



# qathet REGIONAL DISTRICT

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## Regional Board AGENDA

Wednesday, July 8, 2026  
4:00 PM  
Regional District Boardroom

Page

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**2.1 Regional Board Agenda**

(All Directors - Unweighted Vote)

THAT the agenda be approved, as presented.

**3. ADOPTION OF MINUTES**

**3.1 Minutes of the Regular Board Meeting - June 24, 2026**

7 - 18

(All Directors - Unweighted Vote)

THAT the minutes of the Regular Board meeting held June 24, 2026 be adopted.

**4. DELEGATION & INQUIRIES**

**5. UNFINISHED BUSINESS**

**6. CORRESPONDENCE**

**6.1 Correspondence dated June 19, 2026 from Angelique Prince, Director, Prevention Programs and Services, WorksafeBC re 2025 Certificate of Recognition Incentive**

19 - 20

**6.2 Correspondence dated June 30, 2026 from Cori Ramsay, Councillor, UBCM President re Request to Advocate for Sustainable Emergency Resource Grant Funding**

21 - 23

**7. BUSINESS ARISING FROM CORRESPONDENCE**

**8. CONSENT AGENDA**

Members may vote on and adopt in one motion all recommendations appearing on the Consent Agenda. The vote must be unanimous.

At approval of the Consent Agenda, a Member may for the purpose of:

- (a) debate or discussion;
- (b) voting in opposition to a recommendation on the consent agenda or to propose an amendment to the motion; or
- (c) declaring a conflict of interest with respect to an item on the consent agenda;

request that an item be removed from the consent agenda, without debate or vote of the Members.

Voting rule will vary as noted. Any items that are removed will be considered under the heading **Resolutions Removed from Consent Agenda**.

(All Directors – Unweighted Vote)

THAT the following items on the Consent Agenda be adopted:

- 8.1 Submission of the Association of Vancouver Island and Coastal Communities (AVICC) Resolution "Cease Divestment Efforts of Remote Port Facilities" to the Federation of Canadian Municipalities 2026 Fall Board Meeting - Director Fall**

25 - 26

(All Directors - Unweighted Vote)

THAT the Board endorse and submit the following resolution for consideration at the Federation of Canadian Municipalities 2026 Fall Board Meeting.

*TITLE: Cease Divestment Efforts of Remote Port Facilities*

*Whereas "remote port facilities" are essential services, defined by Transport Canada as serving isolated communities where marine transportation is the primary mode of transportation;*

*And whereas Transport Canada has ongoing efforts to divest remote port facilities, simultaneous with commitments to maintain remote ports;*

*And whereas the remaining remote port facilities across Canada are not conducive to transfer according to Transport Canada's 2020 evaluation of its Port Asset Transfer Program:*

*Therefore be it resolved that FCM request Transport Canada and the Federal Government to cease further efforts to divest remote port facilities, and continue the National Marine Strategy commitment to ongoing maintenance of remote port facilities.*

## **8.2 BC Transit Improvement Program - Director Gisborne**

(All Directors - Unweighted Vote)

THAT the Board identify the gap in scheduled service along the Sunshine Coast Highway between Caribou Road and Maris Road as a priority for the qathet Regional District Rural Paratransit Service and that a request be submitted to BC Transit to integrate this service gap into the next annual BC Transit Improvement Program.

## **9. RESOLUTIONS REMOVED FROM CONSENT AGENDA**

## **10. RESOLUTIONS**

## **11. REPORTS**

### **11.1 2027 Local Government Leadership Academy (LGLA) Elected Officials Seminar Series – Advance Registration Authorization** 27 - 91

(All Directors - Unweighted Vote)

THAT the Board authorize registration and accommodation bookings for attendance by the qathet Regional District Electoral Area Board members elected following the October 2026 local government election, and the Chief Administrative Officer, or designate, at the Local Government Leadership Academy (LGLA) Elected Officials Seminar Series to be held in Nanaimo, British Columbia, from January 13–15, 2027;

THAT the costs associated with registration, travel, accommodation and related expenses be funded in accordance with Board Policy 4.2 – Travel Expenses and Directors’ Remuneration and Board Expenses Bylaw No.558; and

THAT this resolution be deemed to satisfy the approval requirements of Article 7 – Major Conventions of Policy 4.2.

**12. BYLAWS**

**13. NEW BUSINESS**

**13.1 Request for Status Update Regarding Culvert Replacement on Texada Island from the Ministry of Transportation and Transit - *Director McCormick***

(All Directors - Unweighted Vote)

THAT the Board direct staff to request a status update from the Ministry of Transportation and Transit (MOTT) regarding culvert replacement needs as outlined in the MOTT 2024 Texada Island Drainage Study on Texada Island.

**14. BOARD INFORMATION**

**14.1 Formal Request for Service Withdrawal under Section 361 of the Local Government Act from the Social Planning Service - *Director Gisborne***

93 - 105

**15. QUESTION PERIOD**

**16. IN CAMERA SESSION**

**16.1 Proposed Closed Session**

(All Directors - Unweighted Vote)

THAT the Board move in-camera and that the meeting be closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under section 90(1):

(1) A part of a Board meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(f) law enforcement, if the Board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and

(n) the consideration of whether a Board meeting should be closed under a provision of this subsection or subsection (2).

**17. RISE AND REPORT FROM IN CAMERA SESSION**

**18. ADJOURNMENT**

**19. COMMITTEE MINUTES PACKAGE**

**19.1 Committee of the Whole Meeting Minutes - June 24, 2026** 107 - 111

**19.2 Planning Committee Meeting Minutes - June 23, 2026** 113 - 115





**qathet**  
**REGIONAL DISTRICT**

**Regional Board  
Minutes**

**June 24, 2026, 4:00 PM  
Regional District Boardroom**

**Present:** Chair, Electoral Area C Clayton Brander  
Director, Electoral Area A Jason Lennox  
Director, Electoral Area B Mark Gisborne  
Director, Electoral Area D Sandy McCormick  
Director, Electoral Area E Andrew Fall  
Municipal Director Cindy Elliott  
Municipal Director Robert Southcott

**Staff Present:** Al Radke, Chief Administrative Officer  
Michelle Jones, General Manager of Corporate Administration |  
Corporate Officer  
Patrick Devereaux, General Manager of Operational Services  
Ryan Thoms, General Manager of Emergency Services  
Caleb Allen, Manager of Information Technology  
Celine Lillies, Manager of Financial Services  
Rebecca Coleman, Legislative Services Coordinator

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**1. CALL TO ORDER**

Chair Brander called the meeting to order at 4:00 pm.

**2. APPROVAL OF AGENDA****2.1 Regional Board Agenda**

The Chair advised that item #6.3 *Correspondence dated June 10, 2026 from Jen MacLean, Desolation Dive Services Ltd. re Request for Letter of Support: Desolation Dive Services Ltd - Ghost Gear Application* was referred from today's Committee of the Whole meeting and added under the heading Consent Agenda as item #10.4.

At the request of Director Gisborne, a Notice of Motion was added under the heading New Business as item #15.1.

Moved and Seconded

THAT the agenda be approved, as amended.

MOTION CARRIED.

**3. ADOPTION OF MINUTES****3.1 Minutes of the Regular Board Meeting - June 9, 2026**

Moved and Seconded

THAT the minutes of the Regular Board meeting held June 9, 2026 be adopted.

MOTION CARRIED.

**4. DELEGATION & INQUIRIES****5. UNFINISHED BUSINESS****6. CORRESPONDENCE**

At the request of Director Southcott, item #6.1 *Correspondence dated June 15, 2026 from Stacey Gould, MScF, RPF, Timber Sales Manager, BC Timber Sales, Chinook Business Area re BC Timber Sales' Sunshine Coast 2026-2030 Operating Plan* was placed under the heading Business Arising from Correspondence as item #7.1.

**6.1 Correspondence dated June 15, 2026 from Stacey Gould, MScF, RPF, Timber Sales Manager, BC Timber Sales, Chinook Business Area re BC Timber Sales' Sunshine Coast 2026-2030 Operating Plan**

## 7. BUSINESS ARISING FROM CORRESPONDENCE

### 7.1 Correspondence dated June 15, 2026 from Stacey Gould, MScF, RPF, Timber Sales Manager, BC Timber Sales, Chinook Business Area re BC Timber Sales' Sunshine Coast 2026-2030 Operating Plan

Moved and Seconded

THAT the Board send a letter to the Ministry of Forests, in conjunction with Powell River Community Forest and City of Powell River, to object to the correspondence dated June 15, 2026 from Stacey Gould, MScF, RPF, Timber Sales Manager, BC Timber Sales, Chinook Business Area regarding BC Timber Sales' Sunshine Coast 2026-2030 Operating Plan.

MOTION CARRIED.

## 8. CHAIR'S REPORT

Chair Brander reported on the following meetings and activities:

- Library Board meeting

## 9. DIRECTOR REPORTS

Director Southcott reported on the following meetings and activities:

- Vancouver Island University (VIU) food access session
- Emergency communications unit of the ham radio club
- Ferry issues correspondence and conversations
- Boundary Forest Watershed Stewardship Society (BFWSS) event promoting the New Forest Act
- BC Social Procurement Initiative executive group meeting
- Ministry of Transportation and Transit joint meeting with City of Powell River and qathet Regional District

Director McCormick reported on the following meetings and activities:

- Upcoming events on Texada Island
  - Sandcastle Weekend - July 11-12, 2026
  - 10th Annual Texada Blues & Roots Festival - July 18-19, 2026
  - Texada Annual Fly-In and Fling - July 25-26, 2026
- Shared career experience as a reporter with elementary school students
- CBC Radio - talked about Ferry Advisory Committees
- Ministry of Transportation and Transit joint meeting with City of Powell River and qathet Regional District
- Texada Garden Club annual pot luck
- qathet Tourism Board meeting
- Announcement: not seeking a fourth term as Regional Director for Area D

Director Lennox reported on the following meetings and activities:

- Ministry of Transportation and Transit joint meeting with City of Powell River and qathet Regional District
- Meetings with residents of Okeover Inlet area following the wildfire on Crowther Road
- Hernando Island Board of Directors upcoming meeting
- Ongoing work regarding the Lund Waterworks Improvement District
- Savary Island Official Community Plan upcoming public engagement

Director Fall reported on the following meetings and activities:

- Lasqueti Community Association (LCA) Ferry Committee meeting
- LCA Annual General Meeting
- Community Energy Association webinar on First Nations engagement
- Meeting with Federation of Canadian Municipalities (FCM) staff re dock divestiture
- LCA Reconciliation Committee presentation on the Cowichan ruling
- Meeting with Lasqueti Island MLA Stephanie Higginson at town hall
- Fire on Lasqueti Island, competently extinguished, subsequent concerns

Director Gisborne reported on the following meetings and activities:

- Dealing with illness and missed some meetings
- Ministry of Transportation and Transit joint meeting with City of Powell River and qathet Regional District
- Association of Vancouver Island Coastal Communities (AVICC) Executive Directors meeting
- AVICC Executive Orientation meeting
- Heritage Act Modernization webinar
- Bear incidents and awareness reminder
- AVICC Executive Advocacy planning meeting

Director Elliott reported on the following meetings and activities:

- Pacific Region International Summer Music Association (PRISMA) evening concert
- VIU education event on the Cowichan ruling
- Pride Month flag raising event at City Hall
- Ministry of Transportation and Transit joint meeting with City of Powell River and qathet Regional District
- Coastal Women in Business awards ceremony - received award

*The Corporate Officer left the meeting at 4:39 pm.*

*The Corporate Officer returned to the meeting at 4:43 pm.*

**10. CONSENT AGENDA**

Moved and Seconded

THAT the following items on the Consent Agenda be adopted:

**10.1 2025 Report of Directors' Remuneration, Expenses and Contracts**

THAT the Board approve the 2025 Report of Directors' Remuneration, Expenses and Contracts.

MOTION CARRIED.

**10.2 2025 Statement of Financial Information**

THAT the Board approve the 2025 Statement of Financial Information as presented at the June 9, 2026 Finance Committee meeting.

MOTION CARRIED.

**10.3 Financial Assistance 2026 - Intake 1**

1. THAT the Board approve a grant of \$23,000.00 to the qathet ORUG Trails Society to use towards annual trail maintenance from the General Grants-in-Aid Service.

MOTION CARRIED.

2. THAT the Board approve a grant of \$15,000.00 to the qathet Tourism Society for staff support in the high and shoulder season from the General Grants-in-Aid Service.

MOTION CARRIED.

3. THAT the Board approve a grant of \$2,685.81 to the Powell River Trail Riders Club for community clubhouse renovations from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$947.19 to the Powell River Trail Riders Club for community clubhouse renovations from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$1,367.00 to the Powell River Trail Riders Club for community clubhouse renovations from the Electoral Area C Grants-in-Aid Service."

MOTION CARRIED.

4. THAT the Board approve a grant of \$3,000.00 to the Island North Film Commission for general operating expenses from the General Grants-in-Aid Service.

MOTION CARRIED.

5. THAT the Board approve a grant of \$5,000.00 to the Powell River Child, Youth & Family Services Society for their ORCA bus program from the General Grants-in-Aid Service.

MOTION CARRIED.

6. THAT the Board approve a grant of \$203.48 to the Everybody Deserves a Smile Community Projects Society from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$71.76 to the Everybody Deserves a Smile Community Projects Society from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$103.56 to the Everybody Deserves a Smile Community Projects Society from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$60.54 to the Everybody Deserves a Smile Community Projects Society from the Electoral Area D Grants-in-Aid Service; and

THAT the Board approve a grant of \$1,000.00 to the Everybody Deserves a Smile Community Projects Society from the General Grants-in-Aid Service.

MOTION CARRIED.

7. THAT the Board approve a grant of \$2,306.07 to the Powell River Therapeutic Riding Association for general operating expenses from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$813.27 to the Powell River Therapeutic Riding Association for general operating expenses from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$1,173.73 to the Powell River Therapeutic Riding Association for general operating expenses from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$686.08 to the Powell River Therapeutic Riding Association for general operating expenses from the Electoral Area D Grants-in-Aid Service; and

THAT the Board approve a grant of \$2,000.00 to the Powell River Therapeutic Riding Association for general operating expenses from the General Grants-in-Aid Service.

MOTION CARRIED.

8. THAT the Board approve a grant of \$3,000.00 to the Texada Island Sandcastle Weekend for general operating costs from the General Grants-in-Aid Service.

MOTION CARRIED.

9. THAT the Board approve a grant of \$1,000.00 to the Powell River Logger Sports for the 2026 Logger Sports event from the General Grants-in-Aid Service; and

THAT the Board approve a grant of \$463.15 to the Powell River Logger Sports for the 2026 Logger Sports event from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$163.33 to the Powell River Logger Sports for the 2026 Logger Sports event from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$235.73 to the Powell River Logger Sports for the 2026 Logger Sports event from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$137.79 to the Powell River Logger Sports for the 2026 Logger Sports event from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

10. THAT the Board approve a grant of \$892.24 to the Four Tides Hospice Society for general operating costs from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$314.66 to the Four Tides Hospice Society for general operating costs from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$454.13 to the Four Tides Hospice Society for general operating costs from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$265.45 to the Four Tides Hospice Society for general operating costs from the Electoral Area D Grants-in-Aid Service; and

THAT the Board approve a grant of \$123.76 to the Four Tides Hospice Society for general operating costs from the Electoral Area E Grants-in-Aid Service.

MOTION CARRIED.

11. THAT the Board approve a grant of \$1,500.00 to the qathet Film Society for the 2026 Youth Film Camp from the General Grants-in-Aid Service.

MOTION CARRIED.

12. THAT the Board approve a grant of \$1,529.56 to the qathet Art Council for general operating expenses from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$539.42 to the qathet Art Council for general operating expenses from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$778.50 to the qathet Art Council for general operating expenses from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$455.06 to the qathet Art Council for general operating expenses from the Electoral Area D Grants-in-Aid Service; and

THAT the Board approve a grant of \$212.15 to the qathet Art Council for general operating expenses from the Electoral Area E Grants-in-Aid Service.

MOTION CARRIED.

13. THAT the Board approve a grant of \$1,000.00 to the qathet Festival of the Performing Arts toward the 2026 Festival costs from the General Grants-in-Aid Service.

MOTION CARRIED.

14. THAT the Board approve a grant of \$7,500.00 to the Savary Island Land Trust Society from the Electoral Area A Grants-in-Aid Service.

MOTION CARRIED.

15. THAT the Board approve a grant of \$5,000.00 to the Lasqueti Community Association for the Community Hall building repairs from the Electoral Area E Grants-in-Aid Service.

MOTION CARRIED.

16. THAT the Board approve a grant of \$1,611.49 to the Powell River United Church for the provision of community meals from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$568.31 to the Powell River United Church for the provision of community meals from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$820.20 to the Powell River United Church for the provision of community meals from the Electoral Area C Grants-in-Aid Service.

MOTION CARRIED.

17. THAT the Board approve a grant of \$1,000.00 to the Texada Island Non-Profit Seniors Housing Society towards the costs of title transfer and site preparations for the proposed housing unit from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

18. THAT the Board approve a grant of \$449.48 to the Texada Dragon Boat Club to assist with the trailer purchase from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

19. THAT the Board approve a grant of \$599.31 to the Rock Your Body Texada Club for seasonal event costs from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

20. THAT the Board approve a grant of \$3,119.15 to the Texada Agricultural Group for food processing equipment, training and general operation expenses from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

21. THAT the Board approve a grant of \$499.42 to the Texada Arts, Culture and Tourism - Texada Pottery Group towards their Wheel Expansion Project from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

**10.4 Correspondence dated June 10, 2026 from Jen MacLean, Desolation Dive Services Ltd. re Request for Letter of Support: Desolation Dive Services Ltd - Ghost Gear Application**

THAT the Board provide a letter of support for Desolation Dive Services Ltd.'s funding application to Fisheries and Oceans Canada's Ghost Gear Fund.

MOTION CARRIED.

**11. RESOLUTIONS REMOVED FROM CONSENT AGENDA**

**12. RESOLUTIONS**

**12.1 Financial Assistance 2026 - Intake 1**

Moved and Seconded

1. THAT the Board approve a grant of \$15,000.00 to the Powell River Salmon Society for outdoor enhancements from the General Grants-in-Aid Service.

MOTION CARRIED.

Moved and Seconded

2. THAT the Board approve a grant of \$143.11 to the qathet Festival of the Performing Arts toward the 2026 Festival costs from the Electoral Area A Grants-in-Aid Service; and

THAT the Board approve a grant of \$50.47 to the qathet Festival of the Performing Arts toward the 2026 Festival costs from the Electoral Area B Grants-in-Aid Service; and

THAT the Board approve a grant of \$72.84 to the qathet Festival of the Performing Arts toward the 2026 Festival costs from the Electoral Area C Grants-in-Aid Service; and

THAT the Board approve a grant of \$42.58 to the qathet Festival of the Performing Arts toward the 2026 Festival costs from the Electoral Area D Grants-in-Aid Service.

MOTION CARRIED.

Moved and Seconded

3. THAT the Board approve a grant of \$11,000.00 to the Texada Island Non-Profit Seniors Housing Society towards the costs of title transfer and site preparations for the proposed housing unit from the General Grants-in-Aid Service.

MOTION CARRIED.

**13. REPORTS****14. BYLAWS****14.1 qathet Regional District Election Procedure Amendment Bylaw No. 420.6, 2026**

Moved and Seconded

1. THAT the Board rescind adoption of "qathet Regional District Election Procedure Amendment Bylaw No. 420.6, 2026".

MOTION CARRIED.

Moved and Seconded

2. THAT the Board give third reading of "qathet Regional District Election Procedure Amendment Bylaw No. 420.6, 2026".

MOTION CARRIED.

Moved and Seconded

3. THAT the Board adopt "qathet Regional District Election Procedure Amendment Bylaw No. 420.6, 2026".

MOTION CARRIED.

**15. NEW BUSINESS****15.1 Notice of Motion re: Social Planning Service - *Director Gisborne***

1. THAT the Board direct staff to produce an amending bylaw for the Social Planning Service Establishment Bylaw to remove Electoral Areas A and B from being participants in the Social Planning Service.
2. THAT the Board direct staff to include the referendum question on the 2026 general election ballot for Area B, "Do you approve Electoral Area B withdrawing from the social planning service?".
3. THAT the Board direct staff to include the referendum question on the 2026 general election ballot for Area A, "Do you approve Electoral Area A withdrawing from the social planning service?".

**15.2 Notice of Motion re: Notice of Motion Policy - *Director Gisborne***

THAT the Committee of the Whole, or Board, consider amending the Notice of Motion policy to create clarity.

**16. QUESTION PERIOD****17. IN CAMERA SESSION****17.1 Proposed Closed Session**

Moved and Seconded

THAT the Board move in-camera and that the meeting be closed to the public on the grounds that the subject matter to be considered relates to matters covered by the *Community Charter* under section 90(1):

(1) A part of a Board meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(f) law enforcement, if the Board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(g) litigation or potential litigation affecting the regional district;

(m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and

(n) the consideration of whether a Board meeting should be closed under a provision of this subsection or subsection (2).

MOTION CARRIED.

*The meeting went in camera at 5:06 pm.*

*The open meeting resumed at 5:11 pm.*

**18. RISE AND REPORT FROM IN CAMERA SESSION****18.1 The Board rose and reported on the following:**

1. The Board instructed legal council to prepare and deliver a cease-and-desist letter to the owner of the property located at 9655 Highway 101.

**19. ADJOURNMENT**

There being no further business the meeting adjourned at 5:11 pm.

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Chair

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Corporate Officer



**Certificate of Recognition Program**

Mailing address: PO Box 5350 Stn Terminal, Vancouver BC V6B 5L5

Phone 604.244.6164 | 1.866.644.6164 | Fax 604.214.5499 | worksafebc.com

June 19, 2026

QATHET REGIONAL DISTRICT  
UNIT 202 4675 MARINE AVE  
POWELL RIVER, BC V8A2L2

**Subject: 2025 Certificate of Recognition Incentive – WorkSafeBC  
Account #180574**

Dear Sir or Madam:

We have determined that QATHET REGIONAL DISTRICT met the eligibility criteria for COR in 2025. As a result, the COR incentive amount will be credited to your WorkSafeBC assessment account in recognition of your voluntary commitment to implementation and maintenance of an effective Occupational Health and Safety Management System.

**Facts & Evidence**

I have reviewed WorkSafeBC’s records and determined the following:

- Your firm had a 2025 COR audit reported to WorkSafeBC by British Columbia Municipal Safety Association.
- Your firm’s 2025 COR is considered valid and eligible for incentive.
- Your firm had no exceptions to financial incentive eligibility for 2025.

**Reasons & Decision**

An employer with a valid COR is eligible to receive a financial incentive for each year they hold a COR where none of the exceptions to COR financial incentive eligibility apply. As your firm’s 2025 COR is considered valid and eligible, an incentive amount will be credited to your WorkSafeBC assessment account. Incentive details for 2025:

**Certifying Partner:** British Columbia Municipal Safety Association  
**COR type(s):** OHS  
**Incentive amount:** \$15,295.54

A Certificate of Recognition Program financial incentive is calculated using 10% of the employer’s base assessment premiums for each classification unit included in the employer’s COR. A change to any factor in an employer’s assessment premium (e.g., reported payroll, base rate, net rate...) may result in a consequential recalculation of the financial incentive.

Incentive eligibility for each year is determined independently of other years. If your firm had either a workplace incident, injury or inspection, and officers from WorkSafeBC’s Prevention

Services Division are or have been involved, and this involvement ultimately results in an administrative penalty being applied, this may impact your firm's eligibility to receive an incentive in those years.

### Next Steps

If you have any questions regarding the incentive calculation, or if you wish to discuss this decision, please contact WorkSafeBC's Certificate of Recognition Program at 604 244-6164, toll-free at 1 866 644-6164, or [partners.program@worksafebc.com](mailto:partners.program@worksafebc.com). If additional information becomes available, I may reconsider my decision within **75 days** of the date of this letter.

If you disagree with this decision, you can request a review from the Review Division within **90 days** of the date of this letter. For instructions on how to request a review, please visit the Review & Appeal section at **WorkSafeBC.com**. Please note that the department cannot reconsider a decision once a request for review has been filed with the Review Division.

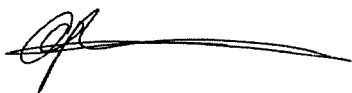
Independent advice, assistance, and representation for employers regarding workers' compensation matters may be obtained from the government of British Columbia's Employers' Advisers Office, which may be contacted at 1 800 925-2233 or [eao@eao-bc.org](mailto:eao@eao-bc.org).

### Law & Policy

The policy applicable to the Certificate of Recognition (COR) Program's financial incentive is AP5-247-4 of the *Assessment Manual*, which may be found online at **WorkSafeBC.com**, under the Law & Policy tab.

WorkSafeBC looks forward to continue working with you and your certifying partner to build safer and healthier workplaces in B.C., and as such we encourage your company's ongoing participation in the program.

Sincerely,



Angelique Prince  
Director, Prevention Programs and Services  
Prevention Services Division  
WorkSafeBC

June 30, 2026

Chair Clayton Brander  
qathet Regional District  
202-4675 Marine Avenue  
Powell River, B.C. V8A 2L2  
Email: [cbrander@qathet.ca](mailto:cbrander@qathet.ca)

Dear Chair Brander,

**Re: Request to Advocate for Sustainable Emergency Resource Grant Funding**

Thank you for your correspondence regarding the need for sustainable emergency resource grant funding for local government fire and emergency services. I am writing to advise that your concerns were reflected as part of the Union of B.C. Municipalities' (UBCM) recent advocacy meetings with provincial MLAs and Ministers.

Each year, the UBCM Executive holds one of its quarterly meetings in Victoria, providing an opportunity to raise key policy priorities with provincial MLAs and Ministers. This year, UBCM once again raised the need for targeted funding and capacity-building support to help local governments keep up with growing demands related to emergency management.

The increased burden on local governments can be attributed to many factors, including new and enhanced responsibilities associated with the *Emergency and Disaster Management Act*, and associated regulations for local authorities. UBCM has emphasized the cost and administrative burden associated with requirements to prepare comprehensive emergency management plans and risk assessments, develop business continuity plans, and consult and cooperate with neighbouring First Nations.

Despite these new and enhanced obligations, and as you've noted in your letter, key provincial funding programs that support preparedness and risk reduction are being reduced or phased out. This creates an even greater challenge for local governments to meet responsibilities mandated by the Province.

UBCM has requested dedicated ongoing funding and capacity-building support, one-time funding to complete EDMA-compliant risk assessments, and renewed long-term funding for wildfire mitigation. Many of these asks are long-term requests that continue to be raised through other forums and working groups.

Thank you for raising these important issues with myself and the UBCM Executive.

Sincerely,

A handwritten signature in black ink, appearing to be 'CR', written in a cursive style.

Councillor Cori Ramsay  
UBCM President

March 31, 2026

Cory Ramsay  
UBCM President  
Suite 60-10551 Shellbridge Way  
Richmond, BC V6X 2W9

**SENT VIA EMAIL ONLY:**  
[cori.ramsay@princegeorge.ca](mailto:cori.ramsay@princegeorge.ca),  
[ubcm@ubcm.ca](mailto:ubcm@ubcm.ca)

**RE: UBCM REQUEST TO ADVOCATE FOR SUSTAINABLE EMERGENCY  
RESOURCE GRANT FUNDING**

Dear President Ramsay,

At its meeting on March 25, 2026, the Board of the qathet Regional District (qRD) adopted the following resolution:

***THAT the Board send correspondence to the Union of British Columbia Municipalities expressing concern at the reduction in available grant funding to meet provincial requirements for local fire and emergency services and to advocate for sustainable funding toward achieving these requirements.***

The qRD Board is concerned about the recent decreases in the available funding to local governments for local fire and emergency services. Small local governments such as the qRD are finding it extremely challenging to meet the requirements set by the Province of B.C. within our limited tax bases. In recent years new legislated requirements within the *Fire Safety Act* and the *Emergency Disaster Management Act* are putting more responsibilities onto local governments in relation to the delivery of emergency services.

We are witnessing the decrease in available funding from the Province for emergency preparedness and response at a time when local communities are increasingly concerned about the impacts of fires, storms, and other emergency events. Smaller communities are often the ones most impacted by emergencies across the province.

Provincial funding through grant funding, regularly administered through the UBCM, has helped toward financially supporting the training and equipment needs to meet current emergency preparedness and response expectations. In recent years the grant funding has become a necessary part of qRD financial plans and so now the decrease or elimination of that funding is resulting in fully downloading the Provincial expectations onto the local governments. Ensuring available and reasonably accessible funding for local governments' emergency services should be a priority for the Province of B.C.

The qRD Board would like to see adequate sustainable provincial funding to help local governments achieve their fire and emergency service requirements and are asking the Union of British Columbia Municipalities to advocate for a sustainable level of funding to support local emergency needs.

Sincerely,



Clay Brander, Chair



**TITLE: Cease Divestment Efforts of Remote Port Facilities**

Whereas “remote port facilities” are essential services, defined by Transport Canada as serving isolated communities where marine transportation is the primary mode of transportation;

And whereas Transport Canada has ongoing efforts to divest remote port facilities, simultaneous with commitments to maintain remote ports;

And whereas the remaining remote port facilities across Canada are not conducive to transfer according to Transport Canada’s 2020 evaluation of its Port Asset Transfer Program:

Therefore be it resolved that FCM request Transport Canada and the Federal Government to cease further efforts to divest remote port facilities, and continue the National Marine Strategy commitment to ongoing maintenance of remote port facilities.

**BACKGROUND RATIONALE**

Transport Canada owns and manages a number of wharf and port facilities across Canada, and defines some as “*remote port facilities*” if they provide the primary access point to communities (including ferry-dependent communities). Eight such facilities in Coastal BC are included in Transport Canada’s list of remote port facilities, and one in qathet Regional District (False Bay Wharf on Lasqueti Island). Only 19 such remote ports remain across Canada, with eight in BC and ten in Quebec.

<https://tc.canada.ca/en/marine-transportation/ports-harbours-anchorages/list-ports-owned-transport-canada>

Transport Canada has made ongoing efforts to divest many federal wharves, and in some cases to close or demolish facilities. The Port Divestiture Program (PDP) transferred or removed 499 out of the inventory of 549 at the start of the program (over 90%). The Port Asset Transfer Program (PATP) started in 2015 as a successor to the PDP, and included more incentives to divest the remaining 50 ports “*that were inherently more challenging to transfer*”. By 2020, the PATP transferred or sold 12 ports, and demolished 3 ports (leaving 35 in the inventory).

According to a 2020 Evaluation of the PATP by Transport Canada:

- “*Given these ports’ attributes made it challenging to attract interested stakeholders*”;
- “*Many of the ports that the PATP inherited faced decades-old issues that were not conducive to transfer.*”; and
- “*Given the challenges associated with the remaining ports, there is also recognition that a number of them will continue to remain in TC’s inventory for the foreseeable future.*”

However, the 2020 PATP Evaluation also states:

- *“Under the PATP, there is no explicit differentiation between remote ports and regional/local ports; the program allows for closures and demolitions of any remaining facility where there was no acquisition interest and there was no strategic value to ongoing port operations.”*

Further, the divestment efforts of Transport Canada continue despite the Port Asset Transfer Program apparently being renewed until 2022 with a focus on 3 ports only.

<https://tc.canada.ca/en/corporate-services/transparency/corporate-management-reporting/evaluation-ports-asset-transfer-program>

The 1996 National Marine Policy included an objective to *“Continue the Government of Canada's commitment to safe transportation, a clean environment, service to designated remote communities...”* and *“Remote ports were to remain under Transport Canada unless local groups expressed an interest in acquiring them.”*

<https://publications.gc.ca/collections/Collection/T22-120-2003E.pdf>

Although Transport Canada has indicated a commitment to maintain remote port facilities, continued efforts to divest remote port facilities causes uncertainty in remote communities.

<https://tc.canada.ca/en/programs/funding-programs/ports-asset-transfer-program/list-ports-under-patp>

The ongoing efforts by Transport Canada to divest remote port facilities causes unnecessary uncertainty on affected communities. The lack of divestment to date indicates a low likelihood of a viable transfer for the reasons articulated in the 2020 PATP Evaluation by Transport Canada. Given the high cost of such facilities (which should be considered as part of the public highway system), transfers to parties that do not have taxation authority may lead those parties to seek divestment after only a few years. This may lead to regional or local governments becoming the *“owner of last resort”*, effectively downloading costs onto small communities that cannot afford it.

Transport Canada should consider its efforts to divest remote ports a success, and end any further efforts (except in cases where a remote port facility no longer meets the definition).

## **REQUEST FOR DECISION REPORT**

**TO: Regional Board**

**FROM: Rebecca Coleman, Legislative Services Coordinator**

**IN COLLABORATION WITH:**

**SUBJECT: 2027 Local Government Leadership Academy (LGLA) Elected Officials Seminar Series – Advance Registration Authorization**

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### **ACTION/RECOMMENDATION**

THAT the Board authorize registration and accommodation bookings for attendance by the qathet Regional District Electoral Area Board members elected following the October 2026 local government election, and the Chief Administrative Officer, or designate, at the Local Government Leadership Academy (LGLA) Elected Officials Seminar Series to be held in Nanaimo, British Columbia, from January 13–15, 2027; and

THAT the costs associated with registration, travel, accommodation and related expenses be funded in accordance with Board Policy 4.2 – Travel Expenses and Directors' Remuneration and Board Expenses Bylaw No.558; and

THAT this resolution be deemed to satisfy the approval requirements of Article 7 – Major Conventions of Policy 4.2.

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### **PURPOSE/SUMMARY**

The purpose of this report is to seek Regional Board approval to secure registrations and accommodation reservations in advance for attendance by the 2026–2030 Board at the Local Government Leadership Academy (LGLA) Elected Officials Seminar Series (EOS) scheduled for January 13–15, 2027, in Nanaimo.

### **BACKGROUND**

The Local Government Leadership Academy's Elected Officials Seminar Series is conducted every four years following local government general elections and is specifically designed to deepen elected officials' understanding of the local government system and strengthen civic leadership practices. The program includes keynote

presentations, mentorship panels, networking opportunities and educational sessions that build upon local orientation activities for councils and regional district boards. Participants also receive fifteen (15) credit hours toward LGLA Leadership Certification.

The seminar serving the Association of Vancouver Island and Coastal Communities (AVICC) region is scheduled for January 13–15, 2027, at the Vancouver Island Conference Centre in Nanaimo.

The timing of the event presents a unique challenge. While the seminar is intended primarily as an orientation opportunity for newly elected officials, registrations and accommodation bookings should be made well in advance to ensure participation and to secure available lodging during a period of significant regional demand.

## **STRATEGIC PLAN:**

Organizational Excellence:

- Our decisions are based on facts, and balance the needs of the region with uniqueness of our electoral area and municipal residents.

Vision

- We are progressive and work collaboratively for the common good to support a thriving, inclusive and sustainable community.

Mission

- Provide our community with a voice and leadership in the delivery of sustainable local government services.

Supporting participation in the Elected Officials Seminar Series aligns with the Board's commitment to effective governance, continuous improvement and informed decision-making. Investing in the development of elected officials at the beginning of a Board term supports stronger governance outcomes throughout the four-year mandate.

## **TYPE OF DECISION**

Directive Decision

## **LEGISLATIVE, REGULATORY, BYLAW OR POLICY IMPACT/RELATIONSHIP**

qRD Travel Expense Policy No. 4.2  
Directors' Remuneration and Expenses Bylaw No.558

## **DISCUSSION/ANALYSIS**

### **Continuing Governance Responsibility**

Although the composition of the Regional Board will not be known until following the October 2026 local government election, the qathet Regional District remains a continuing local government under the *Local Government Act*. Board business, strategic priorities and governance responsibilities continue uninterrupted notwithstanding changes in elected membership.

As such, it is appropriate for the current Board to make arrangements that support the effectiveness and readiness of the incoming Board. Advance approval of participation in this educational opportunity represents a prudent governance decision intended to benefit the organization and the communities it serves.

### **Value to Newly Elected Directors**

For newly elected Directors, the Elected Officials Seminar Series provides one of the most comprehensive introductions available to local government governance, regional district operations, leadership expectations and effective decision-making practices. The learning environment is specifically designed to complement local orientation efforts and assist elected officials in becoming effective contributors early in their term.

Participation shortly after the election can accelerate understanding of governance responsibilities and strengthen the Board's collective capacity to address strategic, financial and service delivery matters facing the Regional District.

### **Value to Returning Directors**

While the seminar is often viewed as an orientation event, the program also provides considerable value to experienced elected officials.

Local government legislation, governance practices, community expectations and best practices in civic leadership continue to evolve. The opportunity to revisit foundational principles, learn from peers throughout the province, and engage with current governance issues can be equally beneficial for returning Directors.

As the adage suggests, no one is ever too experienced to learn new approaches or refine existing practices. Continuous learning is a hallmark of effective leadership and good governance.

### **Team Development Benefits**

The January seminar will likely be the first occasion on which the newly constituted Board travels and participates in a multi-day educational event together. This presents a

valuable opportunity for relationship-building and team development at the outset of the Board's four-year term.

Regional district governance relies heavily on collaboration, mutual understanding and trust among Directors representing diverse electoral areas and member municipalities. Time spent learning together, discussing regional issues and building professional relationships outside the normal Board meeting environment can contribute significantly to a cohesive and effective governing body.

Establishing those relationships early in the term may yield long-term benefits for Board effectiveness and decision-making throughout the mandate.

### **Advance Registration Considerations**

Attendance at this event is expected to be in high demand across the AVICC region given its occurrence only once every four years. Early registration and accommodation reservations will help ensure that incoming Directors have the opportunity to participate.

Deferring a decision until after the election may limit availability of accommodations and could result in increased costs or missed participation opportunities. Advance authorization allows administration to secure necessary arrangements while maintaining administrative efficiency and fiscal prudence.

### **FINANCIAL IMPACT**

Registration fees, accommodation, ferry transportation, mileage and meal claims will be funded through the Board budget in accordance with Policy 4.2 – Travel Expenses and Directors' Remuneration and Expenses Bylaw No.558.

Early booking may assist in securing preferred accommodation options and avoiding higher costs associated with late registrations and reservations.

### **CONCLUSION**

The 2027 LGLA Elected Officials Seminar Series represents a timely and valuable professional development opportunity for both newly elected and returning Directors. Beyond its educational benefits, the event provides an important opportunity for the incoming Board to establish relationships, develop a shared understanding of governance expectations and build the foundation for a productive term of office.

As a continuing local government, the qathet Regional District is well positioned to make these arrangements in advance and ensure that participation opportunities are not lost due to registration or accommodation limitations. Authorizing attendance now is a prudent investment in the capacity, effectiveness and cohesion of the next Board.

**ATTACHMENTS**

[Appendix A - 2026 UBCM Convention Theme - Common Good](#)

[Appendix B - Letter from Premier Eby re Ministers and MACC Staff Meetings](#)

[Appendix C - 2026 UBCM Convention Provincial Appointment Book](#)

**Approved By:**

Al Radke, Chief Administrative Officer

**Status:**

Approved - 02 Jul 2026



## Convention Theme



### UBCM 2026 Convention: Common Good

The 2026 UBCM Convention brings together local government leaders from across British Columbia to strengthen their capacity to deliver real solutions at home. This year's theme, Common Good, draws our focus to what unites us and invites delegates to explore solutions that strengthen social cohesion.

As the province's largest gathering of local elected officials and staff, UBCM Convention serves as a hub for problem-solving, shared learning and collective advocacy. Delegates exchange best practices, examine emerging models in service delivery and explore innovative approaches. Through resolutions debates and direct engagement with the Province, local leaders articulate the needs of their communities and influence policies and solutions.

In 2026, we gather to equip ourselves with the knowledge, partnerships, and tools needed to benefit the common good.



May 13, 2026

Dear Mayors and Regional District Chairs:

The 2026 Union of BC Municipalities (UBCM) Convention will be held in Vancouver from September 14–18, 2026. My Cabinet colleagues and I are looking forward to meeting and continuing our shared work to support resilient communities and stable local economies.

If you would like to request a meeting with me, or one of my Cabinet colleagues, please register online at <https://ubcmreg.gov.bc.ca> (invitation code: **MeetingRequest2026**) by June 24, 2026. Attached is the Provincial Appointment Book, which is intended to serve as a reference document to identify the lead Minister for any topic(s) you wish to discuss. Should you have any questions related to Minister-level meetings, please contact [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or phone 250-213-3856.

For staff-level meetings, the Intergovernmental Relations Secretariat will shortly be providing details on how to request a meeting with a provincial ministry, agency, commission, and/or corporation.

The Convention continues to provide an important forum for dialogue, problem-solving, and partnership across all orders of government. I am pleased to have the opportunity to join you again this year and to work together to protect essential services, strengthen health care and education, support families, and build safer, more resilient communities.

I look forward to connecting with many of you in September.

Kind regards,

David Eby, KC  
Premier

Attachment

cc: Honourable Brittny Anderson  
Minister of State for Local Governments and Rural Communities

Cori Ramsay, President  
Union of BC Municipalities

**Office of the  
Premier**

**Web Site:**  
[www.gov.bc.ca](http://www.gov.bc.ca)

**Mailing Address:**  
PO Box 9041 Stn Prov Govt  
Victoria BC V8W 9E1

**Location:**  
Parliament Buildings  
Victoria

# **2026 PROVINCIAL APPOINTMENT BOOK FOR UBCM CONVENTION**

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## **Meeting Requests with:**

**The Premier, Cabinet Ministers, and  
Provincial Government Staff from Ministries,  
Agencies, Commissions, and Corporations (MACCs)  
at the 2026 UBCM CONVENTION**

**Vancouver, British Columbia**



Information compiled by the Intergovernmental Relations Secretariat as of April 2026

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## INTRODUCTION

The Provincial Appointment Book provides UBCM local government and First Nations members instructions on requesting meetings with the Premier and Cabinet Ministers, to be scheduled during the week of 2026 UBCM Convention.

As a new approach in 2026, Ministry, Agency, Commission, and Corporation (MACC) staff meetings between provincial public service staff and UBCM members will be held **virtually during the week prior** to the UBCM Convention.

Details on each MACC's programs, projects, and areas of responsibility are also included in this document.

## Meeting Details

Meetings with the **Premier and Cabinet Ministers** will be 15 minutes in length and will take place **in person** during the following dates:

**Monday, September 14 to  
Friday, September 18**  
Vancouver Convention Centre,  
East Building, 2nd Level

Meetings with **MACC staff** will be 30 minutes in length (20 minutes for the Ministry of Transportation and Transit), and will take place **virtually** during the following dates:

**Tuesday, September 8 to  
Friday, September 11**  
Virtually  
Prior to UBCM Convention

## MEETING REQUEST INFORMATION AND LINKS

### Honourable David Eby, Premier and Cabinet Ministers

Including Ministers of State and Parliamentary Secretaries

**Click:** [Premier and Cabinet Ministers Meeting Requests](#)

**Invitation Code:** MeetingRequest2026  
(case sensitive)

**Deadline:** June 24, 2026, 6:00 pm PST

**Contact:**

Hernani Miranda & Katie Carrothers  
Premier and Cabinet Ministers Meeting Coordinators  
250 213-3856  
[UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca)

**Timeline:**

Meeting regrets will be communicated by **mid-August**, and meeting confirmations will be sent by **early September**.

### Provincial Government MACC Staff

Ministries, Agencies, Commissions, and Corporations

**Click:** [MACC Staff Meeting Requests](#)

**Invitation Code:** MACCStaff2026  
(case sensitive)

**Deadline:** August 5, 2026, 6:00 pm PST

**Contact:**

Sarah Staszkiel  
MACC Staff Meeting Lead  
778 405-1784  
[IGRS.UBCM.MeetingRequests@gov.bc.ca](mailto:IGRS.UBCM.MeetingRequests@gov.bc.ca)

**Timeline:**

Meeting regrets will be communicated **as they arise**, and meeting confirmations will be sent by **September 2** or sooner.

## PROVINCIAL MINISTRIES AVAILABLE FOR THE 2026 UBCM CONVENTION

### MINISTER OF STATE FOR LOCAL GOVERNMENTS AND RURAL COMMUNITIES

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Intergovernmental Relations Secretariat – Local Government Relations Unit</i></b>	<ul style="list-style-type: none"> <li>Supports the Minister of State for Local Governments and Rural Communities who:           <ul style="list-style-type: none"> <li>Serves as the primary point of contact for UBCM, local governments, and rural communities.</li> <li>Fosters collaborative relations with Mayors and Councils, Regional District Chairs and Boards, and First Nation Chiefs and Councils to maintain open lines of communication, receive feedback, and identify solutions on shared priorities.</li> <li>Advises the Premier and Cabinet to ensure local government and rural communities' perspectives are considered in government decision-making processes.</li> <li>Hosts and/or participates in various intergovernmental forums to facilitate two-way information sharing.</li> <li>Serves as host Minister at the annual UBCM Convention, facilitating a coordinated provincial presence across government.</li> </ul> </li> </ul>

### MINISTRY OF AGRICULTURE AND FOOD

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Agriculture Development Branch</i></b>	<ul style="list-style-type: none"> <li>Strengthens B.C.'s agriculture sector by providing agrologist expertise that support profitability, sustainable production, and sector competitiveness. Through a province wide network of regional agrologists, and specialists, the branch serves as the primary connection point between the ministry and agricultural producers, provides technical and professional support to partners and builds strategic relationships that help farmers, industry, and communities adapt, grow, and succeed in a changing agricultural environment.</li> </ul>
<b><i>Business Risk Management Branch</i></b>	<ul style="list-style-type: none"> <li>Helps producers manage risks such as weather hazards, natural disasters, wildlife, diseases, pests, and market declines, that cause income losses and lead to financial instability. The branch delivers key three programs to help farmers manage financial risk: Production Insurance offers insurance protection for agricultural crops against weather perils; Agri-Stability protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation – compensates farmers for losses due to wildlife.</li> </ul>

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## MINISTRY OF AGRICULTURE AND FOOD CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Food Safety Inspection Branch</i></b>	<ul style="list-style-type: none"> <li>Safeguards public health by ensuring that agri-food, meat, and seafood produced in the Province is safe and wholesome. The branch works in partnership with other federal and provincial agencies to facilitate food safety through three main program areas which are led by an Executive Director and supported by a team of administrative and policy and program advisory staff. The branch also supports food safety through the Sustainable Canadian Agricultural Partnership by administering the Food Safety Program for on-farm and post-farm food safety.</li> </ul>
<b><i>Liquor and Cannabis Regulation Branch</i></b>	<ul style="list-style-type: none"> <li>As a regulator, the Liquor and Cannabis Regulation Branch oversees provincial liquor and cannabis legislation and regulations that govern B.C.'s private retail sale and consumption of liquor and cannabis.</li> <li>Issues liquor and cannabis retail store licenses.</li> <li>Delivers social responsibility training programs including Selling It Right, Serving It Right, and Special Event Server.</li> <li>Works with local government, Indigenous nations, industry, and other stakeholders to develop liquor and retail cannabis policy and provide advice to government concerning decisions related to liquor and non-medical cannabis policy.</li> <li>Includes the Cannabis Secretariat, which is responsible for leading and supporting the advancement of cannabis policy across B.C. ministries, leading negotiation of government-to-government agreements with Indigenous nations pursuant to Section 119 of the <i>Cannabis Control and Licensing Act</i> and working with First Nations and key partners to advance a collaborative approach to cannabis-related governance and jurisdiction, as outlined in the <i>Declaration on the Rights of Indigenous Peoples Act</i> (DRIPA) Action Plan commitment 4.47.</li> </ul>
<b><i>Market Diversification and Growth Branch</i></b>	<ul style="list-style-type: none"> <li>Leads market and business development activities that enable B.C.'s agrifood and beverage sector – including farmers, processors, and Indigenous communities – to grow, diversify markets, attract investment, and build processing capacity. The branch works in partnership with regional stakeholders, industry, public sector organizations, and all levels of government to strengthen sector capacity, inclusivity, and competitiveness. Through its initiatives, the branch advances provincial food system resilience, supports workforce readiness and career pathways, promotes client centred service delivery, and ensures sector participants are equipped for market readiness – helping current and next generation entrepreneurs succeed in domestic and international markets.</li> </ul>
<b><i>Office of the Chief Veterinarian</i></b>	<ul style="list-style-type: none"> <li>Provides provincial leadership on regulated animal and zoonotic diseases, One Health and One Welfare in B.C. Staff in the Office of the Chief Veterinarian are responsible for provincial dairy, apiary, game farm, fur farm, and veterinary drug outlet licensing and inspections. The branch works to build resilient animal health systems for B.C. in collaboration with provincial ministries, the federal government, livestock and poultry industry, and veterinary professionals.</li> </ul>

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## MINISTRY OF AGRICULTURE AND FOOD CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Plant and Animal Health Branch</i></b>	<ul style="list-style-type: none"> <li>Supports the sustainability, resilience, and competitiveness of B.C.'s animal and plant agriculture sectors by delivering laboratory diagnostic services, surveillance, and risk assessment activities that detect emerging threats early and inform effective mitigation and response. By analyzing diagnostic data and monitoring disease and pest trends, the branch identifies vulnerabilities that could affect agricultural productivity, biosecurity, trade confidence, food security, or regional stability. Through accredited, timely diagnostics for zoonotic and foodborne diseases and close collaboration with producers, veterinarians, government programs, regulators, and industry partners, the branch helps protect public health, strengthens the Province's agricultural systems, and contributes to the wellbeing and food resilience of communities across B.C.</li> </ul>
<b><i>Policy and Legislation Branch</i></b>	<ul style="list-style-type: none"> <li>Provides corporate leadership, coordination, and analysis of policy, legislative and land use planning issues related to the ministry's mandate. The branch guides the development of ministry policy and legislation, including managing stakeholder relationships, participating in provincial policy and legislation development, and overseeing policy and legislative projects.</li> </ul>
<b><i>Programs and Services Branch</i></b>	<ul style="list-style-type: none"> <li>Leads the delivery of funding programs and provides sector intelligence, technology integration, and governance and communications support that strengthen the ministry's programs and services. Working with partners across government and industry, the branch coordinates federal-provincial-territorial agreements, including the Sustainable Canadian Agricultural Partnership, and supports evidence-based decisions that improve outcomes for B.C.'s agriculture and food sector.</li> </ul>
<b><i>Sector Resilience Branch</i></b>	<ul style="list-style-type: none"> <li>Strengthens B.C.'s agriculture and food systems by coordinating across government and industry to boost climate resilience, protect food security, and lower agricultural greenhouse gas emissions.</li> <li>Key examples include:             <ul style="list-style-type: none"> <li>Developing programs that help farmers adapt to climate impacts, such as crop insurance and drought support.</li> <li>Funding research and new technologies that cut emissions, including precision agriculture and renewable energy.</li> <li>Supporting producers and businesses in creating and marketing sustainable food products.</li> <li>Raising public awareness about sustainable agriculture and climate challenges.</li> </ul> </li> <li>Works with partners across the sector to build a more sustainable, climate-ready food system for future generations.</li> </ul>

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## MINISTRY OF ATTORNEY GENERAL

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Court Services Branch</i></b>	<ul style="list-style-type: none"> <li>Responsible for case documentation and adjudication support for all matters going before the court, including case initiation and processing, fee collection, file and exhibit management, court clerking, court records and transcripts, interpreter services, and the preparation and dissemination of court orders.</li> <li>Additionally, the Court Services Branch is responsible for courtroom and courthouse security, prisoner custody and escort, document service, and jury administration.</li> </ul>
<b><i>Indigenous Justice Secretariat</i></b>	<ul style="list-style-type: none"> <li>Leads the implementation of the First Nations Justice Strategy (“the Strategy”) within government, including influencing social sector areas that provide health and housing supports for individuals in the justice system. At the core of the Strategy is the rebuilding of First Nations justice systems as an expression of self-determination. As such, the Indigenous Justice Secretariat has a vital role in supporting First Nations in that rebuilding work. This includes the Secretariat advancing changes within government to laws, policies, and practices that are directly responsive to what First Nations determine is needed for Strategy implementation and rebuilding of their justice systems.</li> <li>Responsible for cross-ministry implementation of the Strategy and operationalization of the identified priorities within provincial government. This includes the implementation of the <i>Declaration Act</i> where it intersects with justice, as well as supporting relationships between First Nations, the Province, and Canada to advance jointly identified priorities, funding, and partnership opportunities where the Strategy aligns with provincial and federal mandates.</li> <li>Also responsible for working with Métis Nation BC on the cross-ministry implementation of the Métis Justice Strategy, managing the Native Courtworker and Counselling Association contract, and working with Canada to support the implementation of the Federal Indigenous Justice Strategy.</li> </ul>
<b><i>Insurance Corporation of BC (ICBC)</i></b>	<ul style="list-style-type: none"> <li>Mandated to provide universal compulsory auto insurance (Basic insurance) to drivers in B.C.</li> <li>In addition, ICBC provides British Columbians with Optional auto insurance products.</li> <li>Provides several non-insurance services on behalf of the provincial government, including vehicle registration and licensing, driver licensing and fines collection.</li> <li>Champions a safe driving culture by working with communities, law enforcement, and other stakeholders on various road safety campaigns and initiatives.</li> <li>Responsible to the Attorney General of British Columbia, who is supported within government by the Justice Services Branch, Ministry of Attorney General.</li> </ul> <p><b><i>**For requests to meet with ICBC, please see their description in the <a href="#">Provincial Agencies, Commissions, and Corporations</a> section.</i></b></p> <p><b><i>**For Minister meeting requests related to ICBC matters, please direct these to the Ministry of Attorney General.</i></b></p>

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## MINISTRY OF ATTORNEY GENERAL CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Justice Services Branch</i></b>	<ul style="list-style-type: none"> <li>Improves users' access to justice and experience with the administration of justice in B.C. by transforming elements of the justice system. The Justice Services Branch delivers programs and services relating to family justice, and access to justice. The branch also develops policy and legislation and supports tribunals, agencies, and independent offices within the ministry, and leads strategic projects to create change and systemic impact on the justice sector.</li> </ul>
<b><i>Multiculturalism and Anti-Racism Branch</i></b>	<ul style="list-style-type: none"> <li>Leads cross-government implementation of the <i>Anti-Racism Act</i>, supporting ministries to identify, prevent, and address systemic racism in policies, programs and services. The Branch works with ministries to respond to disparities and inequities identified through implementing findings from the <i>Anti-Racism Data Act</i> to legislative, policy, program, and service-level actions. The Branch also coordinates accountability and reporting on Action Plan commitments and supports engagement with Indigenous partners, racialized communities, and advisory bodies to ensure implementation is evidence-based and aligned with distinctions-based approaches and statutory requirements.</li> <li>Engages communities through the Resilience BC Anti-Racism Network, multiculturalism grants, and related initiatives, to provide them with the information, supports, and training needed to respond to and prevent future incidents of racism.</li> <li>Supports victims of hate incidents in B.C. through the Racist Incident Helpline a free, confidential service that provides trauma-informed support, referrals to local services and community resources, and province-wide incident reporting and tracking.</li> <li>Continues to address historical wrongs through reconciliation efforts with Sons of Freedom Doukhobour community and ongoing collaboration with the National Association of Japanese Canadians.</li> </ul>

## MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Office of the Indigenous Child Welfare Director</i></b>	<ul style="list-style-type: none"> <li>Provides leadership and advice for services to First Nations, Metis, and Inuit families. Reduce the overrepresentation of Indigenous children and youth in care. Keep children and youth connected to their families, culture, and languages. Deepen culturally safe and trauma-informed practice grounded in Indigenous worldviews.</li> </ul>
<b><i>Partnership and Indigenous Engagement</i></b>	<ul style="list-style-type: none"> <li>Works to affirm, uphold and advance Indigenous Peoples' ability to exercise their inherent rights, jurisdiction, and self-governance over their children, youth and families. Address systemic barriers in the child welfare system. Collaborate with partners on a multi-jurisdictional child welfare services model.</li> </ul>
<b><i>Practice and Quality Assurance Division</i></b>	<ul style="list-style-type: none"> <li>Provides practice leadership and consultation to MCFD leaders and front-line staff. Support practice transformation and system improvements, including training. Monitor and evaluate practice performance.</li> </ul>

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## MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<i>Policy, Legislation and Litigation Division</i>	<ul style="list-style-type: none"> <li>Leads strategic and operational policy, legislation and service design for programs and services, including adoption, children with support needs and mental health concerns, community resources for children and youth in or transitioning from government care, child welfare, and support for youth involved in the justice system's practices.</li> </ul>
<i>Service Delivery Division</i>	<ul style="list-style-type: none"> <li>Provides a network of care across the Province focused on children and youth with support needs, child and youth mental health, adoption, family support, child protection, youth justice and helping youth transition from government care to adulthood. Services, including 24/7 emergency response, are delivered through 169 community-based District Offices, Provincial Centralized Services Centre, Maples Adolescent Treatment Centre, Child &amp; Youth Mental Health Intake Clinics, Victory Hill Dorm, Burnaby Youth Custody Centre, Inpatient Assessment Unit, Youth Forensic Services, and Family Connections Centres.</li> </ul>
<i>Youth Justice Services</i>	<ul style="list-style-type: none"> <li>Provides community and custody-based youth justice programs and services, including youth forensic psychiatric services. Promote the rehabilitation and reintegration of justice-involved youth to support the prevention of crime and ensure public safety. Work with community agencies to address reasons for underlying offending behaviour.</li> </ul>

## MINISTRY OF CITIZENS' SERVICES

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<i>Connectivity Division</i>	<ul style="list-style-type: none"> <li>Internet and cellular connectivity: The division provides guidance on planning for broadband internet to communities and highway and community cellular coverage to municipal and regional governments and oversees the Connecting British Columbia and the Connecting Communities BC funding programs.</li> </ul>
<i>Procurement and Supply Division</i>	<ul style="list-style-type: none"> <li>Plays a leadership role in government procurement and supply services. These activities serve the provincial government, the broader public sector, the public and, in some cases, municipalities. For example, municipalities use BC Bid to provide vendors with information on upcoming procurement operations and Asset Investment Recovery to dispose of municipal surplus assets in a convenient, environmentally friendly manner that returns a fair market value to the municipality.</li> </ul>

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## MINISTRY OF CITIZENS' SERVICES CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b>Connected Services BC (CSBC)</b></p>	<ul style="list-style-type: none"> <li>• Brings together people, resources, and technology to improve collaboration, reduce duplication and support innovation across government.               <ul style="list-style-type: none"> <li>◦ This transformation is part of government's broader modernization efforts, ensuring public services are more connected, responsive and centred on the needs of people in B.C.</li> <li>◦ The goal is that by 2030, there will be one front door for people and one front door for businesses interacting with government online, a connected service experience that allows for whole-of-government co-ordination and reduces delays and duplication.</li> </ul> </li> <li>• Leads strategy, policy, and standards that support digital government and information management (IM) including information technology (IT), IT security, integrated data, privacy, and the management of the IM/IT investment portfolio for the Province.</li> <li>• Provides corporate information management services to government including Freedom of Information; proactive disclosures of information; privacy, records management, and elements of information security.</li> <li>• Delivers trusted data services and analysis, including population projections, community economic resilience indicators and service-level equity research. It is responsible for the implementation of the <i>Anti-Racism Data Act</i> and the BC Data Plan.</li> <li>• Through the CyberBC program, CSBC provides broader B.C. public sector organizations with resources to help improve cybersecurity. Specifically, it covers the foundations of cybersecurity including security frameworks, policy, standards, assessments of threats and weaknesses, and minimization of risks.</li> </ul>
<p><b>Service BC - a Division of CSBC</b></p>	<ul style="list-style-type: none"> <li>• Through a provincial network of 65 service centres and the Service BC (SBC) Provincial Contact Centre through multiple service channels including mobile outreach, digital and web-based information, SBC provides approximately 300 government services on behalf of more than 40 partner ministries and agencies.</li> <li>• Enables the design and delivery of accessible, responsive, and cost-effective services, making it easier for residents and businesses to interact with government.</li> <li>• The BC Registries and Digital Services Branch facilitates and supports commerce in the Province through administration and verification of business, personal property, and manufactured home registrations.</li> </ul>

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## MINISTRY OF EDUCATION AND CHILD CARE

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b>Child Care Programs and Policy Division (CCPP)</b></p>	<ul style="list-style-type: none"> <li>Leads implementation of ChildCareBC, government's long-term strategy to build an affordable, accessible, high-quality, and inclusive child care system for families with children aged 0-12. This includes developing policies, funding programs, legislation, and system-planning approaches relevant to local governments, First Nations, and community partners.</li> <li>Delivers programs that support affordability for families, including the Child Care Fee Reduction Initiative (CCFRI) (fee reductions of up to \$900/month per child), the Affordable Child Care Benefit (ACCB) (up to \$1,250/month per child for eligible families), and the \$10-a-Day ChildCareBC program (over 17,500 spaces). Approximately 150,000+ spaces receive CCFRI monthly, and over 34,600 children receive ACCB.</li> <li>Supports access and space creation, including through the ChildCareBC New Spaces Fund, the Start-Up Grants, and the Maintenance Fund. Since 2018, over 42,400 new licensed child care spaces have been funded, with over 29,000 opened, contributing to B.C. province-wide coverage rate of 28 per cent (52 per cent for ages 0-5; 11 per cent for ages 6-12). Expansion of before- and after-school care, especially on school grounds, remains a priority – there are now more than 48,000 child care spaces on school grounds across 58 school district catchments.</li> <li>Supports school districts to expand child care on school grounds. This includes recent <i>School Act</i> amendments enabling board-operated care for children aged 0-12, even on non-school days; district Early Learning and Child Care (ELCC) leads; and new funding through the Ministry of Infrastructure for minor capital projects and operational supports.</li> <li>Invests in quality and workforce, including the Early Childhood Educator (ECE) Wage Enhancement (up to \$6/hour, raising median wages to \$30/hour), Specialized Certification Grants, professional development programs, and ECE recruitment and training supports. B.C. now has over 30,000 active ECE certificates (up from ~16,700 in 2018/19).</li> <li>Supports inclusive child care through provincial and federal funding for Supported Child Development (SCD) and Aboriginal Supported Child Development (ASCD). In 2024/25, an average of 8,413 children per month received supports—a 41 per cent increase since 2017/18. The division has also launched the Inclusive Child Care Strategy and partnered with CanAssist to deliver province-wide inclusion training.</li> <li>Funds and collaborates with Indigenous partners to expand Indigenous led, culturally grounded early learning and child care. Over 2,200 Aboriginal Head Start spaces have been supported, alongside more than 2,700 Indigenous led licensed child care spaces since 2018. Through the Tripartite MOU with the First Nations Leadership Council and Canada, B.C. is advancing First Nations jurisdiction over ELCC, consistent with the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the <i>Declaration on the Rights of Indigenous Peoples Act</i> (DRIPA), and Action 4.19 of the Declaration Act Action Plan.</li> <li>In 2026/27, the child care operating budget is \$947 million, complemented by over \$1.12 billion in federal ELCC funding under multi-year agreements extended to 2031.</li> </ul>

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## MINISTRY OF EDUCATION AND CHILD CARE CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Education Programs &amp; Policy Division (EPP)</i></b>	<ul style="list-style-type: none"> <li>• Responsible for defining what children learn and when (curriculum); whether they have learned it (assessment, reporting, and graduation requirements); the extent to which what they learn equips them for the job market and/or post-secondary education (student transitions and career development); and the environment in which they learn (equitable systems and supports). EPP is made up of four branches:               <ul style="list-style-type: none"> <li>◦ The Student Learning Programs Branch oversees curriculum, provincial assessments, policies for providing feedback on student progress to parents and students (report cards), French education, student transcripts, scholarships and student transitions to the post-secondary system and the labour market.</li> <li>◦ The Education Policy Branch is responsible for developing policies relating to inclusive education, student learning, Indigenous education, and career and post-secondary transitions.</li> <li>◦ The Specialized Education Programs Branch oversees independent schools, international education, homeschooling, and online learning.</li> <li>◦ The Education Systems Supports Branch oversees programs related to mental health and wellness, school foods, student safety, and inclusive educations.</li> </ul> </li> </ul>
<b><i>Financial Management Division (FMD)</i></b>	<ul style="list-style-type: none"> <li>• Provides a wide range of corporate functions for the ministry for both the K-12 sector and Child Care, including budgeting and financial support services, workplace and facilities support, and risk management and emergency preparedness. The division also allocates operating funding to school districts and monitors the financial accountability of boards of education against ministry and government policy.</li> </ul>
<b><i>Strategic Integration, People &amp; Partnerships (SIPP)</i></b>	<ul style="list-style-type: none"> <li>• Provides analytics, modelling, and reporting for the K-12 and child care sectors, as well as ministry-wide corporate services including human resources, communications and engagement, intergovernmental relations, project management, governance, business intelligence, corporate reporting and strategic planning. Also, leadership and support to school districts and independent schools in the areas of Early Learning, Indigenous Education, Mental Health and Substance Use, School Food Programs, Strategic Priorities (e.g., anti-racism, Sexual Orientation and Gender Identity (SOGI)), and Student Safety and Wellness. Overall, the division is responsible for promoting safe, caring and inclusive school environments with a focus on equity.</li> </ul>
<b><i>Workforce, Accountability &amp; Governance Division (WAG)</i></b>	<ul style="list-style-type: none"> <li>• WAG is a sub-unit of SIPP that oversees regulation of teachers and early childhood educators. WAG leads the development and oversight of K-12 and child care legislative frameworks and oversees the professional standards and licensing/certification of teachers and early childhood educators. WAG is the ministry lead for the Framework for Enhancing Student Learning, the key accountability mechanism for the K-12 sector. The division also develops K-12 recruitment and retention strategies and supports the K-12 sector's collective bargaining process.</li> </ul>

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## MINISTRY OF EMERGENCY MANAGEMENT AND CLIMATE READINESS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Corporate Services and Accountability Division</i></b>	<ul style="list-style-type: none"> <li>• Responsible for the provision of strategic advice and the delivery of corporate services to support ministry programs and services.</li> <li>• Manages the Disaster Financial Assistance Arrangements (DFAA) claim administration and provincial cost tracking.</li> </ul>
<b><i>Disaster Resilience Division</i></b>	<ul style="list-style-type: none"> <li>• Leads recovery and provides supports for communities following a disaster using regionally-based teams.</li> <li>• Administers funding programs for First Nations and local governments to advance disaster risk reduction through planning and mitigation activities. <ul style="list-style-type: none"> <li>◦ The Disaster Resilience and Innovation Fund.</li> <li>◦ Community Emergency Preparedness Fund.</li> </ul> </li> <li>• Leads provincial level emergency management planning including the development of B.C.'s Comprehensive Emergency Management Plan.</li> <li>• Partners with the Ministry of Water, Land, and Resource Stewardship and the Ministry of Finance to engage Public Safety Canada in the development of a National Flood Insurance Program.</li> <li>• Leads provincial business continuity management programming and planning.</li> <li>• Conducts emergency management training and exercises.</li> <li>• Undertakes strategic after action reviews of disaster events.</li> <li>• Develops risk assessment guidance for regulated entities.</li> <li>• Advances research, strategies, guidelines and programs to reduce disaster and climate risks.</li> <li>• Leads public education initiatives in emergency management including Prepared BC programs, guides and emergency preparedness events.</li> </ul>
<b><i>Readiness, Response and Recovery Operations Division</i></b>	<ul style="list-style-type: none"> <li>• Leads and coordinates front line work with communities before, during and immediately following emergencies. This includes supporting other Ministries; First Nations and local governments to be prepared for and respond to emergencies (including early stages of post-emergency recovery); and coordinating with federal departments, other jurisdictions, NGOs, and industry during emergencies.</li> <li>• Leads and coordinates 24/7/365 emergency management capability through six regional offices located in Surrey, Kamloops, Nelson, Prince George and Smithers, with the Vancouver Island Regional Office co-located at the Ministry of Emergency Management and Climate Readiness (EMCR) Headquarters (HQ) in Victoria. In addition, EMCR HQ houses the Provincial Emergency Coordination Centre providing 24/7 situational awareness, and reporting of emergencies and activation of response actions, including broadcast intrusive alerting.</li> <li>• Responsible for Emergency Support Services (ESS) programs and operational support to local governments' ESS teams.</li> <li>• Responsible for Search and Rescue programs, including Ground Search and Rescue, Air Search and Rescue, Road Rescue, and Emergency Radio Communications.</li> </ul>

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## MINISTRY OF EMERGENCY MANAGEMENT AND CLIMATE READINESS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Reconciliation, Strategic Partnerships, Policy and Legislation Division</i></b>	<ul style="list-style-type: none"> <li>• Leads the ministry's strategic policy, legislation and regulation development.</li> <li>• Provides guidance on the implementation of the <i>Emergency and Disaster Management Act</i>.</li> <li>• Leads the negotiation, development and implementation of the ministry's inter-agency and inter-governmental partnerships.</li> <li>• Leads the negotiation and implementation of the ministry's emergency management partnership agreements with the federal government, local governments, First Nations, emergency management partner agencies, critical infrastructure operators, non-governmental, faith-based, and other emergency management partners and agencies.</li> </ul>

## MINISTRY OF ENERGY AND CLIMATE SOLUTIONS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Climate Solutions Division</i></b>	<ul style="list-style-type: none"> <li>• Accountable for government-wide climate policy and progress on climate goals.</li> <li>• Responsible for the development and administration of policies and programs to decarbonize the industrial, transportation, fuels, buildings and remote community sectors and advance energy efficiency across the economy. This includes: <ul style="list-style-type: none"> <li>◦ Low Carbon Fuel Standard;</li> <li>◦ Home energy retrofit programs (Better Homes Better Buildings);</li> <li>◦ Energy efficiency standards for building equipment and components;</li> <li>◦ Indigenous clean energy funding programs;</li> <li>◦ Clean Industry Fund;</li> <li>◦ Output Based Pricing System;</li> <li>◦ B.C.'s carbon offset program;</li> <li>◦ Net Zero New Industry policy;</li> <li>◦ Industrial methane;</li> <li>◦ <i>Zero Emission Vehicles Act</i>; and</li> <li>◦ CleanBC suite of programs for zero emission vehicles and infrastructure.</li> </ul> </li> <li>• Identifies innovative ways to work towards B.C.'s carbon emission goals while growing our economy, diversifying trade, and reducing cost burdens for B.C. families and businesses.</li> </ul>

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## MINISTRY OF ENERGY AND CLIMATE SOLUTIONS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Electricity and Utility Regulation Division</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for B.C.'s regulated and low-carbon energy sectors, including BC Hydro. These sectors are made up of diverse interests that develop electricity generation, transmission and distribution infrastructure, clean or renewable energy sources, including renewable natural gas, hydro, geothermal, solar and wind.</li> <li>• Supports the Minister's oversight of BC Hydro and is responsible for public utility regulatory policy under the <i>Utilities Commission Act</i>.</li> <li>• Focuses on increasing diversification of electricity generation and deployment of low carbon energy by supporting frequent and competitive BC Hydro Calls for Power.</li> <li>• Develops and implements energy system policies and legislative frameworks, and planning and governing of electric and gas utilities in B.C.</li> <li>• Responsible for policies, programs, regulations, and legislation to support the Province's energy objectives.</li> <li>• Administers the Innovative Clean Energy Fund, a special account used to further the energy and environmental priorities of the government.</li> <li>• Energy affordability.</li> <li>• Gasoline and diesel prices.</li> <li>• Responsible for co-leading the Indigenous Clean Energy Opportunities (ICEO) process with the First Nations Energy and Mining Council, which engages with First Nations rights holders and organizations in a collaborative dialogue to fully participate in current and future clean energy opportunities.</li> <li>• Develops and delivers policies, programs, regulations and legislation to support the Province's climate and energy objectives, including engagement and collaboration with communities across B.C.</li> <li>• B.C.'s lead on Canada's delegation for modernizing the Columbia River Treaty.</li> </ul>
<p><b><i>Energy Resources Division</i></b></p>	<ul style="list-style-type: none"> <li>• Accountable for the management and responsible development of the Province's energy resources.</li> <li>• Primary point of contact for many key pieces of energy infrastructure that play critical roles in providing energy security for British Columbians. The division supports Liquid Natural Gas (LNG), pipelines, natural gas liquids and oil infrastructure, and the upstream sector.</li> <li>• Oversees the Province's royalty system (with the Ministry of Finance), including modelling and critical competitive analysis.</li> <li>• Develops policy, statutes, and regulations that apply to the energy resource sector and supports achieving greenhouse gas reduction targets as it relates to the sector, including methane emissions targets.</li> <li>• Includes the Clean Energy and Major Projects Office (CEMPO) which focuses on renewable energy, transmission and low carbon fuels (e.g., Hydrogen) projects.</li> <li>• Supports the North Coast Transmission Line, as one of the Province's priority projects.</li> <li>• Works with internal and external partners to dramatically accelerate permit approval for clean and low-carbon energy infrastructure while preserving our world-leading environmental standards.</li> </ul>

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## MINISTRY OF ENERGY AND CLIMATE SOLUTIONS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Northeast Initiatives Division</i></b>	<ul style="list-style-type: none"> <li>• Collaborates with agencies across the natural resource sector and works closely with the BC Energy Regulator to ensure clear goals, coordination and alignment in advancing priority work (including restoration) and deliver regional solutions.</li> <li>• Advances initiatives and coordinates cross-agency collaboration centered in the northeast, specifically focused on delivery of commitments with Treaty 8 First Nations.</li> <li>• Collaborates across government on Indigenous reconciliation initiatives.</li> <li>• Manages resource development planning and cumulative effects, guides modernized land use planning, develops environmental practices, and initiates and administers restoration agreements with Treaty 8 First Nations.</li> <li>• Issues and administers Crown petroleum, natural gas, geothermal and carbon capture related subsurface tenures; oversees tenure development and resources access planning; collects tenure-related revenues; and maintains geological databases and systems.</li> <li>• Manages programs and supports priority negotiations across the ministry.</li> </ul>

## MINISTRY OF ENVIRONMENT AND PARKS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Conservation and Recreation Division</i></b>	<ul style="list-style-type: none"> <li>• The Parks and Recreation Program is responsible for the integrated delivery of two public facing lines of business: BC Parks and Recreation Sites and Trails B.C. (RSTBC).</li> <li>• BC Parks is a land management and regulatory program focused on conservation and recreation services. These services are delivered through the acquisition, designation, administration, planning, management and regulation of natural resources and activities in 1,050 provincial parks, recreation areas, conservancies, ecological reserves, and protected areas. The BC Parks system encompasses protected areas established under the <i>Park Act</i>, the <i>Protected Areas of British Columbia Act</i>, and <i>Environment and Land Use Act</i>.</li> <li>• RSTBC provides public recreation opportunities by developing, maintaining, and managing a network of recreation sites and recreation trails on Crown land outside of parks and protected areas. The <i>Forest and Range Practices Act</i> is the legislative framework to manage B.C.'s recreation sites, recreation trails and interpretive forest sites.</li> </ul>

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## MINISTRY OF ENVIRONMENT AND PARKS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Environmental Assessment Office (EAO)</i></b></p>	<ul style="list-style-type: none"> <li>• The EAO is a neutral regulatory agency that reviews proposed major projects such as mines, pipelines, oil and gas facilities, water management, waste disposal, resorts, and large infrastructure projects.</li> <li>• Under the legal framework of the 2018 <i>Environmental Assessment Act (the Act)</i>, the EAO implements a process to ensure that any environmental, economic, social, cultural and health effects that may occur during the lifetime of a project are thoroughly assessed.</li> <li>• Coordinates its work with federal and provincial agencies, local governments, and First Nations, and engages the public throughout the environmental assessment process, to inform provincial Ministers' decision on whether projects should be approved to proceed.</li> <li>• Works closely with other provincial regulators and permitting agencies to ensure all provincial reviews are efficient and streamlined – including coordinating with permitting processes while meeting consultation obligations with First Nations.</li> <li>• Has a reconciliation purpose under the <i>Act</i>, and accordingly works jointly with B.C. First Nations to assess a proposed project's impact on Nations and their rights.</li> <li>• If a project is approved to proceed, the EAO monitors and enforces compliance with its requirements to ensure that projects are designed, built, operated, decommissioned, and reclaimed in compliance with the conditions of their approval.</li> <li>• The EAO is carrying out a review of the <i>Act</i> to ensure the statute is meeting its intended purpose to provide a clear and timely path for the assessment and potential authorization of responsible resource projects, while advancing reconciliation with First Nations, ensuring public engagement and transparency, and delivering strong environmental protections. After preliminary engagement last year to learn what's working and what's not, the EAO has begun engaging on specific focus areas. The EAO is taking a sequenced approach by addressing pressing priorities while engaging with First Nations, industry, local governments and provincial and federal partners throughout the review. Current and upcoming areas of review include: an expedited assessment process for designated projects in the public interest; regulatory predictability; process effectiveness and timelines; First Nations participation and decision-making; and project reviewability.</li> </ul>
<p><b><i>Strategic Services and Indigenous Partnerships Division</i></b></p>	<ul style="list-style-type: none"> <li>• Coordination of cross-ministry initiatives and corporate support for policy development, legislation, and intergovernmental relations.</li> <li>• Transboundary partnerships with neighboring U.S. states regarding environmental protection.</li> <li>• Provincial lead for the intergovernmental relationship with Environment and Climate Change Canada (ECCC) including the Parks Canada Agency.</li> <li>• Business improvement and corporate reporting.</li> <li>• Advice and recommendations on cross-cutting Indigenous initiatives, Indigenous relationship practices evaluation, strategies, and development of guiding principles for partnerships with First Nations.</li> </ul>

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## MINISTRY OF ENVIRONMENT AND PARKS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Environmental Protection Division</i></b>	<ul style="list-style-type: none"> <li>• Policy and authorizations under the <i>Environmental Management Act</i> and <i>Integrated Pest Management Act</i> including:               <ul style="list-style-type: none"> <li>◦ Air quality.</li> <li>◦ Reducing toxins.</li> <li>◦ Pollution prevention.</li> <li>◦ Environmental emergencies/provincial spill response.</li> <li>◦ Contaminated site remediation, brownfields, hazardous and industrial waste</li> <li>◦ Reducing unnecessary pesticide use.</li> <li>◦ Extended producer responsibility, circular economy, recycling, CleanBC Plastics Action Plan, Plastic Action Fund.</li> <li>◦ Organics infrastructure funding programs.</li> <li>◦ Community Woodsmoke Reduction Program.</li> <li>◦ Securities policy.</li> <li>◦ Local government waste management planning.</li> <li>◦ Waste management facilities (incineration, landfilling, municipal liquid [sewage] and solid waste).</li> <li>◦ Sewage management for large, private wastewater treatment systems.</li> <li>◦ Environmental impact assessment for waste discharge authorizations.</li> <li>◦ Mining effluent discharge authorizations.</li> <li>◦ Permitting reporting for industrial operations' emissions to air, ground, and water.</li> <li>◦ Provincial environmental monitoring networks (air and water quality, hydrometric, snow survey, groundwater, climate), environmental databases, State of Environment reporting.</li> <li>◦ Air and water quality stewardship &amp; partnerships.</li> <li>◦ Analytical chemistry laboratory services, provincial laboratory quality assurance, and standards.</li> <li>◦ Indigenous relations and partnerships development related to environmental quality and monitoring.</li> </ul> </li> </ul>
<b><i>Integrated Service Delivery Division</i></b>	<ul style="list-style-type: none"> <li>• Verifies compliance with environmental legislation through inspections and investigates serious environmental crimes, including matters related to:               <ul style="list-style-type: none"> <li>◦ <i>Environmental Management Act</i> (including waste discharges, air emissions, spills, contaminated sites, and pollution incidents);</li> <li>◦ <i>Integrated Pest Management Act</i> (pesticide sales and use); and</li> <li>◦ Industrial, commercial, and sector-based environmental activities.</li> </ul> </li> <li>• Provides cross-ministry leadership to promote transparent, principled and consistent approaches to compliance and enforcement (C&amp;E), including the integration of C&amp;E policies, tools and practices across the Natural Resources Sector. Leads public proactive reporting of C&amp;E actions.</li> <li>• The B.C. Conservation Officer Service (COS) provides public safety and environmental enforcement services to British Columbians. The agency's core mandates include natural resource law enforcement and human-wildlife conflicts prevention and response. The COS is the lead agency in B.C. to respond to problem wildlife, including predator attacks on people that cause serious injury and death.</li> </ul>

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## MINISTRY OF FINANCE

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Crown Agencies Secretariat</i></b>	<ul style="list-style-type: none"> <li>• Leadership and oversight of public sector board recruitment, appointments and capacity building to support strong and inclusive boards.</li> <li>• Annual performance management and reporting cycle for ministries and Crown agencies in alignment with government strategic priorities.</li> <li>• Provides advisory services to ministries to support effective oversight of the Public Sector Organizations (PSOs), including best practice governance guidance, lifecycle oversight (creation, dissolution, mandate reviews), and proactive issues management.</li> <li>• Shared oversight of provincial gaming policy with the Independent Gambling Control Office.</li> </ul>
<b><i>Gender Equity Office</i></b>	<ul style="list-style-type: none"> <li>• Pay Transparency Reporting.</li> <li>• Gender-Based Analysis Plus (GBA+).</li> </ul>
<b><i>Policy and Legislation Division / Financial And Corporate Sector Policy Branch</i></b>	<ul style="list-style-type: none"> <li>• Anti-money laundering in real estate and the financial sector, including beneficial ownership transparency initiatives.</li> <li>• Financial and corporate sector policy including:               <ul style="list-style-type: none"> <li>◦ Securities.</li> <li>◦ Real Estate (including mortgage brokers and real estate developers).</li> <li>◦ Financial institutions.</li> <li>◦ Money Services Businesses.</li> <li>◦ Insurance.</li> <li>◦ Pensions.</li> <li>◦ Personal Property Security.</li> <li>◦ Business Organizations (including companies, societies, and cooperatives and corporate beneficial ownership transparency.</li> <li>◦ Land owner transparency.</li> <li>◦ Land Title and Survey Authority.</li> </ul> </li> </ul>
<b><i>Policy and Legislation Division / Intergovernmental Fiscal Relations</i></b>	<ul style="list-style-type: none"> <li>• Federal-provincial fiscal relations (e.g., intergovernmental transfers).</li> <li>• Joint federal-provincial social policy priorities (e.g., income security and the Canada Pension Plan).</li> <li>• Local government fiscal relations with the Ministry of Housing and Municipal Affairs and UBCM.</li> <li>• First Nations fiscal relations, with the Ministry of Indigenous Relations and Reconciliation (as it relates to funding formula design).</li> <li>• Land Title &amp; Survey Authority (LTSA) five and 10 Year Reviews.</li> <li>• Strategic projects in relation to InnovateBC.</li> </ul>
<b><i>Policy and Legislation Division / Property Tax and Assessment Policy</i></b>	<ul style="list-style-type: none"> <li>• Property tax and assessment policy including:               <ul style="list-style-type: none"> <li>◦ Provincial property assessment policy, legislation, and methodology.</li> <li>◦ Oversight of BC Assessment (BCA) and the Property Assessment Review panels.</li> <li>◦ Provincial property taxes (school, rural, police).</li> <li>◦ Property Transfer Tax.</li> <li>◦ BC Hydro Grants-in-Lieu of Taxes (GILTs)</li> <li>◦ Speculation and Vacancy Tax.</li> <li>◦ First Nations property tax policy.</li> </ul> </li> </ul>

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## MINISTRY OF FINANCE CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Policy and Legislation Division / Tax Policy Branch</i></b>	<ul style="list-style-type: none"> <li>• Provincial tax policy, including:               <ul style="list-style-type: none"> <li>◦ Cannabis Excise Tax.</li> <li>◦ Employer Health Tax.</li> <li>◦ Flipping Tax.</li> <li>◦ Indigenous Taxation.</li> <li>◦ Insurance Premium Tax.</li> <li>◦ Logging Tax.</li> <li>◦ Motor Fuel Tax.</li> <li>◦ Municipal and Regional District Tax (on short-term accommodation).</li> <li>◦ Provincial Income Tax.</li> <li>◦ Provincial Sales Tax.</li> <li>◦ Tobacco Tax.</li> </ul> </li> </ul>

## MINISTRY OF FORESTS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Associate Deputy Minister's Office</i></b>	<ul style="list-style-type: none"> <li>• Regional Permitting Process Improvements, Performance Measures, and Collaboration.</li> <li>• Corporate Administration and Operational Support.</li> <li>• Forestry Digital Services Program.</li> <li>• Critical Incident Stress Management Program.</li> <li>• Corporate Planning and Reporting.</li> </ul>
<b><i>BC Wildfire Service</i></b>	<ul style="list-style-type: none"> <li>• Prevention (Community Resiliency Initiative, FireSmart, Cultural and Prescribed Fire, Crown Land Wildfire Risk Reduction).</li> <li>• Preparedness (Regional District Cooperative Community Wildfire Program, Engagement and Wildfire Emergency Planning).</li> <li>• Response.</li> <li>• Wildfire Land Based Recovery and Fire Rehabilitation.</li> </ul>
<b><i>Office of the Chief Forester</i></b>	<ul style="list-style-type: none"> <li>• Provides provincial leadership for forest management, forest health, silviculture, and stewardship.</li> <li>• Continuous improvement of forest management policies, legislation and practices.</li> <li>• Acquisition and update of forest inventory, spatial analysis, and reporting of timber and non-timber values.</li> <li>• Setting sustainable harvest levels through allowable annual cut determinations across 71 forest management units.</li> <li>• Forest genetics, management of ministry research program, and provincial seed supply.</li> <li>• Continued conservation and management of old growth through Forest Landscape Plan establishment.</li> <li>• Provides science-based guidance on forest ecosystem standards and reporting on the Province's State of the Forest.</li> </ul>

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## MINISTRY OF FORESTS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Provincial Operations Division</i></b>	<ul style="list-style-type: none"> <li>• Archaeology Branch.</li> <li>• BC Timber Sales provincial operations.</li> <li>• First Nations Reconciliation and Negotiations Strategy, New Fiscal Framework and Revenue Sharing, First Nations Forest Tenure, First Nations Forestry.</li> <li>• Management of Forest Service Roads.</li> <li>• Natural Resource Officer Service: Inspections and investigations related to contraventions of a wide range of natural resource legislation including the <i>Forest Act</i>, <i>Forest and Range Practices Act</i>, <i>Wildfire Act</i>, <i>Heritage Conservation Act</i>, <i>Water Sustainability Act</i>, and <i>Land Act</i>.</li> <li>• Supports the Province's goal of reconciliation with Indigenous peoples through the implementation of the UN Declaration on the Rights of Indigenous Peoples.</li> <li>• Provincial oversight of reforestation including partnerships with the federal government on 2 billion trees.</li> <li>• Forest investment program, integrated investment and investment partnerships with federal government and other partners.</li> <li>• Integrated ecological adaptation strategies to mitigate climate change.</li> <li>• Provincial Forest Landscape Planning.</li> </ul>
<b><i>Regional Operations</i></b>	<ul style="list-style-type: none"> <li>• Activities that occur within regional operations include forestry, range, tenure management, authorizations, and Indigenous consultation.</li> <li>• Operation of regional and District offices that support providing client access to natural resource authorizations, (in partnership with the Ministry of Water, Land and Resource Stewardship and FrontCounter BC) geographic information and forest revenue management.</li> <li>• Emergency Management and Climate Readiness, BC Wildfire Service support, wildfire risk reduction, wildfire rehabilitation and recovery, and resource stewardship (resource value monitoring and assessment).</li> <li>• BC Timber Sales (regional timber sales), investment and reporting on forest management to the Office of the Chief Forester and timber sales reviews for regions.</li> <li>• Strategic initiatives and forest landscape planning, silviculture project delivery, resource roads, infrastructure including access and land management issues.</li> <li>• Invasive plants.</li> </ul>
<b><i>Tenures and Economics Division</i></b>	<ul style="list-style-type: none"> <li>• Forest sector economics and transformation.</li> <li>• Forest tenures policy, coordination of tenure replacements, tenure transfers, negotiation and implementation of access agreements.</li> <li>• <i>Heritage Conservation Act</i> Transformation Project (HCATP).</li> <li>• Modernizing forest policy.</li> <li>• Pulp and paper and utilization policy.</li> <li>• Softwood lumber.</li> <li>• Timber pricing, timber measurements and stumpage.</li> <li>• Trade and log export policy.</li> <li>• Value added forestry.</li> </ul>

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## MINISTRY OF HEALTH

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b>Corporate Services Division (CSD)</b>	<ul style="list-style-type: none"> <li>• Supports programs and health authorities by managing and ensuring a consistent approach to financial and corporate services planning, policy, performance oversight/reporting, and critical financial and corporate services issues management.</li> <li>• Services provided include Health Authority, Finance and Decision Support, and Emergency Management.</li> </ul>
<b>Health Services Integration Division (HSID)</b>	<ul style="list-style-type: none"> <li>• Focused on the integration and coordination of healthcare access across primary and community care services, seniors' care, and hospitals and acute care.</li> <li>• Has operational responsibility for the Assisted Living Registry and stewardship for the Community Care Licensing Program.</li> <li>• Also focused on connecting people to timely, quality and culturally-safe care through: increased attachment to primary care providers, virtual care, physical models of care such as Urgent and Primary Care Centres, Community Health Centres, First Nations Primary Care Clinics and Nurse Practitioner-led Primary Care Centres, as well as Home Health programs, Long-Term Care and Assisted Living.</li> <li>• Includes HealthLinkBC, a 24/7 multi-disciplinary virtual team that provides health information and advice, and the digital front-door for health information and finding health services across B.C. at healthlinkbc.ca. The division includes the Provincial Attachment System program which includes the Health Connect Registry where patients can register for and be attached to a primary care provider in their community.</li> <li>• Leads acute care programs including acute care access and flow, emergency department services and inpatient/outpatient rehabilitation services, as well as oversight of Medical Assistance in Dying (MAiD).</li> </ul>
<b>Health Workforce Policy and Planning Division (HWPP)</b>	<ul style="list-style-type: none"> <li>• Responsible for provincial strategies to plan for and support the health workforce required to deliver health services to British Columbians now and in the future. The division focuses particularly on nursing and allied professions and associated occupations and works in the areas of planning, education and training, recruitment and retention, and creating quality professional practice environments. A major focus of the division is on optimizing the nursing and allied workforce through scope of practice and service design, as well as the adoption of new technologies. The division also includes responsibility for a number of areas that apply across all professions, such as professional regulation and oversight.</li> </ul>
<b>Labour Negotiations and Beneficiary Services Division (LNBS)</b>	<ul style="list-style-type: none"> <li>• Is the primary point of contact between government, health authorities, and professional associations and unions for the purposes of compensation, negotiations, and labour relations-related issues. It provides the key linkage between the ministry and health authorities for priority programs, initiatives, and activities related to physician and health care provider compensation, and the interpretation of the <i>Medicare Protection Act</i> and regulations, and provides policy direction to Health Insurance BC in the operation and administration of the Medical Services Plan. The division is also responsible for operational delivery of beneficiary and diagnostic services that contribute to effectively meeting patient and population health needs.</li> </ul>

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## MINISTRY OF HEALTH CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Health System Policy &amp; Oversight Division (HSPO)</i></b></p>	<ul style="list-style-type: none"> <li>Provides system level leadership for the B.C. health system's efforts to provide equitable services and supports, and to oversee necessary system change. In addition to supporting all people across B.C. through the provincial PharmaCare program, the division oversees an integrated approach to advancing health care delivery and improves the alignment of clinical services with research and innovation efforts including provincial clinical services, BC Cancer, BC Ambulance, surgery and diagnostics.</li> </ul>
<p><b><i>Indigenous-Specific Anti-Racism &amp; Reconciliation Division (ISARR)</i></b></p>	<ul style="list-style-type: none"> <li>Works alongside Health Sector and Indigenous partners to address Indigenous-specific racism and improve the health and well-being of Indigenous peoples (Modern Treaty Nations, First Nations, Métis, and Inuit) in B.C.</li> <li>Provides strategic leadership and guidance on Indigenous priorities related to strategic initiative, legislation, policy, and program development in the Ministry of Health, as well as other ministries where appropriate.</li> <li>Works collaboratively with the First Nations Health Authority, the regional health authorities, Providence Health, and the Provincial Health Services Authority during service planning and policy development to ensure Indigenous specific Anti-Racism is hard wired across the health system and service delivery is culturally safe.</li> <li>Leads and represents the Province's interests, obligations, and priorities under the Tripartite Framework Agreement, including the Tripartite Committee on First Nations Health.</li> <li>Collaborates with key Indigenous partners and provincial organizations such as Métis Nation B.C. and the B.C. Association of Aboriginal Friendship Centres, as well as other Indigenous-led organizations.</li> <li>Leads Indigenous Specific Anti-Racism and reconciliation (ISAR) work on the implementation of the In Plain Sight report recommendations for the elimination of Indigenous-specific racism within the health system.</li> <li>Leads the <i>Declaration on the Rights of Indigenous Peoples Act</i> (DRIPA) health actions. Responsibilities include aligning laws, implementing the Action Plan, and annual reporting.</li> </ul>
<p><b><i>Population and Public Health (PPH)</i></b></p>	<ul style="list-style-type: none"> <li>Focuses on improving people's overall health and well-being by preventing disease, disability and injury, protecting people from harm, promoting health and ensuring a focus on key priority groups, including Indigenous Peoples, women and children. The purpose is to promote a healthier population and reduce current and future demands on the health care system.</li> <li>Provides strategic leadership, policy development and oversight for population and public health programs and services delivered by regional and provincial health authority partners. Population and public health service delivery includes maternal and early childhood health programs, health promotion in schools and communities, injury prevention, communicable disease prevention and control, and routine vaccinations.</li> <li>Has statutory responsibility to protect health and well-being in natural and built environments, in areas such as food and drinking water safety, tobacco and vapour products control, personal service establishments, and industrial camps.</li> <li>Works closely with partners to advance population health equity and evidence-informed decision-making through monitoring, evaluation and healthy public policy.</li> </ul>

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## MINISTRY OF HEALTH CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Substance Use, Treatment and Recovery Division (SUTR)</i></b>	
<b><i>Child &amp; Youth Mental Health Policy</i></b>	<ul style="list-style-type: none"> <li>• Sets strategic direction and leads initiatives related to child and youth mental health and substance use, including the expansion of Foundry Youth Centres, Foundry Virtual, developing a youth substance use system of care, including youth substance treatment beds and non-bed-based youth substance use services, and implementing Integrated Child and Youth teams.</li> </ul>
<b><i>Mental Health and Concurrent Disorders (MHCD)</i></b>	<ul style="list-style-type: none"> <li>• Lead for adult mental health policy and programs for individuals with mild to moderate and moderate to severe mental health needs.</li> <li>• Lead for adult mental health initiatives such as suicide prevention and affordable community counselling.</li> <li>• Lead for services supporting individuals with complex, severe mental health and concurrent disorders, including individuals with hypoxic or anoxic brain injury due to substance use.</li> <li>• Lead for the <i>Mental Health Act</i>, including secure care, involuntary treatment, tertiary services, and correctional mental health services.</li> <li>• Lead for community-based Mental Health and Substance Use (MHSU) teams, including assertive community treatment, intensive case management, and community outreach teams.</li> <li>• Lead for health supports for complex populations as part of the provincial homelessness strategy, including implementation of complex care housing.</li> <li>• Lead for community-based MHSU crisis response services, including Peer Assisted Care Teams (PACT), Mobile Integrated Crisis Response (MICR) teams, also known as Car programs, and provincial crisis line services.</li> </ul>
<b><i>Overdose Response</i></b>	<ul style="list-style-type: none"> <li>• Establishes strategic direction and exercises leadership to advance the quality and oversight of critical policies and programs for substance use policy and programs, and the toxic drug public health emergency. <ul style="list-style-type: none"> <li>◦ This includes strategic priorities such as improving overdose prevention services with the Minimum Services Standards and drug checking services.</li> <li>◦ Leading the work to strengthen naloxone availability and expand access to nasal naloxone.</li> <li>◦ Leading the changes to the prescribed alternatives policy, which will now require all prescribed alternatives to be witnessed by health professionals prescribed Alternatives.</li> <li>◦ Piloting the recently concluded three-year decriminalization pilot. Work now includes ongoing work to sustain harm reduction services and other initiatives that preceded decriminalization and enhance the justice/ substance use interface generally.</li> </ul> </li> </ul>
<b><i>Strategic Planning &amp; Governance</i></b>	<ul style="list-style-type: none"> <li>• Lead for public information, social marketing, and anti-stigma campaigns for mental health and addictions in the Province.</li> <li>• Lead for HelpStartsHere.gov.bc.ca, a provincial website that helps people in B.C. find mental health and substance use supports near them.</li> <li>• Lead for mental health and substance use strategic planning and progress reporting.</li> </ul>

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## MINISTRY OF HEALTH CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Substance Use, Treatment and Recovery Division (SUTR) Continued...</i></b>	
<b><i>Substance Use Treatment and Recovery</i></b>	<ul style="list-style-type: none"> <li>• Sets strategic direction and leads initiatives to improve access to adult substance use treatment and recovery services from withdrawal management through treatment of longer-term aftercare services.               <ul style="list-style-type: none"> <li>◦ This includes the expansion of provincial models of care such as Road to Recovery and Recovery community centres, and the Canadian Mental Health Association (CMHA) treatment and recovery bed grant program.</li> <li>◦ It includes both bed-based and non-bed-based services, such as the Opioid Treatment Access Line, and Rapid Access Addiction Clinics (RAACs).</li> </ul> </li> <li>• Sets strategic direction and leads initiatives to strengthen the quality and oversight of treatment and recovery services, including the development and implementation of policy, legislation, and standards.</li> <li>• Leads the monitoring and evaluation of programs and policies to enable evidence-based strategic planning, assess impacts, and inform improvements.</li> <li>• Advances Indigenous-led services through leadership of major initiatives and partnerships to improve access to treatment and recovery for Indigenous People, while supporting capacity building and cultural safety, including oversight of the Indigenous Treatment, Recovery and Aftercare Services (ITRAS) program and First Nations Treatment Centres (FNTC), support for key negotiations and planning, and coordinated engagement with First Nations, the First Nations Health Authority, regional health authorities, and inter-ministerial partners.</li> <li>• Supports Indigenous-led solutions for mental health and substance use services and supports. This includes responsibility for the Indigenous treatment, recovery, and aftercare program, which, through Indigenous partnerships, advances broader commitments to Indigenous reconciliation through the social determinants of health, land-based healing initiatives, and First Nations-run treatment centres.</li> </ul>

## MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Building, Governance and Innovation Division</i></b>	
<b><i>Development and Partnerships Branch</i></b>	<ul style="list-style-type: none"> <li>• Supports innovations in the approvals and construction of housing.</li> <li>• Development of ongoing programs and housing development partnerships.</li> <li>• Intergovernmental relations on housing and homelessness.</li> <li>• Ministry's overall approach to engagement, consultation, and partnership with Indigenous Peoples; supports alignment between provincial housing initiatives and the Province's commitments to reconciliation; advises on housing-related topics of mutual interest to Indigenous Peoples and local governments.</li> <li>• Process development with other governments (First Nation and federal) and provincial ministries and agencies to identify land for housing.</li> <li>• Safety Standards for technical systems: The regulatory framework for electrical and gas systems, elevators, amusement devices, and liaison for Technical Safety BC.</li> </ul>

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## MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Building, Governance and Innovation Division Continued...</i></b>	
<b><i>Construction Standards and Digital Solutions Branch</i></b>	<ul style="list-style-type: none"> <li>Buildings and Construction: The regulatory framework for the design and construction of buildings including development of building, plumbing, fire, and energy codes homeowner protection (e.g., home warranties), oversight of certain industry professionals and trades (e.g., home builder licensing and mandatory building official qualifications), and policy advice relating to the built environment, including climate, mass timber construction, and accessibility for new buildings.</li> <li>Liaison with BCH Licensing and Consumer Services, Building Officials Association of BC, National Research Council and Accessibility Standards Canada.</li> <li>Technical requirements for existing buildings related to CleanBC, climate adaptation, and disaster mitigation (e.g., earthquakes, flooding, and wildfires).</li> <li>National Building Code, BC Building Code, Digital Permitting Construction Codes: Building Permit Hub; Digitized Construction Codes. Local government authority to enforce building standards.</li> </ul>
<b><i>Crown Governance and Oversight Branch</i></b>	<ul style="list-style-type: none"> <li>Governance and oversight for BC Housing (BCH) as well as BCH performance monitoring/reporting. Responsible for developing strong partnerships to support the work of BC Housing.</li> <li>Partners with BCH on strategic projects for business transformation and improvement projects to improve housing delivery across the Province.</li> <li>Develops and supports the delivery of capital programs within fiscal boundaries and employing appropriate risk management strategies.</li> <li>Works with BCH to identify opportunities for improving and refining housing delivery across the Province.</li> </ul> <p><b>BC Housing (BCH):</b></p> <ul style="list-style-type: none"> <li>BCH is responsible for implementation of Building BC programs that are helping government to deliver 114,000 units of affordable housing including the following programs: Supportive Housing Fund, Women's Transition Housing Fund, Community Housing Fund, Indigenous Housing Fund, Rapid Response to Homelessness, Deepening Affordability program. It is also responsible for BC Builds and HousingHub which works with communities, governments, non-profit, and private sector stakeholders to facilitate the creation of new affordable rental housing.</li> </ul>
<b><i>Strategic Initiatives Branch</i></b>	<ul style="list-style-type: none"> <li>Oversight on housing and homelessness strategy implementation, monitoring, and reporting.</li> <li>Strategic Issues Management and development of strategic framing.</li> <li>Coordination and alignment of issues and information between BC Housing, the Minister's Office, and MLA Offices.</li> </ul>

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## MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Housing and Land Use Policy Division</i></b>	
<b><i>Data and Analytics Branch</i></b>	<ul style="list-style-type: none"> <li>Leads collection and development of housing data.</li> <li>Conducts housing market economic and data analyses.</li> <li>Works with BC Housing to align research and data initiatives/products.</li> <li>Provides data and analytics in support for program and policy development, monitoring, reporting, and evaluation.</li> </ul>
<b><i>Housing Policy Branch</i></b>	<ul style="list-style-type: none"> <li>Supports housing policy and legislation for market and non-market housing, including: <ul style="list-style-type: none"> <li>the <i>Strata Property Act</i> and regulations;</li> <li>the <i>Short Term Rental Accommodations Act</i> and regulations; and</li> <li>other housing types, including purpose-built rentals, co-ops and long-term tenancy leases.</li> </ul> </li> <li>Develops provincial housing strategies.</li> </ul>
<b><i>Housing Targets Branch</i></b>	<ul style="list-style-type: none"> <li>Administers the housing targets program to issue targets for specified municipalities under the <i>Housing Supply Act</i> and regulation.</li> <li>Prioritizes specified municipalities for targets assessment, estimate housing needs and produce housing targets.</li> <li>Consultation with specified municipalities and First Nations with land interests, issues timebound Housing Target Orders and evaluates progress reports that track progress toward meeting housing targets: 1) net-new units; 2) housing units by type, tenure, and affordability; and 3) municipal actions to increase housing supply (housing policies, bylaws, partnerships, development approvals, and permitting).</li> <li>Consideration of compliance measures if satisfactory progress has not been made by municipalities to meet housing targets.</li> </ul>
<b><i>Planning and Land Use Management Branch</i></b>	<ul style="list-style-type: none"> <li>Land use planning policy and program development. Legislation and program supports for: <ul style="list-style-type: none"> <li>Small-scale, multi-unit housing.</li> <li>Housing needs reports.</li> <li>Proactive zoning (OCP and zoning bylaws).</li> <li>Amenity cost charges.</li> <li>Inclusionary zoning.</li> <li>Density bonus.</li> <li>Public hearings.</li> <li>Works and services</li> <li>Transportation demand management.</li> </ul> </li> <li>Grants &amp; funding: Local Government Housing Initiatives Capacity Funding, Local Government Development Approvals PIBC Peer Learning Network.</li> </ul>

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## MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Housing and Homelessness Programs Division</i></b>	
<b><i>Residential Tenancy Branch</i></b>	<ul style="list-style-type: none"> <li>• Oversight of the <i>Residential Tenancy Act</i> and <i>Manufactured Home Park Tenancy Act</i>, the regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies.</li> <li>• Information services, disputes resolution, and compliance &amp; enforcement for landlord and tenant disputes.</li> </ul>
<b><i>Engagement and Encampment Response Branch</i></b>	<ul style="list-style-type: none"> <li>• Provincial coordination for cross-ministry encampment responses including Homeless Encampment Action Response Team (HEART)/Homeless Encampment Action Response Temporary Housing (HEARTH) programs and the Provincial Encampment Response Framework.</li> <li>• Engagement to inform the implementation and development of Belonging in BC, including advisory committees.</li> <li>• Oversight of the provincial emergency shelter policy and program.</li> <li>• Development and implementation of the Downtown Eastside – Provincial Partnership Plan.</li> <li>• Implementation of initiatives related to experiences of Gender Based Violence and homelessness.</li> </ul>
<b><i>Homelessness and Supportive Housing Policy Branch</i></b>	<ul style="list-style-type: none"> <li>• Research and policy development related to homelessness, supportive housing and rent supplements.</li> <li>• Development and implementation of several initiatives within Belonging in BC Homelessness Plan, including: <ul style="list-style-type: none"> <li>◦ Integrated Support Framework to coordinate and streamline access to supports.</li> <li>◦ Supported Rent Supplement Program.</li> <li>◦ Point in Time Homelessness Count.</li> <li>◦ Preventing and Reducing Homelessness Integrated Data Project.</li> </ul> </li> <li>• Research and policy development related to rental assistance, including: <ul style="list-style-type: none"> <li>◦ Rental Assistance Program.</li> <li>◦ Shelter Aid for Elderly Renters Program.</li> <li>◦ Canada-BC Housing Benefit.</li> <li>◦ Homeless Prevention Program.</li> <li>◦ BC Rent Bank.</li> </ul> </li> </ul>
<b><i>Short-Term Rental Branch</i></b>	<ul style="list-style-type: none"> <li>• Compliance and enforcement of short-term rental legislation and regulations; including voluntary compliance through education, compliance orders, and administrative penalties.</li> <li>• Local government short-term rental data sharing, and delisting requests.</li> <li>• Registration of Short-Term Rentals required under the <i>Short-Term Rental Accommodations Act</i>.</li> <li>• Platform data sharing (listings) with the Province.</li> <li>• Platform (major, medium, minor) validation of registered hosts.</li> </ul>

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## MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b>Local Government Division</b>	
<b>Governance and Structure Branch</b>	<ul style="list-style-type: none"> <li>• Incorporation, restructuring, boundary extensions, structure-related legislation and processes, and local and regional governance.</li> <li>• Local government administration, elections, governance operations-related legislative requirements/powers, and local and regional services.</li> <li>• Local government-First Nations/Indigenous relations and reconciliation, Crown Grant/Nominal Rent Tenure sponsorships, Business Improvement Areas, and Resort Associations.</li> <li>• Dispute resolution related to Regional District service reviews/withdrawals and other intergovernmental disputes.</li> </ul>
<b>Infrastructure and Engineering Unit</b>	<ul style="list-style-type: none"> <li>• Asset management, value engineering drinking water, wastewater, stormwater, solid waste, green energy, resource recovery, recreation, natural assets, and other capital grants, infrastructure planning grants and programs. Investing in Canada Infrastructure Program (Environmental Quality; Community, Culture and Recreation, Rural and Northern Communities, CleanBC Communities Fund), Critical Community Infrastructure, Building Communities Strong Fund and Universal Water Metering Pilot).</li> </ul>
<b>Local Government Finance Unit</b>	<ul style="list-style-type: none"> <li>• Annual financial reporting from local governments, including financial plans, audited financial statements and property tax bylaws used to create local government financial data tables. Unconditional grants; Growing Communities Fund.</li> <li>• Investments and municipal corporations. Long-term liabilities. Development financing (including Development Cost Charges).</li> <li>• Property tax, user-fees, and other sources of revenue.</li> <li>• The financial impact of local government services.</li> </ul>
<b>Policy, Research and Legislation Branch</b>	<ul style="list-style-type: none"> <li>• Overall responsibility for local government legislation development for the <i>Community Charter</i>, <i>Local Government Act</i>, <i>Local Elections Campaign Financing Act</i>, <i>Vancouver Charter</i>, and other local government legislation.</li> <li>• Broad responsibility for forward-looking policy development in the local government sphere including monitoring trends and developments in other jurisdictions and reviewing UBCM resolutions. Provide advice and support to other ministries in the development of legislation or policies that impact local governments.</li> </ul>

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## MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Local Government Division Continued...</i></b>	
<b><i>Land Use, Planning, and Regional Impacts Branch</i></b>	<ul style="list-style-type: none"> <li>• Local government planning program support, land use management framework, and public hearings (in support with the Planning and Land Use Management Branch), along with other local planning and land use tools through the <i>Local Government Act</i> and <i>Community Charter</i>.</li> <li>• Implementation of regional growth strategies, land use bylaw approvals (Islands Trust, Sun Peaks, University of British Columbia (UBC), and collaborating on climate mitigation with the Joint Provincial-UBCM Green Communities Committee.</li> <li>• Cross-ministry support and advice on issues that intersect with local government land use planning.</li> <li>• Supporting work on inclusive regional governance.</li> <li>• Monitoring socio-economic effects of Liquefied Natural Gas (LNG) projects on local governments and Indigenous Nations in B.C., including the Northern Healthy Communities Fund through the Northern Development Initiative Trust.</li> <li>• Developing and implementing policies and programs that facilitate collaboration with and between local governments, other provincial ministries, and interested parties, particularly in relation to provincially approved projects with local impacts.</li> <li>• Support for all phases of emergency management (preparation, response, recovery, mitigation) at both a provincial level and local government level.</li> </ul>
<b><i>Public Libraries Branch (PLB)</i></b>	<ul style="list-style-type: none"> <li>• Works with public library boards, library staff, and local governments, in their roles and responsibilities under the <i>Library Act</i>.</li> <li>• Helps communities improve and access public library services.</li> <li>• Provides advice and guidance on related legislation, governance, financial reporting, provincial funding, digital infrastructure, provincial-wide services, and provincial policies.</li> <li>• Manages the apportionment of provincial public library grants (not capital).</li> <li>• Questions about financing new library buildings/significant renovations, ownership, or infrastructure questions should be directed to the Local Government Infrastructure and Finance Branch, but PLB may also be included.</li> </ul>

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## MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b>Government to Government and Community Relations Division</b></p>	<ul style="list-style-type: none"> <li>• Leads provincial engagement with First Nations to advance reconciliation initiatives, including negotiating and implementing treaties, reconciliation agreements, and other constructive arrangements with First Nations partners in conjunction with other provincial agencies, federal and local government, and working with partner and interest holders and the public to ensure the success of reconciliation initiatives.</li> <li>• Leads the Province's government-to-government relationships and agreement-making with First Nations on matters related to Section 35 rights and title.</li> <li>• Provides guidance and leadership to other provincial agencies on establishing and enhancing relationships with Indigenous Peoples including the advancement of shared decision-making initiatives with First Nations, consistent with sections 6 and 7 of the <i>Declaration on the Rights of Indigenous Peoples Act</i>.</li> </ul>
<p><b>Declaration Act Secretariat</b></p>	<ul style="list-style-type: none"> <li>• Falls under the responsibility of the Minister of Indigenous Relations and Reconciliation, but is a separate central agency distinct from the Ministry of Indigenous Relations and Reconciliation.</li> <li>• Assists ministries in advancing legislative initiatives in alignment with the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and in meeting legislative alignment obligations as set out in section 3 of the <i>Declaration on the Rights of Indigenous Peoples Act</i>.</li> <li>• Works with Indigenous partners to help set legislative priorities.</li> <li>• Leads provincial development and implementation of sections 4 and 5 of the <i>Declaration Act</i> (the action plan and annual report).</li> <li>• Provides guidance to ministries on undertaking consultation and cooperation and serves as an interlocutor role for the Province and Indigenous partners.</li> </ul>

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## MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Policy, Intergovernmental Relations &amp; Legislation Division</i></b>	<ul style="list-style-type: none"> <li>• Provides strategic policy leadership within the Ministry of Indigenous Relations and Reconciliation (MIRR) and across government to advance B.C.'s reconciliation commitments.</li> <li>• Leads MIRR's consultation and engagement for agreements, policy, and legislation.</li> <li>• Leads MIRR's intergovernmental relations with local, provincial, territorial and federal governments.</li> <li>• Leads MIRR's legislative work and support for implementation of the Civil Litigation Directives for Indigenous Peoples.</li> <li>• Leads agreement and treaty-related policy.</li> <li>• Leads strategic financial management, cost-sharing, fiscal negotiations, revenue sharing, and fiscal policy development.</li> <li>• Works with provincial partners, organizations, and communities to guide relationships with First Nations, Métis, Inuit, and urban Indigenous partners.</li> <li>• Leads the provincial response to Residential School investigations and collaborates with Canada on advancing research, protection, and commemoration related to the history and legacy of residential schools and Indian Hospitals in B.C.</li> </ul>

## MINISTRY OF INFRASTRUCTURE

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Capital Development</i></b>	<ul style="list-style-type: none"> <li>• Planning and oversight of construction for capital building projects and initiatives related to public K-12 schools, childcare, public post-secondary education and health care facilities, including hospitals and long-term care facilities along with other provincial building projects.</li> </ul>
<b><i>Infrastructure Policy and Partnerships</i></b>	<ul style="list-style-type: none"> <li>• Responsible for legislation, including the <i>Infrastructure Projects Act</i> and the <i>Construction Prompt Payment Act</i>. Lead on relationships with other levels of government, including First Nations.</li> <li>• Lead on relationship with the ministry's two crown agencies – Infrastructure BC and BC Infrastructure Benefits – the agency responsible for administering Community Benefits Agreements.</li> </ul>
<b><i>Real Property</i></b>	<ul style="list-style-type: none"> <li>• Responsible for the design, set up and management of a government's physical workplaces.</li> <li>• Management and maintenance of the Province's real estate portfolio, including courthouses, correctional centres, and government program space.</li> </ul>

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## MINISTRY OF JOBS AND ECONOMIC GROWTH

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Economic and Business Development Division</i></b></p>	<ul style="list-style-type: none"> <li>• Economic research, analysis and policy.</li> <li>• Better Regulations for British Columbians omnibus regulatory and legislative amendment processes.</li> <li>• Small business programs, resources, and available support including Mobile Business Licenses, BizPaL, and business advisory services.</li> <li>• Lead on the Ease of Doing Business to identify and remove barriers to establishing or growing businesses in B.C., improve competitiveness and work with business leaders to develop a set of performance measurements.</li> <li>• Manages legislation and relationships with the northern, southern interior, and island-coastal economic trusts.</li> <li>• Lead on the Province's Rural Initiative, including draft guidance, tools and resources for Ministry staff to apply a rural lens and build capacity to design programs, policy and decision-making with rural contributions and diverse rural realities in mind.</li> <li>• Development and delivery of policies, initiatives and funding programs to support inclusive economic development and diversification in rural, regional, and Indigenous communities.</li> <li>• Delivery of free and accessible economic development services to rural and regional local governments, Indigenous communities, businesses and economic development agencies through a team of specialized economic development staff located on-the-ground throughout B.C.</li> <li>• Support to communities experiencing an economic disruption and significant job loss (such as a mill closure) through coordination of community transition programs and services for workers, businesses, and communities.</li> <li>• Support to communities for economic recovery following a natural disaster, under the Provincial Disaster Recovery Framework.</li> <li>• Support to communities and proponents of major projects such that projects are well supported, and an outsized, positive and shared economic impact is realized in rural and regional areas.</li> <li>• Updates and shares data, tools, and resources to support community economic development.</li> <li>• Develops positions, and advance and defend B.C. interests in international and domestic trade negotiations, agreements, and disputes.</li> <li>• Leads work with the federal government and other provinces and territories to eliminate or reduce trade barriers and protectionist measures impacting B.C. including tariffs and non-tariff barriers in Canada and in foreign markets.</li> <li>• Leads work across government to review legislative and regulatory proposals for potential trade impacts and compliance with legal obligations.</li> <li>• Ensures awareness of Free Trade Agreement obligations and identify opportunities to increase utilization.</li> </ul>

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## MINISTRY OF JOBS AND ECONOMIC GROWTH CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Innovation and Industry Development</i></b></p>	<ul style="list-style-type: none"> <li>• Implements Look West Strategy including reporting and communications and leading Sector Action Plans in areas the ministry is responsible for.</li> <li>• Develops and delivers policy and programming for B.C.'s technology and innovation sectors, and emerging technology sectors like artificial intelligence and quantum computing technologies.</li> <li>• Advances the Province's Intellectual Property Strategy to build the Province's intellectual property capacity by increasing the awareness, use and protection of intellectual property by small and medium-sized enterprises. This does not include patent boxes which is Ministry of Finance.</li> <li>• Supports the expansion of the Integrated Marketplace Initiative (IMI). The IMI increases innovation and technology adoption by linking industry with local innovation suppliers to implement, scale, and ultimately export B.C. technology solutions. The initiative is helping industry address its business needs while helping reduce carbon emissions, increase productivity and resiliency, or increase safety with domestic innovative solutions. The Province's Crown agency, Innovate BC, delivers the program.</li> <li>• Oversight of the BC Knowledge Development Fund (BCKDF) that supports the development of research infrastructure, like labs and equipment. The BCKDF helps B.C.'s institutions attract researchers, skilled technicians, and research users. Supporting research infrastructure can foster innovation and help institutions collaborate with industry.</li> <li>• Reduces the time, cost and effort required to construct buildings through the, cross-government Construction Innovation Action Plan that seeks to bring more of the construction process into factory settings, implement more digital tools, and optimize the approvals/permitting for these modern methods of construction.</li> <li>• Works with the federal government, through Build Canada Homes, and other partners to incorporate more wood-based solutions into building technology.</li> <li>• Develops and implements key Sector Action Plans for Aerospace and Maritime sectors that build on industry strengths and position B.C. to take advantage of federal investments in sovereignty and defence-related investments.</li> <li>• Creates an inventory of existing industrial lands, carrying out a land-use needs assessment and a strategy for protecting and growing the industrial land base.</li> <li>• Develops and implements the Province's Artificial Intelligence and Quantum Technologies Sector Action Plan and Life Sciences Sector Action Plan to double the technology workforce and increase the tech sector GDP contribution to B.C.'s economy by 75 per cent by 2035:             <ul style="list-style-type: none"> <li>◦ Conducts technology and life sciences policy analysis.</li> <li>◦ Develops and maintains sector intelligence resources on B.C.'s technology and life sciences sectors, including through engagement with sector stakeholders and in collaboration with BC Stats.</li> </ul> </li> <li>• Coordinates the BC Pavilion booth design and programming to showcase the B.C. tech ecosystem at the Web Summit Vancouver (WSV) conference. WSV will take place for the second year in Vancouver May 11 to 14, 2026. It is part of a suite of global tech conferences that includes Lisbon, Doha, Rio, and Hong Kong that unites global tech leaders, investors, startups, and media.</li> </ul>

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## MINISTRY OF JOBS AND ECONOMIC GROWTH CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>International Trade and Investment Attraction Division</i></b></p>	<ul style="list-style-type: none"> <li>• Facilitates trade promotion, investment attraction, and supports initiatives to increase export capacity in all regions of the Province.</li> <li>• Works collaboratively with key stakeholders, industry, and all levels of government to grow the economy by creating good jobs across B.C.</li> <li>• Establishes and delivers integrated trade and investment programs to help B.C. increase exports, solidify international alliances, and attract foreign direct investment:             <ul style="list-style-type: none"> <li>◦ Develops and delivers events and outreach to support awareness and networking for B.C. businesses in the Province and abroad.</li> <li>◦ Delivers and coordinates export readiness and export services programs serving communities across the Province including Indigenous communities and helping develop prosperous exporting companies positively impacting these communities.</li> <li>◦ Supports the delivery of the Export Navigator Program and Trade Accelerator Program, helping firms build capacity to enter global markets.</li> <li>◦ Develops and delivers initiatives to attract, retain, and support the expansion of international investors and business in B.C., providing site selection assistance, investment tours, customized business case analysis, and navigation of local markets, while coordinating with municipal and federal partners to maximize high-value investment opportunities for the Province.</li> </ul> </li> <li>• Monitors, analyzes, and communicates investment, export, and policy trends, translating these insights into actionable priorities aligned with B.C.'s industry needs to support planning and decision-making, while leading the implementation of the Trade Diversification Strategy.</li> <li>• Oversees B.C.'s international network of Trade and Investment Representatives (TIRs) located in 14 major global markets (Asia, Europe, North America), including co-locations in Embassies, to bridge trade and investment connections.</li> <li>• Champions targeted international trade missions, inbound buyer visits, and global engagement initiatives to advance B.C.'s products, services, and investment opportunities, providing on-the-ground support, market insights, and strategic business connections.</li> </ul>

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## MINISTRY OF JOBS AND ECONOMIC GROWTH CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<i>Investment Division</i>	<ul style="list-style-type: none"> <li>• Facilitates investments through the Major Investments Office:               <ul style="list-style-type: none"> <li>◦ Assesses the technical, financial, and strategic scope of investment opportunities to determine the appropriate level of ministry engagement.</li> <li>◦ Engages with potential investors who have a viable project opportunity and provides customized support to enable the investment to advance in B.C.</li> <li>◦ Works closely with other ministries to boost B.C. as a global exporter of climate solutions, carbon capture, storage, and other low carbon technologies.</li> <li>◦ Leads and/or collaborates on complex cross-ministry/government activities or strategic initiatives.</li> <li>◦ Develops partnerships with investors to match project financing needs with strategic sources of capital.</li> <li>◦ Leads the ministry's investment evaluation process.</li> </ul> </li> <li>• Delivers the \$1 billion First Nations Equity Financing Program in partnership with the Ministry of Finance to help support equity financing opportunities that provide meaningful participation for First Nations in projects of shared interest with the Province, anchoring investment and creating jobs and new economic growth (scheduled for launch in Spring 2026).</li> <li>• Delivers the BC Manufacturing Jobs Fund, which provided incentive funding of up to \$10 million to manufacturing operators to scale, grow, and modernize their facilities through capital investment. The intake is currently closed.</li> <li>• Delivery of the Rural Economic Diversification and Infrastructure Program (REDIP), providing funding for economic diversification, resilience, clean growth, and infrastructure development in rural and regional communities.</li> <li>• Administers the Small Business Venture Capital Tax Credit Program that provides a tax credit to investors to help off-set some of the risk of investing in B.C.'s start-up and early-stage small businesses, predominantly businesses involved in tech development or small business manufacturing. The 30 per cent tax credit helps entrepreneurs and innovators raise investment capital to commercialize ideas, develop technologies, and grow their business operations.</li> <li>• Responsible for InBC Investment Corporation, a \$500 million strategic investment fund that invests in B.C.'s high-growth potential businesses to help them scale up.</li> <li>• Responsible for the new \$400 million Strategic Investment Fund.</li> </ul>

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## MINISTRY OF LABOUR

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Employment Standards</i></b>	<ul style="list-style-type: none"> <li>Administration of the <i>Employment Standards Act</i> and the <i>Temporary Foreign Worker Protection Act</i>, through the Employment Standards Branch and the independent Employment Standards Tribunal, to ensure that employees receive basic standards of compensation and conditions of employment, including the minimum wage, and that foreign workers in B.C. have appropriate protections. Provide fair and efficient procedures for resolving disputes under these Acts between employees and employers and foreign workers and employers/recruiters.</li> </ul>
<b><i>Labour Relations</i></b>	<ul style="list-style-type: none"> <li>Administration of the Labour Relations Code through the independent quasi-judicial B.C. Labour Relations Board. The ministry also promotes stable labour relations by monitoring collective bargaining disputes and providing formal and informal assistance to the parties. Also, responsible for the <i>Fire and Police Services Collective Bargaining Act</i> and the <i>Fire Department Act</i>.</li> </ul>
<b><i>Workers' Compensation</i></b>	<ul style="list-style-type: none"> <li>Administration of the <i>Workers Compensation Act</i> through WorkSafeBC (provincial Workers' Compensation Board) and the independent Workers' Compensation Appeal Tribunal (WCAT). WorkSafeBC provides compensation services, health care and vocational rehabilitation to injured workers. WorkSafeBC also has authority to develop, enact and enforce the Occupational Health and Safety Regulation. WCAT decides appeals of WorkSafeBC decisions. The ministry is also responsible for the Employers' Advisers Office and the Workers' Advisers Office.</li> </ul>

## MINISTRY OF MINING AND CRITICAL MINERALS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Mines Health, Safety and Enforcement Division</i></b>	<ul style="list-style-type: none"> <li>Responsible for mine workers' health and safety, compliance verification and enforcement, and investigations of serious incidents at mines.</li> <li>Oversees the regulation of abandoned mines including addressing hazards (e.g., unsecured mine openings, stability issues at legacy tailings storage facilities, and managing sites under receivership or where permit holders are no longer viable).</li> <li>Oversees policy, Indigenous engagement, inspector training, and compliance data and reporting in its core business areas.</li> <li>Includes the Office of the Chief Inspector of Mines which is responsible for leading compliance and enforcement of the <i>Mines Act</i>.</li> <li>Oversees the development and implementation of updates to the Health, Safety and Reclamation Code for Mines in B.C., through the Standing Code Review Committee.</li> <li>Conducts audits to assess the effectiveness of the mining regulatory framework under the direction of the Chief Auditor and coordinates ministry responses to audits.</li> </ul>

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## MINISTRY OF MINING AND CRITICAL MINERALS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Mining Competitiveness and Authorizations Division</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for managing authorizations, geoscience, and policy for the mining cycle from early mineral exploration, construction and development of major and regional mines, and mine closure and reclamation.</li> <li>• Manages the cross-ministry coordinated authorization process for major mines, involving the Ministry of Environment and Parks, the Ministry of Water, Land and Resource Stewardship and the Ministry of Forests, supports the Environmental Assessment Office on mining projects, and is responsible for reviewing and permitting all metal and coal mines in the Province under the <i>Mines Act</i>.</li> <li>• Provides a leadership role in reconciliation efforts with Indigenous Peoples to advance and resolve key strategic issues relating to mining activity.</li> <li>• Includes the B.C. Geological Survey which conducts research to assess the geological evolution and mineral resources of the Province.</li> <li>• Supports the competitiveness of B.C.'s mining sector, including critical minerals, and helps position B.C. as an attractive jurisdiction for investment by providing a fair, effective, and transparent authorizations process, and focusing on regulatory certainty (including reducing permitting timelines), Indigenous reconciliation and partnerships, world-class geoscience, innovation, economic analysis, and leading environmental standards.</li> <li>• Supports the advancement of B.C. critical minerals projects and policies across the value chain that contributes to a low carbon future by increasing industry and investor interest in the sector, promoting projects to capital markets and the federal government, finding alignment between provincial strategies and other jurisdictional strategies, and working with interested parties (industry, unions, First Nations and others) to develop and implement strategies that identify opportunities for mineral exploration and the critical minerals sector.</li> <li>• Delivers frontline regulatory services across B.C., overseeing regional and major mine permitting under the <i>Mines Act</i>.</li> </ul>
<p><b><i>Strategic and Indigenous Partnerships Division</i></b></p>	<ul style="list-style-type: none"> <li>• Works to advance Indigenous reconciliation and key sector negotiations, supports cross-ministry policy, intergovernmental relations, ministry planning, strategic initiatives, and engages with Indigenous groups on policy matters.</li> <li>• Authorizes and administers the legislation governing the acquisition, exploration and development of mineral, placer, and coal rights in the Province.</li> <li>• Responsible for implementing the Mineral Claims Consultation Framework, and updating the <i>Mineral Tenure Act</i> in a manner that engages directly with and is respectful of First Nations rights and interests; and an expanded focus on the Northwest Strategy to advance prosperity, reconciliation, and conservation in Northwest B.C.</li> <li>• Works with other ministry divisions, the Ministry of Water, Land and Resource Stewardship, and the Ministry of Indigenous Relations and Reconciliation on key reconciliation related matters and initiatives including modernized land use planning. This work is consistent with the Province's objectives under the <i>Declaration on the Rights of Indigenous Peoples Act</i> (DRIPA) and ensures that First Nations actively participate in natural resource development in their Traditional Territories.</li> </ul>

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## MINISTRY OF POST-SECONDARY EDUCATION AND FUTURE SKILLS

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Finance, Technology And Management Services Division</i></b>	<ul style="list-style-type: none"> <li>• Responsible for financial oversight of all 25 public Post-Secondary Institutions (PSI), including distribution of operating grants, financial reporting, setting and monitoring student Full-Time Equivalent performance measures, and monitoring general PSI financial health and the PSI sector sustainability review.</li> <li>• Coordination of sector-wide collaborations on shared procurement, IM/IT, student housing policy, information security, and administrative services.</li> <li>• Coordination and support for emergency response readiness for the sector and overdose prevention and response.</li> <li>• Responsible for ministry budget management, financial operations and corporate services functions.</li> </ul>
<b><i>Governance, Legislation and Engagement Division</i></b>	<ul style="list-style-type: none"> <li>• Responsible for the ministry's legislative development, as well as Order In Council board appointments, labour relations, PSI governance, intergovernmental relations, and corporate planning.</li> <li>• Leads the ministry's work on Indigenous post-secondary education and training, including implementation of Declaration Act Action Plan initiatives. The Indigenous Policy and Engagement Branch undertakes engagement, policy development, program development and implementation with Indigenous partners and public post-secondary institutions.</li> <li>• Houses the Office for International Credential Recognition, responsible for oversight of 18 regulatory authorities' international credential recognition processes, and the Office of the Superintendent of Professional Governance, responsible for oversight of six <i>Professional Governance Act</i> regulatory bodies in the natural and built environment.</li> </ul>

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## MINISTRY OF POST-SECONDARY EDUCATION AND FUTURE SKILLS CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Labour Market Development and Immigration Division</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for the development and management of targeted labour market and workforce development policies and programs to help people get the information and skills they need to participate in B.C.'s labour market.</li> <li>• Oversight of the trades training system, including Skilled Trades Certification and the Crown agency responsible, SkilledTradesBC.</li> <li>• Responsible for programs for people, employers, and communities, including the Sector Labour Market Partnerships program, the Community Workforce Response Grant, the BC Employer Training Grant, Skills Training for Employment programs, and skills training for forestry dependent communities.</li> <li>• Produces a wide range of labour market information and insights, including B.C.'s Labour Market Outlook, and disseminates labour market information, career planning tools, and other resources through the WorkBC.ca website.</li> <li>• Responsible for immigration policy, programs, and services for the Province including the Provincial Nominee Program (PNP), supporting the attraction of international skilled and semi-skilled workers and entrepreneurs to all regions. Priority occupations include health, childcare, and tech, plus attraction to smaller centres.</li> <li>• Ensures new residents and aspiring newcomers have timely and equitable access to settlement and integration services through BC Newcomer Services, BC Safe Haven, and Career Paths.</li> <li>• Leads the Province's approach to exceptional migration measures (i.e. border readiness and emergency humanitarian response).</li> </ul>
<p><b><i>Post-Secondary Policy and Programs Division</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for 25 public PSIs and their programs including: Adult Basic Education and English Language Learning; tech-relevant programs; teacher education and early childhood educator programs; veterinary medicine education; and health and medical education.</li> <li>• Administers StudentAid BC programs including the BC Access Grant, the Provincial Tuition Waiver for Former Youth in Care, and the BC Loan Forgiveness Program.</li> <li>• Leads strategic policy/liaison for the sector including the Tuition Limit Policy; international education and overseeing the British Columbia Council for International Education (BCCIE, a Crown corporation); and enhancing the learner experience through student mental health initiatives, combatting sexualized violence, promoting work integrated learning and co-ops, developing micro-credentials, and advising the minister on new degree programs through the Degree Quality Assessment Board.</li> <li>• Regulation, oversight and monitoring of over 300 private training institutions, including student protection, and Education Quality Assurance designation.</li> <li>• B.C.'s Post-Secondary Digital Learning Strategy and Digital Services Strategy, which aims to improve how digital technologies support access to flexible, high-quality post-secondary education.</li> <li>• Oversight of four shared service program offices providing B.C.'s central online application service (EducationPlannerBC), B.C.'s academic credit transfer system (BC Council on Admission and Transfer), and centralized teaching and learning supports (BCcampus and the BC Electronic Library Network).</li> </ul>

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## MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>BC Coroners Service</i></b>	<ul style="list-style-type: none"> <li>• Responsible for investigating and determining the circumstances of all unnatural, sudden, and unexpected, unexplained, or unattended deaths in the Province.</li> <li>• Makes recommendations to improve public safety and prevent death in similar circumstances.</li> <li>• Responsible for the investigation of all child deaths (under the age of 19 years) in B.C. and for investigating all deaths in custody.</li> <li>• Responsible for conducting inquests into deaths in the custody of peace officers, deaths that involve strong public interest, or when there is a need to review a dangerous practice or circumstance.</li> <li>• Responsible for convening Death Review Panels for the aggregate review of deaths with similar circumstances to identify opportunities for intervention to prevent future deaths.</li> <li>• Provides statistical information and analysis to agencies, government ministries, academic institutions, and other jurisdictions to support research and inform policies and legislation in support of public safety.</li> </ul>
<b><i>BC Corrections</i></b>	<ul style="list-style-type: none"> <li>• Responsible for the supervision of individuals, 18 years or older, on bail or serving a sentence in the community, and the supervision of individuals in custody awaiting trial or serving a sentence under two years.</li> <li>• Responsible for the Repeat Violent Offending Intervention Initiative (ReVOII) and the Chronic Property Offending Intervention Initiative (C-POII).</li> </ul>
<b><i>Corporate Strategic Initiatives Branch and Office of the Fire Commissioner</i></b>	<ul style="list-style-type: none"> <li>• Responsible for Policing and Public Safety Modernization initiatives, including managing amendments to policing legislation and/or regulations, and other relevant public safety statutes (e.g., the <i>Firearm Violence Prevention Act</i>).</li> <li>• Responsible for leading development of the provincial safety officer model.</li> <li>• Facilitates cross-government coordination of the Province's community safety initiatives and provides support to the Cabinet Committee on Community Safety and the corresponding Minister of State.</li> <li>• Responsible for the development of future-state options for 911 emergency communications services in the Province and monitoring the implementation of the E-Comm 9-1-1 review.</li> <li>• The Office of the Fire Commissioner is the provincial lead for fire safety and is responsible for: <ul style="list-style-type: none"> <li>◦ administering and enforcing fire safety legislation;</li> <li>◦ collecting and reporting fire loss statistics;</li> <li>◦ promoting fire safety awareness;</li> <li>◦ establishing training standards for structure firefighting, and for fire inspectors and investigators; and</li> <li>◦ supporting fire inspections and fire investigations.</li> </ul> </li> </ul>

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## MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Community Safety and Victim Services Branch</i></b>	<ul style="list-style-type: none"> <li>• Responsible for funding a provincial network of victim service and violence against women programs, including sexual assault programs.</li> <li>• Training and support for service providers and various gender-based violence response coordination tables is provided through a contract with the Ending Violence Association of BC.</li> <li>• Responsible for funding restorative-justice programs.</li> <li>• Includes the Civil Forfeiture Office, and the Civil Forfeiture Grant Program, the Crime Victim Assistance Program, Family Information Liaison Unit, and the Intimate Images Protection Service.</li> </ul>
<b><i>Independent Gambling Control Office</i></b>	<ul style="list-style-type: none"> <li>• Strengthened regulator with the mandate, authority and independence to monitor and safeguard the gambling sector in B.C.</li> <li>• Regulates all gambling in B.C., including commercial gambling conducted and managed by the British Columbia Lottery Corporation (e.g., lotteries, casinos, bingo, and online gambling on PlayNow.com), horse racing, and licensed charitable gambling events.</li> <li>• Administers the Gambling Support BC program, which includes responsible and problem gambling prevention and treatment services.</li> </ul>
<b><i>Liquor and Cannabis Regulation Branch</i></b>	<ul style="list-style-type: none"> <li>• As a regulator, the Liquor and Cannabis Regulation Branch oversees provincial liquor and cannabis legislation and regulations that govern B.C.'s private retail sale and consumption of liquor and cannabis.</li> <li>• Educates establishments about liquor and cannabis laws and rules.</li> <li>• Takes enforcement action when licensed establishments do not follow the <i>Cannabis Control and Licensing Act</i> and the <i>Liquor Control and Licensing Act</i>, associated regulations or their specific terms and conditions.</li> </ul>
<b><i>RoadSafetyBC</i></b>	<ul style="list-style-type: none"> <li>• One of the key provincial agencies responsible for road safety in the Province.</li> <li>• Governs drivers, oversees driver medical fitness, runs driver programs, and implements road safety policies.</li> <li>• Focuses on addressing high-risk driving behaviours (speeding, distracted driving, and impaired driving) and works with partners to help reach their goal of zero traffic fatalities.</li> <li>• Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in B.C.</li> <li>• The Superintendent of Motor Vehicles is the administrative authority governing drivers and has authority to:             <ul style="list-style-type: none"> <li>◦ Prohibit a person from driving a motor vehicle.</li> <li>◦ Require a driver to take part in a program to improve their driving.</li> <li>◦ Review and make decisions about sanctions, driving prohibitions and ICBC licensing decisions.</li> <li>◦ Make sure B.C. drivers are medically fit to drive.</li> </ul> </li> </ul>

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## MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Policing and Security Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Superintends and provides central oversight of B.C. policing and law enforcement by developing and administering policing policy, programs, and provincial standards, ensuring adequate and effective delivery of policing throughout B.C.</li> <li>• <b>Security Programs Division:</b> Leads the Criminal Record Review Program, Guide Dog and Service Dog certification program, Protection Order Registry, security screening for cannabis retail applicants, and regulates the security industry, metal dealers and recyclers, pill presses, and armored vehicles / body armor.</li> <li>• <b>Municipal Policing, Governance and Oversight Division:</b> Responsible for superintending, oversight and alignment of municipal police departments (non-RCMP) and their boards. The division also has responsibility for areas including provincial policing standards, compliance and training, Justice Institute of BC Police Academy, police technologies, special police constable appointments and designation, and decriminalization.</li> <li>• <b>Serious and Organized Crime Division:</b> Responsible for oversight, policy development and program management in the areas of organized crime, gang violence, extortion, human trafficking, child exploitation and other serious crime, administration of Specialized Investigation and Targeted Enforcement (SITE) and Community Safety and Targeted Enforcement (CSTEP), and innovative crime prevention responses, such as Hate Crime, Countering Radicalization (Shift) and Situation Tables.</li> <li>• <b>Serious and Organized Crime Division:</b> The Province's central authority for coordinating and supporting public safety responses to large-scale events, protests, and critical incidents. Indigenous, Core Policing, and Contract Management Division provides provincial oversight of Police Service Agreements (PSAs) that authorize the RCMP to serve as the Provincial Police Service and Municipal Police Units in municipalities with a Municipal Police Unit Agreement, including Indigenous policing agreements across B.C. The division works closely with provincial and territorial partners, Public Safety Canada, RCMP E Division and National Headquarters, and municipalities to manage and administer the PSAs and RCMP service delivery. The division also works closely with Public Safety Canada in support of the First Nations Policing Program and ensures that policing services delivered under these agreements are effective, culturally informed and responsive to community needs. The division also leads oversight of police model transitions.</li> <li>• <b>Community Safety Unit (CSU):</b> Responsible for compliance and enforcement under the Cannabis Control and Licensing Act, with a focus on the illegal sale and production of cannabis. CSU investigators carry out compliance and enforcement activities against unlicensed cannabis retailers and producers across the Province. Investigations are conducted through a variety of strategies, including complaints received from the public, government agencies, police, and legal market operators. Potential enforcement is prioritized on several factors, including public safety, links to organized crime, proximity to licensed stores, and the Province's commitment to reconciliation. The CSU works collaboratively with enforcement partners, including police agencies, the Civil Forfeiture Office, Ministry of Finance (responsible for illegal tobacco enforcement), and Health Canada.</li> </ul>

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## MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b><i>Employment and Labour Market Services Division</i></b></p>	<ul style="list-style-type: none"> <li>• WorkBC Employment Services is the largest network of employment providers in the Province and supports all British Columbians seeking work regardless of where they live or employment barriers they may face. Services are delivered through 102 WorkBC Centres as well as through a strong online presence, accessible from anywhere in the Province. Services include access to individualized employment counselling, job search resources, employment planning, skills training, financial supports, wage subsidy placements, assistive technology supports, apprentice services, and more.</li> <li>• Currently working on an Employment Service Modernization Project to ensure future service delivery meets the diverse and evolving needs of job seekers and employers in B.C.</li> <li>• Community and Employer Partnerships (CEP) is a funding program that supports community-based projects to increase employment and training for job seekers across B.C. Funded projects help unemployed British Columbians to gain work experience and training while addressing local labour market needs. CEP 2026/27 will prioritize projects that respond to labour market impacts of uncertainty in global trade and tariffs, such as in the forestry sector.</li> <li>• Supports employment services for youth and young adults through the Foundry Work &amp; Education Program, delivered as a part of Foundry BC's provincial network of integrated health and wellness services for young people. The Program is delivered in person at Foundry centres and virtually through the Foundry BC app.</li> <li>• Working to address gaps in labour supply resulting from reductions to Canada's temporary foreign worker program by engaging with impacted sectors and employers to tap into domestic talent. This includes connecting employers to WorkBC Centres, implementing projects to increase hiring of youth, as well as supporting large scale, sector-specific initiatives such as the Agriculture and Food Workforce Development Initiative to support B.C.'s agriculture and food industry.</li> <li>• B.C. is strengthening support workers affected by tariffs and global economic shifts through an amendment to the Labour Market Development Agreement, providing \$70.4 million over three years. Funding through the Canada-British Columbia Workforce Tariff Response will support workers within the softwood lumber, steel and other impacted sectors. This new funding will help workers, including those affected by forestry sector disruptions, to upskill, reskill, and seize emerging opportunities. Supports will be delivered through strategic investments and integrated with WorkBC's provincewide services to ensure timely, local, and personalized support, ensuring workers get timely assistance as they transition into new opportunities.</li> </ul>

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## MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Accessibility Directorate</i></b>	<ul style="list-style-type: none"> <li>• Providing cross-government advice and support to promote greater accessibility and inclusivity of policies and programs.</li> <li>• Implementation of the <i>Accessible British Columbia Act</i>, which seeks to identify, remove, and prevent barriers to inclusion experienced by people with disabilities.</li> <li>• Development of accessibility standards for service delivery and accessible employment.</li> <li>• Implementation of the Accessible B.C. Regulation, which requires local governments to implement an accessibility plan, accessibility committee, and an accessibility feedback tool.</li> <li>• Supports the Parliamentary Secretary for Accessibility.</li> <li>• Support for Ministerial Advisory Committees, including Registered Disability Savings Plan Action Group and Provincial Accessibility Committee.</li> </ul>
<b><i>Research, Innovation and Policy Division</i></b>	<ul style="list-style-type: none"> <li>• Provides research, policy, and legislation support to the ministry to deliver income and disability assistance to British Columbians most in need.</li> <li>• Leads development, evaluation, and implementation of the government's policies on income and disability assistance.</li> <li>• Leads government's work on B.C.'s Poverty Reduction Strategy, and the ministry's food security mandate item.</li> <li>• Supports the Parliamentary Secretary for Community Development and Non-Profits.</li> <li>• Leads ministry intergovernmental relations related to social services, Indigenous policy and <i>Declaration on the Rights of Indigenous Peoples Act</i> accountabilities.</li> <li>• Provides reconsideration services for clients disputing eligibility decisions regarding income assistance, disability assistance, and child care subsidy.</li> </ul>
<b><i>Service Delivery Division</i></b>	<ul style="list-style-type: none"> <li>• Delivers income and disability services through: <ul style="list-style-type: none"> <li>◦ <b>Community Services Branch (CSB):</b> Provides in-person services at 84 locations around the Province, including 36 Ministry office locations and 48 partnership Service BC office locations.</li> <li>◦ <b>Community Integration Services Branch (CISB):</b> Works directly with individuals who are homeless, precariously housed or at risk of experiencing homelessness, or through community partners to connect them with financial assistance and community supports.</li> <li>◦ <b>Virtual Services Branch (VSB):</b> Provides services by phone and online, connecting clients and applicants with financial assistance and other supports. In addition, this branch is responsible for processing applications for assistance (intake); health assistance services, adjudicating Persons with Disabilities (PWD) applications, and providing specialized services (e.g. funerals and BC Bus Pass).</li> <li>◦ <b>Prevention and Loss Management Services Branch (PLMSB):</b> Supports and promotes the integrity of the B.C. Employment and Assistance Program through responding to under-reporting, allegations of fraud, investigating serious offences, and developing initiatives and strategies to support and evaluate service quality and mitigate financial loss.</li> </ul> </li> </ul>

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## MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Amateur Sport</i></b>	<ul style="list-style-type: none"> <li>• Provides funding to over 70 designated amateur sports organizations to contribute to the health and wellness of British Columbians.</li> <li>• Funding programs facilitate the development of competitive athletes, coaches, officials, volunteers, and sport administrators.</li> <li>• Administers grant programs related to boosting sport participation, high-performance athlete development, and event hosting.</li> <li>• Provides funding to BC Senior's Games Society to stage the annual 55+ BC Games.</li> <li>• Provides funding to the Indigenous Sport, Physical Activity and Recreation Council to support sport and recreation opportunities for Indigenous people.</li> <li>• Provides oversight of the BC Games Society, the Province's Crown Corporation that runs the BC Summer and Winter Games and prepares Team BC for the Canada Games.</li> <li>• Provides oversight and strategic direction to viaSport, the Province's lead service delivery partner.</li> </ul>
<b><i>Arts and Culture - BC Arts Council Secretariat</i></b>	<ul style="list-style-type: none"> <li>• The BC Arts Council (BCAC) supports the arts and culture sector with funding, policy, programs, outreach, engagement, research, and partnerships.</li> <li>• Provides the secretariat support and administration for the BCAC in support of its legislated mandate, including administration of BCAC programs for non-profit organizations, collectives, individual practitioners, and First Nations to support arts and culture activity.</li> </ul>
<b><i>Arts and Culture - Corporate and Strategic Cultural Priorities</i></b>	<ul style="list-style-type: none"> <li>• Supports the arts and culture sector with policy, programs, legislation and leads related corporate priorities.</li> <li>• Provides oversight, strategic direction, and corporate support for the Royal BC Museum.</li> <li>• Advances work to co-develop a policy framework to support repatriation initiatives in support of the <i>Declaration Act</i> Action Plan action 4.33.</li> <li>• Leads development, advancement and implementation of cultural infrastructure projects and investments, including the Royal BC Museum Provincial Archives, Collections and Research Building, Chinese Canadian Museum, Canadians of South Asian heritages museum, a provincial Filipino cultural center, as well as supporting the redevelopment of the Jewish Community Centre of Greater Vancouver, the Vancouver Art Gallery, and the Art Gallery of Greater Victoria.</li> </ul>
<b><i>BC Athletic Commission</i></b>	<ul style="list-style-type: none"> <li>• Legislation and regulatory oversight of professional boxing, kickboxing, and mixed martial arts, as well as all amateur combat sports.</li> </ul>
<b><i>Community Gaming Grants</i></b>	<ul style="list-style-type: none"> <li>• Supports eligible not-for-profit organizations delivering community programs that benefit the citizens of B.C.</li> <li>• Grants are awarded across several sectors including arts and culture, sport, public safety, environment, human and social services, and Parent Advisory Councils and District Parent Advisory Councils.</li> </ul>

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## MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Creative Sector</i></b>	<ul style="list-style-type: none"> <li>• Supports the economically driven creative sector (i.e., film, television, interactive digital media, music, and publishing) by leading cross-ministry and intergovernmental research, policy and program development.               <ul style="list-style-type: none"> <li>◦ This includes policy and program oversight of the Province's four-year \$42 million investment in the sector, made in 2023.</li> </ul> </li> <li>• Provides oversight of Knowledge Network, B.C.'s public education broadcaster, and Creative BC, the Province's lead economic development agency for the creative sector.</li> <li>• Developing a Provincial Film and Television Strategy to support economic resilience and job stability.</li> <li>• Facilitates cross-ministry, intergovernmental and stakeholder issues management, strategic visioning, consultation, and collaboration on topics of interest (e.g., <i>Online Streaming Act</i>, <i>Copyright Act</i>, Tax Credits).</li> </ul>
<b><i>Heritage</i></b>	<ul style="list-style-type: none"> <li>• Provides advice and information on B.C.'s historic places, paleontological resources, and geographical names. Exercises regulatory authority and develops policy under the <i>Heritage Conservation Act</i> and the <i>Land Act</i> regarding the identification, formal recognition, commemoration, protection and celebration of heritage and fossil sites, management of provincial heritage sites and the management of the BC Register of Historic Places and the BC Geographical Names Office.</li> </ul>
<b><i>Marquee Sports</i></b>	<ul style="list-style-type: none"> <li>• Responsible for assessing opportunities to bring marquee sport events to the Province. These events are assessed for their economic and social impacts.</li> <li>• Responsible for securing provincial funding, oversight and strategic direction for marquee sport events such as the 2025 Grey Cup, 2025 Invictus Games, and FIFA World Cup 2026.</li> </ul>
<b><i>Mountain Resorts</i></b>	<ul style="list-style-type: none"> <li>• Delivers a one window regulatory approach for resort development and community ski area administration and the review and authorization of expansions and new proposals on Crown land across the Province.</li> <li>• Evaluates phased development plans and conducts major project reviews through working with First Nations, public engagement, and community and stakeholder engagement.</li> <li>• Provides advice and information on resort development policy and programs.</li> </ul>
<b><i>Tourism</i></b>	<ul style="list-style-type: none"> <li>• Develops and implements policies and programs to support sustainable tourism growth, enhance visitor experiences, and realize economic benefits through tourism.</li> <li>• Administers the Resort Municipality Initiative (RMI), Destination Event Program, and jointly manages the Municipal Regional District Tax program (MRDT) with the Ministry of Finance and Destination BC. Provides oversight of Destination BC (international tourism marketing) and BC Pavilion Corporation (BC Place and Vancouver Convention Centre) and leads implementation of the provincial Look West: Tourism Sector Action Plan.</li> </ul>

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## MINISTRY OF TRANSPORTATION AND TRANSIT

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<p><b>Highways and Regional Services Division</b></p>	<ul style="list-style-type: none"> <li>• Responsible for:           <ul style="list-style-type: none"> <li>◦ Developing, maintaining, and operating safe, secure provincial and regional transportation networks.</li> <li>◦ Leading the ministry in provincial issue management, emergency response, and preservation of transportation infrastructure.</li> <li>◦ Promoting compliance of safety regulations within the transport sector, with the goal of increasing road safety and protecting public health, the environment, and transportation infrastructure.</li> <li>◦ Planning and delivering rehabilitation and capital projects in the region.</li> <li>◦ Fostering partnerships and delivering on commitments with First Nations and Indigenous communities.</li> <li>◦ Supporting provincial economic growth through regional work and development services.</li> <li>◦ Implementing sustainable, resilient, and innovative transportation solutions.</li> </ul> </li> <li>• The division, through their Commercial Vehicle Safety Enforcement (CVSE) program, also: Regulates and manages commercial vehicle activities on the provincial highway network and aligns requirements with neighboring provinces to ensure the safe and efficient movement of goods within B.C. and beyond.</li> <li>• Also includes the Passenger Transportation Branch, which regulates commercial passenger vehicles including taxis, ride hailing companies, limousines, charter, and inter-city (scheduled) buses, in accordance with the <i>Passenger Transportation Act</i>.</li> </ul>
<p><b>Integrated Transportation and Infrastructure Services Division</b></p>	<ul style="list-style-type: none"> <li>• Develops and promotes a world class transportation network through innovation and collaboration.</li> <li>• Oversees aspects of planning, goods movement, engineering, land management, and major project delivery for the ministry.</li> <li>• The primary interface between the government and two Crown Corporations: BC Rail and Transportation Investment Corporation (TI Corp).</li> <li>• Key functions include:           <ul style="list-style-type: none"> <li>◦ Integrated Transportation Planning.</li> <li>◦ Goods Movement and liaison to the Office of the BC Container Trucking Commissioner (OBCCT).</li> <li>◦ Properties and Land Management.</li> <li>◦ Transit Oriented Development.</li> <li>◦ Major project policy and delivery including the TI Corp relationship.</li> <li>◦ Engineering and Technical Services.</li> <li>◦ Engineering Standards.</li> </ul> </li> </ul>

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## MINISTRY OF TRANSPORTATION AND TRANSIT CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Policy, Programs and Partnerships Division</i></b>	<ul style="list-style-type: none"> <li>• Responsible for all aspects of strategic transportation policy and legislation, including transit, ferries, passenger vehicles, passenger directed services, active transportation, rail safety, airports, rural, remote and intercity transportation, emerging transportation technology, and the <i>Motor Vehicle Act</i>.</li> <li>• In addition:               <ul style="list-style-type: none"> <li>◦ Administers a number of grant programs to support the transportation sector and services, including passenger accessibility, airports, and active transportation.</li> <li>◦ Manages the relationship with transportation service delivery partners including BC Transit, TransLink, BC Ferries, ride hail, taxi, inland ferry operators, airlines, etc.</li> <li>◦ Intergovernmental relations.</li> <li>◦ Leads the ministry's participation in CleanBC and climate change initiatives.</li> </ul> </li> </ul>

## MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Land Use Planning and Cumulative Effects</i></b>	<ul style="list-style-type: none"> <li>• Responsible for leading B.C.'s land stewardship strategies, supported by science and knowledge, that promote and guide the Province's goals for reconciliation with First Nations, a sustainable economy and a protected and enhanced biodiversity.</li> <li>• This includes landscape-scale biodiversity assessment and reporting, habitat connectivity for wildlife and ecosystems, Indigenous Protected and Conserved Areas, and the "30 per cent by 2030" conservation objective.</li> <li>• Responsible for delivering the following programs:               <ul style="list-style-type: none"> <li>◦ Modernized Land Use Planning delivered in partnership with First Nations that includes watershed planning as part of its land-use planning and cumulative-effects mandate.</li> <li>◦ Collaborative Stewardship Program and regional stewardship forums, strengthening shared governance and on-the-ground stewardship.</li> <li>◦ Cumulative Effects Framework including provincial policy, decision-support tools, guidance, data and information management, and regional implementation.</li> <li>◦ Species-at-risk regional planning to guide the protection and recovery of sensitive species and ecosystems.</li> </ul> </li> </ul>

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## MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Permitting Transformation</i></b>	<ul style="list-style-type: none"> <li>• Leads on land and water authorizations across the Province. This includes permit applications, First Nation consultation, and major project reviews.</li> <li>• Regional offices provide client access to natural resource authorizations expertise and supports through Front Counter BC.</li> <li>• Holds responsibility for the Housing Action Taskforce to support provincial housing authorizations, connectivity authorizations, and BC Hydro Sustainment Projects as well as interconnects to the Call for Power Wind and Solar projects.</li> <li>• Additional prioritization is on advancing the necessary strategic, policy, process and technology work required to transform and shift permitting across this ministry and the Natural Resource Ministries as a whole.</li> </ul>
<b><i>Reconciliation, Lands, Policy and Data</i></b>	<ul style="list-style-type: none"> <li>• Provides leadership in developing a “roadmap” for the natural resource sector to support the effective operationalization and implementation of the <i>Declaration on the Rights of Indigenous Peoples Act</i>, grounded in authoritative provincial land, tenure and geospatial information to support reconciliation-focused evidence-based decision making.</li> <li>• Lands Program includes Lands Branch and Crown Land Opportunities and Restoration Branch. Lands Branch provides operational policy support for <i>Land Act</i> tenures and transfers, maintains the Crown Land Registry, and offers legislative support for the <i>Land Title Act</i> and other private land legislation.</li> <li>• The Crown Land Opportunities and Restoration Branch comprises of the Crown Land Opportunities Program (CLO), which focuses on priority Crown land sales and transfers to address reconciliation and housing needs, and the Crown Contaminated Sites Program (CCSP), which is the lead agency for the investigation and possible remediation of prioritized, high-risk abandoned contaminated sites on vacant Crown land.</li> <li>• First Nation Land Transfers Branch: provides technical and expertise to the Ministry of Indigenous Relations and Reconciliation and First Nations engaged in negotiations and leads the implementation of land-based agreements, including land transfers and vesting of land.</li> <li>• GeoBC provides provincial leadership in geospatial information management, including the creation, maintenance, and publication of foundational datasets such as provincial aerial imagery, LiDAR, land survey monumentation, and species and ecosystems information. GeoBC delivers authoritative geospatial intelligence to support land stewardship, reconciliation, public safety, and evidence-based decision-making across the natural resource sector.</li> </ul>

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## MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Resource Stewardship</i></b>	<ul style="list-style-type: none"> <li>• Leads the conservation and management of fish, wildlife and habitats to maintain healthy native species and ecosystems across B.C.</li> <li>• Develops and implements wildlife and ecosystem policy, guidance, and standards, and is accountable for the responsibilities under the <i>Wildlife Act</i>.</li> <li>• Acquires and integrates Indigenous, scientific, and local knowledge to improve natural resource decision making. The division also coordinates and delivers on the ground actions that maintain or enhance ecosystem and wildlife health.</li> <li>• Advances fish and wildlife co-management with First Nations and builds collaborative partnerships with all levels of government and stewardship organizations, and it supports implementation of the Tripartite Agreement on Nature Conservation with the First Nations Leadership Council and Canada.</li> <li>• Core program areas include biodiversity, ecosystem, and wildlife stewardship; wildlife policy, allocation, permitting, licensing, data and decision support; and wildlife health.</li> <li>• Leads Together for Wildlife implementation, the Conservation Lands Program, the Caribou Recovery Program, species at risk policy and habitat designations, and regional fish, wildlife, and habitat management.</li> <li>• Additional program responsibilities include terrestrial conservation and wildlife science, along with invasive terrestrial fauna and wildlife response.</li> </ul>

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## MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP CONTINUED...

DIVISION/BRANCH	AREAS OF RESPONSIBILITY
<b><i>Water, Fisheries and Coast</i></b>	<ul style="list-style-type: none"> <li>• Brings together program areas responsible for Watershed Security, Water Management, Aquatic Ecosystems and Freshwater Fisheries, and Coastal Marine Policy and Planning.</li> <li>• Works to support functioning and resilient marine, aquatic, and coastal ecosystems that support a diversity of economic activities and provide the foundation for vibrant and thriving coastal communities and cultures.</li> <li>• Provides oversight to the Freshwater Fisheries Society of B.C. (FFSBC) who contribute to recreational fishing by stocking approximately 700 lakes across B.C. with six million trout, kokanee and char annually.</li> <li>• Provides provincial leadership on water and coordinates government's strategy on 'source to tap' drinking water protection. It is also responsible for watershed-related strategic planning, policy, science, assessments and analysis tools for B.C., as well supporting the use of water governance and planning tools in the <i>Water Sustainability Act</i> (e.g., water sustainability plans and water objectives). This work is collaborative by design and will include First Nations, local governments, and other interested parties.</li> <li>• Leads the implementation of the <i>Water Sustainability Act</i> and other water related legislation and regulations as it pertains to the management of water allocation, dam safety and flood safety with a focus on public safety and resiliency of the environment. It also leads on policy, planning and supports in relation to water-related hazards such as flood and drought for the Province.</li> <li>• Supports restoration and rebuilding of wild fish populations and provides leadership for aquatic habitat policy and restoration. It also sets fisheries and aquaculture policy, develops new strategies to protect and revitalize B.C.'s wild salmon populations, and is the provincial lead for interfacing with Fisheries and Oceans Canada (DFO).</li> <li>• The Statutory Decision Maker (SDM) under the <i>Wildlife Act</i> for B.C.'s recreational freshwater fisheries as well as administration of the <i>Riparian Areas Protection Act</i>.</li> <li>• Leads prevention and provincial response to aquatic invasive species and leads on assessments, listing and priority recovery actions for aquatic species at risk.</li> <li>• In natural disaster response, leads actions and direction to protect or recover aquatic ecosystems and the aquatic/fish species that rely on them.</li> <li>• The provincial hub for marine and coastal policy, planning, and science providing expertise to drive development and implementation of strategic and operational policies and plans that lead the way on collaborative decision-making with First Nations and Canada.</li> </ul>

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## PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE FOR THE 2026 UBCM CONVENTION

ACC	AREAS OF RESPONSIBILITY
<b><i>Agricultural Land Commission</i></b>	<ul style="list-style-type: none"> <li>Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC).</li> </ul>
<b><i>BC Emergency Health Services (BCEHS)</i></b>	<ul style="list-style-type: none"> <li>As part of the Provincial Health Services Authority, BCEHS governs the emergency medical services system in B.C. and provides pre-hospital emergency and inter-facility patient transfer services. BCEHS paramedics, emergency medical call takers and dispatch staff provide pre-hospital emergency care and ground and air ambulance transport medically necessary transport (ground and air ambulances) for British Columbians. In many rural communities across the Province, BCEHS Community Paramedics also provide scheduled care for patients with chronic health conditions as part of a community based health team. BCEHS also oversees patient inter-facility patient transfers in the Province, working with health authorities to coordinate the transfer of acute and critically ill patients to an appropriate level of care both within and outside of B.C.</li> <li>Members of the BCEHS executive team look forward to participating in productive and engaging sessions with municipal leaders.</li> </ul>
<b><i>BC Energy Regulator</i></b>	<ul style="list-style-type: none"> <li>Oversees the full life cycle of energy resource activities in B.C., from site planning to restoration. This includes oil, gas, geothermal, hydrogen, ammonia, methanol and wind and solar projects. We welcome any questions regarding our regulatory oversight.</li> </ul>
<b><i>BC Housing</i></b>	<ul style="list-style-type: none"> <li>Responsible for implementation of Building BC programs that are helping government to deliver 114,000 units of affordable housing including the following programs: Supportive Housing Fund, Women's Transition Housing Fund, Community Housing Fund, Indigenous Housing Fund, Rapid Response to Homelessness, Deepening Affordability program. It is also responsible for BC Builds and HousingHub which works with communities, governments, non-profit and private sector stakeholders to facilitate the creation of new affordable rental housing.</li> </ul>
<b><i>BC Hydro</i></b>	<ul style="list-style-type: none"> <li>BC Hydro's mission is to safely provide our customers with reliable, affordable, clean electricity. Our vision celebrates our clean energy advantage and our environmental stewardship role in B.C. Sustainability is about making the best choices with available resources, which means leveraging our clean electricity for all British Columbians. BC Hydro's Community Relations staff look forward to addressing any questions that you may have related to our operations.</li> </ul>

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## PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE FOR THE 2026 UBCM CONVENTION

ACC	AREAS OF RESPONSIBILITY
<b><i>BC Transit</i></b>	<ul style="list-style-type: none"> <li>From small towns to large urban centres outside of Metro Vancouver, BC Transit delivers safe, reliable, customer focused transportation services you can rely on. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the meeting request.</li> </ul>
<b><i>Insurance Corporation of British Columbia (ICBC)</i></b>	<ul style="list-style-type: none"> <li>Provides universal compulsory auto insurance (basic insurance) to drivers in B.C., with rates regulated by the British Columbia Utilities Commission (BCUC) and sells optional auto insurance in a competitive marketplace.</li> <li>Insurance products are available across B.C. through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the Province.</li> <li>Invests in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud.</li> <li>In addition, provides driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the Province.</li> </ul>
<b><i>The Land Title and Survey Authority of British Columbia (LTSA)</i></b>	<ul style="list-style-type: none"> <li>A non-governmental statutory corporation responsible for operating B.C.'s land title and survey systems and the Land Owner Transparency Registry (LOTR).</li> <li>Processes over seven million online transactions annually and provides land information and datasets to the Province, local governments, and other public agencies. The services include mapped databases such as ParcelMap BC and AUTOPROP. ParcelMap BC is the current, complete, and trusted mapped representation of titled and Crown land parcels across B.C., considered to be the point of truth for the graphical representation of property boundaries.</li> <li>Preserves and maintains historic land title and survey records dating back to the 19<sup>th</sup> century.</li> </ul>
<b><i>Office of the Seniors Advocate (OSA)</i></b>	<ul style="list-style-type: none"> <li>Monitors and analyzes seniors' services and issues in B.C. and makes recommendations to government and service providers to address systemic issues. The Office also provides information and referrals for individuals who are navigating seniors services and tracks their concerns, which helps inform future work. The services which the Office monitors are in five key areas: health care, housing, income supports, community supports, and transportation.</li> <li>Collaborates with service providers, government, and health authorities to improve effectiveness, efficiency, and outcomes for seniors.</li> </ul>

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## PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE FOR THE 2026 UBCM CONVENTION

ACC	AREAS OF RESPONSIBILITY
<p><b><i>Police Victim Services British Columbia (PVSBC)</i></b></p>	<ul style="list-style-type: none"> <li>• The B.C. registered not for profit charity membership organization mandated to be the primary advocate for all (95+) police-based victim service (PBVS) organizations within the Province.</li> <li>• PBVS local organizations are physically embedded with the municipal or RCMP detachment delivering ongoing police-based victim services to the citizens of each community.</li> <li>• Our Vision is - All victims of crime and trauma across B.C. receive compassionate, professional, and consistent services.</li> <li>• PVSBC advocates, represents, lobbies, and communicates with members, partners and stakeholders on the development and delivery of PVSBC trauma informed programs, baseline, and advanced training, professional development, and member support programs.</li> <li>• Funding is provided by the provincial and federal governments, with additional resources from corporate and individual contributions, sponsorships, and program revenues.</li> </ul>
<p><b><i>Regional Health Authorities: Fraser Health; Interior Health; Northern Health; Vancouver Coastal Health; Vancouver Island Health</i></b></p>	<ul style="list-style-type: none"> <li>• When most people think about health care, the first thing they think of are hospitals. While many services are offered in the hospitals operated by the regional health authorities, they also offer a wide range of other important services such as:             <ul style="list-style-type: none"> <li>◦ End of life care;</li> <li>◦ Environmental health;</li> <li>◦ Healthy Living;</li> <li>◦ Home and community care;</li> <li>◦ Indigenous health;</li> <li>◦ Infant &amp; Youth;</li> <li>◦ Lab and medical imaging services;</li> <li>◦ Long-term care and assisted living;</li> <li>◦ Mental health &amp; substance use;</li> <li>◦ Primary Care (Health Authority owned/operated):                 <ul style="list-style-type: none"> <li>◦ Urgent and Primary Care.</li> </ul> </li> <li>◦ Public health;</li> <li>◦ Seniors care;</li> <li>◦ Sexual Health;</li> <li>◦ Virtual Health Services; and</li> <li>◦ Women's Health and Cancer Care.</li> </ul> </li> </ul>

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## PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE FOR THE 2026 UBCM CONVENTION

ACC	AREAS OF RESPONSIBILITY
<b><i>Provincial Health Services Authority (PHSA)</i></b>	<ul style="list-style-type: none"> <li>• Has a unique role in B.C.'s health authority system: to ensure that B.C. residents have access to a coordinated provincial network of high-quality specialized health-care services.</li> <li>• Programs provide care and services through specialized hospitals and centres across B.C. such as BC Children's Hospital and BC Cancer and BC Mental Health &amp; Substance Use Services, including programs such as the Red Fish Healing Centre.</li> <li>• Responsible for specialized health services, which are delivered across the Province in collaboration with regional health authorities, such as cardiac, trauma, perinatal and stroke services. Through BC Emergency Health Services, PHSA oversees the BC Ambulance Service and Patient Transfer Services.</li> <li>• BC Centre for Disease Control (BCCDC) and the Public Health Reference Laboratory.</li> </ul>
<b><i>Royal Canadian Mounted Police</i></b>	<ul style="list-style-type: none"> <li>• The Royal Canadian Mounted Police (RCMP), Canada's national police force, provides policing services to most of B.C., including 150 municipalities.</li> <li>• These services include, but are not limited to, uniformed patrols, response to calls for service, investigative services, community-based policing, and traffic enforcement. Additionally, the B.C. RCMP is part of a number of integrated teams operating throughout the Province who provide specialized police services to British Columbians.</li> <li>• The B.C. RCMP values ongoing collaboration and meaningful communication with our partners. Representatives of the B.C. RCMP's Senior Management Team look forward to hearing your feedback and answer any questions you may have about its services so that we can work together towards our common goal of providing your community with a professional, efficient, and effective police service.</li> </ul>

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## Notice of Request Service Withdrawal from the Social Planning Service

Whereas the Social Planning Service Establishment Bylaw was adopted in December of 2018, with Electoral Areas A, B, C, D, E as participants.

And,

Whereas the Social Planning Service, has been subject to a service review within the past 3 years

And,

Whereas the Social Planning Service 'Service Review's first preliminary meeting under section 359, was convened more than 8 months ago

And,

Whereas the Director of Electoral Area B does not consider the terms and conditions of participation in the Service to be satisfactory, nor has the Formal Service Review resolved the issues raised in the original notice/request for service review.

I hereby formally submit an initiation of Service Withdrawal under Section 361 of the Local Government Act.

As Director of Area B, I find the terms and conditions of participation to be unsatisfactory, and the Formal Statutory Service Review was unsuccessful in resolving the issues outlined in the submission for Service Review.

What the Service Covers

**"The Regional District may undertake and carry out or cause to be carried out" "without limiting the generality of the foregoing, providing support, research, analysis, advocacy, policy development and facilitation for community needs and interests in social, cultural, economic, and environmental affairs within community populations, including but not limited to, children and youth, seniors, or immigrants; and addressing challenges for community well-being such as poverty, homelessness, food security, housing, multi-culturalism, physical and mental health, isolation, social inclusion, transportation, and addiction." (Service Establish bylaw No. 533)**

A Recap of the Social Planning Service Review.

An initial preliminary meeting for the Social Planning Service was held on Feb 12, 2025. This initial meeting was to go over the "MEMO Statutory Service Reviews(feb 12)" - See attached And to come to a consensus on what the upcoming Service Review meetings would cover. After this preliminary Meeting, Facilitator Fall produced "SocialPlanning\_preliminaryMeetingNotes(march 17)" - See attached

What the Service Review Committee reviewed the Social Planning Service on March 17<sup>th</sup>, 2025, The issues raised and placed on the agenda were:

- Service is no longer functioning as it was originally designed
- Lack of a clear definition of the service
- Lack of a service requisition limit

- Staff time and administration costs incurred by the service
- Potential risk of future downloading by the Province onto the Social Planning service
- Redundancy with other services
- How the qRD can support social planning issues that are valued in the community (e.g. like the qRD deals with climate change issues) and of losing the SAPAC
- How the MRDT funding may be administered
- Opportunity cost of losing the entire service, which may have future potential utility (e.g. to administer high-speed internet funding issues)

During the preliminary Service Review Meetings, it was agreed upon by all parties that these meetings would be filmed/recorded, and would be uploaded to the website for the purposes of transparency. I believed this was important as these meetings had agenda's, and had quorum.

### **Feb 12, 2025, Preliminary Service Review**

[https://youtu.be/LKh4\\_0MKD9U?si=fioldQrBcqjc\\_E86](https://youtu.be/LKh4_0MKD9U?si=fioldQrBcqjc_E86)

[https://www.youtube.com/watch?v=LKh4\\_0MKD9U](https://www.youtube.com/watch?v=LKh4_0MKD9U)

### **March 17, 2025, First Negotiations Social Planning Service Review**

<https://youtu.be/EDGPyAYNvx4?si=llgOLIXqMcL9b4K8>

<https://www.youtube.com/watch?v=EDGPyAYNvx4>

Area C Rep Clay Brander: Wants to keep the service

Area A Rep Jason Lennox: "I would have to be convinced as to why to keep a service active"

Board Rep Rob Southcott: "I am encouraged to keep it, but not of if there is a cost"

Area D Rep Sandy McCormick : "both happy and frustrated with Social Planning"

Happy when we had a staff member making report, frustrated when nothing came of those reports. Want more information, What is the downside of keeping a dormant service, what is the liability.

Facilitator Andrew: "getting rid of it could be some leave, or all leave."

Area E Rep Andrew: "From a lasqueti viewpoint If there was a partnership with a service provider to share costs or revenue as possible, we need a service and if we had a service what service would that be"... "you know the social planning service has right now, all the electoral areas in it though it does provide some basis for having a socially related service for the electoral areas. Is that the right service? Or are there other options? And I'd like to know what are the other options? Because if we did need a service for internet solutions, and we're going to need a service, is this useful or not? And it would be a shame to get rid of it if if we got to spend \$10,000 setting a new one up."

In the end, we came to an agreement that we would ask for more information.

If the information is simple enough, then we can get that information, if it is more complicated then it would be a decision of the board to request that information. It was my understanding based on the above comments that there would be consideration for participants to leave to service when the information was received and our service review meeting reconvened

Q1. Minimum Cost to keep a service that is dormant?

Q2. What is the minimum cost to create a new service?

Q3. Can the Social Planning Service have a requisition Limit?

Q4. What other mechanisms are there available to address MRDT and Internet Options?

## **March 17, 2026, Final Negotiations Social Planning Service Review**

<https://youtu.be/8URGWkSSyLs?si=B0dJdzJQ99P2ejRU>

<https://www.youtube.com/watch?v=8URGWkSSyLs>

Prior to this meeting, an email was sent from the facilitator

*There seems to be basically a couple linked decisions (which I'll include in an agenda for the meeting):*

*(1) Should the service be terminated (all participants wish to withdraw)?*

*(a) if yes: start that process*

*(b) if no (i.e. if at least one participant wants to keep the service, at least for now): address questions 2 and 3.*

*Question 1 should be informed by the pros & cons of keeping the service or not (cost, current/future utility, risks). Once at least one participant indicates that they want to remain in the service, discussion should move to questions 2 and 3.*

*(2) Should there be changes to the service?*

*(a) if yes: make recommendations to the Board (e.g. add requisition limits)*

*(b) if no: do nothing*

*Question 2 should focus focus on what may change in the service establishment bylaw.*

*(3) Should the Board schedule a future review of the service?*

*(a) if yes: make a recommendation to the Board (e.g. review in 4 years)*

*(b) if no: do nothing*

At the Final Negotiations meeting, Directors from Area C, D, and E stated they wished to remain in the service.

Directors from Areas A and B stated they wished to leave the Social Planning Service.

The Directors from Area C, D and E stated they did not want to consider any changes to the Service Establishment Bylaw, and thus were opposed to allowing Areas A and B from withdrawal from the Service.

It was at this meeting that it was clarified that the cost to establish the service was negligible, as was the cost to terminate/amend the service. If done by Board resolution, then the staff would submit an amending bylaw to the inspector of municipalities.

I found this meeting to be frustrating because it seemed like the positions of some of the participants had changed from what was discussed at the first meeting a year prior. That regardless of the information received, there was no desire for any change to the service.

In summary, there has been no reasonable reason given to keep the service or continue participation.

The City of Powell River has ceased to participate in the Social Planning Initiative.

The Tla'amin Nation has ceased to participate in the Social Planning Initiative.

The Social Planning Service represents approximately 25% of the original participants in the Initiative.

## **The Board adopted a motion on March 25, 2026**

“That the Board concurs with the recommendation of the Social Planning Service Review Group and requests that staff provide information on options for withdrawal of one or more participants from the Social Planning Service.”

As we are now approaching the 2026 General Election, and the cost to hold a referendum, and thus get the approval of the electors for changes to a service is minimal.

On the 16<sup>th</sup> of June, I requested that the following 3 motions to be considered by the Board on June 24<sup>th</sup>.

1. That the Board direct staff to produce an amending bylaw for the Social Planning Service Establishment Bylaw: To remove Electoral Area(s) A, and B from being Participants in the Social Planning Service.
2. That the Board direct staff to include the referendum question on the 2026 general election ballot for Area B  
Do you approve Electoral Area B withdrawing from the Social Planning Service?
3. That the Board direct staff to include the referendum question on the 2026 general election ballot for Area A  
Do you approve Electoral Area A withdrawing from the Social Planning Service?

This was my last and final attempt to resolve this issue with the collaboration from the qathet Regional District Board.

Unfortunately none of these three motions have been included on the Agenda for the June 24<sup>th</sup> Board Meeting at time of publication, nor would the assembly allow for these motions to be considered at the meeting. My intention was for the Board to discuss and resolve the issue of service withdrawal from the social planning service prior to involving the Minister of Municipal Affairs.

## **Therefor I am submitting a formal request for Minister's Direction.**

I request that the Minister direct the qathet Regional District to hold a referendum for Area B to gain approval of the electors for service withdrawal. If Director Lennox still wishes to withdrawal from the Social Planning Service, then the Minister may wish to consider to include Area A in such a referendum to withdrawal.

The 2026 General Election offers an opportunity as the costs of holding a referendum at the same time as a General Election is generally more cost effective than seeking electors approval as a stand alone referendum question. I believe it would be a cheaper alternative than mediation or arbitration.

If this direction is impractical due to timelines for review and approval from the Inspector. Then I will request that the Minister give direction to have Electoral Area B removed from the Social Planning Service.

-Mark Gisborne  
Regional Director, Electoral Area B, qathet Regional District  
C:604-414-3694  
Email: mgisborne@qathet.ca

**qathet REGIONAL DISTRICT**

**BYLAW NO. 533**

\*\*\*\*\*  
A Bylaw to establish a Social Planning Service within the qathet Regional District  
\*\*\*\*\*

**WHEREAS** pursuant to Section 185 of the *Local Government Act* the purpose of a regional district is to provide the services and other things that the Board considers are necessary or desirable for all or part of its community;

**AND WHEREAS** Section 339 of the *Local Government Act* enables the Board to create an establishing bylaw for services related to social planning;

**AND WHEREAS** the Board of Directors desires to establish a social planning service within Electoral Areas A, B, C, D and E;

**AND WHEREAS** the Board of Directors wishes to obtain approval of the bylaw through electoral area director consent;

**NOW THEREFORE**, the Board of the qathet Regional District, in open meeting assembled, enacts as follows:

1. The qathet Regional District hereby establishes a social planning service within Electoral Areas A, B, C, D and E as participating areas.
2. The boundaries of the service area for the service established under Section 1 shall be the boundaries of Electoral Areas A, B, C, D and E as the participating area for the service.
3. The qathet Regional District may undertake and carry out or cause to be carried out, all things necessary or convenient to provide the service established under Section 1 including, without limiting the generality of the foregoing, providing support, research, analysis, advocacy, policy development and facilitation for community needs and interests in social, cultural, economic, and environmental affairs within community populations, including but not limited to, children and youth, seniors, or immigrants; and addressing challenges for community well-being such as poverty, homelessness, food security, housing, multi-culturalism, physical and mental health, isolation, social inclusion, transportation, and addiction.
4. In relation to voting on resolutions and bylaws respecting the administration and operation of the service, each director who is present
  - a) is entitled to vote; and
  - b) has one vote.



# MEMO

**TO: Service Review Representatives, Service Review Facilitator, Chief Administrative Officer, Board of Directors**  
**FROM: Michelle Jones, General Manager of Corporate Administration | Corporate Officer**  
**SUBJECT: Service Review Requirements, Budgeting Process and Public Participation Method**

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**Purpose:**

To provide information on provisions of the Local Government Act (LGA) to assist you through the service review process. To provide an overview of potential cost to assist with budgeting. To provide options on level of administrative support for holding these meetings in public.

**Overview:**

As per the decision at the January 29, 2025 Regional Board meeting, the Board has arranged for a preliminary meeting of all representatives of the three initiated Formal Statutory Service Reviews. Here are the details of those reviews:

**Sub-Regional Recreation Contribution Service**

Service Participants: Director Mark Gisborne, Director Jason Lennox & Director Clay Brander

Board Representative: Director Sandy McCormick

Facilitator: Director Andrew Fall

Meeting Day: February 12, 2025

Time: 11:00 am

Zoom Link:

<https://ca01web.zoom.us/j/64748606031?pwd=BQLYsQAtLvXpN9ICudjzcgeK3hkbjy.1>

Meeting ID: 647 4860 6031

Passcode: qRDMTG2025

**Social Planning Service**

Service Participants: Director Mark Gisborne, Director Jason Lennox, Director Sandy McCormick, Director Andrew Fall & Director Clay Brander

Board Representative: Director Robert Southcott

Facilitator: Director Andrew Fall

Meeting Day: February 12, 2025

Time: 1:00 pm

Zoom Link:

<https://ca01web.zoom.us/j/64748606031?pwd=BQLYsQAtLvXpN9ICudjzcgeK3hkbjy.1>

Meeting ID: 647 4860 6031

Passcode: qRDMTG2025

## **Malaspina Fire Protection Local Service**

Service Participants: Director Mark Gisborne & Director Clay Brander

Board Representative: Director Jason Lennox

Facilitator: Director Andrew Fall

Meeting Day: February 12, 2025

Time: 3:00 pm

Zoom Link:

<https://ca01web.zoom.us/j/64748606031?pwd=BQLYsQAtLvXpN9lCudjzcgeK3hkbjy.1>

Meeting ID: 647 4860 6031

Passcode: qRDMTG2025

### **Preliminary Meeting:**

Responsibilities for the preliminary meeting are prescribed in [Section 359](#) of the LGA. The first meeting is not for negotiating the issues, but for reviewing the terms of the service and establishing a negotiating process for addressing the issues raised in the notice, and any other issues raised by a party during the meeting.

The service establishment bylaws and the notices can be found in the staff report dated December 30, 2025 titled Formal Statutory Service Reviews, linked [here](#).

### **Costs of Service Review:**

Part of establishing the negotiation process will also involve establishing budgets for various needs and / or desires of the group and individuals. While the budgeting process for a statutory formal service review must comply with [Section 356](#) of the LGA, this section offers significant flexibility to allocate costs. Below are some explanations on how costs could be allocated and examples for clarity.

### **Costs Incurred by Participants**

Each party is responsible for the costs associated with its participation in a service review or withdrawal. These costs are recovered as follows:

- **Electoral Area Participants:** Costs are considered part of the service and recovered accordingly from their respective service area. This could include payment for director travel, remuneration for attending meetings, administrative cost associated with Electoral Area Representative's participation, etc.
- **Board-Incurred Costs:** The board's costs are deemed service costs and apportioned from the full service area.

### **Shared Costs of the Review Process**

Unless otherwise agreed by the parties, or directed by an arbitrator, the following costs are considered part of the service and must be recovered accordingly:

- Mediation and Arbitration Fees (excluding facilitators appointed under Section 354)
- Administrative Costs (excluding participant-specific expenses)
- Other Related Costs

Example: If a facilitator is hired at a cost of \$3,000, and all representatives agree to this, the amount is treated as a service cost and distributed among all participants.

In another scenario, if one participant wishes to incur an additional cost for a specific service enhancement or review component that others do not support, the group may agree to apportion that cost solely to that participant's service area. This arrangement allows flexibility, enabling individual participants to pursue desired enhancements without financially burdening those who do not wish to participate or bear the cost of the proposed aspect. Such agreements help maintain fairness while accommodating varying needs within the service review process.

### **Formalizing Agreements:**

As per advice received, the best way to formalize an agreement regarding costs under Section 356(2) is through a written agreement signed by all representatives. Each representative of an electoral participating area must sign the agreement. The Board, as a party, must pass a resolution authorizing its designated representative to execute the agreement. No agreement is considered reached under Section 356(2) unless all representatives have appropriately signed.

The service review budgets, allocations and expenditures are subject to approval at the Board table, which is why it is important to understand the provisions and flexibility provided under Section 356.

As a formal statutory review is more prescriptive than an informal or bylaw-based review, it requires agreement throughout the process. As an example, there are limitations as to who is considered a "party" to a statutory service review. These are outlined in section 356 of the LGA. If the parties involved in a review decide at any point during the process that it would be beneficial to include representatives from other jurisdictions, that are not part of the service, this can only happen with the consent of all parties. Agreement must be reached prior to involving any external representatives or participants.

### **Potential Administrative Costs:**

You will need to consider the level of administrative support you will need during these service reviews. To assist you with budgeting, below are estimated costs:

- Live streaming: \$200 per hour
- Clerk zoom and meeting support: \$45 per hour.
- Transcription and note taking service: \$45 per hour. (\*if a meeting is one hour this item would require 2 hours of budget)
- Administrative assistance formalizing agreements: \$125 per hour.
- Senior administrative support: \$125 per hour.
- Legal advice: \$350-\$450 per hour.
- Facilitator or Arbitration costs: \$2,500 – \$5,000 per day. (estimates only)

**Public Process:**

At the January 29, 2025 meeting, the Board passed this resolution:

*That the Board intends for the Preliminary Service Review meetings will be held in public to support transparency and openness.*

This resolution was passed without a fulsome understanding of costs or the method that the service review representatives would prefer. Staff are having a difficult time understanding who will be responsible for actioning this direction and at what level. As such, below, are options for your consideration. For the purpose of estimating costs, staff have allocated that each preliminary meeting will run at 2 hours each.

**Staff will be actioning Option 4 unless further direction is provided with full agreement of service participants.**

**Option 1 - Minimal Level Administrative Support:**

One administrative clerk will host zoom meetings, the public will be able to attend the regional district office to watch meetings, members of the public can register for virtual participation. Meetings can be recorded and uploaded to the website afterwards. Service review representatives and facilitator will take notes and are responsible for action items.

Meeting set-up and public communications: \$135  
Clerk zoom and meeting support (3 meetings @ 2 hours each \$45 per hour): \$270  
Upload meetings to public website: \$67.50

Option 1 Total Estimate Cost for Preliminary Meetings: **\$472.50**

**Option 2 Medium Level Administrative Support:**

Live streaming of meetings. One administrative clerk will host zoom meetings, the public will be able to attend the regional district office to watch meetings, and members of the public can register for virtual participation. One administrative clerk will transcribe notes and will distribute to representatives. Service review representatives and facilitator are responsible for action items.

Meeting set-up and public communications: \$135  
Clerk zoom and meeting support: \$270  
Clerk transcription and meeting notes: \$540  
Live Stream Meetings: \$1,200

Option 2 Total Estimate Cost for Preliminary Meetings: **\$2,145**

### **Option 3 High Level Administrative Support:**

Live streaming of meetings. One administrative clerk will host zoom meetings, the public will be able to attend the regional district office to watch meetings, and members of the public can register for virtual participation. One administrative clerk will transcribe notes and will distribute to representatives. Senior administrative support will be responsible for executing action items and providing them back to service review representatives and facilitator.

Meeting set-up and public communications: \$135

Clerk zoom and meeting support: \$270

Clerk transcription and meeting notes: \$540

Live Stream Meetings: \$1,200

Twelve hours senior administrative support: \$1,500

Option 3 Total Estimate Cost for Preliminary Meetings: **\$3,645**

### **Option 4 Service Review Representatives and Facilitator Conduct Meetings**

The Boardroom has been booked for February 12, 2025, a zoom meeting will be scheduled and invitations will be sent out to representatives and facilitator. The public can attend in the Boardroom and will be informed via public notice on the website and notice board. A clerk will start the meeting, and start the recording, and then leave the Boardroom.

Option 4 Total Estimate Cost for Preliminary Meetings: **\$90**

If none of the options provided are considered to be suitable, the service review representatives may choose a different format to hold these meetings in public or the Board may choose to reconsider the resolution.

### **Conclusion:**

The preliminary meetings prescribed in Section 359 of the LGA ensures that representatives establish a clear negotiation framework for service reviews. These meetings focus on reviewing the service terms and outlining the processes for addressing issues raised. Negotiations begin at the second meeting.

The flexibility provided under Section 356 of the LGA will allow for effective budgeting, while accommodating both shared costs and individual enhancements without imposing undue financial burdens on those who may not desire to participate at that level.

A formal statutory service review requires agreement of representatives on process and budget to move forward.

Finally, as the representatives do move forward, it is important to understand the potential administrative costs and consider what level of staff support is needed for facilitating these reviews.

**From:** Andrew Fall <[AFall@qathet.ca](mailto:AFall@qathet.ca)>  
**Sent:** Tuesday, March 17, 2026 3:07 PM  
**To:** Michelle Jones <[MJones@qathet.ca](mailto:MJones@qathet.ca)>  
**Subject:** Social Planning service review recommendations

Hi Michelle,

I really appreciated you being available during our meeting to address key issues and questions.

Here are the two recommendations made from the meeting:

Recommendation #1: the service review group recommends that the Board request staff for information on options for service withdrawal from the Social Planning Service by one or more participants.

Recommendation #2: the service review group recommends that the Board schedule an informal review of the Social Planning Service within 2 years.

Unless something comes up that requires another service review meeting, I consider this formal service review process to be complete pending Board action on these items (i.e. no need for any more meetings, as all issues raised have been discussed and direction agreed to).

One down, two to go...

Cheers, Andrew





**Committee of the Whole  
Minutes**

**June 24, 2026, 1:00 PM  
Regional District Boardroom**

**Present:** Chair, Electoral Area D Sandy McCormick  
Director, Electoral Area B Mark Gisborne  
Director, Electoral Area C Clayton Brander  
Director, Electoral Area E Andrew Fall  
Municipal Director Cindy Elliott  
Municipal Director Robert Southcott

**Regrets:** Director, Electoral Area A Jason Lennox

**Staff Present:** Al Radke, Chief Administrative Officer  
Michelle Jones, General Manager of Corporate Administration,  
Corporate Officer  
Patrick Devereaux, General Manager of Operational Services  
Ryan Thoms, General Manager of Emergency Services  
Julia Dykstra, General Manager of Planning Services  
Caleb Allen, Manager of Information Technology  
Jason Kouwenhoven, Manager of Environmental Services  
Celine Lillies, Manager of Financial Services  
Rebecca Coleman, Legislative Services Coordinator

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**1. CALL TO ORDER**

Chair McCormick called the meeting to order at 1:00 pm.

**2. APPROVAL OF AGENDA**

**2.1 Committee of the Whole Agenda**

Moved and Seconded

THAT the agenda be approved, as presented.

MOTION CARRIED.

*Director Fall joined the meeting at 1:01 pm.*

### **3. ADOPTION OF MINUTES**

#### **3.1 Minutes of the Committee of the Whole Meeting - May 27, 2026**

Moved and Seconded

THAT the minutes of the Committee of the Whole meeting held May 27, 2026 be adopted.

MOTION CARRIED.

### **4. DELEGATION & INQUIRIES**

### **5. UNFINISHED BUSINESS**

### **6. CORRESPONDENCE**

At the request of Director Southcott, item 6.1 *Correspondence dated May 21, 2026 from Pat Christie, Secretary, Life Cycle Housing Society re Municipal & Regional District Tax Revenues (MRDT)* was placed under the heading Business Arising from Correspondence as item #7.2;

At the request of Director Southcott, item 6.2 *Correspondence dated June 3, 2026 from Ryan Kolba re BC Ferries Westview Terminal Motorcycle Access Issue* was placed under the heading Business Arising from Correspondence as item #7.3; and

At the request of Director Southcott, item 6.4 *Correspondence dated June 9, 2026 from Ramona Sladic, Secretary of the Commission, Canada Energy Regulator re Powell River Energy Inc. Application for a 30-year Contract-Specific Electricity Export Licence EH-001-2026 Proceeding - Requests for Intervenor Status* was placed under the heading Business Arising from Correspondence as item #7.4.

- 6.1 Correspondence dated May 21, 2026 from Pat Christie, Secretary, Life Cycle Housing Society re Municipal & Regional District Tax Revenues (MRDT)**
- 6.2 Correspondence dated June 3, 2026 from Ryan Kolba re BC Ferries Westview Terminal Motorcycle Access Issue**
- 6.3 Correspondence dated June 10, 2026 from Jen MacLean, Desolation Dive Services Ltd. re Request for Letter of Support: Desolation Dive Services Ltd - Ghost Gear Application**
- 6.4 Correspondence dated June 9, 2026 from Ramona Sladic, Secretary of the Commission, Canada Energy Regulator re Powell River Energy Inc. Application for a 30-year Contract-Specific Electricity Export Licence EH-001-2026 Proceeding - Requests for Intervenor Status**

## 7. BUSINESS ARISING FROM CORRESPONDENCE

*Director Elliott joined the meeting at 1:02 pm.*

- 7.1 **Correspondence dated June 10, 2026 from Jen MacLean, Desolation Dive Services Ltd. re Request for Letter of Support: Desolation Dive Services Ltd - Ghost Gear Application**

Moved and Seconded

THAT the Committee recommends to the Board that the Board provide a letter of support for Desolation Dive Services Ltd.'s funding application to Fisheries and Oceans Canada's Ghost Gear Fund; and

THAT the request be elevated to the June 24, 2026 Regional Board meeting to meet the June 29, 2026 funding application deadline.

MOTION CARRIED.

- 7.2 **Correspondence dated May 21, 2026 from Pat Christie, Secretary, Life Cycle Housing Society re Municipal & Regional District Tax Revenues (MRDT)**

Correspondence was discussed.

- 7.3 **Correspondence dated June 3, 2026 from Ryan Kolba re BC Ferries Westview Terminal Motorcycle Access Issue**

Correspondence was discussed.

- 7.4 **Correspondence dated June 9, 2026 from Ramona Sladic, Secretary of the Commission, Canada Energy Regulator re Powell River Energy Inc. Application for a 30-year Contract-Specific Electricity Export Licence EH-001-2026 Proceeding - Requests for Intervenor Status**

Moved and Seconded

THAT the Committee recommends to the Board that the Board direct staff to forward the correspondence dated June 9, 2026 from Ramona Sladic, Secretary of the Commission, Canada Energy Regulator re Powell River Energy Inc. Application for a 30-year Contract-Specific Electricity Export Licence EH-001-2026 Proceeding - Requests for Intervenor Status to the Association of Vancouver Island Coastal Communities (AVICC) Executive Committee.

*With unanimous consent of the Assembly, the motion was withdrawn.*

**8. REPORTS****9. NEW BUSINESS****9.1 Submission of the Association of Vancouver Island and Coastal Communities (AVICC) Resolution "Cease Divestment Efforts of Remote Port Facilities" to the Federation of Canadian Municipalities 2026 Fall Board Meeting - Director Fall**

Moved and Seconded

THAT the Committee recommends to the Board that the Board endorse and submit the following resolution for consideration at the Federation of Canadian Municipalities 2026 Fall Board Meeting.

*TITLE: Cease Divestment Efforts of Remote Port Facilities*

*Whereas "remote port facilities" are essential services, defined by Transport Canada as serving isolated communities where marine transportation is the primary mode of transportation;*

*And whereas Transport Canada has ongoing efforts to divest remote port facilities, simultaneous with commitments to maintain remote ports;*

*And whereas the remaining remote port facilities across Canada are not conducive to transfer according to Transport Canada's 2020 evaluation of its Port Asset Transfer Program:*

*Therefore be it resolved that FCM request Transport Canada and the Federal Government to cease further efforts to divest remote port facilities, and continue the National Marine Strategy commitment to ongoing maintenance of remote port facilities.*

MOTION CARRIED.

**9.2 BC Transit Improvement Program - Director Gisborne**

THAT the Committee of the Whole recommend that the Board identify the gap in scheduled service between public transit Route #12 and Route #1 along the Sunshine Coast Highway between Caribou Road and Maris Road as a priority for the qathet Regional District Rural Paratransit Service and that a request be submitted to BC Transit to integrate this service gap into the next annual BC Transit Improvement Program.

**AMENDMENT:**

Moved and Seconded

THAT the motion be amended to strike out the words "Route #1".

AMENDMENT DEFEATED.

Opposed (5): Director, Electoral Area D McCormick, Director, Electoral Area C Brander, Director, Electoral Area E Fall, Municipal Director Elliott, and Municipal Director Southcott.

**AMENDMENT:**

Moved and Seconded

THAT the motion be amended to strike out the words "between public transit Route #12 and Route #1"

MOTION CARRIED.

**MAIN MOTION RESTATED:**

Moved and Seconded

THAT the Committee of the Whole recommend that the Board identify the gap in scheduled service along the Sunshine Coast Highway between Caribou Road and Maris Road as a priority for the qathet Regional District Rural Paratransit Service and that a request be submitted to BC Transit to integrate this service gap into the next annual BC Transit Improvement Program.

MAIN MOTION CARRIED, AS AMENDED.

**10. QUESTION PERIOD**

Questions were entertained from the floor.

**11. IN CAMERA SESSION****11.1 No Proposed Closed Session****12. ADJOURNMENT**

There being no further business, the meeting adjourned at 1:39 pm.

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Chair

\_\_\_\_\_  
Corporate Officer





**Planning Committee  
Minutes**

**June 23, 2026, 4:00 PM  
Regional District Boardroom**

Present: Chair, Director, Electoral Area A Jason Lennox  
Director, Electoral Area B Mark Gisborne  
Director, Electoral Area C Clayton Brander  
Director, Electoral Area D Sandy McCormick

Others Present: Municipal Director Robert Southcott

Staff Present: Al Radke, Chief Administrative Officer  
Michelle Jones, General Manager of Corporate Administration,  
Corporate Officer  
Julia Dykstra, General Manager of Planning Services  
Patrick Devereaux, General Manager of Operational Services  
Caleb Allen, Manager of Information Technology  
Rebecca Coleman, Legislative Services Coordinator

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**1. CALL TO ORDER**

Chair Lennox called the meeting to order at 4:35 pm.

**2. APPROVAL OF AGENDA**

**2.1 Planning Committee Agenda**

Moved and Seconded

THAT the agenda be approved, as presented.

MOTION CARRIED.

**3. ADOPTION OF MINUTES****3.1 Minutes of the Planning Committee Meeting - May 26, 2026**

Moved and Seconded

THAT the minutes of the Planning Committee meeting held May 26, 2026 be adopted.

MOTION CARRIED.

**4. DELEGATIONS & INQUIRIES****5. UNFINISHED BUSINESS****6. CORRESPONDENCE****7. BUSINESS ARISING FROM CORRESPONDENCE****8. REPORTS****8.1 Proposed Nootka Street Zoning Amendment Bylaw No. 321.3, 2025**

Moved and Seconded

THAT the Planning Committee recommends to the Board that the Board endorse amendments to the Nootka Street Zoning Amendment Bylaw No. 321.3, 2025, as presented as Appendix B on the report dated June 15, 2026; and

THAT the Board forward the Nootka Street Zoning Amendment Bylaw No. 321.3, 2025 to the August 26, 2026 Board meeting for consideration of first and second reading.

MOTION DEFEATED.

Opposed (2): Director, Electoral Area A Lennox and Director, Electoral Area B Gisborne.

Moved and Seconded

THAT the Planning Committee recommends to the Board that the Board forward the April 8, 2025 endorsed version of Nootka Street Zoning Amendment Bylaw No. 321.3, 2025 to the August 26, 2026 Board meeting for first and second reading.

MOTION DEFEATED.

Opposed (2): Director, Electoral Area C Brander and Director, Electoral Area D McCormick.

**9. NEW BUSINESS**

**9.1 Nootka Street Zoning Bylaw - *Director Gisborne***

Moved and Seconded

THAT the Planning Committee recommend the Board endorse the proposed Nootka Street Zoning Amendment Bylaw No. 321.4, 2026; and

THAT the bylaw be forwarded to a future Board meeting for first and second reading.

MOTION DEFEATED.

Opposed (2): Director, Electoral Area C Brander and Director, Electoral Area D McCormick.

**10. QUESTION PERIOD**

Questions were entertained from the floor.

**11. IN CAMERA SESSION**

**11.1 No Proposed Closed Session**

**12. ADJOURNMENT**

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Chair

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Corporate Officer