



"The City With a Heart"

Rico E. Medina, Mayor
Sandy Alvarez, Vice Mayor
Tom Hamilton, Councilmember, District 2
Michael Salazar, Councilmember, District 3
Marty Medina, Councilmember, District 4

AGENDA
SAN BRUNO CITY COUNCIL SPECIAL MEETING
May 12, 2026
6:00 PM

<p>IN PERSON* MEETING LOCATION</p> <p>San Bruno Recreation and Aquatic Center, Community Room 251 City Park Way San Bruno, CA 94066</p> <p>*Please turn off all electronic devices before the start of the meeting to prevent disruptions*</p>	<p>**Zoom Link</p> <p>https://sanbruno-ca-gov.zoom.us/j/82394951629?pwd=AkrZbvDyd5C9caTOU7rNjliH0iJcma.1</p> <p>Phone Line: 1-646-558-8656 Webinar ID: 823 9495 1629 Webinar Password: 652438</p> <p>*Broadcast of the meeting is offered via Zoom as a courtesy to the public. **No public comment accepted via Zoom.</p>
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PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into the City Clerk. Public comment may also be emailed to CityClerk@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact the City Clerk's Office 48 hours prior to the meeting at (650) 616-7061 or CityClerk@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at the City Clerk's Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City's Website at sanbruno.ca.gov/AgendaCenter.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CLOSED SESSION**
 - a. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: City Manager
Employee Organizations: Teamsters Local 856, IBT Police; Teamsters Local 856, IBT Public Safety Mid-Management
4. **STUDY SESSION**

Public comment will be requested after each topic in this section

 - a. Hold a Study Session on the Commodore Dog Park Master Plan and Provide Feedback to City Staff and Callandar Associates

5. **ADJOURNMENT** – The next Regular City Council Meeting will be held on May 12, 2026 at 7:00 pm.

POSTING: I declare a copy of this agenda was posted at City Hall, 567 El Camino Real, San Bruno, among other locations in the city limits of San Bruno, on May 7, 2026, by 8:00 pm.


Lupita Huerta, City Clerk



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 12, 2026

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, City Manager

PREPARED BY: Travis M. Karlen, Community Services Director

SUBJECT: Hold a Study Session on the Commodore Dog Park Master Plan and Provide Feedback to City Staff and Callandar Associates

BACKGROUND:

In 2006, a school site that included San Bruno's dog park was closed, and the dog park was relocated to Commodore Park. To accommodate the new location, picnic area amenities were removed, and a cyclone fence was installed to delineate two areas: one for small dogs and one for large dogs. This was intended as a temporary solution until a long-term plan could be developed.

In 2017, the Parks and Recreation Commission held a public workshop to gather community input on desired dog park improvements, including items such as surfacing, benches, shade, lighting, fencing, and agility features. Unfortunately, the effort ended at that stage and a master plan was not completed. In the FY 2025–26 CIP budget, the conceptual design phase of the Dog Park Master Planning effort was approved. This phase focuses on establishing an early framework for improvements to the existing dog park and/or identifying an alternative site. The conceptual phase includes a structured planning process centered on:

- Technical analysis of the existing site and/or potential alternative sites
- Community outreach to gather resident priorities and feedback
- Conceptual drawings and schematics to illustrate improvement concepts and site opportunities

On January 15, 2026, staff kicked off the Dog Park Master Planning process with the first Public Open House. Approximately 30 residents attended and were encouraged to share input to help inform the early vision for future dog park improvements. Stations were set up to discuss key elements of the dog park and to share information from past outreach efforts. Participants provided feedback through note cards and sticker boards to indicate priorities and preferences. This input will be used to support recommendations in the master plan.

On March 15, 2026, Callander Associates provided a detailed presentation that included two concept plan options and a summary of the open house findings. Approximately 15 community members attended the meeting and had the opportunity to provide feedback on the proposed designs. The Parks and Recreation Commission also provided input and discussed recommended next steps. Feedback gathered through both the open house and the March 15

presentation was used to refine the preferred concept and inform development of the final Dog Park Master Plan.

During the April 15, 2026, Park and Recreation Commission meeting, Callander Associates provided a detailed presentation of the preferred dog park improvements. The presentation summarized the planning process, outlined the recommended conceptual plan, and reviewed the associated estimated project costs. The Parks and Recreation Commission recommendation was to move the conceptual plan forward for presentation to the City Council for consideration and approval.

DISCUSSION:

The project has advanced to the point where a conceptual plan and cost estimate have been prepared, Callander Associates will provide a detailed presentation of the preferred dog park improvements developed through public input. The presentation will summarize the planning process, outline the recommended conceptual plan, and review the associated estimated project costs.

Staff is seeking City Council's comments and feedback regarding the proposed Dog Park Master Plan.

Funding for construction of the future dog park improvements has not yet been identified. Completion of the Master Plan, including development of a detailed construction cost estimate, will position the City to more effectively evaluate project feasibility and consider potential funding opportunities should the City Council choose to advance the project in the near term.

As the project advances from conceptual planning into the design phase, it will be important to incorporate value engineering to ensure the proposed improvements remain aligned with the City's fiscal capacity. Through this process, staff and the design team will evaluate materials, amenities, and construction approaches to identify cost efficiencies while preserving the core functionality and community priorities reflected in the Master Plan.

This may include prioritizing essential elements, phasing certain features, or identifying alternative design solutions that achieve similar outcomes at a reduced cost. Integrating value engineering early in the design phase will position the City to make informed decisions and better align the project scope with available and future funding opportunities.

FISCAL IMPACT:

Funding for the Master Planning and conceptual design phase is included in the approved FY 2025–26 CIP budget and is limited to the conceptual design scope. Future phases of the project will be evaluated and considered as part of the FY 2026–27 and subsequent CIP budget processes.

ENVIRONMENTAL IMPACT:

Staff finds, determines, and declares that review of the Dog Park Master Plan is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15262 because the Plan is a feasibility or planning study for possible future actions that the City has not approved, adopted, or funded. The Plan does not involve any

commitment to any specific project that may result in a potentially significant physical impact on the environment; any future project identified in the Plan will be evaluated for potential environmental impacts if and when funding is available and approval is granted.

RECOMMENDATION:

Receive a presentation from Callander Associates, receive public comment and provide feedback.