

**CITY OF
REVELSTOKE.**
— BRITISH COLUMBIA —

**COMMITTEE OF THE WHOLE MEETING
AGENDA**

Date: June 11, 2026
Time: 1:00 PM
Location: Council Chambers and electronically

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

3 - 5

a. Regular Committee of the Whole - May 14, 2026

4. BUSINESS ARISING FROM THE MINUTES

a. Regular Committee of the Whole - May 14, 2026

5. ANNOUNCEMENTS FROM THE MAYOR

6. DELEGATIONS & PRESENTATIONS

a. Kevin Dorrius - Local Fundraising Initiative for Multipurpose Facility - verbal

7. UNFINISHED BUSINESS

8. STAFF REPORTS

7 - 10

a. CORP - Website Redesign

11 - 14

b. FIRE - Fire Inspection 60-Day Interim Report

15 - 17

c. CAO - Greater Edmonton Arena Tour



9. DEPARTMENTAL UPDATES - verbal

19 - 35

a. CED - Q1 Report

10. CORRESPONDENCE

Page

37 - 44

- a. UBCM Meeting Requests
**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL:
THAT the following meetings be requested during the 2026 Union of BC
Municipalities Conference being held in Vancouver, B.C. from September
14th to 18th:**
- **BC Hydro**
 - **BC Transit**
 - **Office of the Seniors Advocate**
 - **Ministry of Environment and Parks**

45

- b. The Studio Dance & Wellness Letter - June 4, 2026



11. **COMMUNICATIONS - Nil**
12. **IN CAMERA - Nil**
13. **CONSIDERATION - Business items to report from In Camera**
14. **TERMINATION OF MEETING**

**CITY OF
REVELSTOKE.**

**COMMITTEE OF THE WHOLE MINUTES
Held on Thursday, May 14, 2026
in Council Chambers and electronically
commencing at 1:00 P.M.**

COUNCIL PRESENT

Mayor Gary Sulz
Councillors: Matt Cherry, Lee Devlin+, Austin Lucio+, Aaron Orlando,
and Tim Stapenhurst

COUNCIL ABSENT

Tim Palmer

PRESENT

Staff: Evan Parliament, Chief Administrative Officer
Cindy Floyd, Director of Corporate Services
Paul Simon, Director of Development Services
Kenny Gipps, Manager of Development Services
Steve Black, Director of Engineering and Public Works
Francesca Williams, Communications Coordinator+
Whitney Chaney, Corporate Services Clerk+

Others: Derrick Rondeau, RCMP Sargeant*
Amanda Cockburn, LFI Director*
Georgie Hyland, Food Security Coordinator LFI*
Isabelle Kessi, Market Manager LFI*
Darin Harding, HCMA*+

*Attended a portion of the meeting only
+Attended electronically

1. CALL TO ORDER

Mayor Sulz called the meeting to order at 1:07 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Cherry
Seconded by Councillor Orlando
THAT the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a. Regular Committee of the Whole - April 16, 2026

Moved by Councillor Cherry
Seconded by Councillor Orlando
THAT the Regular Committee of the Whole Meeting Minutes dated April 16, 2026, be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

a. Regular Committee of the Whole - April 16, 2026

Staff provided an overview of hiring, staff advancement and upcoming interviews. The departments impacted included the Fire Department, Finance, Building Maintenance and Community and Economic Development Department.

5. ANNOUNCEMENTS FROM THE MAYOR - Nil

6. DELEGATIONS & PRESENTATIONS

a. Revelstoke Local Food Initiative Food Security and Access Update

Amanda Cockburn, Local Food Initiative (LFI) spoke to successes and initiatives over the past year, highlighting securing a memorandum of understanding (MOU) with School District 19 for the School Foods United Way Grant as well as an MOU with Community Connections to develop a winter market nutrition coupon program and local food fund. Featured networking events included the Farmers Network, Community Futures, Community and Economic Development, and School District 19. Community Garden successes throughout the year included tripled food capacity from the previous year, decreased barriers to food, increased engagement, climate resilient food growth and education.

The quantity of LFI Farmers Markets held and the socioeconomic impact of those markets was highlighted. Future goals for the Farmers Market included being classified as 'Critical Food Infrastructure' to help secure regular future funding. It was noted that the LFI contract with the City of Revelstoke entered year three of a three-year contract.

The Food Commons received grants which helped to purchase new processing infrastructure. A feasibility study to decrease reliance on grants was underway. The evolution of the Revelstoke Food Security Coordinator role since 2014 was discussed and it was noted that food insecurity was a factor in high engagement rates in current LFI programs.

The Social Enterprise Study focused specifically on the Food Commons resources which included tours, workshops, education and possible food processing.

b. HCMA Delegation - Multipurpose Facility Survey Results

Darin Harding, HCMA, presented the purpose, outreach, methodology, participant demographics and results of the multipurpose facility survey. He explained that the survey results would be formally presented to the public on May 20, 2026.

Highlights of the survey included the issue of more capacity or less capacity, a desire for more options to choose from and additional features plus calls for a stronger business case, return on investment and phased building options. Mr. Harding noted that the downtown location and site growth were very important to respondents followed by cost and affordability while most participants support taxation to support the facility. The survey results revealed that those who did not support the replacement of the facility were not in support of a smaller community-based arena.

Discussion included road access and parking, how a P3 partnership functioned, the need for transparency and to maintain affordability, whether all private sites had been investigated, and the cost to displace the Public Works Yard. The facility base cost, soft cost, design and construction cost and escalation costs were also questioned.

Mr. Harding explained that the cost factors of each site were averages and that the survey was a progressive step. It was noted that the final engineering report for the arena roof was forthcoming.

A request was made for more data from the survey, increased qualitative analysis, a timeline on site choice and progression of the project.

7. UNFINISHED BUSINESS - Nil

8. STAFF REPORTS - Nil

9. DEPARTMENTAL UPDATES

a. RCMP - 2026 Quarterly Summary Q1

Sgt Derek Rondeau presented a brief overview of the RCMP Q1 summary. He noted that mental health and assault investigations increased along with property and break and enter offences which were attributable to repeat offenders. Warnings and violations were highest in Arrow Heights and downtown, with a focus on school zone patrols. Impaired driving and collisions increased. RCMP assisted in a Search and Rescue call and the person in need was found. Office staff received training in reporting, and it was noted that administration hours had been reduced. Annual performance planning topics included Traffic Enforcement, Property, and Police and Community Relations. The Mental Health Screener, which assists officers as a decision-making aid and data bank, was scheduled to go live on May 27th.

b. Development Services - 2026 Quarterly Summary Q1

SeeClickFix statistics were provided for comparison to previous years. Compliance among vacation rentals increased in the first quarter and current infractions were cited as conditions of use of the license rather than the absence of a license. It was noted that parking infractions increased. Building permits decreased, however Q1 numbers were comparable to 2025. There was discussion regarding data on affordability trend changes in the market and availability and it was noted that the department management strategy and downtown management plan would provide data to guide future policy and enforcement focus.

Staff shared that census data would support insight into housing changes. Based on the development report and new housing underway, staff did not anticipate development slowing down. Multiplex and apartment building applications were in the preapplication stages. Custom housing and population predictions could be investigated as part of the Official Community Plan (OCP) study and a housing and population study to quantify the current housing and needs assessment was in the preliminary stages. The OCP update was planned for 2028 with an increased focus on land use strategy. It was noted that there was a lack of commercial space and analysis was needed to determine if zoning bylaws should be adjusted to support a specific type of business and business space. A suggestion was made to include categorization of the type of emerging businesses and to add quarterly comparisons to future presentations.

c. CAO - Resort Community Collaborative Conference Update

Evan Parliament, Chief Administrative Officer, provided an overview of the recently attended Resort Community Collaborative conference held in Tofino, BC. Highlights included the formulation of a model to pay for infrastructure needs created by increased tourism. Possible options included collecting a voluntary tourist fee, adding a visitor fee to the MRDT, the use of parking meters and bus fees. Additionally, the idea of categorization of Development Cost Charges (DCC) depending on how the developments were accessed by tourists was explored. It was emphasized that these were concepts only.

10. CORRESPONDENCE - Nil

11. COMMUNICATIONS - Nil

12. IN CAMERA - Nil

13. CONSIDERATION - Business items to report from In Camera - Nil

14. TERMINATION OF MEETING

**Moved by Councillor
Seconded by Councillor**

THAT the meeting end at 3:47 p.m.

CARRIED

Corporate Officer

Mayor

Certified a true copy this _____ day of _____, _____.



DISCUSSION PAPER

To: Committee of the Whole
From: Francesca Williams, Communications Coordinator
Date: June 11, 2026
Subject: Website Redesign Project
File No.: 1495-10

SUMMARY:

The City of Revelstoke’s website at www.revelstoke.ca has been upgraded. This Discussion Paper outlines the tasks associated with this project coming to fruition, and the improved user experience they contribute to.

EXECUTIVE SUMMARY:

Following capital budget approval for the website upgrade in 2025, staff worked internally and with the CivicPlus® project team to create a product that aligns with Council’s Strategic Priorities, Strategic Communications Plan, and best practices for local government websites to provide an improved website visitor experience.

BACKGROUND:

In 2023, the City of Revelstoke hired its first in-house Communications Coordinator with the prioritization of the following projects:

- Update the City logo (including running a month-long public engagement campaign)
- Use the new logo to create a Brand Book – guidelines for logo use.
- Use the new Brand Book to create a Strategic Communications Plan “a strategic framework, long-term goals and operational guidance for facilitating effective management and coordination of information for the City of Revelstoke”.
- Use the Strategic Communications Plan as a guiding document for all future and ongoing communications tasks.

Website-related tasks in the [Strategic Communications Plan](#) (Linked Attachment 2) include:

- Conduct website content/performance reviews to identify content gaps, opportunities to enhance optimization and performance, and establish best practices for content.
- Create and document standard operating procedures (how, when, what) for recurring communication activities and tools including, but not limited, to website updates.
- Develop website standard operating procedures including guidelines that describe writing, graphic and file/document posting procedures and best practices.

- Implement standard operating procedures that guide regular website review and reports that identify high-use content, search for content gaps, track user behaviour, and optimize content and site features in response.
- Use live text instead of a PDF document for commonly downloaded items such as recreation admission fees.
- Strengthen the network of department content experts responsible for ensuring website content is up to date.

The City of Revelstoke website was last updated in 2014. With no sole website manager, the back-end of the website was inefficient. Insufficient standard operating procedures directly impacted the front-end user experience.

OPTIONS / DISCUSSION:

Following capital budget approval in 2025 for the website upgrade, the Communications Coordinator and the CivicPlus® project team began project work. All City departments and several partner agencies including Revelstoke Museum & Archives, Revelstoke Railway Museum and contracted local artists, supported the upgrade.

Steps involved included:

- Full review & planning
 - Reviewed 1851 pages for relevancy and usability.
 - Reviewed 2289 images for relevancy and usability.
 - Reviewed 2209 documents for relevancy and usability.
 - Full review of other website components for relevancy and usability including calendar entries, archived alerts, FAQs, forms, facility information, staff directory entries, etc.
 - Created a project management plan for efficient project managing. Extensively researched other municipal website search maps.
 - Designed a more efficient, initiative layout structure.
- Sitemap improvement tasks
 - Removed 1000+ outdated documents and images from the Document Center.
 - Improved the Document Center filing system.
 - Added descriptions, keywords and top search terms (gained through regular reporting) to pages for improved searchability and accessibility.
 - Swapped PDF documents with live text where possible.
 - Removed outdated pages.
 - Removed 80+ draft pages, and 40+ outdated items including 40+ alerts, 1500+ calendar entries, 120+ FAQs, 50+ graphic links, 25+ quick links, and other outdated components.
- Page navigation improvements
 - A mobile-responsive design, improving access from smartphones.
 - New sitemap structure.
 - Prominent search bar on each subpage.
 - Easy-to-find 'top services' buttons on each page.

- A “Get In Touch” contact information box on most webpages.
- Interactive maps on relevant pages, created in-house by the City’s GIS team.
- New landing pages with graphic buttons, to help users navigate to the information they’re looking for.
- Simplified calendar function so users can subscribe more easily.
- Home page specific improvements
 - Prominent and efficient search bar at the top.
 - Prominent media release and public notice section on the homepage.
 - Graphic buttons (both illustrated and photographic) for easy access of top services.
- Internal standard operating procedures improvement
 - A new back-end permission structure was created and implemented allowing trained staff to make minor website changes, while utilizing the Communications staff as the approver to ensure updates meet the Brand Book guidelines.
 - Standard operating procedures (SOPs) have been created.
 - Frontline staff were trained on the website and SOPs, during a regularly scheduled Clerk Meeting, the day after the website launch, Thursday, June 4. This will be a continuous process as new staff join the organization, technology changes and new competencies arise.
 - Website data has regularly been reported since 2025.

IMPLICATIONS:

Strategic

This project supports Council Strategic Priority 3 – Enhanced Service Delivery, and Strategic Priority 4 – A Resilient Organization, as well as works towards completing the following goals listed in the Strategic Communications Plan:

- 1) Develop a culture of clear and consistent communication that connects the City of Revelstoke, Council, residents & interested parties.
- 2) Enhance communications as an operational process, ensuring it has the resources needed to succeed.

As such, the living document, the ‘Strategic Communications Plan’ will be updated to reflect this milestone.

Financial

The capital budget for this project was approved by Council for 2025, in 2024.

Administrative

The ‘internal standard operating procedure tasks’ have the following implications for administration:

- Designated (and trained) department staff are now responsible for managing their section of the Document Center, and departmental webpages.

ATTACHMENTS / LINKS:

- Linked Attachment 1 - www.revelstoke.ca
- Linked Attachment 2 - [Strategic Communications Plan](#)

Respectfully Submitted,

Francesca Williams

Francesca Williams
Communications Coordinator



DISCUSSION PAPER

To: Committee of the Whole
From: Steven DeRousie, Fire Chief
Date: June 11, 2026
Subject: Fire & Life Safety Inspection Program – 60-day interim report
File No.: 7380-01

SUMMARY:

For Council Information. Staff continue advancing the Tier-1 first workplan as implemented.

EXECUTIVE SUMMARY:

This interim report is part of ongoing performance monitoring and does not introduce new policy or request changes to the approved program.

This discussion paper provides Council with a data driven 60 day interim update on the Fire & Life Safety Inspection Program, in response to the approved Tier 1 first workplan and outcome target of achieving 80% inspection coverage of high risk occupancies by December 31, 2026. The report confirms progress in validating the Tier 1 inventory, establishes a measured inspection productivity rate of approximately 4.3 inspections per week, and provides an updated forecast of approximately 215 total inspections by year-end.

While overall inspection capacity is sufficient to meet projected volumes, achievement of the Tier 1 target remains dependent on sustained prioritization of high risk occupancies, completion of inventory validation, and maintaining protected inspection capacity. The report also identifies key delivery risks related to workload allocation and operational continuity. Council is receiving this interim update for information.

BACKGROUND:

Council has identified the Tier 1 (high risk) fire inspection backlog as a priority due to life safety and liability risks, and directed a structured, time bound, data driven response. Staff have implemented a Tier 1 first workplan focused on inventory validation, measured productivity, and performance tracking. Progress to date shows improving Tier 1 validation and a stable inspection rate of 4.3 inspections per week, supporting a forecast of approximately 215 inspections by year-end 2026. While overall capacity is sufficient, achieving the 80% Tier 1 coverage target remains dependent on sustained prioritization of high risk occupancies, completion of inventory validation, and maintaining operational continuity.

OPTIONS / DISCUSSION:

Validated Tier 1 Inventory

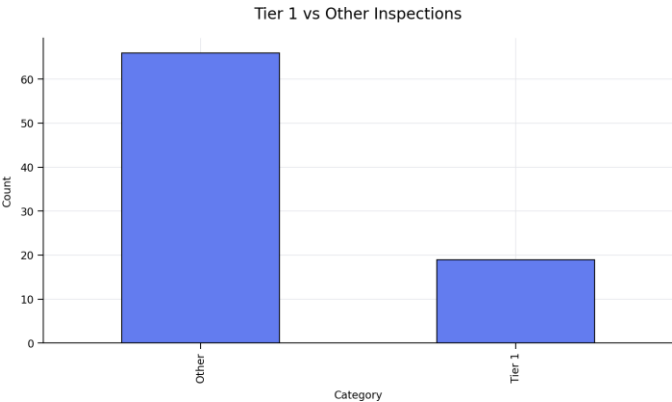
Staff have advanced validation of the Tier 1 inspection inventory in alignment with the Tier 1 first workplan, with 22 high risk occupancies confirmed as inspected to date. While this reflects improved data accuracy and progress, the full Tier 1 inventory (approximately 169 properties) remains under active validation, including confirming classifications, ownership, and contacts. Completion of this work is critical to establishing a reliable inspection baseline, refining scheduling, and confirming feasibility of achieving the 2026 outcome within existing resources.

Progress Metrics and Measured Inspection Throughput

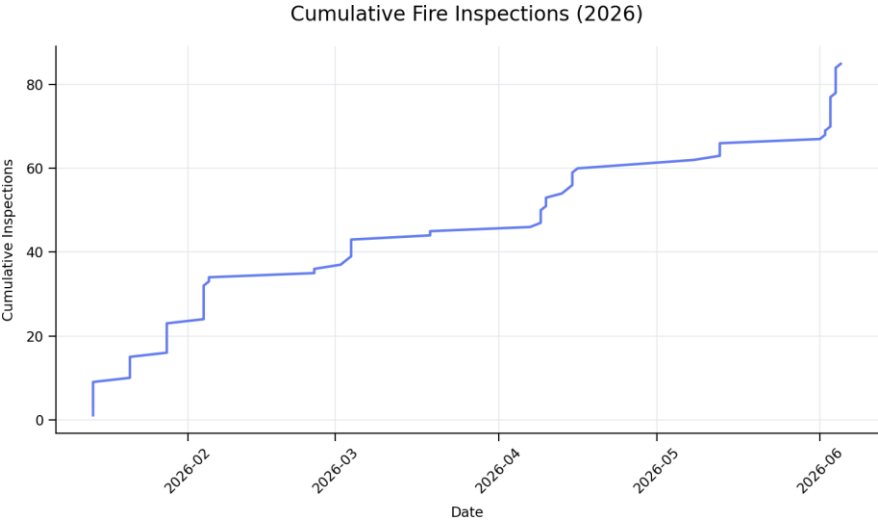
Staff have established a measured productivity baseline based on 87 inspections completed between January 14 and early June 2026, equating to approximately 4.3 inspections per week. This reflects actual operating conditions, including protected inspection time and competing prevention demands, and aligns with initial planning assumptions. While weekly output varies due to operational factors, overall productivity has stabilized at a consistent and sustainable level, providing a reliable basis for forecasting and ongoing data driven reporting.

Tier 1 vs Other Inspections

- **Total Inspections Completed: 87**
- **Tier 1 Inspections Confirmed: 22**
- **Other Inspections Completed: 65**



Cumulative Inspections

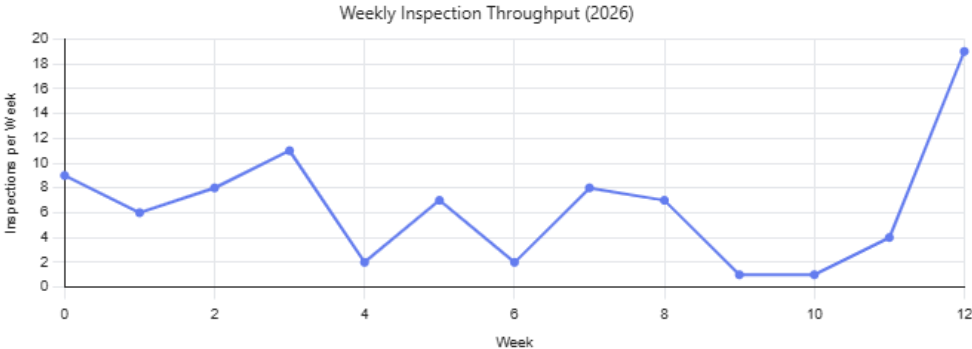


Updated forecast to December 31, 2026

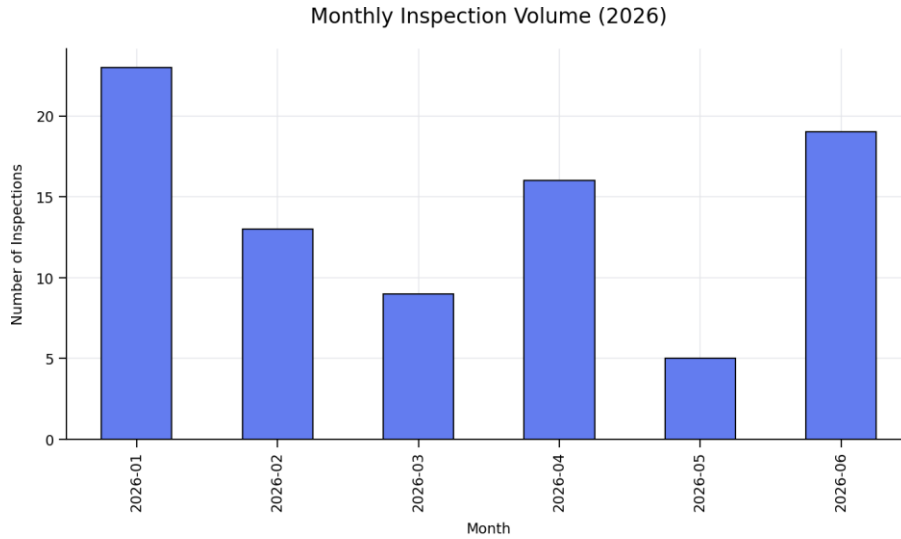
Based on measured productivity of approximately 4.3 inspections per week, the program is projected to complete about 215 inspections by year-end 2026. This data-driven forecast indicates overall capacity is sufficient; however, achieving the Tier 1 target of approximately 135 inspections remains dependent on sustained prioritization of high-risk occupancies. The primary risk is allocation of inspection capacity rather than total throughput, requiring continued protection of inspection time, completion of inventory validation, and adherence to the Tier-1-first approach to achieve the approved outcome.

Tier 1 Inspections Target: 135
Tier 1 Inspections Completed: 22
Remaining Required (est.): 113
3.8 Tier 1 inspections/week for remainder of year

Weekly Throughput



Monthly Inspection Volume



You can see early strong output in January, followed by some variability through spring, which is expected, given the work required to alter the fire inspection program. Importantly, we’ve stabilized back into a consistent delivery range, with June showing a strong return to expected production levels.

RISKS/IMPLICATIONS:

Administrative

The primary risk to achieving the approved 2026 outcome is not overall inspection capacity, but how that capacity is allocated across competing demands. While current throughput is sufficient, additional risks include ongoing Tier 1 inventory validation and operational constraints associated with a single-inspector model. Mitigation depends on maintaining protected inspection time, completing inventory validation, and sustaining a disciplined Tier 1 first prioritization approach.

Respectfully Submitted,

Steven DeRousie
Fire Chief



Monday, June 8, 2026

Council:

Here is a summary report of our tour in Edmonton last week.

The delegation of eight (8) consisted of the following representatives:

Multi-Purpose Facility Committee Members:

Grusky Layco
Kevin Dorius
Ryan Parent
Taniell Hamilton

COR Staff:

Evan Parliament
Kenny Gipps

Council:

Matt Cherry
Tim Stapenhurst

CORP/CAO - Assent Voting Timeline and Legislative Requirements - Loan Authorization Bylaw for the 2026 General Local Election Discussion included concerns voiced by the community over site and cost considerations, whether there was enough information and time to define the budget and site options before the general election, whether the Multipurpose Facility Advisory Committee had completed the list of deliverables outlined in the committee terms of reference, that survey results indicated support for arena replacement, and various survey shortcomings. Staff agreed to bring back a detailed timeline including deliverables and location to assist with Council's decision.

On May 28, 2026, Council passed the following resolution:

Moved by Councillor Cherry
Seconded by Councillor Luciw

THAT staff be authorized to proceed with assent voting (referendum) to obtain elector approval for a loan authorization bylaw to finance the construction of a multipurpose facility;

AND THAT administration be authorized to include the assent voting question on the ballot for the October 17, 2026 General Local Election;

AND THAT the required loan authorization bylaw and assent voting process be prepared in accordance with the Community Charter, Local Government Act, and applicable election legislation.

In order for staff to provide a thorough report on both cost and site parameters, it is essential to qualify the cost of construction in the current marketplace.

CITY OF REVELSTOKE

CHIEF ADMINISTRATIVE OFFICER

216 Mackenzie Avenue
P.O. Box 170
Revelstoke, British Columbia

www.revelstoke.ca

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cao@revelstoke.ca

Our chief consultant, HCMA, has determined that current BASE construction costs range from **\$850 sq ft to \$1000 sq ft.**

However, anecdotal research on my part as well as from committee members, have confirmed construction costs being far less than those HCMA figures due to price compression in the marketplace. In order to confirm the actual cost of construction, I made the calculated decision to authorize a tour of new facilities being built in the greater Edmonton region. The reason I chose that location is because I researched eight (8) facilities that were either just completed or under construction. It made sense to visit all eight to justify a two-day tour involving eight representatives. In short, achieving maximum economies of scale.

COST OF THE EDMONTON TOUR

The current 2026 budget for consulting services (Multi-Purpose Facility Budget) is \$185,000 We have spent approx. \$42,000 YTD (HCMA) leaving \$143,376 available.

The cost of the Edmonton tour was approx. \$10,000 all in (Hotels, flights, parking, food, other). I have assigned these costs to this account for it relates to our overall goal and scope of services.

The tour confirmed two critical pieces of information:

1. Base construction costs for these types of facilities are between **\$300 - \$600 sq ft.**
*Price compression is real, and builders are looking for projects as compared to a year ago.
2. Various funding models offer Revelstoke options in seeking additional capital dollars

*Price compression in the marketplace was verified when the City issued its own RFP (May 2026) for the affordable housing project on Oscar Street.

Staff are seeing numbers ranging from **\$350 sq ft - \$500 sq ft** for new construction.

THE TOUR -Eight (8) facilities

1. Town of Devon. They twinned their existing arena to accommodate growth (hockey academy) and their Jr A Hockey club.
Built in 2021, the total cost was just under \$11M. **\$350 sq ft**
2. City of Spruce Grove.
Heavy Metal Place -Opened in 2025. Total cost \$85M. 132,000 square feet (**\$643 sq ft**)
2a) Border Patrol Athletic Center- a 33,000 sq/ft athletic center with over 21,000 sq/ft leased to an gymnastics/acrobatic training operator
3. Town of Stony Plain. Field house and six sheet curling facility. Under construction.
Opening fall 2026. \$42M. 100,000 SQ FT (**\$427 sq ft**).
4. Town of Blackfalds. Twin arena complex w/ library and daycare.
Opened in 2022. 99,000 sq ft (**\$242 sq ft**).
4a) Blackfalds Abbey Center. 41,000 sq ft. Library, fitness Centre, field house (3 gymnasiums), outdoor aquatic facility, walking track, childcare services, and community space.
5. Nisku, Alberta. Private facility. Twin arena w/ full restaurant.
Opened in 2025. \$46M. 117,874 sq ft (**\$390sq ft**).
6. Sherwood Park, Alberta. Private facility. Proposed 4 sheets of ice. Main arena for JR 'A' Hockey team plus other commercial leases. \$86M. Estimated 223,000 sq ft (**\$384 sq ft**). Partnership agreement with municipality (\$999,000/year for 20 years).

2430 hrs of ice time dedicated to the community. Land 'donated' to private group and paid back (\$4M) at end of lease (20 years).

The various funding models we explored show potential when partnering with the private sector. Whether it's the Junior Hockey club paying for leasehold improvements or the municipality entering into a long-term lease, there are options worthy of further exploration. Another example would be to build these Rec centers next to a hotel to attract mid-sized conferences, professional workshops, tournaments, and corporate retreats.

We also researched and investigated how these communities obtained community support when faced with debt financing (increased taxes).

Two key takeaways emerged.

1. Include public art and performing arts space in the design. Also, include libraries and other community amenities in the design.
2. Include childcare space and services.

In summary, we now know the true cost of base construction to build these types of facilities. In fact, we secured a fixed price guarantee for one year if we choose to go with prefab construction.

Additionally, we are now better prepared to execute a comprehensive communication plan reporting to the community about what is being proposed and at what cost.

I will provide more descriptive information (COTW meeting - Thursday) when I present a more detailed summary using photographs to highlight the entire two days (we have plenty).

Regards,

Evan

**CITY OF
REVELSTOKE.**

2026 Q1 Summary.

COMMUNITY ECONOMIC DEVELOPMENT

Dated: June 11th, 2026.

YEAR SO FAR...

- 1 RAEDC Commission Meetings
- 1 TIC Committee Meetings
- 3 SDC Committee Meetings
- 4 Number of Grant Applications & Extensions Submitted

COMMUNITY ECONOMIC DEVELOPMENT

| RESPONSIBILITIES | COMMITTEES & COMMISSIONS | STRONG PARTNERSHIPS |
|--|---|--|
| <ul style="list-style-type: none">▪ Investment Attraction▪ Business Development▪ Administration of Core Funding▪ Economic Diversification▪ Lead Community Social Development Initiatives | <ul style="list-style-type: none">▪ Revelstoke & Area Economic Development Commission (RAEDC)▪ Tourism Initiative Committee (TIC)▪ Social Development Committee (SDC) | <ul style="list-style-type: none">▪ Revelstoke Chamber of Commerce▪ Community Futures Revelstoke▪ Tourism Revelstoke▪ Community Connections |

REVELSTOKE AREA ECONOMIC DEVELOPMENT COMMITTEE (RAEDC)

The Revelstoke and Area Economic Development Commission (RAEDC) is responsible for providing recommendations to the
Revelstoke and Columbia Shuswap Area B to achieve the objectives of economic growth and stability

RAEDC PROJECT: WESTSIDE ROAD

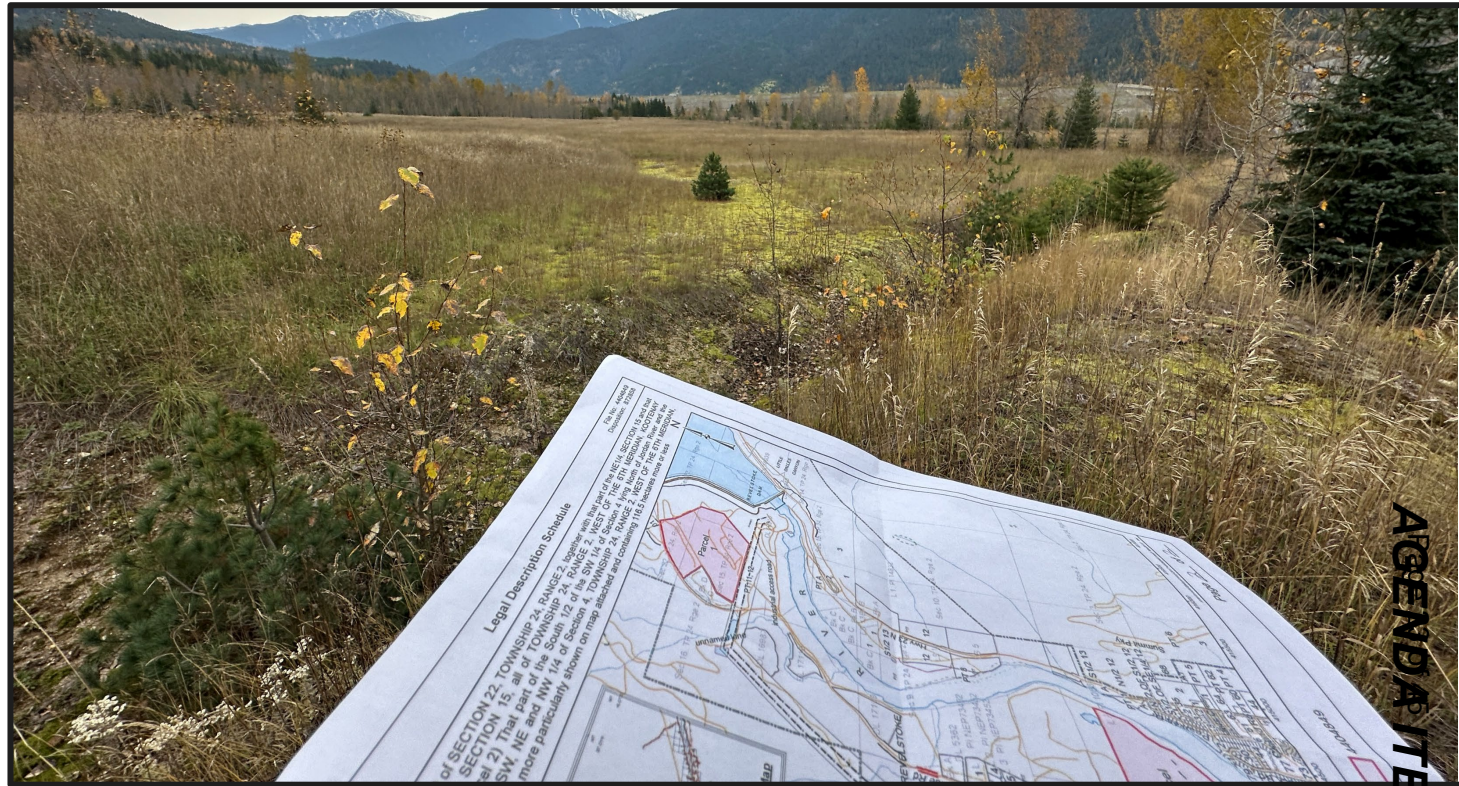
Project Goals:

- **Primary:** Investment Attraction
- **Secondary:** Industry Diversification, Workforce Development

Partners Involved in this Project:

- City staff
- MXD Ltd
- Chamber of Commerce
- Community Futures
- CSRD Area B
- BC Hydro
- Tourism Revelstoke

Project Timeline:



| 2024 | 2025 | Q1 | Q2 | Q3 | |
|--|---|---|----|----|--|
| REDIP and CanExport grant applications submitted | Grant funding approved. Request for Proposal awarded. | MXD site visit to Revelstoke, Community engagement sessions, CED & MXD staff project update | | | |

RAEDC PROJECT: REVELSTOKE AIRPORT

Project Goals:

- **Primary:** Investment Attraction
- **Secondary:** Industry Diversification, Workforce Development, Emergency Preparedness

Partners Involved in this Project:

- City staff
- CSRD Area B
- Other community Airport Managers
- Airport Lease Holders

Project Timeline:



| 2025 | Q1 | Q2 | Q3 | Q4 |
|---|--|----|----|----|
| <p>Initiated an exploration of potential ownership. Working group started identifying challenges/opportunities. Discussion with the CSRD.</p> | <p>BC Air Access Program – Grant Application for Airport Master Planning submitted, COR & CSRD working on next steps</p> | | | |

RAEDC PROJECT: CULTURAL PLANNING

Project Goals:

- **Primary:** Supporting Emerging Sectors
- **Secondary:** Business & Investment Attraction, Industry Diversification, Workforce Development, Community Wellbeing, Resident Attraction

Partners Involved in this Project:

- Director of Parks, Recreation & Culture
- Local community agencies
- Chamber of Commerce
- Community Futures
- Tourism Revelstoke

Project Timeline:



| 2025 | Q1 | Q2 | Q3 | Q4 |
|--|------------------------------|----|----|----|
| Request for Proposal was published and applicants were reviewed. | RFP selection deferred to Q3 | | | |

RAEDC PROJECT: TECH STRATEGY



Project Goals:

- **Primary:** Supporting Emerging Sectors
- **Secondary:** Business & Investment Attraction, Workforce Development, Resident Attraction

Partners Involved in this Project:

- Chamber of Commerce
- Community Futures
- Local tech businesses
- Revelstoke Fabrication Lab Society

Project Timeline:

| 2020 - 2025 | 2025 | Q1 | Q2 | Q3 | Q4 |
|--|---|--|----|----|----|
| Tech Strategies 1.0, 2.0 and 3.0 created and implemented | RAEDC reviewed highlighted recommendations for the Tech 3.0 Strategy, and worked developing steps for the proposed Tech 4.0 Strategy. | 2 successful 40 + attended local Tech Talks, Tech strategy 4.0 working group established, Partnership event with KAST, CF, Start Up Cronometer Planning, CED - Choose Revelstoke I9 Design contract established for upgrades and | | | |

RAEDC PROJECT: TECH DATA PROJECT

Project Goals:

- **Primary:** Supporting Emerging Sectors
- **Secondary:** Business & Investment Attraction, Workforce Development, Resident Attraction

Partners Involved in this Project:

- Main Street Metrics
- City Viz

Project Timeline:



| 2024 - 2025 | 2025 | Q1 | Q2 | Q3 | Q4 |
|---|--|---|----|----|--------------------------|
| <p>EOF funding approved for this project.</p> | <p>Initial conversations with Moneris, Deloitte, Main Street Metrics & Envirionics. Contract awarded to Main Street Metrics. Further investigation on Telus For Good data began.</p> | <p>2 more geographic areas have been included in the Data Capture for Main St Metrics. Preliminary meetings held with Telus for next steps for eligibility Data Good.</p> | | | <p>AGENDA ITEM #9.a.</p> |

RAEDC PROJECT: BACKCOUNTRY ACCESS

Project Goals:

- **Primary:** Supporting Emerging Sectors
- **Secondary:** Business & Investment Attraction, Industry Diversification, Workforce Development, Community Wellbeing, Resident Attraction

Partners Involved in this Project:

- Local and regional non-profit organizations
- Outdoor Recreation Council of BC
- Shuswap Trail Alliance

Project Timeline:



| 2022 | 2025 | Q1 | Q2 | Q3 | Q4 |
|-----------------------|---|---------------------------------------|----|----|----|
| EOF funding received. | Research meeting with provincial, regional and local non-profit organizations. Expression of Interest for drafted for final consideration. | Deferred, due to staff shortage to Q3 | | | |

RAEDC PROJECT: BUSINESS RETENTION & EXPANSION

Project Goals:

- **Primary:** Investment Attraction
- **Secondary:** Industry Diversification, Workforce Development, Emergency Preparedness

Partners Involved in this Project:

- Chamber of Commerce
- Local business community
- Community Futures
- Revelstoke City Council



| 2025 | Q1 | Q2 | Q3 | Q4 |
|---|--|----|----|----|
| <p>Launched by the Revelstoke Chamber of Commerce the BRE survey took place from May - July 2025. It was the first survey of it's kind in 10 years. Project funding was allocated to the Chamber through the CED Department – Economic Opportunity Funds.</p> <p>Business licenses were inputted into CRM, survey launched, enhanced data collection, 6-digit NAICS codes imputed. Final draft being reviewed by Chamber of Commerce.</p> | <p>The report based on the survey was released in early 2026.</p> <p>The Chamber hosted 2 presentations with attendance from the business community, public and City Staff in two separate</p> | | | |

TOURISM INITIATIVE COMMITTEE (TIC)

The Tourism Initiatives Committee (TIC) is responsible for assisting with the identification of projects for the (Resort Municipality Initiative) RMI term, the development of the Resort Development Strategy (RDS) and preparation of annual reports, including performance measures and outcomes; monitoring the tourism economy; and communicating and engaging tourism industry stakeholders to promote understanding, awareness, participation and support for the RDS.

TIC PROJECT: RESORT DEVELOPMENT STRATEGY

Project Goals:

- **Primary:** Sector Diversification
- **Secondary:** Business Attraction, Workforce Attraction, Sustainable Economy

Partners Involved in this Project:

- Indigenous Partners
- Tourism Revelstoke
- BC Ministry of Tourism, Arts, Culture & Sport
- City staff
- Revelstoke Chamber of Commerce

Project Timeline:



| 2025 | Q1 | Q2 | Q3 | Q4 |
|--|---|----|----|----|
| <p>Annual 2024 report submitted to the Ministry of Tourism, Arts, Culture & Sport.</p> <p>Final RDS 2025- 2027 approved by City Council and the Ministry of Tourism, Arts, Culture & Sports.</p> | <p>RDS 2025 budget and RMI projects reviewed by the province and updated for 2026</p> | | | |

TIC PROJECT: RESORT MUNICIPALITY INITIATIVE

Project Goals:

- **Primary:** Enhance Tourism Infrastructure & Amenities, Deliver Exceptional Visitor Experiences, Advance Sustainable Practices

Partners Involved in this Project:

- Tourism Revelstoke
- City staff
- 2026 Project Applicants

Project Timeline:



| 2025 | Q1 | Q2 | Q3 | Q4 |
|---|--|----|----|----|
| <p>Online application process created & approved by TIC & Council. Funding contracts were signed.</p> | <p>Feb 20th – 2026 RMI intake closed, TIC meeting held March to provide recommendations to council, RMI 2025 reports to the</p> | | | |

SOCIAL DEVELOPMENT COMMITTEE (SDC)

The SDC is responsible for advising Council on social issues and provides timely information and recommendations on community challenges. It identifies current and emerging social needs and supports collaborative action with community organizations. The committee also assists staff with social planning, priority projects, and key community social plans.

SDC PROJECT: POVERTY REDUCTION STRATEGY

Project Goals:

- **Primary:** Affordability, Housing, Food, Accessibility

Partners Involved in this Project:

- Community Connections
- Community Paramedic
- Interior Health

Project Timeline:



| 2022 | 2025 | Q1 | Q2 | Q3 | AGENDA ITEM #9.a. |
|---|---|-----------------------|----|----|-------------------|
| The draft strategy was reassessed for completion. | Began outreach to community organizations. Created a working group. | Final draft completed | | | |

SDC PROJECT: HEAT RESPONSE EMERGENCY PLAN

Project Goals:

- **Primary:** Community Emergency Preparedness

Partners Involved in this Project:

- Fire Department Training Officer & Emergency Program Coordinator
- Interior Health Community Outreach
- Destination & Sustainability Manager
- LFI Food Security Coordinator
- Community Futures

Project Timeline:



| 2023 | 2025 | Q1 | Q2 | Q3 | |
|---|---|--|----|----|--|
| The draft strategy was reviewed and updated for completion. | Reviewed draft and initiated discussions with the Training Officer. Planned to re-evaluate in 2026. | Re-drafted plan provided to regional partner for review. | | | |



To: His Worship Mayor Sulz and Members of City Council
From: Mayor Sulz
Date: May 26, 2026
Subject: UBCM 2026 - Ministry, Agency, Commission and Corporation (MACC) Staff Meeting Requests

Please complete this form for suggested meeting requests with provincial government staff.

Communities may submit one meeting request per MACC with up to three topics allowed

MINISTRY, PROVINCIAL AGENCIES, BC Hydro
COMMISSIONS, AND CORPORATIONS:

Is there a specific staff member you would like to request to meet with? No

Will you also be submitting the request as a Cabinet Minister meeting request? (Yes, No, Maybe) No

TOPIC 1

Provide a brief topic title (max 100 characters):

Current and Future Planning Updates

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Mayor and Council appreciate the opportunity to meet with BC Hydro staff to discuss current and future planning updates for Revelstoke Dam and Mica Dam.

TOPIC 2

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Click or tap here to enter text.

TOPIC 3

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Click or tap here to enter text.

FORMS RECEIVED BY 4:30 P.M. ON TUESDAY, JUNE 2, 2026

will be included on the June 9th, 2026, Council Agenda for discussion, consideration and prioritization.



To: His Worship Mayor Sulz and Members of City Council
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MINISTRY, PROVINCIAL AGENCIES, BC Transit
COMMISSIONS, AND CORPORATIONS:

Is there a specific staff member you would like to request to meet with? No

Will you also be submitting the request as a Cabinet Minister meeting request? (Yes, No, Maybe) No

TOPIC 1

Provide a brief topic title (max 100 characters):

Continued need for increased transit service in Revelstoke

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

As Revelstoke has grown to become a successful destination resort municipality, the growth of our transit system has not kept up with demand. We do not have an appropriately sized fleet to meet demand to ensure that people are not left behind during peak visitation periods, especially winter. This leads to increased parking demand, contrary to our sustainability goals and values that respect the environment and natural beauty. To date, the province has not been able to fund the expansion of transit nor provide heavy duty buses. Mayor and Council would like to discuss creative partnerships and collaboration to resolve this issue, including utilizing newly retired transit vehicles.

TOPIC 2

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Click or tap here to enter text.

TOPIC 3

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

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Communities may submit one meeting request per MACC with up to three topics allowed

MINISTRY, PROVINCIAL AGENCIES, Office of the Seniors Advocate
COMMISSIONS, AND CORPORATIONS:

Is there a specific staff member you would like to request to meet with? No

Will you also be submitting the request as a Cabinet Minister meeting request? (Yes, No, Maybe) No

TOPIC 1

Provide a brief topic title (max 100 characters):

Senior Specific Housing and Intermediate Care for Seniors

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

As in many small interior communities, seniors are the backbone of our community. They have filled many roles over their years of service –business owners, volunteers, caregivers, elected officials and more. These individuals are vital to our community, and too often they are forced to move out of Revelstoke due to lack of senior specific housing and/or lack of intermediate care services. Seniors housing that allows people to age surrounded by their support network is vital to the health of our community. Mayor and Council would like to discuss provincial support for the creation of independent senior living communities and increased intermediate and assisted living facilities in Revelstoke.

TOPIC 2

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Click or tap here to enter text.

TOPIC 3

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

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MINISTRY, PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS: Ministry of Environment and Parks

Is there a specific staff member you would like to request to meet with? NA

Will you also be submitting the request as a Cabinet Minister meeting request? (Yes, No, Maybe) No

TOPIC 1

Provide a brief topic title (max 100 characters):

Backcountry Clean Up Initiatives

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Recently, the Revelstoke Rod and Gun Club cleaned up 35,000 lbs of garbage from the backcountry surrounding Revelstoke. Derelict campers, wood pallets, furniture, batteries, metal waste and more were collected by local volunteers and businesses. This is a province wide issue that negatively impacts the environment and wildlife along with compromising the health, safety and enjoyment of backcountry users. Mayor and Council wish to discuss how municipalities and the province can work together to ensure compliance and enforcement with respect to illegal dumping in the backcountry, as well as how the province can provide support for clean-up initiatives.

TOPIC 2

Provide a brief topic title (max 100 characters):

Revelstoke Community Forest Corporation (RCFC) Mars North Campground Proposal

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Revelstoke Lake is a popular destination with prov. & rec. campsites fully occupied in summer. Lack of availability leads to “wild” camping on the lake where garbage, human waste & random fire pits create an unsafe, unhealthy environment for wildlife & humans, plus potential impacts on local water quality & increased forest fire risk. To meet this demand, RCFC worked with local First Nations to identify a suitable place for a 30-site campground with potential for a First Nations interpretive area. The site, heavily used for wild camping, will be cleaned up, developed & fully managed by RCFC. Project design & archeological assessment have been completed. RCFC now requires RSTBC to enter a partnership agreement & complete a Section 57 form to finalize the project & allow construction to begin on this much-needed campground.

TOPIC 3

Provide a brief topic title (max 100 characters):

Click or tap here to enter text.

Provide background paragraph including context, timeframe, parties involved, name of grant/program/project, previous actions (max 700 characters):

Click or tap here to enter text.

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Painted Crosswalk at First St E & McArthur Ave

From THE STUDIO Dance & Wellness [REDACTED]
Date Thu 2026-06-04 13:32
To Revelstoke City Council <council@revelstoke.ca>

Dear Revelstoke City Council,

Thank you to Matt and Aaron for communicating with us over the past few months as we advocate for the safety of our students and daycare children. We submitted a request for a crosswalk over a year ago and are eager to see progress as soon as possible. As we understand that crosswalks are typically painted in the spring, we request that our location be added to this season's schedule.

A traffic study from late 2025 suggested a crosswalk may be necessary if pedestrian levels exceed 20 people per hour during peak times. Our studio operates Monday through Friday from 8:30am to 9:00pm, with peak hours from 2:00-9:00pm. With 129 students enrolled throughout the year we see high traffic during class changeovers every hour. Between 14 and 40 students and parents cross the road to access our business, frequently exceeding the recommended threshold. This intersection also serves a busy hair salon and a medical center, further increasing foot traffic. We are happy to provide our full schedule and enrollment numbers upon request.

If this project is not within the current budget, please let us know how we can ensure its inclusion in the next cycle. We would also appreciate a quote for the total costs involved, including signage, accessibility adjustments, and labor. We are prepared to host a fundraiser or provide volunteer labor to help cover these expenses and ensure the safety of our patrons. Although, as commercial property owners, we contribute significantly to the tax base and believe infrastructure improvements that protect local children should be a priority.

We look forward to your response and hope you will help us make this necessary safety improvement a reality.

Sincerely,

Jacqui Gardiner & Kenley Knock
THE STUDIO | Dance & Wellness
REVELSTOKE, BC

[REDACTED]