



**CITY OF PRESCOTT
PARKS & PUBLIC WORKS COMMITTEE
MONDAY, JUNE 15, 2026
5:00 PM
MUNICIPAL BUILDING
800 BORNER ST
PRESCOTT, WI 54021**

- 1) Call to Order
- 2) Roll Call
- 3) Approve Minutes for May 18, 2026
- 4) Updated Non-Motorized Boat Launch Repair and Maintenance Items Cost Estimate
- 5) Discussion on Alley Improvements Behind Cherry Street and Orange Street
- 6) Other Business
 - a) Riverfront and Sunset Park Signs
- 7) Adjourn

NOTICE

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE AT THE MAIN ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS REQUIRED

IT IS POSSIBLE THAT A QUORUM OF THE COMMON COUNCIL OR OTHER CITY COMMITTEES MAY BE PRESENT AT THIS MEETING. THIS IS INCIDENTAL AND NO ACTION WILL BE TAKEN BY THE COUNCIL OR ANY OTHER COMMITTEES.



Parks and Public Works Committee Meeting Minutes

May 18th, 2026

Pursuant to due call and notice thereof, a meeting of the Parks and Public Works Committee was held May 18th, 2026, Municipal Building, 800 Borner Street, Prescott, Wisconsin, 54021. The meeting was called to order at 5:00 PM.

Committee Present: Mike Gerke, Dar Hintz (Left early), Lindsey Sorenson

Staff Present: City Administrator Matt Wolf and Planner Luke Wiese

Others Present: Franz Altpeter of 1110 Lake St, Kris Sampson of 611 Lake St

1. Approve Minutes for April 20th, 2026

Hintz motioned to approve the minutes for April 20th. Gerke seconded; motion passed without a negative voice (3-0).

2. Non-Motorized Boat Launch – Repair and Maintenance Items

City Administrator Wolf presented items related to repairs and maintenance at the Prescott Non-Motorized Boat Launch. Staff noted that a second quote was previously pursued, but no additional contractors expressed interest in completing the work.

Franz Altpeter, 1110 Lake St, stated he was surprised by the current condition of the boat launch and commented that the stairs were in poor condition. He supported making improvements, including the addition of railings, and noted that the park is well used.

Kris Sampson agreed the launch receives frequent use and commented that accessibility improvements for visitors and kayakers should be considered. Sampson also suggested adding garbage cans near the beach area.

Committee Member Bettis suggested evaluating whether replacing the stairs entirely with a ramp may be a better long-term option and encouraged reviewing different improvement alternatives for the site.

Committee Member Hintz supported addressing safety concerns promptly, particularly the stairs and potential installation of railings, and suggested larger improvements could be planned in phases.

Committee Member Sorenson directed staff to obtain an updated quote from Luke Busker Masonry and bring the item back to the Parks & Public Works Committee for further discussion and direction on next steps.

Review and Discussion on Magee Park Sign Layout

City Planner Luke Wiese presented the Magee Park Sign Layout map. The map identifies proposed signage locations throughout the park and shows different sign types including informational, safety, directional, trail marker, and boundary signs.

Kris Sampson, 611 Lake St, commented on including signs that identify park rules and permitted uses. Sampson also suggested considering the multiple transportation and recreational uses accommodated on the trail system.

The Committee agreed that incorporating rules and using information into the signage plan would be beneficial.

Discussion on Transportation Resolution Requested from the League of Wisconsin Municipalities

City Administrator Wolf presented information from the League of Wisconsin Municipalities regarding a proposed transportation funding resolution. The resolution is intended to advocate for a long-term transportation funding solution at the State level ahead of development of the 2027–2029 biennial budget.

Discussion included increasing transportation costs, transportation aid not keeping pace with inflation, and the impacts these funding trends have on local roadway maintenance and infrastructure responsibilities.

Committee member Sorenson made a recommendation to the City Council to adopt the resolution provided by the League of Wisconsin Municipalities, Bettis seconded; motion passed without a negative voice (2-0).

3. Other Business

City Administrator Wolf explained that the motorized boat launch has gotten repeatedly hit this spring. The rubber rail along the dock has been ripped off multiple times by passing boats.

Committee member Bettis attested to this happening and suggesting getting better material to prevent it from getting ripped off. The dock will have continual issues if the issue is not addressed properly. Committee member Bettis told staff he would provide an example of a product that could help.

Kris Sampson explained that with the parks in Prescott it would be nice to have a cohesive opening date so the public could be more informed on when the parks will be fully opened. Sampson also had additional feedback on garbage in the parks and irrigation along the boat launch.

Commissioner Bettis motioned to adjourn. Sorenson seconded; motion passed without a negative voice (2-0). The meeting was adjourned at 5:58 PM.

The next Parks & Public Works Committee will be June 15, 2026, at 5:00 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Luke Wiese".

Luke Wiese, Planner



To: Parks and Public Works Committee

From: Matt Wolf, City Administrator

Date: June 11, 2026

Subject: Non-Motorized Boat Launch Repairs and Maintenance

Background

In October 2024, the City's Parks and Public Works Committee discussed repairs to the non-motorized boat launch located at the end of Lake Street. At that time, the City received a quote from Luke Busker Masonry totaling \$60,625 for the identified repairs, with an additional optional cost of \$29,250 to extend the limestone retaining wall. During the discussion, the Committee requested that staff obtain a second quote for the project.

Public Works Director Mike Kinneman attempted to obtain an additional quote; however, was unable to find another contractor interested in completing the work. At the last Parks and Public Works Committee meeting the Council approved getting an updated bid from Luke Busker Masonry.

Discussion

The City obtained updated proposals from Luke Busker Masonry on June 10, 2026 (see attached).

Repairs and Maintenance

The proposal for repairs and maintenance totals \$72,375 and includes:

- Demolition and replacement of existing sidewalks and concrete stairs;
- Concrete pumping;
- Removal of existing mortar and tuckpointing of fieldstone stairway walls;
- Fabrication and installation of new stone plinths for planter bowls;
- Tuckpointing and resetting limestone wall stones along the existing retaining walls;
- Restoration and recoating of bench seats;
- Removal and restoration of cast iron bowls and concrete stands; and
- Mobilization and delivery costs.

Additional Improvements

Luke Busker Masonry also provided a proposal for additional improvements that were discussed at the last Committee meeting, totaling \$42,020, including:

- Extending approximately 450 feet of limestone retaining wall in areas that currently consist primarily of riprap;
- Construction of a new five-foot-wide concrete access ramp; and
- Mobilization and delivery costs.

The combined cost of the repairs and additional improvements is \$114,395.

Bidding Requirements

The repair and maintenance work consists of the restoration and rehabilitation of existing infrastructure and is considered maintenance work. Maintenance and repair projects are exempt from the public bidding requirements contained in Wisconsin Statutes.

In addition, 2025 Wisconsin Act 188 increased the public works bidding threshold under Wis. Stat. § 62.15(1b). Under the revised statute, municipalities are required to competitively bid only public construction projects with an estimated cost exceeding \$50,000. Projects between \$10,000 and \$50,000 require a Class 1 notice without formal bidding.

Because the additional improvements are estimated at \$42,020, they fall below the statutory threshold and may be awarded directly without competitive bidding, but a class 1 notice is required.

Financing

The City's 2026 budget includes \$50,000 for park improvements and repairs. To date, approximately \$4,881 has been expended, leaving an estimated balance of \$45,119 available. If the entire remaining amount were utilized for this project, no funding would remain for other park projects or unforeseen maintenance items that may arise during the remainder of the year.

In addition, the City currently has a balance of \$77,781.84 in its Parks Improvement Fund after paying \$32,760 for the recent Freedom Park repair projects. However, the City has a pending \$20,000 matching obligation under the grant agreement with Friends of Freedom Park/Coulee River Trails for future trail improvements. Additionally, pursuant to its Development Agreement with Capital Investment Partners, the City will be responsible for reimbursing Capital Investment Partners in 2027 for the construction of a trail connection between Dexter Street and Borner Street.

The City also has \$105,000 that was previously loaned from the Capital Fund to Tax Increment District No. 4. These funds are scheduled to be repaid to the City's Capital Fund later this year and are intended to be used for future one-time capital expenses. Accordingly, these funds represent another potential source of funding for the proposed improvements.

Recommendation

Discuss the proposed repairs, improvements, and available funding options for the Non-Motorized Boat Launch. Due to the overall cost of the project, staff recommend proceeding with the \$72,375 repair and maintenance items at this time. Utilizing a combination of the remaining funds available within the City's 2026 Parks Improvement budget and the City's Capital Fund to finance the repairs.

Staff also recommends delaying the additional improvement items, including the limestone wall extension and concrete access ramp, until they can be incorporated into the City's Capital Improvement Plan and evaluated alongside other future park priorities.

Attachments

- 1. Current Pictures of Non-Motorized Boat Launch
- 2. Cost Proposals from Luke Busker Masonry



Figure 1 Cast Iron Bowls and Concrete Benches



Figure 2 Stone plinths and concrete planters



Figure 3 Cracking concrete stairs



Figure 4 Fieldstone wall with worn mortar



Figure 5 Stones falling out of fieldstone wall



Figure 6 Limestone wall with no mortar

LUKEBUSKERMASONRY

PO BOX 180
 ROBERTS, WI 54023
 612.490.1037
 www.lukebuskermasonry.com

PROPOSAL

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PROPOSAL #	DATE
L241005	6/10/2026
Rev.6.3.26	
START DATE	TERMS

BILL TO

City of Prescott
 800 Borner Street
 Prescott, WI 54021

PROJECT ADDRESS

Lake Street North River Access
 Prescott, WI 54021

DESCRIPTION	Qty	Price	AMOUNT
>Beach Access Project - Price includes labor and material for the following:			
Demo existing sidewalk and stair concrete/removal-	1	\$ 6,528.00	\$ 6,528.00
Form and pour new concrete stairs and sidewalk-	1	\$ 11,724.00	\$ 11,724.00
Concrete pump-	1	\$ 840.00	\$ 840.00
Remove existing mortar/tuckpoint stairway walls-little fieldstone-	250	\$ 66.00	\$ 16,500.00
Fabricate and install new stone plinths at planter bowls-	2	\$ 1,524.00	\$ 3,048.00
Tuckpoint reset as needed limestone wall stone on entire existing limestone walls-	450	\$ 54.00	\$ 24,300.00
Remove bench seat, sandblast clean and re-surface with flame applied coating-	2	\$ 2,244.00	\$ 4,488.00
Remove cast iron bowls and concrete stands with coating-	2	\$ 1,536.00	\$ 3,072.00
Mobilization and deliveries-	5	\$ 375.00	\$ 1,875.00
This proposal does not include anything not clearly outlined within it.			
This proposal does not include building or extending existing walls.			

Thank you for your business!

If you have any questions about this proposal, please contact

612-490-1037 or luke@lukebuskermasonry.com

Total \$ 72,375.00

ACCEPTANCE OF PROPOSAL



To: Parks and Public Works Committee

From: Matt Wolf, City Administrator

Date: June 11, 2026

Subject: Discussion on Alley Improvements Behind Cherry Street and Orange Street

Background

The City of Prescott owns an alley that connects Cherry Street to Orange Street behind several businesses located along Broad Street/State Highway 35. The alley currently experiences drainage issues. In addition, a prospective purchaser of 216 Broad Street, Megan Langer, is seeking to address significant stormwater issues affecting the property. Addressing these issues would likely require the installation of a storm inlet on the property that would connect to the City's stormwater system, similar to the existing connection serving the gas station at 236 Broad Street. Due to the potential improvements at 216 Broad Street this is also believed to be a potential time to fix other issues within the alley.

Discussion

In evaluating the best long-term solution to address the drainage issues, staff has prepared a rough concept map showing potential improvements. These improvements would include the construction of curb and gutter along the rear of the buildings on the southwest side of the block. As part of the project, an additional storm inlet could be installed farther down the alley toward Orange Street to provide access to the City's stormwater system for 216 Broad Street.

While this option would be more costly and would require additional analysis by Cedar Corporation, staff believes it represents the best long-term solution and would be most efficiently completed in conjunction with the potential redevelopment of 216 Broad Street.

To implement the improvements, the City would work with Cedar Corporation to design the placement of the curb and gutter in relation to the adjoining property lines and to determine the location of the proposed stormwater inlet shown on the attached map. In accordance with the City's Special Assessment Policy and City Code, the costs associated with the curb and gutter improvements would be specially assessed to the benefiting properties.

Recommendation

Staff will present the proposed improvements and seek direction from the Committee on whether it would like to proceed with further engineering and cost analysis.

Attachments

1. Alley Improvements Image



Current Public Storm Inlet

Proposed New Storm Inlet

Current Private Storm Inlet Connected to City Storm

Proposed New Curb

Proposed Repavement of Alley

Prescott

35

CHERRY ST

237 1/2 DAKOTA ST N

220 DAKOTA ST N

219 DAKOTA ST N

DAKOTA ST N

236 BROAD ST N

215 DAKOTA ST N

130 ORANGE ST

138 ORANGE ST

237 BROAD ST N

220 BROAD ST N

216 BROAD ST N

122 ORANGE ST

ORANGE ST

231 BROAD ST N

227 BROAD ST N