

**COUNCIL MEETING
AGENDA**

Date: June 9, 2026
Time: 1:00 PM
Location: Council Chambers and electronically

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

3 - 7

- a. Regular Council Minutes - May 26, 2026

4. BUSINESS ARISING FROM THE MINUTES

- a. Regular Council Minutes - May 26, 2026

5. ANNOUNCEMENTS FROM THE MAYOR

6. PUBLIC OR OTHER HEARINGS - Nil

7. DELEGATIONS & PRESENTATIONS - Nil

8. RECOMMENDATIONS FROM COMMITTEES

9 - 14

- a. Governance Committee Recommendation - June 1, 2026 - 2026 *General Local Election Advertising*
THAT the Chief Election Official and Deputy Chief Election Official be authorized to determine content and frequency of print newspaper advertising for the 2026 General Local Election, in addition to public notice requirements in Public Notice Bylaw No. 2422.

9. BYLAWS

15 - 17

- a. CORP - Election Procedures and Assent Voting Amendment Bylaw No. 2443
THAT Election Procedures and Assent Voting Amendment Bylaw No. 2443 be Adopted.

10. UNFINISHED BUSINESS - Nil

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11. STAFF REPORTS - Nil**12. CORRESPONDENCE - Nil****13. COMMUNICATIONS****19 - 20**

- a. Advisory Planning Commission - May 19, 2026 - *Councillor Cherry*

**21**

- b. Tourism Revelstoke - Short Term Rental Framework Letter of Support

23 - 25

- c. Youth Advisory Committee Minutes - May 21, 2026 - *Councillor Luciow*

27 - 29

- d. Social Development Committee Minutes - May 27, 2026

**31**

- e. Revelstoke & Area Emergency Management Program Committee Minutes - June 4, 2026

**14. QUESTIONS FROM THE PRESS****15. IN CAMERA - Pursuant to Sections 90.1 (a) & (j) of the Community Charter.**

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered

relates to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

16. CONSIDERATION - Business items to report from In Camera**17. TERMINATION OF MEETING**

**CITY OF
REVELSTOKE.**

**COUNCIL MINUTES
Held on Tuesday, May 26, 2026
in Council Chambers and electronically
commencing at 1:00 P.M.**

COUNCIL PRESENT

Mayor Gary Sulz
Councillors: Matt Cherry+, Lee Devlin, Austin Luciw, Aaron Orlando,
Tim Palmer+, Tim Stapenhurst

PRESENT

Staff: Cindy Floyd, Director of Corporate Services
Janet Delesalle, Governance Services Coordinator+
Rebecca Armstrong, Interim Director of Finance
Steve Black, Director of Engineering and Public Works
Jason Zimmer, Operations Manager, Public Works+*
Paul Simon, Director of Development Services
Kenny Gipps, Manager of Development Services+
Adrienne Comars, Planner I*
Laurie Donato, Director of Parks, Recreation and Culture
Francesca Williams, Communications Coordinator+

Others: 1 guest

*Attended a portion of the meeting only
+Attended electronically

1. CALL TO ORDER

Mayor Sulz called the meeting to order at 1:01 p.m.

2. ADOPTION OF AGENDA

Concerns raised included that information contained in the letter may be subject to privacy legislation and that not all present had the opportunity to review the letter in depth.

**Moved by Councillor Orlando
Seconded by Councillor Devlin**

THAT the agenda be adopted as amended to include a letter received as a late item under10c. Non-Market Housing and Land Disposition.

DEFEATED

In Favour: Councillor Luciw
Councillor Devlin
Councillor Orlando

**Moved by Councillor Stapenhurst
Seconded by Councillor Luciw**

THAT the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a. Regular Council Meeting Minutes - May 12, 2026

**Moved by Councillor Devlin
Seconded by Councillor Stapenhurst**

THAT the Regular Council Meeting Minutes dated May 12, 2026, be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES - Nil

5. ANNOUNCEMENTS FROM THE MAYOR

Mayor Sulz reminded the community that stage one water restrictions were in place year-round and that more information could be found at rvst.ca/water. The community was encouraged to sign up for the city newsletter at rvst.ca/newsletters.

6. PUBLIC OR OTHER HEARINGS - Nil

7. DELEGATIONS & PRESENTATIONS - Nil

8. RECOMMENDATIONS

- a. Revelstoke Community Forest Corporation - Annual General Meeting - May 21, 2026**

Moved by Councillor Stapenhurst

Seconded by Councillor Devlin

THAT the Board recommend that Council approve that effective on the retirement of the following Directors at the 2026 Annual General Meeting of Revelstoke Community Forest Corporation:

- Gary Sulz
- Mike Copperthwaite
- Bill Beard
- Tim Stapenhurst
- Matt Cherry
- Evan Parliament
- Loni Parker

AND THAT the Board hereby recommends to Council to appoint the following individuals as Directors of the Company for a term to expire at the next Annual General Meeting of the Company or until their successors are elected or appointed, subject to the provisions of the Articles of the Company:

- Gary Sulz
- Mike Copperthwaite
- Bill Beard
- Tim Stapenhurst
- Matt Cherry
- Evan Parliament
- Loni Parker

CARRIED
Opposed: Councillor Palmer

9. BYLAWS

- a. PLN - ZON2026-3 - To rezone the subject property from Low Density Residential - Manufactured Home Zone (R-LD4) to Low Density Residential - Ground Oriented Dwelling Zone (R-LD1) - 607 Edward Street - Keith Martin and Stephany Trinker**

Moved by Councillor Devlin

Seconded by Councillor Lucio

- 1. **THAT** Zoning Amendment Bylaw No. 2442 be read a First and Second time.

CARRIED

Moved by Councillor Devlin

Seconded by Councillor Lucio

- 2. **THAT** Zoning Amendment Bylaw No. 2442 be read a Third time.

CARRIED

Moved by Councillor Palmer

Seconded by Councillor Lucio

- 3. **THAT** consideration of adoption be brought forward to the next Council meeting.

DEFEATED

In Favour: Councillor Palmer

Moved by Councillor Devlin

Seconded by Councillor Lucio

- 4. **THAT** Zoning Amendment Bylaw No. 2442 be adopted.

CARRIED

10. UNFINISHED BUSINESS**a. Sylix Unity Run Request for Support**

Discussion occurred that the Governance Committee should consider a policy regarding requests for support, including information needed to determine appropriate monetary contributions or other support options. The Grant-in-Aid program was discussed and whether this request would qualify. Staff noted that the special event and presentation account had funds available.

Moved by Councillor Luciw

Seconded by Councillor Devlin

THAT \$1000 be provided in support of the 2026 Sylix Unity Run as per the request for support response dated May 14, 2026.

CARRIED

Opposed: Councillor Palmer

b. Ebus Request for Support

Moved by Councillor Devlin

Seconded by Councillor Palmer

THAT the draft letter included in the agenda package be sent in response to the EBus request for support dated April 23, 2026.

CARRIED

NOTE: Councillor Stapenhurst recused himself at 1:25 p.m. due to a conflict of interest due to a familial relationship with an employee of Revelstoke Community Housing Society.

c. PLN - Non-Market Housing and Land Disposition (deferred from April 14, 2026, regular Council)

Moved by Mayor Sulz

Seconded by Councillor Cherry

THAT the Revelstoke Community Housing Society land disposition request at 1004 Oscar Street received February 23, 2026 be deferred until on or before July 28, 2026 for discussion and review in conjunction with Council consideration of submissions received by staff as a result of Development Partner for Oscar Lands Phased Rental Housing (Workforce and Community Accommodation) Request for Proposal (RFP2026-1) Stage 3.

CARRIED

Opposed: Councillor Luciw

11. STAFF REPORTS**a. CAO - Request for Proposal Status Update - Non-Market Housing and Land Disposition**

Staff explained that 15 proposals were received and shortlisted to six proponents to be interviewed in early June. From this, two candidates would be chosen for further interviews in early July. The final recommendation would be brought forward by the end of July at an in-camera meeting for consideration. Discussion included the amount of time needed for the two remaining proponents to prepare for their final interview, financial risk factors, cost of the request for proposal process to date, the possibility of an honorarium for the unsuccessful candidate through Stage 1 funding from BC Hydro and that there were no preclusions in terms of who could bid.

NOTE: Councillor Stapenhurst rejoined the meeting at 1:39 p.m.

Moved by Councillor Cherry

Seconded by Councillor Luciw

THAT staff engage in discussions with up to six (6) proponents as a potential Development Partner for Oscar Lands Phased Rental Housing (Workforce and Community Accommodation RFP2026-01).

CARRIED

Opposed: Councillor Stapenhurst
Councillor Orlando

b. CORP - 2025 Annual Report

Moved by Councillor Devlin

Seconded by Councillor Luciw

THAT the 2025 Annual Report be made available for public inspection and be considered by Council at the June 23, 2026, Regular Council meeting beginning at 1:00 p.m. in Council Chambers (#102-103 Second Street East).

CARRIED

c. CORP - Election Procedures and Assent Voting Amendment Bylaw 2443

Moved by Councillor Devlin

Seconded by Councillor Palmer

THAT the Election Procedures and Assent Voting Amendment Bylaw No. 2443 be read a First, Second and Third time.

CARRIED

Opposed: Councillor Orlando

d. CORP/CAO - Assent Voting Timeline and Legislative Requirements - Loan Authorization Bylaw for the 2026 General Local Election

Discussion included concerns voiced by the community over site and cost considerations, whether there was enough information and time to define the budget and site options before the general election, whether the Multipurpose Facility Advisory Committee had completed the list of deliverables outlined in the committee terms of reference, that survey results indicated support for arena replacement, and various survey shortcomings. Staff agreed to bring back a detailed timeline including deliverables and location to assist with Council's decision.

Moved by Councillor Cherry

Seconded by Councillor Luciw

THAT staff be authorized to proceed with assent voting (referendum) to obtain elector approval for a loan authorization bylaw to finance the construction of a multipurpose facility;

AND THAT administration be authorized to include the assent voting question on the ballot for the October 17, 2026 General Local Election;

AND THAT the required loan authorization bylaw and assent voting process be prepared in accordance with the Community Charter, Local Government Act, and applicable election legislation.

CARRIED

e. ENG - 2026 Asphalt Resurfacing Program.

Jason Zimmer, Operations Manager, reviewed the Asphalt Resurfacing Program for 2026.

Discussion occurred regarding the pre-servicing of lots to reduce breaking up pavement in the future and adding bike lanes

Moved by Councillor Devlin

Seconded by Councillor Luciw

THAT the Asphalt Resurfacing Services Project be awarded to Terus Construction Ltd in the amount of \$1,329,764.24 including GST.

CARRIED

12. CORRESPONDENCE - Nil

13. COMMUNICATIONS

a. Social Development Committee Minutes - April 22, 2026 - Councillor Luciw

b. Revelstoke and Area Economic Development Commission - May 6, 2026 - Councillor Orlando

c. Multipurpose Facility Advisory Committee - May 12, 2026 - Councillor Cherry and Councillor Luciw

d. Provincial Response - 2025 UBCM Resolutions_Revelstoke

e. Christine Boyle, Minister of Housing and Municipal Affairs - Response to Mobile Home Park Concerns Letter - 2026-05-20

14. QUESTIONS FROM THE PRESS - Nil

15. IN CAMERA - Pursuant to Sections 90.1 (j) & (k) of the Community Charter.

**Moved by Councillor Stapenhurst
Seconded by Councillor Devlin**

THAT the meeting resolve to In-Camera at 2:43 p.m. pursuant to Section 90.1 (j) and (k) of the *Community Charter*:

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

16. CONSIDERATION - Business items to report from In Camera - Nil

17. TERMINATION OF MEETING

**Moved by Councillor Stapenhurst
Seconded by Councillor Devlin**

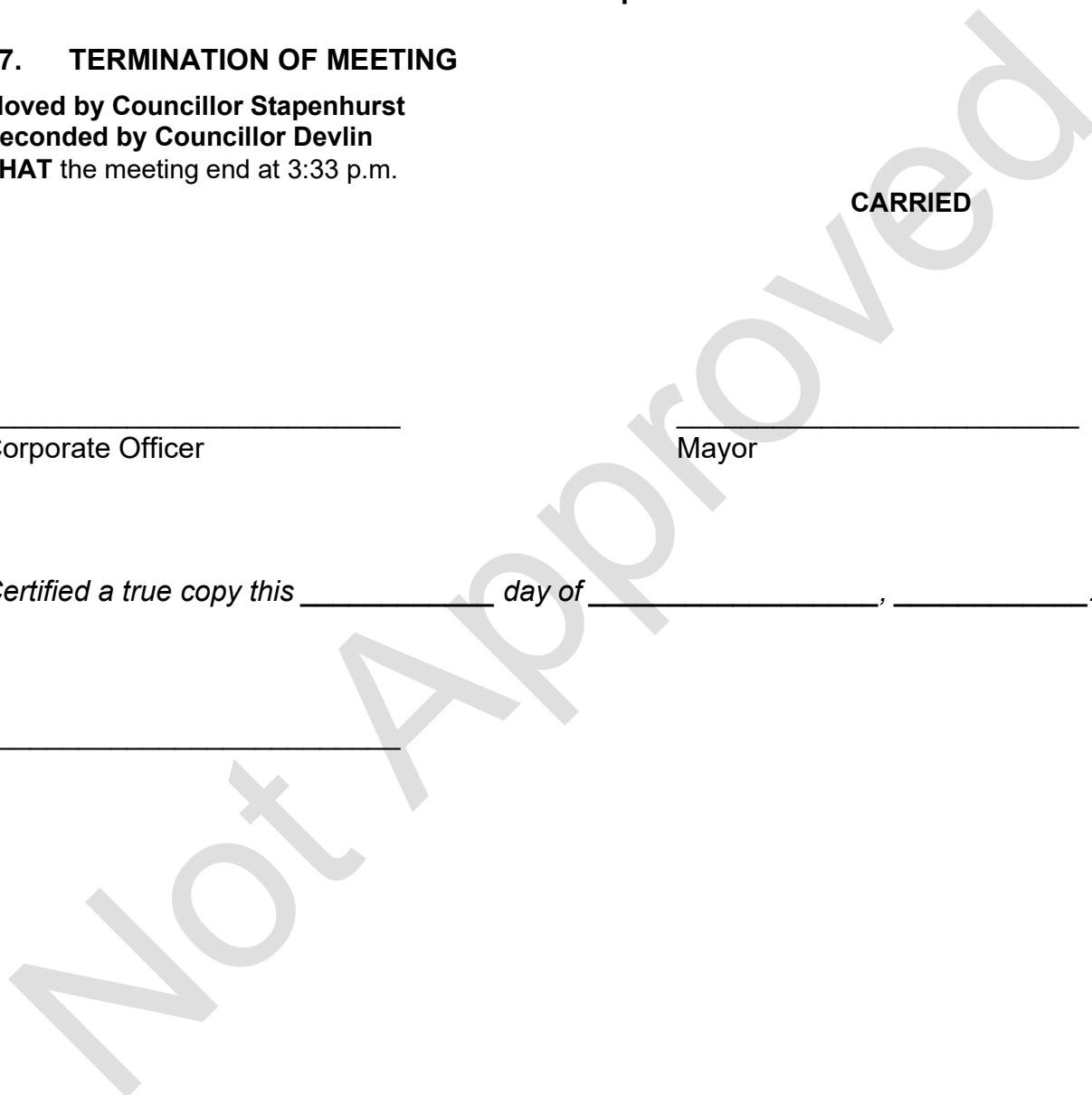
THAT the meeting end at 3:33 p.m.

CARRIED

Corporate Officer

Mayor

Certified a true copy this _____ *day of* _____.





COMMITTEE / COMMISSION REPORT

To: Governance Standing Committee Members
From: Cindy Floyd, Director of Corporate Services
Date: June 1, 2026
Subject: 2026 General Local Election – Advertising
File No.: 4200-20-04

THE GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT the Chief Election Official and Deputy Chief Election Official be authorized to determine content and frequency of print newspaper advertising for the 2026 General Local Election, in addition to public notice requirements in Public Notice Bylaw No. 2422.

BACKGROUND:

On March 1, 2022, the Public Notice Regulation, as printed below, received royal assent. The regulation gives local governments the ability, by bylaw, to provide an alternative to publishing a public notice in the local newspaper.

Council adopted [Public Notice Bylaw No. 2422](#) on October 28, 2025 and corresponding [Public Notice Policy C-9](#) on November 25, 2025.

OPTIONS / DISCUSSION:

Public Notice Policy C-9 states that “Council may request the use of additional means of public notice, including but not limited to newspaper publications, radio broadcasts, and electronic newsletters (e-newsletters), in addition to those listed in the Public Notice Bylaw, to ensure timely and effective communication with residents”.

While the City’s Public Notice Bylaw establishes compliant and efficient methods for providing statutory notice—primarily through digital platforms—it is recommended that newspaper advertising to be used as a supplementary communication tool for the 2026 General Local Election.

The general local election is a significant civic event requiring the broadest possible public awareness and participation. Reliance on digital-only notice methods, while compliant with legislation, may not fully reach all segments of the community. Newspaper advertising provides an important additional channel that enhances accessibility, inclusivity, and transparency.

Specifically:

- **Broader Audience Reach:** Print newspapers continue to serve residents who may not regularly access digital platforms, including seniors or individuals with limited internet access.
- **Redundancy and Risk Mitigation:** Using multiple communication channels reduces the risk of missed notices due to technical issues or user behavior on digital platforms.
- **Enhanced Visibility and Credibility:** Election-related notices published in a local newspaper are often perceived as more formal and authoritative, reinforcing the significance of the information.
- **Community Equity:** A multi-channel approach supports equitable access to information, ensuring that all residents have a reasonable opportunity to be informed about key election dates, voting opportunities, and nomination processes.
- **Participation Encouragement:** Increased visibility through both print and digital media helps maximize voter awareness and engagement, which is critical to the legitimacy and success of the election process.

Given the importance of the general local election and the City’s commitment to transparency and inclusive communication, the continued use of newspaper advertising alongside the Public Notice Bylaw requirements represents a responsible approach.

Formerly, public notice requirements were to advertise in two consecutive editions of a local newspaper, staff recommend that consideration of election related advertisements be published as follows or as deemed appropriate by the Chief Election Officer and Deputy Chief Election Officer:

SUBJECT	MINIMUM FREQUENCY			
	Social Media	Website	eNewsletter	Print Ad
▪ Call for election officials	X3	n/a	X1	n/a
▪ Advanced voter registration	X4	Y	X2	X1
▪ Public Notice of Nomination	X2	Y	X1	X1
▪ Nomination packages for pick up	X4	Y	X1	Will include in above ad
▪ Inspection of list of registered electors	COMBINED	Y	n/a	n/a
▪ Objection to registration of an elector	X1			
▪ Application of scrutineers for assent voting	X2	Y	X1	X1
▪ Mail ballot voting opportunity	X3	Y	X1	X1
▪ Declaration of candidates	COMBINED		COMBINED	COMBINED
▪ Declaration of Election by voting or by acclamation	X1	Y	X1	X1

SUBJECT	MINIMUM FREQUENCY			
	Social Media	Website	eNewsletter	Print Ad
<ul style="list-style-type: none"> Advance & special voting opportunities Notice of general voting day & assent voting 	COMBINED X4	Y	COMBINED X1	COMBINED x1
<ul style="list-style-type: none"> Declaration of official election results 	X1	Y	Y	X1 plus BC Gazette

FINANCIAL / RISK IMPLICATIONS:

An increase to the election advertising budget line item is not expected to have a significant impact on the 2026-2040 Long Term Financial. Should the School District require an election for trustee seats, a proportionate share will be paid by SD 19.

COMMUNICATIONS & PUBLIC ENGAGEMENT IMPLICATIONS:

Communication implications will be determined by the Governance Committee’s recommendation to Council should they want to increase newspaper advertising.

OTHERS CONSULTED:

J. Delesalle, Deputy Chief Election Officer

ATTACHMENTS / LINKS:

- Linked Attachment 1 – [Community Charter Public Notice Regulation](#)
- Linked Attachment 2 – [Public Notice Bylaw No. 2422](#)
- Linked Attachment 3 – [Public Notice Policy C-9](#)

Respectfully Submitted,

Cindy Floyd
Director of Corporate Services

**CITY OF
REVELSTOKE.**

**GOVERNANCE STANDING COMMITTEE MINUTES
Held on Monday, June 1, 2026
in Council Chambers and electronically
commencing at 11:00 A.M.**

COUNCIL PRESENT

Mayor Gary Sulz
Councillors: Tim Palmer, Tim Stapenhurst+

PRESENT

Staff: Cindy Floyd, Director of Corporate Services
Janet Delesalle, Governance Services Coordinator
+Attended electronically

1. CALL TO ORDER

Mayor Sulz called the meeting to order at 11:06 a.m.

2. ADOPTION OF AGENDA

Moved by Councillor Stapenhurst
Seconded by Councillor Palmer
THAT the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a. Governance Standing Committee minutes - March 23, 2026

Moved by Councillor Palmer
Seconded by Councillor Stapenhurst

THAT the Governance Standing Committee Minutes dated March 23, 2026, be approved as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES - Nil

5. DELEGATIONS AND PRESENTATIONS - Nil

6. OLD BUSINESS - Nil

7. NEW BUSINESS

a. 2026 General Local Election - Advertising

Discussion occurred regarding the use of newspaper/print media for election advertising, in addition to social media and website notifications. The types of ads, statutory requirements, timing and placement of notifications were discussed along with advertising options presented in the staff report. It was suggested that print advertising provide direction on where to get detailed election information.

Moved by Councillor Palmer

Seconded by Councillor Stapenhurst

THE GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT the Chief Election Official and Deputy Chief Election Official be authorized to determine content and frequency of print newspaper advertising for the 2026 General Local Election, in addition to public notice requirements in Public Notice Bylaw No. 2422.

CARRIED

b. Committee and Commission Member Terms

Staff explained that the recommended extension of member terms for certain Select Committees was to provide staff and incoming Council time to review existing committees and provide continuity for committee work. It was agreed that the new Council should define the roles and responsibilities of each committee and that an extension could be granted in future if needed. It was noted that stronger direction was needed regarding conflict of interest when Council members served on external boards.

8. CORRESPONDENCE - Nil

9. COMMUNICATIONS - Nil

10. IN CAMERA - Nil

11. TERMINATION OF MEETING

It was agreed that regularly scheduled meetings of the Governance Committee would be cancelled due to the upcoming local government election and staff workload. Committee meetings would be held if needed.

Moved by Councillor Stapenhurst

Seconded by Councillor Palmer

THAT the meeting end at 11:36 a.m.

CARRIED

Mayor

CITY OF REVELSTOKE

BYLAW NO. 2443

Being a Bylaw to Amend the Provisions for the Determination of Various Procedures for the conduct of Local Government Elections and Assent Voting

WHEREAS under the *Local Government Act*, Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and assent voting;

AND WHEREAS Council wishes to amend voting procedures and requirements under that authority;

NOW THEREFORE, the Council of the City of Revelstoke, in open meeting assembled, enacts as follows:

1. THAT this Bylaw may be cited for all purposes as "*Election Procedures and Assent Voting Amendment Bylaw No. 2443*".

2. THAT the following Definitions be replaced with:

Acceptable mark means a filled in any mark that clearly indicates the candidate or candidates for whom an elector wishes to vote for, that the *vote tabulating unit* is able to identify, which has been made by an elector in the space provided on the *ballot* opposite the name of any candidate or opposite either 'yes' or 'no' on any other voting question.

Authorized drop-off location means 216 Mackenzie Avenue, Monday through Friday from 8:30 a.m. to 4:30 p.m. excluding statutory holidays, until 4:30 p.m. the Friday prior to General Voting Day and 600 Campbell Avenue between the hours of 8:00 a.m. and 8:00 p.m. on General Voting Day for Mail Ballot Voting.

Secrecy enclosure means secrecy envelope, secrecy enclosure or other means of keeping a ballot secret.

3. THAT 'secrecy envelope' be replaced with *secrecy enclosure* throughout the bylaw.

4. THAT section 4 be deleted in its entirety and replaced with:

4. NOMINATION DOCUMENT FILING

4.01 As authorized under section 89 (4) of the *Local Government Act*, nomination documents may be delivered to the Chief Election Officer by hand, by mail or other delivery service, by fax, or by email, as long as it is received by the end of the nomination period.

4.02 As authorized under section 88 of the *Local Government Act*, nominations for Mayor and Councillor must be accompanied by a nomination deposit. The amount of the nomination deposit required shall be \$100.00. All nomination deposits shall be held by the Chief Elections Officer and dealt with in accordance to the *Local Government Act*.

5. THAT Section 5 be deleted in its entirety and replaced with the following:

5. ACCESS TO NOMINATION AND ENDORSEMENT DOCUMENTS

5.01 As authorized under section 89 (7) of the *Local Government Act*, public access to all or part of nomination documents will be posted on the City of Revelstoke website after their delivery to the Chief Election Officer and until 30 days after the declaration of the election results.

5.02 As authorized under section 89 of the *Local Government Act*, public access to elector organization endorsement documents will be posted on the City of Revelstoke website after their delivery to the Chief Election Officer and until 30 days after the declaration of the election results.

5.03 Any person reviewing the physical, unredacted documents referred to in sections 5.01 and 5.02 above, must sign a statement that the information will not be used for purposes outside of the *Local Election Financing Act*.

6. THAT Section 7 (a) be deleted in its entirety and replaced with:

(a)

- (i) explain and demonstrate the voting procedures;
- (ii) mark the elector as voted on the Provincial Voters List, or ensure the elector has completed the appropriate voter registration form(s);
- (iii) provide a *ballot* to the elector, along with a *secrecy enclosure*, and any further instructions the elector requests;
- (iv) allow the elector to mark the *ballot* in private and place it into the *secrecy enclosure*; and
- (v) ensure that the *ballot* moves directly from the *secrecy enclosure* into the *portable ballot box*.

7. THAT Section 8.05 be deleted and replaced with:

Upon receipt of a request for a mail ballot, the Chief Election Officer will:

- (a) make available to the applicant, a mail ballot package as specified in Section 110(7) of the *Local Government Act*, together with a statement advising the Elector that the Elector must meet eligibility requirements to vote in the General Local Election, and that they must attest to such fact; and
- (b) immediately record and, upon request, make available for inspection:
 - (i) the name and address of the elector to whom the mail ballot package was issued.

8. THAT Section 8.07 (d) be deleted and replaced with:

- (d) mail, or have delivered, the outer envelope and its contents to the Chief Election Officer at Election headquarters (216 Mackenzie Avenue) between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday excluding statutory holidays, so that it is received no later than 4:30 p.m. the Friday before General Voting Day; or
 have delivered, the outer envelope and its contents to the Chief Election Officer at the general voting place (600 Campbell Avenue) between the hours of 8:00 a.m. and 8:00 p.m. so that it is received no later than the close of voting on General Voting Day.

- 9. THAT Section 9.03 (a)(ii) be deleted and replaced with:
 - (i) mark the elector as voted on the Provincial Voters List, or ensure the elector has completed the appropriate voter registration form(s);
- 10. THAT the reference to presiding election official be replaced with Chief Election Official in Sections 10.02 and 10.03.
- 11. THAT the reference to voting books in section 11.01 (a)(viii) be replaced with Provincial Voter's List.

READ A FIRST TIME THE 26TH DAY OF MAY 2026.

READ A SECOND TIME THE 26TH DAY OF MAY 2026..

READ A THIRD TIME THE 26TH DAY OF MAY 2026.

ADOPTED THIS ____ DAY OF _____ 2026.

Corporate Officer

Mayor

Certified a true copy this _____ day of _____, _____.

**CITY OF
REVELSTOKE.**

**ADVISORY PLANNING COMMISSION MINUTES
Held on Tuesday, 19 May 2026
in Council Chambers and Electronically
commencing at 4:00 P.M.**

MEMBERS PRESENT

Council: M. Cherry

Members: B. Mackenzie (Chair), K. Skoretz, J. McNab, T. Peet+

MEMBERS ABSENT

J. Finn, N. Worby

Staff: Paul Simon, Director of Development Services
Adrienne Comars, Planner I
Shannon Hogan, Planner I
Jennifer Hedley, Development Services Clerk

Others: L. McIntyre, OCP-2026-1 & ZON-2026-2 Applicant*
D. Sturgeon, Urban Systems*+
J. Barer, Urban Systems*+

*Attended a portion of the meeting only
+Attended electronically

1. CALL TO ORDER

Chair B. Mackenzie call the meeting to order at 4:02 p.m.

2. ADOPTION OF AGENDA

Moved by J. McNab

Seconded by K. Skoretz

THAT the agenda dated May 19th, 2026, be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

Moved by K. Skoretz

Seconded by J. McNab

THAT the minutes dated January 20th, 2026, be adopted as presented.

CARRIED

4. STAFF REPORTS - NIL

5. OLD BUSINESS - NIL

6. NEW BUSINESS

a. Bill 16 - Consultant Update

D. Sturgeon and J. Barer with Urban Systems gave a brief overview of the Bill 16 project (Density Bonusing/Inclusionary Zoning). Discussion occurred on how the project would unfold.

b. OCP-2026-1 and ZON-2026-2

Moved by J. McNab

Seconded by K. Skoretz

THAT with respect to OCP2026-1 and ZON2026-2, the following comments are provided:

- The applications are supported in their current form.

CARRIED

c. APC / HER Bylaw Merging - Draft Bylaw Review

Moved by K. Skoretz

Seconded by J. McNab

THAT with respect to Draft Bylaw No. 2438, the merging of the Advisory planning Commission and the Heritage Advisory Commission, the following comments are provided:

- There is general support for the merging of the commissions
- Embedding a social lens into the backgrounds recommended in Section 5.2
- Allowing for one individual from CSRD Area B to be permitted as part of the commission

CARRIED

7. COMMUNICATIONS – NIL

8. TERMINATION OF MEETING

Moved by J. McNab

Seconded by K. Skoretz

THAT the meeting end at 5:49 p.m.

CARRIED

Advisory Planning Commission Chair

TOURISM REVELSTOKE.

May 20, 2026

Mayor and Council
City of Revelstoke
Revelstoke, BC

Re: Support for Adoption of Option 4 in the Proposed Short-Term Rental Bylaw Framework

Dear Mayor and Council,

On behalf of the Revelstoke Accommodation Association dba Tourism Revelstoke, we are writing to express our support for the adoption of Option 4 in the proposed Short-Term Rental (STR) bylaw framework..

This option best aligns with the current framework, creating the least disruption for residents, operators, and the broader tourism economy. The City's original changes to the STR framework were carefully considered, and we believe staff got it right when these provisions were initially adopted.

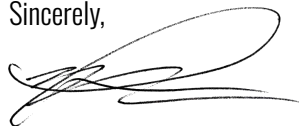
Option 4 appropriately supports STR operations in immediately adjacent tourism areas while also helping contain STR activity to the areas where it is most suitable. Maintaining this containment is important to preserving neighbourhood balance and ensuring tourism accommodations remain concentrated in areas designed to support visitor activity.

We believe this approach helps encourage long-term rental availability in other residential properties, which remains a critical priority for our community. Revelstoke needs a healthy balance between visitor accommodation and housing availability for residents and workforce retention.

Additionally, we do not believe this is the appropriate time to significantly alter the regulatory framework, given that the existing policies were adopted relatively recently after lengthy debate and community engagement.

Thank you for your consideration of our position.

Sincerely,



Nico Leenders

Chair, Tourism Revelstoke

**CITY OF
REVELSTOKE.**

**YOUTH ADVISORY COMMITTEE MINUTES
Held on Thursday, May 21, 2026
In the MacPherson Room at the Revelstoke Community Centre
commencing at 3:30 P.M.**

MEMBERS PRESENT

Council: A. Luciw

Members: G. Kenyon, E. MacLachlan, K. Morrone, M. Shandro, T. Silverthorne

MEMBERS ABSENT

T. McAstocker, N. Painter

Staff: L. Donato, Director of Parks, Recreation & Culture
K. Mills, Administrative Clerk

Others: S. Green, Youth Liaison Coordinator

1 CALL TO ORDER

Chair G. Kenyon called the meeting to order at 3:30 p.m.

2 ADOPTION OF AGENDA

Moved by M. Shandro

Seconded by E. MacLachlan

THAT the agenda be amended to include the Youth Liaison 2026/ 2027 Work Plan.

CARRIED

3 ADOPTION OF THE MINUTES

Moved by K. Morrone

Seconded by E. MacLachlan

THAT the Youth Advisory Committee minutes dates January 19, 2026, be adopted as presented.

CARRIED

4 BUSINESS ARISING FROM THE MINUTES - Nil

5 DELEGATIONS & PRESENTATIONS – Nil

6 CORRESPONDENCE - Nil

7 OLD BUSINESS – Nil

8 NEW BUSINESS**a) Youth Liaison Report**

Samantha Green, Youth Liaison Coordinator, presented the Youth Liaison Report, highlighting strong engagement and continued success across youth programs, including increased levels of participation. Popular programs such as SHRED-hers and SHRED Co-ed were highlighted, with a total of 89 youth participants. Ms. Green also reported that several funding opportunities and grants have been secured, including a \$15,000 Columbia Basin Trust ReDi Grant, which enabled an increase in program subsidies from \$350 to \$450 per child.

b) Youth Access Fund Historical Summary

Laurie Donato, Director of Parks, Recreation and Culture, presented an article featured in the current Summer Leisure Guide, which highlighted the Youth Access Fund program and the number of youths supported. The article served as an educational piece for the community, and encouraged potential donors. It was suggested that a public annual report to recognize and thank donors would be beneficial, and that increased promotion through social media be considered.

c) Youth Liaison 2026 / 2027 Work Plan Columbia Basin Trust

The existing Youth Liaison workplan was reviewed to identify updates and revisions in advance of a new template. Existing metrics were confirmed as accurate; however, minor revisions were recommended, including the removal of programs that were no longer active. It was noted that the Columbia Basin Trust Grant program was extended for a second year, with a 25% increase in funding. This increase would support additional office hours for the Youth Liaison and help address costs associated with expanded programming. Appreciation for the strong local support and funding was expressed and acknowledged the positive impact of the Youth Liaison's role within the high school was acknowledged.

Moved by M. Shandro

Seconded by K.Morrone

THAT the Youth Liaison 2026 / 2027 workplan be approved with suggested amendments.

CARRIED

9 COMMUNICATIONS**a) Round Table**

- Councillor Luciow spoke positively about the cooking classes offered at elementary schools and kitchen-based programming during the summer holidays. An overview of the upcoming community World Cup viewing events was provided.
- L. Donato provided an update on municipal initiatives, including the recent open house that presented the results of the Multipurpose Facility Survey to the community.
- M. Shandro spoke about efforts to secure additional funding for a full-time youth support position at Community Connections.
- E. MacLachlan reminded members of Tuesday Child and Youth Mental Health intake sessions, noting that the same psychiatrist serves both youth and adults, enabling a smoother transition for individuals aging out of youth services. She also suggested that additional training to support clearer and more effective reporting of child welfare concerns would be a benefit to the community.
- T. Silverthorne spoke about the youth Dungeons & Dragons program she facilitated, noting its popularity and energetic nature, and expressed interest in offering it again next year with smaller group sizes.
- G. Kenyon praised the impact and visibility of the Youth Liaison's programs within the high school, noting high levels of youth participation. Several sports teams were advancing to

provincials and there were a number of upcoming productions, awards nights, and year-end celebrations as the school year concluded.

10 IN CAMERA - Nil

11 TERMINATION OF MEETING

Moved by T. Silverthorne

Seconded by M. Shandro

THAT the meeting be terminated at 4:15 p.m.

CARRIED

G. Kenyon, Chair

Not Approved

**CITY OF
REVELSTOKE.**

**SOCIAL DEVELOPMENT COMMITTEE MINUTES
Held on Wednesday, May 27, 2026
in Community Economic Development Boardroom and electronically
commencing at 8:30 A.M.**

MEMBERS PRESENT

Council: A. Luciw

Members: T. Attiah, K. Dorrius, S. Melnyk*+, R. Kubik, L. Chell, E. Russell*+,
D. Parmenter, L. Loeppky, M. Lawson

MEMBERS ABSENT

N. Lussier, C. Lachapelle

Staff: M. Maclsaac

*Attended a portion of the meeting only
+Attended electronically

1. CALL TO ORDER

Chair Luciw called the meeting to order at 8:45 a.m.

2. ADOPTION OF AGENDA

Moved by L. Loeppky

Seconded by T. Attiah

THAT the agenda be adopted as amended to include Item 8a. Update on the Primary Care Network.

CARRIED

3. ADOPTION OF THE MINUTES

a. **Social Development Meeting Minutes - April 22, 2026**

Moved by L. Chell

Seconded by R. Kubik

THAT the minutes dated April be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES - Nil

5. DELEGATIONS & PRESENTATIONS - Nil

6. STAFF REPORTS

a. Department Update

Meghan MacIsaac, Community Development Coordinator, provided an update on Community Development activities. The first intake of Economic Opportunity Funds closed on March 31, with recommendations scheduled for Council and CSRD consideration, while ETSI BC Radar Grant timelines were extended to May 2027 to support ongoing projects. Staff provided regular Council updates, continued monitoring funding opportunities, and encouraged community organizations to connect for grant support.

Community engagement findings for the Poverty Reduction Strategy were compiled and used to inform action planning. Emergency preparedness materials were refined and shared with partners for regional alignment. Staff supported Indigenous relations through community events and initiatives, including the Sinixt Canoe Journey, and an Indigenous entrepreneur workshop. Ongoing collaboration supported food security initiatives, and staff began reviewing longer-term planning needs for emergency shelter and housing. It was also noted that recruitment for the Community Economic Development Director position closed with 20 applicants, with shortlisting underway and hiring anticipated by June 1, 2026.

NOTE: S. Melnyk left the meeting at 9:00 a.m.

NOTE: E. Russell left the meeting at 9:01 a.m.

7. OLD BUSINESS

a. BC Hydro Housing Update - A. Luciw

Councillor Luciw reported that the item had gone to Council and was subsequently deferred while the City progressed its RFP process to shortlist to two proponents, in order to better determine the most effective path forward. BC Hydro expressed a preference to contribute funding toward a community legacy project rather than support a developer-led initiative. It was highlighted that BC Hydro was operating within specific timelines and cautioned that continued delays at the local level could render the project unfeasible. Councillor Luciw noted that BC Hydro was not obligated to build housing but was attempting to work collaboratively with the City in recognition of the project's impacts to the community.

b. Downie Street Update - T. Attiah

The Revelstoke Community Housing Society shared that construction on the Downie Street project was underway, noting it was exciting to see progress on the development. An open house was scheduled for June 3 from 5–7 p.m. at the Community Centre, where representatives from the project, housing partners, and Columbia Basin Trust would be available to answer community questions and share next steps. Parking was raised as a potential community concern; it was confirmed that one stall per unit would be provided, though it was noted that households with multiple vehicles could contribute to congestion on nearby streets, similar to other recent developments. An update was also shared on the childcare centre that would be located within the new development, a contract was moving forward in the summer to early fall, with plans to secure an operator and begin interior design once an operator was in place.

8. NEW BUSINESS

a. Primary Care Network – Funding Update

It was noted that Primary Care Network (PCN) funding was reduced by approximately 30% due to changes in provincial policy, resulting in adjustments to the scope and implementation of the local

PCN. The Indigenous Friendship Society was interested in the role but needed to reassess given the reduction in funding.

9. CORRESPONDENCE - Nil

10. COMMUNICATIONS - Nil

11. TERMINATION OF MEETING

Moved by L. Chell

Seconded by R. Kubik

THAT the meeting end at 9:14 a.m.

Councillor Luciow, Chair

Not Approved

**CITY OF
REVELSTOKE.**

**REVELSTOKE & AREA B EMERGENCY MANAGEMENT PROGRAM
COMMITTEE MINUTES**

**Held on Thursday, Thursday, June 4, 2026
in Revelstoke Fire Hall
commencing at 3:00 P.M.**

MEMBERS PRESENT

Members: S. DeRousie, Fire Chief
F. Williams, Communications Coordinator

MEMBERS ABSENT

S. Black, Director of Engineering & Public Works
S. Coubrough, Columbia Shuswap Regional District Designate
J. Zimmer, Operations Manager
G. Wilson, Manager of Information Technology

Staff: D. Sculnick, Deputy Fire Chief
L. Marfleet, Minutes Clerk

*Attended a portion of the meeting only
+Attended electronically

1. CALL TO ORDER

Chair S. DeRousie called the meeting to order at 3:15 p.m. and announced that there was an absence of quorum.

Moved by: S. DeRousie

Seconded by: F. Williams

THAT the meeting end at 3:15 p.m.

CARRIED

Revelstoke & Area Emergency
Management Program Chair