



## Advisory & Finance Committee

The following meeting of the Advisory & Finance Committee has been posted and will be held

At: Great Hall, Town Hall / Zoom Cloud Meetings Video Conference

On: Wednesday, July 8, 2026, 7:00 PM

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Items on the agenda will include but are not limited to the following.

Other discussion may include items that were not reasonably anticipated by the Chair 48-hours in advance of the meeting posting.

### Call to Order

**RECEIVED**

By Kelly A McElreath at 4:32 pm, Jun 22, 2026

### Announcements

- **Hybrid Meeting:** This meeting is likely to be conducted in a hybrid format, with some participants attending physically and others attending virtually via a video conference application
- **Ways to Watch:** The meeting will be airing on Comcast 9, Verizon 47, or on The Local Seen Streaming Channel: [www.youtube.com/@plymouthmeetingsls](http://www.youtube.com/@plymouthmeetingsls).
- **Public Comment:** Any speaker giving public comment is allotted up to 5 minutes in which to speak. Public Comment can be made at the beginning or end of each meeting, or in regard to a particular agenda item the speaker wishes to be heard on
- **Zoom Login Information:** Anyone who wants to attend the meeting virtually, including members of the public who wish to give public comment, can use one of the following methods in which to do so:
  - **Join via Zoom application:** Download the Zoom meeting application on your device, press/click on "Join", then enter Meeting ID: **995 2986 0638**, and then the Meeting Password: **100131**, or
  - **Join via website** (requires microphone): Go to [www.zoom.us](http://www.zoom.us), click "Join A Meeting" on the top righthand side, and enter the meeting ID: **995 2986 0638**, and then the meeting password **100131**, or
  - **Join via Telephone (voice only):** Dial **929-205-6099** and Enter Meeting ID: **995 2986 0638** and enter Meeting Password: **100131**

### Public Comment

### Agenda Items

Recognize Outgoing and Incoming Members

Reorganization of Committee

Approve Minutes of June 3, 2026, Meeting

### Committee Discussion

- Conflict of Interest Training
- Ethics Certificate
- Open Meeting Law Training
  - <https://www.mass.gov/info-details/open-meeting-law-trainings>

### Public Comment

Adjournment

**ADVISORY AND FINANCE COMMITTEE**  
**Minutes**  
**June 3, 2026, Zoom Meeting**

**PRESENT**     **13 members of the committee were present:** Gail Butler, Brian Dunn, Thomas Jacintho, Briana Keating, Joe Lalley, Everett Malaguti, Molly O’Connor, Myles Ramey, Maria Reitman, Christine Richards, Mark Snyder, David Trudell and James Young

**ABSENT**     **2 members of the committee were absent:** Dennis Friedman and Scott Vecchi.

Call to Order - The meeting was called to order by Chairman Joe Lalley at 7:00 PM.

Announcements

- **Public Comment:** Any speaker giving public comment is allotted up to 5 minutes in which to speak. Public Comment can be made at the beginning or end of each meeting, or in regard to a particular agenda item the speaker wishes to be heard on
- **Zoom Login Information:** <https://townhall-plymouth-ma-us.zoom.us/j/99519883776>

**Meeting ID: 995 1988 3776 Passcode: 619561**

Public Comment: None.

Approve Minutes of May 13, 2026, Meeting: Mr. Snyder moved to approve the minutes as written. Mr. Jacintho second. Motion carried 11-0-1 0, Mr. Trudell abstained.

Request Reserve Fund transfer: Facilities – Library Fire System Repairs: Mr. Karl Anderson, DPW Facilities Manager, briefed the committee that a recent National Fire Protection Association (NFPA) assessment of the sprinkler system at the main Plymouth Library identified deficiencies that need to be addressed. There was a past recall on the sprinkler heads (1998) that apparently was not communicated to the Town and therefore was not acted upon during the recall period. Annual inspections have been conducted, and the system passed these inspections until this latest assessment. This is the first time it has been noted that the sprinkler heads were recalled. The proposal is to replace a total of 510 sprinkler heads and 1 leaking gate valve to restore the system. The quote received from Encore Fire Protection is for the amount of \$49,445.58 and Mr. Anderson is requesting a reserve fund transfer in the amount of \$49,446.

Mr. Ramey asked if the sprinkler heads were the type that melt when they reach a certain temperature. Mr. Anderson said yes and explained the process. He said that all of the sprinkler heads will be replaced.

Mr. Jacintho is concerned that from 1998 to now the system inspections passed and this wasn’t identified. He suggested that this be looked into. Mr. Anderson doesn’t have the records that far back and isn’t sure where those records would be. He doesn’t want to spend time right now investigating this and delay the repairs needed.

Mr. Lalley acknowledged the frustration, but also notes that the sprinkler has been in the building for over 28 years, and it has exceeded its life expectancy and doesn't think there would be any recourse.

Ms. Richards also feels that once the repair is complete an investigation into this should be looked at.

Mr. Malaguti asked how long we have used Encore and how many buildings they have inspected. The last company was bought out, and the new company identified the recalls. Mr. Malaguti asked if other Town buildings have this same system and have they been inspected. Mr. Malaguti also asked what they inspect for. Mr. Anderson went over the inspection report and read the different areas and equipment checklist (4 pages) that are included in the inspection. Mr. Malaguti asked the cost for the annual inspection? Mr. Anderson would have to look up the previous invoice and will get back to the committee. Mr. Anderson will check for the same fire systems in the other buildings, and he will notify Matt Durkee, School Facilities Manager, about this recall and make them aware of the recent findings.

Mr. Lalley asked if these were the original sprinkler heads. Mr. Anderson said yes. Mr. Lalley asked if this was a state recommendation to replace them. Mr. Anderson said no, but they take the recommendation seriously and wouldn't take chances not replacing them.

Ms. Richards moved to approve the transfer. Ms. Bulter second.

Ms. Butler asked how we prevent this in the future. Mr. Anderson said the building fire systems are inspected annually. Ms. Richards is concerned going forward that these annual inspections aren't identifying potential failures and that long-term capital planning would help with these repairs. Mr. Malaguti would like the committee to work on getting a capital planning process in place. Mr. Lalley suggested that after the July reorganization of the committee it could be put on the agenda.

Motion carried, 11-1-0, Mr. Snyder voted against.

Committee Discussion – The next meeting is scheduled for June 17.

Public Comment – None.

Adjournment: Ms. Reitman moved to adjourn. Ms. O'Connor second. Motion carried unanimously, (12-0-0).

The meeting adjourned at 7:39 PM.

Submitted by  
Jeanette White  
Budget Officer