

1. CALL TO ORDER
[Watch Live](#)
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL / ESTABLISHMENT OF A QUORUM
4. APPROVAL OF AGENDA
5. WELCOME GUESTS
6. PUBLIC COMMENT RE: ITEMS ON THE AGENDA
7. CONSENT AGENDA
 All matters listed under Consent are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. However, if discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. *(roll call)*
 - 7.1. Past Minutes of the Regular City Council 3 - 8
[Regular City Council - 18 May 2026 - Minutes - Pdf](#)
8. NEW BUSINESS
 - 8.1. June 1, 2026 List of Bills to be Paid. 9 - 19
[ARF - List of Bills - Pdf](#)
 - 8.2. List of Additional Special Assessments to be added to 2026 Summer Taxes. 20 - 22
[ARF-23-100 - Delinquent Bills for Tax Roll - Pdf](#)
 - 8.3. Approval to Repair Failed 24-inch Storm Outlet Pipe 23 - 25
[ARF-26-177 - Storm Outlet Pipe - Pdf](#)
 - 8.4. Approval of the Contract with the Michigan Department of Transportation (MDOT) for the Milling and Paving of Rogers Hwy 26 - 29
[ARF-26-169 - MDOT Surface Transportation Program Contract #246-5112 - Pdf](#)
 - 8.5. Approval of Assessing Services Agreement with Amanda Lacelle, Lacelle Properties, LLC 30 - 39
[ARF-26-174 - Lacelle Properties LLC Agreement - Pdf](#)
 - 8.6. Approval of Fire and Emergency Services Agreement with Tecumseh Township 40 - 44
[ARF-26-173 - Tecumseh Twp Fire & Rescue Agreement - Pdf](#)
 - 8.7. Appointment of Jason Derby as the At-Large board member to the Local Development Finance Authority for Adrian and Tecumseh 45
[ARF-26-158 - Appointment of Jason Derby to the LDFA Board -](#)

[Pdf](#)

8.8. Special Event Request - Appleumpkin 2026

46 - 52

[ARF-26-172 - Appleumpkin - Pdf](#)

9. PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA
10. COUNCIL COMMENTS / ANNOUNCEMENTS
11. ADJOURNMENT

DRAFT MINUTES

Regular City Council Meeting



7:30 PM - Monday, May 18, 2026
City Hall

The Tecumseh City Council met in regular session on Monday, May 18, 2026 at 7:30 PM at City Hall.

PRESENT: Council Member Ron Wimple, Council Member Brent Gnodtke, Mayor Brian Radant, Council Member Katie Mattison, Council Member Joe Tuckey, Council Member Gary Naugle, and Council Member Vicki Riddle

LATE:

ABSENT:

STAFF PRESENT: City Manager Coker, Acting Clerk Grubb, City Attorney Lacasse

1. **CALL TO ORDER**
Mayor Radant called the meeting to order at 7:30 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL / ESTABLISHMENT OF A QUORUM**
Roll call was taken. A quorum was established.

4. **APPROVAL OF AGENDA**

Moved by Ron Wimple
Seconded by Joe Tuckey

Motion to approve the May 18, 2026 regular City Council Agenda as presented.

MOTION CARRIED

5. **WELCOME GUESTS**

6. **PUBLIC HEARING - SIDEWALK ASSESSMENTS**

6.1. Public Hearing - Sidewalk Assessments - Southeast Quadrant

The public hearing opened at 7:31 PM.
Manager Coker - described public improvement under the city's code of ordinances, Chapter 70 Section 70-31, repair and replacement of sidewalks as necessary in the SE quadrant of the city. Public afforded the opportunity to address council through this Public hearing.
Resident addressed council - have 27 flags on the corner of Kilbuck. Happy to

do it.
The public hearing closed at 7:33 PM.

7. PRESENTATIONS

7.1. Police Department - "Departmental Citation Award" presented to Officer Jacob Biek

Cheif Wright presented Officer Jacob Biek with an award:

- Started career with city on March 1, 2026
- March 18, 2026, responded to a structure fire with a person trapped inside, disregard for his personal safety with assistance, extracted an individual from a window close to the fire preserve human life
- March 21, 2026, responded to a fall detection alert that came from an iphone, located an unresponsive victim, initiated CPR while remaining in radio contact, showed leadership on the scene, all instrumental in the victim regaining a pulse

8. PUBLIC COMMENT RE: ITEMS ON THE AGENDA

There were no public comments regarding items on this evening's agenda.

9. REPORT OF THE CITY MANAGER

9.1. The Report of the City Manager

Moved by Vicki Riddle
Seconded by Ron Wimple

Motion to accept and place on file the Report of the City Manager.

MOTION CARRIED

10. CONSENT AGENDA

- 10.1. Past Minutes of the Regular City Council
- 10.2. Budget Report
- 10.3. Monthly Report of the Treasurer
- 10.4. Monthly report of the Police Department
- 10.5. Monthly Report of the Fire Department.

Moved by Joe Tuckey
Seconded by Katie Mattison

Motion to adopt the May 18, 2026 Consent Agenda as presented.

Yes: Ron Wimple, Brent Gnodtke, Brian Radant, Council Member Katie Mattison, Joe Tuckey, Gary Naugle, and Council Member Vicki Riddle

MOTION CARRIED 7-0 on a recorded vote

11. NEW BUSINESS

11.1. May 18, 2026 List of Bills to be Paid.

Moved by Gary Naugle
Seconded by Joe Tuckey

Motion to approve the May 18, 2026 List of Bills to be paid.

Yes: Ron Wimple, Brent Gnodtke, Brian Radant, Council Member Katie Mattison,
Joe Tuckey, Gary Naugle, and Council Member Vicki Riddle

MOTION CARRIED 7-0 on a recorded vote

11.2. List of Delinquent Bills to be added to 2026 Summer Taxes

Moved by Joe Tuckey
Seconded by Vicki Riddle

Motion to approve the list of Delinquent Water/Sewer bills and Sidewalk and Mowing invoices which have been due since December 31, 2025, to be added to the Summer 2026 Property Tax bills.

Yes: Ron Wimple, Brent Gnodtke, Brian Radant, Council Member Katie Mattison,
Joe Tuckey, Gary Naugle, and Council Member Vicki Riddle

MOTION CARRIED 7-0 on a recorded vote

11.3. Authorization to Purchase a John Deere Gator

Manager Coker explained that the current John Deere gator is 25 years old and component parts are becoming more difficult to find. City will utilize the Mi Deal program to purchase.

Moved by Gary Naugle
Seconded by Ron Wimple

Motion to authorize the Purchase of 2026 John Deere Gator, Model No. XUV875R with blade hardware and salt spreader for the Cemetery Department in the amount of \$42,455.34 from Hutsons, utilizing the MiDeal program in accordance with City ordinance Section 2-379 and to waive bidding under Section 2-384 of the same ordinance.

Yes: Ron Wimple, Brent Gnodtke, Brian Radant, Council Member Katie Mattison,
Joe Tuckey, Gary Naugle, and Council Member Vicki Riddle

MOTION CARRIED 7-0 on a recorded vote

11.4. Promotion to Department of Public Works Superintendent

Manager Coker explained:

- Wade has been with the city since 2006
- current crew leader for the DPW
- worked in both the Utility and Public Works departments
- brings a wealth of knowledge
- Promotion starting date of July 1, 2026

Moved by Gary Naugle
Seconded by Joe Tuckey

Motion to approve the promotion of Wade Cleveland to the position of DPW Superintendent effective July 1, 2026.

Yes: Ron Wimple, Brent Gnodtke, Brian Radant, Council Member Katie Mattison, Joe Tuckey, Gary Naugle, and Council Member Vicki Riddle

MOTION CARRIED 7-0 on a recorded vote

11.5. Adoption of the Downtown Streetscape Master Plan

Director Gilmore recapped the process we have had for developing a streetscape plan for the city.

JPR briefly reviewed the highlights of their concept plan with a presentation to council:

- been a year in the works
- be accessible and sustainable
- strengthening the connectivity
- preserve history and small town charm
- public downtown restrooms and outdoor dining
- maintain bike lane
- wider sidewalks
- decorative intersections
- coordinated with MDOT and the railway
- address market on evans - green space and safety
- phased plan
- plan to be continually evaluated as times and needs change

Mayor Radant commented that he appreciates the effort and work that went into the guide they created for the city streetscape. Not approving a budget; approving a guideline for a new streetscape.

Council member Wimple commented:

- great "road map" to follow
- cost is high
- the longer the wait, the higher the price
- community needs to look at this as a long-term investment
- thanked all for their work and time

Moved by Katie Mattison
Seconded by Vicki Riddle

Motion to Adopt the Downtown Streetscape Master Plan.

MOTION CARRIED

11.6. Letter of Support for Southern Michigan Railroad Society State Funding Request

Manager Coker explained:

- railway is in need of letter of support for acceptance
- in process of applying for grant
- grant is through the Michigan Heritage Rail Preservation program
- intends to use funds for railroad crossings here in the city
- requesting letter of support for grant

Moved by Gary Naugle
Seconded by Katie Mattison

Motion to approve letter of support for the Southern Michigan Railroad Society grant request

MOTION CARRIED

12. PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA

A resident stated their concerns regarding the city and the environment

13. COUNCIL COMMENTS / ANNOUNCEMENTS

Council Member Naugle wanted to know if any of the council planned on riding in the parade so he could line up cars.

Mayor Radant stated:

- ceremony starts at city hall with wreath placement at 9:40 a.m.
- parade at 10 am
- cemetery by 10:45 a.m.
- ceremony at Brookside

Mayor Radant encourage anyone wanting to help plant trees over on Stetson on May 30th to do so

14. ADJOURNMENT

Moved by Katie Mattison
Seconded by Ron Wimple

Motion to adjourn. Meeting adjourned at 8:25 PM.

MOTION CARRIED

Brian D. Radant, Mayor

Sonya A. Grubb, Acting Clerk



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Laura Papworth, Account Clerk
Date Submitted May 21, 2026	Department Treasurer

Subject
June 1, 2026 List of Bills to be Paid.

Summary
June 1 2026 List of Bills to be paid.

Budgeted
No

Recommendation
To approve the June 1, 2026 List of Bills to be paid.

Attachments
[Check Register 6-1-26](#)
[ACH Register 6-1-26](#)
[New Vendor Report 6-1-26](#)
[Council Meeting 6-1-26](#)

Brett Coker, City Manager
Tonya Miller, City Clerk

Approved - 27 May 2026
Approved - 27 May 2026

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06/01/2026	76194	RYAN BEATTIE	YOUTH BOXING CLASSES	216.00
06/01/2026	76195	BEAVER RESEARCH COMPANY	SUPPLIES	150.83
06/01/2026	76196	BELINDA MCGUIRE	PIANO TUNING	185.00
06/01/2026	76197	GLORIA BORTNICHAK	MAY LINE DANCING CLASSES	136.00
06/01/2026	76198	BOWMAN CHEVROLET	SUPPLIES	80.78
			SUPPLIES	<u>333.39</u>
				414.17
06/01/2026	76199	C J FULTON, LLC	BD Bond Refund	460.25
06/01/2026	76200	CASA VILLA BUILDERS	BD Bond Refund	500.00
			BD Bond Refund	500.00
			BD Bond Refund	1,000.00
			BD Bond Refund	1,000.00
			BD Bond Refund	1,000.00
			BD Bond Refund	<u>1,000.00</u>
				5,000.00
06/01/2026	76201	CASA VILLA BUILDERS INC	BD Bond Refund	1,000.00
06/01/2026	76202	CINTAS	UNIFORMS	219.31
			SUPPLIES	383.74
			UNIFORMS	219.31
			SUPPLIES	<u>202.98</u>
				1,025.34
06/01/2026	76203	JONAH COKER	MILEAGE REIMBURSEMENT	47.85
06/01/2026	76204	COMFORT ENTERPRISES	SUPPLIES	1,310.96
06/01/2026	76205	ERIC COOPER	MILEAGE REIMBURSEMENT	114.55
06/01/2026	76206	CORE & MAIN LP	SUPPLIES	3,517.84
			METER CHANGES	<u>110,390.00</u>
				113,907.84
06/01/2026	76207	JOHN DEERE FINANCIAL	SUPPLIES	1,700.90
06/01/2026	76208	DESIGN STONE ENGRAVING SVCS	ENGRAVING	285.00
06/01/2026	76209	ENGINEERING SUPPLY & IMAGING	MAINTENANCE ON SCANNER	395.00
06/01/2026	76210	FAMILY FROSTY, LLC	BD Bond Refund	1,000.00
06/01/2026	76211	FLEIS & VANDENBRINK	PROF SVCS 4/5/26 - 5/2/2026	207.50
06/01/2026	76212	FRONTIER - BROOKLYN	BD Bond Refund	1,000.00

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			BD Bond Refund	1,000.00
			BD Bond Refund	1,000.00
			BD Bond Refund	1,000.00
			BD Bond Refund	<u>1,000.00</u>
				5,000.00
06/01/2026	76213	TRYDEN GARCIA	YOUTH SOCCER OFFICIAL	242.50
06/01/2026	76214	GLASS DOCTOR	WINDSHIELD	356.04
06/01/2026	76215	GREEN DEVELOPMENT VENTURES, LLC	BD Bond Refund	1,000.00
06/01/2026	76216	HOMES BY JOSH DOYLE	BD Bond Refund	1,000.00
06/01/2026	76217	HOWE PLUMBING LLC	PLUMBING ISSUES	431.25
06/01/2026	76218	K HERMAN BUILDERS LLC	BD Bond Refund	1,000.00
06/01/2026	76219	KENNETH & CHERI WEBER	BD Bond Refund	2,631.25
06/01/2026	76220	SCOTT LAMBKA	SCHOOL K9 CONTRACT-DOG FOOD RE	408.96
06/01/2026	76221	KATHERINE LEHMAN	MILEAGAE REIMBURSEMENT	240.70
06/01/2026	76222	LENAWEE COUNTY TREASURER	TRAILER FEES-MAY 2026	467.50
06/01/2026	76223	LENAWEE ECON DEVP CORPORATION	12/8/26 LUNCHEON FOR TEC TECH PA	224.77
06/01/2026	76224	MARC LIGHTFOOT	MAY CARDIO DRUMMING CLASSES	81.00
06/01/2026	76225	LRE	STANDISH/GLOBE MILL DAM	585.00
06/01/2026	76226	MANNIK & SMITH GROUP INC	PROF SVCS THRU 4/24/26	8,640.00
06/01/2026	76227	MCKENNA ASSOCIATES INC	PROF SVCS 4/1/26 - 4/30-26	1,250.00
06/01/2026	76228	COLLETTE MEYERS	MAY FITNESS IS AGING CLASSES	621.00
06/01/2026	76229	CHARLIE PAGE	YOUTH SOCCER OFFICIAL	40.00
06/01/2026	76230	PATRIOTS FIRE SERVICE	BATTERIES	725.00
06/01/2026	76231	PEERLESS SUPPLY COMPANY	SUPPLIES	489.92
06/01/2026	76232	RACHEL PETERS	REIMBURSEMENTS	151.04
06/01/2026	76233	PRO MED UNIFORM	T-SHIRTS	154.00
06/01/2026	76234	QUALITY ROOFING	CHILL GRANT REPAIRS	21,715.00
06/01/2026	76235	QUALITY ROOFING	CHILL GRANT REPAIRS	19,415.00
06/01/2026	76236	QUALITY ROOFING	CHILL GRANT REPAIRS	19,064.00
06/01/2026	76237	QUALITY ROOFING	CHILL GRANT REPAIRS	13,220.00
06/01/2026	76238	QUALITY ROOFING	CHILL GRANT REPAIRS	22,385.00
06/01/2026	76239	RADANT'S ELECTRIC LLC	REPLACED LIGHT	219.00
06/01/2026	76240	SERENA RILEY	BD Bond Refund	2,365.00
06/01/2026	76241	Slusarski Excavating & Paving	BD Bond Refund	2,000.00
06/01/2026	76242	JOHN SMALEC	CHESS TOURNAMENT CLASSES	90.00
06/01/2026	76243	SPARKLEAN TOUCH	CLEANING SVCS	937.25
06/01/2026	76244	AUSTYN SPREEMAN	YOUTH SOCCER OFFICIAL	45.00
06/01/2026	76245	STAFFORD BUILDING PRODUCTS	KEYS	69.00
06/01/2026	76246	STATE INDUSTRIAL PRODUCTS	SANITIZER	253.08
06/01/2026	76247	SUPERIOR UNIFORM SALES INC	UNIFORMS	293.75
06/01/2026	76248	TERRAFIRMA DRILLING	BD Bond Refund	1,000.00
06/01/2026	76249	U S BANK EQUIPMENT FINANCE	LEASE	202.53
06/01/2026	76250	ULINE	GOLF UMBRELLA	501.49
06/01/2026	76251	USA BLUEBOOK	SUPPLIES	660.63

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06/01/2026	76252	GERARD VACLAVEK	MILEAGE REIMBURSEMENT	114.55
06/01/2026	76253	CONNOR WEAKLAND	YOUTH SOCCER OFFICIAL	<u>122.50</u>
			Total Paper Check:	<u>403,097.95</u>
TEC TOTALS:				
Total of 84 Checks:				403,097.95
Less 0 Void Checks:				<u>0.00</u>
Total of 84 Disbursements:				<u>403,097.95</u>

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05/27/2026

CHECK REGISTER FOR CITY OF TECUMSEH
CHECK NUMBERS 312 - 99999

Check Date	Check	Vendor Name	Description	Amount
Bank TEC ACCOUNTS PAYABLE				
Check Type: ACH Transaction				
06/03/2026	312(A)	BAKERS GAS & WELDING SUPPLIES	PROPANE	45.28
06/03/2026	313(A)	GLOBAL ENVIRON CONSULTING LLC	CHRONIC TOXICITY TESTING	450.00
06/03/2026	314(A)	UTILITIES INSTRUMENTATION SVC	NEW METERS INSTALLED	<u>2,614.00</u>
			Total ACH Transaction:	<u>3,109.28</u>
TEC TOTALS:				
			Total of 3 Checks:	3,109.28
			Less 0 Void Checks:	<u>0.00</u>
			Total of 3 Disbursements:	<u>3,109.28</u>

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05/27/2026 08:33 AM
 User: LPAPWORTH
 DB: Tecumseh

VENDOR ACTIVITY REPORT FOR CITY OF TECUMSEH
 Activity From 01/01/2024
 Total of Invoices Greater Than \$0.00

Page: 1/1

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
11090	APPLIED INNOVATION				
06/01/2026	INVOICE	A181161-001	NEW PRINTER	2,000.00	
06/01/2026	INVOICE	A181161-002	NEW COPIER	506.65	
06/01/2026	CHECK	TEC 76192			2,506.65
Total:				2,506.65	2,506.65
Net of 2 Invoices / 1 Checks					
11091	GLASS DOCTOR				
06/01/2026	INVOICE	4489-950436	WINDSHIELD	356.04	
06/01/2026	CHECK	TEC 76214			356.04
Total:				356.04	356.04
Net of 1 Invoices / 1 Checks					
11092	DAAN HENRY				
05/19/2026	INVOICE	051926	MEMORIAL DAY PARADE	175.00	
05/19/2026	CHECK	TEC 76177			175.00
Total:				175.00	175.00
Net of 1 Invoices / 1 Checks					
11093	KATHERINE LEHMAN				
06/01/2026	INVOICE	051926	MILEAGAE REIMBURSEMENT	240.70	
06/01/2026	CHECK	TEC 76221			240.70
Total:				240.70	240.70
Net of 1 Invoices / 1 Checks					
5 invoices and 4 checks for 4 vendors:				3,278.39	3,278.39

**CITY COUNCIL MEETING
JUNE 1, 2026**

ACCOUNTS PAYABLE	6/1/2026	\$406,207.23
PAYROLL	5/29/2026	\$169,817.93
SOCIAL SECURITY TAXES	5/29/2026	\$12,545.73
EMPLOYEE'S RETIREMENT	5/29/2026	<u>\$53,709.22</u>
TOTAL:		\$642,280.11

PAYROLL	5/29/2026	\$116,563.29
A/C PAYABLE - C.M.	6/1/2026	\$42,246.67
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$8,625.28
EMPLOYEE'S RETIREMENT	5/29/2026	\$42,558.68
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL GENERAL FUND		\$209,993.92

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$0.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-TRUNKLINE MTCE-QUAR		<u>\$0.00</u>

TOTAL MAJOR STREET & TRUNKLINE FUND		\$0.00
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PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$0.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>

TOTAL LOCAL STREET FUND		\$0.00
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PAYROLL	5/29/2026	\$9,106.94
A/C PAYABLE - C.M.	6/1/2026	\$3,054.03
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$677.64
EMPLOYEE'S RETIREMENT	5/29/2026	\$1,054.49
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL ECONOMIC DEVELOPMENT FUND		\$13,893.10
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A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
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TOTAL VISIT LENAWEЕ FUND		\$0.00
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PAYROLL	5/29/2026	\$9,705.11
A/C PAYABLE - C.M.	6/1/2026	\$123,560.10
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$742.46
EMPLOYEE'S RETIREMENT	5/29/2026	\$291.42
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL DEVELOPMENT SERVICES FUND **\$134,299.09**

PAYROLL	5/29/2026	\$16,909.77
A/C PAYABLE - C.M.	6/1/2026	\$17,919.72
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$1,219.55
EMPLOYEE'S RETIREMENT	5/29/2026	\$7,252.25
TR-EQUIP MTC-Q/E		\$0.00
SRF BONDS 2007/2014/2017/2020 PRINCIPAL/INTEREST PYMT		\$0.00
WATER/SEWER BILLING		<u>\$0.00</u>

TOTAL WASTEWATER FUND **\$43,301.29**

PAYROLL	5/29/2026	\$9,820.40
A/C PAYABLE - C.M.	6/1/2026	\$111,519.94
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$721.35
EMPLOYEE'S RETIREMENT	5/29/2026	\$2,000.64
TR-EQUIP MTC-Q/E		\$0.00
TR-EQUIP RENTAL -		\$0.00
WATER/SEWER BILLING		

TOTAL WATER FUND **\$124,062.33**

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$921.04
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	<u>\$0.00</u>

TOTAL EQUIPMENT FUND **\$921.04**

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$0.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
WATER/SEWER BILLING		<u>\$0.00</u>

TOTAL SPECIAL ASSESSMENT FUND **\$0.00**

PAYROLL	5/29/2026	\$7,712.42
A/C PAYABLE - C.M.	6/1/2026	\$5,950.89
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$559.45
EMPLOYEE'S RETIREMENT	5/29/2026	\$551.74
TR-EQUIP RENTAL -		<u>\$0.00</u>

TOTAL TECUMSEH CIVIC AUDITORIUM FUND **\$14,774.50**

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CITY COUNCIL MEETING-6/1/2026

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PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$0.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	<u>\$0.00</u>
TOTAL CIVIC AND CAPITAL IMPROVEMENT FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$1,925.00</u>
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TOTAL MEMORIAL DAY PARADE FUND \$1,925.00

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$0.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>

TOTAL MUNICIPAL PURCHASE FUND \$0.00

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$2,783.38
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>

TOTAL CAPITAL IMPROVEMENT FUND \$2,783.38

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$0.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL MOVIES IN THE PARK FUND \$0.00

PAYROLL	5/29/2026	\$0.00
A/C PAYABLE - C.M.	6/1/2026	\$4,320.00
SOC SECURITY TAXES FOR PAYROLL	5/29/2026	\$0.00
EMPLOYEE'S RETIREMENT	5/29/2026	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL DOWNTOWN DEVELOPMENT AUTH FUND \$4,320.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
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TOTAL EVANS STREET MARKET FUND \$0.00

Agenda Item #8.1.

**CITY COUNCIL MEETING-6/1/2026
PAGE 4**

A/C PAYABLE - C.M.	6/1/2026	\$0.00
TOTAL 2021 CIP BOND FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL BROWNFIELD REDEVOLPMENT FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL DDA PUBLIC ART FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL KIWANIS TRAIL PROJECT FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL ADRIAN-TECUMSEH LDFA FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$92,006.46</u>
TOTAL 2025 GOB WATER PROJECT FUND		\$92,006.46

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL ECON DEV PROJECT-MDEQ FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL DDA DEBT RETIREMENT FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	\$0.00
TOTAL PERPETUAL CARE FUND		\$0.00

A/C PAYABLE - C.M.	6/1/2026	<u>\$0.00</u>
TOTAL BICENTENNIAL FUND		\$0.00



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Rachel Peters, Treasurer
Date Submitted May 21, 2026	Department Treasurer

Subject

List of Additional Special Assessments to be added to 2026 Summer Taxes.

Summary

To approve the list of Delinquent Shadow Brooke Special Road Assessment installment payments for 2026, to be added to the Summer 2026 Property Tax bills per City ordinance section 66-17.

Financial Impact

Recovery of Income in the amount of \$1,769.61.

Budgeted

No

Recommendation

To approve the list of Delinquent Special Assessment installment payments for 2026, to be added to the Summer 2026 Property Tax bills per City ordinance section 66-17. Next year, this list will be included with the list of delinquent utility bills and miscellaneous invoices.

Attachments

[2026 Shadow Brooke Specials on taxes](#)

Brett Coker, City Manager
Tonya Miller, City Clerk

Approved - 26 May 2026
Approved - 26 May 2026

Agenda Item #8.2.

List of Properties

Shadow Brooke Road Assessment Installments:

<u>Name</u>	<u>Mailing Address</u>	<u>Property Address</u>	<u>Amount</u>	<u>Property No.</u>	<u>Invoice No.</u>
Cheroyl Johanson	621 Shadow Brooke Ln.	621 Shadow Brooke Ln.	589.87	XT0-880-0020-00	2026-621-01
Rodney Marsh	611 Shadow Brooke Ln.	611 Shadow Brooke Ln.	589.87	XT0-880-0040-00	2026-611-01
Robert & Karen Wilson	641 Shadow Brooke Ln.	641 Shadow Brooke Ln.	589.87	XT0-880-0042-00	2026-641-01
			<u>\$ 1,769.61</u>		

Agenda Item #8.2.

June 1, 2026

COUNCIL MEETING

TO THE HONORABLE MAYOR AND CITY COUNCIL:

Following is a list of unpaid assessment installments to be placed on the Summer 2026 taxes:

2026 Shadow Brooke Road Assessments.....	\$1,769.61
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TOTAL AMOUNT DUE:.....	\$1,769.61
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Rachel L. Peters
City Treasurer



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Troy Rohrbach, DPW Superintendent
Date Submitted May 26, 2026	Department Public Works

Subject

Approval to Repair Failed 24-inch Storm Outlet Pipe

Summary

The City has identified a failure in the 24-inch storm outlet pipe located at 121 Brown Street requiring immediate repair to maintain proper stormwater conveyance and prevent further erosion and infrastructure deterioration. The proposed work includes removal and replacement of approximately 20 linear feet of storm sewer pipe, restoration of the disturbed area, and stabilization of the outlet structure.

The contractor’s estimate was developed based on the following assumptions and scope of work:

- Obtain required soil erosion and sedimentation control permits.
- Furnish and install turbidity curtain measures.
- Salvage and stockpile existing heavy riprap onsite for reuse.
- Construct a temporary cofferdam to facilitate excavation activities.
- Excavate and remove approximately 20 linear feet of existing 24-inch SWCPP storm pipe.
- Haul and temporarily stockpile excavated materials at the City parking lot north of Jerry’s Market.
- Furnish and install approximately 20 linear feet of new 24-inch HP storm pipe.
- Connect new pipe to existing N-12 pipe utilizing a watertight Marmac coupler.
- Bed the pipe with 6AA limestone.
- Install nonwoven geotextile fabric over stone bedding.
- Furnish and place Class II sand backfill as required.
- Cap trench with native soil material.
- Reinstall salvaged heavy riprap.
- Furnish and place screened topsoil and machine-finish the access route.
- Remove remaining spoil materials and clean the site upon completion.

This process is highly technical and delicate due to the proximity to Red Mill Pond, the narrow work envelope between residential properties, and the steep decline and erosion leading toward the waterway.

Agenda Item #8.3.

For these reasons, and to utilize an established relationship with a qualified local contractor, Superintendent Rohrbach is requesting Council approval of the attached quote from Slusarski Excavating and Paving, Inc. Superintendent Rohrbach believes the contractor will exercise extreme caution in protecting nearby homes, private property, and landscaping while delivering a quality repair that will provide long-term reliability.

If approved, the work shall commence as soon as practical.

Budgeted	Amount:
Yes	\$23,089

Recommendation

Staff recommends approval of the attached quote from Slusarski Excavating and Paving, Inc. for the repair of the storm outlet pipe at 121 Brown Street in order to protect public infrastructure, reduce erosion concerns near Red Mill Pond, and maintain the integrity of the City's stormwater system.

Attachments

[121 Brown Street Outlet Slusarski](#)

Brett Coker, City Manager
Tonya Miller, City Clerk

Approved - 27 May 2026
Approved - 27 May 2026

Agenda Item #8.3.

Slusarski Excavating & Paving, Inc.
 119 Greenly Street
 Adrian, MI 49221
 www.slusarski.com

Proposal



Phone: 517-265-3320 Ext: 106
 Fax: 517-264-2030

Proposal: 26_0256Q
Date: 5/11/2026

To:	Project:
Tecumseh, City of Attn: Troy Rohrbach 309 E. Chicago Blvd Tecumseh, MI 49286	Brown St 24-in Storm Outlet Repair 121 Brown Street Tecumseh, MI 49286

Estimator		
David Schoenberger		

We hereby submit specifications and estimates for:

We are pleased to provide the following estimate to repair the 24 inch storm outlet pipe located at 121 Brown Street. Listed below are the assumptions utilized as a basis for this estimate.

- Obtain soil erosion permit.
- Furnish and install turbidity curtain.
- Salvage and stockpile heavy riprap onsite for reuse.
- Construct a temporary cofferdam.
- Excavated to remove approximately 20 lf of 24 SWCPP.
- Haul and temporarily stockpile excavated soil in the city parking lot north of Jerry's Market.
- Furnish and place approximately 20 lf of 24 inch HP Storm pipe and connect to existing N12 pipe with a water tight marmac coupler.
- Bed pipe with 6aa limestone.
- Cover stone with a nonwoven geotextile fabric.
- Furnish class II sand backfill as needed.
- Cap trench with native soil.
- Restack heavy riprap.
- Furnish and place screened topsoil and machine finish grade access route.
- Haul away and dispose of remain spoils and clean lot.

Clarifications / Exclusions

- Salvaging landscape planting and hardscape features by others
- Excludes all landscaping, seeding and mulching.
- Exclude any repairs to irrigation system
- Assume water level to be maintain at current level

We Propose hereby to furnish material and labor complete in accordance with the above specifications for the sum of : **\$23,089**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent on delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Acceptance	
Accepted by:	_____
Title:	_____
Date:	_____



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Troy Rohrbach, DPW Superintendent
Date Submitted May 27, 2026	Department Public Works

Subject

Approval of the Contract with the Michigan Department of Transportation (MDOT) for the Milling and Paving of Rogers Hwy

Summary

The City of Tecumseh is the recipient of a Small Urban Program grant for the resurfacing of Rogers Hwy from M-50 (Chicago Boulevard) to Russell Road; including concrete curb and gutter, sidewalk, curb ramps, contractor staking, and permanent pavement markings. This project was included in the FY 2024 and 2025-26 Major Street Fund Budget, and was discussed as part of our Capital Improvement Program.

For the Rogers Hwy project, the federal Small Urban Program funds will cover a maximum of \$257,649.50 of a total estimated project cost of \$637,649.50:

- Total Estimated Construction Costs - \$448,849.50
- Total Estimated Engineering Costs - \$188,800.00

Grant funds are applied to construction costs only, leaving the City responsible for the remaining \$380,000 (design and construction *engineering* costs associated with the project approval and inspections during construction).

The project will be bid out through the MDOT bid letting process. Therefore, the City will be informed of the winning contractor and final projects costs after that MDOT bid process is complete.

Financial Impact

\$380,000 in local match, including estimated engineering costs

Budgeted

Yes

Recommendation

To approve contract number 26-5112 with the Michigan Department of Transportation for the

Agenda Item #8.4.

milling and paving of Rogers Hwy in the form of the attached Resolution #R-12-26, and to authorize the City Manager to execute the contract; and further agree to the rights and obligations associated with the contract including the City's estimated local match of \$380,000.

Attachments

[Resolution #12-26 - MDOT Surface Transportation Program Grant - Rogers Hwy - Pdf](#)

Brett Coker, City Manager

Approved - 27 May 2026



CITY OF TECUMSEH
REGULAR CITY COUNCIL

Resolution R-12-26

Resolution #12-26 - MDOT Surface Transportation Program Grant - Rogers Hwy

WHEREAS, the City of Tecumseh was awarded federal funding through the Michigan Department of Transportation (MDOT) under the Surface Transportation Program Urban Local program (STUL) in the amount of \$257,649.50 for rehabilitation of Rogers Hwy from M-50 to Russell Road; and

WHEREAS, the City of Tecumseh's cost participation amount is estimated to be \$380,000 of the total estimated \$637,649.50 project; and

WHEREAS, MDOT administers all projects that receive federal funds on behalf of the local agency; and

WHEREAS, the City Manager is authorized to execute the approved Cost Participation Contracts, on behalf of the City, as expressly authorized, directed, and instructed by Council.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Tecumseh hereby supports and authorizes participation in MDOT Contract No. 26-5112, Control Section STUL 46000, Job No. 223186CON, by and between the Michigan Department of Transportation and the City of Tecumseh; and further approves said contract with MDOT.

Motion for adoption by:

Supported by:

AYES

NAYS

ABSENT

This is to certify that this resolution was duly adopted at the meeting of the City Council on

Agenda Item #8.4.

Brian D. Radant
Mayor

Tonya A. Miller, MiPMC, CMC
City Clerk

CERTIFICATION

I, the undersigned, the duly qualified City Clerk for the City of Tecumseh, County of Lenawee, Michigan do hereby certify that the foregoing constitutes a true and complete copy of a motion adopted by the City Council of the City of Tecumseh, on , the original of which is in my office, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the full set of minutes from said meeting will be made available, as required by said Act.

Dated:

Tonya A. Miller, MiPMC, CMC
City Clerk



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Brett Coker, City Manager
Date Submitted May 20, 2026	Department Administrative

Subject

Approval of Assessing Services Agreement with Amanda Lacelle, Lacelle Properties, LLC

Summary

City Assessor Amanda Lacelle is retiring from employment with the City effective June 30, 2026. In anticipation of this retirement, City Manager Coker evaluated alternatives for the delivery of assessing services as a potential cost-saving opportunity while maintaining continuity of service and compliance with State requirements.

The City is required to maintain a certified assessing officer to perform statutory assessment administration duties and ensure compliance with requirements established by the Michigan State Tax Commission.

During retirement discussions, Ms. Lacelle expressed interest in continuing to serve the City in the role of assessor as an independent contractor through Lacelle Properties, LLC. City Manager Coker determined this arrangement to be advantageous to the City because it preserves the institutional knowledge, experience, expertise, and continuity of service currently provided to the City, while reducing overall personnel-related costs associated with a traditional employment arrangement.

The proposed agreement is the result of negotiations between City Manager Coker and Amanda Lacelle, Lacelle Properties, LLC.

The proposed agreement establishes a one-year term beginning July 1, 2026, with automatic annual renewals unless terminated by either party with thirty (30) days written notice prior to renewal.

Under the agreement, the Assessor will provide all standard assessing functions including:

- Preparation and certification of the assessment roll
- Compliance with State Tax Commission requirements
- Board of Review support
- Property inspections and field work
- Personal property administration
- Michigan Tax Tribunal support

Agenda Item #8.5.

- Land division review assistance
- Coordination with Lenawee County Equalization
- Assessment maintenance and record management

The agreement also establishes minimum office hours, insurance requirements, reporting obligations, and independent contractor status.

City Manager Coker is requesting council waive competitive bidding under the City's Purchasing Policy:

Sec. 2-384 Exception to Competitive Bidding-Competitive bidding shall not be required in respect to professional services.

The policy defines **professional services** as services rendered by members of a recognized profession which involve extended analysis, exercise of discretion, and independent judgement in their performance, and an advanced, specialized type of knowledge, expertise or training customarily acquired either by a prolonged course of study or equivalent experience in the field, and these are unique and not subject to price competition in the usual sense.

Financial Impact

\$94,300

Budgeted

Yes

Recommendation

To approve the Assessing Services Agreement between the City of Tecumseh and Amanda Lacelle, Lacelle Properties, LLC, effective July 1, 2026.

Attachments

[Proposed Agreement-Lacelle Signed](#)

Brett Coker, City Manager
Tonya Miller, City Clerk

Approved - 26 May 2026
Approved - 26 May 2026

City of Tecumseh Assessing Agreement

THIS AGREEMENT dated this 1st day of July 2026 by and between:

City: City of Tecumseh, a Michigan municipal corporation 309 E. Chicago Blvd.,
Tecumseh, MI. 49286

Email address: bcoker@tecumsehmi.gov

Assessor: Amanda Lacelle

Lacelle Properties, LLC

503 Hickory Ridge Dr, Tecumseh, MI. 49286

Email address: assessor416@gmail.com

WHEREAS, Assessor is a Michigan Advanced Assessing Officer (MAAO) and is qualified to serve in the capacity of City of Tecumseh assessor; and

WHEREAS, the City, desires to contract with Assessor; Amanda Lacelle, Lacelle Properties, LLC; and

WHEREAS, both parties wish to memorialize their agreements regarding employment of Assessor by the City to act in the role as City assessor based upon the above premises as well as the rights, duties and obligations set forth below.

IT IS AGREED as follows:

1. City Assessor. The City contracts with Assessor Amanda Lacelle, Lacelle Properties, LLC to be its City Assessor.
2. Term of Agreement. The term of this Agreement shall be for 1-year, effective July 1, 2026. Unless terminated by either party, by notice sent to the other party no later than 30 days prior to the end of the contract, this agreement shall automatically renew for successive 1-year periods. Should the contract terminate, assessor agrees to assist with the transition for the new City Assessor.

Agenda Item #8.5.

3. Certified Assessing Officer. Assessor shall maintain her status as a MAAO and shall be responsible for signing the assessment roll and all other documents required by the State of Michigan to be signed by an MAAO.
4. City's Obligations. The City shall provide the Assessor with:
 - a. Windows Version of BSA Equalizer Software & Medina V7 Apex software licensed to City of Tecumseh, including:
 - i. March, July, and December Board of Review Compliance
 - ii. Land Division requirements
 - iii. Michigan Tax Tribunal appeals
 - iv. Assessment roll maintenance
 - iv. Audit compliance
 - b. Identification card and/or badge identifying Assessor as the City Assessor.
 - c. A magnetic sign which Assessor will affix to her vehicle whenever performing field inspections on behalf of the city.
5. Assessing Services and Assessor's Duties. Assessor shall provide the following assessing services for the City, until this agreement shall lapse or be terminated, or until the parties agree otherwise.
 - a. Prepare the assessment roll as needed, or revise same, as needed, in the normal manner that would be required for an assessor working for a city the size of the City.
 - b. Ensure that the City complies with all State Tax Commission assessing guidelines.
 - c. Ensure completion of all necessary assessment work related to the preparation and certification of the assessment roll, and other documentation required by and in accordance with the rules and regulations promulgated by the State of Michigan. All notice of assessments shall be provided by the City of Tecumseh through the current contract with KCI.
 - d. Ensure that at least 20% of the parcels within the city are inspected each calendar year. Conduct all necessary fieldwork inspections coordinating with the building department.

Agenda Item #8.5.

- e. Provide the City with electronic copy of the database files and building permit information.
 - f. Be responsible for new assessments or reappraisals which may be necessitated by new on-site construction within the City. Assessor shall conduct on-site inspections for all improvements to real property.
 - g. Be responsible for modifying the assessments or deleting the assessments which may be occasioned by resizing structures on parcels within the City.
 - h. Furnish computer appraisals record cards (sheets) to be used in connection with the preparation and certification of the City tax roll.
 - i. Cooperate and work with City officials, City employees and agents to answer and effectively deal with taxpayer questions concerning appraisal record card system and/or the Michigan real estate tax system.
 - j. Cleaning up any irregularities in the City's assessment records by working with the Lenawee County Equalization office.
6. Personal Property. Personal property forms submitted to the City shall be processed utilizing appropriate multipliers published by the Michigan State Tax Commission or other appropriate government entity within the State of Michigan or County of Lenawee. Statements shall be printed and mailed through the City of Tecumseh.
7. Land Divisions
- a. Assessor and the City of Tecumseh Zoning Officer shall be responsible for reviewing and recommending approval or disapproval to the City Council for all land division Applications submitted to the City for the purpose of splitting or partitioning of parcels located within the City. The application fee for all land divisions shall be made payable to City of Tecumseh.
 - b. All Land Division Applications will be reviewed in accordance with the Land Division Act ("Act 288 of 1967") and any relevant City ordinances.
8. Records, Computations, Property Cards and All Other Paperwork. All records, computations, property cards and all other official paperwork of the City shall remain under the ownership and custody of the City.

Agenda Item #8.5.

9. Defense of Values.
 - a. Assessor will monitor the defense of values to the Michigan Tax Tribunal (MTT) and shall be responsible for the timely preparation of responses to the small claims division of MTT.
 - b. Assessor shall be available to attend and defend assessments to the MTT (small claims division) as needed during the term of this Agreement.
 - c. Responses to the full MTT shall be prepared by the City's legal counsel and monitored by Assessor. Assessor shall cooperate with the City's legal counsel in the defense of any proceedings before the MTT.
 - d. Should expert witnesses and/or preparation of detailed appraisals to the full MTT be required, Assessor will advise the City Manager of such requirement.
 - e. The City shall defend and bear the cost of tax appeals including, but not limited to, attorney fees, expert witness, and witness fees, mileage, and cost of litigation, by township taxpayers and heard before the full Michigan Tax Tribunal.
 - f. The City shall defend and bear cost of all appeals by the City.
 - g. Assessor shall provide such expertise, data, testimony, and materials as contained within the records maintained in connection with the services to City as is reasonably necessary to defend any tax appeals during the term of this agreement and after the expiration of this agreement.
10. Board of Review. Assessor shall also work with and attend the March, July and December Board of Reviews. Assessor will be available to meet with the Board of Review for the March organizational meetings along with any reconcile/decision making meetings. Assessor will be available but may not be in attendance for all regular meetings of the March Board of Review.
11. The Assessor shall be responsible for the recording of any property value changes, new or loss, on the ad valorem assessment roll, specific tax rolls (IFT's, LDFA, Commercial Rehab District, OPRA's, PILT's, TIF's, and special assessment rolls relating to the designation of properties as within the downtown Development Authority (ODA) District boundaries.

Agenda Item #8.5.

12. Manager meetings. Assessor shall meet with City Manager as needed no less than once a month.
13. Compensation.
 - a. The City shall compensate for the preparation and certification of the tax assessment roll and for services outlined herein this Agreement, at the rate of \$94,300 (\$23 x 4100 parcels) for one year paid in ^{equal} monthly installments.
 - b. The compensation for subsequent years beginning July 1st will be increased by the annual Consumers Price Index (CPI) and shall be agreed to by all parties.
14. Personnel. Assessor may assign an assessing assistant to assist in the performance of the duties at the City, but Assessor shall be held personally accountable and responsible for the duties required under this Agreement.
15. Compliance with State Guidelines. Assessor shall always comply with the Michigan State Tax commission assessing guidelines.
16. Communication with City. Assessor shall maintain a high level of communication with City personnel and Council Members and shall meet with City officials as requested.
17. Professional Presentation. Assessor, and her employees and agents shall dress and act in a professional manner while meeting with the public and while performing services on behalf of the City.
18. Office Hours. Assessor shall be available a minimum of four (4) office hours per week on Thursday from 10 am to 2 pm. Further, Assessor shall pick up building permits, board of review forms, and related paperwork from a mailbox located inside City of Tecumseh Hall, which the City will create for the Assessor, at least once a week. Additional office hours may be required and shall be negotiated between Assessor and the City Manager.
19. Equipment. The City shall provide the normal associated equipment and supplies needed for Assessor to perform the Assessor's duties at the City, including software, and the like and all existing contracts; KCI printing, ESRI GIS, Apex Software, BS&A, & Eagleview, and postage for all outgoing mail.

The City shall provide the Assessor with appropriate tax parcel maps, office space and furniture, telephone, personal computer, printers, copying machine, fax machine, and office as reasonably needed during the duration of this Agreement. Assessor acknowledges that some of the equipment (i.e. fax, printers, copying machine) is shared among all administrative office personnel, and the Assessor will not have exclusive use of such equipment. The Assessor shall have access to the City's computer network for the

Agenda Item #8.5.

use of the following software products: BS&A Equalizer Assessing & Tax. The City's Internet website will also be available on-line to the Assessor and the public the property record cards, digital photographs and tax payment information. The Assessor shall not use any other software within the City's network or download or upload any software to the City's network, except with the City's prior written approval. The Assessor shall be liable for any adverse consequence upon the City's computer network or function caused by any software introduced in the network by the Assessor without prior written consent from the City. Further, Assessor shall be liable for any act of negligence on the part of the Assessor in creating or causing an adverse consequence to the City's computer network. The Assessor agrees that City equipment shall be used only for the purposes of fulfilling Assessor's obligations under this Agreement and shall not be used for personal reasons or to conduct other business not authorized under this Agreement.

20. Insurance and indemnification. Assessor shall maintain general liability insurance with a minimum limit of liability of \$1,000,000 per occurrence which shall cover Assessor and Assessor's employees. The City shall be listed as an additional insured on said policy. Assessor shall maintain automobile liability insurance with a minimum limit of liability of \$1,000,000 per occurrence and shall include coverage for Hired and Non-Owned vehicles. Assessor shall maintain Workers' Compensation insurance as required by law with statutory coverage afforded for compensation and limits of \$500,000 for Employer's Liability. Assessor shall cause a copy of a Certificate of Insurance for each insurance policy to be provided to the City Clerk a minimum of two (2) weeks prior to any renewal period. Coverage will be provided by an insurance carrier holding an "A" or better rating with AM Best and admitted in the State of Michigan. Waivers of subrogation and 30-Day Cancellation notices shall be included in all policies and shall be in favor of the City. All additional insured endorsements issued in favor of the City shall be primary and non-contributory regardless of any insurance secured directly by the City or any self-insurance fund operated by the City.

21. Hold Harmless. Assessor agrees to indemnify and hold the City harmless from all claims of any kind or nature related to the performance of her duties to the City.

22. Costs and Expenses. Assessor shall bear the cost of customary mileage expenses associated with the performance of duties and all licensing fees with the state of Michigan.

23. Independent Contractor Status.

a. In furnishing the services hereunder, Assessor is acting as an independent contractor for the City and not that of the City's agent or employee. Nothing in this Agreement shall be construed creating an employer/employee relationship between

Agenda Item #8.5.

the City and the Assessor or any of persons performing services for the City on behalf of the Assessor.

b. Except as otherwise expressly provided in this Agreement, Assessor shall be responsible for all labor expenses, health care, transportation, self-employment taxes, income taxes, and other forms of taxes and wage withholding, and all other costs and expenses of the Assessor in connection with the Assessor performing the contract for services under this Agreement.

c. Other than the compensation herein above stated, Assessor and any persons performing services for the City on behalf of the Assessor are not entitled to receive any wages, salary, or other compensation from the City for services provided under this Agreement.

24. No Assignment of Agreement. The Assessor shall not assign or transfer this Agreement or any of the benefits or burdens contained herein, without the prior written approval of the City, which the City may withhold for any reason whatsoever.

25. Termination.

a. If Assessor is unable to perform any of the duties herein this Agreement shall terminate immediately.

b. Either party may terminate this Agreement, with or without cause, by giving the other party thirty (30) days written notice of intent to terminate. This notice may be delivered by first class mail or by email to the addresses above stated.

26. Annual Review. The parties shall review this agreement annually, not later than sixty (60) days prior to the end of the respective term.

27. Exclusive Agreement. This is the entire agreement between the City and Assessor and shall be modified only in writing signed by the parties.

28. Applicable Law. This agreement shall be governed by the laws of the of the State of Michigan.

Signatures following page

Agenda Item #8.5.

City of Tecumseh

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Lacelle Properties, LLC

By: Amanda Lacelle
Name: Amanda Lacelle
Title: CITY OF TECUMSEH ASSESSOR
Date: 5/20/26



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Brett Coker, City Manager
Date Submitted May 20, 2026	Department Administrative

Subject

Approval of Fire and Emergency Services Agreement with Tecumseh Township

Summary

The current Interlocal Agreement for Emergency Medical, Rescue, and Fire Services between the City of Tecumseh and Tecumseh Township was executed in June 2022 and is approaching expiration. In accordance with the terms of the existing agreement, the Township was notified of the pending expiration prior to March 31, 2026. Following discussions with Township officials regarding renewal, staff has prepared a proposed agreement for Council consideration.

Historically, the Township's annual fee for services has been calculated using the City Fire Department's annual expenditures multiplied by the percentage of total department calls occurring within Tecumseh Township. The City's proposed FY 2026-27 Fire Department budget includes total expenditures of \$1,245,908. After excluding administrative overhead costs, the amount utilized for purposes of the Township contract calculation is \$1,201,794.

Tecumseh Fire Chief Scot Long reviewed department call records for the preceding year and determined that 12.53% of all calls for service occurred within Tecumseh Township. Applying this percentage to the Fire Department operating budget results in a calculated Year 1 annual fee of \$150,584.79. If equipment costs are excluded from the calculation, the resulting Year 1 annual fee would be \$127,119.11.

During renewal discussions, Township representatives indicated that the Township's current budget could not accommodate the full calculated cost within the immediate renewal timeframe (a 29% increase). In recognition of those fiscal constraints and in the interest of maintaining the long-standing partnership between the City and Township, staff developed an alternative fee structure.

The proposed agreement establishes a Year 1 annual fee of \$120,000 with a more aggressive annual escalation of 10% for the duration of the agreement. This phased approach allows the Township to gradually move toward the full calculated cost while minimizing immediate budget impacts.

The proposed agreement is for a four (4) year term beginning on July 1, 2026, and expiring

Agenda Item #8.6.

on June 30, 2030. The fee for the final year of the proposed agreement will be \$159,720.00.

The agreement was approved by the Tecumseh Township Board on May 11, 2026.

Budgeted

No

Recommendation

To approve the proposed Interlocal Agreement for Emergency Medical, Rescue, and Fire Services with Tecumseh Township and authorization for the Mayor and City Clerk to execute the agreement.

Attachments

[Tec Twp FD Agreement 3](#)

Brett Coker, City Manager
Tonya Miller, City Clerk

Approved - 26 May 2026
Approved - 26 May 2026

**AGREEMENT FOR EMERGENCY MEDICAL, RESCUE AND FIRE SERVICES
BETWEEN THE CITY OF TECUMSEH AND THE TOWNSHIP OF TECUMSEH**

This Agreement is made and entered into this ____ day of _____, 2026, by and between the **CITY OF TECUMSEH**, whose address is 309 East Chicago Boulevard, Tecumseh, Michigan 49286 (hereinafter referred to as the “City”), and the **TOWNSHIP OF TECUMSEH**, whose address is P.O. Box 158, Tecumseh, Michigan 49286 (hereinafter referred to as the “Township”).

RECITALS

WHEREAS, the Township does not maintain an emergency services/fire department with emergency medical, firefighting, and rescue equipment or personnel; and

WHEREAS, the City maintains an emergency services/fire department with emergency medical, firefighting, and rescue equipment and a combination of full-time and paid on-call personnel; and

WHEREAS, the City has historically provided emergency medical, firefighting, and rescue services to the Township; and

WHEREAS, the City and Township desire to continue these services under a structured funding arrangement paid annually in monthly installments;

AGREEMENT

1. Term Commencement

This Agreement shall commence on July 1, 2026.

2. Term and Expiration

The term of this Agreement shall be forty-eight (48) months, terminating on June 30, 2030.

The City shall notify the Township of the pending expiration and determine interest in potential renewal no later than March 31, 2030.

3. Services Provided

The City agrees to provide emergency medical, firefighting, and rescue services to the Township consistent with past practice.

4. Reporting Requirements

The City shall provide the Township with:

- A monthly report detailing the number of:
 - Emergency medical calls
 - Rescue calls
 - Fire calls
 - Citizen assist calls
- An annual cost analysis of providing services to the Township.

5. Compensation

The Township shall pay the City an annual fee for services paid in monthly installments

The following annual fees are the maximum amounts before annual adjustments:

<u>Annual Term</u>	<u>Annual Fee</u>	<u>Monthly Installment</u>
7/01/2026-6/30/2027	\$120,000.00	\$10,000.00
7/01/2027-6/30/2028	\$132,000.00	\$11,000.00
7/01/2028-6/30/2029	\$145,200.00	\$12,100.00
7/01/2029-6/30/2030	\$159,720.00	\$13,310.00

Annual Increase Limitation

In no event shall the annual amount paid by the Township increase by more than ten percent (10%) over the amount paid in the immediately preceding year. Additionally, the annual fee shall not exceed the Township's proportional share of the City's actual expenditures for the previous year, calculated based upon the Township's percentage of total calls for service, unless otherwise agreed to in writing by both parties.

6. Renegotiation and Termination

In the event that regulatory requirements or other changes substantially increase the financial burden of either party in performing obligations under this Agreement:

- a) Either party may request renegotiation with thirty (30) days written notice.
- b) If renegotiation does not result in a mutually acceptable agreement, either party may terminate this Agreement with ninety (90) days written notice to the other party.

(signatures following page)

Agenda Item #8.6.

CITY OF TECUMSEH

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

TOWNSHIP OF TECUMSEH

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Tonya Miller, City Clerk
Date Submitted May 27, 2026	Department Clerk

Subject

Appointment of Jason Derby as the At-Large board member to the Local Development Finance Authority for Adrian and Tecumseh

Summary

Under the state of Michigan Economic Development Corporation (MEDC), the Local Development Finance Authority is required to have a board makeup that includes one "At-Large" member.

Jason Derby's current "At-Large" term expires on June 30, 2026. A new four-year appointment must be approved by both governing bodies, the Adrian City Commission and the Tecumseh City Council.

Financial Impact

None

Budgeted

No

Recommendation

To approve the recommendation of Jason Derby to serve as as the At-Large board member for the Local Development Finance Authority for a term of four years, expiring on June 30, 2030.

Kelly Jo Gilmore, Economic
Development Director
Brett Coker, City Manager
Tonya Miller, City Clerk

Approved - 27 May 2026
Approved - 27 May 2026
Approved - 27 May 2026



Agenda Review Form

Regular City Council - June 01, 2026

- Informational
- Action / Follow Up
- Not Approved

Prepared For City Council	Staff Contact Amy Ahrens, Administrative Services Coordinator
Date Submitted May 14, 2026	Department Administrative

Subject
Special Event Request - Appleumpkin 2026

Summary

Appleumpkin is Tecumseh's annual craft and vendor festival including 300 vendors, activities, live music, events and food trucks in Downtown Tecumseh. This year's Appleumpkin Festival will be held Saturday, October 10, 2026, from 9 am to 6 pm and Sunday, October 11, 2026 from 10 am to 5 pm.

Requested street closures beginning at 8:00 am Friday, October 9, 2026, are the 100 blocks of South and North Ottawa, 200 & 300 blocks of North Ottawa, 100 East Shawnee, 100 South Evans, 200 South Evans, 100 East Logan, 100 & 200 North Evans.

Budgeted No	Amount: No
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Recommendation

To approve the 32nd Annual Appleumpkin Festival to be held on Saturday, October 10th from 9 am - 6 pm and Sunday, October 11th 10 am to 5 pm with the listed street closures and times of closures.

Attachments

[TEAM Appleumpkin Special Event Application](#)

Kelly Jo Gilmore, Economic Development Director	Approved - 26 May 2026
Brett Coker, City Manager	Approved - 26 May 2026
Tonya Miller, City Clerk	Approved - 26 May 2026



OFFICE USE ONLY
Date submitted: _____
Initial _____

EVENT APPLICATION

Host Organization/Group/Business Name TEAM Appleumpkin

Applicant Name: Vicki Riddle Phone #: 517 605 0592

Applicant Title/Position: Appleumpkin Chair

Address: 203 N. Democratic

City: Tecumseh State MI Zip Code: 49286

Type of Event(s) applying for?

Please check all areas of interest

- Special Event (section 1)
- Parade Block Party Other
- Street Closure (section 2)
- M-50 Other

<u>Event Item</u>	<u>Fee</u>	<u># of Items</u>	<u>Total Fee</u>
Special Event	\$25		\$ N/A
Street Closure	\$25		\$ N/A
Clean-Up Deposit*	\$100		
TOTAL: \$			_____

* A \$100 clean up deposit is required to ensure the area is free of trash/ debris after the special event has concluded. This \$100 deposit is refunded if clean-up occurs, and streets reopen on time. Must be deposited separately from fees.



<input type="checkbox"/>	SECTION 1	Special Event Parade/Block Party/Other
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Name of Event: 32nd Annual Appleumpkin Festival

Address of Event: Downtown Tecumseh

Dates of Event: October 10 11, 2026

Event Contact Person: Vicki Riddle

Phone Number: 517 605 0592 Email: vriddle1958@gmail.com

Is City event trailer/supplies requested? YES NO

*A \$500 deposit is required for use of the trailer/supplies

Describe details of event: Annual craft and vendor festival including activities,
music, events, vendors and food in downtown Tecumseh. City green,
steel picnic tables requested at the Heers Lot, City street barricades on
side street.

- I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and that I have read, understand, and agree to abide by the rules and regulation governing the proposed Special Event under the City of Tecumseh Municipal Code. I also certify that I, on behalf of the host organization, am authorized to commit that organization and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Tecumseh.*

*Signature of Applicant: *on file* Date: 5/4/26

Please attach the following (if required)

Property Owner Consent Liability Waiver/Insurance Neighbor Petition

Rental Agreement/Deposit Other map/list of street closures



<input type="checkbox"/> SECTION 2	Street Closure M-50/Other
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Date(s) of Street Closure/Parade/Block Party Other: Friday 10/10/26 Sunday 10/12/26

Name of Event: 32nd Annual Appleumpkin Festival

Start Time of Event: 10/10 9 am 10/11 10 am Ending Time of Event: 10/10 6 pm, 10/11 5 pm

Contact Person: Vicki Riddle

Phone Number: 517 605 0592 Cell Number: same

- Is Police assistance requested? YES NO
- Is DPW assistance requested? YES NO

****Include a detailed map of parade route or street closure area****

Describe details of event: Street closures include: 100 blocks of N. and S. Ottawa;
200 and 300 blocks of N. Ottawa; included on attached
closure document. 100 block of E. Shawnee; 100 and
200 blocks of S. Evans; 100 and 200 blocks of N. Evans;
100 block of E. Logan also closure of parking lanes on M50.

Applicant agrees to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Tecumseh

Signature of Applicant: *OK file*

OFFICE USE ONLY	
Forwarded by: _____	City Council meeting date: _____
Route Map: _____	Insurance Waiver: _____ Fee: _____

**Special Event
Hold Harmless Agreement
Indemnification and Release**

Sponsor: TEAM (Tecumseh Events Activities & Marketing

(Hereafter referred to as "Sponsor") is being provided space at/on _____
to promote their business/organization or hold a special event and agrees to the following terms and conditions.

"Sponsor" shall mean any applicant(s) provided space for the event: including the Sponsor's employees, agents, volunteers, family members, or its heir and/or assigns.

The City of Tecumseh and their agents, successors and/or assigns, shall not be liable for any damages whatsoever, including property damage and/or personal injury to any Sponsor or their invitees, including but not limited to vendors, participants or the public, which may occur on or about any part of the properties being used for the event, regardless of how much injury or damage may have occurred.

City of Tecumseh Safety Requirements

Sponsor hereby agrees to comply with City of Tecumseh policies and procedures related to Special Events, the Code of Ordinances for the City of Tecumseh (<https://library.municode.com/MI/Tecumseh>), and health and safety regulations, including but not limited to, the Michigan Food Law (MCL 289.1101-289.8111). The Sponsor further agrees to advise any co-sponsors, invitees or vendors of the applicable policies, ordinances and regulations noted above.

Indemnification

The Sponsor shall indemnify and hold harmless the City of Tecumseh, and their officers, agents, employees and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including attorney's fees, regardless of the merit or outcome of any matter connected to any act or omission in going to, coming from, or performing services, work or activities at or in relation to the above-mentioned event.

Release

Sponsor hereby waives, releases, and discharges any and all claims for damages for personal injury, death, or property which it may have or which hereafter accrue as a result of its activities at the event.

I HEREBY STATE THAT I HAVE READ, UNDERSTAND AND AGREE TO FOLLOW THE ABOVE TERMS AND CONDITIONS OUTLINED IN THIS COPY OF THE SPECIAL EVENT HOLD HARMLESS AGREEMENT IDEMNIFICATION AND RELEASE FORM.

In witness Thereof, this Agreement is executed,

Signed on this _____ day of _____ of 20 _____, By

Sponsor's name (print) _____






Sponsor's signature _____

Address, city, state, zip _____

Email and/or phone number _____



Appleumpkin Barricade Map

- A Frame 
- Type III 
- Non-City 
- No Outlet 
- Cone 



Appleumpkin Barricade & PAJ Map

- A Frame
- Type III
- Non-City
- No Outlet
- Cone
- PAJ