



Town of Selma  
 Town Council Meeting One  
 June 4, 2026  
 Selma Jernigan Building  
 6:00 PM

§ 143-318.17. **Disruptions of official meetings.** A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.

**ORDER OF BUSINESS**

	Page
1. <b><u>CALL TO ORDER</u></b>	
2. <b><u>INVOCATION</u></b> Rev. Kristina Yeatts of Edgerton Memorial United Methodist Church	
3. <b><u>PLEDGE TO FLAG</u></b> Selma Elementary School Student	
4. <b><u>APPROVAL OF AGENDA</u></b>	
5. <b><u>DISCUSSIONS/PRESENTATIONS</u></b>	
a. Conference of Minority Transportation Officials (COMTO) Sponsorship Request <a href="#">20260527 COMTO NC 2027 5K Letter</a>	3 - 5
6. <b><u>BUSINESS ITEMS</u></b>	
a. FY 25/26 Budget Amendment #8 Finance Director - Katie Taylor <a href="#">Budget Amendment FY 2026 #8</a>	6 - 9
b. 2027 Annual Events Interim Town Manager/Fire Chief - Phillip McDaniel <a href="#">2027 Action Agenda Item - Events Calendar</a> <a href="#">2027 Event Calendar - DRAFT</a>	10 - 11
c. Special Event Sponsorship Agreement Interim Town Manager/Fire Chief - Phillip McDaniel <a href="#">20260527 Action Agenda Item - Event Sponsorship Agreement</a> <a href="#">20260527 Special Event Sponsorship Agreement - DRAFT</a>	12 - 14

- d. Customer Service Policy Amendment - Pennies 15 -  
Deputy Town Manager/Human Resources Director - Leigh Ann Blanton 18  
[20260529 Action Agenda Item - Pennies](#)  
[20260604 Customer Service Policy - DRAFT](#)

**7. CONSENT AGENDA**

- a. Approval of minutes 19 - 24  
Town Clerk – Dalton Larsen-Batten  
[20260507 Town Council Meeting One Minutes](#)
- b. Police Department Surplus 25 - 28  
Police Chef – Justin Vause  
[20260521 Action Agenda Item - PD Surplus](#)  
[20260526 Police Department Surplus](#)

**8. COUNCIL MEMBERS REPORT & RECOMMENDATIONS**

**9. MAYORS REPORT & RECOMMENDATIONS**

**10. CLOSED SESSION**

**11. ADJOURNMENT**

May 19<sup>th</sup>, 2026

Town Council  
Town of Selma  
Selma, North Carolina

RE: Partnership and Sponsorship Request for the 2027 COMTO North Carolina Scholarship 5K

Dear Members of the Selma Town Council,

On behalf of the Conference of Minority Transportation Officials (COMTO) North Carolina Chapter, I would like to respectfully request the Town of Selma's partnership and sponsorship support for the planned 2027 COMTO North Carolina Scholarship 5K.

COMTO North Carolina is committed to advancing workforce development, student engagement, mentorship, and community impact for all throughout the transportation industry. This event is being developed as a family-friendly, community-centered initiative that promotes health, wellness, and civic engagement while directly supporting educational opportunities for students pursuing careers in transportation and infrastructure-related fields.

Most importantly, 100% of net proceeds raised through the event will go directly toward COMTO North Carolina scholarship initiatives benefiting students across the region.

The proposed event is anticipated to occur on the morning of Saturday March 13<sup>th</sup> or Saturday March 20<sup>th</sup> in 2027, beginning at approximately 8:00 a.m. and concluding around noon. We believe this event presents a tremendous opportunity to showcase the Town of Selma while bringing together residents, businesses, transportation professionals, students, and community partners from across the region.

Selma's longstanding railroad heritage and strong transportation identity make it an ideal location for this event. As a community historically shaped by the railroad industry and regional connectivity, Selma reflects many of the same values COMTO seeks to promote through transportation leadership, economic opportunity, and community engagement. The Town's continued investment in preserving and celebrating that heritage through events such as the renowned Selma Railroad Days festival demonstrates a deep appreciation for the role transportation plays in strengthening communities and supporting economic growth across North Carolina.

We believe the COMTO North Carolina Scholarship 5K would complement these traditions while creating an additional opportunity to highlight Selma's unique character, hospitality, and transportation legacy to participants and visitors from across the state.

In addition to supporting scholarships, the event is expected to generate positive community visibility and economic activity through increased visitation, local vendor participation, and regional marketing efforts tied to the race and scholarship campaign.

To support the success of the event, COMTO North Carolina respectfully requests consideration of partnership opportunities and sponsorship assistance in the following areas:

- Overall event sponsorship support for race operations and logistics
- Race T-shirts featuring Town of Selma branding and sponsorship recognition
- Participant medals, awards, and recognition materials
- Water station sponsorship and race-day hydration support
- Portable restroom accommodations, including ADA-accessible units
- DJ and music entertainment services
- Selma-themed signage, backdrop, and participant photo area
- Post-race refreshments, coffee service, and local food vendor participation
- Marketing, advertising, and promotional support
- Event setup assistance including tables, tents, signage, and volunteer coordination
- Assistance identifying additional local and corporate sponsors and in-kind partners
- Participation from Town leadership during welcome remarks and awards presentations

We are currently coordinating with Ms. Mikaela Parker of Parks and Recreation and Ms. Jenna Evans with the Town of Selma as we continue developing the event framework and logistics. We greatly appreciate their support and collaboration throughout this planning effort.

Additionally, we respectfully request an opportunity to present this proposal during an upcoming Town Council meeting to discuss partnership opportunities and next steps as planning progresses.

The estimated total sponsorship and in-kind support value for the event is anticipated to range between approximately \$10,000 and \$15,000 depending on final event scope, participation levels, and sponsor involvement.

COMTO North Carolina is excited about the opportunity to partner with the Town of Selma on an event that supports students, promotes community engagement, and creates a meaningful regional impact. We believe this event has the potential to become a signature annual initiative that reflects the Town's commitment to community, wellness, transportation heritage, and educational opportunity. We expect leadership from across the region including the Class 1 railroads to be present at this event to provide support.

Thank you for your consideration and continued support of initiatives that positively impact communities across North Carolina. We look forward to the opportunity to work together to make the 2027 COMTO North Carolina Scholarship 5K a memorable and successful event.

With Appreciate and Gratitude,



Troy J. Creasy, P.E.  
President, COMTO North Carolina Chapter  
COMTO  
(M) - (984) 689-8712  
(E) – CommsCOMTONC@comto.org

**TOWN OF SELMA  
BUDGET ORDINANCE AMENDMENT #8  
FISCAL YEAR 2025/2026**

**BE IT ORDAINED** by the Town Council of the Town of Selma, County of Johnston, State of North Carolina, and Meeting in Session this 4th day of June 2026 that the Town Budget adopted on June 11, 2025, for FY 2025-2026 is hereby amended and adopted:

		ADOPTED +/- PRIOR		
		AMENDMENTS	ADJ.	AFTER
<b>General Fund (100)</b>				
<b>1. Expenditures</b>				
100-42000-12100	Admin Salaries & Wages	\$ 444,830	\$ (282,007)	\$ 162,823
100-42000-18100	Admin FICA & Medicare	\$ 32,887	\$ (20,849)	\$ 12,038
100-42000-18200	Admin Retirement	\$ 60,676	\$ (36,942)	\$ 23,734
100-42000-18210	Admin 401K	\$ 17,994	\$ (11,559)	\$ 6,435
100-42000-18300	Admin Group Insurance	\$ 66,691	\$ (41,203)	\$ 25,488
100-42000-99996	Support Services - Water	\$ (172,349)	\$ 172,349	\$ -
100-42000-99997	Support Services - Sewer	\$ (57,450)	\$ 57,450	\$ -
100-42000-99998	Support Services - Electric	\$ (172,349)	\$ 172,349	\$ -
100-42000-99999	Support Services - Sanitation	\$ (28,725)	\$ 28,725	\$ -
100-41300-12100	Finance Salaries & Wages	\$ 479,362	\$ (377,532)	\$ 101,830
100-41300-18100	Finance FICA & Medicare	\$ 36,672	\$ (29,110)	\$ 7,562
100-41300-18200	Finance Retirement	\$ 72,789	\$ (58,233)	\$ 14,556
100-41300-18210	Finance NC 401k	\$ 19,175	\$ (15,178)	\$ 3,997
100-41300-18300	Finance Group Insurance	\$ 85,179	\$ (67,552)	\$ 17,627
100-41300-99996	Support Services - Water	\$ (232,050)	\$ 232,050	\$ -
100-41300-99997	Support Services - Sewer	\$ (77,353)	\$ 77,353	\$ -
100-41300-99998	Support Services - Electric	\$ (232,058)	\$ 232,058	\$ -
100-41300-99999	Support Services - Sanitation	\$ (38,677)	\$ 38,677	\$ -
100-49100-12100	Planning & Ec Dev Salary & Wages	\$ 110,602	\$ (20,622)	\$ 89,980
100-49100-18100	Planning & Ec Dev FICA & Medicare	\$ 8,614	\$ (1,916)	\$ 6,698
100-49100-18200	Planning & Ec Dev Retirement	\$ 16,241	\$ (2,804)	\$ 13,437
100-49100-18210	Planning & Ec Dev 401K	\$ 5,125	\$ (1,564)	\$ 3,561
100-49100-18300	Planning & Ec Dev Group Insurance	\$ 26,880	\$ (8,497)	\$ 18,383
100-49100-99996	Support Services - Water	\$ (19,918)	\$ 19,918	\$ -
100-49100-99997	Support Services - Sewer	\$ (19,918)	\$ 19,918	\$ -
100-49100-99998	Support Services - Electric	\$ (59,752)	\$ 59,752	\$ -
100-51000-12100	Police Salaries & Wages	\$ 1,940,013	\$ 13,913	\$ 1,953,926
100-51000-12200	Police Overtime	\$ 8,000	\$ 2,353	\$ 10,353
100-51000-12250	Police Part Time Salaries	\$ 40,000	\$ (21,965)	\$ 18,035
100-51000-18100	Police FICA & Medicare	\$ 160,272	\$ (7,470)	\$ 152,802
100-51000-18200	Police Retirement	\$ 337,303	\$ (27,470)	\$ 309,833
100-51000-18210	Police 401K	\$ 104,753	\$ (10,424)	\$ 94,329
100-51000-18300	Police Group Insurance	\$ 326,816	\$ (64,471)	\$ 262,345
100-53000-12100	Fire Salaries & Wages	\$ 1,093,909	\$ (213,913)	\$ 879,996
100-53000-12250	Fire Part Time Salaries	\$ 16,000	\$ (4,816)	\$ 11,184
100-53000-12300	Fire Volunteer Salaries	\$ 15,000	\$ (1,408)	\$ 13,592
100-53000-18100	Fire FICA & Medicare	\$ 85,520	\$ (17,963)	\$ 67,557
100-53000-18200	Fire NC Municipal Retirement	\$ 150,301	\$ (21,880)	\$ 128,421
100-53000-18210	Fire NC 401K	\$ 33,058	\$ 475	\$ 33,533
100-53000-18300	Fire Group Insurance	\$ 154,712	\$ (27,678)	\$ 127,034
100-53000-99996	Fire Support Services - Water	\$ (320,069)	\$ 320,069	\$ -
100-56000-12100	Salaries & Wages	\$ 338,040	\$ (79,794)	\$ 258,246
100-56000-12200	Overtime	\$ 8,000	\$ (336)	\$ 7,664
100-56000-12250	Part-time Salaries	\$ 13,000	\$ (12,058)	\$ 942
100-56000-18100	FICA & Medicare	\$ 27,467	\$ (8,238)	\$ 19,229
100-56000-18200	Retirement	\$ 73,539	\$ (37,692)	\$ 35,847
100-56000-18210	401k	\$ 13,236	\$ (3,326)	\$ 9,910
100-56000-18300	Group Insurance	\$ 95,797	\$ (41,975)	\$ 53,822
100-56000-99996	Support Services - Water	\$ (93,314)	\$ 93,314	\$ -
100-56000-99997	Support Services - Sewer	\$ (46,657)	\$ 46,657	\$ -
100-56000-99998	Support Services - Electric	\$ (46,657)	\$ 46,657	\$ -
100-56000-99999	Support Services - Sanitation	\$ (31,105)	\$ 31,105	\$ -
100-58000-12100	Public Facilities / Grounds Salaries	\$ 397,015	\$ (132,216)	\$ 264,799
100-58000-12200	Public Facilities / Grounds Overtime	\$ 30,000	\$ (25,126)	\$ 4,874

Budget Amendment FY 2026 #8 -Adjustments

100-58000-18100	Public Facilities / Grounds FICA & Medicare	\$	2,295	\$	17,171	\$	19,466
100-58000-18200	Public Facilities / Grounds Retirement	\$	17,092	\$	19,799	\$	36,891
100-58000-18210	Public Facilities / Grounds NC 401k	\$	3,400	\$	1,703	\$	5,103
100-58000-18300	Public Facilities / Grounds Group Insurance	\$	10,000	\$	5,112	\$	15,112
100-58000-99996	Support Services - Water	\$	(65,753)	\$	65,753	\$	-
100-58000-99997	Support Services - Sewer	\$	(21,918)	\$	21,918	\$	-
100-58000-99998	Support Services - Electric	\$	(65,753)	\$	65,753	\$	-
100-62000-12100	Parks & Rec Salaries & Wages	\$	217,640	\$	(88,442)	\$	129,198
100-62000-12250	Parks & Rec Part Time Salaries	\$	50,000	\$	(21,559)	\$	28,441
100-62000-18100	Parks & Rec FICA & Medicare	\$	20,475	\$	(8,955)	\$	11,520
100-62000-18200	Parks & Rec Retirement	\$	29,687	\$	(10,797)	\$	18,890
100-62000-18210	Parks & Rec 401k	\$	6,530	\$	(1,334)	\$	5,196
100-62000-18300	Parks & Rec Group Insurance	\$	38,076	\$	(11,839)	\$	26,237
100-63000-12100	Library Salaries & Wages	\$	40,950	\$	450	\$	41,400
100-63000-12250	Library Part Time Salaries	\$	25,000	\$	16,447	\$	41,447
100-63000-18100	Library FICA & Medicare	\$	5,046	\$	1,193	\$	6,239
100-63000-18200	Library Retirement	\$	5,586	\$	451	\$	6,037
100-63000-18210	Library 401k	\$	1,229	\$	457	\$	1,686
100-63000-18300	Library Group Insurance	\$	9,359	\$	763	\$	10,122
100-41300-39700	Finance Computer Software Contracts	\$	50,964	\$	(20,623)	\$	30,341
100-41000-41100	Moccasin Creek Drainage	\$	7,450	\$	20,623	\$	28,073
100-51000-50000	Police Capital Outlay	\$	318,112	\$	(20,807)	\$	297,305
100-58000-50000	Pub Fac/Grounds Capital Outlay	\$	382,883	\$	17,404	\$	400,287
100-49100-38040	Incentive Eastfield	\$	-	\$	807,725	\$	807,725

**Revenues**

100-39900-00000	Appropriated Fund Balance	\$	(1,486,768)	\$	(807,725)	\$	(2,294,493)
		\$	4,898,649	\$	0	\$	4,898,650

\*To amend the General Fund (100) budget to remove support service lines not implemented due to Software constraints and to reclassify across Salaries and Benefits expenditures and other items with anticipated shortfalls through the end of the fiscal year. To fund Eastfield Incentive payment on tax revenues collected per Amended Incentive Agreement dated 4/1/2021.

**Water Fund (600)**

**2. Expenditures**

600-71100-12100	Salaries & Wages	\$	440,000	\$	82,310	\$	522,310
600-71100-12200	Overtime Pay	\$	-	\$	3,960	\$	3,960
600-71100-18100	FICA & Medicare	\$	33,000	\$	6,056	\$	39,056
600-71100-18200	NC Municipal Retirement	\$	60,000	\$	13,725	\$	73,725
600-71100-18210	NC 401k	\$	17,000	\$	2,146	\$	19,146
600-71100-18300	Group Insurance	\$	75,000	\$	4,764	\$	79,764
600-71300-12100	Salary & Wages	\$	(456,840)	\$	659,091	\$	202,251
600-71300-12200	Overtime	\$	15,000	\$	11,883	\$	26,883
600-71300-18100	FICA	\$	14,012	\$	3,135	\$	17,147
600-71300-18200	NC Municipal Retirement	\$	26,177	\$	6,744	\$	32,921
600-71300-18210	NC 401k	\$	7,177	\$	1,596	\$	8,773
600-71300-18300	Group Insurance	\$	19,361	\$	18,145	\$	37,506
600-98800-99995	Support Services - General Fund	\$	903,450	\$	(903,450)	\$	-
600-98800-99997	Support Services - Sewer Fund	\$	(62,472)	\$	62,472	\$	-
600-71100-32000	IT Services	\$	29,000	\$	41,487	\$	70,487
600-71100-18600	Workers Comp	\$	30,000	\$	(8,467)	\$	21,533
600-71100-19200	Legal Fees	\$	38,261	\$	(29,195)	\$	9,066
600-71100-45100	Property & Liability	\$	75,000	\$	(9,500)	\$	65,500
600-71100-19500	Banking Fees	\$	90,000	\$	47,162	\$	137,162
600-71300-39900	Contracted Services	\$	547,200	\$	(16,163)	\$	531,037
600-71100-32100	Util/Telecommunications	\$	10,000	\$	8,600	\$	18,600
600-71100-39700	Software Contract	\$	30,964	\$	(6,500)	\$	24,464
600-91000-96005	2026 CWSRF - Brack Wilson Lift St	\$	-	\$	125,750	\$	125,750

**Revenues**

600-39900-0000	Appropriated Fund Balance	\$	(100,904)	\$	(125,750)	\$	(226,654)
		\$	1,840,385	\$	0	\$	1,840,386

\*To amend the Water Fund (600) budget to remove support service lines not implemented due to Software constraints and to reclassify across Salaries and Benefits expenditures and other items with anticipated shortfalls through the end of the fiscal year. To fund new debt on SRF portion of Brack Wilson grant project.

**Sewer Fund (610)**

**3. Expenditures**

610-71100-12100	Salaries & Wages	\$	100,000	\$	(6,707)	\$	93,293
610-71100-12200	Overtime Pay	\$	-	\$	1,000	\$	1,000
610-71100-18100	FICA & Medicare	\$	8,000	\$	(971)	\$	7,029
610-71100-18200	NC Municipal Retirement	\$	13,000	\$	476	\$	13,476
610-71100-18210	NC 401k	\$	4,000	\$	(302)	\$	3,698
610-71100-18300	Group Insurance	\$	18,000	\$	(2,283)	\$	15,717
610-71400-12100	Salary & Wages	\$	163,194	\$	(13,218)	\$	149,976
610-71400-12200	Overtime	\$	20,000	\$	(914)	\$	19,086
610-71400-18100	FICA/Medicare	\$	24,954	\$	(12,172)	\$	12,782
610-71400-18200	NC Municipal Retirement	\$	44,493	\$	(20,392)	\$	24,101
610-71400-18210	NC 401k	\$	9,786	\$	(3,182)	\$	6,604
610-71400-18300	Group Insurance	\$	65,193	\$	(35,915)	\$	29,278
610-98800-99995	Support Services - General Fund	\$	223,294	\$	(223,294)	\$	-
610-98800-99996	Support Services - Water Fund	\$	62,472	\$	(62,472)	\$	-
610-71100-19500	Banking Fees	\$	-	\$	50	\$	50
610-71100-34100	Printing	\$	8,000	\$	50	\$	8,050
610-71100-32000	IT Services	\$	18,000	\$	27,323	\$	45,323

**Revenues**

610-39900-00000	Appropriated Fund Balance	\$	(416,618)	\$	352,924	\$	(63,694)
-----------------	---------------------------	----	-----------	----	---------	----	----------

\$	365,768	\$	0	\$	365,769
----	---------	----	---	----	---------

\*To amend the Sewer Fund (610) budget to remove support service lines not implemented due to Software constraints and to reclassify across Salaries and Benefits expenditures and other items with anticipated shortfalls through the end of the fiscal year. To reduce Appropriated Fund Balance by surplus from Support Services adjustments.

**Electric Fund (630)**

**4. Expenditures**

630-72100-12100	Salary & Wages	\$	(74,356)	\$	475,379	\$	401,023
630-72100-12200	Overtime	\$	105,000	\$	(103,998)	\$	1,002
630-72100-18100	FICA & Medicare	\$	45,124	\$	(16,490)	\$	28,634
630-72100-18200	NC Municipal Retirement	\$	80,455	\$	(25,364)	\$	55,091
630-72100-18210	NC 401k	\$	17,696	\$	(2,501)	\$	15,195
630-72100-18300	Group Insurance	\$	67,672	\$	(12,385)	\$	55,287
630-72200-12100	Salaries & Wages	\$	348,000	\$	5,541	\$	353,541
630-72200-12200	Overtime Pay	\$	-	\$	93,513	\$	93,513
630-72200-18100	FICA & Medicare	\$	109,200	\$	(73,743)	\$	35,457
630-72200-18200	NC Municipal Retirement	\$	33,600	\$	33,678	\$	67,278
630-72200-18210	NC 401k	\$	18,000	\$	1,112	\$	19,112
630-72200-18300	Group Insurance	\$	50,400	\$	(1,205)	\$	49,195
630-98800-99995	Support Services - General Fund	\$	576,567	\$	(576,567)	\$	-
630-72100-19500	Banking Fees	\$	100,000	\$	25,000	\$	125,000
630-72200-26000	Supplies & Materials	\$	-	\$	25,000	\$	25,000
630-72200-39900	Contracted Services	\$	43,110	\$	25,000	\$	68,110
630-91000-97000	2023 Excavator Debt	\$	26,458	\$	2	\$	26,460

**Revenues**

630-39900-00000	Appropriated Fund Balance	\$	(582,762)	\$	128,030	\$	(454,732)
-----------------	---------------------------	----	-----------	----	---------	----	-----------

\$	964,164	\$	-	\$	964,164
----	---------	----	---	----	---------

\*To amend the Electric Fund (630) budget to remove support service lines not implemented due to Software constraints and to reclassify across Salaries and Benefits expenditures and other items with anticipated shortfalls through the end of the fiscal year. To reduce Appropriated Fund Balance by surplus from Support Services adjustments.

**Sanitation Fund (640)**

**5. Expenditures**

640-73100-12100	Salaries & Wages	\$	(46,675)	\$	55,751	\$	9,076
640-73100-12200	Overtime Pay	\$	4,000	\$	(4,000)	\$	-
640-73100-18100	FICA & Medicare	\$	11,539	\$	(10,896)	\$	643
640-73100-18200	NC Municipal Retirement	\$	20,573	\$	(19,276)	\$	1,297
640-73100-18210	NC 401k	\$	4,525	\$	(4,163)	\$	362
640-73100-18300	Group Insurance	\$	28,301	\$	(27,183)	\$	1,118
640-73200-12100	Salary & Wages	\$	135,000	\$	15,957	\$	150,957
640-73200-12200	Overtime	\$	2,000	\$	6,281	\$	8,281

640-73200-18100	FICA	\$	10,000	\$	1,950	\$	11,950
640-73200-18200	NC Municipal Retirement	\$	20,000	\$	2,879	\$	22,879
640-73200-18210	NC 401k	\$	6,000	\$	317	\$	6,317
640-73200-18300	Group Insurance	\$	20,500	\$	698	\$	21,198
640-98800-99995	Support Services - General Fund	\$	98,506	\$	(98,506)	\$	-
640-73200-25900	Gasoline	\$	22,000	\$	20,000	\$	42,000
640-73200-35300	Maint/Rep Vehicles	\$	40,000	\$	3,500	\$	43,500
640-73200-69950	Dumpster Service	\$	48,000	\$	56,480	\$	104,480
640-91000-99001	2023 Garbage Truck Debt	\$	93,213	\$	211	\$	93,424
			<u>\$</u>	<u>517,482</u>	<u>\$</u>	<u>(0)</u>	<u>\$</u> 517,482

\*To amend the Sanitation Fund (640) budget to remove support service lines not implemented due to Software constraints and to reclassify across Salaries and Benefits expenditures and to cover anticipated shortfalls through the end of the fiscal year.

**DULY ADOPTED THIS 4TH DAY OF JUNE 2026.**

ATTEST:

\_\_\_\_\_  
Byron James McAllister  
Mayor

\_\_\_\_\_  
Dalton Larsen-Batten  
Town Clerk

( Seal )



## ACTION AGENDA ITEM 2026

To: Mayor and Council

Date Submitted: 05/27/2026

From: Phillip McDaniel, Interim Town Manager/Fire Chief

Meeting: Date: 06/04/2026

---

ISSUE/ACTION REQUESTED: Approval of the 2027 Events Calendar.

Public Hearing: NO

---

BACKGROUND/PURPOSE OF REQUEST: The proposed 2027 Events Calendar will include all Town of Selma and Town-sponsored events. This calendar will be shared across multiple platforms to help attract both local residents and visitors from outside the area to attend events in the Town of Selma.

---

FISCAL IMPACT: N/A  
BUDGET AMENDMENT REQUIRED: N/A  
CAPITAL PROJECT ORDINANCE REQUIRED: N/A  
PRE-AUDIT CERTIFICATION REQUIRED: N/A

---

CONTRACTS/AGREEMENTS  
REVIEWED BY TOWN ATTORNEY: N/A

---

ADVISORY BOARD RECOMMENDATION: N/A

---

TOWN MANAGER'S COMMENT: N/A

---

FINANCE DIRECTOR'S COMMENT: N/A

---

# SELMA 2027 EVENTS

JAN 23	POLAR BEAR 5K RUN
FEB 05	DADDY/DAUGHTER DANCE
MAR 27	SELMA BAPTIST EASTER BREAKFAST & SCAVENGER HUNT
APR 15	ROCKIN' ON RAIFORD
APR 23	SELMA WINE WALK
APR 24	EARTH DAY CLEANUP EVENT
APR 30	SELMA FOUNDERS DAY
MAY 07	SELMA SENIOR DAY
MAY 20	ROCKIN' ON RAIFORD
JUN 05	NC UNDERGROUND TOY SHOW
JUN 17	ROCKIN' ON RAIFORD
JUN 18-20	ENDLESS 301 YARD SALE
JUN 28	ALL-AMERICAN FESTIVAL
JUL 04	DOWNTOWN FIREWORKS
JUL 15	ROCKIN' ON RAIFORD
AUG 19	ROCKIN' ON RAIFORD
SEP 16	ROCKIN' ON RAIFORD
SEP 18	BOYS & GIRL CLUB/SELMA RAILROAD DAYS 5K
SEP 25	RAILROAD DAYS PAGEANT
OCT 01-02	 52ND ANNUAL SELMA RAILROAD DAYS
OCT 31	DOWNTOWN SELMA SPOOKTACULAR
DEC 07	SELMA CHRISTMAS CELEBRATION
DEC 12	SELMA SANTA TRAIN



Visit [Selma-nc.com](http://Selma-nc.com)



## ACTION AGENDA ITEM 2026

To: Town Council

Date Submitted: 05/27/2026

From: Phillip McDaniel, Interim Town Manager/Fire Chief

Meeting: Date: 06/04/2026

---

ISSUE/ACTION REQUESTED: Approval of a Town of Selma special event sponsorship agreement form.

Public Hearing: NO

---

BACKGROUND/PURPOSE OF REQUEST: This form is to provide a simple agreement to go along with special event applications where the applicant wants to go before the Town Council requesting for Town sponsorship.

---

FISCAL IMPACT: N/A  
BUDGET AMENDMENT REQUIRED: N/A  
CAPITAL PROJECT ORDINANCE REQUIRED: N/A  
PRE-AUDIT CERTIFICATION REQUIRED: N/A

---

CONTRACTS/AGREEMENTS  
REVIEWED BY TOWN ATTORNEY: N/A

---

ADVISORY BOARD RECOMMENDATION: N/A

---

TOWN MANAGER'S COMMENT: Recommended approval.

---

FINANCE DIRECTOR'S COMMENT:

**MAYOR**  
Byron James McAllister

**MAYOR PRO-TEM**  
Joe Scarboro

**COUNCILMEMBERS**  
Amy West Whitley  
Susan Parrish Watson  
William Overby



**INTERIM  
TOWN MANAGER**  
Phillip McDaniel

**TOWN CLERK**  
Dalton Larsen-Batten

**TOWN ATTORNEY**  
Alan "Chip" Hewett

### Town of Selma Event Sponsorship Agreement

The Town of Selma agrees to sponsor the event titled \_\_\_\_\_ on the date of \_\_\_\_\_ with the entity \_\_\_\_\_.

The Sponsorship includes the following.

- Rental Reduction
- Provide Stage
- Road Closures
- Detours
- Police Protection
- EM Response
- Sanitation
- Advertisement

In consideration of these services the entity \_\_\_\_\_ shall pay the sum of \$\_\_\_\_ to the Town of Selma. All other proceeds will go to the Entity \_\_\_\_\_.

This is the \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Byron James McAllister, Mayor



114 N. Raiford Street • Selma, NC 27576 • P: (919) 965-9841 • F: (919) 965-4637 • [www.selma-nc.com](http://www.selma-nc.com)



## ACTION AGENDA ITEM 2026

To: Town Council

Date Submitted: 05/28/2026

From: Deputy Town Manager/HR Director, Leigh Ann Blanton

Meeting: Date: 05/07/2026

---

ISSUE/ACTION REQUESTED: Approval of the presented amendment to the Customer Service Policy regarding pennies.

Public Hearing: NO

---

BACKGROUND/PURPOSE OF REQUEST: On November 12, 2025, the U.S. Mint minted the last pennies, and no more will be produced. Staff are increasingly facing penny shortages when making change for customers. Accordingly, staff requests for Board approval to round payments at the finance office that accepts cash payments to the nearest five cents under certain circumstances. It is staff's intent to be as consistent and fair as possible in the penny rounding. Generally, for cash payments occurring where the customer does not have exact change, and it is proposed that amounts due ending in anything over .5 cents be rounded to the nearest nickel.

---

FISCAL IMPACT: N/A

BUDGET AMENDMENT REQUIRED: N/A

CAPITAL PROJECT ORDINANCE REQUIRED: N/A

PRE-AUDIT CERTIFICATION REQUIRED: N/A

---

CONTRACTS/AGREEMENTS

REVIEWED BY TOWN ATTORNEY: N/A

---

ADVISORY BOARD RECOMMENDATION: N/A

---

TOWN MANAGER'S COMMENT: Recommended approval.

---

FINANCE DIRECTOR'S COMMENT: Recommended approval.



# Utility Customer Service Policy Handbook

**Town of Selma  
114 N. Raiford Street  
Selma, NC 27576  
919-965-9841**

**Amended:**  
June 13, 2023  
October 10, 2023  
May 7, 2026

## **WELCOME TO THE TOWN OF SELMA**

Thank you for being a Town of Selma customer! We look forward to serving you.

We are committed to providing you with professional, customer-first utilities. We deliver high quality electric, water, and sewer service while working with our community as a partner.

This handbook details the Customer Service Policies that govern our business practices related to Town of Selma services. Our goal goes beyond Customer Service as we aim for a high level of Customer Satisfaction. We want you to be pleased with the quality of service we provide.

If you need additional information or have any questions about the services we provide, please feel free to reach out to Selma Town Hall at 919-965-9841 or to a Customer Service representative at 919-202-8315.

A handwritten signature in black ink that reads "Byron James McAllister". The signature is written in a cursive style with a large initial 'B'.

Mayor Byron James McAllister

## ***UTILITY CUSTOMER SERVICE POLICIES***

### **SCOPE**

It is the intent of this policy to establish uniform procedures for providing utility services to Town of Selma customers that will ensure all citizens receive equitable consideration in an indiscriminate manner.

Town of Selma utility services are regulated by the Selma Municipal Code of Ordinances. Policies adopted and amended by the Town Council are available on file with the Town Clerk and available online at [www.selma-nc.com](http://www.selma-nc.com).

### **RATES AND FEES**

Rates and fees for all utility services are established and adopted by the Selma Town Council. The Town Council meets every second Tuesday of the month at 6:00 p.m. at the Jernigan Building; the public is invited to attend. Rates are subject to change without notice.

### **ACCEPTABLE FORMS OF PAYMENT**

The Town accepts cash, credit cards, certified checks, personal checks and money orders made payable to the Town of Selma. Credit card payments can also be made online at [www.selma-nc.com](http://www.selma-nc.com). Online credit card payments will have a flat fee for processing charged by the online payment processor. All credit card payments will be charged the costs of merchant fees effective July 1, 2023.

**On November 12, 2025, the U.S. Mint minted the last pennies, and no more will be produced.**

**It is staff's intent to be as consistent and fair as possible in the penny rounding. Generally, for cash payments occurring where the customer does not have exact change, and it is proposed that amounts due ending in anything over .5 cents be rounded to the nearest nickel. Additional guidelines are as follows:**

**Rounding will only be implemented when a customer desires to pay in cash and does not have exact change. Thus, penny rounding will not be applicable for electronic and check payments.**

**In instances where penny rounding occurs, the customer will be credited with the exact amount that was due, prior to rounding, with any resulting overages being recorded to a cash over account maintained by the county.**



**Town Council Meeting One Minutes**  
**Thursday, May 7, 2026 @ 6:00 PM**

**COUNCIL PRESENT:**

Mayor Byron McAllister, Mayor Pro Tem Joseph Scarboro, Council member William Overby, Council member Amy West Whitley, and Council member Susan Parrish Watson

**COUNCIL ABSENT:**

**STAFF PRESENT:**

Interim Town Manager/Fire Chief Phillip McDaniel, Deputy Town Manager/Human Resources Director Leigh Ann Blanton, Town Clerk Dalton Larsen-Batten, Finance Director Katie Taylor, Electric Director George Shook, Police Chief Justin Vause, and Town Attorney Chip Hewett

**1. CALL TO ORDER**

Mayor Byron McAllister called the meeting to order with a quorum present at 6:00 PM.

**2. INVOCATION**

Dr. Oliver Johnson of Faith Missionary Baptist Church led in the invocation.

**3. PLEDGE TO FLAG**

Selma Elementary School student led in the pledge of allegiance.

**4. APPROVAL OF AGENDA**

Motion was made by Council member Amy West Whitley seconded by Mayor Pro Tem Joseph Scarboro to approve the agenda with the note to add swearing in Police Chief as item 5a. shifting other presentations down, remove Farmhouse Vintage Treasures Presentation, and add item 6d. Amended Resolution No. 20260310B for discussion.

**Motion carried unanimously**

**5. DISCUSSIONS/PRESENTATIONS**

a. Police Chief Swearing In

Mayor Byron McAllister recognized Officer Justin Vause who has recently been named the new Police Chief for the Town of Selma.

Mayor Byron McAllister administered the oath of office to Justin Vause for office of Police Chief. Further described the history of Police Chief Justin Vause within the Town's Police Department. Police Chief Justin Vause read a prepared statement expressing gratitude for the opportunity to serve the community.

b. Activate Selma Presentation

Mike Jentes, Vice President of Activate Selma, presented a community impact report from the calendar year 2025. Further described their composition of residents, volunteers, and business owners working together to improve the community.

Awana Payne, member of Activate Selma and owner of Vibe Central Events, described the regular meetings of Activate Selma and their consistent efforts to be involved.

Jeffrey Hamilton of Activate Selma thanked the Council for their support in the Rockin' on Raiford concert series. Further described the number of live concerts held throughout the past year and their goal to increase foot traffic in downtown.

Mike discussed their involvement throughout the holidays and efforts made to bring more traffic to downtown. Mike Jentes reiterated Active Selma is run by volunteers and stated they hope to continue to serve the Town.

Council member Susan Parrish Watson thanked Activate Selma, specifically Jeffrey Hamilton for organizing the Rockin' on Raiford concert series. Discussion ensued regarding the joint effort between the Town and Activate Selma for the concert series.

**6. BUSINESS ITEMS**

a. Customer Service Policy Amendment - Energy Credit

Interim Town Manager/Fire Chief Phillip McDaniel described the amendment to the Customer Service Policy in regard to removing the energy credit. Further explained the responsibilities between the Town and ElectriCities for the load management and energy management rebate credit program. Interim Town Manager/Fire Chief Phillip McDaniel stated the rebate program for a \$400.00 credit is no longer financially benefiting the Town.

Mayor Byron McAllister noted some residents applied for the rebate and the Town was obligated to process the rebate in accordance with the existing policy. Discussion ensued regarding the need to amend the customer service policy referencing this rebate.

Motion was made by Council member William Overby seconded by Mayor Pro Tem Joseph Scarboro to approve the amendment to the Customer Service Policy removing the Energy Management Rebate Credit Program.

**Motion carried unanimously**  
**Attached hereto as Exhibit A**

b. Capital Project Ordinance - US HWY 301 Electric Route Project

Interim Town Manager/Fire Chief Phillip McDaniel described the recently approved agreement with NCDOT for utility relocation on the US HWY 301 expansion project. Further explained the ordinance authorizes a special fund for the project to utilize for more than one (1) fiscal year. Town Clerk Dalton Larsen-Batten noted the ordinance number shall reflect the date it was approved.

Mayor Byron McAllister asked if there were any opposition to leaving the final vote of approval for the Capital Project Ordinance for the US HWY 301 expansion project on the consent agenda.

**No objections raised**

c. Budget Amendment #7

Finance Director Katie Taylor described the presented budget amendment to allocate funds to the Lead Service Line project due to the closing fee, and the Johnston County Visitor's Bureau reimbursement to be properly allocated.

Discussion ensued regarding the status of these projects and the upcoming close of the fiscal year.

Mayor Byron McAllister asked if there were any opposition to leaving the final vote of approval for Budget Amendment #7 on the consent agenda.

**No objections raised**

- d. Amended Resolution No. 20260310B

Town Clerk Dalton Larsen-Batten presented the amended resolution no. 20260310B to ensure the proper financial institution is recorded.

Mayor Byron McAllister asked if there were any opposition to leaving the final vote of approval for the amended resolution no. 20260310B on the consent agenda.

**No objections raised**

## 7. CONSENT AGENDA

- a. Approval of minutes  
**20260409 Town Council Meeting One**
- b. Amended Resolution No. 20260310B
- c. Capital Project Ordinance - US HWY 301 Electric Route Project  
No. 20260507A
- d. Budget Amendment #7

Motion was made by Council member Amy West Whitley seconded by Mayor Pro Tem Joseph Scarboro to approve the consent agenda as presented.

**Motion carried unanimously**

**Attached hereto as Exhibit B**

## 8. COUNCIL MEMBERS REPORT & RECOMMENDATIONS

Council member William Overby thanked the citizens for participating stating Council members are available for questions when needed.

Council member Amy West Whitley thanked staff for all their hard work and efforts. Further thanked all in attendance.

Council member Susan Parrish Watson announced the upcoming mental health symposium held by the Johnston County Department of Social Services. Further stated the event will be held at Johnston Community College (JCC) on Tuesday, May 12, 2026. Further stated May is mental health awareness month, and described its importance. Further described the need for mental health facilities in Johnston County. Council member Susan Parrish Watson stated a mental health facility is being pursued in Johnston County likely to be virtual with an on-site location near the hospital in Smithfield. Further described the additional plans for more mental health resources for residents of Johnston County.

Mayor Pro Tem Joseph Scarboro thanked all in attendance. Further discussed the number of events hosted/sponsored by the Town and the amount of staff time and resources it requires. Further discussed the importance of transparency and focusing on the Town as a whole.

**9. MAYORS REPORT & RECOMMENDATIONS**

Mayor Byron McAllister discussed the additional road work on Pecan Drive. Further discussed the importance of ensuring infrastructure is built to a high standard.

Discussion ensued regarding the request from Farmhouse Vintage Treasures to host a jazz concert/festival in October. Mayor Byron McAllister stated Council is not interested due to the proximity to the annual Railroad Days event. Further stated the event may go on but Council is not inclined to require staff to participate. Mayor Byron McAllister recommended this being discussed earlier in the year to coordinate a better time for the Town to be involved if desired.

Mayor Byron McAllister described the request from Hidden Temple Toys to host a card show at the Civic Center, similar to their annual upcoming toy swap. Further described the interest in sponsoring this event in the form of waiving the rental fee for the Civic Center only.

Motion was made by Mayor Pro Tem Joseph Scarboro seconded by Council member Amy West Whitley to approve the sponsorship request for Hidden Temple Toys to host a card show with the understanding there is minimal staff involvement and the Town is only authorizing sponsorship in the form of free use of the facility on October 24, 2026.

**Motion carried unanimously**

Mayor Byron McAllister announced the ETJ vacancies on the advisory boards. Further announced the beautification award that residential and commercial properties are eligible for.

Mayor Byron McAllister further recognized Town Clerk Dalton Larsen-Batten for receiving the certified municipal clerk (CMC) designation by the International Institute of Municipal Clerks (IIMC).

**10. CLOSED SESSION**

**11. ADJOURNMENT**

Motion was made by Council member William Overby seconded by Council Mayor Pro Tem Joseph Scarboro to adjourn the meeting.

**Motion carried unanimously**

Adjourned 6:51 PM

---

Byron James McAllister, Mayor

---

Dalton Larsen-Batten, Town Clerk



## ACTION AGENDA ITEM 2026

To: Town Council  
From: Justin R. Vause, Police Chief

Date Submitted: 05/21/2026  
Meeting: Date: 06/04/2026

---

ISSUE/ACTION REQUESTED: Approval is requested for the declaration of three (3) Selma Police Department patrol vehicles as surplus property. These vehicles are no longer operable or suitable for service use.

Public Hearing: **NO**

---

### BACKGROUND/PURPOSE OF REQUEST:

This item is being presented to the Town Council for approval to declare three (3) Selma Police Department patrol vehicles (2018 Dodge Charger, 2016 Dodge Charger, and 2013 Ford Taurus) as surplus property. These vehicles are no longer operable and are no longer in service.

---

FISCAL IMPACT: **YES**  
BUDGET AMENDMENT REQUIRED: **NO**  
CAPITAL PROJECT ORDINANCE REQUIRED: **NO**  
PRE-AUDIT CERTIFICATION REQUIRED: **NO**

---

CONTRACTS/AGREEMENTS  
REVIEWED BY TOWN ATTORNEY: **NO**

---

ADVISORY BOARD RECOMMENDATION:

---

TOWN MANAGER'S COMMENT:

---

FINANCE DIRECTOR'S COMMENT:

---



### ASSET TRANSFER/SURPLUS REQUEST

Town Council by majority vote must authorize the surplus of any property owned by the Town unless valued at five thousand dollars (\$5,000.00) or more. The Town Manager is authorized to dispose of any surplus personal property owned by the Town if the property is no longer necessary for the conduct of public business and has a fair market value of less than five thousand dollars (\$5,000.00). See Chapter 8, Article IX. – Purchasing and Procurement for additional information.

Asset # if applicable: \_\_\_\_\_ Department: POLICE DEPARTMENT

Description: 2018 DODGE CHARGER 5.7L HEMI LAST KNOWN MILEAGE 105,515, DOES NOT START

VIN#: 2C3CDXKT8JH139988

Model # if applicable: \_\_\_\_\_ Value: MARKET: \$11,132.00

Serial # if applicable: \_\_\_\_\_ VIN#: 2C3CDXKT8JH139988

### METHOD OF TRANSFER/DISPOSAL (COMPLETED BY STAFF)

Trade                       **Surplus Property to be sold**  
(Bill of Sale Required)

Transfer                       **Disposal**                       **Other**  
(Certificate of Destruction required following approval)

Description: ITEM TO BE LISTED ON GOV DEALS

Review completed by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Asset listed above has been reviewed for accuracy)

Department Head: CHIEF OF POLICE  
Signature: *J. R. Van* Date: 5-26-2026

### ADMINISTRATIVE OFFICE USE ONLY

Approved by Town Council if applicable: \_\_\_\_\_ (attach minutes) Date: \_\_\_\_\_

Approved: (CIRCLE ONE)      YES                      NO

Town Manager: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Ver. 202512



