



# Regular Council Agenda

Monday, June 22, 2026 9:30 AM  
Hybrid - Council Chambers & Zoom

Page

## 1. CALL TO ORDER

- 1.1. Roll Call

## 2. APPROVAL OF AGENDA

- 2.1. Agenda Dated June 22, 2026

**Recommendation:** THAT the Council Agenda dated June 22, 2026, be adopted as amended as follows:

- Move Item 14.1.2., Ramara Township Public Library 2026-2030 Strategic Plan, before Item 10., Motion to Recess and Convene as Committee of the Whole, to allow for a presentation from the CEO of the Ramara Township Public Library;
- Move Item 11.4.3., Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports, after Item 11.5.1., Termination of the Township's Funding Contribution with Rogers Communications Canada Inc.

## 3. DISCLOSURE OF INTEREST

## 4. ANNOUNCEMENTS

## 5. PRESENTATIONS

## 6. PUBLIC AND SPECIAL MEETING(S) OF COUNCIL

## 7. DEPUTATIONS

## 8. OPEN PUBLIC FORUM

Members of the public wishing to speak during Open Forum must register on the meeting date by 9:00 a.m. To register, please complete and submit the [Open Forum Request Form](#). Please note that this Open Forum period is limited to a maximum of ten minutes, with each speaker generally allotted a maximum of one minute to speak to matters that appear on this agenda. Written submissions are not permitted during Open Forum.

## 9. MINUTES

**Recommendation:** THAT the minutes of the following meetings be adopted as presented:

- Council Meeting Minutes Dated June 8, 2026
- Council Meeting Closed Session Minutes Dated June 8, 2026
- Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program Minutes Dated June 17, 2026

- 9.1. Council Meeting Minutes Dated June 8, 2026  
[Council Meeting Minutes - 08 June 2026 - Pdf](#)

11 - 26

9.2. Council Meeting Closed Session Minutes Dated June 8, 2026

9.3. Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program Minutes Dated June 17, 2026

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[Special Council re Canada-Ontario Development Charge Reduction Program - 17 June 2026 - Minutes - Pdf](#)

## 10. MOTION TO RECESS AND CONVENE IN COMMITTEE OF THE WHOLE

**Recommendation:** THAT Council recess and convene as Committee of the Whole at (time).

### 10.1. Motion to Move Committee of the Whole to Closed Session

**Recommendation:** THAT, pursuant to Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c.25, notice is hereby given that the Committee of the Whole intends to hold a closed session meeting in the Richard P. Bates Boardroom at (time) to deal with Item 10.2.1, regarding Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter, being a matter pursuant to Section 239(2)(b) personal matters about an identifiable individual) of the said Act.

### 10.2. Closed Session Reports

10.2.1. Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter – Section 239(2)(b) Personal matters about an identifiable individual

### 10.3. Motion to Move to Open Session

**Recommendation:** THAT Committee of the Whole rise from closed session at (time) and reconvene in open session and report.

## 11. COMMITTEE OF THE WHOLE (OPEN SESSION)

### 11.1. Motions Arising From Closed Session Discussions

11.1.1. Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter

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**Clerk's Note:** The following report was approved to become a public document during the June 22, 2026, Council meeting, as recommended in Resolution CW.117.2026, and ratified on the same-day by Resolution CR.159.2026.

[Public Document - Report MC-01-26 - Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter](#)

### 11.2. Council Reports

### 11.3. Board and Committee Reports

## 11.4. Council Referral Reports

- 11.4.1. Traffic Calming Policy 33 - 47  
[ID-18-26 - Traffic Calming Policy - Pdf](#)

**Recommendation:** THAT Report ID-18-26 regarding Traffic Calming Policy be received;

AND THAT the Traffic Calming Policy be adopted, effective July 15, 2026;

AND THAT the General Manager of Development and Infrastructure be given delegated authority to make minor housekeeping amendments to the Traffic Calming Policy as required.

- 11.4.2. Orkney Beach Road Speed Limit 48 - 50  
[ID-19-26 - Orkney Beach Road Speed Limit - Pdf](#)

**Recommendation:** THAT Report ID-19-26 regarding Orkney Beach Road Speed Limit be received as information.

- 11.4.3. Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports 51 - 56  
[AD-11-26 - Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports - Pdf](#)

**Recommendation:** THAT Report AD-11-26 regarding Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports be received;

AND THAT Council authorize \$200,000, allocated from Municipal Projects (Modernization) Reserve, for the following reviews and any required third-party professional reports:

- A comprehensive assessment and analysis of the Township's overall financial systems, internal controls, and fiscal condition, including recommendations to strengthen and optimize these systems over the long-term and to inform future financial system modernization, including high-level requirements and readiness considerations for a replacement of the Township's enterprise resource planning (ERP) system;
- A comprehensive financial review of the Township's water and wastewater operations, including analysis of funding, sustainability, long-term obligations, and recommendations to support long term financial viability and affordability for users; and
- An evaluation of the legal and governance framework for the Township's relationship with the Lagoon City Parks and Waterways Commission, including the effectiveness of the current operating model and feasibility, implications, and risks of alternative governance or service delivery structures, informed by applicable legislation and legal

advice;

AND THAT Report AD-11-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

## 11.5. Departmental Reports

- 11.5.1. Termination of the Township's Funding Contribution with Rogers Communications Canada Inc. 57 - 62

[CS-17-26 - Termination of the Township's Funding Contribution with Rogers Communications Canada Inc. - Pdf](#)

**Recommendation:** THAT Report CS-17-26 regarding termination of the Township's funding contribution with Rogers Communications Canada Inc. be received;

AND THAT the Director of Corporate Services/Legal be delegated authority to finalize and execute a termination agreement with Rogers Communications Canada Inc. in respect of the Contribution Agreement dated September 9, 2021;

AND THAT the termination agreement require Rogers Communications Canada Inc. to provide the Township with a final built summary report;

AND THAT a memo be included in the Council Information Package respecting the final built summary report once received;

AND THAT Report CS-17-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

- 11.5.2. Township-Owned Facilities - After-Hour Rental Risk Considerations 63 - 67

[CS-18-26 - Township-Owned Facilities - After-Hour Rental Risk Considerations - Pdf](#)

**Recommendation:** THAT Report CS-18-26 regarding Township-Owned Facilities - After-Hour Rental Risk Considerations be received;

AND THAT staff be directed to cease all unstaffed and/or unsupervised after-hour rentals of Township-owned facilities;

AND THAT any and all required costs associated with staffing and/or supervision for after-hour rentals be borne by renters;

AND THAT staff be delegated authority to implement such other enhanced risk management practices considered necessary to support risk mitigation respecting facility rentals;

AND THAT staff be directed to prepare an update to the Township's fees and charges bylaw to reflect full cost recovery

for Council adoption;

AND THAT staff be directed to communicate this change to all affected interest-holders, including current and prospective renters;

AND THAT Report CS-18-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

## **11.6. Motion to Rise from Committee of the Whole and Reconvene Council**

11.6.1. **Recommendation:** THAT the recommendations of Committee of the Whole be referred to the next regular meeting of Council to be held on July 13, 2026, with the exception of the following item(s), which shall be referred to Consent Agenda B today:

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-  
-

AND THAT Committee of the Whole rise and Council be reconvened at (time).

## **12. CONSENT AGENDA A: REPORTS FROM THE PREVIOUS MEETING**

Consent agenda items listed are considered routine, informational, or administrative by the Township and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests; in which event, the item will be removed from the Consent Agenda and considered separately immediately following consideration of the remainder of listed items.

### **12.1. Consent Agenda A: Reports from the June 8, 2026, Committee of the Whole Meeting**

12.1.1. 2025 Consolidated Financial Statements and Audit Report  
**Recommendation:** THAT Report TR-02-26 regarding 2025 Consolidated Financial Statements and Audit Report be received as information.

12.1.2. Request to Establish a Donation and Fundraising Reserve  
**Recommendation:** THAT Report BC-02-26 regarding Request to Establish a Donation and Fundraising Reserve from the Ramara Township Public Library Board be received;

AND THAT Council approve the establishment of a Donation and Fundraising Reserve for the Ramara Township Public Library, as outlined in the report from the Chief Executive Officer dated May 21, 2026.

### **12.2. Vote on Consent Agenda A**

12.2.1. **Recommendation:** THAT recommendations as set out on

Consent Agenda A: Reports from the June 8, 2026, Committee of the Whole meeting be adopted as presented.

### **12.3. Items Pulled from Consent Agenda A for Separate Vote**

Reports pulled from Consent Agenda A, Reports from the Previous Meeting, for a separate vote will be discussed and voted on individually.

## **13. CONSENT AGENDA B: REPORTS FROM CURRENT MEETING**

### **13.1. Consent Agenda B: Reports from the June 22, 2026, Committee of the Whole Meeting**

Reports forwarded from the June 22, 2026, Committee of the Whole for same-day ratification will be voted upon for Council ratification in one motion, unless otherwise pulled for a separate vote.

### **13.2. Vote on Consent Agenda B**

THAT recommendations as set out on Consent Agenda B: Reports from the Current Meeting for the regular meeting of Council held on June 22, 2026, be adopted as presented.

### **13.3. Items Pulled from Consent Agenda B for Separate Vote**

Reports pulled from Consent Agenda B, Reports from the Current Meeting, for a separate vote will be discussed and voted on individually.

## **14. CONSENT AGENDA C: CORRESPONDENCE**

### **14.1. Consent Agenda C: Correspondence Items**

- 14.1.1. From the June 12, 2026, Council Information Package. Town of Halton Hills correspondence dated June 5, 2026 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens. *Pulled by Councillor Tuju* 68 - 71

**Recommendation:** THAT the Town of Halton Hills correspondence dated June 5, 2026 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens be received as information.

[Town of Halton Hills correspondence dated June 5, 2026 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens.](#)

- 14.1.2. Ramara Township Public Library 2026-2030 Strategic Plan [Ramara Township Public Library 2026-2030 Strategic Plan](#) 72 - 80  
**Recommendation:** THAT the Ramara Township Public Library 2026-2030 Strategic Plan be received as information.

- 14.1.3. Correspondence from AMCTO dated June 18, 2026, regarding Rebecca Zanussi - Winner of AMCTO's Award for Excellence in the Municipal Law Program (MLP)

[260618 Correspondence from AMCTO regarding Rebecca Zanussi - Winner of AMCTO's Award for Excellence in the Municipal Law Program \(MLP\)](#)

**Recommendation:** THAT the correspondence from AMCTO dated June 18, 2026, regarding Rebecca Zanussi - Winner of AMCTO's Award for Excellence in the Municipal Law Program (MLP) be received as information.

**14.2. Vote on Consent Agenda C**

THAT the recommendations as set out on Consent Agenda C: Correspondence for the regular meeting of Council held on June 22, 2026, be adopted as presented.

**14.3. Items Pulled from Consent Agenda C for Separate Vote**

Items pulled from Consent Agenda C, Correspondence, for a separate vote will be discussed and voted on individually.

**15. CORRESPONDENCE (FOR COUNCIL DIRECTION)**

- 15.1. Climate Action Committee Draft Resolution Declaring a Climate Emergency for the Township of Ramara

[Climate Action Committee Memo to Council - Climate Emergency Declaration](#)

**Recommendation:** WHEREAS Canada is currently experiencing impacts of climate change that will continue to intensify due to human activities, posing compounding and lasting risks for communities, business, and natural ecosystems. These risks include, but are not limited to, acute damages from extreme weather, threats to human health and wellbeing, economic disruption, food and water insecurity, and social instability. These risks also include threats to all other life on earth, and to the richness and complexity of global biodiversity;

AND WHEREAS approximately 650 Canadian municipalities have declared a "climate emergency," including the Town of Collingwood and the Town of Innisfil within Simcoe County;

AND WHEREAS the local climate is rapidly changing, with increasing and extreme temperatures, shifting precipitation patterns, and more frequent and severe extreme weather events;

AND WHEREAS climate change is currently affecting communities through rising water/lake levels and other extreme weather patterns; such as, hurricanes, intense heatwaves, frigid temperatures, ice storms, drought and flooding;

AND WHEREAS these changes are projected to intensify in the coming

decades, with significant implications for infrastructure, service delivery, natural systems, waterways, and community well-being;

AND WHEREAS climate change is currently threatening the survival of many species worldwide, stressing both local and global ecosystems;

AND WHEREAS climate change has directly resulted in billions of dollars in property damage worldwide, negatively affecting local and global economies;

AND WHEREAS the Lake Simcoe Protection Plan (MOE, 2008) highlights that climate change will directly and indirectly influence all elements of the Lake Simcoe watershed including water quality and quantity, aquatic ecosystems, and natural areas and shorelines, and policy 7.11-SA of the plan outlines the importance of comprehensive adaptation planning and action to increase the resiliency of the watershed to the impacts of climate change;

AND WHEREAS concern about climate change in Simcoe and Muskoka is widespread, with most people recognizing climate change as a serious threat that is important to them, seeking solutions with multiple benefits including improved health and air quality, greater community resilience, sustainable economic and physical development, and reduced costs (see data about climate change knowledge & awareness on SMDHU's HealthSTATS Webpage);

AND WHEREAS projected climate data from the Lake Simcoe Region Conservation Authority and the Simcoe Muskoka District Health Unit indicate greater risk of impacts to natural and built systems in Ramara;

AND WHEREAS equitable climate action presents a strategic opportunity to improve community outcomes; and when guided by a health and equity lens, it can reduce risks, strengthen resilience, and improve quality of life;

AND WHEREAS equitable climate action can help create more inclusive, sustainable, and thriving communities while delivering co-benefits across sectors.

NOW THEREFORE BE IT RESOLVED THAT the Township of Ramara declares a climate emergency to recognize our emerging climate crisis and to deepen our commitment to protecting our economy, community, and ecosystems, from the climate crisis;

BE IT FURTHER RESOLVED THAT the Township makes climate action, sustainability, and waterway health a strategic lens through which we view and evaluate all Ramara decisions through such activities as the creation of a Climate Action Plan for the incoming Council in 2026;

BE IT FURTHER RESOLVED THAT a meaningful climate action built on the support of the community and in respect of Indigenous Peoples' human rights and that a two-eyed seeing approach be applied where possible;

BE IT FURTHER RESOLVED THAT a copy of the resolution be forwarded to the Premier of Ontario, the Ontario Minister of Environment, Conservation and Parks and Minister of Government and Consumer Services, the Association of Municipalities Ontario, MPP Jill Dunlop, MP Adam Chambers, Chippewas of Rama First Nation, Lake Simcoe Region Conservation Authority, and Simcoe Muskoka District Health Unit.

- 15.2. Climate Action Committee Consolidated Workplan for the Adaptation, Mitigation, and Education Working Groups 87 - 90  
[Climate Action Committee Memo to Council - Consolidated Workplan](#)  
**Recommendation:** THAT the Climate Action Committee consolidated workplan for the Adaptation, Mitigation, and Education working groups be received as information at this time.

- 15.3. Correspondence from Amrize dated May 25, 2026, regarding Amrize Brechin Quarry Regulation of Hours of Operation for Pit and Quarries 91  
[260526 Correspondence from Amrize regarding Amrize Brechin Quarry Regulation of Hours of Operation for Pit and Quarries](#)  
**Recommendation:** THAT the correspondence dated May 25, 2026, from Amrize regarding Amrize Brechin Quarry Regulation of Hours of Operation for Pit and Quarries be received;

AND THAT the Amrize Brechin Quarry be authorized for extended operating hours of 5:30 a.m. to 11 p.m. for the period of May 1, 2026, to December 31, 2027, in accordance with Bylaw 2003.48 Pits and Quarries.

## 16. MOTIONS

### 16.1. Postponed Motions

### 16.2. Planning Motions

### 16.3. Deputation Motions

### 16.4. Notice of Motion

- 16.4.1. Councillor Snutch hereby gives notice that he intends to introduce the following motion at the July 13, 2026, Council meeting:

Moved by David Snutch  
Seconded by Dana Tuju

THAT the Mayor be authorized on behalf of the Council of the Township of Ramara to send correspondence to Transport

Canada, the Minister of Transport, Simcoe North MP Adam Chambers, and the Transportation Safety Board of Canada requesting a review of operational safety as soon as possible during the 2026 summer season for the Lake Country Airways water aerodrome location on Rama Road, including:

- Adequacy of flight paths;
- Impacts to recreational water activities, such as boating, swimming, and canoeing/kayaking;

AND THAT the correspondence also express encouragement for consultation with the local community prior to approving docking sites for water aerodrome locations;

AND THAT the Chippewas of Rama First Nation be copied on the correspondence.

**16.5. Council Motions (Notice Previously Given)**

**16.6. Enquiry Motions**

**17. BYLAWS**

**18. CONFIRMATION BYLAW**

**Recommendation:** THAT Bylaw 2026.51, being a bylaw to confirm the proceedings of the Council meeting held on the 22nd day of June, 2026, be considered read a first, second, and third time, and finally passed.

**19. ADJOURNMENT**

**Recommendation:** THAT the Council meeting of the Township of Ramara held on June 22, 2026, be adjourned at (time).



**Regular Council Minutes**  
Monday, June 8, 2026 - 9:30 AM  
Hybrid - Council Chambers & Zoom

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The Regular Council of the Township of Ramara was called to order on Monday, June 8, 2026, at 9:30 AM, with the following members present:

**PRESENT:**

- Mayor Basil Clarke
- Deputy Mayor Keith Bell
- Councillor - Ward 1 David Snutch
- Councillor - Ward 2 Jennifer Fisher (virtual, part of meeting)
- Councillor - Ward 3 Dana Tuju
- Councillor - Ward 4 Joe Gough
- Councillor - Ward 5 Sherri Bell

**ABSENT:**

**ALSO PRESENT:**

- Acting Treasurer Carlie Fisher
- Assistant Clerk Nate Harrington
- Chief Administrative Officer Gayle Jackson
- Clerk Rebecca Zanussi (virtual)
- Director of Corporate Services/Legal Ryan Matson
- Director of Human Resources/Health & Safety/Recreation Brittany Wilson (virtual, part of meeting)
- General Manager of Development and Infrastructure Laura Pye
- General Manager of Emergency and Protective Services/Fire Chief Tony Stong
- Manager of Communications and Community Experience Melissa Gowanlock

Elise Schofield, Chief Executive Officer, Ramara Township Public Library  
Richard Steiginga, Partner, Baker Tilly KDN LLP

**1. CALL TO ORDER**

**1.1. Roll Call**

The meeting of June 8, 2026, was called to order at 9:30 a.m. and the Clerk confirmed quorum.

**2. APPROVAL OF AGENDA**

**2.1. Agenda Dated June 8, 2026**

**Resolution Number CR.137.2026**

Moved by Joe Gough  
Seconded by Dana Tuju

THAT the Council Agenda dated June 8, 2026, be adopted as amended, to move Item 11.5.1., 2025 Consolidated Financial Statements and Audit Report, before Item 10.1., Motion to Move Committee of the Whole to Closed Session, to allow for a presentation from the external auditors.

**CARRIED.**

3. DISCLOSURE OF INTEREST

No disclosures of interest were declared for the June 8, 2026, Council meeting.

4. ANNOUNCEMENTS

- Mayor Clarke gave a land acknowledgement in recognition of Indigenous History Month.
- Members of Council gave informal, informational, verbal announcements regarding community news and events.

5. PRESENTATIONS

- None.

6. PUBLIC AND SPECIAL MEETING(S) OF COUNCIL

- None.

7. DEPUTATIONS

- None.

8. OPEN PUBLIC FORUM

1. Michael O'Brien spoke regarding Departmental Reports Item 11.5.1. 2025 Consolidated Financial Statements and Audit Report.

9. MINUTES

**Resolution Number CR.138.2026**

Moved by Keith Bell  
Seconded by Joe Gough

THAT the minutes of the following meetings be adopted as presented:

- Council Meeting Minutes Dated May 11, 2026
- Council Meeting Closed Session Minutes Dated May 11, 2026
- Special Council Meeting regarding Debenture Bylaw - OILC and Clerk Appointment Minutes Dated May 22, 2026

**CARRIED.**

- 9.1. Council Meeting Minutes Dated May 11, 2026

**Recommendation:** THAT the minutes of the following meeting be adopted as presented:

- Council Meeting Minutes Dated May 11, 2026

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9.2. Council Meeting Closed Session Minutes Dated May 11, 2026

**Recommendation:** THAT the minutes of the following meeting be adopted as presented:

- Council Meeting Closed Session Minutes Dated May 11, 2026

9.3. Special Council Meeting regarding Debenture Bylaw - OILC and Clerk Appointment Minutes Dated May 22, 2026

**Recommendation:** THAT the minutes of the following meeting be adopted as presented:

- Special Council Meeting regarding Debenture Bylaw - OILC and Clerk Appointment Minutes Dated May 22, 2026

10. MOTION TO RECESS AND CONVENE IN COMMITTEE OF THE WHOLE

**Resolution Number CR.139.2026**

Moved by Sherri Bell

Seconded by Dana Tuju

THAT Council recess and convene as Committee of the Whole at 9:47 a.m.

**CARRIED.**

11. COMMITTEE OF WHOLE (OPEN SESSION) (PART 1)

Councillor Fisher joined the meeting virtually at 9:59 a.m.

11.5. DEPARTMENTAL REPORTS (PART 1)

11.5.1. 2025 Consolidated Financial Statements and Audit Report

1. 2025 Consolidated Financial Statements and Audit Report Presentation (Richard Steiging, Partner at Baker Tilly KDN LLP, was in attendance)
2. Report TR-02-06 - 2025 Consolidated Financial Statements and Audit Report

**Resolution Number CW.106.2026**

Moved by Joe Gough

Seconded by Dana Tuju

THAT Report TR-02-26 regarding 2025 Consolidated Financial Statements and Audit Report be received as information.

**CARRIED.**

10.1. MOTION TO MOVE COMMITTEE OF THE WHOLE TO CLOSED SESSION

**Resolution Number CW.107.2026**

Moved by Dana Tuju

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Seconded by Joe Gough

THAT, pursuant to Section 239(4) of the *Municipal Act*, 2001, S.O. 2001, c.25, notice is hereby given that the Committee of the Whole intends to hold a closed session meeting in the Richard P. Bates Boardroom at 10:15 a.m. to deal with Item 10.2.1, regarding Closed Session Materials Respecting Sunset Drive, and Item 10.2.2., regarding Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session), being matters pursuant to Section 239(2)(a) the security of the property of the municipality) and ((f) advice subject to solicitor-client privilege) of the said Act.

**CARRIED.**

## 10.2. CLOSED SESSION REPORTS

- 10.2.1. Closed Session Materials Respecting Sunset Drive - Section 239(2)(f) advice subject to solicitor-client privilege.

Committee of the Whole discussed regarding Report CS-16-26 Closed Session Materials Respecting Sunset Drive. No vote was taken in closed session.

The item was reported back in open session and a vote was taken to receive the report, retain the confidentiality of the noted materials, and refer the report for same-day ratification.

- 10.2.2. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session) - Section 239(2)(a) the security of the property of the municipality

Committee of the Whole Report ID-16-26 regarding Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session). This was a two-part report with a portion in closed session and a portion in open session. The confidential portion was related to the security of the property of the municipality.

The item was reported back in open session and a vote was taken to receive the report as information and refer the report for same-day ratification.

## 10.3. MOTION TO MOVE TO OPEN SESSION

### **Resolution Number CW.108.2026**

Moved by Joe Gough

Seconded by Dana Tuju

THAT Committee of the Whole rise from closed session at 10:30 a.m. and reconvene in open session and report.

**CARRIED.**

## 11. COMMITTEE OF THE WHOLE (OPEN SESSION) (PART 2)

Councillor Fisher left the meeting at 10:32 a.m.

11.1. MOTIONS ARISING FROM CLOSED SESSION DISCUSSIONS

11.1.1. Closed Session Materials Respecting Sunset Drive

**Resolution Number CW.109.2026**

Moved by Joe Gough

Seconded by Keith Bell

THAT Report CS-16-26 regarding Closed Session Materials Respecting Sunset Drive be received;

AND THAT the privilege and confidentiality associated with legal advice received by Township Council be protected and maintained by not disclosing materials;

AND THAT Report CS-16-26 be referred to the June 8, 2026, Council agenda for same-day ratification.

**CARRIED.**

11.1.2. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session)

**Resolution Number CW.110.2026**

Moved by Keith Bell

Seconded by David Snutch

THAT Report ID-16-26 regarding Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session) be received as information;

AND THAT Report ID-16-26 be referred to the June 8, 2026, Council meeting for same-day ratification.

**CARRIED.**

11.2. COUNCIL REPORTS

- None.

11.3. BOARD AND COMMITTEE REPORTS

11.3.1. Request to Establish a Donation and Fundraising Reserve (Elise Schofield, Chief Executive Officer, Ramara Township Public Library, was in attendance)

**Resolution Number CW.111.2026**

Moved by Joe Gough

Seconded by David Snutch

THAT Report BC-02-26 regarding Request to Establish a Donation and Fundraising Reserve from the Ramara Township Public Library Board be received;

AND THAT Council approve the establishment of a Donation and Fundraising Reserve for the Ramara Township Public Library, as outlined in the report from the Chief Executive Officer dated May 21, 2026.

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**CARRIED.**

11.4. COUNCIL REFERRAL REPORTS

- None.

11.5. DEPARTMENTAL REPORTS (PART 2)

11.5.2. Proposed Stop Up, Closure, and Sale of Concord Woods Court

**Resolution Number CW.112.2026**

Moved by Dana Tuju

Seconded by Joe Gough

THAT Report CS-15-26 regarding the proposed stop up, closure, and conveyance of Concord Woods Court be received;

AND THAT staff be directed to commence the process to stop up, close, and convey Concord Woods Court;

AND THAT Report CS-15-26 be referred to the June 8, 2026, Council agenda for same-day ratification.

**CARRIED.**

11.5.3. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Open Session)

**Resolution Number CW.113.2026**

Moved by Joe Gough

Seconded by Dana Tuju

THAT Report ID-17-26 regarding Upgrade and Installation of Monitoring Panels in Municipal Buildings be received;

AND THAT Council approve a budget amendment in the amount of \$20,680 from the Capital Reserve for Phase One of the upgrade and installation of monitoring panels in select municipal buildings, as set out in Confidential Report ID-16-26;

AND THAT Phase 2 of the upgrade be referred to the 2027 Budget process;

AND THAT Report ID-17-26 be referred to the June 8, 2026, Council meeting for same-day ratification.

**CARRIED.**

11.6. MOTION TO RISE FROM COMMITTEE OF THE WHOLE AND RECONVENE COUNCIL

11.6.1. **Resolution Number CW.114.2026**

Moved by Joe Gough

Seconded by Keith Bell

THAT the recommendations of Committee of the Whole be referred to the next regular meeting of Council to be held on June 22, 2026, with the exception of the following item(s), which shall be referred to Consent Agenda B today:

- Motions Arising from Closed Session Item 11.1.1. Closed Session Materials Respecting Sunset Drive
- Motions Arising from Closed Session Item 11.1.2. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session)
- Departmental Reports Item 11.5.2. Proposed Stop Up, Closure, and Sale of Concord Woods Court
- Departmental Reports Item 11.5.3. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Open Session)

AND THAT Committee of the Whole rise and Council be reconvened at 10:44 a.m.

**CARRIED.**

## 12. CONSENT AGENDA A: REPORTS FROM THE PREVIOUS MEETING

### 12.1. Consent Agenda A: Reports from the May 11, 2026, Committee of the Whole Meeting

#### 12.1.1. City of Orillia Recreation Funding Request

**Recommendation:** THAT Report AD-10-26 regarding City of Orillia Recreation Funding Request be received;

AND THAT the City of Orillia be advised that the Township of Ramara acknowledges and appreciates the significance, quality, and value of the recreational services provided by the City of Orillia, and the benefits those services offer to Township residents;

AND THAT the Township request that City of Orillia staff work collaboratively with Township staff to develop a six-month data collection protocol to clearly identify and understand Township resident use of City facilities and programs;

AND THAT Township staff be directed to develop and implement a community engagement strategy to assess Township resident support for the Township providing financial contributions to the City of Orillia to offset non-resident user fees;

AND THAT staff report back to Council once the above information and engagement results are available.

### 12.2. Vote on Consent Agenda A

As Item 12.1.1., City of Orillia Recreation Funding Request was the only item on Consent Agenda A for the June 8, 2026, Council meeting, it was discussed and voted on separately under 12.3.

12.3. Items Pulled from Consent Agenda A for Separate Vote

12.3.1. City of Orillia Recreation Funding Request

**Resolution Number CR.140.2026**

Moved by David Snutch

Seconded by Joe Gough

THAT Report AD-10-26 regarding City of Orillia Recreation Funding Request be received;

AND THAT the City of Orillia be advised that the Township of Ramara acknowledges and appreciates the significance, quality, and value of the recreational services provided by the City of Orillia, and the benefits those services offer to Township residents;

AND THAT the Township request that City of Orillia staff work collaboratively with Township staff to develop a six-month data collection protocol to clearly identify and understand Township resident use of City facilities and programs;

AND THAT Township staff be directed to develop and implement a community engagement strategy to assess Township resident support for the Township providing financial contributions to the City of Orillia to offset non-resident user fees;

AND THAT staff report back to Council once the above information and engagement results are available.

**Ayes:** Basil Clarke, Keith Bell, Joe Gough, and Sherri Bell

**Nays:** David Snutch and Dana Tuju

**CARRIED. 4-2 on a recorded vote**

13. CONSENT AGENDA B: REPORTS FROM CURRENT MEETING

13.1. Consent Agenda B: Reports from the June 8, 2026, Committee of the Whole Meeting

13.1.1. Closed Session Materials Respecting Sunset Drive

**Recommendation:** THAT Report CS-16-26 regarding Closed Session Materials Respecting Sunset Drive be received;

AND THAT the privilege and confidentiality associated with legal advice received by Township Council be protected and maintained by not disclosing materials;

AND THAT Report CS-16-26 be referred to the June 8, 2026, Council agenda for same-day ratification.

13.1.2. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session)

**Recommendation:** THAT Report ID-16-26 regarding Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session) be received as information;

AND THAT Report ID-16-26 be referred to the June 8, 2026, Council meeting for same-day ratification.

13.1.3. Proposed Stop Up, Closure, and Sale of Concord Woods Court

**Recommendation:** THAT Report CS-15-26 regarding the proposed stop up, closure, and conveyance of Concord Woods Court be received;

AND THAT staff be directed to commence the process to stop up, close, and convey Concord Woods Court;

AND THAT Report CS-15-26 be referred to the June 8, 2026, Council agenda for same-day ratification.

13.1.4. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Open Session)

**Recommendation:** THAT Report ID-17-26 regarding Upgrade and Installation of Monitoring Panels in Municipal Buildings be received;

AND THAT Council approve a budget amendment in the amount of \$20,680 from the Capital Reserve for Phase One of the upgrade and installation of monitoring panels in select municipal buildings, as set out in Confidential Report ID-16-26;

AND THAT Phase 2 of the upgrade be referred to the 2027 Budget process;

AND THAT Report ID-17-26 be referred to the June 8, 2026, Council meeting for same-day ratification.

13.2. Vote on Consent Agenda B

13.2.1. **Resolution Number CR.141.2026**

Moved by Joe Gough  
Seconded by Keith Bell

THAT recommendations as set out on Consent Agenda B: Reports from the Current Meeting for the regular meeting of Council held on June 8, 2026, be adopted as presented, including the following items:

- 13.1.2. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Closed Session)
- 13.1.3. Proposed Stop Up, Closure, and Sale of Concord Woods Court
- 13.1.4. Upgrade and Installation of Monitoring Panels in Municipal Buildings (Open Session)

AND excluding the following item, which shall be voted on separately:

- 13.1.1. Closed Session Materials Respecting Sunset Drive

**CARRIED.**

### 13.3. Items Pulled from Consent Agenda B for Separate Vote

#### 13.3.1. Closed Session Materials Respecting Sunset Drive

##### **Resolution Number CR.142.2026**

Moved by David Snutch  
Seconded by Joe Gough

THAT Report CS-16-26 regarding Closed Session Materials Respecting Sunset Drive be received;

AND THAT the privilege and confidentiality associated with legal advice received by Township Council be protected and maintained by not disclosing materials;

AND THAT Report CS-16-26 be referred to the June 8, 2026, Council agenda for same-day ratification.

**Ayes:** Basil Clarke, Keith Bell, David Snutch, Dana Tuju, and Joe Gough

**Nays:** Sherri Bell

**CARRIED. 5-1 on a recorded vote**

## 14. CONSENT AGENDA C: CORRESPONDENCE

### 14.1. Consent Agenda C: Correspondence Items

- 14.1.1. From the May 22, 2026, Council Information Package. City of Richmond Hill correspondence dated May 13, 2026, regarding Integrated Living and Participation Model for Adults with Developmental Disabilities. *Pulled by Councillor Tuju*

**Recommendation:** THAT the City of Richmond Hill correspondence dated May 13, 2026, regarding Integrated Living and Participation Model for Adults with Developmental Disabilities be received as information.

- 14.1.2. From the May 22, 2026, Council Information Package. Prince Edward County correspondence dated May 18, 2026, regarding Reinstating the Requirements for Compliance with the *Freedom of Information and Protection of Privacy Act*. *Pulled by Councillor Tuju*

**Recommendation:** THAT the Prince Edward County correspondence dated May 18, 2026, regarding Reinstating the Requirements for Compliance with the *Freedom of Information and Protection of Privacy Act* be received as information.

- 14.1.3. From the May 22, 2026, Council Information Package. Township of Brudenell, Lyndoch and Raglan correspondence dated May 6, 2026, regarding Canada Post Reduction for Libraries. *Pulled by Councillor Tuju*

**Recommendation:** THAT the Township of Brudenell, Lyndoch and Raglan correspondence dated May 6, 2026, regarding Canada Post Reduction for Libraries be received as information.

- 14.1.4. From the May 29, 2026, Council Information Package. County of Simcoe correspondence dated May 22, 2026, regarding Community Paramedicine Funding. *Pulled by Councillor Tuju*

**Recommendation:** THAT the County of Simcoe correspondence dated May 22, 2026, regarding Community Paramedicine Funding be received as information.

- 14.1.5. From the May 29, 2026, Council Information Package. Township of Puslinch correspondence dated May 25, 2026, regarding Support for the Western Ontario Wardens Caucus resolution - Support of Finlay's Law on Emergency Room Reform. *Pulled by Councillor Tuju*

**Recommendation:** THAT the Township of Puslinch correspondence dated May 25, 2026, regarding Support for the Western Ontario Wardens Caucus resolution - Support of Finlay's Law on Emergency Room Reform be received as information.

#### 14.2. Vote on Consent Agenda C

All items on Consent Agenda C: Correspondence for the June 8, 2026, Council meeting were discussed and voted on separately under 14.3.

#### 14.3. Items Pulled from Consent Agenda C for Separate Vote

- 14.3.1. From the May 22, 2026, Council Information Package. City of Richmond Hill correspondence dated May 13, 2026, regarding

Integrated Living and Participation Model for Adults with Developmental Disabilities. *Pulled by Councillor Tuju*

**Resolution Number CR.143.2026**

Moved by Dana Tuju

Seconded by Joe Gough

**Original Motion:**

Moved by Dana Tuju

Seconded by Joe Gough

THAT the City of Richmond Hill correspondence dated May 13, 2026, regarding Integrated Living and Participation Model for Adults with Developmental Disabilities be received and supported.

**Amendment #1:**

Moved by Sherri Bell

Seconded by David Snutch

THAT the motion before Council be amended as follows:

- Add a clause: "AND THAT the Township provide the County of Simcoe with a copy of the resolution and request the County's support."

**CARRIED.**

**Final Motion:**

Moved by Dana Tuju

Seconded by Joe Gough

THAT the City of Richmond Hill correspondence dated May 13, 2026, regarding Integrated Living and Participation Model for Adults with Developmental Disabilities be received and supported;

AND THAT the Township provide the County of Simcoe with a copy of the resolution and request the County's support.

**CARRIED.**

- 14.3.2. From the May 22, 2026, Council Information Package. Prince Edward County correspondence dated May 18, 2026, regarding Reinstating the Requirements for Compliance with the *Freedom of Information and Protection of Privacy Act*. *Pulled by Councillor Tuju*

**Resolution Number CR.144.2026**

Moved by Dana Tuju

Seconded by David Snutch

THAT the Prince Edward County correspondence dated May 18, 2026, regarding Reinstating the Requirements for Compliance with the *Freedom of Information and Protection of Privacy Act* be received and supported.

**DEFEATED.**

**Resolution Number CR.145.2026**

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Moved by David Snutch  
Seconded by Joe Gough  
THAT the Prince Edward County correspondence dated May 18, 2026, regarding Reinstating the Requirements for Compliance with the *Freedom of Information and Protection of Privacy Act* be received as information.

**CARRIED.**

- 14.3.3. From the May 22, 2026, Council Information Package. Township of Brudenell, Lyndoch and Raglan correspondence dated May 6, 2026, regarding Canada Post Reduction for Libraries. *Pulled by Councillor Tuju*

**Resolution Number CR.146.2026**

Moved by Dana Tuju  
Seconded by Keith Bell  
THAT the Township of Brudenell, Lyndoch and Raglan correspondence dated May 6, 2026, regarding Canada Post Reduction for Libraries be received and supported.

**CARRIED.**

- 14.3.4. From the May 29, 2026, Council Information Package. County of Simcoe correspondence dated May 22, 2026, regarding Community Paramedicine Funding. *Pulled by Councillor Tuju*

**Resolution Number CR.147.2026**

Moved by Dana Tuju  
Seconded by Keith Bell  
THAT the County of Simcoe correspondence dated May 22, 2026, regarding Community Paramedicine Funding be received and supported.

**CARRIED.**

- 14.3.5. From the May 29, 2026, Council Information Package. Township of Puslinch correspondence dated May 25, 2026, regarding Support for the Western Ontario Wardens Caucus resolution - Support of Finlay's Law on Emergency Room Reform. *Pulled by Councillor Tuju*

**Resolution Number CR.148.2026**

Moved by Dana Tuju  
Seconded by Joe Gough  
THAT the Township of Puslinch correspondence dated May 25, 2026, regarding Support for the Western Ontario Wardens Caucus resolution - Support of Finlay's Law on Emergency Room Reform be received and supported.

**CARRIED.**

15. CORRESPONDENCE (FOR COUNCIL DIRECTION)

- 15.1. Resolution of Support – Appointment to TAPMO Executive Committee (Councillor Snutch)

**Resolution Number CR.149.2026**

Moved by Joe Gough

Seconded by Keith Bell

WHEREAS the Top Aggregate Producing Municipalities of Ontario (TAPMO) received the nomination of David Snutch, Councillor, Township of Ramara at its May 25, 2026, Executive Committee meeting;

AND WHEREAS TAPMO appointed David Snutch to the Executive Committee for the remainder of the 2024-2026 Term, subject to receiving a resolution of support from Township of Ramara Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ramara hereby supports and confirms the appointment of Councillor David Snutch to the TAPMO Executive Committee for the remainder of the 2024-2026 Term.

**Ayes:** Basil Clarke, Keith Bell, David Snutch, Dana Tuju, and Joe Gough

**Nays:** Sherri Bell

**CARRIED. 5-1 on a recorded vote**

16. MOTIONS

16.1. Postponed Motions

- None.

16.2. Planning Motions

- None.

16.3. Deputation Motions

- None.

16.4. Notice of Motion

- None.

16.5. Council Motions (Notice Previously Given)

- None.

16.6. Enquiry Motions

16.6.1. Councillor Gough introduced the following enquiry:

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**Recommendation:**

Moved by Joe Gough  
Seconded by Dana Tuju

THAT staff be directed to prepare a report to Council on the feasibility of installing "Children at Play" signage on Sideroad 5, between Concession Road 1 and Concession Road 2, including investigating and determining potential locations.

**Resolution Number CR.150.2026**

Moved by Joe Gough  
Seconded by Dana Tuju

THAT staff be directed to prepare a report to Council on the feasibility of installing "Children at Play" signage on Sideroad 5, between Concession Road 1 and Concession Road 2, including investigating and determining potential locations.

**CARRIED.**

17. BYLAWS

**Resolution Number CR.151.2026**

Moved by Keith Bell  
Seconded by Joe Gough

THAT Bills 2026.35. and 2026.36. be considered read a first, second, and third time, and finally passed as Bylaws.

**CARRIED.**

- 17.1. **Bill 2026.35.** A Bylaw to Establish the Positions of Screening and Hearing Officers for the Purposes of Administration of an Administrative Monetary Penalty System within the Township of Ramara

**Recommendation:** THAT Bill 2026.35., being a Bylaw to Establish the Positions of Screening and Hearing Officers for the Purposes of Administration of an Administrative Monetary Penalty System within the Township of Ramara, be read a first, second, and third time, and finally passed as a Bylaw.

- 17.2. **Bill 2026.36.** A Bylaw to Appoint Municipal Law Enforcement Officers, Property Standards Officers, Parking Enforcement Officers, and Provincial Offences Officers for the Corporation of the Township of Ramara and Repeal and Replace Bylaw 2026.07, as Amended

**Recommendation:** THAT Bill 2026.36., being a Bylaw to Appoint Municipal Law Enforcement Officers, Property Standards Officers, Parking Enforcement Officers, and Provincial Offences Officers for the Corporation of the Township of Ramara and Repeal and Replace Bylaw 2026.07, as Amended, be read a first, second, and third time, and finally passed as a Bylaw.

18. CONFIRMATION BYLAW

**Resolution Number CR.152.2026**

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Moved by Joe Gough

Seconded by Dana Tuju

THAT Bylaw 2026.49, being a bylaw to confirm the proceedings of the Council meeting held on the 8th day of June, 2026, be considered read a first, second, and third time, and finally passed.

**CARRIED.**

19. ADJOURNMENT

**Resolution Number CR.153.2026**

Moved by Joe Gough

Seconded by Dana Tuju

THAT the Council meeting of the Township of Ramara held on June 8, 2026, be adjourned at 11:28 a.m.

**CARRIED.**

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Basil Clarke, Mayor

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Rebecca Zanussi, Clerk



## Special Council Meeting re Canada-Ontario Development Charge Reduction Program Minutes

Wednesday, June 17, 2026 - 9:00 AM  
Virtual - Zoom

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The Special Council Meeting re Canada-Ontario Development Charge Reduction Program of the Township of Ramara was called to order on Wednesday, June 17, 2026, at 9:00 AM, with the following members present:

**PRESENT:** Mayor Basil Clarke  
Deputy Mayor Keith Bell  
Councillor Ward 2 Jennifer Fisher  
Councillor Ward 3 Dana Tuju  
Councillor Ward 4 Joe Gough  
Councillor Ward 5 Sherri Bell

**ABSENT:** Councillor Ward 1 David Snutch

**ALSO PRESENT:** Acting Treasurer Carlie Fisher  
Assistant Clerk Nate Harrington  
Chief Administrative Officer Gayle Jackson  
Clerk Rebecca Zanussi  
General Manager of Development and Infrastructure Laura Pye

### 1. OPENING OF THE MEETING

#### 1.1. Roll Call

The Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program was called to order at 9 a.m. and the Clerk took roll call of Council members in attendance.

### 2. ADOPTION OF AGENDA

#### 2.1. Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program Agenda Dated June 17, 2026

**Resolution Number SCR.22.2026**

Moved by Jennifer Fisher

Seconded by Joe Gough

That the Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program agenda dated June 17, 2026, be adopted as presented.

**CARRIED.**

### 3. PURPOSE OF MEETING

The purpose of this meeting was to discuss the Canada-Ontario Development Charge Reduction Program and to obtain Council direction on a potential application from the Township prior to the intake deadline of June 19, 2026.

4. DISCLOSURE OF INTEREST

No disclosures of interest were given for the Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program, dated June 17, 2026.

5. FOR DISCUSSION

5.1. Development Charge Reduction Program

**Resolution Number SCR.23.2026**

Moved by Sherri Bell

Seconded by Jennifer Fisher

THAT Report TR-03-26 regarding Development Charge Reduction Program be received as information.

**CARRIED.**

6. CONFIRMATION BYLAW

**Resolution Number SCR.24.2026**

Moved by Keith Bell

Seconded by Dana Tuju

THAT Bylaw 2026.50, being a bylaw to confirm the proceedings of the Special Council Meeting regarding Canada-Ontario Development Charge Reduction Program held on June 17, 2026, be considered read a first, second, and third time and finally passed.

**CARRIED.**

7. ADJOURNMENT

**Resolution Number SCR.25.2026**

Moved by Jennifer Fisher

Seconded by Sherri Bell

THAT the Special Council Meeting of the Township of Ramara regarding Canada-Ontario Development Charge Reduction Program held on June 17, 2026, be adjourned at 9:17 a.m.

**CARRIED.**

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Basil Clarke, Mayor

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Rebecca Zanussi, Clerk

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## Report #MC-01-26

**Clerk’s Note:** The following report was approved to become a public document during the June 22, 2026, Council meeting, as recommended in Resolution CW.117.2026, and ratified on the same-day by Resolution CR.159.2026.

**Meeting:** Regular Council - 22 Jun 2026  
**Contact:** Basil Clarke, Mayor  
**Subject:** Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter – Section 239(2)(b) Personal matters about an identifiable individual

### Suggested Motion

THAT Report MC-01-26 dated June 17, 2026, regarding Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter be received;

AND THAT the full text of Resolution CW.84.2025 from the July 21, 2025, Council meeting, as ratified by Resolution CR.198.2025., become a public document;

AND THAT Report MC-01-26 from the June 22, 2026, Council meeting become a public document;

AND THAT Report MC-01-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

### Background & Discussion

#### Background

- At its meeting on July 21, 2025, Council received Report AD-15-25 regarding Councillor Communication Matter. The report requested that Council provide direction to the CAO regarding staff communications with Councillor Bell.
- Council passed two resolutions on July 21, 2025, related to Report AD-15-25 – one resolution in closed session, providing confidential direction to staff, and one in open session.
  - The text of the closed session motion was as follows:
    - **Resolution CW.84.2025**  
*Moved by Joe Gough*  
*Seconded by Dana Tuju*  
*THAT the following confidential direction be provided to the CAO regarding staff communications with Councillor Bell:*
      1. *THAT the CAO be directed to block Councillor Bell from all Township email accounts, except for the CAO;*

Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter – Section 239(2)(b) Personal matters about an identifiable individual

2. *THAT Councillor Bell be directed to meet with the Mayor and CAO, or designates based on availability, after each Council meeting for a thirty-minute period to identify any information or items that she requires to do her job, through the following process:*
  - a. *Councillor Bell provides her agenda items to the Mayor and CAO, or designates, at least three days ahead of the meeting;*
  - b. *Any outstanding information or items upon completion of the meeting will be responded to by the CAO or designate within two business days, contingent on the CAO or designate's availability;*
  - c. *Councillor Bell shall follow the Procedure Bylaw with respect to items for Council meetings and refrain from personal commentary in her correspondence to staff and address the business matter only.*

*AND THAT if protocol is not followed Councillor Bell will not receive a response from staff.*

**CARRIED.**

- The text of the open session motion was as follows:

- **Resolution CW.90.2025**

*Moved by Joe Gough*

*Seconded by Dana Tuju*

*THAT the confidential direction provided to staff be adopted;*

*AND THAT meetings be set up with Councillor Bell, the Mayor and CAO, or designates based on availability, after each Council meeting;*

*AND THAT the report be referred to the July 21, 2025, Council agenda for same-day ratification.*

**CARRIED.**

- This direction was put in place to ensure a respectful and productive working relationship while considering staff well-being and the Township's health and safety obligations.
- Both the closed session and open session motion were ratified on the same day by Resolution CR.198.2025.
- A [report from the Township's Integrity Commissioner dated September 26, 2025](#), investigated a complaint regarding alleged breaches of the Code of Conduct by Councillor Bell involving communication with staff.
  - The report found that: "...the Member disregarded Council's direction to communicate only with the CAO. Various emails in the sample provided were addressed to different staff members. In some emails the Member addressed the email to staff and copied the CAO; in others the Member addressed the email to the CAO but copied other staff. Within the body of certain emails, the Member addressed specific questions to specific staff members, making it clear that the communication was to staff directly."
  - Further, the report stated: "The resolution is clear that the Member no longer has the 'ability to contact staff directly or indirectly', and that all correspondence will be with the CAO. Copying staff on emails to the CAO or copying the CAO on emails directed to staff is a breach of this direction. The Integrity Commissioner also notes that the substance of certain emails was directed specifically to staff members, referring to the

Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter – Section 239(2)(b) Personal matters about an identifiable individual

staff person by name in the body of the email and asking them questions specific to their department. Even though the CAO was copied on the email, it was a communication directed to staff; which is prohibited by the Council resolution.”

- The findings of the Integrity Commissioner reinforce and provide additional context for the measures previously implemented by Council to support compliance with its direction.

**Discussion**

- On June 2, 2025, Council resolved to make Resolution CR-58-23 dated May 16, 2024, a public document, related to communication with Councillor Bell, as the direction referenced in the resolution formed part of the supporting documentation considered in [a report from the Integrity Commissioner](#).
- Similarly, it is recommended that Council authorize Resolution CW.84.2025 to be made public, along with this report. This would include the confidential direction to staff that the CAO restrict Councillor Bell’s access to Township staff via email, with the exception of communications directed to the CAO. Further, Council directed that staff are not to respond to Councillor Bell if this protocol is not followed.
- This recommendation is made in light of ongoing concerns that, despite being informed of Council’s direction on multiple occasions, Councillor Bell continues to send emails directly to multiple staff. In accordance with Council’s direction, these non-compliant communications are blocked and are not responded to if protocol is not followed. However, Councillor Bell has continued to post on social media, including screenshots of these emails, asserting that her emails are being ignored. These public statements inaccurately suggest that staff are disregarding correspondence, which unfairly reflects on Township staff.
- In addition to not following the established Council direction, Councillor Bell has also not provided any agenda items to the Mayor and CAO, nor met with them after any Council meeting. Her correspondence to staff also continues to include personal commentary.
- Making the July 21, 2025, confidential direction public would provide clarity and transparency, confirming that correspondence from Councillor Bell is not being ignored, but rather managed in accordance with Council’s established protocol.
- Public disclosure would also support the Township’s commitment to fostering a psychologically safe and respectful workplace. Staff identified in social media posts have been publicly portrayed as unresponsive, which may negatively impact their well-being and professional reputation.
- Making the confidential direction public carries certain risks, including the potential for further escalation of the situation, increased public scrutiny, and the amplification of conflict in public forums. There is also a risk that releasing this information may contribute to ongoing reputational impacts. However, these risks must be balanced against the need for transparency and accountability. Providing factual context is intended to correct misinformation in the public domain, support staff, and reinforce Council’s governance decisions. Where possible, the Township will mitigate risks by limiting disclosure to what is necessary and by maintaining a professional and respectful tone in all communications.

**Method of Public Disclosure**

- If the resolution/report were to be made public, it would be shared in the following manner:
  - This report (MC-01-26) would move from closed session to open session and would be published on the public agenda for the June 22, 2026, on the CivicWeb Portal. The report includes the resolution from July 2025.

Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter – Section 239(2)(b) Personal matters about an identifiable individual

- A statement from Mayor Clarke would be issued on the Township’s website and corporate social media channels.

**Alternatives**

Council could choose to keep the confidential direction from July 21, 2025, in closed session only. This would result in the resolution and this report not being made public.

**Financial Information**

There is no financial impact associated with the suggested motion.

**Strategic Priority Areas:**

**Do the recommendations of this report advance the Strategic Priority Areas of the Township?**

- Yes                       No                       N/A

**Which Priority Area(s) does this report support?**

- Service Excellence
- Sustainable Infrastructure
- Community Connection
- Strategic Growth

It is recommended that Council ratify its decision at today's Regular Council Meeting.

**Recommended Action:**

THAT Report MC-01-26 dated June 17, 2026, regarding Closed Session Council Resolution Dated July 21, 2025, Regarding Councillor Communication Matter be received;

AND THAT the full text of Resolution CW.84.2025 from the July 21, 2025, Council meeting, as ratified by Resolution CR.198.2025., become a public document;

AND THAT Report MC-01-26 from the June 22, 2026, Council meeting become a public document;

AND THAT Report MC-01-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

**Reviewed By**

N/A



## Staff Report #ID-18-26

**Meeting:** Regular Council - 22 Jun 2026  
**Staff Contact:** Laura Pye, General Manager of Development and Infrastructure  
**Subject:** Traffic Calming Policy

### Suggested Motion

THAT Report ID-18-26, regarding Traffic Calming Policy, be received;

AND THAT the Traffic Calming Policy be adopted, effective July 15, 2026;

AND THAT the General Manager of Development and Infrastructure be given delegated authority to make minor housekeeping amendments to the Traffic Calming Policy as required.

### Background & Discussion

In June 2025, an enquiry motion was brought forward stating:

*THAT staff draft a policy for Council consideration outlining when and how traffic calming measures may be considered and implemented to enhance road safety and respond to community concerns. (CR.182.25)*

In July 2023, Committee of the Whole was presented with [Report ID-19-23](#), Municipal Traffic Calming Solutions and Speed Mitigation Measures. This report outlines various methods of traffic calming methods, including the pros and cons of the solutions and their general cost. The recommended action at the time was that a policy be developed and put in place with approved traffic calming measures to review concerns received and requests for traffic calming measures.

The purpose of this report is to provide Council with background information and summary of the proposed Traffic Calming Policy. The policy is attached to this report for consideration. The policy provides a consistent, objective, and transparent approach to managing traffic concerns, ensuring decisions are evidence-based, financially responsible, and aligned with community needs.

The Traffic Calming Policy provides a standardized process for evaluating and prioritizing requests from residents and Council. It applies to local and collector roads within settlement areas and shoreline residential communities.

Requests are assessed through:

- Eligibility screening
- Public consultation with minimum support thresholds
- A technical traffic study and point-based evaluation

## Traffic Calming Policy

The policy prioritizes cost-effective and lower-impact measures before considering more significant physical changes. While physical measures can be effective, they introduce higher capital costs, maintenance requirements, and risk, and are therefore only considered where warranted. The policy also emphasizes maintaining emergency response times, accessibility, and consistency in decision-making. Approved locations are implemented through the annual budget process and monitored over time to confirm effectiveness.

One key point of the development of this policy is to take a proactive approach for the future, integrating traffic calming into the design of new or reconstructed roads where appropriate, rather than retrofitting after concerns arise.

Staff will also develop administrative procedures in alignment with the Traffic Calming Policy to ensure all requests are reviewed consistently using a standardized and equitable approach. This will include studying traffic patterns, speed and pedestrian activity on the road.

### **Key Considerations**

#### Budget and Demand

Traffic calming will be incorporated into the annual budget process, with an initial funding request in 2027. Projects will be prioritized within this limit based on the policy's evaluation criteria. Staff anticipate a higher volume of requests in the first one to two years, with demand stabilizing over time.

#### Risk and Implementation Approach

There is increased cost, maintenance, and liability associated with more complex physical infrastructure changes. The policy mitigates this through a staged approach, prioritizing lower-risk measures and requiring data-driven justification before advancing to higher-impact solutions. Standardized designs and processes further support safe and defensible implementation.

#### Benchmarking and Best Practices

The policy framework was informed by a review of practices in other Ontario municipalities including City of Orillia, Township of Severn, Town of LaSalle, and City of Kawartha Lakes. This ensures alignment with industry best practices while reflecting the Township's local context and operational capacity.

### **Alternatives**

Council could choose to amend the policy, which would delay the implementation of the policy while changes are made.

Council could choose not to adopt the policy, which would leave no mechanism for staff to assess and implement any traffic calming measures outside of Council approval of individual requests.

### **Financial Information**

Staff will bring forward a request in the 2027 budget for consideration of \$10,000 for the implementation of traffic calming measures in 2027. That value and the uptake of the program will be assessed for future budget requests.

Traffic Calming Policy

**Strategic Priority Areas:**

**Do the recommendations of this report advance the Strategic Priority Areas of the Township?**

- Yes
- No
- N/A

**Which Priority Area(s) does this report support?**

- Service Excellence
- Sustainable Infrastructure
- Community Connection
- Strategic Growth

**Policy Implications:**

The recommended motion would create a new policy regarding traffic calming.

**Recommended Action:**

THAT Report ID-18-26, regarding Traffic Calming Policy, be received;

AND THAT the Traffic Calming Policy be adopted as written, effective July 15, 2026;

AND THAT the General Manager of Development and Infrastructure be given delegated authority to make minor housekeeping amendments to the Traffic Calming Policy as required.

**Attachments:**

[Schedule "A" - Traffic Calming Policy](#)

**Reviewed By**

<b>Approved By:</b>	<b>Department:</b>	<b>Status:</b>
<i>Laura Pye, General Manager of Development and Infrastructure</i>	<b>Building and Planning</b>	Approved - 15 Jun 2026
<i>Rebecca Zanussi, Clerk</i>	<b>Legislative Services</b>	Approved - 15 Jun 2026
<i>Gayle Jackson, Chief Administrative Officer</i>	<b>Chief Administrative Office</b>	Approved - 16 Jun 2026



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### Traffic Calming Policy

<b>Origin Date:</b> June 1, 2026	<b>Description: Process for consideration of traffic calming measures on municipal roadways</b>	<b>Policy #:</b>
<b>Supersedes:</b> N/A	<b>Scope: All Departments &amp; Council</b>	<b># of Pages:</b> 12
<b>Effective Date:</b> July 15, 2026	<b>Senior Leadership Team Approval: June 9, 2026</b> <b>Council Approval: July 13, 2026</b>	

#### 1. Policy Statement

Traffic calming is a coordinated set of measures intended to manage vehicle speeds, improve safety, and enhance livability for all road users within the Township of Ramara.

Traffic calming measures include engineering, design, educational and enforcement measures that can be used individually or collectively as a toolkit to aid in addressing traffic challenges such as high speeding. Depending on the traffic concerns, the calming measures can either be passive behaviour changes or permanent physical modifications to infrastructure.

#### 2. Purpose

This policy delegates authority to staff to determine, prioritize, and implement appropriate traffic calming measures in accordance with established criteria. It allows for staff and members of Council to agree on an approach and criteria that can be used by staff to objectively respond to and prioritize requests received from Council and/or residents for traffic calming interventions. The policy provides a consistent, objective, and transparent framework for evaluating these requests, prioritizing locations, and selecting appropriate traffic calming measures. The Township will prioritize solutions that are cost-effective, self-enforcing, and compatible with emergency services operations.

#### 3. Definitions

**“85<sup>th</sup> Percentile Speed”** means the speed at or below which 85 per cent of the motorists drive on a given road unaffected by slower traffic or poor weather.

**“Annual Average Daily Traffic (AADT)”** means the total volume of vehicle traffic of a highway or road for a year divided by 365 days.

**“Collector Road”** means a road for which vehicle movement and access are of equal importance. Direct access to adjacent properties may be permitted in some cases, typically in lower-density residential areas. Intersections are spaced at varying intervals and are typically only signalized where the collector road intersects and arterial road, or in some cases another collector road. Generally speaking, Collector Roads are Class 2.

**“Council”** means the Council of the Corporation of the Township of Ramara.

**“Emergency Route”** means a designated roadway segment identified by the Fire Chief as a primary response route between a fire station and a key intersection or service

area, where maintaining efficient and reliable emergency vehicle access is critical. These routes shall be considered in the evaluation and design of traffic calming measures to minimize impacts on emergency response times.

**“Local Road”** means a street or road primarily for access to residence, business or other abutting property. Generally speaking, Local Roads are Class 3, 4, 5, or 6.

**“Operating Speed”** means the speed at which vehicles are observed to travel under free-flow conditions, unaffected by congestion or enforcement, typically represented by the 85<sup>th</sup> percentile speed.

**“Settlement Area”** means lands designated as a settlement area within the Township’s Official Plan, generally intended to accommodate residential, commercial, institutional, and related development and associated infrastructure. Examples include Atherley-Uptergrove, Washago, Sebright, and Brechin.

**“Shoreline Residential Community”** means lands zoned for shoreline residential use on at least one side of a roadway segment, typically characterized by proximity to a waterbody and seasonal or permanent residential development. Examples include Joyland Beach, Bayshore Village, and Floral Park.

**“Study Area”** means the defined geographic area established by the Township for the purposes of evaluating a traffic calming request, including the roadway segment under review and adjacent properties used for data collection, analysis, and public consultation.

**“Traffic Calming”** means the use of physical design and other measures to improve safety for motorists, pedestrians and cyclists.

**“Traffic Volume”** means the total number of vehicles, bicycles, or pedestrians passing a specific point or segment of a roadway during a specified time interval, calculated as AADT.

**“Warrant”** means the set of criteria and associated scoring system used to evaluate whether traffic calming measures are justified on a roadway segment, based on measured traffic conditions, surrounding land uses, and other relevant factors.

#### 4. Objectives and Guiding Principles of the Policy

The goal of traffic calming is to address the negative effects of motor vehicle use and driver behaviour. Most traffic calming measures address speeding, reckless driving, and conflicts between road users. The overall objective of implementing a traffic calming policy is to determine the best combination of measures that result in the greatest improvement in the quality of life and community safety at a reasonable cost. Objectives and guiding principles include:

##### 1. Increase the Safety of Neighbourhoods

Excessive traffic volumes and speeding on residential roads is the basis for many concerns received from residents. Using physical measures, either alone or in combination, when implemented properly, can improve neighbourhood safety by reducing conflicts between road users. Reduced

traffic volume and lower speeds will create a safer environment for all residents, including pedestrians of all ages and abilities, cyclists, and users of micro-mobility devices.

**2. Improve the Livability of Neighbourhoods**

Traffic calming measures may restore the livability of a neighbourhood by minimizing the volume and speed of through traffic. As a result, negative impacts such as excessive noise, air pollution from vehicle emissions, volume of vehicles, and potential safety hazards are minimized.

**3. Maintain or Restore Streets to their Intended Function**

The principal function of a residential local roadway is to provide access to adjacent properties and is not intended to be through routes or move significant amounts of traffic. The principal function of a residential collector roadway is to provide access to adjacent properties and to provide connections between local roadways and other collector and arterial roadways.

**4. Preserve Access and Minimize Impact to Emergency Services**

The potential impacts to emergency services will be considered throughout the implementation of traffic calming measures. The needs of these services will be balanced against the need to slow and/or reduce traffic. In addition, this policy outlines the specific process for emergency routes identified by the Fire Department.

**5. Promote Public Participation and Community Support**

Traffic calming measures have a direct impact on neighbourhoods and the residents living in them. For traffic calming to be successful, the neighbourhoods must be support and commit to the solution. An important part of the process includes resident communication and feedback for staff to understand the history of the traffic problems in the neighbourhood and appetite for support. Effective communication with residents provides staff with the opportunity to explain to residents the benefits of traffic calming measures while deterring them from less effective countermeasures.

## 5. Traffic Calming Advantages and Disadvantages

### Advantages

Traffic calming may:

- Reduce motor vehicle speeds;
- Reduce traffic volume;
- Discourage through traffic;
- Reduce collisions;
- Improve neighbourhood environment; and
- Reduce conflicts between road users.

**Disadvantages**

Traffic calming may:

- Increase emergency vehicle response time;
- Impact accessibility for pedestrians with mobility assistance devices;
- Shift or divert traffic onto neighbouring roadways;
- Result in expensive capital expenditures;
- Increase maintenance time and costs (e.g. snow removal, inspections for damage/vandalism, installation); and
- Result in the implementation of measures some may consider visually unattractive and/or cause increased noise pollution.

**6. Scope**

**1. Applicable Streets**

Traffic calming will only be considered in eligible areas, subject to the specific conditions outlined below:

<b>Criterion</b>	<b>Requirement</b>
Eligible Area	Located within a <i>settlement area</i> or <i>shoreline residential community</i> .
Road Classification	<i>Local</i> or <i>Collector Road</i>
Minimum Road Length	Continuous segment greater than 300 metres
Segment Continuity	Segment must not be interrupted by a stop sign, traffic signal, cul-de-sac, or curve greater than 30°
Posted Speed Limit	40 km/h or less
Previous Evaluation	Not reviewed within the past 36 months
Emergency Route Screening	Must be reviewed for designation as a primary emergency (fire) access route

Road classifications can be found in the Township of Ramara Official Plan in the Transportation Schedule. Visit [www.ramara.ca/officialplan](http://www.ramara.ca/officialplan).

**2. Public Support Screening**

If the road segment meets the Initial Screening Criteria, a notification letter and survey will be mailed to all properties within the defined study/survey area to gauge community support. The letter/survey will outline the request, the traffic calming review process and the required level of support for approval. **A minimum of 51% of surveyed households within the polling area on the identified roadway segment must**

**respond in favour of proceeding with a traffic calming review, with at least 50% of all surveyed properties responding.** Only one response per household will be accepted, and only responses received within the specified survey period will be counted. The survey period will be open for 30 days from the date of the letters sent.

If the minimum threshold is not met, the request will be closed. This request will not be considered again for a minimum of three years, unless supported by a substantive change in the neighbourhood (use or traffic count).

### 3. Traffic Study and Warrant Evaluation

Road segments that meet the applicability criteria in 6.1 Applicable Streets, and successfully received the minimum public support required, will proceed to a traffic study and be evaluated using a point-based warrant system adapted from municipal best practices. The limits of the Study Area will be determined by the Township based on roadway characteristics, traffic patterns, and affected properties. The evaluation criteria will review matters such as the *operating speed, traffic volume (AADT)*, pedestrian/cyclist generators, sidewalk connections and the road type.

### 4. Disqualified Streets and Alternate Signage

Roadway segments that do not meet the applicability criteria outlined in Section 6.1 Applicable Streets or do not reach the minimum score in the traffic study and warrant evaluation are not eligible for traffic calming measures under this policy.

Examples include, but are not limited to:

- Arterial roads
- Roads outside settlement areas or shoreline residential communities
- Road segments with posted speed limits above 40 km/h
- Segments that do not meet minimum length or continuity requirements

Requests received for these locations may be addressed through alternative operational responses (e.g. monitoring, enforcement coordination), at the discretion of staff.

Requests for increased awareness through non-regulatory, site-specific signage intended to promote awareness for specific user groups or demographics (e.g. children, seniors, persons with disabilities, similar concerns) may also be considered through a process generally consistent with this Policy, including engagement with the affected community where appropriate.

The implementation, placement, duration, and ongoing applicability of such signage will be at the discretion of staff. Approved signage may be reviewed periodically, generally every five years, to confirm continued relevance and effectiveness.

## 7. Traffic Calming Measures

The policy focuses on four main types of traffic calming measures. Examples of these are provided in Appendix A: Traffic Calming Measures.

### Signage

- Traffic-calmed area signs
- Speed advisory signage
- Driver feedback signs

### Pavement Markings/Surface Treatments

- Lane narrowing markings
- Edge lines
- 3D optical pavement markings (speed hump simulation)
- Rumble strips

### Vertical Deflections

- Speed humps (limited use)
- Speed cushions (preferred where emergency access required)
- Raised crosswalks
- Vertical centreline signage

### Horizontal Deflections

- Curb extensions and lane narrowing
- Chicanes or lane shifts
- Traffic circles/mini-roundabouts

**All-Way Stop Control:** Municipalities are often faced with requests for all-way stop control as a means to address speeding concerns. However, traffic engineering standards, including the Ontario Traffic Manual (OTM), clearly indicate that stop signs are a means of controlling the right-of-way at intersections, and not a tool to address speeding. These standards include warrants for all-way stop control based on intersection volume and safety. Compliance at unwarranted stop signs has been found to be lower than warranted locations because drivers perceive that there was no reason to stop and often try to recover lost time.

## 8. Emergency Services Considerations

Traffic calming will be designed to minimize impacts on emergency response times. Where a roadway functions as a primary fire hall access route and are considered an emergency route, a staged approach shall be applied:

### Stage 1 – Initial Measures

- Pavement markings (including 3D optical speed humps)
- Traffic calming signage

- Speed feedback devices

#### Stage 2 – Intermediate and Advanced Measures

Where Stage 1 measures are ineffective, intermediate and advanced measures will be reviewed in conjunction with the General Manager of Protective Services/Fire Chief before design and implementation. Physical changes to infrastructure that could impede emergency response should be avoided wherever possible.

#### Restrictions

Continuous horizontal and vertical deflections should be avoided to allow for appropriate emergency service response times.

### 9. Development Plan and Reporting to Council

Except for those road segments outlined in Section 6.4 Disqualified Streets and Alternate Signage, road segments that have been successfully evaluated using a point-based system based on Section 6.3 Traffic Study and Warrant Evaluation will proceed to the Traffic Calming Development Plan.

From the results of the traffic study, staff will identify and implement appropriate traffic calming measures, subject to budget approval and operational feasibility. Council will be informed through periodic reporting via Council Information Package (CIP); project-level approvals are not required.

The standard implementation stages are outlined below:

#### Stage 1 – Initial Measures

- Signage improvements
- Speed feedback devices
- Initial pavement markings

#### Stage 2 – Intermediate Measures

- Surface treatments
- Lane narrowing and intermediate pavement markings
- Vertical centreline signage

#### Stage 3 – Advanced Measures

- Lane narrowing
- Traffic circles/mini-roundabouts
- Speed cushions
- Raised crosswalks

### 10. Implementation

Traffic calming should have a budget line in the Township's annual budget with consistent and predictable funding. This budgetary request will allow staff and the public to have realistic expectation about the number and scope of traffic calming projects that

can be funded each year and how long it might take for new projects to receive funding. Each year, the traffic calming project schedule will be based on the available funds for the list of eligible locations, the scoring on the warrant system and planned capital works.

Once the annual budget has been approved, the work plan can be developed for the construction season. This work plan will include public notification, purchase of materials, installation, as well as contracted services, if required.

## 11. Monitoring and Evaluation

It is important to monitor locations after traffic calming has been installed to confirm the effectiveness of the measures. Monitoring will provide data to confirm if operating conditions have improved, which may influence the proposed traffic calming plans or if there are requirements for escalated response. The Township should collect follow-up data at the traffic calming installations for at least two years. The first year will determine the initial impact of the treatment, while the second year will confirm if the impact is permanent.

This performance reporting will be reported back to Council via CIP and the public to ensure transparency.

## 12. Roles and Responsibilities

### Department Heads

The General Manager of Development and Infrastructure, or their designate, is responsible for approving and allocating a specified budget for annual traffic calming measures, as well as managing this overall process.

The General Manager of Emergency and Protective Services/Fire Chief, or their designate, is responsible for identifying any emergency routes through the initial screening and providing input on design where applicable.

### Managers and Supervisors

The Operations Manager, or their designate, is responsible for overseeing traffic calming requests and processing. They are responsible for the implementation of any traffic calming measures that are warranted.

### Employees, Volunteers, etc.

Infrastructure staff, as identified by the Operations Manager, are responsible for receiving and documenting traffic calming requests, initiating the process using the traffic calming policy to determine if the need for traffic calming solutions is warranted, and to recommend appropriate traffic calming solutions to the Operations Manager.

### 13. Traffic Calming Removal Requests

Removal of traffic calming measures may be requested by residents no sooner than two years after installation, provided at least the same level of public support exists to remove them as was measured for their installation under Section 6.2 Public Support Screening. Timing and feasibility of removal will be reviewed by staff. If traffic calming measures are removed at the request of residents, the road segment will not be eligible for new traffic calming measures for a minimum of 3 years following the date of removal.

Traffic calming measures may be removed by the Township if the measures fail performance targets and/or staff determine that negative impacts outweigh any calming benefits.

Staff may immediately remove any traffic calming measures if it is determined that the traffic calming measure has introduced an unintended safety consequence.

### 14. Administration

This policy will be administered by the Development and Infrastructure Department. Staff may waive all requirements of this policy if they are of the opinion that there is a pressing or inherent safety concern.

The Township may proceed with a traffic calming review and/or implementation without meeting the minimum public support threshold where, in the opinion of staff, there is a pressing safety concern. Examples include school zones and child-focused areas and vulnerable road user environments, with a demonstrated safety risk identified through technical analysis.

Where a technical override is applied:

- Staff will document the rationale, supporting data, and justification for proceeding.
- A summary of findings and recommended actions will be reported to Council, via CIP.
- Public notification will still be undertaken prior to implementation, where feasible.

### 15. References

Ontario Traffic Council. (n.d.). *Ontario Traffic Manuals*. <https://otc.org/ontario-traffic-manuals>

Transportation Association of Canada. (2018). *Canadian Guide to Traffic Calming* (2nd ed.). [https://www.tac-atc.ca/wp-content/uploads/traffic\\_calming\\_-\\_second\\_edition.pdf](https://www.tac-atc.ca/wp-content/uploads/traffic_calming_-_second_edition.pdf)




### 16. Appendices

Appendices attached to this Policy form part of this Policy and have the same force and effect as if the information in them were contained in the body of the Policy.


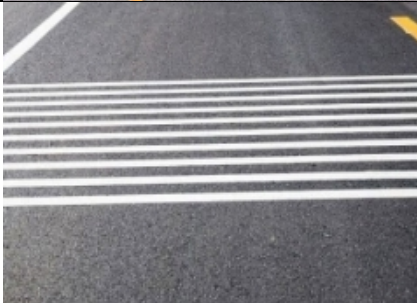


### Appendix A - Traffic Calming Measures

There are 46 measures described in the *Canadian Guide to Traffic Calming (Second Edition)*. Most of these measures have been used by at least one Canadian municipality to calm traffic and/or manage speeds. The following measures have been identified as locally appropriate for the current needs of the Township. Additional measures may be considered, subject to staff recommendation and review.





**Initial Measures:** Initial measures generally require less capital expenditure and changes to the roadway. Examples include road painting, signage, and driver feedback devices.

Type	Description	Example
Speed advisory signs and driver feedback signs	Speed reduction signs, or interactive sign that displays vehicle speeds as oncoming motorists approach	
Traffic-calmed area signs	Signage identifying an area or community as a traffic-calmed area to raise awareness	
Pavement markings	Markings on pavement to remind drivers of speed or notify them they are coming into or are in an area of reduced speed. Examples include horizontal speed limit marking, dragon teeth, and converging chevrons.	

**Intermediate Measures:** Intermediate measures typically result in more effective solutions as they create physical changes to the roadway that require drivers to lower their speeds. These measures require some capital expenditures but are a more cost-effective option than advanced measures. Examples include lane width reductions, rumble strips, and initial vertical and horizontal deflectors.

Type	Description	Example
Lane width reductions	Painting lanes with a reduced width to lower speeds	
Rumble strips	Impressions within the top surface of the roadway to alert drivers to slow down	
Intermediate pavement markings	3D style painting to slow drivers – examples include sidewalks and speed cushions	
Vertical centerline signage	Vertical flexible delineators or raised pavement markers in the centre of the roadway creating a perceived lane narrowing	

**Advanced Measures:** Advanced measures involve physical changes to the roadway and capital expenditures. These options are used when initial and intermediate measures are not effective in calming traffic. Examples include lane narrowing, traffic circle/mini-roundabout, and speed cushions.

Type	Description	Example
Lane narrowing	Narrowing of the lanes of the roadway to slow traffic. This can be accomplished through road diets, on-street parking, curb extensions or vertical centreline treatments.	
Traffic circle/mini-roundabout	A compact, unsignalized intersection where drivers must yield to circulating traffic and maneuver counterclockwise around a central island. This forces drivers to slow down to navigate a curved path.	
Speed cushion	A raised hump designed to force drivers to slow down. Unlike traditional speed humps that span the entire width of the roadway, speed cushions have strategic gaps to allow wide-axle emergency vehicles to pass without delay.	
Raised crosswalk	The road is raised to the sidewalk height, which forces drivers to slow down and visually prioritizes the pedestrian.	



## Staff Report #ID-19-26

**Meeting:** Regular Council - 22 Jun 2026  
**Staff Contact:** Laura Pye, General Manager of Development and Infrastructure  
**Subject:** Orkney Beach Road Speed Limit

### Suggested Motion

THAT Report ID-19-26 regarding Orkney Beach Road Speed Limit be received as information.

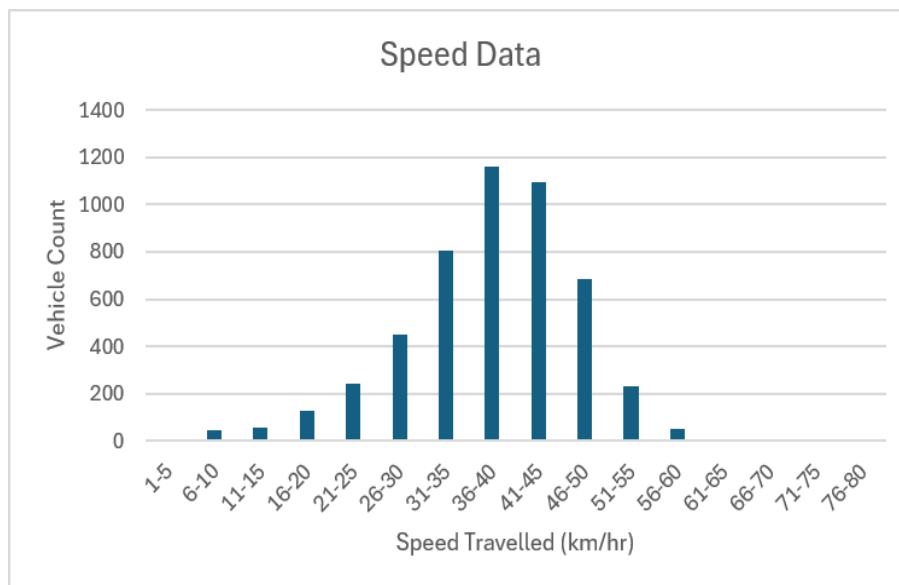
### Background & Discussion

At the January 12, 2026, Council Meeting, the following enquiry motion was adopted (CR.17.2026):

*THAT staff be requested to investigate the feasibility of reducing the speed limit on Orkney Beach Road from 50 km/h to 40 km/h and report back to Council with findings and recommended next steps, including any required by-law amendments.*

In response to this direction, staff undertook a speed study along Orkney Beach Road. Data was collected over a 62-day period between April and June 2026. During this time, approximately 4,100 vehicles were observed travelling on the roadway. The study results indicate that there was an overall average speed of approximately 35 km/h, and approximately 6% of vehicles exceeding the posted speed limit of 50 km/h, indicating a high level of compliance.

The chart below illustrates the distribution of observed vehicle speeds.



Orkney Beach Road Speed Limit

One key metric used in traffic engineering is the 85th percentile speed, which represents the speed at or below which 85% of vehicles are travelling under free-flow conditions. This value is commonly used to assess whether a posted speed limit is consistent with prevailing driver behaviour. For Orkney Beach Road, the 85th percentile speed was determined to be 48 km/h, which is below the current posted speed limit of 50 km/h. This statistic indicates that the large majority of drivers are already travelling at speeds considered reasonable and appropriate for the roadway environment.

The maximum recorded speed during the study period was 68 km/h, observed during the 1 p.m. to 2 p.m. time period. This represents an isolated occurrence and is not indicative of general operating conditions.

Driver speed selection is influenced primarily by roadway characteristics, including lane width, sightlines, roadside activity, and the presence of parked vehicles. In this case, the existing geometry and context of Orkney Beach Road serve to naturally moderate vehicle speeds, as reflected in the observed data.

Based on the findings:

- The majority of vehicles are travelling well below the posted speed limit
- The 85th percentile speed is aligned with the current limit
- There is no evidence of systemic speeding concerns

Lowering the speed limit to 40 km/h would create a misalignment between the posted limit and prevailing operating speeds. Experience indicates that such changes typically result in reduced voluntary compliance and would require increased and ongoing enforcement to achieve the desired effect. Furthermore, given that current operating speeds are already below 50 km/h, a reduction in the posted speed limit alone is unlikely to result in a meaningful decrease in vehicle speeds.

Based on the data collected and the absence of systemic speeding, staff do not recommend reducing the speed limit on Orkney Beach Road at this time.

**Alternatives**

Council could choose to lower the speed limit, which would require additional signage and staff time to implement. The implementation would require updating the speed limit bylaw, communications to the impacted area, and adding signage. It is estimated that the cost for the signage would be less than \$1,000, including staff time and materials.

**Financial Information**

There is no financial impact for the recommended motion. If Council did choose to lower the speed limit, the estimated cost for signage would be less than \$1,000, including staff time and materials.

**Strategic Priority Areas:**

**Do the recommendations of this report advance the Strategic Priority Areas of the Township?**

Yes

No

N/A

Orkney Beach Road Speed Limit

**Which Priority Area(s) does this report support?**

- Service Excellence
- Sustainable Infrastructure
- Community Connection
- Strategic Growth

**Policy Implications:**

There are no policy impacts for the recommended motion. If Council did choose to lower the speed limit, the implementation would require an update to the speed limit bylaw.

**Recommended Action:**

THAT Report ID-19-26 regarding Orkney Beach Road Speed Limit be received as information.

**Reviewed By**

<b>Approved By:</b>	<b>Department:</b>	<b>Status:</b>
<i>Laura Pye, General Manager of Development and Infrastructure</i>	<b>Building and Planning</b>	Approved - 15 Jun 2026
<i>Rebecca Zanussi, Clerk</i>	<b>Legislative Services</b>	Approved - 16 Jun 2026
<i>Gayle Jackson, Chief Administrative Officer</i>	<b>Chief Administrative Office</b>	Approved - 16 Jun 2026



## Staff Report #AD-11-26

**Meeting:** Regular Council - 22 Jun 2026  
**Staff Contact:** Gayle Jackson, Chief Administrative Officer  
**Subject:** Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports

### Suggested Motion

THAT Report AD-11-26 regarding Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports be received;

AND THAT Council authorize \$200,000, allocated from Municipal Projects (Modernization) Reserve, for the following reviews and any required third-party professional reports:

- A comprehensive assessment and analysis of the Township’s overall financial systems, internal controls, and fiscal condition, including recommendations to strengthen and optimize these systems over the long-term and to inform future financial system modernization, including high-level requirements and readiness considerations for a replacement of the Township’s enterprise resource planning (ERP) system;
- A comprehensive financial review of the Township’s water and wastewater operations, including analysis of funding, sustainability, long-term obligations, and recommendations to support long term financial viability and affordability for users; and
- An evaluation of the legal and governance framework for the Township’s relationship with the Lagoon City Parks and Waterways Commission, including the effectiveness of the current operating model and feasibility, implications, and risks of alternative governance or service delivery structures, informed by applicable legislation and legal advice;

AND THAT Report AD-11-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

### Background & Discussion

#### Background

- Council, at its meeting held on April 27, 2026, passed the following motion:

*THAT, in order to support informed Council decision-making and long-term financial and governance sustainability, the Chief Administrative Officer (CAO) be directed to prepare and present a report assessing the feasibility, scope, timing, and anticipated costs associated with undertaking the following reviews and obtaining any required third-party professional reports:*

- *A comprehensive assessment and analysis of the Township’s overall financial systems, internal controls, and fiscal condition, including recommendations to strengthen and optimize these systems over the long-term;*

Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports

- *A comprehensive financial review of the Township’s water and wastewater operations, including analysis of funding, sustainability, long-term obligations, and recommendations to support long-term financial viability and affordability for users; and*
- *An evaluation of the legal and governance framework for the Township’s relationship with the Lagoon City Parks and Waterways Commission, including the effectiveness of the current operating model and feasibility, implications, and risks of alternative governance or service delivery structures, informed by applicable legislation and legal advice.*
- As Council and the community are aware, the Township has experienced a period of organizational transition over several years. Periods of transition of this nature can affect organizational continuity, including consistency in strategic direction, clarity of priorities, and the maturity and documentation of internal processes and systems.
- These conditions can contribute to gaps in corporate knowledge, process standardization, and long-term planning capacity, which in turn may impact service delivery efficiency, project timelines, and public confidence.
- As a result, there are opportunities to further strengthen corporate systems, improve alignment across functions, and enhance the Township’s capacity for long-term planning and service delivery.
- While progress has been made, further work is required to continue strengthening the Township’s systems, processes, and long-term organizational capacity.

**Financial Analysis**

- The Township’s current operating environment, including infrastructure demands, resource pressures (both human and financial), regulatory requirements, and evolving service delivery expectations, supports the importance of a proactive and structured review of its financial management framework.
- This includes a comprehensive assessment of core financial systems as well as a focused review of the water and wastewater financial model.
- Undertaking a review of this nature is consistent with best practices in municipal financial governance and supports informed, evidence-based decision-making.
- The following scope is proposed for the review of core financial systems:
  - Review of financial systems, including budgeting, forecasting, and reporting tools
  - Assessment of internal controls, including risk management practices, accounts payable/receivable processes, audit functions, and segregation of duties
  - Analysis of overall fiscal condition, including reserves, debt levels, revenue stability, and key financial indicators
  - Comparative benchmarking against peer municipalities
  - Development of recommendations to strengthen financial systems and support long-term financial sustainability
  - Deliverables:
    - Diagnostic assessment report
    - Risk and gap analysis
    - Phased implementation roadmap
- The following scope is proposed for the review of the water and wastewater financial model:
  - Review of current rate structure and funding approach
  - Analysis of lifecycle costs and alignment with asset management requirements
  - Assessment of reserve adequacy and long-term financial obligations
  - Evaluation of regulatory compliance and associated cost pressures

Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports

- Long-term financial sustainability modelling (10–20-year horizon)
- Affordability analysis and user impact assessment
- Deliverables:
  - Long-term financial plan for water and wastewater services
  - Rate model scenarios and recommended adjustments
  - Sustainability and risk assessment
- If initiated in June 2026, it is anticipated that the findings and recommendations would be presented to the incoming Council in January 2027, supporting early-term strategic and financial decision-making.

**Financial Systems Modernization and ERP Readiness**

- While not explicitly identified in Council's enquiry, the Township's current Enterprise Resource Planning (ERP) system has been internally identified as approaching end-of-life, with system support and underlying infrastructure considerations requiring attention in the near term.
- Recognizing the critical role that financial systems play in supporting strong internal controls, reporting, and decision-making, there is an opportunity to align future system planning with the broader financial review outlined in this report.
- Modern ERP systems play a central role in enabling strong internal controls, including segregation of duties, approval workflows, audit trails, and reporting accuracy.
- As part of the proposed third-party engagement, it is recommended that the following scope be included:
  - Assess the functionality and limitations of the current ERP system in relation to the Township's operational and financial management needs
  - Identify gaps between existing system capabilities and leading practices in municipal financial management and reporting
  - Define high-level business and functional requirements for a future financial system
  - Provide guidance on system readiness, including process standardization, data considerations, and implementation sequencing
  - Identify potential procurement and implementation considerations, including estimated timelines and cost ranges (high level)
  - Deliverables:
    - Current state and gap assessment
    - Future-state system requirements aligned with financial controls
    - ERP readiness, procurement considerations, and high-level implementation guidance
- Incorporating ERP readiness into this work will help maximize the value of both reviews, ensuring that system capabilities, internal controls, and financial processes are developed in a coordinated manner. This approach supports practical implementation and reduces the risk of recommendations that cannot be operationalized within the Township's existing or future systems.

**Governance Review: Lagoon City Parks and Waterways Commission**

- [Phase 2 of the Township's Governance Review](#) is underway, focused on a comprehensive evaluation of the Township's boards and committees, with the exception of the Ramara Township Public Library Board and the Lagoon City Parks and Waterways Commission.

## Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports

- The governance and operating framework of the Lagoon City Parks and Waterways Commission (LCPWC) is unique within Ontario. The Commission was established through [Bill Pr11, An Act respecting the Township of Mara \(1986\)](#), which sets out its statutory foundation and core authorities.
- In 2025, [a legal opinion was obtained to clarify the respective roles and responsibilities of the Township and the LCPWC](#). This work provides an important foundation for further analysis.
- Over time, the relationship between the Township and the Commission has reflected the complexity of this shared governance model, including differing expectations regarding roles, responsibilities, and service delivery. As a result, there is an opportunity to further strengthen governance clarity, operational effectiveness, and accountability.
- Building on the legal and governance work already completed, it is recommended that the Township engage a qualified third party to undertake a comprehensive and independent review of the current governance and service delivery model, with a view to confirming its effectiveness and identifying any opportunities for improvement. The objective of this review would be to ensure that the model best supports both the area-specific ratepayers and the broader municipal interest over the long term.
- The proposed scope of the LCPWC governance review is as follows:
  - In conjunction with work already undertaken, review of the existing governance structure, agreements, and legislative framework, including legal analysis of roles, responsibilities, and statutory authority
  - Assessment of operational effectiveness, decision-making processes, and accountability structures
  - Benchmarking against comparable governance and municipal service delivery models, where applicable
  - Evaluation of alternative governance or service delivery models (e.g. revised board structure, enhanced service agreements, full integration, or other appropriate arrangements)
  - Identification and assessment of key risks (financial, legal, operational, and reputational)
  - Interest-holder engagement, including consultation with area-specific ratepayers
  - Deliverables:
    - Governance assessment report
    - Legal opinion(s), as required
    - Options analysis, including implications, benefits, and risks
    - Recommended governance and/or service delivery model
- It is proposed that the costs associated with this review be funded by the Township, rather than through the LCPWC budget. This approach reflects the broader municipal governance and legal considerations associated with the review and supports independence and objectivity in the analysis.
- This review is intended to be objective and exploratory in nature. It is not undertaken with a predetermined outcome, but rather to assess the effectiveness of the current model and identify any opportunities for improvement, where warranted. This includes consideration of maintaining the existing structure where appropriate, as well as evaluating alternative approaches, to ensure the model continues to serve the best interests of both area ratepayers and the broader Township.

**Why This Work is Needed**

- Local government is the most accessible and visible form of government, and maintaining public confidence is critical to effective service delivery and decision-making.

Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports

- As the Township continues to evolve and address both current pressures and future demands, there is an opportunity to further strengthen its financial management practices, governance structures, and organizational alignment. Doing so will support greater clarity, consistency, and transparency for both Council and the community.
- Undertaking the proposed reviews will provide the Township with:
  - Improved financial transparency and accountability
  - Strengthened internal controls and risk management practices
  - Sustainable and equitable utility funding strategies
  - Enhanced governance clarity and organizational effectiveness
  - A more robust, evidence-based framework to support Council decision-making

**Alternatives**

Council could choose several alternatives, including proceeding with only a portion of the recommended reviews, referring the reviews to the 2027 Budget process, or directing that the reviews not proceed. However, the suggested motion is recommended as it provides a comprehensive, coordinated, and timely assessment that will best support informed decision-making and long-term financial governance sustainability. Conducting the reviews now also enables the work to be completed in a timely and coordinated manner, positioning the next term of Council to make informed, evidence-based decisions early in its mandate.

**Financial Information**

Staff will assess best approach regarding the purchasing process for the services of the third-party experts. The estimated cost impact will be approximately \$150,000 - \$175,000 for the financial analysis and approximately \$25,000 - \$50,000 for the LCPWC analysis.

Staff recommend funding in the amount of \$200,000 to be appropriated from the Municipal Projects (Modernization) Reserve.

**Strategic Priority Areas:**

**Do the recommendations of this report advance the Strategic Priority Areas of the Township?**

- Yes                       No                       N/A

**Which Priority Area(s) does this report support?**

- Service Excellence
- Sustainable Infrastructure
- Community Connection
- Strategic Growth

**Policy Implications:**

While the recommended reviews are not connected to any one policy, the reviews would include existing Township guiding documents. Recommendations coming from the reviews may include updates to current policies to reflect best practices going forward.

Feasibility, Scope, Timing, and Anticipated Costs for Reviews and Third-Party Professional Reports

It is recommended that Council ratify its decision at today's Regular Council Meeting.

**Recommended Action:**

- The proposed reviews are feasible and align with Council's direction to support informed decision-making and long-term financial and governance sustainability.
- Collectively, these initiatives represent a strategic investment in the Township's administrative and governance framework. They will provide the analysis, tools, and recommendations necessary to strengthen financial oversight, clarify governance relationships, and enhance overall organizational effectiveness.
- Engagement of external professional expertise will be essential to ensure independence, rigor, and alignment with legislative requirements and municipal best practices.
- The timing of this work will position the incoming term of Council to make informed, evidence-based decisions early in its mandate, supported by comprehensive analysis and clear implementation pathways.
- This work will establish a strong foundation to support sustainable service delivery, responsible financial stewardship, and continued public confidence in the Township's governance.

**Reviewed By**

<b>Approved By:</b>	<b>Department:</b>	<b>Status:</b>
<i>Gayle Jackson, Chief Administrative Officer</i>	<b>Chief Administrative Office</b>	Approved - 16 Jun 2026
<i>Rebecca Zanussi, Clerk</i>	<b>Legislative Services</b>	Approved - 16 Jun 2026



## Staff Report #CS-17-26

**Meeting:** Regular Council - 22 Jun 2026  
**Staff Contact:** Melissa Gowanlock, Manager of Communications and Community Experience  
**Subject:** Termination of the Township's Funding Contribution with Rogers Communications Canada Inc.

### Suggested Motion

THAT Report CS-17-26 regarding termination of the Township's funding contribution with Rogers Communications Canada Inc. be received;

AND THAT the Director of Corporate Services/Legal be delegated authority to finalize and execute a termination agreement with Rogers Communications Canada Inc. in respect of the Contribution Agreement dated September 9, 2021;

AND THAT the termination agreement require Rogers Communications Canada Inc. to provide the Township with a final built summary report;

AND THAT a memo be included in the Council Information Package respecting the final built summary report once received;

AND THAT Report CS-17-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

### Background & Discussion

The purpose of this report is to provide Council with the information required to consider terminating the Contribution Agreement with Rogers Communications Canada Inc. for broadband expansion within the Township.

#### The Contribution Agreement

In 2021, improving access to reliable high-speed internet was identified as a community priority and Council authorized entering into a Contribution Agreement with Rogers Communications Canada Inc. to support the expansion of broadband internet services within the Township.

Under the terms of the agreement, the Township committed \$425,000 toward the project, funded through the Province's Municipal Modernization Program. The funding was to be provided in two installments:

- \$212,500 on or before December 31, 2021; and
- \$212,500 within 30 days of substantial completion of the project.

Termination of the Township's Funding Contribution with Rogers Communications Canada Inc.

The Township made the initial payment in accordance with the agreement. Rogers subsequently completed the majority of the identified project areas; however, several service areas remained outstanding and the final payment has not been made.

### **Federal and Provincial Funding**

On August 28, 2023, the Governments Canada and Ontario announced over \$219 million in combined federal and provincial funding to bring high-speed internet to over 66,000 households in more than 300 underserved Ontario communities, including Ramara. A map of the designated areas, project status, and internet services provider completing the work is available here: [Ontario connects: making high-speed internet accessible in every community | ontario.ca](https://www.ontario.ca/en/infrastructure/ontario-connects-making-high-speed-internet-accessible-in-every-community)

In discussions with Rogers, they have indicated that the remaining service areas identified under the Township's original agreement (Service Gap B and Service Gap D - see map attached as Schedule "A") were subsequently incorporated into these federally and provincially funded broadband expansion programs. As a result, the completion of the outstanding work is now tied to those agreements and project timelines. Rogers has advised that the work in Service Gap B is now active and Rogers continues to connect customers daily that did not previously opt-in.

While the original provincial and federal agreements were expected to conclude at the end of 2025, these government contracts have been extended and will now be completed by the end of 2028. An updated map of the anticipated work has been attached to this report (Schedule "B") and staff will be updating the Township website with the most up-to-date information as it is received.

Rogers has advised that progress has been affected by factors including challenging geotechnical conditions in certain project areas and an earlier-than-normal onset of winter construction limitations.

### **Terminating the Contribution Agreement**

Given that the outstanding project areas are now being funded and completed through separate federal and provincial broadband initiatives, staff have communicated the Township's intention to retain the remaining \$212,500 contribution that would otherwise be payable upon substantial completion under the original agreement.

Rogers has agreed in principle to the Township retaining these funds and terminating the Contribution Agreement. As a result, staff are seeking Council direction to proceed with the termination of the agreement and the retention of the remaining funds.

Termination of the agreement would formally recognize the change in project funding arrangements while ensuring the Township does not duplicate funding for broadband infrastructure that is now being delivered through federal and provincial programs.

As part of the termination agreement, Rogers has agreed to provide the Township with a written status update on the remaining broadband expansion areas for public distribution through the Township website and other communication channels to ensure residents have up-to-date information regarding broadband expansion programs.

### **Alternatives**

Termination of the Township's Funding Contribution with Rogers Communications Canada Inc.

Staff are not recommending an alternative at this time.

**Financial Information**

During the annual budget process, \$212,500 has been set aside as a future contractual obligation pending substantial completion of the project. Should Council adopt the recommended motion, this will no longer be required following termination with Rogers. This will result in a total savings of \$212,500 in the Municipal Projects Reserve.

**Strategic Priority Areas:**

**Do the recommendations of this report advance the Strategic Priority Areas of the Township?**

- Yes
- No
- N/A

**Which Priority Area(s) does this report support?**

- Service Excellence
- Sustainable Infrastructure
- Community Connection
- Strategic Growth

**Policy Implications:**

None at this time.

It is recommended that Council ratify its decision at today's Regular Council Meeting.

**Recommended Action:**

Staff recommend adopting the suggested motion. Doing so will provide the direction and authority necessary to terminate the funding relationship with Rogers Communications Canada Inc., and make the funding available for other projects and corporate priorities as they emerge and evolve.

**Attachments:**

- [Schedule "A" - Map of Township of Ramara Service Areas for Rogers Communications Canada Inc. Broadband Internet Expansion](#)
- [Schedule "B" - Rogers Communications Canada Inc. Estimated Universal Broadband Fund Build Path for Township of Ramara](#)

**Reviewed By**

**Approved By:**

*Melissa Gowanlock,  
Manager of  
Communications and*

**Department:**

**Chief  
Administrative  
Office**

**Status:**

Approved - 15  
Jun 2026

Termination of the Township's Funding Contribution with Rogers Communications Canada Inc.

*Community  
Experience*

<i>Rebecca Zanussi, Clerk</i>	<b>Legislative Services</b>	Approved - 15 Jun 2026
<i>Gayle Jackson, Chief Administrative Officer</i>	<b>Chief Administrative Office</b>	Approved - 16 Jun 2026







## Staff Report #CS-18-26

**Meeting:** Regular Council - 22 Jun 2026  
**Staff Contact:** Brittany Wilson, Ryan Matson,  
**Subject:** Township-Owned Facilities - After-Hour Rental Risk Considerations

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### Suggested Motion

THAT Report CS-18-26 regarding Township-Owned Facilities - After-Hour Rental Risk Considerations be received;

AND THAT staff be directed to cease all unstaffed and/or unsupervised after-hour rentals of Township-owned facilities;

AND THAT any and all required costs associated with staffing and/or supervision for after-hour rentals be borne by renters;

AND THAT staff be delegated authority to implement such other enhanced risk management practices considered necessary to support risk mitigation respecting facility rentals;

AND THAT staff be directed to prepare an update to the Township's fees and charges bylaw to reflect full cost recovery for Council adoption;

AND THAT staff be directed to communicate this change to all affected interest-holders, including current and prospective renters;

AND THAT Report CS-18-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

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### Background & Discussion

The purpose of this report is to provide Council with the information necessary to consider the feasibility of continuing after-hour rentals in Township-owned facilities.

In 2025, the Township of Ramara joined the Simcoe County Municipal Insurance Pool (SCMIP). Since that time, staff have been working closely with the Township's assigned Risk Manager to identify and mitigate organizational risk exposures. Through a recent review of rental insurance requirements, staff identified a need to evaluate whether Township-owned facilities should be staffed and/or supervised during rental periods. The following facilities are currently available for rent:

- **Ramara Centre**  
Staff present Monday–Friday, 9 a.m. – 4:30 p.m.
- **Fire Hall #2 – Meeting Room**  
Staff present Monday–Friday, 9 a.m. – 4:30 p.m.

## Township-Owned Facilities - After-Hour Rental Risk Considerations

- **Udney Community Centre**  
Council-appointed Board Members present only during Board-organized events
- **Longford Community Centre**  
Council-appointed Board Members present only during Board-organized events

Currently, some Township-owned facility rentals take place outside of staffed hours, meaning facilities are used without staff or Board Member supervision. The Township's assigned Risk Manager has identified the following risk considerations with permitting unstaffed and/or unsupervised after-hour use of Township-owned facilities:

- Property damage or misuse of facilities
- Unauthorized access or activities
- Variation in the likelihood of injury
- Potentially delayed emergency response
- Non-compliance with capacity limits, facility rules, or safe equipment use
- Additional liability considerations – particularly where controls could be implemented

The Township's assigned Risk Manager has identified a willingness to support staff efforts to implement enhanced risk management practices such as:

- **Enhanced Rental Agreements**  
Clearly defined terms and conditions outlining renter responsibilities, permitted uses, indemnification, insurance requirements, and penalties for non-compliance.
- **Mandatory Insurance Requirements**  
Proof of adequate liability insurance, with the Township named as an additional insured where appropriate.
- **Pre- and Post-Rental Inspections**  
Documented facility condition checks, along with tracking of renter access, to establish accountability in the event of damage.
- **Security and Monitoring**  
Consideration of security personnel for higher-risk rentals, as well as surveillance systems, alarm monitoring, and controlled access.
- **Defined Eligibility Criteria**  
Clear renter qualifications, including restricting unsupervised use by individuals under the age of 18.
- **Emergency Protocols**  
Provision of clear emergency procedures, including contact information, first-aid access, and incident reporting requirements.
- **Staff Oversight (Where Feasible)**  
Even limited or on-call staff availability could strengthen risk control and improve emergency response capacity.
- **Ongoing Monitoring and Review**  
Regular analysis of incidents, claims, and compliance trends to ensure controls remain effective.

The above practices were identified as particularly relevant if Council were to direct staff to continue unstaffed and/or unsupervised after-hour facility rentals; in which case these enhanced risk mitigation measures become increasingly important.

Township-Owned Facilities - After-Hour Rental Risk Considerations

Staff have included the suggested motion associated with this report as a result of the identified risk considerations. If Council were to consider continued unstaffed and/or unsupervised after-hour use of Township-owned facilities, staff have included the alternative motion associated with this report. The alternative motion would provide staff with the delegated authority required to implement other enhanced risk mitigation measures, while still permitting unstaffed and/or unsupervised after-hour facility rentals.

**Alternatives**

Staff have included the following alternative motion if Council were to continue after-hour rentals in the absence of staffing and/or supervision:

THAT Report CS-18-26 regarding Township-Owned Facilities - After-Hour Rental Risk Considerations be received;

AND THAT Council direct staff to continue unstaffed and/or unsupervised after-hour rental of Township-owned facilities;

AND THAT staff be delegated authority to implement all other enhanced risk management practices considered necessary to support risk mitigation respecting facility rentals;

AND THAT any additional costs associated with implementing enhanced risk mitigation measures be borne by the renter;

AND THAT if any additional costs are to be borne by renters, staff be directed to prepare a fees and charges bylaw update to reflect full cost recovery for Council adoption;

AND THAT staff be directed to communicate these requirements to all affected interest-holders and ensure compliance;

AND THAT Report CS-18-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

**Financial Information**

If Council were to adopt the suggested motion and implement staffed and/or supervised after-hour rentals, additional operating costs would exist. However, these costs would be recovered from renters through updated fees. Taking this approach may result in decreased rental revenues as potential renters may be deterred by the cost to use. Any administrative updates can be managed within existing resources.

**Strategic Priority Areas:**

**Do the recommendations of this report advance the Strategic Priority Areas of the Township?**

Yes

No

N/A

Township-Owned Facilities - After-Hour Rental Risk Considerations

**Which Priority Area(s) does this report support?**

- Service Excellence
- Sustainable Infrastructure
- Community Connection
- Strategic Growth

**Policy Implications:**

If the suggested motion were adopted, the following would be implicated:

**Bylaw 2025.74 - A Bylaw to Repeal and Replace Fees and Charges Bylaw 2025.27**

Implementation of the suggested motion would require amendments to the Township’s Fees and Charges Bylaw to reflect additional staffing and/or supervision costs on a full cost-recovery basis.

**Existing Rental Agreements**

Existing rental agreements would also need to be revised to incorporate new requirements related to mandatory staffing and/or supervision, cost recovery, insurance, supervision expectations, and renter responsibilities.

**Administrative Documents**

Additional administrative updates may include revisions to internal procedures, booking protocols, and public-facing materials to ensure consistency with the new direction and clear communication to users.

It is recommended that Council ratify its decision at today’s Regular Council Meeting.

**Recommended Action:**

THAT Report CS-18-26 regarding Township-Owned Facilities - After-Hour Rental Risk Considerations be received;

AND THAT staff be directed to cease all unstaffed and/or unsupervised after-hour rentals of Township-owned facilities;

AND THAT any and all required costs associated with staffing and/or supervision for after-hour rentals be borne by renters;

AND THAT staff be delegated authority to implement such other enhanced risk management practices considered necessary to support risk mitigation respecting facility rentals;

AND THAT staff be directed to prepare an update to the Township’s fees and charges bylaw to reflect full cost recovery for Council adoption;

AND THAT staff be directed to communicate this change to all affected interest-holders, including current and prospective renters;

Township-Owned Facilities - After-Hour Rental Risk Considerations

AND THAT Report CS-18-26 be referred to the June 22, 2026, Council agenda for same-day ratification.

**Reviewed By**

<b>Approved By:</b>	<b>Department:</b>	<b>Status:</b>
<i>Gayle Jackson, Chief Administrative Officer</i>	<b>Chief Administrative Office</b>	Approved - 16 Jun 2026
<i>Rebecca Zanussi, Clerk</i>	<b>Legislative Services</b>	Approved - 16 Jun 2026



1 Halton Hills Drive, Halton Hills, L7G 5G2  
905-873-2600 | 1-877-712-2205  
haltonhills.ca

June 5, 2026

Honourable Doug Ford, Premier of Ontario  
Via Email

**Re: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens**

Please be advised that Council of the Town of Halton Hills at its meeting of Monday June 1, 2026, adopted Resolution No. 2026-0107 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens.

Attached for your information is a copy of Resolution No. 2026-0107.

Respectfully,

Melissa Lawr, AMP, Dipl.M.A.  
Deputy Clerk – Legislation

- cc. Ontario Minister of Natural Resources
- Ontario Minister of Agriculture, Food and Agribusiness
- Ontario Minister of Municipal Affairs and Housing
- Ontario Minister of the Environment, Conservation and Parks
- Federal Minister of Environment and Climate Change
- Federal Minister of Agriculture and Agri-Food
- Halton area MPs and MPPs
- Region of Halton
- HRFA
- OFA
- Conservation Halton
- Credit Valley Conservation
- Grand River Conservation Authority
- AMO
- ROMA
- FCM
- Ontario Invasive Plant Council
- Landscape Ontario
- Canadian Nursery Landscape Association
- All Ontario municipalities



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

Resolution No.: 2026-0107

Title: **Modernizing Ontario’s Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens**

Date: June 1, 2026

Moved by: **Councillor J. Brass**

Seconded by: **Councillor C. Garneau**

**Item No. 12.3**

WHEREAS invasive plants, shrubs, vines, groundcovers, ornamental species, seeds and nursery stock can cause significant damage to municipal infrastructure, roadsides, stormwater systems, parks, trails, natural heritage areas, agricultural lands, woodlots, shorelines, private property and local biodiversity;

AND WHEREAS Ontario municipalities and conservation authorities are estimated to spend approximately \$50.8 million annually managing invasive species, and the average annual cost per Ontario municipality has been estimated at \$218,148, with approximately 80% of expenditures directed toward control and management rather than prevention; (Invasive Species Centre)

AND WHEREAS these costs are ultimately borne by local taxpayers, conservation authorities, property owners, farmers, volunteers and community groups who are often left to manage invasive species after they have already been introduced, sold, planted, escaped cultivation and spread;

AND WHEREAS the Province of Ontario, through the Invasive Species Act, 2015, which allows species to be listed as prohibited or restricted, and which can make it illegal to import, possess, transport, propagate, buy, sell, lease or trade listed invasive species; (Invasive Species Centre)

AND WHEREAS the concern is not with plants that are already clearly prohibited or restricted, but with invasive species and seeds and nursery stock that may

continue to be sold or distributed before modernized provincial rules, public guidance and retail practices have fully caught up with current science and local experience;

AND WHEREAS garden centres, nurseries, landscape suppliers, seed distributors, online retailers, landscapers and residents all have an important role to play in preventing the spread of invasive plants before they become a costly municipal and environmental problem;

AND WHEREAS the Ontario Invasive Plant Council's Grow Me Instead program promotes native and non-invasive alternatives for healthy, diverse and wildlife-friendly gardens, and its updated Southern Ontario guide includes additional invasive plants and alternatives to help residents, gardeners and landscapers make better choices; (Ontario Invasive Plant Council)

AND WHEREAS recent local reporting in Halton Hills has highlighted the importance of choosing native alternatives to invasive garden plants, including through Grow Native Halton and the Ontario Invasive Plant Council's Grow Me Instead resources;

AND WHEREAS the continued sale and distribution of invasive ornamental plants undermine the work of municipalities, conservation authorities, environmental organizations, horticultural societies, local volunteers and residents who are investing time and taxpayer dollars to remove and manage these same species;

AND WHEREAS prevention at the point of sale is more cost-effective, more practical and more respectful of taxpayers than asking municipalities and property owners to pay for removal after invasive species have spread across property lines and municipal boundaries;

AND WHEREAS invasive plants do not recognize municipal boundaries, and effective prevention requires coordinated action by the Province of Ontario, the Government of Canada, municipalities, conservation authorities, Indigenous communities, agricultural organizations, the nursery and landscape sector, retailers, landowners and residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills respectfully request that the Province of Ontario, in consultation with municipalities, AMO, ROMA, conservation authorities, the Ontario Invasive Plant Council, Indigenous communities, agricultural organizations, environmental organizations, horticultural societies, the nursery and landscape sector, garden centres and other relevant stakeholders, undertake a review and modernization of Ontario's invasive plant regulatory framework;

AND FURTHER THAT this review include consideration of expanding and regularly updating the list of prohibited and restricted invasive plant species, including invasive plants, shrubs, vines, groundcovers, ornamental species,

seeds and nursery stock that pose a risk to Ontario's natural heritage, agriculture, municipal infrastructure, parks, trails, roadsides, stormwater systems and private property;

AND FURTHER THAT the Province of Ontario be requested to prohibit the sale, distribution, propagation and trade of listed invasive plant species through garden centres, nurseries, landscaping suppliers, online retailers, seed distributors and other commercial pathways;

AND FURTHER THAT the Province of Ontario be requested to develop clear labelling, public education and retailer guidance requirements so that residents, gardeners, landscapers and retailers can easily identify invasive species and choose native or non-invasive alternatives;

AND FURTHER THAT the Province of Ontario be requested to work with the nursery, garden centre and landscape sectors on a practical transition plan that supports compliance, protects small businesses, promotes native and non-invasive alternatives, and prevents invasive plants from continuing to enter communities through ordinary consumer purchases;

AND FURTHER THAT the Government of Canada be requested to review and strengthen, where appropriate, federal import, border, labelling and online sales rules related to invasive plants, seeds and nursery stock entering Canada, so that provincial prevention efforts are not undermined by interprovincial or international trade;

AND FURTHER THAT the Province of Ontario and Government of Canada be requested to support municipalities, conservation authorities and community partners with stronger prevention tools, updated science-based lists, public education materials and funding programs that prioritize prevention over costly long-term control and removal;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Natural Resources, the Ontario Minister of Agriculture, Food and Agribusiness, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of the Environment, Conservation and Parks, the federal Minister of Environment and Climate Change, the federal Minister of Agriculture and Agri-Food, Halton-area MPs and MPPs, the Region of Halton, HRFA, OFA, Conservation Halton, Credit Valley Conservation, Grand River Conservation Authority, AMO, ROMA, FCM, the Ontario Invasive Plant Council, Landscape Ontario, the Canadian Nursery Landscape Association, and all Ontario municipalities for their consideration and support.


  
\_\_\_\_\_  
Mayor Ann Lawlor



# 2026-2030 STRATEGIC PLAN



RAMARA TOWNSHIP PUBLIC LIBRARY

 705-325-5776

 [info@ramarapubliclibrary.org](mailto:info@ramarapubliclibrary.org)

 [www.ramarapubliclibrary.org](http://www.ramarapubliclibrary.org)



# Background

## A Brief Story About The Ramara Township Public Library

The Ramara Township Public Library was established on June 30, 1982 and has proudly served the community for over 40 years. What began as a service focused on providing access to books has grown into a welcoming community hub offering a wide range of resources, programs, and services that support learning, connection, and access to information. As the community continues to grow and evolve, the Library remains committed to adapting its services to meet changing needs and to ensuring it is accessible and relevant to all residents at every stage of life.

## Purpose of the Plan

The purpose of this Strategic Plan is to provide a clear, community-informed roadmap that guides the Ramara Township Public Library in meeting the evolving needs of its residents. Informed by community input and a review of strengths, weaknesses, opportunities, and challenges, the plan establishes actionable priorities that direct decision-making, resource allocation, and service development. It ensures the Library remains responsive, accountable, and aligned with its vision as a vital hub for learning, connection, and community life.

## Strategic Planning Committee

The Strategic Planning Committee consisted of the Ramara Township Public Library Board, Library staff, and an Ontario Library Service consultant. The Committee collected and reviewed data from past library statistics, community surveys, public feedback, and engaged with community partners to gather input on current services, future opportunities, and areas for improvement.

*“The Library is absolutely crucial to the community. It’s a safe space to gather, read, access wifi and computers... Keep doing everything you do. It’s awesome.”*

Collected from the 2026 Community Survey

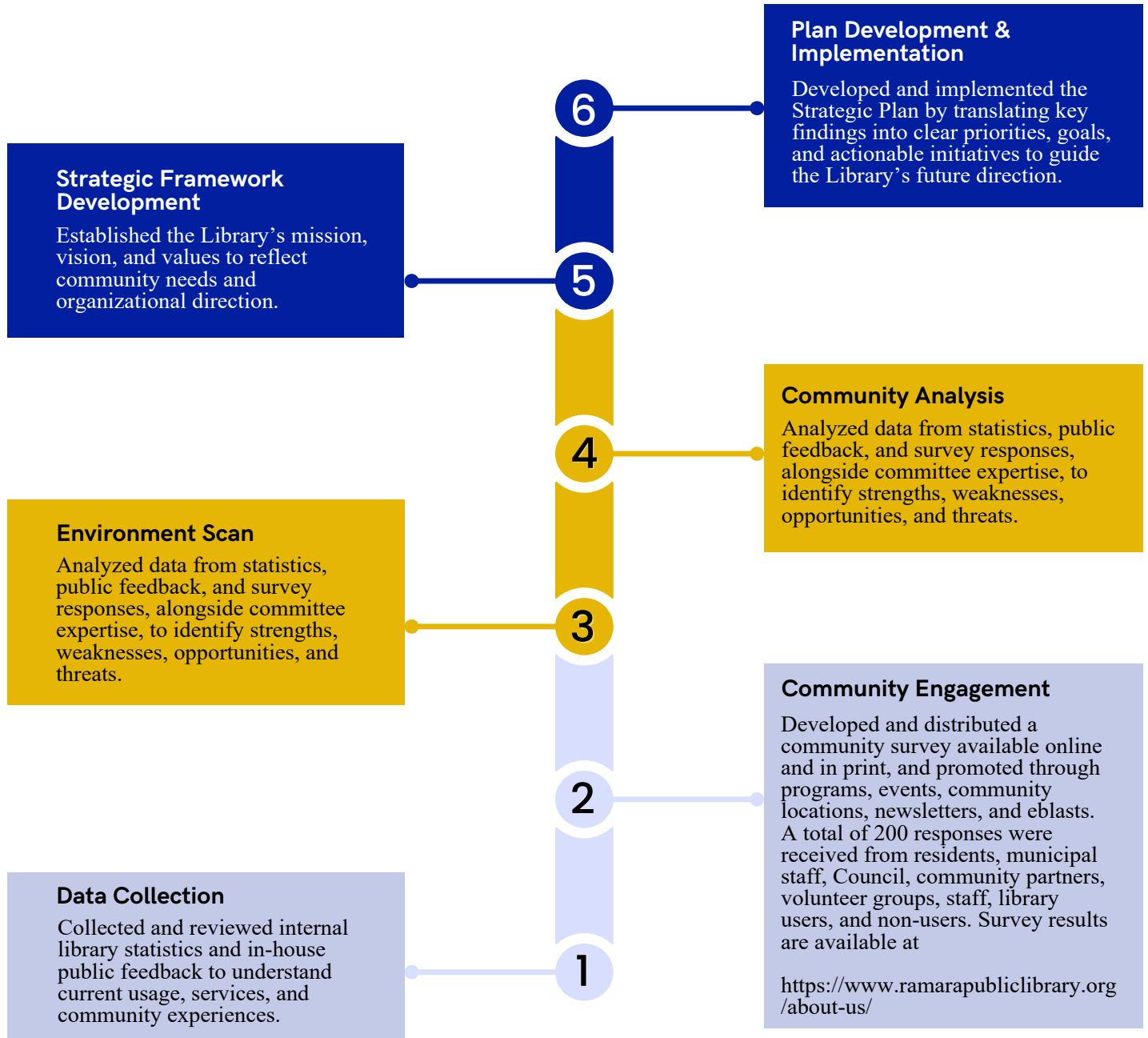


## Progress

Stay informed about the Library’s progress by viewing reports available under the “About Us” section on our website.

# Strategic Plan

## Roadmap





# *Our Vision*

A library that enriches everyday life today and for generations to come.

# *Our Mission*

The Ramara Township Public Library expands possibilities, inspires curiosity, and creates pathways for learning, connection, and growth.

# Our Priorities



**Welcoming & Connected Community**



**Learning & Growth**



**Sustainable Infrastructure & Governance**



**Visibility, Impact & Growth**

PRIORITIES

# Welcoming & Connected Community

We ensure that everyone can access library resources and feel welcomed, valued, and connected through participation in community life.



- Remove Barriers**  
Remove barriers to accessing library buildings, collections, and online services.
- Advance Equity & Belonging**  
Create spaces and experiences where all residents feel a strong sense of belonging.
- Strengthen Relations**  
Strengthen strategic and municipal partnerships to advance shared community goals.
- Elevate Community Voice**  
Elevate community voice and participation to help shape and guide the library's future.

# Learning & Growth



We deliver high-quality services that help residents learn and succeed at any stage of life.

**Lifelong Learning**

Expand lifelong learning opportunities for all community members to enjoy.

**Modernize Services**

Modernize services to match evolving needs and expectations of our residents.

**Empower Staff**

Empower staff for service excellence by investing in staff training.



*“A safe and comfortable physical and digital gathering space for print material, resources and programs for babies to seniors.”*

Collected from the 2026 Community Survey

# Sustainable Infrastructure & Governance

We build a resilient and future-focused organization.



## ☑ Financial Sustainability

Provide responsible stewardship and sustainability of resources.

## ☑ Future-Ready

Plan for future-ready facilities and infrastructure.

## ☑ Strengthen Governance & Organizational Resilience

Strengthen governance and organizational resilience through proactive planning and preparedness.

*“The library is a central cornerstone of the community. It should be a gathering place where people can not only get books but get connected, learn more about their community and access information about programs.”*

Collected from the 2026 Community Survey



# Visibility, Impact & Growth

We encourage people to discover the library and how it benefits the community.

*"I just joined. I was spending way too much on buying books. When we moved to the area, I never thought of getting a card. Glad I did."*

Collected from the 2026 Community Survey

## Awareness

Enhance the visibility of library services and strengthen the brand.

## Impact

Highlight the library's influence and demonstrate how it positively affects the lives of our community members.


## Growth

Grow library membership and engagement by increasing visibility and community connection.





THANK YOU FOR SUPPORTING THE  
**RAMARA TOWNSHIP  
PUBLIC LIBRARY**

 705-325-5776

 [info@ramarapubliclibrary.org](mailto:info@ramarapubliclibrary.org)

 [www.ramarapubliclibrary.org](http://www.ramarapubliclibrary.org)



June 18, 2026

Mayor Clarke  
Township of Ramara  
2297 Highway 12, P.O. Box 130  
Brechtin, Ontario L0K 1B0

**Re: Rebecca Zanussi - Winner of AMCTO's Award for Excellence in the Municipal Law Program (MLP)**

Dear Mayor Clarke:

On behalf of AMCTO, I am extremely pleased to announce that **Rebecca Zanussi** has achieved the highest cumulative grade for this past year upon completing the AMCTO Municipal Law Program (MLP), and as a result, is this year's recipient of AMCTO's **Award for Excellence in the Municipal Law Program (MLP)**. Rebecca was recognized with this award on June 9 at our 2026 Awards Gala Dinner held in conjunction with our 2026 conference in the Town of Huntsville. We believe that this is a tremendous accomplishment and should be observed with pride by your organization.

AMCTO is the largest municipal professional association in Ontario, and the leading provider of education and accreditation for local government professionals. We believe that excellence is an ongoing journey, not a destination. We, therefore, support and celebrate the accomplishments of our members and other municipal professionals as they undertake their journey of professional excellence.

We hope that you, and your colleagues will join us in congratulating Rebecca on this significant achievement.

Our sincere congratulations on your support for your staff's continued professional development. We believe it is the best investment that a municipal corporation can make.

Yours truly,

**David Arbuckle, MPA**  
Executive Director  
AMCTO

cc: Rebecca Zanussi

Association of Municipal  
Managers, Clerks and  
Treasurers of Ontario

2680 Skymark Avenue, Suite 610, Mississauga, Ontario L4W 5L6  
 (905) 602-4294  
 amcto@amcto.com  
 www.amcto.com



# Memo

**TO: Mayor and Council**

**FROM: Climate Action Committee**

**DATE: June 15, 2026**

**SUBJECT: Climate Emergency Declaration**

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## **Purpose**

To present a proposed Climate Emergency Declaration, as recommended by the Climate Action Committee, for Council's consideration and approval, as an initial step in implementing the Committee's endorsed Climate Action Workplan.

## **Summary**

This report provides Council with a draft resolution declaring a climate emergency in the Township of Ramara (attached). The declaration acknowledges the growing impacts of climate change on the community and signals the Township's commitment to climate action, sustainability, and environmental stewardship.

As identified in the Climate Action Committee Workplan, a climate emergency declaration is a foundational action that:

- Establishes climate change as a corporate and community priority;
- Provides direction for integrating a "climate lens" into municipal decision-making; and
- Enables the Township to pursue coordinated actions, partnerships, and funding opportunities.

Adoption of the declaration would align Ramara with municipalities across Canada and support the structured advancement of key workplan initiatives, including participation in regional climate networks, capacity building, and the development of a Climate Action Plan.

## **Background**

Climate change is increasingly affecting communities across Canada, including within the Lake Simcoe watershed. Observed and projected impacts include rising water levels, changing precipitation patterns, and more frequent extreme weather events such as flooding, heatwaves, ice storms, and drought.

The Climate Action Committee Workplan identifies the declaration of a climate emergency as an important early milestone to guide municipal leadership and enable further actions. These actions include:

- Building internal capacity through training and education for Council and staff;
- Exploring dedicated staff resources to support climate initiatives;
- Participating in regional and national climate programs (e.g., Climate Change Exchange, Partners for Climate Protection, ICLEI/BARC framework);
- Strengthening partnerships with Indigenous communities, conservation authorities, and public health organizations; and
- Advancing the development of a comprehensive Climate Action Plan addressing both mitigation and adaptation.

Approximately 650 Canadian municipalities have declared a climate emergency, including nearby municipalities such as the Town of Collingwood and the Town of Innisfil. These declarations help establish accountability, increase awareness, and support coordinated municipal action.

The proposed declaration has been developed by the Climate Action Committee to reflect local and regional risks while aligning with the broader actions identified in the Workplan.

### **Financial Impact**

There are no immediate financial implications associated with adopting the Climate Emergency Declaration.

However, as outlined in the Climate Action Committee Workplan, future financial considerations may include:

- Assessment of capacity and potential resourcing for dedicated climate staff;
- Development of Climate Action Plan(s); and
- Implementation of climate-related initiatives.

Any associated costs would be brought forward through future reports and the annual budget process and may be partially offset through external funding opportunities identified by the Committee.

### **Next Steps**

If approved by Council:

- The Climate Emergency Declaration will be formally adopted and circulated to identified stakeholders, including provincial representatives and regional partners;
- Staff, with support from the Climate Action Committee, will begin implementation of priority Workplan actions, including:

- Exploring participation in regional climate networks and programs (e.g., CCE, PCP, ICLEI/BARC);
- Identifying training and capacity-building opportunities for Council and staff;
- Assessing options for dedicated staff support; and
- Preliminary work will begin toward the development of a Climate Action Plan aligned with recognized frameworks and best practices;
- Climate action, sustainability, and waterway health considerations will be progressively integrated into municipal decision-making and reporting processes (“climate lens” approach).

Respectfully Submitted,

Nate Harrington  
Assistant Clerk

**Attachment**

Appendix A – Climate Emergency Declaration

RES-26.25

Moved by Joanne Mohan

Seconded by Chantal Trahan

THAT the Climate Action Committee support the following draft resolution declaring a climate emergency for the Township of Ramara:

*WHEREAS Canada is currently experiencing impacts of climate change that will continue to intensify due to human activities, posing compounding and lasting risks for communities, business, and natural ecosystems. These risks include, but are not limited to, acute damages from extreme weather, threats to human health and wellbeing, economic disruption, food and water insecurity, and social instability. These risks also include threats to all other life on earth, and to the richness and complexity of global biodiversity; and*

*WHEREAS approximately 650 Canadian municipalities have declared a "climate emergency," including the Town of Collingwood and the Town of Innisfil within Simcoe County; and*

*WHEREAS the local climate is rapidly changing, with increasing and extreme temperatures, shifting precipitation patterns, and more frequent and severe extreme weather events; and*

*WHEREAS climate change is currently affecting communities through rising water/lake levels and other extreme weather patterns; such as, hurricanes, intense heatwaves, frigid temperatures, ice storms, drought and flooding; and*

*WHEREAS these changes are projected to intensify in the coming decades, with significant implications for infrastructure, service delivery, natural systems, waterways, and community well-being; and*

*WHEREAS climate change is currently threatening the survival of many species worldwide, stressing both local and global ecosystems; and*

*WHEREAS climate change has directly resulted in billions of dollars in property damage worldwide, negatively affecting local and global economies; and*

*WHEREAS the Lake Simcoe Protection Plan (MOE, 2008) highlights that climate change will directly and indirectly influence all elements of the Lake Simcoe watershed including water quality and quantity, aquatic ecosystems, and natural areas and shorelines, and policy 7.11-SA of the plan outlines the importance of comprehensive adaptation planning and action to increase the resiliency of the watershed to the*

*impacts of climate change; and*

*WHEREAS concern about climate change in Simcoe and Muskoka is widespread, with most people recognizing climate change as a serious threat that is important to them, seeking solutions with multiple benefits including improved health and air quality, greater community resilience, sustainable economic and physical development, and reduced costs (see data about climate change knowledge & awareness on SMDHU's HealthSTATS Webpage); and*

*WHEREAS projected climate data from the Lake Simcoe Region Conservation Authority and the Simcoe Muskoka District Health Unit indicate greater risk of impacts to natural and built systems in Ramara; and*

*WHEREAS equitable climate action presents a strategic opportunity to improve community outcomes; and when guided by a health and equity lens, it can reduce risks, strengthen resilience, and improve quality of life; and*

*WHEREAS equitable climate action can help create more inclusive, sustainable, and thriving communities while delivering co-benefits across sectors.*

*NOW THEREFORE BE IT RESOLVED THAT the Township of Ramara declares a climate emergency to recognize our emerging climate crisis and to deepen our commitment to protecting our economy, community, and ecosystems, from the climate crisis; and*

*BE IT FURTHER RESOLVED THAT the Township makes climate action, sustainability, and waterway health a strategic lens through which we view and evaluate all Ramara decisions through such activities as the creation of a Climate Action Plan for the incoming Council in 2026; and*

*BE IT FURTHER RESOLVED THAT a meaningful climate action built on the support of the community and in respect of Indigenous Peoples' human rights and that a two-eyed seeing approach be applied where possible; and,*

*BE IT FURTHER RESOLVED THAT a copy of the resolution be forwarded to the Premier of Ontario, the Ontario Minister of Environment, Conservation and Parks and Minister of Government and Consumer Services, the Association of Municipalities Ontario, MPP Jill Dunlop, MP Adam Chambers, Rama First Nation, Lake Simcoe Region Conservation Authority, and Simcoe Muskoka District Health Unit.*

AND THAT the Committee's draft resolution be forwarded to Council for consideration of adoption.



# Memo

**TO: Mayor and Council**

**FROM: Climate Action Committee**

**DATE: June 17, 2026**

**SUBJECT: Climate Action Committee Consolidated Workplan for the  
Adaptation, Mitigation, and Education Working  
Groups**

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## **Purpose**

To present the Climate Action Committee Workplan for Council's information and consideration.

## **Background**

At its meeting held on May 28, 2026, the Climate Action Committee passed the following:

RES-27.25

Moved by Lauren Moretto

Seconded by Chantal Trahan

THAT the consolidated Climate Action Committee workplan dated May 28, 2026, be received;

AND THAT the Committee proceed as established within the consolidated workplan;

AND THAT the Committee's workplan be forwarded to Council for their consideration to receive as information at this time.

The approved Workplan is attached as Appendix A.

Respectfully Submitted,

Nate Harrington  
Assistant Clerk

# Appendix A

## Ramara Township Climate Action Committee: Workplan

Climate Action Category	Action #	Action of the Climate Action Committee	Intent/ Description	Lead (Support)	Partner(s)	Steps	Intended Outcome	Timeline	Resources/ Cost	Contact for Updates	NOTES	2026 Progress
General Climate Action	1	Recommend that Township of Ramara identify at least one staff member (e.g., planner, climate lead) to participate in the Simcoe Muskoka Climate Change Exchange (CCE).	The Simcoe Muskoka CCE is a local community of practice that supports local climate action in Simcoe & Muskoka. The CCE works to foster capacity and collaboration, and knowledge exchange among members to collectively advance climate actions. The CCE members support each other, and share knowledge and resources to reduce duplicate efforts.	Ramara Township Ramara Dedicated Staff	Simcoe Muskoka CCE	1. The Township of Ramara identifies at least one staff member to participate in the CCE, and is an active member of the CCE.		2026+				
General Climate Action	2	Recommend that the Township of Ramara Council take steps to make a climate emergency declaration.	Climate emergency declarations are municipal council resolutions that acknowledge the urgency of the climate crisis and commit to climate leadership. These declarations are a response to the growing recognition that climate change poses a threat to humanity and that it requires immediate and transformative action. By declaring a climate emergency and committing to climate action, municipalities are taking the necessary first step to enhance and protect their communities. Climate emergency declarations have a range of benefits including: -increasing awareness and understanding of urgency and severity of climate change among staff, elected officials, communities -increasing municipal accountability -increasing political will to advance climate action -improving collaboration within the municipality and with partners -enhancing reputation of municipality as leader in climate action.  <a href="https://climateactionpartnership.ca/wp-content/uploads/2024/02/Climate-Accountability-Toolkit-1.pdf">https://climateactionpartnership.ca/wp-content/uploads/2024/02/Climate-Accountability-Toolkit-1.pdf</a>	Climate Action Committee		1. Climate Action Committee pull together local examples of declarations and advises wording on declaration of climate emergency.	The Township of Ramara Council makes a resolution for a climate emergency declaration. The declaration outlines actions that municipalities will take to work towards climate action, written as motions to direct municipal staff to engage in research, planning, implementation or reporting activities.	2026			learn more about climate emergency declarations, including benefits, examples, implementation guidance and challenges - <a href="https://climateactionpartnership.ca/wp-content/uploads/2024/02/Climate-Accountability-Toolkit-1.pdf">https://climateactionpartnership.ca/wp-content/uploads/2024/02/Climate-Accountability-Toolkit-1.pdf</a>	
				Ramara Township council	Climate Action Committee	2. Council reviews the proposed declaration and revises as needed to suit the needs of the Township.		2027				
General Climate Action	3	Recommend that the Township of Ramara explore opportunities to have dedicated staff to lead on climate action plan development, implementation and reporting.	When it comes to climate change, the cost of inaction far outweighs the cost of acting. While the climate lens should be applied across municipal decision-making and departments, dedicated climate staff can help propel and sustain effective, efficient climate-related efforts.	Ramara Township Ramara Dedicated Staff	Climate Action Committee	1. Recommend the Township conduct a budget assessment for 2027 to assess capacity to hire dedicated expert staff (contract or permanent) to conduct climate mitigation planning and activities for the Township.	To understand capacity of the Township to pursue climate action.	2026				
						2. Climate Action Committee works with identified Ramara staff to inform development of a job description, pulling from local municipalities/ networks. Committee to help collect and share information to develop a job description.	Create a job description with role, scope, responsibilities to support coordinated planned development, implementation, and reporting of new dedicated climate staff position. Consult with municipalities with similar job descriptions and best practices.	2027				
						3. Climate Action Committee to act as liaison to drive work between staff and target goals.	The Committee can help advise directions.	2027/2028				
General Climate Action	4	Encourage the Township of Ramara to join Partners for Climate Protection (PCP) program (ICLEI and FCM).	PCP is a FREE program run by the Federation of Canadian Municipalities (FCM) and ICLEI to support municipalities in climate action.  <a href="https://www.pcp-ppc.ca/">https://www.pcp-ppc.ca/</a>	Ramara Township Ramara Dedicated Staff	Climate Action Committee PCP	1. Township of Ramara Council adopt and sign PCP joining resolution; appoint one staff and elected official to be the main PCP contact.	The Township of Ramara submits the adopted council resolution, along with staff members' and elected officials contact information to PCP@fcm.ca.  The Township actively participates in the PCP program.	2027/2028				
General Climate Action	5	Encourage the Township of Ramara to join and participate in the Climate Action Partnership (CAP).	<a href="https://climateactionpartnership.ca/about/">https://climateactionpartnership.ca/about/</a>	Ramara Township Ramara Dedicated Staff	Climate Action Committee CAP	1. Township of Ramara Council direct staff to join and participate in CAP.	Ramara staff join and actively participate in CAP.	2027/2028				
Climate Adaptation, Resilience Climate Mitigation	6	Recommend that the township to explore the potential to participate in the ICLEI Building Adaptable and Resilient Communities (BARC) program, to devise climate adaptation and mitigation plans.	BARC framework and support from ICLEI Canada supports building adaptive and resilient communities. BARC is a practical resource using a milestone-based framework. It equips local governments and their partners with a methodology to move from climate risk awareness to coordinated, sustained local action.	Ramara Township Ramara Dedicated Staff	ICLEI Staff Climate Action Committee	1. The Township of Ramara joins the BARC program - <a href="https://icleicanada.org/barc-member/">https://icleicanada.org/barc-member/</a>	BARC program is joined and framework is pursued.	2027/2028			<a href="https://icleicanada.org/barc-program/">https://icleicanada.org/barc-program/</a>	
				Ramara Township Ramara Dedicated Staff	ICLEI Staff Climate Action Committee	2. The Township of Ramara pursues the BARC Framework for Climate Adaptation and Mitigation Planning.	2028/2029					

Climate Adaptation, Resilience Climate Mitigation	7	Recommend that the Township of Ramara take steps to complete climate change action plans(s) that include mitigation, adaptation/resilience for community and corporate.	Municipal climate action plans serve as roadmaps that outline the necessary actions and resources needed to meet municipal climate commitments. Climate action plan(s) should focus on building climate resilience / adaptation to climate impacts (in addition to mitigation - either as separate plans, or in one plan). The plan(s) should include a focus on both corporate and community (either in one plan, or separate plans)	Ramara Dedicated Staff	ICLEI Staff Climate Action Committee	1. Township of Ramara Council direct staff to pursue the development of Climate Action Plan(s) that include Climate Adaptation, Climate Mitigation (Corporate & Community) in alignment with PCP and BARC Programs.	Develop Climate Action Plan(s) based on identified and prioritized climate risks and opportunities to the Township (Corporate & Community)	TBD					
				Ramara Dedicated Staff	ICLEI Staff PCP CCE (Knowledge Sharing) Climate Action Committee	2. The Climate Action Committee to advise on steps to complete climate action plans (e.g. conduct climate vulnerability assessment, emissions audit etc.). ICLEI may also advise.	Support Ramara Staff in developing a workplan to pursue the development of Climate Action Plan(s) based on best practices.	TBD					
General Climate Action	8	Recommend that the Township of Ramara explore, promote, and prioritize integrated climate considerations across municipal departments and decision-making (e.g., each department outlines how climate change will impact their work and adaptation planning, integration of climate change into municipal plans (e.g. official plans). This should include consideration of health and equity (a climate-health lens) to promote community resilience.	Beyond the actions outlined in climate action plans, municipalities have recognized the importance of addressing climate change across many other municipal areas. This requires always integrating climate considerations across all municipal decision-making. A climate lens helps staff and Council identify potential positive and negative impacts a decision will have on climate change, climate risks, and resilience.  <a href="https://climateactionpartnership.ca/wp-content/uploads/2024/02/Climate-Accountability-Toolkit-1.pdf">https://climateactionpartnership.ca/wp-content/uploads/2024/02/Climate-Accountability-Toolkit-1.pdf</a>	Ramara Dedicated Staff	ICLEI Staff PCP CCE (Knowledge Sharing) CAP Climate Action Committee	To be determined, based on progress/outcomes of previous actions.		5+ years (2030 and beyond)			Overlaps with all categories (mitigation, adaptation/resilience, education)		
						To be determined, based on progress/outcomes of previous actions.		5+ years (2030 and beyond)					
General Climate Action	9	Encourage the Township of Ramara Staff to build relationships with local partners doing climate action work (e.g., other municipalities, Simcoe County, Chippawa of Rama First Nation, Simcoe Muskoka District Health Unit, Conservation Authorities).	Building climate resilience requires whole-of-society involvement and collaboration (e.g. all levels of government, Rights-holders (i.e., Rama First Nation), health and public health systems, civil society, education and scientific institutions, media, businesses, local communities and individuals). Each actor has different priorities and expertise that contribute to the implementation of effective climate actions.	Ramara Dedicated Staff	ICLEI Staff PCP CCE (Knowledge Sharing) CAP Climate Action Committee	To be determined, based on progress/outcomes of previous actions.	Township of Ramara staff reach out to key partners and learn about their role in climate action	2027			Overlaps with all categories (mitigation, adaptation/resilience, education)		
						To be determined, based on progress/outcomes of previous actions.	Build and maintain respectful reciprocal relationships to promote knowledge sharing, collaboration, and partnership	5+ years (2030 and beyond)					
Education & Funding	10	Advocate for Township of Ramara council and staff to explore professional development opportunities related to climate change and climate adaptation to increase awareness of climate impacts to the Township and its operations and raise support for mitigation/adaptation strategies.	To increase awareness of climate impacts to the Township and its operations and raise support for mitigation/adaptation strategies.	Ramara Township council and select staff	Climate Action Committee CCE ICLEI/ORCCA Climate Action Partnership	1. Recommend that the Township of Ramara municipal council, leadership and select staff to complete Climate Action Partnership FREE 30 minute municipal climate action 101 and endorse or direct municipal leadership and appropriate staff to complete the course.	This course will provide the tools to grasp the basics of climate change, the importance of municipal climate leadership in this global effort, and help you feel more confident about bringing climate action into your municipal plans and policies.  <a href="https://climateactionpartnership.thinkific.com/courses/MunicipalClimate101">https://climateactionpartnership.thinkific.com/courses/MunicipalClimate101</a>	2026 / 2027					
				Ramara Township council and select staff	Climate Action Committee CCE ICLEI/ORCCA Climate Action Partnership	2. Encourage council to direct human resources, and infrastructure staff to complete free 30 minute Canadian Centre for Occupational Health and Safety, Climate Change Workplace Impacts training and to endorse or direct appropriate staff to complete the course.	This course introduces and explores the effects climate change has on the workplace and how workplaces can navigate through climate-related challenges.  <a href="https://www.ccohs.ca/products/courses/climate-change-impacts">https://www.ccohs.ca/products/courses/climate-change-impacts</a>	2026 / 2027					
				Ramara Township Key Staff Climate Action Committee	Potentially ORCCA	3. Recommend developing a Climate Education program for Council Members During Onboarding/ Council workshop-Include Health Impacts of Climate Change LOCALLY - Local knowledge/perspectives on Climate Change	The intent is to build and maintain capacity of Council Members to understand climate change as an issue, what work has happened in the past, and what the municipality is working towards.	TBD					
				Ramara Township council and select staff	Climate Action Committee CCE ICLEI/ORCCA CAP	4. Continue pursuit/endorsement of professional development opportunities related to climate change/climate adaptation for all staff.	To keep staff aware of climate challenges and mindful of integration of climate considerations in their operations.	Ongoing					
Education & Funding	11	Support Township climate action through scoping of grant/funding opportunities.	The Climate Action Council can help direct Township staff to find grants/funding opportunities to support climate action projects.	Climate Action Committee	Ramara Township	1. The Climate Action Committee helps scope and apply for climate action funding opportunities to help support the township.		Ongoing					

Education & Funding	12	Recommend to the Township Council topics to communicate on to the public related to climate change to promote public awareness, knowledge and support involvement in climate action. Further recommend to the Township to amplify climate supporting messages from partners (e.g., SMDHU, LSRCA).	Communication and rising awareness of climate change risks, vulnerability, and opportunities for action are vital in promoting climate action. Engaging community members in climate action is known to address negative climate emotions and promote mental wellbeing and social and physical health.	Township of Ramara Communication Managers	Ramara Township Key Staff	1. That the Climate Action Committee recommend to the Township of Ramara Council direct staff to pursue communications to public and community members on topics related to climate change - including risks, vulnerabilities, opportunities for climate action, in alignment with climate communication best practices. Suggest topics to communicate on.	The Township of Ramara communicate to Community members /public to enhance knowledge, awareness and involvement/support for climate action.	2027+					
					Climate Action Committee	2. That the Climate Action Committee support identified staff to inform communication plans / initiatives	Development of communication plans / campaigns.						



RECEIVED

MAY 26 2026

TOWNSHIP OF RAMARA

May 25, 2026

Gayle Jackson  
Chief Administrative Officer  
Township of Ramara  
2297 Highway 12, PO Box 130  
Brechtin, ON L0K 1B0

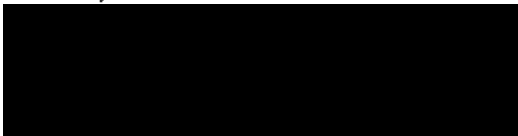
**RE: AMRIZE BRECHIN QUARRY  
REGULATION OF HOURS OF OPERATION FOR PIT AND QUARRIES**

In previous years, Township of Ramara Council has granted the Amrize Brechin quarry extended operating hours of 5:30 a.m. through 11 p.m. We respectfully submit a request to continue operating between these extended hours from Monday through Friday for the period of May 1<sup>st</sup>, 2026 to December 31<sup>st</sup>, 2027. During the extended hours (those not permitted within the operating hours as outlined in the by-law) only plant operations will be running. No drilling or blasting will occur during the extended hours of operation.

In past years, our neighbours were approached regarding our requests for extended operating hours and did not voice any concerns. It is our intention to approach our neighbours regarding this proposal, to address any questions or concerns they may have.

We would appreciate being advised when this matter will be heard by Council so we can attend in person and answer any questions that Council may have. In the interim, if you require any additional information or clarification, please do not hesitate to contact the undersigned at 705-484-5225.

Sincerely,



Ron Graham  
Plant Manager, Brechin Quarry

cc. Chris Galway, Sr. Land Manager – GTA-E, NONT, Amrize