



PLYMOUTH SELECT BOARD

Tuesday, June 9, 2026 | 5:00 PM

In-Person / Virtual Hybrid via Zoom Webinar

Great Hall, Plymouth Town Hall | 26 Court St., Plymouth, MA 02360

Per M.G.L. Chapter 30A, Section 20, any person may make a video or audio recording of an open session of a meeting of the Select Board after notifying the chair, subject to reasonable requirements of the chair so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

Pursuant to Chapter 2 of the Acts of 2025, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on March 28, 2025, this meeting will be conducted via remote means and in person.

Members of the public who wish to watch the meeting may do so in the following manner:

Tune into The Local Seen government cable access channels Comcast Channel 9 or Verizon Channel 47 and watch the meeting as it is aired live, or watch the meeting live on The Local Seen website.

Members of the public who wish to **PARTICIPATE** in the meeting may do so in the following manner:

In-Person: Great Hall, Plymouth Town Hall, 2nd Floor | 26 Court St, Plymouth, MA

Remote: Click the following Zoom link to participate in the meeting remotely:

<https://pactv.zoom.us/j/91695140644?pwd=UGhFZVJmaHVwQmlxa0pVYjRDMDlozZz09>

• Webinar ID: 916-9514-0644 • Passcode: 121500 •

5:00 PM Call to Order

RECEIVED

By Kelly A McElreath at 4:16 pm, Jun 04, 2026

5:00 PM Executive Session

The Select Board will hold an Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21(a), clause 6, to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

- Landers Farm Road (Value of Real Property)

6:00 PM Return to Open Session

Plymouth Fire Department Promotional Ceremony

- ✧ Captain Douglas Hawthorne
- ✧ Lieutenant Sean Page
- ✧ Lieutenant Mathew DeMaio
- ✧ Lieutenant Chadwick Correa
- ✧ Lieutenant Joseph Galofaro

6:00 PM Public Hearing

- ❖ **Change of Ownership Interest** from Dirty Water Distillery LLC d/b/a Llananama Beer Labs, holder of an Annual Farmer Brewery Pouring Permit, 49 Cordage Park Circle, Bay 2, Petras Avizonis, Manager, to Dirty Water Distillery LLC d/b/a Llananama Beer Labs, 49 Cordage Park Circle, Bay 2, James Bandera, Manager. *Vote Anticipated

6:01 PM Public Hearing

- ❖ **Change of Ownership** for Dirty Water Distillery LLC, 49 Cordage Park Circle, Bay 2, holder of a 19H Farmer Distillery Pouring Permit, Petras Avizonis, Manager, to Dirty Water Distillery LLC, 49 Cordage Park, Bay 2, James Bandera, Manager. *Vote Anticipated
-

Licenses

ONE DAY WINE AND MALT LICENSE*

- ❖ **Independent Fermentations Brewing LLC**, 127 Camelot Dr., Paul Nixon is requesting a one day wine and malt license from 12:00 p.m. to 5:00 p.m. on 6/13/26 for a Plymouth Pickle & Fermentation Festival in the parking lot at the brewery.
- ❖ **Plymouth Center for the Arts**, 11 North St., Kim Corben is requesting a one day wine and malt license from 5:00 p.m. to 8:00 p.m. on 7/3/26 for a 2026 First Friday event.
- ❖ **Plymouth Lions Charities, Inc.**, P O Box 3491, Beth Dorman is requesting a one day wine and malt license from 12:00 p.m. to 7:00 p.m. on 9/12/26 and 9/13/26 for the Thirsty Pilgrim Octoberfest event at the Hedge House, 126 Water Street.

*One day liquor licenses shall automatically cover the day before and the day after the event for the purpose of proper delivery, storage and disposal of alcoholic beverages purchased.

AMPLIFIED MUSIC PERMIT

- ❖ **Sean Feucht Ministries**, 255 Water St., Reece Granier is requesting an amplified music permit for 7/19/26 from 1:00 p.m. to 8:00 p.m. at Nelson Park for a gospel concert.
- ❖ **Plymouth Public Library Foundation**, 132 South St., Anne Phelan is requesting an amplified music permit for 8/8/26 and 8/9/26 from 10:00 a.m. to 4:00 p.m. for an Arts & Crafts Festival on the library lawn.
- ❖ **Plymouth South Middle School**, 255 Water St., Reece Granier is requesting an amplified music permit for 7/19/26 from 1:00 p.m. to 8:00 p.m. at Nelson Park for a gospel concert.
- ❖ **First Fridays Plymouth**, 72 Boatwrights Loop, Gail Parker is requesting an amplified music permit for First Fridays Plymouth from 5:00 p.m. to 8:00 p.m. in front of Vinyl Lunatic Records/The Art Shoppe on the following dates: 7/3/, 8/7, and 9/4/2026.
- ❖ **Town of Plymouth**, 26 Court St., Connor Anderson is requesting an amplified music permit for 6/27/26 from 1:00 p.m. to 2:00 p.m. for A Plymouth Community Ceremony for America's 250th in Town Square.

Issuance of the above licenses is subject to the submission of all required paperwork.

Administrative Notes

1. The Board will authorize the application for, and (if awarded) acceptance and expenditure of, a grant in the amount of \$1,581,796.00 through the Community One Stop for Growth Housing Works Grant Program, to support roadway infrastructure improvements on Kathleen Drive, Donna Drive, and Andrews Way related to the Village at Sawmill Woods and Alden's Reach housing development projects.

2. The Board will authorize the application for, and (if awarded) acceptance and expenditure of, a grant in the amount of \$22,500.00 through the Massachusetts Electric Vehicle Incentive Program's (EVIP) Fleets Grant Program, to be applied towards the purchase of three (3) Battery Electric Vehicles (BEV's) for the Town's vehicle fleet.
 3. The Board will authorize the application for, and (if awarded) acceptance and expenditure of, a grant in the amount of \$44,677.40 through the Massachusetts Electric Vehicle Incentive Program's (EVIP) Public Access Charging Program, to support the installation of four (4) Level 2 EV charging stations at the public EV-charging parking area near 179 Water Street.
 4. The Board will vote to approve and release meeting minutes from 2/3, 2/10, 2/17, 3/3, and 3/10/2026.
-

Public Comment

Agenda

Chapter 61 Right of First Refusal, Landers Farm Road (Value of Real Property)

Select Board

*Vote Anticipated

Board of Registrar Appointment

(1 Term, Expiring April 1, 2029) *Vote Anticipated

- Dr. Flemming Thunbo Christensen (*Democrat*)
- Nanci Cordeiro (*Republican*)

Update on Town-Wide Guide to Permitting

Michael Silveira, Deputy Director of Planning & Development

*Vote Anticipated

Chapter 61 Policy Discussion

Select Board

*Vote Anticipated

Town Manager's Report

Select Board Discussion – New Business / Letters / Old Business

Adjournment – Next Meeting will be held June 16, 2026

Upcoming Agenda Items – (Subject to Date Changes)

- **June 16, 2026**
 - **2026 Select Board Liaison Assignments**
 - **2026 Board & Committee Appointments**

- **June 23, 2026**
 - **Town Hall On the Road: Cedarville Fire Station Community Room**
- **June 24, 2026**
 - **Economic Development Workshop**
- **June 30, 2026**
 - **FY26 Year in Review Presentation**
 - **Special Municipal Employee (SME) Designations**
 - **Roads Acceptance Policy**
 - **10% Affordable Housing Goal Strategy Discussion**
- **July 7, 2026**
 - **Plymouth for All Outstanding Citizenship Awards**

Note: Votes may be taken on any of the above agenda items, and the sequence and duration of agenda items may vary from what is indicated above, as the Board may deem necessary or otherwise appropriate. This meeting may include items not reasonably anticipated at the time of posting the agenda. Created by Jade Anderton | June 3, 2026 3:12PM



**Town of Plymouth
Select Board**

Executive Session

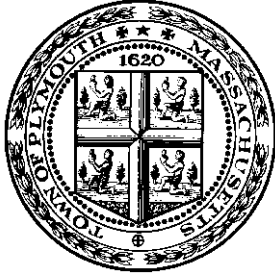
REQUESTED BY:	Various
PROPOSED MOTION:	<p>The Board will make a motion to enter Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21(a), clause 6, to consider the purchase, exchange, lease, or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.</p> <ul style="list-style-type: none">• Landers Farm Road (Value of Real Property)
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**Town of Plymouth
Select Board**

Fire Department Promotional Ceremony

REQUESTED BY:	Fire Chief Neil Foley Deputy Fire Chief Jerome Hart
PROPOSED MOTION:	
NOTES:	<ul style="list-style-type: none">- Captain Douglas Hawthorne- Lieutenant Sean Page- Lieutenant Mathew DeMaio- Lieutenant Chadwick Correa- Lieutenant Joseph Galofaro
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



Town of Plymouth
FIRE DEPARTMENT
Office of the Deputy Chief
114 Sandwich Street
Plymouth, MA 02360
508-830-4213
Fax 508-830-4174



PROMOTION CEREMONY

Tuesday, June 9, 2026

Please join us as we celebrate the promotions of:

Douglas Hawthorne to the rank of Fire Captain

Sean Page to the rank of Fire Lieutenant

Matthew DeMaio to the rank of Fire Lieutenant

Chadwick Correa to the rank of Fire Lieutenant

Joseph Galofaro to the rank of Fire Lieutenant

The Command Staff of the Plymouth Fire Department invite you to join us on June 9, 2026, at 1800 hours during the Selectboard Meeting at Town Hall, 26 Court Street, where these Officers will be sworn in and recognized for their achievement in the presence of their family and the community.



**Town of Plymouth
Select Board**

Public Hearing

REQUESTED BY:	Dirty Water Distillery LLC d/b/a Llamanama Beer Labs
PROPOSED MOTION:	The Board will make a motion to approve the Change of Ownership Interest from Dirty Water Distillery LLC d/b/a Llamanama Beer Labs, holder of an Annual Farmer Brewery Pouring Permit, 49 Cordage Park Circle, Bay 2, Petras Avizonis, Manager, to Dirty Water Distillery LLC d/b/a Llamanama Beer Labs, 49 Cordage Park Circle, Bay 2, James Bandera, Manager.
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF PLYMOUTH

26 Court Street
Plymouth, Massachusetts 02360
(508) 747-1620
www.plymouth-ma.gov

Town of Plymouth

Board of Selectmen

Public Hearing

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Description of premises is as follows: Single level, 4500 sf light manufacturing space. Approx. 1000 sq. ft. of floor space set aside for brewery operations.



**Town of Plymouth
Select Board**

Public Hearing

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Town of Plymouth

Board of Selectmen

Public Hearing

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Description of premises is as follows: Single level, 4500 sf light manufacturing space. Approx. 3000 sf set aside for productions, and 1500 sf public access (tasting room, restrooms, access, etc.). Updated sprinkler system with masonry fire-walls separating adjacent tenants. 2 entrances/exits. 19H pouring permit to allow combined use of Dirty Water Distillery tap room to be used to serve distilled goods & beer brewed by LlamaNama



**Town of Plymouth
Select Board**

Licenses

REQUESTED BY:	Various
PROPOSED MOTION:	The Board will make a motion to approve the listed License requests individually or as a group.
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



INDEPENDENT FERMENTATIONS BREWING

Office: 54 Pawtuxet Road Plymouth MA 02360
Brewery: 127 Camelot Drive Plymouth, MA 02360

To: Town of Plymouth Select Board

Date: May 25 2026

Subject: Plymouth Pickle & Fermentation Festival

Pickling and fermentation are food preservation techniques that date back thousands of years. Most people know and love the traditional pickled cucumber but aren't as familiar with other pickled vegetables and fruits and might not even realize that some common foods such as vinegar, cheese, chocolate, and coffee are the product of fermentation. Pickled and fermented foods contain vitamins and minerals, antioxidants that reduce inflammation, and good gut bacteria that promote digestive health. And a lot of people don't even realize that beverages like kombucha, beer, mead, wine, and hard cider are fermented food products also.

Independent Fermentations (IndieFerm) Brewing is collaborating with Pretentious Pickle Company and Edible Southeastern MA to host the 2026 Plymouth Pickle & Fermentation Festival on Jun 13th from 12-5 pm at IndieFerm Brewing in Plymouth MA.

The festival includes local vendors who produce pickled and/or fermented foods and drinks, live music, classes, a homebrew demonstration, a make-your-own sauerkraut mob, and a science/sensory lab.

It will take place outdoors in the parking lot at IndieFerm Brewing at 127 Camelot Drive. The festival area will be fenced off with limited access points. All alcohol will be served by TIPS-trained staff and IDs will be rigorously checked.

You can contact Rose Forbes at 508 789 8650 for more information.

2026 FIRST FRIDAYS at Plymouth Center for the Arts

May–October | First Friday of Each Month | 5 pm – 8 pm

MAY 1

MUSIC: *Slainte Plymouth*, Irish Music

ARTIST DEMO: *Jay Goldbach*, Wood artist
demonstrating Sugi Ban (Japanese burned wood technique)

JUNE 5

MUSIC: *Erik Lindgren*, Pianist

ARTIST DEMO: *Margaret Rosenbaum*, Painter

JULY 3

MUSIC: *Sherry Malone*, Guitarist, Vocalist

ARTIST DEMO: *Terry Kole*, Digital Art

AUGUST 7

MUSIC: *Louise Adams Acoustic Duo*

ARTIST DEMO: *To Be Announced*

SEPTEMBER 4

MUSIC: *Exit 7*, Classic Pop

ARTIST DEMO: *Kat LiBretto*, Printmaking
& *Kari Devine*, Pottery
Demonstrations held in PCA Studio Classrooms

OCTOBER 2

MUSIC: *Slainte Plymouth*

ARTIST DEMO: *Nora Cannon*, Creative
Collage Card-Making

FREE AND OPEN TO THE PUBLIC.

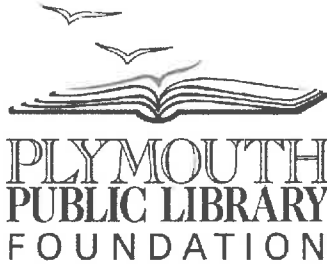
Stop in, explore the galleries, meet local artists, enjoy live music,
and experience Plymouth's vibrant arts scene at Plymouth Center for the Arts.

Description of Thirsty Pilgrim Event
Scheduled for September 12th and 13th, 2026

The Thirsty Pilgrim is similar to an Oktoberfest event with a German band playing on Saturday and country singer Ayla Brown on Sunday. This fundraiser supports local food pantries and other community organizations. There will be an entrance fee of \$10.00 for adults. We will also have for sale beer, food, t-shirts and glasses.

Sean Feucht Ministries

We will host a live outdoor worship gathering in partnership with local churches, creating a space for the community to come together in faith and unity. The event will feature live worship music, prayer, and ministry time focused on encouraging and impacting lives.



PRESS RELEASE

For Immediate Release

Contact: Bill Petrillo, Chair

7th Annual Arts & Crafts Festival

(774) 766-7689

STOP DATE: August 8, 2026

CALLING ALL LEGO Builders, Youth Artists, Artisans and Volunteers

The Plymouth Public Library Foundation (PPLF) is pleased to announce its 7th Annual Juried Fine Arts and Crafts Festival. The Festival will take place on the Plymouth Public Library Lawn, 132 South Street, Plymouth, MA from 10:00 AM to 4:00 PM on Saturday, August 8 and Sunday August 9, 2026. This year's Festival features several components.

Master LEGO Builder Exhibit. An exhibit comprised of custom builds made out of LEGO bricks. Builds are to be completed before August 8 and will be displayed during the two day Festival. Awards for judged creations in various categories will be given.

Youth Artist Section. The PPLF and our sponsors support young artists. We offer a limited number of scholarship Festival opportunities for students in grades 5 through 12 to display and sell their hand made art on Saturday or Sunday.

Silent Auction of Original Art and Sculpture. The PPLF is accepting donations of quality original or limited-edition art that will be auctioned off at the Festival to support the many cultural, artistic and educational programs offered by the Plymouth Public Library.

To: Plymouth Select Board

From: Brent Alger, PSMS Band/Orchestra Director

Date: May 21th, 2026

Re: Description of Event for PSMS Gig Band Performance

My name is Brent Alger, I am the band and orchestra director at Plymouth South Middle School. This year, I would like to have my school's Gig Band perform downtown, as a sort of 'busking concert'. The Gig Band is an after school group consisting of brass, woodwinds, and a rhythm section (drums, piano, guitars). There's 12 students in the group, and we play mostly jazz and funk music.

For the event, I would have the group perform our set once, then take an intermission where the kids got ice cream, and then perform the set again. We are playing 3 songs, so each set would be about 15 minutes (the whole event, intermission included, would be around 45 minutes - one hour). For attendees, it would be mainly family/friends of the students.

I think that this event would be a great experience for my students to play music out in public, as well as give the community a chance to see what we do at PSMS.

Thank you,
Brent Alger
PSMS Band and Orchestra Director

OCM article First Fridays Plymouth 2026

On May 1, 2026, First Fridays Plymouth will be starting their sixth season with an awesome line-up of community partners. Get your calendars and mark these dates- May 1, June 5, July 3, August 7, September 4 and October 2, 2026, with times for all evenings 5-8pm. Six evenings of art, music, culture, history and fun.

For those not familiar with First Fridays Plymouth, like other First Fridays around the country, is an evening celebration of the arts and culture in downtown Plymouth. On the first Friday of each month First Fridays Plymouth brings together art, cultural and historical establishments along with business and restaurants. Live music, visits to the Plymouth Center for the Arts, visits to Plymouth's historic homes and other special events are all free to the public.

This year's venues are diverse and exciting. Here is a list: ARTS VENUES-The Art Shoppe, All Good Art, Plimoth Violins, Plymouth Center for the Arts and Artisan Shop at the PCA MUSEUMS/TOURISM-Mayflower Society, Hedge House, Spooner House, Pilgrim Progress (August 7th), Pilgrim Hall Museum (September 4th) and See Plymouth. SHOPPING-The Black Dog, eKnits4U Studio and Gift Shop, Bossy Beans, Something for Your Dust, Sprezzatura Boutique, Vinyl Lunatic Records, Plimoth General Store/Craft Beer Cellar and Laughing Moon Boutique. DINING- The Artisan Pig, Cork and Table Kitchen+ Bar, The edge Pizza, Honey Baby, The Tasty, Mallebar Brasserie and Speedwell Tavern.

Our partner See Plymouth will have musicians in front of their North Street office from 4-6pm with both Just 2 Guys and Colette O'Connor splitting the season. Plymouth Antiquarian Society's Hedge House and Spooner House will be sharing the dates for tours with Hedge House open to the public on June 5th, July 3rd and October 2nd. Spooner House will be open May 1st, August 7th and September 4th.

The Plymouth Center for the Arts has pulled together a remarkable calendar of events for this year's First Fridays. The juried show, Fine Art of Photography and

the Annual Juried Show are both on tap along with several members show. Musicians set for tis year are fan favorites- Slainte Plymouth (May 1st and October 2nd), Pianist Erik Lindgren (June 5th), Sherry Malone (July 3rd), Louise Adams Acoustic Duo (August 7th) and a new one to the schedule, Exit 7 promises not to disappoint! Artists doing demos will include, as scheduled first to last, Josh Goldbach with Japanese woodburning techniques, painter Margaret Rosenbaum, digital artist Terry Kole, watercolorist Tony Visco, printmaker Kat Libretto and potter Kari Devine and wrapping up the season will be Nora Cannon with creative collage card-making. Be sure to check them all out.

Several “around town” activities are also scheduled. On June 5th from 6-8pm, the popular band, Raspberry Jam will be entertaining the public in front of Vinyl Lunatic Records. On August 7th, artist printmaker Kat LiBretto of Inky Hands Print Studio and Gallery will be working with the public in a demo and making prints in Shirley Square. Keep an eye on First Fridays’ website as other activities get planned throughout the season. Also, some of the venues may have special things up their sleeves!

If you would like more information, check out www.firstfridaysplymouth.com. They are also on Facebook, First Fridays Plymouth. The FFP Art Walk Maps will be available at the town libraries, Plymouth CAL, all their FFP venues and around town. Their committee is always looking for people who would like to participate in various ways, either by participating as a venue or artist/musician, or by helping the FFP committee for this town-wide event. If interested, contact Gail Parker at parker6710@aol.com. Hope to see you out and cheers to the arts! First Fridays Plymouth is funded in part by the Town of Plymouth Promotional Fund, local Massachusetts Cultural Council and donations.



TOWN OF PLYMOUTH

EXECUTIVE OFFICE OF THE SELECT BOARD & TOWN MANAGER
26 COURT STREET
PLYMOUTH, MA 02360
(508) 322-3436

MEMORANDUM

TO: SELECT BOARD

FROM: CONNOR ANDERSON, HISTORIC RESOURCES COORDINATOR

SUBJECT: AMPLIFIED MUSIC PERMIT-JUNE 27, 2026 TOWN SQUARE EVENT

DATE: MAY 27, 2025

Select Board Members,

I am applying on behalf of the Plymouth 250 Commemoration Committee for an Amplified Music Permit for June 27, 2026 for a special civic commemoration honoring the 250th anniversary of the Declaration of Independence. This event is sponsored by the Town's Plymouth 250 Commemoration Committee.

The ceremony will bring together residents, state and town officials, and representatives of community organizations to reflect on the meaning of the Declaration and Plymouth's place in the nation's founding story. The program will feature a public reading of the Declaration of Independence by a group representing Plymouthers of both 1776 and 2026, along with patriotic songs, a flag raising, a color guard salute, and remarks by town officials.

As one of America's most historic communities, Plymouth has a special role to play in the nation's 250th anniversary. This ceremony will offer residents an opportunity to come together in the heart of town to honor the ideals of independence, civic participation, and shared responsibility that have shaped the American experience for two and a half centuries.

All Plymouth residents and visitors are warmly encouraged to attend and take part in this meaningful community observance.

Event Details:

A Plymouth Community Ceremony for America's 250th
Saturday, June 27, 2026
1:00 PM-2:00 PM
Town Square, Plymouth

Thank you,
Connor Anderson



**Town of Plymouth
Select Board**

Administrative Notes

REQUESTED BY:	Various
PROPOSED MOTION:	The Board will make a motion to approve the listed Administrative Notes individually or as a group.
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____




TOWN OF PLYMOUTH

ACCOUNTING & FINANCE DEPARTMENT
26 COURT STREET, PLYMOUTH, MA 02360
PHONE: (508) 747-1620, EXTENSION 10247
WWW.PLYMOUTH-MA.GOV

MEMORANDUM

TO: SELECT BOARD

FROM: TIFFANY PARK, GRANT WRITER, FINANCE DEPARTMENT 

SUBJECT: AUTHORIZATION FOR GRANT APPLICATIONS, AWARDS, AND/OR DONATIONS

DATE: MAY 29, 2026

To comply with Section 53A of M.G.L. Chapter 44 (Grants and Gifts; Acceptance and Expenditure), I recommend that the Select Board vote to authorize the application for, and (if awarded) acceptance and expenditure of, the following grants and/or gifts.

Community One Stop for Growth Program – HousingWorks Program (Application)

The Department of Planning & Development will pursue a grant through the Community One Stop for Growth's HousingWorks Grant Program, to fund roadway infrastructure work related to the Village at Sawmill Woods and Alden's Reach housing development projects.

The Commonwealth's Community One Stop for Growth opportunity provides applicants with access to multiple state grant programs via a single-portal application process. Through the One Stop program, cities and towns can compete for grants that support a wide range of economic development-related projects, from site preparation and public infrastructure to zoning and downtown initiatives.

You will recall that the Town is applying for several other grants through the One Stop program: the Camelot Industrial Park Sewer Extension project; the modernization of the Town's Inclusionary Housing Bylaw Modernization; and a Phase II Environmental Review for 0 Spooner Street.

Through a fourth application, the Town will seek **\$1,581,796.00** through the HousingWorks track of the One Stop opportunity, to support the expense of mitigating utility and traffic impacts and facilitating the acceptance of the roads (Kathleen Drive, Donna Drive, and Andrews Way) as public ways, thus ensuring that existing neighborhood roadways are improved, in conjunction with the proposed developments.

Mass. Electric Vehicle Incentive Program – Purchase of Electric Vehicles (Application)

The Town’s Climate Resiliency and Sustainability Planner will pursue three (3) additional \$7,500 grants (totaling **\$22,500**) through the Massachusetts Electric Vehicle Incentive Program (MassEVIP).

The MassEVIP program is a rolling grant opportunity offered by the Massachusetts Department of Environmental Protection (MassDEP) that provides incentives for public entities to purchase or lease Battery Electric Vehicles (BEVs), plug-in hybrid electric vehicles, and/or zero emission electric motorcycles. The MassEVIP program offers a maximum of \$7,500 per qualifying BEV, based on the purchase price of the vehicle.

These latest MassEVIP grants of \$7,500 each will be used to offset the Town’s forthcoming purchase of one Chevrolet Silverado EV (for the Department of Energy & Environment), one Chevrolet Blazer EV (for the Department of Public Works), and one Ford F150 Lightning (for the Department of Public Works).

Mass. Electric Vehicle Incentive Program – Installation of Public Chargers (Application)

In conjunction with the above-mentioned efforts to add BEVs to the Town’s vehicle fleet, the Town’s Climate Resiliency and Sustainability Planner will apply for **\$44,677.40** through the Massachusetts Electric Vehicle Incentive Program’s Public Access Charging Program.

Similar to its Fleets counterpart, the Public Access Charging Program provides incentives to owners of non-residential property with publicly accessible parking to purchase and install Level 1 and Level 2 EV charging stations. Government entities are eligible to utilize MassEVIP grant funds for 100% of the cost to purchase and install the units.

If awarded, the grant will fund the installation and activation of four Level 2 EV charging stations at the existing, public EV-charging parking spaces near 179 Water Street. This new equipment will be installed in place of one of the original Level 2 charging stations at the site, to diversify charging infrastructure and reduce annual subscription costs.

PLYMOUTH SELECT BOARD
Tuesday, February 3, 2026 | 6:00 PM
MEETING MINUTES

6:01 PM Call to Order

Present: David Golden Jr., Chair
Richard Quintal Jr., Vice Chair
Kevin Canty, Selectman
Deb Iaquinto, Selectman
Bill Keohan, Selectman

Derek Brindisi, Town Manager
Silvio Genao, Assistant Town Manager

Chair Golden called the meeting to order and read the following statements,

Per M.G.L. Chapter 30A, Section 20, any person may make a video or audio recording of an open session of a meeting of the Select Board after notifying the chair, subject to reasonable requirements of the chair so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

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• Webinar ID: 916-9514-0644 • Passcode: 121500 •

6:03 PM Public Hearing

Chair Golden opened the floor to review four Aquaculture License Renewal request. Chad Hunter (present), spoke in favor of all four applications.

1. Rick Vayo (present) – 10 Yr Aquaculture Renewal

Mr. Vayo spoke on behalf of his application.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve the 10 Year Aquaculture Renewal for Rick Vayo.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

2. Matthew Nickerson (absent) – 1 Year Aquaculture Upweller System

Mr. Hunter clarified for the Board that Mr. Nickerson's request is for an upweller on a mooring and the Withingtons' requests are on a dock. Mr. Hunter added that the town is looking into additional fees for upweller systems.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve the 1 Year Aquaculture Upweller System for Matthew Nickerson.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

3. Michael L. Withington (present) – 1 Year Aquaculture Upweller System
4. Sean Withington (absent) – 1 Year Aquaculture Upweller System

Michael Withington spoke on behalf of his and Sean Withington's applications for 1 Year Aquaculture Upweller Systems, explaining what an upweller system is.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve the 1 Year Aquaculture Upweller Systems for Michael L. Withington and Sean Withington.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:27 PM Licenses

On a motion by Vice Chair Quintal, seconded by Selectman Canty, the Board voted to approve all licenses, listed below, as a group.

One Day Wine All Alcohol License*

- ❖ Dillon's Local, 21 So. Park Ave., Colin Dillon is requesting a one day all alcohol license from 5:00 p.m. to 10:00 p.m. for the Jordan Hospital 120 Year Gala on 2/28/26 at the Plymouth Center for the Arts.

*One day liquor licenses shall automatically cover the day before and the day after the event for the purpose of proper delivery, storage and disposal of alcoholic beverages purchased.

Common Victualler (Liquor)

- ❖ Rise and Grind Bakery and Café
285 West Grove St.
Katrin Menard, Owner
This was formerly Cranberry Coffee Corner.

Auto Dealer (New Owner)

- ❖ Paul Veracka Motors Inc d/b/a Motorcycles 508
54 Holman Rd., Unit E
Ronald J. Fortin , Owner
Class I and Class II

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:28 PM Administrative Notes

Selectman Canty requested to take Administrative Note #5 separately.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve Administrative Notes #1-4, listed below, as a group.

1. The Board will authorize the application for, and (if awarded) acceptance and expenditure of, several grants from the Town Promotions Fund for Town-related projects, as apportioned by the Plymouth Visitors Services Board and as listed within the accompanying memo included in the Board's packet.

2. The Board will authorize the acceptance and expenditure of a donation of \$100,000.00, made by Mass Audubon, to be used towards the purchase of the former Gilmore Cranberry Bogs, located off Beaver Dam Road.
3. The Board will authorize the acceptance and expenditure of a donation of \$1,352.59, made by the Viscariello Hospitality Group and Hood Remodeling, to be used for the Center for Active Living's programming and services.
4. The Board will vote to decline to exercise its right of first refusal to purchase a portion of property totaling 2.22 acres and shown as Map 117 Lot A-53, pursuant to Classified Forest – Agricultural or Horticultural – Recreational Land Tax Lien dated June 18, 2024 and recorded with the Plymouth Country Registry of Deeds in Book 59067, Page 289, pursuant to the provisions of Chapter 61, Section 8 and Chapter 61A, Section 14, as recommended by the Land Use & Acquisition Committee (LUAC).

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Selectman Canty reviewed that it was requested last week to postpone the requested “Land Acknowledgement” agenda item and that, after speaking with Chair Golden and Melissa Feretti, he feels comfortable extending the timeline so that the details of those initiatives can be worked out before they are brought before the Board.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve Administrative Note #5, listed below.

5. The Board will vote to extend the timeline for the requested “Land Acknowledgement” agenda item by an additional 60 days from February 3, 2026.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:31 PM Public Comment

Chair Golden opened the floor for public comment, noting that the Board will be reopening a public comment period during the Wastewater Groundwater Discharge Citizens Advisory Committee presentations. No one spoke under public comment.

6:32 PM Agricultural Commission Appointments

Chair Golden opened the floor to review applications to the Agricultural Commission. Applicant Ashleigh Bennett withdrew her application prior to the meeting. Applicant Janelle La Grange was present remote via Zoom but did not unmute her microphone to speak. The Board moved on with the agenda, stating that they will return to reopen this agenda item for review.

6:33 PM Town Manager's Report

Chair Golden opened the floor for an early portion of the Town Manager's Report, per Mr. Brindisi's request. Mr. Brindisi thanked the Board for taking this out of order and invited Bill Coyle, Director of Public Works, to take the floor to speak on last week's snow removal efforts and parking ban. Mr. Brindisi noted that both the Fire Chief and the Police Chief are present, as well.

Mr. Coyle thanked DPW employees and private contractors for their extensive efforts during the storm, which produced approximately 24 inches of snow and was one of the largest snow events in the town's recorded history. Mr. Coyle stated that comparable historic storms included 2022 (25"), 2005 (24"), the blizzard of 1978 (20-24") and 2015 (storms of 20" and 22"). Mr. Coyle reviewed the storm preparation, which began days in advance by inspecting and repairing equipment, confirming staffing availability, monitoring weather forecasts

through multiple sources, and consulting with a contracted meteorologist; salt trucks were scheduled to report at 10:00 AM on January 25 in anticipation of snowfall beginning at noon. Mr. Coyle stated that initial plans included pretreating side streets before focusing on main roads. Mr. Coyle reviewed the storm response operations, stating that snow arrived earlier than was forecasted and required an accelerated response. The storm also required additional personnel and contractors who were called in around noon. Mr. Coyle summarized the resources deployed, including 33 DPW employees, 62 private plowing contractors, 4 skid steers, and approximately 95 total pieces of plowing equipment. Mr. Coyle reviewed that there were staffing and equipment challenges, for example, the town ideally requires 140-150 pieces of snow-removal equipment but is currently operating with about 95. Mr. Coyle added that recruiting and retaining private contractors has become increasingly difficult due to high insurance costs, equipment maintenance expenses, and long work hours; the DPW operates with a single shift during storms, requiring employees to remain on duty until work is completed. During this storm, some employees worked more than 40 consecutive hours during the event and more than 120 total hours throughout the week. Additionally, Mr. Coyle reviewed storm conditions and priorities, the town's coordination with the School Department, snow removal downtown, and additional snow removal efforts. Mr. Coyle stated that the town only has one dedicated sidewalk machine but ideally would have at least three, and the sidewalk machine experienced a breakdown within the first hour of its operation, requiring repairs before returning to service. Mr. Coyle summarized that the DPW staff performed to the best of their ability despite staffing shortages, equipment limitations, and severe storm conditions. Mr. Coyle stated that comparisons with other municipalities indicate that the town is significantly under-resourced for snow operations and he estimates that the town needs 135-200 pieces of snow-removal equipment despite only having 95 pieces of equipment. Mr. Coyle again emphasized that finding contractors and workers is becoming increasingly difficult. Mr. Coyle concluded by expressing pride in the efforts of DPW employees and contractors, and offered to answer any questions from the Board regarding storm response and parking related concerns.

Board members expressed appreciation to the DPW Director, DPW staff, private contractors, and other personnel involved in storm response and recovery efforts, acknowledging the scale of the storm, the prolonged response period, and the challenges associated with maintaining roads, sidewalks, and public safety under severe conditions.

The Board discussed potential improvements, contractor recruitment and retention, equipment and resource assessments, sidewalk maintenance responsibilities, coordination with the School Department, parking ban decision-making, and lessons learned/future planning with Mr. Coyle. There was general agreement that, despite significant operational challenges, personnel performed effectively with the resources available and that future planning should focus on addressing equipment and staffing deficiencies identified during the event.

7:07 PM Agricultural Commission Appointments (Cont.)

Chair Golden reopened the floor to review applications to the Agricultural Commission. Applicant Jenelle La Grange (present remote via Zoom) spoke on behalf of her application.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to appoint Jenelle La Grange to the Agricultural Commission for a term expiring on June 30, 2028.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:17 PM Articles 25 – 29 (CPC Articles)

Chair Golden opened the floor for Ed Bradley (present), Chair of the Committee Preservation Committee (CPC), who was accompanied by Lynne Barrett (present), Finance Director.

Article 25: CPC – Historic Preservation Plan

Mr. Bradley presented a request for \$85,000 for a historic preservation plan, stating that the funding includes a \$10,000 buffer over the estimated \$75,000 cost to account for potential price changes. The town also plans to apply for a survey planning grant through the Massachusetts Historical Commission that could provide 50% matching funds.

Mr. Bradley explained that the plan would coordinate with the town's comprehensive master plan updates and provide a roadmap for preserving Plymouth's historic resources town-wide. The plan would build upon the existing downtown historic district and support the newly created town-wide historic commission.

Selectman Canty questioned whether a consultant was already selected and noted that \$85,000 seemed modest for a town of Plymouth's size and age. Mr. Bradley confirmed that pricing was based on similar work by companies experienced in Massachusetts, though none as old or large as Plymouth.

Selectman Keohan provided context about the newly created Historical Commission, noting that one of their first charges would be to work with a consultant on the inventory process.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to recommend Town Meeting approve Article 25: CPC – Historic Preservation Plan.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Article 26: CPC – Reduce Borrowing – Plymouth Area Coalition for the Homeless

Mr. Bradley presented Article 26, which would use available CPA funds to reduce borrowing for the Plymouth Area Coalition for the Homeless project. The plan would utilize \$74,008 in available CPA affordable housing funds, \$415,351 in FY27 annual revenues, and \$2,000,000 in other FY27 revenues to reduce the original town meeting borrowing authorization and control interest costs.

Selectman Cohen noted the importance of CPC's focus on reducing outstanding liability to allow the committee to move forward with future projects.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to recommend Town Meeting approve Article 26: CPC – Reduce Borrowing – Plymouth Area Coalition for the Homeless.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Article 27: CPC – Reduce Borrowing – Jenney Pond

Mr. Bradley presented Article 27, which would use 10% of fiscal year 2027 revenues for open space and recreation (\$415,351) to reduce the original town meeting borrowing for Jenney Pond, again controlling costs and interest.

On a motion by Selectman Canty, seconded by Selectman Iaquinto), the Board voted to recommend that Town Meeting approve Article 27: CPC – Reduce Borrowing – Jenney Pond.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Article 28: CPC – Old Colony Digitization Project

Mr. Bradley requested \$70,530 to digitize approximately 300 rolls of 35mm microfilm of the Old Colony Memorial, making them searchable and available online. The request came from the Plymouth Public Library, which controls the microfilm collection.

Selectman Canty questioned copyright ownership and whether the Old Colony Memorial or Gannett would contribute to the digitization costs. Bradley explained that certain years would be searchable and downloadable from home, while older content would require library access due to copyright restrictions. He noted that journalism serves as "the first draft of history," making this preservation important for accessing historical records dating back to 1822.

Selectman Keohan drew parallels to previous town record digitization projects and noted the importance of preserving local journalism records, especially as the newspaper industry changes and local coverage diminishes.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to recommend Town Meeting approve Article 28: CPC – Old Colony Digitization Project.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Article 29: CPC – CPA Fund Budget/Account Set-Aside

Mr. Bradley presented the annual CPC budget request, requiring 10% of the FY27 estimated annual Community Preservation Fund revenue to be set aside for historic purposes, plus up to 4% for administrative and operational expenses. Any unused administrative funds would revert to the unallocated balance for future use.

On a motion by Vice Chair Quintal, seconded by Selectman Canty, the Board voted to recommend Town Meeting approve Article 29: CPC – CPA Fund Budget/Account Set-Aside.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:31 PM Wastewater Treatment Plant Groundwater Discharge Update

Chair Golden opened the floor for Doug Pinard (present), Wastewater Superintendent, and Kendra Martin (present), Water & Wastewater Engineer.

Mr. Pinard and Ms. Martin presented an update on the groundwater discharge project, seeking Board approval to move the project forward. Mr. Pinard explained the project's evolution from shifting wastewater disposal priority from ocean outfall to groundwater beds, to potentially increasing total discharge capacity from 2.5 to 3.0 million gallons per day while maintaining up to 1.5 million gallons per day to the outfall. The current average treated effluent is approximately 1.6 million gallons per day. Project drivers included improving harbor water quality to support shellfishing and aquaculture, reducing pathogens, increasing groundwater recharge for Eel River base flow, and reducing energy costs. The FDA conducted a dye test in 2018 showing effluent remains in the harbor rather than dispersing to the ocean, leading to reclassification concerns affecting aquaculture sales to foreign markets. The town conducted a three-month loading test from August to November 2018, approved by DEP, discharging to beds instead of the outfall to evaluate impacts. This led to an Environmental Notification Form (EENF) process beginning in 2020, with MEPA submission in September 2023 and certificate receipt in December 2023. Following the previous Select Board's recommendation in February 2024, a Citizens Advisory Committee was formed in March 2024, holding 12 meetings between August and November 2024 with various expert presentations.

Mr. Pinard detailed the groundwater modeling results showing 12 feet of mounding under the beds, with one potentially impacted septic system on Sandwich Road and minor increases to Eel River baseline flow. Historical groundwater monitoring data from 2002-2021 showed minimal correlation between nitrogen concentrations and wastewater discharge volume, but correlation between phosphorus concentrations and discharge volume, with phosphorus binding to soils before migration.

Ms. Martin clarified this is one step in the MEPA process, not final permitting, with DEP handling actual permits after MEPA completion. The process could take years to complete even with Board approval.

Board members asked detailed questions about treatment processes, costs, and timelines. Staff explained plans for a separate building with tertiary filters and chemical addition to capturing phosphorus, potentially reducing levels from 4.5 milligrams per liter to 0.1-0.2 milligrams per liter, representing approximately 95% reduction.

Discussion covered the comparison between harbor discharge and groundwater discharge prevalence, with DEP representative John Hubble explaining that groundwater discharge is much more common than harbor discharge, particularly given increasing regulatory requirements for ocean discharges.

The presentation highlighted energy savings of \$40,000-50,000 annually from eliminating the 4.5-mile pumping requirement to the harbor outfall. However, concerns were raised about adding nutrients to the Eel River watershed, though staff noted this would occur over decades rather than immediately affecting the harbor.

8:27 PM Wastewater Groundwater Discharge Citizens Advisory Committee Analysis & Recommendations

Chair Golden opened the floor for Hampton Watkins (present), Vice Chair, Wastewater Groundwater Discharge CAC, to present the Wastewater Groundwater Discharge Citizen Advisory Committee's Analysis & Recommendations. Mr. Watkins was joined by Rose Forbes, member of the Wastewater Groundwater Discharge CAC. Throughout the presentation, Mr. Watkins reviewed the following:

Mr. Watkins explained that the committee met for 14 months, receiving extensive presentations from staff and consultants. Despite this information, the committee felt there remained enough uncertainty about the proposal to recommend against moving forward at this time. The final vote was 3 opposed, 2 in favor, 1 abstention (Chair Golden), and 1 absence. The committee's concerns centered on the hydraulic impact on Warren Wells Brook and Russell Mill Pond, questioning how much wastewater would eventually reach these water bodies. They noted the Eel River surface flow at Route 3 runs about 2.6 million gallons per day, while the proposed groundwater discharge could reach 3 million gallons per day in close proximity.

Mr. Watkins questioned why the beds, built in 2002, have rarely been used for nearly 25 years except during emergencies and testing. He emphasized that the committee agreed on many fundamental issues with staff but felt they needed more complete information before making such a significant decision.

The committee's recommendations included implementing tertiary treatment immediately, using incremental increases to monitor impacts, installing test wells around the beds, and considering whether new construction should be required to connect to sewers rather than expanding capacity to accommodate growth.

Rose Forbes, CAC Clerk and professional engineer, presented additional concerns about data quality from the 2018 loading test, noting it was conducted for 40 days rather than 3 months at one bed with 1.5 million gallons per day, while the proposal calls for 3 million gallons per day across all beds. Ms. Forbes noted additional concerns over data collection (moved monitoring equipment and three significant rain events), potential affects on fish hatcheries, and PFAS presence.

9:25 PM Chair Golden opened the floor for public comment on the Wastewater Groundwater Discharge.

- Martin Enos (present), member of the CAC and resident of Russell Mills Road, strongly opposed the plan due to potential health hazards and concerns about mosquito-borne diseases. Mr. Enos added that Russell Mill Pond has experienced cyanobacteria blooms for the first time in 75 years, coinciding with increased bed usage, making swimming and fishing impossible.

- Mary Gatslick (present) provided technical comments on the Draft Environmental Impact Report, citing regulatory overstatements, uncertainty in data, groundwater modeling errors, and environmental justice analysis gaps. Ms. Gatslick urged the Board to require data revision before proceeding.
- Dan Enos (present) spoke in opposition of the DEIR, describing the degradation of Russell Mill Pond over the past five years and questioned the logic of putting treated effluent in the Eel River watershed, referencing engineering studies from the 1980s that recommended against this approach.
- Darlene Nickerson (present), who operates the Gilbert Trout Hatchery, described experiencing black water in her hatchery and E. coli contamination in her headwater when beds were used for sampling two years ago. Ms. Nickerson reported PFAS levels just under limits in her water supply and sick horses at her rescue operation, pleading with the Board not to proceed with the plan.
- Kevin Enos (present) noted unprecedented cyanobacteria blooms in Russell Mill Pond over the past two years. Mr. Enos referenced broader environmental concerns about ocean health and questioned whether the town should risk contaminating the Eel River in addition to potential ocean impacts.
- Michael Hanlon (present), Chair of the Comprehensive Wastewater Management Planning Committee and licensed professional engineer, spoke in favor of proceeding. Mr. Hanlon noted that opponents typically attend public hearings while supporters often stay home, and emphasized that this MEPA process represents just one step in a larger evaluation process. Mr. Hanlon encouraged the Board to continue the process, noting that MEPA and DEP would ultimately make the final determination on project viability.
- Michael Goodman (present), resident of Russell Mills Road, spoke on the degradation of the pond in the last few years. Mr. Goodman suggested focusing on tertiary treatment for nitrogen reduction while continuing to use the existing harbor outfall.

Selectman Iaquinto made a motion to approve and submit the draft DEIR. Vice Chair Quintal seconded the motion.

Selectman Keohan expressed reluctance to move forward, preferring to focus on improving current treatment plant capabilities rather than pursuing groundwater discharge at this time. He emphasized the importance of protecting the Eel River and stated that the town should utilize the current window to improve existing processes rather than risk impacts to this vital freshwater resource.

Selectman Canty acknowledged the community's concerns while noting that the vote would not commit the town to final action but would continue the process at the town's own pace rather than waiting for potential state mandates. He emphasized that cyanobacteria blooms are occurring throughout Plymouth due to septic systems, and expanding sewer capacity is necessary to address this broader issue.

Selectman Iaquinto supported moving forward with parallel paths: continuing the permitting process while conducting additional research and public engagement. She noted that stopping the process would hamstring the Comprehensive Wastewater Management Plan's ability to provide recommendations, creating a situation where increased sewer connections require increased treatment capacity.

Vice Chair Quintal emphasized the importance of being prepared for potential state mandates, noting that algae bloom problems exist throughout Plymouth due to residential septic systems. He supported moving forward while implementing additional monitoring wells, acknowledging concerns while recognizing the need for proactive planning. He also noted that stopping the process would result in losing over \$3 million in federal grant funding for tertiary treatment.

Chair Golden committed to reconvening the Citizens Advisory Committee if the Board decided to proceed, ensuring continued community voice in the process.

On the motion by Selectman Iaquinto, seconded by Vice Chair Quintal, the Board approved the draft DEIR.

Roll Call 4/1: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—No

10:19 PM Town Manager’s Report

Mr. Brindisi offered the following comments.

- The Winter Energy Forum will be held Thursday, February 5th at the Plymouth Public Library from 5:30-7:30 PM, featuring one-on-one energy coaching sessions with Eversource staff.
- Residents are encouraged to “adopt” fire hydrants in their neighborhoods and help dig them out after the recent snowstorm.
- Reminder to board and committee members that we will be holding an Open Meeting Law training on February 26th in the Great Hall at Town Hall beginning at 6:00 PM.
- The Pulte hearing will take place on Monday February 9th.

10:22 PM Select Board Discussion – New Business / Letters / Old Business

- Selectman Canty noted that he and Selectman Keohan met prior to tonight’s Select Board meeting to discuss what their proposal for the FY28 Budget Workshop would look like. They would like to invite the Town Manager, Assistant Town Manager, Finance Director, and the School Superintendent and Business Manager. During the workshop, they propose outlining what the current budget process is, review July 1, 2027 backward to now and when different information will become available to inform the budget that will begin July 1, 2027, how they would like to receive the budget information and disseminate the information, including proposed monthly updates on the budget, and they would like to discuss the FY26 Goals and Priorities and rank them within their categories. Selectman Canty proposed to hold the workshop on a Thursday such as February 12, February 19, or March 5. Vice Chair Quintal stated that he ran this by the superintendent and Luis Pizano (the Chair of the School Committee) who are both interested in being a part of the process. The Board agreed to schedule the workshop for March 5, 2026.

10:29 PM Adjournment – *Next Meeting will be held February 10, 2026*

On a motion by Vice Chair Quintal, seconded by Selectman Iaquinto, the Board voted to adjourn at 10:29 PM.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Recorded by: Jade Anderton, Executive Assistant to the Select Board & Town Manager

PLYMOUTH SELECT BOARD
Tuesday, February 10, 2026 | 6:00 PM
MEETING MINUTES

6:01 PM Call to Order

Present: David Golden Jr., Chair
Richard Quintal Jr., Vice Chair
Kevin Canty, Selectman
Deb Iaquinto, Selectman
Bill Keohan, Selectman

Silvio Genao, Assistant Town Manager

Chair Golden called the meeting to order and read the following statements,

Per M.G.L. Chapter 30A, Section 20, any person may make a video or audio recording of an open session of a meeting of the Select Board after notifying the chair, subject to reasonable requirements of the chair so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

Pursuant to Chapter 2 of the Acts of 2025, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on March 28, 2025, this meeting will be conducted via remote means and in person.

Members of the public who wish to watch the meeting may do so in the following manner: Tune into The Local Seen government cable access channels Comcast Channel 9 or Verizon Channel 47 and watch the meeting as it is aired live, or watch the meeting live on The Local Seen website.

Members of the public who wish to PARTICIPATE in the meeting may do so in the following manner:

In-Person: Great Hall, Plymouth Town Hall, 2nd Floor | 26 Court St, Plymouth, MA

Remote: Click the following Zoom link to participate in the meeting remotely:

<https://pactv.zoom.us/j/91695140644?pwd=UGhFZVJmaHVwQmIxa0pVYjRDMlozZz09>

• Webinar ID: 916-9514-0644 • Passcode: 121500 •

6:02 PM Legislative Update

Chair Golden requested to begin tonight's meeting with the Legislative Update from our State Delegation and opened the floor for Senator Dylan Fernandes (present), Representative Kathleen LaNatra (present), and Representative Michelle Badger (present).

Senator Fernandes thanked the Board and town officials for their partnership and emphasized the importance of continued collaboration to support the Town of Plymouth. Senator Fernandes reviewed legislative funding and earmarks for Plymouth, stating that legislators secured 20 earmarks totaling more than \$1 million for Plymouth. Senator Fernandes reviewed transportation and infrastructure, health care, the DCR property lease initiative, the state budget overlook including a 4% increase in local aid and a 2.5% increase in unrestricted general government aid, budget challenges, and legislative priorities.

Representatives LaNatra and Badger reviewed the status of home rule petitions including H2749—Harbor Master Employees, H4510—Digital Legal Notices, H4887—Special Revenue Account for Land Acquisition. They also reviewed Plymouth Land Bank Legislation which would create a Plymouth Land Bank funded through a 2% real estate transfer fee paid by property buyers. Representatives LaNatra and Badger also reported ongoing discussions regarding a pilot insurance program for manufactured home communities.

Vice Chair Quintal stated that one of the biggest challenges in Plymouth is student transportation to school and asked the delegation to keep this in mind. Representative Badger spoke on two bills that are looking to address this – H513 and H511.

The Board discussed concerns regarding manufactured housing communities and their treatment under affordable housing calculations, the impacts of Chapter 40B developments on Plymouth, fiscal challenges facing Plymouth and other municipalities throughout the region, uncertainty with federal funding and grants, and Eversource costs.

Chair Golden thanked the delegation and emphasized the importance of 40B to this community. Chair Golden stated that in many communities, the influx of 40B developments tear a community apart and pit residents against their elected representatives despite there not being much they can do. Chair Golden added that he believes communities like Plymouth should be incentivized to add to their housing stock rather than punished.

6:59 PM Licenses

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve all Licenses, listed below, as a group.

One Day Wine and Malt License*

- ❖ Brews and Cips, 114 Long Pond Road, Samantha Cipollo is requesting a one day wine and malt license from 6:00 p.m. to 10:00 p.m. on 2/15/26 for a candlelight orchestra at Memorial Hall.

Amplified Music Permit

- ❖ New Hope Chapel, 6 Joshua's Way, Bonnie Milloy is requesting an amplified music permit for 7/26/26 from 7:00 a.m. to 2:00 p.m. at Pilgrim Memorial State Park for a church service.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:59 PM Administrative Notes

Selectman Keohan requested to take Administrative Note #3 separately.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve Administrative Notes #1, #2, and #4, listed below, as a group.

1. The Board will vote to approve and execute the Easement previously approved by Article 8: Eversource Easement – Spring Land/Jenney Pond of the 2025 Fall Annual Town Meeting held on October 18, 2025, granting and conveying access and utility easements to NStar Electric Company, d/b/a Eversource Energy, as described in the Article.
2. The Board will vote to appoint Paul Blanchard, Registered Architect, to the Historic District Commission for a term expiring June 30, 2027.
4. The Board will vote to appoint Mark Horan as a Constable for the Town of Plymouth through February 9, 2029.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Selectman Keohan spoke on Administrative Note #3, highlighting the appointment process currently underway for the newly formed Historical Commission, established by Fall Town Meeting. Selectman Keohan noted that the Select Board supported expanding the Commission to include two representatives from the Wampanoag

tribal community in southeastern Massachusetts. Selectman Keohan recognized both candidates, Mr. Harding and Ms. Silva, as highly qualified, and expressed appreciation for the creation of the Commission and the new appointees. Selectman Canty stated that he looks forward to further collaboration between the town and the Wampanoag tribe.

On a motion by Selectman Keohan, seconded by Selectman Canty, the Board voted to approve Administrative Note #3, listed below.

3. The Board will vote to appoint Ronald Caleb Harding Jr., member of the Herring Pond Wampanoag Tribe, to the Historical Commission for a term expiring June 30, 2026, and Kerina Silva, member of the Herring Pond Wampanoag Tribe, to the Historical Commission for a term expiring June 30, 2027.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:01 PM Public Comment

Chair Golden opened the floor for public comment. There were no public comments.

7:02 PM Joint Meeting – Select Board & Plymouth Housing Authority

Chair Golden opened for the Joint Meeting between the Select Board & the Plymouth Housing Authority. Chair Golden noted that listed applicant Barnaby W. Bosanquet withdrew his application prior to tonight's meeting. The Board and the Plymouth Housing Authority reviewed applications from Dr. Andrea Barnes (present remote via Zoom), Timothy Barnhart (absent), Courtney Curran (present), Nina Garcia (present), George Washington Herz II (present), and Dan Sullivan (present).

Chair Golden requested that each member from the Housing Authority and the Select Board give a single vote.

Mr. Sampson, Ms. Vega, Ms. Long, and Ms. Reilly of the Housing Authority all voted to appoint Courtney Curran.

Selectman Keohan, Vice Chair Quintal, Selectman Canty, and Selectman Iaquinto voted to appoint Courtney Curran, and Chair Golden voted to appoint George Washington Herz II.

As a result of this vote, Courtney Curran was appointed to the Plymouth Housing Authority for a term through May 15, 2026 by the joint meeting of the Select Board and the Housing Authority.

The meeting of the Plymouth Housing Authority was adjourned at 7:28 PM.

7:29 PM GAP 3 Energy Grant Update

Chair Golden opened the floor for Doug Pinard (present), Wastewater Manager, to provide an update on the GAP 3 Energy Grant. Mr. Pinard was joined by Patrick Compton (present) of Woodard & Curran. Throughout their presentation, Mr. Pinard and Mr. Compton reviewed:

- Project Overview
 - o A 2020 pilot study identified opportunities to reduce energy consumption through improved aeration control
 - o Previous upgrades included an installation of variable frequency drives (VFDs) on two of three aeration blowers and instrumentation upgrades in two sequencing batch reactors
 - o GAP 3 Grant funding allowed for installation of the final VFD on the third blower and instrumentation upgrades in the final reactor

- Project Benefits
 - o Estimated annual electrical savings: 180,000 kWh
 - o Estimated annual cost savings: approximately \$38,000
 - o Estimated reduction in greenhouse gas emissions: 45 metric tons of CO2 equivalent annually
 - o Improved process control and operational efficiency
- Project Costs
 - o Total project cost: \$120,000
 - o State GAP Grant funding: Approximately \$98,000 (over 80%)
 - o Town share: approximately \$22,000

The Board expressed appreciation for the project and its projected savings. Selectman Keohan requested a copy of the presentation. Select Board members noted that while the savings alone would not solve long-term fiscal challenges, cost reductions of this nature are beneficial.

7:35 PM Article 6: Budget Amendments

Chair Golden opened the floor for Doug Pinard, Wastewater Manager, to discuss Article 6: Budget Amendments. Mr. Pinard presented proposed budget amendments for the current fiscal year due to increased chemical costs, chemical delivery costs, sludge disposal costs, and sludge hauling costs. Mr. Pinard noted that these expenses are outside departmental control and have remained volatile since COVID.

The Board discussed trends in treatment plant operating costs. Proposed increases would be funded through the wastewater enterprise fund and retained earnings rather than the general fund.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 6: Budget Amendments on the Town Meeting warrant and to recommend Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:43 PM Article 17: Chapter 90 Roads

Chair Golden opened the floor for James Downey (present), Assistant Director of Public Works, to review Article 17: Chapter 90 Roads. Mr. Downey stated that this is an annual article to accept funding from the Commonwealth for Chapter 90 for the maintenance of public roads.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 17: Chapter 90 Roads on the Town Meeting warrant and to recommend Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:45 PM Article 5: Unpaid Bills

Chair Golden opened the floor for Article 5: Unpaid Bills. Jodie Walsh (present), Assistant Human Resources Director, took the floor and stated that, due to invoices being presented to the HR Department in October 2025, after the fiscal year ended, they were not processed or paid within the fiscal year, which is the HR Department is here to ask for the funding through Town Meeting.

Board members discussed invoice delays and the nature of medical evaluation expenses. Ms. Walsh confirmed that the services had been performed and that the invoices were legitimate obligations.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 5: Unpaid Bills on the Town Meeting warrant and to recommend Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:50 PM Article 22: Codification of Zoning By-Laws

Chair Golden opened the floor for Kelly McElreath (present), Town Clerk, to present on Article 22: Codification of Zoning By-Laws. Ms. McElreath presented a proposal to codify the Town's zoning bylaws, stating that this follows the ongoing codification of general bylaws, would make zoning bylaws searchable and more accessible online, the vendor review process would take approximately six months, and that staff and planning personnel would review the draft before returning it to Town Meeting for approval.

Board members discussed creating a review group similar to the one used for general bylaw codification and noted that benefits of this would include improved efficiency, accessibility, and user experience.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 22: Codification of Zoning By-Laws on the Town Meeting warrant and to recommend Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:54 PM Article 24: Easement – White Horse Cemetery

Chair Golden opened the floor for Richard Bosse (present), Town Engineer, to present on Article 24: Easement – White Horse Cemetery. Mr. Bosse reviewed that in 1973, Town Meeting voted to approve a 12-foot access easement at White Horse Beach which was never formally recorded; this resulted in access concerns raised by property owners in 2021. Mr. Bosse stated that this article would authorize recording a confirmatory easement and plan.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 24: Easement – White Horse Cemetery on the Town Meeting Warrant and recommend Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:59 PM Town Manager's Report

Chair Golden opened the floor for the Town Manager's Report. Assistant Town Manager, Mr. Genao, offered the following comments:

- Northern Construction continues to work on the Water Street sewer project. Excavation and sheet piling installation are underway and dewatering well installation and pipe replacement are set to continue following the Presidents Day holiday.
- The Town received recognition from its insurer, MIA, for leadership in risk management training. Recognition was based on participation in safety committee meetings, property risk management, cybersecurity initiatives, and workers' compensation risk reduction. Special thanks is given to Lynne Barrett, Finance Director, Michelle Newell, Safety Compliance Officer, and Tiffany Park, Grant Writer.

Selectman Keohan stated that he has noticed that the town and DPW is continuing to do its best to clear roads of snow and added that he is looking forward to seeing the aggressive snow removal expand into the North Plymouth area.

8:03 PM Select Board Discussion – New Business / Letters / Old Business

Chair Golden opened the floor for Select Board discussion.

New Business

- Vice Chair Quintal proposed consideration of \$50,000 funding for the Fourth of July Committee and \$50,000 in funding for the America's Hometown Celebration in honor of the country's 250th anniversary. Selectman Keohan agreed that he would like to see the town celebrate the country's 250th anniversary in a cost friendly way and suggested a working group for this purpose. Selectman Canty suggested putting forth a future agenda item to discuss how the town could celebrate this anniversary.

Old Business

- Selectman Iaquinto thanked the Department of Energy & Environment—specifically, Mike Cahill, Sarah McCormack, and Philipe Reis—for their work organizing a successful community energy forum. Selectman Iaquinto expressed interest in future outreach events.
- Selectman Canty requested to follow up on the upcoming budget workshop, requesting the meeting e either televised live or broadcasted. Chair Golden confirmed that the Board will be moving up the date of their workshop one day, to Wednesday March 4, 2026. This meeting will begin at 6:00 PM. Selectman Keohan requested that the Board begin circulating a draft agenda of this meeting.

8:13 PM Adjournment – Next Meeting will be held February 17, 2026

On a motion by Vice Chair Quintal, seconded by Selectman Iaquinto, the Board voted to adjourn at 8:13 PM.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Recorded by: Jade Anderton, Executive Assistant to the Select Board & Town Manager

PLYMOUTH SELECT BOARD
Tuesday, February 17, 2026 | 5:00 PM
MEETING MINUTES

5:00 PM Call to Order

Present: David Golden Jr., Chair
Richard Quintal Jr., Vice Chair (arrived at 6:10 PM)
Kevin Canty, Selectman
Deb Iaquinto, Selectman
Bill Keohan, Selectman

Derek Brindisi, Town Manager
Silvio Genao, Assistant Town Manager

Chair Golden called the meeting to order at 5:00 PM and read the proposed Executive Session language:

The Select Board will hold an Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21(a), clause 6, to consider the purchase, exchange, lease, or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

- 30 Town Wharf (Cabby Shack Inc.) – Lease Extension

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to enter Executive Session.

Roll Call 4/0: Golden—Yes, Quintal—Absent, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:10 PM Return to Open Session

Chair Golden called the meeting back to order at 6:10 PM and read the following statements,

Per M.G.L. Chapter 30A, Section 20, any person may make a video or audio recording of an open session of a meeting of the Select Board after notifying the chair, subject to reasonable requirements of the chair so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

Pursuant to Chapter 2 of the Acts of 2025, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on March 28, 2025, this meeting will be conducted via remote means and in person.

Members of the public who wish to watch the meeting may do so in the following manner:

Tune into The Local Seen government cable access channels Comcast Channel 9 or Verizon Channel 47 and watch the meeting as it is aired live, or watch the meeting live on [The Local Seen website](#).

Members of the public who wish to PARTICIPATE in the meeting may do so in the following manner:

In-Person: Great Hall, Plymouth Town Hall, 2nd Floor | 26 Court St, Plymouth, MA

Remote: Click the following Zoom link to participate in the meeting remotely:

<https://pactv.zoom.us/j/91695140644?pwd=UGhFZVJmaHVwQmIxa0pVYjRDMlozZz09>

• Webinar ID: 916-9514-0644 • Passcode: 121500 •

6:12 PM Administrative Notes

On a motion by Vice Chair Quintal, seconded by Selectman Iaquinto, the Board voted to approve Administrative Notes #1-6, listed below, as a group.

1. The Board will vote to approve and release open meeting minutes from 11/18 and 11/25/2025.
2. The Board will accept an award of bi-directional vehicle charging equipment (including installation) from the Massachusetts Clean Energy Center's Vehicle-To-Everything (V2X) Demonstration Project Program, for municipal and public EV charging use.
3. The Board will authorize the acceptance and expenditure of a donation of ~~\$500.00~~ \$250.00, made by David and Christina Brown to the Plymouth for All Account, to support committee-related expenses and initiatives.
4. The Board will authorize the acceptance and expenditure of a donation of \$100.00, made by Marilyn and Thomas Gregory to the Center for Active Living Account, in memory of Carol Burke, to support various programs and services for Plymouth's aging population.
5. The Board will authorize the acceptance and expenditure of a donation of \$50.00, made by Kathleen Anastasia to the Center for Active Living Account, in memory of Carol Burke, to support various programs and services for Plymouth's aging population.
6. The Board will vote to declare a vacancy for the Plymouth Redevelopment Authority in accordance with M.G.L. Ch 41, §11 in order to place this elected position on the May 16, 2026 ballot.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:13 PM Public Comment

Chair Golden opened the floor for public comment.

- Jim Parmenter (present) stated that he stopped by because he was walking up the waterfront and the side streets were impassable. Mr. Winter requested clarification on who is responsible for this, residents or the town.
- Kate Butler (present), member of the League of Women Voters, urged the Board to vote to approve the Safe Communities Act.
- Steve Lydon (present) stated that he does not support the bylaw. Mr. Lydon stated that everything Town Meeting does must be approved by the state and that this bylaw would not stop ICE or federal agencies.
- Jan Blanchard (present) stated that this bylaw is important and that Town Meeting needs to vote on it. Ms. Blanchard stated that the bylaw is to protect people from ICE and would not hinder the police.
- Charlie Bletzer (present) asked whether there would be questions allowed after the presentation on the bylaw. Chair Golden stated that the Board does not typically respond to public comment, stating that the Board does not take questions during presentations and that public comment could be reopened after the presentation if it's the will of the Board. Mr. Bletzer asked the difference between the proposed bylaw and the Police Chief's policy, stating that immigration is a very sensitive issue and he believes this issue was solved at a past meeting.
- Deb Etzel (present) stated that the difference between a department policy and a town bylaw is that a town bylaw stands and a policy can be changed.
- Meredith Loring Golden (present) spoke in favor of the community trust bylaw.

6:24 PM Climate Action Net Zero (CANZ) Committee Appointments

Chair Golden opened the floor to review applicants to the Climate Action Net Zero (CANZ) Committee; applicants Michael Laznik and Allen Giles were both absent.

Selectman Canty suggested re-advertising the position and invite these individuals to reapply and attend the subsequent appointment hearing. Jade Anderton (present), Executive Assistant to the Select Board, confirmed that applicants are notified at least one week in advance to attend the meeting in person or remotely.

The Board agreed to readvertise the two vacancies.

6:26 PM ARTICLE 2: Revolving Fund Spending Limits

Chair Golden opened the floor for Lynne Barrett, Finance Director, to review ARTICLE 2: Revolving Fund Spending Limits. Ms. Barrett stated that this is a standard recurring article that happens every year; this article establishes the spending threshold for all revolving accounts that have previously been added to our bylaw. Ms. Barrett stated that each department has submitted a request for their spending threshold for FY27 and that is what this article would accomplish.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 2 in spring town meeting warrant and recommend that Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:33 PM ARTICLE 35: Military Service

Chair Golden opened the floor for ARTICLE 35: Military Service, an article requesting that the Town support the adoption of MGL Chapter 33 Section 59. Chair Golden stated that this statute would authorize municipalities to provide up to 40 days of paid military leave annually for employees serving in the Massachusetts National Guard or reserve components of the United States Armed Forces. The town currently pays the difference between an employee's military compensation and municipal salary while an employee is on military duty. Adoption of the statute would formalize and strengthen the town's commitment by allowing eligible employees to receive full pay without using accrued leave time. Chair Golden stated that this change would be budget neutral because the town already appropriates full salaries for the affected employees. There are currently eight employees that would qualify under the provision, one of whom is retiring, leaving seven affected employees all of whom work for the Fire Department.

Selectman Canty noted that he does not see the change as entirely budget neutral because otherwise remaining funds would end up in free cash. Chair Golden stated that it is budget neutral in the sense that it doesn't change what the town raises and appropriates.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to include Article 35 on the Town Meeting warrant and recommend that Town Meeting approve it.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:40 PM ARTICLE 36: Citizen's Petition: Billington Sea Weed Treatment

Chair Golden opened the floor for Kristi Young (present) to present on ARTICLE 36: Citizen's Petition: Billington Sea Weed Treatment. Ms. Young stated that they are requesting \$28,492.32 for weed treatment at Billington Sea.

Selectman Iaquinto asked who does the maintenance/testing of Billington Sea. Ms. Young clarified that the association handles the water sample collections and coordinates the testing and treatments.

Chair Golden asked where the funding came from for this in the past. Former Association President, Michael Leary (present), stated that he believes in the past this funding came out of the general funds. Mr. Leary added that residents put up 55% of the treatment costs and request that the town pay for the portion they own.

On a motion by Selectman Keohan, seconded by Vice Chair Quintal, the Board voted to recommend Town Meeting approve Article 6. Vice Chair Quintal seconded the motion.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:56 PM ARTICLE 37: Citizen’s Petition: PLYMOUTH COMMUNITY TRUST BY-LAW

Chair Golden opened the floor for Arthur Desloges (present) to present on ARTICLE 37: Citizen’s Petition: PLYMOUTH COMMUNITY TRUST BY-LAW. Mr. Desloges took the floor, joined by Kristin Thomas (present), of Together We Can, and Peter Matlon (present), of the Plymouth for All Committee.

Mr. Desloges reviewed the purpose of the proposed bylaw, stating that recent revisions were made to align the bylaw with existing Select Board policies and Plymouth Police Department procedures. Mr. Desloges stated that, although an amended version was deemed out of the scope of Town Meeting, petitioners stated they would proceed with the originally filed version.

Mr. Desloges emphasized that the bylaw does not prevent Plymouth law enforcement from investigating or pursuing criminal matters, that the bylaw was modeled on bylaws already enacted in other municipalities in Massachusetts and approved by the Attorney General, and that petitioners believe the bylaw to be fully compliant with state law. Mr. Desloges stated that the bylaw should be adopted because it guarantees residents’ rights, provides civilian oversight, a bylaw is more durable than policy, and would align Town Meeting, the Select Board, and law enforcement around a common position.

Selectman Canty asked Mr. Desloges to talk about some of the questions people might have about how this would intersect with the Select Board policy that was passed. Mr. Desloges responded that they reviewed the Select Board policy and Police procedures, have met with Select Board members, and have met with the Police Chief, and that both the policy and the proposed bylaw offer the same protections to residents. Mr. Desloges stated that their reason for coming here is to have all three arms of government in unison.

Chair Golden stated that the Board spent a long night discussing this enforcement and are providing civilian oversight, putting in measures that require an annual review of the Police Department’s policy. Chair Golden stated that one of the core components in his voting for approval of the previous policy is because it enshrined the decision making policy in the command structure for the Police; he wants the decision making authority to rest with those folks and not be subject to the political leanings of Town Meeting. Mr. Desloges stated that a matter such as this should go to Town Meeting as the highest elected legislative body to support.

Chair Golden asked whether the Police Chief would have to align their policy with this bylaw. Mr. Desloges stated that this bylaw was intentionally written so that no changes would be needed within police procedures. Chair Golden asked Mr. Brindisi, if this were to pass and the Police Chief’s policy was not lined up with this bylaw, could the town face a situation like Counsel had previously expressed concern over where there might be conflicting policies. Mr. Brindisi confirmed that there is a clause in the Police Chief’s contract granting him authority over departmental rules and regulations.

Chair Golden reopened public comment.

- Rich Serkey (present) stated that he does not believe rules and regulations of the Police Chief would supersede a bylaw adopted by Town Meeting, stating that Town Meeting bylaws are town law.
- Ginny Davis (present) stated that a bylaw is voted and cannot be changed because the “winds of fate” change.
- Ann Quill (present) stated that it is important to pass this bylaw financially and for the welfare of our citizens, adding that she would not like to have a Police Department that isn’t supportive of the bylaw.
- Lisa Hamilton (present) stated that she feels that this bylaw provides standards for everyone employed by the town, protects them, and reduces confusion.
- Gerry Cicardo (present) stated that the Police work for the people and the Select Board work for the people, asking why we would want to give the Chief of Police an authority greater than the authority given to the Board. Mr. Cicardo added that he believes it is important for Plymouth to make a statement as to where we stand as a community.
- Dennis Friedman (present) requested that, when the Board votes, they explain why they’re making their vote.
- Kim Patterson (present) stated that she is hoping to see the community get as much proactive protection as possible.
- Sandra Hammond (present) supported Mr. Serkey’s comments, citing Mr. Serkey’s 45 years of experience as an attorney.
- Peter Matlon (present), Chair of the Plymouth for All Committee, stated that: 1) the current bylaws were intentionally designed to align with what was approved by the Select Board on January 6 and require no changes in procedure of policy at the level of the Plymouth Police Department, and 2) the Plymouth for All Committee has had the opportunity to meet with secular and religious leaders in the immigrant communities of Plymouth and that people are afraid, even of the Plymouth Police and to report crimes. Mr. Matlon urged the Board to recommend this article for approval at Town Meeting.
- Bill Abbott (present remote via Zoom) stated that this is a huge issue for Plymouth and that folks are living in terror of being taken from their homes. Mr. Abbott stated that if Town Meeting approves this bylaw, it will govern without question.

Selectman Keohan made a motion to recommend Town Meeting approve Article 37: Citizen’s Petition: PLYMOUTH COMMUNITY TRUST BY-LAW. Selectman Iaquinto seconded the motion.

Selectman Canty emphasized the importance of public engagement and debate, describing the issue as one of significant community interest. Selectman Canty noted that bylaws are more durable than Select Board policies and framed the issue as being about trust in local government and police legitimacy. Selectman Canty supported advancing the article to Town Meeting for broader debate.

Selectman Iaquinto praised the community effort behind the proposal, stating she supports the core principles of the bylaw such as community safety, trust, and inclusion. Selectman Iaquinto emphasized ensuring residents feel safe and are not afraid to contact police. Selectman Iaquinto stated that she views the bylaw as a values-based statement from the town and affirmed her support to send this to Town Meeting for decision-making.

Selectman Keohan emphasized listening to public input and acknowledging community concern, stating that the bylaw complements the Select Board’s policy. Selectman Keohan noted the difference between civilian oversight and legislative authority and supported allowing Town Meeting to decide the issue.

Vice Chair Quintal stated the Police Department has his full support and always will so long as they do what they're supposed to do. Vice Chair Quintal stated that he agrees that immigrants are scared to go out and that he has received many calls since this started, however, he stated that he can't support this unless the Police Chief comes in and states his support. Vice Chair Quintal requested to invite the Police Chief to come to next week's meeting to explain why this could become confusing.

Chair Golden addressed that a member of the public asked for anyone voting in opposition of this to explain why, stating that he has maintained that the first and only answer the town should have in regards to federal immigration policy is that the Town of Plymouth will follow the relevant state and federal laws, which is what the Police Chief's policy is already. Chair Golden stated that he rejects the notion that this will be a silver bullet to make people trust the Police, adding that if you don't trust the Police today, you won't trust them when this is enacted.

On the motion by Selectman Keohan, seconded by Selectman Iaquinto, the Board voted to recommend Town Meeting approve Article 37.

Roll Call 3/2: Golden—No, Quintal—No, Canty—Yes, Iaquinto—Yes, Keohan—Yes

7:51 PM 5-Minute Recess

Chair Golden opened the floor for the Town Manager's Report. Mr. Brindisi began his report, however, Chair Golden called for a 5 minute recess to allow attendees of the meeting to file out of the Great Hall.

7:57 PM Town Manager's Report

- The Jenney Pond project continues to move forward. The total cost is approximately \$17 million, including a \$10 million federal grant. The town is happy to report that we have received over \$4 million so far and expects to continue to receive federal resources. Construction crews are completing improvements to the walkways beneath the two bridges and completion of all walkways is anticipated later this year.
- The Pinnacle Bog Restoration Project is now underway. Restoration work is expected to be completed this spring.
- The sale of 0 Spooner St. (the old fire station) previously fell through. Staff is now pursuing state and federal grant opportunities to remediate petroleum contamination and PFAS contamination. Once remediation is completed, the town will consider rebidding the property.
- There was an unfortunate incident over the weekend in Eastham where two individuals fell through the ice. The Fire Chief is working with our Communications Coordinator to issue ice safety reminders. We strongly encourage that no one walk on ice, as conditions cannot be reliability determined to be safe.
- A free Open Meeting Law training will be held next Thursday at 6:00PM, conducted by KP law. All board and committee members have been invited to attend.
- Reminder that dog licenses are due by March 31. After March 31, late fees will be assessed.
- Residents wishing to vote by mail must submit an application through the Town Clerks Office. Vote-by-mail reminder notices will not be mailed this year.
- A federally funded Housing Rehabilitation Program has launched through the Planning Department. Eligible low-income residents may receive assistance for roof repairs, electrical repairs, plumbing repairs, and accessibility improvements. Information is available on the town website and through the Planning Department. Interested residents are encouraged to call 508-322-3320 for more information.

- Hard copies of the latest Plymouth On The Move quarterly magazine are now available at the Library, the Center for Active Living, and Town Hall.

Chair Golden asked if any of the funding requests for Jenney Pond have been denied. Mr. Brindisi stated that none have been denied and the turnaround time has been short.

Vice Chair Quintal stated that he received calls stating that seniors don't have to pay a fee for a dog license and asked why that isn't advertised. Mr. Brindisi stated that he will look into why this is and whether information on the application can be clarified.

8:05 PM Select Board Discussion – New Business / Letters / Old Business

Chair Golden opened the floor for Select Board Discussion.

New Business

- Selectman Canty stated that the Board received an email from a Town Meeting member regarding a petition he put together to call a Special Town Meeting he anticipates filing. Selectman Canty noted that the Board has talked prior about moving the date of Town Meeting and so he drafted article language to amend the charter and the general bylaw to allow Town Meeting and the election to be held later, proposing that Town Meeting be held the day the election is currently and that the election be held the week before Father's Day.

Chair Golden agreed in the importance of acting on this soon.

- Vice Chair Quintal discussed the creation of a town committee to coordinate planning for the 250th anniversary of the United States, suggesting participants include representatives from Plimoth Patuxet, See Plymouth, Pilgrim Hall Museum, the Fourth of July Committee, and America's Hometown Thanksgiving. The Board agreed that planning for this would need to begin promptly.
- Selectman Keohan stated that the Board are the Water Commissioners for the Town and that he has mentioned the idea of reconstituting the Water Conservation Committee. Selectman Kehan requested that the Board engage on how to coordinate the town's water advisory activity. Selectman Canty suggested that the existing water related committees be kept separate from a drinking water committee.
- Selectman Iaquinto stated that she has been working on an e-bike education and communication plan, drawing from the input and feedback they have gotten since attempting to do an e-bike bylaw. Selectman Iaquinto stated that they are close to launching something and requested adding this to an agenda in early March. Selectman Iaquinto stated that the plan includes an informational webpage, educational signage throughout town, safety pamphlets to be distributed throughout bike shops and community locations, and potential bike safety events.

Old Business

- Selectman Canty stated that he has updated policy language to address the gap with the immigration enforcement policy adopted on January 6th to create a policy that relates to non-Plymouth police employees. Selectman Canty requested to add this to a future agenda.
- Selectman Keohan noted that the Board had discussed the Phil becoming an artist in residence, and that this process seems to be moving forward as The Phil has been meeting with town staff and Board members to discuss what this might look like.

8:17 PM Adjournment – *Next Meeting will be held February 24, 2026*

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to adjourn at 8:17 PM.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Recorded by: Jade Anderton, Executive Assistant to the Select Board & Town Manager

DRAFT

PLYMOUTH SELECT BOARD
Tuesday, March 3, 2026 | 6:00 PM
MEETING MINUTES

6:00 PM Call to Order

Present: David Golden Jr., Chair
Richard Quintal Jr., Vice Chair
Kevin Canty, Selectman
Deb Iaquinto, Selectman
Bill Keohan, Selectman

Derek Brindisi, Town Manager

Chair Golden called the meeting to order and read the following statements,

Per M.G.L. Chapter 30A, Section 20, any person may make a video or audio recording of an open session of a meeting of the Select Board after notifying the chair, subject to reasonable requirements of the chair so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

Pursuant to Chapter 2 of the Acts of 2025, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on March 28, 2025, this meeting will be conducted via remote means and in person.

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Members of the public who wish to PARTICIPATE in the meeting may do so in the following manner:

In-Person: Great Hall, Plymouth Town Hall, 2nd Floor | 26 Court St, Plymouth, MA

Remote: Click the following Zoom link to participate in the meeting remotely:

<https://pactv.zoom.us/j/91695140644?pwd=UGhFZVJmaHVwQmIxa0pVYjRDMl0zZz09>

• Webinar ID: 916-9514-0644 • Passcode: 121500 •

6:02 PM Town Manager's Report

Chair Golden opened the floor for the Town Manager's Report.

Mr. Brindisi first offered an overview of the Town of Plymouth storm response and recovery efforts during winter storm Hernando. Mr. Brindisi reviewed the pre-storm planning and coordination, beginning with an Emergency Management meeting on February 21 between Fire, Police, DPW, Schools, Health & Human Services, and IT. The town anticipated severe conditions including heavy snow, high winds, and widespread power outages, later declaring a local state of emergency in coordination with the Select Board.

Mr. Brindisi summarized the public communication and preparedness tools, encouraging residents to use SeeClickFix on the town's website to report resident service requests and to enroll in Smart911 updates for emergency communication.

Mr. Brindisi reviewed the storm impact on days 1-2 which included whiteout conditions and resulted in residents and vehicles becoming stranded. Mr. Brindisi stated that the DPW used front-end loaders to assist stuck vehicles and that one of the three front-end loaders broke down on day 1. Mr. Brindisi informed the Board that the Emergency Operations Center (EOC) operated out of the Cedarville Fire Station with staff from multiple departments handling a high call volume and coordinating closely with external agencies and neighboring communities.

Mr. Brindisi stated that calls to the Police Department increased from an average of ~45 to 178 on the day of the storm, with over 1,000 calls total throughout the week; these calls included welfare checks, motor vehicle accidents, alarms, and disabled vehicles, resulting in an increase in staffing and officers held over on shifts. The storm also resulted in a generator failure at the Police Station, impacting dispatch/911 systems. Mr. Brindisi added that calls to the Fire Department also increased to 651 from their weekly average of ~250, with major incidents including carbon monoxide poisoning from generator use, medical emergencies in inaccessible areas, and structure fires.

Mr. Brindisi stated that the DPW cleared approximately 380 roads multiple times with over 100 personnel and contractors deployed on day 1. This resulted in major fatigue and staffing strain due to lack of shift rotation.

Throughout the storm, the town received aid from the Massachusetts Emergency Management Agency including front-end loaders, dump trucks, snow melters, and humvees; the National Guard assisted with transportation and shelter operations, and Eversource deployed over 200 crews for power restoration. The town opened a Red Cross supported shelter at Plymouth North High School, where over 156 individuals used shelter services; an additional warming station was opened at the Cedarville Fire Station, with ~30 individuals utilizing this space.

Mr. Brindisi added that there were nearly 27,000 homes without power during the storm (about 80% of the community) and that it was a gradual restoration over the subsequent days.

Mr. Brindisi stated that the community worked together, with Health and Human Services working in coordination with Father Bill's to shelter vulnerable populations, and local businesses and community members providing food for first responders.

Mr. Brindisi emphasized the scale of this event and the need for public compliance with safety advisories, especially when there is a need to stay off the roads.

6:30 PM 2026 Jordan Hospital Club Polar Plunge

Chair Golden opened the floor for "Jordan the Bear" to provide a community update on the 2026 Jordan Hospital Club Polar Plunge.

The 24th Annual Jordan Hospital Club Polar Plunge will be taking place on Saturday, March 7, 2026 at Nelson's Beach in Plymouth from 10:30 AM – 2:00 PM.

The fundraiser benefits the JHC Cancer Center at Beth Israel Deaconess Plymouth and has raised approximately \$1.8 million over 23 years. The event includes costumes, music, food, and awards.

The Jordan Hospital Club encouraged the community to participate and/or donate by visiting jordanhospitalclub.org.

6:34 PM Licenses

On a motion by Vice Chair Quintal, seconded by Selectman Iaquinto, the Board voted to approve all licenses, listed below, as a group.

One Day Wine and Malt License*

- ❖ Brews and Cips, 114 Long Pond Road, Samantha Cipollo is requesting a one day wine and malt license from 6:00 p.m. to 10:00 p.m. on 3/27/26 for a concert at Memorial Hall.
- ❖ Brews and Cips, 114 Long Pond Road, Samantha Cipollo is requesting a one day wine and malt license from 3:30 p.m. to 6:30 p.m., and 7:00 p.m. to 11:00 p.m. on 3/28/26 for two comedy shows at Memorial Hall.

- ❖ Spectacle Management, 250 Apollo Drive, Chelmsford, John Palmer is requesting a one day wine and malt license from 6:30 p.m. to 10:30 p.m. for a candlelight orchestra at Memorial Hall on the following dates: 4/18/26, 5/16/26, 5/30/26 and 5/31/26.

Amplified Music Permit

- ❖ K-No Productions, 15 Williams Drive, Carver, Kenny Norris is requesting an amplified music permit from 11:00 a.m. to 6:00 p.m. on 5/30/26 at Forges Field for a Family Funday event.
- ❖ Jordan Hospital, Catherine McKenna is requesting an amplified music permit for 3/7/26 from 10:00 a.m. to 12:15 p.m. for the annual polar plunge at Nelson Park.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:35 PM Administrative Notes

Chair Golden requested to take administrative note #4 separately at the request of the Chair of the Natural Resources & Coastal Beaches committee.

On a motion by Vice Chair Quintal, seconded by Selectman Iaquinto, the Board voted to approve Administrative Notes #1-3, listed below, as a group.

1. The Board will vote to execute the 2026 Spring Annual Town Meeting Warrant.
2. The Board will vote to approve and release meeting minutes from 12/2, 12/9, and 12/16/2025.
3. The Board will vote to approve updates to the Long Beach 4x4 Parking Sticker Eligibility Policy.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Everett Malaguti, Chair of the Natural Resources & Coastal Beaches community, took the floor and spoke in opposition of the rate increases for Long Beach beach stickers.

On a motion by Selectman Keohan, seconded by Vice Chair Quintal, the Board voted to approve administrative note #4, listed below.

4. The Board will vote to increase the beach sticker rates for 2026 as recommended by the Finance Department.

Roll Call 4/1: Golden—No, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:39 PM Public Comment

Chair Golden opened the floor for public comment.

- Steve Lydon (present), Chair of the Visitor Services Board (VSB), stated that Lea Filson, former director of See Plymouth, attended her final VSB meeting tonight and thanked her for her contributions. Mr. Lydon added that he thinks the DPW did a great job this past week.
- Connie Melahoures (present), resident of Fremont St., spoke in favor of Fremont St. being a one-way, adding that she was the initiator of the original petition to make Fremont St. a one way.
- Brian Corcoran (present), resident of Fremont St., stated that he does not understand how making the road a one-way would improve safety.
- Edwin Cushing (present), resident of Fremont St., spoke in opposition of Fremont St. being a one-way.
- Cheryl Twomey (present), resident of Fremont St., spoke in opposition of Fremont St. being a one-way.
- Greg Gass (present) spoke in favor of Fremont St. being a one-way.

- Len Levin (present remote via Zoom) spoke on his membership on the Distinguished Visitors Committee, stating that he stepped down because of the committee's reorganization. Mr. Levin requested that the overview of the committee be looked at and encouraged the Board to delay making any new appointments to the committee.
- William Harting (present remote via Zoom) spoke in favor of Fremont St. being a one-way.
- Matt Tavares (present), member of the Distinguished Visitors Committee, addressed Mr. Levin's comments, confirming that the DVC meetings are recorded and that Mr. Levin voted in favor of everything he criticized.

6:56 PM Foreclosure – 51 Cypress Street: Vote on Disposition of Foreclosed Property

Chair Golden opened the floor for Patricia Meachen, Treasurer / Collector to present on the vote on disposition of foreclosed property. Ms. Meachen presented information on the new legislative changes to tax title foreclosures (M.G.L Chapter 60). Ms. Meachen reviewed that, in accordance with M.G.L. Chapter 60 Section 64A, the Town must decide to retain the property for municipal purposes or to sell; the municipality must notify the interested parties of its intent by certified mail within 60 days of the judgement of the election and of the rights and procedures for claiming excess equity. Ms. Meachen stated that the Treasurer's Office has circulated the property to town departments and the unanimous consensus is that there is no interest in retaining the property for municipal purposes. Ms. Meachen requested the Board's support of her recommendation to sell the property.

Selectman Keohan noted that this could residential property could be potentially used as affordable housing. Ms. Meachen commented that, with this change in the legislation, it will likely not be affordable.

On a vote by Selectman Iaquinto, seconded by Vice Chair Quintal, the Board voted to support the sale of the property at 51 Cypress Street.

Roll Call 4/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Abstain

7:05 PM Board of Health Appointment

Chair Golden opened the floor to review applications for the vacant term, expiring June 30, 2028, on the Board of Health, noting that listed applicant Barnaby W. Bosanquet has withdrawn his application prior to the meeting. The Board reviewed applications from Kate Jenkins-Brown (present), Kathryn Ann Morini (present), Nichole Holmes (present), and Dan Sullivan (absent).

Chair Golden stated that he has formally sat on the Board of Health and believes Ms. Morini's time spent as the alternate of the Board is invaluable.

Chair Golden opened the floor for each Board member to take one vote. Selectman Keohan, Vice Chair Quintal, Selectman Canty, Selectman Iaquinto, and Chair Golden voted for Kathryn Morini.

As a result of these votes, the Board unanimously appointed Kathryn Ann Morini to the Board of Health for a term expiring June 30, 2028.

Chair Golden noted that this appointment has created a vacancy for the Alternate position of the Board of Health and encouraged all other applicants to reapply when that opens.

7:12 PM Distinguished Visitors Committee Appointment

Chair Golden opened the floor to review applications for the vacant term, expiring June 30, 2027, on the Distinguished Visitors Committee. Chair Golden noted that applicant Barnaby W. Bosanquet withdrew his

application prior to the meeting. The Board reviewed applications from Paul Walter Anderson (absent, notified the Board in advance), Terry Prescott Marshall (absent, notified the Board in advance), Tamao Buffalo-Ellis (present), Mark Delfeld (absent), and Charles N. Nilosek (present).

Chair Golden opened the floor for each Board member to take one vote. Selectman Iaquinto, Selectman Canty, Selectman Keohan, and Vice Chair Quintal voted for Tamao Buffalo-Ellis. Vice Chair Quintal voted for Charles Nilosek.

As a result of these votes, the Board appointed Tamao Buffalo-Ellis to the Distinguished Visitors Committee for a term expiring June 30, 2027.

7:20 PM Fremont – Proposed One Way (Pilot) Update

Chair Golden opened the floor for James Downey (present), Assistant Director of Public Works, to present on Fremont – Proposed One Way (Pilot) Update.

Selectman Keohan stated that, as a resident of Fremont St., he will abstain from taking a vote on this matter. Selectman Keohan left the room.

Mr. Downey reviewed the history of Fremont Street and One-Way Traffic Pilot, stating that the program originated from a 2022 resident petition signed by about 80% of the property owners on Fremont St. Then, the Plymouth Center & North Plymouth Circulation & Mobility Study was conducted and recommendations were made. The petition and study were presented to the Plymouth Parking & Traffic Task Force (PTTF) and the PTTF and DPW agree with the recommendation for a pilot. On October 28, 2025, the DPW presented the proposal to the Select Board and it was approved by the Board for a 60-day trial. On November 20, 2025, the DPW put together a proposed traffic signage plan and sent notification letters to area residents. The DPW has collected public input through a public meeting held on January 12, 2026, and through emails, mail, and calls.

Mr. Downey reviewed that during the pilot program, the overall traffic volume decreased, the average speed reduced from 23mph to 21mph, and that there were no significant traffic flow issues observed on Fremont St. Mr. Downey stated that there were impacts to adjacent streets, including Lincoln St. and Union St. Which experienced morning congestion and backups.

Mr. Downey provided a few options: 1) Extend one-way pilot for a full 12-month data cycle, 2) Make the one-way permanent, 3) Reverse the one-way direction (not recommended), 4) Restore two-way traffic, 5) Restore two-way traffic with no parking on either side, 6) Restore two-way traffic with no parking on one side and striped parking on the opposite side.

Mr. Downey clarified for Selectman Canty that the DPW recommends the Board vote to accept Option 1—to extend the one-way “pilot” program to include a full year of data, approximately nine more months.

Selectman Canty made a motion to approve Option 1, to extend the trial period for the one-way pilot on Fremont Street to allow for a full 12-month cycle. Selectman Iaquinto seconded the motion.

Roll Call 4/1/1: Golden—Yes, Quintal—No, Canty—Yes, Iaquinto—Yes, Keohan—Absent/Abstain

7:46 pm Town Manager’s Report (Continued)

Chair Golden opened the floor for Mr. Brindisi to complete the remainder of his Town Manager’s Report. Mr. Brindisi offered the following comments,

- Recognizing two individuals who have recently retired from the Town of Plymouth:

- Captain Doug Pigeon, who retired after serving 44 years in the Fire Department.
- Our Airport Supervisor, Will Hayes, who has served the community for over 38 years.
- The boiler at Memorial Hall has been determined to be beyond repair and must be replaced following damage in the winter storm. This is in addition to the requirement of a new generator. We are working with Procurement to get an estimate from Northstar in the coming weeks. Currently, only one furnace is operational at Memorial Hall and parts of the building remain without heat. The “blue room” maintains ~70 degrees and is still usable for recreation programs, but programs might need to be relocated if temperatures drop further. This adds to our overall concern regarding the building’s deterioration.
- Storm delays affected the issuance of veterans’ checks that were due Thursday. The Finance Department is working to expedite processing. Veterans experiencing delays may contact Roxanne Whitbeck, Veterans Services Agent, and the gap assistance program is available for affected veterans.
- The Fire Chief released a statement honoring Rick Scherbarth, EMS professional, who recently passed. Mr. Scherbarth served in Plymouth since 2015 with Brewster Ambulance after 29 years of service as a firefighter, lieutenant, and paramedic. We recognize Mr. Scherbarth for his professionalism, calm demeanor, and dedication to patient care, and extend our condolences to his wife Pamela and family. The Board took a moment of silence in his memory.

Mr. Brindisi confirmed with Vice Chair Quintal that the DPW confirmed plans to open the transfer station for resident debris drop-off once conditions improve.

7:51 PM Select Board Discussion – New Business / Letters / Old Business

Chair Golden opened the floor for Select Board discussion.

New Business

- Selectman Keohan requested the Board revisit Article 18 based on new information he has gathered, adding that this is time sensitive.
- Selectman Keohan requested that the Board add reconstituting of the Water Conservation Committee to a future agenda.
- Selectman Keohan requested that the Board choose a date to bring the Plymouth Philharmonic back in before the Board to discuss what it would look like for them to be an artist in residence, recommending the 17th or 24th of March.
- Selectman Iaquinto stated that she received an inquiry today from a resident wondering if the Board had made any progress in evaluating options for trash removal.

Chair Golden stated that he was the one who requested taking this up for discussion and that, given the financial constraints the town is facing, he decided not to pursue it, but is happy to revive the conversation, which Selectman Iaquinto confirmed.

Old Business

- Vice Chair Quintal noted that there are five box trucks unattended in a municipal parking lot near Rio Steakhouse and St. Mary’s Church.
- Selectman Canty stated that the DPW and first responders did a great job with the resources they had available to them, but that he thinks that once the dust has settled it would be useful to have a debrief about what we did well and what we could improve in terms of our response to future storms.

Mr. Brindisi stated that we had an “after action hotwash” this morning with all departments, discussing

what worked and what did not, and we can compile that data to bring back to present to the Board in about a month.

Vice Chair Quintal added that he believes all Select Board members should be trained within 6 months in the EOC.

Selectman Keohan suggested that this be done in the form of a workshop, stating that he received quite a few phone calls from residents during the storm concerned about their circumstance and asking for understanding of what the role of the Select Board is during a storm.

8:04 PM Adjournment – *Next Meeting will be held March 4, 2026*

On a motion by Vice Chair Quintal, seconded by Selectman Iaquinto, the Board voted to adjourn at 8:04 PM.

Roll Call 5/0: Golden—Yes, Quintal—No, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Submitted by: Jade Anderton, Executive Assistant to the Select Board & Town Manager

DRAFT



PLYMOUTH SELECT BOARD

Tuesday, March 10, 2026 | 6:00 PM

MEETING MINUTES

6:00 PM Call to Order

Present: David Golden Jr., Chair
Richard Quintal Jr., Vice Chair
Kevin Canty, Selectman
Deb Iaquinto, Selectman
Bill Keohan, Selectman
Derek Brindisi, Town Manager

Chair Golden called the meeting to order and read the following statements,

Per M.G.L. Chapter 30A, Section 20, any person may make a video or audio recording of an open session of a meeting of the Select Board after notifying the chair, subject to reasonable requirements of the chair so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.

Pursuant to Chapter 2 of the Acts of 2025, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on March 28, 2025, this meeting will be conducted via remote means and in person.

Members of the public who wish to watch the meeting may do so in the following manner: Tune into The Local Seen government cable access channels Comcast Channel 9 or Verizon Channel 47 and watch the meeting as it is aired live, or watch the meeting live on [The Local Seen website](#).

Members of the public who wish to PARTICIPATE in the meeting may do so in the following manner:

In-Person: 1820 Courthouse, Plymouth Town Hall, 2nd Floor | 26 Court St, Plymouth, MA

Remote: Click the following Zoom link to participate in the meeting remotely:

<https://pactv.zoom.us/j/91695140644?pwd=UGhFZVJmaHVwQmIxa0pVYjRDMlozZz09>

• Webinar ID: 916-9514-0644 • Passcode: 121500 •

6:02 PM Plymouth Police Department Swearing-in Ceremony

Chair Golden opened the floor for Chief of Police, Dana Flynn, to begin the Plymouth Police Department Swearing-in and Promotional Ceremony.

Chief Flynn introduced tonight's officers who are being sworn in:

- ◇ Lieutenant Craig Provo
 - Lieutenant Craig Provo was born and raised in Plymouth, MA. He attended Plymouth Public Schools graduating from Plymouth North High School and would later attend Curry College where he studied criminal justice. LT. Provo is a veteran of the United States Navy where he served honorably as an engineer on the U.S.S. Carl Vincent. LT. Provo joined the Plymouth Police Department in 2001 as a Patrol Officer after successfully completing the MPTC Plymouth Police Academy where he was named Squad Leader. As a Patrol Officer, he served on the Motor Unit locally and on the Metropolitan Law Enforcement Counsel regional response team and was also a Field Training Officer. In 2021, he was promoted to the rank of Sergeant where he served as a Patrol Supervisor, Motor Unit Supervisor, and Shift

Commander in the Patrol Division. LT. Provo was promoted to the rank of Lieutenant on January 25, 2026, and is currently assigned to the 4pm – 2am shift as Shift Commander in the Patrol Division. Of interesting note, LT. Provo has been filmed in two movies working as a stunt man for the 2014 film “The Forever” and the 2016 film “Manchester by the Sea”. In his service to the Plymouth Police Department, LT. Provo has been awarded the Medal of Valor from the Massachusetts Police Association and the Medal of Merit from the Plymouth Police Association for his heroic and courageous actions during an armed confrontation with a fellow officer in North Plymouth. Tonight, he will be pinned by his wife Danielle.

◇ Sergeant Kyle Kreitzer

- Sergeant Kyle Kreitzer was born in San Diego, CA and raised in the Bay Area of Northern California. He is a graduate of Newark Memorial High School in Newark, CA. Sergeant Kreitzer attended California State University Fullerton where he earned a bachelor’s degree in criminal justice and then attended California Coast University where he earned a master’s degree in criminal justice. Upon relocating to Plymouth, MA in 2010, Sergeant Kreitzer joined the Force Protection Team at the Entergy Power Plant where he served as armed security while the plant was in operation. Sergeant Kreitzer joined the Plymouth Police Department in 2014 as a Patrol Officer after completing the MPTC Plymouth Police Academy. As a Patrol Officer, he served on the Crisis Intervention Team and was a Field Training Officer in the Patrol Division. Additionally, he served as Union President for the Plymouth Police Brotherhood. On November 30, 2025, he was promoted to the rank of Sergeant where he currently serves as a Patrol Supervisor on the 10pm-8am shift in the Patrol Division. In his service to the Plymouth Police Department, Sergeant Kreitzer has been awarded two Meritorious Service Awards. One for his courage during an armed confrontation in West Plymouth and one for his heroic efforts rescuing a child trapped in a vehicle during a serious fatal motor vehicle crash. Tonight, he will be pinned by his wife Ashley.

◇ Sergeant Patrick Hicks

- Sergeant Patrick Hicks was born and raised in Plymouth, MA. He attended Plymouth Public Schools graduating from Plymouth North High School and would later attend Merrimack College where he studied criminal justice and played Division II football. SGT. Hicks joined the Plymouth Police Department in 2020 as a Patrol Officer after completing the MPTC Randolph Police Academy. As a Patrol Officer, he served in the Mountain Bike Unit and as a Field Training Officer in the Patrol Division where he proved to be a reliable and competent officer. On November 30, 2025, he was promoted to the rank of Sergeant where he currently serves as a Patrol Supervisor on the 4pm – 2am shift in the Patrol Division. Tonight, he will be pinned by his daughter Tillie and wife Abigail.

◇ Sergeant Teresa Best

- Sergeant Teresa Best was born and raised in Carver, MA. She attended Carver Public Schools graduating from Carver High School. Sergeant Best attended Stonehill College where she earned a bachelor’s degree in criminology with a minor in Spanish. Prior to joining the Plymouth Police Department, Sergeant Best worked as a Special Officer for the Nantucket Police Department for four summers and a Patrol Officer for the Boston University Police Department for seven years. Sergeant Best joined the Plymouth Police Department in 2019 as a Patrol Officer after transferring from the Boston University Police Department. In 2023,

she was promoted to the rank of Detective assigned to General Crimes of the Detective Division. On January 25, 2026, she was promoted to the rank of Sergeant where she currently serves as a Patrol Supervisor on the 10pm – 8am shift in the Patrol Division. Tonight, she will be pinned by her husband, LT. Michael Best of the Massachusetts State Police.

◇ Officer Michael Haglof

- Patrol Officer Michael Haglof was born in Plymouth, MA and grew up in the Sagamore Beach and Cedarville areas. Following high school, he immediately enlisted in the United States Army. During his enlistment, he served in the 1st Infantry Division, 4th Brigade Combat Team with deployment to Iraq in support of Operation Iraqi Freedom. He would achieve the rank of Specialist due to his dedication, resilience, and leadership under challenging conditions. Following his military service, Officer Haglof joined the Bourne Police Department after graduating from the 62nd Recruit Officer Class from the MPTC Plymouth Police Academy. Officer Haglof would serve the Town of Bourne for five years with honor and integrity before joining the Plymouth Police Department. On December 8, 2025, Officer Haglof completed required training and joined the Plymouth Police Department as a Patrol Officer. He is currently assigned to the 10PM – 8AM shift in the Patrol Division. Tonight, he will be pinned by his 3-year-old daughter Madelyn.

Lieutenant Charles DeLaura was not present.

Town Clerk, Kelly McElreath (present), led all five present officers in their oath. After the swearing-in ceremony, Chief Flynn welcomed the officers' families to perform the badge pinning ceremony.

Representatives Kathleen LaNatra and Michelle Badger presented each officer with citations from the State House and State Senate.

Chair Golden thanked all officers and those being promoted for their service to the community.

6:15 PM Administrative Notes

Chair Golden stated that there is a request to take Administrative Note #1 separately, and so the Board will take Administrative Notes #1 and #2 separately.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve Administrative Notes #3-8, listed below, as a group.

3. The Board will vote to approve for all sessions of the 2026 Spring Special Town Meeting to be held as a remote hybrid representative town meeting.
4. The Board will vote to appoint Michael Silveira as the FY26 Plymouth Alternate Delegate to the Old Colony Planning Council.
5. The Board will vote to appoint James Downey as the FY26 Plymouth liaison to the Metropolitan Planning Organization.
6. The Board will vote to appoint Richard Bosse as the FY26 Plymouth liaison to the Old Colony Joint Transportation Committee.
7. The Board will authorize the application for, and (if awarded) acceptance and expenditure of, a grant in the amount of \$3,000,000.00 through the Massachusetts Executive Office of Energy & Environmental Affairs' Municipal Vulnerability Preparedness Grant Program, to fund first phase of construction for the Downtown Resiliency Project.

8. The Board will authorize the application for, and (if awarded) acceptance and expenditure of, a grant in the amount of \$300,000.00 through the Massachusetts Office of Coastal Zone Management's (CZM) Coastal Resilience Program, for design and permitting expenses associated with the second phase of the Mixed-Sediment Nourishment Project at Plymouth Long Beach.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Vice Chair Quintal stated that he cannot support Administrative Note #1 for a number of reasons, stating that this is not the way the town does business. Vice Chair Quintal recalled his involvement with this from inception and stated that this needs to be bargained, not handled this way.

Chair Golden stated that it is his understanding that the Board is obligated to call a Special Town Meeting, asking the Town Clerk to speak on this. Ms. McElreath took the floor and stated that it is MGL and in the Charter that once a petition gets more than 200 signatures of registered voters, the Select Board shall call a Town Meeting within 45 days. Chair Golden asked the Town Clerk what would happen if the Board did not vote to call a Special Town Meeting, to which Ms. McElreath responded she would defer to Town Counsel to advise. Selectmen Canty, Keohan, and Iaquinto spoke in favor of the Board's obligation to vote yes on this.

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve Administrative Note #1, listed below.

1. The Board will vote to call a Special Town Meeting on Saturday April 11, 2026, in response to a citizen's petition received on March 2, 2026, and certified by the Town Clerk on March 3, 2026, pursuant to M.G.L. Ch. 39 §10.

Roll Call 3/1/1: Golden—No, Quintal—Abstain, Canty—Yes, Iaquinto—Yes, Keohan—Yes

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to approve Administrative Note #2, listed below.

2. The Board will vote to open the 2026 Spring Special Town Meeting warrant on Tuesday, March 10, 2026, and close on Tuesday, March 17, 2026.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:20 PM Public Comment

Chair Golden opened the floor for public comment. No public comment was offered. 32:00

6:21 PM Comprehensive Wastewater Management Plan Committee Update

Chair Golden noted that there were two listed agenda items for appointments to the Affordable Housing Trust and the Natural Resources and Coastal Beaches Committee that are being rescheduled to next week.

Chair Golden opened the floor for Doug Pinard, Wastewater Manager, to present on the Comprehensive Wastewater Management Plan Committee Update.

Mr. Pinard took the floor, joined by Mike Hanlon, Chair of the Comprehensive Wastewater Management Plan Committee, and representatives of Weston & Sampson, the consultant. Mr. Pinard explained that the Comprehensive Wastewater Management Plan is a roadmap for wastewater management in Plymouth, a summary of existing wastewater conditions, evaluation of future wastewater needs, evaluation of wastewater management options, and the development of a 20-year management plan. Mr. Pinard reviewed the scope of

work, consisting of reviewing existing conditions, developing future flows and conditions, developing wastewater needs assessment, identifying and evaluating alternatives, preparing a recommended plan, preparing implementation and financing plan, and conducting robust public outreach.

The Board discussed interest in water quality monitoring expansion, additional testing for nitrogen and phosphorus, and the relationship between septic systems and nutrient pollution. Clarification was provided that the CWMP is focused on planning and infrastructure rather than direct water testing expansion and that some monitoring efforts exist under other programs/projects.

6:50 PM Town of Plymouth Sewer Regulations

Chair Golden opened the floor for Doug Pinard, Wastewater Manager, to present on the Town of Plymouth Sewer Regulations.

Mr. Pinard presented updated Town of Plymouth Sewer Regulations, noting that the last official version was from 1983. Mr. Pinard reviewed that there have been newer regulations in “limbo” since 2014, but remained unused. Mr. Pinard stated that the document has been streamlined from 160+ pages to about 47, with modernized language and standards, references to external regulations, and is designed to reduce the future need for frequent amendments. Mr. Pinard confirmed that regulations have been reviewed by Town Counsel and DPW leadership. The Board agreed that the updates reflect current practices rather than major policy changes.

On a motion by Vice Chair Quintal, seconded by Selectman Canty, the Board voted to approve the Town of Plymouth Sewer Regulations as presented.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

6:55 PM Establishment of the Plymouth 250 Commemoration Committee

Chair Golden opened the floor for Vice Chair Quintal to present on the proposed Establishment of the Plymouth 250 Commemoration Committee.

Vice Chair Quintal proposed the town establish a Plymouth 250 Commemoration Committee with representation from key local civic, cultural, and historical organizations, as well as three at-large residents appointed by the Select Board.

The Board discussed the proposed membership and agreed to add a seat for a delegate from the Daughters of the American Revolution and from the Visitor Services Board.

On a motion by Vice Chair Quintal, seconded by Selectman Keohan, the Board voted to create the Plymouth 250 Commemoration Committee.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Chair Golden stated that the Board typically advertises vacancies for 30 days but he would like to advertise for the minimally required period of 15 days given the time sensitive nature of this committee, so long as the Board does not object.

Selectman Canty stated that, if an organization does not respond, it might be worthwhile to rescind those seats.

Anne Marie Winchester, representative of the July 4 Committee, took the floor to speak in favor of the committee and expressed interest in further discussing the types of events the committee will organize.

7:07 PM Town Manager’s Report

Chair Golden opened the floor for the Town Manager's Report. Mr. Brindisi offered the following comments,

- Tomorrow night is the second night of the Children's Business Fair, taking place at Plymouth South High School from 6-8 PM.
- The Water Street Construction project is ongoing with completion expected in June. We are striving to be out of the ground and closed up by Memorial Day. We will keep the community apprised to progress on this project.
- There are delays in the Route 80 Cemetery Project due to permitting and Historic Commission issues. However, we anticipate a Groundbreaking Ceremony in April and the official cemetery name forthcoming.
- There is significant ongoing cleanup after the recent storm. The DPW continues to address gravel road damage with limited equipment resources and is planning an upcoming yard waste drop-off event.
- The Town has submitted for a MEMA reimbursement after the blizzard and is looking at about a \$3 million snow and ice deficit. We will discuss options to handle this with the Finance Director.
- The Open Meeting Law Training we had set up for boards and committee members was cancelled the week of the storm and has been rescheduled to March 26th at 6PM at Town Hall in the Great Hall.

Selectman Keohan stated that Mr. Brindisi touched on the snow removal and the cost associated with that, asking if there is reimbursement or assistance we might get and how that works. Mr. Brindisi stated that we asked our departments before the storm even started to track costs associating with this—anything from removing snow to damaged vehicles to damaged generators or boilers. Mr. Brindisi stated that the town is currently at \$2.5 of potential cost and are working with MEMA on this, but it takes anywhere from 12-24 months to know.

Selectman Keohan noted that a new liaison is needed for the Comprehensive Wastewater Management Plan.

7:16 PM Select Board Discussion – New Business / Letters / Old Business

Chair Golden opened the floor for Select Board Discussion.

- Selectman Canty requested to add a discussion about making the Phil an orchestra in residence at Memorial Hall to an upcoming agenda, whether that is in open session or executive.
- Selectman Canty requested an update to the Board on the efforts to stabilize Memorial Hall, since the Board put some money into making sure the building was sealed, noting that the news of the boiler and the severity of the recent storm it is important to have an update on this work.
- Selectman Canty requested an update to the Board on their current SHI number and their pursuit of safe harbor, temporary and long term.
- Selectman Canty stated that the Board had discussed having a workshop or debrief about the storm and preparedness for future storms, noting that it would be a benefit for the Board to have a formal site visit to the DPW, Fire, Police, and the EOC, about storm response—to look at the equipment, hear from the people that do the work, understand the current process, and understand next steps. Selectman Canty specifically requested to discuss actions taken for three types of snowstorms: 3", 6", and 24".
- Selectman Keohan requested to add to an upcoming agenda the creation of a facilities task force for the town, to look into how the town cares for its buildings, parks, and equipment.
- Selectman Keohan requested that the Board discuss the condition of the 1820 Courthouse and how to make sure that we are focused on the general maintenance of that building as it ages. Selectman Keohan

stated that he knows that Town Meeting has been looking into restoring the cupola but requested a larger discussion about the resources associated with that building.

- Selectman Keohan requested to add a discussion of affordable housing to an upcoming agenda, looking at how the Town of Plymouth addresses that issue internally, and possibly creating a division of housing and community development.
- Selectman Keohan stated that he has been attending meetings of the Conservation Commission and he would like to put the Conservation Commission on a future agenda to make sure the Commission is operating at its highest possible level.
- Selectman Keohan requested that the Board add discussion about the resiliency plans at Town Square to an upcoming agenda.
- Selectman Iaquinto noted that, back in January when the town adopted the Police Chief's Immigration Policy, the Board has committed to developing a one-page summary that would be suitable as a public facing document. Selectman Iaquinto has worked closely over the last couple of months with Police Chief Flynn and Deputy Chief LeBretton to put together a one-page informational resource page which has since been finalized. Selectman Iaquinto shared the page with the Board and thanked Chief Flynn and Deputy Chief LeBretton for their time and help with that.
- Vice Chair Quintal commented on Selectman Canty's suggestion to have the Board visit the EOC, suggesting that the Board have a training session at the EOC with other department heads. Vice Chair Quintal affirmed that every Board member should be trained in emergency response. Selectman Canty stated that he is fine with that suggestion but emphasized the importance of the Board also visiting the DPW to discuss the equipment they do have, what they do not have, where they are, and where they want to be.
- Selectman Keohan requested that the Board take up a discussion on how the Board can work with the existing Groundwater Discharge Citizens Advisory Committee and the Comprehensive Wastewater Management Plan (CWMP) Committee in their capacity as water commissioners. Chair Golden asked for clarification as to whether this is in replacement of Selectman Keohan's request to discuss the reconstitution of a Water Conservation Committee, to which Selectman Keohan responded that it to the discretion of the Board but he would like to have these two conversations together.
- Selectman Keohan requested to have an update on the subject matter of the town's relationship with the President of the Herring Pond Wampanoag Tribe, including engaging the President of the Tribe.
- Selectman Keohan requested an update from the Open Space Committee and the trails subcommittee on how they are working to connect trails throughout town.
- Selectman Keohan stated that the Board had a very interesting discussion last Wednesday during their workshop dedicated to budget oversight, and that during that meeting they discussed bringing this back to the Board at an upcoming meeting. Chair Golden confirmed this has been scheduled for April 7th.
- Selectman Canty reviewed that he has three proposed articles for a Special Town Meeting in the event one is called, and met with Town Counsel, the Town Clerk, and looped in the Assistant Attorney General, confirming that the Board can do what the articles are seeking to do, which is moving the date of Town Meeting and the election.
- Selectman Canty requested that the Board discuss Nuclear Host Community Litigation related to dry cask storage, likely in Executive Session.
- Selectman Canty stated that he would like to have an in-depth conversation about creating in-house economic development.

- Selectman Canty requested the Board have a discussion about how to develop a more streamlined process for businesses to navigate town regulations, as well as developing a town-wide guide to permitting with the goal of making town hall more user friendly.
- Selectman Iaquinto stated that last week she brought up a request to explore options for solid waste disposal and she had an opportunity to have an informal conversation with James Downey where they started brainstorming different ways to think about this more creatively. She would like to keep this on as an agenda item, inviting Vice Chair Quintal, who was involved in the last go around, to be involved in the process if he would like to be.
- Selectman Iaquinto stated that Ms. Anderton let her know that the E-Bike Communication and Education Plan agenda item will be scheduled soon.

7:43 PM Adjournment – *Next Meeting will be held March 17, 2026*

On a motion by Selectman Canty, seconded by Selectman Iaquinto, the Board voted to adjourn at 7:43 PM.

Roll Call 5/0: Golden—Yes, Quintal—Yes, Canty—Yes, Iaquinto—Yes, Keohan—Yes

Recorded by: Jade Anderton, Executive Assistant to the Select Board & Town Manager

DRAFT



**Town of Plymouth
Select Board**

**Chapter 61 Right of First Refusal, Landers Farm Road
(Value of Real Property)**

REQUESTED BY:	Select Board
PROPOSED MOTION:	The Board will vote to decline to exercise its right of first refusal to purchase the property totaling 128.85 acres of land, more or less, and shown as Lots 33-2 and 33-3 on Map 61 of the Town of Plymouth Assessors' Map dated January 1, 2025 (Parcel ID: 061-000-033-002 and 061-000-033-003) on a plan titled "Landers Farm Definitive Subdivision Plan Off Quail Run Plymouth, Massachusetts", dated September 28, 2017, revised through March 6, 2018, pursuant to the provisions of c. 61, Section 8 and c. 61A, Section 14.
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**Town of Plymouth
Select Board**

Board of Registrars Appointment

REQUESTED BY:	Misc.
PROPOSED MOTION:	<p>The Board will make a motion to appoint one applicant to the Board of Registrars for a term expiring April 1, 2029.</p> <p><u>Applicants:</u></p> <ul style="list-style-type: none">- Dr. Flemming Thunbo Christensen (<i>Democrat</i>)- Nanci Cordeiro (<i>applicant for reappointment, Republican</i>)
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Board of Registrars

Plymouth, MA | Generated 6/5/2026 @ 12:22:53 PM by OnBoardGOV - Powered by ClerkBase

Applicant	Date	Boards	Address	Contact	Status
Dr Flemming Thunbo Christensen	4/5/2026	Board of Registrars CORI Clear	252 Valley Road Plymouth, MA 02360 Precinct: 9	Phone: [REDACTED] Email: [REDACTED]	Validated
Board of registrars Nanci Ann Cordeiro	4/28/2026	Board of Registrars CORI Clear	23 burgess rd Plymouth, MA 02360 Precinct: 5	Phone: [REDACTED] Email: [REDACTED]	Validated

Dr Flemming Thunbo Christensen

Plymouth, MA | Generated 6/5/2026 @ 8:22 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Dr Flemming Thunbo Christensen	Board of Registrars	1	CORI Clear
Application Date	4/5/2026			
Expiration Date	4/5/2027			
Board Member	Flemming Thunbo Christensen			
Status	Validated BY: JANDERTON@PLYMOUTH-MA.GOV @4/6/2026 7:00 PM ET			

Basic Information

Name
Dr Flemming Thunbo Christensen

Contact Information

Address
252 Valley Road
Plymouth, MA 02360

Precinct
9

Email
[REDACTED]

Phone
[REDACTED]

Why are you interested in serving on this Board / Committee?

To protect the integrity of our democracy in the face of mounting pressures.

Personal / Professional Experience

In my professional career in the tech industry, I am frequently the person assigned to win back the trust of high-value organizations following a service disruption. Massachusetts law requires Registrars to "enforce regularity" and "maintain order" during proceedings. I have spent years building consensus and restoring confidence when stakes are high and emotions are higher. I will bring that same bridge-building mindset to the Board to ensure every Plymouth voter has faith in the legitimacy of our process.

Professional and/or Educational Credentials or Skills

As a scientist and technologist with a Doctorate in Engineering and a degree in Economics as well, I am trained to value facts, evidence, and the strict letter of the law above political friction. When the Board sits to certify nomination papers or hear a registration challenge, my focus will be exclusively on the evidence and the statute.

Do you have previous Town service experience?

No

Is there anything else you would like for us to know?

In following our town politics, I am consistently impressed by the dedication of our local officials. However, we all recognize a shifting tide. We live in an era when the social contract is under pressure, and the administrative mechanics of our democracy are under a microscope. In this climate, it is no longer enough for an election to be fair; it must be statutorily unassailable and transparently conducted. The Board of Registrars is more than a volunteer committee. It is a quasi-judicial body tasked by the Commonwealth with maintaining the bedrock of our local government: the Annual Register of Voters. To maintain public trust, we must be proactive and precise in addressing modern challenges. My goal is simple: to ensure that the administrative functions of this Board, from certifying signatures to tallying results, are performed with the highest level of integrity, technical precision and impartiality.

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Flemming T Christensen, Ph.D., PE Civil Engineer & Economist
Plymouth, Massachusetts. Cell: [REDACTED] 2, Email: [REDACTED]

PRODUCT MANAGER & TECHNICAL SOLUTIONS ENGINEER working to:

- Build strong customer relationships and make top cloud customers confident in their designs and operations on Google Cloud by optimizing cost, performance, risk, resilience, data integrity and more.
 - Position service products, manage ambiguity & priorities, build consensus, communicate with stakeholders, ensure regulatory compliance, identify and mitigate risk, transfer knowledge and develop strategic plans.
-
-

PROFESSIONAL EXPERIENCE:

Google LLC, Mountain View, CA (2022-current)

Senior Product Manager & Technical Solutions Engineer: Making top customers successful on Google Cloud. Starting new program for AI-assisted proactive risk identification and mitigation. Product managing incident communications across policy, tooling, process and outcomes. Design partner program lead for app health.

Oracle Corporation, Redwood Shores, CA (2016-2022)

Director, Product Management, SaaS Engineering: Launched EU and Government Cloud offerings. Corporate Data Use policy. Co-inventor of patented practices across Oracle Cloud for strong data protection and privacy.

IBM Corporation, Armonk, NY (1999-2016)

Program Director, IBM Software-as-a-Service: Test manager. Product offering and quality management. Transition-to-cloud program. Customer relationship mgmt. Government compliance (FedRAMP, HIPAA, etc).

Ionics Sievers Instruments, Boulder, CO [now GE Instruments] (1997-1998)

Director, Technical Services & Customer Support: Built worldwide service program with P/L responsibility. Tripled services revenue and lifted margins from 'deep negative' to 'small positive', scaling the program.

Applied Science Associates, Narragansett, RI (1995-1996)

Consulting Engineer: Business development with large scale engineering firms and regional development banks. Computational modeling of marine environments.

COWIconsult, Lyngby, Denmark (1995-1995)

Consulting Engineer: Business development and marine design. Ports and ocean outfalls.

Danish Hydraulic Institute, Hørsholm, Denmark (1988-1995)

Senior Hydraulic Engineer: Marine Engineering Design, Ports and Offshore Structures.

Technical University of Denmark, Lyngby, Denmark (1986-1987)

Post-Doctorate Fellow: Cold Regions Engineering. Marine structures in sea ice.

LEADERSHIP & AWARDS

Winner of internal Google award 2025 for excellence in 'User Experience Design'.

Co-inventor of US Patent issued in 2023 to protect customer data in the cloud.

Published author or co-author of 50+ scientific articles on coastal and cold regions engineering topics.

Business school thesis on software marketing awarded 'Thesis of the Year' by school faculty. (1993)

Double World Cup winner in 'Yngling' boat class 1977 & 1978. 2nd place 1979. (small boat sailing).

LANGUAGES

English & Danish (excellent/native), Norwegian & Swedish (Good), German & French (Fair)

EDUCATION AND PROFESSIONAL DEVELOPMENT

Extensive corporate learning in software, cloud, privacy & AI technologies. (Google, Oracle, IBM, 1999-current).

Master's Certificate in Project Management, George Washington University, Washington D.C., USA. (2000)

Bachelor Commerce, International Economics & Mgmt. Copenhagen Business School, Denmark. (1993)

Ph.D. & M.Sc. Civil Engineering, Technical University of Denmark, Lyngby, Denmark. (1986 & 1983)

REGISTRATIONS & CERTIFICATIONS

IBM-certified Executive Project Manager: 2000 – 2016

Certified Project Management Professional (PMP), Project Management Institute (PMI), 2000-2016

Registered Professional Engineer (PE) [Civil Engineering]; 1998-current

VOLUNTEERING

Plymouth (MA) Democratic Town Committee, Elected member & web master

Herring Ponds Watershed Association, Cedarville MA, assistant web master

Trustee, Knights of Columbus, St Bonaventure Council #10049, Manomet, MA

Board of registrars Nanci Ann Cordeiro

Plymouth, MA | Generated 6/5/2026 @ 8:22 am by OnBoardGOV - Powered by ClerkBase

Status

Name Board of registrars Nanci Ann Cordeiro

Application Date 4/28/2026

Expiration Date 4/28/2027

Board Member [Nanci Cordeiro](#)

Status Validated BY: JANDERTON@PLYMOUTH-MA.GOV
@4/28/2026 7:21 PM ET

Board	Vacancies	Status
Board of Registrars	1	CORI Clear

Basic Information

Name
Board of registrars Nanci Ann Cordeiro

Contact Information

Address
23 burgess rd
Plymouth, MA 02360

Precinct
5

Email
[REDACTED]

Phone
[REDACTED]

Why are you interested in serving on this Board / Committee?

I'm interested to work for the board of registrars to keep up on politics it's interesting to work on the board I have been on the board sine 1976 and I would love to continue to work on the board

Personal / Professional Experience

My prior knowledge working on the board for many years the old fashion way and the new way

Professional and/or Educational Credentials or Skills

I can write I'm a fast learner I can work on the computer or I pad I can sign people in I connect with people really well

Do you have previous Town service experience?

No

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**Town of Plymouth
Select Board**

Update on Town-Wide Guide to Permitting

REQUESTED BY:	Select Board
PROPOSED MOTION:	The Board will make a motion to approve the Business Development & Permitting Guide as presented by the Department of Planning & Development.
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

PLYMOUTH, MA

Business Development & Permitting Guide

Xxxxxxx, 2026





(Reserved for Table of Contents)

DRAFT



Introduction

This guide is intended to provide business owners in or locating to Plymouth with information about the various permits, licenses, and certificates issued by the Town of Plymouth that may need to be obtained before opening a business or beginning any type of interior or exterior construction, including signage. This guide also provides examples of pathways that a business owner may look through to determine which course of action is applicable to their project/business and the associated permits, licenses, and certificates needed.

Those with questions or who are interested in a large-scale or mixed-use development should contact the Planning & Development Department.

Contact information: Michael Silveira, Deputy Director of Planning & Development
msilveira@plymouth-ma.gov
508-322-3372 (Direct Line)

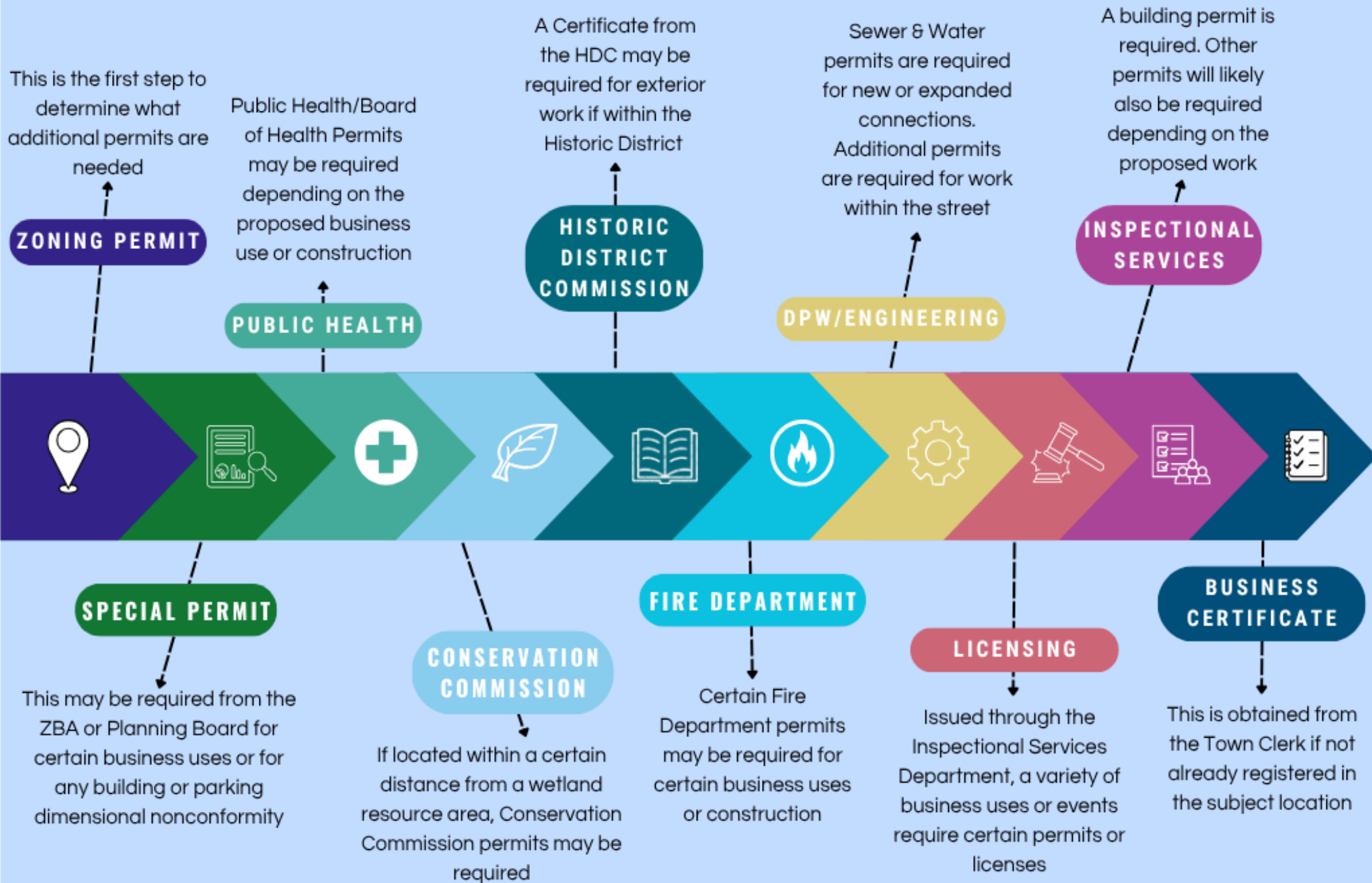
Please note that this is not an exhaustive list of all permits or applications issued by the various Town entities, but rather those that are most commonly required for a business owner. Depending on your project, you may need additional permits not covered in this guide. The Planning staff are here to assist you with obtaining all necessary permits. *A zoning permit should always be the first step for any type of work. More information on these permits can be found later in this guide.*

Permitting Process Flow Charts & Pathways

The following flow charts provide an overview of all steps that may be involved in the permitting of a particular business or project. As explained in the pathways that follow, not all permits are required for each project. The pathways provide examples of permitting for new or existing business owners in or locating to Plymouth. The steps beneath each pathway are the recommended order in which permits are obtained to avoid delays, however, pursuing multiple permits concurrently is also advisable where possible. It is also recommended to reach out to each department before applying for any permits to discuss what is needed and the feasibility of the proposal. Please refer to the list of permits under each department, as directed in each step, to determine what permits are applicable to your project/business.

PLYMOUTH BUSINESS PERMITTING FLOWCHART

*FOR PATHWAYS A, B, & C



PLYMOUTH BUSINESS PERMITTING FLOWCHART

*FOR PATHWAY D (SIGNAGE)

This is the first step to review proposed signage and determine what additional permits are needed

ZONING PERMIT



A Certificate from the HDC is required if within the Historic District

HISTORIC DISTRICT COMMISSION



SPECIAL PERMIT

This may be required from the ZBA for any sign dimensional nonconformity or Master Planned Development Signage



LICENSING

A sign permit and/or building permit is required





- A. Interior and/or exterior renovations of existing commercial space that do not affect the site, such as building painting, roof replacement, or window treatment. **No change in use** but may or may not involve change in occupant:
1. Zoning Permit (Inspectional Services)
 2. Board of Health permit(s), if applicable
 3. Historic District Commission Certificate if within the Historic District
 4. Fire Department permit(s), if applicable
 5. Licensing, issued through Inspectional Services, if applicable
 6. Additional Inspectional Services permit(s) and inspection certificate(s), if applicable. *Building permit most likely required
 7. Business Certificate if not already located in subject location (Town Clerk)
- B. Fit-out of existing commercial space **with a change in use**. This also includes interior and/or exterior renovations that do not affect the site:
1. Zoning Permit (Inspectional Services)
 2. Special Permit, if applicable (ZBA or Planning Board)
 3. Board of Health permit(s), if applicable
 4. Historic District Commission Certificate if within the Historic District
 5. Fire Department permit(s)
 6. DPW permit(s), if applicable
 7. Licensing, issued through Inspectional Services, if applicable
 8. Additional Inspectional Services permit(s) and inspection certificate(s), if applicable. *Building permit required
 9. Business Certificate if not already located in subject location (Town Clerk)
- C. **New, expanded, or reconstructed** commercial structure/development:
1. Zoning Permit (Inspectional Services)
 2. Special Permit, if applicable, or if the use and/or building and/or parking dimensions are nonconforming and a waiver is requested (ZBA or Planning Board)
 3. Board of Health permit(s), if applicable
 4. Conservation Commission permit if within jurisdictional areas
 5. Historic District Commission Certificate if within the Historic District
 6. Fire Department permit(s)
 7. DPW/Engineering permit(s), if applicable
 8. Licensing, issued through Inspectional Services, if applicable
 9. Additional Inspectional Services permit(s), and inspection certificate(s), if applicable. *Building permit required
 10. Business Certificate if not already located in subject location (Town Clerk)
- D. **New/altered sign**:
1. Zoning Permit (Inspectional Services)
 2. Special Permit, if applicable (ZBA or Planning Board)
 3. Historic District Commission Certificate if within the Historic District
 4. Sign Permit and/or Building Permit (Inspectional Services)
- E. **Opening a Restaurant in Existing Building**:
1. Zoning Permit (Inspectional Services)
 2. Special Permit, if applicable (ZBA or Planning Board)
 3. Board of Health permit(s)



4. Historic District Commission Certificate if within the Historic District
 5. Fire Department permit(s)
 6. Licensing, issued through Inspectional Services, if applicable
 7. Additional Inspectional Services permit(s), and inspection certificate(s), if applicable. *Building permit required
 8. Business Certificate if not already located in subject location (Town Clerk)
 9. Sign Permit (Inspectional Services)
- F. **Opening a Salon, Barbershop, other Personal Service Establishment in Existing Building:**
1. Zoning Permit (Inspectional Services)
 2. Special Permit, if applicable (ZBA or Planning Board)
 3. Board of Health permit(s), if applicable
 4. Historic District Commission Certificate if within the Historic District
 5. Fire Department permit(s)
 6. Licensing, issued through Inspectional Services, if applicable
 7. Additional Inspectional Services permit(s), and inspection certificate(s), if applicable. *Building permit required
 8. Business Certificate if not already located in subject location (Town Clerk)
 9. Sign Permit (Inspectional Services)
- G. **Medical Office or Clinic:**
1. Zoning Permit (Inspectional Services)
 2. Special Permit, if applicable (ZBA or Planning Board)
 3. Conservation Commission permit if new or expanded building and within jurisdictional areas
 4. Historic District Commission Certificate if within the Historic District
 5. Fire Department permit(s)
 6. DPW/Engineering permit(s), if applicable
 7. Additional Inspectional Services permit(s), and inspection certificate(s), if applicable. *Building permit required
 8. Business Certificate if not already located in subject location (Town Clerk)
- H. **Marijuana (Medical or Recreational):**
1. **Please refer to the Cannabis Control Commission website for initial permitting*
 2. Zoning Permit (Inspectional Services)
 3. Special Permit (ZBA)
 4. Board of Health permit(s), if applicable
 5. Conservation Commission permit if new or expanded building and within jurisdictional areas
 6. Historic District Commission Certificate if within the Historic District
 7. Fire Department permit(s)
 8. DPW/Engineering permit(s), if applicable
 9. Additional Inspectional Services permit(s), and inspection certificate(s), if applicable. *Building permit required
 10. Business Certificate if not already located in subject location (Town Clerk)
- I. **Special Event**
1. Special Event Permit (May require additional permits from other departments)



Department Contact Information

All departments within this guide are located at Plymouth Town Hall, 26 Court Street and hours of operation are as follows:

Monday, Wednesday, & Thursday: 7:30 AM – 4:00 PM

Tuesday – 7:30 AM – 6:30 PM

Friday – 7:30 AM – 12:00 PM

Inspectional Services Department:

3rd Floor

508-322-3431

[Inspectional Services Department Webpage](#)

*Inspectors are generally in the office Monday through Friday from 7:30 a.m. to 9:30 a.m. to answer questions. After 9:30 a.m. they are in the field performing their inspections.

Planning & Development Department:

3rd Floor

508-322-3371

[Planning & Development Department Webpage](#)

Public Health Department/Board of Health:

1st Floor

508-322-3339

[Public Health Department Webpage](#)

Fire Prevention:

3rd Floor (Within Inspection Services)

508-830-4213 (Non-Emergency Line)

[Fire Department Webpage](#)

DPW/Engineering Department:

4th Floor

508-322-3394

[DPW Webpage](#)

Licensing (issued through Inspectional Services)

4th Floor

508-322-3436

[Select Board Licensing Webpage](#)

Town Clerk

1st Floor

508-322-3433

[Town Clerk Webpage](#)



Permits by Department, Board, or Commission

The following permits, licenses, and certificates are those that are most frequently required with any type of business permitting, whether the project may be to open a new business or perform repair work in an existing business. As previously noted, this is not an exhaustive list of all permits or applications issued by the various Town entities. For more in-depth information, those seeking permits should contact the applicable department to ensure that all permits required are properly obtained and that no steps are missed, in order to avoid unintended delays and/or violations. *A zoning permit should always be the first step for any type of work. More information on these permits can be found below.*

Inspectional Services Department:

- **Zoning Permit**
 - Required for all exterior changes to existing buildings and structures (excluding non-structural siding, window/door, and roofing replacement), proposed new buildings and structures, changes of use and new proposed uses, shed permits, business applications (use approval, including home occupations), and signs.
- **Building Permit**
 - Required for interior or exterior additions, alterations, remodels, demolitions, decks, new construction, solar installations, windows, doors, siding, roofing, wood/pellet stoves, weatherization, tents, and signs.
- **Trench Permit**
 - Required for private property. Any trench permits required within a road layout or on public land are issued by the DPW. This permit is required whenever there is an excavation of a Trench, which is defined as “An excavation which is narrow in relation to its length, made below the surface ground in excess of three feet below grade and the depth of which is, in general, greater than the width, but the width of the trench, as measured at the bottom, is no greater than 15 feet.”
- **Electrical Permit**
 - Required for the installation of any electrical wiring, electrical appliances, electrical services, etc. This also includes low voltage wiring including cable TV, internet, phones, security alarm systems, etc.
- **Plumbing Permit**
 - Required anytime the building’s plumbing is being installed, altered, removed, replaced or repaired.
- **Gas Permit**
 - Required when natural gas/propane gas piping is installed, altered, added to or repaired, including the installation of gas fired appliances.
- **Sheet Metal Permit**
 - Required when a sheet metal worker is manufacturing, fabricating, assembling, handling, erecting, installing, dismantling, alteration and/or repairing duct work,



commercial fans, kitchen hoods and vents, architectural sheet metal and metal roofing.

- **Ansul System Permit**
 - Required to install an automatically operated fixed pipe fire extinguishing system for hood used in conjunction with commercial cooking equipment.
- **Occupancy Permit**
 - Required in association with a Building Permit. This permit is NOT used for occupancies associated with existing buildings when no Building Permit has been issued for work performed or a change of use has taken place without the benefit of a Building Permit. This application does not apply to any permits issued through the Express Permit (windows/doors, siding, roofing, etc...).
- **Certificate of Inspection**
 - This application is used for commercial establishments that are required to have periodic inspections (annual, semiannual, 5-year, etc.) by Inspectional Services. This includes annual inspections for alcohol licensing.

Planning & Development Department:

- **Zoning Board of Appeals (ZBA) or Planning Board**
 - **Special Permit**
 - Applicants may consult the use regulation table, located in the Zoning Bylaws, to determine whether a Special Permit is required for their project. This permit may be required for certain uses or site conditions as defined in the Bylaw.
- **Conservation Commission**
 - **Notice of Intent (NOI):**
 - May be required if land is substantially altered or impacted within a DEP-listed wetland resource area, 200 feet within a vernal pool or the Riverfront Area, or 100 feet from any wetland resource area buffer zone.
 - **Request for Determination of Applicability (RDA):**
 - May be required to determine whether a proposed project will have an adverse impact to the interests of the Wetlands Protection Act of Local Wetland Protection Bylaw.
 - **Abbreviated Notice of Resource Area Delineation (ANRAD):**
 - An alternative to filing a NOI if only seeking clarification of wetland resource area boundaries. This determination is valid for three (3) years.
 - **Emergency Certification Form:**
 - May be required for emergency projects necessary for public health or safety or for the protection of wetlands values, provided that the work is ordered, or performed by an agency or the federal government, the Commonwealth, or a political subdivision thereof. The Conservation Commission and/or its agent must certify to proposed work to be considered an emergency project.



- **Historic District Commission (HDC)**
 - **Certificate of Appropriateness**
 - A Certificate of Appropriateness is issued when the construction or alteration for which the application is made will be appropriate for or compatible with the preservation or protection of the Historic District.
 - **Certificate of Non-Applicability**
 - A Certificate of Non-Applicability is issued when the work does not involve any exterior architectural feature, the proposed work is not visible from a public way, or involves an exterior architectural feature which is not subject to review by the Commission because the Commission has previously decided to exclude the feature, building or structure from its review.
 - **Certificate of Hardship**
 - Issued when the Commission determines that owing to conditions especially affecting the building or structure involved, but not affecting the district generally, failure to approve an application will involve a substantial hardship, financial or otherwise, to the applicant; and whether such application may be approved without substantial detriment to public welfare and without substantial derogation from the intent and purposes of the District.
 - **Demolition Delay Application**
 - Required for any act of pulling down, destroying, removing, dismantling, or razing a building or a portion of a building or commencing the work of total or substantial destruction on a structure 75 years old or greater.
- **Special Event Permit**
 - Required in order to host a Road Race, Walkathon, Bicycle Ride, Festival, Parade, Carnival, Concert, Farmers Market, or any other Special Event.

Public Health/Board of Health:

- **Bodywork, Body Art, and Tanning Establishment Permits**
 - Required to operate a bodywork, body art, or tanning establishment, such as massage therapy.
- **Title 5/Septic Permits**
 - Required to construct, abandon, or perform work on any component of a septic system.
- **Farmers Market Permit**
 - Required to operate or participate in a farmer's market selling certain food products. Participants selling only fresh, uncut fruits and vegetables, unprocessed (raw) honey, farm fresh eggs (must be maintained at 45°F), and maple syrup DO NOT need a farmers market or retail food establishment permit. Any Farmers Market vendor selling food products other than those listed above must apply for this permit.
- **Food Establishment/Food Truck/Frozen Dessert/Milk & Oleo/Catering Permits**



- Required for the operation of any food establishment or food truck, including retail food, catering, and the sale or production of frozen desserts, milk and oleo products.
- **Grease Trap Variance**
 - Required if unable to comply with the Fats, Oils, and Grease regulations requiring an automatic internal grease trap or external/underground grease trap.
- **Hotel/Motel & Public/Semi-Public Swimming Pool Permits**
 - Required to operate a hotel, motel, or public/semi-public swimming pool, including shared residential swimming pools
- **Percolation Test Application and Trench Permit**
 - Required for percolation tests, pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq.(as amended).
- **Private Hauler Permit**
 - Required to remove, transport and dispose of garbage, offal or other offensive substances.
- **Residential Kitchen Permit**
 - Retail Residential Kitchen may only make “Cottage Food Products.” These are foods that can be safely held at room temperature, including baked goods, jams, and jellies. 105 CMR 590.001(C); FC 1-201.10 (B)
- **Septic Haulers**
 - In accordance with M.G.L. c. 111, Section 31B and 310 CMR 14.402 (Title 5) the applicant makes application to the Board of Health for permission to remove and transport septage and the content of privies and cesspools as set forth in this application.
- **Tobacco/Hookah Related Product Permit**
 - Required for the sale of Tobacco Products.
- **Well Construction Permit**
 - Required for newly constructed wells.

Fire Department:

- **Commercial Construction Plan Review**
 - Fire Prevention Commercial Plan Review
- **Cut and Weld/Hot Works Permit**
 - Required to perform cutting & welding operations.
- **Dumpster Permit**
 - Required to locate, place, and utilize a dumpster with a capacity of 6 cubic yards or greater, not within 10 feet vertically or horizontally to a building opening.
- **Food Truck Application**
 - Required annually for foods truck using temporary propane, an open flame, and/or a generator.
- **Fire Alarm, Sprinkler, Suppression, and Life Safety Permits**



- Required to alter/install a fire alarm system, sprinkler system, fire suppression system, and inspect life safety codes/standards.
- **Fuel, Propane, and Oil Tank Storage/Removal Permits**
 - Required to maintain aboveground/underground fuel storage.
- **Hood Suppression System Application**
 - Required to install an automatically operated fixed pipe fire extinguishing system for hood used in conjunction with commercial cooking equipment.
- **Retail, Display, and Sale of Flammable/Combustibles Permit**
 - Required to store, display, and sell flammable/combustible liquids, solids, or gases in quantities not to exceed amounts listed in NFPA 30 and 527 CMR 1.00 Ch. 51, 53, & 66.
- **Solar Panels and Energy Storage Systems Application**
 - Required for installation of roof mounted and ground mounted solar panels on both residential and commercial properties as well as energy storage systems.

DPW/Engineering Department:

- **Permit to Open or Occupy Street or Right of Way**
 - Required for any work or occupation within a Public Street & (Right of Way), Streets Open to the Public and Town Owned Property, including but not limited to excavation/digging, driveways widening, utility work, and obstruction of a sidewalk.
- **Utility Contractor's License**
 - Required prior to applying for any permit to open or occupy a street or right of way. Only licensed utility contractors are permitted to perform work including but not limited to excavation, occupation, public & private utility work within a Public Street & (Right of Way), Streets Open to the Public and Town Owned Property. This is an annual permit, expiring December 31st of every year.
- **Sewer Permit**
 - Required for new sewer connections or when an existing property on town sewer is undergoing a renovation or alteration. Depending on the quality and quantity of the process waste discharge, an industrial pretreatment permit may be required.
- **Water Service Permit**
 - Required for system development and for new water line connections/service to the Town of Plymouth Water System. *Pinehills, Ponds of Plymouth, and Redbrook have their own water systems so this would not apply to businesses in those areas.
- **Water Balance Program**
 - Required for all new and expanded water use projects on the Town of Plymouth Water System, except single family residential housing unit limited to 3 bedrooms. Requires the applicant to offset the expanded usage through 1 of 3 options: applicant-direction conservation, water balance mitigation fee, or supplemental water supply source. *This permit is not on OpenGov. It is on the Water Division's webpage and must be applied for directly with the Water Division



Licensing (issued through Inspectional Services):

- **Alcoholic Beverage License (Annual)**
 - Required to be able to serve and/or sell alcoholic beverages.
- **Common Victualler Permit**
 - Required if you are an establishment that will be serving and preparing food.
- **Comprehensive Entertainment Permit**
 - Required by a business that will have any type of entertainment including but not limited to: Radio, TV, Jukebox, Music, Dancing, Plays, Moving Pictures, Light or Theater Shows. This license covers Monday through Saturday.
- **Sunday Entertainment Permit**
 - Required by a business that will have entertainment on Sundays, including but not limited to: Radio, TV, Jukebox, Music, Plays, Moving Pictures, and Light or Theater Shows.
- **Auto Dealer Permit**
 - Required if you want a Class I, II, or III license and if you are buying, selling, or exchanging new or second-hand vehicles or assembling second-hand motor vehicles or parts thereof.
- **Business Amplified Music Permit**
 - Required if you have outdoor amplified or live music playing at your business or if you are holding a public event somewhere outdoors.
- **One-Day Liquor License**
 - Required for one-day sale of alcoholic beverages to non-profit organizations only. All others may only get a wine and malt one-day license.
- **Permit to Block Off Sidewalk**
 - Required if you will be blocking a sidewalk or a portion thereof.
- **Permit to Block Off Parking Space**
 - Required if you will be blocking parking spaces. (For parking spaces under the jurisdiction of Park Plymouth, you must file with them).
- **Lodging House/Innholder License**
 - To be filed for anyone that will be operating a house where lodgings are let to four or more persons, not within the second degree of kindred to the person conducting it.

Town Clerk:

- **Business Certificate**
 - A Business Certificate is the registration of a business owner and business name operating within the Town of Plymouth. It is commonly referred to as a DBA or "doing business as" certificate. These certificates create a public record of the name and address of the owner(s) of a business. Business Certificates do not



function as name protection or trademarking nor do they serve as legal permission for a business to operate.

DRAFT



**Town of Plymouth
Select Board**

Chapter 61 Policy Discussion

REQUESTED BY:	Select Board
PROPOSED MOTION:	The Board will make a motion to approve updates to the Town Procedure for Exercising First Refusal Option on Chapter 61, 61A or 61B Lands Policy (formerly known as the “Internal Procedure – Chapter 61 Lands” Policy).
NOTES:	
ACTION TAKEN:	Moved: Seconded: Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF PLYMOUTH

26 Court Street
Plymouth, Massachusetts 02360

Title	<u>Town Procedure for Exercising First Refusal Option on Chapter 61, 61A or 61B Lands</u>
Date Approved	DRAFT June 9, 2026

1. PURPOSE

This document is intended to establish an internal procedure outlining general steps to be followed upon receipt of notice when landowners in town intend to convert or sell their Chapter 61, 61A or 61B land. In order to verify exact rights and responsibilities under this program, please consult Chapters 61, 61A, and 61B of the Massachusetts General Laws or a land use attorney.

2. GUIDELINES

i. NOTIFICATION REQUIREMENTS:

Landowner must notify required parties per M.G.L. Chapter 61 of intent to sell or convert land designated under Chapter 61 (“Chapter 61 notice”), which should include:

- Notice of Intent to sell or convert the land, specifying proposed use of the land
- Contact information for landowner
- If Intent to Sell, copy of the Purchase and Sales agreement specifying purchase price and all terms and conditions of proposed sale, and any additional agreements.
- Survey of land (or map if survey is unavailable)
- Location and acreage of land, shown on a map drawn at the same scale as the assessors’ map

The day after this letter is received by all appropriate parties, as shown by certified mail receipt, begins the 120-day period for the town to consider whether to exercise its first refusal option or transfer this right to a conservation organization. If the notification from the landowner is deficient, the town has 30 days in which to give the landowner notice thereof, in which case the landowner must correct the deficiency then resubmit his/her Notice of Intent, restarting the 120-day period. Often, Towns will be asked to waive the

120-day option period. Please do not sign any requested waiver unless and until the following internal procedures have been completed.

ii. TOWN RESPONSE:

Within 30 days:

The Executive Office of the Select Board and Town Manager will conduct an initial review of all rights of first refusal notifications associated with Chapter 61 Land. After the initial review, the offer will be determined as Bona Fide or deficient.

- a) If the offer is Bona Fide, the Town will proceed with next steps as outlined in the process checklist below.
- b) If the offer is incomplete or deficient, the Town shall notify the landowner in writing that the notice is insufficient within 30 days after receipt of the notice.

Within 120 days:

Within the 120-day timeframe, the Town may do one of the following:

- a) Exercise the first refusal option
- b) Assign the first refusal option to a qualified nonprofit conservation organization or agency
- c) Decline to exercise the first refusal option

If a) – **The town must hold a public hearing, giving public notice in accordance with the open meeting law, before an option may be exercised or assigned.** If the Select Board then decides to exercise the option, they must record a Notice of Exercise, containing the name of the owner of record and a description of the premises adequate for identification, and send notice to the landowner by certified mail, accompanied by a proposed purchase and sale agreement to be consummated in 90 days or fewer.

If b) – **Following a public hearing, the Select Board must execute and record a Notice of Assignment,** stating the name and address of the organization or agency to whom the option has been assigned and the terms and conditions of the assignment. If the land trust or agency elects to exercise the option, it must send notice to the landowner by certified mail, and record its Notice of Exercise, containing the name of the owner of record and a description of the premises adequate for identification, plus propose a purchase and sale agreement to be consummated within 90 days. The parties then work out the agreement and consummate it. The land trust or agency then records a conservation restriction on at least 70% of the land.

If c) – **The Town could choose to sign and deliver a Notice of Non-Exercise,** containing the name of the owner of record and a description of the premises adequate for identification, to the landowner, sending it by certified mail to the Landowner's address on the Notice of Intent. But no waiver of the Town's right of first refusal should be executed until this Chapter 61 protocol has been completed. **Alternatively, the town could just let the deadline expire.**

Note: If neither a Notice of Exercise nor the Notice of Assignment is recorded within the 120-day period, the Town's option expires and the landowner is free to sell, but

only upon the original terms spelled out in the purchase and sale agreement that accompanied his/her original Notice of Intent

[*Discussion Point: Do we want to send all Chapter 61 parcels to Chapter 61 Counsel for review? Or is this dependent upon certain criteria?

Recommended approach: Provide Town parties with 7 days to respond with interest to the Town Manager; if any parties are interested, send the notice to Chapter 61 Counsel for review of deficiencies.]

3. PROCESS CHECKLIST

The following is the formal outlined process in the form of a checklist for the Town of Plymouth to follow upon receipt of a Chapter 61 notice.

Chapter 61 – Notice of Intent to Sell/Convert

- Notice of intent to sell or convert (“Chapter 61 notice”) received via certified mail, or hand delivered, to the attention of the Executive Office of the Select Board & Town Manager, Planning Board, Conservation Commission, Board of Assessors, and the State Forester pursuant to the requirements of M.G.L. Chapter 61 § 8.
- Upon receipt, the Town Paralegal distributes via email the Chapter 61 notice to the following groups:
 - Select Board
 - All Town Department Heads
 - Board of Assessors
 - Planning Board
 - Conservation Commission
 - Land Use and Acquisition Committee (LUAC)
 - Community Preservation Committee (CPC)
 - State Forester (c/o Commissioner of the Department of Conservation and Recreation)All recipients and their respective Boards and Committees will offer a recommendation to the Town Manager with an interest in acquiring the Chapter 61 land. This recommendation must be received via email within 7 days.
- If any Town parties express interest to the Town Manager within 7 days of receipt, the Chapter 61 notice is sent to Chapter 61 Counsel via email by the Town’s Paralegal.
 - Chapter 61 Counsel will provide an opinion within 7 days.
 - If the Chapter 61 notice does not contain all materials as required by M.G.L. Chapter 61, then the Town, within 30 days of receipt, shall notify the landowner in writing that the notice is deficient.
- For a notice of intent to convert, an appraisal is ordered upon receipt to meet the 30-day deadline. [*Discussion point: This timeline may not be feasible; and funding from CPC will

be necessary to proceed. Recommendation to identify an appraiser through procurement for on call services.]

- The Town Manager or designee will notify the Chair of the Select Board of the determination made by Chapter 61 Counsel, as well as any additional interest from the Town Departments/Boards/Committees.
- The Chair of the Select Board determines when to schedule review of the Chapter 61 notice and whether an Executive Session is required.
- The Select Board determines whether to exercise or decline the Town’s right of first refusal; or to assign to a non-profit organization. The choice to either exercise or assign will require a public hearing.

4. QUESTIONS

For inquiries, contact the **Executive Office of the Select Board & Town Manager.**

Signed By:

Chair, Select Board

Town Manager

Date

Date

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Ch. 61 Notice received via certified mail at Town Hall Day 1	Day 2
Day 3	Paralegal distributes notice per Policy Day 4	Day 5	Day 6	Day 7	Day 8	Day 9
Day 10	Deadline for interest Day 11	Notice sent to Ch. 61 Counsel Day 12	Day 13	Day 14	Day 15	Day 16
Day 17	Day 18	Deadline for response from Counsel Day 19	Select Board Discussion --> Day 20	Day 21	Day 22	Day 23
Day 24	Day 25	Day 26	Day 27	Day 28	Day 29	Deadline for Bona Fide Offer Day 30