



Sterling City Commission Regular Meeting Agenda

114 N. Broadway Avenue, Sterling, Kansas
June 1, 2026, at 6:00pm

A. Call to Order

B. Invocation

C. Approval of the Agenda

D. Citizen Comments

E. Appointments, Proclamations, Recognitions, & Nominations

F. Consent Agenda

Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.

1. Approval of minutes
 - A. Regular Meeting May 18, 2026.
2. Accounts Payable
 - A. Friday, May 29, 2026, for \$124,393.

G. Old Business

H. New Business

1. Discuss the Fiscal Year 2027 Water Fund budget.

I. City Manager's Report

J. Governing Body Comments

K. Executive Session

L. Adjournment

Next Assigned Numbers for:
Charter Ordinance No. 18
Ordinance No. 2593
Resolution No. 902

Notice: Subject to Revisions

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the commission chambers or lobby of City Hall. No one is excluded from these areas during those times.

F. Consent Agenda Highlights

1. Approval of minutes

A. Regular Meeting May 18, 2026.

2. Accounts Payable

A. Friday, May 29, 2026, for \$124,393

- Blue Cross Blue Shield – health insurance: \$35,502
- City of Sterling Cemetery – tax distribution: \$32,457
- Sterling Public Library – tax distribution: \$22,842
- United Industries – water samples; pool chemicals: \$5,838
- Imagine IT – MSP contract: \$4,052

**STERLING CITY COMMISSION
REGULAR MEETING MINUTES
May 18, 2026**

The Board of Commissioners of the City of Sterling met in a regular session on Monday, May 18, 2026, at 6:00 P.M. in the meeting room at City Hall. Those present were Richard Jones, Jr., Todd Rowland, and Bob Boltz, City Commissioners; Brian Inwood, Mayor; Ian Hutcheson, City Manager; Jessi Dobson, City Clerk; Scott Bush, City Attorney; Justin Carter, Police Officer, Sterling Police Department; Mike Miles, Undersheriff, Rice County Sheriff's Office; Stacy Clark, Executive Director, Sterling Chamber of Commerce / Sterling Main Street; Dwight Nichols, Chairman, Park Advisory Board and Reporter, Sterling Bulletin.

Clint Bundy, City Commissioner, absent.

Dwight Nichols was present for the Sterling Bulletin.

Mayor Inwood called the meeting to order.

INVOCATION AND FLAG SALUTE: Led by Commissioner Rowland.

APPROVAL OF AGENDA:

Commissioner Rowland moved, and Commissioner Jones seconded to approve the agenda. The motion carried 4-0.

CITIZEN COMMENTS: None.

APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS:

1. Appoint Marilee Kruse to serve as a Board Member on the Library Board.

City Manager Hutcheson recommended appointing Marilee Kruse to fill a vacant position on the Library Board. Hutcheson informed the City Commission that the appointment would fill a term that is expiring.

Commissioner Rowland moved, and Commissioner Jones seconded to appoint Marilee Kruse to a Board Member position on the Library Board. Motion carried 4-0.

2. Appoint Hannah Langford to serve as a Board Member on the Library Board.

City Manager Hutcheson recommended appointing Hannah Langford to an existing position on the Library Board. Hutcheson informed the City Commission that the appointment would fill a position that expires in 2027 but the incumbent has requested to vacate early if a replacement is found.

Commissioner Rowland moved, and Commissioner Jones seconded to appoint Hannah Langford to a Board Member position on the Library Board. Motion carried 4-0.

3. Recognize Justin Carter, Police Officer, Sterling Police Department for educational achievements.

APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS (cont.):

City Manager Hutcheson recognized Justin Carter, Police Officer for the Sterling Police Department, for his high achievements in completing a Master of Business Administration degree through Western Governor's University, with a specialization in Information Technology Project Management. Hutcheson congratulated Carter on his accomplishments and success.

CONSENT AGENDA:

1. Approve May 4, 2026, Regular Meeting Minutes.
2. Approve May 13, 2026, Accounts Payable.
3. Approve special event permit for the Sterling Chamber of Commerce / Sterling Main Street, Old Fashioned Fourth of July.
4. Approve special event permit for the Sterling Chamber of Commerce / Sterling Main Street, Fourth of July Street Dance.
5. Approve special event permit for the Great Plains Antique Tractor Club, Tractor Pull.
6. Approve fireworks display application for Rainbow Fireworks, Inc.

Commissioner Jones moved, and Commissioner Boltz seconded to approve the Consent Agenda. Motion carried 4-0.

Mayor Inwood expressed his appreciation to the Sterling Chamber of Commerce / Sterling Main Street (SCMS) for resubmitting their special event applications to include the maps of the layout for the event at Sterling Lake Park. Commissioner Rowland shared his appreciation for Stacy Clark, Executive Director of SCMS for her leadership in preparing for the Old Fashioned Fourth of July event.

OLD BUSINESS: None.

NEW BUSINESS:

1. Approve an agreement for the City street condition evaluation.

City Manager Hutcheson introduced an agreement for a City street condition evaluation. Hutcheson began by sharing that there are approximately 10.5 miles of paved streets and 7.4 miles of unpaved gravel and dirt roads within the Sterling city limits. The Public Works Department is responsible for maintaining these roadways to ensure that they are safe and efficient for motor vehicle traffic. Major street resurfacing projects are typically undertaken annually by outside contractors on behalf of the City. For several years, the City has collaborated with staff from Kirkham Michael, a civil engineering firm, to identify those segments of the City's roadway network that will be included in the annual street resurfacing bid package, along with the recommended resurfacing technique, e.g. chip seal, slurry seal, mill and overlay, etc.

Many local governments that are responsible for maintaining roadway networks undertake systematic evaluations of the condition of their paved streets. Such evaluations utilize various techniques to assign a condition rating to each segment of pavement, which helps the government to prioritize those roads most in need of maintenance and to develop long-term plans for sustaining street infrastructure.

Hutcheson explained that the City has not undertaken a formal street condition evaluation in several years. To aid in prioritizing street improvement projects, and to gain a more complete

NEW BUSINESS (cont.):

and objective understanding of the condition of the City's roadway system, it is recommended that a street condition evaluation be completed. The information gained from this evaluation can be used to inform decision making during the annual budget process and be integrated into the City's Five-Year Capital Improvement Plan.

The City has solicited proposals for an evaluation from qualified engineering firms. To date, three proposals, from JEO Consulting Group, Kirkham Michael and SEH, have been received. The proposals from JEO and Kirkham Michael were received in advance of the meeting, while the proposal submitted by SEH was first available after the publication of the meeting agenda packet and prior to the meeting. In addition to a street condition evaluation, each proposal would include a rudimentary rating of the relative traffic volume each street experiences.

JEO's proposal included a base scope which would evaluate the City's roadways using artificial intelligence (AI)-powered technology and assign a pavement condition index (PCI) rating to all paved streets. As an optional service beyond the base scope, JEO has also proposed the implementation of ArcGIS Online (AGO) mapping, which would provide a cloud-based platform for creating, sharing and analyzing interactive maps of the City's roadways. The cost of the base scope services is \$30,000, and the cost for the optional services is \$7,450, which includes a \$700 annual subscription to the AGO solution.

The proposal submitted by Kirkham Michael would evaluate pavement conditions from field observations conducted by the firm's staff and assign a condition rating using the pavement surface evaluation and rating (PASER) method. The cost of Kirkham Michael's proposal is \$24,000.

SEH's proposal included the use of an AI-powered technology named Vialytics to evaluate pavement condition. The cost of the firm's proposal ranged from \$4,300 if the City contracted directly with Vialytics to collect information, to \$26,300 if Vialytics was used in conjunction with services provided by SHE's staff.

City Attorney Bush shared that a fully executed agreement with the selected firm will be needed to proceed with the evaluation.

Hutcheson recommended that the City Commission approve an agreement with Kirkham Michael for a City street condition evaluation, cost \$24,000.

The City Commissioners expressed appreciation for the proposals but shared concerns over the cost to perform the study. The City Commissioners wondered whether Public Works Department staff, based on their experience and familiarity with the City's roadway network, could not produce a similar evaluation that would reach the same conclusions as one performed by a third-party contractor. Hutcheson explained that a formal street condition evaluation could provide a more objective, data-driven basis for scheduling street maintenance projects in the future. Hutcheson shared that at this point, the City had come to the end of the list of street maintenance projects recommended by previous city managers, and that it would be preferable if a new list that could be used several years into the future could be generated using more objective standards. The City Commissioners also discussed streets not included in the proposed evaluations, including high-traffic truck route dirt roads.

NEW BUSINESS (cont.)

The City Commissioners requested that Hutcheson conduct more research on the matter and bring the item back for consideration at a future meeting. Hutcheson said he would research these matters further and report back to the City Commission on his findings.

Commissioner Jones moved, and Commissioner Boltz seconded to table the approval of an agreement for the City street condition evaluation until more information is received. Motion carried 4-0.

CITY MANAGER'S REPORT:

City Manager Hutcheson thanked the Public Works, Electrical Distribution, and Electrical Production Department employees for their efforts to clear debris from recent storms and make necessary repairs to damaged City infrastructure.

Next, Hutcheson announced that the opening day of the Sterling Municipal Swimming Pool will take place on Saturday, May 23 from 3:00-6:00 P.M. Hutcheson recommended that residents follow the "Sterling Swimming Pool" Facebook account for updates on hours and operations.

Lastly, Hutcheson announced that the Park Advisory Board will meet on Thursday, May 21, at 6:00 P.M. in the meeting room at City Hall.

GOVERNING BODY COMMENTS:

Mayor Inwood commended Public Works staff for recently repairing the splash pad at Sterling Lake Park and getting it to operate again. Inwood added that the splash pad is used by many families in the community and is a popular summer play feature.

Commissioner Rowland also commended City staff for removing a damaged tree at the Sterling Free Public Library that had fallen and damaged the City's electrical distribution infrastructure, and restoring power to the library.

Commissioner Jones asked when the developer of the Peace Estates Phase 1 subdivision is required to permanently pave the temporary road constructed at Kruse Way. City Manager Hutcheson said the development agreement requires the permanent street to be installed in the fall of 2026.

EXECUTIVE SESSION: None.

City Commission Meeting Minutes
May 18, 2026

ADJOURNMENT: There being no further business to come before the Commission, it was moved by Commissioner Rowland and seconded by Commissioner Jones to adjourn. The motion carried 4-0.

Brian Inwood, Mayor

Todd Rowland, Commissioner

Clint Bundy, Commissioner

Richard L. Jones, Jr., Commissioner

Bob Boltz, Commissioner

Jessi Dobson, City Clerk

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
FIRST BANK								
114-0575447-9685058	1	6/01/26	5/14/26	1261 AMAZON CAPITAL SERVICES PARKMAINT:WA FILTER 4FOUNTAIN	42.99	01	01-15-5241 E-PAYMNT 3140360 5/14/26	1
				INVOICE TOTAL	42.99			
114-2426454-1736258	1	6/01/26	5/27/26	POOL SUPPLIES: TOILET BWLCLNRS	29.44	01	01-17-5222 E-PAYMNT 3140359 5/27/26	1
	2			POOL SUPPLIES: NITRILE GLOVES	19.60	01	01-17-5222 E-PAYMNT 3140359 5/27/26	1
	3			POOL SUPPLIES: 2 WALL CLOCKS	15.40	01	01-17-5222 E-PAYMNT 3140359 5/27/26	1
				INVOICE TOTAL	64.44			
114-2958511-9343458	1	6/01/26	5/28/26	SHOP: DRY ERASE BOARD	11.60	02	02-50-5223 E-PAYMNT 3140358 5/28/26	1
	2			POOL STORAGE: DRY ERASE BOARD	11.60	01	01-17-5222 E-PAYMNT 3140358 5/28/26	1
	3			CAMP GROUND ORG SW CAPS 4"	79.50	01	01-15-5240 E-PAYMNT 3140358 5/28/26	1
				INVOICE TOTAL	102.70			
114-3907470-6192269	1	6/01/26	5/22/26	POOLSUP: CPRMASKKIT/WHISTLES	74.94	01	01-17-5222 E-PAYMNT 3140363 5/22/26	1
				INVOICE TOTAL	74.94			
114-4590269-4781041	1	6/01/26	5/18/26	POOL CONCESSIONS:14CASES CANDY	209.85	01	01-17-5220 E-PAYMNT 3140362 5/18/26	1
				INVOICE TOTAL	209.85			
114-8270782-2432228	1	6/01/26	5/14/26	POOL SUPPLIES:RSTRMS TOILETPPR	67.96	01	01-17-5222 E-PAYMNT 3140361 5/14/26	1
				INVOICE TOTAL	67.96			
				VENDOR TOTAL	562.88			
579 BLACK HILLS ENERGY								
5/20/26 STMT DISPPL	1	6/01/26	5/20/26	MAY ENERGY 4/21-5/19/2026	37.04	18	18-41-5361	1
				INVOICE TOTAL	37.04			
5/22/26 PP	1	6/01/26	5/22/26	MAY ENERGY 3/31-4/30/2026	353.72	03	03-50-5336	1
				INVOICE TOTAL	353.72			
				VENDOR TOTAL	390.76			
7 BLUE CROSS BLUE SHIELD								
023614874	1	6/01/26	5/13/26	BCBS HEALTH INSURANCE	1,135.64	1804	18-41-5130 E-PAYMNT 3140364 6/01/26	1
	2			BCBS HEALTH INSURANCE	2,667.77	0104	01-00-5130 E-PAYMNT 3140364 6/01/26	1
	3			BCBS HEALTH INSURANCE	997.81	0304	03-60-5130 E-PAYMNT 3140364 6/01/26	1
	4			BCBS HEALTH INSURANCE	2,530.99	0304	03-50-5130 E-PAYMNT 3140364 6/01/26	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
	5			BCBS HEALTH INSURANCE	567.86	0104	01-00-5130 E-PAYMNT 3140364 6/01/26	1
	6			BCBS HEALTH INSURANCE	2,590.36	0304	03-50-5130 E-PAYMNT 3140364 6/01/26	1
	7			BCBS HEALTH INSURANCE	1,608.07	02	02-70-5130 E-PAYMNT 3140364 6/01/26	1
	8			BCBS HEALTH INSURANCE	1,249.19	0104	01-01-5130 E-PAYMNT 3140364 6/01/26	1
	9			BCBS HEALTH INSURANCE	2,801.43	0104	01-01-5130 E-PAYMNT 3140364 6/01/26	1
	10			BCBS HEALTH INSURANCE	1,367.52	03	03-70-5130 E-PAYMNT 3140364 6/01/26	1
	11			BCBS HEALTH INSURANCE	578.26	0304	03-60-5130 E-PAYMNT 3140364 6/01/26	1
	12			BCBS HEALTH INSURANCE	2,471.18	0104	01-01-5130 E-PAYMNT 3140364 6/01/26	1
	13			BCBS HEALTH INSURANCE	2,667.77	19	19-00-5130 E-PAYMNT 3140364 6/01/26	1
	14			BCBS HEALTH INSURANCE	1,452.99	0304	03-50-5130 E-PAYMNT 3140364 6/01/26	1
	15			BCBS HEALTH INSURANCE	1,616.73	0304	03-50-5130 E-PAYMNT 3140364 6/01/26	1
	16			BCBS HEALTH INSURANCE	995.26	0204	02-60-5130 E-PAYMNT 3140364 6/01/26	1
	17			BCBS HEALTH INSURANCE	995.25	16	16-00-5130 E-PAYMNT 3140364 6/01/26	1
	18			BCBS HEALTH INSURANCE	1,365.53	18	18-42-5130 E-PAYMNT 3140364 6/01/26	1
	19			BCBS HEALTH INSURANCE	2,667.77	0304	03-60-5130 E-PAYMNT 3140364 6/01/26	1
	20			BCBS HEALTH INSURANCE	1,249.19	0104	01-01-5130 E-PAYMNT 3140364 6/01/26	1
	21			BCBS HEALTH INSURANCE	1,925.07	0104	01-01-5130 E-PAYMNT 3140364 6/01/26	1
				INVOICE TOTAL	35,501.64			
				VENDOR TOTAL	35,501.64			
163791	1	6/01/26	5/21/26	21 BOLEN OFFICE SUPPLY, INC POLICE COPIER CONTRACT	117.54	01	01-01-5399	1
	2			ADMIN COPIER CONTRACT	117.55	01	01-00-5399	1
				INVOICE TOTAL	235.09			
163967	1	6/01/26	5/13/26	OFFICE SUPPLIES: 21/4 ADDROLLS	12.00	01	01-00-5101	1
				INVOICE TOTAL	12.00			
				VENDOR TOTAL	247.09			
459073	1	6/01/26	5/12/26	710 BUMPER TO BUMPER AUTO PARTS MINI EX: HYDRAULIC FILTER	14.14	19	19-00-5207	1
				INVOICE TOTAL	14.14			
459104	1	6/01/26	5/13/26	F350 DUMP: TIE ROD END	33.18	19	19-00-5207	1
				INVOICE TOTAL	33.18			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
459118	1	6/01/26	5/13/26	POOL MAINT: EXHAUST CLAMP	9.16	01	01-17-5235	1
				INVOICE TOTAL	9.16			
5-10-2026 STMT	1	5/18/26	5/10/26	CREDIT 457414 DISCOUNT APPLIED	1.95-	19	19-00-5207	1
				INVOICE TOTAL	1.95-			
				VENDOR TOTAL	54.53			
6/2026	1	6/01/26	6/01/26	23 BUSH, BUSH & SHANELEC JUNE LEGAL FEES	2,000.00	01	01-00-5370	1
				INVOICE TOTAL	2,000.00			
				VENDOR TOTAL	2,000.00			
5/2026 CEM TAX DIST	1	6/01/26	5/22/26	380 CITY OF STERLING - CEMETERY PMT TO STERLING CEMETERY MAY26	32,457.48	15	15-00-5509	1
				INVOICE TOTAL	32,457.48			
				VENDOR TOTAL	32,457.48			
5336827907	1	6/01/26	5/19/26	951 CINTAS CORPORATION FIRST AID SUPPLIES-	61.07	01	01-00-5399	1
	2			FIRST AID SUPPLIES-	61.08	01	01-01-5399	1
	3			FIRST AID SUPPLIES-	46.29	03	03-60-5399	1
	4			FIRST AID SUPPLIES-	46.28	02	02-60-5399	1
	5			FIRST AID SUPPLIES-	76.20	03	03-50-5399	1
				INVOICE TOTAL	290.92			
				VENDOR TOTAL	290.92			
444320	1	6/01/26	5/17/26	254 CIRCLE J CUSTOM EMBROIDERY CITY LOGO 5(TH) 5(RD)	85.00	03	03-60-5399	1
				INVOICE TOTAL	85.00			
				VENDOR TOTAL	85.00			
6/2026	1	6/01/26	6/01/26	881 CITY OF STERLING-DEPT OF REV. POLICE DEPT GUN RANGE	28.33	01	01-01-5399	1
	2			NORTH WELL	54.46	02	02-50-5328	1
	3			SOUTH WELL	97.52	02	02-50-5328	1
	4			COOLING TOWER-OUTSIDE	34.18	03	03-50-5357	1
	5			FRONT PARKING SPRINKLERS	167.21	03	03-50-5357	1
	6			SEWAGE DISPOSAL PLANT	256.13	18	18-41-5361	1
	7			SEWAGE DISPOSAL PLANT	38.69	18	18-41-5361	1
	8			REICE COUNTY EMS	145.03	31	31-00-5399	1
				INVOICE TOTAL	821.55			
				VENDOR TOTAL	821.55			
Y990349	1	6/01/26	5/26/26	1044 CORE & MAIN LP OPSUPP:CLAYPLG/CLP/FLO/WYEMTR	732.67	02	02-60-5223	1
				INVOICE TOTAL	732.67			
Z080131	1	6/01/26	5/26/26	OP SUPP:6MJACCSET/6STARPVCREST	307.68	02	02-60-5223	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				INVOICE TOTAL	307.68			
Z084121	1	6/01/26	5/22/26	OP SUPP:TAPTPLG/6,4STARDIPREST	785.07	02	02-60-5223	1
				INVOICE TOTAL	785.07			
Z097236	1	6/01/26	5/26/26	OP SUPP:6 MJ 45 C153 IMP	864.00	02	02-60-5223	1
				INVOICE TOTAL	864.00			
Z097966	1	6/01/26	5/26/26	OP SUPP:4X4PVCFLCPLG2X14X1SXP	142.70	02	02-60-5223	1
				INVOICE TOTAL	142.70			
Z111606	1	6/01/26	5/28/26	OP SUPP: 4MJ C153 IMP	545.48	02	02-60-5223	1
				INVOICE TOTAL	545.48			
				VENDOR TOTAL	3,377.60			
				1457 CRUTH ENTERPRISES, LLC				
1568	1	6/01/26	5/13/26	KMW POLE REPAIR IRRIG LINE	429.94	44	44-60-5399	1
				INVOICE TOTAL	429.94			
				VENDOR TOTAL	429.94			
				1222 LIEAP				
5.21.26 3188004MILES	1	6/01/26	5/21/26	TERMINATED UB 206 MOBERLY,J-7	149.72	03	03-00-4401	1
				INVOICE TOTAL	149.72			
				VENDOR TOTAL	149.72			
				636 DOLLAR GENERAL-CHARGED SALES				
139804	1	6/01/26	5/20/26	POOL SUPPLIES:OPENING OFFICE	14.25	01	01-17-5222	1
				INVOICE TOTAL	14.25			
				VENDOR TOTAL	14.25			
				91 FAIRVIEW SERVICE				
325595	1	6/01/26	5/15/26	EQUIP EXP:CF3 PROLINE/HEADBULK	229.53	01	01-15-5211	1
				INVOICE TOTAL	229.53			
326057	1	6/01/26	5/21/26	PARK HUSTLER MOWER CLUTCH KIT	817.81	01	01-15-5211	1
				INVOICE TOTAL	817.81			
				VENDOR TOTAL	1,047.34			
				1014 FOSTER DESIGN ASSOCIATES LLC				
20004-7	1	6/01/26	5/26/26	PLANNING CONSLT/ZONINGMAP HOOD	1,303.50	01	01-00-5399	1
				INVOICE TOTAL	1,303.50			
				VENDOR TOTAL	1,303.50			
				1526 GARBER SURVEYING SERVICE, P.A.				
0050945-IN	1	6/01/26	4/28/26	SURVEY SPLIT COST HOOD:BETH DR	2,460.62	01	01-00-5399	1
				INVOICE TOTAL	2,460.62			
				VENDOR TOTAL	2,460.62			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
31203315	1	6/01/26	6/01/26	1305 IMAGINE IT, INC. MONTHLY BILLING JUN26-AGMT MA INVOICE TOTAL	4,052.38 4,052.38	03	03-70-5399	1
				VENDOR TOTAL	4,052.38			
6/1 NO STMT 2026	1	6/01/26	5/29/26	32 ELAN FINANCIAL SERVICES CEM:BORNHOLDT X4SHRUBS/X2SHRUB	287.94	16	16-00-5299 E-PAYMNT 3140366 6/01/26	1
	2			CEM:STUTZMAN 6 MONROVIA PLANTS	317.99	16	16-00-5299 E-PAYMNT 3140366 6/01/26	1
	3			CEM:HOMEDEPOT X2BBUSH/X8APEACH	211.07	16	16-00-5299 E-PAYMNT 3140366 6/01/26	1
	4			CLOTH ALLOW:MAXX DRI VEST (JC)	141.95	01	01-01-5208 E-PAYMNT 3140366 6/01/26	1
	5			PARKS:HOMEDEPOT GNDGRIPMULCH	19.97	01	01-15-5299 E-PAYMNT 3140366 6/01/26	1
	6			SPLASH PAD:HUTER SOLENOID X4	55.88	01	01-15-5241 E-PAYMNT 3140366 6/01/26	1
	7			CEM:EARTHGROW REDMULCH X10	39.70	16	16-00-5299 E-PAYMNT 3140366 6/01/26	1
	8			CEM: TAX	12.01	16	16-00-5299 E-PAYMNT 3140366 6/01/26	1
	9			MINIMUM CC INTEREST FEE	1.00	01	01-00-5399 E-PAYMNT 3140366 6/01/26	1
	10			HAMPTON:2026SPRG KACP CONF JS	479.52	01	01-01-5311 E-PAYMNT 3140366 6/01/26	1
	11			TRAINING BFAST SPLIT X3	19.52	18	18-41-5311 E-PAYMNT 3140366 6/01/26	1
	12			TRAINING BFAST SPLIT X3	19.52	03	03-60-5311 E-PAYMNT 3140366 6/01/26	1
	13			TRAINING BFAST SPLIT X3	19.52	03	03-50-5311 E-PAYMNT 3140366 6/01/26	1
	14			POOL CONCESSION:START UP CANDY	406.34	01	01-17-5220 E-PAYMNT 3140366 6/01/26	1
	15			SAMSClub MBRSHp RENEW -34.72CR	85.28	01	01-00-5310 E-PAYMNT 3140366 6/01/26	1
	16			ADOBE MEMBERSHIP APR (IH)	21.69	01	01-00-5399 E-PAYMNT 3140366 6/01/26	1
	17			WALMART:LIFEG FANNY PACKS (12)	36.26	01	01-17-5299 E-PAYMNT 3140366 6/01/26	1
	18			DRIVE KS TOLLSTMT:KACP COMF	3.22	01	01-00-5399 E-PAYMNT 3140366 6/01/26	1
				INVOICE TOTAL	2,178.38			
				VENDOR TOTAL	2,178.38			
MAY 2026 COMP USE	1	6/01/26	5/26/26	1170 KDOR-MISCELLANEOUS TAX SECTION MAY COMP USE TAX 2026	121.17	03	03-70-5502 E-PAYMNT 3140365 5/27/26	1
				INVOICE TOTAL	121.17			
				VENDOR TOTAL	121.17			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				911 KMIT				
13-3962	1	6/01/26	5/18/26	WORKCOMP '25AUDIT PREM BALDUE	140.81	01	01-00-5121	1
	2			WORKCOMP '25AUDIT PREM BALDUE	140.81	01	01-01-5121	1
	3			WORKCOMP '25AUDIT PREM BALDUE	140.81	02	02-60-5121	1
	4			WORKCOMP '25AUDIT PREM BALDUE	140.81	02	02-70-5121	1
	5			WORKCOMP '25AUDIT PREM BALDUE	140.90	03	03-50-5121	1
	6			WORKCOMP '25AUDIT PREM BALDUE	140.81	03	03-60-5121	1
	7			WORKCOMP '25AUDIT PREM BALDUE	140.81	03	03-70-5121	1
	8			WORKCOMP '25AUDIT PREM BALDUE	140.81	18	18-41-5121	1
	9			WORKCOMP '25AUDIT PREM BALDUE	140.81	18	18-42-5121	1
	10			WORKCOMP '25AUDIT PREM BALDUE	140.81	19	19-00-5121	1
	11			WORKCOMP '25AUDIT PREM BALDUE	140.81	16	16-00-5121	1
				INVOICE TOTAL	1,549.00			
				VENDOR TOTAL	1,549.00			
				138 KROGER - DILLONS CUSTOMER				
003125	1	6/01/26	5/26/26	POOL CON:3 BOXES OF DRUMSTICKS	20.97	01	01-17-5220	1
				INVOICE TOTAL	20.97			
009670	1	6/01/26	5/26/26	POOL SUPP:1STAID/FOIL/TONGS/WP	107.59	01	01-17-5222	1
	2			POOL CON:6DRMSTK/8BOMBPOP	61.90	01	01-17-5220	1
	3			OFFICE SUPP: BATTERIES	7.99	01	01-00-5201	1
				INVOICE TOTAL	177.48			
013163	1	6/01/26	5/26/26	SUPPLIES: WATER (RD)	38.66	03	03-60-5299	1
				INVOICE TOTAL	38.66			
051652	1	6/01/26	5/20/26	POOL CON:10CASESPOP/6FRZRPOPS	61.96	01	01-17-5220	1
				INVOICE TOTAL	61.96			
051752	1	6/01/26	5/20/26	POOL CONCESSIONS:10 CASES POP	46.46	01	01-17-5220	1
				INVOICE TOTAL	46.46			
057082	1	6/01/26	5/20/26	POOL CON:4 CASES OF WATER	15.96	01	01-17-5220	1
				INVOICE TOTAL	15.96			
066372	1	6/01/26	5/14/26	TRAINING BFASST SPLIT X3 (JD)	6.71	18	18-41-5311	1
	2			TRAINING BFASST SPLIT X3 (JD)	6.71	03	03-60-5311	1
	3			TRAINING BFASST SPLIT X3 (JD)	6.71	02	02-60-5399	1
	4			KITCHEN/CLEANING SUPPLIES	35.35	01	01-00-5299	1
				INVOICE TOTAL	55.48			
076797	1	6/01/26	5/21/26	POOL CON:5DRUMSTICKS/5DRUMSTKS	62.35	01	01-17-5220	1
	2			POOL SUPP: DSNFECTING WIPES	6.49	01	01-17-5222	1
				INVOICE TOTAL	68.84			
				VENDOR TOTAL	485.81			
				977 MERIDIAN ANALYTICAL LABS, LLC				
6002156	1	6/01/26	5/22/26	TRANSFORMER OIL TESTING	460.00	03	03-60-5346	1
				INVOICE TOTAL	460.00			
6002255	1	6/01/26	5/28/26	WASTEWATER SAMPLES	269.35	18	18-42-5399	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	269.35			
				VENDOR TOTAL	729.35			
430090	1	2/16/26	1/29/26	40 NAPA AUTO PARTS - KC101 VEH EXP:BRANCHED RAD HOSE	115.51-	19	19-00-5207	1
				INVOICE TOTAL	115.51-			
430117	1	2/16/26	1/30/26	VEH EXP:08FD E450 ANTIFRESVCAP	6.56	19	19-00-5207	1
				INVOICE TOTAL	6.56			
432869	1	5/04/26	4/24/26	VEHEXP:FD FLATBED BATT TERMINA	43.61	19	19-00-5207	1
				INVOICE TOTAL	43.61			
				VENDOR TOTAL	65.34-		NO CHECK ISSUING	
12033359	1	6/01/26	5/20/26	1473 NEX-TECH WIRELESS MAY 2026 INVOICE 5/20-6/19/26	6.77	01	01-17-5399	1
				INVOICE TOTAL	6.77			
				VENDOR TOTAL	6.77			
5/29/2026 STMT	1	6/01/26	5/29/26	41 CITY OF STERLING-PETTY CASHBOX CAR WASH (JC)	10.00	01	01-01-5207	1
	2			POSTMASTER: LG ENVELOPE TO KBI	3.84	01	01-01-5304	1
	3			FREEZER FOR POOL Z.FARNEY	100.00	01	01-17-5299	1
	4			POSTMASTER: LG ENVELOPE TO KBI	10.20	01	01-01-5304	1
	5			ADD \$131 FROM MISC UBCASHDRAW	131.00-	01	01-00-5299	1
				INVOICE TOTAL	6.96-			
				VENDOR TOTAL	6.96-		NO CHECK ISSUING	
5/27/2026	1	6/01/26	5/27/26	42 CITY OF STERLING-PETTYCASHFUND REIMB:LIFEG CRT/SUIT JWZW TINA	269.94	01	01-17-5299	1
	2			REIMB:LIFEG CRT/SUIT JROWLA LR	288.97	01	01-17-5299	1
	3			REIMB:LIFEG CRT/SUIT S.STALLIN	254.00	01	01-17-5299	1
	4			REIMB: DARE GRAD SUPPLIES JC	44.81	01	01-01-5303	1
	5			DONATION RC KIDS CAMP (MARYK)	250.00	01	01-01-5399	1
	6			ROD:CEM DEED1160 LOT1160D CORC	21.00	16	16-00-5399	1
	7			REIMB:LIFEG SUIT DARCI BRIAR IB	30.37	01	01-17-5299	1
	8			STARTER FUND FOR POOL OPENING	50.00	01	01-00-4421	1
	9			BOFPLAINS CC PMTXFER LOT1160D	471.00	16	16-00-4406	1
	10			J.CLARK: FRIDGE PURCHASE 4POOL	300.00	01	01-17-5299	1
	11			REIMB:LIFEG CRT/SUIT JJ MANDYT	250.20	01	01-17-5299	1
	12			COS:BOFP 1155B CCPMT XFER CHK	21.00	16	16-00-4406	1
	13			ROD:CEM DEED1169 LOT1155B CORW	21.00	16	16-00-5399	1
	14			ROD:CEM DEED1170 LOT1257AC TOM	21.00	16	16-00-5399	1
	15			REIMB:J.CLARK SALINASTL METAL	323.68	03	03-50-5235	1
	16			REIMB:J.SMITH BOOTS CLOTHALLOW	69.99	01	01-01-5208	1
				INVOICE TOTAL	2,686.96			
				VENDOR TOTAL	2,686.96			

1012 POOLS PLUS, INC.

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
203362	1	6/01/26	5/14/26	1012 POOLS PLUS, INC. POOL CHEMICALS: 25# DE POWDER INVOICE TOTAL	129.99 129.99	01	01-17-5250	1
				VENDOR TOTAL	129.99			
5/18 STMT 2026	1	6/01/26	5/18/26	44 PRINCIPAL LIFE INSURANCE CO LIFE INSURANCE	13.36	0103	01-01-5132	1
	2			LIFE INSURANCE	10.01	0103	01-01-5132	1
	3			LIFE INSURANCE	10.01	0103	01-01-5132	1
	4			LIFE INSURANCE	10.01	0303	03-50-5132	1
	5			LIFE INSURANCE	10.01	0203	02-70-5132	1
	6			LIFE INSURANCE	10.01	19	19-00-5132	1
	7			LIFE INSURANCE	10.01	0303	03-60-5132	1
	8			LIFE INSURANCE	10.01	18	18-42-5132	1
	9			LIFE INSURANCE	13.36	0303	03-60-5132	1
	10			LIFE INSURANCE	13.36	0103	01-00-5132	1
	11			LIFE INSURANCE	10.01	1603	16-00-5132	1
	12			LIFE INSURANCE	10.01	0303	03-50-5132	1
	13			LIFE INSURANCE	13.36	1803	18-41-5132	1
	14			LIFE INSURANCE	13.36	0303	03-50-5132	1
	15			LIFE INSURANCE	10.01	0103	01-00-5132	1
	16			LIFE INSURANCE	13.36	0103	01-01-5132	1
	17			LIFE INSURANCE	13.36	0303	03-60-5132	1
	18			LIFE INSURANCE	10.01	19	19-00-5132	1
	19			LIFE INSURANCE	13.36	0303	03-50-5132	1
	20			LIFE INSURANCE	10.01	0303	03-70-5132	1
				INVOICE TOTAL	227.00			
				VENDOR TOTAL	227.00			
99979369	1	6/01/26	5/15/26	46 SAFETY KLEEN SUPP:WASHERSOLVENTPARTS/FEES INVOICE TOTAL	560.27 560.27	02	02-60-5299	1
				VENDOR TOTAL	560.27			
S1243856.001	1	6/01/26	5/07/26	928 SCHULTE SUPPLY, INC. TOOLS:PWRGRITCHAINSAW/3CHAINS INVOICE TOTAL	1,713.00 1,713.00	02	02-60-5219	1
				VENDOR TOTAL	1,713.00			
5/2026 LIB TAX DIST	1	6/01/26	5/22/26	177 STERLING PUBLIC LIBRARY PMT TO LIBRARY TREASURER MAY26 INVOICE TOTAL	22,842.41 22,842.41	10	10-00-5359	1
				VENDOR TOTAL	22,842.41			
13711	1	6/01/26	5/27/26	1024 THE FLOWER SHOP ON BROADWAY MISC CONT: FLOWERS FUNERAL CG INVOICE TOTAL	70.00 70.00	01	01-00-5399	1
				VENDOR TOTAL	70.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				166 UNITED INDUSTRIES INCORPORATED				
0000861-IN	1	6/01/26	5/21/26	WATER SAMPLE (JW)	42.42	02	02-50-5399	1
				INVOICE TOTAL	42.42			
00008858-IN	1	6/01/26	5/18/26	WATER SAMPLES (JW)	42.25	02	02-50-5399	1
				INVOICE TOTAL	42.25			
0077268-IN	1	6/01/26	5/18/26	POOLSUP:WALLBRSHSKIMRLRAKEPOLE	373.89	01	01-17-5222	1
				INVOICE TOTAL	373.89			
0077402-IN	1	6/01/26	5/18/26	POOL CHEMICALS:ACCU-TAB BLUE24	4,896.00	01	01-17-5250	1
				INVOICE TOTAL	4,896.00			
0077556-IN	1	6/01/26	5/21/26	POOL CHEMICALS:ACID MAGIC	203.00	01	01-17-5250	1
				INVOICE TOTAL	203.00			
0077588-IN	1	6/01/26	5/26/26	POOL CHEMICALS:DIATOMACEOUS ER	280.00	01	01-17-5250	1
				INVOICE TOTAL	280.00			
				VENDOR TOTAL	5,837.56			
				629 VERIZON WIRELESS				
6143859165	1	6/01/26	6/09/26	PD WIRELESS 4/18-5/17/2026	80.02	01	01-01-5399	1
				INVOICE TOTAL	80.02			
				VENDOR TOTAL	80.02			
				FIRST BANK TOTAL	124,392.59			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	38,364.07			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	86,028.52			
				GRAND TOTALS	124,392.59			

H.1 Discuss the Fiscal Year 2027 Water Fund budget.



Water Fund Revenue

Sales to Customers: Sale of municipal water to customers. Growing due to annual rate increases beginning in 2023. Rates were most recently increased in April 2026 by 22.1% to meet debt service requirements and provide needed financial stability for the water utility.

Connect Fees: Provision of water service infrastructure and connection or reconnection to the municipal water customer.

Hook Ups/Tank Water Sales: Water sales at the power plant hookup for construction projects in the city.

Tower Rent/Capital Improvement: Payments to City from Verizon for use of the water tower for telecommunications equipment.

New Service: Connecting water service to new building developments.

Miscellaneous: Other revenues, including revenue received from existing maintenance projects with labor/materials billed to property owner.

Total Receipts: All Water Fund revenue *less* Unencumbered Cash Balance.

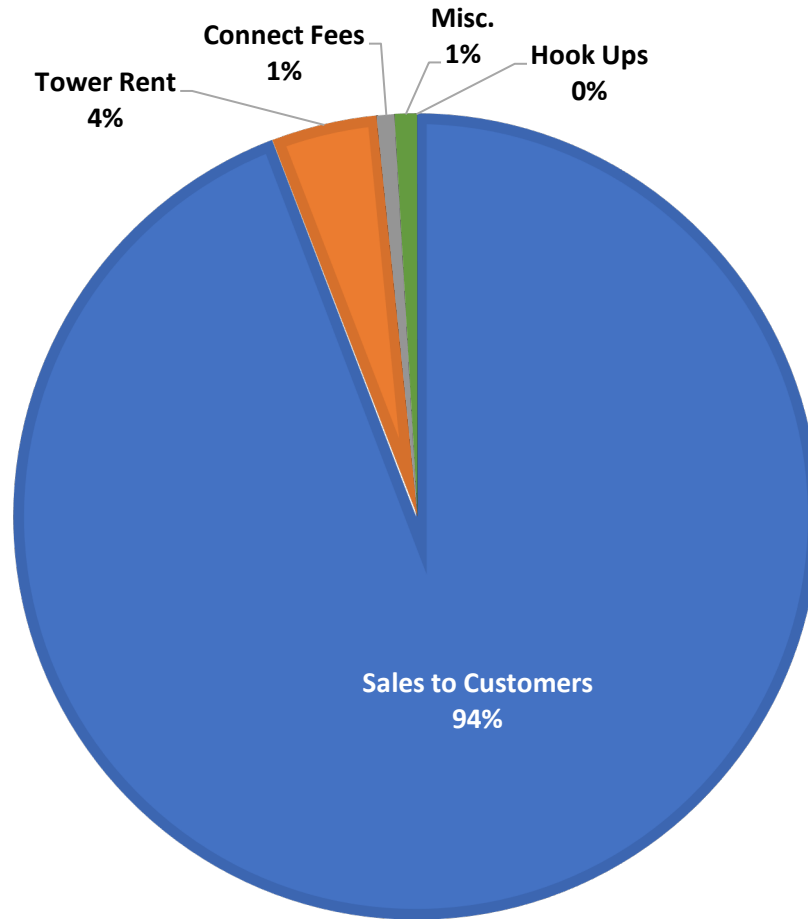
Unencumbered Cash Balance: Cash that is not anticipated to be needed for the fiscal year.

Resources Available: All Water Fund revenue, including Unencumbered Cash Balance.

Water Fund Revenue	2025 Actual	2026 Budget	2026 YTD*	2027 Proposed
Sales to Customers (Rate Change Effective 07/2025)	\$470,205	\$596,532	\$166,507	\$558,086
Connect Fees (Utility Connect + Reconnect Fee)	\$2,410	\$1,683	\$1,485	\$4,176
Hook Ups/Tank Water Sales	\$277	\$302	\$40	\$96
Tower Rent/Capital Improvement	\$14,219	\$19,908	\$6,320	\$25,281
New Service	\$1,154	\$0	\$1,891	\$4,992
Miscellaneous	\$160	\$884	\$3,671	\$4,933
Total Receipts	\$488,425	\$619,309	\$179,914	\$597,565
Unencumbered Cash Balance	\$373,398	\$161,986	\$289,103	\$296,517
Resources Available (Cash Balance + Total Receipts)	\$861,824	\$781,295	\$469,017	\$894,082

*Year to Date as of 05/29/2026

2027 WATER FUND REVENUE



Water Fund Expense

Production: Includes chlorine, equipment expense, miscellaneous contractual services, and power for water pumps. The 2027 Proposed amount includes minor reductions in various line items.

Distribution: Includes salaries, water meters, operating supplies, and health insurance. The 2026 Proposed amount includes a 4% increase in salary-related accounts, a 15% increase in health insurance, and an increase for water meters associated with capital project EV.1 Water Meters and Software Upgrade, among other adjustments.

Administration/Commercial General: Includes debt interest, salaries, debt principal, and transfers to other funds. The 2027 Proposed amount includes an increase in miscellaneous contractual services associated with the implementation of new Enterprise Resource Planning (ERP) software, a 4% increase in salary-related accounts, and a 15% increase in health insurance, among other adjustments.

Capital Improvement: Category created for the water line replacement program, and other large capital investments in the water utility.

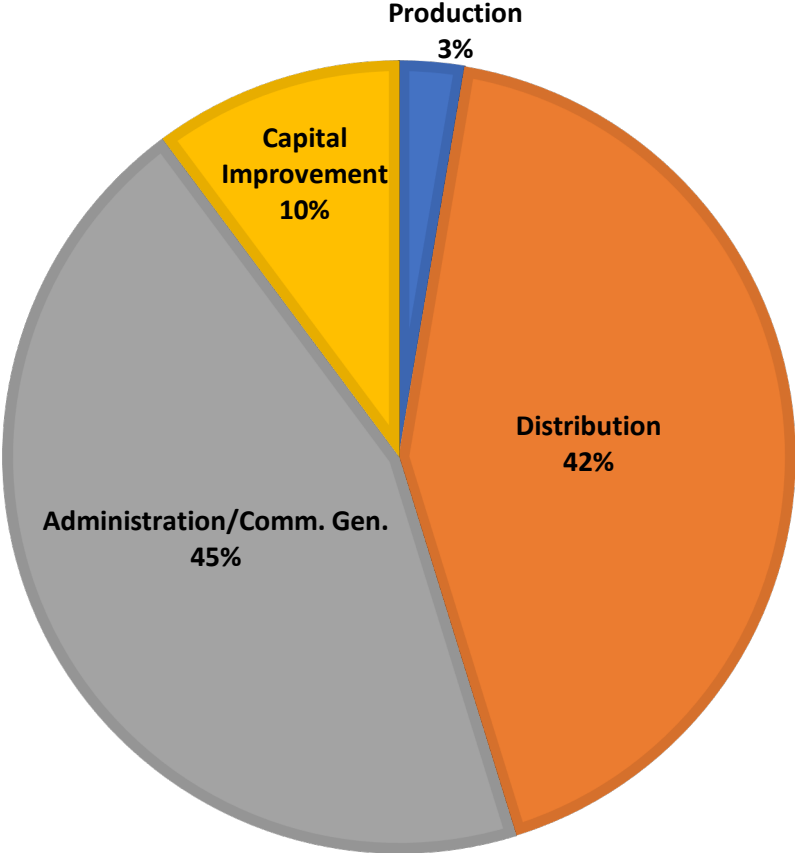
Total Expenditures: All Water Fund expenses. Does not include Cash Carryover.

Cash Carryover: Funds budgeted from the unencumbered cash balance in the fund.

Water Fund Expense	2025 Actual	2026 Budget	2026 YTD*	2027 Proposed
Production	\$6,650	\$17,800	\$1,289	\$15,700
Distribution	\$198,482	\$250,994	\$87,086	\$251,327
Administration/Commercial General	\$277,091	\$282,903	\$116,127	\$263,419
Capital Improvement	\$0	\$60,000	\$0	\$60,000
Total Expenditures	\$482,223	\$611,697	\$204,502	\$590,446
Cash Carryover	\$0	\$161,986	\$0	\$296,517

*Year to Date as of 05/29/2026

2027 WATER FUND EXPENSE



Water Fund Cash Balance

Cash Balance: The amount of unused resources in the fund. A sufficient cash balance provides a buffer for meeting obligations and allows the government the flexibility to respond to unforeseen economic conditions without compromising long-term financial stability. The Government Finance Officers Association (GFOA) recommends that local governments adopt policies establishing target amounts of cash balance in each fund. GFOA does not specify a level of reserves for enterprise funds, which include the City’s Water, Electrical, and Sewer Funds, but a target of 25% of annual operating expenses plus debt service would generally align with industry best practices.

Water Fund Cash Balance	2023 Actual	2024 Actual	2025 Actual	2026 Estimated	2027 Proposed
Cash Balance	\$86,979	\$403,251	\$373,398	\$321,598	\$296,517
Target	\$103,909	\$109,624	\$89,556	\$137,924	\$127,611

WATER FUND CASH BALANCE

