



DATE: Regular Council Meeting Agenda
Wednesday, June 24, 2026
TIME: 5:00 PM
PLACE: Council Chambers

Page

1. CALL TO ORDER

- 1.1. The meeting will be streamed live and recorded for public viewing on the Town's YouTube page using the following link:
www.youtube.com/@townofplymptonwyoming/streams

Applicants, proponents, and delegates must make a request to LSmeekens@plympton-wyoming.ca to receive instructions on how to attend a meeting virtually as a participant. Attendees will not be permitted into the meeting using any name but their given name and will only be permitted as an attendee for the agenda item that pertains to them. Attendees will be dismissed following the hearing of their item but can view the remainder of the meeting via YouTube.

2. LAND ACKNOWLEDGEMENT

- 2.1. We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3. DECLARATION OF PECUNIARY INTEREST

4. AWARD PRESENTATION

- 4.1. Bob Bailey, MPP - Sarnia-Lambton & Kevin Marriott, Warden of Lambton County
- 4.2. Award Presentation
- 4.3. Council will present the 2026 Plympton-Wyoming Senior of the Year Award to Don Hendrick.

5. DELEGATIONS

- 5.1. No items at this time.

6. BUSINESS ARISING FROM PREVIOUS MEETINGS

7 - 8

- 6.1. Naming the Kitchen at Camlachie Community Centre.
(The Parks and Recreation Committee endorsed this on May 21, 2026)
That Council endorses naming the Camlachie Community Centre (CCC) Kitchen the "Jack McEwen Kitchen" in honour of all the meals prepared by Jack, an Optimist Member, at the CCC over the years.
[HSO Endorsement of Naming CCC Kitchen](#)

6.2. Resolution Reaffirming the Prohibition of Alcohol Consumption in Town Parks and Municipal Properties as brought forward as a Notice of Motion from Councillor Rodrigues at the June 10th, 2026, Regular Council Meeting

WHEREAS the Town of Plympton-Wyoming regulates the use, protection and enjoyment of public parks and recreation areas through By-law 95 of 2023; and

WHEREAS recent amendments to Ontario Regulation 747/21 under the Liquor License and Control Act, 2019 have expanded opportunities for municipalities to permit the consumption of alcohol in public places and through bring-your-own alcohol event permits; and

WHEREAS Council recognizes its responsibility to provide safe, welcoming and family-oriented public spaces for residents and visitors; and

WHEREAS Lambton County continues to experience a significant number of impaired driving incidents, with Lambton OPP reporting a resurgence in impaired driving offences; emphasizing the importance of maintaining safe, family-oriented parks, recreational and public spaces.

WHEREAS the Town has limited ability to monitor, regulate, or enforce the quantity and consumption of alcohol brought onto municipal property by individuals in a bring-your-own alcohol or open-consumption environment; and

WHEREAS Council does not wish to increase potential risks, liabilities, enforcement challenges, policing demands, property damage, public safety concerns, or insurance-related exposures that may ultimately be borne by municipal taxpayers; and

WHEREAS Council believes that maintaining the current prohibition provides clarity for residents, staff, enforcement agencies and event organizers while preserving the intended recreational and family-friendly nature of municipal parks and public spaces;

THEREFORE, BE IT RESOLVED THAT Council reaffirm its support for the provisions of Town of Plympton-Wyoming By-law 95 of 2023 that prohibit the possession and consumption of alcohol within Town parks, recreation areas and municipally owned properties except where specifically authorized by Council and permitted by law;

AND FURTHER THAT Council does not support the establishment of bring-your-own alcohol events on municipally owned properties, nor the designation of municipal parks or public spaces for general alcohol consumption.

7. ADOPTION OF MEETING MINUTES

9 - 20

7.1. Council Meeting Minutes

That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- June 10th, 2026 - Regular Council Meeting Minutes
- June 10th, 2026 - Regular Closed Council Meeting Minutes
- June 17th, 2026 - Special Council Meeting Minutes
- June 17th, 2026 - Special Closed Council Meeting Minutes

[Regular Council Meeting - 10 Jun 2026 - Minutes - Pdf](#)

[Special Council Meeting - 17 Jun 2026 - Minutes - Pdf](#)

21 - 24

7.2. Committee Meeting Minutes

That the minutes be adopted by Council and that those confidential minutes of the closed sessions remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- May 21st, 2026 - Parks and Recreation Committee Meeting Minutes

[Parks and Recreation Committee Meeting - 21 May 2026 - Minutes - Pdf](#)

7.3. Councillor's Reports

8. ACCOUNTS

25 - 38

8.1. That the Council Remuneration Claims for May 2026 be approved for payment.

[May 2026 Council Remuneration](#)

9. STAFF REPORTS

39 - 46

9.1. Tender Results - Montgomery Drain Maintenance - Erosion Protection

That the report prepared by Ryan Tamming, Drainage Coordinator, dated June 15, 2026, regarding the Montgomery Drain Maintenance tender be received; and that the tender from McNally Excavating Inc. for \$391,432.00 including HST be accepted; and that By-law 61 of 2026 be taken as having been read three times and that the Mayor and Clerk be authorized to sign the said By-law accordingly.

[Staff Report - SR-26-096 - Pdf](#)

- 47 - 63 9.2. Pump Station 8A Control Panel Replacement
- That the report prepared by Paul daSilva - Director of Public Works, dated June 16, 2026 regarding Pump Station 8A Control Panel Replacement be received and that the Council approves a sole-source procurement of a replacement control panel for Pump Station 8A from Xylem Canada in the amount of \$87,628.29 plus HST
[Staff Report - SR-26-097 - Pdf](#)
- 64 - 69 9.3. Temporary Encroachment Agreement for a Patio at 597-599 Broadway Street
- That the report by Paul daSilva, Director of Public Works dated June 16, 2026 regarding the Temporary Encroachment Agreement for a Patio at 597-599 Broadway Street be received, that By-Law 60 of 2026 be approved, and the Mayor and Clerk be authorized to sign the said By-law accordingly.
[Staff Report - SR-26-098 - Pdf](#)
- 70 - 83 9.4. Joint Compliance Audit Committee - 2026 Municipal Election
- That the report by Erin Kwarciak, Clerk dated June 16th 2026 regarding the Joint Compliance Audit Committee - 2026 Election be received; and that By-law 56 of 2026 be approved and taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.
[Staff Report - SR-26-075 - Pdf](#)
- 84 - 87 9.5. Municipal Lands at 627 Broadway Street to be Deemed Surplus
- That the report by Adam Sobanski, Chief Administrative Officer, dated June 19, 2026, regarding Municipal Lands at 627 Broadway Street to be Deemed Surplus be received, that the subject lands be declared surplus and staff be directed to proceed with the surplus land disposition process, and that the lands be offered for sale by public tender.
[Staff Report - SR-26-100 - Pdf](#)

10. BY-LAWS

- 10.1. No items at this time.

11. CORRESPONDENCE - ACTION REQUIRED

- 88 - 89 11.1. That the correspondence submitted by John Knox School be received and that staff be directed to investigate the inclusion of a community safety zone for the school area, including any speed limit reductions and provide a report to Council on the matter.
[John Knox School -Request for Community Safety Zone and Speed Limit Reductions](#)

12. CORRESPONDENCE - RECOMMENDED READING & ROUTINE APPROVAL / INFORMATION ITEMS

90 - 128

12.1. That the Correspondence (items a - f) relating to “Recommended Reading” and “Routine Approval and Information Items” not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly.

[a\) A&M Miller - Concerns Regarding Boat Launch](#)

[b\) Central Lambton Family Health Team - Changes to Physician Recruitment in Lambton County](#)

[c\) Lambton OPP Detachment - 2025 Annual Report](#)

[d\) Municipality of Wawa - Integrated Living and Participation Model for Adults with Developmental Disabilities](#)

[e\) Town of Halton Hills - Modernizing Ontario’s Invasive Plants Rules](#)

[f\) Township of South Stormont - Food Insecurity Crisis](#)

13. NEW BUSINESS

14. CLOSED MEETING SESSION

14.1. No items at this time.

15. CONFIRMATORY BY-LAW

129

15.1. That By-law 63 of 2026, being a by-law to confirm all resolutions of the Council Meeting held June 24th, 2026, be taken as read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

[By-law 63 of 2026 - Confirming June 24, 2026](#)

16. ADJOURNMENT

16.1. That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on July 8th, 2026, commencing at 5:00 p.m.

On Jun 11, 2026, at 8:49 AM, Adrian Verwegen wrote:

Re the naming of the Kitchen at the Camlachie Community Centre ... Jack McEwen Kitchen
Please see President Dean Thomas comment regarding HSO Board endorsement.

----- Forwarded message -----

From: **Dean Thomas**

Date: Thu, Jun 11, 2026, 8:26 a.m.

Subject: Re: Kitchen

To: Adrian Verwegen

Cc: John Ruth Perkins

Good morning Adrian.

Feel free to let Gary know that the board discussed the topic and the club fully endorsed the proposal

Respectfully
Dean Thomas

Sent from my iPhone

On Jun 11, 2026, at 7:28 AM, Adrian Verwegen wrote:

FYI, what would last evening's minutes say about this?

----- Forwarded message -----

From: **Gary Atkinson**

Date: Thu, Jun 11, 2026, 7:25 a.m.

Subject: Kitchen

To: Adrian Verwegen

Good morning Adrian

I wanted to let you know that Council deferred the decision on the naming of the kitchen last night.

Nothing to worry about - they have no issue with the naming of same in Jack's name - in fact

they thought that was a great idea for someone who has done so much there.

They would prefer that it comes from the club vs yourself and the two others as there was no indication

that the club endorsed it .

Do you mind following up on that and getting it to Lisa or Erin so we have it for the next meeting or even the

first on in July ?

Let me know.

Thanks

GLA



Regular Council Meeting Minutes
DATE: Wednesday, June 10, 2026
TIME: 5:00 PM
PLACE: Council Chambers

Council Members Present: Gary Atkinson, Mayor
Netty McEwen, Deputy Mayor
Bob Woolvett, Councillor
Mike Vasey, Councillor
Alex Boughen, Councillor
John van Klaveren, Councillor
Kristen Rodrigues, Councillor

Council Members Absent:

Staff Members Present: Erin Kwarciak, Clerk
Adam Sobanski, Chief Administrative Officer
Norma Roddick-Preece, Treasurer/Deputy CAO
Paul daSilva, Director of Public Works
Lisa Smeekens, Executive Assistant - Deputy Clerk
Ryan Tammig, Drainage Coordinator
Will Davidson, Fire Chief
Allwyn Rodrigues, Administrative Assistant - Strategic Communications

Staff Members Absent:

CALL TO ORDER

At 5 p.m. Mayor Atkinson called the meeting to order and advised that the meeting was being broadcast and recorded, and that recordings were available on the Town's YouTube Channel.

The following is a link to this meeting's recording:
[2026 06 10 Regular Council Meeting](#)

LAND ACKNOWLEDGEMENT

Mayor Atkinson read the land acknowledgement.

DECLARATION OF PECUNIARY INTEREST

Mayor Atkinson requested Council members make the appropriate declaration, if necessary, throughout the business of the meeting.

AWARD PRESENTATION

This award presentation was postponed until the next Regular Council Meeting.

DELEGATIONS

Mayor Atkinson presented a certificate of congratulations to Shane & Emma Rozeveld owners of Aslan Organics in recognition of them being awarded the Agri-Business of the Year by the Sarnia-Lambton Chamber of Commerce. Mr. Rozeveld updated Council on how they ended up in Plympton-Wyoming, details of the business and what they see for the future.

Mayor Atkinson moved up item 10.1 on the Agenda to accommodate those in attendance.

District Chief Dave General - Appointment By-law

Mayor Atkinson, Council and staff congratulated District Chief General.

MOTION-1

Moved by Councillor Mike Vasey

Seconded by Councillor Kristen Rodrigues

That By-law 52 of 2026, being a By-law to appoint a District Chief for the Plympton-Wyoming Fire Department be approved and taken as read three times and finally passed and that the Mayor and Clerk be authorized to sign the said by-law accordingly.

Carried

BUSINESS ARISING FROM PREVIOUS MEETINGS

Town of Plympton-Wyoming Strategic Initiatives Progress as of June 5, 2026

MOTION-2

Moved by Councillor Mike Vasey

Seconded by Councillor Alex Boughen

That the report prepared by Adam Sobanski, Chief Administrative Officer, dated June 5 2026, regarding the Town of Plympton-Wyoming Strategic Initiatives Progress as of June 5, 2026 be received.

Carried

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June 10, 2026

ADOPTION OF MEETING MINUTES

Council Meeting Minutes

MOTION-3

Moved by Councillor Mike Vasey
Seconded by Councillor Kristen Rodrigues

That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- *May 25th, 2026 - Planning Council Meeting Minutes*
- *May 25th, 2026 - Planning Closed Council Meeting Minutes*
- *May 25th, 2026 - Planning Public Meeting Minutes*
- *May 26th, 2026 - Regular Council Meeting Minutes*
- *May 26th, 2026 - Regular Closed Council Meeting Minutes*

Carried

Committee Meeting Minutes

MOTION-4

Moved by Councillor Bob Woolvett
Seconded by Councillor John van Klaveren

That the minutes be adopted by Council and that those confidential minutes of the closed sessions remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- *April 2nd, 2026 - Environmental Services Committee Meeting Minutes*
- *April 16th, 2026 - Parks & Recreation Committee Meeting Minutes*
- *May 4th, 2026 - Fire Executive Committee Meeting Minutes*
- *May 4th, 2026 - Special Events Committee Meeting Minutes*
- *May 14th, 2026 - Environmental Services Committee Meeting Minutes*

Carried

Councillor's Reports

Councillor Boughen spoke to a recent Environmental Services Committee Meeting and noted that staff are looking into a policy regarding water relief requests.

Councillor Vasey spoke to his attendance at the porkchop dinner held by the Mason's.

Councillor Rodrigues spoke to her attendance at the recent Fire Executive Committee Meeting and Lambton County Regional Trails Committee Meeting. She inquired about the

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naming of the trail along Egremont Road and staff advised they would get back to Council on the matter.

Councillor Woolvett reminded everyone of the upcoming Cemetery Memorial Service in Honour of Decoration Day on June 14th and Bacon Burgers at the Wyoming Station on Fathers Day Weekend. He updated Council that the antique fire truck is still in the shop but they are hopeful to have it ready for the fall.

Mayor Atkinson spoke to the dedication of the new AODA washrooms at Canton Park and his continued attendance with local businesses in the Town.

Mayor Atkinson reminded everyone of the Town's 25th Anniversary coming up on Saturday, June 13th 2026 at the Wyoming Fairgrounds from 4:30 - 10 p.m.

ACCOUNTS

No items at this time.

STAFF REPORTS

Proposed Town of Plympton-Wyoming Standardized Branding

MOTION-5

Moved by Councillor Bob Woolvett

Seconded by Councillor John van Klaveren

That the report by Allwyn Rodrigues, Strategic Communications, dated May 28, 2026, regarding the Proposed Town of Plympton-Wyoming Standardized Branding be received, and endorsed by Council.

Carried

Fire Master Plan Review

MOTION-6

Moved by Deputy Mayor Netty McEwen

Seconded by Councillor John van Klaveren

That the report submitted by Will Davidson, Director of Emergency Services / Fire Chief, dated June 2, 2026 regarding the Plympton-Wyoming Fire Department (PWFD) Fire Master Plan Review be received for informational purposes.

Carried

Plympton-Wyoming Fire Department First Quarter Report and Budget Update

MOTION-7

Moved by Councillor Kristen Rodrigues

Seconded by Councillor Alex Boughen

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That the report submitted by Will Davidson, Director of Emergency Services / Fire Chief, dated June 2, 2026 regarding the Plympton-Wyoming Fire Department (PWFD) First Quarter Report and Budget Update be received for informational purposes.

Carried

Proposed Basketball Court at King's Square - Location Recommendation

MOTION-8

Moved by Councillor Bob Woolvett
Seconded by Councillor John van Klaveren

That the report submitted by Paul daSilva, Director of Public Works, dated June 2, 2026 regarding the "Proposed Basketball Court at King's Square - Location Recommendation" be received and that Council approve the location of the proposed basketball court at King's Square Park as shown on the attached key plan.

Carried

Canada-Ontario Development Charge Reduction Program

MOTION-9

Moved by Councillor John van Klaveren
Seconded by Councillor Bob Woolvett

That the report prepared by Adam Sobanski, Chief Administrative Officer, dated June 5 2026, regarding the Canada-Ontario Development Charge Reduction Program be received, and that staff be directed to author a letter affirming that Council of the Town of Plympton-Wyoming acknowledges the intent of the Canada-Ontario Development Charge Reduction Program to support housing and infrastructure, but expresses concern that the current program structure disproportionately disadvantages small, rural and northern municipalities due to limited capacity, resources, and compressed application timelines; and therefore requests that the Province of Ontario establish a dedicated program stream for rural and northern communities with more flexible timelines, scaled project requirements, and adjusted eligibility criteria, and the letter be sent to the Minister of Municipal Affairs and Housing, and copies be sent to local members of Provincial and Federal Parliament, and neighboring municipalities for support.

Carried

Request for Improvement (Section 78) - Paul-Park Drain

MOTION-10

Moved by Councillor Kristen Rodrigues
Seconded by Councillor Mike Vasey

That the report by Ryan Tamming, Drainage Coordinator, dated June 4, 2026, regarding a request for Drain Improvement for the Paul-Park Drain be received; and that Council appoint R. Dobbin Engineering Inc. under Section 78 of the Drainage Act to produce a report based on the improvement request received May 19th, 2026.

Carried

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Request for Improvement (Section 78) - 10th Concession Drain

MOTION-11

Moved by Councillor Mike Vasey
Seconded by Councillor Alex Boughen

That the report by Ryan Tamming, Drainage Coordinator, dated June 4, 2026, regarding a request for Drain Improvement for the 10th Concession Drain be received; and that Council appoint R. Dobbin Engineering Inc. under Section 78 of the Drainage Act to produce a report based on the improvement request received May 29th, 2026.

Carried

Request for Improvement (Section 78) - Maw-Ellerker Drain

supp

MOTION-12

Moved by Councillor Kristen Rodrigues
Seconded by Councillor Mike Vasey

That the report by Ryan Tamming, Drainage Coordinator, dated June 4, 2026, regarding a request for Drain Improvement for the Maw-Ellerker Drain be received; and that Council appoint R. Dobbin Engineering Inc. under Section 78 of the Drainage Act to produce a report based on the improvement request received June 2nd, 2026.

Carried

BY-LAWS

Amended By-law 96 of 2025 - Bannister Drain

MOTION-13

Moved by Councillor John van Klaveren
Seconded by Deputy Mayor Netty McEwen

That Council adopts the Engineer's amended Report by order of Tribunal for the Bannister Drain (2026), dated May 22, 2026; and amended By-law 96 of 2025, be taken as having been read a third time and finally passed, and the Mayor and Clerk be authorized to sign the said By-law accordingly.

Carried

Collection By-law 54 of 2026 - Saul Drain (2024)

MOTION-14

Moved by Councillor John van Klaveren
Seconded by Deputy Mayor Netty McEwen

That Collection By-law 54 of 2026 for the Saul Drain (2024) be approved; be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the

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said By-law accordingly; and that a pro-rata levy be imposed on the ratepayers according to the attached Schedule which will be collected in the manner outlined within the By-law.

Carried

Collection By-law 55 of 2026 - Trusler Drain (2025) and Associated Branch Drains

MOTION-15

Moved by Councillor John van Klaveren

Seconded by Councillor Bob Woolvett

That Collection By-law 55 of 2026 for the Trusler Drain (2025) and Associated Branch Drains be approved; be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said By-law accordingly; and that a pro-rata levy be imposed on the ratepayers according to the attached Schedule which will be collected in the manner outlined within the By-law.

Carried

CORRESPONDENCE - ACTION REQUIRED

Plympton-Wyoming Truck and Tractor Pull Committee

Request to declare the Truck and Tractor event as a Municipally Significant Event

Mayor Atkinson declared a Conflict of Interest and did not participate in the discussion.

MOTION-16

Moved by Councillor Mike Vasey

Seconded by Councillor Kristen Rodrigues

That the correspondence submitted by the Plympton-Wyoming Truck and Tractor Pull Committee be received; and that the Plympton-Wyoming Truck and Tractor Event on Saturday, August 22nd, 2026 be declared as a "Municipally Significant" event in accordance with the regulation for a Special Occasion Permit by the Alcohol and Gaming Commission of Ontario.

Carried

Naming the Kitchen at Camlachie Community Centre.

(The Parks and Recreation Committee endorsed this on May 21, 2026)

Council voted on a deferral to get clarification on the matter from the Huron Shores Optimists. Staff will get clarification and bring back to the next Regular Council Meeting.

MOTION-17

Moved by Councillor Bob Woolvett

Seconded by Councillor John van Klaveren

That Council endorses naming the Camlachie Community Centre (CCC) Kitchen the "Jack McEwen Kitchen" in honour of all the meals prepared by Jack, an Optimist Member, at the CCC over the years.

Regular Council Meeting
June 10, 2026

DEFERRED

Plympton-Wyoming Agricultural Society
Request to declare the Fall Fair as a Municipally Significant Event

Mayor Atkinson declared a Conflict of Interest and did not participate in the discussion.

MOTION-18

Moved by Councillor Mike Vasey
Seconded by Councillor Alex Boughen

That the correspondence submitted by the Plympton-Wyoming Agricultural Society be received; and that the Plympton-Wyoming's event on Friday, September 18th, 2026 until Sunday, September 20th, 2026, be declared as a "Municipally Significant" event in accordance with the regulation for a Special Occasion Permit by the Alcohol and Gaming Commission of Ontario.

Carried

CORRESPONDENCE - RECOMMENDED READING & ROUTINE APPROVAL / INFORMATION ITEMS

Councillor Rodrigues drew attention to correspondence item 'a' and item 'm'.

Councillor Vasey requested Council consider supporting correspondence item 'h'.

MOTION-19

Moved by Deputy Mayor Netty McEwen
Seconded by Councillor John van Klaveren

That the Correspondence (items a - m) relating to "Recommended Reading" and "Routine Approval and Information Items" not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly save and except for item 'h'.

Carried

MOTION-20

Moved by Councillor Mike Vasey
Seconded by Councillor John van Klaveren

That Council Support correspondence item 'h' from Prince Edward County regarding Vacant Commercial Storefront Tax.

Carried

NEW BUSINESS

Councillor Vasey spoke to the Lions' online auction that ends on Friday at midnight with proceeds going to Hospice and Petrolia Hospital ER.

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Councillor Rodrigues let everyone know that Lake Life Studio are working on moving over to their new location, the Paddle House, and a new business called A Taste of Heaven will be opening in their old location.

Councillor Rodrigues gave notice of a motion should would be bringing forward at the next meeting related to item 'a' under recommended reading, regarding alcohol use in public areas. She clarified the by-law speaks to the regulations in Town Parks but that this would be more of a statement that the Town does not support the use of alcohol in public areas unless specifically licensed.

Councillor Woolvett spoke to a Facebook post that was circulating in relation to a previous delegation to Council about safety concerns at Errol Village School in Camlachie. Staff and Council reiterated that there are actions being taken by staff ie. traffic counts and recommendations to come forward, and the OPP have been made aware. Members of the public are encouraged to make complaints about their safety concerns to the OPP's online reporting tool.

CLOSED MEETING SESSION

MOTION-21

Moved by Deputy Mayor Netty McEwen
Seconded by Councillor John van Klaveren

(6:33 p.m.) That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

*Items A & B – Proposed Land Acquisition or Disposition Matter
Section 239(2)(c) – A proposed or pending acquisition or disposition of land by the municipality or local board.*

Carried

MOTION-22

Moved by Councillor Alex Boughen
Seconded by Councillor Kristen Rodrigues

(7:07 p.m.) That the closed session be adjourned.

Carried

MOTION-23

Moved by Councillor Kristen Rodrigues
Seconded by Councillor Mike Vasey

That the report provided in closed session regarding item 'A' be received, that staff proceed as directed, and that By-law 57 of 2026 be approved and taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law

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accordingly and that the Chief Administrative Officer be authorized to take all administrative steps necessary to implement Council's direction.

Carried

MOTION-24

Moved by Councillor John van Klaveren
Seconded by Councillor Bob Woolvett

That the information provided in closed session regarding item 'B' be received.

Carried

CONFIRMATORY BY-LAW

MOTION-25

Moved by Councillor Alex Boughen
Seconded by Councillor Mike Vasey

That By-law 59 of 2026, being a by-law to confirm all resolutions of the Council Meeting held June 10th, 2026 be taken as read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

Carried

ADJOURNMENT

MOTION-26

Moved by Councillor Kristen Rodrigues
Seconded by Councillor Alex Boughen

(7:10 p.m.) That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on June 24th, 2026, commencing at 5:00 p.m.

Carried

Mayor

Clerk

Regular Council Meeting
June 10, 2026



Special Council Meeting Minutes
DATE: Wednesday, June 17, 2026
TIME: 5:00 PM
PLACE: Council Chambers

Council Members Present: Bob Woolvett, Councillor
Gary Atkinson, Mayor
Netty McEwen, Deputy Mayor
Mike Vasey, Councillor
Alex Boughen, Councillor
John van Klaveren, Councillor
Kristen Rodrigues, Councillor

Council Members Absent:

Staff Members Present: Erin Kwarciak, Clerk
Adam Sobanski, Chief Administrative Officer
Norma Roddick-Preece, Treasurer/Deputy CAO
Paul daSilva, Director of Public Works
Will Davidson, Fire Chief
Allwyn Rodrigues, Administrative Assistant - Strategic Communications

Staff Members Absent:

CALL TO ORDER

At 5:02 p.m. Mayor Atkinson called the meeting to order.

The following is a link to this meeting's recording:

[2026 06 17 Special Council Meeting](#)

CLOSED MEETING SESSION

MOTION1

Moved by Councillor Alex Boughen
Seconded by Councillor Mike Vasey

(5:03 p.m.) That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

Item A – Educational Session

Section 239(3)(1) – The meeting is held for the purpose of educating or training the members of Council or local board or committee and no member shall discuss a matter that materially advances the business or decision-making of the Council or local board or committee.

Carried

MOTION2

Moved by Councillor Mike Vasey
Seconded by Councillor Alex Boughen

(7:10 p.m.) That the closed session be adjourned.

Carried

ADJOURNMENT

MOTION3

Moved by Councillor Kristen Rodrigues
Seconded by Councillor John van Klaveren

(7:11 p.m.) That the Special Council Meeting be adjourned.

Carried

Mayor

Clerk

Special Council Meeting
June 17, 2026



Parks and Recreation Committee Meeting Minutes

DATE: Thursday, May 21, 2026
TIME: 5:30 PM
PLACE: Council Chambers

Committee Members

Present:

Alex Boughen, Councillor
Mike Vasey, Councillor
Netty McEwen, Deputy Mayor
Dean Thomas, Member
Dona Belanger, Member
Theresa Wildschut, Committee Member

Committee Members Absent:

Mike Thompson, Committee Member

Staff Members Present:

Jessica Wilson, Executive Assistant - Public Works Department
Al Little, Operations Coordinator
Paul daSilva, Director of Public Works
Allwyn Rodrigues, Administrative Assistant - Strategic Communications
Adam Sobanski, Chief Administrative Officer
Gary Atkinson, Mayor

Staff Members Absent:

CALL TO ORDER

Chair Vasey called the meeting to order at 5:30 PM

Meeting Minutes can be viewed on the Town's Youtube Channel

[2026 05 21 - Parks and Recreation Committee Meeting](#)

DECLARATION OF PECUNIARY INTEREST

Dean Thomas - Item 5.3
Project Partner / Huron Shores Optimist, President

ADOPTION OF COMMITTEE MEETING MINUTES

MOTION1

Moved by Deputy Mayor Netty McEwen
Seconded by Councillor Alex Boughen

That the Regular Parks and Recreation Committee Meeting Minutes from April 16, 2026, be endorsed and forwarded to Council for final approval.

Carried

ACCOUNTS

MOTION2

Moved by Councillor Alex Boughen
Seconded by Deputy Mayor Netty McEwen

That the accounts as listed be received by the Parks and Recreation Committee

- *April 2026 Payables*

Carried

STAFF REPORTS

Splash Pad Development - Arnold Minielly Park

MOTION3

Moved by Councillor Alex Boughen
Seconded by Member Dean Thomas

That the report submitted by Paul daSilva, Director of Public Works, dated May 12, 2026 regarding the "Splash Pad Development - Arnold Minielly Park" be received as information.

Carried

Parks and Recreation Budget Summary - 2025 Actual and First Quarter 2026

MOTION4

Moved by Member Dean Thomas
Seconded by Councillor Alex Boughen

That the report submitted by Paul daSilva, Director of Public Works, dated May 11, 2026 regarding the "Parks and Recreation Budget Summary - 2025 Actual and First Quarter 2026" be received as information.

Carried

Proposed Basketball Court at King's Square - Location Recommendation

MOTION5

Parks and Recreation Committee Meeting
May 21, 2026

Moved by Councillor Alex Boughen
Seconded by Member Dona Belanger

That the report submitted by Paul daSilva, Director of Public Works, dated May 13, 2026 regarding the "Proposed Basketball Court at King's Square - Location Recommendation" be received and that the Parks and Recreation Committee endorse the proposed location for the basketball court at King's Square Park as shown on the attached key plan; and that the recommendation be forwarded to Council for consideration and approval.

Carried

COMMITTEE REPORTS

Blue Point Parks - Theresa Wildschut
Camlachie Ball Parks - Netty McEwen
Errol Woods/ Storm Pond - Alex Boughen
Highland Glen - Theresa Wildschut / Netty McEwen
Lakeshore ROW - Alex Boughen
Lakeshore and Lamrecton Parks - Dean Thomas
McEwen Park - Dean Thomas / Netty McEwen
McKay Park - Mike Thompson
Wyoming Ball Parks - Mike Vasey
Wyoming Trail - Mike Thompson
Wyoming Tot Parks - Dona Belanger / Mike Thompson

CORRESPONDENCE - RECOMMENDED READING

CORRESPONDENCE - RECOMMENDED READING & ROUTINE APPROVAL / INFORMATION ITEMS

Naming the Kitchen at Camlachie Community Centre

MOTION6

Moved by Councillor Alex Boughen
Seconded by Committee Member Theresa Wildschut

That the Parks and Recreation Committee endorses naming the Camlachie Community Centre Kitchen the "Jack McEwen Kitchen" in honour of all the meals prepared by Jack, an Optimist Member, at the CCC over the years; and that Staff forward to Council for final approval.

Carried

Errol Woods - Letter to Residents

MOTION7

Moved by Deputy Mayor Netty McEwen
Seconded by Committee Member Theresa Wildschut

Parks and Recreation Committee Meeting
May 21, 2026

That the Parks and Recreation Committee endorses the letter regarding the dumping of yard waste on private lands in the Errol Woods Subdivision, and that staff distribute the letter to residents in the affected area.

Carried

NEW BUSINESS

ADJOURNMENT

(6:27 pm)

MOTION8

Moved by Deputy Mayor Netty McEwen

Seconded by Councillor Alex Boughen


That the Parks and Recreation Committee Meeting be Adjourned and that the next Regular meeting be set for June 18, 2026.

Carried

Chair

Secretary

Parks and Recreation Committee Meeting
May 21, 2026

The Town Of
PLYMPTON-WYOMING

COUNCIL REMUNERATION

MAY 2026

NAME:	GARY ATKINSON
SALARY:	\$846.01
MEETING PAY:	\$2,337.80
TAXABLE MILEAGE:	
NON-TAXABLE MILEAGE:	\$87.60
EXPENSES:	
TOTAL GROSS PAY:	\$3,271.41



Council Meeting & Mileage Form

Name: Gary L. Atkinson

MAY 2026

DATE	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
May 4 th	Fire Executive	233.78			
May 4 th	Special Events	233.78			
May 7 th	Economic Development	" "			
May13th	Council	" "			
May14	Economic Development	" "			
May 20	Meet@ Scouting	N/C			
May21	Economic Development	233.78			
May21	LAWSS	" "		60 kms	
May25	Planning	" "			
May 26	Council	" "			
May27	L County Mun Banquet	N/C		60 kms	
May28	Economic Development	233.78		120 x .73	

10 meetings +
2 h/c. 2337.10

\$ 87.60
Please return by: June 1, 2026

The Town Of
PLYMPTON-WYOMING



COUNCIL REMUNERATION

MAY 2026

NAME:	NETTY MCEWEN
SALARY:	\$634.51
MEETING PAY:	\$1,484.84
TAXABLE MILEAGE:	\$127.75
NON-TAXABLE MILEAGE:	\$43.80
EXPENSES:	
TOTAL GROSS PAY:	\$2,290.90



Council Meeting & Mileage Form


Name: NETTY McEWEN

MAY 2026

DATE 2026	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
May 2	Parks Tour	212.12	25 km		
6	Seniors Expo	N/C	60 km → 60		
13	Council	212.12	25 km		
20	PWHS	212.12	—		
21	Parks	212.12	25 km		
25	Planning	212.12	25 km		
26	Srs. Advisory Com.	212.12	25 km		
26	Council	212.12	25 km		
27	Municipal Banquet	N/C			
30	Scott Jordan retirement	N/C	—		
30	Picnic in the Park	N/C	25 km		
	7 meetings		175	60	
	+ 4 n/c.		x.73	x.73	
		1484.84.	127.75	43.80.	

Please return by: June 1, 2026

The Town Of
PLYMPTON-WYOMING



COUNCIL REMUNERATION

MAY 2026

NAME:	BOB WOOLVETT
SALARY:	\$423.01
MEETING PAY:	\$1,333.36
TAXABLE MILEAGE:	\$148.92
NON-TAXABLE MILEAGE:	\$86.87
EXPENSES:	
TOTAL GROSS PAY:	\$1,992.16



Council Meeting & Mileage Form

Name: Bob Woolfett

MAY 2026

DATE	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
MAY 4/26	FIRE COMM.	190.48	34		
...13/26	RFG. COUNCIL		34		
...14/26	CUSTOMARY		34		
...14/26	ENV. COMM.		34		
...25/26	PLANNING		34		
...26/26	RFG. COUNCIL		34		
...28/26	CUSTOMARY TOUR			119	
	7 meetings		204	119	
			x.73	y.73	
		1333.36	148.92	86.87	

Please return by: June 1, 2026

The Town Of
PLYMPTON-WYOMING

COUNCIL REMUNERATION

MAY 2026

NAME: MIKE VASEY

SALARY: \$423.01

MEETING PAY: \$761.92

TAXABLE MILEAGE: _____

NON-TAXABLE MILEAGE: \$36.50

EXPENSES: _____

TOTAL GROSS PAY: \$1,221.43



Council Meeting & Mileage Form

Name: MIKE NASEY

MAY 2026

DATE	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
May 13	Council	190.48			
21	PARK & REC	190.48			
21	25 th Anniversary	n/c			
25	Planning	190.48			
25	Eco PARK TOUR	n/c		50km	
26	Council	190.48			
	4 meetings + 2 h/c.			50 x .73	
		761.92		36.50	

Please return by: June 1, 2026




Council Meeting & Mileage Form

Name: ALEX BOUGHEN

MAY 2026

DATE	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
May 2, 2026	Parks Committee Tour	\$190.48	30km		
May 4, 2026	Special Events Committee	" "	" "		
May 13, 2026	Regular Council Meeting	" "	" "		
May 14, 2026	Environmental Services Committee	" "	" "		
May 21, 2026	Parks and Recreation Committee	" "	" "		
May 25, 2026	Planning Meeting	" "	" "		
May 26, 2026	Regular Council Meeting	" "	" "		
	7 meetings @ \$190.48	\$1,333.36			
	210km @ \$0.73/km		\$153.30		

Please return by: June 1, 2026

The Town Of
PLYMPTON-WYOMING

COUNCIL REMUNERATION

MAY 2026

NAME:	<u>KRISTEN RODRIGUES</u>
SALARY:	<u>\$423.01</u>
MEETING PAY:	<u>\$952.40</u>
TAXABLE MILEAGE:	<u>\$110.96</u>
NON-TAXABLE MILEAGE:	<u> </u>
EXPENSES:	<u> </u>
TOTAL GROSS PAY:	<u>\$1,486.37</u>



Council Meeting & Mileage Form

Name: Kristen Rodrigues

MAY 2026

DATE	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
May 4/26	Fire Exec	190.48	38km		
May 13/25	Council	"	38km		
May 15/26	LCRTC Summit	"			
May 25/26	Planning	"	38km		
May 26/26	Council	"	38km		
May 27/26	LCMA Banquet	NA			
May 30/26	DC Jordan Retirement	NA			
	5 meetings		152		
	+ 2 h/c.		x.73		
		952.40	110.96		

Please return by: June 1, 2026



Council Meeting & Mileage Form

Name: John van Klyffen

MAY 2026

DATE	MEETING (reg, special, fire, parks, etc)	MEETING PAY	TAXABLE MILEAGE (kms to office)	NON- TAXABLE MILEAGE (all other kms)	EXPENSES
13 th	Reg	\$190.48	15		
14	Cemetery	"	15		
25	Planning	"	15		
	3 meetings		45		
			x .73		
		571.44	32.85		

Please return by: June 1, 2026

Report To: Mayor & Members of Council
Approved by: Adam Sobanski, Chief Administrative Officer
CC: Paul daSilva, Director of Public Works
From: Ryan Tamming, Drainage Coordinator
Department: Public Works
Date: June 15, 2026
Re: Tender Results - Montgomery Drain Maintenance - Erosion Protection

RECOMMENDATION:

That the report prepared by Ryan Tamming, Drainage Coordinator, dated June 15, 2026, regarding the Montgomery Drain Maintenance tender be received; and that the tender from McNally Excavating Inc. for \$391,432.00 including HST be accepted; and that By-law 61 of 2026 be taken as having been read three times and that the Mayor and Clerk be authorized to sign the said By-law accordingly.

BACKGROUND INFORMATION:

The Montgomery Drain was improved through an Engineers report in 2019. Since that time, following heavy rain events over the last few years, landowners through the downstream portion of the drain have noticed significant erosion of the banks of the channel. A meeting was held with affected landowners on April 29, 2026 and it was requested that the Town perform maintenance of the channel through the placement of Rip-Rap stone where erosion is taking place.

A tender advertisement for the Montgomery Drain was posted on the Town's website and sent to regular bidders. The Tender closed on June 12, 2026, and Five (5) applicants submitted bid packages.

One bid was dismissed due to not meeting the bonding requirements.

DISCUSSION:

Five (5) bids were received and are listed below for your reference:

Contractor	Submitted (incl HST)
McNally Excavating Inc.	\$391,432.00
Murray Mills Excavating & Trucking (Sarnia) Ltd.	\$450,474.50
VanDriel Excavating	\$487,342.04
JLH Excavating Inc.	\$564,463.25
GM Construction	Bid Disqualified

Staff have reviewed the tenders, and it's the recommendation of staff to accept the lowest bid, in the amount of \$391,432.00 including HST, as submitted by McNally Excavating Inc.

FINANCIAL IMPACT:

As with all drainage works, the cost of this project will be apportioned among the affected lands and roads in accordance with the current Drainage Report, as required under the *Drainage Act*. Although the Town pays for this work initially, as per the current Engineer's Report, the Town's final cost for the work is estimated to be \$24,660.00 for its roads and lands contribution.

ATTACHMENTS:

[Map from 2026 Montgomery Drain Erosion Protection Maintenance Tender](#)
[Bylaw 61 of 2026 - Montgomery Drain Maintenance Agreement - McNally](#)
[FORM OF AGREEMENT - Montgomery Drain - McNally](#)

Priority Level: GOLD

Invest in Services and Infrastructure

- Continue to invest in our aging infrastructure

Priority Level: SILVER

Prioritize Fiscal Responsibility

- Ensure competitive procurement

Priority Level: BRONZE

Commit to Responsible Governance

- Ensure transparency and accountability in our actions and processes



TOWN OF PLYMPTON-WYOMING
Montgomery Drain Location Map
Erosion Protection – 1850 m



CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

BY-LAW Number 61 of 2026

Being a by-law to Authorize the Execution of an Agreement between McNally Excavating Inc. and the Town of Plympton-Wyoming.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001* S.O. 2001, c.25 as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS it is deemed expedient to execute an agreement between McNally Excavating Inc. and the Corporation of the Town of Plympton-Wyoming regarding the **Montgomery Drain (2026 Maintenance – Erosion Protection)**

NOW THEREFORE the Council of the Corporation of the Town of Plympton-Wyoming enacts as follows:

1. **THAT** the Mayor and Clerk are hereby authorized to execute the agreement between McNally Excavating Inc. and the Corporation of the Town of Plympton-Wyoming as per the attached Schedule A.
2. **THAT** the Clerk is hereby authorized to make whatever minor changes to the Agreement as may be necessary and reasonable in the circumstances.
3. **THAT** all other by-laws or parts of by-laws inconsistent with this by-law are hereby repealed.
4. **THAT** this By-law shall come into force and take effect on and from the date it is finally passed by Council.

READ a first, and taken as read a second and third time and finally passed this 24th day of June 2026.

Mayor – Gary Atkinson

Clerk – Erin Kwarciak

AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT MADE ON THE ____ Day of ____ 2026

by and between: **The Town of Plympton-Wyoming**

(hereinafter called the "Owner")

And – **McNally Excavating Inc.**

(hereinafter called the "Contractor")

The Owner and the Contractor agree as follows:

ARTICLE 1 - THE WORK

A general description of the work is:

- (a) Maintenance of the **Montgomery Drain** (1835 metres)

- (b) The Contractor shall, for the price set out in the Form of Tender and except as otherwise specifically provided, provide at no additional cost to the Owner all and every kind of labour, machinery, plant, structures, roads, way, materials, appliances, articles and things necessary for the due execution and completion of all the work set out in these Contract Documents and shall forthwith according to the instructions of the Drainage and Engineering Coordinator, commence the works and diligently execute the respective proportions thereof, and deliver the works complete in every particular to the Owner within the time specified in the Contract Documents.

ARTICLE 2 – CONTINGENCY ALLOWANCE

In the event that the Form of Tender provides for and contains a Contingency Allowance, it is understood and agreed that such Contingency Allowance is merely for the convenience of accounting by the Owner and the Contractor is not entitled to payment thereof except for extra or additional work carried out by the Contractor as directed by the Drainage and Engineering Coordinator and in accordance with the Contract Documents and only to the extent of such extra or additional work.

ARTICLE 3 – CONFLICT

In case of any inconsistency or conflict between the provisions of this Agreement and the Contract Documents, the Provisions of such documents shall take precedence and govern according to the General Conditions as detailed following:

- (a) Agreement
- (b) Tender

ARTICLE 4 – CONTRACT PRICE

The Owner covenants with the Contractor that the Contractor having in all respects complied with the provisions of this Contract, will be paid for and in respect of the work the sum of **Three Hundred and Ninety-One Thousand, Four Hundred and Thirty-Two dollars (\$391,432.00) including H.S.T.**

subject to Article 2 hereof and subject to such additions and deductions as may properly be made under the terms hereof, subject to the provision that the Owner may make payments on account monthly or otherwise as may be provided in the General Conditions attached hereto.

ARTICLE 5 – ADDRESSES FOR NOTICES

Notices in writing between the Parties or between them and the Drainage and Engineering Coordinator shall be considered to have been received by the addressee on the date of delivery if delivered to the individual or to a member of the firm, or to an officer of the corporation for whom they are intended by hand or by registered post or if sent by regular post, to have been delivered within 5 working days of the date of mailing when addressed as follows:

The Owner at: Town of Plympton-Wyoming
546 Niagara Street, P.O. Box 250
Wyoming, Ontario, N0N 1T0

The Contractor at: McNally Excavating Inc.
6490 Courtright Line
Inwood, ON
N0N 1K0

ARTICLE 6 – AMENDMENTS

The Contract may be amended only as provided in the Contract Document

ARTICLE 7 – CONTRACT DOCUMENTS

A copy of the **Montgomery Drain** form of tender is made part of this contract as fully to all intents and purposes as though recited in full herein.

ARTICLE 8 – TIME OF THE ESSENCE

Work is to begin by : **July 20, 2026**

All work is to be completed on or before: **August 28, 2026**

ARTICLE 9 – CONTRACTOR’S RESPONSIBILITY

The Contractor declares that in tendering for the works and in entering into this Contract, they have either investigated for themselves the character of the work and all local conditions that might affect their tender or their acceptance or performance of the work, or that not having so investigated, they acknowledge that their responsibility under the Contract is in no way reduced or limited thereby and, in either case, they are willing to assume and does hereby assume all risk of conditions arising, developing or being revealed in the course of the work which might or could make the work, or any items thereof, more expensive in character or more onerous to fulfill than was contemplated or known when the tender was made or the contract signed. The contractor also declares that they did not and does not rely upon information furnished by any methods whatsoever by the Owner or its officers, employees, or agents being aware that any information from such sources was approximate and speculative only and was not in any manner warranted or guaranteed by the Owner.

ARTICLE 10 – SUCCESSION

The Contract shall apply to and be binding on the parties hereto and their successors, administrators, executors, and assigns and each of them.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year first above written or caused their corporate seals to be affixed, attested by the signature of their proper officers, as the case may be.

SIGNED AND DELIVERED

in the presence of:

OWNER

(Name of Owner)

(Signature)

(Name and Title of Person Signing)

(Signature)

(Name and Title of Person Signing)

CONTRACTOR

(Name of Owner)

(Signature)

(Name and Title of Person Signing)

(Signature)

(Name and Title of Person Signing)

WITNESS

(Signature)

(Name and Title of Person Signing)

WITNESS

(Signature)

(Name and Title of Person Signing)

Report To: Mayor & Members of Council
Approved by: Adam Sobanski, Chief Administrative Officer
From: Paul daSilva, Director of Public Works
Department: Public Works
Date: June 16, 2026
Re: Pump Station 8A Control Panel Replacement

RECOMMENDATION:

That the report prepared by Paul daSilva - Director of Public Works, dated June 16, 2026 regarding Pump Station 8A Control Panel Replacement be received and that the Council approves a sole-source procurement of a replacement control panel for Pump Station 8A from Xylem Canada in the amount of \$87,628.29 plus HST

BACKGROUND INFORMATION:

Pump Station 8A, located on Forsyth Trail, was originally constructed in 1995/1996. The existing control panel is original to the station and has now exceeded its expected service life. In 2022, communication failures occurred between Pump Stations 8A, 8, and 7, which required the installation of standalone alarm panels to maintain operational monitoring. While effective as a temporary solution, these additions have increased both complexity and ongoing monitoring costs. Further, they only provide a basic high level alarm and provide no additional data on the performance of the pumping station.

Over the past several years, Staff and Jacobs have worked with Xylem/Procon to standardize control panels across the wastewater system. Historically, some subdivision pump stations were constructed using different equipment and control configurations that did not align with the Town's preferred standards. This has resulted in inconsistencies in maintenance practices and replacement parts inventory.

Replacing the control panel at Pump Station 8A would improve consistency within the wastewater system and align the station with the Town's preferred control system standard moving forward.

The Environmental Services Committee endorsed this report at their June 4, 2026 meeting.

DISCUSSION:

Staff and Jacobs obtained quotations from Xylem Canada for upgrades to the control systems at Pump Stations 8A and 8. For Pump Station 8A, the proposed replacement panel includes upgraded controls, an automatic transfer switch, UPS system, communication equipment, surge protection, and integrated monitoring components.

A quotation was also received for Pump Station 8. While the existing panel at Station 8 is newer and remains in serviceable condition, it does not include the modern communication features now being incorporated into the Town's preferred standard. Given the cost of full panel replacement and the current age of the equipment, staff are reviewing the option of installing a supplementary communications panel instead.

In 2025, Jacobs prepared a staff report (attached) identifying several deficiencies at newly constructed subdivision pump stations. These included overloaded breakers, limited backup controls, gaps in alarm communication systems, inadequate safety isolation, and inconsistent panel configurations. The report recommended adopting a standardized pump station panel design to improve reliability, safety, operating procedures, and overall consistency across the wastewater system. It also recommended continuing to work with Xylem and Procon to establish a preferred standard for future pump station construction and rehabilitation projects.

The Town's wastewater pump stations currently operate using Flygt pumps and other Xylem equipment, making compatibility with existing infrastructure an important consideration. Jacobs and the Town's electrical contractors are already familiar with Xylem/Procon systems, which helps reduce troubleshooting time and ongoing maintenance costs. Replacement parts and technical support are also readily available through local Xylem suppliers.

The proposed replacement at Pump Station 8A supports the Town's ongoing objective of standardizing pump station infrastructure and reducing risks associated with aging or non-standard equipment.

FINANCIAL IMPACT:

The Town budgeted \$100,000 within the 2026 Capital Budget for Minor Pump Station Upgrades. The quoted cost for the replacement control panel for Pump Station 8A is \$87,628.29 plus applicable HST. The quotation excludes installation, field wiring and associated electrical/mechanical works.

While the quoted panel cost is within the approved budget amount, a minor budget overrun is anticipated once installation and field wiring costs are included. Any additional costs associated with the project are proposed to be funded through the Wastewater Reserve.

ATTACHMENTS:

- [Pumping Station 8A Panel Quote](#)
- [STAFF REPORT - Plympton-Wyoming Pump Station Design](#)

Priority Level: GOLD

Invest in Services and Infrastructure

- Continue to invest in our aging infrastructure

Priority Level: BRONZE

Commit to Responsible Governance

- Ensure transparency and accountability in our actions and processes



Proposal

Date: Friday, May 22, 2026

Quotation #: 26-30-0766

Project Information

Company Name: TWN OF PLYMPTON-WYOMING

Project Name: Plympton Wyoming - Panels

Xylem Representative: Chris Goobie

Attention to: Chris T

Pump Station 8A

Qty	ArtNo	Description
1	Control Panel	<p>Price Includes:</p> <p>Pump Station 8A Duplex Pump Control Panel For 100A 240VAC 3Phase Service and 3HP Motors</p> <p>NEMA 4X Free Standing Dual Access Insulated Enclosure with Inner Swing Panels • Drip Shields, Panel Lights, Door Switches, Data Pocket, Heater, Thermostat, Fan, Exhaust, and Rain Hoods</p> <p>100A J Type Fused Rotary Disconnect 100A Generator Inlet Plug 100A J Type 3 Pole Fuse Holder Automatic Transfer Switch 2pc, 12A Contactor with Manual Motor Circuit Protection Encapsulated Control Transformer 120VAC Surge Suppressor 1500VA UPS with Relay Card and Change Over Contactor Installation of Multi Smart System with HMI • Provided by Xylem</p> <p>2pc, Phoenix Quint 5A Power Supplies with Redundancy Module 2pc, 2CH Digital Intrinsically Safe Barrier Module (For 2 Floats provided by Xylem) Phoenix FL SWITCH 1005N Industrial Ethernet Switch Protalk Auto-dialer Allen Bradley 800H Series Operators • Alarm Reset Momentary Push Buttons ▪ Hand-Off-Auto Selector Switches ▪ Pump Running, Fault, and High-Level Push-to-Test Pilot Lights</p> <p>2pc, Elapsed Time Meter Top Mounted Combination Beacon Sounder LOT, Timing and Control Relays LOT. DIN Rail, Wire Duct, Terminal Blocks, UL489 Miniature Circuit Breaker, and Grounding as required</p>



Date: 2026/05/22 Quotation # 26-30-0766

Company Name: TWN OF PLYMPTON-WYOMING

Qty	ArtNo	Description
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Price Excludes:
Any raceways, field wiring, or installation (electrical or mechanical).
Any equipment indicated as "free-issued" or not explicitly specified above.
Any structured cabling.

Total Price \$ 87,628.29

Pump Station 8

Qty	ArtNo	Description
-----	-------	-------------

1	Control Panel	Pump Station 8 Duplex Pump Control Panel For 200A 600VAC 3Phase Service and 7.5HP Motors NEMA 4X Free Standing Dual Access Insulated Enclosure with Inner Swing Panels • Drip Shields, Panel Lights, Door Switches, Data Pocket, Heater, Thermostat, Fan, Exhaust, and Rain Hoods
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200A J Type Fused Rotary Disconnect
250A Generator Inlet Plug
200A J Type 3 Pole Fuse Holder
Automatic Transfer Switch
2pc, 12A Contactor with Manual Motor Circuit Protection
Encapsulated Control Transformer
120VAC Surge Suppressor
1500VA UPS with Relay Card and Change Over Contactor
Installation of Multi Smart System with HMI • Provided by Xylem

2pc, Phoenix Quint 5A Power Supplies with Redundancy Module
2pc, 2CH Digital Intrinsically Safe Barrier Module (For 2 Floats provided by Xylem)
Phoenix FL SWITCH 1005N Industrial Ethernet Switch
Protalk Auto-dialer
Allen Bradley 800H Series Operators • Alarm Reset Momentary Push Buttons
• Hand-Off-Auto Selector Switches
• Pump Running, Fault, and High-Level Push-to-Test Pilot Lights

2pc, Elapsed Time Meter
Top Mounted Combination Beacon Sounder
LOT, Timing and Control Relays
LOT. DIN Rail, Wire Duct, Terminal Blocks, UL489 Miniature Circuit Breaker, and Grounding as required

Price Excludes:
Any raceways, field wiring, or installation (electrical or mechanical).
Any equipment indicated as "free-issued" or not explicitly specified above.
Any structured cabling.

Total Price \$ 91,726.89

Total Price of Quotation: \$ 179,355.19



Date: 2026/05/22 Quotation # 26-30-0766
Company Name: TWN OF PLYMPTON-WYOMING

Terms and Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

As of April 1st 2025, all orders must meet a minimum dollar value of \$1,700. Xylem reserves the right to refuse to process any order that does not meet the minimum order value requirement. Xylem will support order adjustments to meet the minimum order value threshold.

Tariff Changes: The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes"), and such Tariff Changes result in an increase in the cost of goods, Xylem reserves the right to adjust the pricing of the affected goods to reflect the increased costs.

Taxes: Taxes are not included in this quotation unless specifically stated otherwise.

Prices Schedule : PRICES ARE IN CANADIAN DOLLARS
Please consult your local FLYGT branch for submittal and fabrication lead-times.

Terms of Payment : 100% Net 30 days following shipment date.

Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Validity : This quote is valid for thirty (30) days.



Date: 2026/05/22 Quotation # 26-30-0766
 Company Name: TWN OF PLYMPTON-WYOMING

A SIGNED COPY OF THIS PROPOSAL IS ACCEPTABLE AS A BINDING CONTRACT.

Thank you,

Chris Goobie
 Sales Representative
 Xylem Canada LP
 O: 416-679-1199 M: 416-706-5451
 christopher.goobie@xylem.com

Accepted by: (Authorized party to bind company)

Company Name

Printed Name & Title

Signature Date

Phone

Email

Company Address

SHOULD YOU PREFER TO ISSUE A PURCHASE ORDER, PLEASE MAKE IT OUT TO: XYLEM CANADA LP





STAFF REPORT

Report To: The Town of Plympton-Wyoming
From: Christopher Toulouse, Jacobs Lead Operator
Date: May 23rd, 2025
RE: Plympton-Wyoming Pump Station Design and Commissioning

RECOMMENDATION

That the report by Christopher Toulouse, Jacobs Lead Operator, dated May 23rd, 2025, regarding the Plympton-Wyoming Pump Station Design and Commissioning standards be discussed in session of Environmental Services or Council, and that the Town endorses Jacobs to work with Xylem, Procon and Engineers to develop a standardized pump station panel for new subdivisions and pump station reworks.

BACKGROUND INFORMATION AND DISCUSSION

In 2021 the Town and Jacobs took responsibility of the new pump station in the Radcliff (Silver Springs) development. The pump station had been commissioned by the developer and Xylem without the presence of the Town or Jacobs.

Upon taking responsibility of the pump station, it was determined that there were several electrical deficiencies, such as overloaded circuit breakers, missing Flyght Cloud Control System, no working alarm system, and lack of sufficient backup level control. These deficiencies caused several problems within the subdivision and constant problems with the pumpstation, including having to rebuild one of the two pumps within the first year. Jacobs at the time was completing daily pump station checks and was relying on the homeowners to report after-hour alarms until all the deficiencies could be rectified.

During normal operations of the pump station, it was determined that the flow meter and the generator battery charger were tied into the same breaker that was undersized which was resulting in random overloading of the circuit breaker. When the breaker would trip, it would stop the trickle charge to the generator battery causing it to fail upon a hydro outage rendering the pump station inoperable during the utility outage.

As the panel was designed in 2019, it was reasonable at the time to accept the panel as is without the Flyght Cloud Control System as it was not a standard at the time but was in 2021. This has since been installed at a substantial price tag and an additional panel (Puppy Panel) causing some clutter at the pump station. The lack of working alarm system was due to no communication line being run to the pumpstation by local communication companies during construction.

Figure 1 – Radcliff (Silver Springs) Pump Station Panels

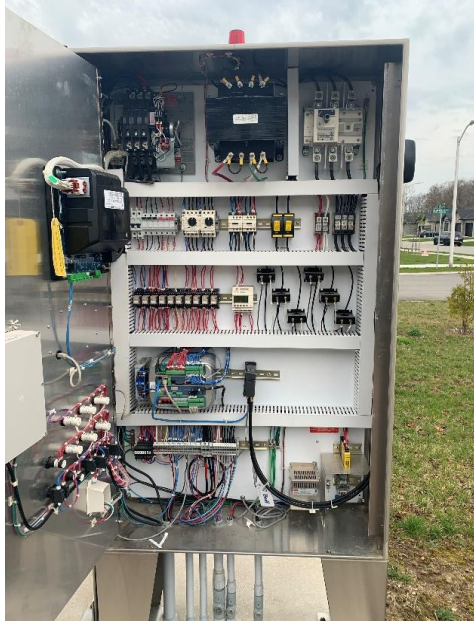


In 2021, a new pump station was installed in the Errol Woods Subdivision and was commissioned with the Town and Jacobs present. The pump station was received as is, with little deficiencies, but it was noted that the station was not equipped with an Uninterrupted Power Supply (UPS) to maintain constant supply to the Flyght Cloud Control System. Since commissioning, the area has been fully developed and has shown that the footprint of the site is very small creating a problem with access due to encroachment of the neighboring property.

Figure 2 – Errol Woods Pump Station Panel



Figure 3 – Errol Woods Pump Station Interior Panel



In 2023, a new pump station was installed in the Egremont Estates development and was commissioned without the Town or Jacobs being present. This pump station has been active since April 2023, but Jacobs had not been given access to it. Lead Operator Chris Toulouse with Jacobs met with the Developer and their Consultant April 15th, 2025, to collect the keys so that an inspection could be completed. The Town and Jacobs are currently working with the developer to rectify deficiencies and to have the pump station recommissioned under Jacobs supervision prior to responsibility being transferred.

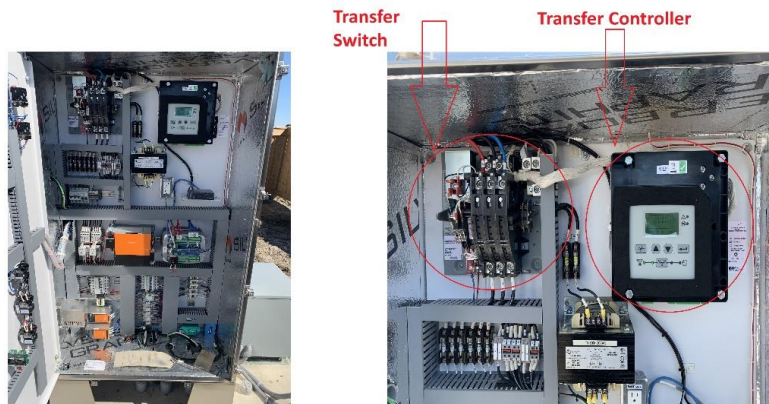
During these inspections, some critical safety and electrical deficiencies were discovered by Jacobs. Currently Jacobs is working with a preferred electrical company to quote the fixing of the found deficiencies but may be difficult as the pump station is in operation with an active hydro service.

One of the major safety and electrical issues found, was that there are no breakers for the pumps or breaker for the panel but rather just a single breaker on the main hydro feed. This presents a concern as there is no way to isolate an individual pump to complete maintenance or have it removed for service without turning power off to the entire pump station. A second safety concern was that the Automatic Transfer Switch and its Controller were both behind the panels door resulting in test operations of the generator not being safe. Generally, the automatic transfer switch controller would be safely accessible without the transfer switch itself being inches away from the operators face which in the event of a failure could be fatal to the operator.

Figure 4 – Egremont Estates Pump Station Panel



Figure 5 – Egremont Estates Pump Station Interior Panel



The panel itself and the installation was inspected by the Electrical Safety Authority (ESA) with a tag number of 304. However, Jacobs feels that some of these issues were overlooked or may be acceptable in other areas but are not within Plympton-Wyoming Sanitary Systems.

An additional observation with all three pump stations, is that they are not secured by fencing and gates which is currently allowing residence, children and the generalized public easy access to critical structures. Although the pump station wet well and valve chamber lids, electrical panels, and generators are all locked, these are very hazardous locations and should be treated as such. Access should be limited to trained and authorized personnel to limit the potential liability of the hazardous locations. The lack of security has also allowed for graffiti to occur which is assumed to be children.

Figure 6 – Radcliff (Silver Springs) Pump Station Site



Figure 7 – Errol Woods Pump Station Site



Figure 8 – Egremont Estates Pump Station Site



CONCLUSION

It would be recommended to utilize the information in the staff report to help address some of the ongoing issues when new pump station panels that are installed by developers or sub-contractors of the Town. It can be noted that the issues being encountered are not the fault of the Town or Jacobs, as the developers are solely responsible for meeting the standards set out.

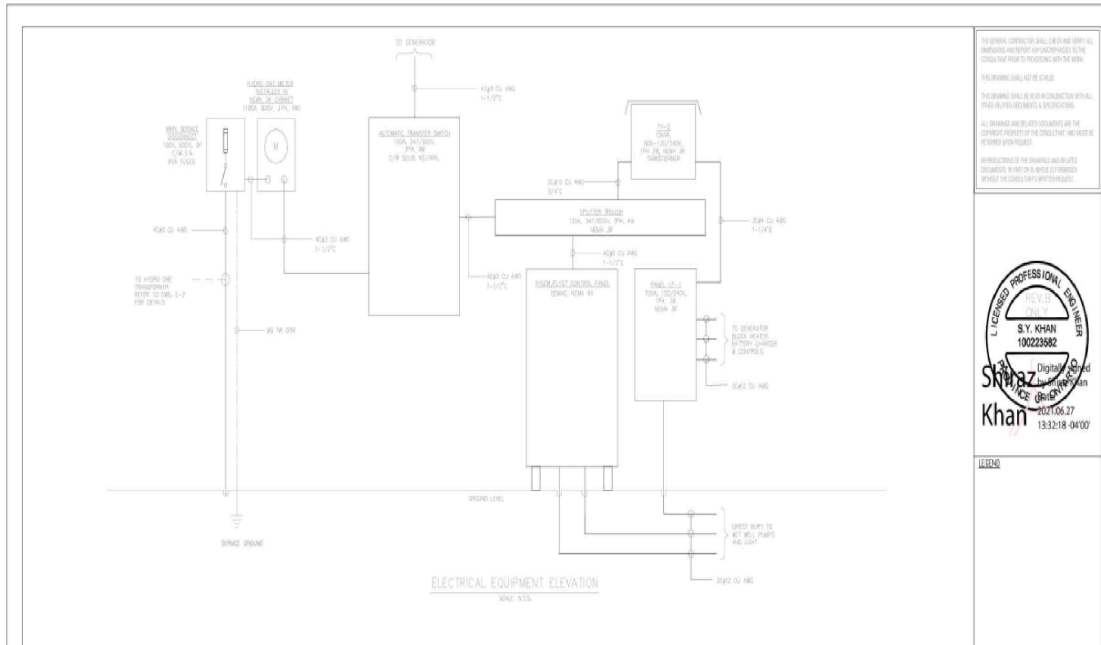
It is recommended to be clearer with developers and contractors during the initial phases of projects when outlining the requirements and procedures to minimize the potential for future deficiencies.

Jacobs Lead Operator and Management would like to ensure that the Town of Plympton-Wyoming receives a quality product through implementing a standardized panel to be used for new developments and pump station rehabilitations.

ATTACHEMENTS

- **Egremont Estates Engineers Electrical Drawing**
- **Egremont Estates Procon Flyght Panel Drawings**

Egremont Estates Engineers Electrical Drawing



Egremont Estates Procon Flyght Panel Drawings

EGREMONT ESTATES

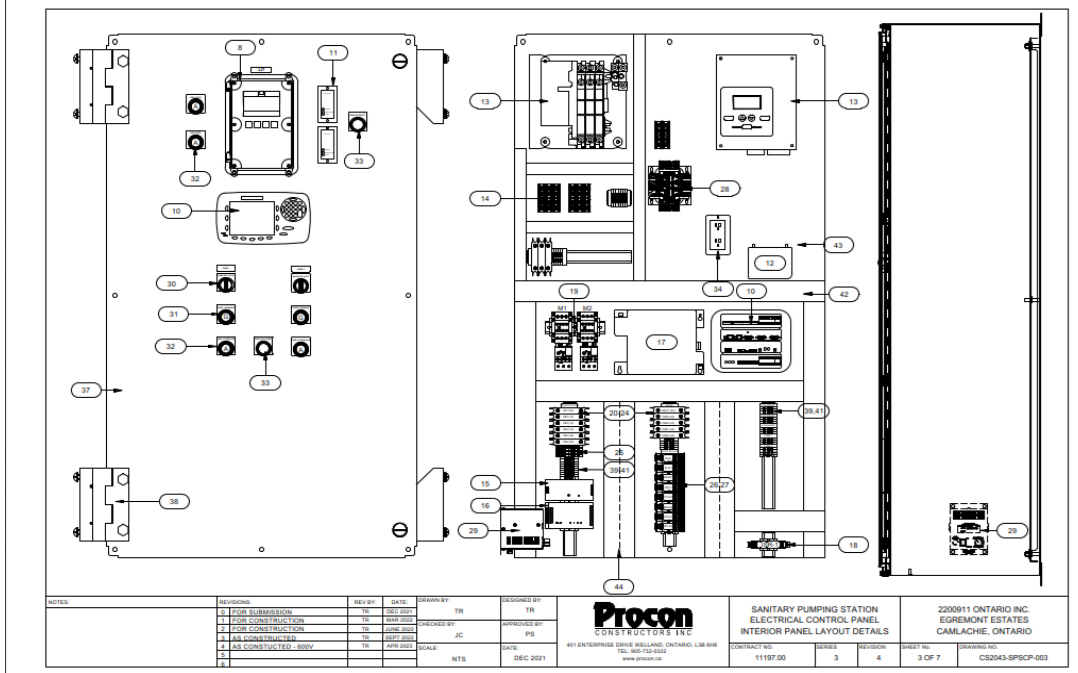
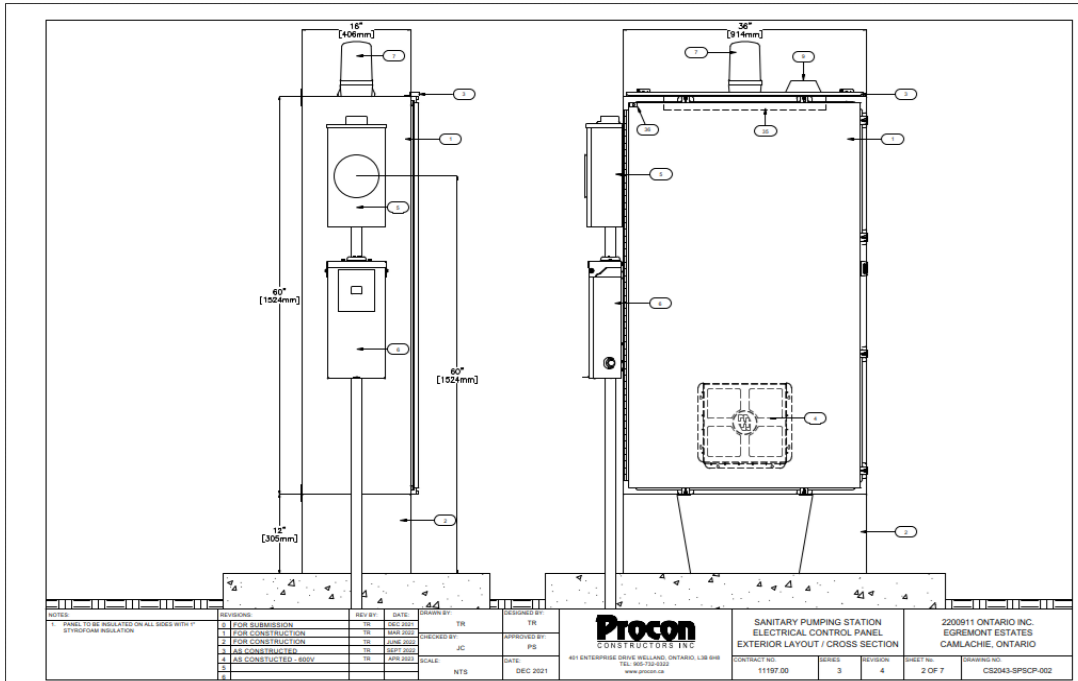
CONTRACT NO.: 11197.00
CS2043

SPS ELECTRICAL CONTROL PANEL

REV. 3.4 - AS CONSTRUCTED - 600V

SHEET 1 OF 7	CS2043-SPSCP-001	TITLE PAGE & INDEX
SHEET 2 OF 7	CS2043-SPSCP-002	PANEL EXTERIOR LAYOUT
SHEET 3 OF 7	CS2043-SPSCP-003	PANEL EXTERIOR LAYOUT
SHEET 4 OF 7	CS2043-SPSCP-004	BILL OF MATERIALS
SHEET 5 OF 7	CS2043-SPSCP-005	WIRING DIAGRAM I
SHEET 6 OF 7	CS2043-SPSCP-006	WIRING DIAGRAM II
SHEET 7 OF 7	CS2043-SPSCP-007	WIRING DIAGRAM III

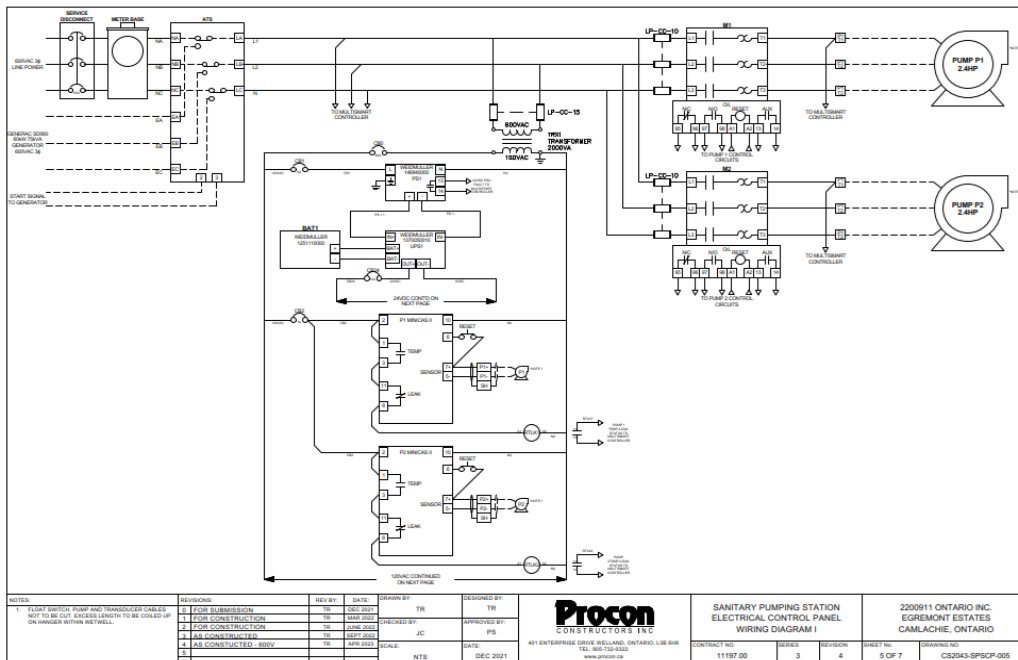
NOTES	REVISIONS:	REV BY:	DATE:	DRAWN BY:	DESIGNED BY:		SANITARY PUMPING STATION ELECTRICAL CONTROL PANEL TITLE PAGE AND INDEX	220811 ONTARIO INC. EGREMONT ESTATES CAMLACHIE, ONTARIO			
	1	FOR SUBMISSION	TR	SEP 2021	TR						
	2	FOR CONSTRUCTION	TR	SEP 2021	TR						
	3	FOR CONSTRUCTION	TR	JUNE 2022	TR						
	4	AS CONSTRUCTED	TR	SEP 2022	TR						
5	AS CONSTRUCTED - 600V	TR	APR 2023	TR							
				NTS	DATE:	411 ENTERPRISE DRIVE WILLOW, ONTARIO L3R 6W8 TEL: 905-724-2522 www.procon.ca	CONTRACT NO:	SHEET:	REVISION:	SHEET NO:	DRAWING NO:
					DEC 2021		11197.00	3	4	1 OF 7	CS2043-SPSCP-001

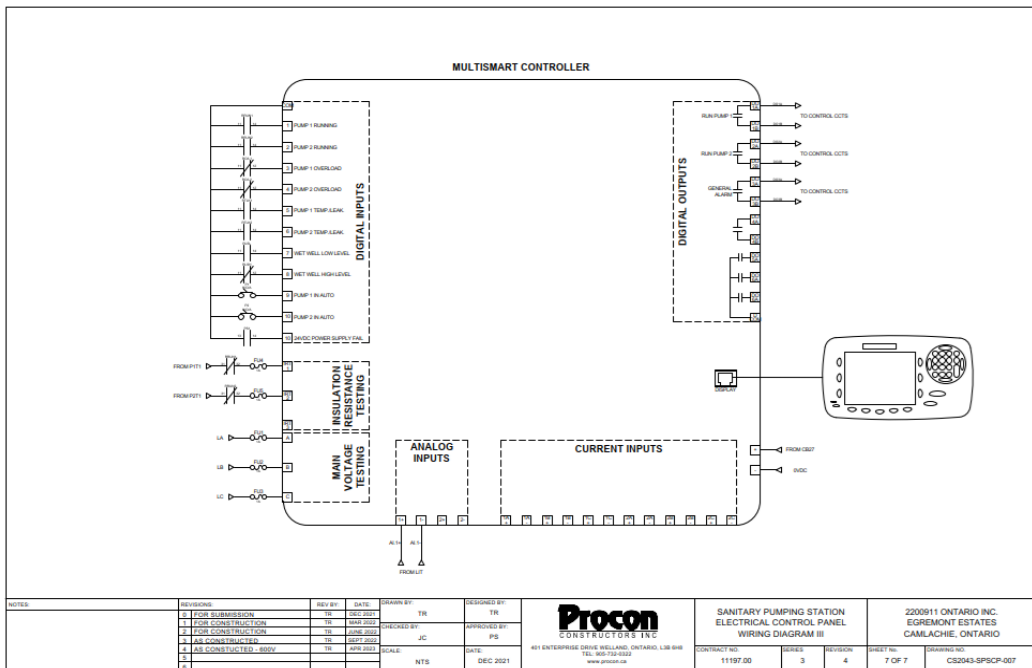
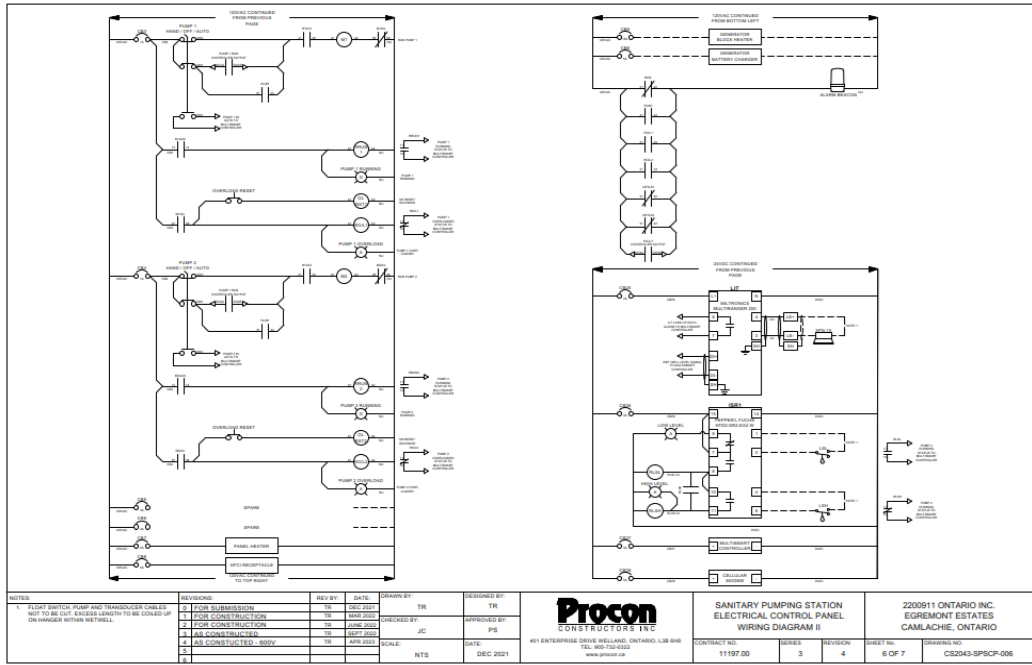


BILL OF MATERIALS					
ITEM NO.	DESCRIPTION	MANUFACTURER	PART NO.	QTY	
1	60"x30"x18" STAINLESS STEEL NEMA 4X ENCLOSURE C/W INNER PANEL	HAMMOND	14128MST26	1	
2	STAINLESS STEEL PANEL FRET PAIR	HAMMOND	1487FC1655	1	
3	STAINLESS STEEL 36" DRIP SHIELD	HAMMOND	DR36S16	1	
4	PRINT POCKET	HAMMOND	PNT12125	1	
5	NEMA 3R 100A 8YH 480V METER BASE SOCKET	HYSEL	5FC7039H	1	
6	NEMA 3R LINE DISCONNECT BREAKER ENCLOSURE C/W 180A 80A 3 POLE BREAKER AND NEUTRAL BONDING KIT	SCHNEIDER ELECTRIC	SM180FA 953000	1	
7	180mm RED BEACON LIGHT	ALLEN BRADLEY	850L-1100H4	1	
8	MULTIRANGER 200 LEVEL INDICATING CONTROLLER C/W ULTRASONIC TRANSDUCER	SIEMENS	7NA3003-2F8102A 7NA113R-8E48	1	
9	MULTIBAND CELLULAR ANTENNA (SUPPLIED BY XYLEM)	MOBILE MARK	LTM302	1	
10	MULTISMART PUMP STATION MANAGER (SUPPLIED BY XYLEM)	XYLEM	84-800-159	1	
11	MINICAL P PUMP MONITORING RELAY (SUPPLIED BY XYLEM)	XYLEM	49-30-10-98	2	
12	INDUSTRIAL LTE MODEM (SUPPLIED BY XYLEM)	SIERRA AIRLINK	RV3D	1	
13	AUTOMATIC TRANSFER SWITCH	IKSD	0581TA-3016R000	1	
14	CF FUSE BLOCK	BUSSMAN	BCW603-150	8	
15	24VDC 10A POWER SUPPLY	WEIDMULLER	14624000	1	
16	24VDC UPS UNIT	WEIDMULLER	13760050	1	
17	174H 24VDC BATTERY PACK	WEIDMULLER	125110000	1	
18	2-CH INTRINSICALLY SAFE RELAY	PEPPERL + FUCHS	RTD3-182-EX2-W	1	
19	15HP MAX CONTACTOR C/W OVERLOAD RELAY ALUX CONTACT & OVERLOAD RESET SOUNDIOD	ALLEN BRADLEY	300-CM610 393-1FEB	2	
20	1A CIRCUIT BREAKER	SCHNEIDER ELECTRIC	MRF42103	3	
21	2A CIRCUIT BREAKER	SCHNEIDER ELECTRIC	MRF42102	3	
22	3A CIRCUIT BREAKER	SCHNEIDER ELECTRIC	MRF42103	3	
23	5A CIRCUIT BREAKER	SCHNEIDER ELECTRIC	MRF42105	1	
24	10A CIRCUIT BREAKER	SCHNEIDER ELECTRIC	MRF42110	1	
25	BLOWN INDICATING FUSE HOLDER	PHOENIX CONTACT	300142	4	
26	24VDC 4PDT RELAY WITH BASE	ALLEN BRADLEY	700-HC1441-3-4 700-HN104	2	
27	120VAC 4PDT RELAY WITH BASE	ALLEN BRADLEY	700-HC1441-3-4 700-HN104	6	
28	500VA TRANSFORMER	SCHNEIDER ELECTRIC	900T500037	1	
29	200W HEATER FAN WITH THERMOSTAT	HAMMOND	FLHT200A15	1	
30	3 POSITION MAINTAINED SELECTOR SWITCH	ALLEN BRADLEY	800T-010	2	
31	GREEN PUSH-TO-TEST PILOT LIGHT	ALLEN BRADLEY	800T-01D2G	2	
32	AMBER PUSH-TO-TEST PILOT LIGHT	ALLEN BRADLEY	800T-01D4G	4	
33	MOMENTARY PUSH BUTTON	ALLEN BRADLEY	000T-A242	2	
34	GFCI 15A DUPLEX RECEPTACLE	HUBBELL	GF15W	1	
35	ENCLOSURE LIGHT	HAMMOND	FLC245	1	
36	DOOR ACTIVATED LIGHT SWITCH	HAMMOND	FLD05	1	
37	INNER SWING PANEL	HAMMOND	18P373	2	
38	INNER SWING PANEL HINGE KIT	HAMMOND	3P82	1	
39	FEED THROUGH TERMINAL BLOCKS	PHOENIX CONTACT	3044102	AS REQD	
40	GROUNDING FEED THROUGH TERMINAL BLOCKS	PHOENIX CONTACT	3044128	AS REQD	
41	PHASE BLOCK CLAMPS	PHOENIX CONTACT	302225	AS REQD	
42	2"x3" WIREDUCT WITH COVER	PANOLUT	F2X3L66	AS REQD	
43	3"x3" WIREDUCT WITH COVER	PANOLUT	F3X3L66	AS REQD	
44	1"x3" WIREDUCT WITH COVER	PANOLUT	F1X3L66	AS REQD	

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NOTES	REVISIONS	REV BY	DATE	DESIGNED BY	TR	TR	APPROVED BY	DATE	SCALE	DATE	SCALE
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Report To: Mayor & Members of Council
Approved by: Adam Sobanski, Chief Administrative Officer
From: Paul daSilva, Director of Public Works
Department: Public Works
Date: June 16, 2026
Re: Temporary Encroachment Agreement for a Patio at 597-599 Broadway Street

RECOMMENDATION:

That the report by Paul daSilva, Director of Public Works dated June 16, 2026 regarding the Temporary Encroachment Agreement for a Patio at 597-599 Broadway Street be received, that By-Law 60 of 2026 be approved, and the Mayor and Clerk be authorized to sign the said By-law accordingly.

BACKGROUND INFORMATION:

The owners of Da Enzo Ristorante at 597-599 Broadway Street are working with the Town of Plympton-Wyoming to establish a temporary encroachment agreement to permit the use of the sidewalk in front of the property for a bistro-style patio.

A similar agreement is currently in place for 639 Broadway Street (Local), which has served as a model for this request. The proposed arrangement for Da Enzo Ristorante would generally follow the same process, with any site-specific adjustments reflected in the patio layout.

DISCUSSION:

Staff have prepared a three-year temporary encroachment agreement consistent with others of this nature to facilitate the proposed use. The agreement and corresponding by-law are attached for Council's consideration.

The owner is proposing 5 tables, with 3 located on the side of the building and 2 located in the front, as outlined in the attached layout. A temporary barrier will also be installed, consisting of removable bollards and banner material to define the patio space. At all times, a minimum clear width of 1.5 metres will be maintained to allow for the free flow of pedestrian traffic.

The owners intend to serve alcohol on the patio and have applied for the necessary permissions through the Alcohol and Gaming Commission of Ontario.

FINANCIAL IMPACT:

There are currently no known financial implications.

ATTACHMENTS:

[By-law 60 of 2026 - Da Enzo Patio Encroachment](#)

Priority Level: BRONZE

Commit to Responsible Governance

- Ensure transparency and accountability in our actions and processes

CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

BY-LAW 60 of 2026

Being a By-Law to Authorize the Execution of an Agreement between Da Enzo Ristorante o/b Da Enzo Inc. and the Town of Plympton-Wyoming.

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001* S.O. 2001, c.25 as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS pursuant to Section 11(1) the *Municipal Act, 2001* S.O. 2001, c.25 as amended, a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public, subject to the rules set out in Section 11(4) of the *Act*; and

WHEREAS it is deemed expedient to execute an encroachment agreement with Da Enzo Ristorante o/b Da Enzo Inc. for the property known as 597-599 Broadway Street in the Town of Plympton-Wyoming;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING ENACTS AS FOLLOWS:

1. That the Mayor and Clerk are hereby authorized to execute an agreement between Da Enzo Ristorante o/b Da Enzo Inc. and the Town of Plympton-Wyoming, as per the attached Schedule A.
2. That the Clerk is hereby authorized to make whatever minor changes to the Agreement as may be necessary and reasonable in the circumstances.
3. That all other by-laws or parts of by-laws inconsistent with this by-law are hereby repealed.
4. That this By-law shall come into force and take effect on and from the date it is finally passed by Council.

Read a first and taken as read a second and third time and finally passed this 24th day of June, 2026.

Mayor – Gary L Atkinson

Clerk – Erin Kwarciak

TEMPORARY ENCROACHMENT AGREEMENT

THE AGREEMENT made the _____ day of _____, 2026.

BETWEEN: **Da Enzo Ristorante o/b Da Enzo Inc.**

(Hereinafter call the "Owners")

Of the First Part

- and-

THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

(Hereinafter called the "Town")

Of the Second Part

WHEREAS the Director of Public Works, under his/her authority granted by the By-law 78 of 2018, known as the 'Streets By-law' has granted permission to the Owners and Tenant to occupy that portion of the sidewalks at 597-599 Broadway Street, identified in Schedule "A" attached hereto for the purpose of:

1. The placement of patio furniture and railing on the sidewalk for the purpose of creating an outdoor restaurant patio

For valuable consideration, the receipt of which is hereby acknowledged, the Owners and Tenant hereby agree to indemnify and save harmless the Town from any and all actions, causes of actions, suits, debts, claims, and demands of any nature or kind whatsoever which may arise out of the use of the Town sidewalk in front of 597-599 Broadway Street.

This permit expires on the 30th day of October, 2029.

The conditions under which the permit is issued are as follows:

1. The Tenant will provide the Town with a certificate of insurance in the amount of no less than \$2 million naming the Town and County of Lambton as additional named insured parties and in a form satisfactory to the Director of Public Works.
2. The Tenant will not interfere with the function of the sidewalk and will take all reasonable steps to maintain, at all times, a clear unobstructed sidewalk of one point five (1.5) metres (five [5] feet) in width.
3. Any signs upon the sidewalk shall be in accordance with the current Town's Sign By-law and shall not be placed in the maintained clear unobstructed sidewalk path.
4. Railings and enclosures should be a maximum of zero point nine (0.9) metres (three [3] feet) in height. The architectural design of the fence or railing and method of securing it to the sidewalk shall be to the satisfaction of the Director of Public Works.
5. All chairs, tables, railings and any other furniture or items used for sidewalk patio cannot be installed any earlier than April 1 of each year and must be removed

entirely from the sidewalk area, and the surface restored to the original condition before October 30th of each year, all by and at the expense of the Tenant.

6. The Tenant bears responsibility for the prevention of litter and must collect all litter resulting from operation of the sidewalk café.
7. The Tenant must comply with all By-laws or Orders imposed by the Town or Province of Ontario.
8. No alcohol will be served at tables on the sidewalk unless the Tenant complies with Provincial legislation and will do so with the intention that liquor services are secondary to food service.
9. The Tenant will provide the Town of Plympton-Wyoming with a fee of \$80.00 to cover staff time associated with preparing and administering the agreement. The fee must be paid prior to the execution of subsequent agreements.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals and the Corporation has hereunto caused to be affixed its corporate seal under the hands of the duly authorized officers.

Da Enzo Ristorante o/b Da Enzo Inc.

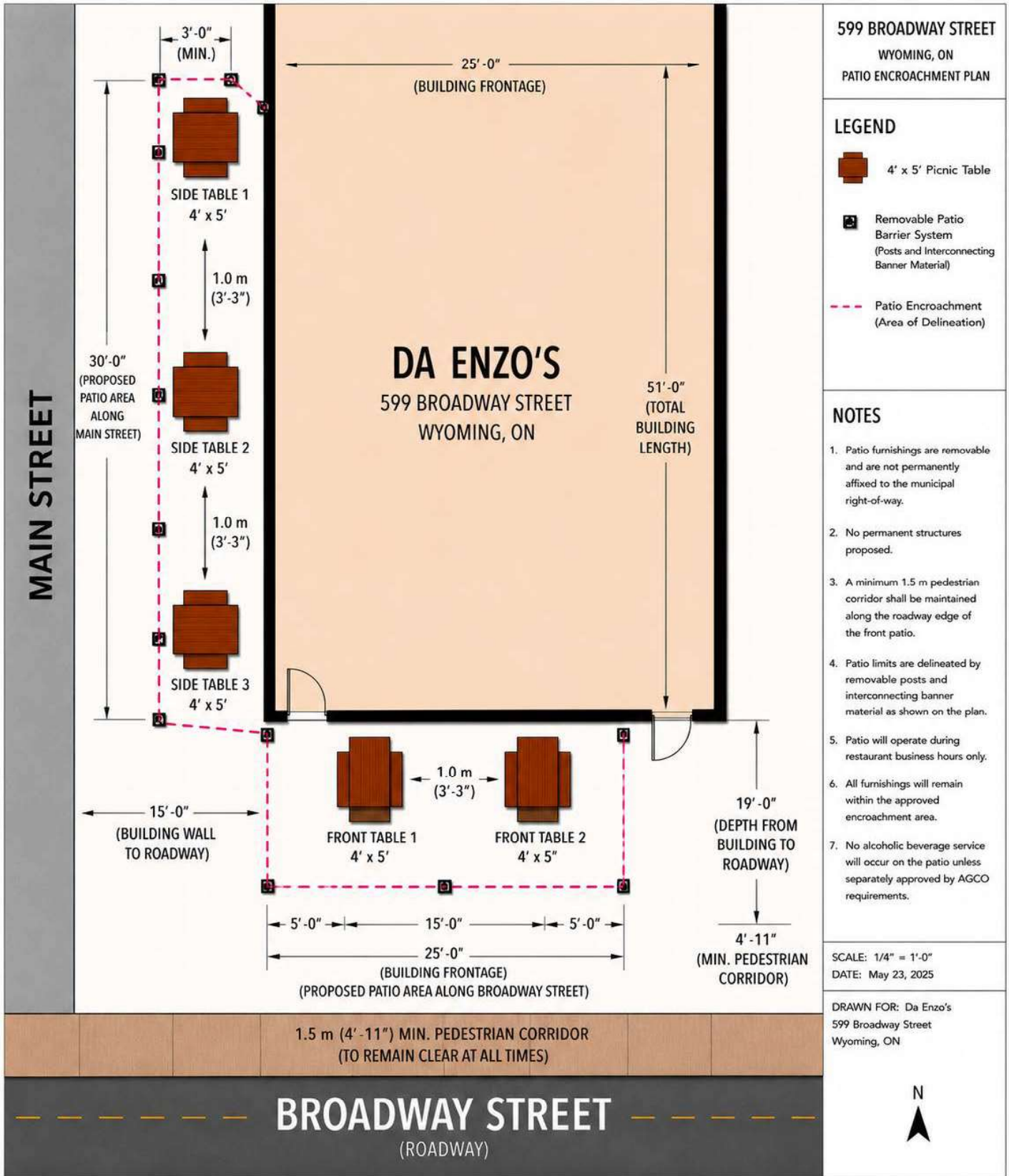
Tabitha Salmi

THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

Mayor Gary L Atkinson

Clerk Erin Kwarciak

We have the authority to bind the Corporation.



Report To: Mayor & Members of Council
Approved by: Adam Sobanski, Chief Administrative Officer
From: Erin Kwarciak, Clerk
Department: Corporate Services
Date: June 16, 2026
Re: Joint Compliance Audit Committee - 2026 Municipal Election

RECOMMENDATION:

That the report by Erin Kwarciak, Clerk dated June 16th 2026 regarding the Joint Compliance Audit Committee - 2026 Election be received; and that By-law 56 of 2026 be approved and taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

BACKGROUND INFORMATION:

Pursuant to sections 88.35(1) and 88.37(1) of the *Municipal Elections Act* (the Act), all municipalities are required to appoint a Compliance Audit Committee.

A qualified elector who believes on reasonable grounds that a candidate or registered third party advertiser has contravened a provision of the Act relating to election campaign financing, may apply to the Compliance Audit Committee for a compliance audit of the candidate's finances.

DISCUSSION:

In previous elections, back to 2018, the Town has joined together with the City of Sarnia, the Townships of Dawn-Euphemia, Enniskillen, St. Clair and Warwick, the Municipalities of Lambton Shores and Brooke-Alvinston, the Town of Petrolia and the Villages of Oil Springs and Point Edward to establish a Joint Compliance Audit Committee.

The County Clerks have partnered again to form a Joint Compliance Audit Committee for the 2026-2030 term of Council. Attached is the by-law to establish the committee which includes the terms of reference and rules of procedure.

Applications for those interested in being a member of the Lambton County Joint Compliance Audit Committee will be accepted at the City of Sarnia and on the City of Sarnia website. Once members have been selected a by-law to appoint the members will come back to the Town.

Advertising for the vacant positions on the Joint Compliance Audit Committee will be placed on municipalities' websites, social media, and be circulated to Law and Accounting Societies for distribution.

FINANCIAL IMPACT:

Council is required to pay all costs in relation to the committee's operation and activities if they are required to convene.

Council may recover the auditor's costs from the applicant if it is found that there was no apparent contravention of the Act, and the Committee finds that there were no reasonable grounds for the application.

ATTACHMENTS:

[By-law 56 of 2026 - To Establish Joint Compliance Audit Committee](#)

Priority Level: BRONZE

Commit to Responsible Governance

- Ensure transparency and accountability in our actions and processes

CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

BY-LAW 56 of 2026

Being a by-law to Establish and Administer a Joint Compliance Audit Committee.

WHEREAS S.88.37 of the Municipal Elections Act, 1996, as amended, requires that Councils appoint, before October 1 of an election year, a Compliance Audit Committee;

WHEREAS the Councils of the Townships of Dawn-Euphemia, Enniskillen, St. Clair and Warwick, the City of Sarnia, the Municipalities of Brooke-Alvinston and Lambton Shores, the Towns of Petrolia and Plympton-Wyoming and the Villages of Oil Springs and Point Edward deem it advisable and expedient to establish a Joint Compliance Audit Committee;

NOW THEREFORE the Council of the Corporation of The Town of Plympton-Wyoming enacts as follows:

1. That a Joint Compliance Audit Committee, with full delegation of the permitted authority be established under the provisions of the Municipal Elections Act, 1996, as amended.
2. That the “Terms of Reference”, attached as Schedule “A” and forming part of this By-Law, shall guide the structure and responsibilities of the Joint Compliance Audit Committee.
3. That the “Rules of Procedure”, attached as Schedule “B” and forming part of this By-Law, shall guide the administration and meetings of the Joint Compliance Audit Committee.
4. That the “Application for a Compliance Audit”, attached as Schedule “C” and forming part of this By-Law, shall guide applicants considering making an application for a compliance audit.
5. That the Joint Compliance Audit Committee authority shall extend only to applications made with respect to candidate’s campaign finances related to the 2026 Municipal Elections.
6. That By-law 96 of 2022 and all other By-Laws or resolutions inconsistent with the provision of this By-Law, are hereby repealed.
7. This by-law shall come into force and take effect on the final passing thereof.

Read a first and taken as read a second and third time and finally passed this 24th day of June, 2026.

Mayor – Gary Atkinson

Clerk – Erin Kwarciak

SCHEDULE "A" To By-Law Number 56 of 2026

Joint Compliance Audit Committee Terms of Reference

MANDATE

The powers and functions of the Committee are set out in Section 88 of the *Municipal Elections Act, 1996*.

1. Within 30 days of receipt of an application requesting a compliance audit, the Committee shall consider the request and decide whether it should be granted or rejected;
2. If the application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances;
3. The Committee will review the auditor's report within 30 days of receipt and decide whether legal proceedings should be commenced; and
4. If the auditor's report indicates that there were no apparent contraventions and if there appears there were no reasonable grounds for the application, the Committee shall advise Council of the host municipality accordingly.

Members of Council, staff or candidates running for office in the 2026 municipal election are not eligible to be appointed to the Committee. Should an appointed Member accept employment with any of the member municipalities or register as a candidate with any of the member municipalities, their appointment will be terminated.

All Committee Members must agree in writing that they will not work for or provide advice to any candidate running for municipal office within the member municipalities.

Preference will be given to applicants with experience as, but not limited to, accountants, lawyers and /or auditors. To avoid any potential conflict of interest, applicants with accounting or auditing backgrounds must agree in writing that they will not offer their services to any municipal election candidates.

Anyone who has participated as candidates in the member municipality elections, or who have conducted audits or provided financial advice in respect of such campaigns, would be disqualified from participation on the Committee.

COMPOSITION

The committee shall be composed of three (3) voting members.

Up to two (2) alternate members shall be appointed.

Alternate members will be called upon by the Clerk of the host municipality in the event that one of the three (3) voting members is unable to serve and/or attend meetings during the period of appointment, or if a member resigns from the Committee or is disqualified.

Alternate members assume all of the rights and privileges of a voting member, if called upon. Alternate members will be called upon to serve on a rotating basis in alphabetical order of last name.

All Committee Members must agree in writing that they will not work for or provide advice to any candidate running for municipal office within the member municipalities.

Preference will be given to applicants with experience as, but not limited to, accountants, lawyers and /or auditors. To avoid any potential conflict of interest, applicants with accounting or auditing backgrounds must agree in writing that they will not offer their services to any municipal election candidates.

Members of Council, employees or officers of the municipality or local board, any persons who are registered third parties in the municipality in the election for which the committee is established or any persons who are candidates in the election for which the Committee is established are not eligible to be appointed to the Committee, pursuant to clause 88.37(2) of the MEA. Further, an individual shall be deemed ineligible to be a member of

the Committee if they prepare the financial statements of any candidate running for office on Municipal Council during the term for which the Committee has been established.

Committee Members shall agree in writing that they will not work or volunteer for, or contribute to, any candidate or registered third party in any capacity in an election in any of the participating municipalities.

TERM

The term of the Committee is from November 15, 2026 to November 14, 2030.

MEETINGS

The Committee shall meet on an as needed basis at the call of the Clerk of the host municipality.

Meetings of the Committee shall be open to the public, however, deliberations of the Committee may be held in private in pursuant to subsections 88.33(5.1), 88.34(9.1) and 88.36(6.1) of the Act.

Notice of meetings shall be provided as outlined in the Rules of Procedure established by the Clerk of the host municipality.

Meetings may be held in full or in part via electronic means (including, but not limited to, audio teleconference, video teleconference, or via means of the internet), and with or without in person attendance.

Meeting format shall be determined by the Clerk of the host municipality.

PROPOSED MEETING SCHEDULE

The Committee shall meet as needed with meetings to be scheduled by the Clerk of the host municipality, in consultation with the Chair, when a compliance audit application is received.

STAFFING

The Clerk of the host municipality shall establish administrative practices and procedures for the Committee and shall carry out any other duties required under the MEA to implement the Committee's decisions.

Staff from the host municipality shall provide administrative support to the committee.

REMUNERATION

Committee members will receive a \$200 retainer for the four-year term (includes compensation for review of any background materials).

Committee members will be paid a per meeting remuneration of \$250 and the mileage rate as set for the County of Lambton. The host municipality requiring the services of the Committee shall be responsible for per meeting remuneration and mileage rates.

MEMBERSHIP SELECTION

Applicants will be requested to submit a summary outlining their qualifications and experience. Municipal Clerks of the member municipalities shall review applications and make collective recommendations to fill vacancies. Recommended applicants will be forwarded to each respective Council for appointment.

SCHEDULE “B” To By-Law Number 56 of 2026

Rules of Procedure for the Compliance Audit Committee and Clerk

1. Authority

- i) Subsection 88.37(6) of the Municipal Elections Act, 1996, as amended (MEA) provides that the clerk of the municipality or the secretary of the local board, as the case may be, shall establish administrative practices and procedures for the committee.
- ii) These Rules are thereby established pursuant to subsection 88.37(6) of the Act, by the Clerk of the host municipality to ensure that the Joint Compliance Audit Committee may fulfill its duties and responsibilities in accordance with the MEA.

2. Rules of Procedure

The rules outlined in Schedule “B” shall guide the host Clerks and the Committee Members in the administration and running of all meetings of the Committee.

3. Matters Not Dealt With in the Rules of Procedure

If these rules do not provide for a matter of procedure that arises during a meeting, the practice shall be determined by the Chair and the Chair may do whatever is necessary and permitted by law to enable the Committee to effectively and completely adjudicate on the matter before it.

4. Meetings

- i) The Committee shall meet on an as needed basis at the request of the Clerk of the host municipality.
- ii) Meetings may be held in full or in part via electronic means (including, but not limited to, audio teleconference, video teleconference, or via means of the internet), and with or without in person attendance.
- iii) Meetings with in-person attendance shall be held at the municipal office of the host municipality or such other location, as the host Clerk deems appropriate.
- iv) Meeting format shall be determined by the Clerk of the host municipality.
- v) Committee meetings shall commence at a time and date to be set by the Clerk of the host municipality and shall be adjourned on a vote of the Committee.
- vi) Three Committee Members are required at each meeting of the Committee and shall constitute quorum.
- vii) Meetings of the Committee shall be open to the public, however, deliberations of the Committee may be held in private in pursuant to subsections 88.33(5.1), 88.34(9.1) and 88.36(6.1) of the Act.
- viii) Where the Committee desires to deliberate in closed session, they shall do so only by resolution.
- ix) Upon rising from closed session, the Chair shall report on any procedural resolutions passed in closed session.
- x) Committee members shall disclose a pecuniary interest in accordance with the Municipal Conflict of Interest Act, 1990 to the Clerk of the host municipality and absent themselves from meetings for the duration of the consideration of the Application, discussion, and voting with respect to the matter.

- xi) The Applicant, Candidate, Registered Third Party, Contributor, and where applicable, their Agents shall be given an opportunity to address the Committee. Any auditor appointed by the Committee shall be given the opportunity to address the Committee.
- xii) Addresses to the Committee shall be no more than ten minutes in length.

5. Committee Chair

- i) At its first meeting the Committee, the Clerk of the host municipality shall call the meeting to order, and the first order of business after disclosures of conflict of interest shall be to elect one of its members as Chair for the term of the Councils that appointed the Members and until a successor is appointed. When the Chair of the Committee is absent through illness or otherwise, the Committee may appoint another member as Acting Chair. While presiding, the Acting Chair shall have all the powers of the Chair.
- ii) If the Chair of the Committee resigns as a member of the Committee or resigns as the Chair of the Committee, the Committee shall appoint another member as Chair for the balance of the term of the Councils and until a successor is appointed.
- iii) The Chair is the liaison between the Members and the Clerks of the respective host municipalities on matters of policy and process.
- iv) The Chair shall enforce the observance of order and decorum among the Committee Members and the public at all meetings.

6. Delegation by Clerk

The Clerk of the host municipality may delegate administrative responsibilities to a Deputy Clerk.

7. Agenda

Before each meeting the Secretary shall provide an agenda to each member of the Committee. The agenda shall include:

- i) a copy of the Application;
- ii) a copy of any written submissions made by the Applicant, Candidate, Registered Third Party, or Auditor, where applicable;
- iii) a copy of any reports by the Clerk regarding over contributions to a Candidate or Registered Third Party, where applicable; and
- iv) any written submissions made by the Contributor.

A copy of the agenda shall be published on the Township’s website.

8. Committee Procedures

Order of Business

The Order of Business for the agenda shall be as follows:

- i) Meeting Called to Order
- ii) Disclosures of Conflict of Interest
- iii) Appoint a Chair (if required)
- iv) Adoption of Minutes
- v) Items for Discussion
- vi) Delegation – Auditor (where applicable)
- vii) Delegation – Applicant or Agent
- viii) Delegation – Candidate, Registered Third Party, Contributor, or Agent
- ix) Committee Deliberation
- x) Adjournment

Consideration of Application or Clerks Contribution Report in Entirety

Where the agenda includes consideration of more than one Application or Clerks Contribution Report, each Application or Report shall be dealt with by the Committee in its entirety before consideration of the next Application or Report.

Preliminary Motions

Following the Call to Order and before considering the substance of agenda items, the Committee members may make preliminary motions, including motions to change the order of business or to defer an agenda item, with respect to any business properly before the Committee.

Questions to Delegation

The Committee may, through the Chair, ask questions of the Applicant, Candidate, Registered Third Party, Contributor or, where applicable, their Agents and any other delegation addressing the Committee under these Rules

9. Lack of a Full Committee

If a full Committee (three Members) is not present thirty minutes after the time fixed for a meeting of the Committee, or the resumption of a meeting after adjournment, or should a Member at a meeting be lost for a period of thirty consecutive minutes, the meeting may stand adjourned until the next meeting time scheduled by the Clerk.

10. Rules of Debate

Order of Speaking

When two or more Members wish to speak, the Chair shall designate who first requested to speak as the Member who speaks first.

Speaking

A Member may ask a question only:

- i) of a Member who has already spoken on the matter under discussion;
- ii) of the Chair;
- iii) of an official of the host municipality; and
- iv) of any other person addressing the Committee.

A Member may ask a question only for the purpose of obtaining information relating to the matter then under discussion.

Voting

Every Member present at a meeting of the Committee when a question is put forward shall vote on the question, unless prohibited by statute, in which case the fact of the prohibition shall be recorded in the minutes of the meeting.

The matter put to a vote shall be in the form of a motion addressing the matter then under consideration.

In the case of a tie-vote, the motion or question shall be deemed to have been lost.

Motions

All motions must be introduced by a mover and a seconder before the Chair may put the question or motion on the floor for consideration.

Any Member may propose a motion on the matter then under consideration which the Clerk of the host municipality shall record in writing.

If there is more than one motion, with respect to a matter, the Clerk of the host municipality shall record all motions in writing and read the various motions to the Committee Members prior to the vote being taken.

After a motion is properly moved and seconded it shall be deemed to be in the possession of the Committee but may be withdrawn by the mover at any time before the vote.

11. Notice

Notice of meeting to Applicant, Candidate, Registered Third Party

Where an Application will be considered at a meeting of the Committee, the Clerk of the host municipality shall provide notice and a copy of the Application to the Applicant and Candidate or Registered Third Party by email or mail indicating:

- i) The purpose, location and time of the meeting;
- ii) The fact that if either party fails to attend the meeting, the Committee may proceed in the party's absence without further notice; and
- iii) The ability for the Applicant and the Candidate or Registered Third Party to provide written submissions to be included in the meeting agenda within the timeframe established by the Clerk of the host municipality.

Notice of meeting to Contributor

Where the Clerks Contribution Report will be considered at a meeting of the Committee, the Clerk of the host municipality shall provide notice and a copy of the Report to the Contributor and the applicable Candidate or Registered Third Party by email or mail indicating:

- i) The purpose, location and time of the meeting;
- ii) The fact that if either party fails to attend the meeting, the Committee may proceed in the party's absence without further notice; and
- iii) The ability for the Contributor and the applicable Candidate or Registered Third Party to provide written submissions to be included in the meeting agenda within the timeframe established by the clerk of the host municipality.

Notice of meeting – Auditor's Report

Where the purpose of the meeting is to consider an auditor's report prepared in respect of an Application previously considered, notice of this meeting shall be provided to the Auditor, Applicant, and Candidate or Registered Third Party.

Notice of meeting to the Public

Public notice of a Committee meeting shall be provided on the host municipality's website at least five (5) days prior to the meeting by posting the agenda, any Applications, Clerks Contribution Reports, and subject to the Municipal Freedom of Information and Protection of Privacy Act, 1990 and Municipal Act, 2001, any relevant documentation.

Redacted versions of written submissions included with an agenda may be published to the Township's website at the Clerk of the host municipality's discretion and subject to the Municipal Freedom of Information and Protection of Privacy Act, 1990, provided the Committee, the Applicant, and the Candidate or Registered Third Party are provided with the submission as originally submitted.

12. Committee Decisions under the Municipal Elections Act, 1996

A. Applications

- i) Within thirty (30) days of receipt of the Application by the Committee, the Committee will decide whether to grant or reject the Application.
- ii) The Committee's decision to grant or reject the Application will include brief written reasons for the decision and shall be forwarded by the Clerk of the host municipality to the Candidate or Registered Third Party, the Clerk, and the Applicant.
- iii) If the Committee decides to grant the Application, it shall, by resolution, appoint an auditor licensed under the Public Accounting Act, 2004, to conduct a compliance audit of the Candidate's or Registered Third Party's campaign finances.
- iv) At the request of the Committee, the Clerk of the host municipality may assist the Committee in locating and contacting available auditors to undertake the audit.

- v) Within thirty (30) days of receipt of an auditor's report by the Committee, if the report concludes that the Candidate or Registered Third Party appears to have contravened a provision of the Act relating to campaign finances, the Committee shall decide whether to commence a legal proceeding against the Candidate or Registered Third Party for the apparent contravention.
- vi) The decision of the Committee following consideration of the Auditor's report, shall be made in writing, including brief written reasons for the decision, and shall be forwarded by the Clerk of the host municipality to the Candidate or Registered Third Party and the Applicant.

B. Clerk's Reports

- i) Within thirty (30) days of receipt of the Clerk's Contribution Report by the Committee, the Committee will decide whether to commence a legal proceeding against a Contributor for an apparent contravention.
- ii) The decision of the Committee to commence a legal proceeding against a Contributor shall include brief written reasons and shall be forwarded by the Clerk of the host municipality to the Contributor.

13. Grant Exceptions from Procedures

Subject to the timelines and requirements set out in the Act, the Committee may waive any rule of procedure in this Schedule, as it considers appropriate to ensure that the real questions in issue are determined in a just manner.

14. Minutes

- i) The Clerk of the host municipality shall prepare minutes of the meeting of the Committee and shall provide Members with a copy of the minutes, as soon as the minutes are available.
- ii) The Committee Members shall review and sign the minutes, to confirm that the minutes reflect the Committee's actions.
- iii) The Committee Minutes will be posted on the host municipality's website, where possible.

SCHEDULE "C" To By-Law Number 56 of 2026

Application for a COMPLIANCE AUDIT of Election Campaign Finances

What steps do I take if I have a concern about a candidate's or registered third party's election campaign finances?

1. Contact the municipal Clerk and see if they are able to provide further information that answers your questions or concern.
2. If you believe that a candidate's or third party's election campaign finances contravened the *Municipal Elections Act*, submit an application to the municipal Clerk for a compliance audit. See **How Do I Apply for a Compliance Audit?** below.

What is a compliance audit?

A compliance audit is an audit of a candidate's or registered third party's election campaign finances and their compliance with the provisions of the *Municipal Elections Act, 1996* related to election campaign finances.

How Do I Apply for a Compliance Audit?

1. Print an Application for a Compliance Audit form from the Town's website www.plympton-wyoming.ca or pick up an application from the Municipal Office, 546 Niagara Street, Wyoming, ON N0N 1T0. Submit a written application for a compliance audit and deliver your written information to the Clerk, within 90 days of the candidate's filing date.
2. Your application must include:
 - Notice that you are eligible to vote as an elector in the Town of Plympton-Wyoming's municipal elections
 - Your name and contact information, including mailing address, telephone number and e-mail address (if applicable)
 - Name of the candidate whose election finances you are requesting a compliance audit for and the office they were running for in the election
 - The reasons that you believe indicate that the candidate has contravened the provisions of the *Municipal Elections Act, 1996* relating to municipal election campaign finances
 - Any other relevant information
 - The date you submit the application to the Clerk
 - Your signature.

Mail or deliver your request for a compliance audit in a sealed envelope marked **"PRIVATE AND CONFIDENTIAL"** to:

Clerk, Town of Plympton-Wyoming, 546 Niagara Street, Wyoming, ON N0N 1T0

If you have provided information on additional attached pages, please number the pages, attach to this application, and indicate the total number of pages of the application below.

Total number of pages of the application: _____

This application will be shared with the Joint Compliance Audit Committee, the Auditor chosen to investigate this application (if applicable), the Clerk and council. This information is collected under the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56, governing the collection, use and disclosure of personal information.

If this application is forwarded to an auditor and the auditor's report indicates that there was no apparent contravention and the Joint Compliance Audit Committee finds there were no reasonable grounds for the application, the council or local board is entitled to recover the auditor's costs from you.

By signing below, I confirm that the information provided in this application is complete and accurate to the best of my knowledge.

Date Application submitted

Signature

Clerks Department use ONLY

Contact: Clerk 519-845-3939

Date Application Received: _____ (staff initial) _____

Receipt provided: In person By e-mail By mail Date: _____

Clerk received completed application by legislated deadline Yes No Date: _____ Initials: _____

Due Dates below:

10 days after receiving application, application forwarded to the Joint Compliance Audit Committee and council

(Date) delivered to Joint Compliance Audit Committee (staff initial) _____

(Date) delivered to council (if applicable) (staff initial) _____

Within 30 days of receiving the application, the Joint Compliance Audit Committee will decide whether application will be granted or rejected.

Application Granted Date: _____
 Application Rejected Date: _____ (staff initial) _____

If application is granted, Joint Compliance Audit Committee to appoint an auditor to conduct audit of candidate's election campaign finances.

Date auditor appointed: _____
Auditor: _____ (staff initial) _____

Candidate, Council or local board, the Clerk, and the applicant receive auditor's report.

Date: _____ (staff initial) _____

Within 10 days of receiving the auditor's report, the Clerk to forward report to the Joint Compliance Audit Committee. (staff initial) _____

Date delivered to Joint Compliance Audit Committee

The Joint Compliance Audit Committee will consider the auditor's report within 30 days of receiving it and may either:

Commence legal proceedings against the candidate

Date legal proceedings commenced (staff initial) _____

Make finding as to whether there was reasonable grounds for the application for a compliance audit

Date decision related to grounds for application made (staff initial) _____

(staff initial) _____

If the report indicates that there was no apparent contravention and the committee finds there were no reasonable grounds for the application, the committee will make a recommendation to council related to cost recovery of the auditor's cost.

Report To: Mayor & Members of Council
Approved by: Erin Kwarciak, Clerk
CC: Norma Roddick-Preece, Treasurer
From: Adam Sobanski, Chief Administrative Officer
Department: Corporate Services
Date: June 19, 2026
Re: Municipal Lands at 627 Broadway Street to be Deemed Surplus

RECOMMENDATION:

That the report by Adam Sobanski, Chief Administrative Officer, dated June 19, 2026, regarding Municipal Lands at 627 Broadway Street to be Deemed Surplus be received, that the subject lands be declared surplus and staff be directed to proceed with the surplus land disposition process, and that the lands be offered for sale by public tender.

BACKGROUND INFORMATION:

In the spring of 2023, notice was provided through local news papers that 627 Broadway Street was for sale by public tender from the Town. The minimum tender amount advertised at the time was \$392,239.25. As there was no bids submitted for the property, the Town became the eventual owner. The property has remained vacant while the Town provides the maintenance services. The cost of maintaining the property annually is approximately \$545.00.

DISCUSSION:

The Town currently does not have any plans for the property and it remains vacant. Local business owners have expressed interest in acquiring the property and it may be a good time to sell, especially if there is an opportunity to see the property utilized and improved by a local business.

For any lands deemed surplus, the Municipal Act and the Town's Surplus Land By-law requires that an advertisement be placed in the local newspaper as well as on the Town's website declaring the lands surplus to the needs of the municipality.

The land will be offered for sale in the method deemed appropriate by Council:

1. By public tender;
2. By means of the services of a registered real estate broker;
3. By posting "for sale by owner" sign; or
4. By any other method approved by Council.

Any offers to purchase will be reviewed by Council in closed session and if an offer is approved, Council must do so by resolution and direct staff to process the sale.

FINANCIAL IMPACT:

If the land is deemed surplus and sold before 2030, any funds collected by the Town from the sale would have to be used to payback a proportionate share of the previous back taxes to the upper tier municipality and school board. Given the vast majority of the outstanding property taxes on the property at the time of its vesting were from the Town, the potential funds to be paid back would be minimal.

As the Town is initiating the sale of the land, the Town will incur costs to facilitate the sale of the land, including the appraisal, survey, and any additional legal fees as per the Town's Surplus Land By-law.

ALTERNATIVES:

Staff also discussed alternative uses for the property. After that discussion, staff felt the only reasonable public use would be to allow public parking for up to 3 spots off the municipally owned alleyway and turn the remaining portion of the property fronting onto Broadway Street into a downtown parkette with gardens, possible a water feature and a sitting area. If Council prefers the described proposed alternative public use, staff recommends that the motion on the floor associated with this report be defeated and that the following motion be considered:

That staff be directed to prepare a concept plan and draft budget to develop 627 Broadway Street in to a downtown parkette for consideration by the Parks and Recreation Committee and Council.

Defeating the motion and maintaining status quo is also an option Council may consider. Council could further contemplate that matter after the vesting period ends in 2030.

ATTACHMENTS:

[By-law 28 of 2011](#)



**THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING
BY-LAW NUMBER 28 of 2011**

Being a By-law to Govern the Sale and Other Disposition of Municipal Land

WHEREAS Section 270 of the *Municipal Act*, 2001, as amended from time to time, authorizes every Council to establish and maintain policies governing the sale or other disposition of its land, determine the appropriate manner of giving notice, and determine appropriate measures to establish accountability and transparency to members of the public;

NOW THEREFORE the Council of the Corporation of the Town of Plympton-Wyoming hereby enacts as follows:

1. TITLE AND DEFINITIONS

In this By-law, unless the context otherwise requires:

- (a) “Clerk” means the Clerk of the Town of Plympton-Wyoming;
- (b) “Council” means the Council of the Town of Plympton-Wyoming;
- (c) “Local Board” means a municipal service board, transportation commission, public library board, board of health, police services board, planning board, or any other board, commission, committee, body or local authority established or exercising any power under any Act with respect to the affairs or purposes of one or more municipalities, excluding a school board and a conservation authority;
- (d) “Meeting” means any regular, special Committee or other Meeting of Council or one of the Committees of Council;
- (e) “Sale” includes a lease of 21 years or longer and “Sell”, “Selling”, and “Sold” shall have a similar meaning;
- (f) “Town” means the Corporation of the Town of Plympton-Wyoming.

2. SALE OF LAND

- (a) Before selling any land, the Council or Local Board shall:
 - (i) by by-law or resolution passed at a meeting open to the public, declare the land to be surplus
 - (ii) obtain at least one appraisal of the fair market value of the land; and
 - (iii) give notice to the public in accordance with Subsection 2(d) below, of the proposed sale.
- (b) The appraisal required by Subsection 2(a)(ii) shall not be required for the following classes of land:
 - (i) land 0.3 metres or less in width acquired in connection with an approval or decision under the Planning Act;
 - (ii) closed highways if sold to an owner of land abutting the closed highways;
 - (iii) land formerly used for railway lines if sold to an owner of land abutting the former railway land;
 - (iv) land that does not have direct access to a highway if sold to the owner of land abutting that land;
 - (v) land repurchased by an owner in accordance with s. 42 of the Expropriations Act;
 - (vi) land sold for Economic Development Initiatives;
 - (vii) easements granted to public utilities or to telephone companies;
 - (viii) land to be used for the establishment and carrying on of industries and industrial operations and incidental uses.

(c) The appraisal required by Subsection 2(a)(ii) above shall not be required for a proposed sale to any one of the following public bodies:

- (i) a municipality;
- (ii) a local board, including a school board and a conservation authority;
- (iii) the Crown in right of Ontario or Canada and their agencies.

(d) Before selling any land, the Clerk shall give notice to the public of the proposed sale by a single publication in a newspaper that is, in the Clerk's opinion, of sufficiently general circulation in the area of the land to give the public reasonable notice of Council's intention. This publication shall occur at least two weeks prior to Council's consideration of the proposed sale. The same notice shall also be posted on the municipal website. Reference shall be made to the municipality's Notice By-law (#121 of 2002) to ensure that public notice requirements are being adhered to.

(e) After the decision has been made by Council to sell the land, the land will be offered for sale in one of the following methods:

- (i) by public tender;
- (ii) by means of the services of a registered real estate broker;
- (iii) by posting "for sale by owner" sign; or
- (iv) by any other method approved by Council

The manner in which the municipality or its local board carries out the sale of the land, if consistent with this policy, is not open to review if the municipality or local board was lawfully entitled to sell the property, the purchaser could legally purchase it, and the municipality or local board acted in good faith.

(f) Any offer received, including an offer to trade land, will be reviewed in a Closed Meeting Session by the Council, who will determine whether or not to accept the offer submitted.

(g) If the sale of Municipal land is initiated by a person or agency other than the Municipality or its local board, all costs associated with the transaction, including legal, survey, staff time, appraisal costs, ads in connection with the notice requirements, and any other incidental cost will be the responsibility of the requester, in addition to the determined sale price. A deposit, in the amount of \$1,000.00 shall be paid to the Municipality of its local board prior to the commencement of the process.

(h) The Clerk may issue a certificate with respect to a sale of land by the municipality verifying that to the best of the Clerk's knowledge, the requirements of this by-law with respect to the sale of land has been complied with.

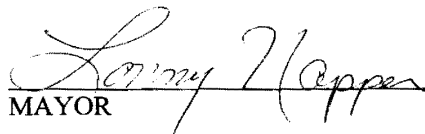
(i) This by-law does not apply to the sale of land under Part XI of the Municipal Act, 2001 (Tax Sales).

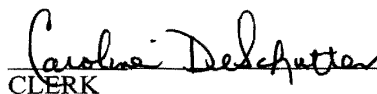
3. By-law Number 124 of 2001 is hereby repealed.

4. This By-law shall come into force and take effect immediately upon the final passing thereof.

READ A FIRST AND SECOND TIME THIS 9th DAY OF MARCH, 2011.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF MARCH, 2011.


MAYOR


CLERK

RECEIVED

MAY 28 2026

Town of Plympton-Wyoming 4738 Confederation Line
PO Box 81
Wyoming, ON
N0N 1T0

To: The Council of the Town of Plympton-Woming,

May 22, 2026

519.845.3112 📞
519.845.1404 📠

www.WyomingJKCS.com
Info@WyomingJKCS.com

We are the grade six class at John Knox Christian School. We are writing to the council of the town of Plympton-Wyoming to persuade you to move the speed limit outside of our school. We desire to have an official school zone in front of our school to ensure the safety of our beloved students. Our class also requests the town to create a community safe zone in front of the school.

There are several reasons why we would like to change the speed limit in front of our school. The first reason is that we have students that could potentially walk to school but cannot due to the high speed limit. Their parents think it is unsafe. Secondly, we sometimes have students who do not obey the rules and run towards the road to get runaway balls. This is dangerous, especially if a car is speeding. Lastly, when we are loading the buses, we have over 230 students in the parking lot that could get seriously injured if a car accident were to occur outside of the school. We have observed that the speed limit on Confederation Line is 50 km/h just 650 metres away from our school. We would like to extend the 50 km/h to just after our property line.

Regarding the desire for a school zone to be placed in front of our school, according to the dictionary a school is "an organization that provides education." According to the Ontario Education Act, our school is considered a private school. At John Knox Christian School, we have over 230 students learning on a week day basis. There is also a daycare directly across the street from our school (The Arc Children Centre) where little children spend time at. In Ontario, many schools have school safety zones. A school safety zone is, "an important area where the safety of children is of the utmost importance." If the road outside our school becomes a school zone the speed limit will reduce and create a safer environment for children that come in and out of our school.

Our final petition is to have a community safety zone in front of our school. Inside of a community safety zone the fines are doubled. This discourages drivers from driving recklessly. With a community safety zone we can ensure not only safety for our students but also provide safety for community members who visit our school.

To conclude, we, the grade six class at John Knox Christian School, desire to be treated as other schools in our area. For example, Confederation Central School

is considered a school safety zone and the speed limit is maximum 60 km/h during school drop off and pick up. Also, Holy Rosary Catholic School has a community safety zone just outside their school with a maximum speed limit of 50 km/h. These schools are all considered in the municipality of Plympton-Wyoming. Please consider our requests to extend the speed limit 650 metres, create a school safety zone and even a community safety zone for the safety of our students. Thank you for your time.

Sincerely,
JKCS Grade 6

Lisa Smeekens

From: Michelle Miller
Sent: Monday, June 15, 2026 12:07 PM
To: Info Plympton-Wyoming
Subject: Concerns Regarding Recent Boat Launch Modifications and Outstanding Safety Issues

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Members of Council and Township Administration,

I am writing to express concerns regarding the recent installation of metal poles on the east side of the Highland Glen boat launch.

It is my understanding that these poles were installed as part of a future floating dock project. However, as the dock has not yet been installed, the current placement of the poles has created significant challenges for boaters attempting to launch and retrieve their vessels. This is particularly problematic during periods of strong wind or unfavorable launch conditions, where maneuverability is already limited.

Over the recent weekend, there were multiple incidents involving these poles. Several boats sustained damage, and one of the outer poles was reportedly struck and damaged as well. These incidents highlight what many members of the boating community believe is a serious safety concern and suggest that the current configuration may continue to cause accidents, property damage, and potential injuries if not addressed promptly.

In addition to concerns surrounding the newly installed poles, there remain several outstanding issues at the boat launch that have previously been brought to the Township's attention, including the absence of adequate navigation lights and beacons. Despite prior discussions regarding these matters, they remain unresolved, creating additional safety concerns for those using the launch, particularly during low-light conditions.

As users are required to purchase either daily or annual launch passes to access this facility, there is a reasonable expectation that safety concerns and operational deficiencies will be addressed in a timely manner. Unfortunately, many members of the boating community feel that these ongoing issues have not received the attention they warrant.

I would strongly encourage that these concerns be formally brought before Council for discussion and review. Furthermore, if a Council meeting or committee meeting is scheduled to address these matters, we respectfully request that the date, time, and location be shared with the public so that affected community members may attend, provide input, and voice their concerns directly.

I would also appreciate receiving clarification on the Township's plans and timeline for the installation of the floating dock, as well as a timeline for addressing the outstanding issues related to navigation lights, beacons, and other safety improvements at the launch. Providing this information would help reassure users that these concerns are being actively considered and addressed.

The boating community values this facility and wants to see it succeed. We hope the Township will take these concerns seriously and work collaboratively with launch users to ensure the facility remains safe, accessible, and functional for everyone.

Thank you for your attention to this matter. I look forward to your response and to understanding what actions will be taken to improve safety and accessibility at the boat launch.

Sincerely,

Andrew & Michelle Miller



Family Health Team

T: 519-882-2500
F: 519-882-3003
4130 Glenview Rd., Unit 3
Petrolia, ON N0N 1R0

June 15, 2026

Mayor and Council
Town of Plympton-Wyoming
546 Niagara Street, Box 250
Wyoming, Ontario N0N 1T0

Dear Mayor and Council;

The Central Lambton Recruitment Committee is writing to update you on the changes to Physician Recruitment in Lambton County. Recruitment of both Family Physicians and Specialists will now be the responsibility of Bluewater Health and our local Ontario Health Team. Dr. Haddad, Chief of Staff and Vice-President Medical Affairs, and Melanie Columbus, Director of Medical Affairs- Recruitment, from Bluewater Health will work with Nadine Neve, Director of the Sarnia-Lambton Ontario Health Team to provide a full cohort of family physicians to all of Sarnia and Lambton County. They will be forming a committee to take on the task.

The Central Lambton Recruitment Committee will officially disband on June 30, 2026. We will not be collecting the usual \$300.00 from each of the eight municipalities for activities in 2026.

We are very appreciative of your previous yearly grants. Together with the volunteers on our committee and the doctors and staff at the CLFHT those funds worked to provide a wonderful group of family physicians for Central Lambton. We were very successful for many reasons but your yearly commitment was a large part of that success. Thank you.

We do have dollars left in our account from previous donations. Our Central Lambton Recruitment Committee voted to retain the funds and use them for retention purposes. As long as the funds last, we will, for example, continue to provide an annual Doctors' breakfast and welcome packages to new family residents who enter our Residency Training programme each year.

As a committee we have been assured that the new system will still allow our Central Lambton Family Health Team doctors to select and hire new physicians when they are needed in the County. I, personally, have also been assured the continuation of that practice.

With the amalgamation of the CEEH Foundation and the Bluewater Health Foundation in Sarnia, the financial incentives provided by the CEEH Foundation to new Doctors signing with the Central Lambton Family Health Team and covering shifts in the Emergency Department will no longer be available. Incentives, if any, will be decided by the Recruitment Committee in Sarnia.

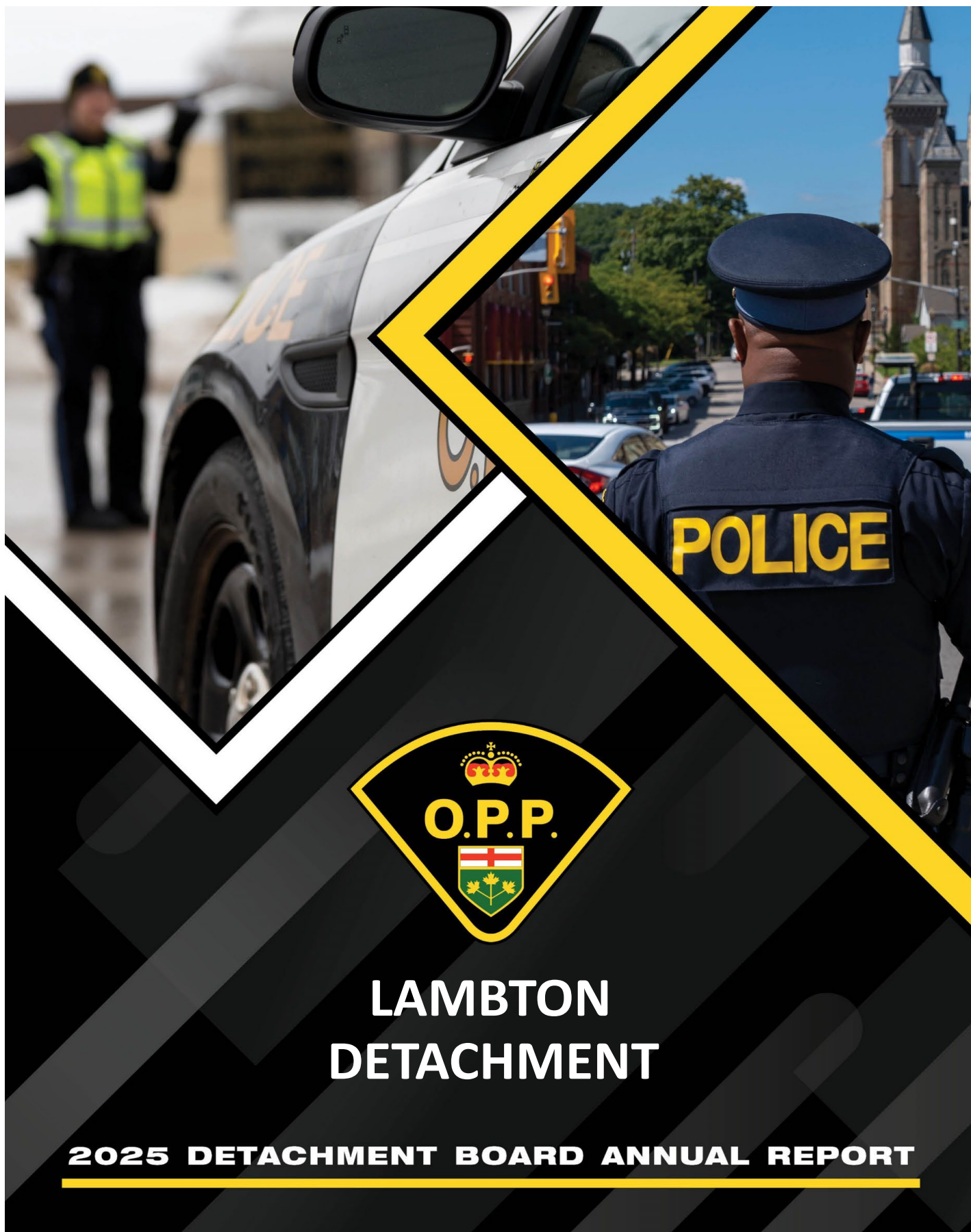
Thank you again for all your help in making the county of Lambton a wonderful place to live. If you have any questions or comments, please contact Sarah Milner or me.

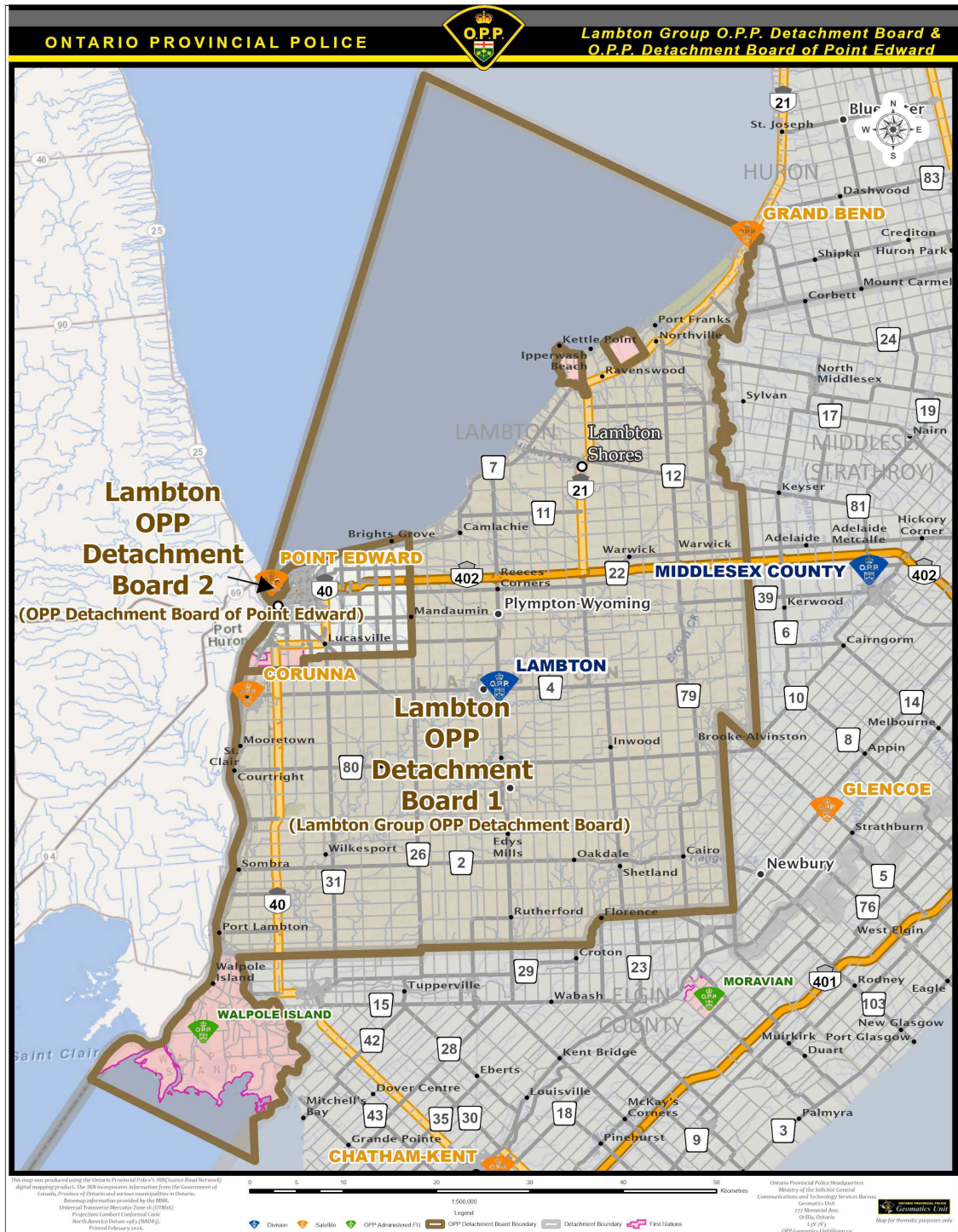
Sincerely,
Rosanne Orcutt

OR

Sarah Milner
Executive Director, Central Lambton FHT
519-882-2500, Ext 160
sarah.milner@clfht.com

519-882-1604
rosanneorcutt@gmail.com





2023-2025 STRATEGIC PLAN

Priorities and Commitments



PEOPLE

A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

WORK

A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

COMMUNITIES

A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.

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Message from the Detachment Commander

I am pleased to present the Lambton – 2025 OPP Detachment Board Annual Report. This report provides an overview of crime trends, traffic enforcement activity, and community well-being data, while also highlighting key initiatives and successes achieved throughout the past year.



The year 2025 marked an important period for the Lambton Detachment as we advanced the priorities outlined in the Lambton Action Plan, and this report offers insight into our progress toward meeting the commitments established in collaboration with the Lambton OPP Detachment Board and our community partners.

We continue to prioritize the reduction of crime and victimization, with particular emphasis on property crime, illicit drugs, and cybercrime, through a balanced approach of education and enforcement. This work is supported by the ongoing engagement of our Community Services Officer, frontline uniform members, and auxiliary officers, who deliver education and outreach initiatives across Lambton County, with special attention to our most vulnerable community members.

The Lambton OPP Detachment remains committed to strong partnerships that address mental health and addiction-related challenges. Working alongside local service providers, hospitals, and community organizations, we continue to support coordinated response models that place individuals experiencing mental health crises into appropriate care as efficiently and compassionately as possible. These collaborative efforts help improve outcomes for individuals in crisis while also enhancing operational efficiencies for emergency services throughout the county.

Traffic safety continues to be a core priority for the Lambton Detachment. Through focused education and enforcement, we work to change high-risk behaviours that are known contributors to injuries and fatalities on our roadways, waterways, and recreational trails. These include aggressive driving, impaired driving, distracted driving, and failure to wear seatbelts. In addition, the detachment consistently analyzes motor vehicle collision data to identify environmental or engineering factors that may contribute to traffic incidents. Where concerns are identified, we engage municipal and community partners to develop and implement meaningful, preventative solutions. As with all of our work, the objective remains community safety.

Looking ahead, the Lambton OPP Detachment will continue working closely with both Lambton OPP Detachment Boards to ensure that future planning reflects community needs and aligns with provincial and organizational priorities. Community engagement will remain central to this process, allowing residents and stakeholders to contribute to the priorities that guide policing and community safety efforts in Lambton County.

The Lambton – 2025 OPP Detachment Board Annual Report continues to support the transition between reporting requirements under the *Police Services Act (PSA)* and the *Community Safety and Policing Act (CSPA)*. In collaboration with OPP program areas, working groups, and the Lambton OPP Detachment

Boards, this report will continue to evolve to reflect enhanced accountability, transparency, and data-driven policing.

From our administrative staff to frontline officers, specialty units, and leadership team, the members of the Lambton OPP continue to serve with pride, professionalism, and integrity. As we navigate evolving challenges and opportunities in policing and community safety, we remain committed to our mission of serving and protecting the residents of Lambton County while upholding the law and preserving public safety.

Inspector Ross A. Stuart
Detachment Commander
Lambton OPP Detachment

Summary of Commitments

Through analysis and consultation, the following areas of focus were identified for the years 2023-2025.

Crime	Roadways, Waterways and Trails	Community Well-Being
<p>Lambton County OPP has experienced an increase of 19% for all violent crimes. However, a 4% decrease was noted in 2022.</p> <p>We are committed to reducing violent crimes by 3% over the next three years.</p> <p>Prevent and reduce property crimes and victimization.</p> <p>Illicit drug and specifically opioid related offences and deaths have increased over the past three years.</p> <p>Lambton Detachment, through frontline officers and the Community Street Crimes Unit, is dedicated to reducing illicit drug related use/distribution by conducting follow-up investigations and enforcement.</p>	<p>To sustain a continuous and year-round focus on the causal factors of motorized vehicle collisions.</p> <p>Provide police services on the St. Claire River, Lake Huron, and Sarnia Bay within Lambton County.</p>	<p>Continue with the MCRT program for mental health related calls for service and increase officer training and exposure through the Canadian Mental Health Association and mental health nurses assigned to patrol with officers.</p> <p>Continue to support Indigenous communities that surround Lambton Detachment patrol area by assisting as requested and provide back-up and direction as needed.</p>

2025 Crime Progress Results

Commitment	Progress Results
<p>Lambton County OPP has experienced an increase of 19% for all violent crimes. However, a 4% decrease was noted in 2022.</p> <p>We are committed to reducing violent crimes by 3% over the next three years.</p>	<p>Lambton County OPP experienced an overall increase of 19 per cent in violent crime; however, a 4 per cent decrease was recorded in 2022, indicating early progress toward stabilization and reduction. This decrease reflects the impact of focused enforcement, proactive patrols, and ongoing crime prevention efforts targeting violent behaviour.</p> <p>Lambton County OPP remains committed to further reducing violent crime by three per cent over the next three years through continued intelligence-led policing, targeted enforcement strategies, and collaboration with community and social service partners to address root causes and enhance community safety.</p>
<p>Prevent and reduce property crimes and victimization.</p>	<p>Lambton OPP has made measurable progress in preventing and reducing property crime and victimization through a balanced approach of enforcement, analysis, and community engagement. Uniform members and the Community Street Crime Unit (CSCU) have used crime analysis and intelligence-led policing to identify repeat offenders, emerging trends, and priority locations, allowing for targeted patrols and proactive enforcement.</p> <p>In parallel, prevention-focused initiatives such as Safe Guard Ontario and the Lock It or Lose It campaign have been prioritized to reduce opportunities for crime.</p> <p>These efforts, supported by ongoing media messaging and public education, have strengthened community awareness, promoted crime prevention practices, and contributed to a reduction in victimization across Lambton County.</p>
<p>Illicit drug and specifically opioid related offences and deaths have increased over the past three years. Lambton Detachment, through frontline officers and the Community Street Crimes Unit, is dedicated to reducing illicit drug related use /distribution by conducting follow-up investigations and enforcement.</p>	<p>Illicit drug offences, particularly those involving opioids, and related deaths have increased over the past three years.</p> <p>Lambton OPP is actively working to prevent drug-related harm and victimization through coordinated enforcement and investigative strategies. Frontline officers, supported by the CSCU, focus on intelligence-led policing to identify individuals involved in the possession, trafficking, and distribution of illicit drugs.</p>

	<p>Through follow-up investigations, targeted enforcement, and disruption of drug supply networks, Lambton OPP aims to reduce the availability of illicit substances, hold offenders accountable, and minimize the risk of overdose and drug-related deaths within the community</p>
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2025 Roadways, Waterways and Trails Progress Results

Commitment	Progress Results
<p>To sustain a continuous and year-round focus on the causal factors of motorized vehicle collisions.</p>	<p>Lambton OPP continues to sustain a year-round focus on addressing the causal factors of motorized vehicle collisions through a combination of enforcement, education, and traffic safety initiatives.</p> <p>Progress has been made through targeted, data-driven enforcement aimed at the leading contributors to serious and fatal collisions, including speed, impaired driving, distracted driving, and seatbelt compliance.</p> <p>Frontline officers regularly conduct directed patrols and traffic enforcement based on collision analysis to enhance road safety in identified high-risk locations. These efforts are reinforced through ongoing public education campaigns, media messaging, and community engagement designed to promote safe driving behaviours and increase awareness of traffic safety risks.</p> <p>By maintaining a consistent, proactive approach throughout the year, Lambton OPP continues to reduce the likelihood and severity of motor vehicle collisions, improve compliance with highway traffic laws, and enhance overall road safety within the community.</p>
<p>Provide police services on the St. Claire River, Lake Huron, and Sarnia Bay within Lambton County.</p>	<p>Lambton OPP provides dedicated marine policing services on the St. Clair River, Lake Huron, and Sarnia Bay to ensure the safety of all waterway users within Lambton County. Marine patrols are conducted by trained officers equipped to respond to boating-related incidents, enforce federal and provincial marine legislation, and support search and rescue operations. Policing efforts focus on preventing boating-related collisions, impaired operation of vessels, and other safety risks through a combination of enforcement, education, and high-visibility patrols during peak and off-season periods. Lambton OPP also works in collaboration with partner agencies, including the Canadian Coast Guard and local emergency services, to ensure coordinated responses to incidents on the water.</p> <p>By maintaining a proactive and consistent marine presence, Lambton OPP continues to enhance public safety, promote compliance with marine safety regulations, and reduce risks associated with recreational and commercial waterway use across Lambton County.</p>

2025 Community Well-Being Progress Results

Commitment	Progress Results
<p>Continue with the MCRT program for mental health related calls for service and increase officer training and exposure through the Canadian Mental Health Association and mental health nurses assigned to patrol with officers.</p>	<p>Lambton OPP has continued implementation of the Mobile Crisis Response Team (MCRT) program to support mental health-related calls for service. The program has enhanced police response by pairing officers with mental health professionals from the Canadian Mental Health Association and assigned mental health nurses, providing a coordinated and clinically informed approach to individuals in crisis. Ongoing collaboration and co-response patrols have increased officers' exposure to mental health interventions, strengthened de-escalation skills, and improved decision-making during mental health occurrences. Additional officer training and experiential learning opportunities have further contributed to more effective, compassionate, and appropriate responses.</p> <p>These efforts have improved service delivery, reduced the risk of escalation, and supported better outcomes for individuals experiencing mental health related crises while enhancing officer and community safety.</p>
<p>Continue to support Indigenous communities that surround Lambton Detachment patrol area by assisting as requested and provide back-up and direction as needed.</p>	<p>Lambton OPP has continued to support Indigenous communities within and surrounding the Lambton Detachment patrol area, including Aamjiwnaang First Nation, Chippewas of Kettle and Stony Point First Nation, and Walpole Island First Nation (Bkejwanong Territory). Support is provided as requested by community leadership and includes operational assistance, backup response, and guidance when required.</p> <p>Ongoing engagement and collaboration with these communities has strengthened working relationships, enhanced coordinated responses to incidents, and ensured timely and appropriate police support. By maintaining open communication, respecting community governance, and responding based on identified needs, Lambton OPP remains committed to fostering positive partnerships, enhancing community safety, and supporting effective policing services in collaboration with Indigenous communities across Lambton County.</p> <p>In 2025, and continuing in 2026, Lambton OPP provided direct assistance in the management and coordination of frontline policing activities on Walpole Island First Nation</p>

	<p>(Bkejwanong Territory). This support included supervisory oversight, operational direction, and response coordination to ensure continuity of policing services during periods of increased demand. Through this assistance, Lambton OPP helped maintain effective frontline service delivery, supported officer safety, and ensured timely and appropriate responses to community needs while working collaboratively with local leadership.</p>
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Other Community Updates

Throughout 2025, Lambton OPP continued to focus on community safety and well-being through crime prevention, proactive patrols, and strong engagement with community partners. Policing efforts were guided by crime trends, community feedback, and collaboration with local organizations.

Crime Prevention and Community Patrol

Crime prevention remained a priority in 2025, with Lambton OPP focusing on reducing property crime, illegal drug activity, impaired driving, and fraud-related victimization. Intelligence-led enforcement and proactive policing initiatives contributed to a continued decrease in property crime and break-and-enter offences across Lambton County, resulting in a 28% reduction in property crime from 2024. Traffic enforcement and high-visibility patrols targeting impaired driving, speeding, and high-collision locations also supported safer roadways and reduced motor vehicle collisions.

Community patrols were adjusted based on community concerns and crime analysis, increasing officer visibility in areas identified as higher risk. This approach supported both crime reduction efforts and public reassurance, with many community members noting an increased police presence and improved sense of safety.

Community Satisfaction and Engagement

Lambton OPP maintained regular communication with residents, municipal partners, and both Lambton OPP Detachment Boards throughout 2025. Community feedback was received through municipal presentations, board meetings, and direct engagement with officers. These interactions provided opportunities for dialogue around policing priorities, service delivery, and community expectations, and informed ongoing operational planning.

Youth Interaction and Engagement

Building positive relationships with youth continued to be an important focus. Lambton OPP officers engaged with youth through school visits, community events, and summer programming, providing education on topics such as road safety, online safety, and policing roles. Participation in youth-focused initiatives, including summer camps and community programs, allowed officers to build trust and strengthen relationships with young people in a positive and informal setting.

Engagement with Racialized Communities

In 2025, Lambton OPP continued to engage with diverse and racialized communities through community events, public education, and partnership-based initiatives. These interactions supported relationship-building, cultural awareness, and inclusive policing practices while contributing to overall community safety and well-being.

Engagement with First Nations, Inuit and Métis Communities

Strengthening relationships with Indigenous communities remained a priority. Lambton OPP continued to support and engage with Aamjiwnaang First Nation, Chippewas of Kettle and Stony Point First Nation, and Walpole Island First Nation (Bkejwanong Territory). Officers participated in culturally significant events, including activities recognizing the National Day for Truth and Reconciliation, and maintained ongoing communication with community leadership to support collaborative and respectful policing services.

Mental Health and Vulnerable Persons

Recognizing the growing demand for mental health-related supports, Lambton OPP continued to work closely with community-based partners to improve responses to individuals experiencing mental health related crises. Through the Mobile Crisis Response Team (MCRT) program and other coordinated response initiatives, officers worked alongside mental health professionals to focus on de-escalation, appropriate referrals, and improved outcomes for individuals experiencing mental health or neurodevelopmental challenges. These partnerships helped reduce the need for police-only responses and supported more effective, compassionate service delivery.

Calls for Service

Table 1.1

All CAD Events*	Immediate Police Response Required**
41,289	10,170

* This represents all Computer Aided Dispatch (CAD) event types created for each detachment area. Not all CAD events are dispatched to a frontline OPP detachment officer. Some events may have been actioned by another OPP member, diverted to another unit, or deemed a non-OPP event. This does not include officer or detachment generated events that have not been reported through the PCC, or any online reporting events.

** This represents the total number of CAD events prioritized for an immediate police response, indicating the potential for extreme danger, catastrophic circumstances, injury, the threat of injury, death, and/or crime in progress.

Crime and Clearance

Violent Crimes

Table 2.1

Offences	2023	2024	2025	Clearance Rate
01 - Homicide	0	0	1	100.00%
02 - Other Offences Causing Death	0	0	0	--
03 - Attempted Murder	0	0	1	100.00%
04 - Sexual Offences	43	58	51	68.63%
05 - Assaults/Firearm Related Offences	195	206	207	81.64%
06 - Offences Resulting in the Deprivation of Freedom	1	2	4	75.00%
07 - Robbery	0	3	1	100.00%
08 - Other Offences Involving Violence or the Threat of Violence	105	101	111	51.35%
09 - Offences in Relation to Sexual Services	0	0	0	--
10 - Total Violent Crime	344	370	376	71.01%

Property Crimes

Table 2.2

Offences	2023	2024	2025	Clearance Rate
01 - Arson	5	3	5	40.00%
02 - Break and Enter	96	92	53	33.96%
03 - Theft Over	106	70	50	14.00%
04 - Theft Under	244	216	171	17.54%
05 - Have Stolen Goods	12	11	7	85.71%
06 - Fraud	261	257	209	1.44%
07 - Mischief	173	144	108	15.74%
08 - Total Property Crime	897	793	603	13.76%

Other Criminal Code

Table 2.3

Offences	2023	2024	2025	Clearance Rate
01 - Illegal Gaming and Betting	0	2	1	0.00%
02 - Offensive Weapons - Careless use of firearms	12	3	19	57.89%
03 - Failure to Comply - Judicial Orders/Unlawfully at Large	149	161	146	75.34%
04 - Disturb the Peace	49	44	15	0.00%
05 - Child Pornography	0	0	5	20.00%
06 - Other Criminal Code (Ex. Traffic)	40	23	29	51.72%
07 - Total Other Criminal Code	250	233	215	63.72%

Drugs

Table 2.4

Offences	2023	2024	2025	Clearance Rate
01 - CDSA Possession	25	26	24	70.83%
02 - CDSA Trafficking	19	12	14	57.14%
03 - CDSA Importation & Production	0	0	1	0.00%
04 - Cannabis Possession	0	0	0	--
05 - Cannabis Distribution	0	0	0	--
06 - Cannabis Sale	0	1	0	--
07 - Cannabis Importation & Exportation	0	0	0	--
08 - Cannabis Production	0	0	0	--
09 - Other Cannabis Violations	0	1	0	--
10 - Total Drugs	44	40	39	64.10%

Federal Statutes

Table 2.5

Offences	2023	2024	2025	Clearance Rate
Federal Statutes	158	109	184	18.48%

Traffic Violations

Table 2.6

Offences	2023	2024	2025	Clearance Rate
01 - Dangerous Operation	9	13	17	88.24%
02 - Flight from Peace Officer	20	23	16	25.00%
03 - Operation while Impaired/Low Blood Drug Concentration Violations	113	96	73	98.63%
04 - Failure or Refusal to Comply with Demand	4	8	6	100.00%
05 - Failure to Stop after Accident	7	4	11	0.00%
06 - Operation while Prohibited	20	10	20	100.00%
07 - Total	173	154	143	81.82%

Youth Crime

Table 2.7

Disposition Type	2023	2024	2025
Bail	0	0	1
Conviction	7	11	5
Diversions	30	37	38
Non-Conviction	32	38	39
Not Accepted	1	0	0
POA Ticket	2	10	7
NULL	1	10	64
Total	73	106	154

Victim Referrals

Table 2.8

Offences	2023	2024	2025
Sum of Offered	1259	1498	1427
Sum of Accepted	301	356	381
Sum of Total	1560	1854	1808
Sum of % Accepted	19.29%	19.20%	21.07%

Traffic and Road Safety

Motor Vehicle Collisions (MVC) by Type

Table 3.1

(Includes roadway, off-road and motorized snow vehicle collisions)

Offences	2023	2024	2025
Fatal Injury Collisions	10	10	5
Non-Fatal Injury Collisions	106	66	81
Property Damage Only Collisions	862	842	693
Alcohol-Related Collisions	36	35	37
Animal-Related Collisions	342	341	207
Speed-Related Collisions	97	92	81
Inattentive-Related Collisions	104	100	93
Persons Killed	11	12	5
Persons Injured	140	79	113

Primary Causal Factors in Fatal MVCs on Roadways

Table 3.2

Offences	2023	2024	2025
Fatal Roadway Collisions where Causal is Speed Related	2	2	0
Fatal Roadway Collisions where Causal is Alcohol/Drug Related	1	2	2
Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor	2	2	1
Fatal Roadway Collisions where Causal is Inattentive Related	0	2	0
Fatal Roadway Collisions where Causal is Animal Related	0	0	0

Fatalities in Detachment Area

Table 3.3

Fatality Type	Category	2023	2024	2025
Roadway	Fatal Incidents	9	10	4
Roadway	Persons Killed	10	12	4
Roadway	Alcohol/Drug Related Incidents	1	2	2
Marine	Fatal Incidents	0	1	0
Marine	Persons Killed	0	2	0
Marine	Alcohol/Drug Related Incidents	0	1	0
Off-Road Vehicle	Fatal Incidents	1	0	0
Off-Road Vehicle	Persons Killed	1	0	0
Off-Road Vehicle	Alcohol/Drug Related Incidents	0	0	0
Motorized Snow Vehicle	Fatal Incidents	0	0	1
Motorized Snow Vehicle	Persons Killed	0	0	1
Motorized Snow Vehicle	Alcohol/Drug Related Incidents	0	0	1

Big 4

Table 3.4

Offences	2023	2024	2025
Distracted (HTA 78.1)	30	48	106
Impaired (CCC 320.14 & 320.15)	282	259	260
Seatbelt (HTA 106)	258	988	1,310
Speeding (HTA 128)	2,175	2,846	2,110

Charges**Table 3.5**

Offences	2023	2024	2025
HTA	4,053	6,116	6,114
Criminal Code Traffic	390	344	369
Criminal Code Non-Traffic	1,330	1,456	1,385
LLCA	771	751	790
Controlled Drug and Substance Act	114	120	107
Federal Cannabis Act	2	4	1
Provincial Cannabis Act	43	57	66
Other	500	635	666

Policing Hours

The OPP has developed a Service Delivery Model (SDM) in response to several reviews and audit recommendations. The SDM is designed to:

- Promote officer wellness through balanced workloads
- Determine adequate staffing levels at each detachment
- Ensure the continued delivery of adequate and effective policing services in accordance with the *Community Safety and Policing Act (CSPA)*

To support SDM implementation, the OPP is undertaking a multi-year staffing strategy to address required increases in detachment personnel. This model supports the OPP’s ability to:

- Respond effectively to increasing calls for service
- Maintain safe communities through proactive patrols and community engagement
- Meet municipal expectations for police visibility

To monitor progress and guide detachment-level planning, the OPP has established time allocation targets for provincial constables (Figure 1). These targets reflect how time should ideally be distributed by the end of the SDM staffing strategy.

The targets are based on a provincial average, and variations are expected between detachments due to differences in geography, operational structure, recruitment and leave of absence rates.

Detachments may face challenges in achieving these targets, but progress is expected as scheduling, data quality and strategic deployment continue to improve.

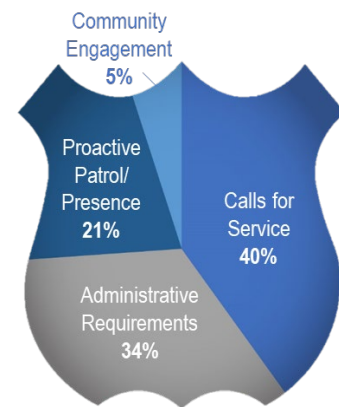


Figure 1: Service Delivery Model Provincial Target

Service Delivery Activity Allocations

Table 4.1

Calls for Service	Administrative Requirements	Proactive Patrol	Community Engagement
49%	28.1%	18.2%	4.7%

Hours (Field Personnel)

Table 4.2

	2023	2024	2025
TOTAL FRONTLINE HOURS	177,127	191,505	186,714

Endnotes

Tables 2.1, 2.2, 2.3, 2.4, 2.5, 2.6

Source: Niche Records Management System (RMS), (2026/02/24)

Note:

- Statistics Canada’s Uniform Crime Reporting Survey was designed to measure the incidence of crime in Canadian society and its characteristics.
- Reported, Unfounded, Actual, Not Cleared, Cleared by Charge and Cleared Otherwise counts (2023, 2024 and 2025) and Clearance Rate for 2025 included.
- Actual counts and Clearance Rate (2023, 2024 and 2025) included.
- The most serious violation methodology (MSV) is used, which is the same as Statistics Canada’s methodology. The MSV counts only the first of up to four offences per incident that occurred in the specific time range.
- First Nation population is not included.
- UCR Statistics Canada Verified (green checkmark) only.

Table 2.1 Violent Crimes

Corresponding Violation Description

01 Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide

02 Criminal Negligence Causing Death, Other Related Offences Causing Death

03 Attempted Murder, Conspire to Commit Murder

04 Sexual offence which occurred prior to January 4, 1983, Sexual Assault, Level 3, Aggravated, Sexual Assault, Level 2, Weapon or Bodily Harm, Sexual Assault, Level 1, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Making Sexually Explicit Material Available to Children, Parent or Guardian Procuring Sexual Activity, Householder Permitting Sexual Activity, Luring a Child via Computer, Agreement or Arrangement - Sexual Offence Against a Child, Bestiality - Commits, Compels Another Person, Bestiality in, Presence of, or Incites, a Child, Voyeurism, Non-Consensual Distribution of Intimate Images

05 Assault Level 3, Aggravated, Assault Level 2, Weapon/Bodily Harm, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using firearm/Imitation of Firearm in the Commission of an Offence, Pointing a Firearm, Assault, Peace-Public Officer, Assault Against Peace Officer with a Weapon or Causing Bodily Harm, Criminal Negligence Causing Bodily, Harm, Trap Likely to or Causing Bodily Harm, Other Assaults

06 Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Not Parent/Guardian, Abduction Under 16, Removal of Children from Canada, Abduction Under 14 Contravening a Custody Order, Abduction Under 15 by Parent/Guardian

07 Robbery, Robbery to Steal Firearm

08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-justice System Participant, Criminal Harassment, Indecent/Harassing Communications, Utter Threats to Person, Explosives Causing Death/Bodily Harm, Arson - Disregard for Human Life, Other Violations Against the Person, Failure to Comply with Safeguards (MAID), Forging/Destruction of Documents (MAID)

09 Obtaining Sexual Services for Consideration, Obtaining Sexual Services for Consideration from Person Under the Age of 18 Years, Material Benefit from Sexual Services, Material Benefit from Sexual Services Provided by Person Under the Age of 18 Years, Procuring, Procuring a Person Under the Age of 18 Years, Advertising Sexual Services

Table 2.2 Property Crimes

Corresponding Violation Description

01 Arson

02 Break & Enter, Break & Enter to Steal a Firearm, Break & Enter a Motor Vehicle (Firearm)

03 Theft over \$5000, Theft over \$5000 from a Motor Vehicle, Shoplifting over \$5000, Motor Vehicle Theft

04 Theft \$5000 or Under, Theft under \$5000 from a Motor Vehicle, Shoplifting \$5000 or Under

05 Trafficking in Stolen Goods over \$5000, Possession of Stolen Goods over \$5000, Trafficking in Stolen Goods \$5000 and Under, Possession of Stolen Goods \$5000 and Under

06 Fraud, Identity Theft, Identity Fraud

07 Mischief, Mischief to Cultural Property, Hate-motivated mischief relating to property used by identifiable group, Mischief Relating to War Memorials, Altering/Destroying/Removing a Vehicle Identification Number (VIN)

Table 2.3 Other Criminal Code

Corresponding Violation Description

01 Betting House, Gaming House, Other Violations Related to Gaming and Betting

02 Offensive Weapons: Explosives, Weapons Trafficking, Possession and Distribution of Computer Data (Firearm), Altering Cartridge Magazine, Weapons Possession Contrary to Order, Possession of Weapons, Unauthorized Importing/Exporting of Weapons, Firearms Documentation/Administration, Unsafe Storage of Firearms

03 Failure to Comply – Judicial Orders/Unlawfully at Large: bail violations, escape custody, fail to attend court, breach of probation

04 Disturb the Peace

05 Child Pornography: including making or distributing

06 Public Communications to Sell Sexual Services, Offences Related to Impeding Traffic to Buy or Sell Sexual Services, Counterfeiting, Indecent Acts, Voyeurism (Expired), Corrupting Morals, Lure child via Computer (Expired), Obstruct Public/Peace Officer, Trespass at Night, Threatening/Harassing Phone Calls (Expired), Utter Threats Against Property or Animals, Advocating Genocide, Public Incitement of Hatred, Promoting or Advertising Conversion Therapy, Unauthorized Recording of a Movie/Purpose of Sale, Rental, Commercial, Distribution, Offences Against Public Order (Part II CC), Property or Services for Terrorist Activities, Freezing of Property, Disclosure, Audit, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruction/Commission of Act of Terrorism, Hoax – Terrorism, Advocating/Promoting Terrorism, Firearms and Other Offensive Weapons (Part III CC), Leave Canada to Participate in Activity of a Terrorist Group, Leave Canada to Facilitate Terrorist Activity, Leave Canada to Commit Offence for Terrorist Group, Leave Canada to Commit Offence that is Terrorist Activity, Harbour/Conceal Terrorist (Max = Life), Harbour/Conceal Terrorist (Max Does Not = Life), Harbour/Conceal Person Likely to Carry Out Terrorist Activity, Offences Against the Administration of Law and Justice (Part IV CC). Sexual Offences, Public Morals and Disorderly Conduct (Part V CC), Invasion of Privacy (Part VI CC), Failure to Comply with Regulations / Obligations for Medical Assistance in Dying (MAID), Other Offences Against the Person and Reputation, Offences Against the Rights of Property (Part IX CC), Fraudulent Transactions, Relating to Contracts and Trade (Part X CC), Offences Related to Currency, Proceeds of Crime (Part XII.2 CC), Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commit Offence for Criminal Organization, Participate in Activities of Criminal Organization, Recruitment of Members by a Criminal Organization, All Other Criminal Code (includes Part XII.1 CC)

Table 2.4 Drugs

Corresponding Violation Description

01 Possession – Heroin, Possession – Cocaine, Possession - Other Controlled Drugs and Substances Act, Possession - Methamphetamine (Crystal Meth), Possession - Methylenedioxyamphetamine (Ecstasy), Possession – Opioid (other than heroin)

02 Trafficking – Heroin, Trafficking – Cocaine, Trafficking - Other Controlled Drugs and Substances Act, Trafficking - Methamphetamine (Crystal Meth), Trafficking - Methylenedioxyamphetamine (Ecstasy), Trafficking – Opioid (other than heroin)

03 Import / Export – Heroin, Import / Export – Cocaine, Import / Export - Other Controlled Drugs and Substances Act, Import / Export - Methamphetamines (Crystal Meth), Import / Export - Methylenedioxyamphetamine (Ecstasy), Import/Export – Opioid (other than heroin), Production – Heroin, Production – Cocaine, Production - Other Controlled Drugs & Substances Act, Production - Methamphetamines (Crystal Meth), Production - Methylenedioxyamphetamine (Ecstasy), Production – Opioid (other than heroin), Possession, sale, etc., for use in production of or trafficking in substance

04 Possession of illicit or over 30g dried cannabis (or equivalent) by adult, Possession of over 5g dried cannabis (or equivalent) by youth, Possession of budding or flowering plants, or more than four cannabis plants, Possession of cannabis by organization

05 Distribution of illicit, over 30g dried cannabis (or equivalent), or to an organization, by adult, Distribution of cannabis to youth, by adult, Distribution of over 5g dried cannabis (or equivalent), or to an organization, by youth, Distribution of budding or flowering plants, or more than four cannabis plants, Distribution of cannabis by organization, Possession of cannabis for purpose of distributing

06 Sale of cannabis to adult, Sale of cannabis to youth, Sale of cannabis to an organization, Possession of cannabis for purpose of selling

07 Importation and exportation of cannabis, Possession of cannabis for purpose of exportation

08 Obtain, offer to obtain, alter or offer to alter cannabis, Cultivate, propagate or harvest cannabis by adult, Cultivate, propagate or harvest cannabis by youth or organization

09 Possess, produce, sell, distribute or import anything for use in production or distribution of illicit cannabis, Use of young person in the commission of a cannabis offence, Other Cannabis Act

Table 2.5 Federal Statutes

Corresponding Violation Description

Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act , Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Emergencies Act, Quarantine Act, Other Federal Statutes

Table 2.6 Traffic Violations

Corresponding Violation Description

01 Dangerous Operation Causing Death, Dangerous Operation Causing Bodily Harm, Dangerous Operation

02 Flight from Peace Officer

03 Operation - low blood drug concentration, Operation while impaired causing death (alcohol), Operation while impaired causing death (alcohol and drugs), Operation while impaired causing death (drugs), Operation while impaired causing death (unspecified), Operation while impaired causing bodily harm (alcohol), Operation while impaired causing bodily harm (alcohol and drugs), Operation while impaired causing bodily harm (drugs), Operation while impaired causing bodily harm (unspecified), Operation while impaired (alcohol), Operation while impaired (alcohol and drugs), Operation while impaired (drugs), Operation while impaired (unspecified)

04 Failure or refusal to comply with demand (alcohol), Failure or refusal to comply with demand (alcohol and drugs), Failure or refusal to comply with demand (drugs), Failure or Refusal to Comply with Demand (unspecified), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (unspecified), Failure or refusal to comply with demand, accident resulting in death (alcohol), Failure or refusal to comply with demand, accident resulting in death (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in death (drugs), Failure or refusal to comply with demand, accident resulting in death (unspecified)

05 Failure to stop after accident resulting in death, Failure to stop after accident resulting in bodily harm, Failure to stop after accident, Operation while prohibited

06 Operation while Prohibited

Table 2.7 Youth Crime

Source: Niche Records Management System (RMS), (2026/03/06)

Note:

- Youth Charges by Disposition Type
- Only charges that have had a disposition type recorded in the OPP Niche RMS application are included.
- Youth charges without a disposition type are not included which may result in under stating the actual youth charges.
- "NULL" represents blanks, or where officers did not indicate the Disposition Type, however charges were applied.

Table 2.8 Victim Referrals

Source: Niche Records Management System (RMS), (2026/03/06)

Note:

- Number of Referrals to Victim Service Agencies

Table 3.1 Motor Vehicle Collisions (MVC) by Type

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Total Motor Vehicle Collisions (Fatal Injury, Non-Fatal Injury and Property Damage Only): Reportable Fatal Injury, Non-Fatal Injury and Property Damage Only Collisions entered into the eCRS for All Motorized Vehicles (MVC-Roadway, MSV- Snowmobile and ORV-Off Road Report Type) regardless of completion/approval status.
- Alcohol/Drug Related Collisions: Reportable MVC collisions where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Animal Related Collisions: Reportable MVC collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.
- Speed Related Collisions: Reportable MVC collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Inattentive Related Collisions: Reportable MVC collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Persons Killed or Injured: Number of Persons Injured or Killed in Reportable MVC collisions.

Table 3.2 Primary Causal Factors in Fatal MVCs on Roadways

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Fatal Roadway Collisions where Causal is Speed Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Fatal Roadway Collisions where Causal is Alcohol/Drug Related: Reportable Fatal Roadway Collisions where Contributing Factor where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor: Persons Killed in Reportable Fatal Roadway Collisions where Victim is fatally injured AND a vehicle occupant AND where safety equipment reported to be not used but available.
- Fatal Roadway Collisions where Causal is Inattentive Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Fatal Roadway Collisions where Causal is Animal Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.

Table 3.3 Fatalities in Detachment Area

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Fatal Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Persons Killed: Number of Involved Persons where Injury is fatal by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Alcohol/Drug Related Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle) where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.

Table 3.4 Big 4

Source: Niche Records Management System (RMS) & eTicket, (2026/02/24)

Note:

- Speeding (HTA 128): Charges are based on date charged. Speeding = HTA s.128 charges.
- Seatbelt (HTA 106): Charges are based on date charged. Seatbelt = HTA s.106 charges.
- Distracted (HTA 78.1): Charges are based on date charged. Distracted = HTA s.78.1 charges.
- Impaired (CCC 320.14 & 320.15): Charges are based on date charged. Impaired = CCC s.320.14 & 320.15 charges.

Table 3.5 Charges

Source: Niche Records Management System (RMS) & eTicket, (2026/02/24)

Note:

- HTA: Charges are based on date charged. Highway Traffic Act Statute charges.
- Criminal Code Traffic: Charges are based on date charged. Criminal Code Traffic (CCC s320.13, 320.14, 320.15, 320.16, 320.17 & 320.18) charges.
- Criminal Code Non-Traffic: Charges are based on date charged. All CCC charges not included in the Criminal Code Traffic section above.
- LLCA: Charges are based on date charged. Liquor Licence and Control Act charges.
- Federal Cannabis Act: Charges are based on date charged. Cannabis Act charges.
- Provincial Cannabis Act: Charges are based on date charged. Cannabis Control Act charges.
- Controlled Drug and Substance Act: Charges are based on date charged. Controlled Drug and Substance Act charges.
- Other: Charges are based on date charged. "Other" charges is comprised of CAIA, Other Provincial & Federal Offences not already captured in sections above.

Table 4.1 Service Delivery Activity Allocations

Source: Daily Activity Reporting (DAR) System

Date: January 12, 2026

Note: Activity allocation percentages are based on the total reported hours of detachment provincial constables performing duties within their home detachment location.

Table 4.2 Hours (Field Personnel)

Source: Daily Activity Reporting (DAR) System

Date: March 06, 2026

Note:

- Total reported hours, excluding paid duties.
- Includes Provincial Constable to Sergeant ranks only.
- Excludes First Nations badge numbers.
- Excludes administrative accounts and joint services accounts.
- Excludes incomplete DAR entries and those with errors.
- Excludes General Headquarters location codes.

CONTACT THE OPP

Know your location - be ready to describe the situation and your location. Look for addresses, landmarks and buildings that may help identify your location.

REACH THE OPP BY PHONE

- Call 9-1-1 if there is an immediate risk to someone's life or property
 - to stop or report a crime in progress
 - to report a fire
 - to report a life-threatening medical emergency
 - Don't hang up, stay on the line
- To report non-life-threatening incidents that require a police response, use the non-emergency line (1-888-310-1122) or go to opp.ca/reporting
- TTY 1-888-310-1133 or agent 511 for registered subscribers may be used for individuals in the Deaf, Hard of Hearing and Speech Impaired (DHHSI) community to contact police
- For all administrative inquiries or to schedule an appointment, find contact information for your local detachment at opp.ca/detachments

PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS) or visit www.crimestoppers.ca

REPORT AN INCIDENT ONLINE

- The OPP offers online reporting for minor, non-emergency occurrences in areas of OPP jurisdiction. opp.ca/reporting allows you to submit a report without visiting or calling.
- Use the online reporting tool for:
 - Theft Under \$5,000
 - Mischief / Damage to Property Under \$5,000
 - Mischief / Damage to Vehicle Under \$5,000
 - Theft from Vehicle Under \$5,000
 - Lost / Missing Property Under \$5,000, including a licence plate(s) or validation sticker(s)
 - Driving Complaints

If you are reporting an emergency, call 9-1-1.

#KNOWWHENTOCALL

9-1-1 is for emergencies only: If there is an immediate risk to someone's life or property.

- ✓ a crime in progress
- ✓ a fire
- ✓ a life-threatening medical emergency

Dialed 9-1-1 accidentally? #Be911Ready. Don't hang up, stay on the line and speak with an OPP Communicator to confirm there's no emergency.

The misuse of 911 ties up emergency lines, communicators and officers, which can result in a slower response to a real emergency and risks the safety of people who may need urgent help.

It is against the law to call 9-1-1 as a joke. Prank 9-1-1 calls can be dangerous and waste valuable emergency resources.

DETACHMENT BOARD ANNUAL REPORT

2025



LAMBTON DETACHMENT

4224 Oil Heritage Road
Petrolia ,ON
N0N 1R0

Tel: 519-882-1011

Fax: 519-882-1014

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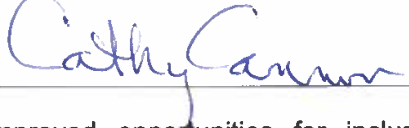


The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, June 2, 2026

Resolution # RC26116	Meeting Order: 5
Moved by: 	Seconded by: 

WHEREAS while these changes have improved opportunities for inclusion and independence, the current system of supports is often delivered across multiple programs and providers and may not fully address the long-term need for integrated living environments that combine housing, supports, and meaningful daily participation; and

WHEREAS there is an increasing need for innovative, sustainable, and inclusive models of care that support independence, dignity, and community integration for adults with developmental disabilities; and

WHEREAS opportunities may exist to explore models that provide safe and supportive living environments for adults with developmental disabilities while also offering structured, voluntary, and supported participation in day-to-day activities that foster a sense of purpose, skill development, and social connection; and

WHEREAS such models, if thoughtfully designed, could complement existing care environments and contribute positively to the overall well-being of both participants and residents; and

WHEREAS the Regional Municipality of York is responsible for a range of human services including housing, community services, and the operation of long-term care homes, and is therefore well-positioned to explore integrated and interdisciplinary approaches to care;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Wawa supports the resolution passed by the City of Richmond Hill requesting that the Regional Municipality of York consider exploring innovative models of housing and support for adults with developmental disabilities, including the potential for an "Integrated Living and Participation Model"; and

Page 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

THAT Council supports consideration of opportunities for co-location or partnership with existing regional services, including long-term care and community housing, where appropriate; and

THAT Council supports a model that emphasizes voluntary, supported, and meaningful participation in activities that enhance quality of life, social inclusion, and community engagement, without displacing existing workforce roles; and

THAT Council supports engagement with relevant stakeholders, including developmental service organizations, families, and advocacy groups, in considering such approaches; and

THAT a copy of this resolution be forwarded to the City of Richmond Hill, the Regional Municipality of York, the Association of Municipalities of Ontario, local MPPs, and Ontario municipalities for information.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

This document is available in alternate formats.

June 5, 2026

Honourable Doug Ford, Premier of Ontario
Via Email

Re: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

Please be advised that Council of the Town of Halton Hills at its meeting of Monday June 1, 2026, adopted Resolution No. 2026-0107 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens.

Attached for your information is a copy of Resolution No. 2026-0107.

Respectfully,



Melissa Lawr, AMP, Dipl.M.A.
Deputy Clerk – Legislation

- cc. Ontario Minister of Natural Resources
Ontario Minister of Agriculture, Food and Agribusiness
Ontario Minister of Municipal Affairs and Housing
Ontario Minister of the Environment, Conservation and Parks
Federal Minister of Environment and Climate Change
Federal Minister of Agriculture and Agri-Food
Halton area MPs and MPPs
Region of Halton
HRFA
OFA
Conservation Halton
Credit Valley Conservation
Grand River Conservation Authority
AMO
ROMA
FCM
Ontario Invasive Plant Council
Landscape Ontario
Canadian Nursery Landscape Association
All Ontario municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2026-0107

Title: **Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens**

Date: June 1, 2026

Moved by: **Councillor J. Brass**

Seconded by: **Councillor C. Garneau**

Item No. 12.3

WHEREAS invasive plants, shrubs, vines, groundcovers, ornamental species, seeds and nursery stock can cause significant damage to municipal infrastructure, roadsides, stormwater systems, parks, trails, natural heritage areas, agricultural lands, woodlots, shorelines, private property and local biodiversity;

AND WHEREAS Ontario municipalities and conservation authorities are estimated to spend approximately \$50.8 million annually managing invasive species, and the average annual cost per Ontario municipality has been estimated at \$218,148, with approximately 80% of expenditures directed toward control and management rather than prevention; (Invasive Species Centre)

AND WHEREAS these costs are ultimately borne by local taxpayers, conservation authorities, property owners, farmers, volunteers and community groups who are often left to manage invasive species after they have already been introduced, sold, planted, escaped cultivation and spread;

AND WHEREAS the Province of Ontario, through the Invasive Species Act, 2015, which allows species to be listed as prohibited or restricted, and which can make it illegal to import, possess, transport, propagate, buy, sell, lease or trade listed invasive species; (Invasive Species Centre)

AND WHEREAS the concern is not with plants that are already clearly prohibited or restricted, but with invasive species and seeds and nursery stock that may

continue to be sold or distributed before modernized provincial rules, public guidance and retail practices have fully caught up with current science and local experience;

AND WHEREAS garden centres, nurseries, landscape suppliers, seed distributors, online retailers, landscapers and residents all have an important role to play in preventing the spread of invasive plants before they become a costly municipal and environmental problem;

AND WHEREAS the Ontario Invasive Plant Council's Grow Me Instead program promotes native and non-invasive alternatives for healthy, diverse and wildlife-friendly gardens, and its updated Southern Ontario guide includes additional invasive plants and alternatives to help residents, gardeners and landscapers make better choices; (Ontario Invasive Plant Council)

AND WHEREAS recent local reporting in Halton Hills has highlighted the importance of choosing native alternatives to invasive garden plants, including through Grow Native Halton and the Ontario Invasive Plant Council's Grow Me Instead resources;

AND WHEREAS the continued sale and distribution of invasive ornamental plants undermine the work of municipalities, conservation authorities, environmental organizations, horticultural societies, local volunteers and residents who are investing time and taxpayer dollars to remove and manage these same species;

AND WHEREAS prevention at the point of sale is more cost-effective, more practical and more respectful of taxpayers than asking municipalities and property owners to pay for removal after invasive species have spread across property lines and municipal boundaries;

AND WHEREAS invasive plants do not recognize municipal boundaries, and effective prevention requires coordinated action by the Province of Ontario, the Government of Canada, municipalities, conservation authorities, Indigenous communities, agricultural organizations, the nursery and landscape sector, retailers, landowners and residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills respectfully request that the Province of Ontario, in consultation with municipalities, AMO, ROMA, conservation authorities, the Ontario Invasive Plant Council, Indigenous communities, agricultural organizations, environmental organizations, horticultural societies, the nursery and landscape sector, garden centres and other relevant stakeholders, undertake a review and modernization of Ontario's invasive plant regulatory framework;

AND FURTHER THAT this review include consideration of expanding and regularly updating the list of prohibited and restricted invasive plant species, including invasive plants, shrubs, vines, groundcovers, ornamental species,

seeds and nursery stock that pose a risk to Ontario's natural heritage, agriculture, municipal infrastructure, parks, trails, roadsides, stormwater systems and private property;

AND FURTHER THAT the Province of Ontario be requested to prohibit the sale, distribution, propagation and trade of listed invasive plant species through garden centres, nurseries, landscaping suppliers, online retailers, seed distributors and other commercial pathways;

AND FURTHER THAT the Province of Ontario be requested to develop clear labelling, public education and retailer guidance requirements so that residents, gardeners, landscapers and retailers can easily identify invasive species and choose native or non-invasive alternatives;

AND FURTHER THAT the Province of Ontario be requested to work with the nursery, garden centre and landscape sectors on a practical transition plan that supports compliance, protects small businesses, promotes native and non-invasive alternatives, and prevents invasive plants from continuing to enter communities through ordinary consumer purchases;

AND FURTHER THAT the Government of Canada be requested to review and strengthen, where appropriate, federal import, border, labelling and online sales rules related to invasive plants, seeds and nursery stock entering Canada, so that provincial prevention efforts are not undermined by interprovincial or international trade;

AND FURTHER THAT the Province of Ontario and Government of Canada be requested to support municipalities, conservation authorities and community partners with stronger prevention tools, updated science-based lists, public education materials and funding programs that prioritize prevention over costly long-term control and removal;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Natural Resources, the Ontario Minister of Agriculture, Food and Agribusiness, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of the Environment, Conservation and Parks, the federal Minister of Environment and Climate Change, the federal Minister of Agriculture and Agri-Food, Halton-area MPs and MPPs, the Region of Halton, HRFA, OFA, Conservation Halton, Credit Valley Conservation, Grand River Conservation Authority, AMO, ROMA, FCM, the Ontario Invasive Plant Council, Landscape Ontario, the Canadian Nursery Landscape Association, and all Ontario municipalities for their consideration and support.



Mayor Ann Lawlor

Lisa Smeekens

From: Ashley Sloan

Sent: Thursday, June 4, 2026 2:38 PM

To: Premier of Ontario | Premier ministre de l'Ontario <premier@ontario.ca>; MinisterMCCSS@ontario.ca; 'resolutions@amo.on.ca' <resolutions@amo.on.ca>; Quinn, Nolan <nolan.quinn@pc.ola.org>; eric.duncan@parl.gc.ca; minister-ministre@fin.gc.ca; patty.hajdu@parl.gc.ca; Prime Minister | Premier Ministre <pm@pm.gc.ca>

Subject: South Stormont Resolution - Food Insecurity Crisis

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good day,

Please find below Resolution No. 115/2026, as passed by Council of the Township of South Stormont on May 27, 2026.

Resolution No.: 115/2026

Moved By: Deputy Mayor Andrew Guindon

Seconded by: Councillor Jennifer MacIsaac

Whereas food insecurity is defined as the inadequate or insecure access to food due to financial constraints, a marker of pervasive material deprivation (poverty), and posing a serious public health problem because of its association with higher rates of numerous diseases and chronic health conditions and a higher risk of early death;

And whereas chronic stressors like disability, precarious work, and/or the cost-of-living crisis, and acute shocks like COVID-19, illness or eviction, make it more difficult to afford life's basic needs and live free from poverty;

And whereas current social assistance rates are woefully inadequate, making it impossible to afford a healthy diet; and

And whereas the Eastern Ontario Health Unit estimates that 1 in 4 households are food insecure;

And whereas over 36% of food bank visitors were children;

And whereas food banks are not funded by the Government of Canada and Government of Ontario;

And whereas Ontario non-profits, including food banks, are collectively experiencing stagnant and declining resources amidst climbing demand, and increased reserve use.

Now therefore be it resolved;

- 1. That Council declare food insecurity an emergency (crisis) in South Stormont; and**
- 2. That Council request the Provincial Government immediately raise social assistance rates to meet life's basic needs; and**
- 3. That Council request the Provincial and Federal Governments act to address the causes of food insecurity by establishing a Guaranteed Liveable Basic Income; and**
- 4. That Council request that the Provincial and Federal Governments include the reduction of food insecurity as a component of all appropriate government policies; and**

5. That Council develop a working relationship with Food Banks United and other local food programs to:

- **Communicate local needs and resources.**
- **Advocate on behalf of people experiencing food insecurity at the local government level.**
- **Strategize solutions to immediate food insecurity needs.**

Result: CARRIED

Kind regards,



Ashley Sloan, AMP

Manager of Information and Customer Services

Deputy Clerk

Marriage Officiant

Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

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THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

BY-LAW 63 of 2026

**Being a by-law to confirm the proceedings of the
Council of the Corporation of the Town of Plympton-Wyoming**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be executed by its Council; and

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Plympton-Wyoming at its meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Town of Plympton-Wyoming enacts as follows:

1. **THAT** all actions of Council in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council, documents and transactions entered into during the June 24th, 2026 meeting of Council are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. **THAT** the Mayor and proper officials of the Corporation of the Town of Plympton-Wyoming are hereby authorized and directed to do all things necessary to give effect to the actions of the Council during the said meeting referred to in Section 1 of this By-law;
3. **THAT** the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the actions taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Plympton-Wyoming to all documents referred to in said Section 1.

READ a first, second and third time and finally passed this 24th day of June 2026.

Mayor – Gary L. Atkinson

Clerk – Erin Kwarciak