

**CITY OF PLYMOUTH**  
**Revolving Loan Committee Meeting**  
**8:30 AM, Tuesday, July 7, 2026**  
**Room 305, City Hall, 128 Smith St., Plymouth, WI**

**AGENDA**

1. Call to order and roll call
2. Approve May 5, 2026 Meeting Minutes
3. Discussion and Possible Action on RLF Application from Thrivent
4. Adjournment

**It is likely a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.**

**Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City of Plymouth Clerk's Office, located at Plymouth City Hall at 128 Smith St., Plymouth, WI or call (920) 893-1271.**

Members Present:

\_\_\_\_ Donald Pohlman  
\_\_\_\_ Donna Hahn  
\_\_\_\_ Diane Gilson  
\_\_\_\_ Terry Abler  
\_\_\_\_ Mel Blanke  
\_\_\_\_ Derrick Hermann  
\_\_\_\_ Scott Flood

Staff:

\_\_\_\_ Tim Blakeslee  
\_\_\_\_ Anna Voigt

Other:

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**UNOFFICIAL MINUTES**

- 1. Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:30 AM. Memebers present were Mayor Don Pohlman, Diane Gilson, Donna Hahn, Terry Abler, Mel Blanke, Derrick Hermann, and Scott Flood. Also present were City Administrator/Utilities Manager Tim Blakeslee and Clerk Anna Voigt. Mary Hauser from Scentimental was also present.
- 2. Approve May 15, 2025 Meeting Minutes:** Motion was made by Pohlman/Blanke to approve the minutes from May 15, 2025. A unanimous aye vote was cast. Motion carried.
- 3. Discussion and Possible Action on RLF Application from Scentimental:** Blakeslee explained that Scentimental submitted a loan application for a new business in downtown. The proposed project includes a new retail store, fixtures, and inventory support. The requested loan amount is \$20,000. Hauser explained that Scentimental will be a Fragrance Boutique offering personal fragrance including body care, perfume as well as consultations on personalizing fragrance products. Blanke asked if she would be making the scents in house. Hauser said she wouldn't be making scents but working with independent producers. Motion was made by Blanke/Pohlman to recommend approval of the RLF request from Scentimental to Council. A unanimous aye vote was cast. Motion carried.
- 4. Adjournment:** Motion was made by Pohlman/Hahn to adjourn the meeting. A unanimous aye vote was cast. Motion carried.