

**COUNCIL MEETING  
AGENDA**

**Date:** June 23, 2026  
**Time:** 1:00 PM  
**Location:** Council Chambers and electronically

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Page

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

**3. ADOPTION OF MINUTES**

**5 - 7**

a. Regular Council Minutes - June 9, 2026

**9 - 11**

b. Special Council Minutes - June 16, 2026

**4. BUSINESS ARISING FROM THE MINUTES**

a. Regular Council Minutes - June 9, 2026

b. Special Council Minutes - June 16, 2026

**5. 2025 Annual Report**

**13 - 71**

a. CORP - 2025 Annual Report  
*THAT the 2025 Annual Report be approved.*

**6. ANNOUNCEMENTS FROM THE MAYOR**

**7. PUBLIC OR OTHER HEARINGS - Nil**

**8. DELEGATIONS & PRESENTATIONS**

**73 - 98**

a. Revelstoke Mountain Resort - Jason Kelder

**9. RECOMMENDATIONS FROM COMMITTEES**

Page

- 99 a. Committee of the Whole - June 11, 2026  
**1. THAT the Revelstoke Recreation Facilities Legacy Society be supported in principle.**

**2. THAT a crosswalk with let downs be added to the intersection at McArthur Avenue and First Street subject to Engineering review.**

## 10. BYLAWS

101 - 113

- a. PLN - OCP-2026-1 / ZON-2026-2 1795 Nichol Road - Northland Properties Corporation, Inc. No. C0839976

**1. THAT Official Community Plan Amendment Bylaw No. 2444 be read a First time.**

**2. THAT Zoning Amendment Bylaw No. 2445 be read a First time.**

**3. THAT Council has considered what persons, organizations and authorities may be affected by proposed Official Community Plan Amendment Bylaw No. 2444 pursuant to s.475-476 of the Local Government Act, and given the nature of the amending bylaw that staff be directed to pursue consultation with the following groups:**

**a. Internal City Departments, the Provincial Mountain Resort Branch, Interior Health, BC Hydro, RCMP, Telus, and Fortis BC.**

**4. THAT pursuant to s.477(3) of the Local Government Act, Official Community Plan Amendment Bylaw No. 2444 is consistent with the City of Revelstoke Financial Plan and Solid Waste Management Plan.**

**5. THAT a Public Hearing for Official Community Plan Amendment Bylaw No. 2444 and Zoning Amendment Bylaw No. 2445 be scheduled in accordance with the Local Government Act.**

## 11. UNFINISHED BUSINESS - Nil

## 12. STAFF REPORTS

115 - 118

- a. CORP - Multipurpose Facility Advisory Committee Membership  
**THAT the Skateboard Community be removed from the Multipurpose Facility Advisory Committee as a member organization;**  
**AND THAT the Multipurpose Facility Advisory Committee Terms of Reference be updated to reflect this removal.**

119 - 171

- b. FIN - 2025 Statement of Financial Information  
**THAT the 2025 Statement of Financial Information be approved;**  
**AND THAT the Mayor and Interim Director of Finance be authorized to execute the same on behalf of the City.**

Page

- 173 - 197** c. PLN - 2026 Arena Roof Structural Assessment  
***THAT Council receive the RJC Structural Review of the Revelstoke Forum Roof Structure dated June 5, 2026, for information;***  
***AND THAT Council direct Staff to continue implementing the monitoring, maintenance, and snow management measures identified within the report;***  
***AND THAT Council recognize the findings of the RJC report as supporting the continued operation of the Revelstoke Forum over the short to medium term while the City advances its planning and decision-making process regarding the future of arena and multipurpose recreation facilities within the community.***
- 199 - 203** d. PRC - Multipurpose Facility Development - Next Steps  
***THAT the following resolutions passed on May 26, 2026 related to the loan authorization bylaw and assent voting process be rescinded:***  
***THAT the required loan authorization bylaw and assent voting process be prepared in accordance with the Community Charter, Local Government Act, and applicable election***  
***AND THAT staff be authorized to proceed with assent voting (referendum) to obtain elector approval for a loan authorization bylaw to finance the construction of a multipurpose facility;***  
***AND THAT administration be authorized to include the assent voting question on the ballot for the October 17, 2026 General Local Election.***  
***AND THAT a project management plan outlining the process that will be undertaken to come to a decision point on the future of a multipurpose facility be prepared by staff.***
- 205 - 210** e. PRC - 2026 Art Alleries Project  
***THAT the Art Allery project, 'Pausing for Poetry' located in various allies in the downtown core be approved subject to the building owners complying with City policies regarding alleyway encroachments.***
- 211 - 217** f. PRC - City Hall Public Art  
***THAT the Public Art Committee's recommendation to display artwork from Evie Monro at City Hall for a period of one year be approved.***
- 219 - 245** g. PRC - Youth Liaison Contract Extension  
***1. THAT the Youth Liaison contract be direct awarded to Samantha Green for a one-year term commencing July 1, 2026 – June 30th, 2027 subject to receipt of the contribution agreement from the Columbia Basin Trust. AND THAT the Mayor and Corporate Officer be authorized to sign the agreement between the City of Revelstoke and Samantha Green.***  
***2. THAT the 2026 – 2027 Workplan for the Youth Liaison be approved.***
- 13. CORRESPONDENCE**
- 247 - 249** a. Travel Request - Councillor Palmer
- 14. COMMUNICATIONS**
- 251 - 254** a. Public Infrastructure Committee Minutes - May 28, 2026 - Mayor Sulz
- 255 - 257** b. Environmental Advisory Committee Minutes - May 28, 2026 - Councillor Stapenhurst
- 259 - 261** c. Heritage Advisory Commission Minutes - June 1, 2026 - Councillor Cherry

**15. QUESTIONS FROM THE PRESS**

**16. IN CAMERA - Pursuant to Sections 90.1 (a), (e), (f), (g) and Section 90.2 (d) of the Community Charter.**

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered

relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(g) litigation or potential litigation affecting the municipality;

90(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(d) a matter that, under another enactment, is such that the public must

be excluded from the meeting.

**17. CONSIDERATION - Business items to report from In Camera**

**18. TERMINATION OF MEETING**

**CITY OF  
REVELSTOKE.**

**COUNCIL MINUTES  
Held on Tuesday, June 9, 2026  
in Council Chambers and electronically  
commencing at 1:00 P.M.**

**COUNCIL PRESENT**

Mayor Gary Sulz  
Councillors: Matt Cherry, Lee Devlin, Austin Luciw, Aaron Orlando,  
Tim Palmer, Tim Stapenhurst

**PRESENT**

**Staff:** Evan Parliament, Chief Administrative Officer  
Cindy Floyd, Director of Corporate Services  
Janet Delesalle, Governance Services Coordinator+  
Rebecca Armstrong, Director of Finance  
Paul Simon, Director of Development Services  
Kenny Gipps, Manager of Development Services  
Laurie Donato, Director of Parks, Recreation and Culture+  
Steven DeRousie, Fire Chief\*+  
Francesca Williams, Communications Coordinator+

\*Attended a portion of the meeting only  
+Attended electronically

**1. CALL TO ORDER**

Mayor Sulz called the meeting to order at 1:01 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Devlin

Seconded by Councillor Palmer

THAT the agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

**a. Regular Council Minutes - May 26, 2026**

A question was raised as to the accuracy of the minutes regarding Item 11a. Council members who voted in opposition to the motion confirmed their vote was recorded correctly.

Moved by Councillor Devlin

Seconded by Councillor Cherry

THAT the Regular Council Minutes dated May 26, 2026, be adopted as present.

**CARRIED**

Opposed: Councillor Orlando

**4. BUSINESS ARISING FROM THE MINUTES - Nil**

**5. ANNOUNCEMENTS FROM THE MAYOR**

Mayor Sulz announced that the July 1st Canada Day celebrations included bike decorating, a parade plus festivities and entertainment at Queen Elizabeth Park. Additionally, FIFA World Cup fan events were being held at the Revelstoke Forum and Centennial Park in June.

**6. PUBLIC OR OTHER HEARINGS - Nil**

**7. DELEGATIONS & PRESENTATIONS - Nil**

**8. RECOMMENDATIONS FROM COMMITTEES**

- a. **Governance Committee Recommendation - June 1, 2026 - 2026 General Local Election Advertising**

Moved by Councillor Palmer

Seconded by Councillor Devlin

THAT the Chief Election Official and Deputy Chief Election Official be authorized to determine content and frequency of print newspaper advertising for the 2026 General Local Election, in addition to public notice requirements in Public Notice Bylaw No. 2422.

**CARRIED**

**9. BYLAWS**

- a. **CORP - Election Procedures and Assent Voting Amendment Bylaw No. 2443**

Moved by Councillor Luciow

Seconded by Councillor Devlin

THAT Election Procedures and Assent Voting Amendment Bylaw No. 2443 be Adopted.

**CARRIED**

**10. UNFINISHED BUSINESS - Nil**

**11. STAFF REPORTS - Nil**

**12. CORRESPONDENCE - Nil**

**13. COMMUNICATIONS**

- a. **Advisory Planning Commission - May 19, 2026 - Councillor Cherry**
- b. **Tourism Revelstoke - Short Term Rental Framework Letter of Support**
- c. **Youth Advisory Committee Minutes - May 21, 2026 - Councillor Luciow**
- d. **Social Development Committee Minutes - May 27, 2026**
- e. **Revelstoke & Area Emergency Management Program Committee Minutes - June 4, 2026**

**14. QUESTIONS FROM THE PRESS - Nil**

**15. IN CAMERA - Pursuant to Sections 90.1 (a) & (j) of the Community Charter.**

Moved by Councillor Devlin

Seconded by Councillor Cherry

THAT the meeting resolve to In-Camera at 1:18 p.m. pursuant to Section 90.1 (a) & (j) of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered

relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

**CARRIED**

**16. CONSIDERATION - Business items to report from In Camera**

- a. **CAO – RFP 2026-01 – Oscar Street Worker Housing - May 26, 2026**

THAT staff be authorized to identify a two-proponent shortlist in accordance with Stage 2 of RFP2026-01, no later than June 9, 2026.

- b. **CAO - Director of Finance Appointment**

THAT Rebecca Armstrong be appointed Director of Finance and Chief Financial Officer until incumbent's return;

AND THAT the appointment be reported out to the public.

**17. TERMINATION OF MEETING**

**Moved by Councillor Stapenhurst**

**Seconded by Councillor Devlin**

**THAT** the meeting end at 1:56 p.m.

**CARRIED**

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor

*Certified a true copy this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.*

\_\_\_\_\_

Not Approved



**CITY OF  
 REVELSTOKE.**

**SPECIAL COUNCIL MINUTES  
 Held on Tuesday, June 16, 2026  
 in Council Chambers and electronically  
 commencing at 1:00 P.M.**

**COUNCIL PRESENT**

Mayor Gary Sulz  
 Councillors: Matt Cherry, Lee Devlin, Austin Lucio+, Aaron Orlando,  
 Tim Palmer, Tim Stapenhurst

**PRESENT**

**Staff:** Evan Parliament, Chief Administrative Officer  
 Janet Delesalle, Governance Services Coordinator+  
 Rebecca Armstrong, Director of Finance  
 Steve Black, Director of Engineering and Public Works  
 Paul Simon, Director of Development Services  
 Kenny Gipps, Manager of Development Services  
 Francesca Williams, Communications Coordinator+\*  
 Carly Procyshyn, Director of Community Economic Development  
 Michelle Baechler, Economic Development Coordinator  
 Megan MacIsaac, Social Development Coordinator

\*Attended a portion of the meeting only  
 +Attended electronically

**1. CALL TO ORDER**

Mayor Sulz called the meeting to order at 1:00 p.m.

Evan Parliament, Chief Administrative Officer, introduced and welcomed Carly Procyshyn, recently hired as the Director of Community Economic Development. Mayor Sulz expressed his condolences on the passing of Kevin Flynn, an esteemed colleague, friend and mentor who served on Salmon Arm City Council and as Chair of the Columbia Shuswap Regional District for many years.

**2. ADOPTION OF AGENDA**

**Moved by Councillor Devlin**  
**Seconded by Councillor Cherry**  
**THAT** the agenda be adopted as presented.

**Moved by Councillor Stapenhurst**  
**Seconded by Councillor Palmer**  
**THAT** "as amended to include communications received from the public regarding short term rentals" be added to the motion.

**CARRIED**

**Mayor Sulz called the question on the original motion as amended:**

**THAT** the agenda be adopted as amended to include communications received from the public regarding short-term rentals.

**CARRIED**

**3. STAFF REPORTS**

**a. PLN - Short Term Rental Project - *deferred from the Regular Council Meeting of April 28, 2026***

Paul Simon, Director of Development Services, provided a brief overview of the short-term rental (STR) project.

Discussion included that Option 4 stemmed from feedback provided by the public during the public consultation phase, whether there was adequate public consultation regarding Option 4, and which

options the public appeared to favour. Further discussion covered whether large stakeholders had been consulted, how minimum lot size and parking requirements had been arrived at, that staff followed Council policy throughout the project process and the difficulty of tracking vacancy data in smaller communities.

Policy DS-23 amendments included providing clarity for public and operators regarding the frequency of STR policy review. Staff explained there were many variables that impacted vacancy data, but housing needs were quantifiable. Maintaining the current short-term rental framework allowed the City to reach its long-term housing goals and ensured the continued availability of long-term rentals such as secondary suites and accessory dwelling units.

Further discussion involved whether the definitions of STR's and bed and breakfasts would be merged, whether lockout suites were considered STRs, the proposed three-strike rule and that Council could choose to maintain the status quo.

**Moved by Councillor Stapenhurst**

**Seconded by Councillor Luciw**

**THAT** amendments to Zoning Bylaw No. 2406, Business License Bylaw No. 1503, Municipal Ticket Information Bylaw No. 2082, Bylaw Offence Notice Bylaw No. 2370, and Council Policy DS-23 be prepared for future Council consideration in accordance with Policy Option #1, as detailed in the staff report dated April 28, 2026;

**AND THAT** the draft bylaws and amended Council Policy DS-23 be posted on Talk Revelstoke and circulated to the Short-Term Rental mailing list and the public in advance of future Council consideration;

**AND THAT** staff report back on proposed monitoring metrics, including long-term rental availability, rental affordability, vacancy rates, and short-term rental activity, to enable evidence-based evaluation of any future amendments;

**AND THAT** staff provide the evidentiary basis and comparative analysis supporting any proposed lot size, parking, and zoning restrictions contained within the draft amendments.

**DEFEATED**

In Favour: Councillor Stapenhurst  
 Councillor Luciw

**Moved by Councillor Devlin**

**Seconded by Councillor Cherry**

**THAT** amendments to Business License Bylaw No. 1503, Municipal Ticket Information Bylaw No. 2082, Bylaw Offense Notice Bylaw No. 2370, and Council Policy DS-23 be prepared for future Council consideration in accordance with Policy Option #4 as detailed in the staff report from April 28, 2026;

**AND THAT** staff post amended bylaws and Council Policy DS-23 on TalkRevelstoke and inform the community in advance of subsequent Council consideration via the Short Term Rental mailing list of subscribers.

**CARRIED**

Opposed: Councillor Stapenhurst  
 Councillor Luciw

**4. COMMUNICATIONS**

- a. **Tourism Revelstoke - Short Term Rentals Letter - May 20, 2026**
- b. **J. G. Macdonald - Short Term Rentals Letter- June 16, 2026**

**5. TERMINATION OF MEETING**

**Moved by Councillor Devlin**

**Seconded by Councillor Stapenhurst**

**THAT** the meeting end at 2:09 p.m.

**CARRIED**

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor

*Certified a true copy this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.*

\_\_\_\_\_

Not Approved





## COUNCIL REPORT

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Cindy Floyd, Director of Corporate Services  
**Date:** June 23, 2026  
**Subject:** 2025 Annual Report  
**File No.:** 0640-20

### RECOMMENDATION:

**THAT** the 2025 Annual Report be approved.

### CAO COMMENTS:

Congratulations to staff for creating another stellar annual report for the community. I encourage all residents to read this report and reach out to City staff for any clarification and/or questions they may have.

### BACKGROUND:

The *Community Charter* requires that every municipality prepare an Annual Report prior to June 30<sup>th</sup> and make it available to the public.

This opportunity for inspection allows the public to review the report and make submissions or ask questions prior to formal council consideration. Public notification outlining the date, time and location of the meeting where the annual report is being considered is required to be published in the local newspaper or in accordance with a local government public notice bylaw which may identify alternate means of notification. The City provided notification through the methods described under the communications and public engagement implications heading below.

### OPTIONS / DISCUSSION:

The Annual Report is a provincially legislated document that highlights the work of staff and Council, outlines how the City performed in the previous year, what initiatives are currently underway and what the public can expect the following year.

This Annual Report was prepared in-house for the third consecutive year and is presented in a new format with infographics and less text. Due to the practice of preparing quarterly summaries for Committee of the Whole, the time that department directors spent working with the

communications coordinator to update and finalize relevant sections of the annual report was reduced by at least 50%.

At the time of publishing, no feedback or comments were received.

**FINANCIAL / RISK IMPLICATIONS:**

The cost of the Annual Report and its public notification are included in the 2025-2039 Long Term Financial Plan for the Corporate Services department. There are no other financial implications related to this legislated task.

**COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:**

Following Council's resolution to make the 2025 Annual Report available for public inspection in accordance with provincial legislation at the May 26, 2026 regular Council the meeting, staff published the 2025 Annual Report project page on TalkRevelstoke, posted on social media channels, with individual department summaries posted throughout the comment period. A Public Notice was prepared and posted on the City website and public notice board in City Hall and on the digital notice board outside of Council Chambers, notifying the public of their opportunity to review the document and provide written comment by no later than 10:00 a.m. on June 23, 2026.


**OTHERS CONSULTED:**

F. Williams, Communications Coordinator  
Senior Leadership Team

**ATTACHMENTS / LINKS:**

- Attachment 1 – 2025 Annual Report

**Respectfully Submitted,**



**Cindy Floyd**  
Director of Corporate Services



**Evan Parliament**  
Chief Administrative Officer

**CITY OF  
REVELSTOKE.**

**2025**

**ANNUAL REPORT**

# Contents.

## 2025 ANNUAL REPORT

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# Revelstoke...

has built a reputation for community living in a spectacular, historic mountain setting. The estimated population of 9,464 sits nestled in natural beauty, yet also offers many opportunities for new and expanding businesses. The development of Revelstoke Mountain Resort added another significant dimension to the community's social, recreational, cultural, and economic base.

Revelstoke pursues a sustainable mountain community by balancing environmental, socio-economic, and cultural values within a local, regional and global context. The rich heritage and stunning natural environment inspire forward-thinking, inclusive, resilient, and welcoming attitudes. We work to create a supportive, vibrant community for those who live, work, and visit here today and in the future.

## Eight community priorities were identified to achieve this vision:

- |   |   |
|---|---|
| <p><b>1</b> A range of <b>housing options</b> &amp; affordability</p>           | <p><b>5</b> A responsive and caring <b>social support system</b></p>            |
| <p><b>2</b> <b>Environmental protection</b> &amp; stewardship</p>               | <p><b>6</b> Opportunities for <b>lifelong learning</b></p>                      |
| <p><b>3</b> Climate change <b>action</b></p>                                    | <p><b>7</b> Fostering of <b>diverse cultural &amp; spiritual values</b></p>     |
| <p><b>4</b> Personal &amp; community <b>economic growth &amp; stability</b></p> | <p><b>8</b> A range of <b>recreation &amp; activities</b> for the community</p> |

# From Mayor Sulz.

As you read through the Annual Report, please take a moment to appreciate the accomplishments City staff have made throughout 2025. To name a few, these projects include the continued grant funding for the FireSmart™ Program, our communications plan rolled out in earnest, completion of the Comprehensive Zoning Bylaw rewrite, the launch of our new corporate logo and beginning work on our ‘upgraded Wastewater Treatment Plant’. I continue to be proud of the hard work and dedication that staff have shown in bringing many projects to completion this year. We made great strides on some very important initiatives in our city in 2024, and 2025 was no different. We have set the community up for continued planned growth and resiliency.

Thank you to my Councillors and staff for their dedication and personal commitment to understanding the issues we face and working hard to find the solutions that fit our community. All have continued to deliver responsible governance and municipal services for the citizens of Revelstoke, while managing public assets and fostering the economic, social, and environmental wellbeing of the community.

To our citizens, as always, we value your input, as it is the people who live and work here who see the potential of our community. I encourage residents to learn more about ongoing City projects by visiting TalkRevelstoke, attending council meetings in person or watching our YouTube recordings, and subscribing to the City Views newsletter.

And finally, as we look forward to 2026, I invite you to drop me a line to share a concern, offer a solution, or simply talk about Revelstoke. With input from our residents, we can foster a vibrant and growing community while staying true to our small-town roots.



# Council.

Council guided the implementation of the new strategic plan, initiated in 2024. The following projects were completed:

1

## A Sustainable Community

- New Development Cost Charges Bylaw adopted
- New Zoning Bylaw adopted



2

## Safety & Mobility

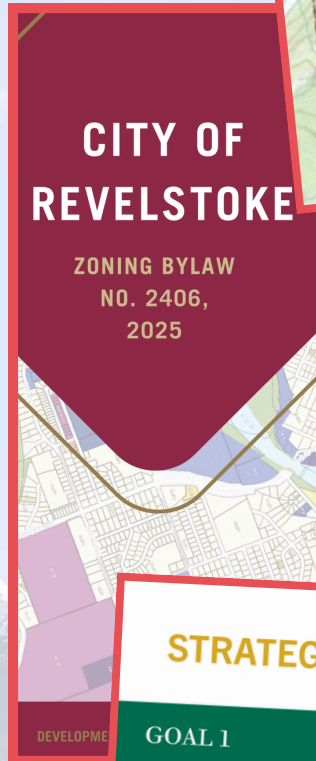
- Built a multi-use pathway connecting the resort to Nichol Road and across to Williamson Lake
- Multi-use pathway constructed at Columbia Park



3

## Enhanced Service Delivery

- Fire Services Master Plan adopted
- Ongoing multipurpose facility planning & engagement



4

## A Resilient Organization

- Financial System Software upgrade implemented
- Strategic Communications Plan adopted
- Workforce Assessment completed

**STRATEGIC COMMUNICATION GOAL**

**GOAL 1**  
Develop a culture of clear and consistent communication that connects the City of Revelstoke, Council, residents & interested parties.

**GOAL 2**  
Enhance communications as an operational process, ensuring it has the resources needed to succeed.

**GOAL 3**

# Community Economic Development.

## 2025 HIGHLIGHTS

1.

Hired a new **Social Development Coordinator** & a new **Economic Development Coordinator**.

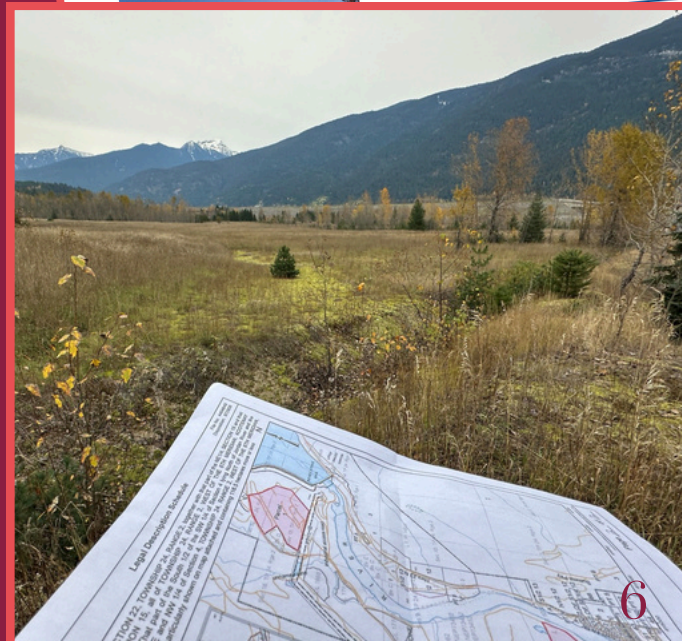
2.

Projects including the Business Retention & Expansion Project in partnership with the Chamber of Commerce and the 2025 - 2027 **Resort Development Strategy** were completed.



3.

Successfully applied for three grants, bringing a **total of \$189,000 to fund community projects** such as the Westside Road Community Economic Feasibility Study project.



# Community Economic Development.

2025 DAY-TO-DAY



3

Economic Development Projects Finished



8

Economic Development Projects Started



9

Support Letters Written

16



Committee & Commission Meetings Held

3

Grant Applications Submitted



# Corporate Services.

## 2025 HIGHLIGHTS

1. Hosted the **Resort Community Collaborative** annual meeting, where attendees discussed issues impacting resort communities.

2. Launched the City's **new brand!**

3. Established a **Governance Standing Committee** to create efficiencies and enhance the performance of Council.

4. Published the City's first **Strategic Communications Plan.**



### STRATEGIC COMMUNICATION GOALS

#### GOAL 1

Develop a **culture of clear and consistent communication** that connects the City of Revelstoke, Council, residents & interested parties.

#### GOAL 2

Enhance communications as an operational process, ensuring it has the **resources needed to succeed.**

#### GOAL 3

Establish a **Crisis Communications Plan.**

# Corporate Services.

## 2025 DAY-TO-DAY CORPORATE SERVICES

COUNCIL POLICY

A-4



15

Policies Reviewed



10

Freedom of Information Requests Processed



26

Bylaws Processed



Agendas and minutes for:

22 Council Meetings

11 Committee of the Whole Meetings

41 Select Committee & Commission Meetings

21 Standing Committee Meetings

# Corporate Services.

## 2025 DAY-TO-DAY COMMUNICATIONS

430

Social Media Posts



20

Media Releases



22

Newsletter Campaigns Sent



9,700

TalkRevelstoke Views



228,139

Website Views



# Development Services.

## 2025 HIGHLIGHTS

1 Collaborated with Engineering on the implementation of a **new Development Cost Charges Bylaw** - the new fee calculation method to incentivize the creation of more multi-unit housing.

2 Adopted a **new Zoning Bylaw and Traffic and Highways Bylaw**. These projects were completed using in-house resources, reducing overall costs for the taxpayer.

3 Finalized the **Complete Communities Project** which provides an analysis of recent development trends, which helps the team better understand residents' daily needs. This will be used to support future planning efforts to improve the quality of life in Revelstoke.



# Development Services.

## 2025 DAY-TO-DAY BUSINESS & PLANNING

91



Pre-Application Meetings

64



Development & Development Variance Permits

131



Building Permit Applications

7



Official Community Plan & Zoning Amendments

273



Business Licences Processed

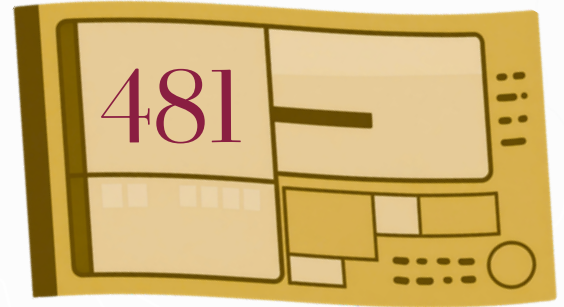
31

Subdivision Applications



# Development Services.

## 2025 DAY-TO-DAY BYLAW COMPLIANCE



Bylaw Tickets Issued

1,424



Bylaw Warning Tickets Issued

184



Bylaw Tickets Paid

24



Community Events Attended by Bylaw

# Engineering & Public Works.

## 2025 HIGHLIGHTS

1 Collaborated with Development Services on the implementation of a **new Development Cost Charges Bylaw**. This project involved assessing the contribution of development to the cost of future identified capital projects related to roads, sewer, water, and parkland.

2 Awarded \$4.6 million in Provincial funding under the Ministry of Housing and Municipal Affairs' **Water Metering Pilot Program**.

3 Awarded \$500,000 under the BC Active Transportation Infrastructure Grant, which **funded the Pearkes Drive Multi-Use Pathway**.

4 Began construction on the \$26 million **upgrade of the Wastewater Treatment Plant!**



# Engineering & Public Works.

## 2025 DAY-TO-DAY

2,708



Completed Work Orders

21

Street Lights  
Swapped to Night  
Sky Compliant LED  
Fixtures

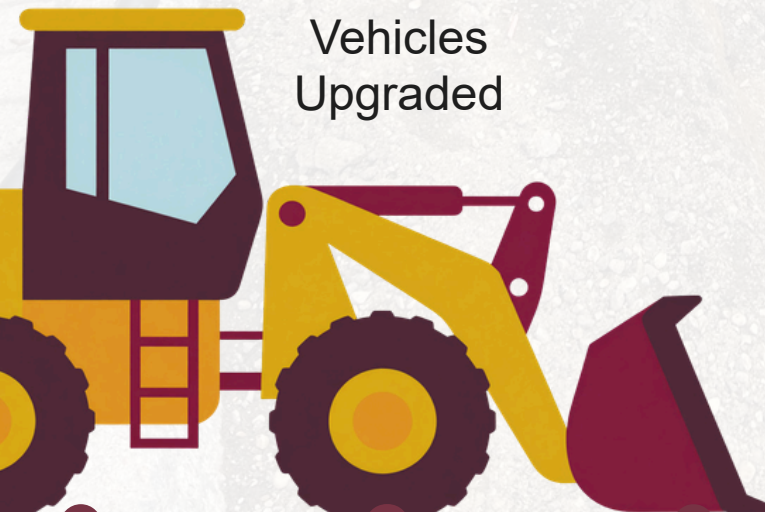
1,113,246

Kilograms of  
Garbage  
Collected



5

Vehicles  
Upgraded



124

Water & Sewer  
Services Connected

# Engineering & Public Works.

2025 DAY-TO-DAY

200

Development-Related  
Permit Applications  
Reviewed



708

Meters of  
Water Main  
Improvements

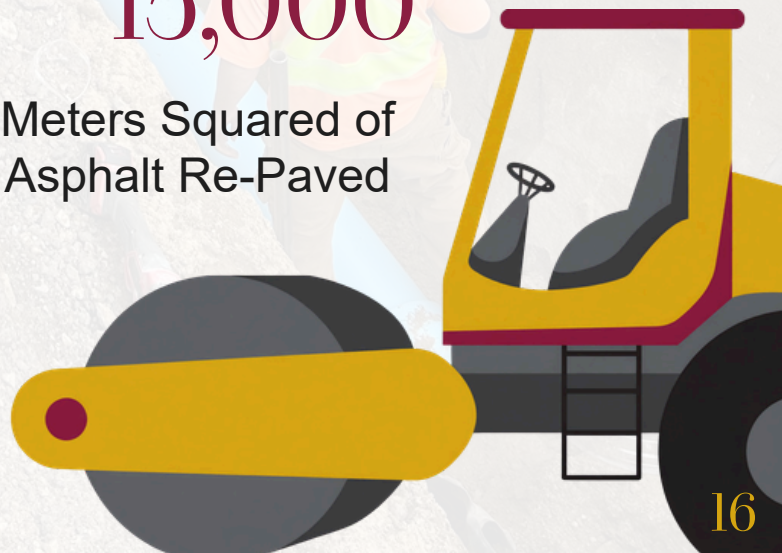
310

Meters of Multi-Use  
Pathways Constructed



15,000

Meters Squared of  
Asphalt Re-Paved



# Fire Rescue Services.

## 2025 HIGHLIGHTS

Council adopted the **Fire Master Plan** and set Fire Underwriters Survey Dwelling Protection Grade and Public Fire Protection Classification ratings as the City's minimum fire protection standards, establishing clear targets for service levels and future investment.



# 2

Held an **Emergency Operations Centre exercise** and a full **Emergency Support Services Reception Centre exercise**, testing set-up and operations with other Columbia Shuswap Regional District teams.



# 3

**Auxiliary Firefighter retention increased to 28** volunteers and hired a Flex Firefighter.



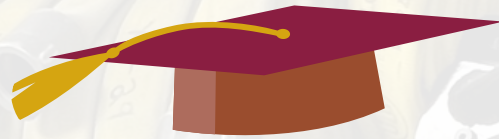
# Fire Rescue Services.

2025 DAY-TO-DAY



370

Fire Inspections



17

New Qualifications Earned by Firefighters

44

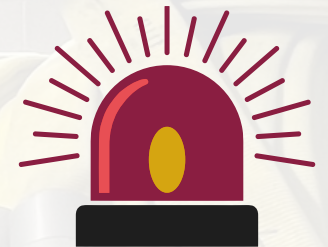
FireSmart™ Home Assessments



16

FireSmart Rebates

534



Incidents Responded To

87

Firefighter Training Sessions

32

Public Education Presentations



# Parks, Recreation & Culture.

## 2025 HIGHLIGHTS

1. The **accessible elevator** at Revelstoke Museum & Archives opened!

2. Community green space, donated by local resident, Virginia Thompson, **'Serenity Park' opened!** The lands are intended to be a sanctuary for community members to rest and restore in nature.

3. A **new swimming platform** for Williamson Lake Park was installed!

4. Thanks to the support of Revelstoke Community Forest Corporation & Resort Municipality Initiative funding, the new **Pump Track opened!** The new facility features three distinct tracks designed to cater to a wide range of abilities.



# Parks, Recreation & Culture.

## 2025 DAY-TO-DAY

5,880



Facility Booking Hours



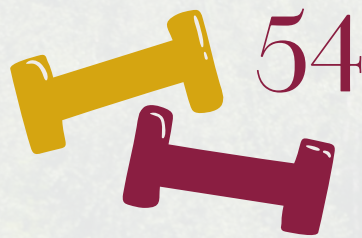
11

Spring & Summer  
Camps Hosted

102



Swimming  
Lesson Sets



54

Adult & Youth  
Programs

34



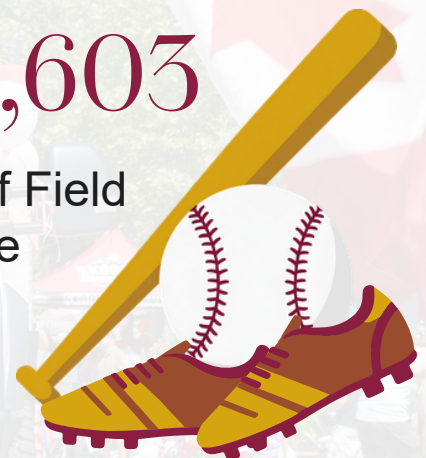
Special Events

2,544



Hours of Ice Time

1,603



Hours of Field  
Use



# RCMP.

## 2025 HIGHLIGHTS

1. Impaired driving enforcement efforts were exceptional with increased patrols and counterattack road checks. **Two Revelstoke Police Officers received the coveted “Alexa Team” award for outstanding impaired driving investigations and will be recognized provincially.**



2. An **additional Provincially funded police officer** was added to its resource strength, bringing the total membership to 17 police officers. This greatly assisted with the steady increase in calls for service in Revelstoke.

3. Dedicated to **positive community policing**, making community involvement a high priority, members attended multiple events, including Canada Day, Remembrance Day, Fire vs. Police Charity Hockey Game, Devyn Gale Memorial Volleyball Tournament, Bike Rodeos, School Visits/Presentations, and the Grad Parade.



# RCMP.

## 2025 DAY-TO-DAY



36

Search & Rescue  
Call Outs



5,002

Phone & Counter  
Calls



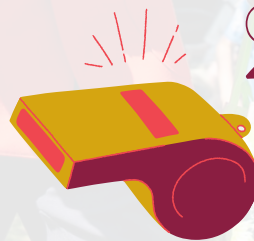
1,591

Person & Property  
Investigations



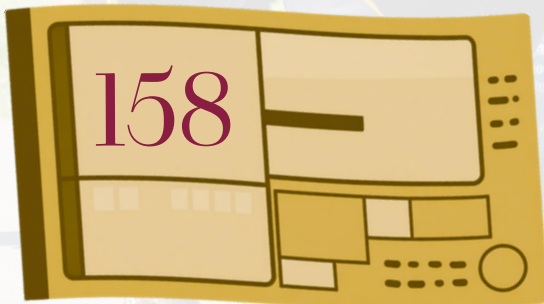
351

Police Information  
Checks



272

Violation Tickets



158

Notice & Order Tickets

75

Prisoners



## 2025 PERMISSIVE TAX EXEMPTIONS

Organization Name	Municipal Exemption	Other Exemption	Total Exemption
Avalanche Canada	\$13,469	\$5,207	\$18,676
BC Hydro/Selkirk Saddle Club	\$61,709	\$20,922	\$82,631
BC Interior Forestry Museum Society	\$36,270	\$14,022	\$50,292
Christian & Missionary Alliance	\$2,837	\$936	\$3,774
Christian City Church	\$6,124	\$2,021	\$8,145
City of Revelstoke	\$18,325	\$7,084	\$25,409
City of Revelstoke (RCHS)	\$5,020	\$3,386	\$8,406
Community Connections (Revelstoke)	\$55,406	\$15,688	\$49,094
Community Connections (Revelstoke) Society	\$4,665	\$1,803	\$6,468
Council Chambers - Selkirk Hall	\$5,567	\$1,379	\$4,946
Gold RGE Ldge No.26 Knights of Pythias	\$5,695	\$1,219	\$4,914
Illecillewaet Greenbelt Society	\$26,729	\$8,819	\$35,548
Provincial Rental Housing Corporation	\$4,847	\$3,269	\$8,116
Revelstoke Community Energy Corporation	\$18,667	\$6,693	\$25,360
Revelstoke Community Housing Society	\$7,138	\$4,814	\$11,952
Revelstoke Congregation of United Church	\$2,256	\$744	\$3,001
Revelstoke Fellowship Baptist Church	\$11,541	\$3,742	\$15,083
Revelstoke Flying Club	\$593	\$218	\$811
Revelstoke Golf Club	\$18,057	\$6,387	\$24,444
Revelstoke Grizzlies Hockey Society-Arena Concession	\$1,215	\$470	\$1,684
Revelstoke Heritage Railway Society	\$46,925	\$18,141	\$65,066
Revelstoke Hospital Auxillary Society	\$11,597	\$4,483	\$16,080
Revelstoke Rod & Gun Club	\$181	\$60	\$241
Revelstoke Search and Rescue Society	\$5,319	\$2,057	\$7,376
Revelstoke Senior Citizens Housing Society	\$5,331	\$3,595	\$8,926
Revelstoke Snowmobile Club Society	\$10,825	\$4,185	\$15,010
Revelstoke Visual Arts Society	\$12,827	\$4,959	\$17,787
Revy Riders Dirtbike Club	\$5,726	\$1,889	\$7,615
Roman Catholic Bishop of Nelson	\$14,110	\$4,656	\$18,766
Royal Canadian Legion	\$17,272	\$6,133	\$23,405
Scout Properties (BC/Yukon) Ltd	\$10,213	\$3,370	\$13,583
Seventh Day Adventist Church	\$5,684	\$1,215	\$4,899
Tourism Revelstoke	\$5,416	\$1,321	\$4,737
Trustees of the Congregation of King's Cathedral	\$7,564	\$2,496	\$10,059
Trustees Revelstoke Jehovah's	\$6,947	\$2,292	\$9,239
Visitor Information Centre	\$10,380	\$4,013	\$14,393
<b>Grand Total</b>	<b>\$454,248</b>	<b>\$171,689</b>	<b>\$625,937</b>

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## Management's Responsibility for Financial Reporting

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The accompanying consolidated financial statements of the City of Revelstoke (the "City") are the responsibility of management and have been approved by the Mayor and Council of the City.


The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Consolidated financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

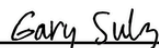
The City maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the City's assets are appropriately accounted for and adequately safeguarded.

The City is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the consolidated financial statements. Council carries out this responsibility principally through its Finance Committee.

The Mayor and Council review the City's consolidated financial statements and recommend their approval. The Mayor and Council meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the consolidated financial statements and the external auditor's report. The Mayor and Council take this information into consideration when approving the consolidated financial statements for issuance to the ratepayers. The Mayor and Council also appoint the engagement of the external auditors.

The consolidated financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the ratepayers. BDO Canada LLP has full access to the Council and management.

DocuSigned by:  
  
53E57119A2E4438... Director of Finance

DocuSigned by:  
  
9FF6A334AB0749E... Mayor

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## Independent Auditor's Report

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To the Mayor and Members of Council of the City of Revelstoke

### Opinion

We have audited the consolidated financial statements of the City of Revelstoke (the "City"), and its controlled entities (the "Consolidated Entity"), which comprise the consolidated statement of financial position as at December 31, 2025, and the consolidated statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Consolidated Entity as at December 31, 2025, and its results of operations, its change in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Consolidated Entity in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Matter - Unaudited Information

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of Schedule 1 and 2 of the City's financial statements.

### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Consolidated Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Consolidated Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Consolidated Entity's financial reporting process.

### Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Consolidated Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Consolidated Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Consolidated Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Consolidated Entity to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the Consolidated Entity audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

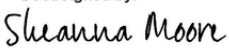
Chartered Professional Accountants

Revelstoke, British Columbia

**City of Revelstoke**  
**Consolidated Statement of Financial Position**

<b>As at December 31</b>	<b>2025</b>	<b>2024</b>
<b>Financial assets</b>		
Cash and cash equivalents (Note 1)	\$ 4,935,525	\$ 5,329,987
Taxes receivable	1,672,706	1,304,641
Accounts receivable (Note 2)	5,248,104	4,106,215
Portfolio investments (Note 3)	52,812,575	42,060,060
Investment in RCFC (Note 5)	8,884,974	7,929,365
Deposit - Municipal Finance Authority (Note 9)	346,210	844,081
	<u>73,900,094</u>	<u>61,574,349</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	8,710,835	8,009,196
Deferred revenue (Note 7)	17,916,362	13,059,593
Long term debt (Note 8)	8,338,408	9,599,759
Reserve - Municipal Finance Authority (Note 9)	-	844,081
Asset retirement obligation (Note 18)	1,891,800	1,814,328
	<u>36,857,405</u>	<u>33,326,957</u>
<b>Net financial assets</b>	<u>37,042,689</u>	<u>28,247,392</u>
<b>Non-financial assets</b>		
Tangible capital assets (Note 10)	121,509,342	110,985,753
Prepaid expenses	286,890	241,223
Inventories of supplies	881,702	571,064
	<u>122,677,934</u>	<u>111,798,040</u>
<b>Accumulated surplus</b>	<u>\$ 159,720,623</u>	<u>\$ 140,045,432</u>

See commitments and contingencies (Note 14)

DocuSigned by:  
  
 \_\_\_\_\_ Director of Finance  
53E57119A2E4438...

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke  
Consolidated Statement of Operations**

For the year ended December 31	Budget 2025	2025	2024
	(Note 15)		
<b>Revenues</b>			
Taxation - net (Note 11)	\$ 22,919,141	\$ 23,136,942	\$ 21,327,247
Government and other grants (Note 12)	12,039,417	13,451,439	8,646,327
Contributions by developers and property owners	3,643,046	869,895	245,909
User fees and service charges	11,057,949	11,917,099	11,011,929
Investment and other income	1,532,839	2,686,752	1,873,985
Equity (loss) income from RCFC (Note 5)	250,000	955,609	(848,852)
Forgiven loan revenue	-	-	1,218,544
Contributions of land assets	-	-	1,350,000
Other	353,317	864,861	432,289
	<b>51,795,709</b>	<b>53,882,597</b>	<b>45,257,378</b>
<b>Expenses (Note 16)</b>			
General government	4,231,534	3,879,331	3,598,634
Protection services	5,970,563	6,339,916	6,019,854
Transportation services	8,011,659	8,855,891	7,990,614
Environmental services	353,500	287,394	329,051
Health services	130,403	152,294	139,837
Economic development services	4,241,087	4,006,489	3,789,982
Recreation and cultural services	4,948,508	4,815,200	4,588,944
Planning and development	1,570,893	1,384,734	1,284,496
Sewer services	1,305,140	1,496,451	1,490,271
Water services	2,145,206	2,300,647	1,781,368
Energy Utility	-	689,059	1,025,155
	<b>32,908,493</b>	<b>34,207,406</b>	<b>32,038,206</b>
<b>Annual surplus</b>	<b>18,887,216</b>	<b>19,675,191</b>	<b>13,219,172</b>
<b>Accumulated surplus, beginning of year</b>	<b>140,045,432</b>	<b>140,045,432</b>	<b>126,826,260</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 158,932,648</b>	<b>\$ 159,720,623</b>	<b>\$ 140,045,432</b>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke**  
**Consolidated Statement of Change in Net Financial Assets**

For the year ended December 31	Budget 2025	2025	2024
	(Note 16)		
Annual surplus	\$ 18,887,216	\$ 19,675,191	\$ 13,219,172
Acquisition of tangible capital assets	-	(14,418,272)	(12,221,828)
Amortization of tangible capital assets	-	4,080,419	3,756,541
Net book value of tangible capital assets disposed (Note 9)	-	-	448,182
	<u>18,887,216</u>	<u>9,337,338</u>	<u>5,202,067</u>
Increase in inventory of supplies	-	(310,638)	(3,292)
Increase in prepaid expenses	-	(45,667)	(160,720)
Acquisition of RCEC tangible capital assets (Note 9)	-	(185,736)	(222,319)
	<u>18,887,216</u>	<u>8,795,297</u>	<u>4,815,736</u>
<b>Net change in net financial assets</b>	<b>18,887,216</b>	<b>8,795,297</b>	<b>4,815,736</b>
<b>Net financial assets, beginning of year</b>	<b>28,247,392</b>	<b>28,247,392</b>	<b>23,431,656</b>
	<u>28,247,392</u>	<u>28,247,392</u>	<u>23,431,656</u>
<b>Net financial assets, end of year</b>	<b>\$ 47,134,608</b>	<b>\$ 37,042,689</b>	<b>\$ 28,247,392</b>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke**  
**Consolidated Statement of Cash Flows**

For the year ended December 31	2025	2024
<b>Operating transactions</b>		
Annual surplus	\$ 19,675,191	\$ 13,219,172
Items not involving cash		
Equity Gain (loss) from RCFC	(955,609)	848,852
Amortization	4,080,419	3,756,541
Actuarial recognized on long-term debt	(464,255)	(398,256)
Changes in non-cash operating balances		
Taxes receivable	(368,065)	221,313
Accounts receivable	(1,141,890)	(82,809)
Inventories of supplies	(310,638)	(3,292)
Prepaid expenses	(45,667)	(160,720)
Accounts payable and accrued liabilities	701,640	1,082,783
Deferred revenue	4,856,769	2,375,443
Due to related party - RCFC	-	(1,207,622)
Asset retirement obligation	77,472	74,298
	<b>26,105,367</b>	<b>19,725,703</b>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(14,418,272)	(12,221,828)
Proceeds on disposal of capital assets	-	448,182
Acquisition of RCEC assets on consolidation	(185,736)	(222,319)
	<b>(14,604,008)</b>	<b>(11,995,965)</b>
<b>Investing transactions</b>		
Net change in portfolio investments	(10,752,515)	(2,823,562)
<b>Financing transactions</b>		
Net change in long term debt	(1,143,306)	(673,126)
<b>Net change in cash and cash equivalents</b>	<b>(394,462)</b>	<b>4,233,050</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>5,329,987</b>	<b>1,096,937</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 4,935,525</b>	<b>\$ 5,329,987</b>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

<b>Government Reporting Entity</b>	The City of Revelstoke (the "City") was incorporated on March 1, 1899 under the statute of the Province of British Columbia and operates under the provisions of the Local Government Act and Community Charter of British Columbia. Its principal activities include the provisions of local government services to the residents of the Revelstoke area. The City provides municipal services such as protective services, public works, planning, parks, recreation and other general government services.				
<b>Basis of Consolidation</b>	<p>The consolidated financial statements reflect the assets, liabilities, revenue and expenses of all municipal organizations, committees and boards which are owned or controlled by the City. The following entities are owned or controlled by the City:</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">Revelstoke Community Energy Corporation</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>RCFC Holding Company Ltd.</td> <td style="text-align: right;">100%</td> </tr> </table> <p>The investment in RCFC Holding Company Ltd. (RCFC) which is a government business enterprise ("GBE"), is accounted for using the modified equity method. Under this method, the business enterprises' accounting principles are not adjusted to conform with those of the City. This subsidiary has a fiscal year end of December 31.</p> <p>Revelstoke Community Energy Corporation (RCEC) is considered to be a governmental unit. RCEC has been accounted for under the consolidation method.</p>	Revelstoke Community Energy Corporation	100%	RCFC Holding Company Ltd.	100%
Revelstoke Community Energy Corporation	100%				
RCFC Holding Company Ltd.	100%				
<b>Cash and Cash Equivalents</b>	Cash and cash equivalents consist of cash on hand, bank balances and investments in money market instruments with maturities of three months or less.				
<b>Portfolio Investments</b>	Portfolio investments are recorded at cost unless there has been a decline in the market value, which is other than temporary in nature, in which case the investments are written down to market value.				
<b>Non-financial assets</b>	Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.				
<b>Inventory Held for Consumption</b>	Inventory of supplies are held for consumption and are stated at the lower of cost and replacement cost. Cost is generally determined on a first-in, first-out basis.				
<b>Reserves</b>	Reserves for future expenditures, included in accumulated surplus, represents amounts set aside for future operating and capital expenditures.				

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

<b>Tangible Capital Assets</b>	<p>Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is available for productive use. Amortization is recognized, as follows:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Land</td> <td style="text-align: right;">not amortized</td> </tr> <tr> <td>Buildings</td> <td style="text-align: right;">40 - 75 years</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">5 - 25 years</td> </tr> <tr> <td>Roads and bridges</td> <td style="text-align: right;">10 - 100 years</td> </tr> <tr> <td>Water/sewer infrastructure</td> <td style="text-align: right;">10 - 100 years</td> </tr> <tr> <td>Projects in progress</td> <td style="text-align: right;">not amortized</td> </tr> </table>	Land	not amortized	Buildings	40 - 75 years	Equipment	5 - 25 years	Roads and bridges	10 - 100 years	Water/sewer infrastructure	10 - 100 years	Projects in progress	not amortized
Land	not amortized												
Buildings	40 - 75 years												
Equipment	5 - 25 years												
Roads and bridges	10 - 100 years												
Water/sewer infrastructure	10 - 100 years												
Projects in progress	not amortized												
<b>Leased Assets</b>	<p>Leases entered into, that transfer substantially all the benefits and risks associated with ownership, are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the City and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.</p>												
<b>Collection of Taxes on Behalf of Other Taxation Authorities</b>	<p>The City collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities, with respect to the operations of entities, are not reflected in these financial statements.</p> <p>The entities, the City collects taxation revenue on behalf of, are as follows:</p> <ul style="list-style-type: none"> <li>Province of British Columbia - School Tax</li> <li>Columbia Shuswap Regional District</li> <li>British Columbia Assessment Authority</li> <li>Municipal Finance Authority</li> <li>North Okanagan Columbia Shuswap Regional Hospital District</li> <li>Okanagan Regional Library</li> </ul>												
<b>Trust Funds</b>	<p>Trust funds, held in trust by the City and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately.</p>												
<b>Retirement Benefits</b>	<p>The City's contributions, due during the period to its multi-employer defined benefit plan, are expensed as incurred (Note 14 (b)).</p>												
<b>Government Transfers</b>	<p>Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.</p>												

Continued...

City of Revelstoke  
Summary of Significant Accounting Policies

December 31, 2025

**Revenue Recognition** Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in changes to the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.

Charges for sewer and water usage are recorded as sales of service and are recognized on an accrual basis. Connection fee revenues are recognized when the connection has been established.

In accordance with the Local Government Act of BC, development cost charges (DCCs) must be deposited into a separate reserve fund. When the related costs are incurred, the DCC's are recognized as revenue.

On January 1, 2024, the City adopted Public Accounting Standard PS 3400 Revenue Recognition. The new accounting standard differentiates between revenue arising from transactions with performance obligations (exchange transactions) and transactions that do not have performance obligations (non-exchange transactions). This standard is effective for fiscal periods beginning on or after April 1, 2023. The City has chosen prospective application of this standard resulting in no changes to accumulated surplus or annual surplus for comparative years presented.

**Deferred Revenue** Deferred revenue includes grants, contributions, and other amounts received from third parties pursuant to legislation, regulation, or agreement, which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services are performed, or tangible capital assets are acquired.

**Contaminated Sites** A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. No contaminated sites have been identified within the City.

Continued...

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

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**Asset Retirement Obligation**

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- A liability for an asset retirement obligation is recognized when there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up;
- And a reasonable estimate of the amount can be made.

The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date. This liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate.

Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed.

**Use of Estimates**

The preparation of financial statements, in accordance with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. The accounts that are affected are accounts receivable, inventories, accrued liabilities, amortization of tangible capital assets and asset retirement obligations.

**Financial Instruments**

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The city recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, bank overdraft, accounts payable and accrued liabilities, long term debt and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition and amortized using the effective interest rate method. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

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City of Revelstoke  
Summary of Significant Accounting Policies

December 31, 2025

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**Financial Instruments**  
(continued)

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There are no measurement gains or losses during the periods presented; therefore, no statement of remeasurement gains or losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**1. Cash and Cash Equivalents**

The City's bank accounts earn interest ranging from 0 % - 1.5 % and are held in one financial institution. The City has available an operating line of credit in the amount of \$3,000,000 (2024 - \$3,000,000), bearing interest at Revelstoke Credit Union's prime lending rate. As of December 31, 2025, the City had an undrawn credit capacity under this facility of \$3,000,000 (2024 - \$3,000,000). The credit union's prime rate as at December 31, 2025 was 4.45% (2024 - 5.45%).

**2. Accounts Receivable**

	2025	2024
Trades receivable	797,365	811,217
Government transfers receivable	2,286,418	1,173,290
GST receivable	420,257	286,417
Big Eddy Waterworks local area service agreement	1,155,085	1,213,216
Thomas Brook local area service agreement	336,640	344,937
Other	252,339	277,138
	<b>\$ 5,248,104</b>	<b>\$ 4,106,215</b>

**3. Portfolio Investments**

	2025	2024
Municipal Finance Authority of British Columbia	\$ 5,695,853	\$ 5,515,592
Scotiabank - PHISA	12,885,916	6,541,816
Revelstoke Credit Union	9,641,900	10,203,999
RBC Dominion Securities Inc.	3,496,342	3,496,342
Raymond James Ltd.	8,364,016	8,364,017
Canaccord Genuity Corp.	11,206,597	6,769,820
Accrued interest	1,521,951	1,168,474
	<b>\$52,812,575</b>	<b>\$ 42,060,060</b>

Investments held with the Municipal Finance Authority of British Columbia, earn variable interest and are available on demand. Investments held in Scotiabank Pooled High Interest Savings earn variable interest and are available on demand. Investments held in Scotiabank Pooled High Interest Notice earn variable interest and are available within 31 or 95 days of notice prior to withdrawing. Investments held with RBC Dominion Securities Inc. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from March 2026 to September 2030. Interest rates on the GICs range from 3.20% - 5.39%. Investments held with Raymond James Ltd. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from November 2026 to November 2027. Interest rates on the GICs range from 4.00% - 5.95%. Investments held with Canaccord Genuity Corp. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from February 2026 to October 2028. Interest rates on the GICs range from 3.50% - 5.60%. Investments held with Revelstoke Credit Union are Guaranteed Investment Certificates (GICs) with maturity dates of June 2026 to September 2028. Interest rates on the GICs range from 3.30% - 5.15%.

The market value of the City's portfolio investments is \$52,682,019 (2024 - \$ 42,027,038 ).

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**4. Financial Instruments**

Financial instruments include cash and cash equivalents, investments, receivables, payables, and debt. The City has exposure to the following financial risks from its use of financial instruments: credit risk, market risk, interest rate risk and liquidity risk.

Management is responsible for safeguarding resources, managing risks, and implementing appropriate policies and framework to oversee investment practices and provide strategic guidance and recommended actions to support the compliance of Investment policy. This note presents information on how the City manages those financial risks

**Market and interest rate risk**

Market risk is the risk that changes in market prices, such as interest rates, will affect the City's income. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing the return on investments. The investment balance is comprised of GIC's and funds held in trust. The GICs and funds held in trust are deemed to be low risk and are not subject to significant changes in market prices or interest rates.

Interest rate risk is the risk that the fair market value of future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. It is management's opinion that the city is not exposed to significant interest rate risk arising from its financial instruments.

There have not been any changes from the prior year in the City's exposure to market or interest rate risk or the policies, procedures, and methods it uses to manage and measure these risks.

**Credit risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss to the other party by failing to discharge an obligation. The City is exposed to credit risk from its operating activities, which are primarily accounts receivable, and its investing activities, which include deposits with financial institutions. Accounts receivable include municipal taxes, utilities and grants receivable from the Federal and Provincial government, trade receivables, and local area receivables.

The credit risk on accounts receivable is mitigated by the agreement approval and monitoring processes. A majority of the accounts receivable balances are compliant with signed funding agreements and signed general agreements for recovery work. The City undergoes continuous monitoring of amounts that are not collectible or realizable and accounts for a specific bad debt provision when management considers that the expected recovery is less than the amount receivable.

The City has deposited cash and investments held with reputable financial institutions. Management believes the risk of loss is unlikely, however the balances do exceed insured amounts.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**4. Financial Instruments (continued)**

**Liquidity risk**

Liquidity risk is the risk that the City will not be able to meet its financial obligations as they become due.

The City manages this risk by monitoring cash activities and expected outflows through budgeting and forecasting cash flows from operations and anticipated investing and capital activities. It is management's opinion that the City is not exposed to significant liquidity risk arising from its financial instruments.

There have not been any changes from the prior year in the City's exposure to liquidity risk or the policies, procedures and methods it uses to manage and measure risk.

**Financial Instrument Classification**

The carrying value of each class of the City's financial instruments are recorded at amortized cost.

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**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**5. Investment in Revelstoke Community Forest Corporation**

Revelstoke Community Forest Corporation is 100% owned by the City. The Company manages a tree farm license near Revelstoke. The condensed supplementary financial information is as follows:

	<u>December 31,</u> <u>2025</u>	<u>December 31,</u> <u>2024</u>
<b>Financial position</b>		
Current assets	\$ 7,916,828	\$ 6,777,144
Deferred charges	316,860	-
Other assets	1,157,576	1,694,244
Capital assets	<u>1,160,796</u>	<u>1,147,489</u>
<b>Total assets</b>	<b><u>10,552,060</u></b>	<b><u>9,618,877</u></b>
Current liabilities	764,155	722,076
Accrued silviculture	702,751	758,363
Deferred revenue	<u>200,180</u>	<u>209,073</u>
<b>Total liabilities</b>	<b><u>1,667,086</u></b>	<b><u>1,689,512</u></b>
<b>Total net assets</b>	<b><u>\$ 8,884,974</u></b>	<b><u>\$ 7,929,365</u></b>
	<u>12 months</u> <u>ended</u>	<u>12 months</u> <u>ended</u>
<b>Results of operations</b>		
Revenue	\$ 7,534,855	\$ 6,454,670
Cost of goods sold	(5,735,258)	(5,598,303)
Log-yard operations	217,745	(86,876)
Administrative expenses	<u>(1,061,733)</u>	<u>(434,341)</u>
<b>Net income for the year, prior to other loss</b>	<b><u>\$ 955,609</u></b>	<b><u>\$ 335,150</u></b>
<b>Other loss</b>	<b><u>\$ -</u></b>	<b><u>\$ (1,184,002)</u></b>
<b>Net (loss) Income for the year</b>	<b><u>\$ 955,609</u></b>	<b><u>\$ (848,852)</u></b>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

December 31, 2025

**6. Deferred Revenue**

	Opening Balance	Contributions Received	Externally Restricted Investment Income	Revenue Recognized	Ending Balance
Economic Development Grants	\$ 268,821	\$ -	\$ -	\$ (52,936)	\$ 215,885
Tourism Infrastructure	39,939	859,925	-	(896,640)	3,224
Restricted Grants	1,386,077	5,537,691	-	(989,782)	5,933,986
Permit Revenue	405,773	799,502	-	(1,117,963)	87,312
Deferred Development Cost Charges	10,252,371	779,038	514,078	(910,807)	10,634,680
Prepaid Licenses, Taxes & Utilities	211,897	336,568	-	(197,849)	350,616
Other	494,715	311,272	-	(115,328)	690,659
	<u>\$ 13,059,593</u>	<u>\$ 8,623,996</u>	<u>\$ 514,078</u>	<u>\$ (4,281,305)</u>	<u>\$ 17,916,362</u>

Tourism Infrastructure Program

Tourism Infrastructure funding is provided by a 10% tax on hotel room rentals. It is collected by the Province of British Columbia and 3% is remitted to the City on a monthly basis. Expenditures from the Tourism Infrastructure Program are restricted to those set out in the establishing Order in Council.

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**7. Long-Term Debt**

Long-term debt outstanding:

	2025	2024
Balance at January 1	\$ 9,599,759	\$ 10,671,141
Principal repayments	(596,655)	(673,126)
Actuarial adjustments	(664,696)	(398,256)
Balance at December 31	<b>\$ 8,338,408</b>	<b>\$ 9,599,759</b>

Principal repayments and sinking fund contributions on long-term debt over the next five years and thereafter are as follows:

	Principal Repayments	Sinking Fund Contributions	Total
2026	\$ 596,655	\$ 474,901	\$ 1,071,556
2027	596,655	515,505	1,112,160
2028	515,559	417,713	933,272
2029	466,440	419,387	885,827
2030	424,536	351,504	776,040
Thereafter	1,957,019	1,602,534	3,559,553
	<b>\$ 4,556,864</b>	<b>\$ 3,781,544</b>	<b>\$ 8,338,408</b>

The weighted average interest on long-term debt is 2.68% (2024 - 2.62%). Consolidated interest paid on the above long-term debt was \$583,444 (2024 - \$495,468).

Sinking fund assets, managed by the Municipal Finance Authority, are used to reduce long-term debt to be repaid. In the event that the City does not default under any of its obligations, the sinking fund earnings will be used to offset future principal repayments.

**8. Deposit and Reserve - Municipal Finance Authority**

The City obtains its long-term debt through the Municipal Finance Authority ("MFA"). As a condition of borrowing and as required by legislation, a debt reserve fund is to be established in the amount of one-half the average instalment of principal and interest as set out in the lending agreements. The reserve is funded in part by cash, being the withholding of 1% of the total issue proceeds. The total debt reserve fund as at December 31, 2025 is \$346,210 (2024 - \$336,145). The remainder is funded by a demand note whereby the Entity may be required to loan certain amounts to the Municipal Finance Authority. The total demand loan as at December 31, 2025 is \$507,936 (2024 - \$507,936). These demand notes are contingent in nature and are not reflected in the accounts of the Municipality.

**City of Revelstoke**  
Notes to Consolidated Financial Statements

December 31, 2025

**9. Tangible Capital Assets**

	2025							
	Land	Buildings	Equipment	Roads and Bridges	Water	Sewer	Projects in Progress	Total
Cost, beginning of year	\$16,635,772	\$22,689,380	\$30,275,509	\$52,220,154	\$33,812,536	\$19,913,916	\$ 3,265,763	\$178,813,030
Additions	-	895,657	1,556,228	2,031,603	1,825,168	412,406	7,697,210	14,418,272
RCEC tangible capital asset acquisition, at cost	-	61,310	124,426	-	-	-	-	185,736
Disposals	-	-	-	-	-	-	-	-
Cost, end of year	<u>\$16,635,772</u>	<u>\$23,646,347</u>	<u>\$31,956,163</u>	<u>\$54,251,757</u>	<u>\$35,637,704</u>	<u>\$20,326,322</u>	<u>\$10,962,973</u>	<u>\$193,417,038</u>
Accumulated amortization, beginning of year	\$ -	\$ 7,524,416	\$16,086,680	\$25,340,847	\$11,569,678	\$ 7,305,656	\$ -	\$ 67,827,277
Amortization	-	549,100	1,416,194	984,193	674,714	456,218	-	4,080,419
Disposals	-	-	-	-	-	-	-	-
Accumulated amortization, end of year	<u>\$ -</u>	<u>\$ 8,073,516</u>	<u>\$17,502,874</u>	<u>\$26,325,040</u>	<u>\$12,244,392</u>	<u>\$ 7,761,874</u>	<u>\$ -</u>	<u>\$ 71,907,696</u>
Net carrying amount, end of year	<u>\$16,635,772</u>	<u>\$15,572,831</u>	<u>\$14,453,289</u>	<u>\$27,926,717</u>	<u>\$23,393,312</u>	<u>\$12,564,448</u>	<u>\$10,962,973</u>	<u>\$121,509,342</u>

**City of Revelstoke**  
Notes to Consolidated Financial Statements

December 31, 2025

**9. Tangible Capital Assets (continued)**

	2024							
	Land	Buildings	Equipment	Roads and Bridges	Water	Sewer	Projects in Progress	Total
Cost, beginning of year	\$ 15,285,772	\$ 20,618,244	\$ 28,939,427	\$ 49,391,867	\$ 31,968,481	\$ 18,451,846	\$ 2,587,578	\$ 167,243,215
Additions	1,350,000	1,972,131	1,647,401	3,267,986	1,844,055	1,462,070	678,185	12,221,828
RCEC tangible capital asset acquisition, at cost	-	99,005	123,314	-	-	-	-	222,319
Disposals	-	-	(434,633)	(439,699)	-	-	-	(874,332)
Cost, end of year	\$ 16,635,772	\$ 22,689,380	\$ 30,275,509	\$ 52,220,154	\$ 33,812,536	\$ 19,913,916	\$ 3,265,763	\$ 178,813,030
Accumulated amortization, beginning of year	\$ -	\$ 7,025,454	\$ 15,194,793	\$ 24,453,605	\$ 10,942,731	\$ 6,880,303	\$ -	\$ 64,496,886
Amortization	-	498,962	1,318,037	887,242	626,947	425,353	-	3,756,541
Disposals	-	-	(426,150)	-	-	-	-	(426,150)
Accumulated amortization, end of year	\$ -	\$ 7,524,416	\$ 16,086,680	\$ 25,340,847	\$ 11,569,678	\$ 7,305,656	\$ -	\$ 67,827,277
Net carrying amount, end of year	\$ 16,635,772	\$ 15,164,964	\$ 14,188,829	\$ 26,879,307	\$ 22,242,858	\$ 12,608,260	\$ 3,265,763	\$ 110,985,753

The net book value of tangible capital assets not being amortized because they are under construction, is \$10,962,973 (2024 - \$3,265,763). The City holds various works of art. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future benefits associated with such property cannot be made.

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**10. Accumulated Surplus**

	2025	2024
<b>Operating surpluses</b>		
General	\$ 2,239,149	\$ 2,027,640
Water	870,908	829,611
Sewer	636,308	574,907
Big Eddy Water	118,088	96,626
RCEC Utility	730,191	872,472
	<b>4,594,644</b>	<b>4,401,256</b>
<b>Restricted operating surpluses</b>		
Tax equalization	<b>410,606</b>	<b>390,880</b>
<b>Reserves</b>		
Arena Re-development	3,040,822	1,531,399
Big Eddy Water Works	1,848,765	1,743,502
Community Works Gas Tax	84,239	88,892
Electric utility	2,835,538	2,699,312
Financial stabilization	1,428,277	796,923
General capital	5,770,591	4,860,879
Greening City	362,672	329,187
Growing Communities	3,159,123	3,524,052
Information technology	363,264	331,992
Insurance & legal	408,510	378,177
Land sale	290,472	276,517
Parkland acquisition	819,450	702,345
Public Art	58,395	50,236
Affordable Housing	411,668	-
Sewer capital	4,179,345	2,844,148
Transportation infrastructure	5,461,501	3,986,981
Vehicle & equipment	701,797	839,163
Water capital	3,517,277	2,980,230
	<b>34,741,706</b>	<b>27,963,935</b>
<b>Segregated reserves</b>		
Revelstoke Community Forest Corporation dividends	<b>1,837,258</b>	<b>1,837,258</b>
<b>Investments</b>		
Revelstoke Community Forest Corporation	8,884,974	7,929,365
Equity in tangible capital assets	<b>109,251,435</b>	<b>97,522,738</b>
	<b>118,136,409</b>	<b>105,452,103</b>
<b>Accumulated surplus</b>	<b>\$ 159,720,623</b>	<b>\$ 140,045,432</b>

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**11. Taxation - Net**

	<b>Budget 2025</b>	<b>2025</b>	<b>2024</b>
Property taxes and payments-in-lieu	<b>\$ 22,919,141</b>	<b>\$ 23,136,942</b>	<b>\$ 21,327,247</b>
Collections for other governments			
Province of British Columbia - School Tax	-	7,138,125	6,669,195
North Okanagan Columbia Shuswap			
Regional Hospital District	-	1,122,841	1,058,929
Columbia Shuswap Regional District	-	985,252	919,503
Municipal Finance Authority	-	983	931
British Columbia Assessment Authority	-	190,858	175,772
Libraries	-	460,805	420,039
	<b>22,919,141</b>	<b>33,035,806</b>	<b>30,571,616</b>
Transfers			
Province of British Columbia - School Tax	-	7,138,125	6,669,195
North Okanagan Columbia Shuswap			
Regional Hospital District	-	1,122,841	1,058,929
Columbia Shuswap Regional District	-	985,252	919,503
Municipal Finance Authority	-	983	931
British Columbia Assessment Authority	-	190,858	175,772
Libraries	-	460,805	420,039
	-	<b>9,898,864</b>	<b>9,244,369</b>
Available for general municipal purposes	<b>\$ 22,919,141</b>	<b>\$ 23,136,942</b>	<b>\$ 21,327,247</b>

**12. Government and Other Grants**

	<b>2025</b>	<b>2024</b>
Government grant conditional	<b>\$ 11,921,356</b>	<b>\$ 7,233,658</b>
Government grant unconditional	<b>493,000</b>	<b>538,900</b>
Non-government grant conditional	<b>1,037,083</b>	<b>873,769</b>
Total grants	<b>\$ 13,451,439</b>	<b>\$ 8,646,327</b>

**City of Revelstoke  
Notes to Consolidated Financial Statements****December 31, 2025**

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**13. Commitments and Contingencies**

- (a) The City is responsible, as a member of the Columbia Shuswap Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates.
- (b) The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2024, the Plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024 indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be at December 31, 2027.

The City paid \$937,426 (2024 - \$885,544) for employer contributions to the Plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

- (c) The City is the defendant in various lawsuits. In the opinion of management, the overall estimation of loss is not determinable. These claims have not been provided for in the financial statements. Settlement, if any, made with respect to these actions would be expected to be accounted for as a change to expenditures in the period in which realization is known.
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**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

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**14. Funds Held in Trust**

At year end, the City held \$200,736 (2024 - \$194,483) in trust for the cemetery. These funds are not included in these financial statements.

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**15. Budget**

The Financial Plan (Budget) Bylaw adopted by Council on February 11, 2025 was prepared, as required by the Community Charter, on a modified accrual basis. This basis is not consistent with that used to report actual results in accordance with Public Sector Accounting Standards. These standards require a full accrual basis. The budget figures anticipated using prior year surpluses to reduce current year expenditures, in excess of revenues, to \$Nil. In addition, the budget expensed all tangible capital expenditures. As a result, the budget figures presented in the Consolidated Statements of Operations and Consolidated Change in Net Debt represent the Budget adopted by Council on February 11, 2025 with adjustments as follows:

	<b>2025</b>
Financial Plan (Budget) Bylaw surplus for the year	\$ -
Add:	
Capital expenditures	30,585,341
Principal repayments	1,032,128
Budgeted transfers to reserves	12,593,953
Budgeted profit from RCEC/RCFC	250,000
Less:	
Budgeted transfers from reserves	(20,104,206)
Amortization	(2,950,000)
Proceeds from debt	(2,520,000)
	<b>\$ 18,887,216</b>
Budget surplus per Consolidated Statement of Operations	<b>\$ 18,887,216</b>

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**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**16. Statement of Expense by Object**

	<u>2025</u>	<u>2024</u>
Accretion expense	\$ 77,471	\$ 74,298
Advertising and publication	31,612	33,595
Amortization	4,080,419	3,756,541
Contract services	4,372,914	4,859,524
Grants in aid	114,797	114,928
Insurance	465,185	440,941
Interest	636,220	556,844
Membership and licenses	105,054	73,705
Miscellaneous	2,613,103	2,389,208
Office, freight and other	80,198	85,274
Policing costs	6,598	4,738
Professional fees	239,456	245,667
Recreation programs	1,364,805	1,075,427
Rental	240,606	129,677
Repairs and maintenance	2,954,705	2,379,638
Supplies and materials	1,299,484	1,173,168
Telephone and utilities	1,478,305	1,420,916
Travel and conference	221,279	240,821
Vehicles and fuel cost	316,356	350,224
Salaries and wages	13,508,839	12,633,072
<b>Total expense for the year</b>	<b>\$ 34,207,406</b>	<b>\$ 32,038,206</b>

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**17. Asset Retirement Obligation**

The City's asset retirement obligation consists of the following obligations:

a) Asbestos abatement obligation

The City owns and operates several buildings that are known to contain asbestos, which various regulations require specific considerations upon asset retirement or remediation. Following the adoption of PS 3280 - Asset Retirement Obligations, the City recognized an obligation relating to the removal and post-removal care of the asbestos in these buildings as estimated at January 1, 2022. The buildings have estimated useful lives of between 75 and 130 years from the date of completion of construction, of which various numbers of years remain. Estimated costs of \$2,169,759 have been discounted to the present value using a discount rate of 4.27% per annum (2024 - 4.27%).

b) Wells decommissioning obligation

The City has water wells which require decommissioning upon the end of their useful lives. Following the adoption of PS 3280 - Asset Retirement Obligations, the City recognized an obligation relating to the decommissioning of wells as estimated at January 1, 2022. The wells have estimated useful lives of 60 years, of which various numbers of years remain. Estimated costs of \$105,000 have been discounted to the present value using a discount rate of 4.27% per annum (2024 - 4.27%).

Changes in the asset retirement obligation in the year are as follows:

Asset Retirement Obligation	Asbestos remediation	Well decommissioning	2025
Opening balance	\$ 1,734,581	\$ 79,747	\$ 1,814,328
Additions	-	-	-
Change in estimate	-	-	-
Accretion expense	74,067	3,405	77,472
Closing balance	\$ 1,808,648	\$ 83,152	\$ 1,891,800

Asset Retirement Obligation	Asbestos remediation	Well decommissioning	2024
Opening balance	\$ 1,663,548	\$ 76,481	\$ 1,740,029
Additions	-	-	-
Change in estimate	-	-	-
Accretion expense	71,033	3,266	74,299
Closing balance	\$ 1,734,581	\$ 79,747	\$ 1,814,328

The asset retirement liability has been estimated using a net present value technique using the assumptions as described above. The related asset retirement costs are being amortized on a straight-line basis over the remaining useful lives of the assets. During the year, management assessed for changes that could impact the current asset retirement obligations - no changes were noted in 2025.

Continued...

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**18. Asset Retirement Obligation (continued)**

Significant estimates and assumptions are made in determining the asset retirement costs as there are numerous factors that will affect the amount ultimately payable. Those uncertainties may result in future actual expenditures that are different than the amounts currently recorded. At each reporting date, as more information and experience is obtained as it relates to these asset retirement obligations, the estimates of the timing, the undiscounted cash flows and the discount rates may change. Adjustments to these factors are accounted for as an adjustment to the asset retirement obligation and the related tangible capital asset in the current period on a prospective basis.

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**18. Comparative Figures**

Certain comparative figures have been reclassified to confirm to the current year's presentation.

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City of Revelstoke  
Notes to Consolidated Financial Statements

December 31, 2025

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**19. Segmented Information**

The City is a diversified municipal government institution that provides a wide range of services to its citizens such as transit, public housing, police, fire and water. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

**General Government**

This segment relates to the revenues and expenses of the operations of the City itself and cannot be directly attributed to a specific segment.

**Protection**

Protection is comprised of police and fire protection services. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible for providing fire suppression service, fire prevention programs, training and education and rescue services.

**Transportation**

This department provides a number of services including road and storm sewer maintenance, snow removal, building maintenance and transit.

**Planning and Development**

This department provides a number of services including city planning, maintenance and enforcement of building codes and review of all property development plans through its application process.

**Environmental**

Environmental services consist of providing waste disposal to citizens.

**Health Services**

Health services consist of the management of the cemetery.

**Economic Development**

This department provides sustainable community economic development programs and services as well as support for economic business retention and development initiatives.

**Recreation and Culture**

This department provides services meant to improve the health and development of the City's citizens. Recreational and cultural programs like swimming and skating lessons are provided at the arena, aquatic and community centres.

City of Revelstoke  
Notes to Consolidated Financial Statements

December 31, 2025

19. Segmented Information (continued)

**Water**

This service provides the drinking water to some parts of the City. This service ensures the City's water system meets all provincial and federal standards.

**Big Eddy Water**

This department is responsible for upgrades to the existing water system outside the municipal boundaries.

**Sewer**

This service processes and cleans sewage and ensures the City's sewer system meets all provincial and federal standards.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. The revenues, expenses and equity in government business enterprises that are directly attributable to a particular segment are allocated to that segment. Amounts that are directly attributable to a number of segments have been allocated on a reasonable basis as follows:

**Taxation, fees and user charges**

Allocated to those segments that are funded by these amounts based on the total expenditures for the year.

**Grants**

Based on percent of budgeted expenses.

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**19. Segmented Information (continued)**

For the year ended December 31	General Government	Protection	Transportation	Development	Planning and Development	Environmental	Health Services	Economic Development	Recreation and Culture	Water	Big Eddy Water	Sewer	Energy Utility	2025 Total
<b>Revenue</b>														
Taxation	\$ 2,171,461	\$ 6,093,717	\$ 11,784,240	\$ 820,221	\$ -	\$ -	\$ -	\$ -	\$ 1,521,940	\$ -	\$ -	\$ 745,363	\$ -	\$ 23,136,942
Government grants and contributions by developers and property owners	1,345,560	368,915	666	-	-	-	149,403	3,331,846	2,327,063	(176)	-	6,798,058	-	14,321,335
User fees and service charges	1,310,472	229,747	1,280,285	1,691,596	373,885	21,206	966,697	(38,760)	3,236,666	205,917	160,766	2,328,443	356,096	11,917,099
Investment income (Loss) from	2,063,376	-	43,733	-	-	-	-	-	-	-	115,807	257,919	-	2,686,752
government business enterprises	955,609	-	-	-	-	-	-	-	-	-	-	-	-	955,609
Other	304,315	-	-	488,900	-	-	-	-	38,628	-	-	33,017	-	864,860
	<b>8,150,793</b>	<b>6,692,379</b>	<b>13,108,924</b>	<b>3,000,717</b>	<b>373,885</b>	<b>170,609</b>	<b>3,293,086</b>	<b>4,815,700</b>	<b>3,481,035</b>	<b>276,573</b>	<b>10,162,800</b>	<b>356,096</b>	<b>53,882,597</b>	
<b>Expenses</b>														
Salaries and wages	2,620,731	2,813,141	2,878,839	1,061,969	160,346	108,328	2,503,331	275,774	628,474	44,258	400,824	12,824	13,508,839	
Supplies and services	1,254,814	3,451,518	5,760,402	322,765	127,048	43,966	2,245,436	3,730,715	1,350,210	138,143	962,079	675,251	20,062,347	
Interest	3,786	75,257	216,650	-	-	-	66,433	-	78,762	60,800	133,548	984	63,220	
	<b>3,879,331</b>	<b>6,339,916</b>	<b>8,855,891</b>	<b>1,384,734</b>	<b>287,394</b>	<b>152,294</b>	<b>4,006,489</b>	<b>4,815,200</b>	<b>2,057,446</b>	<b>243,201</b>	<b>1,496,451</b>	<b>689,059</b>	<b>34,208,006</b>	
<b>Net surplus</b>	<b>\$ 4,271,462</b>	<b>\$ 352,463</b>	<b>\$ 4,253,033</b>	<b>\$ 1,615,983</b>	<b>\$ 86,491</b>	<b>\$ 18,315</b>	<b>\$ (713,403)</b>	<b>\$ 500</b>	<b>\$ 1,423,589</b>	<b>\$ 33,372</b>	<b>\$ 8,666,349</b>	<b>\$ (332,963)</b>	<b>\$ 19,675,991</b>	

**AGENDA ITEM #5.a.**

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**19. Segmented Information (continued)**

For the year ended December 31	General Government	Protection	Transportation	Planning and Development	Environmental	Health Services	Economic Development	Recreation and Culture	Water	Big Eddy Water	Sewer	Energy Utility	2024 Total
<b>Revenue</b>													(Note 1, 16)
Taxation	\$ 2,281,071	\$ 6,218,359	\$ 11,469,712	\$ 466,583	\$ -	\$ -	\$ -	\$ 222,747	\$ -	\$ -	\$ 668,775	\$ -	\$ 21,327,247
Government grants and contributions by developers and property owners	1,400,194	347,793	5,936	70,885	-	113,059	2,853,598	3,298,627	97,271	-	704,873	-	8,892,236
User fees and service charges	1,285,476	228,675	1,330,302	1,686,936	324,514	36,356	(38,500)	759,311	2,922,310	143,851	2,126,115	206,583	11,011,929
Investment income	1,464,097	-	40,211	-	-	-	-	-	147,138	86,626	135,913	-	1,873,985
Income from government business enterprises	(848,852)	-	-	-	-	-	-	-	-	-	-	-	(848,852)
Other	1,636,960	-	-	77,810	-	-	-	-	35,211	-	32,308	1,218,544	3,000,833
	7,218,946	6,794,827	12,846,161	2,302,214	324,514	149,415	2,815,098	4,280,685	3,201,930	230,477	3,667,984	1,425,127	45,257,378
<b>Expenses</b>													
Salaries and wages	2,443,026	2,493,756	2,716,209	987,065	210,075	107,698	347,321	2,302,912	516,576	29,899	430,819	47,716	12,633,072
Supplies and services	1,144,394	3,443,370	5,104,910	297,431	118,976	32,139	3,442,661	2,252,298	973,123	149,167	946,574	977,439	18,888,882
Interest	11,214	82,728	169,495	-	-	-	-	33,734	51,803	60,800	112,878	-	51,552
	3,598,634	6,019,854	7,990,614	1,284,496	329,051	139,837	3,789,982	4,588,944	1,541,502	239,866	1,490,271	1,025,155	32,088,066
<b>Net surplus</b>	\$ 3,620,312	\$ 774,973	\$ 4,855,547	\$ 1,017,718	\$ (4,537)	\$ 9,578	\$ (974,884)	\$ (308,259)	\$ 1,660,428	\$ (9,389)	\$ 2,177,713	\$ 399,972	\$ 13,272,772

**AGENDA ITEM #5.a.**

**City of Revelstoke**  
**Schedule 1 - COVID-19 Safe Restart Grant**  
**(Unaudited)**

**December 31, 2025**

In response to COVID-19, the Province of British Columbia has provided COVID-19 Safe Restart Grants to support local governments with increased operating costs, lower revenues and fiscal pressures related to COVID-19. The City received \$2,105,000 in 2020.

The COVID-19 Safe Restart Grant is unconditional and has been accounted for as an unrestricted government transfer; recognized as revenue in the year received. The following schedule outlines how the City has utilized the grant funding as of December 31, 2025.

COVID-19 Safe Restart Grant, balance January 1, 2025		\$ 104,494
Interest		2,637
Expenditures:		
Facilities IT upgrades	\$ 104,494	
Total Expenditures		104,494
Carry forward balance, December 31, 2025		\$ 2,637

City of Revelstoke  
Schedule 2 - Growing Communities Fund Grant  
(Unaudited)

December 31, 2025

The Province of British Columbia distributed a one-time payment, the Growing Communities Fund (GCF) grant, to communities at the end of March 2023 to help local governments build community infrastructure and amenities to meet the demands of population growth. The GCF provided a one-time total of \$1 billion in grants to all 161 municipalities and 27 regional districts in British Columbia.

The City of Revelstoke received \$3,331,000 of GCF funding in March 2023.

Growing Communities Fund, balance January 1, 2025		\$ 3,524,052
Interest		164,488
Expenditures:		
Recreation	\$ 73,417	
Waste Water Treatment Plan	\$ 456,000	
Total Expenditures		<u>529,417</u>
Carry forward balance, December 31, 2025		<u>\$ 3,159,123</u>

The Growing Communities Fund accumulated interest during 2025 in the amount of \$164,488 (\$176,510 - 2024) .

# CITY OF REVELSTOKE.

City Hall  
216 Mackenzie Avenue  
Revelstoke  
British Columbia  
V0E 2S0

[www.revelstoke.ca](http://www.revelstoke.ca)





Revelstoke Mountain Resort - Jason Keider

AGENDA IT

# COTW PRESENTATION

June 2026



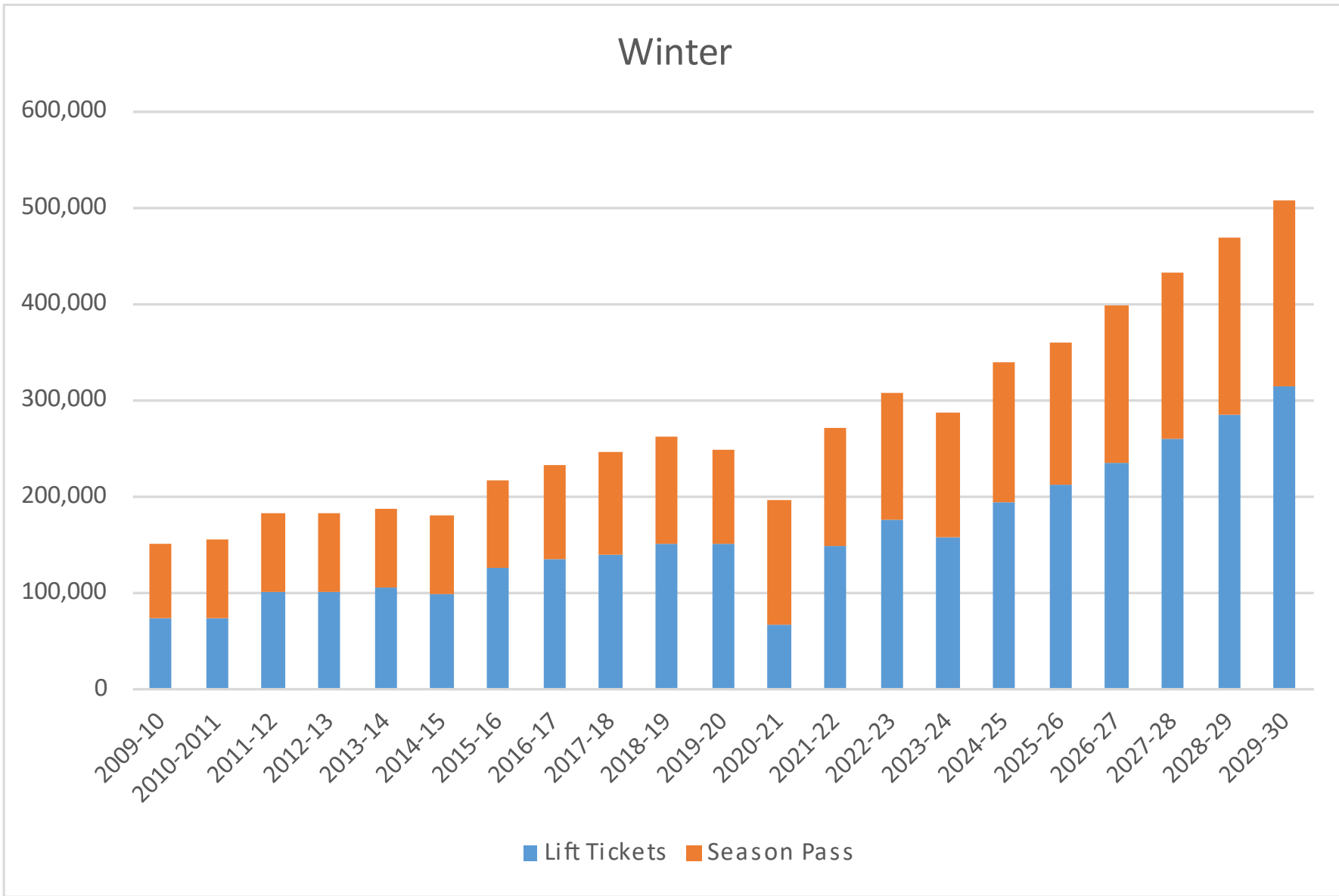
# 2025-26 WINTER IN REVIEW



Photo: Kristof Mountain Resort - Jason Kelder

AGENDA 17

# WINTER STATS & EXPERIENCES





# PROJECT PROGRESS



# On Mountain Amenities





Status: Pre-Sale



Revelstoke Mountain Resort - Jason Kelder

AGENDA ITEM #8

Chalet 1 at Cabot Residences

# CABOT REVELSTOKE - SHORT COURSE PROPOSED ROUTING PLAN SEPTEMBER 2025



DESIGNED BY:



CABOT

REVELSTOKE



Status: Construction



Revelstoke Mountain Resort - Jason Kelder

AGENDA ITEM #8

# Cabot Revelstoke Mountain Lodge



Status: Pre-Sales Available Now, Units 1-8 Under Construction

Revelstoke Mountain Resort - Jason Kelder



**BENCHLANDS**  
RESIDENCES

Benchland Townhomes & Estates

AGENDA ITEM #8

Status: Pre-Sales Available Now

Revelstoke Mountain Resort - Jason Kelder



# BENCHLANDS

RESIDENCES

# Benchland Condos

AGENDA ITEM #8

Status: Pre-Sales Available Now, Units 3-12 Under Construction

Revelstoke Mountain Resort - Jason Kelder



AGENDA ITEM #8

MOUNTAIN ROAD  
ESTATES

Mountain Road Villas



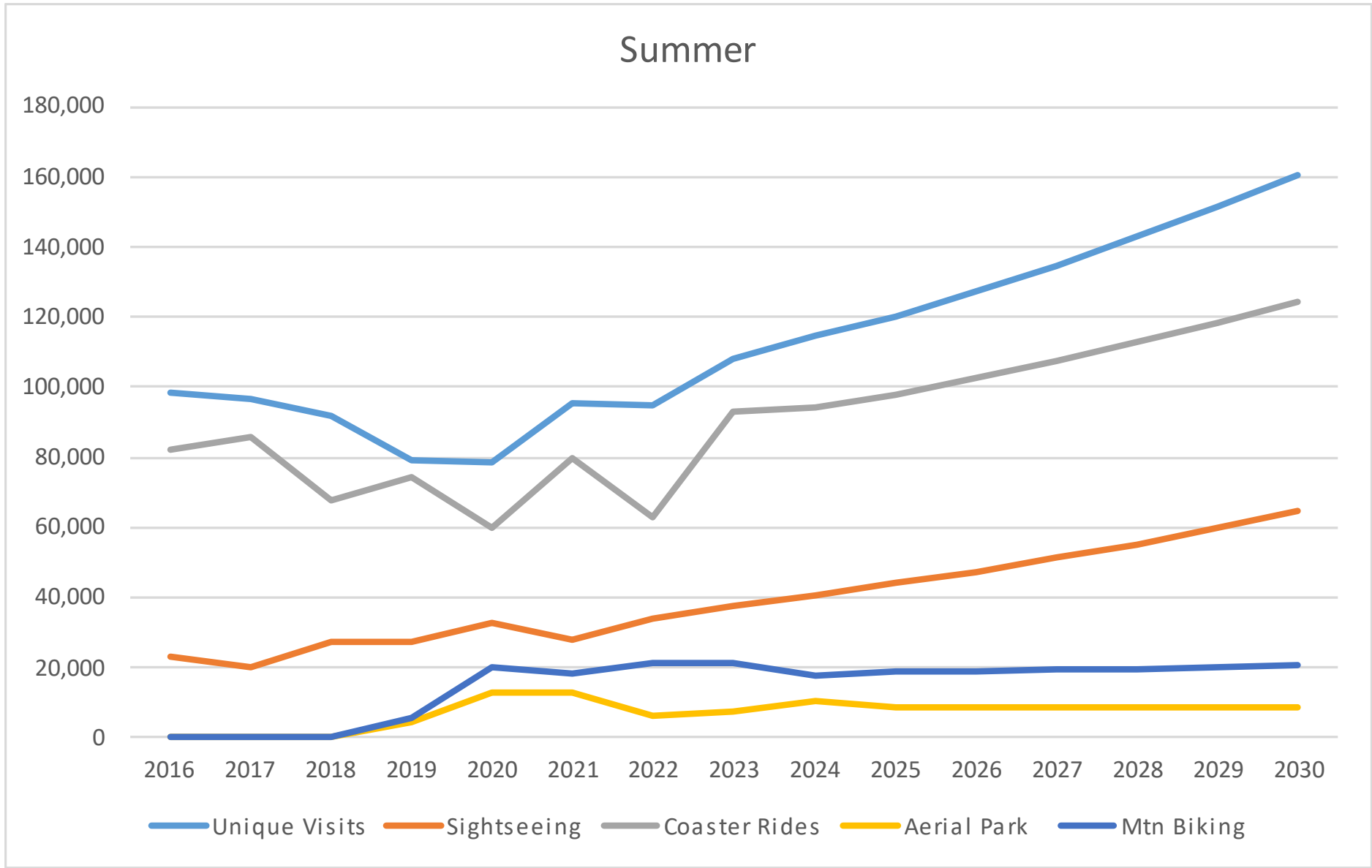
# 2026 SUMMER LOOKAHEAD



Revelstoke Mountain Resort - Jason Kober

AGENDA IT

# OPENING DAY – JUNE 5





Revelstoke Mountain Resort - Jason Keller



ACEND&ITEM #8

Skywalk



AGENDA SEM #8  
Pipe Coaster



Revelstoke Mountain Pass, Jason Keller



AGENDA ITEM #8

# Mountain Biking



# Sightseeing and Hiking

- June 20 – Full Mountain Opening
- July 1 – Canada Day Festivities
- July 5, 12, 19, 26 – Yoga in the Alpine
- July 18 – Boots and Brews
- July 24 – Mtn Bike 5ER Race
- Aug 2, 9, 16, 23, 30 – Yoga in the Alpine
- Aug 15 – Mtn Bike 5ER Race
- Aug 23 – Pulse – Yoga and Music Festival
- Aug 28-30 – Stoke Ultra
- Sept 12 – Bank Heist
- Sept 19 – Revelstoke Grand Fondo
- Sept 27 – Closing Weekend

# SUMMER EVENTS



QUESTIONS?

OUR BRANDS



THE RAIL YARD



MACKENZIE COMMON  
tavern

ROCKFORD  
bar | grill



MACKENZIE OUTPOST



REVELATION  
LODGE



The Sutton Place Hotel  
REVELSTOKE MOUNTAIN RESORT



chop  
STEAKHOUSE BAR



---

**Painted Crosswalk at First St E & McArthur Ave**

---

**From** THE STUDIO Dance & Wellness [REDACTED]  
**Date** Thu 2026-06-04 13:32  
**To** Revelstoke City Council <council@revelstoke.ca>

Dear Revelstoke City Council,

Thank you to Matt and Aaron for communicating with us over the past few months as we advocate for the safety of our students and daycare children. We submitted a request for a crosswalk over a year ago and are eager to see progress as soon as possible. As we understand that crosswalks are typically painted in the spring, we request that our location be added to this season's schedule.

A traffic study from late 2025 suggested a crosswalk may be necessary if pedestrian levels exceed 20 people per hour during peak times. Our studio operates Monday through Friday from 8:30am to 9:00pm, with peak hours from 2:00-9:00pm. With 129 students enrolled throughout the year we see high traffic during class changeovers every hour. Between 14 and 40 students and parents cross the road to access our business, frequently exceeding the recommended threshold. This intersection also serves a busy hair salon and a medical center, further increasing foot traffic. We are happy to provide our full schedule and enrollment numbers upon request.

If this project is not within the current budget, please let us know how we can ensure its inclusion in the next cycle. We would also appreciate a quote for the total costs involved, including signage, accessibility adjustments, and labor. We are prepared to host a fundraiser or provide volunteer labor to help cover these expenses and ensure the safety of our patrons. Although, as commercial property owners, we contribute significantly to the tax base and believe infrastructure improvements that protect local children should be a priority.

We look forward to your response and hope you will help us make this necessary safety improvement a reality.

Sincerely,

Jacqui Gardiner & Kenley Knock  
THE STUDIO | Dance & Wellness  
REVELSTOKE, BC  
[REDACTED]





## COUNCIL REPORT

**To:** His Worship Mayor Sulz and Members of City Council

**From:** Shannon Hogan, Planner I  
Paul Simon, Director of Development Services

**Date:** June 23, 2026

**Subject:** OCP-2026-1 / ZON-2026-2 – 1795 Nichol Road – To amend the land use designation from Medium Density Residential to Resort, to amend the Revelstoke Mountain Resort Development Permit Area to include the subject lands, and to rezone the subject lands from Industrial – Rural Recreation and Natural Resource Zone (I-5) to Comprehensive Development Zone 2 (CD-02), Resort Neighbourhood Area 4.

**File No.:** 3360-20 / 6480-30

**Property Owner:** Northland Properties Corporation, Inc. No. C0839976

**Agent:** Lindsay McIntyre (Northland Properties Corporation)

### RECOMMENDATION:

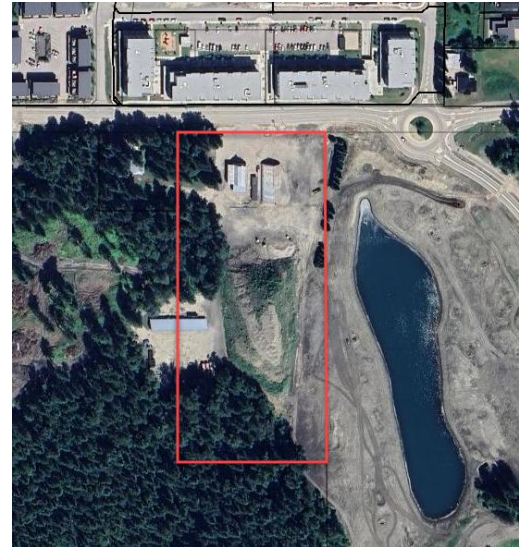
1. **THAT** Official Community Plan Amendment Bylaw No. 2444 be read a First time.
2. **THAT** Zoning Amendment Bylaw No. 2445 be read a First time.
3. **THAT** Council has considered what persons, organizations and authorities may be affected by proposed Official Community Plan Amendment Bylaw No. 2444 pursuant to s.475-476 of the *Local Government Act*, and given the nature of the amending bylaw that staff be directed to pursue consultation with the following groups:
  - a. Internal City Departments, the Provincial Mountain Resort Branch, Interior Health, BC Hydro, RCMP, Telus, and Fortis BC.
4. **THAT** pursuant to s.477(3) of the *Local Government Act*, Official Community Plan Amendment Bylaw No. 2444 is consistent with the City of Revelstoke Financial Plan and Solid Waste Management Plan.
5. **THAT** a Public Hearing for Official Community Plan Amendment Bylaw No. 2444 and Zoning Amendment Bylaw No. 2445 be scheduled in accordance with *the Local Government Act*.

**CAO COMMENTS:**

Agree with staff’s recommendations.

**EXECUTIVE SUMMARY:**

The City has received an application to amend the Official Community Plan (OCP) and the Zoning Bylaw to permit a golf maintenance facility and a clubhouse for the Cabot Golf Course par 3 course to be constructed on a portion of the subject lands at 1795 Nichol Road (Figure 1). The lands are currently zoned industrial with a medium density residential designation under the OCP. Staff are bringing the amending bylaws forward for initial Council consideration of First reading and to get preliminary direction regarding external stakeholder consultation, as well as any public consultation requirements beyond those required for public hearings.



*Figure 1: Site plan*

**BACKGROUND:**

**PROPOSAL DETAILS:**

**OCP Amendment:** To amend the land use designation of the subject property from Medium Density Residential to Resort and to amend the Revelstoke Mountain Resort Development Permit Area to include the subject lands.

**Rezoning:** To rezone the subject property from Industrial – Rural Recreation and Natural Resource Zone (I-5) to Comprehensive Development Zone 2 (CD-02), Resort Neighbourhood Area 4.

**ZONING:**

Industrial – Rural Recreation and Natural Resource Zone (I-5)

**DEVELOPMENT PERMIT AREA:**

Industrial Development Permit Area

**LAND USE DESIGNATION:**

Medium Density Residential

**EXISTING SITE CONTEXT:**

The subject property is currently developed with three accessory buildings. The property is approximately 32,367 m<sup>2</sup> and will be required to connect to municipal water and sewer.

**SURROUNDING DEVELOPMENT CONTEXT:**

The subject property is located within the Resort Lands neighbourhood. The surrounding properties are primarily designated for resort uses. A proposed golf course (Cabot) is located on the abutting property to the east. Residential and

proposed golf course development are located to the west. Mixed-use development (Mackenzie Village) is located to the north.

**OPTIONS / DISCUSSION:**

**Proposal Overview**

- The clubhouse is currently proposed to include the following (additional uses may be proposed a future permitting stage):

- Outdoor access washrooms;
- Storage;
- Retail;
- Restaurants; and
- Indoor recreation activities (bowling lanes and virtual golf).



- A development permit for the form and character of the clubhouse has been submitted and will be reviewed by Staff for compliance with applicable City bylaws and policies. The building has been designed to fit within the surrounding Benchlands neighbourhood and will include steeply pitched roofs, natural color palette, and pedestrian scale design (see Figure 2).



*Figure 2: Clubhouse renderings*

- Staff will review the development permit for adherence to applicable policies as it relates to site design, landscaping and building form and character. In addition, minimum parking requirements will be reviewed at future development stages (see Attachment 1 for all preliminary building renderings).

- While a consideration at future development permit stage, it is not anticipated that the future clubhouse will require any variances to applicable zoning regulations.

- The existing accessory buildings currently located on site and fronting Nichol Road (Figure 3) are intended to be preserved and will be used as the maintenance facility for the storage, maintenance, and repair of daily course equipment. Should this application be



Figure 3: Existing accessory buildings on site

approved, future modifications / alterations to these buildings will need to adhere to the Revelstoke Mountain Resort Development Permit Area requirements..

- The subject property is proposed to be added to Area 4 of the CD02 zone (see Figure 4), which does not include any density allowances for commercial space. However, up to 30% (6,688.0 m2) of the total commercial area allocated to Area 1 may be transferred to Area 2, 3, 4, 5, 8 or 9, without an amendment to the CD02 zone. No more than 15% of commercial area (3,344.0 m2) may be transferred to and single Area. At the time of building permit application, the Applicant will be required to update a covenant on title of the parent parcel(s) within Area 1, specifying the amount of density that has been transferred to Area 4.

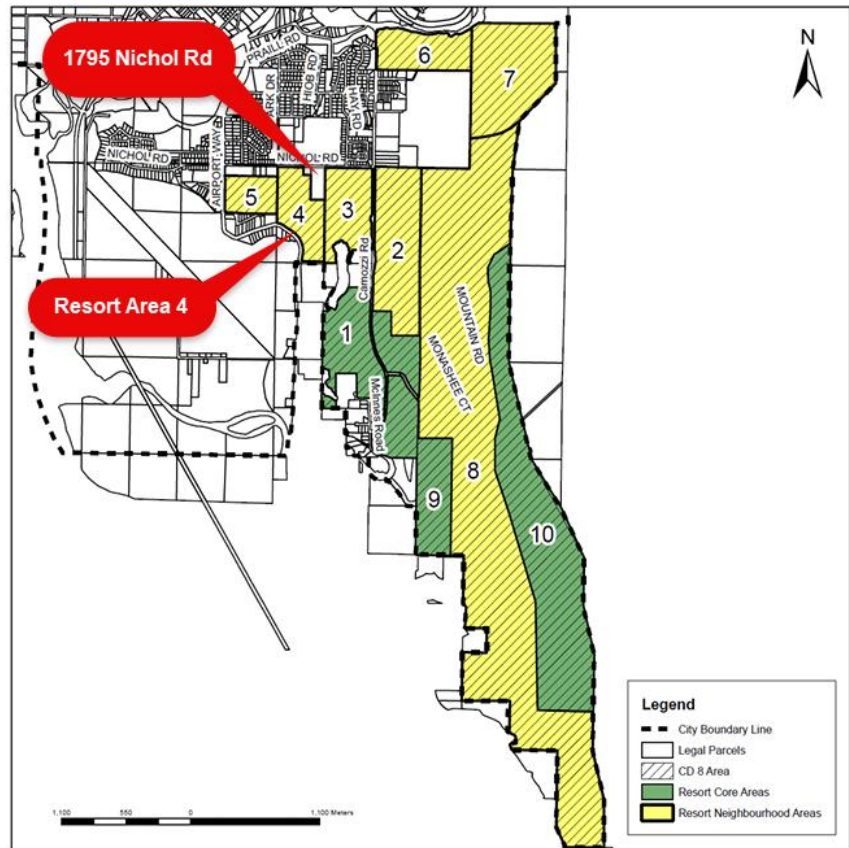


Figure 4: CD-02 Zone – Neighbourhood and Resort Core Areas Map

**Policy Direction**

Preliminary evaluation against applicable policies as contained in [Official Community Plan Bylaw No. 2332 \(OCP\)](#) has been completed at this time and summarized below:

Official Community Plan Policies	Staff Evaluation
<i>Section 3.3 &amp; 4.1 – Community Economic Development / General Land Use</i>	<ul style="list-style-type: none"> <li>• The proposed bylaw amendments will create new lands designated for commercial uses to further support employment opportunities in the community.</li> <li>• The proposed development will support economic diversification and encourage four-season tourism in the Revelstoke, which will help stimulate the local economy and provide opportunities for new and existing businesses to grow and diversify.</li> </ul>
<i>Section 4.5 – Neighbourhoods (Resort)</i>	<ul style="list-style-type: none"> <li>• The proposed bylaw amendments are consistent with the surrounding land uses and align with the Master Development Agreement approved by the Province.</li> <li>• The proposed development incorporates site design considerations to minimize impacts on adjacent properties, including transitional integration with Benchlands Residential development and incorporation of landscaping / greenspace associated with the surrounding golf course development to provide buffering.                             <ul style="list-style-type: none"> <li>• It is noted that the building form and character will be formalized during the review of the Development Permit.</li> </ul> </li> <li>• The subject lands are connected to the existing multi-use path, connecting the Arrow Heights neighbourhood to Downtown to promote pedestrian connectivity and active transportation.</li> <li>• The subject property is located within the Resort Lands Neighbourhood and is contiguous with surrounding resort development. The proposed bylaw amendments would facilitate resort style development on the subject lands by extending the OCP and zoning designation of the adjacent properties, which will enable a consistent development form that is in keeping with the surrounding land uses.</li> </ul>
<i>Section 4.6 – Land Use Designations</i>	<ul style="list-style-type: none"> <li>• The proposed OCP amendment and rezoning will permit a variety of commercial and recreational resort style uses that align with the policies of the Resort Land Use Designation,</li> </ul>

	<p>including indoor and outdoor recreation, restaurants, and retail space.</p> <ul style="list-style-type: none"> <li>The proposed bylaw amendments would permit the uses outlined in the CD-02 zone to be constructed on the subject lands. The uses outlined in Section 10.2.2 of Zoning Bylaw No. 2406 are consistent with the Revelstoke Mountain Resort Development Guidelines, outlined in the OCP, and suitable for the context of the land given its location is surrounded by resort-oriented development.</li> </ul>
<p style="text-align: center;"><i>Section 6.3 – Official Community Plan Amendments</i></p>	<ul style="list-style-type: none"> <li>The proposed rezoning is not anticipated to negatively impact the natural environment. The subject property does not include any environmentally sensitive / hazardous lands and the property has historically been used for industrial purposes. The proposed bylaw amendment would permit less intensive uses that are currently under the existing zoning.</li> <li>The proposed development will be accessed from Nichol Road and will be required to connect to existing City services. Prior to final bylaw adoption, the applicant will be required to submit a Site Servicing Memo and a Transportation Impact Assessment to confirm adequate servicing for the site and confirm whether transportation improvements will be required to accommodate the proposed development.</li> <li>The proposed OCP amendment is not anticipated to facilitate a development form that will impact adjacent properties, the surrounding neighbourhood, nor would it permit a form of development that substantially differs from public expectations for resort development south of Nichol Road.</li> </ul>

**Alternative Council Options**

**Option 1:** The staff recommendation would see a Public Hearing, with required advertising and landowner notification occurring. Council may direct the proponent to host a Public Information Meeting in addition to the required Public Hearing to gather additional feedback from the community on the proposal. In this event, it is recommended that First reading of the amending bylaws be granted, and that appropriate direction as per below be provided to the proponent.

1. **THAT** Official Community Plan Amendment Bylaw No. 2444 be read a First time.
2. **THAT** Zoning Amendment Bylaw No. 2445 be read a First time.
3. **THAT** Council has considered what persons, organizations and authorities may be affected by proposed Official Community Plan Amendment Bylaw No. 2444 pursuant to s.475-476 of the *Local Government Act*, and given the nature of the amending bylaw that staff be directed to pursue consultation with the following groups:

- a. Internal City Departments, Interior Health, BC Hydro, RCMP, Telus, and Fortis BC.
4. **THAT** pursuant to s.477(3) of the *Local Government Act*, Official Community Plan Amendment Bylaw No. 2444 is consistent with the City of Revelstoke Financial Plan and Solid Waste Management Plan.
5. **THAT** the proponent hosts a Public Information Meeting in accordance with s.7 of Development Approval Procedures Bylaw No. 2356, prior to a Public Hearing being scheduled.
6. **THAT** a Public Hearing for Bylaw No. 2444 & Bylaw No. 2445 be scheduled after the proponent has hosted a Public Information Meeting, in accordance with the *Local Government Act*.

**Option 2:** Council may deny the proposed amending bylaws. This would require the owner to either amend their proposal and re-apply, or, develop in accordance with existing zoning.

1. **THAT** Official Community Plan Amendment Bylaw No. 2444 be denied.
2. **THAT** Zoning Amendment Bylaw No. 2445 be denied.

#### **FINANCIAL / RISK IMPLICATIONS:**

Official Community Plan Amendment Bylaw No. 2444 and Zoning Amendment Bylaw No. 2445 will have no impact on the 2026 – 2040 Long Term Financial Plan.

#### **COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:**

Under s.464 of the *Local Government Act*, Official Community Plan Amendment Bylaw No. 2444 and Zoning Amendment Bylaw No. 2445 will require a public hearing prior to adoption consideration. In addition to the public hearing, the following will be required:

- Advertisement of the public hearing in accordance with Public Notice Bylaw No. 2422 and *Local Government Act* requirements.
- Landowner notification letters to properties within a 100 m radius of the subject property at least 15 days in advance, advising of the public hearing purpose, date, and time in accordance with the *Local Government Act* and Development Approval Procedures Bylaw No. 2356.
- Installation of a Development Notification Sign in accordance with Development Approval Procedures Bylaw No. 2356

In accordance with alternative Option #1 outlined above, Council may require a Public Information Meeting in addition to the items noted above prior to a public hearing.

**OTHERS CONSULTED:**

The following City of Revelstoke Departments and outside agencies received referrals for the proposed OCP amendment and rezoning application: Development Services; Engineering; Public Works; Finance; Fire Rescue Services; Parks, Recreation and Culture; Community Economic Development; Interior Health; BC Hydro; Fortis BC; Telus; RCMP; and the Provincial Mountain Resort Branch.

The proposed OCP amendment and rezoning were presented to the Advisory Planning Commission (APC) on May 19, 2026. The APC passed the following resolution:

**THAT** with respect to OCP-2026-1 and ZON-2026-2, the Advisory Planning Commission provides the following comments:

- **THAT** the Advisory Planning Commission is supportive of the applications in their current form.

**ATTACHMENTS / LINKS:**

- Linked Attachment 1 – [Maps, Plans and Proposal](#)
- Attachment 2 – Official Community Plan Amendment Bylaw No. 2444
- Attachment 3 – Zoning Amendment Bylaw No. 2445

**Respectfully Submitted,**



**Paul Simon**  
Director of Development Services,



**Evan Parliament**  
Chief Administrative Officer

**CITY OF REVELSTOKE**

**BYLAW NO. 2444**

---

**Being a Bylaw to Amend the Official Community Plan Bylaw No. 2332**

---

**WHEREAS** the Council of the City of Revelstoke, Province of British Columbia, has adopted the City of Revelstoke Official Community Plan Bylaw No. 2332:

**AND WHEREAS** Council has deemed it desirable to amend the land use designation of the subject property from Low Density Residential to Medium Density Residential.

**Applicant:**

Northland Properties Corporation, Inc. No. C0839976

**Location:**

1795 Nichol Road

**NOW THEREFORE**, the Council of the City of Revelstoke, in open meeting assembled, enacts as follows:

1. **THAT** this Bylaw may be cited for all purposes as “*Official Community Plan Amendment Bylaw No. 2444*”.
2. **THAT** Schedule A – Map 10 Land Use Designations, which forms part of “Official Community Plan Bylaw No. 2332” is hereby amended by:  
  
Redesignating the land use designation at 1795 Nichol Road, Lot 2, Section 23, Township 23, Range 2, West of the 6th Meridian, Kootenay District Plan NEP83496, PID: 027-022-269, which is more particularly shown cross hatched on Schedule 1 attached hereto and forming part of this bylaw, from Medium Density Residential to Resort.
3. **THAT** Schedule A – Map 15 Revelstoke Mountain Resort Development Permit Area, which forms part of “Official Community Plan Bylaw No. 2332” is hereby amended by:  
  
Amending the Revelstoke Mountain Resort Development Permit Area to include the subject property at 1795 Nichol Road, Lot 2, Section 23, Township 23, Range 2, West of the 6th Meridian, Kootenay District Plan NEP83496, PID: 027-022-269, which is more particularly shown cross hatched on Schedule 1 attached hereto and forming part of this bylaw.

**READ A FIRST TIME THE \_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

**READ A SECOND TIME THE \_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

**PUBLIC HEARING HELD THE \_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

**READ A THIRD TIME THE \_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

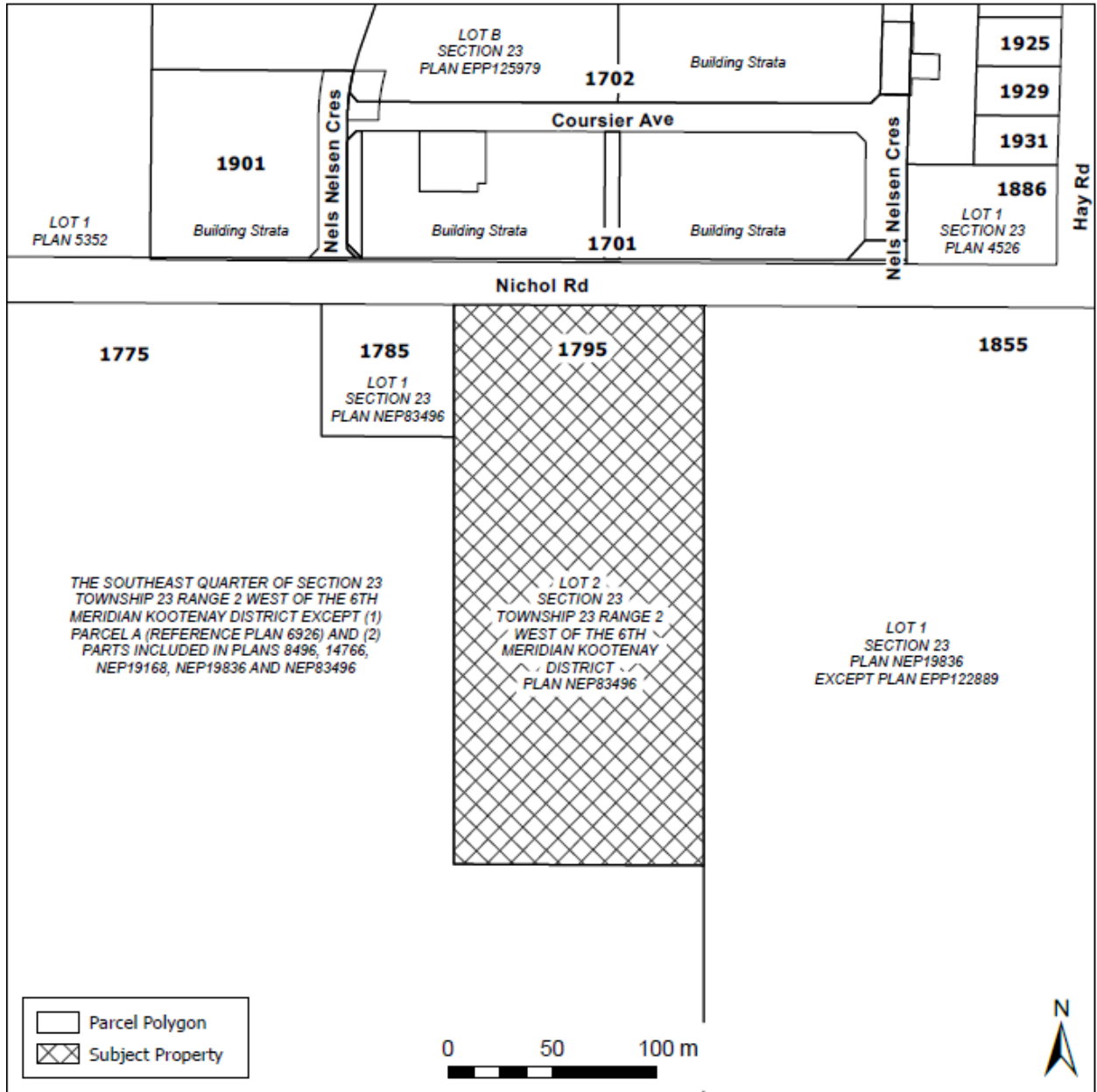
**ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor

*Certified a true copy this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.*

**Schedule 1**



**Property Subject to Bylaw No. 2444:**

Lot 2, Section 23, Township 23, Range 2, West of the 6th Meridian, Kootenay District Plan NEP83496, PID: 027-022-269

From: Medium Density Residential

To: Resort

**CITY OF REVELSTOKE**

**BYLAW NO. 2445**

---

**Being a Bylaw to Amend Zoning Bylaw No. 2406**

---

**WHEREAS** the Council of the City of Revelstoke, Province of British Columbia, has adopted the City of Revelstoke Zoning Bylaw No. 2406;

**AND WHEREAS** Council has deemed it desirable to amend the CD-02 schedule A map and to rezone the subject property from Industrial – Rural Recreation & Natural Resource Zone (I-5) to Comprehensive Development Zone (CD-02) Resort Neighbourhood Area 4:

**Applicant:**

Northland Properties Corporation, Inc. No. C0839976

**Location:**

1795 Nichol Road

**NOW THEREFORE**, the Council of the City of Revelstoke, in open meeting assembled, enacts as follows:

1. **THAT** this Bylaw may be cited for all purposes as “*Zoning Amendment Bylaw No. 2445*”.
2. **THAT** Schedule A - Zoning Bylaw Text, which forms part of “Zoning Bylaw No. 2406” is hereby amended by:  
Amending the CD-02 Schedule A – Resort Neighbourhood and Resort Core Areas map (Section 10.2.17) to include the subject property at 1795 Nichol Road, Lot 2, Section 23, Township 23, Range 2, West of the 6th Meridian, Kootenay District Plan NEP83496, PID: 027-022-269, within the boundary of Resort Neighbourhood Area 4, which is more particularly shown on Schedule 2 attached hereto and forming part of this bylaw.
3. **THAT** Schedule B – Official Zoning Map, which forms part of “Zoning Bylaw No. 2406” is hereby amended by:  
Rezoning 1795 Nichol Road, Lot 2, Section 23, Township 23, Range 2, West of the 6th Meridian, Kootenay District Plan NEP83496, PID: 027-022-269, which is more particularly shown cross hatched on Schedule 1 attached hereto and forming part of this bylaw, from Industrial – Rural Recreation & Natural Resource Zone (I-5) to Comprehensive Development Zone 2 (CD-02) Resort Neighbourhood Area 4.

**NOTICE OF FIRST READING PROVIDED IN ACCORDANCE WITH PUBLIC NOTICE BYLAW NO. 2422.**

**READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

**READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

**PUBLIC HEARING HELD THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

**READ A THIRD TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

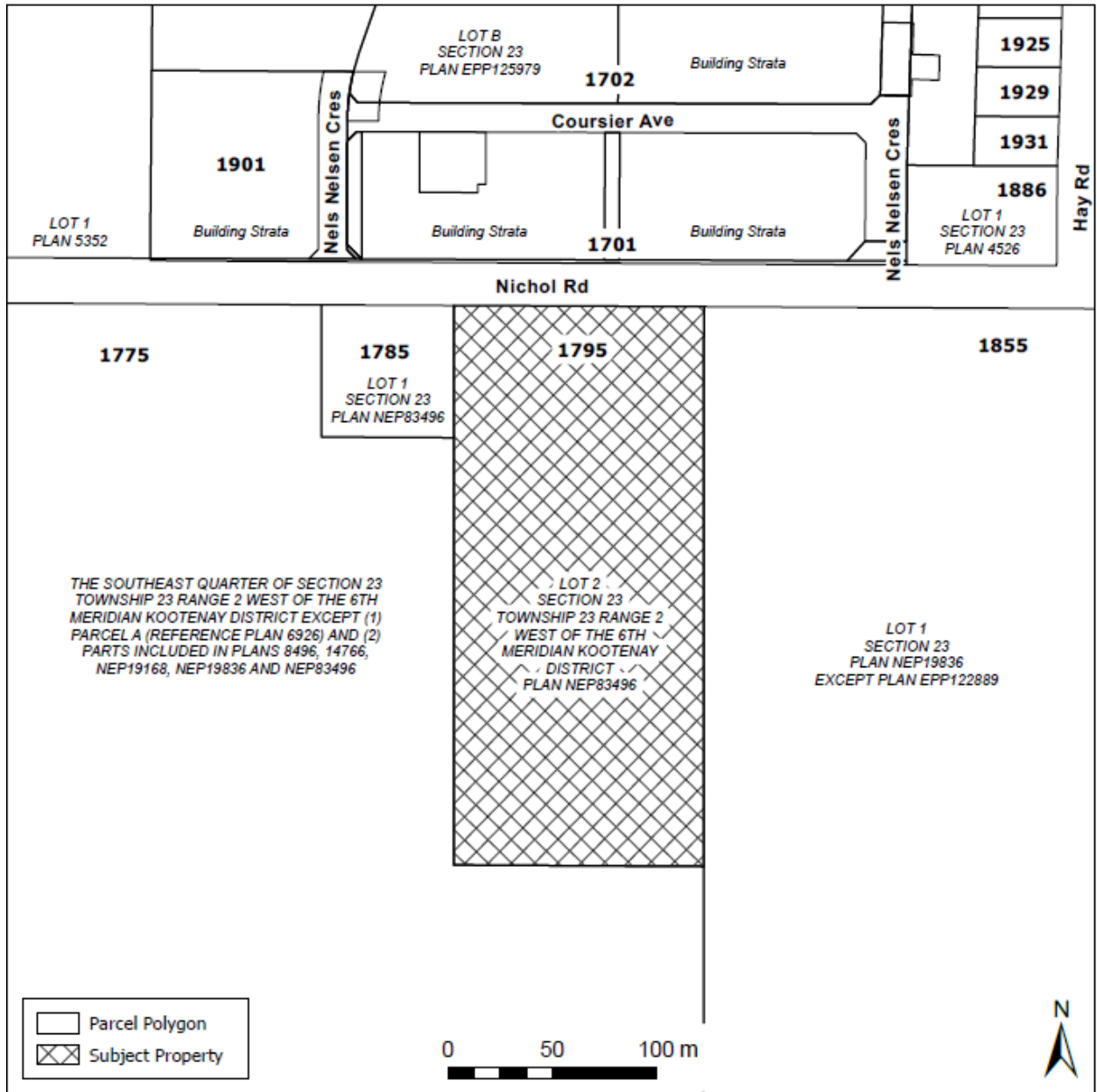
**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.**

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor

*Certified a true copy this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.*

Schedule 1



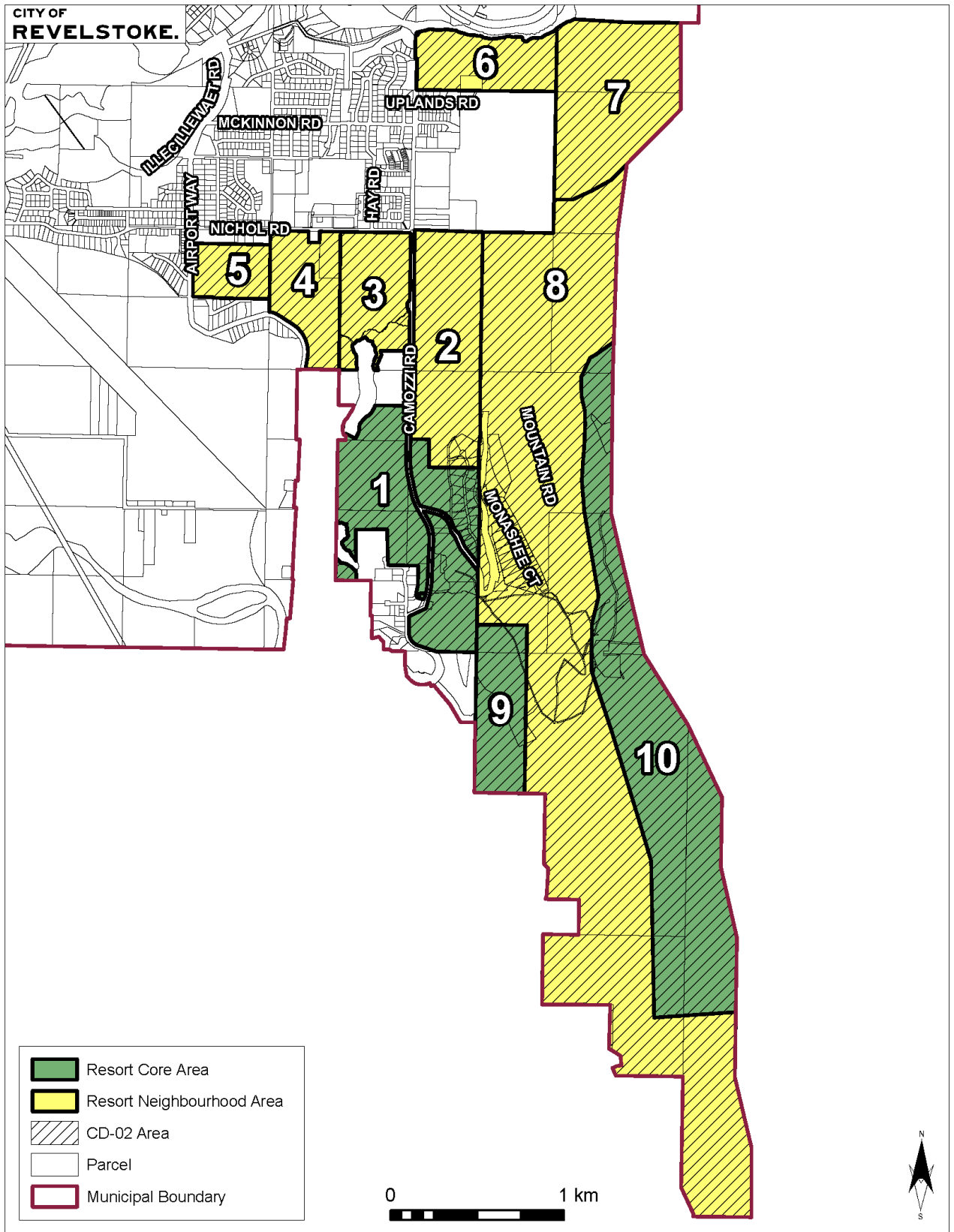
**Property Subject to Bylaw No. 2445:**

Lot 2, Section 23, Township 23, Range 2, West of the 6th Meridian, Kootenay District Plan NEP83496, PID: 027-022-269

From: Industrial – Rural Recreation & Natural Resource Zone (I-5)

To: Comprehensive Development Zone 2 (CD-02) Resort Neighbourhood Area 4.

Schedule 2







## **COUNCIL REPORT**

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Cindy Floyd, Director of Corporate Services  
Janet Delesalle, Governance Services Coordinator  
**Date:** June 23, 2026  
**Subject:** Multipurpose Facility Advisory Committee Membership  
**File No.:** 0540-20

### **RECOMMENDATION:**

**THAT** the Skateboard Community be removed from the Multipurpose Facility Advisory Committee as a member organization.

**AND THAT** the Multipurpose Facility Advisory Committee Terms of Reference be updated to reflect this removal.

### **CAO COMMENTS:**

Fully concur with staff.

### **BACKGROUND:**

In June 2024, Council approved the formation of the Multipurpose Facility Advisory Committee, whose primary role is to oversee the development of a concept plan for a new multipurpose facility. Numerous community groups were invited to participate on the committee including a representative from the skateboard community.

### **OPTIONS / DISCUSSION:**

Staff recently received correspondence from the Skateboard community representative indicating that their resources were better directed to other initiatives for the skateboarding community rather than pursuing space in a new multipurpose facility.

#### Option 1:

Council could opt not to remove the Skateboard Community's organizational membership and instead direct staff to advertise the vacancy.

### **FINANCIAL / RISK IMPLICATIONS:**

The Terms of Reference and related bylaws for Select Committees and Commissions of Council require the liaison departments to cover all approved costs of the Committee. These costs are included in the operating budget for each department.

**OTHERS CONSULTED:**

L. Donato, Director of Parks, Recreation & Culture

**ATTACHMENTS / LINKS:**

- Linked Attachment 1 – [Terms of Reference - tracked](#)
- Attachment 2 – Amended Terms of Reference for Multipurpose Facility Advisory Committee

**Respectfully Submitted,**



**Cindy Floyd**  
Director of Corporate Services



**Evan Parliament**  
Chief Administrative Officer



**CITY OF REVELSTOKE**  
**Multi-Purpose Facility Advisory Committee**

Terms of Reference  
June 23, 2026

**1. PURPOSE**

The purpose of the Committee is to oversee the development of a concept plan for a new multipurpose facility. The Committee will act as an advisory committee and provide input, and feedback to Council at key milestones for the duration of the planning phase for a new multipurpose facility.

**2. TASKS**

The Steering Committee, with the assistance of a qualified consulting firm and staff support, will be tasked with:

1. Reviewing community feedback.
2. Reviewing the site evaluation process.
3. Determining what components should be included in the facility.
4. Crafting guidelines for design concepts.
5. Reviewing design concepts and providing input and feedback on a preferred design concept and engagement plan for Council consideration.
6. Reviewing anticipated costs and funding options.

**3. STRUCTURE & OPERATION**

The Multipurpose Advisory Committee is a Select Committee of the City of Revelstoke which reports to Council.

**3.1 Membership**

Members of the Committee will be appointed by Council.

The Committee shall consist of twenty-five (25) voting members representing the following agencies, and staff advisors as follows:

**Voting Members**

- Two council members
- One representative of the Curling Club
- One representative of Arena Facility Users
- One representative of Junior A Hockey
- One representative of the Climbing Society (Alpine Club of Canada Columbia Mountains Section or the Revelstoke Climbers Access Society)
- One representative of Youth Soccer
- One representative of Minor Ball
- One representative of Pickleball
- One representative of Raquet ball / Squash
- One representative of the Nordic Ski Club
- One representative of the Alpine Ski Club of Canada

- One representative of the Boxing Club
- One representative of the Martial Arts sector
- One representative of the Roller Derby Association
- 
- Three Citizens at large (one with a focus on accessibility and one with a focus on gender equity)
- One representative of the Indigenous Friendship Society
- One representative of Tourism Revelstoke
- One representative of the Chamber of Commerce
- One representative of the Arts & Culture Sector
- One representative of the Senior's Centre Association
- One representative of Community Futures
- One representative of the Revelstoke Acrobats Gymnastics Club

**Staff support:**

1. Director of Parks and Recreation & Culture or designate.
2. Director of Engineering and Public Works or designate.
3. Director of Finance (as required).
4. Arena Foreman (as required).
5. The Parks, Recreation & Culture Department shall arrange for secretarial services to the Committee.

**Term:**

This committee mandate and term will end upon Council approval of the design concept or December 2026, whichever occurs first.

**4. GOVERNANCE**

The Committee shall adhere to the Council Procedure Bylaw No. 2135.



## COUNCIL REPORT

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Rebecca Armstrong, Interim Director of Finance  
**Date:** June 23, 2026  
**Subject:** 2025 Statement of Financial Information  
**File No.:** 1880-20

### RECOMMENDATION:

**THAT** the 2025 Statement of Financial Information be approved;

**AND THAT** the Mayor and Interim Director of Finance be authorized to execute the same on behalf of the City.

### CAO COMMENTS:

Agree with staff recommendations.

### BACKGROUND:

The *Financial Information Act* requires that one member of Council and the City's Financial Officer or Administrator sign the Statement of Financial Information (SOFI) Approval. Each year, the City is required to file financial information under the provisions of the *Financial Information Act* within 6 months of yearend. The attachment includes a checklist established by the province of items to include for annual filings.

The *Financial Information Act* requires the following information:

- Financial statement information, which is completed through our annual audited financial statements.
- Wages and expenses for elected officials.
- Wages and expenses for staff earning \$75,000 or more annually.
- A reconciliation of the total wages to the annual audited financial statements.
- Supplier payments exceeding \$25,000 annually.
- A reconciliation of the total supplier payments to the annual audited financial statements.
- Grants paid exceeding \$25,000 during the year.

The Statement of Financial Information Approval is a required filing for the Province.

### FINANCIAL / RISK IMPLICATIONS:

There are no financial implications from this report.

**COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:**

There are no communications & public engagement implications.

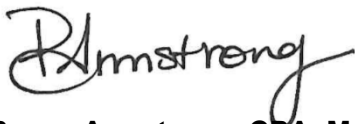
**OTHERS CONSULTED:**

Not applicable.

**ATTACHMENTS / LINKS:**

- Attachment 1 – Statement of Financial Information 2025

**Respectfully Submitted,**



**Becca Armstrong, CPA, MAcc**  
**Interim Director of Finance**



**Evan Parliament**  
**Chief Administrative Officer**

**City of Revelstoke**

Statement of Financial Information

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for the year ended December 31, 2025

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**City of Revelstoke**  
Consolidated Financial Statements  
For the Year Ended December 31, 2025

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## Management's Responsibility for Financial Reporting

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The accompanying consolidated financial statements of the City of Revelstoke (the "City") are the responsibility of management and have been approved by the Mayor and Council of the City.

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Consolidated financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The City maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the City's assets are appropriately accounted for and adequately safeguarded.

The City is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the consolidated financial statements. Council carries out this responsibility principally through its Finance Committee.

The Mayor and Council review the City's consolidated financial statements and recommend their approval. The Mayor and Council meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the consolidated financial statements and the external auditor's report. The Mayor and Council take this information into consideration when approving the consolidated financial statements for issuance to the ratepayers. The Mayor and Council also appoint the engagement of the external auditors.

The consolidated financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the ratepayers. BDO Canada LLP has full access to the Council and management.

DocuSigned by:  
*Sheanna Moore* \_\_\_\_\_ Director of Finance  
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DocuSigned by:  
*Gary Sulz* \_\_\_\_\_ Mayor  
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## Independent Auditor's Report

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To the Mayor and Members of Council of the City of Revelstoke

### Opinion

We have audited the consolidated financial statements of the City of Revelstoke (the "City"), and its controlled entities (the "Consolidated Entity"), which comprise the consolidated statement of financial position as at December 31, 2025, and the consolidated statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Consolidated Entity as at December 31, 2025, and its results of operations, its change in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Consolidated Entity in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Matter - Unaudited Information

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of Schedule 1 and 2 of the City's financial statements.

### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Consolidated Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Consolidated Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Consolidated Entity's financial reporting process.

**Auditor's Responsibilities for the Audit of the Consolidated Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Consolidated Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Consolidated Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Consolidated Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Consolidated Entity to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the Consolidated Entity audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants

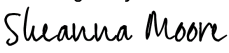
Revelstoke, British Columbia

May 13, 2026

**City of Revelstoke**  
**Consolidated Statement of Financial Position**

As at December 31	2025	2024
<b>Financial assets</b>		
Cash and cash equivalents (Note 1)	\$ 4,935,525	\$ 5,329,987
Taxes receivable	1,672,706	1,304,641
Accounts receivable (Note 2)	5,248,104	4,106,215
Portfolio investments (Note 3)	52,812,575	42,060,060
Investment in RCFC (Note 5)	8,884,974	7,929,365
Deposit - Municipal Finance Authority (Note 8)	346,210	844,081
	<b>73,900,094</b>	<b>61,574,349</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	8,710,835	8,009,196
Deferred revenue (Note 6)	17,916,362	13,059,593
Long term debt (Note 7)	8,338,408	9,599,759
Reserve - Municipal Finance Authority (Note 8)	-	844,081
Asset retirement obligation (Note 17)	1,891,800	1,814,328
	<b>36,857,405</b>	<b>33,326,957</b>
<b>Net financial assets</b>	<b>37,042,689</b>	<b>28,247,392</b>
<b>Non-financial assets</b>		
Tangible capital assets (Note 9)	121,509,342	110,985,753
Prepaid expenses	286,890	241,223
Inventories of supplies	881,702	571,064
	<b>122,677,934</b>	<b>111,798,040</b>
<b>Accumulated surplus</b>	<b>\$ 159,720,623</b>	<b>\$ 140,045,432</b>

See commitments and contingencies (Note 13)

DocuSigned by:  
  
 \_\_\_\_\_ Director of Finance  
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**City of Revelstoke**  
**Consolidated Statement of Operations**

<b>For the year ended December 31</b>	<b>Budget 2025</b>	<b>2025</b>	<b>2024</b>
	(Note 15)		
<b>Revenues</b>			
Taxation - net (Note 11)	\$ 22,919,141	\$ 23,136,942	\$ 21,327,247
Government and other grants (Note 12)	12,039,417	13,451,439	8,646,327
Contributions by developers and property owners	3,643,046	869,895	245,909
User fees and service charges	11,057,949	11,917,099	11,011,929
Investment and other income	1,532,839	2,686,752	1,873,985
Equity (loss) income from RCFC (Note 5)	250,000	955,609	(848,852)
Forgiven loan revenue	-	-	1,218,544
Contributions of land assets	-	-	1,350,000
Other	353,317	864,861	432,289
	<b>51,795,709</b>	<b>53,882,597</b>	<b>45,257,378</b>
<b>Expenses (Note 16)</b>			
General government	4,231,534	3,879,331	3,598,634
Protection services	5,970,563	6,339,916	6,019,854
Transportation services	8,011,659	8,855,891	7,990,614
Environmental services	353,500	287,394	329,051
Health services	130,403	152,294	139,837
Economic development services	4,241,087	4,006,489	3,789,982
Recreation and cultural services	4,948,508	4,815,200	4,588,944
Planning and development	1,570,893	1,384,734	1,284,496
Sewer services	1,305,140	1,496,451	1,490,271
Water services	2,145,206	2,300,647	1,781,368
Energy Utility	-	689,059	1,025,155
	<b>32,908,493</b>	<b>34,207,406</b>	<b>32,038,206</b>
<b>Annual surplus</b>	<b>18,887,216</b>	<b>19,675,191</b>	<b>13,219,172</b>
<b>Accumulated surplus, beginning of year</b>	<b>140,045,432</b>	<b>140,045,432</b>	<b>126,826,260</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 158,932,648</b>	<b>\$ 159,720,623</b>	<b>\$ 140,045,432</b>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke**  
**Consolidated Statement of Change in Net Financial Assets**

<b>For the year ended December 31</b>	<b>Budget 2025</b>	<b>2025</b>	<b>2024</b>
	<b>(Note 16)</b>		
<b>Annual surplus</b>	<b>\$ 18,887,216</b>	<b>\$ 19,675,191</b>	<b>\$ 13,219,172</b>
Acquisition of tangible capital assets	-	<b>(14,418,272)</b>	<b>(12,221,828)</b>
Amortization of tangible capital assets	-	<b>4,080,419</b>	<b>3,756,541</b>
Net book value of tangible capital assets disposed (Note 9)	-	-	<b>448,182</b>
	<b>18,887,216</b>	<b>9,337,338</b>	<b>5,202,067</b>
Increase in inventory of supplies	-	<b>(310,638)</b>	<b>(3,292)</b>
Increase in prepaid expenses	-	<b>(45,667)</b>	<b>(160,720)</b>
Acquisition of RCEC tangible capital assets (Note 9)	-	<b>(185,736)</b>	<b>(222,319)</b>
<b>Net change in net financial assets</b>	<b>18,887,216</b>	<b>8,795,297</b>	<b>4,815,736</b>
<b>Net financial assets, beginning of year</b>	<b>28,247,392</b>	<b>28,247,392</b>	<b>23,431,656</b>
<b>Net financial assets, end of year</b>	<b>\$ 47,134,608</b>	<b>\$ 37,042,689</b>	<b>\$ 28,247,392</b>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke**  
**Consolidated Statement of Cash Flows**

<b>For the year ended December 31</b>	<b>2025</b>	<b>2024</b>
<b>Operating transactions</b>		
Annual surplus	\$ 19,675,191	\$ 13,219,172
Items not involving cash		
Equity Gain (loss) from RCFC	(955,609)	848,852
Amortization	4,080,419	3,756,541
Actuarial recognized on long-term debt	(464,255)	(398,256)
Changes in non-cash operating balances		
Taxes receivable	(368,065)	221,313
Accounts receivable	(1,141,890)	(82,809)
Inventories of supplies	(310,638)	(3,292)
Prepaid expenses	(45,667)	(160,720)
Accounts payable and accrued liabilities	701,640	1,082,783
Deferred revenue	4,856,769	2,375,443
Due to related party - RCFC	-	(1,207,622)
Asset retirement obligation	77,472	74,298
	<u>26,105,367</u>	<u>19,725,703</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(14,418,272)	(12,221,828)
Proceeds on disposal of capital assets	-	448,182
Acquisition of RCEC assets on consolidation	(185,736)	(222,319)
	<u>(14,604,008)</u>	<u>(11,995,965)</u>
<b>Investing transactions</b>		
Net change in portfolio investments	(10,752,515)	(2,823,562)
<b>Financing transactions</b>		
Net change in long term debt	(1,143,306)	(673,126)
<b>Net change in cash and cash equivalents</b>	<b>(394,462)</b>	<b>4,233,050</b>
<b>Cash and cash equivalents, beginning of year</b>	<u><b>5,329,987</b></u>	<u><b>1,096,937</b></u>
<b>Cash and cash equivalents, end of year</b>	<u><b>\$ 4,935,525</b></u>	<u><b>\$ 5,329,987</b></u>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

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<b>Government Reporting Entity</b>	The City of Revelstoke (the "City") was incorporated on March 1, 1899 under the statute of the Province of British Columbia and operates under the provisions of the Local Government Act and Community Charter of British Columbia. Its principal activities include the provisions of local government services to the residents of the Revelstoke area. The City provides municipal services such as protective services, public works, planning, parks, recreation and other general government services.				
<b>Basis of Consolidation</b>	<p>The consolidated financial statements reflect the assets, liabilities, revenue and expenses of all municipal organizations, committees and boards which are owned or controlled by the City. The following entities are owned or controlled by the City:</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">Revelstoke Community Energy Corporation</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>RCFC Holding Company Ltd.</td> <td style="text-align: right;">100%</td> </tr> </table> <p>The investment in RCFC Holding Company Ltd. (RCFC) which is a government business enterprise ("GBE"), is accounted for using the modified equity method. Under this method, the business enterprises' accounting principles are not adjusted to conform with those of the City. This subsidiary has a fiscal year end of December 31.</p> <p>Revelstoke Community Energy Corporation (RCEC) is considered to be a governmental unit. RCEC has been accounted for under the consolidation method.</p>	Revelstoke Community Energy Corporation	100%	RCFC Holding Company Ltd.	100%
Revelstoke Community Energy Corporation	100%				
RCFC Holding Company Ltd.	100%				
<b>Cash and Cash Equivalents</b>	Cash and cash equivalents consist of cash on hand, bank balances and investments in money market instruments with maturities of three months or less.				
<b>Portfolio Investments</b>	Portfolio investments are recorded at cost unless there has been a decline in the market value, which is other than temporary in nature, in which case the investments are written down to market value.				
<b>Non-financial assets</b>	Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.				
<b>Inventory Held for Consumption</b>	Inventory of supplies are held for consumption and are stated at the lower of cost and replacement cost. Cost is generally determined on a first-in, first-out basis.				
<b>Reserves</b>	Reserves for future expenditures, included in accumulated surplus, represents amounts set aside for future operating and capital expenditures.				

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

<b>Tangible Capital Assets</b>	<p>Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is available for productive use. Amortization is recognized, as follows:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Land</td> <td>not amortized</td> </tr> <tr> <td>Buildings</td> <td>40 - 75 years</td> </tr> <tr> <td>Equipment</td> <td>5 - 25 years</td> </tr> <tr> <td>Roads and bridges</td> <td>10 - 100 years</td> </tr> <tr> <td>Water/sewer infrastructure</td> <td>10 - 100 years</td> </tr> <tr> <td>Projects in progress</td> <td>not amortized</td> </tr> </table>	Land	not amortized	Buildings	40 - 75 years	Equipment	5 - 25 years	Roads and bridges	10 - 100 years	Water/sewer infrastructure	10 - 100 years	Projects in progress	not amortized
Land	not amortized												
Buildings	40 - 75 years												
Equipment	5 - 25 years												
Roads and bridges	10 - 100 years												
Water/sewer infrastructure	10 - 100 years												
Projects in progress	not amortized												
<b>Leased Assets</b>	<p>Leases entered into, that transfer substantially all the benefits and risks associated with ownership, are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the City and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.</p>												
<b>Collection of Taxes on Behalf of Other Taxation Authorities</b>	<p>The City collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities, with respect to the operations of entities, are not reflected in these financial statements.</p> <p>The entities, the City collects taxation revenue on behalf of, are as follows:</p> <ul style="list-style-type: none"> <li>Province of British Columbia - School Tax</li> <li>Columbia Shuswap Regional District</li> <li>British Columbia Assessment Authority</li> <li>Municipal Finance Authority</li> <li>North Okanagan Columbia Shuswap Regional Hospital District</li> <li>Okanagan Regional Library</li> </ul>												
<b>Trust Funds</b>	<p>Trust funds, held in trust by the City and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately.</p>												
<b>Retirement Benefits</b>	<p>The City's contributions, due during the period to its multi-employer defined benefit plan, are expensed as incurred (Note 14 (b)).</p>												
<b>Government Transfers</b>	<p>Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.</p>												

Continued...

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

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**Revenue Recognition** Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in changes to the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.

Charges for sewer and water usage are recorded as sales of service and are recognized on an accrual basis. Connection fee revenues are recognized when the connection has been established.

In accordance with the Local Government Act of BC, development cost charges (DCCs) must be deposited into a separate reserve fund. When the related costs are incurred, the DCC's are recognized as revenue.

On January 1, 2024, the City adopted Public Accounting Standard PS 3400 Revenue Recognition. The new accounting standard differentiates between revenue arising from transactions with performance obligations (exchange transactions) and transactions that do not have performance obligations (non-exchange transactions). This standard is effective for fiscal periods beginning on or after April 1, 2023. The City has chosen prospective application of this standard resulting in no changes to accumulated surplus or annual surplus for comparative years presented.

**Deferred Revenue** Deferred revenue includes grants, contributions, and other amounts received from third parties pursuant to legislation, regulation, or agreement, which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services are performed, or tangible capital assets are acquired.

**Contaminated Sites** A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. No contaminated sites have been identified within the City.

Continued...

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

**Asset Retirement Obligation**

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- A liability for an asset retirement obligation is recognized when there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up;
- And a reasonable estimate of the amount can be made.

The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date. This liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate.

Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed.

**Use of Estimates**

The preparation of financial statements, in accordance with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. The accounts that are affected are accounts receivable, inventories, accrued liabilities, amortization of tangible capital assets and asset retirement obligations.

**Financial Instruments**

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The city recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, bank overdraft, accounts payable and accrued liabilities, long term debt and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition and amortized using the effective interest rate method. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

**City of Revelstoke**  
**Summary of Significant Accounting Policies**

**December 31, 2025**

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**Financial Instruments**  
(continued)

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There are no measurement gains or losses during the periods presented; therefore, no statement of remeasurement gains or losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**1. Cash and Cash Equivalents**

The City's bank accounts earn interest ranging from 0 % - 1.5 % and are held in one financial institution. The City has available an operating line of credit in the amount of \$3,000,000 (2024 - \$3,000,000), bearing interest at Revelstoke Credit Union's prime lending rate. As of December 31, 2025, the City had an undrawn credit capacity under this facility of \$3,000,000 (2024 - \$3,000,000). The credit union's prime rate as at December 31, 2025 was 4.45% (2024 - 5.45%).

**2. Accounts Receivable**

	2025	2024
Trades receivable	797,365	811,217
Government transfers receivable	2,286,418	1,173,290
GST receivable	420,257	286,417
Big Eddy Waterworks local area service agreement	1,155,085	1,213,216
Thomas Brook local area service agreement	336,640	344,937
Other	252,339	277,138
	<b>\$ 5,248,104</b>	<b>\$ 4,106,215</b>

**3. Portfolio Investments**

	2025	2024
Municipal Finance Authority of British Columbia	\$ 5,695,853	\$ 5,515,592
Scotiabank - PHISA	12,885,916	6,541,816
Revelstoke Credit Union	9,641,900	10,203,999
RBC Dominion Securities Inc.	3,496,342	3,496,342
Raymond James Ltd.	8,364,016	8,364,017
Canaccord Genuity Corp.	11,206,597	6,769,820
Accrued interest	1,521,951	1,168,474
	<b>\$52,812,575</b>	<b>\$ 42,060,060</b>

Investments held with the Municipal Finance Authority of British Columbia, earn variable interest and are available on demand. Investments held in Scotiabank Pooled High Interest Savings earn variable interest and are available on demand. Investments held in Scotiabank Pooled High Interest Notice earn variable interest and are available within 31 or 95 days of notice prior to withdrawing. Investments held with RBC Dominion Securities Inc. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from March 2026 to September 2030. Interest rates on the GICs range from 3.20% - 5.39%. Investments held with Raymond James Ltd. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from November 2026 to November 2027. Interest rates on the GICs range from 4.00% - 5.95%. Investments held with Canaccord Genuity Corp. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from February 2026 to October 2028. Interest rates on the GICs range from 3.50% - 5.60%. Investments held with Revelstoke Credit Union are Guaranteed Investment Certificates (GICs) with maturity dates of June 2026 to September 2028. Interest rates on the GICs range from 3.30% - 5.15%.

The market value of the City's portfolio investments is \$52,682,019 (2024 - \$ 42,027,038 ).

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**4. Financial Instruments**

Financial instruments include cash and cash equivalents, investments, receivables, payables, and debt. The City has exposure to the following financial risks from its use of financial instruments: credit risk, market risk, interest rate risk and liquidity risk.

Management is responsible for safeguarding resources, managing risks, and implementing appropriate policies and framework to oversee investment practices and provide strategic guidance and recommended actions to support the compliance of Investment policy. This note presents information on how the City manages those financial risks

**Market and interest rate risk**

Market risk is the risk that changes in market prices, such as interest rates, will affect the City's income. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing the return on investments. The investment balance is comprised of GIC's and funds held in trust. The GICs and funds held in trust are deemed to be low risk and are not subject to significant changes in market prices or interest rates.

Interest rate risk is the risk that the fair market value of future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. It is management's opinion that the city is not exposed to significant interest rate risk arising from its financial instruments.

There have not been any changes from the prior year in the City's exposure to market or interest rate risk or the policies, procedures, and methods it uses to manage and measure these risks.

**Credit risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss to the other party by failing to discharge an obligation. The City is exposed to credit risk from its operating activities, which are primarily accounts receivable, and its investing activities, which include deposits with financial institutions. Accounts receivable include municipal taxes, utilities and grants receivable from the Federal and Provincial government, trade receivables, and local area receivables.

The credit risk on accounts receivable is mitigated by the agreement approval and monitoring processes. A majority of the accounts receivable balances are compliant with signed funding agreements and signed general agreements for recovery work. The City undergoes continuous monitoring of amounts that are not collectible or realizable and accounts for a specific bad debt provision when management considers that the expected recovery is less than the amount receivable.

The City has deposited cash and investments held with reputable financial institutions. Management believes the risk of loss is unlikely, however the balances do exceed insured amounts.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**4. Financial Instruments (continued)**

**Liquidity risk**

Liquidity risk is the risk that the City will not be able to meet its financial obligations as they become due.

The City manages this risk by monitoring cash activities and expected outflows through budgeting and forecasting cash flows from operations and anticipated investing and capital activities. It is management's opinion that the City is not exposed to significant liquidity risk arising from its financial instruments.

There have not been any changes from the prior year in the City's exposure to liquidity risk or the policies, procedures and methods it uses to manage and measure risk.

**Financial Instrument Classification**

The carrying value of each class of the City's financial instruments are recorded at amortized cost.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

December 31, 2025

**5. Investment in Revelstoke Community Forest Corporation**

Revelstoke Community Forest Corporation is 100% owned by the City. The Company manages a tree farm license near Revelstoke. The condensed supplementary financial information is as follows:

	<u>December 31,</u> <u>2025</u>	<u>December 31,</u> <u>2024</u>
<b>Financial position</b>		
Current assets	\$ 7,916,828	\$ 6,777,144
Deferred charges	316,860	-
Other assets	1,157,576	1,694,244
Capital assets	<u>1,160,796</u>	<u>1,147,489</u>
<b>Total assets</b>	<u><b>10,552,060</b></u>	<u><b>9,618,877</b></u>
Current liabilities	764,155	722,076
Accrued silviculture	702,751	758,363
Deferred revenue	<u>200,180</u>	<u>209,073</u>
<b>Total liabilities</b>	<u><b>1,667,086</b></u>	<u><b>1,689,512</b></u>
<b>Total net assets</b>	<u><b>\$ 8,884,974</b></u>	<u><b>\$ 7,929,365</b></u>
	<u>12 months</u> <u>ended</u>	<u>12 months</u> <u>ended</u>
<b>Results of operations</b>		
Revenue	\$ 7,534,855	\$ 6,454,670
Cost of goods sold	(5,735,258)	(5,598,303)
Log-yard operations	217,745	(86,876)
Administrative expenses	<u>(1,061,733)</u>	<u>(434,341)</u>
<b>Net income for the year, prior to other loss</b>	<u><b>\$ 955,609</b></u>	<u><b>\$ 335,150</b></u>
<b>Other loss</b>	<u><b>\$ -</b></u>	<u><b>\$ (1,184,002)</b></u>
<b>Net (loss) Income for the year</b>	<u><b>\$ 955,609</b></u>	<u><b>\$ (848,852)</b></u>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**6. Deferred Revenue**

	Opening Balance	Contributions Received	Externally Restricted Investment Income	Revenue Recognized	Ending Balance
Economic Development Grants	\$ 268,821	\$ -	\$ -	\$ (52,936)	\$ 215,885
Tourism Infrastructure	39,939	859,925	-	(896,640)	3,224
Restricted Grants	1,386,077	5,537,691	-	(989,782)	5,933,986
Permit Revenue	405,773	799,502	-	(1,117,963)	87,312
Deferred Development Cost Charges	10,252,371	779,038	514,078	(910,807)	10,634,680
Prepaid Licenses, Taxes & Utilities	211,897	336,568	-	(197,849)	350,616
Other	494,715	311,272	-	(115,328)	690,659
	<u>\$ 13,059,593</u>	<u>\$ 8,623,996</u>	<u>\$ 514,078</u>	<u>\$ (4,281,305)</u>	<u>\$ 17,916,362</u>

Tourism Infrastructure Program

Tourism Infrastructure funding is provided by a 10% tax on hotel room rentals. It is collected by the Province of British Columbia and 3% is remitted to the City on a monthly basis. Expenditures from the Tourism Infrastructure Program are restricted to those set out in the establishing Order in Council.

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**7. Long-Term Debt**

Long-term debt outstanding:

	2025	2024
Balance at January 1	\$ 9,599,759	\$ 10,671,141
Principal repayments	(596,655)	(673,126)
Actuarial adjustments	(664,696)	(398,256)
Balance at December 31	<b>\$ 8,338,408</b>	<b>\$ 9,599,759</b>

Principal repayments and sinking fund contributions on long-term debt over the next five years and thereafter are as follows:

	Principal Repayments	Sinking Fund Contributions	Total
2026	\$ 596,655	\$ 474,901	\$ 1,071,556
2027	596,655	515,505	1,112,160
2028	515,559	417,713	933,272
2029	466,440	419,387	885,827
2030	424,536	351,504	776,040
Thereafter	1,957,019	1,602,534	3,559,553
	<b>\$ 4,556,864</b>	<b>\$ 3,781,544</b>	<b>\$ 8,338,408</b>

The weighted average interest on long-term debt is 2.68% (2024 - 2.62%). Consolidated interest paid on the above long-term debt was \$583,444 (2024 - \$495,468).

Sinking fund assets, managed by the Municipal Finance Authority, are used to reduce long-term debt to be repaid. In the event that the City does not default under any of its obligations, the sinking fund earnings will be used to offset future principal repayments.

**8. Deposit and Reserve - Municipal Finance Authority**

The City obtains its long-term debt through the Municipal Finance Authority ("MFA"). As a condition of borrowing and as required by legislation, a debt reserve fund is to be established in the amount of one-half the average instalment of principal and interest as set out in the lending agreements. The reserve is funded in part by cash, being the withholding of 1% of the total issue proceeds. The total debt reserve fund as at December 31, 2025 is \$346,210 (2024 - \$336,145). The remainder is funded by a demand note whereby the Entity may be required to loan certain amounts to the Municipal Finance Authority. The total demand loan as at December 31, 2025 is \$507,936 (2024 - \$507,936). These demand notes are contingent in nature and are not reflected in the accounts of the Municipality.

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**9. Tangible Capital Assets**

2025

	Land	Buildings	Equipment	Roads and Bridges	Water	Sewer	Projects in Progress	Total
Cost, beginning of year	\$16,635,772	\$22,689,380	\$30,275,509	\$52,220,154	\$33,812,536	\$19,913,916	\$ 3,265,763	\$178,813,030
Additions	-	895,657	1,556,228	2,031,603	1,825,168	412,406	7,697,210	14,418,272
RCEC tangible capital asset acquisition, at cost	-	61,310	124,426	-	-	-	-	185,736
Disposals	-	-	-	-	-	-	-	-
Cost, end of year	<u>\$16,635,772</u>	<u>\$23,646,347</u>	<u>\$31,956,163</u>	<u>\$54,251,757</u>	<u>\$35,637,704</u>	<u>\$20,326,322</u>	<u>\$10,962,973</u>	<u>\$193,417,038</u>
Accumulated amortization, beginning of year	\$ -	\$ 7,524,416	\$16,086,680	\$25,340,847	\$11,569,678	\$ 7,305,656	-	\$ 67,827,277
Amortization	-	549,100	1,416,194	984,193	674,714	456,218	-	4,080,419
Disposals	-	-	-	-	-	-	-	-
Accumulated amortization, end of year	<u>\$ -</u>	<u>\$ 8,073,516</u>	<u>\$17,502,874</u>	<u>\$26,325,040</u>	<u>\$12,244,392</u>	<u>\$ 7,761,874</u>	<u>\$ -</u>	<u>\$ 71,907,696</u>
Net carrying amount, end of year	<u>\$16,635,772</u>	<u>\$15,572,831</u>	<u>\$14,453,289</u>	<u>\$27,926,717</u>	<u>\$23,393,312</u>	<u>\$12,564,448</u>	<u>\$10,962,973</u>	<u>\$121,509,342</u>

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**9. Tangible Capital Assets (continued)**

2024

	Land	Buildings	Equipment	Roads and Bridges	Water	Sewer	Projects in Progress	Total
Cost, beginning of year	\$ 15,285,772	\$ 20,618,244	\$ 28,939,427	\$ 49,391,867	\$ 31,968,481	\$ 18,451,846	\$ 2,587,578	\$ 167,243,215
Additions	1,350,000	1,972,131	1,647,401	3,267,986	1,844,055	1,462,070	678,185	12,221,828
RCEC tangible capital asset acquisition, at cost	-	99,005	123,314	-	-	-	-	222,319
Disposals	-	-	(434,633)	(439,699)	-	-	-	(874,332)
Cost, end of year	\$ 16,635,772	\$ 22,689,380	\$ 30,275,509	\$ 52,220,154	\$ 33,812,536	\$ 19,913,916	\$ 3,265,763	\$ 178,813,030
Accumulated amortization, beginning of year	\$ -	\$ 7,025,454	\$ 15,194,793	\$ 24,453,605	\$ 10,942,731	\$ 6,880,303	\$ -	\$ 64,496,886
Amortization	-	498,962	1,318,037	887,242	626,947	425,353	-	3,756,541
Disposals	-	-	(426,150)	-	-	-	-	(426,150)
Accumulated amortization, end of year	\$ -	\$ 7,524,416	\$ 16,086,680	\$ 25,340,847	\$ 11,569,678	\$ 7,305,656	\$ -	\$ 67,827,277
Net carrying amount, end of year	\$ 16,635,772	\$ 15,164,964	\$ 14,188,829	\$ 26,879,307	\$ 22,242,858	\$ 12,608,260	\$ 3,265,763	\$ 110,985,753

The net book value of tangible capital assets not being amortized because they are under construction, is \$10,962,973 (2024 - \$3,265,763). The City holds various works of art. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future benefits associated with such property cannot be made.

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**10. Accumulated Surplus**

	2025	2024
<b>Operating surpluses</b>		
General	\$ 2,239,149	\$ 2,027,640
Water	870,908	829,611
Sewer	636,308	574,907
Big Eddy Water	118,088	96,626
RCEC Utility	730,191	872,472
	<b>4,594,644</b>	<b>4,401,256</b>
 <b>Restricted operating surpluses</b>		
Tax equalization	<b>410,606</b>	<b>390,880</b>
 <b>Reserves</b>		
Arena Re-development	3,040,822	1,531,399
Big Eddy Water Works	1,848,765	1,743,502
Community Works Gas Tax	84,239	88,892
Electric utility	2,835,538	2,699,312
Financial stabilization	1,428,277	796,923
General capital	5,770,591	4,860,879
Greening City	362,672	329,187
Growing Communities	3,159,123	3,524,052
Information technology	363,264	331,992
Insurance & legal	408,510	378,177
Land sale	290,472	276,517
Parkland acquisition	819,450	702,345
Public Art	58,395	50,236
Affordable Housing	411,668	-
Sewer capital	4,179,345	2,844,148
Transportation infrastructure	5,461,501	3,986,981
Vehicle & equipment	701,797	839,163
Water capital	3,517,277	2,980,230
	<b>34,741,706</b>	<b>27,963,935</b>
 <b>Segregated reserves</b>		
Revelstoke Community Forest Corporation dividends	<b>1,837,258</b>	<b>1,837,258</b>
 <b>Investments</b>		
Revelstoke Community Forest Corporation	8,884,974	7,929,365
Equity in tangible capital assets	<b>109,251,435</b>	<b>97,522,738</b>
	<b>118,136,409</b>	<b>105,452,103</b>
 <b>Accumulated surplus</b>	<b>\$ 159,720,623</b>	<b>\$ 140,045,432</b>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**11. Taxation - Net**

	<b>Budget 2025</b>	<b>2025</b>	<b>2024</b>
Property taxes and payments-in-lieu	\$ 22,919,141	\$ 23,136,942	\$ 21,327,247
Collections for other governments			
Province of British Columbia - School Tax	-	7,138,125	6,669,195
North Okanagan Columbia Shuswap			
Regional Hospital District	-	1,122,841	1,058,929
Columbia Shuswap Regional District	-	985,252	919,503
Municipal Finance Authority	-	983	931
British Columbia Assessment Authority	-	190,858	175,772
Libraries	-	460,805	420,039
	<b>22,919,141</b>	<b>33,035,806</b>	<b>30,571,616</b>
Transfers			
Province of British Columbia - School Tax	-	7,138,125	6,669,195
North Okanagan Columbia Shuswap			
Regional Hospital District	-	1,122,841	1,058,929
Columbia Shuswap Regional District	-	985,252	919,503
Municipal Finance Authority	-	983	931
British Columbia Assessment Authority	-	190,858	175,772
Libraries	-	460,805	420,039
	-	<b>9,898,864</b>	<b>9,244,369</b>
Available for general municipal purposes	<b>\$ 22,919,141</b>	<b>\$ 23,136,942</b>	<b>\$ 21,327,247</b>

**12. Government and Other Grants**

	<b>2025</b>	<b>2024</b>
Government grant conditional	\$ 11,921,356	\$ 7,233,658
Government grant unconditional	493,000	538,900
Non-government grant conditional	<b>1,037,083</b>	<b>873,769</b>
Total grants	<b>\$ 13,451,439</b>	<b>\$ 8,646,327</b>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**13. Commitments and Contingencies**

- (a) The City is responsible, as a member of the Columbia Shuswap Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates.
- (b) The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2024, the Plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024 indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be at December 31, 2027.

The City paid \$937,426 (2024 - \$885,544) for employer contributions to the Plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

- (c) The City is the defendant in various lawsuits. In the opinion of management, the overall estimation of loss is not determinable. These claims have not been provided for in the financial statements. Settlement, if any, made with respect to these actions would be expected to be accounted for as a change to expenditures in the period in which realization is known.
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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

December 31, 2025

**14. Funds Held in Trust**

At year end, the City held \$200,736 (2024 - \$194,483) in trust for the cemetery. These funds are not included in these financial statements.

**15. Budget**

The Financial Plan (Budget) Bylaw adopted by Council on February 11, 2025 was prepared, as required by the Community Charter, on a modified accrual basis. This basis is not consistent with that used to report actual results in accordance with Public Sector Accounting Standards. These standards require a full accrual basis. The budget figures anticipated using prior year surpluses to reduce current year expenditures, in excess of revenues, to \$Nil. In addition, the budget expensed all tangible capital expenditures. As a result, the budget figures presented in the Consolidated Statements of Operations and Consolidated Change in Net Debt represent the Budget adopted by Council on February 11, 2025 with adjustments as follows:

	<b>2025</b>
Financial Plan (Budget) Bylaw surplus for the year	\$ -
Add:	
Capital expenditures	30,585,341
Principal repayments	1,032,128
Budgeted transfers to reserves	12,593,953
Budgeted profit from RCEC/RCFC	250,000
Less:	
Budgeted transfers from reserves	(20,104,206)
Amortization	(2,950,000)
Proceeds from debt	(2,520,000)
	<b>\$ 18,887,216</b>
Budget surplus per Consolidated Statement of Operations	<b>\$ 18,887,216</b>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**16. Statement of Expense by Object**

	<b>2025</b>	<b>2024</b>
Accretion expense	\$ 77,471	\$ 74,298
Advertising and publication	31,612	33,595
Amortization	4,080,419	3,756,541
Contract services	4,372,914	4,859,524
Grants in aid	114,797	114,928
Insurance	465,185	440,941
Interest	636,220	556,844
Membership and licenses	105,054	73,705
Miscellaneous	2,613,103	2,389,208
Office, freight and other	80,198	85,274
Policing costs	6,598	4,738
Professional fees	239,456	245,667
Recreation programs	1,364,805	1,075,427
Rental	240,606	129,677
Repairs and maintenance	2,954,705	2,379,638
Supplies and materials	1,299,484	1,173,168
Telephone and utilities	1,478,305	1,420,916
Travel and conference	221,279	240,821
Vehicles and fuel cost	316,356	350,224
Salaries and wages	13,508,839	12,633,072
<b>Total expense for the year</b>	<b>\$ 34,207,406</b>	<b>\$ 32,038,206</b>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**17. Asset Retirement Obligation**

The City's asset retirement obligation consists of the following obligations:

a) Asbestos abatement obligation

The City owns and operates several buildings that are known to contain asbestos, which various regulations require specific considerations upon asset retirement or remediation. Following the adoption of PS 3280 - Asset Retirement Obligations, the City recognized an obligation relating to the removal and post-removal care of the asbestos in these buildings as estimated at January 1, 2022. The buildings have estimated useful lives of between 75 and 130 years from the date of completion of construction, of which various numbers of years remain. Estimated costs of \$2,169,759 have been discounted to the present value using a discount rate of 4.27% per annum (2024 - 4.27%).

b) Wells decommissioning obligation

The City has water wells which require decommissioning upon the end of their useful lives. Following the adoption of PS 3280 - Asset Retirement Obligations, the City recognized an obligation relating to the decommissioning of wells as estimated at January 1, 2022. The wells have estimated useful lives of 60 years, of which various numbers of years remain. Estimated costs of \$105,000 have been discounted to the present value using a discount rate of 4.27% per annum (2024 - 4.27%).

Changes in the asset retirement obligation in the year are as follows:

<b>Asset Retirement Obligation</b>	<b>Asbestos remediation</b>	<b>Well decommissioning</b>	<b>2025</b>
Opening balance	\$ 1,734,581	\$ 79,747	\$ 1,814,328
Additions	-	-	-
Change in estimate	-	-	-
Accretion expense	74,067	3,405	77,472
Closing balance	<u>\$ 1,808,648</u>	<u>\$ 83,152</u>	<u>\$ 1,891,800</u>

<b>Asset Retirement Obligation</b>	<b>Asbestos remediation</b>	<b>Well decommissioning</b>	<b>2024</b>
Opening balance	\$ 1,663,548	\$ 76,481	\$ 1,740,029
Additions	-	-	-
Change in estimate	-	-	-
Accretion expense	71,033	3,266	74,299
Closing balance	<u>\$ 1,734,581</u>	<u>\$ 79,747</u>	<u>\$ 1,814,328</u>

The asset retirement liability has been estimated using a net present value technique using the assumptions as described above. The related asset retirement costs are being amortized on a straight-line basis over the remaining useful lives of the assets. During the year, management assessed for changes that could impact the current asset retirement obligations - no changes were noted in 2025.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**17. Asset Retirement Obligation (continued)**

Significant estimates and assumptions are made in determining the asset retirement costs as there are numerous factors that will affect the amount ultimately payable. Those uncertainties may result in future actual expenditures that are different than the amounts currently recorded. At each reporting date, as more information and experience is obtained as it relates to these asset retirement obligations, the estimates of the timing, the undiscounted cash flows and the discount rates may change. Adjustments to these factors are accounted for as an adjustment to the asset retirement obligation and the related tangible capital asset in the current period on a prospective basis.

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**18. Comparative Figures**

Certain comparative figures have been reclassified to confirm to the current year's presentation.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**19. Segmented Information**

The City is a diversified municipal government institution that provides a wide range of services to its citizens such as transit, public housing, police, fire and water. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

**General Government**

This segment relates to the revenues and expenses of the operations of the City itself and cannot be directly attributed to a specific segment.

**Protection**

Protection is comprised of police and fire protection services. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible for providing fire suppression service, fire prevention programs, training and education and rescue services.

**Transportation**

This department provides a number of services including road and storm sewer maintenance, snow removal, building maintenance and transit.

**Planning and Development**

This department provides a number of services including city planning, maintenance and enforcement of building codes and review of all property development plans through its application process.

**Environmental**

Environmental services consist of providing waste disposal to citizens.

**Health Services**

Health services consist of the management of the cemetery.

**Economic Development**

This department provides sustainable community economic development programs and services as well as support for economic business retention and development initiatives.

**Recreation and Culture**

This department provides services meant to improve the health and development of the City's citizens. Recreational and cultural programs like swimming and skating lessons are provided at the arena, aquatic and community centres.

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**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

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**19. Segmented Information (continued)**

**Water**

This service provides the drinking water to some parts of the City. This service ensures the City's water system meets all provincial and federal standards.

**Big Eddy Water**

This department is responsible for upgrades to the existing water system outside the municipal boundaries.

**Sewer**

This service processes and cleans sewage and ensures the City's sewer system meets all provincial and federal standards.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. The revenues, expenses and equity in government business enterprises that are directly attributable to a particular segment are allocated to that segment. Amounts that are directly attributable to a number of segments have been allocated on a reasonable basis as follows:

**Taxation, fees and user charges**

Allocated to those segments that are funded by these amounts based on the total expenditures for the year.

**Grants**

Based on percent of budgeted expenses.

**City of Revelstoke**  
Notes to Consolidated Financial Statements

**December 31, 2025**

**19. Segmented Information (continued)**

For the year ended December 31	General Government	Protection	Transportation	Planning and Development	Environmental	Health Services	Economic Development	Recreation and Culture	Water	Big Eddy Water	Sewer	Energy Utility	2025 Total
<b>Revenue</b>													
Taxation	\$ 2,171,461	\$ 6,093,717	\$ 11,784,240	\$ 820,221	\$ -	\$ -	\$ -	\$ 1,521,940	\$ -	\$ -	\$ 745,363	\$ -	\$ 23,136,942
Government grants and contributions by developers and property owners	1,345,560	368,915	666	-	-	149,403	3,331,846	2,327,063	(176)	-	6,798,058	-	14,321,335
User fees and service charges	1,310,472	229,747	1,280,285	1,691,596	373,885	21,206	(38,760)	966,697	3,236,666	160,766	2,328,443	356,096	11,917,099
Investment income	2,063,376	-	43,733	-	-	-	-	-	205,917	115,807	257,919	-	2,686,752
(Loss) from government business enterprises	955,609	-	-	-	-	-	-	-	-	-	-	-	955,609
Other	304,315	-	-	488,900	-	-	-	-	38,628	-	33,017	-	864,860
	<b>8,150,793</b>	<b>6,692,379</b>	<b>13,108,924</b>	<b>3,000,717</b>	<b>373,885</b>	<b>170,609</b>	<b>3,293,086</b>	<b>4,815,700</b>	<b>3,481,035</b>	<b>276,573</b>	<b>10,162,800</b>	<b>356,096</b>	<b>53,882,597</b>
<b>Expenses</b>													
Salaries and wages	2,620,731	2,813,141	2,878,839	1,061,969	160,346	108,328	275,774	2,503,331	628,474	44,258	400,824	12,824	13,508,839
Supplies and services	1,254,814	3,451,518	5,760,402	322,765	127,048	43,966	3,730,715	2,245,436	1,350,210	138,143	962,079	675,251	20,062,347
Interest	3,786	75,257	216,650	-	-	-	-	66,433	78,762	60,800	133,548	984	636,220
	<b>3,879,331</b>	<b>6,339,916</b>	<b>8,855,891</b>	<b>1,384,734</b>	<b>287,394</b>	<b>152,294</b>	<b>4,006,489</b>	<b>4,815,200</b>	<b>2,057,446</b>	<b>243,201</b>	<b>1,496,451</b>	<b>689,059</b>	<b>34,207,406</b>
<b>Net surplus</b>	<b>\$ 4,271,462</b>	<b>\$ 352,463</b>	<b>\$ 4,253,033</b>	<b>\$ 1,615,983</b>	<b>\$ 86,491</b>	<b>\$ 18,315</b>	<b>\$ (713,403)</b>	<b>\$ 500</b>	<b>\$ 1,423,589</b>	<b>\$ 33,372</b>	<b>\$ 8,666,349</b>	<b>\$ (332,963)</b>	<b>\$ 19,675,191</b>

**City of Revelstoke**  
**Notes to Consolidated Financial Statements**

**December 31, 2025**

**19. Segmented Information (continued)**

For the year ended December 31	General Government	Protection	Transportation	Planning and Development	Environmental	Health Services	Economic Development	Recreation and Culture	Water	Big Eddy Water	Sewer	Energy Utility	2024 Total
(Note 1, 16)													
<b>Revenue</b>													
Taxation	\$ 2,281,071	\$ 6,218,359	\$ 11,469,712	\$ 466,583	\$ -	\$ -	\$ -	\$ 222,747	\$ -	\$ -	\$ 668,775	\$ -	\$ 21,327,247
Government grants and contributions by developers and property owners	1,400,194	347,793	5,936	70,885	-	113,059	2,853,598	3,298,627	97,271	-	704,873	-	8,892,236
User fees and service charges	1,285,476	228,675	1,330,302	1,686,936	324,514	36,356	(38,500)	759,311	2,922,310	143,851	2,126,115	206,583	11,011,929
Investment income	1,464,097	-	40,211	-	-	-	-	-	147,138	86,626	135,913	-	1,873,985
Income from government business enterprises	(848,852)	-	-	-	-	-	-	-	-	-	-	-	(848,852)
Other	1,636,960	-	-	77,810	-	-	-	-	35,211	-	32,308	1,218,544	3,000,833
	<u>7,218,946</u>	<u>6,794,827</u>	<u>12,846,161</u>	<u>2,302,214</u>	<u>324,514</u>	<u>149,415</u>	<u>2,815,098</u>	<u>4,280,685</u>	<u>3,201,930</u>	<u>230,477</u>	<u>3,667,984</u>	<u>1,425,127</u>	<u>45,257,378</u>
<b>Expenses</b>													
Salaries and wages	2,443,026	2,493,756	2,716,209	987,065	210,075	107,698	347,321	2,302,912	516,576	29,899	430,819	47,716	12,633,072
Supplies and services	1,144,394	3,443,370	5,104,910	297,431	118,976	32,139	3,442,661	2,252,298	973,123	149,167	946,574	977,439	18,882,482
Interest	11,214	82,728	169,495	-	-	-	-	33,734	51,803	60,800	112,878	-	522,652
	<u>3,598,634</u>	<u>6,019,854</u>	<u>7,990,614</u>	<u>1,284,496</u>	<u>329,051</u>	<u>139,837</u>	<u>3,789,982</u>	<u>4,588,944</u>	<u>1,541,502</u>	<u>239,866</u>	<u>1,490,271</u>	<u>1,025,155</u>	<u>32,038,206</u>
<b>Net surplus</b>	<b>\$ 3,620,312</b>	<b>\$ 774,973</b>	<b>\$ 4,855,547</b>	<b>\$ 1,017,718</b>	<b>\$ (4,537)</b>	<b>\$ 9,578</b>	<b>\$ (974,884)</b>	<b>\$ (308,259)</b>	<b>\$ 1,660,428</b>	<b>\$ (9,389)</b>	<b>\$ 2,177,713</b>	<b>\$ 399,972</b>	<b>\$ 13,219,172</b>

**City of Revelstoke**  
**Schedule 1 - COVID-19 Safe Restart Grant**  
**(Unaudited)**

**December 31, 2025**

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In response to COVID-19, the Province of British Columbia has provided COVID-19 Safe Restart Grants to support local governments with increased operating costs, lower revenues and fiscal pressures related to COVID-19. The City received \$2,105,000 in 2020.

The COVID-19 Safe Restart Grant is unconditional and has been accounted for as an unrestricted government transfer; recognized as revenue in the year received. The following schedule outlines how the City has utilized the grant funding as of December 31, 2025.

COVID-19 Safe Restart Grant, balance January 1, 2025		\$ 104,494
Interest		2,637
Expenditures:		
Facilities IT upgrades	\$ 104,494	
Total Expenditures		<u>104,494</u>
Carry forward balance, December 31, 2025		<u>\$ 2,637</u>

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**City of Revelstoke**  
**Schedule 2 - Growing Communities Fund Grant**  
**(Unaudited)**

**December 31, 2025**

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The Province of British Columbia distributed a one-time payment, the Growing Communities Fund (GCF) grant, to communities at the end of March 2023 to help local governments build community infrastructure and amenities to meet the demands of population growth. The GCF provided a one-time total of \$1 billion in grants to all 161 municipalities and 27 regional districts in British Columbia.

The City of Revelstoke received \$3,331,000 of GCF funding in March 2023.

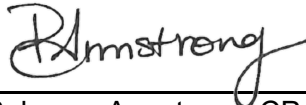
Growing Communities Fund, balance January 1, 2025		\$ 3,524,052
Interest		164,488
Expenditures:		
Recreation	\$ 73,417	
Waste Water Treatment Plan	<u>\$ 456,000</u>	
Total Expenditures		<u>529,417</u>
Carry forward balance, December 31, 2025		<u><u>\$ 3,159,123</u></u>

The Growing Communities Fund accumulated interest during 2025 in the amount of \$164,488 (\$176,510 - 2024) .

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### **Statement of Guarantee and Indemnity Agreements**

The City of Revelstoke has not provided any guarantees or indemnities under the Guarantee and Indemnities Regulation for the year ending December 31, 2025.



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Rebecca Armstrong, CPA, MAcc  
Interim Director of Finance

**SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE**

1

**Elected Officials, Employees appointed by Cabinet and Members of the Board of Directors**

Name	Position	Remuneration	Expenses
See attached		\$ 205,251	\$ 60,477
<b>Total: elected officials, employees appointed by Cabinet and members of the Board of Directors</b>		<b>\$ 205,251</b>	<b>\$ 60,477</b>

**2 Other Employees** (excluding those listed in Part 1 above)

Name	Remuneration	Expenses
(list all employees, alphabetically, with remuneration and expenses exceeding \$75,000, excluding those listed in Section 1 above)		
See attached	\$ 6,910,240	\$ 77,887
<b>Consolidated total</b> of other employees with remuneration and expenses of \$75,000 or less	<b>\$ 3,844,849</b>	<b>-</b>
<b>Total: Other Employees</b>	<b>\$ 10,755,089</b>	<b>\$ 77,887</b>

**3 Reconciliation**

Total remuneration - elected officials, employees appointed by Cabinet and members of the Board of Directors	\$ 205,251
Total remuneration - other employees	\$ 10,755,089
<b>Subtotal</b>	<b>\$ 10,960,340</b>
Reconciling items*	\$ 2,692,142
<b>Total per Statement of Revenue and Expenditure</b>	<b>\$ 13,508,839</b>
<b>Variance*</b>	<b>\$ (143,643)</b>

\* Note: if you cannot provide reconciling items, please provide an explanation of the variance

*Prepared under the Financial Information Regulation, Schedule 1, section 7 and the Financial Information Act, section 2.*

**City of Revelstoke**  
Schedule of Remuneration and Expenses - Elected Officials  
for the year ended December 31, 2025

<u>Name</u>		<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
CHERRY	Matt	Councillor	25,567	13,910
DEVLIN	Lee	Councillor	25,567	6,402
LUCIOW	Austin	Councillor	25,567	4,720
ORLANDO	Aaron	Councillor	25,567	9,549
PALMER	Tim	Councillor	25,534	5,353
STAPENHURST	Tim	Councillor	26,378	14,120
SULZ	Gary	Mayor	51,069	6,422
			205,251	60,477

**City of Revelstoke**  
Schedule of Remuneration and Expenses paid to or on behalf of each employee  
for the year ended December 31, 2025

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
ADAM	Jesse Roads Supervisor	125,669	165
ALLEN	Jodie Manager of Human Resources	130,113	6,450
ANDERSON	Derek Equipment Operator	76,546	-
ANDERSON	Jordie Accounting Technician	83,850	-
AULD	Jeremy Building Inspector/Bylaw Enforcement	99,676	2,288
BABCOCK	Jordan Building Inspector	93,249	984
BACON	James Firefighter	142,865	1,536
BAL	Amardeep Firefighter	128,873	318
BARA	Blake Cemetery Caretaker / RMP	90,333	-
BENNISON	David Truck Driver	86,185	149
BLACK	Steve Director of Engineering and Public Works	192,526	1,422
BOWER	Fred Refuse Disposal	76,275	-
BRITTON	Simon Utilities Operator	84,816	334
BROWN	Daniel Building Maintenance Foreman	88,145	251
BUHLER	Kyle Carpenter II	86,474	2,265
CAMPBELL	Elijah Roads Maintenance Person	75,107	214
COMARS	Adrienne Planner I	79,786	1,577
CREIGHTON	Sean Firefighter	134,967	28
DELESALLE	Janet Governance Services Coordinator	80,546	139
DEROUSIE	Steven Fire Chief	146,470	3,979
DONATO	Laurie Director of Parks, Recreation & Culture	164,569	594
DONATO	Sandy Court Liaison Clerk	77,730	-
ECHLIN	Roger Fire Inspector	138,729	975
FLOYD	Cindy Director of Corporate Services	150,401	1,994
GIPPS	Kenny Manager of Development Services	125,542	780
GUTZIET	Mike Refuse Disposal	76,014	-
HANSEN	Adam Roads Foreman	86,959	-
HOGAN	Shannon Planner I	81,308	499
HOWARD	Dayton Utilities Operator	95,268	304
JOHNSON	Aaron Carpenter II	86,193	2,265
KIDD	Adam Electrician / DCC Technician	109,043	1,781
KING	Devon Firefighter	87,142	-
KOVACS	Erica Senior Planner	93,423	616
LEONARD	Megan Dispatch Clerk	78,860	-
LEROSE	Angelo Utilities Operator	99,242	1,860
LINDSAY	Emily Manager of Engineering	87,715	3,464
MADDISON	Nikki Aquatic Supervisor	87,863	1,771
MARCOFFIO	Joe Bylaw Compliance Supervisor	82,877	392
MARFLEET	Lauren Fire Smart Coordinator	77,644	-
MARTIN	Joel Building / Facilities Maintenance Foreman	96,834	-
MOFFAT	Cat Manager of Community Economic Development	91,713	2,731
MOHN	David Training Officer / Firefighter	164,826	579
MOORE	Sheanna Director of Finance	163,544	4,941
MORRISON	Jay Information Systems Technician	83,940	70
NASH	Tyler Electrician / SCADA Technician	113,369	3,101
OLSEN	Cody Mechanic	100,060	1,020
OLSSON	Steve Equipment Operator	79,843	-
PARLIAMENT	Evan Chief Administrative Officer	210,931	12,560
PEDERGAST	Doug Utilities / Assistant Operations Manager	134,322	3,439
RIPEPI	Amanda GIS Analyst	79,508	-
ROBINSON	Matt Firefighter	127,589	183
ROMEO	Tyler Arena Foreman	90,958	-
SCHMIDT	Clayton Utilities Foreman	125,770	1,350
SCHMIDT	Dawson Arena Attendent	75,010	-
SIHVO	Mika Firefighter	116,140	-
SIMON	Paul Director of Development Services	137,418	-
STAGLIANO	Natale Firefighter	123,154	-
STEWART	Geoff Utilities Operator	86,773	4,815
VOYKIN	Dwayne Mechanic	100,560	138
WETHERILL	Justin Deputy Director of Finance	118,986	2,902
WILBY	Matthew Firefighter	132,469	-
WILLIAMS	Francesca Communications Coordinator	79,752	264
WILSON	Geoff Manager of Information Systems	123,179	-
ZIMMER	Jason Operations Manager	82,606	100
ZIMMER	Richard Utilities Operator	81,992	301
		6,910,240	77,887

## City of Revelstoke

Reconciliation of Remuneration  
for the year ended December 31, 2025

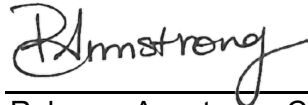
Remuneration over \$75,000		\$ 6,910,240
Remuneration under \$75,000		3,844,849
		10,755,089
Remuneration - elected officials		205,251
Balance per T4 Summary		10,960,340
Reconciling items:		
Capital project wages		(347,716)
Increase/(decrease) in accrued wages		162,165
Increase/(decrease) in holiday pay accrual		(24,412)
Increase/(decrease) in banked overtime		(18,896)
Increase/(decrease) in other payroll liabilities		145,270
Payments related to remuneration		
WCB premiums	346,787	
Employer health tax	230,636	
Employer portion of CPP	489,257	
Employer portion of EI	158,544	
Employer portion of pension contributions	937,426	
Employer portion of benefits	613,082	
		2,775,731
Total reconciling items		2,692,142
Total remuneration - reconciled		13,652,482
Variance		(143,643)
Balance per Segmented Statement of Revenue & Expenses		\$ 13,508,839

### **Statement of Severance Agreements**

There was one severance agreement made between the City of Revelstoke and its non-unionized employees during the year ended December 31, 2025.

The agreement represented 14 weeks of compensation.\*

\*"Compensation" is determined based on salary and benefits.



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Rebecca Armstrong, CPA, MAcc  
Interim Director of Finance

**SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES**

**1 Alphabetical list of suppliers who received aggregate payments exceeding \$25,000**

Supplier name	Aggregate amount paid to supplier
see attached	\$ 42,191,883
<b>Total aggregate amount paid to suppliers</b>	<b>\$ 42,191,883</b>

**2 Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less**

	\$ 2,949,528
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**3 Total of payments to suppliers for grants and contributions exceeding \$25,000**

Consolidated total of grants exceeding \$25,000	\$ 2,295,499
Consolidated total of contributions exceeding \$25,000	\$ -
Consolidated total of all grants and contributions exceeding \$25,000	\$ 2,295,499

**4 Reconciliation**

Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 42,191,883
Consolidated total of payments of \$25,000 or less paid to suppliers	\$ 2,949,528
Consolidated total of all grants and contributions exceeding \$25,000	\$ 2,295,499
Reconciling items*	\$ (28,223,215)
Total per Statement of Revenue and Expenditure	\$ 20,062,347
Variance*	\$ 848,652

\* This schedule is prepared on a cash basis, whereas the financial statements are prepared on an accrual basis. The schedule includes the full GST paid to suppliers, while the financial statements are presented net of the GST rebate. In addition, the supplier payments listing may include items that are not recognized as expenses in the financial statements, such as capital expenditures (including work in progress) or other non-expense related transactions (e.g., investments). Differences may also arise where capital additions recognized in the financial statements relate to work in progress from prior years that did not result in cash payments in the current year.

*Prepared under the Financial Information Regulation, Schedule 1, section 7 and the Financial Information Act, section 2.*

**City of Revelstoke**  
Schedule of Payments to Suppliers of Goods and Services  
for the year ended December 31, 2025

<b>Supplier's Name</b>	<b>Amount (\$)</b>
1 & 2 Electrical Solutions Ltd	28,617
Aardvark Pavement Marking Services	146,823
A & G Supply Ltd	56,487
Accessmt Holdigs Ltd	47,939
Ainslee Arthurs	39,000
Amazon.Com.Ca Inc	45,756
Ancrete Finishing	38,299
Apex Janitor Services Ltd	329,088
Arts Revelstoke	35,000
A-Team Modular Solutions	68,455
Ats Traffic - British Columbia Ltd	28,419
Back To Black Sealcoating & Crack Sealing	73,500
Battersby'S Plumbing & Heating Ltd	28,216
BC Assessment Authority	189,209
BC Hydro & Power Authority	746,324
BC Transit	452,683
Bdo Canada Llp	67,522
Big Eddy Fuel Services Ltd	307,797
Big Iron Hydrovac Services Ltd	157,080
Black Diamond Soil Services	31,560
Camino Technologies Inc.	51,500
Canadian Union Of Public Employees	159,625
Canadian Urban Institute	25,000
Canyon Industrial Electrical Services Ltd	179,060
Caro Analytical Services	32,651
Catalis Pwe	99,750
Cdw Canada Inc	267,728
Centralsquare Canada Software Inc.	32,877
Chandos Construction Lp	6,920,045
Chapman Mechanical Ltd	64,549
Cintas Canada Limited	27,419
Cisco Systems Capital Canada Co.	33,350
Civic Plus	40,361
Clartech Industries Inc	131,995
Columbia Shuswap Regional District	2,218,351
Columbia Shuswap Regional District (Garbage)	141,328
Commercial Aquatic Supplies	90,548
Community Connections (Revelstoke) Society	78,221
Diligent Canada Inc	36,319

<b>Supplier's Name</b>	<b>Amount (\$)</b>
Dominion Govlaw Llp	56,283
E B Horsman & Son	31,085
E&G Contracting	160,790
East End Auto Body Shop Ltd	25,036
Euna Solutions Inc.	53,231
Everything Revelstoke	752,852
Fafo Contracting Ltd.	454,127
Filmtec	47,860
Finning (Canada) A Division Of Finning Internation	59,690
Flowsystems Distribution Inc.	126,067
Fortis BC-Natural Gas	71,184
General Assembly Excavating Ltd	1,360,336
Gibraltar Holdings Ltd	303,937
Guillevin International Co	36,961
Hach Sales & Service Canada Lp	68,982
Hcma Architecture + Design	64,665
Houle Electric Ltd	31,310
Ia Financial Group	26,507
Iconix Waterworks Lp	74,332
Insight Canada Inc	177,510
Insurance Corporation Of BC	105,019
J.R Huggett Company Corp	39,501
Jake-Jay Construction Ltd	735,537
Jeff Ainge & Associates Inc.	28,646
Joel Short Consulting Ltd.	41,454
Jones, Brenda	26,478
Kamloops Ford Lincoln Ltd	201,470
Kendrick Equipment (2003) Ltd	284,260
Kon Kast	50,621
Lawson Engineering Ltd.	33,579
Lidstone & Company	39,435
Light Trail Consulting Ltd	46,528
Linde Canada Inc	36,339
Little Big Works Revelstoke Ltd	134,216
Loki Tree Service	28,636
Maintainx	42,674
Mcelhanney Consulting Services Ltd	465,222
Mequipco Ltd	122,913
Miertsch Contracting	25,799
Minister Of Finance - Eht	230,636
Minister Of Finance - School/Employee Health Tax	5,044,552
Municipal Insurance Association Of BC	356,027
Napa Auto Parts (3725)	126,768

<b>Supplier's Name</b>	<b>Amount (\$)</b>
North Okanagan/Columbia Shuswap Regional Hospital	1,120,369
Northland Properties Ltd	66,513
Okanagan Regional Library	460,367
Olympic International	364,564
Onfire Holdings	43,659
Pension Corporation - Municipal Pension Plan	1,795,152
Pitney Works	27,179
Profire Emergency Equipment Inc	67,133
R Jones Contracting	79,065
Receiver General - Rp0001-Rp0003	3,111,520
Receiver General For Canada - Lan/Prisoner	33,504
Receiver General For Canada - Rcmp	2,120,387
Revelstoke Accommodation Association	1,692,834
Revelstoke Arts Council	84,260
Revelstoke Builders Supply (1978) Ltd	57,614
Revelstoke Chamber Of Commerce	565,403
Revelstoke Community Energy Corporation	455,079
Revelstoke Community Housing Society	170,000
Revelstoke Credit Union - Mastercard	425,120
Revelstoke Cycling Association	41,500
Revelstoke Fire Rescue Society	41,200
Revelstoke Firefighters	44,460
Revelstoke Golf Club	130,100
Revelstoke Land & Development Company	45,769
Revelstoke Local Food Initiatives Society	49,700
Revelstoke Museum & Archives	98,144
Revelstoke Transfers	25,809
Revelstoke Tree Care	25,686
Revelstoke United Floors	32,966
Rjames Management Group Ltd	55,181
Shepherd'S Hardware Ltd	36,953
Sms Equipment Inc.	305,409
Sonic Patch (Alberta) Inc	35,000
Southern Interior Municipal Employers Association	613,082
Specialized Refrigeration	46,503
Superior Propane	48,308
Telus Communications	43,457
Telus Mobility	67,190
Terus Construction, A Division Of Colas Western Ca	1,111,079
Trail Tire Revelstoke	53,998
Troy Life & Fire Safety Ltd	38,515
Turn-Key Controls Ltd	26,902
Urban Systems Ltd	135,029

<b>Supplier's Name</b>	<b>Amount (\$)</b>
Vanberg Construction Ltd	36,776
Vella Radiolinks	32,985
Velosolutions Canada West Ltd	820,271
Vimar Equipment Ltd	576,286
Voicecapture Digital Recording	33,191
Waste Management Of Canada Corp	104,519
Watson Engineering Ltd	57,854
We Consulting & Benefits Services Ltd	166,756
Wfr Wholesale Fire & Rescue Ltd	27,895
Wishbone Industries Ltd	26,384
Work Truck West	223,608
Worksafe BC	346,787
Wright Machine Works Ltd	35,448
Wsp Canada Inc	280,802
Yeti Refrigeration Inc	48,656
<b>Supplier Payments Greater Than \$25,000</b>	<b>44,487,382</b>
<b>Supplier Payments Less Than \$25,000</b>	<b>2,949,528</b>
<b>Total Payments</b>	<b>47,436,910</b>

## City of Revelstoke

Reconciliation of Supplier Payments over \$25,000  
for the year ended December 31, 2025

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Balance per report		\$ 44,487,382
Less: Grants over \$25,000		(2,295,499)
		<b>42,191,883</b>
Add Payments under \$25,000		<b>2,949,528</b>
Add Grants over \$25,000		<b>2,295,499</b>
		47,436,910
Reconciling items:		
Increase/(decrease) in accounts payable	701,639	
Increase/(decrease) in inventory	310,638	
Increase/(decrease) in prepaids	45,667	
Debenture payments	(1,232,875)	
Capital project payments	(13,985,556)	
Payments related to remuneration	(6,263,933)	
Payments related to third party taxes	(7,798,795)	
		(28,223,215)
		19,213,695
Variance		848,652
Balance per Segmented Statement of Revenue & Expenses		\$ 20,062,347

## City of Revelstoke

Third Party Taxes Exceeding \$25,000  
 for the year ended December 31, 2025

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<u>Name</u>	<u>Amount (\$)</u>
BC Assessment Authority	189,209
Columbia Shuswap Regional District	984,299
Ministry of Finance & Corp Relations (School Tax)	5,044,552
North Okanagan Regional Health District	1,120,369
Okanagan Regional Library	460,367
	<u><u>7,798,795</u></u>

**City of Revelstoke**  
 Grants Exceeding \$25,000  
 for the year ended December 31, 2025

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<u>Name</u>	<u>Amount (\$)</u>
Arts Revelstoke	35,000
Community Connections (Revelstoke) Society	78,221
Revelstoke Accomodations Association	1,692,834
Revelstoke Community Housing Society	170,000
Revelstoke Cycling Association	41,500
Revelstoke Golf Club	130,100
Revelstoke Local Food Initiative	49,700
Revelstoke Museum & Archives	98,144
	<u><b>2,295,499</b></u>

**City of Revelstoke****MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control.

The Director of Finance has the responsibility for assessing the management systems and practices of the corporation.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to all financial records and information.

On behalf of the City of Revelstoke.



Rebecca Armstrong, CPA, MAcc  
Interim Director of Finance  
June 23, 2026

Prepared pursuant to Financial Information Regulation, Schedule 1, section 9

## City of Revelstoke

Statement of Financial Information Approval  
for the year ended December 31, 2025

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

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Rebecca Armstrong, CPA, MAcc  
Interim Director of Finance  
June 23, 2026

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Gary Sulz  
Mayor  
June 23, 2026

\* Prepared pursuant to the Financial information Regulation, Schedule 1, section 9





**COUNCIL REPORT**

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Kenny Gipps, Manager of Development Services  
**Date:** June 23, 2026  
**Subject:** 2026 Arena Roof Structural Assessment  
**File No.:** 0810-20 (Revelstoke Forum)

**RECOMMENDATION:**

**THAT** Council receive the RJC Structural Review of the Revelstoke Forum Roof Structure dated June 5, 2026, for information;

**AND THAT** Council direct Staff to continue implementing the monitoring, maintenance, and snow management measures identified within the report;

**AND THAT** Council recognize the findings of the RJC report as supporting the continued operation of the Revelstoke Forum over the short to medium term while the City advances its planning and decision-making process regarding the future of arena and multipurpose recreation facilities within the community.

**CAO COMMENTS:**

The residents who attended the various open houses and public engagement initiatives regarding both the Revelstoke Forum and the new proposed multipurpose facility made one thing clear - we need to take a second look at the previous structural reports of the Revelstoke Forum. Staff acted on this and now this report confirms that we have an additional window of 5 years to plan, design, and construct a new facility within our resources. I commend our staff for completing this 3<sup>rd</sup> party independent review in a timely fashion.

**EXECUTIVE SUMMARY:**

RJC Engineers completed an independent structural review of the Revelstoke Forum arena roof structure in June 2026. The review concludes that the existing roof structure is currently performing adequately and presents no obvious near-term risk of structural failure or collapse, provided that recommended snow monitoring and removal procedures continue.

While the analysis confirmed structural deficiencies of the glulam truss system, Read Jones Christoffersen Ltd. (RJC) determined that continued monitoring, maintenance, and snow management can support operation of the facility for an estimated five to ten years. The report provides the City with assurance that there is still additional time to continue long-term planning for the arena replacement while maintaining safe operation of the existing facility.

**BACKGROUND:**

Beginning in 1988, the City of Revelstoke retained Watson Engineering Ltd. to complete an assessment of the Revelstoke Forum roof structure. As a result of that assessment, it was determined that the roof structure, specifically the glulam trusses, did not possess necessary structural capacity to safely support the snow loads in Revelstoke. Over the following decades, Watson Engineering completed a series of inspections, assessments, and reports that provided recommendations intended to preserve the roof structure and extend its service life, with their final report being completed in 2025.

In 2026, Staff were directed to obtain an updated independent third-party review of the structural condition of the existing glulam trusses. RJC was retained to complete the assessment. RJC completed a site inspection of the existing roof structure, including non-destructive testing of the glulam trusses, and conducted a desktop review of the historical Watson Engineering reports, along with original structural drawings. RJC provided its final report to the City on June 5, 2026. The purpose of the review was to assess the current structural condition of the existing roof framing, evaluate its performance, and provide recommendations regarding future maintenance, monitoring, and potential structural upgrades.

A key finding contained within Section 5 of the report states:

*"Based on our observations, testing and analysis, it is our opinion that the existing roof structure above the arena portion of the Revelstoke Forum is generally performing adequately under its current use, with no obvious near-term risk of structural failure or collapse, provided that excess snow accumulations on the roof continue to be monitored and removed as required."*

This finding is significant as it confirms that the existing roof structure remains functional and can continue to operate safely in the near term, provided that appropriate monitoring and maintenance practices remain in place.

While RJC found no immediate risk of the roof failing or collapsing, their review did identify that parts of the roof structure do not fully meet the strength expectations that were applicable when the building was originally constructed.

Some areas of the roof framing were found to be weaker than what would normally be expected under those original design conditions.

Despite these findings, the roof has continued to perform as intended under normal operating conditions. This ongoing performance is largely due to the continued snow monitoring and removal practices that have been in place to reduce the load on the structure during heavy snowfall periods.

Section 6 of the report provides recommendations intended to extend the service life of the roof structure by approximately five to ten years, to allow for either upgrades to the existing roof structure or replacement of the facility, including:

- Continue to monitor rooftop snow accumulations and remove snow in excess of 20 inches (500mm) in depth. Monitor weather forecasting and ensure the building is not occupied if the cumulative snowfall forecasted to have fallen and expected to fall since the roof was last fully cleared by snow removal or melting exceeds 45 inches (1.14m).
- Implement a regular monitoring program that assesses the structural condition of the existing roof framing on an annual basis.
- Additional investigation is recommended to assess the level of material degeneration of the timber and glulam materials and the resulting effect on structural capacity.
- Proper maintenance of the roofing membrane and building envelope to mitigate the risk of water ingress into the structure and resulting moisture-related material deterioration.
- Update or improve the dehumidification system to maintain constant humidity in the building at the bottom of the trusses throughout the year. Possibly coat the trusses to reduce moisture exchange related stress that may be causing the cracking.

RJC also considered the option of structurally strengthening the existing roof trusses. However, the report notes that achieving compliance with current building code requirements would likely require strengthening every truss member and connection throughout the structure. RJC concluded that such an approach would likely be less practical and less cost-effective than constructing a new arena facility and therefore does not recommend pursuing a comprehensive structural strengthening program.

### OPTIONS / DISCUSSION:

The RJC report concludes that, while structural deficiencies exist within portions of the roof truss system, the roof structure is currently performing adequately and does not present an obvious near-term risk of structural failure or collapse. RJC recommends continuing the existing monitoring and maintenance program, including annual structural inspections, proactive snow monitoring and removal, building envelope maintenance, humidity control improvements, and further investigation into material deterioration.

Based on RJC's assessment, these measures are expected to support the continued operation of the facility for approximately five to ten years. This approach represents the most practical and cost-effective option for maintaining the facility while ensuring public safety.

Although RJC recommends against a comprehensive structural strengthening program, Staff believe there may be value in obtaining a Class D cost estimate for targeted structural repairs or localized strengthening measures that could further extend the service life of the roof structure. This information would assist Council in evaluating future investment options and determining whether limited interventions could provide a cost-effective alternative to more significant rehabilitation or replacement projects.

The remaining service life identified by RJC provides the City with an opportunity to continue planning for the future of arena and recreation infrastructure. During this period, the City can continue building reserve funds, evaluating funding opportunities, and refining options for either significant rehabilitation of the existing facility or construction of a replacement facility. Staff recommend using the estimated five-to-ten-year service life as a planning horizon, with the objective of reaching a decision on the preferred long-term solution and commencing implementation within five years. Establishing this timeline will help ensure that the City is prepared to move forward with a major capital project before the existing facility reaches the end of its service life.

Given the findings of the RJC report, Staff recommend continuing the monitoring and maintenance measures identified within the report while advancing long-term planning for the future of the Revelstoke Forum and the community's recreation infrastructure needs.

### **FINANCIAL / RISK IMPLICATIONS:**

The monitoring and maintenance program recommended by RJC is expected to be the most cost-effective option for maintaining operation of the Revelstoke Forum in the near term. However, several significant capital investments are anticipated regardless of the long-term direction selected by Council.

Major facility components that are expected to require replacement in the future include:

- Replace Cooling lines & Arena Slab (currently at end of life) – Approximately \$1.8 million
- Updated Dasher boards (currently at end of life) – Approximately \$500,000
- Cooling tower - Approximately \$500,000
- HVAC Upgrades (ventilation systems); - \$350,000 and
- Roofing membrane (currently at end of life) – Approximately \$3 million

At a high level, the replacement cost of these components is estimated to be approximately \$6.15 million.

In addition to these investments, future rehabilitation projects may trigger building code and accessibility upgrades. Depending on the scope of work undertaken, upgrades may include accessibility improvements, washroom expansions, life-safety improvements, and other code-related requirements. While a limited rehabilitation approach may reduce the extent of these upgrades, associated costs are expected to remain substantial and could total over a million dollars.

The findings of the RJC report provide the City with additional time to evaluate long-term arena infrastructure options and pursue future funding opportunities before major structural investments are required.

### **RISK IMPLICATIONS:**

While RJC concluded that there is no obvious near-term risk of structural failure, the report confirmed structural deficiencies within portions of the existing truss system. Continued implementation of the recommended monitoring, inspection, and snow removal program will be necessary to manage this risk and support the continued safe operation of the facility.

Failure to continue the snow monitoring and removal program identified by RJC could result in roof loads exceeding the capacity of the existing structure, increasing the risk of structural distress, operational disruptions, and potential closure of the facility.

The existing roof structure has approached the end of its intended service life and continues to experience age-related deterioration. Without ongoing monitoring, maintenance, humidity control improvements, and building envelope repairs, the rate of deterioration may accelerate and further reduce the remaining service life of the structure.

Deferring future capital planning may result in increased costs as building systems continue to age and deteriorate. Significant investments in the refrigeration system, arena slab, roofing membrane, and other major facility components are anticipated regardless of the long-term direction ultimately selected by Council.

The Revelstoke Forum remains a critical recreational facility for the community. Unexpected deterioration of the roof structure or failure of other major building systems could result in temporary or long-term service interruptions, affecting user groups, community programming, and recreational opportunities.

While the RJC report indicates the facility can continue operating in the near term with appropriate monitoring and maintenance, the estimated remaining five-to-ten-year service life reinforces the need for continued long-term planning regarding the future of arena facilities within the City.

### **OTHERS CONSULTED:**

L. Donato, Director of Parks, Recreation & Culture  
S. Black, Director of Engineering & Public Works

**ATTACHMENTS / LINKS:**

- Attachment 1 –Revelstoke Forum Arena Roof Structure Condition Assessment and Capacity Review Prepared by RJC, dated June 5, 2026

**Respectfully Submitted,**



**Kenny Gipps**  
**Manager of Development Services**



**Evan Parliament**  
**Chief Administrative Officer**



Engineers

## Revelstoke Forum Arena

### Roof Structure Condition Assessment and Capacity Review

1100 Vernon Avenue Revelstoke BC

#### Prepared for:

**City of Revelstoke**

216 Mackenzie Avenue  
Revelstoke BC V0E 2S0

#### Prepared by:

**RJC Engineers**

1626 Richter Street, Suite 214  
Kelowna BC V1Y 2M3

June 5, 2026  
RJC No. KEL.117952.0002



## 1.0 Introduction

Read Jones Christoffersen Ltd. (RJC) has been engaged by the City of Revelstoke to undertake a condition assessment and capacity review of the existing roof structure at the Revelstoke Forum Arena. Our engagement is per our April 2, 2026, proposal.

The purpose of this report is to summarize our observations, analysis, and opinion related to the as-found structural condition of the existing roof framing. We also provide recommendations for next steps and high-level options for structural upgrade.

Our review was based on the following information:

- On-site visual review and measurement of the general roof structure configuration.
- Targeted testing of moisture content in the timber materials using a moisture-meter probe.
- Partial Structural drawings for the existing base building foundations, prepared by Wannop, Hirtle & Associates Consulting Engineers & Land Surveyors and dated August, 1962.
- Partial combined Architectural and Structural drawings for the existing base building superstructure, prepared by Allen and Huggins Architects and dated August, 1962. Note original base building drawings specific to the roof trusses were not available.
- Various “Roof Structure Assessment” reports and related memoranda and correspondence pertaining to the Revelstoke Forum Arena prepared by Watson Engineering Ltd. (WEL) for the City of Revelstoke between 1988 and 2025.
- “Roof Structure Upgrades Design Concept” report and drawings prepared by Watson Engineering Ltd. and dated October 25, 2012 and August 20, 2012, respectively.
- Correspondence, specifications, and design notes between the original structural Engineer of Record, R. C. Wannop, the roof truss fabricator, American Fabricators (Amfab Products), the Architect, Allen & Huggins, and the City of Revelstoke circa 1964, which was included in the 1988 Roof Assessment prepared by Watson Engineering.

Our review was limited to the arena roof structure only and did not include assessment of the portion of the building housing the curling rink. Findings are based on the information available from the on-site assessments and documents provided, and the results of our analysis of the existing roof structure. RJC has not completed a detailed design review of other elements of the overall existing building superstructure or foundations.

Photos from our on-site exploratory work, and referenced within this report, are included in the attached Appendix A.



## 2.0 Background

### 2.1 General Description

The Revelstoke Forum is a City-owned, single-storey building constructed between 1962 and 1964. The arena portion of the building houses an ice rink surrounded by tiered seating, concourse areas and accessory spaces. The Forum arena is directly abutted by the Revelstoke Curling Club along the south-west side of the building.



Figure 1 – Revelstoke Forum © Google Maps

The arena roof structure consists of tongue and groove timber decking on timber purlins supported on tied-arch trusses.

Concerns about the capacity of the arena roof structure were raised soon after construction, with the reported “failure” of one or more purlins. Early in its service life, modifications and/or improvements were integrated into the roof structure, such as additional purlins, additional blocking between purlins, bracing between trusses, additional connection hardware, and U-bolted steel sandwich plates on select truss members. There is, however, little record of these alterations on file with the City.

### 2.2 Prior Studies

In December 1972, the City was provided a “Report On Revelstoke Forum Roof” prepared by Reid Crowther & Partners Ltd. This report noted that the safe load carrying capacity of the roof trusses was 2.9 kPa (60 psf) and provided recommendations for snow removal to prevent accumulation of snow in excess of 2.9 kPa. It also provided guidance for removal of the snow in a manner to prevent unbalanced loading on the trusses. This 1972 report was not provided to RJC for review and knowledge of this report is due to comments that reference it in WEL’s 2010 inspection report and 2012 snow removal memorandum.



In the mid-1980s, WEL was engaged by the City of Revelstoke to conduct a structural condition assessment and capacity review of the existing roof trusses. In a 1985 report WEL also provided an engineering opinion regarding a maximum depth of snow that could be supported by the roof structure and advised the City of Revelstoke on snow removal/management measures. RJC was not provided this report to review and knowledge of this report is due to comments in WEL's 2010 inspection report and 2012 snow removal memorandum. WEL carried out periodic update condition assessments of the trusses from the time of their initial engagement through to April 2025. The WEL reporting describes indications of visible distress, mainly parallel to grain cracking of the laminated timber sections, and implied possible reduced capacity of the structure that, in WEL's opinion, was becoming increasingly extensive throughout the roof trusses.

We understand that the City has been monitoring snow accumulations and removing excess snow above 2.4kPa (50psf) from the arena roof in accordance with WEL's original recommendations for snow management included in their 1985 report and updated recommendations in their 2012 memorandum.

Recently, arena staff reported loud audible "bangs" within the building that were thought to have resonated from the roof structure. In response to these concerns, the City of Revelstoke reached out to RJC to conduct an independent structural condition assessment and capacity review of the existing arena roof structure. This is the subject of this report.

## 2.3 Structure Description

The existing arena roof structure consists of 2" tongue-and-groove wood plank decking supported on sawn timber purlins spaced at 4'-0" on-centre. Purlins span approximately 20'-0" to long-span tied-arch trusses with glued-laminated (glulam) top and bottom chords and sawn timber web members. Trusses span approximately 108 feet east to west across the width of the arena and are end-supported on steel bearing plates atop cast-in-place concrete columns.

Trusses are spliced at mid-span with lapped and bolted glulam side plates on the bottom chord, and with bolted steel side plates on the top chord. Truss web members are connected to the top and bottom chords with bolted steel side plates.

Sawn timber cross-bridging between adjacent trusses is provided at two locations along the length of each truss (at approx. 1/3 span), and the bridging locations generally align with truss panel points (i.e. the intersection between web and chord members).

The exterior walls are load-bearing concrete masonry block (CMU), and foundations consist of shallow concrete footings.



### 3.0 Site Observations and Testing

RJC first attended the site on March 16, 2026 to meet with City representatives and gain a better understanding of the history of the building and the concerns that have been raised regarding the structure. We subsequently attended the site on April 7, 2026 to conduct a closer visual assessment of the arena roof structure and take targeted moisture readings of the timber materials. Use of a lift allowed for a close visual review of the various truss members.

Figure 2 shows a key plan of the roof area under review. See Figure 3 for the typical truss configuration, as confirmed by on-site measurements.

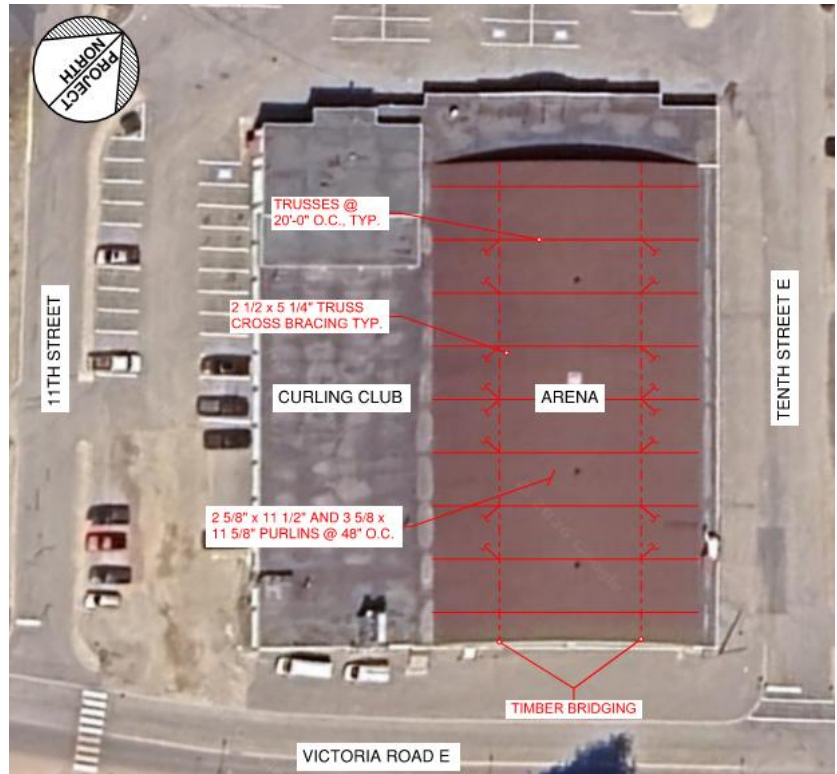


Figure 2 – Roof Structure Layout. Background Image from Google Maps

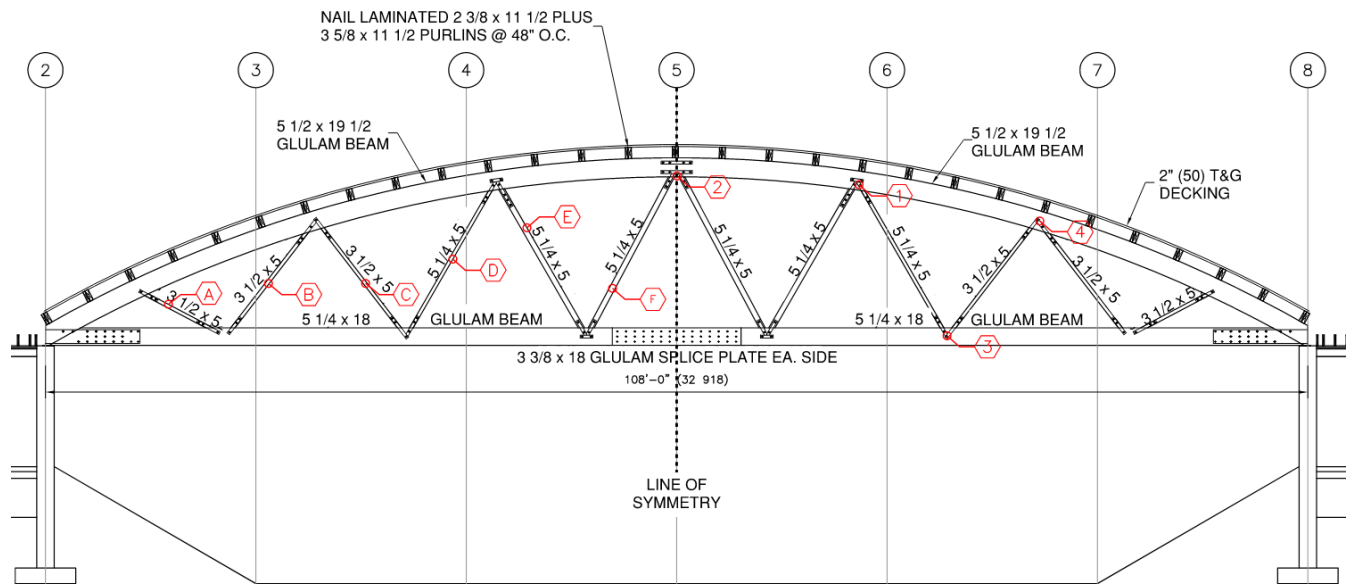


Figure 3 – In-Situ Truss Geometry and Member Sizes. Connection and members are labeled and for reference. Background image from WEL.



A summary of notable observations and moisture testing results follows.

- Parallel-to-grain splitting is visible along the vertical faces and undersides of truss top and bottom chords (Photos 1 and 2). Visible cracks did not appear to correlate with areas of high stress concentration in the truss members and were generally not located in the glue lines between timber laminations. No cracks were measured to be wider than 1mm.
- Parallel-to-grain cracks originate on the vertical face of the glulam splice plates in the truss bottom chords (Photos 3 and 4). Some cracks appear to extend continuously along the splice plates and through the zone of influence of the bolt lines.
- Moisture content (MC) readings on truss chord and web members ranged from 7% to 20%, with the highest readings measured at the underside of the bottom chord of trusses near the middle of the ice rink. MC readings decreased higher on the trusses, and in trusses over the north and south ends of the ice rink (Photos 5 and 6). Equilibrium MC in wood in interior conditions might range up to 12% during winter. MC readings of 20% are closer to expected readings for exterior conditions. This pattern indicates the dehumidification inside the building is ineffective in fully preventing the ice surface from elevating the MC of the lower portion of the trusses.
- Localized crushing was observed in the truss top chords at the locations where U-bolted steel plates are installed (Photo 7).
- Localized fungal growth had previously occurred on exposed faces of some wood truss members. This is associated with elevated moisture levels. When measured, these elements were below the MC levels required to sustain fungal growth, indicating this is past growth. Likely prior to the implementation of the dehumidification system.
- Reported intermittent popping and cracking sounds from the timber roof system. The largest noises were reported during early summer when ice surface had been removed. Noise occurrence appeared to correlate with temperature and humidity fluctuations, and possibly differential sun exposure of roof.

## 4.0 Truss Capacity Analysis

The structural capacity of a typical truss was assessed using SAP2000 analysis software and appropriate reference design codes and material standards for timber framing. The following summary of RJC's capacity review is not a comprehensive analysis of the overall building structure and does not include a review of the building lateral design. The extent of this analysis is the gravity-load carrying capacity of the existing roof trusses over the arena area (as shown in Figures 2 and 3, above).



We conducted our analysis using the truss geometry shown in the available documentation and confirmed by our site measurements (Figure 3) and assumed material grades based on the design notes prepared by the original structural engineer-of-record. Assumed material properties are as follows:

- Timber truss web members: Douglas-Fir select structural grade.
- Glulam truss top chords: Douglas-Fir 22f-E grade.
- Glulam truss bottom chords: Douglas-Fir 24f-E grade.
- No reduction in material strength or stiffness of the timber members was applied to account for the observed cracking or moisture readings.

Truss analysis/design criteria were based on the National Building Code of Canada (NBC) 1960, the British Columbia Building Code (BCBC) 2024, the current City of Revelstoke Building Bylaw, and our estimated weights of the overall roof assembly and in-situ trusses. This includes:

- An original (NBC 1960) uniform design roof snow load of 70 lbs per square foot (psf) [3.36 kPa]. Note that snow drift accumulation on arched roofs was not mandated by Code until 1965, and the original structure was designed in 1962.
- A current (BCBC 2024 and Revelstoke Building Bylaw) ground snow load of 150 psf (7.2 kPa) and associated rain load of 2.1 psf (0.1 kPa). Note this loading was not applied to the trusses as part of our baseline capacity analysis.
- A pattern load consisting of 100% the uniform design snow load applied over half the roof and 50% of the design uniform snow load applied over the other half, per the original NBC 1960.
- A ground snow load of 88 psf (4.22 kPa), conforming to both NBC 1960 and 1965 design ground snow loads, applied as a triangular drift load over half of the truss with a peak drift of twice the ground snow load of 176 psf (8.45 kPa) at the support and tapering to zero loading at midspan and the other half of the truss. This drift load is required to be considered for arch and curved roofs as of the benchmark NBC 1965 code and that requirement remains the same under the current BCBC 2024 building code.
- A roof assembly superimposed dead load of 9.8 psf (0.47 kPa) applied to the trusses.
- An overall Importance Categorization of 'Normal' for the building, correlating to an Ultimate Limit State (ULS) importance factor of 1.0 and a Serviceability Limit State (SLS) importance factor of 0.9 applied to the snow loads.



Table 1 below summarizes the results of our analysis. Note “utilization” refers to the applied load effects divided by the member capacity. If the applied loading is greater than the capacity, the structural member’s utilization is above 100%. Note that the truss component labels in Table 1 correspond to those identified in Figure 3.

In general, the analysis indicates that most truss chord and web members do not have sufficient capacity to support the applied loads mandated by current code. In order to make reasonable assumptions about the existing trusses, as discussed further below, Table 1 summarizes both uniformly distributed loads and snow pattern loading based on the original 1960 design snow load, as well as snow drift loadings to the NBC 1965 requirements for arched roofs. Our analysis shows that the existing trusses have sufficient capacity to handle approximately 45 psf (2.15 kPa) of uniform snow, governed primarily by the capacity of the bottom chord. This snow load roughly corresponds to **a depth of 20 inches of wet compact snow, 45 inches of fresh snowfall, or a combination thereof**. The density of freshly fallen snow is roughly one pound per inch of snow depth, and the density of roof snow that has been allowed to settle and self compact is roughly 2.25 pounds per inch.

Table 1: Utilization of Existing Truss Components (Factored Load to Factored Capacity)			
Truss Component	% Utilization		
	NBC 1960 Uniform	NBC 1960 Pattern	NBC 1965 Drift
Top Chord (Bending & Compression)	142 %	112 %	116 %
Bottom Chord (Bending & Tension)	152 %	128 %	126 %
Web Member A (Compression)	0 %	0 %	214 %
Web Member A (Tension)	126 %	126 %	106 %
Web Member B (Compression)	121 %	109 %	82 %
Web Member B (Tension)	0 %	0 %	126 %
Web Member C (Compression)	0 %	7 %	367 %
Web Member C (Tension)	49 %	82 %	95 %
Web Member D (Compression)	32 %	66 %	80 %
Web Member D (Tension)	0 %	15 %	207 %
Web Member E (Compression)	0 %	62 %	188 %
Web Member E (Tension)	19 %	77 %	105 %
Web Member F (Compression)	24 %	108 %	149 %
Web Member F (Tension)	0 %	69 %	207 %
Gusset Plate to Chord Connection 1	16 %	44 %	113 %
Gusset Plate to Chord Connection 2	0 %	22 %	45 %
Gusset Plate to Chord Connection 3	51 %	112 %	255 %
Gusset Plate to Chord Connection 4	83 %	88 %	150 %



## 5.0 Discussion

Based on our observations, testing and analysis, it is our opinion that the existing roof structure above the arena portion of the Revelstoke Forum is generally performing adequately under its current use, with no obvious near-term risk of structural failure or collapse, **provided that excess snow accumulations on the roof continue to be monitored and removed as required.**

Our analysis has found calculated structural deficiencies in the truss top and bottom chords, as well as in select web members near the ends of the trusses, when loaded to the 70 psf (3.3 kPa) uniform snow loading mandated by the Code in effect at the time of original construction (taken as the 1960 NBC). The overstress in the top and bottom chords is due to a combination of axial force (tension or compression) and bending in the members. A conventionally-designed truss of this vintage likely did not consider bending in the continuous chord members. If the effects of bending are removed from our analysis, the top chord is sufficient for the 1960 uniform design snow load, however the bottom chord and the identified web members remain deficient. The pattern loading results in some additional web member overstresses that are not present in the uniform load case.

Commentary L of the Structural Commentaries to the National Building Code of Canada (NBC) is intended to provide guidance in assessing existing buildings relative to current performance expectations, and is therefore applicable in assessing the roof structure at the Revelstoke Forum. Paragraph 20 of Commentary L – “Application of NBC Part 4 of Division B for the Structural Evaluation and Upgrading of Existing Buildings”, states that:

“Buildings and components designed and built according to earlier codes than the benchmark editions, or designed and built in accordance with good construction practice when no codes applied, are considered to have demonstrated a satisfactory capacity to resist loads (other than earthquake loads), provided the following conditions are met:

- Careful examination by a professional engineer does not reveal any evidence of significant damage, distress, or deterioration;
- The structural system is reviewed, and critical details are examined and checked for load transfer;
- The building has demonstrated satisfactory performance for at least 30 years; and
- There have been no changes within the past 30 years that could significantly increase the loads on the building or affect its durability, and no such changes are contemplated.”

While the first, second, and fourth criteria of Commentary L are satisfied, the building has not satisfied the third criterion. Documentation shows the structure experienced structural distress during the first winter (1963) after construction, was reinforced in 1964, and its performance following the reinforcement prompted further structural analysis resulting in the first structural assessment report in 1972, which mandated roof snow removal. As the building structure has been subject to a snow removal program for nearly its entire existence, it has not been “load tested” in a satisfactory manner to demonstrate its capacity to resist roof snow loads.



If the criteria of paragraph 20 are not met, Commentary L recommends evaluation of structures designed prior to a benchmark edition to be done using the current building code requirements, but permits analysis using the loading at the time of construction. The 1965 NBC was the benchmark Code for mandating that snow drift accumulation is considered in the analysis and design of building structures. When snow drift loading is incorporated into our analysis, nearly every truss member and connection becomes over-utilized, and some significantly with utilizations exceeding 200%. We acknowledge that, as the Forum was constructed prior to 1965, it is possible (and, based on our analysis, likely) that the arena roof trusses were not designed to accommodate the drift loading described above, and it is likely that it has not been subjected to them due to the snow removal program.

While Commentary L permits analysis of existing buildings using the loading at the time of construction to evaluate their acceptability, should that analysis find the structure deficient, Commentary L notes that the upgrade of that structure must be to current code design loads. Since 1960, the design snow loads for buildings in Revelstoke have been increased substantially. Given that the existing roof trusses are deficient to the original design loads, application of the increased basic snow and snow drift loading mandated by the current Building Code (BCBC 2024) would significantly overstress the trusses. Any reinforcing or upgrade measures would therefore be significant and would require upgrade to all components of the existing trusses.

Although our analysis found the truss members and connections to be theoretically deficient, there was no visible indication of overstress in the truss members or connections found during our site review. The observed cracking/splitting of the wood materials, in combination with the varied moisture readings, appears consistent with cyclical wood swelling and shrinkage over time, and cracking did not appear concentrated in highly-stressed areas of the trusses. Cracks measured on site did not appear as severe as described in the WEL reporting. The splitting in the bottom chord splice plates in-line with the bolts could be cause for concern, however there was no evidence of bolt slippage that could indicate global failure of the splice connection.

The steel U-bolted clamps at various locations along the truss chords appear to have been installed in an effort to strengthen the truss at high-stress locations. While this may be marginally effective at locally increasing the capacity of the truss members, it is our opinion that the bolted plates are too small and spaced too far apart to have any real effect on the overall truss capacity.

As part of our assessment, RJC has reviewed industry literature pertaining to the material deterioration of glulam structural members over time. Based on our review, we are of the opinion that the subject trusses are not currently showing signs of material degeneration, beyond (possibly) the localized fungal growth observed. This could, however, become problematic in the future and should be investigated further, per our recommendations below.

At this time, we do not have a clear explanation for the loud “bangs” heard by arena staff. RJC’s visual review of the truss structures did not show displacement that would accompany a bolt failure or evidence of a high energy wood failure. The sounds may have been caused by temperature changes and associated expansion/contraction of the roof decking and its connections to the supporting structure. As there is no exterior insulation between the plank decking and the roofing, the wood structure is susceptible to major



temperature swings based on seasonal and/or daily variations in sun exposure. The time of year of these noises seems to be associated with removal of the ice surface. Industry guidance instructs that constant humidity regimes that reduce seasonal swelling and shrinking of large dimension wood members result in the least accumulation of cracking in wood members. Monitoring of wood moisture content through the seasons is recommended to determine how much stress occurs in the wood members.

## 6.0 Recommendations

Based on conversations with City Staff, we understand that the City of Revelstoke intends to keep the Forum in operation for at least the next 5 to 10 years until a replacement arena can be built at an adjacent site. We have therefore tailored our recommendations toward maintaining use and occupancy of the arena for up to 10 years before it is demolished.

Our recommendations to extend the service life of the arena roof structure at the Revelstoke Forum for the next 5 to 10 years are as follows:

- Continue to monitor rooftop snow accumulations and remove snow in excess of 20 inches (500mm) in depth. Monitor weather forecasting and ensure the building is not occupied if the cumulative snowfall forecasted to have fallen and expected to fall since the roof was last fully cleared by snow removal or melting exceeds 45 inches (1.14m).
- Implement a regular monitoring program that assesses the structural condition of the existing roof framing on an annual basis.
- Additional investigation is recommended to assess the level of material degeneration of the timber and glulam materials and the resulting effect on structural capacity.
- Proper maintenance of the roofing membrane and building envelope to mitigate the risk of water ingress into the structure and resulting moisture-related material deterioration.
- Update or improve the dehumidification system to maintain constant humidity in the building at the bottom of the trusses through out the year. Possibly coat the trusses to reduce moisture exchange related stress that may be causing the cracking.

An alternative option to the continued monitoring and snow removal program would be to structurally strengthen the trusses, however, as noted above, this would involve strengthening every member and connection of every truss to meet current Code requirements. Existing foundations were assessed by WEL and Westrek Geotechnical Services in a series of reports in 2021, but RJC would need to review these findings and the capacities of the existing concrete columns further against current code required loading. We therefore recommend against this option as it would likely be less practical and cost-effective than building a new arena.



## 7.0 Closure

We trust this report provides the information you require at this time. However, if you have any questions or concerns, please do not hesitate to contact the undersigned.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.  
EGBC Permit to Practice No. 1002503

A handwritten signature in black ink, appearing to read 'Teighan Quaile', written over a horizontal line.

Teighan Quaile, EIT  
Design Engineer

A handwritten signature in blue ink, appearing to read 'Deanna Perrin', written over a horizontal line.

Deanna Perrin, BSc (Civil), P.Eng.  
Associate

Jared Marough, P.Eng.  
Project Engineer

**Appendix A – Observations and Photos**  
**Appendix B – Limits of Commission**



Engineers

## Appendix A

Observations and Photos



**PHOTOS**

Parallel-to-grain splitting visible in the vertical face of truss top chords.

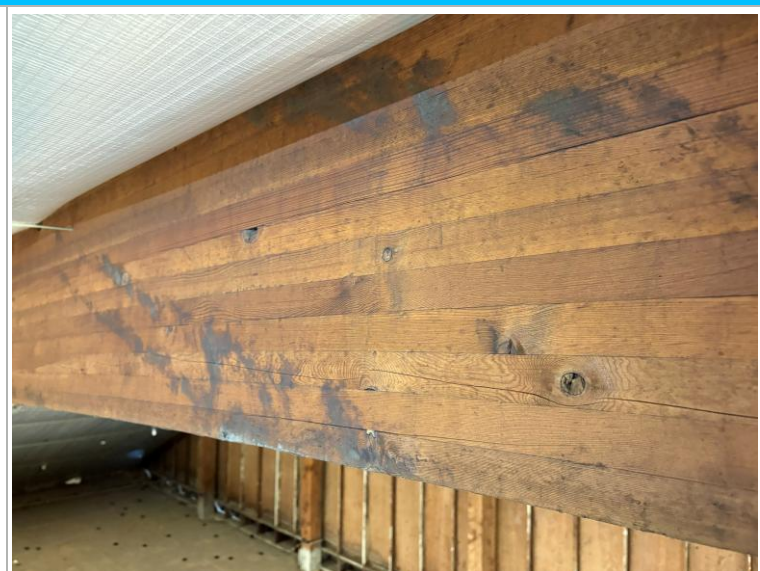


Photo 1

Parallel-to-grain splitting visible on the underside of truss bottom chords.

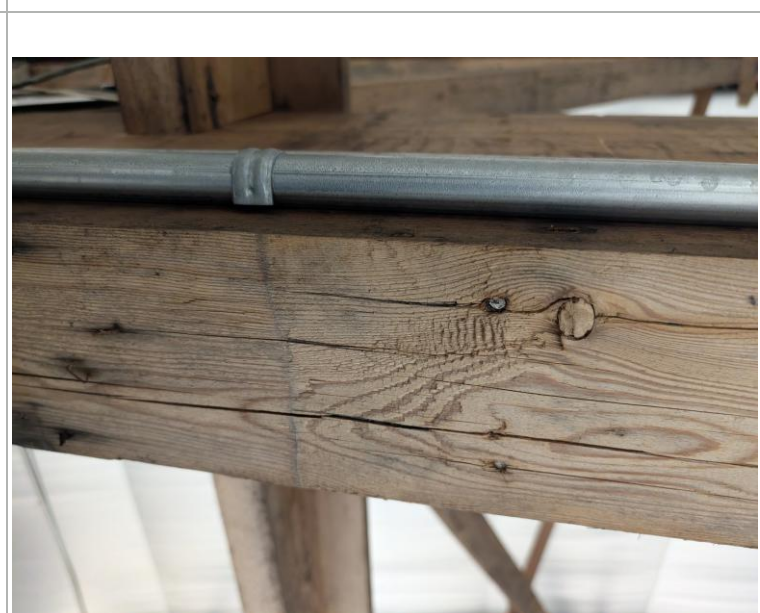


Photo 2

PHOTOS

Parallel-to-grain cracks along the vertical face of bottom chord splice plates.



Photo 3

Parallel-to-grain cracks along the vertical face of bottom chord splice plates.



Photo 4



PHOTOS

Moisture meter reading in truss web member.



Photo 5

Moisture meter reading in truss bottom chord.



Photo 6



PHOTOS

Localized crushing of top chord at locations with U-bolts.

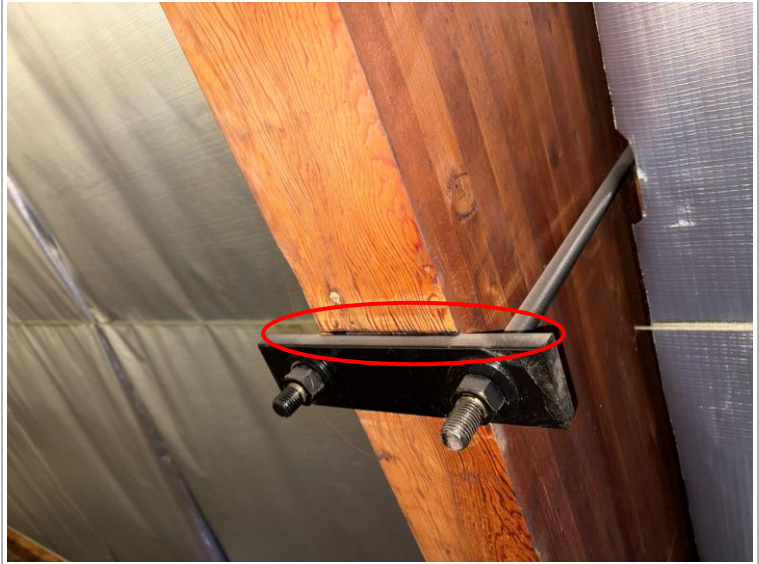


Photo 7



Engineers

## Appendix B

### Limits of Commission



## Limits of Commission

Our opinion cannot be extended to portions of the site that were not reviewed or situations reasonably beyond the control of RJC. If unexpected conditions are encountered at the site, RJC must be notified in order that we may determine if modifications to the conclusions presented here are necessary. Any conclusions or recommendations presented in this report were determined from the limited information available.

This report has been prepared in accordance with generally accepted engineering practices. No other warranties, expressed or implied, are made as to the professional services provided under the terms of our contract and included in this report. Other than as described within our report a detailed review of the structural system, including seismic restraint, was not included in the scope of work.

The City of Revelstoke recognizes that special risks occur whenever engineering or related disciplines are applied to identify hidden elements or portions of a building. Even a comprehensive sampling and testing program, implemented with the appropriate equipment and experienced personnel, under the direction of a trained professional who functions in accordance with a professional standard of practice, may fail to detect certain conditions. This is because these conditions are hidden and therefore cannot be considered in the development recommendation. For similar reasons, actual conditions that the design professional properly inferred to exist between examined conditions may differ significantly from those that actually exist.

The City of Revelstoke realizes that nothing can be done to eliminate these risks altogether. As a result, we cannot guarantee the accuracy of opinions of probable cost and can assume no liability where the probable costs are exceeded.

The City of Revelstoke recognizes that RJC does not have expertise in the identification of, or health risks associated with, mould, mildew or other fungi and therefore cannot provide an opinion as to the extent to which these substances exist in the building or the associated potential health risks to building occupants.

RJC prepared this report for the use of The City of Revelstoke. The material in it reflects RJC's judgement in light of information available to RJC at the time of preparation. Any use that a third party makes of this report, or any reliance or decisions to be based on it, is the responsibility of such third parties. RJC accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.





## **COUNCIL REPORT**

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Laurie Donato, Director of Parks, Recreation and Culture  
**Date:** June 23, 2026  
**Subject:** Multipurpose Facility Development – Next Steps  
**File No.:** 0730-01

### **RECOMMENDATION:**

**THAT** the following resolutions passed on May 26, 2026 related to the loan authorization bylaw and assent voting process be rescinded:

THAT the required loan authorization bylaw and assent voting process be prepared in accordance with the Community Charter, Local Government Act, and applicable election

AND THAT staff be authorized to proceed with assent voting (referendum) to obtain elector approval for a loan authorization bylaw to finance the construction of a multipurpose facility;

AND THAT administration be authorized to include the assent voting question on the ballot for the October 17, 2026 General Local Election.

**AND THAT** a project management plan outlining the process that will be undertaken to come to a decision point on the future of a multipurpose facility be prepared by staff.

### **CAO COMMENTS:**

As per the 3<sup>rd</sup> party independent review of past structural reports of the Revelstoke Forum, it is now confirmed we have additional time to further engage with the community and fine tune location, size, and scope of a new multi-purpose facility. As a result of multiple open houses and community engagement initiatives, the City listened and acted on commissioning a 3<sup>rd</sup> party independent review of the past structural reports involving the Revelstoke Forum. Therefore, it is not necessary to hold a referendum at this time

### **EXECUTIVE SUMMARY:**

The City has been exploring the development of a future multipurpose facility in order to address the aging existing arena facility and to respond to current and future community space needs. Public engagement conducted as part of the feasibility study process provided valuable input on both the concept of a multipurpose facility and the process that should guide the next stage of work. Feedback indicates that the community would like the City to ensure that all viable options are fully explored before advancing to a final concept selection.

At the same time, the recent engineering review of the existing facility indicates that the roof is not deteriorating as quickly as originally predicted. This additional time creates an opportunity for further public engagement to better educate the community on the current condition of the existing arena, the options available for that facility, and what forms of new construction are viable to meet the needs of Revelstoke's growing population within the City's fiscal capacity.

A later referendum would allow the City to return to the community with greater confidence that all reasonable options have been considered and that the proposal is well defined.

### **BACKGROUND:**

At the Council meeting held on May 28th, 2026 passed the following motions:

THAT the required loan authorization bylaw and assent voting process be prepared in accordance with the Community Charter, Local Government Act, and applicable election,

AND THAT staff be authorized to proceed with assent voting (referendum) to obtain elector approval for a loan authorization bylaw to finance the construction of a multipurpose facility;

AND THAT administration be authorized to include the assent voting question on the ballot for the October 17, 2026 General Local Election.

Following the endorsement of these resolutions Council requested that staff provide a report outlining a detailed timeline including deliverables and a location to assist with Council's decision regarding next steps for the Multipurpose Facility development.

The purpose of this report is to provide a high-level summary of the feedback received through the survey process and identify next steps to help guide Council's decision-making process.

**OPTIONS / DISCUSSION:**

SURVEY FEEDBACK

**Affordability:** Affordability was the dominant concern with the existing tax burden already felt as high (especially for businesses). The dominant concern calls for right sizing, and clearer long-term operating costs.

**Breadth vs Cost:** Feedback presented a strong desire for multi-use year-round spaces. Feedback emphasized the importance of confirming that any proposed facility and amenities do not duplicate services or spaces already available within the community.

**Renovation Alternative:** Respondents want confirmation that this option has been adequately explored.

**Site Location:** Top priorities for site location were evenly split between location and site size / room for growth with cost, the leading second priority. Respondents asked the City to explore other downtown location options, including Queen Elizabeth Park, before narrowing the project to a preferred site.

**Tax & Willingness to Pay:**

- 23% of survey respondents wanted **NO** tax increase
- 77% of survey respondents support some form of tax increase – however, it is important to keep in mind that 23% of the 77% only supported a \$ 200 - \$ 300 tax increase.

In addition, respondents highlighted the need for a business case for any new programming amenities so that Council can assess demand, operating implications, and community benefit. There was also interest in understanding whether the project could be delivered in phases to improve affordability and provide flexibility should the final scope need to evolve over time.

Engineering Review on Existing Facility:

The recent engineering review of the existing facility indicates that the roof is not deteriorating as quickly as originally predicted. This additional time creates an opportunity for further public engagement to better educate the community on the current condition of the existing arena, the options available for that facility, and what forms of new construction are viable to meet the needs of Revelstoke’s growing population within the City’s fiscal capacity.

Key takeaways from survey:

- Replace the forum, including curling, add flexible multi-use spaces (63%)
- The community wants fiscal transparency, business case evidence and phasing options
- The facility must serve the whole community, not just select groups
- Public Private Partnerships – (P3) Community is interested in principle, but want transparency on terms, revenue sharing and partner identity
- Site B (Public Works) was the preferred location – however there are practical concerns with relocating public works. Consider other locations.

confirmation that this option

### Next Steps

Based on this feedback, staff recommend preparing a project management plan that clearly sets out the work program required to bring Council to an informed decision point on the future of a multipurpose facility. The plan should identify the key phases of work, major deliverables, target timelines, and decision points, and should also clarify roles for Council, staff, consultants, and other partners involved in advancing the project.

This approach would position Council to consider a more complete, credible, and financially grounded project framework before determining whether and when to proceed to referendum.

### **FINANCIAL / RISK IMPLICATIONS:**

At this stage, the project is anticipated to be financed primarily by taxpayers, subject to future Council direction and detailed financial review. For that reason, developing a clear funding model is a critical step. This model should identify potential capital and operating impacts, affordability considerations, and any opportunities to offset taxpayer burden through grants, partnerships, reserves, or phased implementation.

The key project risks at this stage are advancing too quickly without sufficient analysis, selecting a site before alternatives are adequately reviewed, and proposing programming that may duplicate existing community offerings. These risks can be reduced by completing the location analysis, testing programming against existing facilities and service gaps, and preparing a business case to support any new amenities before a final project concept is brought forward.

The engineering findings regarding the existing facility roof reduce the immediate urgency to commit to a single solution and provide time to complete the above analysis. This lowers the risk of bringing forward a referendum before the project is sufficiently developed and before the community is confident that alternatives have been fairly considered.

### **COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:**

Public engagement to date has shaped the recommended next steps, and continued communication will be important.

Communications should focus on demonstrating how survey feedback is being used, outlining the work plan and timelines, and explaining how location, programming, phasing, and funding decisions will be evaluated.

As this work progresses, staff will continue to keep residents informed of findings and communicate clearly that a referendum can be considered at a later stage once the project is more fully defined. This approach reinforces transparency and supports public trust in the process.

**OTHERS CONSULTED:**

E. Parliament, Chief Administrative Officer  
S. Black, Director of Engineering  
P. Simon, Director of Development Services  
C. Floyd, Director of Corporate Services  
K. Gipps, Manager of Development Services

This report reflects input from public survey responses, prior project engagement materials, the engineering review of the existing facility, and internal staff considerations related to service delivery, capital planning, and community facility needs.

**ATTACHMENTS / LINKS:**

- [Linked Attachment 1 - HCMA Presentation – May 14, 2026 - Summary of public survey feedback](#)

**Respectfully Submitted,**



**Laurie Donato**  
**Director of Parks, Recreation & Culture**



**Evan Parliament**  
**Chief Administrative Officer**





## COUNCIL REPORT

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Laurie Donato, Director of Parks, Recreation & Culture  
**Date:** June 23, 2026  
**Subject:** 2026 Art Alleries Project  
**File No.:** 7800-01

### RECOMMENDATION:

**THAT** the Art Allery project, *'Pausing for Poetry'* located in various allies in the downtown core be approved subject to the building owners complying with City policies regarding alleyway encroachments.

### CAO COMMENTS:

Our unique alleries program attracts tourists from all over the world. Adding this latest showpiece will only enhance the overall visitor experience.

### BACKGROUND:

*In accordance with the Public Art Policy, the Public Art Committee provides advice and suggestions for appropriate public art projects for City Council to consider.*

The Art Allery program features visual artworks installed along downtown alleyways, transforming the area into an open-air public art gallery. Building on the previous phases, this year's installations, *'Pausing for Poetry'* was created by local Revelstoke residents and will extend to multiple buildings completing the Art Alleries loop.

### OPTIONS / DISCUSSION:

Phase 6 of Art Alleries will feature two new artistic disciplines: poetry and printmaking. Ten poems by Revelstoke residents, ranging from Grade 3 students to seniors, were selected through a public call for submissions. No theme was prescribed for the submissions, giving artists the freedom to write on any topic they wished.

Poems selected will be sent to Printmakers Guild. Each poem will be paired with an illustration on a 24" x 36" Alu panel.

The Public Art Committee reviewed the project details at their meeting held on June 15<sup>th</sup>, 2026. Committee members were highly supportive of the project and recommended that the project proceed.

**FINANCIAL / RISK IMPLICATIONS:**

The project has no impact on the City's Financial Plan. The project will be funded by Arts Revelstoke. The art pieces will be erected on private property and by maintained by the Artist. Liability insurance for the artwork will be provided by Arts Revelstoke. This City of Revelstoke will be listed as an additional insured.

**COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:**

None

**OTHERS CONSULTED:**

Public Art Committee  
Senior Leadership Team

**ATTACHMENTS / LINKS:**

- Attachment 1 – Art Alleries Proposal

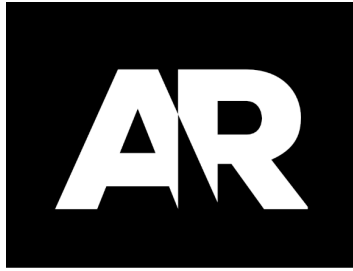
**Respectfully Submitted,**



**Laurie Donato, CPHR**  
Director of Parks, Recreation & Culture



**Evan Parliament**  
Chief Administrative Officer



# ARTS REVELSTOKE

## Pausing for Poetry

Revelstoke’s Art Alleries have transformed neglected spaces into vibrant reminders of our thriving arts and culture sector. Phase 6 of Art Alleries will showcase two new artistic disciplines: poetry and printmaking. Through a community submission process, Arts Revelstoke has selected 10 poems that will be sent to the Printmakers Guild. The printmakers will create art that complements the poems.

We plan to install **10 new works**, each with a community selected poem, along with an accompanying print made by a local printmaker.

**ART ALLERIES**  
 Inspiring Arts in Every Corner

**Pausing  
 for  
 poetry**

**Snowball**

I made myself a snowball  
 As perfect as could be.  
 I thought I'd keep it as a pet  
 And let it sleep with me.  
 I made it some pajamas  
 And a pillow for its head.  
 Then last night it ran away,  
 But first it wet the bed.

Shel Silverstein

\* Needs Project Statement illustrating community involvement and 2 new disciplines: Poetry & Print Making

**AR ARTS REVELSTOKE**

24"



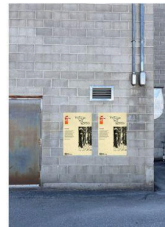
Hong Kong Restaurant



City Furniture



Cascade Credit Union



Legends and Hens



Spit Milk



Telus and Knobs Store



Spit Milk



The Wax Bench



Centennial Centre

36"

**Dimensions and install details:**

Each installation will be 24” X 36” and will be installed with 2 anchor point (one at the top middle and one at the bottom middle).

Unlike other Art Alleries installations, these works will not have any lighting.

**Artist statement:**

Pausing For Poetry is a collection of poetry written by the community, paired with a local printmaker to create the imagery to accompany the written words. The poems and illustrations displayed in the works were all created by local Revelstoke residents. Some grew up in town, while others found themselves here. The poets were not asked to write about any topic in particular, the submissions were completely open thematically, however, it was found through this project that the town we live in, despite its geographical challenges, is a community that fosters hope and creativity.

WAYFINDERS

Our first winter here  
our kids thought the  
lights

from the groomers  
working on the ski hill  
at night were

stars  
hanging low  
in the sky.

We were all trying  
to find our  
bearings.

Now that we've  
settled in, I  
realize they

were right:  
Through the  
dark months,

when hope is in  
short supply,  
the groomer

lights become  
my north stars,  
guiding me home.

Hilary Thorpe

[hilary.thorpe@gmail.com](mailto:hilary.thorpe@gmail.com)  
PO Box 1082, Revelstoke, BC, V0E 2S0

in the end

will you feel content

about the time you spent?

be elated

by all you created?

sense your heart bloomin'

for having been a kind human?

be full of glee

because you always felt free?

will you stand tall

sure you felt it all?

be able to glean

that your people felt seen?

seem very smart

for opening your heart?

feel fully chuffed

that you danced enough?

in the end

you won't need to pretend

since you were a good friend.



### COUNCIL REPORT

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Laurie Donato, Director of Parks, Recreation & Culture  
**Date:** June 23, 2026  
**Subject:** City Hall Public Art  
**File No.:** 7800-01

#### RECOMMENDATION:

**THAT** the Public Art Committee's recommendation to display artwork from Evie Monroe at City Hall for a period of one year be approved.

#### CAO COMMENTS:

What a wonderful addition to City Hall! It is a privilege to dedicate space showcasing the talents of local artist

#### BACKGROUND:

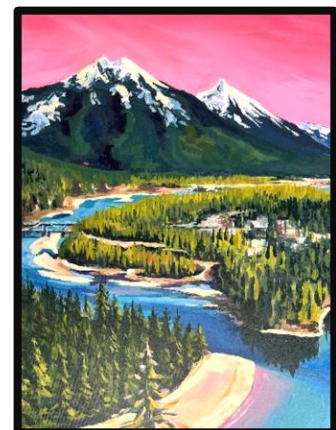
The term of the existing two contracts for artwork at City Hall expired on January 31<sup>st</sup>, 2026.

For the second year in a row staff, in collaboration with the Public Art Committee issued a "Request for Existing Artwork". The proposal call outlined submission guidelines and emphasized themes of interest: Indigenous, Revelstoke Landscape and Local History. The call specified that the artwork must be complete and ready for display.

#### OPTIONS / DISCUSSION:

City Hall provides a highly visible public setting where rotating artwork can be enjoyed by residents, visitors, staff, and Council while contributing to a welcoming civic environment.

The City received one proposal from emerging artist, Evie Monroe. Members of the Public Art Committee reviewed the submission at their meeting held on June 15, 2026. Members expressed support for the proposal, noting that it effectively captures the natural beauty of the area.



*Revelstoke from Boulder Look Out in Spring*

As the artist initially provided options for one display space only, the Committee asked staff to follow up to determine where they had additional paintings that may be suitable for the other location. The Committee subsequently reviewed other selections from the same artist and recommended that 'Ghost in Spring' and 'Revelstoke from Boulder Look Out in Spring' be selected for display at City Hall.



*Ghost in Spring*

Displaying Ms. Munro's artwork at City Hall for one year would support the City's cultural objectives by providing a public platform for artistic expression and increasing access to art in a variety of settings. A one-year term provides sufficient time for the work to be seen while maintaining the flexibility to rotate future displays.

Options:

1. Council could choose to decline to endorse the Public Art Committee's recommendation or request that staff bring forward additional information before proceeding.

### **FINANCIAL / RISK IMPLICATIONS:**

There are no significant financial implications anticipated. An honorarium of \$ 250 and annual adult pool pass will be provided to the artist.

The proposed display would be temporary and would not transfer ownership of the artwork to the City. The City will exhibit the artwork for a duration of one year. If the piece is sold during the display period, the City will release the artist from their contract. The City will not be claiming any commission for sales.

### **COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:**

Public engagement is not required for this temporary display. The artwork would be available for public viewing at City Hall during regular public access hours.

Communications may include a brief notice through the City's regular communication channels once installation details are confirmed, recognizing the artist and explaining the one-year display period.

### **OTHERS CONSULTED:**

Public Art Committee  
Director of Corporate Services

**ATTACHMENTS / LINKS:**

- Attachment 1 – Artwork Proposal

**Respectfully Submitted,**



**Laurie Donato, CPHR  
Director of Parks, Recreation & Culture**



**Evan Parliament  
Chief Administrative Officer**



Artist Statement  
Evie Monro

I have always created art, but since moving to Revelstoke in 2023 I have felt more inspired than ever, and my painting practice has flourished. As a landscape painter, I am always paying close attention to the world around me and listening to the stories it is telling. In my paintings I try to capture the essence or feeling of a place, in a way that feels familiar yet exciting and new to viewers. The landscapes around Revelstoke provide continual inspiration, and I find a special significance in the way they change with the seasons. The same landscapes, whilst familiar and constant, become something new every time the seasons change.

This painting, 'Revelstoke from Boulder Lookout in Spring', is an attempt to capture the vibrance that arrives in town every spring. As the sun shines and the flowers bloom after a long winter, I always find myself amazed at how bright and saturated the colours feel. It feels like the land is coming to life again after a period of rest and stillness. The town appears to awaken; bikes emerge everywhere, patios line the streets, and the light lingers longer in the evenings. This painting is about waking up to the same landscapes that were there all along, but with a new appreciation for the brightness and beauty that the spring brings.

'Ghost in Spring' is another ode to the beauty of the seasonal transitions that happen in Revelstoke. This iconic view from Revelstoke Mountain Resort is usually pictured in frosty whites and blues, however this painting aims to celebrate its transition into a summer alpine playground. The dwindling remainders of snow on the mountains remind us of the winter wonderland that is here for such a long portion of the year. But the bright greens and pinks that emerge as the snow melts are a glimpse into the saturation of the sunny months to come. Summer is on the way.









## COUNCIL REPORT

**To:** His Worship Mayor Sulz and Members of City Council  
**From:** Laurie Donato, Director of Parks, Recreation & Culture  
**Date:** June 23, 2026  
**Subject:** Youth Liaison Contract Extension  
**File No.:** 2240-20

### RECOMMENDATION:

1. **THAT** the Youth Liaison contract be direct awarded to Samantha Green for a one-year term commencing July 1, 2026 – June 30<sup>th</sup>, 2027 subject to receipt of the contribution agreement from the Columbia Basin Trust.

**AND THAT** the Mayor and Corporate Officer be authorized to sign the agreement between the City of Revelstoke and Samantha Green.

2. **THAT** the 2026 – 2027 Workplan for the Youth Liaison be approved.

### CAO COMMENTS:

Fully concur with staff.

### BACKGROUND:

For several years, the Columbia Basin Trust (CBT) has funded the City's part time Youth Liaison contract, which supports the delivery of youth programming in the community. The current contract is set to expire on June 30, 2026. CBT has recently confirmed an additional year of funding for the position, extending support to 2027.

### OPTIONS / DISCUSSION:

#### Youth Liaison Contract

The Youth Liaison works collaboratively with several agencies in the community to deliver programs for youth that have been identified by youth. The Youth Liaison works many of the hours for the position at the Revelstoke Senior Secondary School and in the community at various youth events.

The existing contractor has been in the position for one year. The one-year term resulted from the previous contractor leaving one year before the end of her three-year contract to pursue further education and become a teacher.

Positive youth outcomes depend on successful relationships. Youth value consistency in their relationships. It is often difficult for them to build trust and strong relationships with adults, especially if they know that they are only going to be around for a short time. Over the past year, Ms. Green has been very successful at building relationships with the youth as well as with service providers in the community. Given the nature of the position, a longer term with the same liaison would be beneficial as we work toward making a positive impact on the youth culture in the community.

In May, members of the Youth Advisory Committee suggested that the Youth Liaison contract be direct awarded to S. Green for additional one-year term to coincide with the next round of funding provided by Columbia Basin Trust.

#### Work plan

The funding contribution agreement requires that an annual work plan for the Youth Liaison be submitted. The work plan was reviewed by the Youth Advisory Committee in May. Accordingly, the work plan is attached as Schedule 'A' for Council review and comment. If approved by Council, the work plan will be submitted to CBT.

#### **Options:**

1. Council could choose to direct staff to issue a Request for Proposals for the Youth Liaison Contract.
2. Council could choose to amend the Youth Liaison work plan.

#### **FINANCIAL / RISK IMPLICATIONS:**

CBT has approved funding in the amount of \$ 75,000 for the period of July 1, 2026 – June 30<sup>th</sup>, 2027. The funds are to support the Stoke Youth Network in expanding local activities and offering a range of opportunities for youth ages 12 to 18 who reside in the City of Revelstoke and CSRD Area B. The service agreement will include wording to confirm that the contract remains subject to annual budget approval.

The Youth Liaison is required to obtain and maintain commercial general comprehensive liability insurance in the amount of three million dollars (\$ 3,000,000).

Programming initiatives are supported through the Youth Access Fund, which is financed by grant funding and community donations. The funds are held by the City and administered by the Director of Parks, Recreation & Culture in collaboration with the Youth Liaison.

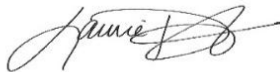
**OTHERS CONSULTED:**

Youth Advisory Committee

**ATTACHMENTS / LINKS:**

- Attachment 1 – Annual Workplan

**Respectfully Submitted,**



**Laurie Donato, CPHR**  
**Director of Parks, Recreation & Culture**



**Evan Parliament**  
**Chief Administrative Officer**



## **City of Revelstoke Youth Liaison 2026/2027 Work Plan Columbia Basin Trust (Basin Youth Network)**

The Youth Liaison Work Plan reflects the following community goals, objectives, priorities, and mandates:

**City of Revelstoke - Goal #1:** The City of Revelstoke will emphasize quality of life issues including social, active living, cultural experiences, and recreation opportunities.

**Youth Initiative Committee (YIC) Mandate:** To work collaboratively and actively to build community capacity to:

- Value youth as citizens and masters of their own experience;
- Strengthen the resilience of youth in the face of societal risk factors and;
- Enable all young people to meet the basic needs associated with a successful transition to adulthood.

**City of Revelstoke Youth Advisory Committee (YAC) Mandate:** The purpose of the YAC is to enhance services and opportunities for youth in Revelstoke and provide oversight for the Youth Liaison position.

**Stoke Youth Network (SYN) Mandate:** Supported by Columbia Basin Trust’s Basin Youth Network, the Stoke Youth Network will increase local activities, provide diverse opportunities for youth, enable youth to engage more with each other and their community and support collaboration among those who work and interact with youth. Program delivery will be based on local youth priorities for youth aged 12 - 18 years in the City of Revelstoke.

**2021 Youth Action Plan (YA Plan) Goals:**

- *Education, Employment & Training:* Youth have opportunities to make meaningful contributions to their community and personal growth through advanced education, employment and training.
- *Entertainment, Recreation & Culture:* Youth have opportunities to build confidence and community through participation in positive entertainment, recreation and cultural activities.
- *Home, Health & Safety:* To ensure youth feel a sense of wellbeing and safety in both their homes and community.
- *Citizenship, Connectivity & Engagement:* Develop avenues for youth to make meaningful and sustained contributions to civic life and decision-making. Work to develop a local culture in which the contributions of young people are valued and celebrated; in which youth can develop confidence and resilience.

Recognizing that priorities shift and change over time, this work plan is meant to serve as a guideline for action. The ten objectives will inform the work of the Youth Liaison based on

community consultation. Key themes have been identified to further guide the work of the Youth Liaison.

The Youth Liaison Work Plan is to be delivered based on a 30-hour work week over a 40 week period.

**Objective #1: Pursue strategic relationship building with youth.**

*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
<b>Interaction</b>	<p><b>Availability of Caring Adults</b></p> <p>Be an available, caring adult and connect with youth on a regular basis:</p> <ul style="list-style-type: none"> <li>• Maintain regular office hours at RSS, (post office hours in a visible location).</li> <li>• Meet one on one with youth as needed.</li> <li>• Connect with youth through delivery of programs/events.</li> <li>• Connect with grade 6/7 students at elementary schools.</li> </ul>	<p><i>Regular office hours are maintained, (minimum three days per week when school is in session).</i></p> <p><i>-Regular presence at school (minimum 2 office hours per week) and presence at school events and activities</i></p> <p><i>Connect with a minimum of 15 youth per week.</i></p>
	<p><b>Mentorship</b></p> <p>Support mentorship opportunities:</p> <ul style="list-style-type: none"> <li>• Promote local mentorship programs</li> <li>• Recognize &amp; celebrate youth mentors/volunteers</li> </ul>	<p><i>Provide reference letters to acknowledge those who have contributed to their community</i></p> <p><i>Acknowledge volunteers through the Spirit of Revelstoke awards?</i></p>

**Objective #2: Expand communication; act as a liaison between community groups and youth.**

*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
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<b>Connection</b>	<p><b>Connecting Youth to Community</b></p> <p>Promote and encourage community-based youth opportunities:</p> <ul style="list-style-type: none"> <li>• Manage social media accounts</li> <li>• Manage and update bulletin board at RSS</li> <li>• Connect one-on-one with youth to ensure they know about and are supported to participate in opportunities</li> </ul> <p>Showcase youth talent, achievements, and community involvement</p>	<p><i>Social Media and bulletin boards are kept up to date</i></p> <p><i>Help promote community youth programs and events</i></p> <p><i>Highlight youth talent, achievements and community involvement through social media, local newspaper or radio</i></p>
	<p><b>Connect the Community to Youth</b></p> <p>Enhance communication and avenues for information sharing:</p> <ul style="list-style-type: none"> <li>• Maintain &amp; enhance working relationships with key youth-serving organizations and service provider</li> <li>• Liaison with community groups that are looking to engage youth &amp; represent these groups in promoting opportunities to youth</li> <li>• Actively promote youth opportunities</li> </ul>	<p><i>Organizations feel supported in connecting with youth, (liaison with a minimum of four groups per month).</i></p> <p><i>Bulletin boards and social media are kept up to date with youth related activities, information and events, (a minimum of two posts per week).</i></p> <p><i>Increase information sharing with parents through PAC Facebook groups and school Newsletters</i></p> <p><i>Maintain and update Stoke Youth Network website as needed with current information and updated photos.</i></p>

**Objective #3: Ensure youth have equal access to inclusive youth opportunities.**  
*(Based on formal and informal youth input, Poverty Reduction Strategy, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
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<p><b>Accessibility &amp; Inclusion</b></p>	<p><b>Youth Access</b></p> <p>Work to remove barriers for youth participation in sports, recreation, arts and cultural activities:</p> <p><b>-Financial:</b></p> <ul style="list-style-type: none"> <li>• Delivery of the Youth Access Fund</li> <li>• Liaison with service providers and organizations to promote the Youth Access Fund and related programs, (example: Kidsport, Jump Start)</li> <li>• Provide outreach and support to youth and families accessing the YA Fund</li> <li>• Support service providers through the referral and administration process</li> <li>• Send updates and report to Youth Advisory Committee and referral agencies</li> <li>• Seek funding to maintain/build the YA Fund</li> </ul> <p><b>-Transportation:</b></p> <ul style="list-style-type: none"> <li>• Connect youth with existing transportation opportunities (City Bus, Revy Rides, Resort Shuttle etc.)</li> </ul>	<p><i>YA Fund records are kept up to date.</i></p> <p><i>YA Fund updates are sent to the YA Fund committee, (bi-annually).</i></p> <p><i>The number of youth who receive assistance from the YA Fund are recorded, (Target minimum of 60 youth per year).</i></p> <p><i>A minimum of \$2000 remains in the fund at all times.</i></p> <p><i>Continue to secure funding through grants and fundraising</i></p> <p><i>Continue to promote YA Fund and raise awareness in the community (social media, leisure guide, radio, newspaper)</i></p> <p><i>Conversation/collaborations around youth transportation options and opportunities (minimum once per year)</i></p> <p><i>Drop-in sports, art, or recreation opportunities are offered (at least once per month)</i></p> <p><i>Actively support the Revelstoke Collective Impact and Poverty Reduction Strategy working groups?</i></p>
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	<ul style="list-style-type: none"> <li>Initiate conversation and collaboration with other community organizations and groups around community youth van/shuttle service</li> </ul> <p><b>-Equipment and Clothing:</b></p> <ul style="list-style-type: none"> <li>Actively support youth clothing and gear exchange programs</li> <li>Utilize Community Connections Goods Exchange Program</li> </ul> <p><b>-Drop-in Programs</b></p> <ul style="list-style-type: none"> <li>Provide drop-in opportunities (sports, recreation, arts &amp; cultural)</li> </ul>	
	<p><b>Inclusive Community Events</b></p> <p>Work with youth &amp; local event organizers to ensure there is an inclusive, accessible youth component to major events</p> <ul style="list-style-type: none"> <li>Attending planning sessions and/or support youth to participate in the planning process when possible</li> <li>Promote youth-friendly events/opportunities</li> </ul> <p>Support community partners to pursue youth-focused funding opportunities:</p> <ul style="list-style-type: none"> <li>Help identify funding opportunities</li> <li>Assist with grant writing</li> <li>Provide letters of support</li> </ul>	<p><i>Major community events have at least one youth activity/component.</i></p> <p><i>Youth are engaged in the planning process.</i></p> <p><i>Additional funding received is recorded (support a minimum of six community partners to access funding).</i></p> <p>Write letters of support for community organizations supporting youth programs as needed.</p>

**Objective #4: Empower youth to make healthy choices and ensure they are aware of services/resources that are available to them.**

*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
<p><b>Well-being</b></p>	<p><b>Youth Mental Health &amp; Wellness</b></p> <p>Support youth mental health and well-being through programs, education, and connection to resources.</p> <ul style="list-style-type: none"> <li>• Support Student led Health and Wellness projects</li> <li>• Support various groups to access CYMHSU funding?</li> <li>• Assist with the organization of the annual Wellness Fair and/or RSS based health and wellness initiatives and events</li> <li>• Connect youth with substance use supports and education opportunities</li> <li>• Facilitate or support recruitment of YMCA Y-Minds program – take out, maybe I can connect with Community connections program?</li> </ul>	<p><i>Attend committee meetings that support youth mental health and related activities.</i></p> <p><i>Support youth driven mental health and substance use initiatives</i></p> <p><i>Deliver a minimum of one health and wellness event/activity per year</i></p> <p><i>Local services/supports are provided during school hours at local high school, (minimum once per week).</i></p> <p><i>Gaps and opportunities in health and wellness support at RSS are identified (help secure funding when necessary).</i></p> <p><i>Parents are informed of various supports, resources, and opportunities through social media, PAC, and school websites.</i></p>
	<p><b>Making Connections &amp; Support for Parents</b></p> <p>Work with youth and community organizations to facilitate youth access to existing services/supports:</p> <ul style="list-style-type: none"> <li>• Promote youth services/support</li> <li>• Liaison/host service providers at RSS</li> </ul>	<p><i>Parents are informed of various supports, resources, and opportunities through social media, PAC, and school websites.</i></p>

	<ul style="list-style-type: none"> <li>• Refer youth to service providers when necessary</li> </ul> <p>Support parent education and engagement:</p> <ul style="list-style-type: none"> <li>• Inform parents via social media, school newsletter, PAC, etc.</li> <li>• When possible, invite parents to participate in training and education opportunities</li> <li>• When possible, invite parents to participate in training and education opportunities</li> </ul>	
	<p><b>Personal Safety &amp; Risk Management</b></p> <p>Explore youth opportunities for personal safety and risk management education, (including substance use):</p> <ul style="list-style-type: none"> <li>• Liaison with RCMP, Interior Health, Avalanche Canada and other groups offering risk management education</li> </ul>	<p><i>A minimum of four personal safety/risk management activities take place per year.</i></p>
	<p><b>Access to Safe, Nutritious Foods to Meet Needs</b></p> <p>Work with community organizations to help youth access safe, nutritious food to meet their needs</p> <ul style="list-style-type: none"> <li>• Assist with the SD19 breakfast program</li> <li>• Refer youth and families to the SD19 backpack program</li> <li>• Promote opportunities for youth to learn where their food comes from and connects them to their food system</li> <li>• Support youth and their families in accessing support</li> </ul>	<p><i>Support RSS breakfast program</i></p> <p><i>Support a minimum of one activity per year that connects youth to their food system</i></p> <p><i>Snacks are provided at programs for youth opportunities when possible</i></p>

	<p>and resources for nutritional food (i.e.. Food Recovery).</p> <p>Provide snacks/food for programs when possible</p>	
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**Objective #5: Provide opportunities for meaningful youth engagement.**

*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
<b>Engagement</b>	<p><b>Youth Programing, Activities and Events</b></p> <p>Deliver activities based on youth interest and priorities:</p> <ul style="list-style-type: none"> <li>Engage youth in the planning/implementation process</li> <li>Delivery of two larger activities per year</li> <li>Delivery of one smaller activity per month</li> <li>Delivery of a weekly after school youth programs</li> </ul>	<p><i>Two larger activities per year are delivered, (target 30+ youth).</i></p> <p><i>A minimum of ten smaller (monthly) activities are delivered throughout the year, (target five-ten youth per monthly activity).</i></p> <p><i>A minimum of once-a-week after-school youth program (target 10 to 15 youth per week)</i></p> <p><i>A minimum of two youth are involved in the planning process for each activity, where possible.</i></p>
	<p><b>Work in Partnership</b></p> <p>Partner with organizations to deliver youth-friendly, youth-related activities/projects:</p> <ul style="list-style-type: none"> <li>Provide assistance and information to groups and organizations to access funding for youth activities &amp; programming</li> </ul>	<p><i>One activity/project per month, up to a maximum of ten activities per year are delivered in partnership with other organizations (as needed basis).</i></p> <p><i>A minimum of two Arts &amp; Cultural initiatives per year are supported.</i></p>

	<ul style="list-style-type: none"> <li>• Work with community organizations to support Arts and Cultural initiatives and programming for youth</li> <li>• Work with community organizations to support tech lab and youth tech opportunities</li> <li>• Work with community organizations to support sports and outdoor activities for youth</li> </ul>	<p><i>Connect youth to tech-based activities and programs in the community.</i></p> <p>A minimum of two sports and outdoor initiatives per year are supported.</p>
	<p><b>Community Youth Space</b></p> <p>Promote community spaces that are open to youth:</p> <ul style="list-style-type: none"> <li>• Connect youth to existing spaces</li> <li>• Create youth friendly spaces in our community</li> <li>• Initiate collaboration with other organizations &amp; groups to explore youth spaces; form subcommittee.</li> </ul>	<p><i>Continue community dialogue around youth space and pursue opportunities.</i></p>

**Objective #6: Facilitate collaboration amongst youth-serving community organizations.**

Priority Theme	Priority & Related Activities	Performance Indicators
	<p><b>Youth Initiative Committee (YIC)</b></p> <p>Bring together services providers to identify and respond to gaps/opportunities:</p> <ul style="list-style-type: none"> <li>• Coordinate Youth Initiative Committee meeting</li> <li>• Conduct a review of progress and priorities outlined in the Youth Action Plan, including gap and opportunity identification and priority setting session</li> </ul>	<p><i>A YIC meeting is held every 3-5 years, (target fifteen-twenty participants per meeting).</i></p> <p><i>Summary is provided following YIC and youth consultation meetings.</i></p> <p><i>YIC email list is kept up to date and youth-related information is sent out via social media and email.</i></p>

<p><b>Collaboration</b></p>	<ul style="list-style-type: none"> <li>Continue to share relevant information with the Youth Initiative Committee as needed via email and social media throughout the year</li> </ul> <p>Conduct formal and non-formal youth input sessions throughout the year.</p> <ul style="list-style-type: none"> <li>School-wide youth input sessions</li> <li>Classroom input sessions</li> <li>Surveys</li> <li>Grade 6-7 classroom input session</li> <li>Attend Grade 8 orientation</li> <li>Informal input through ongoing youth engagement</li> </ul> <p>Connect ongoingly with youth-serving organizations to gather input on successes, challenges, gaps, and priorities.</p>	<p><i>A minimum of one youth input session is held per year (target all RSS students)</i></p> <p><i>Attend Grade 8 orientation to connect with youth and gather input.</i></p> <p><i>Provide grade 6/7 youth input opportunities</i></p> <p><i>Meet regularly with youth-serving organizations.</i></p> <p><i>Gaps and Opportunities are identified.</i></p>
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**Objective #7: Ensure Revelstoke remains a safe, inclusive and caring community for all youth.**  
*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
<p><b>Support</b></p>	<p><b>Anti-hate/Anti-Bullying</b></p> <p>Support anti-hate/anti-bullying initiatives:</p> <ul style="list-style-type: none"> <li>Host events/speakers</li> <li>Support peer driven initiatives</li> </ul>	<p><i>A minimum of two anti-hate initiatives take place per year.</i></p> <p><i>Target one speaker/workshop per year</i></p> <p><i>Engage youth in planning of initiatives/activities whenever possible</i></p>

	<p><b>Diversity &amp; Inclusion</b></p> <p>Promote diversity &amp; inclusion of minority groups:</p> <ul style="list-style-type: none"> <li>• Support 2SLGBTQ+ &amp; ‘Safe Spaces’ initiatives (i.e.. Pride &amp; Co.)</li> <li>• Support and include youth with disabilities</li> </ul>	<p><i>A minimum of one 2SLGBTQ+/Safe Space initiative takes place</i></p> <p><i>Youth with disabilities are included in events, activities, are given leadership opportunities and take part in the planning process whenever possible.</i></p>
	<p><b>Recognize Businesses/ Organizations</b></p> <p>Provide recognition to business and organization that support youth and youth initiatives:</p> <ul style="list-style-type: none"> <li>• Provide letters of recognition annually to businesses and organizations.</li> <li>• Publicly recognize contributions when appropriate, via social &amp; print media.</li> </ul>	<p><i>Local businesses and organizations are recognized annually.</i></p>

**Objective #8: Expand leadership & learning opportunities for youth**  
*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
<p><b>Empowerment</b></p>	<p><b>Leadership Opportunities</b></p> <p>Engage youth in leadership activities:</p> <ul style="list-style-type: none"> <li>• Continue to engage youth in leadership opportunities</li> <li>• Involve youth in the planning and delivery of activities, where possible</li> <li>• Provide reference letters as requested</li> </ul>	<p><i>Youth driven projects and ideas are supported and youth are engaged in at least one leadership activity per month.</i></p> <p><i>Monthly leadership meetings are held, (four-six youth participants, minimum of eight meetings per year).</i></p>

	<ul style="list-style-type: none"> <li>• Support outdoor leadership initiatives</li> <li>• Connect youth to land-based learning opportunities</li> <li>• Facilitate CBT’s Leadership Journey program</li> </ul>	<p><i>A minimum of one outdoor leadership opportunity is supported per year.</i></p> <p><i>A minimum of two youth are engaged in planning/implementation of each project</i></p>
	<p><b>Youth Philanthropy</b></p> <p>Support opportunities for youth to become active, informed &amp; engaged citizens (e.g. global awareness, social justice, environmental concerns):</p> <ul style="list-style-type: none"> <li>• Increase awareness of and connect youth with opportunities to volunteer and give back to the community</li> <li>• Increase meaningful volunteer opportunities for youth</li> <li>• Connect youth to funding for philanthropic projects (i.e.. RCF’s YPlay Grant)</li> </ul>	<p><i>All four schools are engaged in social responsibility activities. (minimum of one per year)</i></p> <p><i>Provide opportunity for youth to connect with organizations and individuals who are actively creating social change in the community</i></p> <p><i>Youth are engaged in two larger volunteer activities per year (target ten youth per activity).</i></p> <p><i>Support youth to seek meaningful volunteer opportunities with local organizations</i></p>
	<p><b>Youth Transition</b></p> <p>Help build capacity for the successful transition into adulthood:</p> <ul style="list-style-type: none"> <li>• Promote skill/literacy development programs</li> <li>• Help connect youth with post-secondary opportunities</li> <li>• Promote youth employment programs (i.e. School Works)</li> </ul>	<p><i>Promote SD#19, OC, CBAL skill development youth opportunities on a monthly basis.</i></p> <p><i>Support local businesses in accessing the School Works programs</i></p> <p><i>Support peer-to-peer mentorship opportunities</i></p> <p><i>Provide at least one skill building opportunity per year (First Aid, AST, etc.).</i></p>

	<ul style="list-style-type: none"> <li>• Help build capacity for the successful transition from grade 7 to high school</li> <li>• Support Grade 7 transition programs and activities</li> </ul> <p>Help create inter-grade relationship through programs and activities</p>	
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**Objective #9: Support youth driven ideas, projects and priorities.**

*(Based on formal and informal youth input, YIC, YA Plan)*

Priority Theme	Priority & Related Activities	Performance Indicators
<b>Inspire</b>	<p><b>Youth Voice</b></p> <p>Work with youth, community organizations and the municipality to explore &amp; implement effective ways to ensure youth input into community processes, and work to ensure input is integrated:</p> <ul style="list-style-type: none"> <li>• Liaison with community groups as a youth representative on various community-based committees</li> <li>• Include youth in decision making</li> <li>• Act as an advocate for youth priorities</li> </ul>	<p><i>Youth interests and priorities are brought forward to the YAC, YIC, the City, and other groups, (participate in two-three community-based committees).</i></p> <p><i>Youth are consulted on a regular basis, (including an annual review of priorities).</i></p> <p><i>Include youth voice in grant applications (letters of support, CBT REDI presentations etc.).</i></p>
	<p><b>Youth-Driven Ideas &amp; Projects</b></p> <p>Make youth driven projects and interests a priority:</p> <ul style="list-style-type: none"> <li>• Meet with youth one-on-one and in groups to explore ideas and potential projects; support delivery of projects where possible</li> </ul>	<p><i>Youth driven ideas and projects are supported, (minimum one per month).</i></p> <p><i>When needed, support youth in accessing grants and funding to support their initiatives</i></p>

**Objective #10: Report to and provide information to local and regional bodies as required.**  
(Based on CBT, YAC, YIC, YA Plan)

Priority Theme	Priority & Related Activities	Performance Indicators
<p><b>Accountability</b></p>	<p><b>CBT Basin Youth Network</b></p> <ul style="list-style-type: none"> <li>• Update CBT Work Plan annually</li> <li>• Submit annual reporting requirements</li> <li>• Attend CBT youth summit and conferences</li> <li>• Liaison with other Basin Youth Network communities</li> <li>• Attend professional development opportunities</li> </ul>	<p><i>Annual reporting requirements are fulfilled.</i></p> <p><i>Active participation in youth summits/conferences.</i></p> <p><i>Connect as needed.</i></p> <p><i>Attend monthly coordinator calls with Basin Youth Network.</i></p> <p><i>Attend two professional development opportunities per year.</i></p>
	<p><b>City of Revelstoke</b></p> <ul style="list-style-type: none"> <li>• Check in monthly with Director of Parks, Recreation and culture</li> <li>• Present annually to City Council</li> <li>• Update City of Revelstoke work plan annually (May)</li> </ul> <p><b>Youth Advisory Committee</b></p> <ul style="list-style-type: none"> <li>• Attend regular YAC meetings</li> <li>• Provide updates and report at YAC meetings</li> <li>• Engage youth to sit on YAC when needed</li> <li>• Support youth members of YAC to attend meetings and provide meaningful contributions</li> </ul> <p><b>Funding</b></p> <p>Report to other funders as required.</p>	<p><i>Minimum ten times per year.</i></p> <p><i>Record time of meeting/presentation.</i></p> <p><i>Three YAC meetings are held throughout the year.</i></p> <p><i>A written report and verbal synopsis are provided at three monthly meetings.</i></p> <p><i>Three youth representatives sit on YAC.</i></p> <p><i>Funding reports are completed.</i></p>

# STOKE YOUTH NETWORK

2025 / 2026 Annual Report

City of Revelstoke — City Council Presentation

Designed by youth for youth, focused on increasing opportunities for meaningful youth engagement in Revelstoke





Youth-led.  
Low-barrier.  
Community-driven.

The Stoke Youth Network (SYN) connects Revelstoke youth aged 12–18 to programs, partnerships and opportunities they actually want — built with youth input, co-funded with partners, and delivered at no/low cost to youth.





# By the Numbers

**500+**

Youth participation spots this year

**34**

Programs & events delivered

**20+**

Community partners

**89**

Youth in Youth rides (shredHERS/COED)

**111**

youth supported by the Youth Access Fund in 2025

**\$28K+**

in grants and fundraising for youth access Fund

PROGRAM HIGHLIGHTS



# Highlights From the Year:

 **Nordic Ski After School**


**62 youth**

*All 3 elementary schools · Nordic Club · SD19*

 **Youth Rides (shredHERS & shredCOED)**


**89 youth**

*Grade 6 & 7 · Revelstoke Cycling Association · Wandering Wheels*

 **Impact Lab — Case Competition**

**WON!**

*Competed vs. 20 teams across the Kootenays · Community Futures*

 **Take Off Snowboard Camp**

**15 youth**

*Revelstoke Mountain Resort · Snowboard Club & Society*

 **After Hours Drop-in Nights**

**20-30 youth**

*Mountain Archives · First Tuesday of every month*

 **Common Roots — Crop Swap**

**10 youth**

*Local Food Initiative · VIDEA · built a produce swap hut!*

PARTNERSHIPS & CO-FUNDING

“Revelstoke is **blowing other youth networks out of the water.**”

— Mike Kent, Columbia Basin Trust Events Coordinator

Why? Because of Revelstoke’s extraordinary depth of collaboration.

- SD19 (office + resources)
- Columbia Basin Trust
- Revelstoke Nordic Club
- Revelstoke Cycling Association
- Revelstoke Paddling Association
- Revelstoke Mountain Resort
- Arcteryx
- Community Connections
- Local Food Initiative
- Quartzite Climbing
- Clay Collective
- Mountain Archives
- Revelstoke Public Library
- Parks Canada
- Community Futures
- Open Mountains
- VIDEO
- Revelstoke Parks & Rec
- Revelstoke Afterschool Society
- Alpine Club of Canada



APRENDIZAJE #12.9

PARTNERSHIPS & CO-FUNDING

# Building Capacity Through Partnership

Every SYN program is co-funded, meaning every dollar goes further.

SD19 provides office space, youth connections & key resources.

The City provides oversight and administrative support that sustain the network.

Youth Liaison coordinates partnerships and program delivery.

Local nonprofits can offer opportunities they couldn't provide alone.

Programs remain free or low-cost, helping ensure all youth can participate.



YOUTH ACCESS FUND

# Youth Access Fund

**10+**

Years of service

**644**

Youth supported since 2014

**\$109K+**

Disbursed in total

**111**

Youth supported in 2025 alone

## 2025/26 Fundraising

- Revelstoke Community Foundation: \$5,000 (general) + \$5,000 (summer camp)
- All-Star Women's Hockey fundraiser: ~\$3,000
- Grizzlies face-painting fundraiser: \$321.52
- CBT ReDi Grant: applied for \$15,000 (pending)

## Revelstoke's Youth Access Fund

For more than a decade, the Revelstoke Youth Access Fund (YAF) has played a vital role in ensuring that every young person in our community has the opportunity to participate in sports, arts, culture, education, and wellness programs, regardless of financial barriers.

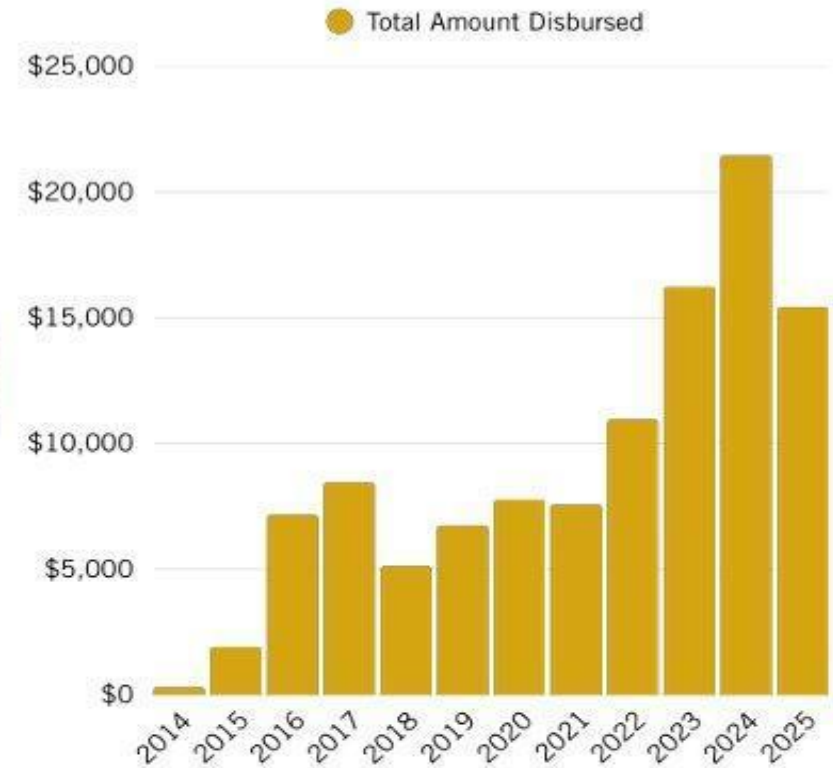
Since 2014, the Youth Access Fund has supported 644 young people, providing more than \$109,000 in financial assistance. As Revelstoke has grown and the cost of programs has increased, so too has the need for equitable access.

The Youth Access Fund exists because of the extraordinary generosity of local donors, businesses, community groups, and supporting agencies. Your contributions have ensured that a child can join a sports team, take music lessons, participate in programs, or access essential recreation opportunities.

Thank you for investing in Revelstoke's youth.

Learn more at [www.stokeyouthnetwork.ca/youth-access-fund](http://www.stokeyouthnetwork.ca/youth-access-fund)

The Youth Access Fund supported 111 youth in 2025!





# 2026/27 Workplan Highlights

*Key priorities for the year ahead:*

**01**

Build strategic relationships with youth

**02**

Expand communication & community liaison

**03**

Equal access to inclusive opportunities

**04**

Empower healthy choices & resource awareness

**05**

Meaningful youth engagement

**06**

Facilitate collaboration among organizations

**07**

Safe, inclusive & caring community

**08**

Expand leadership & learning

**09**

Support youth-driven ideas & projects

**10**

Report to local & regional bodies

# Thank you!





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Mayor and Council,

This letter serves as a formal request, pursuant to Council Policy C-10.0, for approval to attend the 2026 Ktunaxa Nation Council Annual General Assembly.

**Background**

On June 15, 2026, the Chief Administrative Officer of the Ktunaxa Nation Council invited members of Revelstoke City Council to attend the Ktunaxa Nation Council Annual General Assembly, to be held July 15–16, 2026, in Creston, BC.

The purpose of attending is to continue fostering positive relationships with Indigenous communities that consider Revelstoke to be within their traditional territory. Participation in the Assembly will provide an opportunity to strengthen intergovernmental relationships and, in the spirit of reconciliation, deepen our understanding of the history, culture, and perspectives of the Ktunaxa people.

For Council's information, I do not intend to attend the 2026 UBCM Convention. The estimated expenses (attached) associated with this attendance are therefore expected to be less than my typical annual conference and travel budget allocation.

Thank you for your consideration.

Respectfully submitted,

Councillor Tim Palmer



**CITY OF REVELSTOKE**  
 Travel Expense Estimation

Name: Tim Palmer  
 Travelled To: Creston  
 Reason For Travel: REQUEST to attend: Ktuanaxa Annual General Assembly  
 Payment: \_\_\_\_\_

Position: Councillor  
 Department: Council  
 Leave: 14-Jul-26  
 Return: July 16, 2026

Mark Box "X" if COR PAID

X

Description	Sub-Total	GST	Total
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<b>1 AIRFARE</b> (attach receipt)			
<input type="text"/>		\$ -	\$ -
<input type="text"/>		\$ -	\$ -
<b>Group Total</b>		\$ -	\$ -

<b>2 CONFERENCE REGISTRATION</b> (attach receipt)			
<input type="text"/>	\$ -	\$ -	\$ -
<b>Group Total</b>		\$ -	\$ -

<b>3 TRANSPORTATION</b> (taxi, shuttle, bus, car rental, ferry, parking)			
<input type="text"/>	\$ -	\$ -	\$ -
<input type="text"/>	\$ -	\$ -	\$ -
<b>Group Total</b>		\$ -	\$ -

<b>4 PRIVATE VEHICLE MILEAGE</b> (based on .60/km - July 1 2025 NJC Automobile allowance rates)			
<input type="text"/> # of km <u>730</u>	\$ 438.00	\$ 21.90	\$ 459.90
Travel from: <u>Revelstoke</u> Travel to: <u>Creston</u>			
<b>Group Total</b>			\$ 459.90

<b>5 ACCOMMODATION</b> (attach receipt) <b>**ADD ALL ROOM CHARGES AND TAX, EXCLUDING GST, INTO THE SUB-TOTAL**</b>			
<input type="text"/> Private accommodation = \$50 per day			
<input type="text"/> # of days _____ Rate _____	\$ -	\$ -	\$ -
<input type="text"/> Hotel accommodation = daily rate			
<input type="text"/> # of days <u>2</u> Rate <u>estimate</u>			
<input type="text"/> # of days _____ Rate _____			
<b>Group Total</b>			\$ 466.45

<b>6 MEALS/PER DIEM</b> JAN 1 2025 NJC Meal rates (Full Day Rate = \$113.50, Breakfast = \$28.40 Lunch = \$27.40, Dinner = \$57.70)			
<input type="text"/> # Full days <u>2</u> OR estimate	\$ 216.19	\$ 10.81	\$ 227.00
<input type="text"/> # Breakfasts <u>0</u>	\$ -	\$ -	\$ -
<input type="text"/> # Lunches <u>1</u>	\$ 26.10	\$ 1.30	\$ 27.40
<input type="text"/> # Dinners _____	\$ -	\$ -	\$ -
<b>Group Total</b>			\$ 254.40

<b>7 INCIDENTALS</b> (Maximum \$17.30/day)			
# days <u>3</u>	\$ 49.43	\$ 2.47	\$ 51.90
<b>Group Total</b>			\$ 51.90

<b>8 OTHER</b> Council - \$100 per day for out of town business			
# of days <u>3</u>	\$ 285.71	\$ 14.29	\$ 300.00
<b>Group Total</b>			\$ 300.00

<b>Sub-Total</b>	\$ 1,015.43	<b>GST Total</b>	\$ 50.77	<b>TOTAL</b>	\$ 1,066.20
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DEDUCT AMOUNTS ADVANCED FROM OR CHARGED DIRECTLY TO THE CITY

Sub-Total	GST	Total
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
<b>TOTALS</b>	\$ -	\$ -

<b>REIMBURSEMENT</b>	<b>Sub-Total</b>	<b>\$1,015.43</b>	<b>GST Total</b>	<b>\$ 50.77</b>	<b>TOTAL</b>	<b>\$ 1,066.20</b>
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Employee Signature \_\_\_\_\_

Date Approved \_\_\_\_\_

Director Signature \_\_\_\_\_

Account Code \_\_\_\_\_

**NOTES:**  
 \* This statement must be accompanied by a copy of all receipts for Airfare, Conference, Transport & Accommodation  
 \* GST must match all receipts attached. Override amounts if necessary.



**CITY OF  
REVELSTOKE.**

**PUBLIC INFRASTRUCTURE STANDING COMMITTEE MINUTES  
Held on Thursday, May 28, 2026  
in Council Chambers and electronically  
commencing at 1:00 P.M.**

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**COUNCIL PRESENT**

Mayor Gary Sulz  
Councillor Austin Luciw  
Councillor Tim Stapenhurst

**PRESENT**

**Staff:** Steve Black, Director of Engineering and Public Works  
Emily Lindsay, Manager of Engineering  
Jason Zimmer, Operations Manager  
Ellen Sheridan, Engineering Clerk

**Guests:** Councillors: Matt Cherry+, Aaron Orlando\*, Tim Palmer

\*Attended a portion of the meeting only  
+Attended electronically

**1. CALL TO ORDER**

Mayor Sulz called the meeting to order at 1:02 p.m.

**2. ADOPTION OF AGENDA**

**Moved by Councillor Luciw**

**Seconded by Councillor Stapenhurst**

**THAT** the agenda be adopted with an amendment to 7a. First Street & MacArthur Avenue Crosswalk to include discussion on the Eighth Street & Vernon Avenue Crosswalk, the Legion Crosswalk and the Pride Crosswalk.

**CARRIED**

**3. ADOPTION OF THE MINUTES**

**a. Public Infrastructure Committee Minutes – March 26, 2026**

**Moved by Councillor Stapenhurst**

**Seconded by Councillor Luciw**

**THAT** the Public Infrastructure Committee Minutes dated March 26, 2026, be adopted as presented.

**CARRIED**

- 4. BUSINESS ARISING FROM THE MINUTES - Nil**
- 5. DELEGATIONS & PRESENTATIONS - Nil**
- 6. OLD BUSINESS**

- a. Organics and refuse project schedule update**

Jason Zimmer, Public Works Operations Manager, provided an update on the Organics and Refuse curbside collection program. Collection trucks were expected to arrive in August 2026, with program implementation targeted for March 2027. The request for proposal (RFP) is expected to be released in early June, with award anticipated in July 2026. Staff noted that project delays were related to the UBCM grant process; however, provincial funding was confirmed, with a grant of \$646,591 covering approximately 80% of bin and cart procurement costs.

Questions were asked regarding cart identification and tracking, material specifications, wildlife resistance, durability, and latch performance. Staff advised that final cart specifications were not confirmed and noted that Bear Aware provided input throughout the design process. Discussion also addressed cart storage, user handling, organics capacity, collection frequency, weight limits, yard waste acceptance, and potential fill indicators. Staff noted that bear conflict prevention, public education, and operational guidance remain key priorities. Product samples would be evaluated through the RFP process to assess durability and functionality.

Staff advised that higher-density developments would be serviced using communal bins rather than individual carts. Public engagement and education activities, including outreach at the Farmers Market in partnership with Bear Aware, would occur throughout the summer in advance of the program launch in 2027.

- b. Waste Water Treatment Plant Monthly Update**

Director of Engineering and Public Works, Steve Black, provided an update on the Wastewater Treatment Plant (WWTP) upgrades. Staff advised that the contractor was working to accelerate the project timeline in response to ongoing odour concerns. While the upgrades were not expected to eliminate odours entirely, they were anticipated to significantly reduce impacts to nearby residents. Project completion remained targeted for March 2027.

Discussion also addressed recent amendments to liquid waste acceptance procedures. Staff clarified that the changes apply to portable toilet waste and not septage, which cannot be accepted into the City's sewer system due to its impacts on the WWTP's biological treatment processes. Staff further noted that development of a Septage Receiving Station remained a separate long-term City initiative and was not part of the WWTP upgrade project. An RFP for the facility was currently underway.

- c. Pedestrian Safety**

Director Black provided an update on consultant work underway regarding Victoria Road pedestrian safety improvements. Staff noted concerns related to tourism traffic volumes and pedestrian safety and advised that short-term improvements were scheduled for implementation in June 2026.

A question was raised regarding potential involvement and funding opportunities through Insurance Corporation of British Columbia (ICBC). Staff advised that ICBC was not currently engaged but may be considered as the project advances. Staff also confirmed that parking, pedestrian safety, and signage considerations were being reviewed as part of the study.

**NOTE:** The meeting recessed at 1:50 p.m.

**NOTE:** The meeting resumed at 2:00 p.m.

**7. NEW BUSINESS**

**a. First Street & MacArthur Avenue Crosswalk including discussion on Eighth Street & Vernon, Legion and Pride Crosswalks**

Staff reported that traffic studies for First Street and MacArthur Avenue did not warrant a crosswalk based on traffic and pedestrian volumes. Speed data indicated motorists generally travel below the 50 km/hr limit. While not justified by engineering studies, staff acknowledged public concern and explained that pedestrian counts accounted for nearby facilities such as schools, hospitals, and parks. Council raised safety concerns for younger pedestrians and the perception that vehicles would stop at crosswalks, noting liability considerations for installing unwarranted crosswalks. Opinions differed on whether to proceed despite the studies; some members considered a mid-block crosswalk awkward.

Discussion also covered the Eighth Street and Vernon Avenue intersection, where traffic does not currently stop. Staff noted that installing stop signs without warrant could create enforcement issues. A solar-powered pedestrian crossing light was suggested as a safety alternative. Lack of sidewalks in the area, as identified in the Transportation Master Plan, was noted.

Mayor Sulz raised the Legion crosswalk, noting the Legion had funding for a memorial crosswalk. Resident correspondence opposing the Pride crosswalk was acknowledged, though Council had previously approved its installation.

**b. Red Devil Hill**

An evaluation of Red Devil Hill found the outer lane is beginning to fail and requires reconstruction. Staff noted that extending the multi-use path toward Williams Lake remains a long-term objective, with upgrades incorporating Painted Turtle habitat considerations. Questions were raised regarding separation of the path from the roadway; staff confirmed a separate multi-use path was intended, though the final design was still in progress. Concept drawings were underway.

**c. Waste Water Treatment Plant Site Tour**

Staff advised that a second Wastewater Treatment Plant tour would be scheduled for Council and staff who were unable to attend the initial tour.

**8. CORRESPONDENCE - Nil**

**9. COMMUNICATIONS - Nil**

**10. TERMINATION**

**Moved by Councillor Stapenhurst**

**Seconded by Councillor Luciw**

**THAT** the meeting end at 2:35 p.m.

**CARRIED**

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Mayor Sulz, Chair

Not Approved

**CITY OF  
REVELSTOKE.**

**ENVIRONMENTAL ADVISORY COMMITTEE MINUTES  
Held on Thursday, May 28, 2026  
in Council Chambers and Electronically  
commencing at 4:15 P.M.**

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**MEMBERS PRESENT**

**Members:** Councillor Tim Stapenhurst  
Claire Davies Christina Delaney, Taniell Hamilton, Sarah Boyle

**MEMBERS ABSENT**

Kait Nicol, Kim Vinet

**Staff:** Steve Black, Director of Engineering & Public Works  
Ellen Sheridan, Engineering Clerk

**Others:** Councillor Tim Palmer\*

\*Attended a portion of the meeting only

**1. CALL TO ORDER**

Mayor Gary Sulz called the meeting to order at 4:16 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Stapenhurst

Seconded by S. Boyle

**THAT** the Environmental Advisory Committee Agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF THE MINUTES**

a) **Environmental Advisory Committee Minutes - February 26, 2025**

Moved by C. Davies

Seconded by S. Boyle

**THAT** the Environmental Advisory Committee Minutes dated, February 26. 2025, be adopted as presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

**a) Environmental Advisory Committee Minutes - February 26, 2025**

Councillor Palmer was serving as Council Representative for Councillor Stapenhurst in his absence

**Moved by C. Delaney**

**Seconded by C. Davies**

**THAT** Councillor Stapenhurst resume his role as Council Representative for the Environmental Advisory Committee and be appointed Chair of the Environmental Advisory Committee..

**CARRIED**

**5. DELEGATIONS & PRESENTATIONS**

**a) Wildsight Revelstoke - Reanne Harvey**

Presenter Reanna Harvey provided an update on Wildsight Revelstoke, including organizational goals and potential collaboration opportunities with the Environmental Advisory Committee and the City of Revelstoke. Wildsight continued to promote environmental stewardship through community and visitor education. Current projects included riparian passage and monitoring initiatives and temperate rainforest protection. Challenges included funding and encouraging wildlife to use culvert passages.

Potential future collaboration areas included urban forestry, western painted turtle habitat restoration, Official Community Plan initiatives, and other environmental priorities. It was suggested that future communications, collaboration proposals, and presentations be directed through Councillor Stapenhurst or Director Black. Mayor Sulz encouraged ideas to be brought forward to the committee.

**b) Western Painted Turtles - Sarah Boyle**

Sarah Boyle presented on Turtle Conservation Revelstoke (TCR) and the Western Painted Turtle habitat project at Williamson Lake. Background information was provided on the organization, its partners, and goals to protect Western Painted Turtles. TCR is seeking to establish a three-to-five metre protected nesting area at Williamson Lake. It was emphasised that TCR did not handle wildlife but focused on creating and protecting nesting habitat.

The project was targeted for implementation in May 2027. Interpretive signage and outreach were proposed in partnership with Wildsight Revelstoke. The goal was to reduce the distance hatchlings must travel to reach the water. Staff suggested Parks, Recreation and Culture take the lead on the project. Support was communicated by Director Donato, Parks, Recreation and Culture.

It was noted that the preferred habitat location would be on the same side of the waterbody rather than across the roadway near Red Devil Hill. Concerns raised included separation of the nesting area from beach recreation areas, the potential for signage to attract unwanted attention, and considerations related to the provincial riparian area. Concerns were also noted regarding the illegal turtle trade.

**Moved by C. Delahey**

**Seconded by Councillor T. Stapenhurst**

**THAT** the Environmental Advisory Committee support and endorse the Turtle Conservation Revelstoke, Western Painted Turtle Williamson Lake Habitat Restoration Project.

**CARRIED**

**6. CORRESPONDENCE - Nil**

**7. OLD BUSINESS - Nil**

**8. NEW BUSINESS**

**a) Red Devil Hill**

This represented the first step toward constructing a new roadway while maintaining the Painted Turtle habitat, retaining wall, adjacent slope, and existing pathway. The best time to complete construction was discussed. It was highlighted that it was a goal of both the City and TCR to mitigate the Western Painted Turtle Road crossing. Concerns about the project included site design and collaborative efforts with multiple organizations.

**9. COMMUNICATIONS - Nil**

**10. TERMINATION**

Moved by **S. Boyle**

Seconded by **C. Davies**

**THAT** the meeting end at 5:29 p.m.

**CARRIED**

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Chair, Councillor Stapenhurst



**CITY OF  
REVELSTOKE.**

**HERITAGE ADVISORY COMMISSION MINUTES  
Held on Monday, June 1, 2026  
in Council Chambers & Electronically  
commencing at 4:00 P.M.**

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**MEMBERS PRESENT**

**Council:** M. Cherry+

**Members:** L. Lafontaine (Chair), P. Fleming, V. Hill+, K. Skoretz

**Staff:** P. Simon, Director of Development Services  
J. Hedley, Development Services Clerk

**Others:** A. Rand (HAP-2026-2) Applicant+\*  
T. McLean (HAP-2026-3) Applicant+\*

\*Attended a portion of the meeting only  
+Attended electronically

**1. CALL TO ORDER**

Chair L. Lafontaine called the meeting to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

Moved by P. Fleming

Seconded by K. Skoretz

THAT the Agenda dated June 1st, 2026, be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

a) Heritage Advisory Commission Meeting Minutes – April 13, 2026

Moved by P. Fleming

Seconded by K. Skoretz

THAT the Heritage Advisory Commission Meeting Minutes dated April 13, 2026, be adopted as presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES – Nil**

**5. OLD BUSINESS - Nil**

**6. NEW BUSINESS**

- a) HAP-2026-2 - A Heritage Alteration Permit to construct an open porch and to retroactively permit previous alterations on a Single Detached Dwelling within the Revelstoke Station Heritage Conservation Area.**

**Moved by K. Skoretz**

**Seconded by P. Fleming**

**THAT** with respect to HAP-2026-2, the following comments are provided:

1. The existing alterations have altered the open porch to enclose it but overall is compatible with the existing dwelling and the form and character is suitable for the context of the neighbourhood.
2. The proposed works to create an open porch are suitable in terms of the existing scale and proportions and does not detract from the prior works completed.

**AMENDING MOTION:**

**Moved by V. Hill**

**Seconded by L. Lafontaine**

1. The existing alterations have altered the open porch to enclose it but overall is compatible with the existing dwelling and the form and character is suitable for the context of the neighbourhood.
2. The proposed works to create an open porch (deck) are suitable in terms of the existing scale and proportions and does not detract from the prior works completed, however the proposed works do not comply with the Heritage Conservation Area Design Guidelines.

**CARRIED**

- b) HAP-2026-3 - A Heritage Alteration Permit and Development Permit for the form and character of a proposed four (4) unit multi-unit dwelling.**

**Moved by L. Lafontaine**

**Seconded by K. Skoretz**

**THAT** with respect to HAP-2026-3, the following comments are provided

- The proportion and materiality of the cementous staggered face shingles, board and batten is not compatible with the intent of the Heritage Guidelines and surrounding neighbourhood
- There is minimal pronounced articulation of the gable roofs for a corner lot in accordance with applicable Heritage Guidelines
- The proposal includes at-grade entryways, contrary to the applicable Heritage Guidelines
- The proposal style for a corner lot should have a more prominent entry from Third to compliment the streetscape
- The proposal does not adequately allow for effective snow-covered entryways
- The proposed materials and colour scheme do not comply with applicable guidelines
- The proposed walkway should continue along Third Street to match the typical proportions of a covered porch in the Heritage Area, even if it is required to be broken up for a multi-unit dwelling
- The proposal should incorporate some more aesthetically pleasing variation into the proposed pedestrian walkways
- The proposal should incorporate landscaping and fencing in accordance with applicable Heritage Guidelines

**CARRIED**

**7. COMMUNICATIONS - Nil**

**8. CORRESPONDENCE - Nil**

**9. TERMINATION OF MEETING**

**Moved by K. Skoretz**

**Seconded by P. Fleming**

**THAT** the meeting end at 5:41 p.m.

**CARRIED**

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Heritage Advisory Commission Chair

Not Approved



**CITY OF  
REVELSTOKE.**

**PUBLIC ART COMMITTEE MINUTES  
Held on Monday, June 15, 2026  
in MacPherson Room  
commencing at 12:00 P.M.**

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**MEMBERS PRESENT**

**Council:** M. Cherry

**Members:** A. Comars, M. Morehouse, C. Palladino, T. Sandell

**MEMBERS ABSENT**

K. Blake, M. Mochizuki

**Staff:** L. Donato, Director of Parks, Recreation and Culture  
K. Mills, Administrative Clerk

**Others:** Nora Hughes, Arts Revelstoke  
Katja Ewart, Arts Revelstoke

**1 CALL TO ORDER**

Chair Palladino called the meeting to order at 12:01 p.m.

**2 ADOPTION OF AGENDA**

Moved by A. Comars

Seconded by J. Morehouse

THAT the agenda be adopted as presented.

**CARRIED**

**3 ADOPTION OF THE MINUTES**

Moved by T. Sandell

Seconded by A. Comars

THAT the minutes of the April 16, 2026, meeting be adopted as presented.

**CARRIED**

**4 DELEGATIONS AND PRESENTATIONS**

**a) 2026 Art Alleries Project**

Katja Ewart and Nora Hughes introduced themselves and their involvement with the Art Alleries project. K. Ewart presented new installations planned for the end of August, which would introduce

print and poetry as new artistic mediums. Pausing For Poetry was described as a collection of poetry written by the community, paired with a local printmaker to create the imagery to accompany the written words. Ten poems by Revelstoke residents, ranging from Grade 3 students to seniors, were selected through a public call for submissions. Proposed site locations aimed to better connect the larger pieces and create a continuous loop. Ways to incorporate artist biographies without overwhelming the displays, as well as the potential development of a supporting map was discussed.

It was noted that an online public art walking map currently existed but required improvement. The proposed installations were received positively, with the value of including written art and the strong connection of the works to the community highlighted.

**5 BUSINESS ARISING FROM THE MINUTES – Nil**

**6 CORRESPONDENCE - Nil**

**7 OLD BUSINESS**

**a) Update - Mural Project for 206 MacKenzie Avenue (Fable Books)**

Director Donato provided an update on the mural project planned for 206 MacKenzie Avenue. The artist Katja Erwart had not received the grant funding to move forward with this project.

**b) City Hall Artwork Call for Public Art**

One submission from artist Evie Monro was received in response to the recent call for submissions for artwork at City Hall. Due to the limited number of submissions and to avoid initiating another intake process, it was proposed that Ms. Monro be invited to submit a second piece. Director Donato would follow up with the artist.

**Moved by C. Palladino**

**Seconded by T. Sandell**

**THAT** the public art submitted by artist Evie Monro be approved for display at City Hall.

**CARRIED**

**8 NEW BUSINESS**

**a) Community Centre / RFP for Public Art**

Director Donato presented a draft Request for Proposals (RFP) for public art at the community centre for feedback. Discussion included the quality standards required for scaling the artwork, appropriate mediums to be considered, and the geographic range of artists eligible to apply. It was also recommended to highlight that the artists will oversee the installation of the artwork and associated costs.

**Moved by A. Comars**

**Seconded by Councillor Cherry**

**THAT** a Request for Proposal for public art in the Community Centre be recommended to Council.

**CARRIED**

**9 FOR INFORMATION**

**a) Columbia River Basin Public Art Program**

The new Columbia River Basin Public Art Program was discussed, including eligibility criteria and the application deadline. Current or proposed art projects were considered and whether they would meet the program requirements to qualify for funding.

Ideas explored included installations in city park spaces, the Illecillewaet River Bridge area, roundabouts, and functional art such as benches. A strong interest in taking advantage of this funding opportunity was expressed although the tight timeline was noted as a limiting factor. Director Donato was asked to obtain further details, including clarification on the potential longevity of the program. Centennial Park was identified as a strong candidate location, with particular interest expressed in developing a wraparound mural on the Centennial washroom building.

**Moved by T. Sandell**

**Seconded by J. Morehouse**

**THAT** an application be submitted to the Columbia River Basic Public Art Program for funding to support a mural on the Centennial Park washroom building **AND/ OR** a functional bench structure within the Fourth Street/Fifth Street green space.

**CARRIED**

**10 TERMINATION OF MEETING**

**Moved by T. Sandell**

**Seconded by J. Morehouse**

**THAT** the meeting be terminated at 1:19 p.m.

**CARRIED**

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C. Palladino, Chair

Not Approved