



Town of Selma
Recreation Advisory Board Meeting
May 19, 2026
Selma Jernigan Building
6:00 PM

§ 143-318.17. **Disruptions of official meetings.** A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.

ORDER OF BUSINESS

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TOWN OF SELMA
Recreation Advisory Board Meeting Minutes
Tuesday, November 18, 2025 @ 6:00 PM

PRESENT: Chair Don Barker, Vice Chair Anthony Lammons, Board member Kimberly Bundy, and Board member Sarah Johnson

ABSENT:

STAFF PRESENT: Interim Parks and Recreation Director Natalie Satler and Events Coordinator Mikaela Parker

1. CALL TO ORDER

Chair Don Barker called the meeting to order with a quorum present at 6:00pm.

2. APPROVAL OF AGENDA

Motion was made by Vice Chair Anthony Lammons seconded by Board member Sarah Johnson to approve the agenda as presented.

Motion carried unanimously

3. CONSENT AGENDA

- a. Approval of minutes
20250819 Recreation Advisory Board

Motion was made by Vice Chair Anthony Lammons seconded by Board member Kimberly Bundy to approve the consent agenda as presented.

Motion carried unanimously

Attached hereto as Exhibit A

4. DISCUSSIONS/PRESENTATIONS

- a. Railroad Days Sponsorship Presentation

Interim Parks and Recreation Director Natalie Salter presented a financial report from the previous Railroad Days festival including sponsorships and expenditures. Discussion ensued regarding the annual event sponsors allocation of funds for the festival and other annual events. Vice Chair Anthony Lammons further inquired about the percentage of the \$2,500.00 that goes towards the festival. Interim Parks and Recreation Director Natalie Salter stated she will follow up with the exact percentage. Discussion continued regarding the annual events that are planned and approved on the Event Calendar each year.

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Board member Kimberly Bundy inquired about the credit received for the Fun Time Amusements carnival rides. Interim Parks and Recreation Director Natalie Salter confirmed the credit is included in the presented figures. Board member Kimberly Bundy further inquired about estimate requirements for certain services or products. Chair Don Barker clarified by asking how much staff is allowed to spend before multiple quotes are required. Interim Parks and Recreation Director Natalie Salter discussed the \$500.00 threshold before a purchase order is required. Discussion continued regarding estimates for t-shirts and the revenue generated from t-shirt sales. Staff confirmed the revenue from t-shirt sales will be shared upon receipt and further discussed a "spirit store" for sports being considered. Discussion ensued regarding the desire for a report to include miscellaneous revenues from the event for an accurate report for Railroad Days finances. Discussion furthered into attendance for the festival which staff will share upon receipt following a meeting with the Johnston County Visitor Bureau.

b. FY26/27 Budget Discussion

The Board began reviewing the FY25/26 General Fund Revenues, Recreation Expenditures, and a Cost Analysis for the sports programs from 2023 to current date. Chair Don Barker asked what the Town is expecting from this discussion. Interim Parks and Recreation Director Natalie Salter explained Town Manager Alexis Carter initiated this discussion however she was unable to attend. Further explained clarification and further direction can be sought out for the next meeting. Vice Chair Anthony Lammons expressed frustration with waiting another three (3) months for a meeting due to the absence and lack of information.

Interim Parks and Recreation Director Natalie Salter explained she can answer whatever questions the Board has during the absence of the Town Manager. Further described the cost analysis prepared. Board member Kimberly Bundy noted the numbers on the cost analysis do not match the revenues/expenditures accompanying this business item and expressed fear that information is missing. Staff confirmed these documents will be revisited to ensure accuracy. Discussion continued on the inconsistent information outlined in the presented documentation and previous sports programs. Chair Don Barker discussed previous recommendations and projects the Board has discussed. Further recommended the Town focus on improving the existing programs. Chair Don Barker further requested clarification on what is needed out of this discussion from the Board.

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Board member Kimberly Bundy discussed possible reasons for the unexplained expenditures related to unexecuted sports programs. Discussion ensued on the surplus procedure for obsolete equipment. Chair Don Barker continued to discuss the numbers presented in the reports provided including the plan and history of providing concessions. Further discussed the need to have an understanding of the existing equipment to back up the requests for additional equipment being requested.

Vice Chair Anthony Lammons requested a special meeting dedicated to budget discussions with the proper staff in attendance. Chair Don Barker agreed. Discussion ensued regarding the needed information to properly consider all expenses. Interim Parks and Recreation Natalie Salter explained each line item is being explored to determine exact expenditures. Vice Chair Anthony Lammons explained the role of the Board is to strive for Parks and Recreation to improve and described the need for accurate information to back up each budget request. Discussion continued regarding the presented itemized budget and the desire for a special meeting to continue discussion.

Discussion began regarding the presented 2025 Parks and Recreation Master Plan. Chair Don Barker identified some information that was not corrected from prior versions. Further inquired about staff's expectation from the discussion. Discussion continued regarding who owns the presented document and its history. Interim Parks and Recreation Director Natalie Salter explained she has only recently been involved with the Master Plan. Board member Kimberly Bundy recommended email being utilized as communication between regular scheduled meetings. Chair Don Barker inquired about the desired timeframe for implementation. Vice Chair Anthony Lammons stated the Master Plan is an important piece of information accompanying grant applications, specifically the Parks and Recreation Trust Fund (PARTF) Grant. Discussion ensued regarding updates needed and desired from the Board. Interim Parks and Recreation Director Natalie Salter stated clarification will be sought out and shared with the Board on the needs regarding the presented Master Plan.

No action taken

c. Tennis Courts Update

Interim Parks and Recreation Director Natalie Salter explained money is available for updates to the tennis courts however staff is waiting until March to ensure no other unexcepted expenditures arise. Discussion ensued regarding which tennis courts are being considered. Discussion continued regarding drainage issues at the Edgebrook Park. Chair Don Barker asked for an update on the issues at Edgebrook Park to ensure problems are addressed before any upfits take place, including available lighting and aforementioned drainage.

No action taken

5. BUSINESS ITEMS

a. Mulch Replacement Plan

Interim Parks and Recreation Director Natalie Salter explained Public Facilities and Grounds have been consulted and have determined the mulch will be stirred every two (2) months to prevent the mulch from getting packed, and staff will begin to replace the mulch in two (2) parks each year. Discussion ensued regarding the maintenance costs and the costs of switching to a different material. Chair Don Barker recommended staff look into the long-term maintenance for mulch compared to other materials. Interim Parks and Recreation Director Natalie Salter explained this information can be gathered in addition to items that can preserve mulch if the new materials are not available within the final approved budget. Chair Don Barker stated staff can come to Board members for assistance and guidance when needed.

Board member Kimberly Bundy recommended including the park names and exact schedule for replacement in the document before sending to Council for review. Discussion continued regarding final edits being made before being formally recommended. Interim Parks and Recreation Director Natalie Salter explained the final plan will be presented at the next regularly scheduled meeting.

No action taken

b. 2026 Year at a Glance Calendar

Interim Parks and Recreation Director Natalie Salter presented the Year at a Glance Calendar. Further explained registrations will open on the 1st of every month and close on the 15th for each sport. Further described all other events included in the calendar.

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Board member Kimberly Bundy inquired about coaches meetings. Further recommended coaches meetings being scheduled and conducted prior to registration opening to gauge participation and staffing needs. Further inquired about the seasonal banquets. Interim Parks and Recreation Director Natalie Salter stated banquets are not being continued due to cost. Board member Sarah Johnson inquired about any alternatives. Interim Parks and Recreation Director Natalie Salter stated alternatives are being considered for the final games of the season. Chair Don Barker expressed disinterest in the alternative and expressed desire to maintain a separate banquet for the community. Discussion ensued regarding banquet costs per season. Vice Chair Anthony Lammons stated cutting the banquets should not be done to save costs. Further expressed frustration for not being aware of items being removed from the budget. Discussion ensued regarding the interest in maintaining sports banquets. Discussion continued regarding including summer camps once confirmed, specifically listing each sport, and ensuring the calendar is publicly posted online.

Discussion ensued regarding T-ball registration and the need to ensure the calendar is properly maintained. Further discussed the need to ensure the public can adequately plan ahead for the sport seasons. Board member Kimberly Bundy recommended not having definite dates except for on the internal calendar. Discussion continued regarding answering as many questions as possible on the Year at a Glance Calendar.

Motion was made by Vice Chair Anthony Lammons seconded by Board member Kimberly Bundy to direct staff to revise the Year at a Glance Calendar to be more detailed, with an internal and external copy.

Motion carried unanimously

c. Sports Advertising Policy

Interim Parks and Recreation Director Natalie Salter presented the sports advertising policy which outlines the procedures for signage and sports advertisement. Further described the intention to purchase reusable banners with interactive QR codes to be used throughout all sports seasons. Interim Parks and Recreation Director Natalie Salter discussed the desire to have a replaceable QR code in the event the link needs to be adjusted.

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Vice Chair Anthony Lammons recommended including procedures for updating the Year at a Glance Calendar. Board member Kimberly Bundy recommended a name change to the policy so summer camps, and other non-sport related activities can be included. Further recommended including specific examples of "visible community areas" within the policy. Discussion continued regarding the previous year's signage locations.

Event Coordinator Mikaela Parker described the combined reminders. Vice Chair Anthony Lammons discussed alternative language for a clearer policy. Board member Sarah Johnson recommended ensuring "social media" is included in place where specific platforms are listed. Discussion ensued regarding the need to ensure registration information can be widely spread throughout the community, including the quarterly tracks/newsletter.

Board member Kimberly Bundy questioned the *Final Reminder Before Closing* section of the presented policy. Vice Chair Anthony Lammons expressed concern for the open ended language. Chair Don Barker recommended a timeline being worked into the policy rather than headings to be used for all programs encompassed within Parks and Recreation. Further recommended a disclaimer to be included which will allow flexibility to staff to post when things are warranted outside of the policy. Discussion ensued regarding open ended use for signage placement for flexibility and prevent being limited.

Board member Kimberly Bundy discussed extending the timeframe for social media posts to allow for more engagement. Further stated the Town should provide flyers and informational materials to schools. Interim Parks and Recreation Director Natalie Salter stated the schools are provided all informational materials. Discussion ensued regarding policy language to permit staff to ensure adequate enforcement.

Chair Don Barker noted the Parks and Recreation Master Plan stated pets are not permitted and recommended this be reconsidered. Discussion ensued revealing an amended plan which did not disallow pets at parks.

Motion was made by Vice Chair Anthony Lammons seconded by Board member Kimberly Bundy to direct staff to revisit the presented policy to reconsider language.

Motion carried unanimously

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6. BOARD MEMBERS REPORTS AND RECOMMENDATIONS

Board member Kimberly Bundy inquired about the status of the Carolina Thunder basketball agreement. Further expressed concern for renewal and lack of timing from the organization. Further requested this be included on the next regular scheduled meeting for discussion. Chair Don Barker agreed.

Vice Chair Anthony Lammons inquired about the status of the soccer field. Interim Parks and Recreation Director Natalie Salter stated it is being worked on further describing the fields current condition. Chair Don Barker expressed frustration with lack of communication with the project. Vice Chair Anthony Lammons described the effort put into the plans for the department and the Richard B. Harrison property. Discussion continued regarding the lack of priority the project has received.

7. ADJOURNMENT

Consensus of the Board was to adjourn the meeting.
Adjourned 7:43PM

Dalton Larsen-Batten, Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN OF SELMA BOARD/COMMITTEE

BOARD OR COMMITTEE: Recreation or any other
 NAME: Phillip Love
 ADDRESS: 308 Pelham St. Selma, NC
 E-MAIL ADDRESS: pdlowc227@gmail.com
 TELEPHONE: (Home) 678-877-6558 (Work) _____
 PRESENT OCCUPATION: Biological Science Technician
 YEARS OF FORMAL EDUCATION: 7

CIVIC AND FRATERNAL ORGANIZATIONS IN WHICH YOU HAVE PARTICIPATED:
 (IF A SEPARATE SHEET IS NEEDED FOR ANY OF THE BELOW, PLEASE ATTACH.)

President of North Carolina Entomological Society
Member of Southern Appalachian Botanical Society

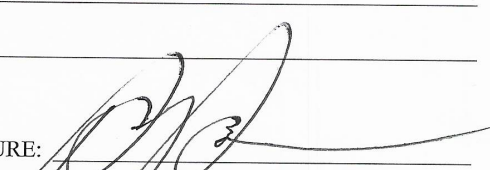
PLEASE LIST IDEAS YOU WOULD LIKE TO BRING TO BOARD/COMMITTEE:

I'm open to anything. I just want to contribute.

LIST SPECIFIC EXPERIENCE AND KNOWLEDGE/SKILLS USEFUL TO THE BOARD/COMMITTEE ABOVE:

Plant identification, Microsoft office, GIS, project planning, Agreement management, note taking

DATE: 4/22/26

SIGNATURE: 

Email: town-clerk@selma-nc.com
 Fax: (919) 965-4637
 Mail: 114 N. Raiford St., Selma, NC 27576
 Phone: (919) 965-9841 Ext. 1001

THIS SECTION FOR TOWN USE ONLY	
REVIEWED BY BOARD/COMMITTEE	DATE:
REVIEWED BY COUNCIL	DATE:

