



COUNCIL MEETING

Wednesday, June 24, 2026

10:00 AM

Join Us

In Person

On YouTube

By Zoom

By Phone

County of Stettler No. 6

Administration Building

www.YouTube.com/StettlerCounty

www.StettlerCounty.ca/Zoom

578-328-1099

Meeting ID: 237 185 7702

Passcode: 660244

In the spirit of Truth and Reconciliation, the County of Stettler No. 6 acknowledges that we gather, live, and work on Treaty 6 and 7 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

Thank you for respecting our commitment to Scent Reduction in the workplace.

1. Call to Order

2. Agenda Additions and Approval

3. Delegation

4. Public Hearing

5. Council's Request for Information

- 5.1 Letter to the Government of Alberta - RE: Mature Asset Strategy
(Councillor Stevens)

6. Business Arising from the Minutes

7. New Business

- | | | |
|-----|---|---------|
| 7.1 | Buffalo Lake Meadows Lease Agreement for Park Improvements | Page 3 |
| 7.2 | Request for Decision: ACP Centerline Painting Program | Page 15 |
| 7.3 | Request for Decision: Sponsorship of Pasture Rejuvenation Project | Page 17 |
| 7.4 | Request for Decision: Herbicide Budget Amendment | Page 19 |

8. Agenda Items

- | | | |
|-----|---|---------|
| 8.1 | Memo: Tax Inquiry Open House | Page 21 |
| 8.2 | Memo: Second Quarter Road Report Update | Page 23 |

9. Correspondence

- | | | |
|-----|--|---------|
| 9.1 | Summer Village of White Sands - RE: No Stone Left Alone Program - Erskine Cemetery | Page 27 |
|-----|--|---------|

10. Consent Agenda Items

11. In-Camera Session

- | | |
|------|--|
| 11.1 | Red Willow Lagoon
<i>ATIA Section 28: Local public body confidences</i> |
| 11.2 | Rail Connector
<i>ATIA Section 28: Local public body confidences</i> |

12. Next Meeting

The next Regular Council Meeting is scheduled for Wednesday, July 8, 2026.

13. Adjournment



Request for Decision

Agenda Item: Buffalo Lake Meadows Lease Agreement for Park Improvements

Issue

Consideration of a lease agreement with the Buffalo Lake Meadows Owners Association related to park improvements undertaken by the community association.

Options for Consideration

1. That the County of Stettler No. 6 enters into a lease agreement with the Buffalo Lake Meadows Owners Association for a portion of Lot 38MR, Block 1, Plan 062 0721 for the purpose of constructing and operating a community event area. *(recommended option)*

OR

2. That the County of Stettler No.6 defers consideration of the lease agreement to a future meeting.

General

In June 2024, Council approved grant funding towards costs related to park improvements in the Buffalo Lake Meadows subdivision. The improvements were to be constructed and then maintained by the community association. The nature of the improvements is more substantive than park improvements that have been made by community associations in the past. A formal lease agreement has been prepared to account for these larger projects and their ongoing maintenance and operation by the community association.

Key points of the agreement include:

1. Geographically defined area for the improvements to balance the community association rights and obligations with public access and County maintenance of the host parcel of land.
2. Initial ten (10) year term with an automatic renewal for another ten (10) year term if all covenants and obligations have been performed by the community association.
3. Transfer of ownership of the improvements to the County upon termination or expiry of the lease agreement.
4. Mutual indemnification based on the community association's use of the improvements or use of the improvements by the public.
5. Retention of \$2 million insurance coverage by the community association throughout the term of the agreement.

Financial

The lease agreement does not have any immediate financial implications for the County. Upon termination of either agreement, ownership of the improvements will transfer to the County along with responsibility for any maintenance and/or replacement costs.

Policy/Legislation

Municipal Government Act, RSA 2000, C M-26

Methods in which council may act

180(1) A council may act only by resolution or bylaw.

Strategic Plan Linkages

Emerging issues

Implementation/Communication

Upon approval by Council, Administration will arrange for the agreement to be signed by the parties.

Target Decision Date

Wednesday, June 24, 2026

Prepared By

Craig Teal, RPP MCIP, Director of Planning & Development

Reviewed By

Yvette Cassidy, CAO

This Agreement made this _____ day of _____, _____ (the “Effective Date”).

BETWEEN

County of Stettler No.6

Incorporated January 1, 1955 by Order in Council 1782/54
(hereinafter referred to as the “County”)

OF THE FIRST PART

and

Buffalo Lake Meadows Owners Association

(hereinafter referred to as the “Lessee”)

OF THE SECOND PART

WHEREAS the County owns and has direction, control, and management of: Lot 38MR, Block 1, Plan 062 0721 (the “Lands”);

WHEREAS the Lessee is a Not For Profit Public Company incorporated under the Business Corporations Act (RSA 2000 c.B-9);

AND WHEREAS the Lessee wishes to lease a portion of the Lands, as specifically shown crossed in light blue on the sketch appended as Schedule “A” (the “Leased Area”) to construct and operate a community sports complex (the “Improvements”);

NOW THEREFORE IN CONSIDERATION of the rents, mutual promises and covenants contained herein, the parties agree to as follows:

1. BASIC AGREEMENT

- 1.1. Subject to the terms of this Agreement, the County grants to the Lessee the rights to use and occupy the Leased Area for the purpose of a picnic shelter, sports court and volleyball court, including the placement, normal operation, use, and maintenance of the Improvements, subject to the limitations outlined in this Agreement.
- 1.2. The Improvements are defined and described in more detail on the attached Schedule “B.”
- 1.3. The Improvements may further include any other fixture or structure agreed to in writing by the County as an addendum to this Agreement.
- 1.4. Throughout the term of this lease, the Improvements shall remain the property of the Lessee, notwithstanding that the Improvements may be affixed to the Leased Area.

Initials _____

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- 1.5. Unless directed or determined by the County from time to time, no provision herein shall permit the Lessee to impede, restrict, or prohibit:
 - 1.5.1. the County or general public's ability to pass through the Lands;
 - 1.5.2. the County's ability to access the Lands and any improvements and infrastructure thereon in order to perform maintenance or repairs to the Lands and any improvements and infrastructure thereon owned or operated by the County.
- 1.6. With respect to any work carried out by the Lessee in or on the Leased Area and with respect to the Lessee's Improvements, the work shall be at the sole risk, cost and expense of the Lessee and the Lessee shall:
 - 1.6.1. Prior to commencing any work, provide detailed plans and specifications for the Improvements to the County and obtain the County's written approval;
 - 1.6.2. Prior to hiring any contractor(s), obtain the County's written approval of any contractor(s) that will be performing work on the Lands, with such approval not to be unreasonably withheld;
 - 1.6.3. Provide all materials, equipment, and labour, and construct the Improvements in a good and workmanlike manner and accordance with all applicable laws, codes, and standards (including municipal bylaws). The Lessee shall be responsible for obtaining all required development and building permits in connection with the Improvements. Without restricting the generality of the foregoing, the Improvements shall be constructed keeping in mind public safety and, where required by any law, code or standard, shall be stamped by a Professional Engineer (or other professional certified in Alberta, as applicable), including with regards to as-constructed plans of record;
 - 1.6.4. Provide the County with a contact person and their contact information for use in case of emergency.
- 1.7. The Lessee shall, at all times and at its own expense, keep and maintain the Improvements and Leased Area in good and sufficient repair and cleanliness, to the satisfaction of the County, resulting from normal wear and tear and usage related to the usual operation of the Improvements and Leased Area.
- 1.8. The Lessee shall immediately report to the County any repair and cleanliness issues that are not the result of the usual operation of the Improvements and Leased Area by the Lessee and the County shall determine the appropriate manner of addressing the reported issues which may include replacement of the Improvements or removal of the Improvements.
- 1.9. The Lessee shall carry out management and operation of the Improvements in accordance with all applicable federal, provincial, and municipal laws, rules, regulations and ordinances. Without restricting the generality of the foregoing, the Lessee shall observe and comply with all applicable environmental laws, regulations and guidelines and shall not store or deposit on or near the Lands any hazardous or toxic substances (as defined in the *Canadian Environmental Protection Act*), nor any substances that may constitute a danger to the environment or to human life or health.

Initials _____

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- 1.10. The Lessee shall not do, cause or knowingly permit to be done, any act or thing upon the Lands which is or might become an annoyance, nuisance, disturbance or hazard to the occupiers of any neighboring lands or premises.
- 1.11. The Lessee shall, at all times and at their own expense, ensure the Improvements and use of the Leased Area do not constitute a safety hazard. This shall include but is not limited to: engineering structures accessible to members and the public and employing temporary fencing, barricades, and signage during construction and maintenance.
- 1.12. The Lessee shall immediately advise the County of any damage or injury which has occurred to the Improvements or on the Leased Area, or any part thereof.
- 1.13. The Lessee shall not alter, erect, or remove a permanent fence or gate without the written consent of the County.
- 1.14. Notwithstanding anything to the contrary herein, the County shall in the case of the emergency, have full and free access to the Lands for the purpose of addressing such emergency.
- 1.15. The Lessee shall not use or permit to be used any motorized vehicles or equipment on the Lands without the County's prior written consent. In the event motorized vehicles or equipment are used by or on behalf of the Lessee on the Lands, the Lessee shall forthwith repair any damage caused or occasioned thereby.
- 1.16. With the exception of those Improvements listed in Schedule "C", the Improvements shall not be held for exclusive use of the Lessee or their members for an extended period of time. Use of all other Improvements shall be open to the public.
- 1.17. The Lessee shall reimburse the County for any work performed by the County to meet the Lessee's obligations under this Agreement, should the Lessee fail to complete the work itself.
- 1.18. The Lessee shall not remove or alter any of the Improvements without the prior written consent of the County.
- 1.19. When this Lease expires or is terminated, the Improvements shall become the property of the County.
- 1.20. Despite Section 1.19, the County may agree to allowing the Lessee to retain ownership of those Improvements agreed to in writing with the Lessee, subject to any terms and conditions set out by the County with respect to the removal of the Improvements.

2. RENT

- 2.1. In consideration of the rights herein granted to the Lessee, the Lessee shall pay the County rent in the amount of One (\$1.00) Dollar, receipt of which is hereby acknowledged.

Initials _____

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3. TERM

- 3.1. Unless terminated earlier, this Agreement shall commence on _____, ____ (the "Commencement Date") and shall expire ten years thereafter on _____, _____.
- 3.2. If the Lessee has observed all of its covenants and performed all of its obligations herein, the parties may, by mutual agreement, renew the term of this Agreement for one (1) additional term of ten (10) years, on terms mutually agreeable to the parties. In the event the Lessee wishes to renew this Agreement, it shall provide written notice to the County no less than six (6) months prior to the expiration of the initial term.
- 3.3. Notwithstanding anything to the contrary herein, either the Lessee or the County may terminate this Agreement by providing the other party with no less than one hundred twenty (120) days' written notice of early termination.
- 3.4. If the Lessee ceases to maintain, cancels or loses their Society status or corporate status this agreement is terminated immediately.

4. DEFAULT

- 4.1. Should the Lessee fail to comply with or observe any of terms or conditions of this Agreement (a "Default") the County may provide the Lessee with written notice thereof, and the Lessee shall have fifteen (15) days' following delivery of such notice (the "Default Period") to rectify the Default to the County's reasonable satisfaction provided that if the default is not rectifiable within fifteen (15) days but the Lessee proceeds diligently to rectify the default the Default Period shall be extended for such additional period of time required to rectify the Default, and the Lessee covenants and agrees to proceed with due diligence to carry out the same. If the Lessee fails to remedy such Default prior to the expiration of the Default Period, the County may, without limiting any of its other rights herein or at law or in equity:
 - 4.1.1. forthwith terminate this Agreement by providing written notice to the Lessee; and/or
 - 4.1.2. together with its officers, employees, agents, contractors, and invitees enter upon the Leased Area and take reasonable steps to rectify the Default, including causing any maintenance, repairs, demolition or removal of any Improvements, and the cost for doing so shall be charged to the Lessee and shall be payable to the County by the Lessee within seven (7) days of receipt of an invoice for same, provided however that nothing in this Section 4.1.2 shall obligate the County to be responsible for rectifying any Default of the Lessee.
- 4.2. Neither party shall be considered in default in the performance of its obligations under this Agreement to the extent that the performance of such obligations is delayed by circumstances which are reasonably beyond the control of the County or the Lessee.

5. INDEMNITY

- 5.1. The Lessee acknowledges and agrees that the Lessee has thoroughly inspected the Leased Area, and that the Lessee accepts the Leased Area "as is" knowing its condition and that

Initials _____

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the County makes no representation or warranty with respect to the condition of the Leased Area or the suitability of the Leased Area for the use proposed by the Lessee.

- 5.2. The Lessee shall indemnify and hold harmless the County from and against all actions, suits, claims, demands, and expenses (including legal costs on a solicitor and own client full indemnity basis) (hereinafter "Claims") made or suffered by any person or persons, in respect of any loss, injury, damage or obligation to compensate, arising out of, or in connection with, the Leased Area or the Lessee's use thereof or any breach of this Agreement by the Lessee save and except for any Claims as a result of the County's negligence or willful misconduct.
- 5.3. The County shall indemnify and hold harmless the Lessee from and against all actions, suits, claims, demands, and expenses (including legal costs on a solicitor and own client full indemnity basis) (hereinafter "Claims") made or suffered by any person or persons, in respect of any loss, injury, damage or obligation to compensate, arising out of, or in connection with, the Leased Area by members of the general public or any breach of this Agreement by the County save and except for any Claims as a result of the Lessee's negligence or willful misconduct.

6. INSURANCE

- 6.1. The Lessee shall, at its sole expense, maintain during the term of this Agreement, liability insurance coverage in the minimum amount of TWO MILLION DOLLARS (\$2,000,000.00) per occurrence covering personal and bodily injury, death and property damage (full replacement value) on an occurrence basis with respect to the activities of the Lessee, and its employees, invitees, members, and agents, carried on, in or from the Leased Area.
- 6.2. The Lessee's insurance shall (a) name the County as a named insured, (b) be in a form acceptable to the County, and (c) waive any right to make claims against the County to recover any amounts paid by the insurer.
- 6.3. A certificate of insurance of the Lessee's insurance coverage shall be provided to the County on or before the Commencement Date, and upon request by the County at any time during the Term.

7. MISCELLENOUS

- 7.1. If any section, subsection, sentence, clause, or phrase of this Agreement is for any reason held to be invalid by the decision of a Court or Tribunal of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement.
- 7.2. This Agreement shall enure to the benefit of and be binding upon the parties hereto, notwithstanding any rule of law or equity to the contrary.
- 7.3. This Agreement shall be governed, interpreted, and construed in accordance with the laws of the Province of Alberta.

Initials _____

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- 7.4. At all times, the Lessee shall comply with all laws, government regulations, and municipal bylaws applicable to the Lands.
- 7.5. This Agreement shall not be assigned or transferred by the Lessee in whole or in part, and the Lessee shall not sublease the whole or any part of the Leased Area without the County's prior written approval, which consent may be withheld in the County's sole discretion.
- 7.6. The Lessee must ensure that no Builders' Liens or any other encumbrances (as defined in the Land Titles Act, R.S.A. 2000, Chapter L-4, as amended) will be attached, filed or registered against the Lands. The Lessee must obtain the discharge of any Builders' Lien or encumbrance within NINETY (90) DAYS after it has come to the notice of the Lessee. If the Lessee fails to meet this 90-day deadline, the County may undertake to discharge the Builders' Lien or encumbrance at the Lessee's cost (including legal fees on a solicitor-and-own client basis). Any expense incurred by the County in doing so must be paid to the County on demand. Should the Lessee wish to contest the amount or validity of any lien or encumbrance in good faith they may notify the County's Chief Administrative Officer of their intention. The County's Chief Administrative Officer may waive the 90-day deadline upon reasonable terms and conditions.
- 7.7. This Agreement and the Schedules attached hereto constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all other prior agreements and understandings, both written and oral, between the parties.

Initials _____

8. NOTICES

- 8.1. Any notice, demand, request or other document which may be or is required to be given under this Lease Agreement shall be given in writing and delivered in person or sent by mail or email to the addresses set forth below or to any other address that may be designated by the parties from time to time in writing.
- 8.2. Any notice, demand, request or other document so given shall be deemed to have been received when delivered in person, sent by email, or if sent by mail then on the fifth business day following the date of sending, as the case may be.

Buffalo Lake Meadows Owners Association	County of Stettler No. 6
	Box 1270
	6602 44 Avenue
	Stettler AB T0C 2L0
email:	email: cao@stettlercounty.ca
Contact:	Contact: Chief Administrative Officer

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the Effective Date.

County of Stettler No. 6

Per: _____

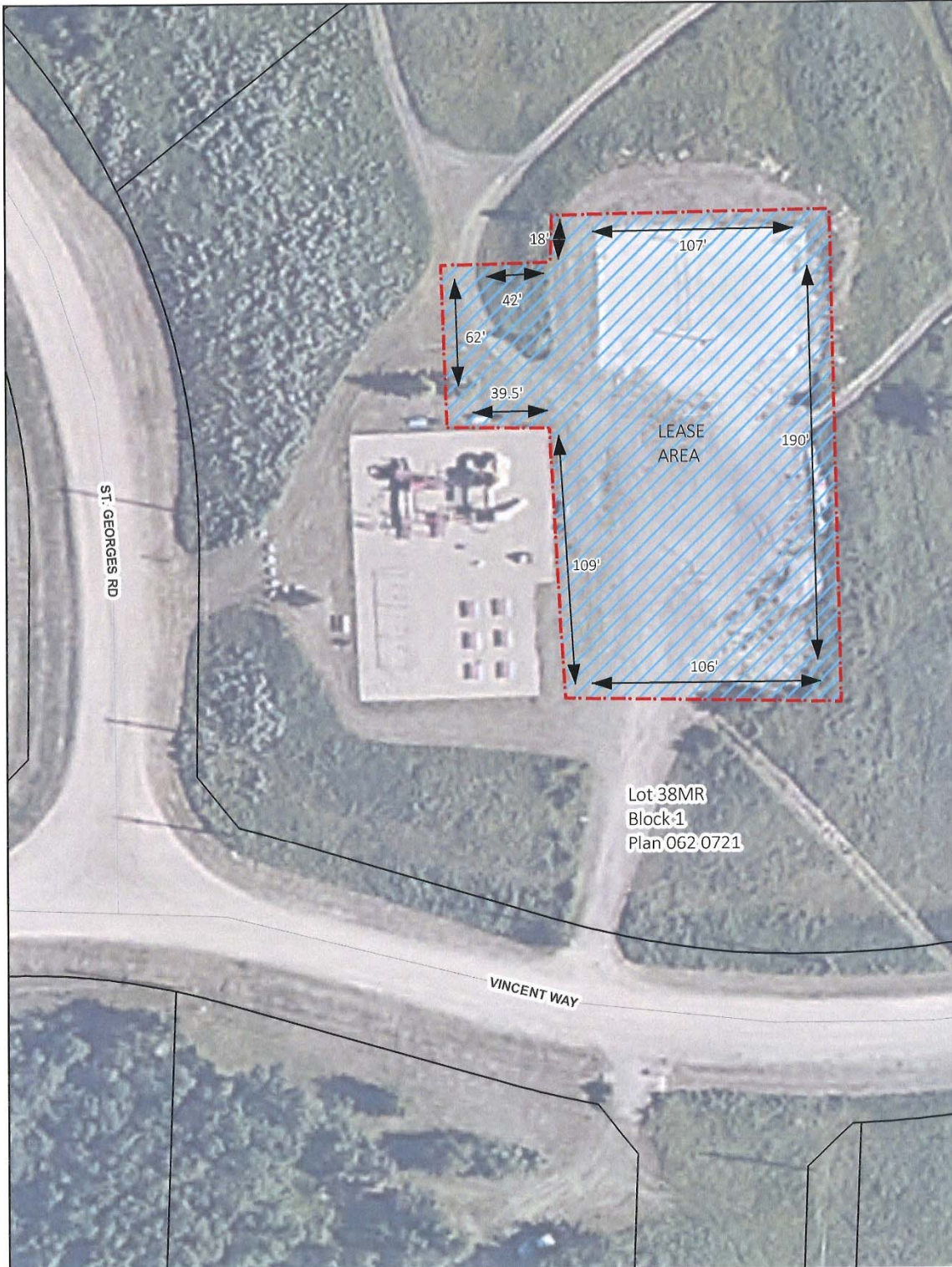
Per: _____

Buffalo Lake Meadows Owners Association

Per: _____

Per: _____

Initials _____



Initials _____

Schedule B

Fenced asphalt multi-sport pad approximately 70 feet by 130 feet

Shed and sea land container for storage of sports equipment

Pavilion/picnic shelter

Picnic tables and benches

Volleyball court

Landscaping and retaining walls

Utility systems including lighting for asphalt pad

Initials _____

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Schedule C

Shed and sea land container for storage of sports equipment

Initials _____

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Request for Decision

Agenda Item: Asphaltic Concrete Pavement (ACP) Centreline Painting – Various Locations

Issue

Administration has identified the need to renew 28.85 km of centreline pavement markings on asphaltic concrete pavement (ACP) at various locations throughout the County.

Recommendation

1. That the County of Stettler No. 6 Council authorize Administration to contract Emcon Services Inc. to complete the renewal of centreline pavement markings on 28.85 km of Asphaltic Concrete Pavement (ACP) roads throughout the County, at an estimated cost of \$12,000.

Or

2. That the County of Stettler No. 6 Council direct Administration to defer the renewal of centreline pavement markings on Asphaltic Concrete Pavement (ACP) roads to the 2027 budget deliberations

Background

In May 2026, Administration identified approximately 28.85 km of Asphaltic Concrete Pavement (ACP) roads with centreline pavement markings in very poor and (or) faded condition at various locations throughout the County. As more than five years have elapsed since the County last undertook a centreline pavement marking renewal program, Administration recommends renewing the affected markings to maintain roadway safety and visibility.

Administration has obtained a quotation from Emcon Services Inc. to complete the recommended 28.85 km of centreline pavement marking renewal during the first week of July 2026. The quoted cost is advantageous as Emcon Services Inc. is the Contract Maintenance Area (CMA) provider for Alberta Transportation highways within the County and will already be undertaking line painting operations in the area. As a result, no additional mobilization or demobilization costs will be incurred.

An additional benefit of proceeding with Emcon Services Inc. is the timely completion of the work, which will help reduce the potential for traffic-related conflicts and maintain roadway safety.

For comparison purposes, Administration obtained a second quotation from another contractor to provide the same services at a cost of approximately \$24,000.00, which is double the cost of the Emcon Services Inc. quotation, and a potential completion date of mid- October.

Transportation engineering best practices support the regular renewal of pavement markings to maintain their visibility and effectiveness. Centreline markings are a critical traffic control device that provide lane delineation, assist drivers in maintaining proper vehicle positioning, and improve safety during nighttime, adverse weather, and reduced-visibility conditions.

Annual assessment and renewal of pavement markings, where warranted, helps ensure the County's roadway network remains safe and functional for all users. Delaying renewal can result in reduced visibility of centreline markings, increasing the potential for driver confusion, lane departure incidents, and associated safety risks.

Financial

Funds to complete the project will require a Council approved general operating reserve transfer.

Policy/Legislation

Municipal Government Act: 248(1) A municipality may only make an expenditure that is (a) included in an operating budget, interim operating budget or capital budget or otherwise authorized by the council, (2) Each council must establish procedures to authorize and verify expenditures that are not included in a budget.

Administration and Finance Policy 6.14 - Non-Budget and Pre-Budget Expenditures (1) If a proposed unbudgeted expenditure is not of an emergency nature and (b) the expenditure will exceed the Budget for the program or function, Council must approve the expenditure.

Implementation

Administration will proceed as per direction from Council.

Target Decision Date

June 24, 2026

Prepared By

Andrew Phillips, Manager of Engineering and Facilities

Reviewed By

Greggory Jackson, Director of Operations

Yvette Cassidy, Chief Administrative Officer



Request for Decision

Agenda Item: Sponsorship of Pasture Rejuvenation Project

Issue

Agricultural Services Board (ASB) has recommended that the County of Stettler No.6 sponsor a Pasture Rejuvenation Workshop.

Recommendation

1. That Council approve the recommendation of the Agricultural Services Board to sponsor the Pasture Rejuvenation Workshop and authorize Administration to proceed with the initiative, utilizing funds as approved within the Agricultural Service Board's approved budget.

OR

2. That Council defer this decision for future consideration.

General

Agricultural Services Board will host a Pasture Rejuvenation Workshop as part of Open Farm Days on August 16, in partnership with Wallaby Ag and the Stettler Agricultural Society.

The proposed workshop would provide participants with the opportunity to learn about pasture rejuvenation practices through a guided tour of various sites throughout the County. Agricultural Services Board is proposing to rent a bus to transport attendees between locations, allowing participants to observe rejuvenation projects firsthand, learn about the techniques and benefits of pasture rejuvenation, and gain a greater understanding of the services provided by Wallaby Ag.

As part of the event, lunch and refreshments would be provided to participants. The Stettler Agricultural Society has advised that grant funding may be available to assist with project costs, which could help offset expenses associated with the workshop.

This initiative aligns with the Agricultural Service Board's commitment to supporting agricultural education and awareness. The workshop would provide an engaging learning opportunity for residents and visitors while showcasing local agricultural innovation, stewardship practices, and collaboration among agricultural partners within the County.

Financial

The workshop is anticipated to cost approximately \$1500 and will be funded through the Agricultural Service Board's approved annual Demonstrations, Plots and Extension budget. Educational and extension initiatives such as this workshop assist the Agricultural Service Board in meeting the requirements of the Provincial Agricultural Service Board Grant Program while providing valuable agricultural learning opportunities for residents and producers.

Policy/Legislation

Municipal Government Act, RSA 2000, Chapter M26

Section 180 (1)

A Council may act only by resolution or bylaw.

Implementation/Communication

June 24, 2026

Prepared By

Robert Klatt, Manager of Agricultural Services

Reviewed By

Greg Jackson, Director of Operations



Request for Decision

Agenda Item: Herbicide Budget

Issue

Additional budget requirements to expand the weed control program for 2026.

Options for Consideration (Recommendation)

1. That the County of Stettler No. 6 approve the additional expenditure of previously purchased inventory of \$90,000.

OR

2. That Council defers this decision for future consideration.

General

The approved budget for \$130,000 will be over budget as we intend to use an additional \$90,000 from inventory that was purchased in prior years. This will impact the chemical expense line of the budget, however, because the chemical inventory is a cash flow budget, this will be adjusted during the year end process with Corporate Services during the audit. Our intention is to not purchase an additional \$90,000 for inventory, rather to use up chemical we have on hand from 2025. Adequate moisture has resulted in favourable growing conditions and extended the application window, allowing the County to address areas that were not completed in 2025 due to equipment issues and severe drought conditions.

Financial

Additional expenditure of \$90,000 will be required for the 2026 Agricultural Operations budget. Total combined budget of \$221,000 from GL 02-62-00-22615 which will be adjusted during the audit period to originally allocated amount of \$130,000.

Policy/Legislation

Municipal Government Act, RSA 2000, Chapter M-26

Section 248 (1) Where a municipality may only make expenditure that is: (1) included in an operating budget, interim operating budget or capital budget or authorized by the Council.

County of Stettler Procurement, Disposition and Tendering Policy AF 6.17

Implementation/Communication

Following Council approval, Agricultural Operations will proceed with the purchase.

Target Decision Date

Wednesday, June 24, 2026

Prepared By

Robert Klatt, Manager of Agricultural Services

Reviewed By

Greggory Jackson, Director of Operations

Yvette Cassidy, Chief Administrative Officer



Memo

TO: Council
FROM: Yvette Cassidy
DATE: June 24, 2026
SUBJECT: Proposed Property Assessment & Tax Notice Open House

We are asking Council consider hosting a Property Assessment and Taxpayer Information Session providing residents with an opportunity to schedule an appointment to meet with an assessor and /or drop in to discuss County budget, taxation, and ratepayer concerns with Council.

Each year, property assessment and taxation questions generate interest from ratepayers, and this year has seen more interest with the increases to County of Stettler assessments combined with the substantial Government of Alberta requisition increase for Education, and also the increase to Seniors Housing. Residents have questions about how their property assessment is determined, how their assessment relates to taxation, and how municipal budget decisions impact their tax rates.

To support transparency and improve public understanding Administration is suggesting the County host an open house where citizens can schedule individual appointments with an assessor. In addition, Council would be available through a "Council and Coffee" format to speak informally and one on one with residents about the County budget, taxes, and broader ratepayer concerns.

This event would take place at the Administration Building on a date that was suitable to our assessors, in the middle of July, between 3:00 p.m to 7:00 p.m. Residents would be invited to book appointments in advance to meet one-on-one with an assessor regarding their property assessment questions.

At the same time in a separate meeting area, Council members would be available throughout the event for informal conversation with ratepayers. This would provide an opportunity for residents to ask questions, share concerns and learn more about the County's budget process, municipal taxation, and about tax rate bylaw decisions, services, and municipal priorities.

Suggested Event Name: Property Assessment and Taxpayer Information Session

Hosting an event would provide residents with direct access to assessment information from the assessor, help clarify the connection between assessment and taxation, and create an informal setting for Council to receive ratepayer concerns and feedback. It would also demonstrate Council's continued commitment to openness, accessibility and public engagement.

If Council is supportive, Administration would proceed with planning, including scheduling according to assessor availability, establishing an appointment schedule, preparing public communications and advertisements, and arranging space for the Council and Coffee portion of the open house.

The proposed Property Assessment, Tax & Budget Open House would provide a valuable opportunity for residents to better understand their property assessment and taxes while also engaging directly with Council on budget-related matters and ratepayer concerns. While the County of Stettler provides an opportunity for the public to engage with us on our budget annually during budget deliberations, we do not receive much interest, input or feedback. This event provides a timely opportunity to discuss budget decisions as they relate to Tax Rate Bylaw decisions and property assessment, and to hear first-hand what the priorities of our residents include, which will assist in decision-making as we begin our next budget planning cycle.



Memo

TO: Council
FROM: Greg Jackson, Director of Operations
DATE: June 24, 2026
SUBJECT: Road Report – 2nd Quarter Update 2026

Grader Beats / High Traffic Routes / Road Maintenance

Road shoulder maintenance to remove the dirt lip and facilitate drainage from the road surface was identified by Council and Operations Staff as a priority to improve the overall condition of the roads in the County of Stettler. Annual maintenance to the road shoulders along with shorter intervals between blading and light roadbed reclamation improving the overall cross section will support surface water shedding. This maintenance allows the road structure to better handle the greatly increased size and weight of traffic utilizing our road network. Shoulder maintenance will continue with the roads that have been deemed priority and then towards the roads with milder lip conditions.

Operations have deemed the following roads as a priority to complete in 2026 (Weather Dependent);

- Rge.Rd. 19-5 - (Tower Road) 1.5 miles north of Twp.Rd. 39-2.
- Rge.Rd. 20-3 (Liberal Road) 3.5 mile north of Hwy. 12 to Twp.Rd. 39-4.
- Twp.Rd. 39-2 - 3 miles east of Hwy 56 to Rge.Rd. 19-1.
- 30 miles of light shoulder lip removal maintenance on various roads.

Operations have deemed the following roads as a priority to complete in 2027 (Weather Dependent);

- Rge.Rd. 21-1 - (Buffalo Sands / Buffalo Lake Meadows) 1.5 miles north of Twp.Rd. 40-2.
- Twp.Rd. 39-2 - 2 miles east of Rge.Rd. 19-1 to Secondary Hwy. 850.
- Twp.Rd. 37-4 (Linda Hall Road) 2 miles east of Hwy. 56.

-50 miles of light shoulder lip removal maintenance on various roads.

Twp. Rd. 39-2

Twp. Rd. 39-2 is an uninterrupted gravel surfaced road that stretches thirty-four miles east border to west border through the County of Stettler. 39-2 serves as an excellent connector route for agricultural producers accessing rural land, acreage owners, industrial business and connector traffic from highway 12 bypassing the Town of Stettler.

Identified by Ratepayers, Council and Staff as a high priority to reshape to improve surface stability and drainage, direction was given to start work from Highway 56 travelling east. This mile of road is the most heavily travelled portion and showed significant surface damage during +/- 4" of rain in late May and early June.

During the time that Operations Staff have been working on road improvement at this location the speed limit and road closed signs have not been respected. Many vehicles including a high clearance sprayer have passed through the work area and caused safety concerns as well as damage to the surface work causing rework and added time to the project. Interest in the work being completed has peaked interest in some individuals to the point at which they have been on the road surface measuring top width.

Road work on Twp.Rd. 39-2 began on June 6, 2026, and will include the following to complete;

- Blading surface aggregates from side to side allowing the machinery to separate usable material from discard silt and dirt. This also allows the ability to open up the road, introduce aggregate to add strength in weak substructure locations and cut in the required slope.
- Cut in the ditch slope.
- Cut in the road top to the desired width.
- Adding 1 ½" aggregate to the road top and packing in with water.
- Adding ¾" aggregate to the road top to blade into the surface and to finish.
- Finish slope assessment and ditch contour within the County of Stettler ROW.
- Seed with ditch blend grass seed and inhibit weed growth.

Equipment hours to date are as follows;

- Grader 40 hours.
- Packer 15 hours.

Aggregate added to the project to date is as follows;

- 250 tonne 1 ½" aggregate.

Weather permitting the estimated equipment hours and aggregate material to complete is as follows;

-Grader 40 hours.

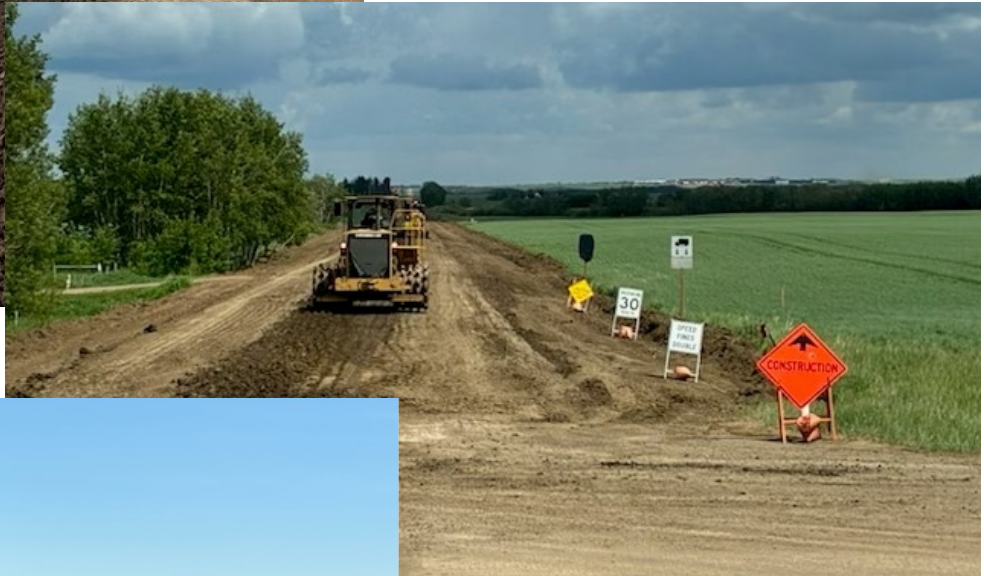
-Packer 15 hours.

-400 tonne 1 ½" aggregate

-250 tonne ¾" aggregate (late summer application).

Final totals for the mile of road rejuvenation will be calculated and circulated to Council at the road tour in July.







RECEIVED
JUN 17 2026
County of Stettler

Box 119
Stettler, AB T0C 2L0
Phone (403) 740-1572
Fax (587) 854 - 3176
Website: www.whitesandsab.ca
Email: cao@whitesandsab.ca

June 10, 2026

Reeve & Council of the County of Stettler No. 6
Box 1270
6602 - 44 Ave
Stettler, AB T0C 2L0

RE: No Stone Left Alone Program – Erskine Cemetery

Dear His Worship Larry Clarke and Council,

At its Regular Council Meeting, the Summer Village of White Sands passed the following resolution:

Motion 25:10:22

Moved by Councillor Thorogood to send a letter to the Summer Village of Rochon Sands, County of Stettler (Erskine), and Erskine Cemetery Club inviting them if they would like to have a discussion to jointly form a committee to administer No Stone Left Alone for the Erskine Cemetery for next year and the future.

In accordance with Council's direction, the Summer Village of White Sands is inviting your organization to participate in a discussion regarding the future of the No Stone Left Alone program at the Erskine Cemetery.

Historically, the program has relied on volunteer efforts and support coordinated through the Summer Village of White Sands. As the Erskine Cemetery is located within the County of Stettler and outside the boundaries of the Summer Village of White Sands, Council believes it would be beneficial to discuss whether there is interest among participating organizations in a collaborative approach to supporting and coordinating the program in future years.

The purpose of the discussion would be to explore potential options for future administration, volunteer involvement, storage and maintenance of program materials, and any financial or in-kind support that participating organizations may wish to consider.

At this time, no decisions have been made, and the Summer Village is simply seeking to determine whether there is interest in participating in such a discussion. Should your organization be interested, please contact the Summer Village Office and Administration will coordinate a meeting with interested parties.

Thank you for your consideration.

Sincerely,



Melissa Beebe
Chief Administrative Officer
Summer Village of White Sands

cc:

Summer Village of Rochon Sands
County of Stettler No. 6
Erskine Cemetery Club