2026	05/08/2026	Open	2,653.81		1,977.60
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-42400-50101	68,999.1100	83.25	0.00	2,653.81
	Totals:			83.25	0.00	2,653.81
DD8587	05/16/2026	05/22/2026	Open	2,653.81		1,977.59
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	SALARY	100-42400-50101	68,999.1100	70.75	0.00	2,346.96
	PTO NU	100-42400-50101	33.1726	9.25	0.00	306.85
	Totals:			80.00	0.00	2,653.81
422-023 FIRE - ZEMEK, ADAM						
DD8525	04/30/2026	05/08/2026	Open	354.20		325.55
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	FIRE CALLS	100-42200-50107	25.7600	10.00	0.00	257.60
	ADDTL HOURS	100-42200-50107	12.8800	1.50	0.00	19.32
	TRAINING	100-42200-50107	25.7600	2.00	0.00	51.52
	MEETINGS	100-42200-50107	25.7600	1.00	0.00	25.76
	Totals:			14.50	0.00	354.20
431-007 - ZIWICKI, SAM						
DD8557	05/02/2026	05/08/2026	Open	1,862.14		1,004.44
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	PUBLIC WORKS	26.3200	57.75	0.00	1,519.98
	PTO AFSCME	PUBLIC WORKS	26.3200	13.00	0.00	342.16
	Totals:			70.75	0.00	1,862.14
DD8588	05/16/2026	05/22/2026	Open	2,087.44		1,158.41
	Pay Code	Distribution	Rate	Hours	OT Hours	Amount
	HOURLY	PUBLIC WORKS	26.3200	72.50	0.00	1,908.20
	PTO AFSCME	PUBLIC WORKS	26.3200	6.81	0.00	179.24
	Totals:			79.31	0.00	2,087.44

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Grand Totals:

Pay Code	Hours	OT Hours	Amount
SALARY	1,342.50	0.00	52,648.21
PHONE	9.00	0.00	315.00
PTO NU	116.00	0.00	5,464.13
HOURLY	2,017.52	0.00	56,330.51
WEEKEND LIQ	329.32	0.00	329.32
PAID LEAVE	87.00	0.00	1,959.12
FIRE CALLS	212.00	0.00	5,461.12
MEETINGS	21.00	0.00	540.96
TRAINING	44.00	0.00	1,133.44
ADDTL HOURS	34.50	0.00	444.36
PTO AFSCME	76.81	0.00	2,290.24
FUNERAL	8.00	0.00	226.56
PW ON CALL	28.00	0.00	1,400.00
COMP TIME	17.00	0.00	481.44
SHIFT LEAD	1.00	0.00	50.00
OT	0.00	3.50	157.92
Total:	4,343.65	3.50	129,232.33

Total Gross:	129,232.33
Total Net:	91,846.11
Total Pay:	129,232.33
Total Reg Hours:	4,343.65
Total OT Hours:	3.50

CITY OF PINE CITY
 CASH & INVESTMENT ACTIVITY BY MONTH
 04/2026

Identification (CUSIP or Acct #)	Institution	Description	Type	Rate	Face/Cost	Purchase Date	Maturity Date	Market Value	Deposits -	Expenditures -	Unadjusted		Market Value	Unrealized		
								4/1/2026	Purchases	redemptions	Transfers/Int	Dividends	4/30/2026	4/30/2026	gain / loss	
MSSB MM	RBC	Money Market	Money Market	0.01%		Current	\$ 241,906.85	\$ 245,000.00	\$ (490,082.56)	\$ 8,734.46	\$ 609.70	6,168.45	\$ 6,168.45			
xxxxXCP3	RBC	BMO Harris BK Natl Assn-MATURED 4/13/26	Brokered CD	1.00%	245,000.00	03/01/21	04/13/26	244,747.65	\$ -	\$ (244,917.44)	\$ (604.11)	604.11	(169.79)	-	169.79	
xxxxRVP3	RBC	CAPITAL ONE VA	Brokered CD	4.95%	245,000.00	11/15/22	11/16/26	246,597.40	\$ -	\$ -	\$ -	\$ -	246,597.40	246,335.25	(262.15)	
xxxx3Z66	RBC	DISCOVER BANK GREENWOOD	Brokered CD	4.95%	245,000.00	11/15/22	11/16/26	246,729.70	\$ -	\$ -	\$ -	\$ -	246,729.70	246,467.55	(262.15)	
xxxxYF83	RBC	First Ntl Bk Amer East Lans	Brokered CD	4.50%	245,000.00	09/28/23	09/28/27	247,143.75	\$ -	\$ (936.37)	\$ 936.37	\$ -	247,143.75	246,945.30	(198.45)	
xxxx6YH1	RBC	LIVE OAK BANK NC-CALLED ON 3/25/26	Brokered CD	5.15%	215,000.00	11/25/22	11/25/27	-	\$ -	\$ -	\$ -	\$ -	-	-	-	
xxxxTXA3	RBC	Texas Exchange BK Crowley	Brokered CD	3.60%	200,000.00	11/26/25	10/26/28	198,408.00	\$ -	\$ (611.51)	\$ 611.51	\$ -	198,408.00	198,344.00	(64.00)	
xxxx1KN8	RBC	FARMERS & MERCHANTS BK	Brokered CD	3.50%	245,000.00	09/30/24	09/28/29	244,995.10	\$ -	\$ (728.29)	\$ 728.29	\$ -	244,995.10	245,019.60	24.50	
xxxx6BF7	RBC	TRUIST BK CD CLL	Brokered CD	4.45%	245,000.00	04/10/25	04/10/30	245,031.85	\$ -	\$ (5,436.32)	\$ 5,436.32	\$ -	245,031.85	245,083.30	51.45	
xxxxCKW1	RBC	CFG CMNTY BK LUTHERVILLE MD	Brokered CD	4.00%	123,000.00	04/15/25	04/15/30	122,172.21	\$ -	\$ (417.86)	\$ 417.86	\$ -	122,172.21	122,228.79	56.58	
xxxxCHR5	RBC	US TREASURY NOTE	Brokered CD	4.00%	316,000.00	05/13/25	07/31/30	317,023.84	\$ -	\$ -	\$ -	\$ -	317,023.84	316,050.56	(973.28)	
xxxx8FQ3	RBC	STATE BK INDIA NEW YORK NY	Brokered CD	4.00%	245,000.00	04/22/26	04/22/31	\$ -	\$ 245,000.00	\$ -	\$ -	\$ -	245,000.00	244,367.90	(632.10)	
xxxxCJZ6	RBC	CFG CMNTY BK LUTHERVILLE MD	Brokered CD	4.75%	122,000.00	02/04/25	01/30/32	122,051.24	\$ -	\$ -	\$ -	\$ -	122,051.24	122,057.34	6.10	
xxxxR4T1	RBC	CELTIC BK SALT LAKE CITY UTAH	Brokered CD	4.10%	245,000.00	04/17/26	04/17/34	\$ -	\$ 245,000.00	\$ -	\$ -	\$ -	245,000.00	242,562.25	(2,437.75)	
								\$4,183,000.00	2,476,807.59	735,000.00	(735,000.00)	(0.00)	9,344.16	2,486,151.75	2,481,630.29	(4,521.46)
xxx2995	Stearns Bank	Public Funds CD (EDA)	Bank CD	3.80%	62,203.54	10/10/23	10/10/26	68,137.63	-	-	-	-	68,137.63	68,137.63	-	
xxx9013	Stearns Bank	Public Funds CD (EDA)	Bank CD	3.75%	50,000.00	01/26/25	07/31/26	51,574.42	-	-	-	-	51,574.42	51,574.42	-	
xxxxx1520	Stearns Bank	Business CD (EDA)	Bank CD	3.90%	100,000.00	12/05/25	06/05/26	100,000.00	-	-	-	-	100,000.00	100,000.00	-	
xxxxx7948	Frandsen Bank & Trust	Public Fund CD (EDA)	Bank CD	3.50%	109,382.27	02/06/26	02/06/27	109,382.27	-	-	-	-	109,382.27	109,382.27	-	
								329,094.32	-	-	-	-	329,094.32	329,094.32	-	
xxx5024	Northwoods Bank	Interest Business Account-CLOSED 2/2/26	Interest			Current	-	-	-	-	-	-	-	-	x	
xxx4522	Northwoods Bank	PC/RC Value Business Account	Checking			Current	736,116.16	236,442.83	(460,770.38)	-	-	-	511,788.61	511,788.61	x	
xxx9265	Northwoods Bank	Business Checking Account - SWEEP	Checking			Current	-	455,379.97	(455,379.97)	-	-	-	-	-	x	
xxx6514	Northwoods Bank	Money Market-Public Account	Money Market			Current	5,109,845.20	190,104.62	(3,560.21)	-	1,152.68	-	5,297,542.29	5,297,542.29	x	
xxx6381	Northwoods Bank	Money Market-Public Account-CLOSED 2/2/26	Money Market			Current	-	-	-	-	-	-	-	-	x	
								5,845,961.36	881,927.42	(919,710.56)	-	1,152.68	5,809,330.90	5,809,330.90	-	
Total cash and investments								\$ 8,651,863.27	\$ 1,616,927.42	\$ (1,654,710.56)	\$ (0.00)	\$ 10,496.84	\$ 8,624,576.97	\$ 8,620,055.51	\$ (4,521.46)	



**CITY OF PINE CITY, MINNESOTA
REQUEST FOR COUNCIL ACTION**

Meeting Date: June 3, 2026

Attachments: Quotes

Originating Department: Liquor

Agenda Item: Replace air conditioning unit #2

Background/Justification:

Last fall, the second air conditioning unit in the liquor store quit working. We collected quotes at that time and then decided since it was the end of the air conditioning season we would forgo the replacement until a later date.

We have again reached out for quotes and have received three:

Dale's Heating and Appliance- \$6,250.00

Mallard Mechanical- \$7,325.00

True North- \$7,650.00

We have already had a few days in the 90's this spring and we need to replace the unit that is no longer working. We do have one unit that is operational but it must work twice as hard to cool the whole retail space.

Fiscal Impact: There are funds in the repair and maintenance budget to cover the cost of the replacement A/C unit.

Staff Recommendation: Accept the quote from Dale's Heating & Appliance for the replacement A/C unit.

Preparer name and signature: Lara Smetana

Finance Director approval: _____

City Administrator approval: _____

Dale's Heating & Appliance

815 Main St. South
Pine City, MN 55063
1-320-629-3531

www.dalesheatingandappliance.com

Estimate

Date : 05/22/26

Salesman Will K

Customer Name Voyageur Bottle Shop
Address 205 Main St. S.
Pine City, MN
Phone Number 320-629-2020
Email address Lsmetana@pinecitygov.com

Condenser Model

ML13KC1-030
Lennox AC

A-coil Model

CK40CT-30B
Lennox A Coil

Description	Qty	Unit price	Total price
Bid to install a Lennox ML13KC1-024 A/C unit, 13.9 SEER2 matching Lennox A-coil, flush out and re-use the line set, pad, drain line, install refrigerant detection device in furnace, new Honeywell P200 thermostat, etc.	1	\$6,250.00	\$6,250.00

EXCLUDES ELECTRICIAN IF NEEDED \$0.00
Lennox has a 10 year parts warranty, 1 year labor warranty.

3% Processing Fee for Credit Cards
\$_____down and \$_____on completion
 Balance Due Upon Completion of work
Signature _____

Cash or Check \$6,250.00
Adjustments \$0.00
\$6,250.00



Mallard Mechanical
 13762 Greenwood Trail
 Pine City, MN 55063

Phone: (612) 433-1411
 mymallardmechanical@gmail.com
 www.mymallardmechanical.com

Item	Description	Equipment	Quantity	Price	Amount
RHEEM CASED EVAP COILS	Indoor Coils are designed for use with Rheem outdoor units and are available for vertical upflow, horizontal left or horizontal right airflow. When matched with Rheem outdoor units, the coils provide a capacity range from 24,000 BTU/HR [7.04 kW] to 60,000 BTU/HR [17.6 kW].		1	\$0.00	\$0.00
A/C PAD (ALL SIZES)	A/C CONDENSER PAD		1	\$0.00	\$0.00
Permit and Admin Fee	Permit and admin fees. Covers permit processing and filing fees. Also covers inspection when needed.		1	\$0.00	\$0.00
HONEYWELL 3000 OR SIMILAR	1 HEAT 1 COOL DIGITAL THERMOSTAT (HONEYWELL OR SIMILAR)		1	\$0.00	\$0.00
Install Labor Rate (flat rate)	Flat rate price to install residential HVAC equipment.		1	\$7,325.00	\$7,325.00
10 Year Parts Warranty	10 year parts warranty for Rheem equipment. Mallard Mechanical registers all equipment.		1	\$0.00	\$0.00
				Subtotal:	\$7,325.00
				Tax:	\$0.00
				Total:	\$7,325.00

Option 2- Furnace and Ac

Total: \$10,600.00



Item	Description	Equipment	Quantity	Price	Amount
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Mallard Mechanical
 13762 Greenwood Trail
 Pine City, MN 55063

Phone: (612) 433-1411
 mymallardmechanical@gmail.com
 www.mymallardmechanical.com

Bill to
Voyager Bottle Shop
 205 Main St
 Pine City, MN 55063

Ship to
Voyager Bottle Shop
 205 Main St
 Pine City, MN 55063

Item	Description	Equipment	Quantity	Price	Amount
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Quote #: q1430

Option 1- Ac Only

Total: \$7,325.00



Item	Description	Equipment	Quantity	Price	Amount
RHEEM 13 SEER CONDENSORS	<p>Quiet and Efficient</p> <p>Our new air conditioners are designed to perform both efficiently and quietly, delivering home comfort you can count on when you need it most.</p> <p>Exceptional Quality and Reliability</p> <p>Our Classic® Series includes features that help fight corrosion, reduce leaks and enhance the overall strength of your air conditioner so you can be confident in the way it performs.</p>		1	\$0.00	\$0.00



Mallard Mechanical
 13762 Greenwood Trail
 Pine City, MN 55063

Phone: (612) 433-1411
 mymallardmechanical@gmail.com
 www.mymallardmechanical.com

Item	Description	Equipment	Quantity	Price	Amount
Rheem Classic Series 90%	Designed with patented features to ensure year-round reliability. And for added peace of mind, our gas furnace is backed by a 10-year conditional parts warranty and a limited lifetime heat exchanger warranty.		1	\$0.00	\$0.00
RHEEM 13 SEER CONDENSORS	Quiet and Efficient Our new air conditioners are designed to perform both efficiently and quietly, delivering home comfort you can count on when you need it most. Exceptional Quality and Reliability Our Classic® Series includes features that help fight corrosion, reduce leaks and enhance the overall strength of your air conditioner so you can be confident in the way it performs.		1	\$0.00	\$0.00
RHEEM CASED EVAP COILS	Indoor Coils are designed for use with Rheem outdoor units and are available for vertical upflow, horizontal left or horizontal right airflow. When matched with Rheem outdoor units, the coils provide a capacity range from 24,000 BTU/HR [7.04 kW] to 60,000 BTU/HR [17.6 kW].		1	\$0.00	\$0.00
Gas Piping	Connect to existing		1	\$0.00	\$0.00
A/C PAD (ALL SIZES)	A/C CONDENSER PAD		1	\$0.00	\$0.00
Permit and Admin Fee	Permit and admin fees. Covers permit processing and filing fees. Also covers inspection when needed.		1	\$0.00	\$0.00
HONEYWELL 3000 OR SIMILAR	1 HEAT 1 COOL DIGITAL THERMOSTAT (HONEYWELL OR SIMILAR)		1	\$0.00	\$0.00



Mallard Mechanical
 13762 Greenwood Trail
 Pine City, MN 55063

Phone: (612) 433-1411
 mymallardmechanical@gmail.com
 www.mymallardmechanical.com

Item	Description	Equipment	Quantity	Price	Amount
Install Labor Rate (flat rate)	Flat rate price to install residential HVAC equipment.		1	\$10,600.00	\$10,600.00
10 Year Parts Warranty	10 year parts warranty for Rheem equipment. Mallard Mechanical registers all equipment.		1	\$0.00	\$0.00
Subtotal:					\$10,600.00
Tax:					\$0.00
Total:					\$10,600.00

True North Heating and Air 16981 Edgewater Road Northeast, Pine City, MN 55063
6514920582 | Truenorthheatingandair@gmail.com



Estimate #864

Estimate for Voyageur bottle shop

For:
205 Main St S, Pine City, MN 55063

Expires on: Sun Jun 28, 2026

Serviced on: Fri May 29, 2026

Financing available

Option #1

Approve

\$7,650.00 total or as low as

\$165.95 / month*

Services	Qty	Unit price	Amount
Air Conditioner 13 seer Liberty 2 ton with matching a coil. Up to 50' line set, pad, run drain line, outdoor whip, digital programmable thermostat. 10 years parts warranty. Price is based on lift being provided.	1.00	\$7,650.00	\$7,650.00
Services subtotal			\$7,650.00
Subtotal			\$7,650

i Housecall Pro collects anonymized usage data to monitor performance and improve your experience. Data is collected only after your consent and is never linked to your personal information.

Agree



i Prequalification process not started

Prequalify to find out how much you can borrow within minutes and pay as low as \$165.95 / month*. Your credit score will not be affected. i

Prequalify for financing

Not what you were looking for?

Please let us know if you'd like to request some changes. We'd love to win your business.

[Decline estimate](#)

[Contact us](#)

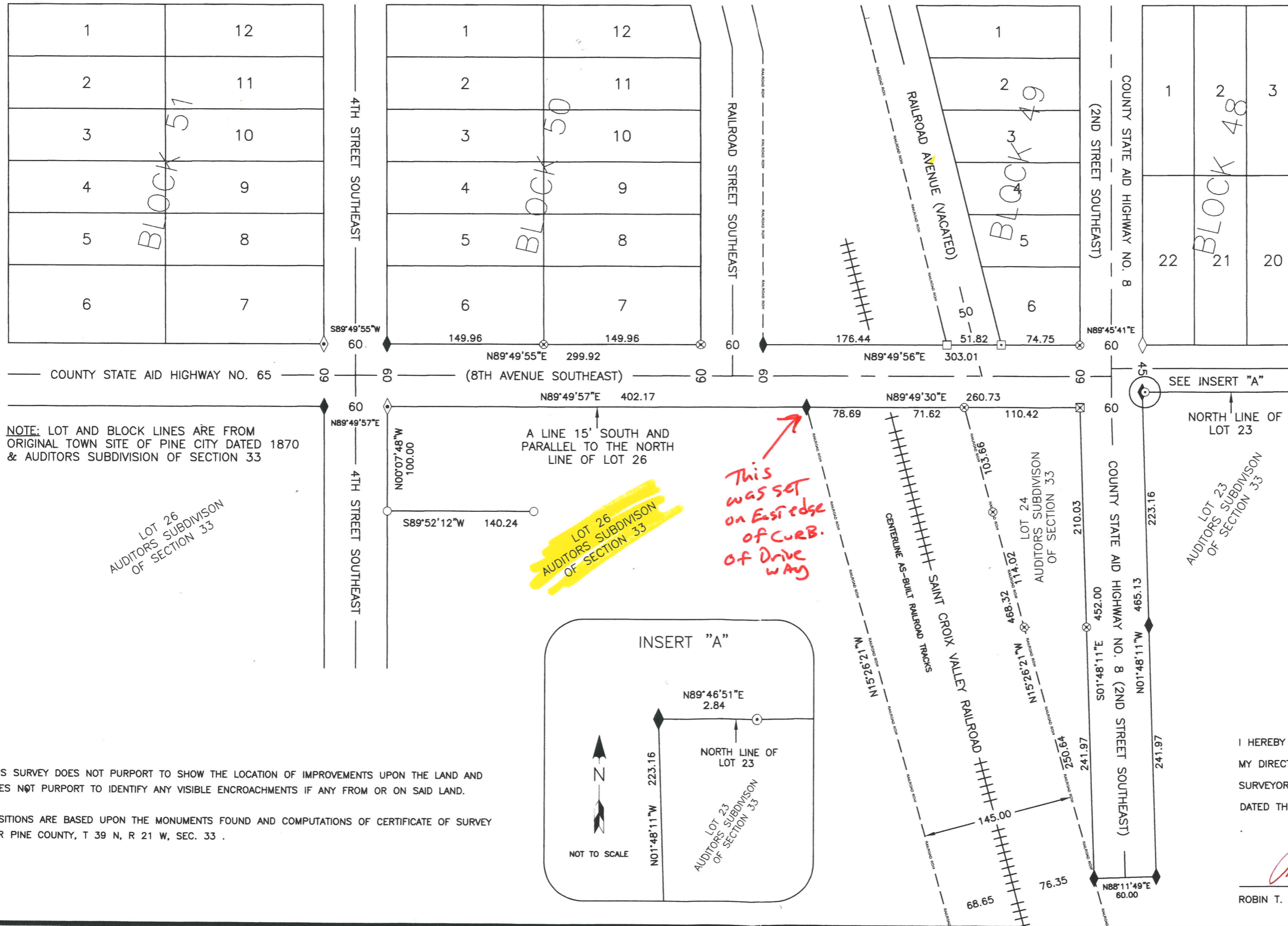
Thanks for choosing True North Heating and Air - We appreciate your business!

Please make sure to read our [Terms and Conditions](#)

i Housecall Pro collects anonymized usage data to monitor performance and improve your experience. Data is collected only after your consent and is never linked to your personal information.

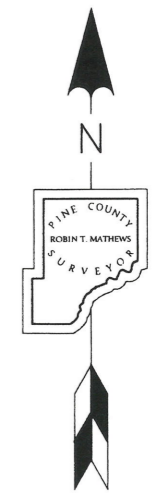
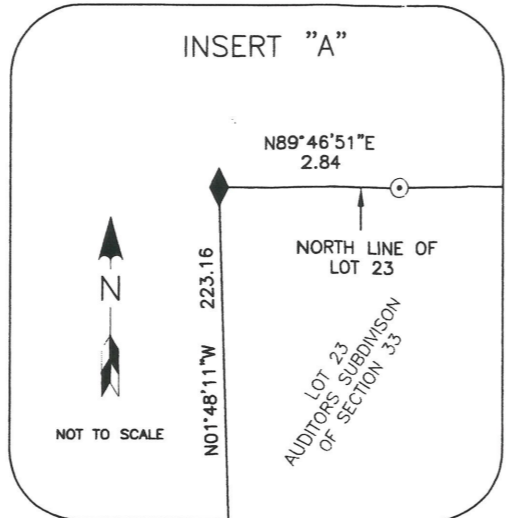
CERTIFICATE OF SURVEY FOR PINE COUNTY

TOWNSHIP 39 NORTH, RANGE 21 WEST, SECTION 33,
OF THE FOURTH PRINCIPAL MERIDIAN, PINE COUNTY, MINNESOTA.



NOTE: LOT AND BLOCK LINES ARE FROM ORIGINAL TOWN SITE OF PINE CITY DATED 1870 & AUDITORS SUBDIVISION OF SECTION 33

- NOTE:
1. THIS SURVEY DOES NOT PURPORT TO SHOW THE LOCATION OF IMPROVEMENTS UPON THE LAND AND DOES NOT PURPORT TO IDENTIFY ANY VISIBLE ENCROACHMENTS IF ANY FROM OR ON SAID LAND.
 2. POSITIONS ARE BASED UPON THE MONUMENTS FOUND AND COMPUTATIONS OF CERTIFICATE OF SURVEY FOR PINE COUNTY, T 39 N, R 21 W, SEC. 33 .



BASIS OF BEARING FOR THIS DRAWING IS THE MNDOT PINE COUNTY COORDINATE SYSTEM NAD 1983, HARN 1996 ADJUSTMENT



1 inch = 50 U.S. Survey Feet

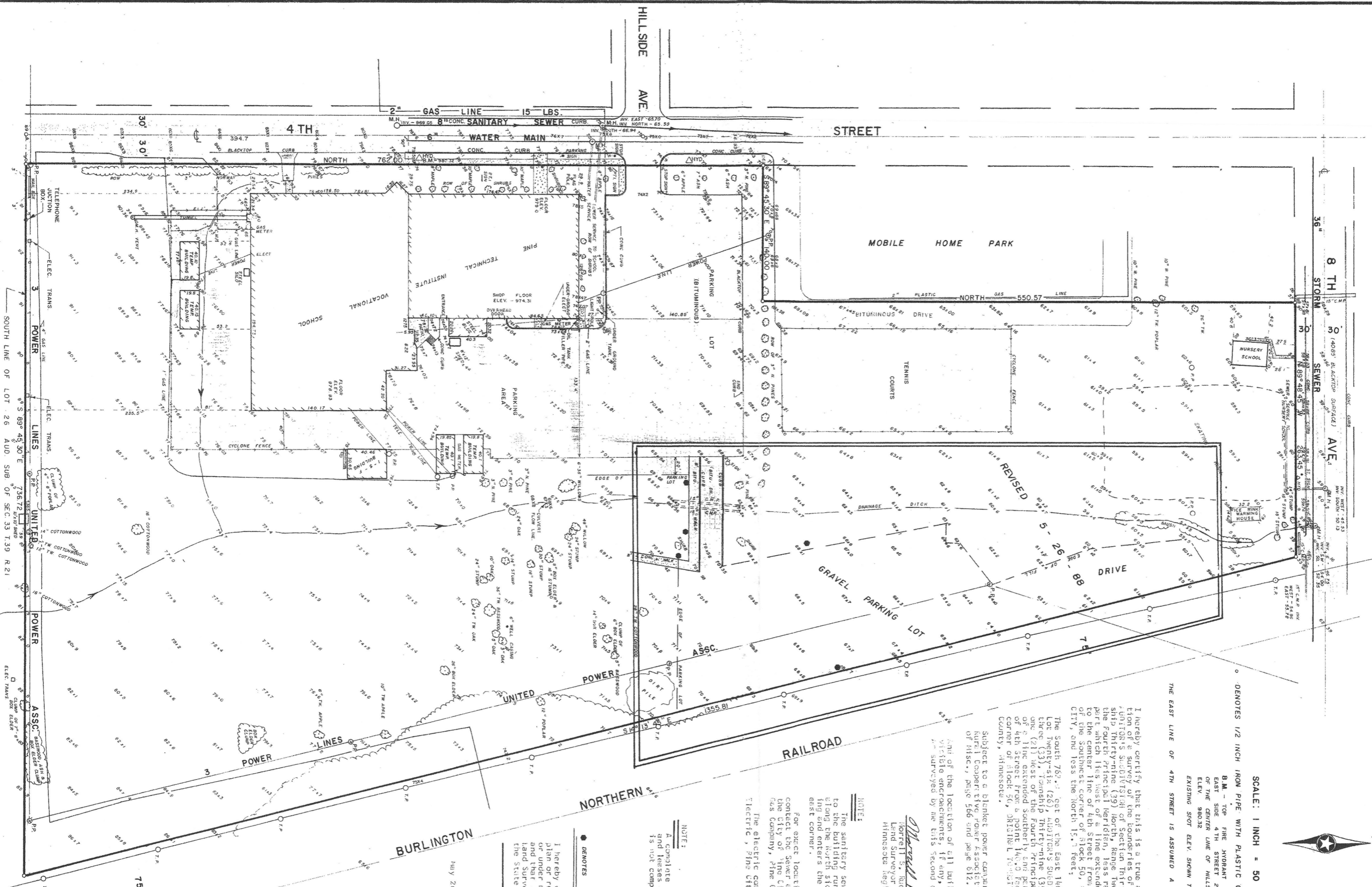
Monuments	
	Found 7/8" Rebar and Plastic Cap LS #41038
	Set 3/4" Rebar and Plastic Cap LS #41038
	Set 7/8" Rebar
	Found Plastic Cap LS #44490
	Found Plastic Cap LS #8195
	Computed Point
	Found Mag Nail
	Set Mag Nail
	Found 3/4" Iron Pipe

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
DATED THIS 3RD DAY OF AUGUST, 2016

ROBIN T. MATHEWS, PINE COUNTY SURVEYOR, MN L.S.# 41038

PINE CITY AREA - VOCATIONAL SCHOOL

39-21-33
 Lot 26 Add'l. Sec 3
 S.D.W.



SCALE: 1 INCH = 50 FEET

○ DENOTES 1/2 INCH IRON PIPE WITH PLASTIC CAP MARKED R.L.S. NO. 895

● B.M. - TOP FIRE HYDRANT LOCATED EAST SIDE 4TH STREET 230' SOUTH OF THE CENTER LINE OF HILLSIDE AVE. ELEV. 980.32

○ EXISTING SPOT ELEV. SHOWN THIS: 13.16'

THE EAST LINE OF 4TH STREET IS ASSUMED A BENCHMARK OF NORTH

I hereby certify that this is a true and correct representation of a survey of the boundaries of Lot Twenty-six (26), THIRTIETH SUBDIVISION of Section Thirty-three (33), Township Thirty-nine (39) North, Range Twenty-one (21) West of the Fourth Principal Meridian, less railroad, and less that part which lies east of a line extended southerly and parallel to the center line of 4th Street from a point 140.0 feet east of the southwest corner of Block 50, SHILSHOLE TOWNSHIP OF PINE COUNTY, MINNESOTA.

The South 78.0 feet of the East 140.0 feet of that part of Lot Twenty-six (26), THIRTIETH SUBDIVISION of Section Thirty-three (33), Township Thirty-nine (39) North, Range Twenty-one (21) West of the Fourth Principal Meridian lying west of a line extended southerly and parallel to the center line of 4th Street from a point 140.0 feet east of the southwest corner of Block 50, SHILSHOLE TOWNSHIP OF PINE COUNTY, MINNESOTA.

Subject to a blanket power company easement to the Rural Cooperative Power Association, recorded in book 11 of Misc., page 566 and page 612.

NOTE: The location of all buildings thereon, and all visible encroachments, if any, from or on said land, as surveyed by me this second day of June, 1987.

Marshall B. Rude
 Marshall B. Rude
 Land Surveyor
 Minnesota Registration No. 6195

NOTE:
 The electric company is East Central Electric, Pine City, Minnesota.

For exact locations of these services contact the Sewer and Water Department of the City of Pine City, Minnesota.

NOTE:
 A complete review of the easements and leases affecting this property is not completed.

● DENOTES LIGHTS

I hereby certify that this survey, plan or report was prepared by me, or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

M.B. Rude
 M. B. Rude
 Land Surveyor
 Minnesota License No. 6195
 May 26, 1988

Planning Department Wish List

Item	Reasoning	Fee
<p align="center">BS&A Community Development Module</p>	<p>BS&A Cloud allows the city to track all activity at the parcel level, giving staff a clear, organized history of CUPs, variances, permits, code cases, and related actions in one centralized system. This improves consistency, reduces lost information, and makes it easy to see everything that has occurred on a parcel over time. The cloud platform also streamlines workflows.</p>	
<p align="center">Applications and Permits addition to Baseline program through Rum River (Multi-Departmental)</p>	<p>Baseline Technologies provides a streamlined, parcel-based system for managing all permits and development applications. It allows staff to easily organize track, and review all activity associated with each application or permit in one consistent, searchable location. This reduces administrative time, prevents information gaps, and ensures a clear historical record for future reference. The system also simplifies the application process for residents and contractors through online submissions and status tracking.</p>	
<p align="center">Multi-Department Vehicle</p>	<p>The shared city vehicle will be used by Planning, Public Works, and Administrative staff for routine duties such as meetings, on-site property visits, courthouse runs, and other field-related tasks. Sharing the vehicle maximizes efficiency, reduces mileage reimbursement costs, and ensures that all departments have reliable transportation for essential city operations.</p>	

Public Works Wish List

Large Items:

- Cabbed mowing system to handle steep angles at our ponds like a Ventrac
- Vehicle lift for mechanics (portable lifts)
- Fork Extensions for our front-end loader
- Updated security system for public works building
- Front door gutters or an ease
- A 24" professional grade chain saw
- Finish updating our shops' LED lights
- Tire changer/ balancer
- Floor sweeper for shop
- Replacing our small gas engines with battery powered tools (STHIL)
- Replace our hand tools to all be same brand and batteries
- Televising equipment for our sewers
- Updated locator
- Updated transit leveling system
- Vehicle for running our water samples to the cities, training, and could be multi department
- Tandom axil dump truck for hauling
- Tractor backhoe for loading trucks with salt at shop when loader is plowing/blowing and us doing our own excavating projects
- New Skid steer for increasing our productivity in blacktopping

Smaller Items:

- Concrete tools
- Lawn mower blade sharpener
- Larger self-propelled push mower



Pine City

Fire & Life Safety

Potential 2027 Budget Goals

- New decals and storage racking for Vehicle.
 - Current decals are small and hard to read from a distance.
 - Storage racking would provide a safer alternative than having items such as the ladder, sliding around in the vehicle.
- Business Inspection Program
 - According to Public Works, there are 178 commercial properties in City limits with a water meter.
 - An ordinance would need to be adopted.
 - Additional administrative help would be needed to get these properties registered and scheduled for inspection, especially in the first few years of the programs roll-out. There will be many letters and follow-up letters that will need to be sent out.
 - Possible need for an additional inspector due to increased workload.

Adam Zemek

Fire & Life Safety Inspector

All items below are items I am hoping to budget for in 2027- all prices are purely estimates

Library LED lighting conversion (\$10,000)

Library Parking Lot and curb (\$100,000)

Zero turn with mulcher and bagging setup (\$22,000) split with cemetery?

Side by Side (\$15,000)

Tracked Skidsteer with Forestry mulcher (help with buckthorn removal) (\$100,000) split with public works?

Purchase instead of lease mowers? (\$30,000) (avg. \$4600 yearly to lease two)

Challeen Park dedication (pavilion, accessibility, misc.) (\$50,000)

Pickleball courts \$10,000

Dog Park shade and concrete \$15,000

Thank you for your continued support.

Best regards,

Brock Bloomquist

Parks and Public Buildings Director

2027 Deputy Clerk Budget Wishlist

Goal of the Administration Department:

To make City information as accessible as possible and easy for both residents and staff to understand, locate, and navigate.

Budget Items:

Website ADA Compliance Upgrade

- Description: Update the City website to meet required ADA accessibility standards by April 2028.
- Purpose: Ensures equal access for all users, improves navigation clarity, and fulfills federal compliance requirements.
- Estimated Cost: \$5,000–\$8,000.

Cemetery GIS Software

- Description: Acquire and implement Geographic Information System (GIS) software for cemetery mapping and records.
- Purpose: Makes cemetery information more accessible and searchable for all city staff and residents, improves internal recordkeeping, and supports long-term planning.
- Estimated Cost: Unknown (to be researched or quoted).

Cloud Migration: OneDrive and SharePoint Integration

- Description: Work with the City's IT company to migrate all City files to OneDrive and SharePoint. This transition will eliminate the need for on-site servers and Veeam backup software by shifting storage and backup systems to the cloud.
- Purpose: Improves file accessibility, standardizes digital document management, strengthens disaster recovery, and reduces long-term hardware and maintenance costs.
- Estimated Cost: \$2,400 initial setup; \$160 per month added to IT services invoice.

Pine City

COMPREHENSIVE PLAN 2024



**CITY OF PINE CITY, MINNESOTA
CITY COUNCIL**

RESOLUTION 20241121-43

RESOLUTION AMENDING THE COMPREHENSIVE PLAN BY ADOPTING A NEW COMPREHENSIVE PLAN AS THE OFFICIAL MUNICIPAL PLAN

WHEREAS, Minnesota Statutes, Chapter 462.355, Subdivision 1, grants the City the authority to carry on comprehensive municipal planning activities and adopt and amend a comprehensive plan; and

WHEREAS, the Pine City Community Development Director has prepared the City's Comprehensive Plan, dated XXX; and


WHEREAS, the City held many meetings that were open to the public to discuss the Comprehensive Plan; and

WHEREAS, the Planning Commission of the City, on November 18, 2024 at 5:00pm, following proper notice, held a public hearing regarding the Comprehensive Plan, and following said public hearing, adopted a recommendation that the Comprehensive Plan be approved; and

WHEREAS, it is found that such Comprehensive Plan was prepared in conformance with Minnesota Statutes, Chapter 462.355.

NOW, THEREFORE, BE IT RESOLVED THAT: the City Council of the City of Pine City, Minnesota hereby approves the Comprehensive Plan as prepared by the Community Development Director, as the official municipal plan of the City of Pine City.

Adopted by the Council this 21st Day of November, 2024



Kent Bombard, Mayor

ATTEST



Marcy Peterson, City Administrator



ACKNOWLEDGEMENTS

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Gina Pettie
Dave Hill
Mary Kay Sloan
Kyle Palmer (former)
Steve Ovick (former)
Carl Pederson (former)

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Scott Hildebrand (former)

Special Thanks to Todd Streeter,
Community Collaboration

Key support was offered by Pine County Economic Development Coordinator Lezlie Sauter and Pine City Area Chamber of Commerce Director Becky Schueller.

Adopted by the Pine City Council
_____, 2024

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INTRODUCTION

Once every decade, Pine City is required by law to create a Comprehensive Plan to guide future development. The 2024 Pine City Comprehensive Plan lays out concepts and principles to guide growth over time and identifies a number of projects and policies that will move Pine City forward.

This iteration of the Pine City Comprehensive Plan began in 2018, with staff doing polling and working with the Planning Commission to make an evaluation of community needs, and identified six City-wide goals to guide planning and development.

The 2020 Census gave us new insights into our community, and the restrictions and shutdowns made necessary by the COVID-19 pandemic caused us to reassess our direction for the future. This Comprehensive Plan takes into account these new facts and priorities for Pine City residents and businesses.

COMMUNITY ACTION PLAN

State statutes require that cities undertake a public process to gather citizen input as part of preparation of a comprehensive plan. The City of Pine City undertook an extensive public process in 2022 as part of this update.

In March 2022, the Pine City Council brought in Todd Streeter of Community Collaboration to help Pine City develop a community-led process called the Community Action Plan.

The CAP process was intended to give members of the Pine City community the opportunity to take control of the priorities in the upcoming Comprehensive Plan update. Even more, numerous workable, community-led projects have come out of CAP Plan processes in other cities, and Streeter

said he was sure the same would happen here, as Pine City residents brought their drive and imagination to ideas for local projects.

Pine City's CAP Plan started with a kickoff meeting on March 16, and began meeting as a group on March 31. Participation was open to anyone living and working in the greater Pine City area. Over the course of large-group meetings every other Thursday, and many other informal meetings in between, CAP subcommittees refined their projects around their own shared vision. The group started with 46 members. Several left, some joined, but more than 30 members helped carry their proposals across the finish line for Presentation Night on July 21.

Even as this Comprehensive Plan process nears its close, volunteers involved in the Community Action Plan have continued their work in the Community Action Leadership Committee, and are working to bring their ideas forward in a variety of projects that will have an impact on Pine City for decades to come.

PINE CITY MOVES FORWARD

This plan replaces the last major Comprehensive Plan prepared by the City in 2013. This 2024 plan sets a course for development for decades to come, but the City recognizes that State Law requires an update within 10 years and changing conditions in the City may require amendments before that time.

To help implement the goals of this Comprehensive Plan, the volunteers on the CAP Leadership Committee are working with other City committees, City staff and the City Council to find the resources needed to make these goals a reality.

Previous Pine City Development Plans

1890 – Property map: streets, blocks, railroad

1968 – Comprehensive Plan

1983 – Development Guidelines

1987 – Governor's Design Team Visit

1992 – Comprehensive Plan

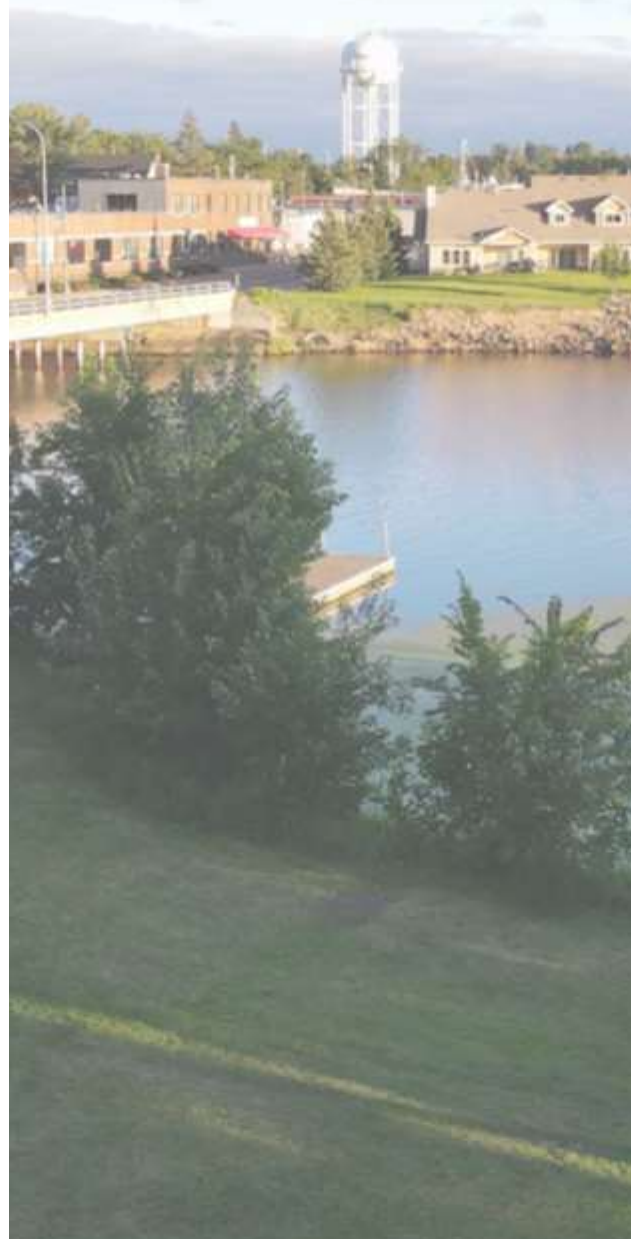
1998 – Comprehensive Plan

2009 – Minnesota Design Team Visit

2013 – Comprehensive Plan

2018 – Comprehensive Plan update initiated

2024 – Comprehensive Plan



CHAPTER 1— PLANNING FOR OUR FUTURE

A Comprehensive Plan is a document designed to guide the future actions of a community. According to Minnesota Statute 473.859:

"The comprehensive plan shall contain objectives, policies, standards and programs to guide public and private land use, development, redevelopment and preservation for all lands and waters within the jurisdiction of the local governmental unit ... Each plan shall specify expected industrial and commercial development, planned population distribution, and local public facility capacities upon which the plan is based. Each plan shall contain a discussion of the use of the public facilities specified in the metropolitan system statement and the effect of the plan on adjacent local governmental units and affected school districts."



The Pine City Voyageur statue has been standing upon its fieldstone base along Highway 61 since 1992, keeping watch over the Snake River as it flows eastward into Cross Lake. The 30-foot sculpture is a memorable visual feature for visitors to Pine City.

In 2018, a focus was put on six city-wide goals to use as guideposts for future planning, addressing in general terms the requirements set out in the state statute referenced above. These goals have been revised for adoption into this 10-year Comprehensive Plan as the **2024-2034 Comprehensive Principles**, intended to guide City government and development for the next decade.

Pine City: 2024-2034 Comprehensive Principles

- 1. Ensure that Pine City has adequate infrastructure and facilities to meet its long-term needs.**
- 2. Enhance economic prosperity by way of promoting tourism and recreation, natural amenities, local arts and culture, existing businesses and new business opportunities.**
- 3. Support the process of providing and maintaining enough safe, quality housing to ensure growth and serve all income levels.**
- 4. Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility.**
- 5. Become a more sustainable community with regard to energy use and impacts on the environment.**
- 6. Strengthen Pine City and the community through engagement, demonstrating to residents and stakeholders that their city government is responsible, accountable, and financially stable.**

HISTORY

Pine City is located in southern Pine County, roughly five miles north of the Chisago County border. The construction of the St. Paul and Duluth railroad brought settlement to the area in 1869, and Pine City was platted the same year. The City was not formally incorporated until 1881.

However, Pine City's history goes back not just hundreds but thousands of years, and remnants survive from a time when this area was a meeting place for ancient travelers – and a battleground for two glaciers bound on a collision course.

The geology of the Pine City area – a layer of gray till over a layer of red clay – shows that at one point between 20,000 and 16,000 years ago, two glaciers – one heading south from Lake Superior and the other north from Des Moines – crossed paths. The topography is gently rolling, except for a few bluff areas around Cross Lake and Devils Lake.

In a 2014 lecture to the Pine City Area History Association, Dan Wendt of the Minnesota Archaeological Society pointed out that the city is almost exactly at the midpoint between the equator and the North Pole, and nearly centered between the Atlantic and Pacific Oceans. It's also right at the border of the woodlands and the prairie.

"In an edge environment you see a lot of diversity of resources," Wendt said. "So now, as in the past, people live here because it's a beautiful place with abundant resources."

Clues about the first humans to live in the area can be found in particular types of stone arrowheads and cutting tools historians call 'points,' and some of these points can be traced back to 13,000 years ago, when migratory groups came through the area following seasonal game.

Ancient artifacts have been found in the Pine City area made of stone from North Dakota, western Wisconsin, Manitoba, Ontario and even southern Illinois.

"People were on the move, sharing ideas and sharing stones and traveling over extremely long distances," Went said. "It really lent to the story of Pine City being a crossroads, a place in between for travel and trade – maybe a point on a seasonal round of



This marker, installed by the Minnesota History Association on the east side of Highway 61 near the Pine City boat landing, describes some of the history of the area from 1836 onward, including copper mining and the logging industry, which played such an important role in the early years of Pine City.

Historical Population of Pine City according to U.S. Census

Year	Pop.	%±
1890	535	—
1900	993	85.6%
1910	1,258	26.7%
1920	1,303	3.6%
1930	1,343	3.1%
1940	1,708	27.2%
1950	1,937	13.4%
1960	1,972	1.8%
1970	2,143	8.7%
1980	2,489	16.1%
1990	2,613	5.0%
2000	3,043	16.5%
2010	3,123	2.6%
2020	3,130	0.2%

prairie to forest.” (Excerpted from the *Pine City Pioneer*, Dec. 10, 2014.)

The history of the Pine City area continues to be explored and shared by a number of organizations, including the Pine County Historical Society, the Pine City Area History Association, the Snake River Fur Post and the archives of the historical Pine City newspapers preserved by the Pine City Library.

GROWTH AND DEVELOPMENT

First logging, then agriculture were the original drivers of growth in the Pine City region. Another such driver - and one that continues to the present day - is the attractions of area waterways bringing in weekend tourists, summertime cabin owners, and new permanent residents.

Growth within the city limits of Pine City has been constant but has slowed over past decades, while the rate of growth in townships surrounding Pine City has climbed.



The Pine City Rural School Museum was once known as the "Pine Tree School," and was originally located east of Pine City. In 1971, the school building was relocated to its current home just off Hillside Avenue. In July, the school is bustling with children and teachers dressed as they might have been in the early 1900s, and in this way the experiences of these schools are passed from generation to generation rather than forgotten.

Figure 4. Population Projections Pine Co. by Age Group, 2023-2043



Source: Minnesota State Demographic Center

It is projected that the overall population of Pine County may decline over the next 20 years as the "Gray Wave" peaks and ebbs.

Table 6. Cumulative Estimates of the Components of Population Change, 2020-2021

	Total Population Change	April 1, 2020 to July 1, 2021					
		Natural Increase	Vital Events		Net Migration		
			Births	Deaths	Total	International	Domestic
Pine Co.	426	-173	272	445	607	1	606
Minnesota	896	12,512	79,493	66,981	-11,734	4,213	-15,947

Source: U.S. Census Bureau, Population Estimates Program

DEED analyst Luke Grenier notes that Pine County lost 448 people - 1.5 percent of its population - from 2010 through 2020. Meanwhile Minnesota as a whole gained 7.6%. As seen in the chart above showing population change between April 2020 to July 2021, Pine County is recently gaining population from domestic in-migration, but is experiencing more deaths than births.

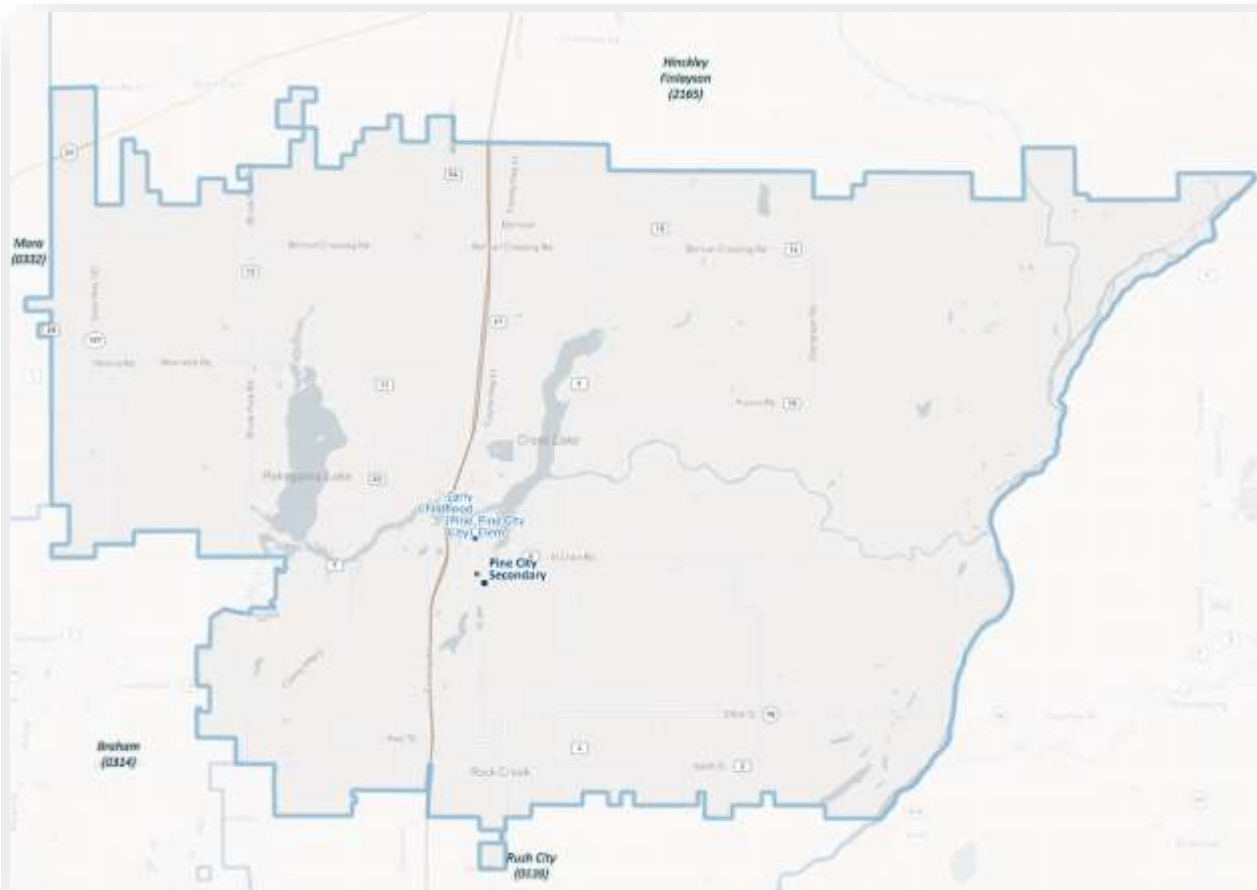
According to the 2021 American Community Survey, the four townships surrounding Pine City have a total population which nearly doubles that of Pine City:

- Pokegama Township: 2,815
- Pine City Township: 1,413
- Royalton Township: 1,043
- Chengwatana Township: 966

The Pine City School District (which ranges from Henriette in the west, Beroun in the

north, the Wisconsin border to the east and Rock Creek to the south) has sometimes been referred to as "The Greater Pine City Area." And the actual population of Pine City (3,197) is less than one-third of the population in ISD #578, the Pine City School District. Within the boundaries of the Pine City Public School District, the total population was 10,741 in 2020 and 10,909 in 2021 (Data from the Minnesota State Demographic Center).

Population growth in Pine City may continue to slow in the near term. State demographers are projecting that the overall population of Pine County may decline over the next 20 years as the "Gray Wave" peaks and ebbs. However, the unique location of Pine City, its continuing economic vitality, and the constant efforts of its residents may help the city position itself to take advantage of other trends and opportunities as they present themselves.



The population of Pine City is less than 1/3 of the total population of the Pine City School District, which was estimated at 10,909 in 2021.

(Map provided by Minnesota Department of Education.)



Military veterans and members of related groups like the Pine City American Legion, VFW, Blue Star Moms, and Legion and VFW Auxiliaries play an important role in the life of the Pine City community. According to the 2020 Census, there were 124 veterans living within the city limits of Pine City, with more than half of them over the age of 65.

TRENDS AND DEMOGRAPHICS

Demographics tell a story about a community - though it's never the whole story. Throughout the chapters of this Comprehensive Plan are statistics that give an indication of who we are, where we come from, and even an idea of where our community might be going.

Some interesting takeaways from this

chapter include:

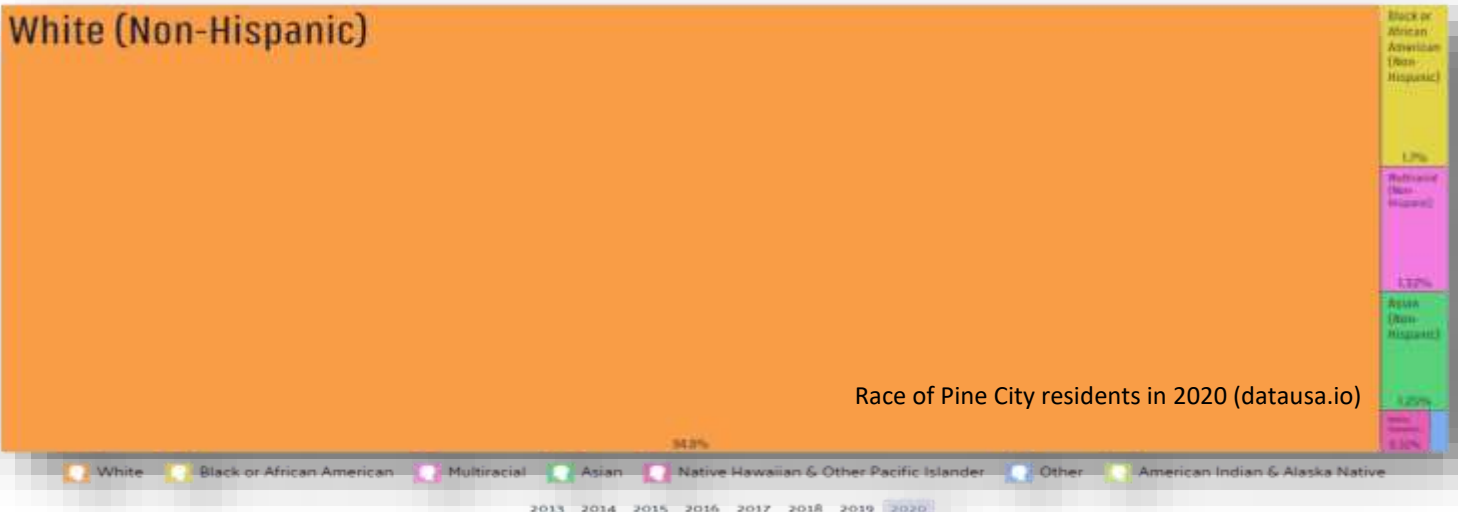
- Pine City had a slightly older population than Minnesota as a whole, with a median age of 42.8 years.
- Pine City was racially less diverse than Minnesota as a whole, with 94.8 census respondents listed as white.
- Nearly two-thirds of residents identified as German, Norwegian and/or Irish.

- Almost 30% of Associated Degree students were pursuing a Registered Nurse license.

But if there's one thing the past decade has taught Pine City, it's that the only constant is change, and there's no doubt that many of these numbers will be very different by the time the 2034 Comprehensive Plan is being written.



White (Non-Hispanic)



Race of Pine City residents in 2020 (datausa.io)

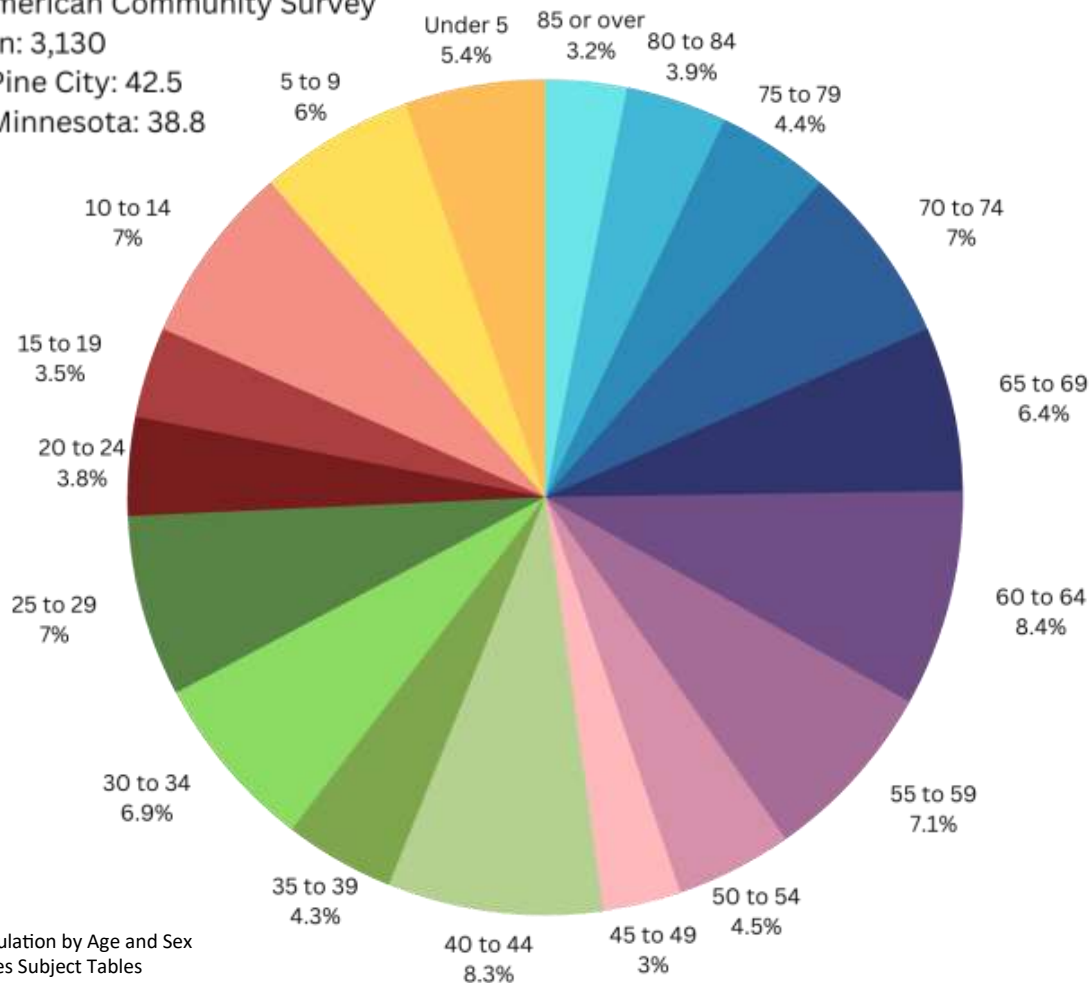
Pine City Residents by Age

Source: 2021 American Community Survey

Total Population: 3,130

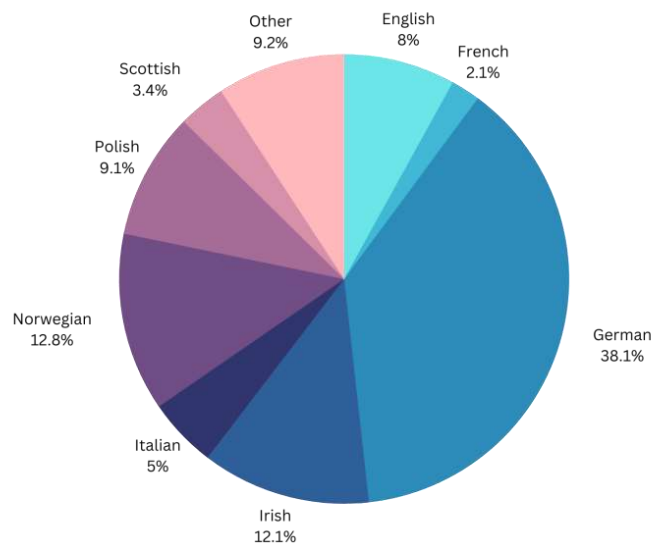
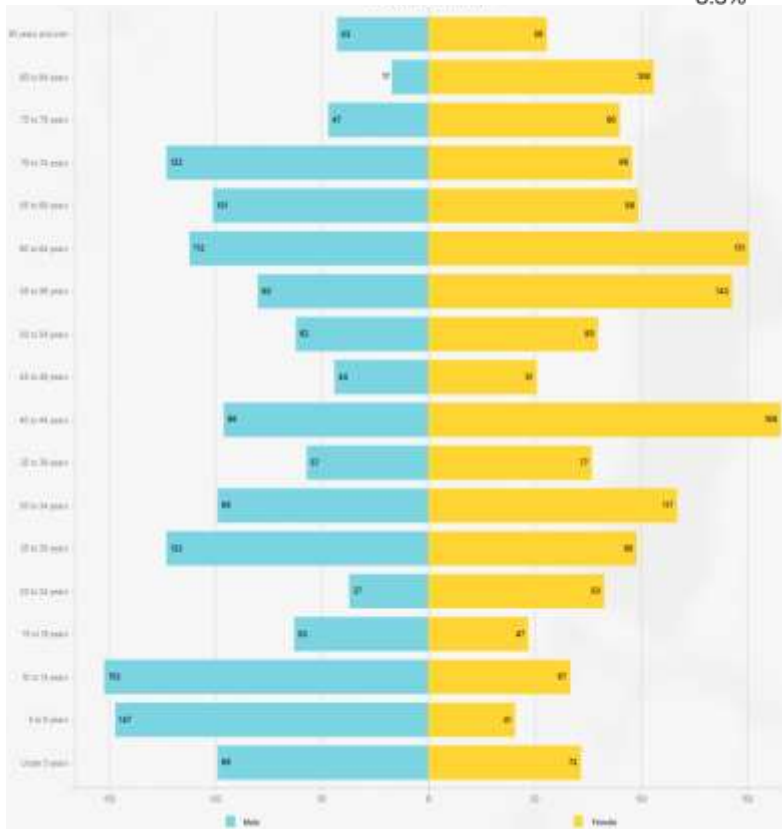
Median Age in Pine City: 42.5

Median Age in Minnesota: 38.8



PINE CITY

Population Pyramid: Population by Age and Sex
2021 ACS 5-Year Estimates Subject Tables



Pine City Residents by Ancestry

Source: 2021 American Community Survey

Total Population: 3,130

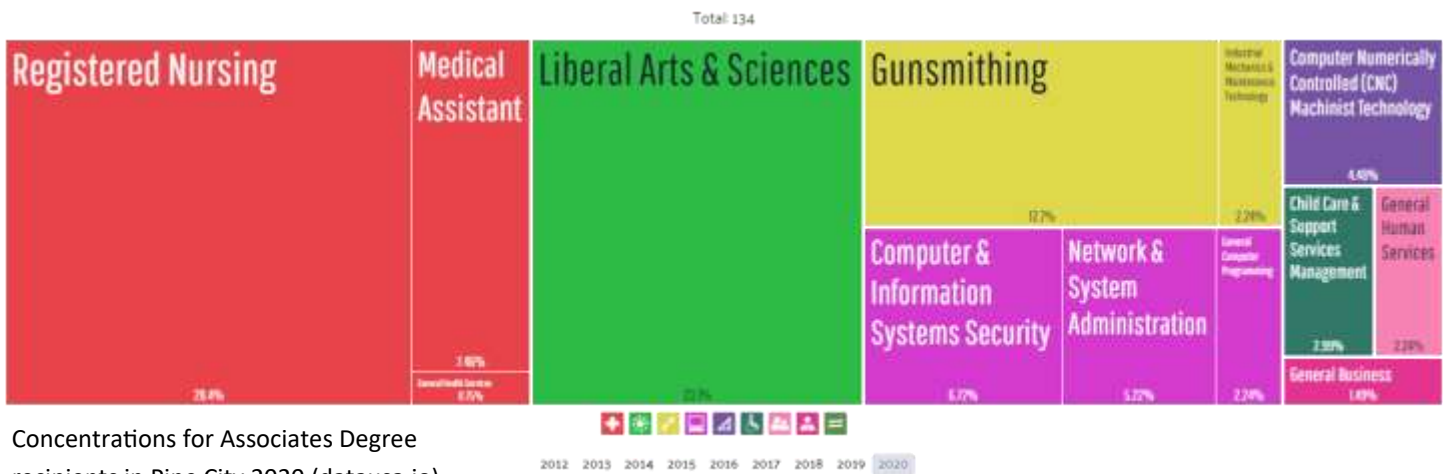
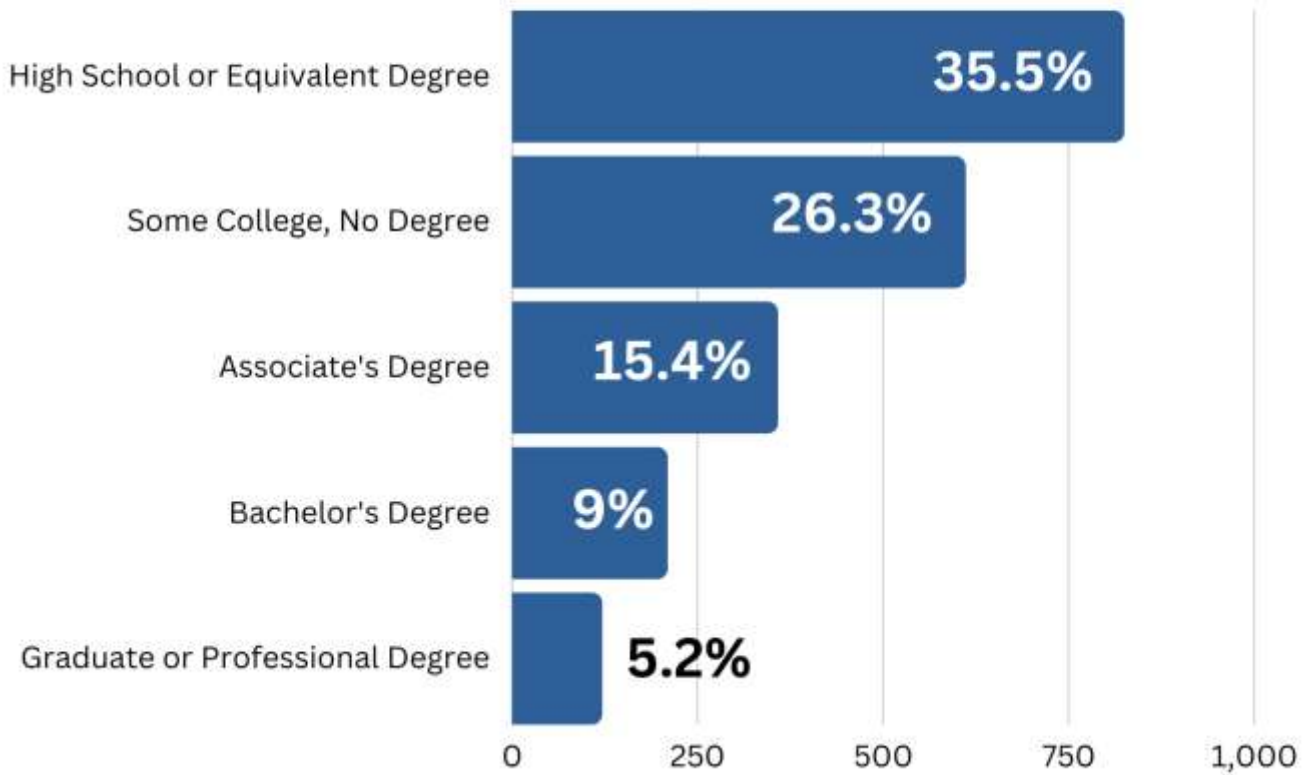
Educational Attainment, Age 25 & Over

Source: 2021 American Community Survey

Bachelor's Degree or Higher in Pine City is 14.2%

Bachelor's Degree or Higher in Minnesota is 38.9%

Population Count, Age 25 & Over in Pine City is 2,322



COMMUNITY ACTION PLAN

Over the course of five months in 2022, members of Pine City's Community Action Plan worked on developing ideas to improve Pine City - not just as input for this Comprehensive Plan process, but as actual action items that they as community members could pursue with City support and cause to make happen here.

Todd Streeter of Community Collaboration led a kickoff meeting on March 16, and the committee members (participation was open to anyone living and working in the greater Pine City area) began meeting every other Thursday.

The group was divided into six subcommittees:

1. Creating Community (Land Use & Housing)
2. Community Connectivity (Transportation & Infrastructure)
3. Economic Prosperity (Economic Development)
4. Downtown Revitalization (Economic Development)
5. Quality of Life (Parks & Recreation)
6. Community Pride (Schools & Facilities)

Between those meetings, and many other meetings in-between where subcommittee members developed their ideas, more than 30 community volunteers committed more than 250 hours to the Community Action Plan and this Comprehensive Plan, and identified more than two dozen projects intended to benefit the community - before Phase 1 ended with Presentation Night on July 21.

Phase 2 began with the institution of the Community Action Plan Leadership Committee, a task force of community volunteers dedicated to making the goals of the CAP process a reality. In October 2022, Pine City received a \$50,000 grant from the Blandin Foundation to be used for planning and consensus-building activities around four long-term goals:

1. Expanding healthy eating options for Pine City residents.
2. Planning and outreach for the Pine En-



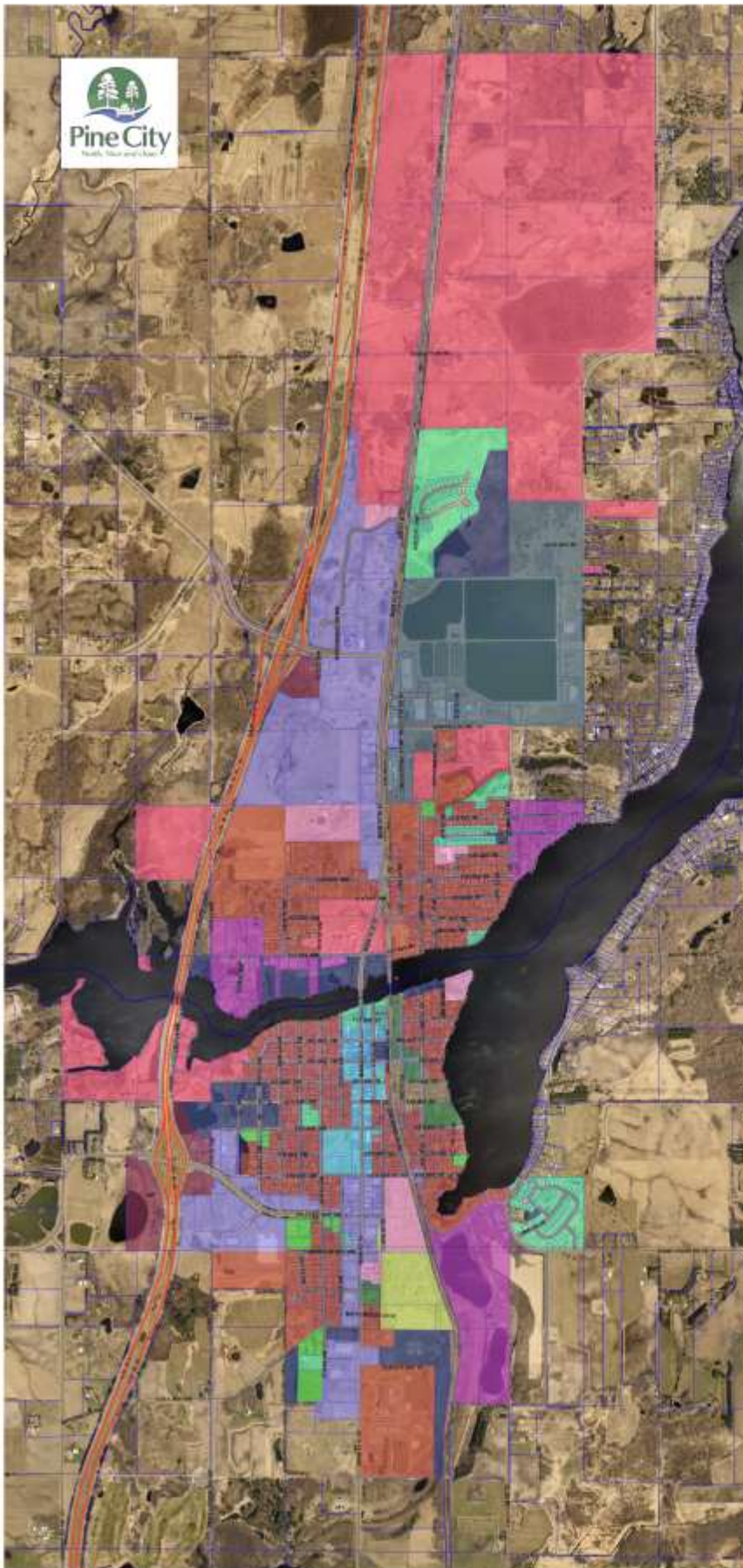
ertainment and Recreation Center.

3. Expanding walking/biking trails in Pine City.
4. Developing small/tiny housing options in Pine City.

Five short-term goals were identified as targets by the CAP Leadership Committee in January 2023, including flower baskets downtown, historical signs in local businesses, a dog park, developing Thomas Park and creating better community access to Cross Lake.

The Community Action Plan Leadership Committee met regularly in 2023, and members made steady progress toward their ambitious goals.





PINE CITY ZONING MAP 2023

- A-O**
AGRICULTURAL-OPEN SPACE DISTRICT
- R-1**
SINGLE-FAMILY RESIDENTIAL DISTRICT
- R-1A**
CLUSTER RESIDENTIAL DISTRICT
- R-2**
(ONE- AND) TWO FAMILY RESIDENTIAL DISTRICT
- MFR-1**
MODERATE DENSITY MULTI-FAMILY RESIDENTIAL DISTRICT
- MFR-2**
HIGHER DENSITY MULTI-FAMILY RESIDENTIAL DISTRICT
- MHP**
MANUFACTURED HOME PARK DISTRICT
- MXU**
MIXED USE DISTRICT
- CBD**
CENTRAL BUSINESS DISTRICT
- GB**
GENERAL BUSINESS DISTRICT
- HB**
HIGHWAY BUSINESS DISTRICT
- TI-1**
LIMITED TECHNOLOGY/-INDUSTRIAL DISTRICT
- TI-2**
GENERAL TECHNOLOGY/INDUSTRIAL DISTRICT
- PUD**
PLANNED UNIT DEVELOPMENT

CHAPTER 2 — CREATING COMMUNITY (Land Use & Housing)

Pine County had the fastest growth rate of any county in Minnesota in 2023. As of the writing of this plan, rents and home prices are at an all-time-high, and finding housing - either rental or for purchase - is extraordinarily difficult. This poses a challenge to existing institutions in Pine City, as (for instance) teachers who are not able to find a home here are less likely to make a career here. It is a challenge for existing businesses seeking new workers, and impairs the City's ability to attract new businesses.

In short, lack of housing is a significant obstacle to a healthy economy and creates a number of issues and difficulties for the community as a whole. Housing opportunities of all kinds, both rental and owner-occupied, are needed to keep Pine City moving forward.

This goal is reflected in the third of the six 2024-2034 Comprehensive Principles: **Support the process of providing enough safe, quality housing to ensure growth and serve all income levels.**

The Pine City HRA and EDA recently supported programs to improve housing stock and business buildings, and this must be an ongoing campaign in years ahead to provide incentives that encourage investment in existing properties and bring a variety of quality housing types to Pine City.

LAND USE

The path for future growth in Pine City includes development within the current space set out for the industrial park, and for a thoughtful and measured expansion process. Any annexation discussions would include both the City and the Townships involved.

The City should pursue density when it is appropriate to a neighborhood, and continue to encourage a mix of housing types from single-family to duplex, fourplex and multifamily apartments. Where opportunities for infill and redevelopment are available developers should be sought for the sites. Blighted and underdeveloped properties and areas should be revitalized.

Programs should be pursued that encourage renovating and redeveloping owner-occupied and rental properties for all income levels, including small/tiny house options.

Zoning, as set out in the Pine City Municipal Code, is one of the most important tools the City has to help neighborhoods and districts develop appropriately. Zoning regulations should be reviewed consistently and revised to ensure that they meet the needs of the community.

In 2021, Pine City and Pokegama Township carried out the final year of their orderly annexation agreement, and the City cur-

rently has no plans for expansion. The City Council may choose

Pine City: 2024-2034 Comprehensive Principles

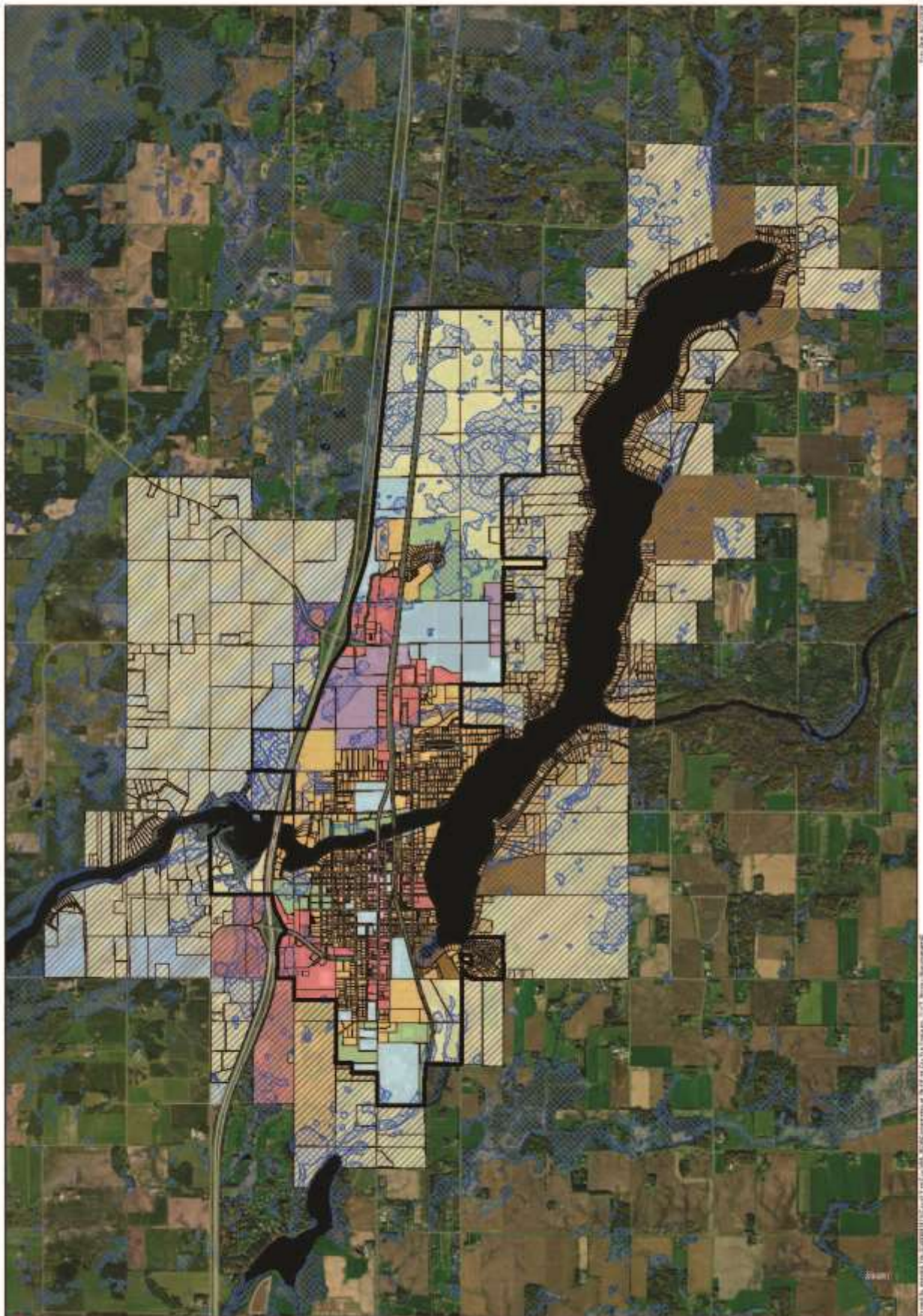
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6. Become a more sustainable community with regard to energy use and impacts on the environment.

to set up a committee to study options and create a plan for future expansion that acknowledges the needs of the townships as well as Pine City's right to expand.

To preserve and maintain housing stock in Pine City, City officials are considering implementing the International Existing Building Code, which imposes standards on existing buildings.

More than a quarter of the land in Pine City is considered to be within a shoreland district, which the Minnesota DNR defines as any land within 300 feet of a river or 1000 feet of a lake. Flood way and flood plain areas offer special challenges. Development in shoreland areas must be considered with deliberate care by the City to make sure that the rights of the owners are balanced with the need to preserve the waterways for future generations.

Careful consideration must also be given to wetland areas. Wetland areas can be considered natural resources of the city as they provide flood protection in times of high water, reserves in periods of low water, and they provide wildlife habitat and open spaces for certain recreation activities.



Date Issued:
Pine City
Pine County
NW

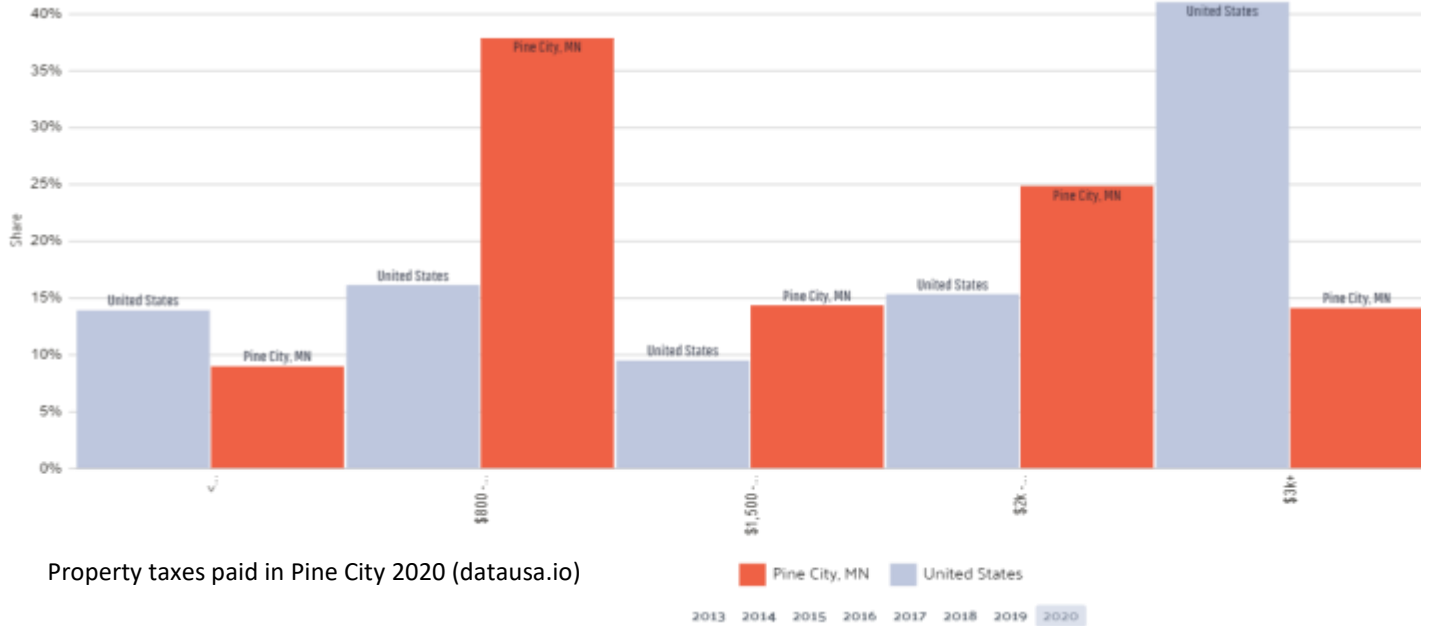


- Rural Residential
- Residential
- Downtown Flex
- Business Flex

- Industrial
- Lakeside Commerce
- Parks and Recreation
- Public Institution

- 2024 City Limits
- Possible Future Annexation
- Wetland

Future Land Use Map
2024-2034 Comprehensive Plan
City of Pine City
Pine County, Minnesota



Property taxes paid in Pine City 2020 (datausa.io)

HOUSING AND HOMELESSNESS

Homelessness is becoming less invisible in Pine City, and can be the result of factors ranging from underemployment and lack of affordable housing to domestic violence, mental illness and substance abuse. Engagement with community partners such as A Place For You, mental health and recovery centers and law enforcement will be key in addressing this quiet crisis in our community. City staff must work to make sure that state and federal programs intended to address homelessness and associated issues are being used to make a difference in Pine City.

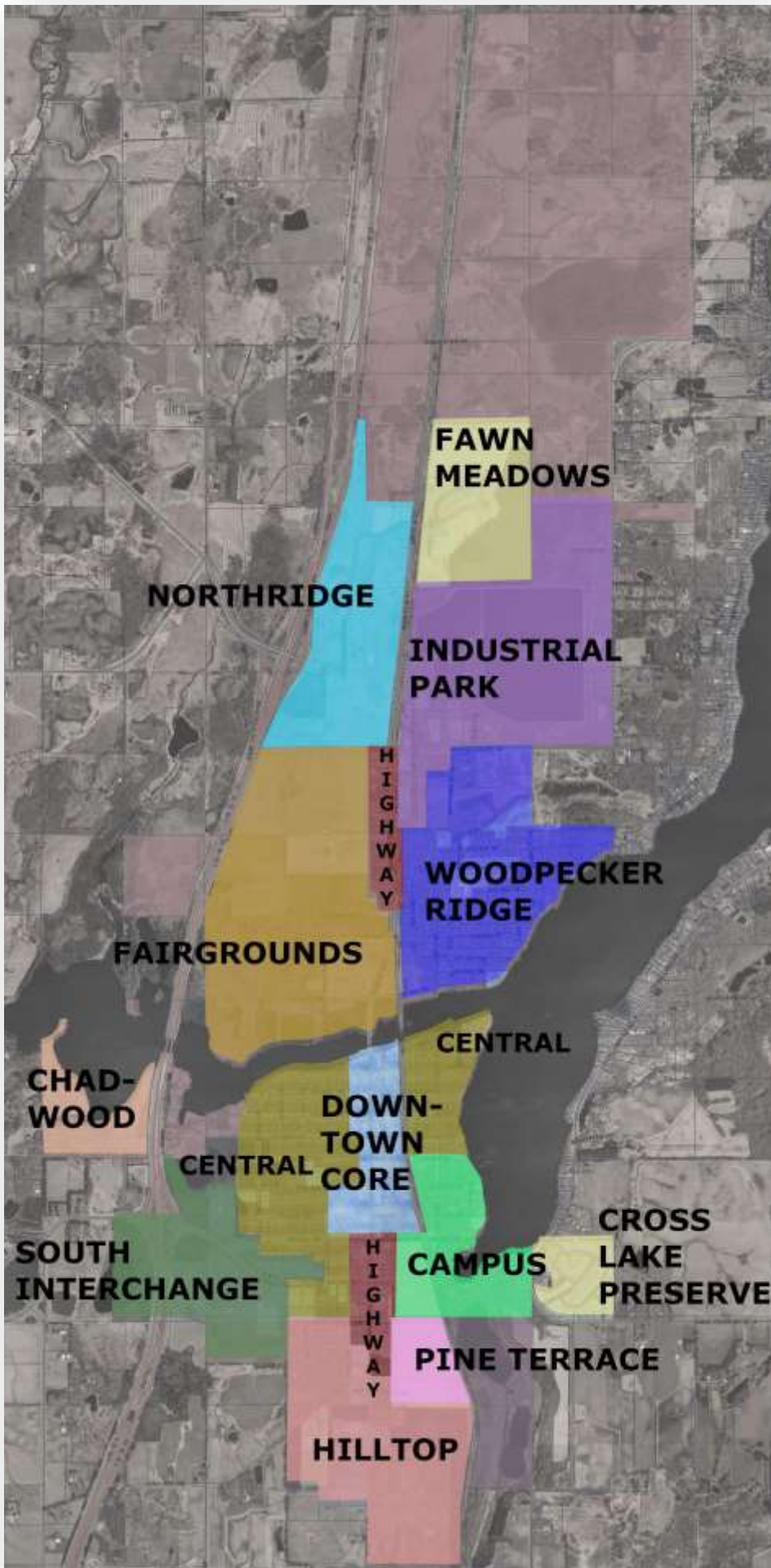
PINE CITY HRA

Pine City's Housing and Redevelopment Authority has been in existence since the late 1960s, but for decades its only focus was on maintaining Hillside Court, a 34-unit public housing complex which was built in 1974. In 2017, a new HRA board determined to expand its role, instituting a levy, offering revolving loans and sponsoring other housing programs.

An HRA has a range of tools available to address housing issues, and can help to maintain the existing housing stock, support housing developers, and take action to upgrade blighted properties. The HRA should continue to seek partners and grant funds to help improve housing in Pine City.



The 103-unit Timber Pines senior center was under construction as this Comprehensive Plan was being written, and will create much-needed housing in the area.



NEIGHBORHOODS AND DISTRICTS

Previous Comprehensive Plans have noted that Pine City can be seen as a collection of residential neighborhoods and commercial/industrial districts, areas that share features and physical characteristics which have been shaped by the geography and history of the area. A division of the City into neighborhoods was first instituted in the 1998 Comprehensive Plan, then continued in the 2013 Comprehensive Plan.

These neighborhoods are: **Fawn Meadows, Cross Lake Preserve, Industrial Park, Highway Corridor, Central, Campus, Pine Terrace, Northridge, Fairgrounds, Downtown Core, Chadwood, South Interchange, Woodpecker Ridge and Hilltop.**

Recently annexed parcels to Pine City retain, for the most part, their original agricultural character. As these parcels are developed, the nature of the uses chosen by developers and affirmed by the Planning Commission and City Council will determine the sorts of neighborhoods and/or districts they will become.

Zoning, as set out in the Pine City Municipal Code, is one of the most important tools the City has to help neighborhoods develop appropriately.

As a general guideline, development in residential neighborhoods should focus on residential uses, development in industrial neighborhoods should focus on industrial uses, and development in commercial-oriented neighborhoods should focus on commercial uses.

Changes that will alter the character of a neighborhood may sometimes be appropriate, but should only be approved after careful consideration of the effects on the current residents, the future development of that neighborhood, and Pine City as a whole.

FAWN MEADOWS AND CROSS LAKE PRESERVE

These two developments came about toward the end of the housing boom preceding the Great Recession. With the help of City intervention and the work of developers, Cross Lake Preserve is now close to complete. Fawn Meadows continues to have large numbers of parcels undeveloped. City records state that both neighborhoods were intended for a mix of housing types, such as duplexes and sixplexes, in addition to single-family dwellings.

In the future, the City should seek ways to help complete the Fawn Meadows development while it continues to support residents of Cross Lake Preserve. Sidewalks and trails could connect these neighborhoods to Pine City more fully, and park possibilities should be explored.



The Fawn Meadows (above) and Cross Lake Preserve (below) neighborhoods are the most recent examples of designed housing developments in the Pine City area.

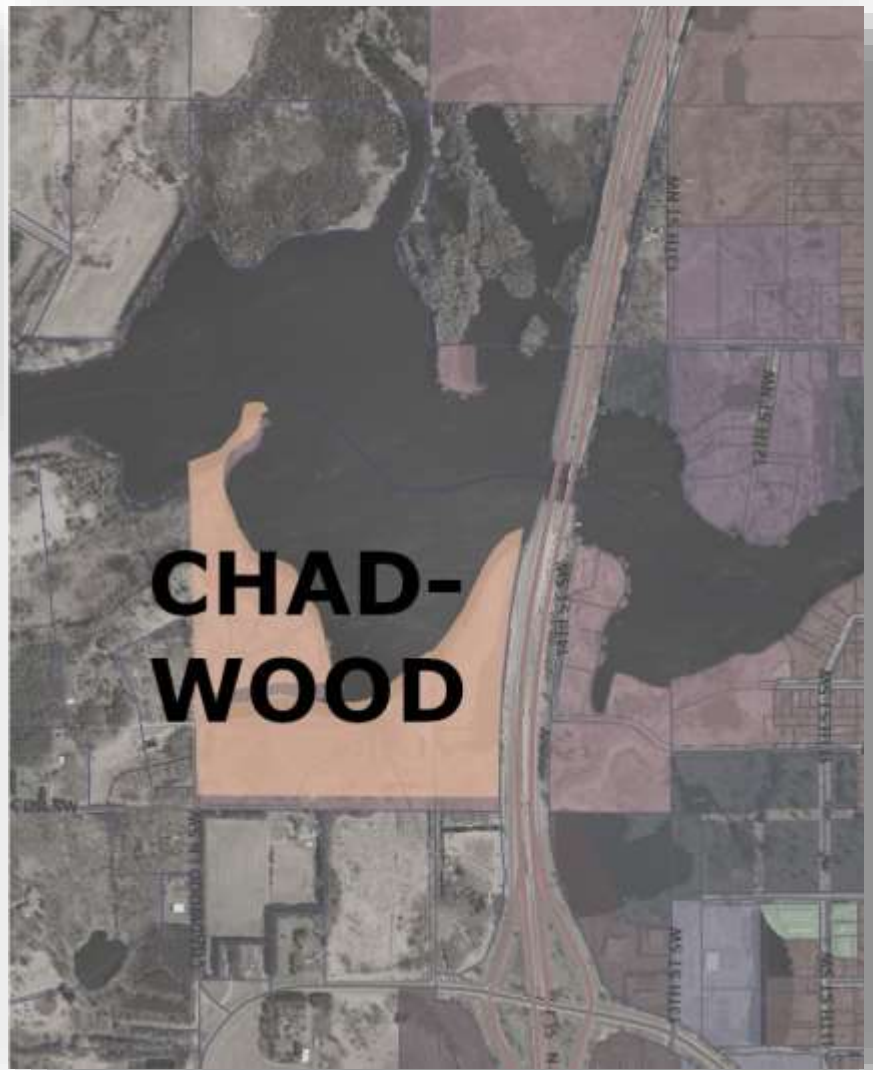




CHADWOOD

Named after its main access road, Chadwood Lane SW, Chadwood is the only Pine City neighborhood that exists completely on the western side of I-35. It is one of the few residential neighborhoods where City water and sewer are not available, and as such has a unique rural atmosphere.

It is important that efforts be made to maintain the housing stock in this neighborhood while making efforts to keep residents connected through pedestrian and bicycle connections.



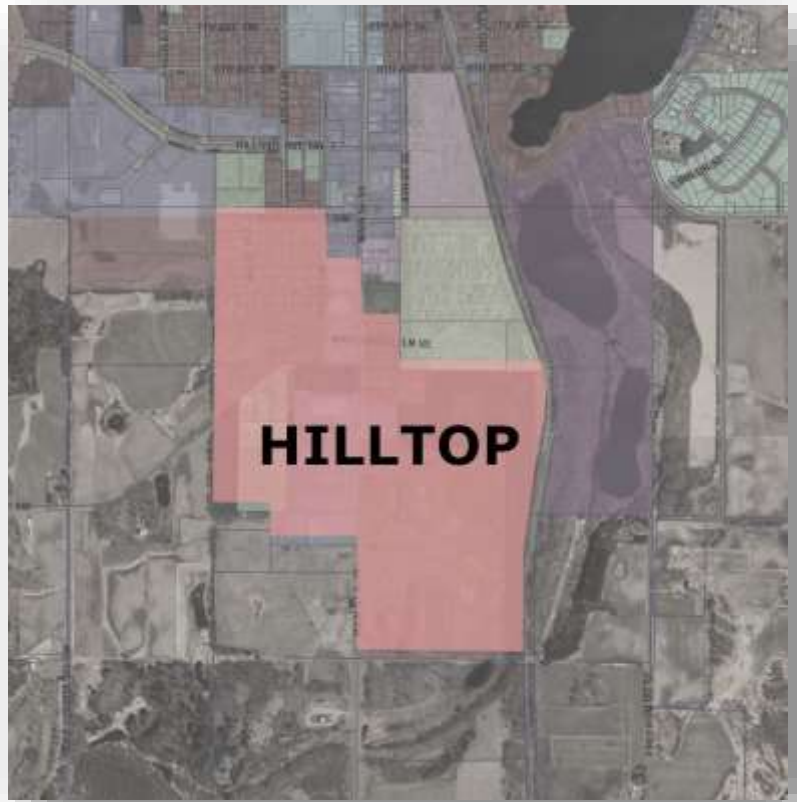
HILLTOP

This neighborhood has a mixed character, combining residential and recreational uses alongside economic, educational, and institutional uses.

While the northeast section of this neighborhood contains elements similar to a suburban development, new projects like the Hilltop Recreation Area and the recently-completed Hilltop Cottages also are making their presence known.

A large portion of the neighborhood is made up of land which is part of Pine City High School, while the Pine City Armory and the Pine City Civic Center offer space for specialized activities.

South of the manufactured home park is a large parcel of undeveloped land, although it is not easily accessible. A new street would need to be provided, and has been proposed, to serve the undeveloped land in the south of the neighborhood.



NORTHRIDGE AND SOUTH INTERCHANGE

These two areas are focused on commercial activity coming off Interstate 35, with a major mall at Evergreen Square and newer development at Northridge Center. The Northridge neighborhood is also home to multiunit residences like Timber Pines and the Pine County Courthouse. These neighborhoods act as gateways for traffic coming into Pine City, and offer opportunities for

the community to make a positive and welcoming impression on new and returning visitors.

The City should continue to build on landscaping, Pine City signage and other beautification efforts to emphasize the gateway experience as development in these neighborhoods goes forward.



(Above) Welia Health is a major Pine City service and amenity, and is one of the major features of the Northridge neighborhood, which also includes a retail mall, an auto dealership, and the Pine County Courthouse, as well as several multi-unit residences including Timber Pines.

(Below) Walmart and the Evergreen Square shopping center are a major part of the draw of the South Interchange neighborhood and the economic corridor developing along Hillside Avenue.



HIGHWAY 61/MAIN STREET CORRIDOR

Main Street, also known as County Road 61/Old U.S. Highway 61, is the key north-south artery of traffic through Pine City. With its background as part of Minnesota's historical Highway 61, development along Main Street provides many examples of post-World War II commercial construction, and today offers a combination of retail and commercial uses. This stretch of road is also a part of the St. Croix Scenic Byway, a 124-mile journey from Hastings to Sandstone featuring the beauty of the St. Croix River Valley.

Previous plans suggested working with Pine County to calm the Main Street corridor, and to be sensitive to the corridor's National Scenic Byway designation.



INDUSTRIAL PARK

Pine City developed its Industrial Park on land once occupied by the Pine City Airport. This district is focused on economic development and is filling up with a combination of industries that left Pine City's old downtown alongside innovative new manufacturers. To accommodate the needs of industries, the industrial park has large parcels, wide roads without sidewalks to accommodate trucks, and a relative lack of landscaping.

As the industrial park neighborhood becomes more developed, the City may wish to consider providing landscaping standards that unify the park in a way that also refers to standards in Pine City. Previous plans suggested allowing and encouraging supportive retail in the industrial park.



Most of the current buildings that make up Pine City's Industrial Park have their home along Airport Road, though there are opportunities to expand to the east and north along Airwaves Road NE. The Pine City Industrial Park includes a wide range of industries and manufacturers, and a number of these neighboring businesses have found ways to help each other to their mutual benefit.





FAIRGROUNDS

North of the Snake River and west of Highway 61 lies the county fairgrounds and the residential neighborhood surrounding it, with Voyageur Park as a notable feature. Though this neighborhood includes wetlands and other regions unsuited for development, there exist buildable parcels east of Interstate 35. Current residences are limited to single-family structures.

Future development should complement the current character of the neighborhood. Previous plans recommended encouraging the planting of street trees in the Fairgrounds neighborhood. Thomas Park has been identified for development as a simple, rural park on the Snake River.



WOODPECKER RIDGE

The riverfront area of Woodpecker Ridge was developed early in the history of Pine City, and the patchwork expansion of those early years resulted in a relatively haphazard street layout in sections of the neighborhood. There are three small parks: Meadow Ridge Park along Lake Street NE, Woodpecker Ridge Park in the center of the neighborhood, and Riverside Park on the Snake River. The neighborhood includes a variety of housing types, though development here remains completely residential.

Development guidelines for Woodpecker Ridge should focus on tools for community connectivity such as sidewalks, and neighborhood-appropriate upgrades to the local parks.

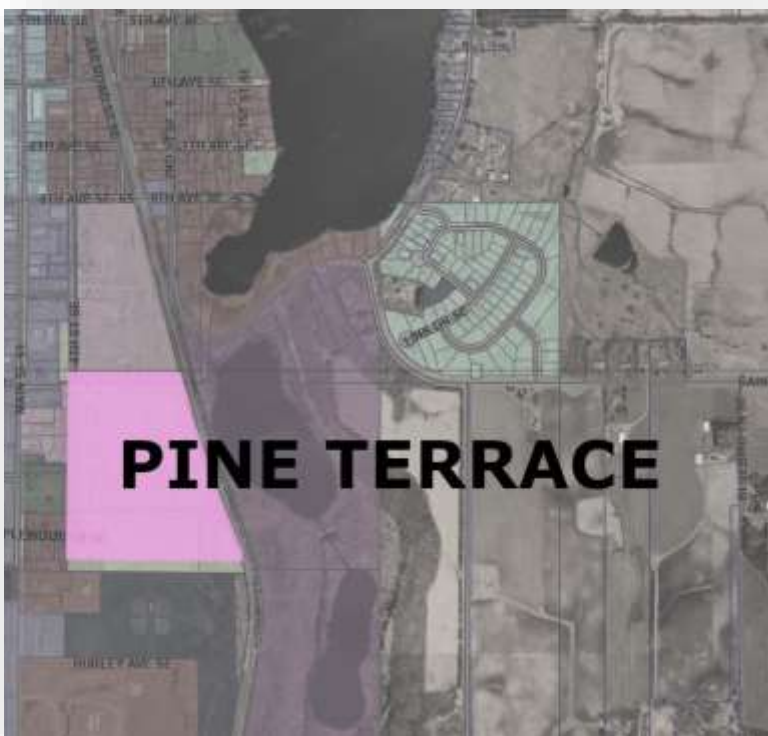
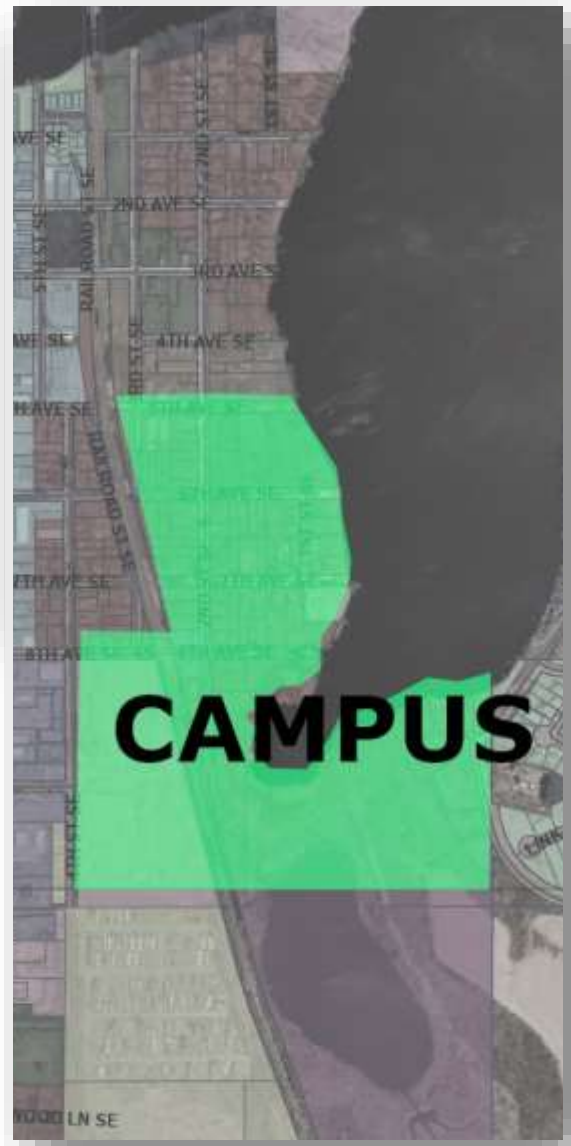




CAMPUS

With the former Lakeside medical complex to the north and Pine Technical and Community College at the south, this neighborhood is a unique combination of institutions, businesses and residences. With Cross Lake to the east, this neighborhood shares elements with the Central neighborhood - a grid of streets, several of which have terminations on the lake, and mature trees.

As was noted in previous Comprehensive Plans, the institutional uses make parking more of an issue here than it is in other neighborhoods. It will be important for the City to work with PTCC and the owners of the former Lakeside to ensure that facility needs are accommodated while respecting the other residents and stakeholders in the neighborhood.



PINE TERRACE

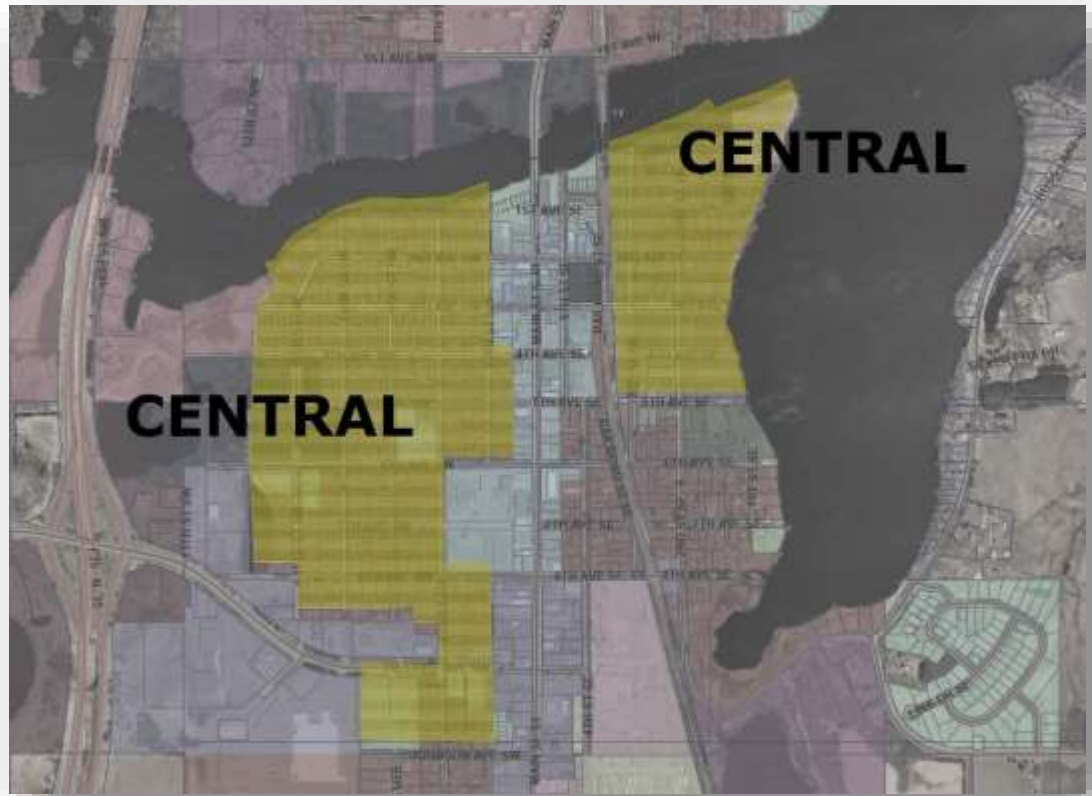
The Pine Terrace Manufactured Home Park has more than 100 locations available for manufactured homes. As of the writing of the 2013 Comprehensive Plan, nearly one-tenth of the population of Pine City lived within the park. However, the park’s population has dropped over the past decade.

Previous plans encouraged the establishment of a storm shelter and a neighborhood gathering space. The trail effort identified in the Community Action Plan is intended to continue through this park into Pine Technical and Community College to the north. A trail through this property would be fenced off to establish a boundary for residents and riders alike. At the same time, there must be a gate or gates in the fence so that Pine Terrace residents feel invited to use the trail for transportation and recreation.

CENTRAL

South of the Snake River, on a grid of streets around downtown and the Main Street commercial corridor, stand the residences and residential buildings of the Central neighborhood. The neighborhood also includes playgrounds, the beach, churches, and Pine City Elementary School. Though single-family homes (both owned and rented) form the majority of the area, there are duplexes, fourplexes and multi-unit apartments mixed in. The neighborhood is nearly completely built-out, though a few infill opportunities remain.

Mature street trees - which both beautify the area and calm traffic - are a major feature of this neighborhood and should be preserved. As with all other residential neighborhoods in Pine City, efforts should be made to encourage the maintenance and improvement of the existing housing stock. Efforts have been made to expand the network of sidewalks in the Central neighborhood, and these efforts should be continued to improve walkability. Previous Comprehensive Plans have noted that there are a number of street terminations on the Snake River and Cross Lake that provide opportunities to connect Pine City with its waterway amenities, and can be developed as public lookouts and/or piers.



The beautifying effect of street trees is especially evident in Pine City's Central neighborhood. A network of interconnected sidewalks is slowly being extended through the area to make this neighborhood more walkable.





DOWNTOWN CORE

The town square around Robinson Park and the surrounding neighborhood make up Pine City’s historic downtown area. A diverse group of services, shops, restaurants and nonprofits are currently thriving in the downtown core. This is no accident: It is the result of community members making a dedicated effort to keep downtown Pine City vibrant. These efforts include encouraging residents to live downtown, developing quality streetscaping, keeping the area pedestrian-friendly, supporting businesses, and building community through Robinson Park activities like the Dragon Wagon and the summer concert series Art In The Park.

Preserving and building on the beauty of the downtown area means staying true to the principles that have guided development up to the present day. The goal is to provide and maintain a classic small-town downtown atmosphere that embraces the history of the neighborhood while encouraging the growth of businesses and the construction of buildings that complement that atmosphere. It is key to keep the area safe for pedestrians while encouraging balanced residential growth.

Signage and wayfinding should be utilized and built upon to draw traffic off of the interstate and Highway 61 into the downtown area. Streetscaping is especially important in pedestrian-heavy downtown, and the streets and building facades should be updated and beautified while keeping historic standards in mind.

At the same time, parking should be available and accessible to ensure that visitors find it convenient to explore the downtown area. Traffic calming techniques should be explored to keep automobile traffic in balance with bicycle and pedestrian traffic.

The Snake River and Cross Lake are within a stone’s throw of downtown Pine City, and a recurring theme of Pine City’s Comprehensive Plans over the years has been to recommend finding ways to provide community access to those waterways. Public docks with a time-limit on use are currently in place at 5th Street SE on the Snake River, and efforts should be made to develop further access points.





COMMUNITY ACTION PLAN - CREATING COMMUNITY

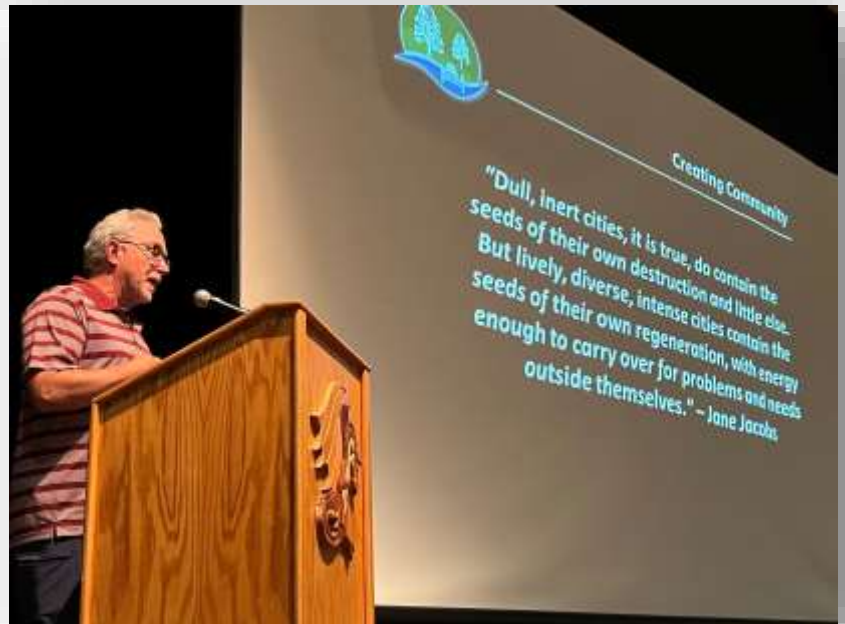
Members of the Community Action Plan subcommittee on Creating Community made the following recommendations for improving Pine City's housing and land use:

1. Create affordable housing:

- Add rooftop apartments/condos on existing downtown buildings
- Put "small house" developments on currently unbuildable lots or other appropriate locations
- Focus on creating street-level retail with apartment living above it.

2. Natural resource stewardship:

- Create a regional stewardship commission to protect our lakes and rivers.



Ryan Reisdorfer shared findings from the Creating Community subcommittee as part of the Community Action Plan presentation.



CHAPTER 3 — COMMUNITY CONECTIVITY

(Transportation & Infrastructure)

Pine City's unique setting between two lakes and a river have always been attractive features to those who settled here, but the key to Pine City's survival and growth has been its proximity to major lanes of transportation.

In the years around the birth of the town, the railroad's decision to run the rail line on the west side of Cross Lake is the reason why Pine City grew and the community of Chengwatana - just across the lake - became a ghost town. When Highway 61 was routed through Pine City in the 1930s and 40s, commercial development shifted from 5th Street to Main Street, and businesses along that corridor boomed - even as area towns away from main routes waned. Close access to Interstate 35 has been a major part of Pine City's development since its construction in the 1960s, and significant commercial growth has taken place at both the south and north exits as a result. Pine City once had an airport, but it was closed in the 1990s and the land repurposed for use as the City's Industrial Park.

It seems clear that growth in Pine City will continue to be affected significantly by its proximity to I-35, the great north-south thoroughfare of Minnesota. Pine City's motto, "North. Nice *and* close." draws attention to Pine City's potential as *the* crossroads of East Central Minnesota, as it is roughly one hour by car from the major cities of Minneapolis, St. Paul, St. Cloud, and Duluth.

The importance of infrastructure and transportation is stressed in the first, fourth and sixth of the 2024-2034 Comprehensive Principles: **Ensure that Pine City has adequate infrastructure and facilities to meet its long-term needs; Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility; Become a more sustainable community with regard to energy use and impacts on the environment.**

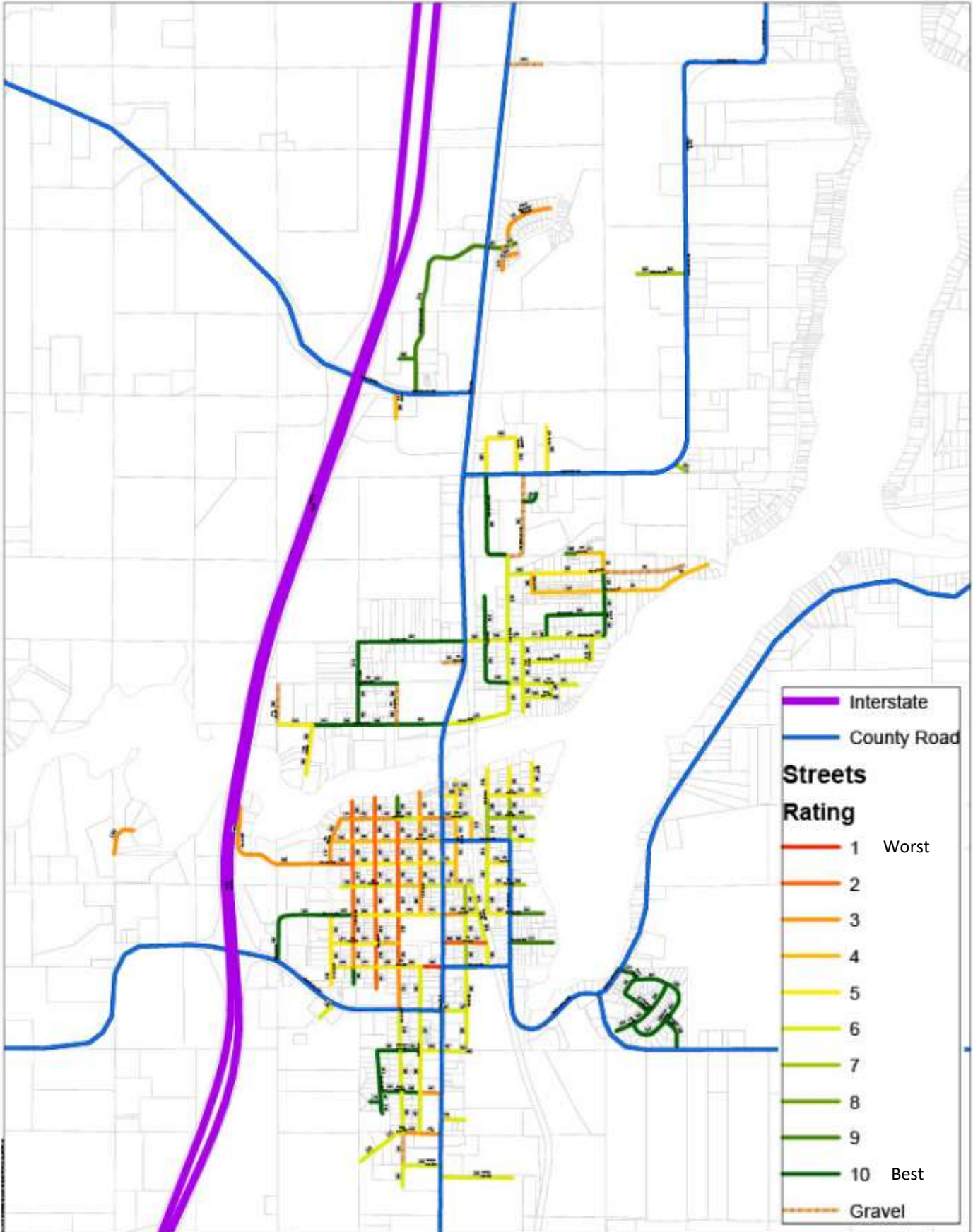
Pine City: 2024-2034 Comprehensive Principles

1. Ensure that Pine City has adequate infrastructure and facilities to meet its long-term needs.
2. Enhance economic prosperity by promoting tourism and recreation, natural amenities, local arts and culture, existing businesses and new business opportunities.
3. Support the process of providing enough safe, quality housing to ensure growth and serve all income levels.
4. Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility.
5. Strengthen Pine City and the community through engagement, demonstrating to residents and stakeholders that their city government is responsible, accountable, and financially stable.
6. Become a more sustainable community with regard to energy use and impacts on the environment.



The railroad was once the backbone of tourism and commerce in Pine City. As the years went by, Highway 61 took prominence. Interstate 35 is now the major artery through the region, and looks to remain so for decades to come.





	<small> 2000 ANDERSON CENTER DR. ST. PAUL, MN 55112 PHONE: (612) 224-2000 FAX: (612) 224-2001 © 2003 SEH, INC. www.seh.com </small>	<small>Print Date: 8/1/2021</small>	STREET RATING Pine City, Minnesota	Figure 1
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MAJOR STREET RECONSTRUCTION PROJECTS

Pine City's engineering firm, SEH, has outlined areas in the city where pavement, sanitary sewer, water main and storm sewer projects need to be addressed:

10th Street SW

This project includes 10th Street SW from the Snake River on the north, down to 7th Avenue SW. Also included is a block of 1st Avenue SW between 10th Street SW and 9th Street SW, along with the block of 4th Avenue SW between 10th Street SW and 11th Street SW. These street sections had the lowest pavement ratings, mostly 2 on a scale of 1 to 10.

Public works staff identified this area as having sanitary sewer issues due to the existing clay pipe with offset joints and numerous cracked pipe sections. The existing water main in these streets is 4-inch in diameter which is no longer recommended as a size for public water mains. The existing storm sewer system is likely undersized for current storm design standards and is likely in need of outlet repairs at the river. Undersized storm sewer systems without enough inlets (or catch basins), can lead to standing water on the street for a period of time that can hinder traffic as well as lead to pavement deterioration.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch to 8-inch will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended to improve drainage and extend the life of the new street section. **The City would also like to loop the water main between Fawn Meadows Way NE to 16th Avenue NE as part of this project. This water main loop would eliminate the long existing dead-end that currently serves the Fawn Meadows Development as well as the Welia Clinic, Pine County Court House and other businesses along Northridge Drive NW and the Speedway/McDonalds area.**

3rd Avenue SW

This project consists of 3rd Avenue SW from Main Street on the east end to 11th Street SW on the west end. The pavement on this street rated mostly a 3 with one block rated as a 5. The west end of the sanitary sewer main in 3rd Avenue SW was identified by public works staff as an area of concern. The sanitary sewer main is believed to be all clay pipe. The water main varies in size from 4-inch to 8-inch.

Replacing the clay sanitary sewer main and services is recommended. Installing a new 8-inch water main the entire length of

this project will provide an 8-inch main the entire length of 3rd Avenue, from 2nd Street SE to 11th Street SW. Providing an east/west trunk main in this area of the City as most streets to the south do not have water mains their entire length. The new water main will also increase the flow for fire purposes and improve operation and maintenance capabilities of the system. An expansion of the storm sewer system is also recommended to be installed to improve drainage and extend the life of the new street section.

4th Avenue & 6th Avenue SW

This project consists of 4th Avenue SW and 6th Avenue SW from Main Street on the east end to 10th Street SW on the west end. The pavement on these project streets rated a 5. The sanitary sewer main is believed to be all clay pipe. There currently is not a water main in 4th Avenue SW. There is a water main in portions of 6th Avenue SW, but not the entire length.

Replacing the clay sanitary sewer main and services is recommended. Installing a new 8-inch water main the entire length of this project will provide an 8-inch main the entire length of 4th and 6th Avenues, providing more looping within this neighborhood. The new, looped water main will also increase the flow for fire purposes and improve operation and maintenance capabilities of the system. An expansion of the storm sewer system is also recommended to be installed to improve drainage and extend the life of the new street section.

4th Street SE

This project includes 4th Street SE from 5th Avenue SE to Johnson Avenue SE and was previously submitted to MnDOT for potential funding under the Local Road Improvement Program (LRIP). The project was not selected for the funding by MnDOT. The streets in this section were rated between 5-7. Public works identified the sanitary sewer main in 4th Street as an area of concern. The water main in 4th Street appears to all be 4-inch in diameter which is smaller than the currently recommended minimum size for public water mains. The section of 4th Street SE south of 8th Avenues SE along Pine Technical & Community College does not currently have a storm sewer in it.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch to 8-inch will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended improve drainage and extend the life of the new street section.

This project includes the block of Johnson Avenue SE between 4th Street SE and Main Street. These proposed improvements will loop the water in 4th Street SE to the water main in Johnson Avenue. This will improve water flow and quality to the residents in Pine Terrace.

An expansion of the storm sewer system is also recommended to be installed to improve drainage and extend the life of the new street section.

7th Street SW

This project area includes 7th Street SW between the Snake River and 6th Avenue SW as well as 2nd Avenue SW between Main Street and 8th Street SW. The pavement on these streets were rated between 3-5.

Public works staff identified this area as having sanitary sewer issues due to the existing clay pipe with offset joints and numerous cracked pipe sections. The existing water main in these streets is 4-inch in diameter which is no longer recommend as a size for public water mains. The existing storm sewer system is likely undersized for current storm design standards. Undersized storm sewer systems, without enough inlets (or catch basins), can lead to standing water on the street for a period of time that can hinder traffic as well as lead to pavement deterioration.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch to 8-inch will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended to improve drainage and extend the life of the new street section.

The major emphasis in this area is maintaining the existing streets with a crack seal and seal coat schedule.

The needed utility improvements include water main upsizing and looping along with replacement of existing clay sanitary sewer to improve operation and maintenance of the systems. Also, pavement and storm sewer improvements are needed on several streets in the north portion of this area.

1st Avenue and 1st Street SE

This project includes 1st Avenue SE from 3rd Street SE to Cross Lake. Also included are the blocks of 1st Street and 2nd Street SE between 1st Avenue SE and the Snake River. The pavement on these streets rated as a 5.

This area has been the focus of a potential development on the

north end of 1st Street SE. These proposed improvements have been discussed with respect to that potential development, which is currently on hold.

Public works identified the sanitary sewer main in 1st Street SE as well as the section along the Snake River between 1st Street SE and 2nd Street SE as an area of concern. The water main in 1st Avenue SE is 4-inch in diameter which is smaller than the currently recommended minimum size for public water mains. The water main in 2nd Street SE is a 6-inch main, but there isn't an existing water main in 1st Street SE north of 1st Avenue SE.

The homes along 1st Street SE are fed by individual service lines that spider web down the 1st Street SE ROW to the existing water main in 1st Avenue SE. 2nd Street SE currently has a storm sewer system that appears to also service 1st Avenue SE. 1st Street SE does not currently have storm sewer. It appears storm water runoff flows overland to either the Snake River or 1st Avenue SE.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch to 8-inch as well as looping the water main in 1st Street SE back to the dead-end main on 2nd Street SE will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended improve drainage and extend the life of the new street section.

8th Street SW

This project includes 8th Street SW between 8th Avenue and 2nd Avenue SW as well as the block of 2nd Avenue SW west of 8th Street SW. The pavement on these streets rated as a 2-3. The block of 8th Street SW north of 3rd Avenue SW was been reconstructed in the 2000's. Public works identified the sanitary sewer main in 2nd Avenue as an area of concern. The water main in 8th Street appears to all be 4-inch in diameter, which is smaller than the currently recommended minimum size for public water mains. 8th Street SW has a storm sewer main that carries a majority of the drainage from this area of the City to the Snake River.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch to 8-inch will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended to improve drainage and extend the life of the new street section.

9th Street SW

This project includes 9th Street SW between the Snake River and its terminus south of 8th Avenue SW. The pavement on these streets rated as 2.

Public works identified the sanitary sewer main in 9th Street SW as an area of concern. **The water main in 8th Street appears to be 4-inch and 6-inch in diameter. A 4-inch water main is smaller than the currently recommended minimum size for public water mains.** 9th Street SW does not have a storm sewer main running the length of it. Rather, most intersections of inlets (catch basins) drain the intersection, and then flow either east or west into another system.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended to improve drainage and extend the life of the new street section.

11th Street and 4th Avenue SW

This project includes 11th Street SW between 2nd Avenue SW and 4th Avenue SW. Also included is 4th Avenue SW from 11th Street SW, west to its terminus near the Snake River. The pavement on these streets rated as 3.

Public works identified the sanitary sewer main in 11th Street SW as an area of concern. The water main in 4th Street appears to all be 4-inch diameter. 4-inch water main is smaller than the currently recommended minimum size for public water mains. 11th Street SW does have storm sewer in it that drains to the Snake River. 4th Avenue SW does not have storm sewer in it west of 10th Street SW. 4th Avenue SW only has concrete curb and gutter as far as the west entrance to the cemetery; from there west, it is a rural section road.

Replacing the clay sanitary sewer main and services will improve the operation and maintenance of the system. Upsizing the water main from 4-inch will increase the flow for fire protection purposes and improve operation and maintenance capabilities of the system. An upsized storm sewer system is also recommended to improve drainage and extend the life of the new street section. The estimated project costs include extending new curb and gutter on the entire length of 4th Avenue SW along with storm sewer.

Woodpecker Ridge – Phase 4

This project includes 7th Avenue NE and 8th Avenue NE between Lake Street and Cross Lake. Also included is the northern block of Lake Street NE and 9th Avenue NE. The pavement on the project street on 7th Avenue NE was rated a 4, while 8th Avenue NE is currently gravel.

7th and 8th Avenues NE are currently served via a gravity line and a small lift station that pumps the flow part way back towards Lake Street. Lake Street and 9th Street NE are served by PVC mains and services that were televised as part of the 2019 Street Project. The water main in the project area is all 6-inch diameter and ductile iron pipe (DIP). 7th and 8th Avenues are currently rural section roads that should be widened and improved with curb & gutter with storm sewer. Lake Street and 9th Avenue NE have a storm sewer system in them that appears to be functioning properly.

This project would mostly consist of storm sewer and street improvements. There is an opportunity to extend/loop the water main in 8th Avenue NE to serve those residents and improve the operation and maintenance of the system. The estimated project costs include extending new curb and gutter on the entire length of 7th and 8th Avenues SW along with storm sewer.

Woodpecker Ridge – Phase 5

This project includes 8th Avenue NE between 2nd Street NE and Lake Street NE. The pavement on the project street was rated a 5-6.

8th Avenue NE is currently served via a gravity line and a small lift station that pumps the flow part way back towards Lake Street. The water main in the project area is all 6-inch diameter and ductile iron pipe (DIP). 8th Avenue is an urban street section with curb & gutter and storm sewer that appears to be functioning properly.

This project would mostly consist of storm sewer and street improvements. There may be an opportunity install the sanitary sewer deeper in 8th Avenue NE to possibly eliminate the existing lift station just west of 4th Street NE.

12th Street and 1st Avenue NW

This project includes 12th Street NW and 1st Avenue NW, west of 12th Street NW. The pavement on the project streets was rated a 5, but the streets are currently rural without curb and gutter and storm sewer.

The project area currently is not served by sanitary sewer or water main beyond the intersection of 12th Street NW with 1st Avenue NW. There have been a couple of recent requests from residents on the south end of 12th Street NW for utility extensions. A gravity sanitary sewer could be extended from the intersection of 12th Street NW and 1st Avenue NW south in 12th Street NW. The gravity main would be fairly shallow and likely require all the homes to install individual grinder pumps to pump their flow into the gravity main. The area would also require the extension of water main along with the sanitary sewer in 12th Street NW. There doesn't appear to be a need for the extensions of sanitary sewer or water main west of 12th Street NW in 1st Avenue NW at this time.

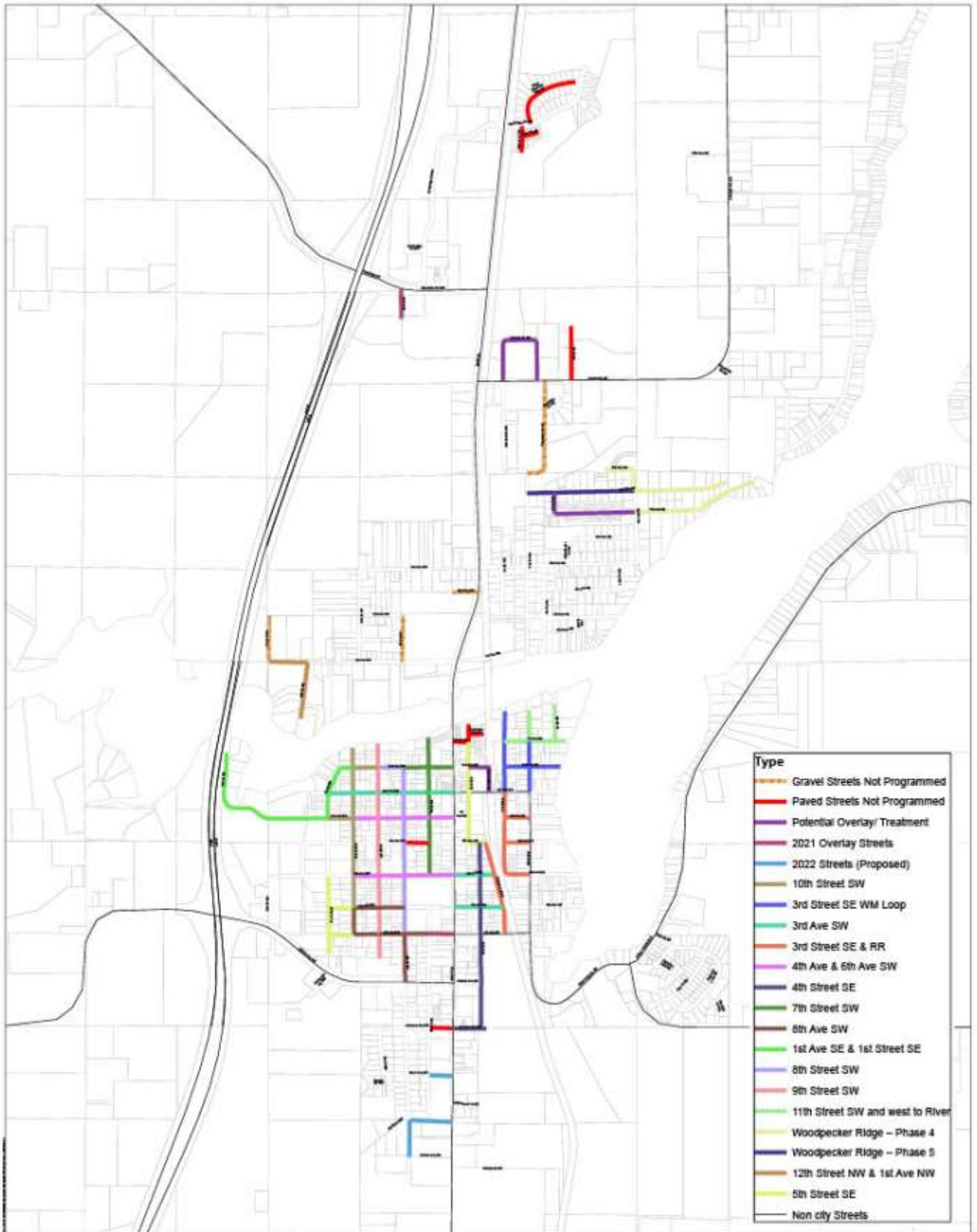
12th Street NW is currently a rural section road similar to the rest of the streets in the NW portion of the City around the Pine County Fairgrounds. The new road section should match the current road section as a rural road with ditches to convey the drainage.

5th Street SE and 11th Street SW Area

This project includes 5th Street from 1st Avenue SE to 5th Avenue SE, 5th Avenue SE between 4th Street SE and Railroad Avenue. Also included in this project are 11th Street SW from 6th Avenue SW to its south terminus along with 7th and 8th Avenues SW between 9th Street SW and 11th Street SW. The project area is shown on Figure 6. The pavement on the project streets was rated a 4-5.

The project area along 5th Street SE has older sanitary sewer and water mains that may need replacement due to their age and condition at the time of the project. The project areas along 11th Street SW and 7th & 8th Avenues SW are currently served by gravity sewer with no known issues. The existing water main in the project streets is at least 6-inch in diameter and has no reported issues. Similarly, there are storm sewer mains in all project streets that appear to be functioning adequately. The estimated project costs include extending new curb and gutter on the entire length of the project streets along with minor storm sewer adjustments.





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Print Date: 7/25/2021

STREET PROJECTS
 Pine City, Minnesota

Figure
 6

RAIL AND AIR TRANSIT

As opposed to the early years of the town, the railway currently has a minimal impact on transportation in Pine City. In 2023, just two freight trains make daily use of the rail lines running through Pine City, and there are no passenger train options. The proposed Northern Lights Express passenger rail project may run between Duluth and Minneapolis in the years ahead, including a stop in Hinckley, but it is difficult to see how such a train would provide attractive transit options for those traveling to and from Pine City.

Though the Pine City airport closed in the 1990s, the Rush City Regional Airport provides regional air transportation options approximately nine miles south of Pine City.

PUBLIC AND ALTERNATIVE TRANSPORTATION OPTIONS

Arrowhead Transit began providing on-call bus service in the Pine City area in 2011, and currently provides Dial-A-Ride services for anyone who lives within the city limits of Pine City for \$1.50 per ride. They offer daily trips from Pine City to North Branch, and monthly trips to and from Duluth. They also provide weekly trips between Sandstone and Pine City, mainly to bring shoppers to the Pine City Walmart.

Nationwide bus services like Greyhound and Jefferson Lines make regular stops in Pine City, while services like Groome Transportation offer fixed route shuttle service to and from the Minneapolis/St. Paul International Airport.

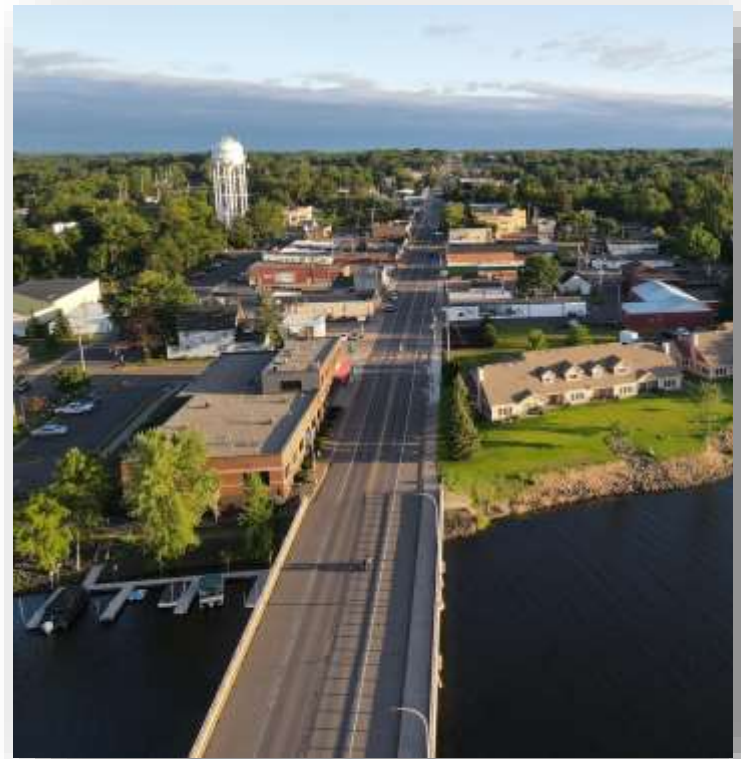
Those seeking non-emergency medical rides can utilize services like Lifts and MTM in Pine County. The Pine County Veterans Services also offers area veterans transportation to and from the VA Center in the Twin Cities.

Transportation for those without cars is also provided by Attaboys Taxi in Pine County. At the time this Comprehensive Plan is being written, ridesharing services like Uber and Lyft have yet to make strong inroads into the Pine City area.

SIDEWALKS AND TRAILS

Over the past decade, the community has made significant efforts to improve Pine City's sidewalks, extending them in some areas and filling in the gaps in others. Residents dealing with visual or ambulatory impairments—especially residents in wheelchairs—depend on sidewalks to be able to walk safely through town. Efforts must be made to continue to extend the network of sidewalks in all places where it is practical and useful for the good of the community.

The proposed Twin Cities to Twin Ports Trail, running from Du-



Pine City's network of sidewalks has slowly been extended over the past decade. Community Action Plan volunteers stressed the importance of sidewalks and trails in their list of proposals.

luth to the Twin Cities, is all but complete— missing only a segment of the trail running from Chisago County into Pine County. Pine County has received funds for a 1.9-mile segment of the trail to be constructed from Cross Lake Preserve in Pine City to the Snake River Bridge on the east side of Cross Lake, and a 2.85-mile segment of the trail from the Pine City High School to the Rock Creek City Center. Community Action Plan volunteers have created a bold 10-stage plan for running that trail through Pine City as well as other transit improvements.

COMMUTING IN PINE CITY

Pine City workers (16+) driving alone: 78.9%

Pine City workers (16+) carpooling: 9.3%

Pine City workers (16+) walking: 9.0%

Pine City workers (16+) working from home: 4.8%

Pine City workers (16+) using public transportation: 0.1%

Average travel time to work in Pine City: 28.9 minutes

Average travel time to work in Minnesota: 22.2 minutes

(Source: 2021 American Community Survey 5-year estimates)

MNDOT TRAFFIC COUNT MAP

- Green items show the traffic count, with the year in parentheses.
- Purple items show draft traffic counts.
- Red dots show the locations the counts were taken.

Map provided courtesy of the Minnesota Department of Transportation.



**COMMUNITY ACTION PLAN -
CONNECTING COMMUNITY**

Members of the Community Action Plan subcommittee on Connecting Community made the following recommendations for improving Pine City's housing and land use:

1. Create trails and sidewalk improvements to connect existing Pine City trails to county trails and sites of interest and make Pine City more bicycle- and pedestrian-friendly.

- Segment 1: Connect trail at high school to PTCC through mobile home park or 4th Street SE.

- Segment 2: Connect Hilltop Cottages to downtown via 8th Street SW.

- Segment 3: Connection from Evergreen/Hillside to 8th Street SW along north side of Hillside.

- Segment 4: Connect PTCC to downtown via Railroad Street SE.

- Segment 5: Complete loop around the downtown area.

- Segment 6: Connect 2nd Ave SW to Fawn Meadows along Highway 61.

- Segment 7: Add trail along 5th Ave. NW and 5th Ave. NE.

- Segment 8: Connect sidewalk on Hillside Avenue to Snake River Fur Post.

- Segment 9: Connect proposed trail segment #7 south along 10th Street NW to 10th Street SW.

- Segment 10: Loop from 11th Ave NW west then along freeway to 4th Street SW.

2. Add public docks and landings at current dead-end streets.

3. Add removable, pedestrian-protection and traffic-calming bump-outs at key city intersections.



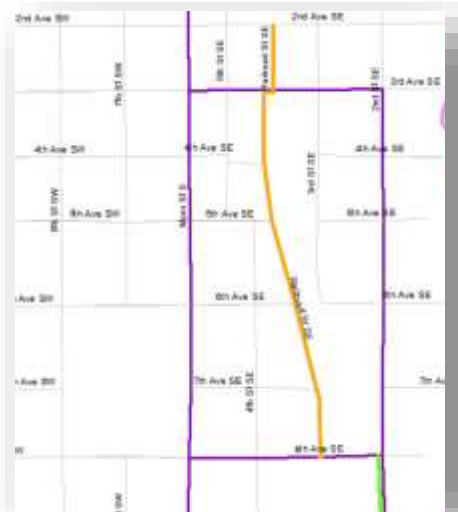
Segment 1: Connect trail at high school to PTCC through mobile home park or 4th Street SE.



Segment 2: Connect Hilltop Cottages to downtown via 8th Street SW.



Segment 3: Connection from Evergreen/Hillside to 8th Street SW along north side of Hillside.



Segment 4: Connect PTCC to downtown via Railroad Street SE.



One goal of the Connecting Community subcommittee is to add public docks and landings at current dead-end streets that end on Snake River and Cross Lake.

CHAPTER 4 — ECONOMIC PROSPERITY (Economic Development)

Pine City’s businesses — many of them owned and operated by local business owners — are a cornerstone of the community, and deliver a variety of products and services within Pine City and to national and international markets.

A 2018 Market Area Profile carried out by the University of Minnesota Extension pointed out that there are approximately 10,600 people in the "convenience trade area" around Pine City, and nearly 52,000 people in what it calls the "destination trade area" from Bruno in the north to Harris in the south, from Ogilvie in the west to across the Wisconsin border in the east.

It is essential for local government to encourage responsible economic development. The value of economic development is made clear in the second of the six 2024-2034 Comprehensive Principles: **Enhance economic prosperity by promoting tourism and recreation, natural amenities, local arts and culture, existing businesses and new business opportunities.**

Pine City: 2024-2034 Comprehensive Principles

1. Ensure that Pine City has adequate infrastructure and facilities to meet its long-term needs.
2. Enhance economic prosperity by promoting tourism and recreation, natural amenities, local arts and culture, existing businesses and new business opportunities.
3. Support the process of providing enough safe, quality housing to ensure growth and serve all income levels.
4. Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility.
5. Strengthen Pine City and the community through engagement, demonstrating to residents and stakeholders that their city government is responsible, accountable, and financially stable.
6. Become a more sustainable community with regard to energy use and impacts on the environment.

Income and Earnings

\$43,686 ± \$5,664

Median Household Income in Pine City city, Minnesota

\$77,720 ± \$915

Median Household Income in Minnesota

21901 | 2021 American Community Survey 5-Year Estimates

Median Income by Types of Families

In Pine City city, Minnesota

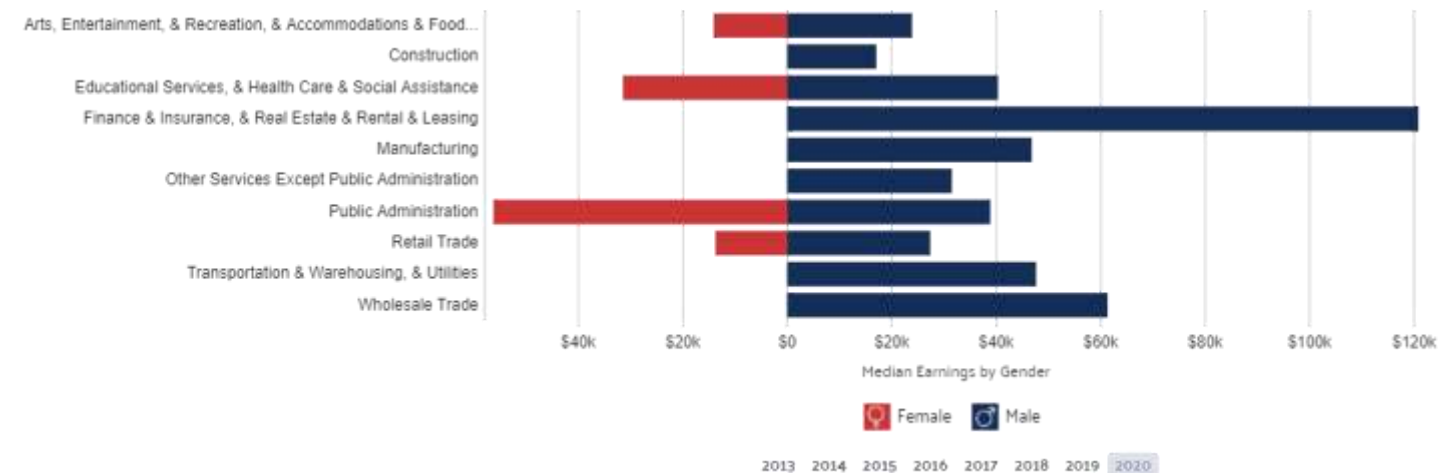
Families - \$61,100

Married-couple families - \$75,697

Nonfamily households - \$31,067

\$0 \$10k \$20k \$30k \$40k \$50k \$60k \$70k \$80k

21901 | 2021 ACS 5-Year Estimates Subject Tables



Median earnings by industry in Pine City 2020 (datausa.io)



Occupations in Pine City 2020 (datausa.io)



Employment by industries in Pine City 2020 (datausa.io)



Household income breakdown in Pine City 2020 (datausa.io)

BRANDING EFFORTS

Pine City has a successful logo and brand that was established in 2010, featuring green and blue shapes, a stylized dock and pine trees, and the tagline, "North. Nice *and* close."

The brand is utilized as part of City communications and marketing, and is featured widely on banners hanging on City light poles. Pine City invested in installing a green metal cut-out of the logo on a railing over the I-35 bridge in 2019.

In 2023, a set of gray metal signs with the logo in downtown Pine City were repainted by volunteers Joe Blaha and Nancy Haupt in a variety of colors and styles.

Pine City should continue to take steps to reinforce and expand the reach of this brand through internal use and regional marketing efforts.

HOTEL

With the closure of the Gail Motel and Old Oak Inn this past decade, Pine City's need for a new hotel has grown. This need was identified by a Market Feasibility Study in 2016 and 2018, and independently by the Community Action Plan Committee in 2022.

The 2018 Market Feasibility Study by Growth Services Group recommended a 51-room hotel, midscale to upper-midscale, with amenities including a business center, meeting space for minimum of 25 people, hot breakfast, fitness rooms and a pool.

This study projected that normal occupancy would be roughly 53.5% in Year One of the project, climbing up to 55.6% in Year Five.

A report by Hotel R&D, LLC on a possible project in the Pine City area noted that since the pandemic, U.S. hotels have experienced a rebound in occupancy nearly reaching the pre-pandemic occupancy levels that were reported in 2019. Average rates have also rebounded, and U.S. hotels achieved a record-high Average Daily Rate in 2022. According to the report, U.S. and Minnesota occupancy levels are expected to trend upwards in the years ahead.

EDA AND TOOLS FOR GROWTH

The Pine City Economic Development Authority has been active since 1992. The group offers a Revolving Loan Fund, supports marketing efforts and purchases and prepares land for development.

Between the City and the EDA, Pine City has a number of tools at its disposal to encourage economic development, including Tax Increment Financing, tax abatements, grants, and access to other state and federal programs.

City leaders must work with regional partners to identify development opportunities, to pursue state and federal grants and programs that can improve the local economy, and to market Pine City regionally, statewide and nationally.





The events involved in the Pine County Fair - especially the Pine County Parade and Demolition Derby - bring thousands of visitors into Pine City each year. The Fairgrounds are also the home of other events that bring shoppers into the city limits to spend their dollars, including the Pine City Farmers' Market and the Wednesday Flea Market, which runs every spring to fall.

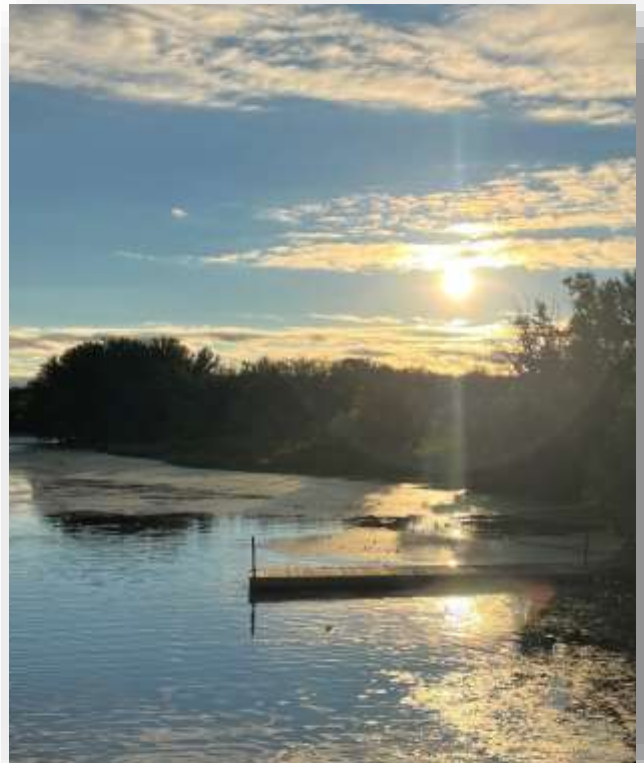
TOURISM

Events, attractions and the natural beauty of the area and its waterways are all tourism draws to Pine City. While there are few short-term rental units currently within the city limits, there are many more in the township land around Cross Lake, Pokegama Lake and along the Snake River - and these tourists often shop and dine in Pine City. Pine City's local restaurants have grown in number and diversity in recent years, and new restaurants like The Garage and Don Julios have made a significant investment in repurposing older, run-down buildings into beautiful social spaces.

The Minnesota Historical Society's Snake River Fur Post lies just outside city limits, but is a steady draw for tourists attracted to historical discovery and the natural amenities of the site. The City should continue to partner with and support the Fur Post, as this is a unique and widely-recognized draw to the region.

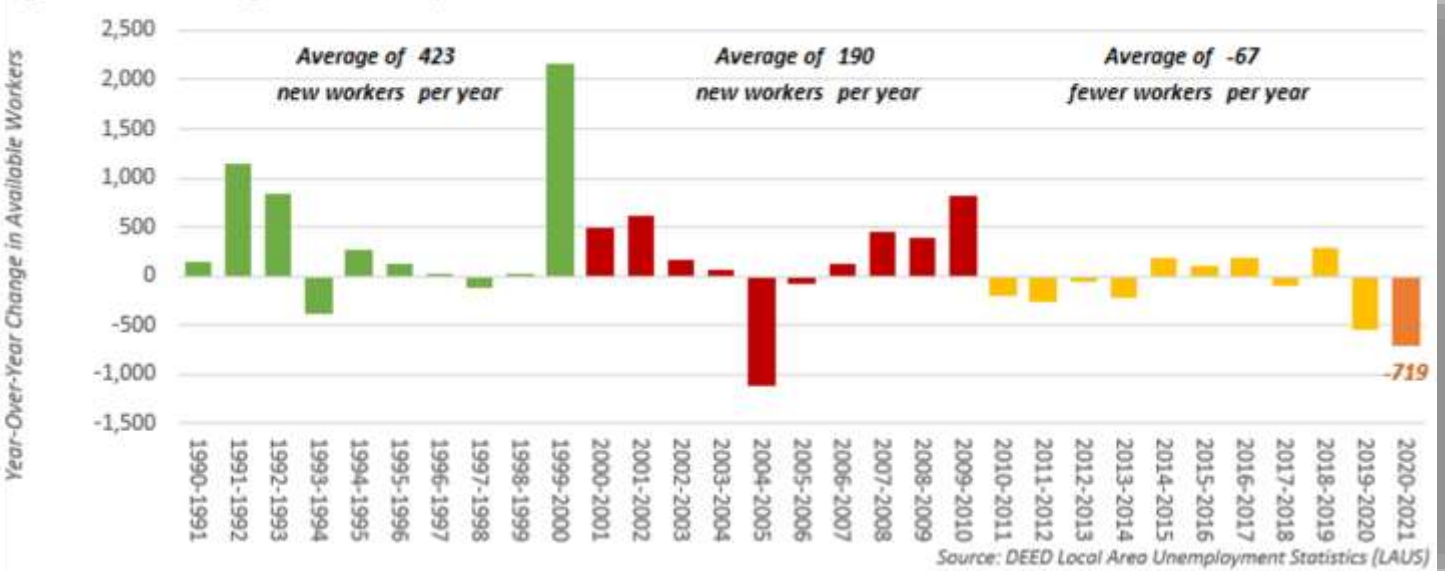
As has been stated in previous Comprehensive Plans and numerous studies of the area (including the Minnesota Design Team visits in 1987 and 2009), the City should take every opportunity to provide public access to the waterways for the use of the people of the city in order to encourage foot traffic and the resulting economic activity.

Completion of the Twin Ports to Twin Cities trail will also enhance tourist traffic through and into Pine City, if accommodations are made to extend biking-pedestrian travel ways into Pine City's centers of economic activity.



Generations of planners in Pine City have noted that the city's greatest amenity and biggest natural attraction are its waterways, and have recommended that City leaders make every effort to connect the community with those waterways to benefit residents and build the local economy.

Figure 9. Annual Change in Labor Force, 1990-2021 Pine Co.



Labor force changes and projections for Pine County were shared by Luke Grenier of DEED in 2022. The results depict a downward trend, much of it attributable to the “gray wave” of retiring Baby Boomers.

The years from 1990-2000 show significant growth of 423 new workers per year on average. That rate slowed to 190 new workers per year in 2000-2010.

The average number of new worker per year fell in 2010-2020, with an average of -67 workers per year.

DEED projections also show that there may be more than 1,000 fewer workers in Pine County in 2033.

Pine Co.	2023 Labor Force Projection	2033 Labor Force Projection	2023-2033 Change	
			Numeric	Percent
16 to 19 years	681	565	-116	-17.1%
20 to 24 years	1,020	876	-144	-14.1%
25 to 44 years	5,006	4,607	-399	-8.0%
45 to 54 years	2,529	2,524	-5	-0.2%
55 to 64 years	2,727	2,067	-659	-24.2%
65 to 74 years	1,026	1,109	83	8.1%
75 years & over	187	260	73	38.9%
Total Labor Force	13,177	12,008	-1,169	-8.9%

Source: calculated from Minnesota State Demographic Center population projections and 2016-2020 American Community Survey 5-Year Estimates

DEVELOPMENT PARTNERS

Pine City is fortunate to have a strong and active Chamber of Commerce, which is regularly pointed out as a model for our region and contributes to communication and cohesion between local business owners. The City should continue to work with them and seek other regional partners to spur economic development. Other active partners include Pine County Economic Development, the East Central Regional Development Council, the East Central

Development Partnership (formerly GPS 45:93), the Old Highway 61 Coalition, Lakes & Pines, the Minnesota Department of Economic Development (DEED) and more.

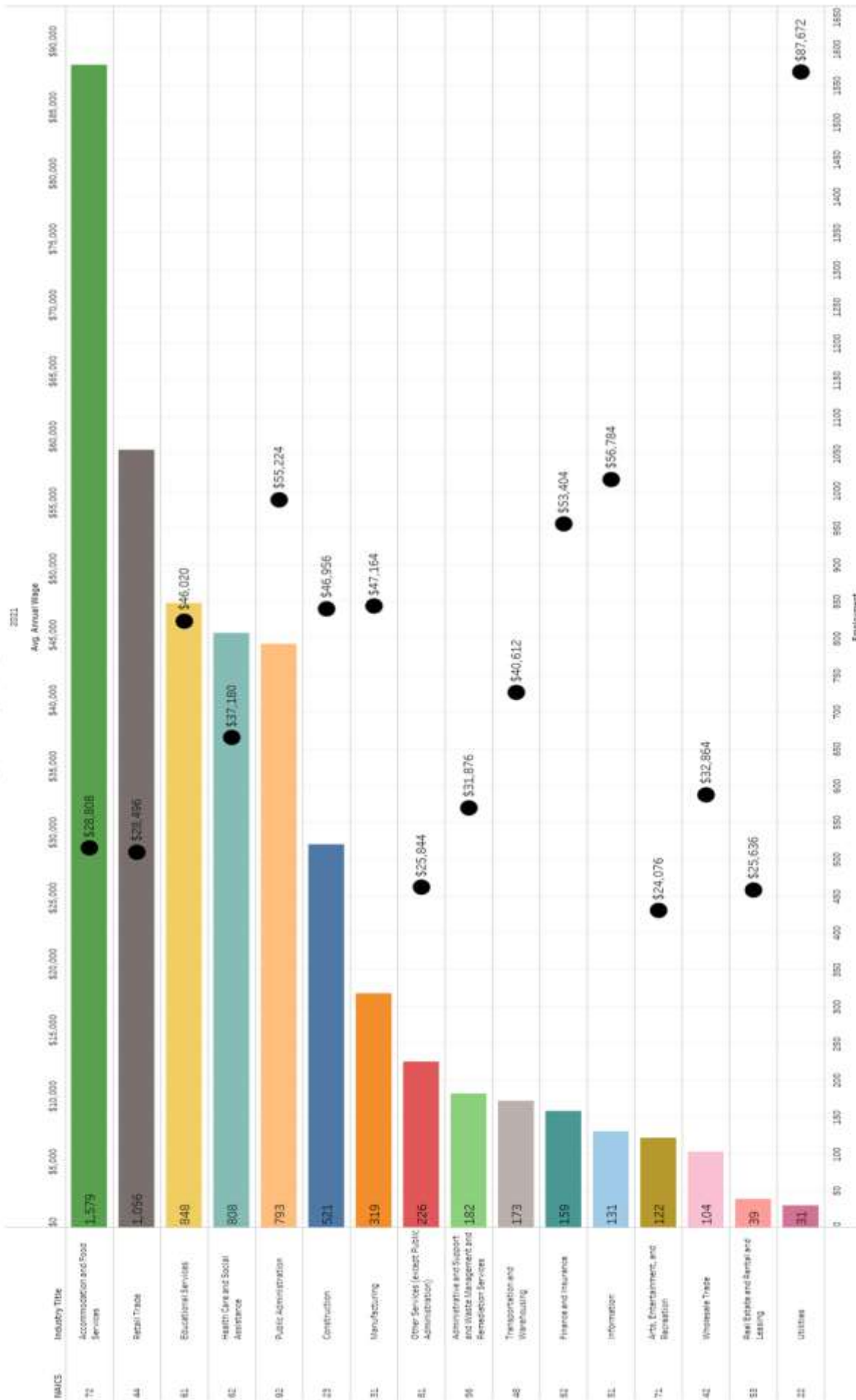
HOUSING AND WORKFORCE DEVELOPMENT

As noted in the chapter on housing, there is a strong correlation between housing and economic development. The availability of quality housing is something businesses look for when seeking to expand or

relocate to a community. In the coming decade, it may well be that the communities which are most successful at attracting workers with a combination of housing opportunities and amenities may have the strongest economic development as a result.

City leaders must keep in mind the relationship between housing and economic development, and do their best to encourage development in both areas for the overall benefit of the community.

Pine County Industry Employment in 2021



This infographic breaks down the trade fields with the highest employment in Pine County in 2021, the number of workers in each field and the average wage for those workers.

Roughly one-third of Pine County workers were either in the Accommodation and Food Service field or in the Retail/Trade field in 2021. At that time, the average annual wages for both of those fields was under \$29,000 a year. According to the Social Security Administration, the national average wage in 2021 was \$60,575.

Infographic by Luke Grenier/DEED.

OPPORTUNITY ZONES

With the Tax Cut and Jobs Act of 2017, the U.S. Congress established the Opportunity Zones program. Opportunity Zones are a community development program designed to encourage long-term investments in low-income and urban communities nationwide.

In Minnesota there are 128 census tracts designated as qualified Opportunity Zones — areas which have been determined to be experiencing economic hardship and in need of stimulus. Three of these tracts are in Pine County, and one of the tracts is in Pine City.

The program offers investors the chance to deploy their dollars into an investment vehicle called an Opportunity Fund. Opportunity Funds are designed for investors to aggregate and deploy private investment into Opportunity Zones.

According to the Minnesota Department of Economic Development, Opportunity Funds allow U.S. investors holding unrealized gains in stocks and mutual funds to pool their resources in projects located in Opportunity Zones, which will be invested in rebuilding low-income communities.

Opportunity Funds can be used to help build the economy in Opportunity Zones, while offering investors with certain tax advantages and benefits at the same time. U.S. investors are eligible to receive:

- A temporary tax deferral for capital gains invested in an Opportunity Fund.
- A step-up in basis for capital gains reinvested in an Opportunity Fund.
- A permanent exclusion from taxable income of capital gains from the sale or exchange of an investment in a qualified opportunity zone fund if the investment is held for at least 10 years.

The IRS rules for Opportunity Funds state that the funds must make investments in the property that are equal to the original value paid by the fund. These investments must be made within 30 months.

The Opportunity Zones program is one that Pine City developers should keep in front of mind when seeking to attract investors to Pine City projects.



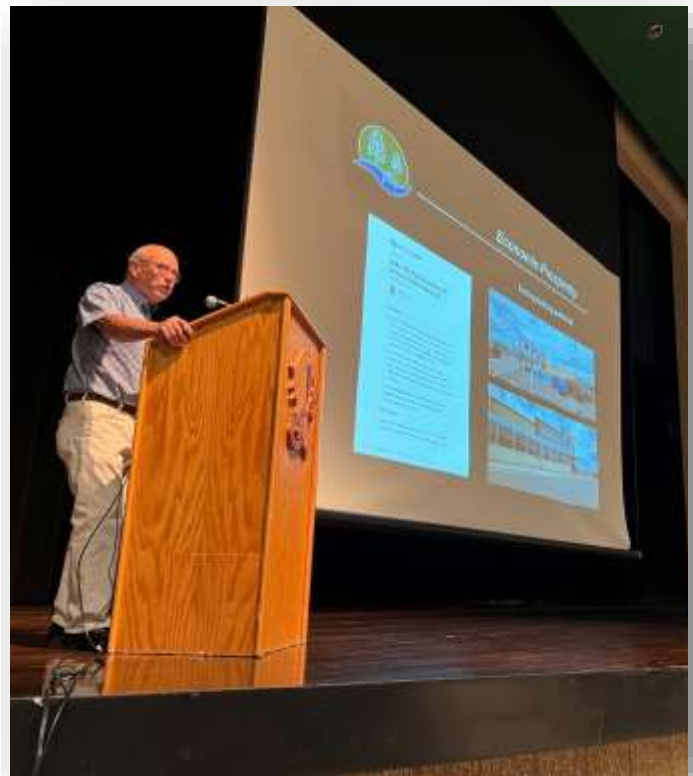
There are 128 census tracts identified as Opportunity Zones in Minnesota. Three of those tracts are in Pine County (below), and one covers a significant portion of the Pine City area (above). The Opportunity Zones program can offer incentives to investors who are willing to put funds into Pine City projects. (U.S. Census)



COMMUNITY ACTION PLAN - ECONOMIC PROSPERITY

Members of the Community Action Plan subcommittee on Economic Prosperity made the following recommendations for improving Pine City's economy:

1. **Bring a hotel to Pine City.** Make sure potential hotel site is shovel ready - this has been an obstacle to development in the past.
2. **Bring a grocery store to Pine City.**
 - Existing building preferred.
 - Evergreen Square may be a good location.
 - Grocery co-op is a possible model.
3. **Re-locate the MnDOT facility on Hwy 324 (Hillside Avenue) to another location.** Prime location for business. Possibly designate and market the site for hotel development.
4. Other ideas: Retail expansion, workforce development, plastic recycling, water recreation. Utilize existing data to market Pine City.



Bob Thompson described the CAP Economic Prosperity subcommittee's ideas for improving the economy in the Pine City area.



The chart above shows the inflow and outflow of workers to and from the Pine City area in 2019. At that time there were an estimated 12,170 workers living in the greater Pine City area. Of those, 5,012 were living and working in the area, while 7,158 were leaving the area for work. However, there were also 3,169 workers living elsewhere but coming to Pine City to work. Luke Grenier/DEED.

Inflow/Outflow Job Counts (All Jobs)		
	2019	
	Count	Share
Employed in the Selection Area	8,181	100.0%
Employed in the Selection Area but Living Outside	3,169	38.7%
Employed and Living in the Selection Area	5,012	61.3%
Living in the Selection Area	12,170	100.0%
Living in the Selection Area but Employed Outside	7,158	58.8%
Living and Employed in the Selection Area	5,012	41.2%
Jobs Counts by Counties Where Workers are Employed - All Jobs		
	2019	
	Count	Share
All Counties	12,170	100.0%
Pine County, MN	5,012	41.2%
Carlton County, MN	982	8.1%
Hennepin County, MN	908	7.5%
Chisago County, MN	782	6.4%
Isanti County, MN	571	4.7%
Anoka County, MN	553	4.5%
St. Louis County, MN	436	3.6%
Kanabec County, MN	415	3.4%
Ramsey County, MN	331	2.7%
Mille Lacs County, MN	236	1.9%
All Other Locations	1,944	16.0%

CHAPTER 5 — DOWNTOWN REVITALIZATION

Pine City's downtown is thriving in 2024. Through the hard work of area business owners, ambitious nonprofits and passionate volunteers, the area is a lively place for visitors and long-time residents alike, with a variety of dining options, services and shopping opportunities. The number of empty storefronts has dwindled to near zero, and businesses seeking office and retail space have reported difficulty finding a place to set up shop in town.

Pine City's historic downtown and Robinson Park often make a strong impression on visitors, with its combination of classic Americana combined with artistic elements and innovative businesses with well cared-for storefronts.

Events like Art in the Park, Art Fest and Holiday Madness are key to making downtown and Robinson Park the heart of Pine City, and a regularly visited destination. These events contribute to the visibility of downtown businesses to potential customers and the Pine City economy benefits as a result.

The 2020 pandemic brought al-fresco dining (and drinking) to the City for the first time, and several downtown business owners took the opportunity to expand into outdoor seating. Outdoor seating remains a popular option for people seeking refreshment or a meal while enjoying the too-few days of summer, and contributes to the vibrancy of the downtown area.

Pine City will continue to support local events like Pine County Parade, Pine County Fair, Freedom Fest, Art In The Park, Holiday Madness and more, as they bring visitors and economic activity into the Pine City area and contribute to its appeal.

The City should encourage the creation of new office and retail space downtown, and should continue to seek unifying visual elements complemented by architecture and landscaping.



Long-time businesses like Sauser's Hardware and Nicoll's Café (now Mai's Café) have been linchpins of economic stability in downtown Pine City. More recent businesses and nonprofit enterprises like The Bookstore, Three Twenty Brewing and Pine Center for the Arts have helped make downtown Pine City vital and attractive.





315 Main Street S

The northern portion of the historic building at 315 Main Street was constructed in the 1930s, while the southern portion was built in the 1950s. It was used by Pine City and Pine County until the new County courthouse was built in the early 2000s.

The building stood unused for several years before Pine County, needing more space, expanded its operations back into the building. In 2013, the City moved its City Hall into the building in order to allow the building at 300 5th Street SE to be renovated entirely into a library space.

Pine City purchased the old Pine County Courthouse from Pine County for \$1 in 2021.

Pine City has made several studies into remodeling and renovating the building and the costs involved, and Council Members have discussed possible redevelopment at length. However, little action has been taken due to disagreements about the building plans combined with the high cost that any rehabilitation of the building would require.

In late 2022, the City Council voted to purchase 1015 Hillside Avenue SW for \$500,000, as a new, temporary home for City Hall during renovations.

315 Main Street has been a challenge to generations of City elected officials and staff who have tried to determine the best path forward for the highest use of the property. Its location in a prime Downtown Pine City parcel means that a successful long-term project here could become a linchpin for the future prosperity of the area.

The City must continue to refine its plans regarding this building, seek opportunities for funding and find partners who can help make a project in this location successful.





The creativity of local business owners offering a wide variety of goods and service has helped make Pine City's downtown a destination for shoppers and visitors. It is a key responsibility for local leaders to nurture these efforts and build on their successes.

Pine City: 2024-2034 Comprehensive Principles

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3. Support the process of providing enough safe, quality housing to ensure growth and serve all income levels.
4. Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility.
5. Strengthen Pine City and the community through engagement, demonstrating to residents and stakeholders that their city government is responsible, accountable, and financially stable.
6. Become a more sustainable community with regard to energy use and impacts on the environment.





(Above) Jody Klitzke and Margo Rothenbacher delivered a presentation on the CAP committee's ideas for downtown revitalization. (Below) Events like Art in the Park and Art Fest have played a tremendous role in keeping Pine City's downtown at the heart of community life.



COMMUNITY ACTION PLAN - DOWNTOWN REVITALIZATION

Members of the Community Action Plan subcommittee on Downtown Revitalization made the following recommendations for improving Pine City's downtown area:

1. **Benches:** Pine Area Lions are obtaining free plastic benches from donations of plastic bags. These can be issued to local businesses to make the street more lively.
2. **Pine City History Posters:** Pine City Area History Association members are making local history posters to frame and place in local businesses and gathering areas, and create a walking tour for visitors. The group hopes to privately fund this project as much as possible, with donations from citizens and local businesses.
3. **Hanging Plants:** Hanging plants are a beautification tool in numerous towns the size of Pine City. Estimated basket cost: \$45. Flower Box could use existing equipment they use for cemetery watering (golf cart with water tank) to keep flowers watered through summer. First year in 2023 had limited baskets to test the concept.
4. **Arts/Murals:** Murals can be used for beautification and wayfinding. If MnDOT will not move out of Hillside Avenue location, ask to put mural on fence for beautification.
5. **Wayfinding Signage:** Provide bigger, better wayfinding signs to bring people to stores, parks, areas of interest.
6. **Public Restrooms:** Provide public restrooms instead of porta potties in parks.
7. **Building Facades:** Provide grants to businesses to improve storefronts. Set style guidelines for facade improvements to create a unified feel for downtown Pine City.



The swimming beach at Westside Park is a major attraction during the summer in Pine City.

CHAPTER 6 — QUALITY OF LIFE (Parks and Recreation)

Pine City has tremendous natural resources, and a beautiful setting at the mouth of the Snake River as it flows eastward into Cross Lake on its way to the St. Croix River. City leaders have, over the years, dedicated a number of different properties for use as parks and recreation.

According to the National Recreation and Park Association (NRPA), Pine City is far above average when it comes to parks. Based on jurisdictions with population less than 20,000, a city typically has 1 park per 1,331 residents. Pine City has 14 parks, with one for every 223 residents. Pine City has more than double the number of parks per capita and more than double the amount of park acreage per capita than similar sized communities nationally do.

Pine City has a variety of parks dedicated to different purposes.

- **Robinson Park** is the heart of the city and its primary gathering place, with a well-developed playground, concert space and wi-fi. A major renovation of Robinson Park is being planned as this Comprehensive Plan is being written.
- **Westside Park & Beach** is the main water-based park in Pine City. Its amenities include a swimming beach, fishing pier, skate park and horseshoe pit.

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- The **Jane Robbins Memorial Dog Park** was built in 2023, located just south of the northern water tower.

- The **Robbins' Nest Nature and Animal Park** consists of parkland on a portion of City property stretching from Highway 61 to Airwaves Road. Current amenities are limited to a trail and a birding platform on the south side of the property.

- **Voyageur Park** is a low land area on the north side of the Snake River. It is the home of a frisbee golf course, playground equipment, picnic areas, a boating/fishing dock and the Voyageur statue.

- **Thomas Park** is currently undeveloped land on the north side of the Snake River. It was deeded to the City with the stipulation that it be developed into a primitive park with a single trail and no permanent structures.



Opening the Jane Robbins Memorial Dog Park in 2023 fulfilled a long-time dream of the late mayor, who was famous for her love of dogs.



This graphic from 2006 shows a plan to build a boardwalk across the private land between Voyageur Park and Thomas Park.

- The **Hilltop Recreation Area** has recently been developed with the help of a \$250,000 grant from the DNR, and now includes a new warming house, concrete pad for one ice rink, new boards, sidewalks, new lighting and more.

- **Challeen Park** has space for fishing and enjoying the Snake River near the mouth of Cross Lake.

- **Cross Lake Preserve Park** is a neighborhood park with gazebo and playground equipment on the east side of Cross Lake.

- The **Discovery Garden** is a small park meant to provide a beautiful gateway experience on Main Street near the southern shore of the Snake River.

- **LeRoy Samuelson Memorial Park** is the site of the Pine City softball fields and includes a club building with bathroom amenities and a small playground.

- **Riverside Park** is across Highway 61 from Voyageur Park, and includes the Snake River boat landing and picnic areas.

- **Lions Park** is a small neighborhood park in Woodpecker Ridge.

- **Meadow Ridge Park** is an open space and picnic area in Woodpecker Ridge.



The warming house at Hilltop Recreation Area was a volunteer-led effort.



Like many parks in Pine City, Meadow Ridge is intended as a neighborhood gathering area.




Anglers can often be found on the Snake River docks at Voyageur Park.

COMMUNITY ACTION PLAN - QUALITY OF LIFE

Members of the Community Action Plan subcommittee on Quality of Life made the following recommendations for improving Pine City's parks and recreation opportunities:

1. **Add or improve bike racks at beach and city parks.**
2. **Create a pay bike program.** A grant is available through Pine County SHIP program.
3. **Create a program to repair found and donated bicycles so they can be used by community members.** Committee suggests that a community group be started to champion the refurbishing.
4. **Develop Fawn Meadows Park.**
 - Develop nature based/interactive play areas.
 - Maintain bird observation deck and trails.
 - Could include slides, silhouette animals, signage, wood chips and more
5. **Set up dog park near new water tower/Fawn Meadows park (see presentation for exact location).**
 - Large/small dog areas, shade pavilion, access to drinking water, waste removal stations.
6. **Set up archery range park near new water tower/Fawn Meadows park - or in any disused Industrial Park parcel.**
 - Can be moved easily when parcel sells.
 - Collaborate with Adrenaline Archery.
7. **Create primitive Snake River camping site at Thomas Park.**
7. **Add 3 docks to Voyageur Park to improve tourism access.**
8. **Create 3rd Avenue Landing with all season access - public dock in summer, lake access in winter.**
9. **Create City Marina at Voyageur Park with shower house, fish cleaning station, flushing toilets.**




Quality of Life • Mission Statement

To enrich the quality of life and strengthen a sense of community for residents and visitors of Pine City.

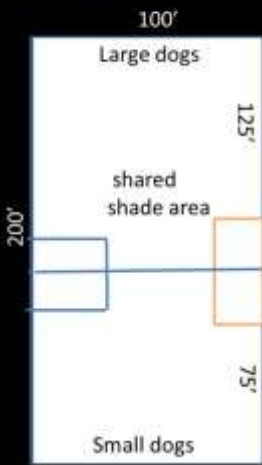
Guiding Values:

- Support people of all ages
- Inspire active and healthy lifestyles
- Stimulate the local economy
- Protect and sustain our environment
- Build community pride




Quality of Life : Parks Budget

Fawn Meadows Park



Dog Park:

1. 600' chain link (Mark Kulenkamp)	\$10,700
2. 12' x 30' shade pavilion	\$ 5,000
3. City extend water to site	\$?
4. 2 Waste removal stations	\$ 500
5. Benches (Lions)	\$ 0
6. Signage [1 small @ 350]	\$ 350
	\$18,550






Quality of Life • Parks

Thomas Park

Located on the North shore of the Snake River near the fairgrounds.

- Primitive Snake River camping
- Quiet bird watching park
- Meandering nature trail with benches

CHAPTER 7 — COMMUNITY PRIDE

(Public Facilities, Safety & Services)

Existing institutional uses are scattered throughout Pine City, with a significant portion being the Pine City High School and Elementary School buildings, school property and City-owned park lands.

Pine County maintains the Pine County Courthouse and a Pine County Highway Department garage. The City also has a Fire Hall, Public Works garage, sewage treatment plant, two water towers, Voyageur Bottle Shop, the library building, City government buildings at 315 Main Street S and 1015 Hillside Avenue S, and two cemeteries.

The value of these institutions is made clear in the first and fourth of the 2024-2034 Comprehensive Principles: **Ensure that Pine City has adequate infrastructure and facilities to meet its long-term needs; Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility.**

INTERNET

Pine City residents currently have several internet options available, including fiber, radio wireless, cellular hotspots and satellite. Even so, a number of Pine City residents and businesses have expressed concerns about the speed and reliability of their wireless systems. City leaders must ensure that this key service is continuously expanded and improved.

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6. Become a more sustainable community with regard to energy use and impacts on the environment.



Three key institutions lie on adjacent parcels in southern Pine City—Pine City High School, the Armory and the Civic Center.

WELIA HEALTH

Welia Health built a clinic in Pine City in 2011, and it expanded with an Urgent Care facility in 2014.

According to Welia, their Pine City facility now offers family medicine, women’s health services, sports medicine, orthopedics, rehabilitation, nutritional services, mental health care, a lab, imagery, same-day care and a pharmacy.

Welia officials have stated that they are planning an expansion of the Pine City facility within the next two years. Welia has also been seeking partners to provide wellness and fitness programs off of its main Pine City campus at 1425 Main Street.

City leaders should continue to partner with Welia to increase the level of services available to Pine City residents.



Welia Health is currently the main provider of medical care in Pine City.

PINE TECHNICAL & COMMUNITY COLLEGE

The Pine Technical and Community College campus covers more than four city blocks. Pine Technical College built the first business incubator in East Central Minnesota in 2013. In 2014, Pine Technical College became Pine Technical and Community College, and the college announced it would add programs and offer an Associate in Arts degree. In 2021, Dennis Frandsen and the Frandsen Family Foundation announced that they are offering a free two-year scholarship to PTCC to the entire graduating class of Pine City High School.

Later in 2021, the Pine County Board of Commissioners voted to extend the free scholarship offer to all high schools in Pine County. No other county in Minnesota at that time could boast of a free two-year scholarship to all graduating seniors.

PTCC revamped its interior space and the front entryway of the building in 2020 and 2021. In 2023, it was announced that PTCC had received \$21m through the Minnesota Legislature for a major expansion project, which should be taking place in 2024-25.

A project to redevelop the former Lakeside Nursing Home into student housing for PTCC got underway in 2023. Rooms for more than 150 students may soon be available on the shore of Cross Lake.

These transformative projects involving PTCC will have a significant effect on Pine City as a whole. City leaders will have to take appropriate steps to ensure that the continued growth of PTCC will continue to provide a benefit to the residents and businesses of Pine City.



Improvements to PTCC’s gateway area in 2021 were just a precursor to the upcoming \$21m expansion in 2024-25.



Turning the Lakeside building into student housing will have profound effects on PTCC and Pine City as a whole.



FIRE FLOW

As noted in Pine City's 2021 CIP study, fire flow rates are variable throughout the Pine City distribution system. Flow tends to be robust where static pressures are higher and large looped water mains are located nearby. In addition, proximity to water storage facilities has a positive impact on available flow. Portions of the city with low pressures, and on dead end or small diameter mains, will have lower fire flow availability.

By current design standards, water mains that are used for fire protection should be no smaller than 6 inches in diameter, and no smaller than 8 inches on a dead end. In general, dead ends should be kept to a minimum. Pine City currently has several 4-inch mains throughout the older parts of the water system, including the area west of City Hall and south of the Snake River. The City has plans to replace these mains over time in conjunction with street repairs. Other system upgrades will continue to improve fire flow.

- Loop watermain from Fawn Meadows Way NE to 16th Avenue NE at the north water plant.
- Replace 4-inch main and extend 12-inch main from new crossing under the Snake River, down 3rd Street SE to connect with the new 8-inch main in 3rd Avenue SE.
- Replace 4-inch mains 1st Street SE & 1st Avenue SE neighborhood and loop mains through Challeen Park back to 12-inch river crossing main.
- Replace 4-inch main in 4th Street SE and loop water main down to Johnson Avenue SE.
- Loop water main in Johnson Avenue SW between 7th Street SW and Main Street.
- Loop water main in Clark Avenue SW between 7th Street SW and Main Street.
- Loop water main in Wilcox Avenue SW between 8th Street SW and Main Street.

PINE CITY WATER/ SEWER (NORTH)



Pine City water (green) and sewer (red) infrastructure currently ends just north of the Fawn Meadows development.

CHAPTER 8 — IMPLEMENTATION

The 2024 Pine City Comprehensive Plan is intended to be implemented in several ways:

- The goals identified in the Community Action Plan were the results of months of hard work by the members of that group, and have become a rallying point for volunteer action. Pine City is known for a strong sense of volunteerism, and it is central to the city's identity. Though not all of the ideas and projects described in the CAP plan will be approved by the City Council, that plan's effectiveness will be demonstrated as those efforts continue and more of those projects become a reality.
- The principles outlined in this plan - especially the six 2024-2034 Comprehensive Principles - set out a clear course for the City Council, Planning Commission and City staff for the next 10 years in determining, on a case-by-case-basis, whether the developments, site plans, conditional use permits and variances being requested fit with the overall goals for Pine City. Each Staff Report for every upcoming project should take these Comprehensive Principles into consideration.
- The path for future growth in Pine City includes development within the current space set out for the industrial park, and for a thoughtful and measured expansion process. In 2021, Pine City and Pokegama Township carried out the final year of their orderly annexation agreement, and the City currently has no plans for expansion. The City Council may choose to set up a committee to study options and create a plan for future expansion that acknowledges the needs of the townships as well as Pine City's right to expand.

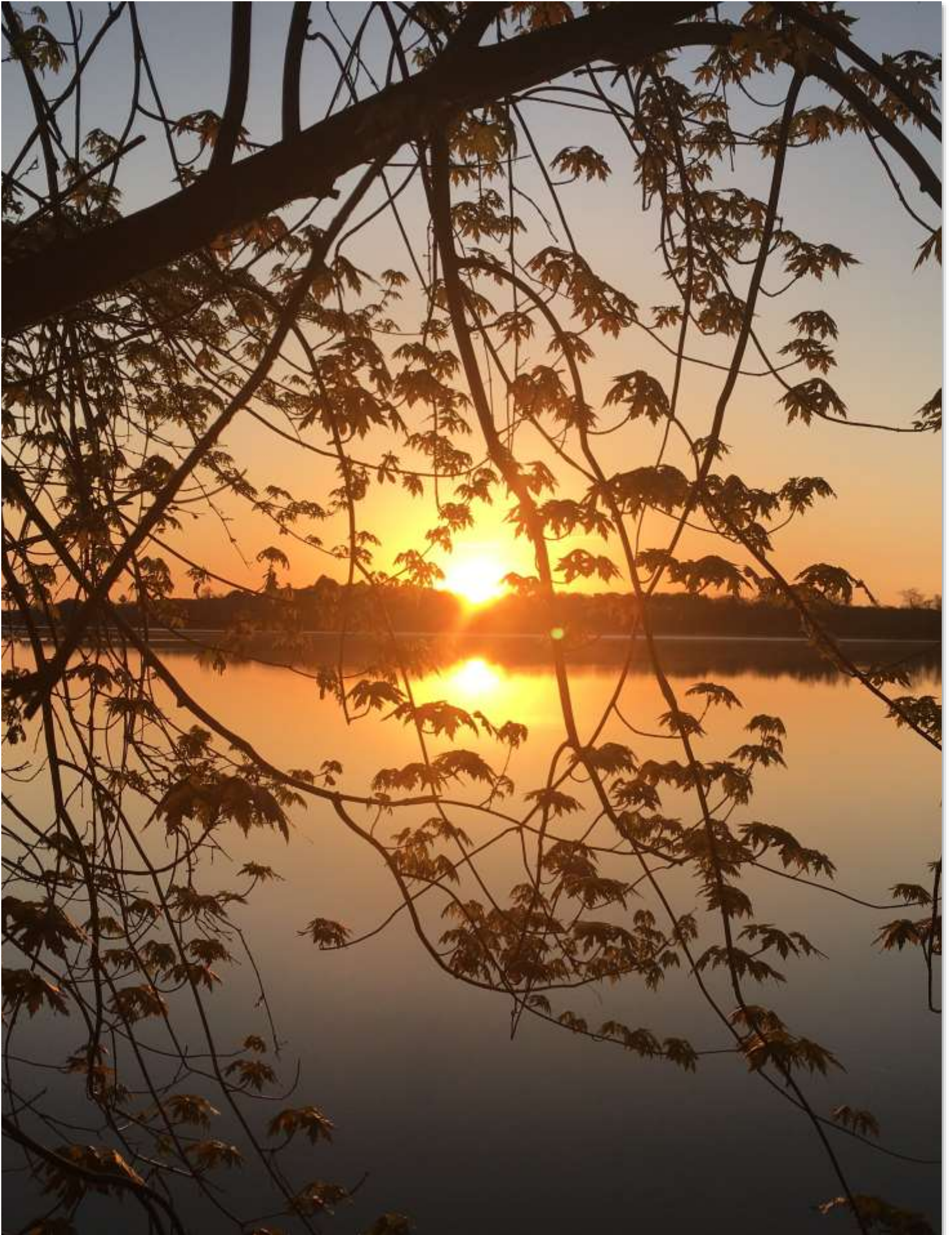
- A follow-up to this Comprehensive Plan will be a review of the Pine City Municipal Code. In 2019-2020, a significant amount of work was taken to re-work Pine City's Municipal Code. Those proposed changes should be reviewed by professional experts to ensure that the Code is internally coherent and corresponds with State statutes and recognized best practices, then considered by the City Council for adoption.

It must be noted that a Comprehensive Plan is not meant to be a permanent document. This 2024 iteration of Pine City's planning efforts can be changed and rewritten within the 10-year window of the plan as economic, demographic and other conditions change. City staff, Planning Commission members, City Council members and community volunteers can monitor the outcomes of the plan and may propose future changes to make the plan more useful and relevant to the current needs of Pine City residents and stakeholders.



Pine City: 2024-2034 Comprehensive Principles

1. Ensure that Pine City has adequate infrastructure and facilities to meet its long-term needs.
2. Enhance economic prosperity by promoting tourism and recreation, natural amenities, local arts and culture, existing businesses and new business opportunities.
3. Support the process of providing enough safe, quality housing to ensure growth and serve all income levels.
4. Maintain a healthy and livable community through the advancement of public services, recreational opportunities and improved connectivity and mobility.
5. Strengthen Pine City and the community through engagement, demonstrating to residents and stakeholders that their city government is responsible, accountable, and financially stable.
6. Become a more sustainable community with regard to energy use and impacts on the environment.



Appendix A. Community Action Plan Documents

CAP Members were asked to come up with a one-word summary of Pine City, and were then asked to follow that up by listing their reflections on Pine City in three areas: things they love, what can be improved—areas of improvement, and things that area missing in our city. The results provided a useful and sometimes powerful snapshot into the wonderful things about the Pine City community as well as the challenges that face our town.

Pine City CAP - One Word Summary

Stale	Nice
Stuck	Nice!
Stagnant	Charming
Stagnant	Charming
Nonprogressive	Beautiful
Undefined	Nostalgic
Underdeveloped	
Frustrating	Hometown
Reluctant	
	Home
Transitional	Home
Possibility	Homey
Potential	Sleepy
Potential	
Potential	Comfortable
Optimistic	
Opportunity	Generous
Growth	Proud
	Pride
	Accessibility

CAP—What do You Love About Pine City?

- Pine City is FULL of entrepreneurs.
- The small home-town feel. Walking into a place of business and they know your name.
- Easy access on I 35.
- Pine City supports each other. Fund-raisers and benefits.
- It's a small peaceful community.
- People who live here are friendly and generous when someone is in need or groups need money. Their fund raising efforts are outstanding!
- The area provides great outdoor activities such as hunting, fishing and boating.
- The school district is pretty good and does a great job in providing many extra curricular activities for the students.
- We have several non profit community organizations such as the Knights of Columbus, Lions Clubs and Arts council that provide many activities and projects for the community.
- Activities related to water, e.g., boating, fishing, swimming etc.
- Lots of people that are willing to help others through volunteering or finance or food.
- Small town feel with a reasonable distance to metropolitan entertainment.
- The parks.
- The local restaurants.
- Local support to our small business owners.
- Cost effective recycling availability.
- Strong faith community.
- Volunteerism is strong.
- Lakes & river, natural areas, farms and surrounding landscape.
- Small businesses and restaurants.
- Sauser's.
- Art Center and Arts community!
- Pride festival, brewery and wineries.
- Although small - Sprouts! And the fact that such a store is in the town.

- Pine Tech.
- Local radio station.
- Local paper.
- Farmer's Market.
- A&W drive-in.
- Activity of Chamber Entrepreneurs/ Inventors group.
- Freeway access.
- Small.
- Neighbors.
- Wildlife.
- Robinson Park.
- Art in the Park.
- Downtown shops.
- Other community events in Robinson Park.
- Two Lakes and a River.
- Small town feel.
- Restaurants and Brewery.
- Support of high school sports, theatre, bands, etc.
- Exercise facility (Anytime Fitness).
- Public library w/great community outreach.
- Proximity of the surrounding state parks.
- Pine Community & Technical College.
- People are wiling to volunteer.
- The community wants to support itself, i.e. spend money.
- Public library.
- 320 brewery.
- Community feel.
- Two lakes and a river.
- Small town charm.
- Downtown area.
- Robinson Park being centrally located.
- The volunteerism of the citizens.
- Community events in the park.
- Volunteer opportunities.
- Pizza Pub.
- I love that we have two lakes and a beautiful riverway. We have a very quaint park in the center of downtown (Robinson Park) that is often used for activities/events. There is great pride in our school sports and there is signage, etc. supporting our

Dragons all over the city. We have Pine Center for the Arts with a group of people running it that have great ideas for making it even better We have a newspaper (Pine City Pioneer) that highlights local athletes and stories of interest.

- Nature. People.
- What I love about Pine City is the park system, the river, and lakes. I love Art in the Park and the Heritage Players. I enjoy the small town feel, and knowing my neighbors.
- The People. I like to know them, talk to them, and listen to them. I love Art in the Park and the friendly feeling it brings each Friday night. I love the church options we have in Pine City and the fellowship between the churches.
- I like the rivers and the lakes and my happy place on our pontoon. I love the children that I teach piano too. The continued relationships after they are grown and gone for our area.
- I like that we are in the middle of the state right off of 35.
- Small town feel.
- Busy on the weekends with events.
- Quiet.
- I love the outdoors.
- Small town feel. Friendly.
- Help each other when in need.
- Nice recreational options with lakes, river, near Chengwatana State Park.
- Ease of travel on 35 corridor, half-way between metro and Duluth.
- Vibrant and active arts scene.
- That we hold Pride in the Park.
- A variety of specialty stores such as Lee's Pro Shop, Scrapbooking Store, More Than Sprouts, Chiropractors offering alternative healing, Medical Supply Store, Book store, Sausers, Radio Shack, Dales Heating and Appliance, Best Rental, the BEST licensing center ever, The Flower Box and more!

CAP—What do You Love About Pine City?

Part 2

- The variety of restaurants now available for evening dining!
- Rural School/Museum, Snake River Fur Post, Flea Market, Farmer's Market.
- Pine County Fair- Demolition Derby.
- Faith Community.
- School System.
- Pine Technical and Community College.
- Golf Course.
- Location.
- Lakes and River.
- State Parks and Forests.
- Arts.
- Library.
- Downtown.
- Robinson Park.
- Voyager Park.
- City Beach.
- Community Organizations.
- Local Newspaper.
- Bars and Restaurants.
- Recycling Commitment.
- Small town feel.
- Safe Place to live /raise a family.
- Community Pride.
- Sense of community.
- Small, Quaint, Friendly, Connected, Slower pace, Water, People, Community.
- A&W.
- Sense of community whether it be at church restaurants or the hardware store.
- Belonging to the Lions and people who know you by name.
- Bedroom community that has close access to the Twin Cities.
- Art emphasis like art in the park and the art gallery.
- Rural and country atmosphere.
- Pine City fair and demolition derby.
- Small town.
- Free kids activities.
- Volunteer spirit.
- Rich history.
- Lakes, river, woods.
- Many different opportunities, sports, arts, etc.
- Small town feel.
- Nice local restaurants.
- Strong faith based community.
- I love the small town feel of Pine City and the many community events it offers. Pine County Fair, Art in the Park, Movies in the Park, Music in the Park.
- The local brewery, wineries, and Sapsucker Farms. The food trucks and the expanded restaurant options.
- The lakes and river system.
- Pine City Center for Arts and the crafting events it offers.
- The Craft Fair. The Pride parade.
- I love that help and advice is only one call or text away. My business had a kitchen fire last summer. Our insurance agent, electrician, plumber, trash hauler and flooring guys were literally at my fingertips.
- During Covid restaurant shutdowns, the City immediately contacted us with emergency funding. The community ordered take-out food from all the local restaurants and customers left huge tips and randomly sent us cash.
- Small town.
- Access to natural areas. The diversity of our natural resources.
- Rural nature of Pine City, but close enough to more major metropolitan areas.
- Local Waterways, Parks, Library.
- Its location.
- Good variety of restaurants.
- Relatively vibrant downtown.
- Brewery.
- Some active community leaders.
- More young families all the time.
- Buildings are kept up fairly well.
- Traditional downtown, without excessive sprawl.
- Arts are supported well.
- Public buildings are in good shape.
- Lots of volunteerism - though from a fairly small number of people.
- Small town - you know everyone.
- Personable.
- Small Business Community.
- Local events and organization.
- The lakes and river.
- Farming community.
- Many great people.
- Nearby lakes and the Snake River.
- Freeway going by.
- A lot of rural areas.
- Nice downtown area.
- Love that we are in between the Twin Cities and Duluth.
- The people.
- All of the places on 5th Street.
- The Pizza Pub.
- The Art Center.
- Sauser's Hardware.
- Mom's Parkside Café.
- 320 Brewing.
- Pride in the Park.
- The lakes and the river.
- The Scrapbooking store.
- The Parks.
- The Pine County Fair.
- Close knit community.
- Know your neighbors.
- Recreation.
- Close to metro area.
- Small town living.
- The surroundings.
- Location on 35 between the Twin Cities and Duluth.
- Low crime rate.
- Small-town feel.
- Local dining options.
- Community mind set and drive.
- Lake and river.
- Downtown.
- The community of people.
- The library, parks and open spaces.
- The arts center and arts focused organizations.
- The Chamber of Commerce.

CAP—What do You Love About Pine City?

Part 3

- Small, Quaint, Friendly, Connected.
- Slower pace, Water, People.
- A community of people who want to make things better.
- The Al Fresco street seating at local bars and restaurants.
- I love the shared community spirit that most of our residents have. They are always willing and able to help some.
- I love the small town vibe although it is tired and needs some TLC.
- The downtown area, I can park in one area and walk through the whole town pretty easily.
- Small businesses.
- History of the area.
- Chengwatana State Forest.
- Mavericks Bar.
- Monster truck events.

CAP—What do you identify as areas that need improvement?

- Communal areas such as parks need a huge update and accommodations for all ages and events.
- Curb appeal. When someone drives into PC, what makes them like it? What makes them want to stop and spend \$? How can we get motorists to pull off of I 35? If they stop for gas, what will draw them farther into our town?
- Crime! Drugs, Theft, Vandalism.
- We need programs to engage youth and law enforcement efforts. Proactive programming to help direct the at risk kids and young adults. High school seniors have no life and employments skills. Failure at this point is high as they move on their own. They have no support system.
- Life skills, self confidence and job seeking skills.
- Change the mindset of past practices. Change is good Let new business into

town.

- Make downtown affordable for new and start up business. Start up business and high rents result in failure.
- Safe and affordable housing options.
- Pet friendly - People will live in their cars before giving up their pet.
- Our industrial and economic development, along with entertainment options and promoting the the great things (although very few) Pine City has to offer.
- Pine City has no WOW INTEREST to get people to want to come here! We're like non existent as an example when I'm out of town and get asked where I'm from and say Pine City, I get asked where's that? When I tell them on 35 half between the Cities and Duluth most of the replies are oh that's near Tobies or oh yeah we go through there on our way up North.
- Pine City Lacks an Identity.
- We have no grocery store other then Walmart, and when I say grocery store I mean no one to cut that perfect roast for a special order, or make a fruit basket or any other special orders. This town can support a regular grocery store. We had a bowling alley, Movie theater and an outdoor Movie Theater at one time too.
- We have very limited options for receptions and open houses and no motels!
- Pine City is in a very unique location and not taking advantage of it for industrial growth.
- We are located between the Twin Cities, Duluth, St Cloud and Northwestern Wisconsin, A great in the middle spot that industry should be booming in this area, we need to promote that area and that location advantage!
- Street repairs.
- Growth through the addition of businesses, jobs, and housing.
- Too much negativity on social media

sites.

- At Voyageur Park, we need to do an assessment to see if there is enough interest for a small city marina. There are no boats to rent anywhere (an entrepreneur opportunity to rent more than one slip) and others who don't live on the water could have a slip. The parking is there already. Not sure on the VFW issues. We could still have one dock for fishing and landing boats. We would need to fence in the shore for security reasons and hire a marina manager. So if there were enough pre sold slips to cover a big chunk of the costs, it would be a great addition to Pine City.
- More programming for youth age 5-18 would be nice.
- School district.
- Sidewalks.
- Road maintenance.
- Security, in particular theft.
- More rental housing.
- Preservation/access/amenitization of river/lakes, particularly related to "downtown."
- Quality and character of Main Street—improve buildings, design street for people not cars, demand quality redevelopment when happens, and with housing.
- Quit sprawling.
- Use, access, frontage to park.
- Stores.
- Inclusiveness.
- Activities.
- Recreation.
- Advertising or ease of getting to the surrounding state parks (we are at the hub of several and should capitalize).
- Water quality of our lakes and river - it is rapidly deteriorating.
- Zoning requirements need to be addressed (townships/county).
- Improve fisheries and shorelines of lakes and river.

CAP—What do you identify as areas that need improvement? - Part 2

- More activities in Robinson Park Advertising of local volunteer activities (It's always after the fact).
- Pickleball courts (outdoor are coming).
- Senior center - it is in really bad shape and very small.
- Property taxes for lake owners - it's a great opportunity to bring some wealth to town, but it's a balance.
- Relationships between townships and county/city.
- Zoning - 25% impervious surface creates problems.
- Hospitality housing [e.g. hotel(s)].
- Take advantage of 2 lakes, a river and state parks.
- Water quality of the lakes and rivers.
- Improve the fisheries of the lakes.
- Improve the senior center.
- Lower property taxes for lake homeowners.
- Develop better relationships with seasonal property owners.
- Shared services with area townships (fire dept., etc.) - cost and availability.
- We now only have Walmart to shop for groceries and most household goods, yet there are auto stores etc.
- We can do more to beautify the city. For example, simple hanging flower baskets on street lamps (similar to Rush City) makes a great first impression to those visiting and makes it beautiful for those of us who live here.
- Main Street (Highway 61) could ideally use a facelift (matching awnings on store fronts, flower baskets, landscaping).
- Housing.
- Conductivity.
- What trees to cut/plant.
- Less selfish.
- I think the streets could be improved, they are in pretty poor shape. I think
- all streets in Pine City should be tarred.
- I would like to see more police protection overnight hours until 7 a.m. in the morning.
- More adult recreation. Like a designated pickleball court. Some time at the school for adult basketball and mixed volleyball.
- I think we should have better public toilets for our boating population.
- I feel our community education department does not offer enough classes for adults.
- Our civic center is not used to its potential. I feel the board is very protective of their space and not inclusive.
- We could be utilizing the ends of our streets at access the water to better use. They are over grown and have no public access. Such as the old beach, the access to Cross behind the Sommer property.
- I feel we could do better with bathroom facilities for our boating population instead of jumping in the lake Also public bathrooms for our parks. More walking paths and sidewalks.
- Elementary and high school in need of updates/renovations.
- Growth in population to support more businesses.
- Better street maintenance (in need of repair of cracks/potholes).
- Community could use more openmindedness to other's opinions/beliefs, embrace differences.
- City Streets and Sidewalks.
- High Speed Internet.
- Water Quality.
- Environmental Stewardship.
- Job Training.
- Tourism/ pulling people off the Freeway.
- Wayfinding signage highlighting local businesses.
- Access to affordable healthy food.
- Access to healthy activities.
- Streets and Store fronts.
- Enrichment classes and activities Evening activities For the Pine City to look at the lake people in river people as assets and not 'those people.'
- More liquor licenses to be handed out so restaurants will become more established and commerce will follow.
- Side streets have many potholes.
- Sidewalks need to be updated.
- Traffic patterns. The four-way stop sign slows everything down too much.
- Walkable streets - more sidewalks.
- Better parks and connected trail system.
- More healthy food options - stronger farmers market.
- More places for people to be active.
- Tobacco free grounds.
- Farmers' Market could be expanded.
- Expanded boat docking for visiting the town by boat.
- Utilize the river front area for recreation.
- Ease of access to our natural resources.
- Camping/lodging facilities for visitors both motorized and non-motorized.
- The roads? Should consider using a more permeable paving material would require less salt and would allow water to more easily absorb into the pavement/ground.
- Walkability?
- Community garden. Expand, increase community involvement, etc.
- Have farmer's market year round? Would need a place to be held.
- Downtown keeping businesses.
- Hometown pride/Dragon pride.
- Public transportation/scooters, bike, etc.
- Local health care is somewhat limited.
- City and townships don't work well together at times.
- Quite a few people would rather attack than try to fix things they don't like.

CAP—What do you identify as areas that need improvement? - Part 3

- Sidewalk condition and maintenance is marginal.
- Little effort is put into walkability (crossing Main St, for example). Too much aggressive driving. Many professionals who work in town live elsewhere.
- I feel like maybe communication could be improved on. Often there are really wonderful things happening and going on in the town. Often only a small amount of people actually know. The small circles like Art Center, Pine Area Lions, PTO, Art Council, Chamber, Churches mostly reach their own same group of people. All need to either help communicate and spread the word about events or all the information needs to be found in one place.
- Cleaner streets.
- More community involvement, care and pride.
- A more welcoming facade. (flowers, signs, downtown district facelift).
- Better city access for lake owners or visitors from the lake or river.
- More law enforcement clamp down on public areas that feel unsafe after dark. (maybe its about lighting or...?).
- Street maintenance.
- More sidewalks and biking trails connecting more areas as well.
- The tree lighting in Robinson Park. More lit trees.
- Access to downtown from the water.
- Beautification of Main Street.
- An event center that can be used year round.
- Public restrooms in parks, not porta potty.
- Entertainment.
- Functionability.
- Work opportunity.
- Perspectives of people.
- Acceptance of people moving in to

the area.

- Diversity and acceptance.
- Play opportunities and equipment.
- Programming and Trails.
- Signs around town for guiding people
- Tourism Inclusivity Routes around town/sidewalks.
- Places for people to stay when visiting.
- Jobs to keep people in the area.
- Use the resources that we have. Update/improve parks and open spaces Revitalize downtown and find more ways to bring in tourism.
- Replace broken sidewalks.
- Better/safer sidewalks and trail routes Improved access to the water (lake and river) for people who don't have boats or live on the water, waterfront or Pine City entrance - move the maintenance building to the industrial park.
- Better signs for Pine City - I've seen many of our smaller towns invest in better and more inviting signage.
- Better store frontages and nice landscaping.
- Activities for teenagers beyond sports.
- More welcoming of diversity.
- Stop calling newbies transplants and telling them they'll never belong.

CAP—What is missing in Pine City?

- A dog park.
- Hotel.
- Grocery Store.
- Diversity in business to draw in shoppers (marine? Recreation vehicles? Specialty business?).
- Youth intervention and activities.
- A solid intervention plan to break the poverty and addiction cycles. Public education on proven methods * Framework of poverty * Mental health * ACES.
- We need community leaders and people in leadership roles to be on the same page. Everyone knowing of the

plan and doing their part, even if it is just a small part.

- The Wow Factor. We have no tourist interest like cave, light houses, water fall etc. but with that said we don't have a go-to place that puts us on the map like Tobies does for Hinckley!
- We don't have hiking or bike trails around our lakes and river.
- No Motel for people to stay.
- No movie theater or other entertainment venues.
- No big industrial business that employs 100-200 people with great wages and benefits.
- No hospital, no swimming pool, no marina.
- Entertainment choices and venues.
- Competition for Wal-Mart in the areas of food, clothing, etc.
- If there was some momentum before covid for a community field house with Welia providing some funds, we need to follow through with that and see how that would fit in with the cities long range plans for possible grant money.
- Indoor winter activities.
- Wellness center.
- Grocery store.
- Swimming pool/aquatic center.
- Sidewalks and Bike lanes.
- Dog park.
- Real grocery store.
- Theater - live or movie.
- Love Nicholls, wouldn't mind a few other cafes/restaurants.
- Hotel.
- "Maker"/manufacturing/boutique businesses...crafts/trades...such as leather goods, cobbler.
- Recreation.
- Open minds.
- Rural internet.
- Transportation out of city limits.
- Community center - we need activities for families, kids, and seniors - bowling, swimming, indoor playgrounds.

CAP—What is missing in Pine City? Part 2

- Another legit grocery store - Aldi's would be great.
- Assisted living/skilled nursing facility (aging population needs this).
- Indoor pickleball courts (fastest growing sport).
- Walking trails (not on highways - safe).
- Finish Munger bike trail from Hinckley to Pine City (there should be fed or state \$ for this!).
- Senior center Grocery store (an Aldi's would be great) Entertainment options, especially for kids (ages 5-18) Affordable senior housing Community center.
- Indoor pickleball courts.
- Safe walking paths and bike trails.
- Town baseball team.
- Hosting kids sports tournaments.
- More shopping options - grocery, general household goods (i.e. Target, Menards).
- More restaurant options - sit down and fast food (Taco Bell, Dominos, Wendy's, Applebees).
- Some kind of a restaurant/bar on either Cross Lake or Snake River. Pokegama already has a restaurant and I believe a restaurant on Cross/ Snake would receive a great deal of traffic, especially in the summer, but people would still go during winter.
- It would be great to have a small marina for boats to park and go to eat.
- We need better areas along roadsides for pedestrians/bikes to walk and ride. For example, along County 9 as you go around Cross Lake, there is nowhere for them to walk or ride, but they still do and it is very dangerous.
- A city pool.
- Movie theatre.
- More food DELIVERY options. Door-Dash is currently all there is and will only delivery Caseys (yes the gas station), McDonalds and Dairy Queen, I believe. We would love delivery from all restaurants here currently plus any that might be added.
- More recycling options.
- More walking trails, especially along Snake River.
- Pride for our community from the city down to the individual.
- We could use a motel, a banquet event center for wedding receptions, and a grocery store such as Aldi's.
- A dining opportunity on the water on Cross Lake Public slips for boats that could be rented out for annual fees.
- Campground.
- A large reception area for wedding receptions.
- A roller rink, a cinema, a lighted basketball court, designated Pickleball courts, adult volleyball courts.
- Restrooms that are open beyond business hours. (assume no vandals).
- Rent a slip on.
- Cross Lake Campground.
- Things for year round residents to do.
- A community Center for all residents.
- Water Park.
- Walking Area.
- Affordable Housing.
- Housing.
- Hotel.
- Commercial Foods.
- Stuff for kids to do.
- Community recreation center for exercise (walking paths, sports courts, indoor large playground) and meeting rooms.
- Grocery store and other retail stores in addition to Walmart.
- Hotel with large reception for weddings.
- More housing for people looking to rent (college students and others as well) and buy as well so more could move to our community.
- Swimming pool/splash pad.
- Family entertainment (like Grand Slam in Coon Rapids) with indoor batting cages, mini golf, laser tag, arcade, bumper cars, etc.
- Bowling alley.
- Butcher (whole animal processing).
- Economic strategy to retain bright young entrepreneurs.
- Dog park.
- Full service Hospital.
- Retail options that are not Big Box stores.
- Affordable housing.
- YMCA.
- Year round pool.
- Grocery store.
- Gift shop.
- Activities for teenagers.
- Leagues: softball, volleyball.
- Bike paths.
- Walking paths, especially around Highway 9.
- Hotels.
- Shopping options.
- High speed Internet.
- Biking trails, Pet store.
- Variety of fast food choices.
- Community center. With fitness center included.
- Marine mechanic.
- Fieldhouse.
- Promotion of what we have.
- Beautification of old buildings.
- Community connectedness (opportunities for people to come together).
- A downtown that brings people together.
- Grocery store.
- Boutique stores (clothing, crafting, etc.).
- Hotel.
- Dog park.
- Running/biking/rollerblading trails.
- Camping/lodging opportunities for visitors.
- Need properly marked recycling bins next to each city provided trash bin especially in parks. See City of Burnsville and Roseville for examples.

CAP—What is missing in Pine City? Part 3

- Paved Trails. It would be great to have a paved trail that goes all the way around the lake. Would be great for PC residents and increase tourism.
- Add more natural vegetation or pollinators to open green spaces i.e. ditches or the big lawn in front of the courthouse in town.
- Community Solar Garden.
- Pine City has great potential to make itself a green city and could benefit greatly from ecotourism.
- Fieldhouse.
- Promotion of what we have.
- Downtown beautification of old buildings.
- A good bakery.
- Specialty food shops.
- Hospital.
- Entertainment.
- We need more small business.
- Housing, in general.
- Retirement Housing.
- Hotels.
- Rec Center.
- Community Center space for rent by general public.
- A good hotel.
- Another grocery store to compete with Walmart.
- A swimming pool.
- Public docks/ boat slip at Voyageur Park.
- More electricity at Robinson park to accommodate tree lighting and winter wonderland.
- Hanging flower pots mainstreet, Sewer and water to accommodate restrooms at parks.
- Bike trail/ walking path through PC to connect North Branch to Hinckley.
- Entertainment, Movie theatre, Hotels, Recreational opportunities.
- Walkable and bikeable trails.
- Dog Park.
- Good paying jobs.
- Affordable housing for retirees.
- Affordable housing for young professionals.
- Establishments and accessibility to the lake for the public.
- River walk.
- Community space.
- Programing for all ages jointly with the school, college community rec and city.
- Improved access to the water (lake and river) for people who don't have boats or live on the water, waterfront or trails.
- A space for families to play in the winter.
- Trails that connect to other state trails.
- A community center with pool for kids and events.
- Hotel or Motel to attract people to the area.
- Marina on Cross Lake for city parking.
- Inclusive mentalities.
- Activities for teens beyond sports.
- Community Center for residents

HELP PLAN PINE CITY'S FUTURE!



Pine City
North. Nice and close.

Community Action Plan Kickoff

YOU'RE INVITED !

WEDNESDAY, MARCH 23, 2022

5-6 PM (SOCIAL HOUR) - MEETING 6-8 PM

IN "THE LODGE"

**AT PINE TECHNICAL & COMMUNITY COLLEGE
(900 4TH STREET SE)**

Be an active participant in the next community-driven city planning process. All who live, work and play in the Pine City area are invited to join us. Enjoy snacks & refreshments, generate ideas, explore opportunities and make recommendations for the new Community Action Plan.



MORE INFO AT: PINECITY.GOVOFFICE.COM

HELP PLAN PINE CITY'S FUTURE!

Community Action Plan

NEXT MEETING: THURSDAY, APRIL 7 • 5-7 PM
@ SNAKE RIVER FUR POST (12551 VOYAGEUR LANE)

Join up now and be an active participant in the next community-driven city planning process. All who live, work and play in the Pine City area are invited to join us. Generate ideas, explore opportunities and make recommendations for the new Community Action Plan.



FOR MORE INFO EMAIL: MGAINOR@PINECITYGOV.COM



City of Pine City
Community Action Plan Kickoff
March 23, 2022
Presenter
Todd Streeter, Community Collaboration

Pine City Community Action Plan Kickoff event with Todd Streeter of Community Collaboration

Mike Gainor
 3 subscribers **Subscribe**

0 Likes 0 Comments Share Clip Save

258 views 1 year ago
 More than 60 area enthusiastic residents and business leaders took part in the Community Action Plan Kickoff event on March 23, 2022.
 Show more

HELP PLAN PINE CITY'S FUTURE!

Community Action Plan

CLICK HERE AND SIGN UP TODAY!

Be an active participant in the next community-driven city planning process. All who live, work and play in the Pine City area are invited to join us. Generate ideas, explore opportunities and make recommendations for the new Community Action Plan.



FOR MORE INFO EMAIL: MGAINOR@PINECITYGOV.COM

HELP PLAN PINE CITY'S FUTURE!

Community Action Plan


FUTURE MEETINGS: THURSDAYS FROM 5-7 PM
MAY 19 • JUNE 2 • JUNE 16 • JUNE 30
@ SNAKE RIVER FUR POST (12551 VOYAGEUR LANE)

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FOR MORE INFO EMAIL: MGAINOR@PINECITYGOV.COM

DISCOVER THE COMMUNITY'S PLANS FOR PINE CITY'S FUTURE!




Community Action Plan

OPEN HOUSE

YOU'RE INVITED !
MONDAY, JULY 11, 2022
5:30-7:00 PM

AT PINE CITY PIZZA PUB
(900 4TH STREET SE)

Stop by Pizza Pub on July 11, enjoy some snacks, and find out more about the amazing projects and ideas your friends and neighbors have been working on as part of the Community Action Plan!



MORE INFO AT: PINECITY.GOV/OFFICE.COM

Hello Pine City!

This issue of your quarterly newsletter is dedicated to making the most of the beautiful outdoor days and nights of Pine City's spring and summer seasons. We hope you get the chance to enjoy every moment!

It's the season of softball and fireworks, car shows and boat parades. With community celebrations like Art in the Park, ECMN Pride, Freedom Fest, Art Fest, Solid Rock in the Park and the Pine County Fair coming up, there will be many, many opportunities to come together and rediscover all that Pine City has to offer.

Pine City elected officials and staff are proud to serve our town, and are happy to respond to any ideas or concerns residents want to share. Reach out any time at 320-629-2575 or info@pinecitygov.com. We are here to serve YOU.

YOUR CITY COUNCIL

- Mayor Carl Pederson
- Councilor Steve Ovick
- Councilor Kyle Palmer
- Councilor Gina Pettie
- Councilor Mary Kay Sloan

Get the latest news, access agendas & minutes and more on the City website at:
www.pinecitygov.com

City Hall Offices are open weekdays from 8:00am - 4:30pm
Public Works hours: 7:00am - 3:30pm



Pine City
North. Nice and close.

PRSR STD
ECRWSS
U.S. POSTAGE
PAID
EDDM Retail

LOCAL POSTAL CUSTOMER

OUR COMMUNITY MAKES IT HAPPEN!
Join Pine City's COMMUNITY ACTION PLAN

All those who live, work and play in Pine City are invited to get involved in Pine City's Community Action Plan. More than 50 community members have already joined six subcommittees that are developing new ideas and projects to help build on the things they love about Pine City and set a course for the next 20 years.

The CAP project team includes City staff and consultant Todd Streeter, principal, Community Collaboration.

"Todd has helped a lot of communities in the past with planning," said Pine City Administrator Scott Hildebrand. "I've worked with him in another community, and he really created some awesome events."

Each of the six subcommittees are dedicated to different aspects of life in Pine City, and their ideas will be incorporated into the Pine City Comprehensive Plan:

- Community Connectivity (Transportation & Infrastructure)
- Community Pride (Public Facilities, Safety & Services)
- Creating Community (Land Use & Housing)
- Downtown Revitalization (Economic Development)
- Economic Prosperity (Economic Development)
- Quality of Life (Parks, Trails and Recreation)

HELP PLAN PINE CITY'S FUTURE!

Community Action Plan

FUTURE MEETINGS:
THURSDAYS FROM 5-7 PM
MAY 5 • MAY 19
JUNE 2 • JUNE 16 • JUNE 30

@ SNAKE RIVER FUR POST (12551 VOYAGEUR LANE)

Join up now and be an active participant in the next community-driven city planning process. All who live, work and play in the Pine City area are invited to join us. Generate ideas, explore opportunities and make recommendations for the new Community Action Plan.

Pine City
North. Nice and close.

FOR MORE INFO EMAIL: MGAINOR@PINECITYGOV.COM

"You each have specific interests - it may be parks, it may be the City Hall, it may be some other planning to help the citizens of Pine City," Hildebrand said. "The ultimate goal is to come up with some great ideas, put those into force, put those into our planning and move forward into a bright future."

To find out more, go to pinecity.gov/office.com, click on "Residents" and scroll down to "Community Action Plan 2022"

"There are a lot of great volunteers in Pine City," Hildebrand said. "There are a lot of people who love this community. We're anxious to hear your ideas and work with you to implement them."

DISCOVER THE COMMUNITY'S PLANS FOR PINE CITY'S FUTURE!



Pine City
North, Nice and close.

Community Action Plan

PRESENTATION NIGHT !

THURSDAY, JULY 21, 2022 @ 6:30 PM
(DOORS OPEN AT 6)

**AT PINE CITY HIGH SCHOOL
AUDITORIUM
(1400 MAIN STREET S)**

Community members have been hard at work since March developing projects and ideas for Pine City's future as part of the Community Action Plan. Come find out what they're planning on July 21!

MORE INFO AT: PINECITY.GOVOFFICE.COM



MEMORANDUM

Date: July 27, 2022

To: City Council and Planning Commission

From: Mike Gainor, Community Development Director

RE: Project breakdown from Community Action Plan

Overview: The Community Action Plan process, led by Todd Streeter of Community Connection, was intended to give members of the Pine City community the opportunity to take control of the priorities in the upcoming Comprehensive Plan update. Even more, numerous workable, community-led projects have come out of CAP Plan processes in other cities, and Streeter said he was sure the same would happen here, as Pine City residents brought their drive and imagination to ideas for local projects.

Pine City's CAP Plan started with a kickoff meeting on March 16, and began meeting as a group on March 31. Participation was open to anyone living and working in the greater Pine City area. Over the course of large-group meetings every other Thursday, and many other informal meetings in between, CAP subcommittees refined their projects around their own shared vision. The group started with 46 members. Several left, some joined, but more than 30 members helped carry their proposals across the finish line for Presentation Night on July 21. For PDFs of the entire presentation, [click here](#).

Here is a snapshot of the goals and proposed projects from the CAP Plan subcommittees presented on July 21. Estimated costs are from the subcommittees. Subcommittee members have much more information about their projects, and would be happy to provide more details.

CREATING COMMUNITY (Land Use & Housing)

1. Create affordable housing

- Add rooftop apartments/condos on existing downtown buildings
- Put "small house" developments on currently unbuildable lots or other appropriate locations
- Focus on creating street-level retail with apartment living above it.

2. Natural resource stewardship

- Create a regional stewardship commission to protect our lakes and rivers.

ECONOMIC PROSPERITY (Economic Development)

1. Bring a hotel to Pine City. Make sure potential hotel site is shovel ready - this has been an obstacle to development in the past.

2. Bring a grocery store to Pine City.

- Existing building preferred.
 - Evergreen Square may be good location.
 - Grocery co-op is possible model.

3. Re-locate the MnDOT facility on Hwy 324 (Hillside Avenue) to another location. Prime location for business. Possibly designate and market the site for hotel development.

4. Other ideas: Retail expansion, workforce development, plastic recycling, water recreation. Utilize existing data to market Pine City.

DOWNTOWN REVITALIZATION

1. Benches: Pine Area Lions are obtaining free plastic benches from donations of plastic bags. These can be issued to local businesses to make the street more lively.
2. Pine City History: Pine City Area History Association members are making local history posters to frame and place in local businesses and gathering areas. These could create a walking tour for tourists. Group hopes to privately fund project as much as possible, with donations from citizens and local businesses.
3. Hanging plants: Hanging plants are a beautification tool in numerous towns the size of Pine City. Estimated basket cost: \$45. Flower Box could use existing equipment they use for cemetery watering (golf cart with water tank) to keep flowers watered through summer. Suggest first year only on 5th Street in front of Robinson Park to test concept (10-12 baskets).
4. Arts/Murals: Murals can be used for beautification and wayfinding. If MnDOT will not move out of Hillside Avenue location, ask to put mural on fence for beautification.
5. Wayfinding Signage: Provide bigger, better wayfinding signs to bring people to stores, parks, areas of interest.
6. Public Restrooms: Provide public restrooms instead of porta potties in parks.
7. Building Facades: Provide grants to businesses to improve storefronts. Set style guidelines for facade improvements to create a unified feel for downtown Pine City.

COMMUNITY CONNECTIVITY (Transportation & Infrastructure)

1. Create trails and sidewalk improvements to connect existing Pine City trails to county trails and sites of interest, and make Pine City more bicycle- and pedestrian-friendly. Please see maps in the [presentation](#).
 - Segment 1: Connect trail at high school to PTCC through mobile home park or 4th Street SE.
 - Segment 2: Connect Hilltop Cottages to downtown via 8th Street SW.
 - Segment 3: Connection from Evergreen/Hillside to 8th Street SW along north side of Hillside.
 - Segment 4: Connect PTCC to downtown via Railroad Street SE.
 - Segment 5: Complete loop around the downtown area.
 - Segment 6: Connect 2nd Ave SW to Fawn Meadows along Highway 61.
 - Segment 7: Add trail along 5th Ave. NW and 5th Ave. NE.
 - Segment 8: Connect sidewalk on Hillside Avenue to Snake River Fur Post.
 - Segment 9: Connect proposed trail segment #7 south along 10th Street NW to 10th Street SW.
 - Segment 10: Loop from 11th Ave NW west then along freeway to 4th Street SW.
2. Add public docks and landings at current dead-end streets.
3. Add removable, pedestrian-protection bump-outs at key city intersections.

QUALITY OF LIFE (Parks, Trails & Recreation)

1. Add or improve bike racks at beach and city parks.
2. Create a pay bike program. A \$3,000 grant is available through Pine County SHIP program.
3. Create a program to repair found and donated bicycles so they can be used by community members. Committee suggests that a community group be started to champion the refurbishing.
4. Develop Fawn Meadows Park.
 - Develop nature based/interactive play areas.
 - Maintain bird observation deck and trails.
 - Estimated costs for slides, silhouette animals, signage, wood chips roughly \$3,000.
5. Set up dog park near new water tower/Fawn Meadows park (see [presentation](#) for exact location).
 - Large/small dog areas, shade pavilion, access to drinking water, waste removal stations.
 - Estimated costs: 600 feet fencing \$10,700; 12'x30' shade pavilion \$5,000; signage \$350, benches (free) totalling \$18,550 - plus cost of hookup to water on the site.
6. Set up archery range park near new water tower/Fawn Meadows park - or in any disused Industrial Park parcel. Can be moved easily when parcel sells.
 - Collaborate with Adrenaline Archery.
 - Estimated costs: 4 targets for \$2,400 (total); 4 bow hangers for \$500, 4 target shelters for \$2,000, Signage \$350. Estimated total: \$5,250.

7. Create primitive Snake River camping site at Thomas Park.
 - Estimated costs: Survey \$500, fencing \$7,500, signage \$950, benches (free). Estimated total: \$9,200.
7. Add three docks to Voyageur Park to improve tourism access.
 - Estimated costs: Three docks \$12,900, signage \$350. Estimated total: \$13,250.
8. Create 3rd Avenue Landing with all season access - public dock in summer, lake access in winter.
 - Estimated costs: \$8,000 for 40' DAKA dock, \$350 signage. Estimated total: \$8,350. Add handicapped porta potty lease in summer months (\$125/month).
9. Create City Marina at Voyageur Park with shower house, fish cleaning station, flushing toilets.

COMMUNITY PRIDE (Public Facilities, Safety & Services)

1. Establish Pine City Entertainment & Recreation Center (PERC)
 - Would have positive impact on youth, promote health and wellness at all ages, offer learning opportunities and boost the local economy.
 - 2019 survey shows local residents support a community center.
 - Would include a multipurpose gymnasium and indoor walking track.
 - Other features could include: fitness room, cardio room, computer lab, children's area, teen area, senior area, multi-purpose rooms, conference room/banquet space, batting cages, climbing wall, indoor golf.
 - Income from partnerships with school district, PTCC etc. Also room rentals, concessions, memberships, donations, grants, merchandise, events and more.
 - Could lease Evergreen Square (old Pamida building). Lease costs unknown (\$10,000+/month). Total square feet: 32,901.
 - Could fund with .5% City Sales Tax.
 - Looking to create board to build local support for PERC project, consider applying for nonprofit status in future.
2. COMPARABLE RECREATION/COMMUNITY CENTERS
 - Perham Area Community Center (Perham, MN). City owned building, city insurance. 140,000 square feet, with pools, fieldhouse racquetball courts etc. Run by nonprofit board, receives city and school funding. Funding for recent \$15m expansion project: \$3.4m sales tax, \$6m state bonding, \$6.5m fundraising pledges.
 - Welia Wellness Center (Mora, MN). 63,000 square feet. Funding for \$10.6m project: \$5m Welia contribution (uses space in building), \$5.6m Mora School District (allocated funds plus levy funds).



City of Pine City Comprehensive Plan
**Community Action Plan (CAP)
 Committee Presentation**



Welcome
Scott Hildebrant
 City Administrator
Mike Gainor
 Community Development Director



Project Introduction
 Todd Streeter, Project Facilitator




Vision



Vision

- Set of ideas
- What a community strives for
- What the community works towards together in supporting collaboration



Vision

- Sets the bar higher for the future
- Catalyst of change
- Pivot point from the past to the future



Vision

- Establishes a new beginning
- Community joins together
- Play indispensable roles to bring about the incremental change



Vision

**Where do you see Pine City
 10, 15, or 20 years from now?**



Investment

What will the recommendations cost?

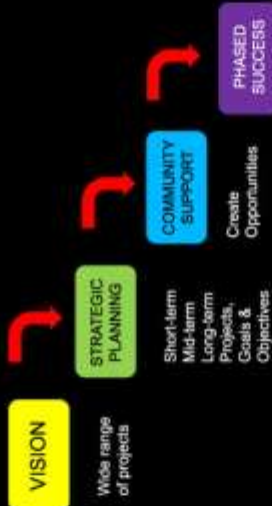


Investment

Low on cost – High on collaboration
Some require more discussion
NOT taxpayer propositions
Many are community projects



Investment



Q&A at conclusion

Visit with committees after presentation



Next Steps

Formation of Executive Committee
Potential Task Force(s)



Creating Community (Land Use & Housing)

Assist City staff with updating the overall geographical planning and housing needs to meet new opportunities, emerging demands, anticipated growth, and future land uses.



Creating Community

Committee Members

- Adrienne Roubinek
- Cheryl Schmidt
- Loreal Lindstrom
- Ryan Reisdorfer



Creating Community

"Dull, inert cities, it is true, do contain the seeds of their own destruction and little else. But lively, diverse, intense cities contain the seeds of their own regeneration, with energy enough to carry over for problems and needs outside themselves." – Jane Jacobs



Creating Community

Vision Statement

Housing needs change throughout our lives, from just starting out in the world, to family and into retirement. Our vision is to provide affordable and accessible housing options suitable for all stages of life, work and family, to the residents of our community.



Creating Community

Guiding Principles





Creating Community

Affordable Housing

Affordable housing is a goal for the community. Active community planning and research for development areas are being investigated.

The spark to help move forward with more accessibility and feasibility is the hope for our future.

- Multi-generational
- Downtown roof top apartments/condo
- Small house developments



Creating Community

Affordable Housing



Creating Community

Affordable Housing



Income based townhomes and single level living



Creating Community

Other Housing Options

- Utilizing small unbuildable underutilized lots in town
- Utilizing mainstreet lots - constructing multi-level multi-use complex along main street business district (street level retail with apartment living above it)
- More research needed on financing/funding options to make housing options affordable



Creating Community

Affordable Housing



Multi-level multi-use complex along main street business district

Creating Community

Natural Resource Stewardship

Create a stewardship commission that will be responsible for ensuring our lakes and river are usable now and into the future

Representatives from all the affected municipalities (county, city and township) and the lake associations



Creating Community

Natural Resource Stewardship

- Purpose is:
- to ensure the vitality of the lakes and river
 - assist in the acquisition of funding for projects to maintain the water quality, fisheries and the accessibility of waterways to all
 - help examine the impact of development on the lakes and river



Creating Community

Thank you



Economic Prosperity

(Economic Development)

Identify concepts and strategies the City can take to create an economic balance serving the various businesses, industries, and employment opportunities residents seek while providing economic benefits to the community at-large.



Economic Prosperity

Committee Members

Bob Thompson
 Brent Jahnz
 Dan D'Agile
 Steve Roubinek

Loren Skuzasek
 Samantha LeTourneau
 Phil LeTourneau



Economic Prosperity

Former Mayor Jane Robbins
 "Jobs drive economic prosperity"



Economic Prosperity

Pine City will diversify its economy by building on the strengths within the community such as our vibrant arts scene, sustainable recreational resources, engaged businesses, strong technical education facility, and our capacity to live in harmony in God's creation. Tourism is a valued part of our economy, and to be more sustainable, it will become more integrated into the values and lifestyles that Pine Citizen's cherish.



Economic Prosperity

Guiding Principles

Grow from within
 Boost trade
 Invest in people and skills
 Connect places



Economic Prosperity

Ideas / Discussions

Retail Expansion
 Plastic Recycling
 Water Recreation

Workforce Development
 Grocery Coop
 Hotel



Economic Prosperity

Shovel ready site recommended



Economic Prosperity

Research

Evergreen Square
 Teal's Market
 Super One
 Aldi's

St. Paul Farmers Market
 Mississippi Market (Coop)
 Lund's & Eyerly's
 HyVee



Economic Prosperity



Economic Prosperity

Fine City data from independent commercial real estate broker research

1. Business Locator
2. Business Summary
3. Community Profile
4. Demographic and Income Profile
5. Executive Summary
6. Financial Expenditures
7. House and Home Expenditures
8. Household Income Profile
9. Medical Expenditures
10. Pets and Products Market Potential
11. Restaurant Market Potential
12. Retail Demand Outlook
13. Retail Goods and Services Expenditures
14. Retail Market Potential
15. Site Map
16. Sports and Leisure Market Potential
17. Traffic Count

Economic Prosperity

Existing building preferred



Economic Prosperity

Unique small town business model allows self-serve shopping 24 hours per day.



Economic Prosperity

Teal's Market - family operated grocery chain with a long Minnesota history



Economic Prosperity

High density location



Economic Prosperity

Mississippi Market very successful coop grocery in St. Paul



Economic Prosperity

Opportunity to build on our own Farmers Market



Economic Prosperity

If prepared, other retail opportunities will surface in our community.

- Northern Tool
- Harbor Freight
- Tractor Supply



Economic Prosperity

We researched independent and chain grocery stores throughout Minnesota.

A grocery store in our community can lead to endless possibilities including business models where customers can self-serve shop, build a community farmer's market, or where we can support a grocery chain or co-op.



Economic Prosperity

Hotel

A shovel ready site is recommended for a potential hotel.

The presence of a hotel can cause an increase in tourism which will cause an increase in our local economy.

A hotel can introduce other retail opportunities.



Economic Prosperity

Recommendation

- Re-locate the MN DOT facilities on Hwy 324 to the industrial park
- Designate and market the site for hotel development



Downtown Revitalization

(Economic Development)

Create wide-ranging ideas that will reinvigorate Pine City's main street as a place for community to gather day and night, seven days a week.



Downtown Revitalization

Committee Members

- Kent Bombard
- Margo Rothenbacher
- Jody Klitzke
- Ryan Kelley
- Judy Scholin

Downtown Revitalization

"Between every two pines is a doorway to a new world"

- John Muir

Wild like the wind, In the tall pine trees. I got roots, and I got wings"

- Miranda Lambert



Downtown Revitalization

Our vision is to support a healthier community by creating a downtown that all people can enjoy"



Downtown Revitalization

Create common city spaces to encourage a sense of community and designed for social interactions through revitalized public spaces.

A city that is safe and secure, so the community will visit.

A city that is desirable to be in and nurtures a vibrant community by offering culture, art and activities.

Downtown Revitalization

Benches



Pine City History



Hanging Plants



Art/murals



Public Restrooms



Building Facades



Wayfinding signage



Downtown Revitalization

Benches

Offer benches to local businesses to put outside of storefronts



Downtown Revitalization

Pine City History

Show case Pine Cities vast history

Examples: Jim Thorpe walking map, Brannard and Pine City Art Center





Downtown Revitalization

Hanging Plants

Add hanging pots to the downtown light posts



Downtown Revitalization

Arts/murals

Add artsmurals to direct traffic to Pine City downtown
Use artsmurals to celebrate the rich Pine City history and current vibrant community



Downtown Revitalization

Wayfinding Signage

Provide better Way Find signs to direct people to downtown stores, parks and areas of interest



Downtown Revitalization

Public Restrooms

Provide public restrooms, inclusive of porta potties at the park and other community areas



Downtown Revitalization

Building Facades

Energize downtown by bringing color to the building facades



Community Connectivity

(Transportation & Infrastructure)

Assess and identify opportunities to enhance the various modes of transportation methods and future needs supporting an active and well-connected community.



Pine City
North. Nice. and closer.

Community Connectivity

Committee Members

- Brian Schwin
- Tom Kosciak
- Jim Sloan
- Janet Franke
- Len Swanson
- Phil Johnson
- Julia Dugan
- Jeff Franke



Community Connectivity

"Alone we can do so little; together, we can do so much"
- Helen Keller



Community Connectivity

Our vision is to provide safe and convenient connections including trails and sidewalks throughout pine city where walking and bicycling are a way life.

Community Connectivity



Community Connectivity

- Pine City will provide safe and accessible connections to all community destinations.
- Link the community together through quality parks, trails, recreation facilities and programs.
- Support the desire and ability to stay healthy, active, and engaged in the community.
- Support healthy living by providing a well-connected and bicycling network throughout the community.
- Support all (legal) types of transportation, not just cars, to ensure all residents ages 1-101 can connect safely in the community.

EXISTING -OR- ALREADY FUNDED TRAILS

- MAP KEY
- City Limits
 - Existing Trail
 - Funded Trail



Community Connectivity



Community Connectivity



PROPOSED TRAIL SEGMENT 1

Brief Description: Connection of existing trail around high school to existing Cross Lake Preserve Trail (or Pine Tech)

- MAP KEY
- City Limits
 - Existing Trail
 - Funded Trail
 - Proposed Trail



Community Connectivity



PROPOSED TRAIL SEGMENT 2

Brief Description: Connection Hilltop Cottages to Downtown Area Elementary School via 8th St SW

- MAP KEY
- City Limits
 - Existing Trail
 - Funded Trail
 - Proposed Trail



Community Connectivity



PROPOSED TRAIL SEGMENT 3

Brief Description: Connection from Evergreen/Hilside to 6th St SW along north side of Hilside

- MAP KEY
- City Limits
 - Existing Trail
 - Proposed Trail

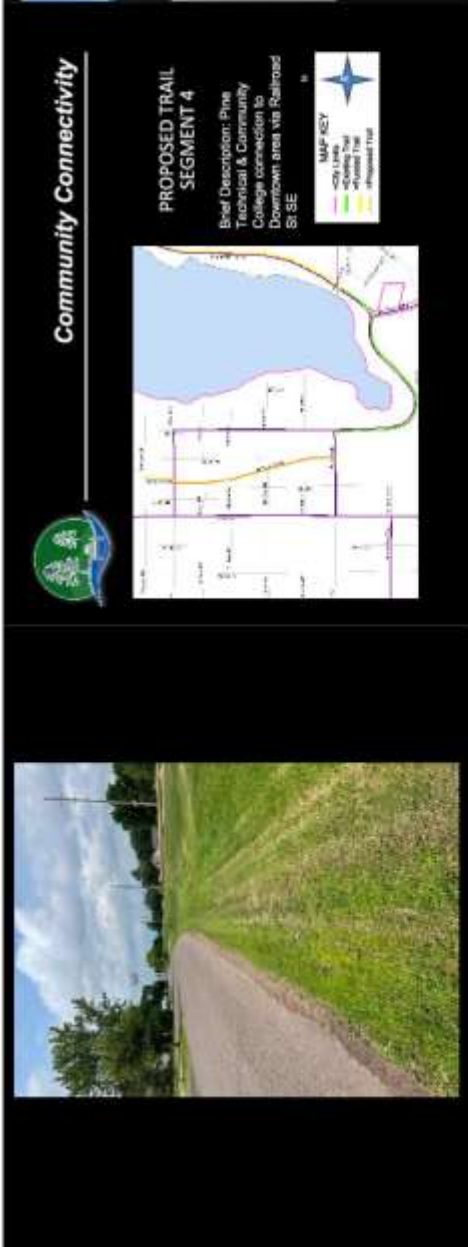




Community Connectivity

PROPOSED TRAIL SEGMENT 4

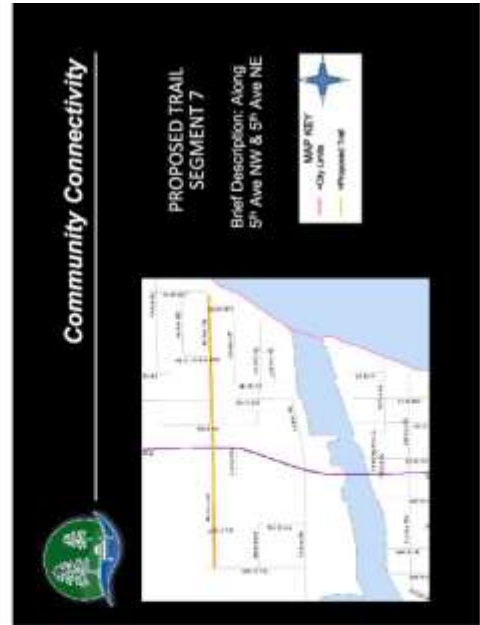
Brief Description: Pine Technical & Community College connection to Downtown area via Railroad St, SE



Community Connectivity

PROPOSED TRAIL SEGMENT 5

Brief Description: Complete loop around the downtown area



Community Connectivity

PROPOSED TRAIL SEGMENT 6

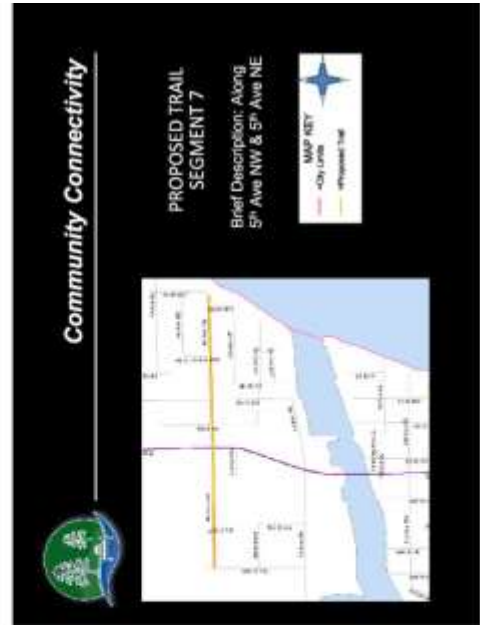
Brief Description: Connect 2nd Ave SW to Fawn Meadows along County Hwy 81



Community Connectivity

PROPOSED TRAIL SEGMENT 7

Brief Description: Along 5th Ave NW & 5th Ave NE





Community Connectivity

PROPOSED TRAIL SEGMENT 8

Brief Description: Connects the sidewalk on Hillside Ave to the Northwest Fur Post.



Community Connectivity

PROPOSED TRAIL SEGMENT 9

Brief Description: Connects proposed trail segment #7 south along 10th St NW to 10th St SW



Community Connectivity

PROPOSED TRAIL SEGMENT 10

Brief Description: Provides a loop from 11th Ave NW west then along the Freeway to 4th St SW



Community Connectivity

PROPOSED LANDINGS DOCKS



Community Connectivity

PROPOSED BUMP-OUTS



Community Connectivity

Pedestrian Protection Bump-outs

- Provide Chalked Curb-out from 10th St SW to 4th St SW
- Allow Bump-outs to Street Curb-out from 10th St SW to 4th St SW
- Allow Stop Signs to be Located at the Bump-out Locations
- Provide Space for Bumper Posts, etc. at the Bump-out Locations
- Can be Temporary for a Trial Period



Community Connectivity

COMPLETE PICTURE





Quality of Life

(Parks, Trails and Recreation)

Develop opportunities to enhance the active lifestyles of residents of all ages to enjoy.



QUALITY OF LIFE

Deanna Boushager Julie Herrliedl Susan Roberts Heidi Gainer Megan Johnson
Halley Freedlund Julie Samuelsen Kin Boyd Emma Wilhite Jason Satter



Quality of Life



"Our job is improving the quality of life, not just delaying death."
Robin Williams



Quality of Life • Vision Statement

Our vision is to create a happy and healthy community where all can live, learn and play.



Quality of Life • Mission Statement

To enrich the quality of life and strengthen a sense of community for residents and visitors of Pine City.

Guiding Values:

- Support people of all ages
- Inspire active and healthy lifestyles
- Stimulate the local economy
- Protect and sustain our environment
- Build community pride



Quality of Life • Areas of Focus



RECREATION



PARKS



WATER ACCESS



Quality of Life • Recreation



- Access to bikes for city-wide riding
- Donated bikes
- Nice Ride and/or Republic Bikes program
- Bike rack locations:
 - Beach
 - LeRoy Samuelson Memorial Park
 - Robinson Park
 - Voyageur Park



Quality of Life • Recreation Budget

- Grant funding pay bike program:
 - Found & Donated Bikes
 - Each year the city finds about 20 bikes
 - We would start with those refurbished
 - Community donated bike

320-591-0793

Maximum amount for the grant is \$2,999
Application due September 30, 2022



Quality of Life • Parks

Develop underutilized parks



Fawn Meadows

Thomas Park

Quality of Life - Parks

Fawn Meadows Park:

- Nature-based/interactive play areas
- Dog park
- Archery range



Fawn Meadows

Nature based/interactive play areas

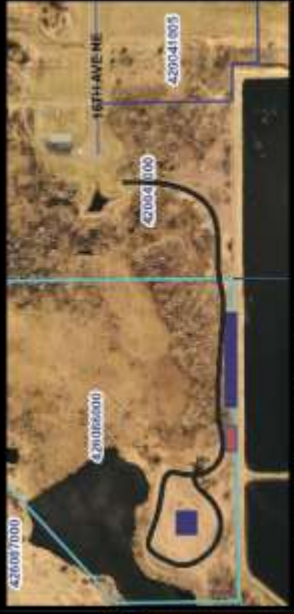
Encourages engagement with the environment through active play and imagination.



- Groomed trails
- Natural play areas
- Scavenger hunt silhouettes
- Maintain bird observation deck and trails



Nature based play areas w/trails



EXISTING Bird observation deck

Quality of Life - Parks

Quality of Life - Parks Budget

Fawn Meadows Park

Nature Play Area:

1. 2 small slides \$900
 2. Silhouette animal cut outs [plyboard & paint] \$200
 3. Signage [2- 1 large @ 600 for park entrance 1 small @ 350 for play area entrance] \$950
 4. Items found in nature [boulders, logs, sand] \$ 0
 5. Truckload of wood chip for trails \$ 7
- \$2050**

Quality of Life - Parks

Dog Park [A]

- Large/small dog areas
- Shade pavilion
- Access to drinking water
- Waste removal stations



Archery Range [B]

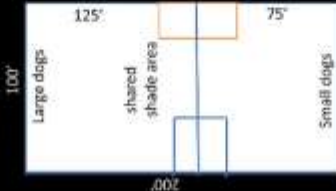
- Potential partnership with Adrenaline Archery

Quality of Life : Parks Budget

Fawn Meadows Park

Dog Park:

1. 600' chain link (Mark Kullenkamp) \$10,700
 2. 12' x 30' shade pavilion \$ 5,000
 3. City extend water to site \$?
 4. 2 Waste removal stations \$ 500
 5. Benches (Lone) \$ 0
 6. Signage [1 small @ 350] \$ 350
- \$18,550**



Quality of Life : Parks Budget

Fawn Meadows Park

Archery Range -

- Collaborating with Adrenaline Archery:
1. 4 targets @ \$600/ea. \$2,400
 2. Bow hangers (4) @ \$125/ea. \$ 500
 3. Target shelters (4) @ \$500/ea. \$2,000
 4. Signage [1 sm @ 350] \$ 350
- \$5250**



Quality of Life - Parks

Thomas Park

Located on the North shore of the Snake River near the fairgrounds.

- Primitive Snake River camping
- Quiet bird watching park
- Meandering nature trail with benches



Quality of Life - Parks Budget

Thomas Park

1. Survey \$ 500
 2. Privacy fence 6' white vinyl (bid from Mark Kullenkamp) \$7,500
 3. Brush cut nature trail \$?
 4. Benches (Lone) \$ 0
 5. Signage [1 sm @ 350 & one lg @ 600] \$ 950
 6. Maintaining trails \$ 204 [mow 6x 2h @ \$17]
- \$ 9154**



Quality of Life - Water Access



- 3 docks with ramps at Voyageur Park \$12,900 (\$4,300 per dock)
- 1 - 40' dock with ramp at 3rd Avenue \$8,000
- Port-a-potty lease - 3rd Avenue \$?
- Bench at 3rd Avenue [Lions] \$ 0
- Brush & tree clean up at both sites. \$?
- 3rd Avenue dock costs to put in/lake out/storage (removal: \$200) \$ 200
- Signage for all docks (2 sm @ 350) \$ 700

Additional docks at Voyageur Park near the Main Street bridge for improved tourism access.

Quality of Life - Water Access



- 3rd Avenue Landing**
- Public boat dock
 - Port-a-potty
 - Bench
 - Tourism access to local businesses - all seasons



Quality of Life - Water Access



Quality of Life - Wild Ideas



- OUR CRAZY AUDACIOUS BUCKET LIST"**
- City Campground**
- May - October camping
 - Great for the fair, tourism & waterways
- City Marina at Voyageur Park**
- shower house
 - fish cleaning station
 - flushing toilets at Voyageur Park
- Wisconsin has a reputation for public summer recreation. There is no place on our waterways for public summer recreation. You shouldn't have to have a boat slip.



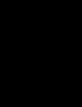
Wisconsin has a reputation for public summer recreation. There is no place on our waterways for public summer recreation. You shouldn't have to have a boat slip.

Quality of Life



Everybody needs a place to PAUSE, PONDER & PLAY.

Community Pride



(Public Facilities, Safety & Services)

Define Pine City's brand related to the quality of community safety, schools, facilities and social services, all supporting the community's health and well-being.



Community Pride
Committee Members

- Jill Frith
- Christina LaFrance
- Danielle Davis



Coming together is a beginning;
Keeping together is progress;
Working together is success"

- Henry Ford

Our Mission...

is to bring the community together by offering health, recreational, and educational opportunities for all ages and socioeconomic backgrounds

Our Vision...

is to create a safe space for all to gather that inspires our youth, promotes wellness, and supports enrichment and fellowship

Guiding Principles

1. **Fostering success**
2. **Celebrating diversity**
3. **Cultivating safe spaces**
4. **Promoting creativity**
5. **Commitment to the community**
6. **Fiscal equality**
7. **Adaptability**

Pine City Entertainment & Recreation Center

A central place to do life!

A thriving hub of activity

A valuable asset to Pine City and the surrounding communities.

Four Major Benefits

1. Positive Impact on our youth

- > **Stabilizing** effect
 - o Safe outlet for **energy** and **creativity**
- > Install **disciplines** and **team work** via physical activities/sports
- > Provide **guidance**, develop **self-esteem** and **leadership** skills via mentorship programs
- > **Refuge** for at-risk youth
 - o Reduce juvenile delinquency
 - o Decrease drug and alcohol use

2. Promote health and wellness

- Physical**
Fitness areas, indoor walking track, gymnasium, adult leagues, year-round sports
- Mental**
Community outreach programs, yoga, MP's dub, cultural activities, dance, music
- Nutritional**
Reduce childhood obesity, food pantry, educational programming.

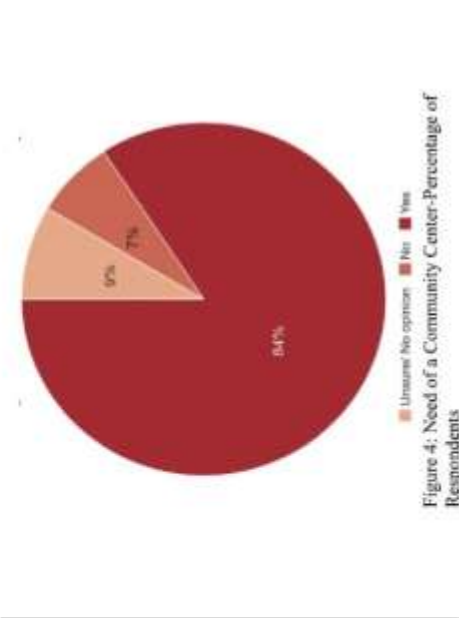
3. Opportunity for education

- Youth**
 - Tutoring
 - Summer camps
 - Mentorship programs
 - Babysitting courses
 - Music
 - Volunteer opportunities
- Adults**
 - Job training
 - Defensive driving
 - Gardening
 - Sewing/Quilting
 - Writing workshops
 - Photography
 - Scrapbooking
- Computer Job Enrichment**
 - Life skills
 - Peer groups
 - Arts & crafts

4. Revitalize and boost economy

Our Community has spoken...

The survey collected a total of 521 responses from Pine City and seven surrounding townships, Rock Creek and Rush City.



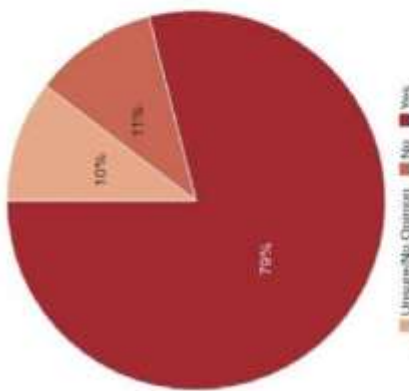


Figure 5: Need of a Recreation/Fitness Center- Percentage of Respondents

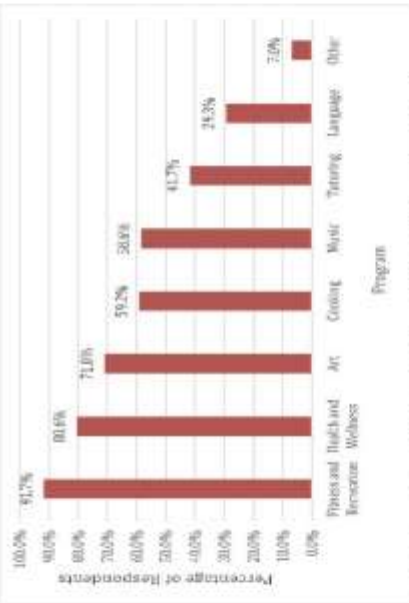


Figure 11: Percentage of Respondents Indicating what Children and Family-Friendly Programs they would attend



Figure 13: Age 60 & up likelihood of Attending a Senior-Only Education Class

Phase One

Imagine walking in the door of our new community rec center... here's a preview of how all the new spaces fit together

Presque Isle Community Center
Building Design Concept
30,475 sq ft



Multipurpose Gymnasium

- Basketball
- Tennis
- Volleyball
- Dodgeball
- Gymnastics/Tumbling
- Pickleball

Indoor Walking Track

Studies show that adults under 65 years old who exercise regularly save \$1,230 in medical costs annually

Let's offer our community a safe, warm place to walk during the winter months.

Fitness Room

- Aerobics
- Physical therapy
- Yoga/pilates
- Weights

Cardio Room

Computer Lab

22.5% of households in Pine County do not have home internet services.
-2016-2020 U.S. Census Bureau



Childrens Room & Tot Time



Teen Room



Childrens & Teen Rooms

Recreation is crucial during formative years. Socialization opportunities are needed to support social-emotional maturity into healthy adulthood. Recreation, like any life skill, requires intentional instruction and support. Through recreation, children have new experiences, engage more fully in living, and develop healthy lifestyles.

Using Recreation to Support the Social Well-Being of Children and Youth
Written by Ann Hoffer

Senior Lounge Area



A low noise, safe, accessible space for seasoned adults to rest after a nice walk around the track.

Multipurpose Art/Function Room



In our thriving art community, an ideal space to cultivate opportunities for exploration and expression through arts & culture

Conference/Banquet Room



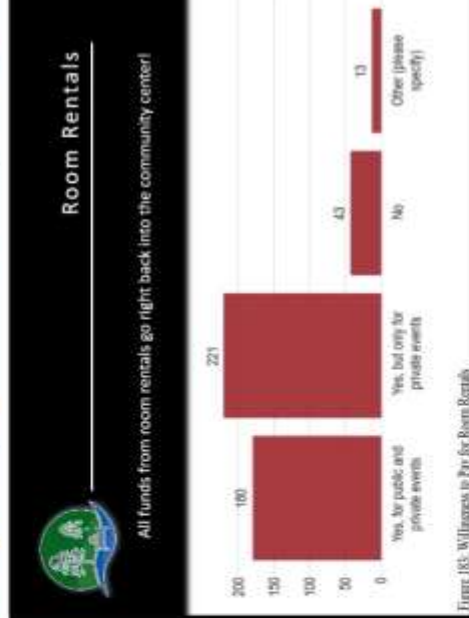
- Meetings
- Fundraisers
- Seminars/classes
- Workshops
- Birthdays/Parties/Weddings

Kitchenette & Food Pantry





Sustainability



Concession stands are quite profitable and can turn up a 94% profit on foods like shaved ice, popcorn and cotton candy.

Kitchenette for catered meetings and gatherings.

Sponsors

- Businesses can make tax deductible donations to a scholarship fund
- Tiered levels of reward for contributing businesses

Sustainability

Partnerships — Parks & Rec; Pine Co Public Health*; ISD #578; local healthcare, civic and youth organizations; PTCC; GPAE; athletic associations

Memberships/Programs/Fitness classes

Merchandise

Vendor Events/Expos



Sustainability

Joint Ventures – Cabina Coffee stand in the lobby?
 Fundraising events – Summer carnival in the gym,
 Halloween Spooktacular, puppet shows, kids’
 garage sale, New Year’s Eve party, Touch-a-Truck



Comparables

Perham Area Community Center – Perham, MN

City-owned building, city insurance

Funding: \$3,400,000 Sales tax
 \$6,000,000 State bonding
 \$6,500,000 Fundraising pledges
 \$15,000,000 Total cost (Expansion/Reno)



Comparables

Perham Area Community Center – Perham, MN

140,000 sq ft – **107,000 sq ft more than our proposal!**

Therapy pool
 6 lane lap pool
 Wading pool
 Fieldhouse
 Cycling Studio
 Whirlpool
 Sauna
 Raquetball courts



Comparables

Wellia Wellness Center – Mora

Cost: \$10.6 million

Size: 63,000 sq ft
 NOTE: 30,000+ more sq footage than our proposed space



Comparables

Wellia Wellness Center – Mora, MN

Funding: \$5,000,000 FirstLight Health System contribution
 \$2,250,000 Money originally allocated for multi-purpose space in Trailview addition
 \$3,350,000 Mora Public Schools proposed building lease levy

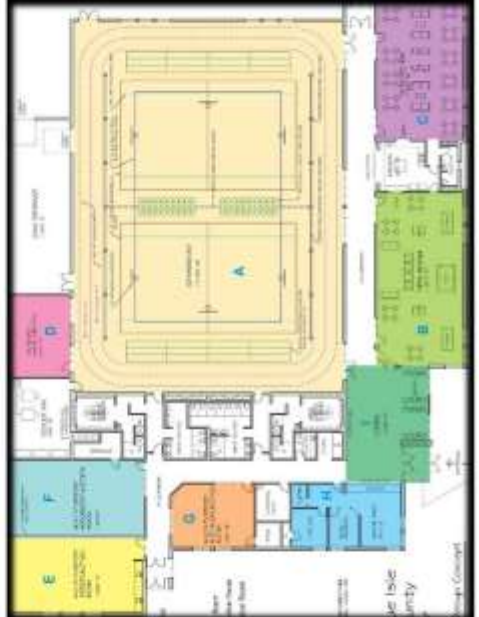
\$10,600,000 Total Cost

Location, Location, Location...



Example Site #1

- New Build
- City-owned property
- Directly across from the high school
- Room for additional amenities (Phase 2)



FOR LEASE
 EVAPORATOR ROOMS INCLUDING CONDENSERS
 FROM CITY UTILITIES, WISCONSIN

FOR LEASE
 4 To Be RENT Available

250,000 sq ft available

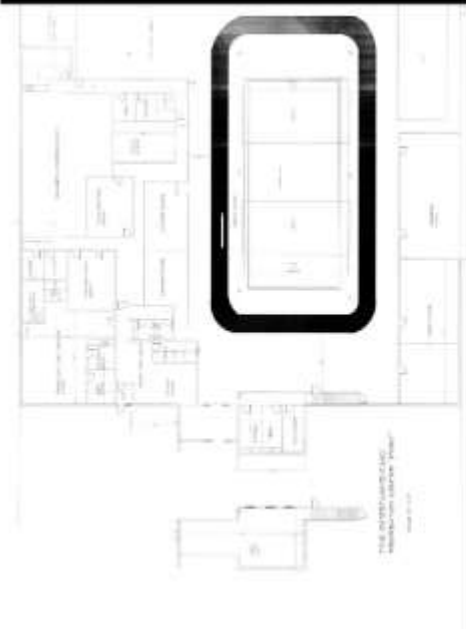
1. 250,000 sq ft available
 2. 100,000 sq ft available
 3. 100,000 sq ft available
 4. 50,000 sq ft available

TERMS: 10/1/2018

Total Sq Ft = 32,901

Lease Cost = To be negotiated. Estimated \$10,000/month

Note: Unable to host basketball tournaments in this space.



Funding

- Dedicated Fundraising Committee for the project
- Direct donations
- Legacy gifts – commit to a donation as part of a will. This allows project financing with less impact to taxpayers.



Funding

- Encourage communities within our school district to participate in the funding of the build, at an appropriate level to the size of the communities.
- Direct loan example:
\$5,000,000, 30 years financed, interest rate 5%, annual payment \$285,000, population 3,100 = \$92 annually per taxpayer (roughly 25 cents per day)

Funding

.5 % City Sales Tax - Spreads the cost over a broader number of users who visit and shop in Pine City

Item	Current Cost	New Sales Tax
Medium latte	\$4.00	2 cents
Lunch & beverage	\$12.00	6 cents
Dinner for two	\$50.00	25 cents
Walmart	\$100.00	50 cents



Pine City Entertainment & Recreation Center



PHASE 2...



Outdoor Fields



WE NEED YOUR HELP!

We recommend this be a nonprofit 501(c)(3) collaboration with a board of directors. Length of term: 3 years

We call to all citizens, civic organizations and philanthropists in our COMMUNITY who feel this is a great opportunity for the Pine City we all know and love.

Get involved. Create a buzz.





WE NEED YOUR HELP!

Potential sponsors and partners,
Citizens with special skills (grant filing, consultants,
fundraiser enthusiasts),
Local philanthropists and private donors...

LET US HEAR FROM YOU!

Has anyone ever wanted a building, gymnasium, field,
banquet room, etc, named after you or your family?
Your generosity can be rewarded!



CALL TO ACTION

Sign up sheets located at the back of the room for the following committees:

- Project Fundraising
- Financing
- Strategic Planning
- Memberships & Marketing
- Fitness
- Programming: Youth, after school, adult, senior
- Facilities
- Governance

*Potential donor interest sheet: Just indicate yes or no

Let's make this happen **T.O.G.E.T.H.E.R!**



*If you build it,
they will come....*

- Field of Dreams



The following White Papers are available at your request:

- 2019 Pine City Community Center Needs Evaluation Survey
- Presque Isle Community Center Task Force Report
- 2018 Shoreview Parks & Recreation Annual Report
- 2022 Shoreview Recreation Catalog
- 2022 Perham Area Community Center Balance Sheet



Presentation Conclusion

Q&A

Thank You!

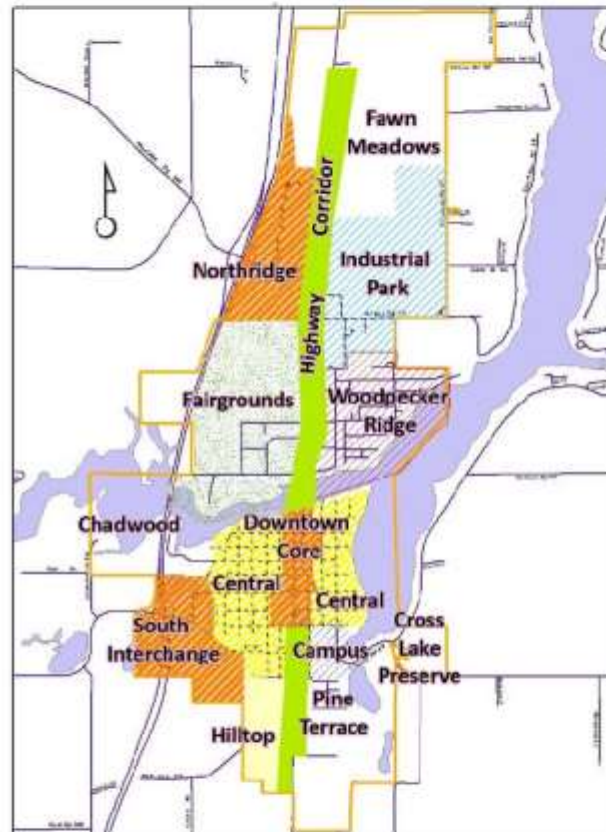


Comprehensive Plan – Neighborhood Survey

The City is updating the Comprehensive Plan which is intended to guide the decision-making of the City's elected officials, commissions and staff regarding future development and quality of life within the community. Input from the community is important so that the Comprehensive Plan accurately reflects the community's vision for the future.

Question 1: Select the neighborhood that you reside in as depicted on the map.

- Campus
- Central
- Chadwood
- Cross Lake Preserve
- Downtown Core
- Fairgrounds
- Fawn Meadows
- Highway
- Hilltop
- Industrial Park
- Northridge
- Pine Terrace
- South Interchange
- Woodpecker Ridge
- I live outside of Pine City



Question 2: Thinking about your neighborhood, which of the six (6) city-wide goals is most relevant to your neighborhood needs?

- (1) Maintain a healthy and livable community through the advancement of public services, recreational opportunities, and improved connectivity and mobility.
- (2) Enhance economic prosperity by way of promoting tourism, recreation, natural amenities, existing and new businesses, and local arts and culture.
- (3) To become a more sustainable community with regard to energy use and impacts on the environment.
- (4) Create an environment that provides quality and safe housing.
- (5) Ensure that the City has adequate infrastructure and facilities to meet its long-term needs.
- (6) Strengthen community engagement through government financial stability, accountability and responsibility.

Question 3: What additional public services are needed in your neighborhood?

- | | |
|---|---|
| <input type="checkbox"/> Sidewalks/Trails | <input type="checkbox"/> Public Access to Water |
| <input type="checkbox"/> Road Improvements | <input type="checkbox"/> Storm/Severe Weather Shelter |
| <input type="checkbox"/> Storm Water Infrastructure | <input type="checkbox"/> None, my neighborhood is good. |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Streetlights | |

Question 4: What additional recreational opportunities are needed in your neighborhood?

- | | |
|---|---|
| <input type="checkbox"/> Playground | <input type="checkbox"/> Sidewalks/Trails |
| <input type="checkbox"/> Basketball Court | <input type="checkbox"/> Indoor Recreational Facility |
| <input type="checkbox"/> Pickleball Court | <input type="checkbox"/> Gun Range |
| <input type="checkbox"/> Skating Rink | <input type="checkbox"/> None, my neighborhood is good. |
| <input type="checkbox"/> Other: _____ | |

Question 5: Do you feel safe walking through your neighborhood?

- Yes _____
- No _____

Question 6: How much does the appearance of your neighbor's property concern you?

I could care less. You do you. I'll do me. 1 2 3 4 5 It would be nice if there were stricter standards regarding maintenance and upkeep.

Question 7: Please share any other concerns or future visions you have regarding your neighborhood:

Thank you for taking this survey!

If you would like to be contacted in the future regarding the Comprehensive Plan update, please leave us your contact information below:

Name: _____

Address: _____

Phone: _____

Email: _____

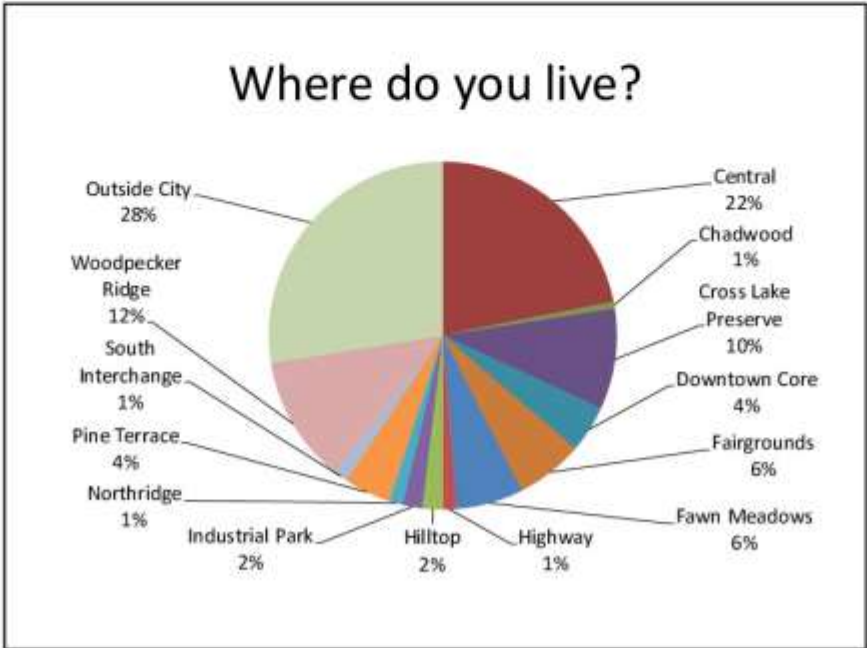
315 Main Street S, Ste. 100 | Pine City, MN 55063 | Phone: 320-629-2575 | Fax: 320-629-6081

E-mail: lsauter@pinecitygov.com | Web site: pinecity.govoffice.com

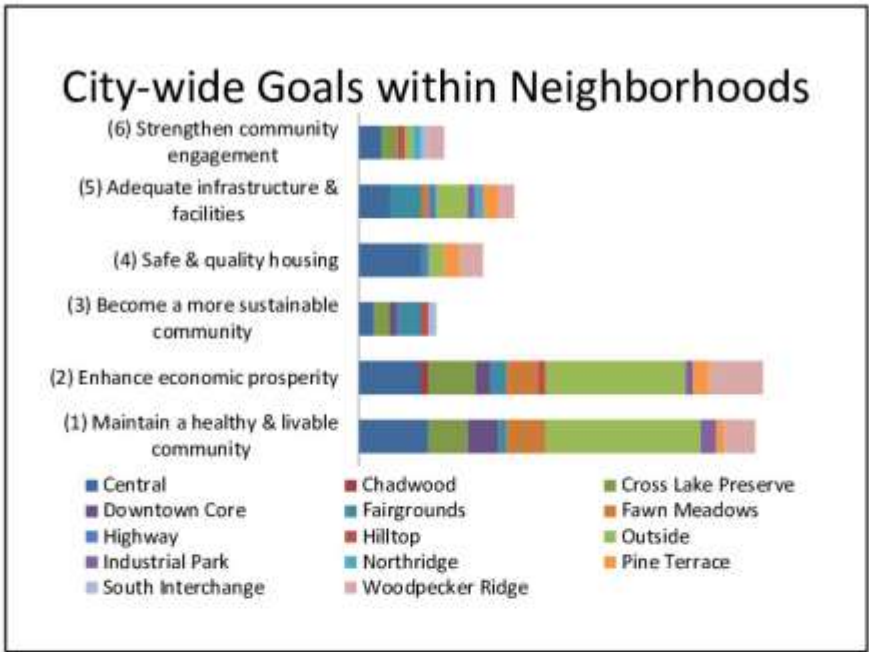
Pine City is an equal opportunity employer



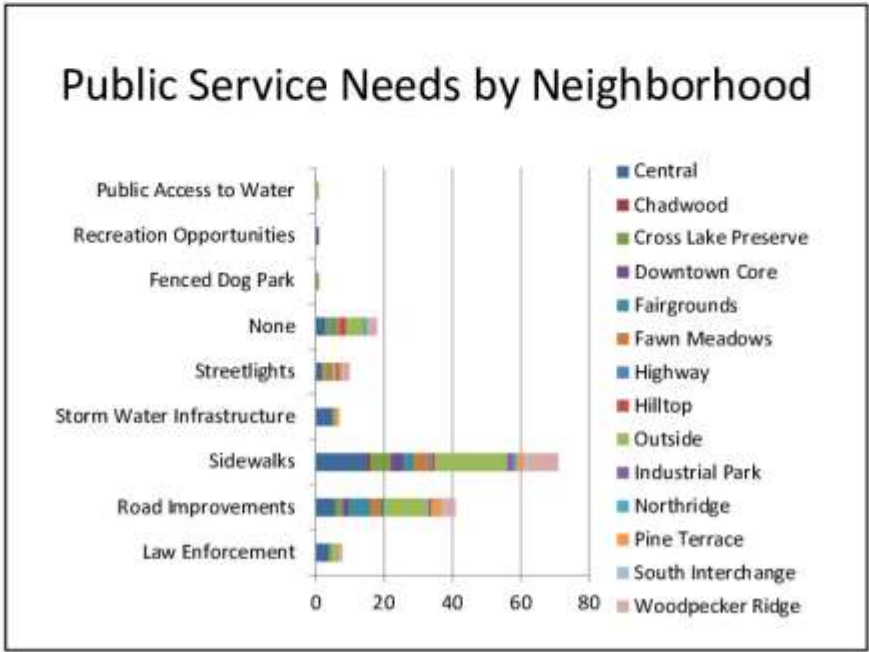
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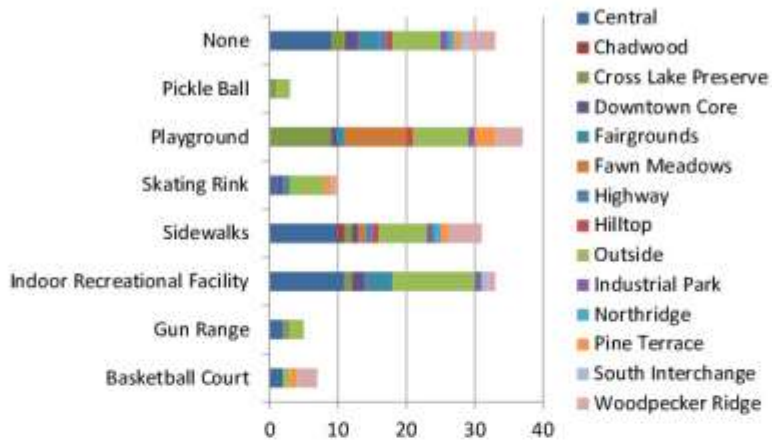


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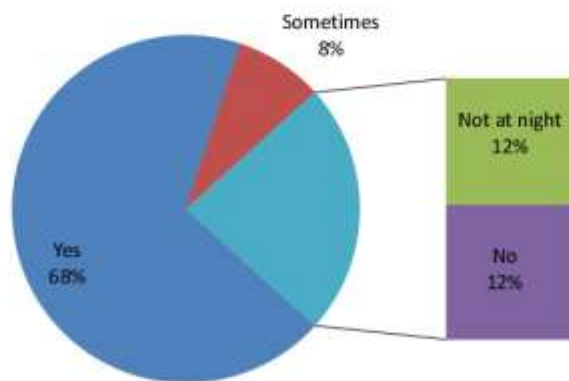
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Recreational Needs by Neighborhood

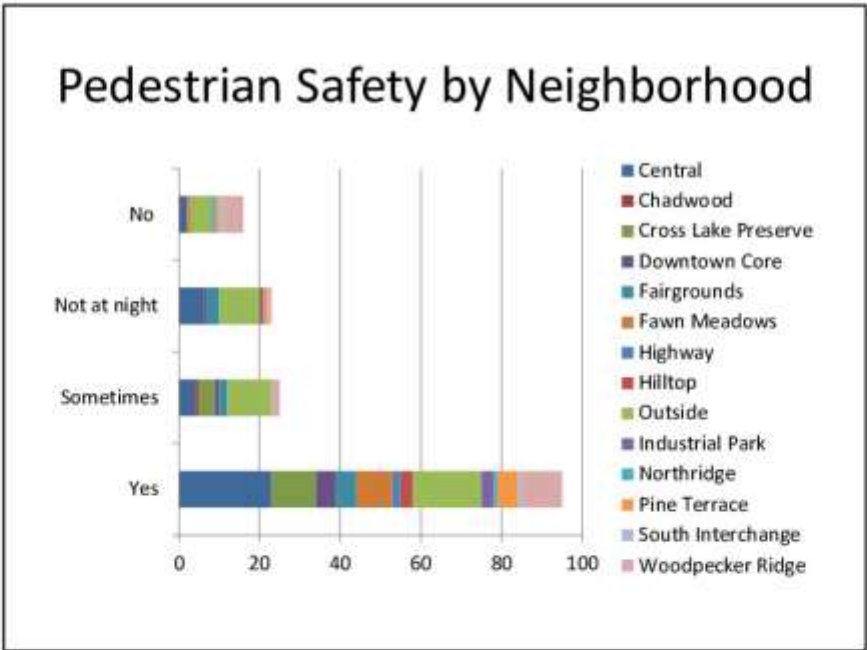


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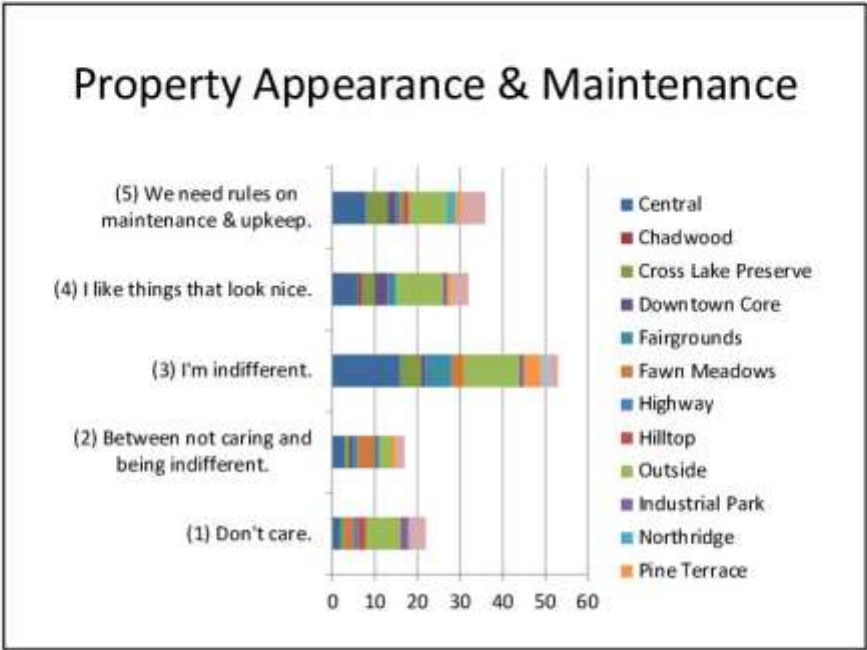
Safe for Pedestrians?



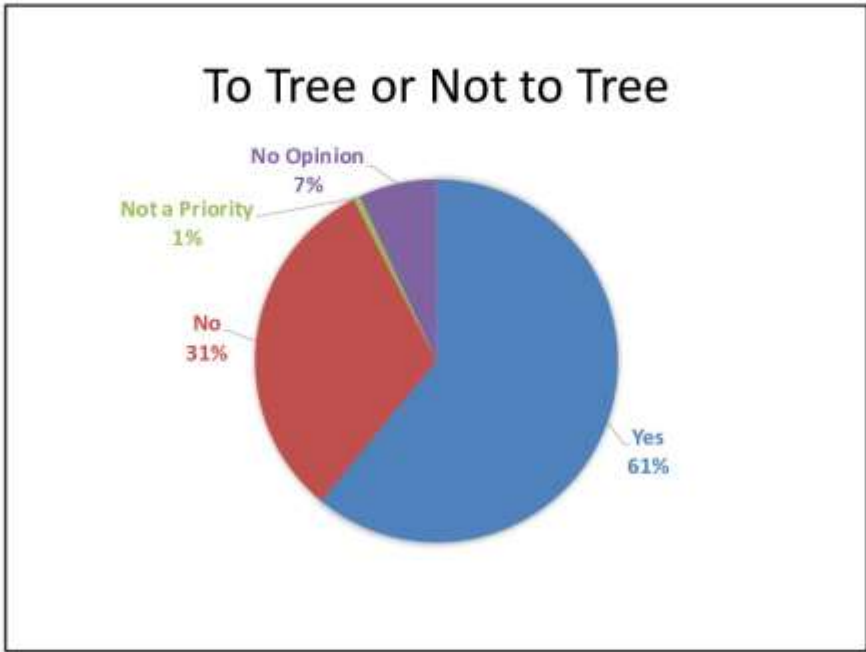
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8



9

- ### Open Forum:
- **Neighborhood & Park Signage**
 - **Garbage & Recycling Bins on Street Corners**
 - **Housing Rehabilitation Grants**
 - **Improved Law Enforcement**
 - **Neighborhood Watch**
 - **Fawn Meadows (roads, sidewalks, park)**
 - **Invest in Sustainable Energy**
 - **Improved Holiday Décor**
 - **Year-Round Use of Public Parks (skating rink at beach, in WPR).**
 - **Indoor Recreation Facility**
 - **Reduce Drug Use**
 - **Curfews for Teenagers**
 - **Activities for Teenagers**
 - **Reduced Speed Limits/Traffic Calming Improvements**
 - **Improved Street Sweeping and Snow Removal**
 - **Code Enforcement**
 - **More Streetlights**
 - **Improve Water Quality**
 - **Attract New Businesses**
 - **Affordable Housing**
 - **Animal Control**
 - **Sidewalks**
 - **Repair Streets in Woodpecker Ridge**
 - **Road Improvements**
 - **Support Local Entrepreneurs**
 - **Accessible Parks**

10

Appendix C. Legal background for Comprehensive Plan

Minnesota Comprehensive Plan Legal Basis

The U.S. Supreme Court first addressed planning and zoning back in 1926, when they established the constitutionality of zoning in with their decision, *Euclid v. Ambler*. The State of Minnesota followed suit in April 1939, at which time they enshrined in law that, "Certain town boards may adopt zoning regulations."

In current law, Minnesota Statutes, Sections 462.351 to 462.375 lay out the planning powers and responsibilities that Minnesota townships, cities and counties have in relation to planning and zoning:

"The legislature finds that municipalities are faced with mounting problems in providing means of guiding future development of land so as to insure a safer, more pleasant and more economical environment for residential, commercial, industrial and public activities, to preserve agricultural and other open lands, and to promote the public health, safety, and general welfare. Municipalities can prepare for anticipated changes and by such preparations bring about significant savings in both private and public expenditures. Municipal planning, by providing public guides to future municipal action, enables other public and private agencies to plan their activities in harmony with the municipality's plans. Municipal planning will assist in developing lands more wisely to serve citizens more effectively, will make the provision of public services less costly, and will achieve a more secure tax base." [462.351]

Section 462.355 of the Minnesota Statutes directs cities to develop a comprehensive plan to guide future development :

"The planning agency shall prepare the comprehensive municipal plan. In discharging this duty the planning agency shall consult with and coordinate the planning activities of other departments and agencies of the municipality to insure conformity with and to assist in the development of the comprehensive municipal plan. In its planning activities the planning agency shall take due cognizance of the planning activities of adjacent units of government and other affected public agencies." [462.355 Subd. 1]

Definitions by Minnesota Statute [462.352]

Comprehensive municipal plan. "Comprehensive municipal plan" means a compilation of policy statements, goals, standards, and maps for guiding the physical, social and economic development, both private and public, of the municipality and its environs, and may include, but is not limited to, the following: statements of policies, goals, standards, a land use plan, including proposed densities for development, a community facilities plan, a transportation plan, and recommendations for plan execution. A comprehensive plan represents the planning agency's recommendations for the future development of the community.

Municipality. "Municipality" means any city, including a city operating under a home rule charter, and any town.

Planning agency. "Planning agency" means the planning commission or the planning department of a municipality.

Land use plan. "Land use plan" means a compilation of policy statements, goals, standards, and maps, and action programs for guiding the future development of private and public property. The term includes a plan designating types of uses for the entire municipality as well as a specialized plan showing specific areas or specific types of land uses, such as residential, commercial, industrial, public or semipublic uses or any combination of such uses. A land use plan may also include the proposed densities for development.

Transportation plan. "Transportation plan" means a compilation of policy statements, goals, standards, maps and action programs for guiding the future development of the various modes of transportation of the municipality and its environs, such as streets and highways, mass transit, railroads, air transportation, trucking and water transportation, and includes a major thoroughfare plan.

Community facilities plan. "Community facilities plan" means a compilation of policy statements, goals, standards, maps and action programs for guiding the future development of the public or semipublic facilities of the municipality such as recreational, educational and cultural facilities.

Appendix D. 2020 Census Results for Pine City

Label	Estimate	Margin of Error	Percent	Percent Margin of Error
SEX AND AGE				
Total population	3,113	±16	3,113	(X)
Male	1,414	±109	45.4%	±3.5
Female	1,699	±110	54.6%	±3.5
Sex ratio (males per 100 females)	83.2	±11.9	(X)	(X)
Under 5 years	233	±94	7.5%	±3.0
5 to 9 years	184	±93	5.9%	±3.0
10 to 14 years	97	±67	3.1%	±2.2
15 to 19 years	85	±51	2.7%	±1.6
20 to 24 years	128	±73	4.1%	±2.3
25 to 34 years	534	±108	17.2%	±3.5
35 to 44 years	337	±88	10.8%	±2.8
45 to 54 years	224	±75	7.2%	±2.4
55 to 59 years	231	±92	7.4%	±3.0
60 to 64 years	269	±107	8.6%	±3.4
65 to 74 years	446	±97	14.3%	±3.1
75 to 84 years	303	±121	9.7%	±3.9
85 years and over	42	±44	1.3%	±1.4
Median age (years)	43.4	±5.5	(X)	(X)
Under 18 years	554	±123	17.8%	±4.0
16 years and over	2,584	±129	83.0%	±4.1
18 years and over	2,559	±125	82.2%	±4.0
21 years and over	2,485	±123	79.8%	±3.9
62 years and over	1,011	±146	32.5%	±4.7
65 years and over	791	±126	25.4%	±4.0
18 years and over	2,559	±125	2,559	(X)
Male	1,063	±128	41.5%	±4.2
Female	1,496	±118	58.5%	±4.2
Sex ratio (males per 100 females)	71.1	±12.4	(X)	(X)
65 years and over	791	±126	791	(X)
Male	317	±78	40.1%	±10.3
Female	474	±129	59.9%	±10.3
Sex ratio (males per 100 females)	66.9	±29.7	(X)	(X)
Total housing units	1,677	±149	(X)	(X)
CITIZEN, VOTING AGE POPULATION				
Citizen, 18 and over population	2,555	±125	2,555	(X)
Male	1,059	±127	41.4%	±4.2
Female	1,496	±118	58.6%	±4.2
MARITAL STATUS				
Population 15 years and over	2,599	±129		
Never married	32.1%	±5.7		
Now married, except separated	34.5%	±6.8		
Divorced or separated	24.8%	±6.7		
Widowed	8.7%	±3.3		

2020 Census Results for Pine City

RACE

Total population	3,113	±16	3,113	(X)
One race	3,072	±43	98.7%	±1.3
Two or more races	41	±41	1.3%	±1.3
One race	3,072	±43	98.7%	±1.3
White	2,958	±64	95.0%	±2.0
Black or African American	61	±49	2.0%	±1.6
American Indian and Alaska Native	0	±9	0.0%	±0.6
Cherokee tribal grouping	0	±9	0.0%	±0.6
Chippewa tribal grouping	0	±9	0.0%	±0.6
Navajo tribal grouping	0	±9	0.0%	±0.6
Sioux tribal grouping	0	±9	0.0%	±0.6
Asian	39	±36	1.3%	±1.2
Filipino	39	±36	1.3%	±1.2
Native Hawaiian and Other Pacific Islander	10	±16	0.3%	±0.5
Samoan	10	±16	0.3%	±0.5
Some other race	4	±8	0.1%	±0.3
Two or more races	41	±41	1.3%	±1.3
White and Black or African American	26	±32	0.8%	±1.0
White and American Indian and Alaska Native	8	±15	0.3%	±0.5
Race alone or in combination with one or more other races				
Total population	3,113	±16	3,113	(X)
White	2,999	±63	96.3%	±1.9
Black or African American	94	±55	3.0%	±1.8
American Indian and Alaska Native	15	±19	0.5%	±0.6
Asian	39	±36	1.3%	±1.2
Native Hawaiian and Other Pacific Islander	10	±16	0.3%	±0.5
Some other race	11	±14	0.4%	±0.5
HISPANIC OR LATINO AND RACE				
Total population	3,113	±16	3,113	(X)
Hispanic or Latino (of any race)	14	±13	0.4%	±0.4
Mexican	14	±13	0.4%	±0.4
Not Hispanic or Latino	3,099	±21	99.6%	±0.4
White alone	2,952	±62	94.8%	±1.9
Black or African American alone	53	±46	1.7%	±1.5
American Indian and Alaska Native alone	0	±9	0.0%	±0.6
Asian alone	39	±36	1.3%	±1.2
Native Hawaiian and Other Pacific Islander alone	10	±16	0.3%	±0.5
Some other race alone	4	±8	0.1%	±0.3
Two or more races	41	±41	1.3%	±1.3
Two races including Some other race	0	±9	0.0%	±0.6
Two races excluding Some other race, and Three or more races	41	±41	1.3%	±1.3

2020 Census Results for Pine City

Label	Total Estimate	Margin of Error
Total population	3,113	±16
EDUCATIONAL ATTAINMENT		
Population 25 years and over	2,386	±132
Less than high school graduate	3.7%	±2.3
High school graduate (includes equivalency)	37.4%	±7.0
Some college or associate's degree	41.0%	±6.5
Bachelor's degree	10.3%	±3.8
Graduate or professional degree	7.6%	±3.3
INDIVIDUALS' INCOME IN THE PAST 12 MONTHS (2020 INFLATION-ADJUSTED)		
Population 15 years and over	2,599	±129
\$1 to \$9,999 or loss	17.2%	±5.3
\$10,000 to \$14,999	11.3%	±3.8
\$15,000 to \$24,999	13.3%	±3.7
\$25,000 to \$34,999	15.3%	±4.4
\$35,000 to \$49,999	17.0%	±4.6
\$50,000 to \$64,999	9.8%	±3.8
\$65,000 to \$74,999	2.0%	±1.4
\$75,000 or more	7.8%	±3.0
Median income (dollars)	27,110	±4,346
POVERTY STATUS IN THE PAST 12 MONTHS		
Population for whom poverty status is determined	2,937	±71
Below 100 percent of the poverty level	17.7%	±7.3
100 to 149 percent of the poverty level	10.6%	±5.1
At or above 150 percent of the poverty level	71.6%	±7.9
<hr/>		
Workers 16 years and over	1,370	±200
MEANS OF TRANSPORTATION TO WORK		
Car, truck, or van	86.3%	±5.8
Drove alone	71.5%	±7.5
Carpooled	14.8%	±5.9
Public transportation (excluding taxi)	0.2%	±0.3
Walked	8.4%	±4.9
Bicycle, taxi, motorcycle, or other means	0.0%	±1.4
Worked from home	5.1%	±3.9
PLACE OF WORK		
Worked in state of residence	99.5%	±0.9
Worked in county of residence	56.1%	±7.8
Worked outside county of residence	43.4%	±7.9
Worked outside state of residence	0.5%	±0.9
Living in a place	100.0%	±1.4
Worked in place of residence	48.5%	±8.4
Worked outside place of residence	51.5%	±8.4
Workers 16 years and over who did not work from home	1,300	±194
TRAVEL TIME TO WORK		
Less than 10 minutes	32.9%	±8.2
10 to 29 minutes	30.2%	±9.2
30 to 59 minutes	21.3%	±6.8
60 or more minutes	15.6%	±6.8
Mean travel time to work (minutes)	28.2	±6.2
VEHICLES AVAILABLE		
Workers 16 years and over in households	1,363	±200
No vehicle available	4.7%	±4.2
1 vehicle available	20.0%	±6.9
2 vehicles available	49.2%	±10.4
3 or more vehicles available	26.0%	±8.5

2020 Census Results for Pine City

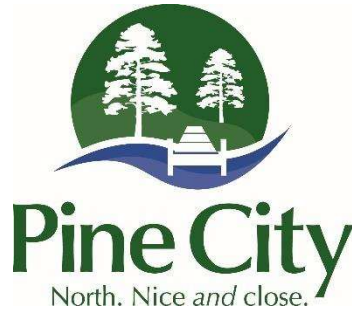
	Total		Married-couple family household	
Label	Estimate	Margin of Error	Estimate	Margin of Error
HOUSEHOLDS				
Total households	1,489	±127	428	±93
Average household size	1.99	±0.17	2.61	±0.28
FAMILIES				
Total families	663	±83	428	±93
Average family size	2.79	±0.25	2.61	±0.28
AGE OF OWN CHILDREN				
Households with own children of the householder under 18 years	259	±64	112	±52
Under 6 years only	29.7%	±19.4	45.5%	±27.0
Under 6 years and 6 to 17 years	12.7%	±11.2	11.6%	±16.7
6 to 17 years only	57.5%	±20.3	42.9%	±28.0
Total households	1,489	±127	428	±93
SELECTED HOUSEHOLDS BY TYPE				
Households with one or more people under 18 years	20.8%	±5.1	28.0%	±11.0
Households with one or more people 60 years and over	49.9%	±6.2	49.1%	±10.6
Householder living alone	47.1%	±6.6	(X)	(X)
65 years and over	23.4%	±8.1	(X)	(X)
UNITS IN STRUCTURE				
1-unit structures	58.6%	±6.8	84.8%	±9.1
2-or-more-unit structures	38.8%	±7.2	15.2%	±9.1
Mobile homes and all other types of units	2.6%	±2.6	0.0%	±4.6
HOUSING TENURE				
Owner-occupied housing units	56.3%	±6.7	82.9%	±9.4
Renter-occupied housing units	43.7%	±6.7	17.1%	±9.4

2020 Census Results for Pine City

Label	Total		Percent		In public school		Percent in public school	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 3 years and over enrolled in school	500	±142	(X)	(X)	(X)	(X)	96.6%	±4.5
Nursery school, preschool	25	±26	5.0%	±4.9	8	±12	32.0%	±52.3
Kindergarten to 12th grade	313	±110	62.6%	±13.6	313	±110	100.0%	±6.2
Kindergarten	10	±16	2.0%	±3.5	10	±16	100.0%	±73.6
Elementary: grade 1 to grade 4	159	±93	31.8%	±15.6	159	±93	100.0%	±11.8
Elementary: grade 5 to grade 8	73	±48	14.6%	±8.2	73	±48	100.0%	±23.6
High school: grade 9 to grade 12	71	±42	14.2%	±8.7	71	±42	100.0%	±24.2
College, undergraduate	152	±82	30.4%	±14.0	152	±82	100.0%	±12.3
Graduate, professional school	10	±14	2.0%	±2.9	10	±14	100.0%	±73.6
Population enrolled in college or graduate school	162	±82	32.4%	±13.9	162	±82	100.0%	±11.6
Males enrolled in college or graduate school	113	±58	33.5%	±15.8	113	±58	100.0%	±16.2
Females enrolled in college or graduate school	49	±41	30.1%	±21.6	49	±41	100.0%	±32.2
Population 3 to 4 years	61	±45	(X)	(X)	(X)	(X)	(X)	(X)
3 to 4 year olds enrolled in school	8	±12	13.1%	±21.8	8	±12	100.0%	±82.2
Population 5 to 9 years	184	±93	(X)	(X)	(X)	(X)	(X)	(X)
5 to 9 year olds enrolled in school	171	±92	92.9%	±11.7	154	±87	90.1%	±13.1
Population 10 to 14 years	97	±67	(X)	(X)	(X)	(X)	(X)	(X)
10 to 14 year olds enrolled in school	97	±67	100.0%	±18.5	97	±67	100.0%	±18.5
Population 15 to 17	40	±33	(X)	(X)	(X)	(X)	(X)	(X)
15 to 17 year olds enrolled in school	40	±33	100.0%	±36.7	40	±33	100.0%	±36.7
Population 18 to 19 years	45	±41	(X)	(X)	(X)	(X)	(X)	(X)
18 and 19 year olds enrolled in school	24	±27	53.3%	±53.3	24	±27	100.0%	±47.5
Population 20 to 24 years	128	±73	(X)	(X)	(X)	(X)	(X)	(X)
20 to 24 year olds enrolled in school	54	±52	42.2%	±34.5	54	±52	100.0%	±30.0
Population 25 to 34 years	534	±108	(X)	(X)	(X)	(X)	(X)	(X)
25 to 34 year olds enrolled in school	63	±46	11.8%	±8.3	63	±46	100.0%	±26.7
Population 35 years and over	1,852	±164	(X)	(X)	(X)	(X)	(X)	(X)
35 years and over enrolled in school	43	±42	2.3%	±2.3	43	±42	100.0%	±35.1
Population 18 to 24 years	173	±79	(X)	(X)	(X)	(X)	(X)	(X)
Enrolled in college or graduate school	63	±54	36.4%	±27.3	63	±54	100.0%	±26.7
Males 18 to 24 years	68	±41	(X)	(X)	(X)	(X)	(X)	(X)
Enrolled in college or graduate school	24	±21	35.3%	±28.8	24	±21	100.0%	±47.5
Females 18 to 24 years	105	±50	(X)	(X)	(X)	(X)	(X)	(X)
Enrolled in college or graduate school	39	±40	37.1%	±31.7	39	±40	100.0%	±37.2



Drone photos by Mike Gainor



City of Pine City Procurement Policy

PURPOSE

To Assure that all City expenditures are lawful by satisfying the following:

- A. Public Purpose: As good stewards of public funds, City employees must use City funds for public purpose expenditures.
- B. Authority: There must be specific or implied authority for the expenditure in State Statute. Further, the expenditure must be authorized in accordance with the City's annual budget process.
- C. Procedure: The expenditure must be properly approved by the City Council.
- D. This policy supersedes all previous policies and/or memos referencing procurement, travel or purchasing cards.

OBJECTIVES

This policy has the following objectives:

- A. To ensure that all City expenditures are lawful, as outlined in Section 1 of this policy.
- B. To ensure that taxpayer dollars provide goods and services as economically as possible.
- C. To establish uniform purchasing procedures for all City staff and across all departments.
- D. To ensure City expenditures are appropriately classified in the City's financial records.
- E. To follow Minnesota Statute 471.345 as it relates to the purchase of supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property

DECENTRALIZED PURCHASING

The City of Pine City has a "decentralized" purchasing program where individual departments are responsible for making their own purchases. There are a few exceptions including the following:

- A. Technology (Hardware and Software). Authorized purchasers must consult with the City Administrator prior to acquiring any hardware and/or software to ensure it is consistent with the Technology Plan.
- B. Vehicles. City Council approved purchases must consult with the City Administrator prior to acquiring vehicles and appurtenant equipment to ensure it is consistent with the maintenance resources.
- C. Building Maintenance. All building repairs and maintenance should be coordinated with the City Administrator.

- D. Other. General office supplies, paper and stationery products, etc. requests should be approved by the City Administrator or Treasurer.

PURCHASE ORDERS

Purchase orders may be used for any purchase, but requirements for their use must follow the authorization section of this policy. In instances where purchase orders are used, the following procedures are set forth:

- A. The vendor name, mailing address and contact information is required.
- B. A sufficient description and exact quantities of the respective purchase.
- C. A calculation of total cost, including applicable tax, shipping and handling charges.
 - 1. In the instance where exact costs are not known, an estimate is acceptable.
 - 2. In the instance where quotes were required, they should be attached.
- D. The source of funding and applicable expenditure code for the respective purchase.
- E. The purchase order shall be completed and signed prior to the respective purchase.

A memorandum or electronic correspondence (such as email) that provides the same level of detail as a purchase order may be substituted in the purchasing process.

UNIFORM MUNICIPAL CONTRACTING LAW

The City will follow procedures as set forth in Minnesota Statute 471.345. Purchases should not be separated into smaller components in order to eliminate an authorization threshold requirement. Labor and materials may be separated to properly calculate sales tax.

For the purchase of supplies, materials or equipment estimated to exceed \$25,000, the City must consider the availability, price, and quality of the supplies, materials, or equipment available through the State of Minnesota's cooperative purchasing venture (CPV) before purchasing through another source. The finance department will keep a list of all allowable CPV's on file.

State of Minnesota Purchasing Guidelines (Effective Aug. 1, 2018)

Purchases up to \$1,000

If the amount of the purchase is estimated to be less than \$1,000, the purchase does not require quotations but should be purchases from the vendor that provides the best value for the City.

Purchases over \$1,000 and up to \$10,000

If the amount of the purchase is estimated to be between \$1,001 and \$10,000, the purchase may be made through a cooperative purchasing agreement with another government entity or consortium. Quotes are optional and can be made on the open market and may be verbal. All quotations obtained should be documented and kept on file for a period of at least one year after their receipt.

Purchases over \$10,000 and up to \$25,000

If the amount of the purchase is estimated to be between \$10,001 and \$25,000, the purchase may be made either upon quotation or a cooperative purchasing agreement with another government entity or consortium. If the purchase is made upon quotation it shall be based, so

far as practicable, on at least two quotations of same or similar of comparable quality. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

Purchases over \$25,000 and up to \$175,000

If the amount of the purchase is estimated to exceed \$25,000 but not to exceed \$175,000, the purchase may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase when possible (including when one is on state bid), and without advertising for bids or otherwise complying with the requirements of competitive bidding. Products or services quoted shall be the same or similar and of comparable quality from each vendor. The City must consider the availability, price and quality of supplies, materials or equipment available through the state's cooperative purchasing venture before purchasing from another source. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

Purchases over \$175,000

If the amount of the purchase is estimated to exceed \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing purchases by the municipality. The City must consider the availability, price and quality of supplies, materials or equipment available through the state's cooperative purchasing venture before purchasing from another source. If a cooperative purchasing agreement is in place, bids are not needed.

Additional Purchasing Guidelines for Federal Grant Programs

For purchases under federal grant programs, two written quotes are needed for purchases greater than the threshold established by the National Defense Authorization Act. Multiple price or rate quotations must be obtained from an adequate number of qualified sources (2 or more) for purchases greater than the micro-purchase threshold. (Ref. 2 CFR 200.320(b)).

For all contracts for goods or services above the small purchase threshold, the City should document its review of the excluded parties list (<https://www.sam.gov>) to ensure that no tentative parties, suspended and/or debarred contractors are contracted with when using federal [or state] dollars. [Ref. 2 CFR 200.213] Contractors that apply or bid for an award exceeding \$100,000 must file the certification required by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). All purchases for construction projects using federal dollars in excess of \$2,000 are required to follow the Davis-Bacon Act and related federal regulations concerning labor standards applicable to federally financed contractors.

To ensure fair and open competition and include affirmative steps to assure that minority businesses, women's enterprises and other disadvantaged businesses are solicited and used whenever possible per CFR 200.321

Exceptions

The City may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of this section if the purchase is through the State of Minnesota's cooperative purchasing venture or a national municipal association's purchasing alliance or cooperative created by a joint powers agreement that purchases items from more than one source on the basis of competitive bids or competitive quotations. Other exceptions may include: professional services, insurance contracts, purchases from other government agencies, real estate, sole source vendors and others as defined by Minnesota Statute 471.345.

Best Value Alternative. Minnesota Statute 412.311 allows the City to use a “Best Value” alternative instead of awarding the bid to the lowest responsible bidder. Ask the City Administrator to contact the City Attorney if you wish to use the Best Value alternative.

CITY AUTHORIZATION

The City Administrator is authorized to make or execute purchase contracts for routine services, equipment, supplies or commodities as authorized in the City’s annual budget. The City Administrator may delegate authority to make purchases and execute documents for purchasing items or services, as long as the amount involved does not exceed the City Administrator’s Authority.

The City Administrator has delegated authority to the City’s department heads. A department head, at their discretion, may delegate authority to staff for routine operational purchases, not to exceed Department Head approval threshold.

All purchase decisions must be based on obtaining the best value for the City and should consider prices for comparable goods from at least two sources.

NOTE: Any purchases should be invoiced together when ordered together, when possible. Any efforts made to break an order up into multiple invoices to circumvent authority levels may result in disciplinary actions.

The following thresholds have been established to provide efficient procedures while still retaining effective oversight. Please see a related resolution for a list of payments authorized without prior council approval.

Purchases of less than \$500

Department heads are authorized to authorize and sign off on purchases up to \$500.00 per purchase.

Budgeted: If the purchase is specifically outlined in the department budget, the respective department head, or their delegated purchaser, is authorized to make the purchase.

If the purchase is not in the department budget and will result in a departmental budget overage the purchase needs to be signed by the department head and the City Administrator. The City Administrator will provide a budget revision to Council for approval as part of the budget process as needed.

Due to the requirement for prompt payment of liquor invoices, such purchases do not require City Administrator or City Council preapproval and are not held to the department head threshold. All invoices that exceed the department head threshold, are to be submitted for City Administrator review.

Purchases up to \$5,000

The City Administrator is authorized to authorize and sign off on purchases up to \$5,000.00 per purchase.

Budgeted: If the purchase is specifically outlined in the department budget, the City Administrator, or their delegated purchaser, is authorized to make the purchase.

If the purchase is not in the department budget and will result in a departmental budget overage the City Administrator will provide a budget revision to Council for approval as part of the budget process as needed.

Due to the requirement for prompt payment of liquor invoices, such purchases do not require City Administrator or City Council preapproval and are not held to the department head threshold. All invoices that exceed the department head threshold, are to be submitted for City Administrator review.

Purchases over \$5,000

Purchases that exceed \$5,000 shall be presented to the City Council for approval prior to purchase except where specifically outlined in the department budget and listed below (exemption list).

Those items purchased from the exempt list, all invoices should be signed by the department head making the purchase and the City Administrator and will be presented to City Council for final approval.

Exemption List:

- Emergency Repairs on Operational Equipment
- Emergency Repairs to City Utilities
- Emergency equipment, supplies, and services related to public safety
- Salt/Sand for winter road maintenance
- Water Treatment Chemicals

If bids are solicited for goods or services then acceptance of the selected bid must be presented to and approved by City Council before work commences on the project. Any subsequent change orders also require Council approval.

ENFORCEMENT

Department heads are responsible for implementation of the policy. Employee reimbursement will be required for any purchases not in compliance with this policy. Non-compliance could result in disciplinary action as outlined in the Employee Handbook.

BILLING

Vendors should invoice the department within the City that has initiated the purchase. Vendors should not invoice an individual person. All billings should be directed to City Hall at 315 Main Street S. Suite 100, Pine City, MN 55063.

Invoices may also be emailed to the Administration Department using email address clahiti@pinecitygov.com

PAYMENT PROCEDURES

In accordance with Minnesota Statute 471.425, the City has 35 days from receipt of the invoice to process payment. If an invoice is incorrect in any way, the City must notify the vendor within ten days of the date of receipt.

Department heads are responsible for reviewing all aspects of the invoice and verifying the validity of the expenditure. The department heads are also responsible for providing the budget account coding so that expenditures are appropriately classified in the City's financial records. The department head will authorize the expenditure for payment by including a dated signature.

Invoices and supporting documentation must be forwarded to Accounts Payable in a timely fashion. Payment requests received by Wednesday morning, will generally be processed the following Friday and will be included in the packet to be approved at the upcoming City council meeting, unless otherwise approved by the City Administrator.

Department heads should notify the Administration Department of any invoices in dispute and the dispute should be documented on the invoice or with a memorandum accompanying the invoice.

Certain routine transactions, as defined by the City Administrator are excluded from department head review and approval. Such transactions may include, but are not limited to: payroll, employee benefits, workers compensation, liability insurance, and utility bills.

All payments shall be summarized within a Claims List that will be presented to the City Council at their regularly scheduled meetings. The City Council will take action on the Claims List as part of the Consent Agenda. Once the Claims List has been approved by the City Council, the Administration Department will release payment to the vendor.

In some instances, payments may need to be released prior to City Council approval. Such instances may include, but are not limited to: payroll, employee benefits, electronic funds transfer (EFT), construction permits, to receive early payment discounts or to avoid late penalties. Such payments will be authorized at the discretion of the City Administrator and will be presented to the City Council within the Claims List at the next scheduled regular City Council meeting.

Credit Cards

See Appendix A

CONFLICTS OF INTEREST

Employees are required to provide notice to the City Administrator of any conflicts of interest prior to entering into transactions on behalf of the City. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediately family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has financial or other interest in or a tangible personal benefit from a firm considered for a contract (Minnesota Statute 471.87).

ETHICS AND ACCEPTANCE OF GIFTS

The officers, employees, and agents of the City must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts unless in accordance with Minnesota Statute 471.87.

EMERGENCY & DISASTER

The City Attorney must be consulted with prior to making a purchase under this section.

Under Minnesota's Emergency Management Act (Minnesota Statute 12.37), the City has the authority to make purchases or enter into contracts during emergencies without following many of the, otherwise, normally required procedures.

The Emergency Management Act defines an "emergency" (Minnesota Statute 12.03 sub3) as an unforeseen combination of circumstances that calls for immediate action to prevent a "disaster" from developing or occurring.

The Emergency Management Act defines a "disaster" (Minnesota Statute §12.03 sub2) as a situation that creates an actual or imminent serious threat to the health and safety of persons, or a situation that has resulted or is likely to result in catastrophic loss to property or the environment, and for which traditional sources of relief and assistance within the affected are unable to repair or prevent injury or loss.

In the event of an emergency or disaster, the City Council has granted authority to the City Administrator to make the necessary special emergency purchase. At the next regular scheduled City Council meeting, or special meeting, the City Council will approve the respective purchase and will pass a resolution specifically referring to the special emergency and declaring the special emergency describing the reasons necessitating the immediate action for protection of the health, safety or welfare of its citizens.

SOLE SOURCE PURCHASES

Sole source purchases may be made if they comply with at least one of the following:

- A. Item or service under patent or copyright held by a single vendor and item or service possesses or has capabilities critical to use.
- B. Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources.
- C. The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results.
- D. The purchase is for replacement parts needed for repair of existing equipment where compatibility with equipment from the original manufacturer is paramount.
- E. The purchase is for accessories sought for enhancement of existing equipment where compatibility with equipment from the original manufacturer is paramount.
- F. The purchase is for technical services associated with the assembly, installation, or servicing of equipment of a highly technical or specialized nature.
- G. Additional item, service, or work required, but not known to have been needed when the original order was placed with vendor and it is not feasible or practicable to contract separately for the additional need.
- H. The purchase must match the existing piece or brand of equipment and is only available from one vendor.

Sole source purchases must still follow the purchase process required based on the amount being purchased. For example, if the purchase is expected to exceed \$175,000, a competitive bidding process must be followed even if the expectation is that only one bid will be received.

APPENDIX A: Credit CARD USE POLICY

USE OF PROCUREMENT CARDS

The City has authorized the use of credit cards under Minnesota Statute §471.382 by City employees to make purchases on behalf of the City.

AUTHORIZATION

The City of Pine City, upon approval from the City Council through Resolution, will provide credit cards to Departments that show a business reason for usage of one. The credit card will be issued in the employee's name.

As a delegate of the City Administrator, only a department head may request a credit card for staff having a business reason for its usage.

Employees that are not authorized account holders, shall not retain credit card information or make purchases using a City issued credit card without prior approval from an authorized account holder.

The City's Administration Department shall be responsible for the maintenance of the City credit cards, including account maintenance, setting purchase limits, issuing physical cards, etc.

USERS

All employees authorized to use a City credit cards are required to sign a credit card user agreement form, which will be retained on file by the Administration Department. The credit card user agreement also needs to be signed by the applicable department head or City Administrator. The terms of the credit card user agreement form are considered a part of this policy.

Upon termination of employment with the City, the City issued credit card must be returned to the City Accountant on or before the employee's last day of employment.

If credit card is lost or stolen, the cardholder must contact card member services and cancel the card immediately. The cardholder must also notify the City Administrator or Treasurer.

The cardholder issued in one's name must only be used by that individual. The Administration Department must be notified immediately of any problems, issues or discrepancies an employee has with the use of the City credit card.

PURCHASES

Each card holder will be responsible for ensuring that purchases made with their card comply with Minnesota Statutes, the City's Procurement Policy, and this credit card Use Policy.

Personal use of the City issued credit card is prohibited. Purchases that do not comply with City policies, or that are not approved by the City Council, may become the personal responsibility of the card holder and/or purchaser. Improper use of the credit card may result in disciplinary action as outlined in the City's Personnel Policy.

In any instance where a product or service purchased with a City issued credit is returned or canceled the transaction must be refunded to the credit card account.

DOCUMENTATION

The billing statement from the Credit card issuer does not contain sufficient information to document a purchase made. Appropriate documentation is required for all purchases to verify compliance with this policy and the City's Purchasing Policy.

A copy of the invoice or receipt for payment must be included to verify the amount charged on the card. Receipts from vendors that only list the total charged are not considered sufficient documentation. The receipt must identify all products or services purchased, shipping charges, and sales tax. A printed confirmation of an internet purchase may be sufficient to comply with this requirement. If an invoice is not immediately available, the invoice must be forwarded to the administration department when it becomes available and additional documentation must accompany the original charge.

The City will not be responsible for interest charges accruing as a result of untimely submission of credit card receipts.

Department heads are responsible for reviewing all aspects of the invoice and verifying the validity of the expenditure. The Department head is also responsible for providing the budget account coding so that expenditures are appropriately classified in the City's financial records. The Department head will authorize the expenditure for payment by including a date stamp and signature (or initials).

REVIEW AND PAYMENT

All credit card statements will be reviewed by the Administration Department for compliance with this policy and to ensure all charges have been accounted for. Additional documentation may be requested from a card user to ensure compliance with this policy and the City's Purchasing Policy.

The City will not use the credit card account for carrying debt, and payment of the entire outstanding balance of City issued credit cards will typically be made through the City's normal vendor payment process. The City Administrator reserves the right to pay the Credit card bill outside the normal vendor payment process if necessary, to avoid finance charges.

CASH WITHDRAWALS

No employee of the City shall use the City credit card to access an ATM for cash withdrawals.

VENDOR CHARGE ACCOUNTS

The City has established charge accounts with a handful of vendors to expedite the purchasing process with those respective vendors. These accounts may or may-not have physical cards accompanying them. All sections of this policy are also attributable to the respective vendor charge accounts.

If an account has been established with a vendor, all purchases should be made through that process, unless extenuating circumstances exist.



**Pine City Fire Department
400 5th St. SE
Mailing address:
1015 Hillside Ave. SW STE. 2
Pine City, MN 55063**

Council report for 6-2026

- 1. The fire department has been busy with calls from grass fires, gas line hit, smoke alarms, and fire protection structure to EMS assist calls.**
- 2. The Pine City Fire Department has been selected to be a part of the Minnesota State Fire Marshal Engine Strike Team. I have been on a bi-weekly teams call with the planning of this team.**
- 3. FEMA released the FEMA AFG grants with such a short application, we are going to be unable to apply for a regional grant. We are still planning on applying for a fire hydrant standardization grant.**
- 4. We had a few days of staffing for the MN DNR for wildland fires and a couple of billable fire calls to the MN DNR per our agreement.**
- 5. Drills for the last month were water rescue, boat operations, Haz Com (right to know) and sds (msds) sheet training.**
- 6. We were able to get the new fire turnout gear ordered before the next price increase.**
- 7. We have a fire district grant study meeting scheduled for 6-10-2026 at the Pine City Township Hall at 7pm.**
- 8. We have repaired multiple vehicles from the wildland fires. All vehicles are in service.**
- 9. The new probationary members are all doing well at this point.**
- 10. I have been meeting and working with Adam on a lot of complaints and enforcement issues on code violations around town.**

**Thank you,
Tom Miller**



Pine City

Fire & Life Safety

May Report

1. **Rental Inspections:** I have currently completed 36/76 rental inspections that are due in 2026.
2. **Complaints:** This month we switched over to See Click Fix. We had a total of 8 complaints come in for the month of May. The complaints have ranged from potholes to illegal burning.
3. **Fire Safety Chat with WCMP:** My focus for my May Safety Chat was "Address Identification." With people doing their spring yard clean-up, I thought it was fitting to talk about the alarming number of houses/buildings that don't have their address numbers on them. I explained that not only will it help with getting your Amazon packages delivered to the correct house, but it will also speed up the response time for first responders trying to locate your house in an emergency.
4. **Special Event & Mobile Food Unit Permit Reviews:** I've been going through many permit applications for both special events and mobile food units. It appears that Pine City is going to have a busy summer, and so will I with these inspections.
5. I've been working with the Fire Chief, Public works, and Building Maintenance to get some required building systems updated to bring them into compliance.
6. I'm still working on the Knox Box key boxes. The Fire Chief and I are working on a plan to not only routinely check these key boxes, but to get information out to existing commercial and residential (apartment) buildings, to expand our Knox Box program. I added new keys to 3 existing Knox boxes this Month.
7. **Property Abatement Update:** The City attorney is still reviewing my documents. The property owner has made arrangements to get the vehicle, boats, and camper removed from the property. He is continuing to remove pallets and wood for the property as well. I urged the property owner to continue to make progress on the violations while we are waiting. I explained that the less material on the property that a company has to remove, the cheaper the cost will be. I even explained the possibility of the owner bring the property back into compliance prior to the abatement, causing such action to be cancelled.
8. **Meetings attended:**
 - Hydrant Replacement/ Storz Conversion
 - Gas Monitoring System Replacement
 - Fire District (Townships)
 - Department Head Meeting
 - Nuisance Ordinance Meeting
 - Parking Meeting at the Chamber

Adam Zemek

Fire & Life Safety Inspector



DATE: May 29, 2026
May Liquor Report

May has been a busy month. With the return of our lake and weekend customers back in Pine City, we spend the month of May reviewing our buying and product selection for the summer. The products they want are somewhat different from our local customers.

We completed our second inventory of the year on the liquor category. It went very well. Typically, we do not complete any inventories over the three summer months but this year we will be counting smaller categories in June, July and August. They need less people and take less time to complete.

We have seen an uptick in questionable customers, so we have been more diligent in being aware of who is in the store. In addition to our work group text, we also keep track in a log for all our employees to stay informed.

Before Memorial weekend we did some exterior cleaning of the building and sidewalks around the store. Brock came and did some repairs on the bricks and PW used the leaf blower to get all the sand away from the building. It looked nice for the weekend. I appreciate the help.

I attended the Pine County meeting in early May and they amended their LPHE (low potency hemp edibles) ordinance to read that any business that is NOT selling only age restricted products and also sells the THC drinks must have them either behind the counter or in a location where they are not accessible by the general public. This was done to limit access to anyone underage. This will go into effect immediately for any new license holders registering with the county or at the time of renewal for those who already have a state license and county registration.

As always, reach out if you have any comments or questions.

~Lara Smetana
Liquor Operations Manager



Memo 05.28.26

To: Mayor Bombard and members of the Council

From: Brock Bloomquist

Re: Parks and Recreation

-I have continued working on finishing misc. projects and planning. Some Summer staff have started and they have been busy with cleanups and getting lawns and plants looking sharp. We have had to water the hanging baskets pretty much every day due to the rain shortage.

- I met with Pine City Lions, Pine Area Lions, Rock Creek Lions, and Pine County Northern Light Lions to talk and explain the future of Challeen Park. The Pine City Lion's have pledged \$20,000 to the project and the Pine County Northern Light Lions have donated \$1000. This project will be of great benefit to the city and all four of these groups seem willing to help with volunteering to plant for the shoreline restoration.

- I met with the Pine City Arts Council as I am doing a sidewalk Chalk Art contest this Summer and the winners will be announced at Art Fest. The Pine City Arts Council has donated \$100 that will be used to buy five \$20 DQ gift cards. They have also reimbursed the city for two mallets for the instruments at Robinson Park (\$242).



Pine City
North. Nice and close.

Planning and Zoning Memo

Date: June 3, 2026

From: Tabitha Pickett, City Planner

At the May 27, 2026 Planning Commission meeting, the following item was reviewed and acted upon:

- A public hearing was held and Commissioners approved to send to Council a Rear Yard Setback Variance Request for 325 3rd St. SE.

Commissioners discussed potential ordinance requirements for data centers, including conditional use permits and site layout guidelines.

They also reviewed ordinances related to manufactured and modular homes and considered designating areas to accommodate this housing type.

• Commissioners are reviewing several ordinances for potential updates. Ordinances currently under review include:

- ❖ 8.20 Nuisances (received a review from LMC and are still working through)
- ❖ 8.24 Trimming Grass, Trees, and Weeds (discussion held and sent for legal review then public hearing)
- ❖ 13.88 Shoreland (still a work in progress)
- ❖ 13.92 Floodplain and Wetlands District
- ❖ 13.112 Plant Unit Alternatives
- ❖ 13.76 Article III Landscaping and Screening

Applications in Process:

- A Conditional Use Permit (CUP) application from Pine Towne Properties has been received and is awaiting additional documentation.
- A Site Plan Review for 300 1st St. SE is awaiting further documents with hopes for June 24, 2026, review.

I met with the Minnesota Pollution Control Agency to review the City's current standing in the GreenStep Cities program and identify the steps needed to resume progress. The City has not completed any new actions in the program since 2017.

I have been working with Fire & Life Safety on complaints as they come in.

City of Pine City

1015 Hillside Ave SW., Ste. 2, Pine City, Minnesota 55063-1619

Phone: 320.629.2575 | E-mail: info@pinecitygov.com | Website: pinecity.gov/office.com

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Public Works Brag Sheet 4/28-5/28 2026

Streets:

- Completed winter storm damage repairs
- Started patching potholes
- Got a list made for major cut out spots for repair for renting a saw
- Truck route signs are put up
- Continuing street sweeping
- 5/6 clean up day
- Pride and Graduation banners hung up

Water:

- Meters were read on 5/26
- 5/18 hydrant flushing began
- 5/27 started our SCADA system upgrade
- City docks were installed
- 5/19 started creating our Municipal Water and Sewer Service Inspection Policy
- Started our Lead and Copper samples with the public

Sewer:

- 5/13 helicopter laid granular for bug larva in ponds
- 5/12 started discharging and regulatory sampling
- DMR for May was completed

Cemetery:

- Prepped for Memorial weekend
- Part timer Thomas Nelson started 5/27



Liquor Committee Agenda
June 16, 2026
8:30 am @ Voyageur Bottle Shop
AGENDA

-
1. Introduction of all current and interested committee members
 2. State role of a Municipal Liquor Store
 3. Review 2025 financials
 4. Discuss the process of the “new” store, past, present, future
 5. Marketing
 - a. Review City Hive
 - b. FB
 - c. In-store tastings
 6. New Products in the market
 7. Other
 8. Adjourn

City of Pine City

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