



"The City With a Heart"

Rico E. Medina, Mayor
Sandy Alvarez, Vice Mayor
Tom Hamilton, Councilmember, District 2
Michael Salazar, Councilmember, District 3
Marty Medina, Councilmember, District 4

AGENDA
SAN BRUNO CITY COUNCIL REGULAR MEETING
May 26, 2026
7:00 PM

<p>IN PERSON* MEETING LOCATION</p> <p>San Bruno Recreation and Aquatic Center, Community Room 251 City Park Way San Bruno, CA 94066</p> <p>*Please turn off all electronic devices before the start of the meeting to prevent disruptions*</p>	<p>**Zoom Link https://sanbruno-ca-gov.zoom.us/j/85739109021?pwd=NZ4wjdJTYQUdGzXjQlodUzklFz0.1 Phone Line: 1-646-558-8656 Webinar ID: 857 3910 9021 Webinar Password: 829173</p> <p>*Broadcast of the meeting is offered via Zoom as a courtesy to the public. **No public comment accepted via Zoom.</p>
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PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into the City Clerk. Public comment may also be emailed to CityClerk@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact the City Clerk's Office 48 hours prior to the meeting at (650) 616-7061 or CityClerk@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at the City Clerk's Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City's Website at sanbruno.ca.gov/AgendaCenter.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Individuals allowed up to three minutes, subject to the Mayor's discretion based on the anticipated length in the meeting. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

5. **ANNOUNCEMENTS/PRESENTATIONS**

There is a single public comment period for all items in this section

- a. Statewide Primary Election will be held on June 2, 2026. Vote Centers in San Bruno will be located at the Recreation and Aquatic Center, Classroom 1, 251 City Park Way and the Courtyard by Marriott, Seabiscuit Room, 1050 Bayhill Drive. Vote Centers will be open starting

March 30 from 9 am - 5 pm and on Election Day, June 2nd from 7 am - 8 pm. Ballot Drop Off Boxes are located outside of City Hall, 570 Linden Avenue; Senior Center Parking Lot, 1555 Crystal Springs Road and drive-up box at Skyline College, 3300 College Drive. For more information, please contact the San Mateo Elections Division at (650) 312-5222 or go to smcacre.gov

- b. Join us for the Posy Parade & Community Day on Sunday, June 7! Parade lineup begins at 10 am near the old Walgreens at Linden and Crystal Springs, with the parade starting at 11 am and ending at City Park, where Community Day festivities will continue until 4 pm. Enjoy free community swim and gym activities, plus free shuttle service. Open swim requires pre-registration. For more information, please visit www.sanbruno.ca.gov/communityday
- c. Proclamation Recognizing June 2026 as Pride Month
- d. Proclamation Recognizing Police Officer Daimhin Kirwan as Recipient of the San Bruno Police Department Distinguished Service Medal
- e. Receive Presentation from OneShoreline

6. **CONSENT CALENDAR**

All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested. There will be a single public comment period for all items in this section unless a Councilmember requests to pull an item for a separate vote.

- a. Approve the Draft Special and Regular Meeting Minutes for the Meetings of May 12, 2026
- b. Approve Accounts Payable for May 11, 2026 and May 18, 2026
- c. Accept Payroll for May 3, 2026
- d. Approve Reconciliation of General Ledger to Bank Report Dated April 30, 2026
- e. Consider Adoption of a Resolution Approving the Design of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project; Authorizing the City Manager to Execute a Construction Contract with GSW Construction, Inc. for the Sneath Lane and Lake Drive Pump Station Rehabilitation Project in an Amount Not to Exceed \$6,085,840; Transferring the Remaining Budget in the Amount of Approximately \$3,798,000 from the Lake Drive Pump Station Rehabilitation Project (#11003) to the Sneath Lane Pump Station Rehabilitation Project (#11004); Appropriating \$500,000 from the Water Enterprise Fund to the Sneath Lane and Lake Drive Pump Station Rehabilitation Project (#11004); Approving a Total Project Budget in the Amount of \$9,920,000; Authorizing Remaining Project Funds as Construction Contingency; and Determining the Project Exempt Under the California Environmental Quality Act
- f. Consider Adoption of a Resolution Approving a Publicly Available Pay Schedule Effective January 12, 2026
- g. Consider Adoption of an Ordinance Entitled "An Ordinance of the City Council of the City of San Bruno Adding Chapter 3.41 to Article III (Fees) of Title 3 (Revenue and Finance) of the San Bruno Municipal Code, Relating to Driving Under the Influence (DUI) Emergency Response Cost Recovery and Finding Such Action to be Exempt from the California Environmental Quality Act"

7. **PUBLIC HEARING(S)**

Public comment will be requested after each topic in this section

- a. Conduct a Public Hearing in accordance with California Assembly Bill 2561, Government Code Section 3502.3, Regarding the Status of Vacancies, Recruitment and Retention Efforts
- b. Hold a Public Hearing and Consider Adoption of the following:
 1. Resolution Adopting the 2025 Urban Water Management Plan as Required by the State's Water Code and Instructing Staff to Submit the Final 2025 Urban Water Management Plan to the Department of Water Resources; and
 2. Resolution Adopting the City of San Bruno Water Shortage Contingency Plan and Instructing Staff to Submit as Part of the Final 2025 Urban Water Management Plan to the Department of Water Resources

8. **COUNCIL COMMITTEE REPORT OUT**

9. **COMMENTS FROM COUNCIL MEMBERS**

10. **ADJOURNMENT** – The next Regular City Council Meeting will be held on June 9, 2026 at 7:00 pm

POSTING: I declare a copy of this agenda was posted at City Hall, 567 El Camino Real, San Bruno, among other locations in the city limits of San Bruno, on May 21, 2026, by 8:00 pm.


Lupita Huerta, City Clerk



"The City With a Heart"

Rico E. Medina, Mayor
Sandy Alvarez, Vice Mayor
Tom Hamilton, Councilmember, District 2
Michael Salazar, Councilmember, District 3
Marty Medina, Councilmember, District 4

MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
May 12, 2026
6:00 PM

1. CALL TO ORDER

The meeting was called to order at 6:00 pm.

2. ROLL CALL

Councilmembers Hamilton, M. Medina, Salazar, Vice Mayor Alvarez and Mayor R. Medina were all present.

3. CLOSED SESSION

a. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: City Manager
Employee Organizations: Teamsters Local 856, IBT Police; Teamsters Local 856, IBT Public Safety Mid-Management

No members of the public wished to speak under this item.

No reportable action was taken.

4. STUDY SESSION

a. Hold a Study Session on the Commodore Dog Park Master Plan and Provide Feedback to City Staff and Callandar Associates

Community Services Director Travis Karlen introduced the item and consultant Brian Fletcher of Callander Associates presented the item to the City Council.

Callander Associates consultant Brian Fletcher answered questions.

Community Services Director Karlen answered questions.

The following member(s) of the public provided comment(s):

- Ray Ceely
Pam Madden

No reportable action was taken.

5. ADJOURNMENT

This meeting adjourned at 6:54 pm to the next Regular City Council Meeting on May 12, 2026 at 7:00 pm.

These meeting minutes were prepared by Lupita Huerta, City Clerk, and presented to the City Council for approval at the regular meeting of May 26, 2026.

Lupita Huerta
City Clerk

Rico E. Medina
Mayor



"The City With a Heart"

Rico E. Medina, Mayor
Sandy Alvarez, Vice Mayor
Tom Hamilton, Councilmember, District 2
Michael Salazar, Councilmember, District 3
Marty Medina, Councilmember, District 4

MINUTES
SAN BRUNO CITY COUNCIL REGULAR MEETING
May 12, 2026
7:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 7:00 pm.

2. **ROLL CALL**

Councilmembers Hamilton, M. Medina, Salazar, Vice Mayor Alvarez, and Mayor R. Medina were all present.

3. **PLEDGE OF ALLEGIANCE**

Mayor R. Medina led the pledge.

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

The following member(s) of the public provided comment(s):

- Maria Concha

5. **ANNOUNCEMENTS/PRESENTATIONS**

- As of May 4, 2026, City Hall and all public service counters are open Monday through Thursday from 7:30 am to 5:00 pm, and are closed on Fridays
- Join us for Police Day at Tanforan Mall on May 16, 2026 from 10:00 am to 2:00 pm in front of JCPenney parking lot. Come celebrate with multiple agency officers, community organizations, and even meet our K-9 partners. For additional information please reach out to sbssso@sanbruno.ca.gov
- Proclamation Recognizing May 11-17, 2026 as National Police Week
Police Support Services Officer Denise Zeron accepted the proclamation.
- Proclamation Recognizing May 2026 as Building Safety Month
Fire Marshal Jessica Power; Fire Prevention; and Building staff accepted proclamation.
- Receive Presentation from San Mateo County Transit Authority (SMCTA) on their Active 101 Plan
Patrick Gilster of SamTrans presented the item to the City Council.

- f. Receive Presentation from City/County Association of Governments of San Mateo County (C/CAG) on San Bruno/South San Francisco Community Based Transportation Plan

Kaki Cheung of CCAG and Noé Noyola of MIG presented the item to the City Council
No members of the public wished to speak under Announcements/Presentations.

6. **CONSENT CALENDAR**

- a. Approve the Draft Special Meeting Minutes for April 28, 2026 and Regular Meeting Minutes for April 22, 2025 and April 28, 2026
- b. Approve Accounts Payable for April 28, 2026 and May 4, 2026
- c. Accept Payroll for April 19, 2026
- d. Approve Investment Report Dated April 30, 2026
- e. Approve Reconciliation of General Ledger to Bank Report Dated March 31, 2026
- f. Consider Adoption of a Resolution Approving the Tentative Agreement Between the City of San Bruno and Teamsters IBT Local 856 Police Unit for the Term January 1, 2026 through June 30, 2029, and Authorizing Execution by the City Manager
- g. Consider Adoption of a Resolution Supporting the City/County Association of Governments of San Mateo County's (C/CAG's) 2026 San Bruno/South San Francisco Community-Based Transportation Plan and Determining the Action is Exempt Under the California Environmental Quality Act
- h. Consider the Adoption of a Resolution Approving the Memorial Program Policy with Implementation to Take Effect in Fiscal Year 2026-27 in Conjunction with the Master Fee Schedule
- i. Consider Adoption of a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with the County of San Mateo for Continued Provision of Animal Control, Shelter Services, and Animal Licensing, Extending the Term Through June 30, 2029
- j. Consider Adoption of a Resolution Authorizing the Administrative Services Director to Execute a One-Year Agreement with Abnormal Security Corporation, Via Reseller Ally Technologies, for Advanced Email Security Services (Abnormal AI) in an Amount Not to Exceed \$29,431.69

No items were pulled for a separate vote.

No items were pulled for questions/comments.

The following member(s) of the public provided comment(s):

- Thomy Ledesma
- Marriane Lindblom
- Cecil de Leon
- Darlene Esola
- Rich Wong

M/S Hamilton/Salazar to approve consent. Motion passed unanimously.

7. **CONDUCT OF BUSINESS**

- a. Consider Introducing, Reading By Title Only, and Waiving Further Reading of an Ordinance Entitled "An Ordinance of the City Council of the City of San Bruno Adding

Chapter 3.41 to Article III (Fees) of Title 3 (Revenue and Finance) of the San Bruno Municipal Code, Relating to Driving Under the Influence (DUI) Emergency Response Cost Recovery and Finding Such Action to be Exempt from the California Environmental Quality Act

Police Chief Matt Lethin and **Management Analyst Joanne dela Cruz** presented the item to the City Council and answered questions.

No members of the public wished to speak under this item.

M/S M. Medina/Hamilton to introduce the ordinance as read by the City Clerk. Motion passed unanimously.

8 COUNCIL COMMITTEE REPORT OUT

The following member(s) of the City Council provided comment(s):

- Mayor R. Medina

9. COMMENTS FROM COUNCIL MEMBERS

The following member(s) of the City Council provided comment(s):

- Councilmember Hamilton
- Councilmember M. Medina
- Mayor R. Medina

10. ADJOURNMENT

The meeting adjourned at 8:06 pm to the next Regular City Council Meeting on May 26, 2026 at 7:00 pm

These meeting minutes were prepared by Lupita Huerta, City Clerk, and presented to the City Council for approval at the regular meeting of May 26, 2026.

Lupita Huerta
City Clerk

Rico E. Medina
Mayor



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Nick Pegueros, Chief Financial Officer
Kathleen O'Malley, Accounting & Customer Service Representative

SUBJECT: Accounts Payable Warrant Register

This is to certify that the claims listed on page 1 to 3 inclusive for checks dated May 11, 2026, and/or claims numbered from 223505 through 223623 inclusive, totaling \$410,720.27, have been checked in detail and approved by the proper officials, and in my opinion, represent fair and just charges against the City in accordance with their respective amounts. The table below summarizes the total paid by Fund.

Fund	Fund Name	Amount
001	General Fund	\$125,164.40
005	Measure G District Sales Tax	\$4,115.02
121	Federal/State Grants	\$2,804.20
132	Agency On Aging	\$1,312.00
133	Restricted Revenues	\$2,274.22
137	Developer Project Contributions	\$18,577.50
141	Community Development	\$541.14
142	Recreation & Aquatics Center (RAC)	\$21,497.83
153	RDA Obligation Retirement Fund	\$3,250.00
201	Parks and Facilities Capital	\$14,262.69
611	Water Fund	\$100,847.17
621	Stormwater Fund	\$9,961.00
631	Wastewater Fund	\$19,978.51
651	Parking Fund	\$2,966.63
701	Central Garage	\$5,293.24
702	Facility Maintenance Fund	\$20,252.30
703	General Equipment Revolving	\$29,224.59
707	Technology Development	\$28,397.83
TOTAL FOR APPROVAL		\$410,720.27

Respectfully submitted,

DocuSigned by:

 8783F2EFC6A30407...
 Chief Financial Officer

5/13/2026

 Date

apPosPay

Positive Pay Listing

Page: 1

5/11/2026 12:59:45PM

City of San Bruno

Document group: komalley Bank: apbank 432000438

Vendor Code & Name	Check #	Check Date	Amount
0106435 ACTION TOWING & ROAD SVC. INC.	223505	5/11/2026	340.00
0116349 ADAM MOULDER	223569	5/11/2026	1,647.20
0001170 AIRGAS USA, LLC	223506	5/11/2026	135.80
0000163 AIRPORT AUTO PARTS INC.	223507	5/11/2026	5.39
0017459 ALL CITY MANAGEMENT SVC.INC.	223508	5/11/2026	3,883.73
0104542 ALTA LANGUAGE SERVICES, INC.	223509	5/11/2026	138.00
0116374 AM PARTY RENTALS, INC.	223510	5/11/2026	3,874.40
0014890 AMERICAN WATER WORKS ASSN.	223511	5/11/2026	347.00
0116398 ANAMAE DEGALEA	223536	5/11/2026	122.00
0106225 ARIES INDUSTRIES, INC.	223512	5/11/2026	700.71
0016123 AT&T	223513	5/11/2026	2,486.65
0110591 BAVCO	223514	5/11/2026	1,402.42
0116399 BAY INK SCREEN LLC	223515	5/11/2026	587.79
0108691 BEARCLOUD	223516	5/11/2026	2,187.50
0110745 BETTERHELP, INC.	223517	5/11/2026	170.00
0109646 BIO CAR CARE	223518	5/11/2026	1,175.00
0111389 BLADES GROUP LLC	223519	5/11/2026	3,100.00
0000378 BROADMOOR LANDSCAPE SUPPLY	223521	5/11/2026	193.82
0116319 CALIXTO EDUARDO ROBLES GARCIA	223595	5/11/2026	900.00
0018048 CALLANDER ASSOCIATES LANDSCAPE ARCHITECTURE, I	223562	5/11/2026	758.62
0110323 CAPF	223522	5/11/2026	885.00
0112572 Carmela Vargas	223617	5/11/2026	8.62
0108283 CASCADA DE FLORES	223523	5/11/2026	1,250.00
0112880 CASUBA GLOBAL RECRUITMENT ENTERPISES	223549	5/11/2026	225.00
0017284 CHEMSEARCHFE	223524	5/11/2026	472.46
0016324 CINTAS CORPORATION #464	223525	5/11/2026	1,294.55
0016324 CINTAS CORPORATION #464	223526	5/11/2026	53.59
0098588 CITY OF BURLINGAME	223527	5/11/2026	195.00
0109639 CLAREMONT BEHAVIORAL SVCS,INC.	223528	5/11/2026	894.40
0104552 COLIN PAGE	223583	5/11/2026	35.42
0112426 COMCAST	223529	5/11/2026	135.52
0113671 COMCAST	223530	5/11/2026	19,307.05
0109788 CORE & MAIN LP	223532	5/11/2026	3,354.27
0097071 CRESCO EQUIPMENT RENTALS	223533	5/11/2026	3,112.29
0018331 CSG CONSULTANTS INC.	223534	5/11/2026	18,577.50
0097934 CWEA-TCP	223535	5/11/2026	119.00
0000197 DEMCO SUPPLY INC.	223537	5/11/2026	496.13
0018673 DENNIS BOSCH	223538	5/11/2026	338.81
0111914 E-IKON, LLC	223540	5/11/2026	1,650.00
0110181 EILEEN O. GOODWIN	223541	5/11/2026	3,582.35
0111687 EMILY DEWOLFE	223539	5/11/2026	1,378.00
0106045 EXAMINETICS, INC.	223543	5/11/2026	4,610.00
0106234 FASTRAK INVOICE PROCESSING DEPT.	223559	5/11/2026	8.50
0091890 FIDELITY NATIONAL TITLE CO.	223544	5/11/2026	7,500.00
0109510 FIRST ALARM	223545	5/11/2026	20,100.00
0001782 FLOWERS ELECTRIC & SVC.CO.INC.	223546	5/11/2026	3,918.62
0109776 FRESH LINE PRODUCE	223547	5/11/2026	515.50
0016363 GCS ENVIRONMENTAL & EQUIPMENT SVC.	223542	5/11/2026	29.80
0110360 GOT GOPHERS, INC.	223550	5/11/2026	1,800.00
0102989 GOT POWER INC.	223551	5/11/2026	22,092.77
0000162 GRAINGER	223552	5/11/2026	6,588.60
0095966 GREAT AMERICA FINANCIAL SVC.	223553	5/11/2026	354.38
0116400 GREENLAND MARKET	223554	5/11/2026	13.19

Document group: komalley Bank: apbank 432000438

Vendor Code & Name	Check #	Check Date	Amount
0111486 HD SUPPLY, INC.	223555	5/11/2026	2,258.81
0109121 INFORMATION PROFESSIONALS, INC.	223556	5/11/2026	480.00
0112186 INGRAM LIBRARY SERVICES, LLC	223557	5/11/2026	3,044.79
0015531 INTERSTATE BATTERY SYS. OF SF	223558	5/11/2026	1,598.03
0112387 JANELLA MARGARITA PECSON JUAN	223560	5/11/2026	2,804.20
0105961 JEFF FYFE	223548	5/11/2026	500.00
0104708 JEREMY BRANDENBURG	223520	5/11/2026	500.00
0116397 JOSH TRAXLER	223610	5/11/2026	307.67
0116393 KALEO LOZADA	223565	5/11/2026	24.16
0108693 KANOPY, INC.	223561	5/11/2026	2,000.00
0017570 LEHR UPFITTERS OPCO LLC	223563	5/11/2026	29,224.59
0018777 LEXISNEXIS RISK DATA MANAGEMENT	223594	5/11/2026	377.35
0116391 LINDSAY NIERI	223571	5/11/2026	68.78
0109759 LUHDORFF&SCALMANINI CONSULTING ENGINEERS, INC.	223531	5/11/2026	24,470.00
0105907 MARGARITA SOYFERTIS	223603	5/11/2026	6,375.00
0112357 MARINA LANDSCAPE, INC.	223566	5/11/2026	2,864.25
0112309 MATT LETHIN	223564	5/11/2026	69.47
0016041 METROMOBILE COMMUNICATIONS	223567	5/11/2026	390.00
0016863 MIDWEST TAPE, LLC	223568	5/11/2026	156.51
0116326 MILES NUTI-FASSETT	223574	5/11/2026	100.00
0110900 NATIONAL EMBLEM	223570	5/11/2026	2,497.91
0116401 NOORI	223572	5/11/2026	1,200.11
0112042 NORTHERN TOOL COMMERCIAL ACCT.	223573	5/11/2026	43.94
0111055 O'REILLY AUTO PARTS	223577	5/11/2026	181.37
0110243 ODP BUSINESS SOLUTIONS, LLC	223575	5/11/2026	839.85
0097567 ONE HOUR DRY CLEANING	223576	5/11/2026	203.75
0018701 ORKIN PEST CONTROL	223578	5/11/2026	1,070.15
0109702 OUTDOOR SUPPLY HARDWARE	223579	5/11/2026	141.45
0104998 OWEN EQUIPMENT COMPANY	223580	5/11/2026	24.50
0000012 PACIFIC GAS & ELECTRIC	223581	5/11/2026	91,088.02
0106110 PACIFIC OFFICE AUTOMATION	223582	5/11/2026	1,193.40
0001154 PENINSULA LIBRARY SYSTEM	223584	5/11/2026	104.32
0106229 PET FOOD EXPRESS	223585	5/11/2026	240.83
0017260 PETERSON TRUCKS, INC.	223586	5/11/2026	191.08
0111229 PINPOINT TALENT, LLC	223587	5/11/2026	306.00
0098436 PROFESSIONAL LAND SERVICES	223588	5/11/2026	9,240.00
0097558 PURCHASE POWER	223589	5/11/2026	217.07
0116325 PVP COMMUNICATIONS, INC.	223590	5/11/2026	4,164.82
0112145 RALF RECLOSADO	223591	5/11/2026	700.00
0000229 REEVES CO., INC.	223592	5/11/2026	41.54
0106070 SAFETY-KLEEN SYSTEMS, INC.	223596	5/11/2026	5.00
0106241 SCOTT SMITHMATUNGOL	223602	5/11/2026	631.64
0111549 SCP DISTRIBUTORS LLC	223597	5/11/2026	5,043.97
0097626 SHARP ELECTRONICS CORP.	223598	5/11/2026	2,220.92
0018962 SHOE DEPOT INC.	223599	5/11/2026	317.44
0104787 SINGER ASSOCIATES, INC.	223600	5/11/2026	1,775.00
0104548 SLOAN SAKAI YEUNG & WONG LLP	223601	5/11/2026	7,600.58
0105796 SUNRISE FOOD DISTRIBUTOR INC.	223604	5/11/2026	796.50
0101086 T-MOBILE	223609	5/11/2026	1,064.34
0111274 TD SPORTS GROUP, LLC	223605	5/11/2026	900.00
0106372 TERRACON CONSULTANTS INC.	223606	5/11/2026	14,297.53
0000241 THE ADAM-HILL COMPANY	223607	5/11/2026	608.44
0017527 TIFCO INDUSTRIES INC.	223608	5/11/2026	809.58
0106660 TRIDENT K9 CONSULTING INC.	223611	5/11/2026	550.00

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5/11/2026 12:59:45PM

Positive Pay Listing
City of San Bruno

Document group: komalley Bank: apbank 432000438

Vendor Code & Name	Check #	Check Date	Amount
0018313 U.S. BANK	223612	5/11/2026	3,250.00
0018944 ULINE, INC.	223613	5/11/2026	5,002.25
0110714 UNDERGROUND REPUBLIC WATER WORKS, INC.	223593	5/11/2026	1,261.37
0018618 UNITED SITE SERVICES INC.	223614	5/11/2026	325.93
0098899 UNLIMITED TOOL & EQUIP.REPAIR	223615	5/11/2026	386.95
0096844 USA BLUE BOOK	223616	5/11/2026	469.28
0095749 VERIZON WIRELESS	223618	5/11/2026	9,024.61
0109658 WATER ONE INDUSTRIES, INC.	223619	5/11/2026	775.00
0104660 WEST YOST ASSOCIATES, INC.	223620	5/11/2026	635.25
0109122 ZERO TURN POWER WASHING	223621	5/11/2026	9,363.00
0112343 ZONAR SYSTEMS	223622	5/11/2026	282.99
0103399 ZUMAR INDUSTRIES, INC.	223623	5/11/2026	2,966.63
GrandTotal:			410,720.27
Total count:			119



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Nick Pegueros, Chief Financial Officer
Kathleen O'Malley, Accounting & Customer Service Representative

SUBJECT: Accounts Payable Warrant Register

This is to certify that the claims listed on page 1 to 2 inclusive for checks dated May 18, 2026, and/or claims numbered from 223624 through 223721 inclusive, totaling \$422,144.49, have been checked in detail and approved by the proper officials, and in my opinion, represent fair and just charges against the City in accordance with their respective amounts. The table below summarizes the total paid by Fund.

Fund	Fund Name	Amount
001	General Fund	\$93,334.48
005	Measure G District Sales Tax	\$47,504.55
111	Police Asset Forfeiture	\$465.00
121	Federal/State Grants	\$2,888.20
132	Agency On Aging	\$66,586.92
141	Community Development	\$19,361.36
142	Recreation & Aquatics Center (RAC)	\$21,112.00
201	Parks and Facilities Capital	\$18,431.86
611	Water Fund	\$70,006.64
621	Stormwater Fund	\$21.92
631	Wastewater Fund	\$16,160.83
641	Citynet Services Fund	\$37.13
651	Parking Fund	\$9,507.69
701	Central Garage	\$8,074.41
702	Facility Maintenance Fund	\$21,645.22
707	Technology Development	\$7,766.59
711	Self Insurance	\$19,239.69
TOTAL FOR APPROVAL		\$422,144.49

Respectfully submitted,

DocuSigned by:
Nick Pegueros
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Chief Financial Officer

5/18/2026

Date

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Positive Pay Listing
City of San Bruno

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Vendor Code & Name	Check #	Check Date	Amount
0096852 ABAG PLAN CORPORATION	223624	5/18/2026	19,239.69
0104680 ACCESS 24 COMMUNICATIONS INC.	223625	5/18/2026	634.05
0018976 ALPHA ANALYTICAL LAB. INC.	223626	5/18/2026	9,491.00
0096700 ANDY'S WHEELS & TIRES	223627	5/18/2026	2,375.40
0016123 AT&T	223628	5/18/2026	96.61
0015110 AT&T MOBILITY	223629	5/18/2026	101.06
0018465 AT&T MOBILITY	223630	5/18/2026	76.62
0110591 BAVCO	223632	5/18/2026	484.57
0111649 BAY AREA JUMP	223633	5/18/2026	465.00
0105737 BAY CITIES PYROTECTOR, INC.	223634	5/18/2026	4,335.00
0112301 BAY RAG COMPANY	223635	5/18/2026	610.60
0112419 BE STRONG STAY FIT	223636	5/18/2026	3,099.88
0109646 BIO CAR CARE	223637	5/18/2026	3,000.00
0110279 BOUCHER LAW, PC	223638	5/18/2026	1,408.00
0112889 CENTURY URBAN LLC	223639	5/18/2026	47,504.55
0093290 CHARLES BARRINGER	223631	5/18/2026	15,201.84
0106021 CHEMICAL EXHAUST	223640	5/18/2026	975.00
0016324 CINTAS CORPORATION #464	223641	5/18/2026	276.48
0013595 CITY OF SAN BRUNO	223642	5/18/2026	2,855.30
0000227 CITY OF SAN BRUNO-UTILITY	223643	5/18/2026	121.20
0097202 CITY OF SAN MATEO	223644	5/18/2026	527.64
0112426 COMCAST	223646	5/18/2026	206.17
0110800 CORPORATE CUISINE DBA CREEKSIDE GRILL	223651	5/18/2026	66,232.92
0110432 CORPORATION OF THE FINE ARTS MUSEUM	223691	5/18/2026	200.00
0104729 CRESTMOOR AUTO CENTER	223648	5/18/2026	86.15
0018331 CSG CONSULTANTS INC.	223649	5/18/2026	13,320.00
0018188 DAU PRODUCTS	223650	5/18/2026	2,398.86
0106349 F.A. POLI, INC.	223656	5/18/2026	1,130.50
0106348 FAST AGGREGATES PRODUCTS,INC.	223657	5/18/2026	1,565.12
0116396 FIRE ASIDE INC.	223658	5/18/2026	5,000.00
0018807 GALLS, LLC	223659	5/18/2026	995.09
0016363 GCS ENVIRONMENTAL & EQUIPMENT SVC.	223655	5/18/2026	76.87
0110335 GOLDEN STATE EMERGENCY VEHICLE SERVICE INC.	223653	5/18/2026	1,575.87
0116406 GOLDSTAR PRODUCTS, INC.	223660	5/18/2026	595.33
0102989 GOT POWER INC.	223661	5/18/2026	20,292.77
0000162 GRAINGER	223662	5/18/2026	11,138.94
0000541 GRANITE ROCK COMPANY	223663	5/18/2026	483.65
0095966 GREAT AMERICA FINANCIAL SVC.	223664	5/18/2026	1,241.59
0017900 GREAT LAKES DATA SYSTEMS INC	223665	5/18/2026	37.13
0111486 HD SUPPLY, INC.	223667	5/18/2026	3,790.09
0017004 HERITAGE POOL SUPPLY GROUP,INC	223668	5/18/2026	7,211.64
0095582 HERTZ ELECTRIC	223669	5/18/2026	720.00
0017323 HOWARD ROME MARTIN&RIDLEY LLP	223670	5/18/2026	192.50
0112186 INGRAM LIBRARY SERVICES, LLC	223671	5/18/2026	72.91
0106402 INTELLISITE LLC	223672	5/18/2026	213.00
0112387 JANELLA MARGARITA PECSON JUAN	223673	5/18/2026	2,888.20
0110372 JENNIFER LEAVER	223676	5/18/2026	43.62
0115012 JOSEPH TONEY	223711	5/18/2026	660.57
0000317 L.N. CURTIS & SONS	223674	5/18/2026	1,513.70
0112091 LARRY WONG	223718	5/18/2026	5,000.00
0116314 LAZY PIG LLC	223675	5/18/2026	8,073.00
0017924 LORAL LANDSCAPING INC.	223677	5/18/2026	2,100.00
0018177 LOWE'S	223678	5/18/2026	3,433.52

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Positive Pay Listing
City of San Bruno

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Vendor Code & Name	Check #	Check Date	Amount
0017026 LYNX TECHNOLOGIES, INC.	223679	5/18/2026	6,525.00
0111799 MALLORY SAFETY AND SUPPLY LLC	223680	5/18/2026	19.76
0116408 MARITZA MARQUEZ-QUINONEZ	223681	5/18/2026	18.85
0111960 MES SERVICE COMPANY, LLC	223684	5/18/2026	1,581.66
0016041 METROMOBILE COMMUNICATIONS	223685	5/18/2026	23.54
0092285 MICROMARKETING LLC	223686	5/18/2026	15.99
0014878 MOTOROLA SOLUTIONS INC.	223687	5/18/2026	12,031.16
0107229 NEIL TELFORD	223709	5/18/2026	9,236.25
0090001 NOREEN HANLON	223688	5/18/2026	7,148.72
0112042 NORTHERN TOOL COMMERCIAL ACCT.	223689	5/18/2026	44.02
0110243 ODP BUSINESS SOLUTIONS, LLC	223690	5/18/2026	109.37
0097567 ONE HOUR DRY CLEANING	223692	5/18/2026	541.30
0000012 PACIFIC GAS & ELECTRIC	223693	5/18/2026	1,364.64
0111229 PINPOINT TALENT, LLC	223694	5/18/2026	765.00
0110569 PROMO PLUMBING	223695	5/18/2026	6,000.00
0013981 QUILL CORPORATION	223696	5/18/2026	73.98
0000175 RECOLOGY SAN BRUNO	223697	5/18/2026	1,592.43
0107432 RED WING BRANDS OF AMERICA,INC	223698	5/18/2026	436.74
0113581 RICO MEDINA	223683	5/18/2026	116.53
0103531 RICOH USA, INC.	223700	5/18/2026	651.88
0106397 ROBERT HARRISON	223666	5/18/2026	215.00
0116405 ROBYN WON	223717	5/18/2026	89.00
0116403 SAN FRANCISCO MERIONETTES	223701	5/18/2026	1,350.00
0099047 SAN MATEO COUNTY SHERIFF'S OFFICE	223647	5/18/2026	5,080.75
0017949 SCOTT MARSHALL	223682	5/18/2026	3,340.00
0112238 SERGIO DIAZ	223652	5/18/2026	310.09
0018461 SERRAMONTE FORD, INC.	223702	5/18/2026	2,324.55
0102917 SFPUC FINANCIAL SERVICES	223703	5/18/2026	400.00
0014233 STATE CONTROLLER'S OFFICE	223704	5/18/2026	403.11
0017857 STERICYCLE, INC.	223705	5/18/2026	440.57
0109977 STEVE BLANC INVESTIGATIONS	223706	5/18/2026	1,900.00
0105796 SUNRISE FOOD DISTRIBUTOR INC.	223707	5/18/2026	354.00
0116246 TCE SOLUTIONS, INC	223708	5/18/2026	2,240.00
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATES	223654	5/18/2026	3,514.17
0000036 THOMSON REUTERS	223710	5/18/2026	457.08
0017133 TURBO DATA SYSTEMS INC	223712	5/18/2026	9,935.19
0110714 UNDERGROUND REPUBLIC WATER WORKS, INC.	223699	5/18/2026	2,826.78
0102744 UNIVERSAL BUILDING SERVICES	223713	5/18/2026	11,689.00
0096767 WEST COAST ARBORISTS, INC.	223714	5/18/2026	6,068.64
0105955 WEST COAST CODE CONSULTANTS, INC.	223645	5/18/2026	19,051.27
0104660 WEST YOST ASSOCIATES, INC.	223715	5/18/2026	18,080.16
0096893 WILSEY HAM	223716	5/18/2026	411.50
0116322 WINNIE WONG	223719	5/18/2026	6,615.00
0112313 YI LIAN	223720	5/18/2026	380.00
0103399 ZUMAR INDUSTRIES, INC.	223721	5/18/2026	1,002.61
GrandTotal:			422,144.49
Total count:			98



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026
TO: Honorable Mayor and Members of the City Council
FROM: Alex D. McIntyre, City Manager
PREPARED BY: John Mercado, Accountant
SUBJECT: Payroll Acceptance

City Council acceptance of the City payroll distributed on May 8, 2026 is recommended. The Labor Summary report reflecting the total payroll amount of \$2,154,064.10 for bi-weekly pay period ending May 3, 2026, by funds are shown below:

Fund	Amount
Fund: 001 - GENERAL FUND	1,528,481.43
Fund: 005 - MEASURE G	4,923.74
Fund: 121 - FEDERAL/ STATE GRANTS	2,578.43
Fund: 122 - SOLID WASTE/RECYCLE	4,724.07
Fund: 132 - AGENCY ON AGING	9,753.53
Fund: 133 - RESTRICTED REVENUES	8,342.54
Fund: 137 - DEVELOPER PROJECT CONTRIBUTIONS	4,576.16
Fund: 141 - COMMUNITY DEVELOPMENT	85,392.91
Fund: 142 - RECREATION AND AQUATICS CENTER	70,176.52
Fund: 201 - PARKS AND FACILITIES CAPITAL	2,022.85
Fund: 203 - STREET IMPROVE. PROJECTS	9,144.89
Fund: 207 - TECHNOLOGY CAPITAL	4,855.60
Fund: 611 - WATER FUND	131,292.22
Fund: 621 - STORMWATER FUND	43,209.77
Fund: 631 - WASTEWATER FUND	99,658.42
Fund: 701 - CENTRAL GARAGE	19,907.79
Fund: 702 - FACILITY MAINT.FUND	63,516.02
Fund: 707 - TECHNOLOGY DEVELOPMENT	54,393.64
Fund: 711 - SELF INSURANCE	7,113.57
Total:	2,154,064.10

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Nick Pegueros

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5/9/2026

Nick Pegueros, CFO / Administrative Services Director

Date

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City of San Bruno
Through April 2026

	Cash	Investments	Fund Total
001	GENERAL FUND	37,052,527.42	68,078.91
002	GENERAL FUND RESERVE	12,463,308.60	0.00
003	ONE-TIME REVENUE	8,154,217.42	0.00
004	CAP IMPROV/ONE-TIME INITIATIVE RSRV	10,839,918.65	0.00
005	MEASURE G DISTRICT SALES TAX	2,952,906.80	0.00
006	AMERICAN RESCUE PLAN ACT	0.00	0.00
009	PARKING FUND	0.00	0.00
101	GAS TAX	1,680,189.76	0.00
102	MEASURE A TRANSPORTATION TAX	2,196,442.09	0.00
103	STREET SPECIAL REVENUE	160,677.51	0.00
104	MEASURE W TRANSPORTATION TAX	1,594,337.60	0.00
111	POLICE ASSET FORFEITURE	493,920.26	0.00
113	POLICE SPECIAL REVENUE	401,482.01	0.00
121	FEDERAL/STATE GRANTS	(444,455.68)	0.00
122	SOLID WASTE/RECYCL.	456,132.96	0.00
130	IMPACT FEES	0.90	0.00
131	IN-LIEU FEES	4,089,513.84	0.00
132	AGENCY ON AGING	(964,258.57)	0.00
133	RESTRICTED REVENUES	2,985,174.19	0.00
136	EMERGENCY DISASTER RESERVE	290,443.51	0.00
137	DEVELOPER PROJECT CONTRIBUTIONS	816,534.30	0.00
138	AFFORDABLE HOUSING IMPACT FEES	10,978,104.60	0.00
140	DEVELOPER IN-LIEU UNDERGROUNDING	0.00	0.00
141	COMMUNITY DEVELOPMENT	5,089,383.80	0.00
142	RECREATION & AQUATICS CENTER (RAC)	(3,687,932.99)	0.00
151	SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00
152	CITY OF SB AS SUCCESSOR HOUSING AGENC'	700,648.55	0.00
153	RDA OBLIGATION RETIREMENT FUND	305,402.72	452,229.79
160	COMMUNITY FACILITIES IMPACT FEE	4,338,701.96	0.00
161	PUBLIC SAFETY FACILITIES IMPACT FEE	26,962.97	0.00
162	GENERAL GOVERNMENT FACILITIES IMPACT F	258,715.39	0.00
163	TRANSPORTATION FACILITIES IMPACT FEE	6,426,647.58	0.00
164	UTILITIES FACILITIES IMPACT FEE	394,634.92	0.00
165	BAYHILL SPECIFIC PLAN AREA DEVELOPMENT	5,150,133.76	0.00
166	COMMUNITY BENEFIT FUND	11,148,671.56	0.00
190	DISASTER RECOVERY FUND	0.00	0.00
201	PARKS AND FACILITIES CAPITAL	6,336,222.37	0.00
203	STREET IMPROVE. PROJECTS	5,945,210.77	0.00
207	TECHNOLOGY CAPITAL	1,930,760.42	0.00
302	LEASE DEBT SERVICE	900,059.61	1,981.92
611	WATER FUND	58,908,769.44	193.65
621	STORMWATER FUND	2,750,259.63	0.00
631	WASTEWATER FUND	53,112,366.08	59,717.63
641	CITYNET SERVICES FUND	8,734,095.72	0.00
651	PARKING FUND	2,129,636.02	0.00
701	CENTRAL GARAGE	242,577.70	0.00
702	FACILITY MAINT.FUND	949,396.41	0.00
703	GENERAL EQUIPMENT REVOLVING	1,412,073.50	0.00
707	TECHNOLOGY DEVELOPMENT	878,623.57	0.00
711	SELF INSURANCE	170,211.01	91,118.50
891	RECOLOGY SAN BRUNO	0.00	0.00
Grand Total:	270,749,350.64	673,320.40	271,422,671.04

* Reconciliation of Pooled Cash & Investments to Portfolio Book Value

Investment Portfolio Value	259,817,844.82
Cash on hand - Checking Account	13,041,251.74
Payroll and Accounts Payable Outstanding Checks	(1,197,421.57)
Deposits in Transit	(912,324.35)
General Ledger Cash Balance as of April 30, 2026	270,749,350.64

Totals are through period: 10

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Jeff Lichtenstein 5/18/2026
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Prepared By: _____

Reviewed By: _____

DocuSigned by:
Nick Pegueros 5/18/2026
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**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Matthew Lee, P.E., Public Works Director
Camila Arcayena, P.E., Interim Senior Engineer

SUBJECT: Consider Adoption of a Resolution Approving the Design of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project; Authorizing the City Manager to Execute a Construction Contract with GSW Construction, Inc. for the Sneath Lane and Lake Drive Pump Station Rehabilitation Project in an Amount Not to Exceed \$6,085,840; Transferring the Remaining Budget in the Amount of Approximately \$3,798,000 from the Lake Drive Pump Station Rehabilitation Project (#11003) to the Sneath Lane Pump Station Rehabilitation Project (#11004); Appropriating \$500,000 from the Water Enterprise Fund to the Sneath Lane and Lake Drive Pump Station Rehabilitation Project (#11004); Approving a Total Project Budget in the Amount of \$9,920,000; Authorizing Remaining Project Funds as Construction Contingency; and Determining the Project Exempt Under the California Environmental Quality Act

BACKGROUND:

The City's water distribution system includes 12 pressure zones, approximately 116 miles of distribution pipelines, five (5) surface water supply turnouts, four (4) active groundwater wells, eight (8) storage tanks, eight (8) pump stations, and 31 pressure regulating stations. The Sneath Lane (PS-1) and Lake Drive (PS-2) pump stations are two critical water facilities that supply water to serve residents in the Rollingwood neighborhood along the norther section of Fleetwood Drive along Skyline Boulevard and the Portola Highlands neighborhood.

In 2012, the City completed the Water System Master Plan which identified strategies for maintaining and improving the water system for existing and future water demands. The Master Plan evaluated the existing water system, identified deficiencies and made recommendations to resolve system related issues. The Master Plan recommended improvements on the Sneath Lane and Lake Drive pump station facilities.

In August 2019, the City authorized an agreement for the design of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project ("Project") to Water Works Engineers to perform site reconnaissance of the existing Sneath Lane and Lake Drive pump station facilities, evaluation of electrical facilities, conducting site survey, designing building expansion and back-up generator, design of the electrical, variable frequency drives (VFDs) and motor control center (MCC) units to meet recent electrical code, preparing plans and specifications, and providing bid and construction support services.

In November 2021, the City awarded the Sneath Lane Pump Evaluation and Refurbishment to Eaton Pump Sales and Service to evaluate and relocate a pump in the Sneath Lane pump station facility in advance of the Project to ensure proper pump sizing.

DISCUSSION:

The Project design, which consists of plan and specifications on file with the Public Works Department, was completed in February 2026. The bid documents were prepared by Water Works Engineers. In February 2026, staff issued a notice inviting bids for the construction of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project. Notice to bidders was posted on the City's website and provided to construction distribution advertisement centers. The Project was also advertised twice in the San Mateo County Times newspaper on February 27 and March 6, 2026. Staff held a mandatory pre-bid meeting at the project locations on March 10, 2026.

A total of three (3) bids were received and opened on April 22, 2026.

Summary of Bids Received

Contractor	Bid Total
GSW Construction, Inc.	\$6,085,840
Con-Quest Contractors, Inc.	\$6,720,000
Anderson Pacific Engineering Construction, Inc.	\$7,056,000

The lowest apparent bidder was GSW Construction, Inc. with a base bid of \$6,085,840. Staff reviewed the bid materials and determined GSW Construction, Inc's bid to be responsive and GSW Construction, Inc., to be a responsible bidder.

Staff recommend awarding the construction contract to GSW Construction, Inc, which has offices in San Francisco and has successfully completed utility projects for multiple public agencies including the Vallejo Flood and Wastewater District, Marin County Flood Control District, and the Stege Sanitary District.

The City will retain firms to provide construction management and inspection services, material testing, and special inspection services to ensure materials used on the project meet the relevant standards and structures meet applicable codes.

FISCAL IMPACT:

The Sneath Lane Pump Station Rehabilitation Project and the Lake Drive Pump Station Rehabilitation Project have a combined approved CIP budget of \$9,423,058 with an existing remaining balance of approximately \$7,987,000.

Staff recommend transferring the entire remaining budget in the amount of approximately \$3,798,000 from the Lake Drive Pump Station Rehabilitation Project (#11003) to the Sneath Lane Pump Station Rehabilitation Project (#11004) to simplify project and contract administration.

The estimated project cost of \$9,920,000 exceeds the allocated budget. Staff recommend appropriating \$500,000 from the Water Enterprise Fund to the Sneath Lane and Lake Drive Rehabilitation Project (#11004).

Estimated Project Costs	
<u>Description</u>	<u>Estimated Cost</u>
Design Consultant (Waterworks)	\$789,800
Sneath Lane Pump Refurbishment	\$144,000
Staff Management for Design & Construction	\$550,000
Project Management Services	\$45,000
Construction Contract	\$6,085,840
Construction Management and Inspection	\$1,064,510
Material Testing & Special Inspections	\$180,000
Other (Permit fees, Advertisement, Legal)	\$140,000
Contingency (15%)	\$913,000
Estimated Total Project Cost (Rounded)	\$9,920,000

ENVIRONMENTAL IMPACT:

This project falls within the Categorical Exemption set forth in CEQA Guidelines Sections 15301 and 15302 which exempt rehabilitation and replacement of existing utility systems and/or facilities.

RECOMMENDATION:

Consider Adoption of a Resolution:

- Approving the Design of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project;
- Authorizing the City Manager to Execute a Construction Contract with GSW Construction, Inc. for the Sneath Lane and Lake Drive Pump Station Rehabilitation Project in an Amount Not to Exceed \$6,085,840;
- Transferring the Remaining Budget in the Amount of Approximately \$3,798,000 from the Lake Drive Pump Station Rehabilitation Project (#11003) to the Sneath Lane Pump Station Rehabilitation Project (#11004);
- Appropriating \$500,000 from the Water Enterprise Fund to the Sneath Lane and Lake Drive Pump Station Rehabilitation Project (#11004);
- Approving a Total Project Budget in the Amount of \$9,920,000;
- Authorizing Remaining Project Funds as Construction Contingency; and
- Determining the Project Exempt Under the California Environmental Quality Act

ALTERNATIVES:

1. Reject all bids and direct staff to re-advertise the project. This action will delay the completion of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project and may result in higher bids being received.
2. Do not award the construction contract and do not complete the Project. This action will result in reduced pump efficiency, and permanent backup generators will not be installed.

ATTACHMENTS:

1. Resolution
2. Project Location

RESOLUTION NO. 2026 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO APPROVING THE DESIGN OF THE SNEATH LANE AND LAKE DRIVE PUMP STATION REHABILITATION PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH GSW CONSTRUCTION, INC. FOR THE SNEATH LANE AND LAKE DRIVE PUMP STATION REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$6,085,840; TRANSFERRING THE REMAINING BUDGET IN THE AMOUNT OF APPROXIMATELY \$3,798,000 FROM THE LAKE DRIVE PUMP STATION REHABILITATION PROJECT (#11003) TO THE SNEATH LANE PUMP STATION REHABILITATION PROJECT (#11004); APPROPRIATING \$500,000 FROM THE WATER ENTERPRISE FUND TO THE SNEATH LANE AND LAKE DRIVE PUMP STATION REHABILITATION PROJECT (#11004); APPROVING A TOTAL PROJECT BUDGET IN THE AMOUNT OF \$9,920,000; AUTHORIZING REMAINING PROJECT FUNDS AS CONSTRUCTION CONTINGENCY; AND DETERMINING THE PROJECT EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the Sneath Lane and Lake Drive Pump Station Rehabilitation Project is a capital improvement project to rehabilitate the existing Sneath Lane (PS-1) and Lake Drive (PS-2) Pump Stations;

WHEREAS, on August 27, 2019, the City authorized an agreement for the design of the Sneath Lane and Lake Drive Pump Station Rehabilitation project to Water Works Engineers;

WHEREAS, the Sneath Lane and Lake Drive Pump Station Rehabilitation Project ("Project") Design, which consists of plans and specifications on file with the Public Works Department, was completed in February 2026;

WHEREAS, a total of three (3) bids were received and opened on April 22, 2026;

WHEREAS, GSW Construction, Inc. submitted the lowest apparent bid in the amount of \$6,085,840;

WHEREAS, after a thorough review of the bid proposal, compliance with bid specifications, licenses verification and reference checks, staff determined GSW Construction, Inc.'s bid to be responsive and GSW Construction, Inc. to be a responsible bidder;

WHEREAS, staff recommend awarding the contract in the amount of \$6,085,840 to GSW Construction, Inc.;

WHEREAS, the Sneath Lane Pump Station Rehabilitation Project and the Lake Drive Pump Station Rehabilitation Project have a combined approved CIP budget of \$9,423,058 with an existing remaining balance of approximately \$7,987,000;

WHEREAS, staff recommend transferring the entire remaining budget in the amount of approximately \$3,798,000 from the Lake Drive Pump Station Rehabilitation Project (#11003) to the Sneath Lane Pump Station Rehabilitation Project (#11004) to simplify project and contract administration;

WHEREAS, the estimated project cost of \$9,920,000 exceeds the allocated budget. Staff recommend appropriating \$500,000 from the Water Enterprise Fund to the Sneath Lane and Lake Drive Rehabilitation Project (#11004);

WHEREAS, this project falls within the Categorical Exemption set forth in CEQA Guidelines Sections 15301 and 15302 which exempt rehabilitation and replacement of existing utility systems and/or facilities.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby:

1. Approves the Design of the Sneath Lane and Lake Drive Pump Station Rehabilitation Project;
2. Authorizes the City Manager to Execute a Construction Contract with GSW Construction, Inc in an amount not to exceed \$6,085,840;
3. Transfers the remaining budget in the amount of approximately \$3,798,000 from the Lake Drive Pump Station Rehabilitation Project (#11003) to the Sneath Lane Pump Station Rehabilitation Project (#11004);
4. Appropriate \$500,000 from the Water Enterprise Fund to the Sneath Lane and Lake Drive Pump Station Rehabilitation Project (#11004);
5. Approves a Total Project Budget in the Amount of \$9,920,000;
6. Authorizes Remaining Project Funds as Construction Contingency;
7. Determines the Project Exempt Under the California Environmental Quality Act

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I hereby certify that foregoing **Resolution No. 2026 - ___**
was introduced and adopted by the San Bruno City Council at a regular meeting on
May 26, 2026, by the following vote:

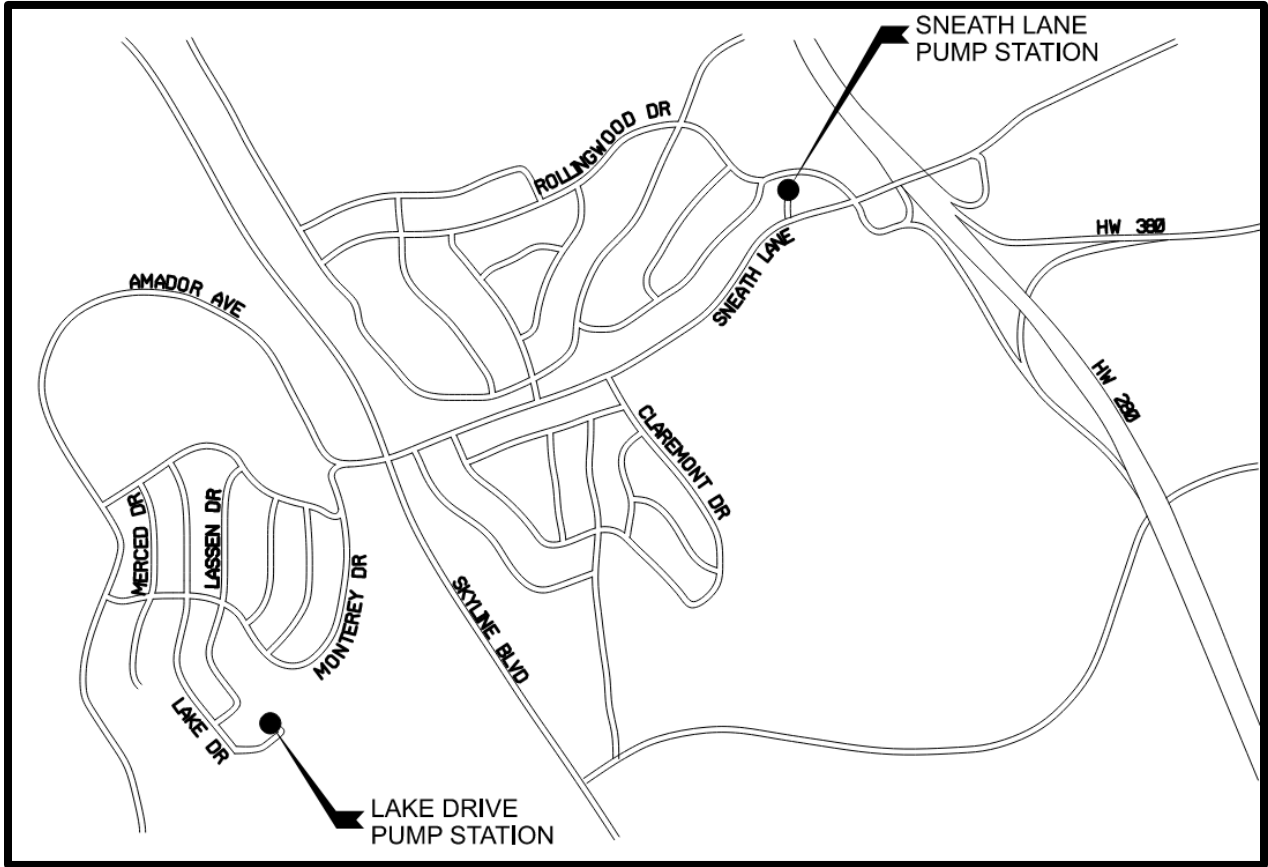
AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Lupita Huerta, City Clerk

ATTACHMENT 2 – PROJECT LOCATION





**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026
TO: Honorable Mayor and Members of the City Council
FROM: Alex D. McIntyre, City Manager
PREPARED BY: Nick Pegueros, Administrative Services Director & CFO
SUBJECT: Consider Adoption of a Resolution Approving a Publicly Available Pay Schedule Effective January 12, 2026

BACKGROUND:

The City of San Bruno is a California Public Employees' Retirement System (CalPERS) contracted agency.

CalPERS requires contract agencies to provide CalPERS with a Publicly Available Pay Schedule in compliance with the Public Employees' Retirement Law (PERL), Public Employees' Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR). The City has met this requirement historically. The current compliant salary schedule is posted on the City's website and is available for public viewing.

The Pay Schedule complies with the eight (8) requirements that must be met by a publicly available schedule in order for it to be used to determine pay rates by CalPERS.

In accordance with San Bruno Municipal Code section §2.36.030, the City Council must approve the City's compensation and pay plan, and/or amendments prior to implementing any salary change.

DISCUSSION:

Staff proposes an update to the Pay Schedule to reflect the general wage adjustment included in the Teamsters Local 856, IBT, Police Unit labor agreement. The adjustment is included in the new labor agreement adopted by the City Council on May 12, 2026.

General wage and equity adjustments for January 2026

During negotiations, representatives of the Police agreed to a general wage increase in the amount of 4% effective the first pay period in January of 2026.

The adjustments are highlighted in red font on the attached proposed Pay Schedule. There are no other changes, as presented.

FISCAL IMPACT:

The 4% general wage increase is within the City's forecast budget wage growth in the fiscal year 2025-26 operating budget.

By adopting the proposed Pay Schedule dated January 12, 2026, the action rescinds and nullifies all previously approved schedules.

ENVIRONMENTAL IMPACT:

The action is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION:

Consider Adoption of a Resolution Approving Publicly Available Pay Schedule Effective January 12, 2026.

ALTERNATIVES:

Do not adopt a publicly available pay schedule pursuant to the Public Employees' Retirement Law and risk potential penalties.

ATTACHMENTS:

1. Resolution with Exhibit A

RESOLUTION NO. 2026 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE EFFECTIVE JANUARY 12, 2026

WHEREAS, Public Employees' Retirement Law (PERL), Public Employees' Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR) require employee pay rates to be paid pursuant to a publicly available pay schedule that meets the requirements of CCR Section 570.5(a) to qualify as both compensation earnable and pensionable compensation that is reportable to CalPERS; and

WHEREAS, the Pay Schedule, attached herein as Exhibit A, incorporates the general wage adjustment in the Teamsters Local 856, IBT, Police Bargaining Unit labor agreement approved by the City Council on May 12, 2026 and effective the first full pay period in January 2026; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby rescinds and nullifies all previously adopted salary schedule resolutions and approves and adopts the Pay Schedule, attached hereto as Exhibit A, effective January 12, 2026.

Exhibit A: City of San Bruno Employee Pay Schedule 2026 – rev 05/26

---oOo---

I hereby certify that foregoing **Resolution No. 2026 - ____** was introduced and adopted by the San Bruno City Council at a regular meeting on May 26, 2026, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Lupita Huerta, City Clerk

EXHIBIT A

CITY OF SAN BRUNO EMPLOYEE PAY SCHEDULE 2026 – rev 05/26

[see attached]

EXHIBIT A
City of San Bruno Employee Pay Schedule 2026
Proposed - May 26, 2026

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Councilmember*	N/A - Elected Official	1/13/2025	N/A	5 (Max)	n/a	\$ 486	\$ 5,832
City Manager	N/A - agreement	7/1/2025	2080	5 (Max)	\$ 166.00	\$ 28,773	\$ 345,280
Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Accountant	Mid-Management	1/12/2026	1,872	1 (Min)	\$ 51.77	\$ 8,076	\$ 96,917
				2	54.49	8,500	102,005
				3	57.35	8,947	107,361
				4	60.36	9,416	112,997
				5 (Max)	63.53	9,911	118,929
Accounting & Customer Service Rep I	Miscellaneous	1/12/2026	1,872	1 (Min)	35.45	5,531	66,369
				2	37.31	5,821	69,853
				3	39.27	6,127	73,520
				4	41.34	6,448	77,380
				5 (Max)	43.51	6,787	81,443
Accounting & Customer Service Rep II	Miscellaneous	1/12/2026	1,872	1 (Min)	40.77	6,360	76,319
				2	42.91	6,694	80,326
				3	45.16	7,045	84,543
				4	47.53	7,415	88,982
				5 (Max)	50.03	7,804	93,653
Accounting & Customer Service Rep III	Miscellaneous	1/12/2026	1,872	1 (Min)	46.89	7,315	87,783
				2	49.35	7,699	92,392
				3	51.95	8,104	97,242
				4	54.67	8,529	102,348
				5 (Max)	57.54	8,977	107,721
Accounting Manager	Mid-Management	1/12/2026	1,872	1 (Min)	73.97	11,539	138,473
				2	77.85	12,145	145,743
				3	81.94	12,783	153,395
				4	86.24	13,454	161,448
				5 (Max)	90.77	14,160	169,924
Accounting Supervisor	Mid-Management	1/12/2026	1,872	1 (Min)	59.36	9,261	111,129
				2	62.48	9,747	116,963
				3	65.76	10,259	123,103
				4	69.21	10,797	129,566
				5 (Max)	72.85	11,364	136,369
Administrative Analyst I	Unrepresented	1/12/2026	1,872	1 (Min)	58.56	9,136	109,631
				2	61.64	9,616	115,387
				3	64.87	10,120	121,443
				4	68.28	10,652	127,818
				5 (Max)	71.86	11,211	134,527
Administrative Analyst II	Unrepresented	1/12/2026	1,872	1 (Min)	65.07	10,151	121,807
				5 (Max)	79.85	12,456	149,474
Administrative Services Director/CFO	Unrepresented	1/12/2026	1,872	1 (Min)	125.52	19,581	234,970
				5 (Max)	154.03	24,028	288,338
Administrative Technician I	Unrepresented	1/12/2026	1,872	1 (Min)	49.78	7,765	93,180
				2	52.39	8,173	98,075
				3	55.14	8,602	103,225
				4	58.04	9,054	108,647
				5 (Max)	61.08	9,529	114,348
Administrative Technician II	Unrepresented	1/12/2026	1,872	1 (Min)	58.56	9,136	109,631
				2	61.64	9,616	115,387
				3	64.87	10,120	121,443
				4	68.28	10,652	127,818
				5 (Max)	71.86	11,211	134,527
Assistant Administrative Services Director	Unrepresented	1/12/2026	1,872	1 (Min)	100.41	15,665	187,975
				5 (Max)	123.22	19,223	230,670
Assistant City Manager	Unrepresented	1/12/2026	1,872	1 (Min)	146.48	22,851	274,209
				5 (Max)	179.70	28,033	336,395
Assistant Community Development Director	Mid-Management	1/12/2026	1,872	1 (Min)	89.18	13,911	166,937
				2	93.86	14,642	175,701
				3	98.79	15,411	184,926
				4	103.97	16,220	194,634
				5 (Max)	109.43	17,071	204,853

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Assistant Engineer	Mid-Management	1/12/2026	1,872	1 (Min)	59.33	9,255	111,062
				2	62.44	9,741	116,893
				3	65.72	10,253	123,030
				4	69.17	10,791	129,489
				5 (Max)	72.80	11,357	136,287
Assistant Planner	Mid-Management	1/12/2026	1,872	1 (Min)	48.71	7,598	91,176
				2	51.26	7,997	95,963
				3	53.95	8,417	101,001
				4	56.79	8,859	106,304
				5 (Max)	59.77	9,324	111,885
Assistant To City Manager	Unrepresented	1/12/2026	1,872	1 (Min)	72.30	11,279	135,345
				5 (Max)	88.72	13,840	166,082
Associate Civil Engineer	Mid-Management	1/12/2026	1,872	1 (Min)	68.23	10,643	127,721
				2	71.81	11,202	134,427
				3	75.58	11,790	141,484
				4	79.55	12,409	148,912
				5 (Max)	83.72	13,061	156,730
Associate Planner	Mid-Management	1/12/2026	1,872	1 (Min)	56.01	8,738	104,853
				2	58.95	9,197	110,358
				3	62.05	9,679	116,152
				4	65.30	10,188	122,250
				5 (Max)	68.73	10,722	128,668
Building Inspector I	Mid-Management	1/12/2026	1,872	1 (Min)	50.35	7,854	94,251
				2	52.99	8,267	99,200
				3	55.77	8,701	104,408
				4	58.70	9,157	109,889
				5 (Max)	61.78	9,638	115,658
Building Inspector II	Mid-Management	1/12/2026	1,872	1 (Min)	56.50	8,814	105,765
				2	59.46	9,277	111,318
				3	62.59	9,764	117,162
				4	65.87	10,276	123,313
				5 (Max)	69.33	10,816	129,787
Chief Building Official	Mid-Management	1/12/2026	1,872	1 (Min)	82.28	12,835	154,022
				2	86.60	13,509	162,108
				3	91.14	14,218	170,619
				4	95.93	14,965	179,577
				5 (Max)	100.96	15,750	189,004
City Clerk	Unrepresented	1/12/2026	1,872	1 (Min)	72.30	11,279	135,345
				5 (Max)	88.72	13,840	166,082
Code Enforcement Officer I	Police	1/12/2026	2,080	1 (Min)	41.97	7,275	87,294
				2	44.17	7,656	91,877
				3	46.49	8,058	96,701
				4	48.93	8,482	101,778
				5 (Max)	51.50	8,927	107,121
Code Enforcement Officer II	Police	1/12/2026	2,080	1 (Min)	46.16	8,002	96,022
				2	48.59	8,422	101,064
				3	51.14	8,864	106,369
				4	53.82	9,330	111,954
				5 (Max)	56.65	9,819	117,831
Code Enforcement Supervisor	Police	1/12/2026	2,080	1 (Min)	59.75	10,356	124,277
				2	62.89	10,900	130,801
				3	66.19	11,472	137,668
				4	69.66	12,075	144,896
				5 (Max)	73.32	12,709	152,503
Community Development Director	Unrepresented	1/12/2026	1,872	1 (Min)	125.52	19,581	234,970
				5 (Max)	154.03	24,028	288,338
Community Development Technician I	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Community Development Technician II	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Community Services Director	Unrepresented	1/12/2026	1,872	1 (Min)	125.52	19,581	234,970
				5 (Max)	154.03	24,028	288,338
Open range							
Community Services Officer II	Police	1/12/2026	2,080	1 (Min)	31.35	5,434	65,210
				2	33.00	5,720	68,634
				3	34.73	6,020	72,237
				4	36.55	6,336	76,029
				5 (Max)	38.47	6,668	80,021
Community Services Superintendent	Mid-Management	1/12/2026	1,872	1 (Min)	71.06	11,085	133,021
				2	74.79	11,667	140,004
				3	78.72	12,280	147,355
				4	82.85	12,924	155,091
				5 (Max)	87.20	13,603	163,233
Community Services Technician I	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Community Services Technician II	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Computer Support Technician	Miscellaneous	1/12/2026	1,872	1 (Min)	47.62	7,428	89,139
				2	50.12	7,818	93,819
				3	52.75	8,229	98,745
				4	55.52	8,661	103,928
				5 (Max)	58.43	9,115	109,385
Custodial Services Leader	Miscellaneous	1/12/2026	1,872	1 (Min)	43.58	6,799	81,588
				2	45.87	7,156	85,871
				3	48.28	7,532	90,380
				4	50.81	7,927	95,125
				5 (Max)	53.48	8,343	100,119
Custodian	Miscellaneous	1/12/2026	1,872	1 (Min)	37.90	5,912	70,947
				2	39.89	6,223	74,671
				3	41.98	6,549	78,592
				4	44.19	6,893	82,718
				5 (Max)	46.51	7,255	87,060
Deputy Building Official	Mid-Management	1/12/2026	1,872	1 (Min)	76.37	11,914	142,970
				2	80.38	12,539	150,468
				3	84.60	13,197	158,366
				4	89.04	13,890	166,679
				5 (Max)	93.72	14,620	175,437
Deputy City Clerk	Unrepresented	1/12/2026	1,872	1 (Min)	49.78	7,765	93,180
				2	52.39	8,173	98,075
				3	55.14	8,602	103,225
				4	58.04	9,054	108,647
				5 (Max)	61.08	9,529	114,348
Deputy Director - Comm Service	Mid-Management	1/12/2026	1,872	1 (Min)	81.90	12,776	153,308
				2	86.19	13,446	161,357
				3	90.72	14,152	169,828
				4	95.48	14,895	178,744
				5 (Max)	100.50	15,677	188,128
Deputy Public Works Dir - PW Admin & Engineering	Mid-Management	1/12/2026	1,872	1 (Min)	93.43	14,575	174,897
				2	98.33	15,340	184,079
				3	103.50	16,145	193,743
				4	108.93	16,993	203,915
				5 (Max)	114.65	17,885	214,620
Deputy Public Works Dir - PW Utilities & Operations	Mid-Management	1/12/2026	1,872	1 (Min)	88.42	13,794	165,527
				2	93.06	14,518	174,217
				3	97.95	15,280	183,364
				4	103.09	16,083	192,990
				5 (Max)	108.51	16,927	203,122
Deputy Public Works Dir - PW Utilities & Operations with PE	Mid-Management	1/12/2026	1,872	1 (Min)	93.43	14,575	174,897
				2	98.33	15,340	184,079
				3	103.50	16,145	193,743
				4	108.93	16,993	203,915
				5 (Max)	114.65	17,885	214,620

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Engineer Tech/PW Inspector	Miscellaneous	1/12/2026	1,872	1 (Min)	54.56	8,511	102,129
				2	57.42	8,958	107,491
				3	60.43	9,428	113,134
				4	63.61	9,923	119,074
				5 (Max)	66.95	10,444	125,325
Executive Assistant	Miscellaneous	1/12/2026	1,872	1 (Min)	44.79	6,987	83,845
				2	47.14	7,354	88,247
				3	49.62	7,740	92,880
				4	52.22	8,146	97,756
				5 (Max)	54.96	8,574	102,888
Executive Assistant to the City Manager	Unrepresented	1/12/2026	1,872	1 (Min)	65.07	10,151	121,807
				2	68.48	10,684	128,203
				3	72.08	11,244	134,933
				4	75.86	11,835	142,017
				5 (Max)	79.85	12,456	149,474
Facilities Tech I	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Facilities Tech II	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Field Supervisor	Mid-Management	1/12/2026	1,872	1 (Min)	59.41	9,268	111,216
				2	62.53	9,755	117,055
				3	65.81	10,267	123,200
				4	69.27	10,806	129,668
				5 (Max)	72.90	11,373	136,475
Field Supervisor - Parks	Mid-Management	1/12/2026	1,872	1 (Min)	59.41	9,268	111,216
				2	62.53	9,755	117,055
				3	65.81	10,267	123,200
				4	69.27	10,806	129,668
				5 (Max)	72.90	11,373	136,475
Finance Manager	Mid-Management	1/12/2026	1,872	1 (Min)	73.22	11,422	137,062
				2	77.06	12,022	144,258
				3	81.11	12,653	151,831
				4	85.36	13,317	159,802
				5 (Max)	89.85	14,016	168,192
Financial Services Supervisor	Mid-Management	1/12/2026	1,872	1 (Min)	59.22	9,239	110,869
				2	62.33	9,724	116,690
				3	65.61	10,235	122,816
				4	69.05	10,772	129,264
				5 (Max)	72.68	11,338	136,050
Fire Battalion Chief (40-hour)	Public Safety Mid-Management	1/13/2025	2,080	1 (Min)	86.97	15,075	180,898
				2	91.54	15,866	190,395
				3	96.34	16,699	200,390
				4	101.40	17,576	210,911
				5 (Max)	106.72	18,499	221,984
Fire Battalion Chief (56-hour)	Public Safety Mid-Management	1/13/2025	2,912	1 (Min)	62.12	15,075	180,898
				2	65.38	15,866	190,395
				3	68.82	16,699	200,390
				4	72.43	17,576	210,911
				5 (Max)	76.23	18,499	221,984
Fire Captain (40-hour)	Fire	1/12/2026	2,080	1 (Min)	71.44	12,383	148,597
				2	75.19	13,033	156,396
				3	79.14	13,717	164,607
				4	83.29	14,438	173,250
				5 (Max)	87.67	15,196	182,348
Fire Captain (56-hour)	Fire	1/12/2026	2,912	1 (Min)	51.03	12,383	148,597
				2	53.71	13,033	156,396
				3	56.53	13,717	164,607
				4	59.50	14,438	173,250
				5 (Max)	62.62	15,196	182,348
Fire Chief	Unrepresented	1/12/2026	1,872	1 (Min)	139.47	21,757	261,079
				5 (Max)	171.14	26,698	320,376
Fire Inspector	Fire	1/12/2026	2,080	1 (Min)	52.99	9,184	110,213
				2	55.77	9,667	116,000
				3	58.70	10,174	122,090
				4	61.78	10,708	128,500
				5 (Max)	65.02	11,270	135,245

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Firefighter (40-hour)	Fire	1/12/2026	2,080	1 (Min)	58.91	10,211	122,537
				2	62.00	10,747	128,967
				3	65.26	11,312	135,741
				4	68.69	11,905	142,866
				5 (Max)	72.29	12,531	150,367
Firefighter (56-hour)	Fire	1/12/2026	2,912	1 (Min)	42.08	10,211	122,537
				2	44.29	10,747	128,967
				3	46.61	11,312	135,741
				4	49.06	11,905	142,866
				5 (Max)	51.64	12,531	150,367
Firefighter Recruit	Fire	1/12/2026	2,080	1 (Min)	53.02	9,191	110,288
Food Services Coordinator	Miscellaneous	1/12/2026	1,872	1 (Min)	43.89	6,847	82,162
				2	46.19	7,206	86,476
				3	48.62	7,585	91,016
				4	51.17	7,983	95,794
				5 (Max)	53.86	8,402	100,823
Human Resources Manager	Unrepresented	1/12/2026	1,872	1 (Min)	80.33	12,532	150,385
				5 (Max)	98.58	15,378	184,536
Information Technology Associate	Mid-Management	1/12/2026	1,872	1 (Min)	58.09	9,063	108,751
				2	61.14	9,538	114,460
				3	64.35	10,039	120,469
				4	67.73	10,566	126,794
				5 (Max)	71.29	11,121	133,451
Information Technology Manager	Mid-Management	1/12/2026	1,872	1 (Min)	78.40	12,231	146,767
				2	82.52	12,873	154,473
				3	86.85	13,549	162,582
				4	91.41	14,260	171,118
				5 (Max)	96.21	15,009	180,102
Lead Customer Service & Tech Support Rep	Miscellaneous	1/12/2026	1,872	1 (Min)	52.52	8,192	98,308
				2	55.27	8,622	103,469
				3	58.17	9,075	108,901
				4	61.23	9,552	114,619
				5 (Max)	64.44	10,053	120,636
Lead Maintenance Worker	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Lead Water System Operator - Pumps	Miscellaneous	1/12/2026	1,872	1 (Min)	55.78	8,702	104,424
				2	58.71	9,159	109,907
				3	61.79	9,640	115,677
				4	65.04	10,146	121,750
				5 (Max)	68.45	10,678	128,142
Lead Water Systems Operator - Field	Miscellaneous	1/12/2026	1,872	1 (Min)	55.78	8,702	104,424
				2	58.71	9,159	109,907
				3	61.79	9,640	115,677
				4	65.04	10,146	121,750
				5 (Max)	68.45	10,678	128,142
Lead Water Systems Operator - Wells	Miscellaneous	1/12/2026	1,872	1 (Min)	55.78	8,702	104,424
				2	58.71	9,159	109,907
				3	61.79	9,640	115,677
				4	65.04	10,146	121,750
				5 (Max)	68.45	10,678	128,142
Librarian I	Miscellaneous	1/12/2026	1,872	1 (Min)	43.61	6,803	81,640
				2	45.90	7,161	85,926
				3	48.31	7,536	90,437
				4	50.85	7,932	95,185
				5 (Max)	53.52	8,349	100,182
Librarian II	Miscellaneous	1/12/2026	1,872	1 (Min)	50.15	7,823	93,874
				2	52.78	8,233	98,802
				3	55.55	8,666	103,989
				4	58.47	9,121	109,448
				5 (Max)	61.54	9,600	115,194
Library Assistant I	Miscellaneous	1/12/2026	1,872	1 (Min)	33.19	5,178	62,131
				2	34.93	5,449	65,392
				3	36.77	5,735	68,826
				4	38.70	6,037	72,439
				5 (Max)	40.73	6,353	76,242
Library Assistant II	Miscellaneous	1/12/2026	1,872	1 (Min)	38.18	5,956	71,468
				2	40.18	6,268	75,220
				3	42.29	6,597	79,169
				4	44.51	6,944	83,325
				5 (Max)	46.85	7,308	87,700

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Library Services Coordinator	Miscellaneous	1/12/2026	1,872	1 (Min)	43.89	6,847	82,162
				2	46.19	7,206	86,476
				3	48.62	7,585	91,016
				4	51.17	7,983	95,794
				5 (Max)	53.86	8,402	100,823
Library Services Manager	Mid-Management	1/12/2026	1,872	1 (Min)	68.38	10,667	128,000
				2	71.97	11,227	134,720
				3	75.74	11,816	141,793
				4	79.72	12,436	149,237
				5 (Max)	83.91	13,089	157,072
Maintenance Services Manager Series	Mid-Management	1/12/2026	1,872	1 (Min)	74.22	11,579	138,947
				2	78.12	12,187	146,241
				3	82.22	12,827	153,919
				4	86.54	13,500	162,000
				5 (Max)	91.08	14,209	170,505
Maintenance Worker I	Miscellaneous	1/12/2026	1,872	1 (Min)	36.14	5,638	67,660
				2	38.04	5,934	71,212
				3	40.04	6,246	74,951
				4	42.14	6,574	78,886
				5 (Max)	44.35	6,919	83,028
Maintenance Worker II	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Management Analyst I	Mid-Management	1/12/2026	1,872	1 (Min)	50.39	7,862	94,338
				2	53.04	8,274	99,291
				3	55.82	8,709	104,504
				4	58.76	9,166	109,990
				5 (Max)	61.84	9,647	115,765
Management Analyst II	Mid-Management	1/12/2026	1,872	1 (Min)	57.94	9,039	108,465
				2	60.98	9,513	114,160
				3	64.18	10,013	120,153
				4	67.55	10,538	126,461
				5 (Max)	71.10	11,092	133,101
Mechanic I	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Mechanic II	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Nutrition Program Manager	Mid-Management	1/12/2026	1,872	1 (Min)	55.71	8,690	104,283
				2	58.63	9,146	109,757
				3	61.71	9,627	115,520
				4	64.95	10,132	121,585
				5 (Max)	68.36	10,664	127,968
Parks And Facilities Manager	Mid-Management	1/12/2026	1,872	1 (Min)	68.00	10,608	127,297
				2	71.57	11,165	133,980
				3	75.33	11,751	141,014
				4	79.28	12,368	148,417
				5 (Max)	83.44	13,017	156,209
Parks Maintenance Technician I {Utility I - Tree I}	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Parks Maintenance Technician II {Utility II - Tree II}	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Planning Manager	Mid-Management	1/12/2026	1,872	1 (Min)	82.45	12,863	154,352
				2	86.78	13,538	162,455
				3	91.34	14,249	170,984
				4	96.13	14,997	179,961
				5 (Max)	101.18	15,784	189,409

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Police Captain	Public Safety Mid-Management	1/13/2025	2,080	1 (Min)	101.15	17,533	210,396
				2	106.46	18,453	221,442
				3	112.05	19,422	233,067
				4	117.93	20,442	245,304
				5 (Max)	124.13	21,515	258,182
Police Chief	Unrepresented	1/12/2026	1,872	1 (Min)	139.47	21,757	261,079
				5 (Max)	171.14	26,698	320,376
Police Clerk I	Police	1/12/2026	2,080	1 (Min)	33.66	5,835	70,018
				2	35.43	6,141	73,694
				3	37.29	6,464	77,563
				4	39.25	6,803	81,635
				5 (Max)	41.31	7,160	85,921
Police Clerk II	Police	1/12/2026	2,080	1 (Min)	37.02	6,418	77,011
				2	38.97	6,755	81,054
				3	41.01	7,109	85,309
				4	43.17	7,482	89,788
				5 (Max)	45.43	7,875	94,502
Police Communications & Records Supervisor	Mid-Management	1/12/2026	1,872	1 (Min)	73.44	11,457	137,478
				2	77.29	12,058	144,695
				3	81.35	12,691	152,292
				4	85.62	13,357	160,287
				5 (Max)	90.12	14,059	168,702
Police Corporal	Police	1/12/2026	2,080	1 (Min)	60.34	10,458	125,498
				2	63.50	11,007	132,086
				3	66.84	11,585	139,021
				4	70.35	12,193	146,320
				5 (Max)	74.04	12,833	154,001
Police Lieutenant	Public Safety Mid-Management	1/13/2025	2,080	1 (Min)	82.43	14,288	171,458
				2	86.76	15,038	180,459
				3	91.31	15,828	189,934
				4	96.11	16,659	199,905
				5 (Max)	101.15	17,533	210,400
Police Officer	Police	1/12/2026	2,080	1 (Min)	56.13	9,729	116,744
				2	59.07	10,239	122,873
				3	62.18	10,777	129,324
				4	65.44	11,343	136,114
				5 (Max)	68.88	11,938	143,260
Police Recruit	Police	1/12/2026	2,080	1 (Min)	50.52	8,756	105,072
Police Sergeant	Public Safety Mid-Management	1/13/2025	2,080	1 (Min)	66.46	11,521	138,247
				2	69.95	12,125	145,505
				3	73.63	12,762	153,144
				4	77.49	13,432	161,184
				5 (Max)	81.56	14,137	169,646
Principal Civil Engineer	Mid-Management	1/12/2026	1,872	1 (Min)	82.12	12,811	153,726
				2	86.43	13,483	161,796
				3	90.97	14,191	170,291
				4	95.74	14,936	179,231
				5 (Max)	100.77	15,720	188,641
Principal Planner	Mid-Management	1/12/2026	1,872	1 (Min)	76.37	11,914	142,970
				2	80.38	12,539	150,468
				3	84.60	13,197	158,366
				4	89.04	13,890	166,679
				5 (Max)	93.72	14,620	175,437
Principal Special Projects Manager	Unrepresented	1/12/2026	1,872	1 (Min)	125.52	19,581	234,970
				5 (Max)	154.03	24,028	288,338
Property And Evidence Technician	Police	1/12/2026	2,080	1 (Min)	36.95	6,404	76,850
				2	38.89	6,740	80,884
				3	40.93	7,094	85,131
				4	43.08	7,467	89,600
				5 (Max)	45.34	7,859	94,304
Public Safety Dispatcher I	Police	1/12/2026	2,080	1 (Min)	43.90	7,609	91,305
				2	46.20	8,008	96,098
				3	48.63	8,429	101,143
				4	51.18	8,871	106,453
				5 (Max)	53.87	9,337	112,042
Public Safety Dispatcher II	Police	1/12/2026	2,080	1 (Min)	48.28	8,368	100,418
				2	50.81	8,808	105,690
				3	53.48	9,270	111,239
				4	56.29	9,757	117,079
				5 (Max)	59.24	10,269	123,226

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Public Works Director	Unrepresented	1/12/2026	1,872	1 (Min)	125.52	19,581	234,970
				5 (Max)	154.03	Open range 24,028	288,338
Pump Mechanic I	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Pump Mechanic II	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Recreation Services Coordinator	Miscellaneous	1/12/2026	1,872	1 (Min)	43.89	6,847	82,162
				2	46.19	7,206	86,476
				3	48.62	7,585	91,016
				4	51.17	7,983	95,794
				5 (Max)	53.86	8,402	100,823
Recreation Services Manager	Mid-Management	1/12/2026	1,872	1 (Min)	60.31	9,408	112,900
				2	63.48	9,902	118,827
				3	66.81	10,422	125,066
				4	70.32	10,969	131,632
				5 (Max)	74.01	11,545	138,543
Recreation Services Supervisor	Mid-Management	1/12/2026	1,872	1 (Min)	57.32	8,941	107,296
				2	60.33	9,411	112,929
				3	63.49	9,905	118,858
				4	66.83	10,425	125,098
				5 (Max)	70.33	10,972	131,666
Secretary	Miscellaneous	1/12/2026	1,872	1 (Min)	40.71	6,351	76,215
				2	42.85	6,685	80,217
				3	45.10	7,036	84,428
				4	47.47	7,405	88,861
				5 (Max)	49.96	7,794	93,526
Senior Administrative Analyst	Unrepresented	1/12/2026	1,872	1 (Min)	72.30	11,279	135,345
				5 (Max)	88.72	Open range 13,840	166,082
Senior Administrative Technician	Unrepresented	1/12/2026	1,872	1 (Min)	65.07	10,151	121,807
				2	68.48	10,684	128,203
				3	72.08	11,244	134,933
				4	75.86	11,835	142,017
				5 (Max)	79.85	12,456	149,474
Senior Civil Engineer	Mid-Management	1/12/2026	1,872	1 (Min)	75.18	11,728	140,730
				2	79.12	12,343	148,118
				3	83.28	12,991	155,895
				4	87.65	13,673	164,079
				5 (Max)	92.25	14,391	172,693
Senior Code Enforcement Officer	Police	1/12/2026	2,080	1 (Min)	51.96	9,006	108,067
				2	54.68	9,478	113,741
				3	57.55	9,976	119,712
				4	60.58	10,500	125,997
				5 (Max)	63.76	11,051	132,612
Senior Planner	Mid-Management	1/12/2026	1,872	1 (Min)	66.25	10,335	124,019
				2	69.73	10,878	130,530
				3	73.39	11,449	137,383
				4	77.24	12,050	144,596
				5 (Max)	81.30	12,682	152,187
Senior Special Projects Manager	Unrepresented	1/12/2026	1,872	1 (Min)	100.41	15,665	187,975
				5 (Max)	123.22	Open range 19,223	230,670
Special Projects Manager	Unrepresented	1/12/2026	1,872	1 (Min)	80.33	12,532	150,385
				5 (Max)	98.58	Open range 15,378	184,536
Systems Administrator	Mid-Management	1/12/2026	1,872	1 (Min)	64.03	9,989	119,865
				2	67.39	10,513	126,158
				3	70.93	11,065	132,781
				4	74.65	11,646	139,752
				5 (Max)	78.57	12,257	147,089
Water Field Service Supervisor	Mid-Management	1/12/2026	1,872	1 (Min)	62.02	9,675	116,101
				2	65.28	10,183	122,196
				3	68.70	10,718	128,612
				4	72.31	11,280	135,364
				5 (Max)	76.11	11,873	142,470

Classification	Bargaining Unit	Effective Date	Annual Time Basis (hours)	Step	Hourly Rate	Monthly Rate	Annual Rate
Water Quality & Prod Sup	Mid-Management	1/12/2026	1,872	1 (Min)	62.02	9,675	116,101
				2	65.28	10,183	122,196
				3	68.70	10,718	128,612
				4	72.31	11,280	135,364
				5 (Max)	76.11	11,873	142,470
Water Quality Technician I	Miscellaneous	1/12/2026	1,872	1 (Min)	41.58	6,487	77,845
				2	43.77	6,828	81,932
				3	46.06	7,186	86,233
				4	48.48	7,563	90,761
				5 (Max)	51.03	7,960	95,526
Water Quality Technician II	Miscellaneous	1/12/2026	1,872	1 (Min)	47.83	7,462	89,544
				2	50.34	7,854	94,245
				3	52.99	8,266	99,193
				4	55.77	8,700	104,401
				5 (Max)	58.70	9,157	109,882
Water System & Conservation Manager	Mid-Management	1/12/2026	1,872	1 (Min)	65.25	10,180	122,155
				2	68.68	10,714	128,569
				3	72.29	11,277	135,318
				4	76.08	11,869	142,423
				5 (Max)	80.07	12,492	149,900
Water Systems Manager	Mid-Management	1/12/2026	1,872	1 (Min)	74.22	11,579	138,947
				2	78.12	12,187	146,241
				3	82.22	12,827	153,919
				4	86.54	13,500	162,000
				5 (Max)	91.08	14,209	170,505
Water Systems Operator I	Miscellaneous	1/12/2026	1,872	1 (Min)	42.41	6,615	79,384
				2	44.63	6,963	83,552
				3	46.98	7,328	87,938
				4	49.44	7,713	92,555
				5 (Max)	52.04	8,118	97,414
Water Systems Operator II	Miscellaneous	1/12/2026	1,872	1 (Min)	48.50	7,566	90,796
				2	51.05	7,964	95,563
				3	53.73	8,382	100,580
				4	56.55	8,822	105,860
				5 (Max)	\$ 59.52	\$ 9,285	\$ 111,418

Classification	Bargaining Unit**	Effective Date	Step 1 (Min)	Step 2	Step 3	Step 4	Step 5 (Max)
Special Assistant	Part-time/Temporary/Seasonal	1/1/2026	\$ 16.90		Open range		\$ 77.34
Library Page	Part-time/Temporary/Seasonal	1/1/2026	16.90	17.33	18.19	19.10	20.06
Library Aide	Part-time/Temporary/Seasonal	1/13/2025	19.59	20.57	21.60	22.68	23.82
Library Assistant I (PT Temp)	Part-time/Temporary/Seasonal	1/13/2025	23.72	24.90	26.15	27.46	28.83
Library Assistant II (PT Temp)	Part-time/Temporary/Seasonal	1/13/2025	28.88	30.32	31.83	33.43	35.10
Librarian (On-Call Per-Diem)	Part-time/Temporary/Seasonal	1/13/2025	-	-	-	-	38.16
Recreation Leader I	Part-time/Temporary/Seasonal	1/1/2026	16.90	17.33	18.19	19.10	20.06
Recreation Leader II	Part-time/Temporary/Seasonal	1/13/2025	19.59	20.57	21.60	22.68	23.82
Recreation Specialist	Part-time/Temporary/Seasonal	1/13/2025	23.72	24.90	26.15	27.46	28.83
Maintenance Assistant	Part-time/Temporary/Seasonal	1/13/2025	28.88	30.32	31.83	33.43	35.10
Bus Driver	Part-time/Temporary/Seasonal	1/13/2025	20.63	21.87	22.97	24.11	25.32
Lifeguard / Swim Instructor I	Part-time/Temporary/Seasonal	1/1/2026	16.90	17.33	18.19	19.10	20.06
Lifeguard / Swim Instructor II	Part-time/Temporary/Seasonal	1/13/2025	17.49	18.37	19.28	20.25	21.26
Water Safety Instructor I	Part-time/Temporary/Seasonal	1/13/2025	17.82	18.71	19.65	20.63	21.66
Water Safety Instructor II	Part-time/Temporary/Seasonal	1/13/2025	19.14	20.10	21.10	22.16	23.27
Community Services (PT Temp)	Part-time/Temporary/Seasonal	1/13/2025	30.94	32.48	34.11	35.81	37.60
Dispatcher (Per-Diem)	Part-time/Temporary/Seasonal	2/9/2026					56.96
Police Clerk (Per-Diem)	Part-time/Temporary/Seasonal	1/13/2025					\$ 36.09

* Councilmember salary is monthly as set by San Bruno Municipal Code Section 2.04.144

** Positions in this group are unrepresented and participate in Social Security, not the California Public Employees' Retirement System (CalPERS)

Adopted: February 10, 2026 (2026-009), February 24, 2026 (2026-014), March 24, 2026 (2026-018), May 26, 2026 (2026-XXX)



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Joanne dela Cruz, Management Analyst

SUBJECT: Consider Adoption of an Ordinance Entitled “An Ordinance of the City Council of the City of San Bruno Adding Chapter 3.41 to Article III (Fees) of Title 3 (Revenue and Finance) of the San Bruno Municipal Code, Relating to Driving Under the Influence (DUI) Emergency Response Cost Recovery and Finding Such Action to be Exempt from the California Environmental Quality Act”

BACKGROUND:

On May 12, 2026, the City Council introduced and approved the reading of an ordinance adding Chapter 3.41 to the San Bruno Municipal Code to establish a Driving Under the Influence (DUI) Emergency Response Cost Recovery program.

The proposed ordinance would authorize the City of San Bruno to recover emergency response costs directly associated with DUI incidents. This would help offset the financial burden placed on the City of San Bruno and its taxpayers by DUI incidents, while ensuring that responsible individuals are held accountable for the costs of their actions.

DISCUSSION:

The ordinance is presented for second reading and adoption. No changes have been made since the first reading.

If adopted, the ordinance will take effect in accordance with state law.

FISCAL IMPACT:

The proposed ordinance is expected to result in cost recovery revenues for the City of San Bruno from eligible DUI-related emergency responses. Actual revenue will vary based on the number and nature of incidents and the City of San Bruno’s ability to collect on billed costs.

Initial administrative costs may include staff time to establish billing procedures, process workflow, and systems. These costs are expected to be minimal and recoverable over time.

There are no significant upfront costs associated with adopting the ordinance.

ENVIRONMENTAL IMPACT:

The proposed action is not a project subject to CEQA pursuant to CEQA Guidelines Section 15378(b)(4), as it establishes a funding mechanism, the recovery of costs incurred by the City in responding to DUI-related emergencies, that does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

RECOMMENDATION:

Staff recommends that the City Council adopt the ordinance.

ALTERNATIVES:

1. Decline to adopt ordinance.

ATTACHMENTS:

1. Ordinance Adding Chapter 3.41 to the San Bruno Municipal Code Relating to DUI Emergency Response Cost Recovery

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO
ADDING CHAPTER 3.41 TO ARTICLE III (FEES) OF TITLE 3 (REVENUE AND FINANCE) OF
THE SAN BRUNO MUNICIPAL CODE, RELATING TO DRIVING UNDER THE INFLUENCE
(DUI) EMERGENCY RESPONSE COST RECOVERY AND FINDING SUCH ACTION TO BE
EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

WHEREAS, the City of San Bruno provides emergency response services, including police and fire services, within its jurisdictional limits; and

WHEREAS, pursuant to Section 7 of Article XI of the California Constitution, the City of San Bruno has the authority to “make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws;” and

WHEREAS, pursuant to California Government code Sections 53150 through 53159, a City may recover costs incurred in connection with an appropriate emergency response from any person who, while under the influence of an alcoholic beverage, any drug, or the combined influence of an alcoholic beverage and any drug, negligently operates a motor vehicle, boat, vessel, or aircraft in a manner that proximately causes an incident requiring such emergency response, and from any person whose intentionally wrongful conduct proximately causes any incident requiring an appropriate emergency response; and

WHEREAS, the City Council desires to establish a program and schedule of fees for the recovery of costs incurred by the City in connection with DUI-related emergency responses, consistent with the authority granted under the California Constitution and Government Code.

NOW, THEREFORE, the City Council of the City of San Bruno does ordain as follows:

SECTION 1. Recitals. The facts set forth in the Recitals of this Ordinance are true and correct.

SECTION 2. Findings. The City Council hereby finds that:

- a. The persons who drive a vehicle while under the influence of alcohol or any drug create a serious hazard to themselves and others;
- b. The City’s Police and Fire Departments are required to spend a significant amount of time in the response to DUI-related incidents;
- c. Costs for emergency response relating to DUI cases are extraordinary expenses that burden taxpayers; and
- d. Enacting an ordinance to recover DUI emergency response costs will offset the cost of providing emergency services.

SECTION 3. Amendment. Chapter 41 of Article III (Fees) of Title 3 (Revenue and Finance) of the San Bruno Municipal Code is hereby added as follows:

Chapter 3.41 EMERGENCY COST RECOVERY, DRIVING UNDER THE INFLUENCE

3.41.010 Purpose

The purpose of this chapter is to assist the City in offsetting the cost of emergency response personnel and equipment responding when a person, under the influence of an alcoholic beverage, drug, or a combination of an alcoholic beverage and any drug, proximately causes an incident by the negligent operation of a motor vehicle, vessel, or aircraft, resulting in an appropriate emergency response.

3.41.020 Definitions

- A. "Driving under the influence" or "DUI" shall have the meaning assigned to it in California Vehicle Code Section 23152.
- B. "Emergency response" shall mean the dispatch of emergency personnel, as defined in Section 3.41.020(C), and any equipment to an incident, as defined in Section 3.41.020(D), where such response requires services beyond those associated with a routine traffic stop and arrest.
- C. "Emergency personnel" shall mean any employee of the City's Police Department or Fire Department, including, but not limited to, police officers, firefighters, paramedics, and any other personnel, who are dispatched in response to an incident as defined in Section 3.41.020(D).
- D. "Incident" shall mean an event involving any person who is under the influence of an alcoholic beverage, drug, or a combination of an alcoholic beverage and any drug, whose negligent operation of a motor vehicle, vessel, or aircraft due to the influence, proximately causes an event requiring an emergency response as defined in Section 3.41.020(B).
- E. "Motor vehicle" shall have the meaning assigned to it in California Vehicle Code Section 415.
- F. "Responsible person" shall mean the person who was under the influence of an alcoholic beverage, drug, or combination of an alcoholic beverage and any drug, and who proximately caused an incident by the negligent operation of a motor vehicle, vessel, or aircraft, resulting in an appropriate emergency response.

3.41.030 Emergency Response Cost Recovery

Emergency response costs, as outlined in Section 3.41.040, shall be recoverable whenever emergency personnel and equipment respond to an incident. Emergency response costs may be recovered up to the maximum dollar amount set by Government Code Section 53155.

3.41.040 Calculation of Emergency Response Costs

Calculation of the amount due for an emergency response shall include all actual costs incurred by the City in responding to the incident, including but not limited to the following:

- A. The salary and benefits for emergency personnel responding to the incident, calculated by dividing each responding employee's annual salary and benefits by the employee's total actual working time, excluding paid time off for holidays, vacations, and other leave;

- B. The cost of equipment used on the scene;
- C. The cost of repairing or replacing equipment damaged at the scene;
- D. The cost of obtaining medical assistance and removing vehicles;
- E. The cost of investigating the cause of the incident, conducting field sobriety tests, and arresting and detaining the responsible person;
- F. Time spent traveling to and from the scene of the incident;
- G. The cost of transporting the responsible person from the incident scene and booking the responsible person;
- H. The cost of conducting chemical tests; and
- I. The cost of writing customary reports, including all accident and DUI-related reports that must be completed as a consequence of the incident, and any follow-up investigation necessary to complete those reports.

3.41.050 Costs Not Recoverable

Time spent by responding personnel on activities that are not customarily required as a consequence of investigating and mitigating an incident is not eligible for reimbursement. Recoverable costs are restricted to those directly arising from a response to a particular incident. Unrecoverable costs include, but are not limited to: salary costs incurred after a subject is booked; an officer's time testifying against a DUI defendant; and charges assessed by an ambulance company contracted by the City.

3.41.060 Collection of Charges

- A. The City Manager, or his or her designee, shall calculate the charges payable under this Chapter and shall cause a bill to be prepared within thirty (30) days of the incident. The bill shall be sent to the responsible person's address that is listed with the Department of Motor Vehicles and transmitted through certified mail, return receipt requested.
- B. If the responsible person is a minor, then the parents or guardians of such minor shall be liable for the cost of the emergency response.
- C. In the event that the bill is not paid in full within thirty (30) days of its issuance, the City Manager, or his or her designee, may pursue any and all legal and equitable remedies for the collection of unpaid amounts.
- D. Any bill that remains unpaid after the thirty (30) day period specified in Section 3.41.060(C) shall accrue interest at the rate provided in California Civil Code Section 3289, beginning on the thirty-first day after issuance of the bill and continuing until the bill is paid in full.

3.41.070 Appeal

- A.** Any responsible person, or the parents or guardians of a responsible person who is a minor, may appeal the emergency response cost in accordance with the procedures set forth in Chapter 1.32 of this code.
- B.** A responsible person's liability for DUI emergency response costs shall not be contingent on the responsible person's conviction for driving under the influence.
- C.** The bill for the emergency response cost and any additional documents submitted by the City Manager, or his or her designee, shall constitute prima facie evidence of the respective facts contained in those documents.
- D.** The failure of the appellant to appear at the hearing shall constitute acceptance of the charges and shall be considered a concession that the emergency response cost was properly issued.
- E.** The recovery of DUI emergency response costs is a civil cost recovery measure independent of any criminal prosecution or penalties imposed on the responsible person.

SECTION 4. CEQA Exemption. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), the CEQA Guidelines (Title 14, Division 6, Chapter 3 of the California Code of Regulations), and the City's environmental procedures. The City has determined that this action is not a project subject to CEQA pursuant to CEQA Guidelines Section 15378(b)(4) because it establishes a government funding mechanism, the recovery of costs incurred by the City in responding to DUI-related emergencies, that does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment. The Ordinance does not authorize any new emergency response activity. Rather, it provides a fiscal mechanism for recovering costs of emergency responses that the City's Police and Fire Departments already provide. Alternatively, even if the Ordinance were considered a project under CEQA, the City finds it exempt from CEQA review under CEQA Guidelines Section 15061(b)(3) because it is an organizational and administrative activity of the government that will not result in a direct or reasonably foreseeable indirect physical change in the environment. The establishment of an administrative billing and collection procedure for existing emergency response services has no possibility of a significant effect on the environment.

SECTION 5. Severability. If any provision, clause, sentence or paragraph of this chapter or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are declared to be severable.

SECTION 6. Applicability. This ordinance shall apply to all incidents occurring on or after its effective date.

SECTION 7. Effective Date. The City Clerk shall certify to the adoption of this ordinance and shall cause a summary thereof to be published in a newspaper of general circulation at least five (5) days prior to the meeting at which the proposed ordinance is to be adopted and shall post a certified copy of the proposed ordinance in the office of the City Clerk, and within fifteen (15) days of its adoption, shall cause a summary of it to be published, including the vote for and against the

same, and shall post a certified copy of the adopted ordinance in the office of the City Clerk, in accordance with California Government Code Section 36933.

Rico E. Medina, Mayor

ATTEST:

Lupita Huerta, City Clerk

APPROVED AS TO FORM:

Trisha A. Ortiz, City Attorney

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I hereby certify that foregoing **Ordinance No. _____**
was introduced at a regular meeting of the San Bruno City Council on
May 12, 2026 and adopted by the San Bruno City Council at a regular meeting on
May 26, 2026, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Lupita Huerta, City Clerk



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 26, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Nick Pegueros, Administrative Services Director & CFO

SUBJECT: Conduct a Public Hearing in Accordance with California Assembly Bill 2561, Government Code Section 3502.3, Regarding the Status of Vacancies, Recruitment and Retention Efforts

BACKGROUND:

In January 2025, State of California Assembly Bill 2561 (AB 2561) mandated that public agencies present the status of vacancies and recruitment and retention efforts during a public hearing before the agency's governing body at least once per fiscal year. The bill was enacted into law and is codified at Government Code section 3502.3 (GC 3502.3).

Public agencies are required to present the status of their vacancies and recruitment and retention efforts during a public hearing before their governing board at least once per fiscal year prior to the adoption of a final budget for the fiscal year. Public Agencies are also required to identify any changes to policies, procedures, or recruitment activities that may lead to obstacles in the hiring process. AB 2561 allows for recognized bargaining groups to make a presentation before the governing board of a public agency during the same public hearing in which the public agency makes its annual presentation on vacancies, if it chooses.

If the number of vacancies meets or exceeds 20% of the total number of authorized full-time positions in a particular bargaining unit, Public Agencies will include additional information in their presentation upon request of the recognized bargaining groups.

On June 10, 2025, the City's Human Resources Manager provided City Council with a presentation on the status of vacancies and recruitment and retention efforts as of May 1, 2025. At that time, none of the City's bargaining groups' vacancies exceeded 20% of the total number of authorized full-time positions.

This report was provided to the Union for review

DISCUSSION:

Using the same time frame as previously reported, as of May 1, 2026, the City of San Bruno does not exceed AB 2561's identified 20% vacancy rate, as detailed in the data below. This information was provided to the Union representatives on May 14, 2026. Overall, the City's concerted efforts to improve employee retention and recruitment demonstrated a significant improvement in vacancy rate from 12% in 2024-25 to 10% in 2025-26. The Police, Public Safety Mid-Management, and Miscellaneous bargaining units all experienced a reduction in the

number of vacancies from the prior year. The civilian Mid-Management bargaining unit remains steady at 17% vacancy and Fire had a temporary increase in the group's vacancy rate as of May 1, 2026, due to promotions and a pending organization involving the removal of three firefighters from the FY27 budget.

City of San Bruno Bargaining Groups

There are five (5) bargaining groups and one (1) unrepresented group consisting of 287 regular full-time equivalents (FTE) authorized in the FY26 operating budget. This number includes fourteen (14) positions allocated to CityNet Services which was dissolved in December 2025 and were eliminated as part of this dissolution. Employees that held the CityNet positions prior were either placed in a new role or otherwise separated from the City. This number does not include the City Council, comprised of one (1) directly elected Mayor and four (4) district-elected City Council Member positions.

On January 29, 2026, California Public Employment Relations Board (PERB) certified the decertification of the San Bruno Management Employees' Association (SBMEA) as a recognized bargaining group for most department directors. Members of the former SBMEA unit were placed in the unrepresented group.

Excluding CityNet, City Council, City Manager, and Unrepresented classifications, the City's authorized represented FTEs under AB2561 totals 250.

The data used for this report reflects a snapshot as of May 1, 2026, and provides the data as of that time. For future reporting cadence, staff will present an annual vacancy snapshot using this same time frame (May 1), to ensure consistency and year-over-year comparison.

Table 1: Regular Full Time Equivalent (FTE) Positions as of May 1, 2026.

Bargaining Unit	Budgeted FTEs
Teamsters, Local 856, IBT	
Fire	34
Police	56
Miscellaneous	80
Public Safety Mid-Management	15
Teamsters, Local 350, IBT	
Mid-Management	65
Subtotal	250
Eliminated positions (CityNet staff reassigned or separated)	14
Subtotal	14
Employees not subject to AB2561	Budgeted FTEs
City Manager	1
Executives	7
Other Unrepresented	10
Subtotal	18
Elected Officials not subject to AB2561	Budgeted FTEs
City Council	5
Subtotal	5
Total	287

Table 2: Vacancy Rate by Bargaining Group as of May 1, 2026.

Bargaining Unit	Budgeted FTEs	Filled FTEs	Vacant FTEs	2025-26 Vacancy Rate	2024-25 Vacancy Rate
Teamsters, Local 856, IBT					
Fire	34	30	4	12%	3%
Police	56	51	6	10%	12%
Miscellaneous	80	76	4	5%	19%
Public Safety Mid-Management	15	15	0	0%	7%
Teamsters, Local 350, IBT					
Mid-Management	65	54	11	17%	17%
Overall, all represented FTEs	250	226	25	10%	12%

The data in Table 2 includes employees that are part of a recognized bargaining unit and demonstrates that the vacancy rate does not exceed 20% of the total number of authorized full-time positions.

Recruitment

The Human Resources Division (HR) has developed mitigation strategies and a recruitment process that executes a multi-tiered plan combining process redesign, technology upgrades, and hiring manager partnerships. Over the last year, there was a focus on maintaining recruitment operations, and deploying a Human Resources Information System (HRIS) that captures end-to-end applicant tracking, auto posting to job boards, real-time vacancy metrics, and wider transparency for hiring managers (live dashboards) and applicants (application status updates).

This reset of recruitment strategies helps HR and Hiring Managers to work collaboratively on each recruitment. Since the AB2561 report dated May 1, 2025, HR has conducted 45 recruitments.

Following is a snapshot of HR's recruitment categories and process:

Leadership Review and Prioritization

The Executive team reviews job vacancies and determines the priority for each vacancy to be filled.

Workforce Planning and Requisition

HR and Hiring Managers collaborate in gathering the preliminary information needed to confirm budgeted FTEs through position control and use this touchpoint to strategize recruitment goals before the position is posted, as well to prioritize the recruitment based on the Department needs and HR resources.

Job Posting and Outreach

HR posts vacancies to the City's website, and other promotional sites to help advertise the recruitments, such as Cal Opps, Government Jobs, LinkedIn, and/or professional associations. All postings originate through our HRIS module and are posted on the City's website.

Application Screening

HR and the hiring manager evaluate the material submitted by applicants against a standardized competency rubric.

Structured Interview

This process begins with an application screening to confirm minimum qualifications and answer questions from applicants, and a panel interview that includes external subject matter experts and representatives from relevant departments. Additional steps, such as practical assessments or background investigations, may be required for specific roles, particularly those in public safety or leadership. Second-round interviews are conducted with the hiring manager and/or direct leadership to assess role-specific and department alignment.

Conditional Offer

HR drafts all offer letters and secures required department or executive approvals; once approvals are in place, the offer is issued to the applicant. Offers remain contingent upon the successful completion of background and reference checks.

Background and Reference Checks

Once the conditional offer is accepted, HR initiates background checks. This includes Live Scan fingerprinting, reference checks, employment and education verification, criminal history screening, and additional components for public safety roles, such as psychological evaluations and medical examinations.

Onboarding

HR conducts onboarding on the employee's first day. Additional department requirements may occur.

Retention

The City continually refines retention strategies to meet employee needs while keeping vacancy levels low, and below the AB 2561 threshold. Most recently, the HR Division has focused on the following, in collaboration with City Departments:

36 Hour Workweek

Mid-Management and Miscellaneous unit employees have implemented a thirty-six (36) hour workweek, working nine (9) hours each day for four (4) days in a seven (7) day period. These employees maintain their annual salary and will not work on Fridays. This pilot program was negotiated with the two bargaining units during the most recent labor agreement negotiations and lasts through the end of the agreement term, at which point it will be reviewed and bargained.

Employee Engagement Survey Action Plan

The City Manager's Office launched a citywide employee engagement survey in 2025, as follow-up to the same survey in 2023, to get feedback anonymously from employees on their job satisfaction. Departments continue to work on addressing survey results and implementing action plans for the next two years. The City-wide plan incorporates enhanced internal communication strategies and events, along with individual Department action plans.

Labor Agreements

HR continued extensive efforts throughout the last year to negotiate and finalize successor labor agreements. As of time of production of this staff report, four of five labor agreements were renewed with terms ranging from three to three and a half years. The fifth agreement remains in the negotiations process.

Overall, this process required significant coordination, strategic planning, and collaboration among management, labor representatives, legal counsel, and departmental leadership. While negotiations often involve complex discussions surrounding compensation, operational needs, and employee priorities, the process also reflects a shared commitment to maintaining positive labor relations and supporting the City's workforce. The City's goal was to get the City's workforce to the labor market median. Each of the City's contracts represent this effort, with a snapshot in time of what the market median was at the beginning of the negotiations process.

Through open dialogue, persistence, and partnership, staff worked diligently to navigate challenges and achieve agreements that balance organizational sustainability with employee recruitment, retention, and wellbeing.

Continued Support for Learning and Development

HR provides structured training series and targeted courses to support employee growth. HR also maintains a tuition reimbursement program to facilitate formal education and credential attainment aligned with the needs of the city workforce. These resources complement on-the-job development and reinforce the City's commitment to career learning and enhancement.

FISCAL IMPACT:

There is no direct fiscal impact associated with conducting the AB 2561 public hearing report out.

ENVIRONMENTAL IMPACT:

The action is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION:

Conduct a Public Hearing in accordance with California Assembly Bill 2561/Government Code Section 3502.3 Regarding the Status of Vacancies, Recruitment and Retention Efforts.

ALTERNATIVES:

The public hearing is required by Government Code Section 3502.3. There is no alternative to conducting the hearing, it is for informational purposes only.

ATTACHMENTS:

None



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 26, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Matthew Lee, P.E., Public Works Director
Steven Salazar, Water Services Manager
Robert Wood, Management Analyst

SUBJECT: Hold a Public Hearing and Consider Adoption of the following:

1. Resolution Adopting the 2025 Urban Water Management Plan as Required by the State's Water Code and Instructing Staff to Submit the Final 2025 Urban Water Management Plan to the Department of Water Resources; and
2. Resolution Adopting the City of San Bruno Water Shortage Contingency Plan and Instructing Staff to Submit as Part of the Final 2025 Urban Water Management Plan to the Department of Water Resources

BACKGROUND:

The Urban Water Management Planning Act of the California Water Code requires municipal water suppliers, providing drinking water to more than 3,000 customers, or supplying more than 3,000 acre-feet of water annually, to prepare and adopt an Urban Water Management Plan (UWMP) every five years. This UWMP is required to define the City's current and future water demands, types of uses, supply sources, supply reliability and resiliency, a Water Shortage Contingency Plan (WSCP) and other measures. The UWMP must be filed with the State Department of Water Resources (DWR) by July 1, 2026, to remain eligible for certain grant and loan funding opportunities.

The City has updated the Urban Water Management Plan every five years, with the last update adopted by the City Council at its meeting on October 26, 2021. To develop the City's 2025 UWMP, the Public Works Water Division contracted with the Pleasanton engineering consulting firm West Yost.

The 2025 UWMP addresses several required elements, including:

- **Five Consecutive Dry-Year Water Reliability Assessment:** Analyze water supply reliability for five consecutive dry years over the planning period of this plan.
- **Drought Risk Assessment:** Assess water supply reliability for the next five years, assuming they are dry years.

- **Seismic Risk:** Identify the seismic risk to the agency's water facilities and have a plan to address identified risks.
- **Energy Use Information:** If data are available, include reporting on the amount of electricity used to obtain, treat, and distribute water.
- **Water Shortage Contingency Plan (WSCP):** Update the agency's plan to include an annual process for assessing potential gaps between planned water supply and demands; conform with the State's standard water shortage levels (including a shortage level greater than 50 percent) for consistent messaging and reporting; and provide water shortage responses that are locally appropriate.

The UWMP also serves as a foundational document to support Water Supply Assessments, local and regional planning efforts, and updates to the City's General Plan.

As a general description, the Urban Water Management Plan describes the City's capability to reliably guarantee water in normal, or wet, years. Whereas the Water Shortage Contingency Plan describes various mandatory water conservation measures the City Council may impose during times of drought.

DISCUSSION:

An Urban Water Management Plan (UWMP) helps water suppliers assess the availability and reliability of their water supplies and current and projected water use to help ensure reliable water service under different conditions. This water supply planning is especially critical for California currently, as climate change alters rainfall and snowfall patterns, which in turn impact water supply availability. In addition, development continues to occur throughout the State, resulting in increased needs for reliable water supplies. The Urban Water Management Planning Act (Act) requires larger water suppliers that provide water to urban users (whether directly or indirectly) to develop UWMPs every five years. UWMPs evaluate conditions for the next 20 to 25 years, so these regular updates ensure continued long-term water supply planning.

Below is a summary of the most important elements of San Bruno's 2025 Urban Water Management Plan, including an overview of the City's water system, water use by City customers, City water supplies, conservation target compliance, City water service reliability, an overview of the Water Shortage Contingency Plan, and a summary of the UWMP preparation, review, and adoption process.

City Water System

The City is primarily an urban residential community located in San Mateo County with low density residential land uses in the west hillside areas and higher density residential, commercial, and institutional land uses in the east, towards San Francisco Bay. The City's water service area is about 5.4 square miles and is generally contiguous with the City limits.

Water supplied through the City's water system is a combination of purchased water and groundwater pumped from the City's groundwater supply wells. The City purchases its treated surface water from San Francisco Public Utilities Commission (SFPUC) and North Coast County Water District (NCCWD). The City's Public Works Department (Water Division) owns,

operates, and maintains the potable water distribution system that serves drinking water to users within its water service area.

The City currently (2025) serves a population of approximately 42,600 and anticipates continued population growth and planned development within its water service area. The City's population is expected to reach approximately 56,800 by 2050.

Water Use by City Customers

The water demand projections in this plan are based on projections developed in the City's 2022 Water System Master Plan (WSMP) with an adjusted buildout date of 2050. The City's potable water demand is expected to increase by approximately 74 percent (from 2025 levels) at buildout (2050). The majority of demands from identified developments are located in the Transit Corridors Plan area and the Bayhill Specific Plan area. In addition to the water demands from identified development projects, the projected buildout demands also account for the potential extension of water service to the San Francisco County Jail, as well as additional demand from unidentified future development, which was estimated in consultation with City staff.

City Water Supplies

The City currently utilizes water from the following sources:

- Wholesale treated surface water from the City and County of San Francisco's Regional Water System (RWS), operated by the SFPUC, served through four connections to the City's system;
- Retail treated surface water purchased from NCCWD; and
- Local groundwater from the Westside Groundwater Basin (Westside Basin).

In recent years, nearly all of the City's water supply has been supplied from the SFPUC and NCCWD, both of which are supplied from the RWS. The RWS is predominantly supplied from runoff and snowmelt from the Sierra Nevada delivered through the Hetch Hetchy aqueducts, but also includes treated water produced by SFPUC from its local watersheds and facilities in Alameda and San Mateo counties.

The City also operates four wells that extract groundwater from the central portion of the 40 square mile Westside Basin. Prior to 2016, groundwater use comprised about 50 percent of the City's total water supply. In 2016, the City reduced its use of groundwater in accordance with the Regional Groundwater Storage and Recovery (Regional GSR) Project.

The City is a member of Bay Area Water Supply and Conservation Agency (BAWSCA). BAWSCA was created in 2003 to represent the interests of the 26 cities, water districts, and private utilities in Alameda, Santa Clara and San Mateo counties that purchase water on a wholesale basis from the RWS. BAWSCA is the entity having sole authority to directly represent the needs of the cities, water districts, and private utilities (wholesale customers) that depend on the RWS.

Conservation Target Compliance

In its 2015 UWMP, the City achieved its interim water use target and confirmed its 2020 water use target based on 2010 Census data. In 2020, the City achieved its 20 percent reduction target in accordance with SB X7-7. The City continues to implement demand management measures. The 2025 UWMP also reflects the transition to State-mandated Urban Water Use Objectives, which establish long-term water efficiency standards.

City Water Service Reliability

The State Water Code asks agencies to evaluate their water service reliability by examining the impact of drought on their water supplies and comparing those reduced supplies to water demands. Specifically, agencies should calculate their water supplies during a single dry year and five consecutive dry years using historical records.

The amount of water supplies available to the City is constrained by numerous factors. The amount of imported water available to SFPUC's retail and wholesale customers, including the City, is constrained by hydrology, climate conditions, physical facilities, and the institutional parameters that allocate the water supply of the Tuolumne River. The amount of the City's groundwater supplies is constrained by the sustainable yield of the Westside Basin and the capacity of the City's physical water system infrastructure.

An additional constraint on RWS supply, as of 2023, is the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary (Bay-Delta Plan Amendment). The implementation of the Bay-Delta Plan Amendment comes with uncertainty due to pending lawsuits and efforts to finalize the Agreements to Support Healthy Rivers and Landscapes with the State Water Resources Control Board (State Water Board). As presented by SFPUC and BAWSCA, the impacts of the Bay-Delta Plan Amendment can be significant (up to approximately 50 percent cut back possible) in multiple drought years for wholesale customers of the RWS. The City continues to work with SFPUC and BAWSCA to advocate for reliable water supplies and supports SFPUC's effort to pursue the Agreements to Support Healthy Rivers and Landscapes.

The City has sufficient water supply in normal water years to meet existing and projected demand. However, during single dry year scenarios, the City may experience a water shortage up to 21 percent. During multiple dry year scenarios, the City may experience a water shortage up to 27 percent during a five-year long dry period. These supply shortfalls are primarily due to significant cutbacks in the City's purchased water supply due to the Bay-Delta Plan Amendment. In years with a supply shortfall, the City can implement its WSCP to reduce demands to the level of available supply. The Water Shortage Levels required to achieve the necessary demand reductions range from Level 1 to Level 3, consistent with the State's standard water shortage levels. It should be noted that without the Bay-Delta Plan Amendment, all projected supply shortfalls would be eliminated.

Results from the Drought Risk Assessment indicated that during a five-year drought beginning in 2026, the City's supplies are adequate to meet existing and projected demands through 2030.

Water Shortage Contingency Plan

A WSCP describes an agency's plan for preparing and responding to water shortages. In 2020, the City updated its WSCP to include its process for assessing potential gaps between planned water supply and demands for the current year and the next potentially dry year. During the 2020 update, the City aligned its water shortage levels with the State's standard stages for consistent messaging and reporting and planned for locally appropriate water shortage responses. The WSCP may be used for foreseeable and unforeseeable events and is adopted concurrently with this plan by separate resolution to allow for updates as conditions change. Only minor refinements were made to the WSCP as part of the 2025 UWMP.

UWMP Preparation, and Adoption (via Approval of Two Separate Resolutions)

The City developed this 2025 UWMP and WSCP in coordination with the public. While preparing its UWMP and WSCP, the City notified other stakeholders (including San Mateo County, SFPUC, NCCWD, and BAWSCA, etc.) of its preparation, its availability for review, and the public hearing prior to adoption. The City encouraged community participation in the development of the 2025 UWMP and WSCP using newspaper advertisements and web-based communication. These public notices included the time and place of the public hearing, as well as the location where the plan would be available for public inspection.

A copy of the adopted UWMP will be submitted to the Department of Water Resources and is available at both the San Bruno Public Library and at City Hall, as well as on the City's website: sanbruno.ca.gov/DocumentCenter/View/8950/Urban-Water-Management-Plan-2025---DRAFT.

Per State of California requirements, the City Council must adopt with separate resolutions: 1) the Urban Water Management Plan, and 2) the Water Shortage Contingency Plan.

FISCAL IMPACT:

There is no direct financial impact associated with adoption of the updated Urban Water Management Plan. The cost to prepare the updated Urban Water Management Plan was approximately \$112,760 and funded through \$150,000 included in the FY26 Water Operating Budget.

ENVIRONMENTAL IMPACT:

This action is not a "project" for the purposes of CEQA as it involves administrative planning activities that do not result in a physical change to the environment (see 14 CCR Section 15378(b)(5)).

RECOMMENDATION:

Hold Public Hearing and Adopt the following:

1. Resolution adopting the 2025 Urban Water Management Plan as required by the State's Water Code and instructing staff to submit the Final 2025 Urban Water Management Plan to the Department of Water Resources.

2. Resolution adopting the City of San Bruno Water Shortage Contingency Plan and instructing staff to submit as part of the Final 2025 Urban Water Management Plan to the Department of Water Resources.

ALTERNATIVES:

1. Do not adopt the Urban Water Management Plan. This would place the City in violation of California State law, thereby jeopardizing the City's future eligibility for any water-related grants and/or drought assistance.
2. Direct modifications to the Urban Water Management Plan document and adopt the Plan.

ATTACHMENTS:

1. Resolution: Adopt Urban Water Management Plan
2. Resolution: Adopt Water Shortage Contingency Plan

RESOLUTION NO. 2026 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO ADOPTING THE 2025 URBAN WATER MANAGEMENT PLAN AS REQUIRED BY THE STATE’S WATER CODE AND INSTRUCTING STAFF TO SUBMIT THE FINAL 2025 URBAN WATER MANAGEMENT PLAN TO THE DEPARTMENT OF WATER RESOURCES

WHEREAS, the Urban Water Management Plan Act (1983) per the State Water Code, the State Department of Water Resources (DWR) requires Urban Water Management Plans (UWMPs) to be updated and submitted every five years; and

WHEREAS, in addition to being a required water resource planning document, a UWMP is an important document for water supply and demand land use planning and is necessary for water purveyors to be eligible for state grants and loans; and

WHEREAS, per State Water Code (Division 6, Part 2.6, Chapter 2), water purveyors delivering more than 3,000 acre-feet of potable water per year or serving more than 3,000 customers with potable water, must submit a UWMP to the State; and

WHEREAS, the City of San Bruno qualifies as an urban water supplier and is required to adopt an UWMP; and

WHEREAS, on October 27, 2025, the City Council approved an Agreement with West Yost Associates to develop the 2025 UWMP; and

WHEREAS, the UWMP update must be adopted by the City Council following a public notification and hearing process; and

WHEREAS, the notice of the public hearing to consider and adopt the 2025 UWMP was emailed on May 8, 2026 to the Bay Area Water Supply and Conservation Agency (BAWSCA) members, the San Francisco Public Utilities Commission (SFPUC), North Coast County Water District (NCCWD), the County of San Mateo, and was also published in the *San Mateo Daily Journal* on May 11 and May 18; and

WHEREAS, the draft 2025 UWMP update was made available for public review beginning May 8, 2026 at the San Bruno Public Library, at the City Hall Public Works Department Customer Counter, and on the City’s website; and

WHEREAS, the City is required to hold a public hearing prior to adoption of the 2025 UWMP, and based on the comments from this hearing, the City Council may also proceed with formal adoption of the Plan.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council does hereby approve adopting the 2025 Urban Water Management Plan as required by the State’s Water Code and instructs staff to submit the Final 2025 Urban Water Management Plan to the Department of Water Resources.

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I hereby certify that foregoing **Resolution No. 2026 - ____** was introduced and adopted by the San Bruno City Council at a regular meeting on May 26, 2026, by the following vote:

- AYES: Councilmembers:
- NOES: Councilmembers:
- ABSENT: Councilmembers:

Lupita Huerta, City Clerk

RESOLUTION NO. 2026 - ____

A RESOLUTION OF THE CITY OF SAN BRUNO ADOPTING THE CITY OF SAN BRUNO WATER SHORTAGE CONTINGENCY PLAN AND INSTRUCTING STAFF TO SUBMIT AS PART OF THE FINAL 2025 URBAN WATER MANAGEMENT PLAN TO THE DEPARTMENT OF WATER RESOURCES

WHEREAS, the City last approved the Water Shortage Contingency Plan (WSCP) as part of adopting the 2020 Urban Water Management Plan (UWMP) at the October 26, 2021 City Council Meeting; and

WHEREAS, the California Water Code requires urban water suppliers to prepare a WSCP as part of the UWMP; and

WHEREAS, the State has established updated requirements for WSCPs including standardized water shortage levels and annual supply assessments; and

WHEREAS, the City of San Bruno has updated its WSCP to comply with current State requirements, including six standard water shortage levels and defined response actions; and

WHEREAS, the WSCP provides a framework for managing water shortages caused by drought, regulatory constraints, or emergencies; and

WHEREAS, the WSCP is designed to be a dynamic and adaptive planning tool that may be updated independently of the UWMP; and

WHEREAS, on October 27, 2025, the City Council approved an Agreement with West Yost Associates to develop an updated WSCP along with the 2025 UWMP; and

WHEREAS, the WSCP update must be adopted by the City Council following a public notification and hearing process; and

WHEREAS, the notice of the public hearing to consider and adopt the WSCP update was emailed on May 8, 2026 to the Bay Area Water Supply and Conservation Agency (BAWSCA) members, the San Francisco Public Utilities Commission (SFPUC), North Coast County Water District (NCCWD), the County of San Mateo, and was also published in the *San Mateo Daily Journal* on May 11 and May 18; and

WHEREAS, the draft WSCP update was made available for public review beginning May 8, 2026 at the San Bruno Public Library, at the City Hall Public Works Department Customer Counter, and on the City's website; and

WHEREAS, on May 26, 2026, the City has held a public hearing as required by the State to adopt the WSCP.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve adopting the City of San Bruno Water Shortage Contingency Plan and instructing staff to submit as part of the Final 2025 Urban Water Management Plan to the Department of Water Resources.

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I hereby certify that foregoing **Resolution No. 2026 - ____** was introduced and adopted by the San Bruno City Council at a regular meeting on May 26, 2026, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

Lupita Huerta, City Clerk