



**MOTIONS REPORT & MINUTES**  
**Economic Development, Tourism, History and Culture**  
**Committee Meeting**  
**Wednesday, June 10, 2026, 9:00 AM**  
**zoom**

**COMMITTEE MEMBERS:** Rhonda Manning, Councillor  
Scott Martin, Councillor  
Donna Norvey, Manager of History House  
Karen Gosse, Councillor  
Jenny Whitten, Councillor

**COMMITTEE ABSENT:**

**STAFF PRESENT:** Kerry Murray, Director Economic Development and Tourism

**ITEMS DISCUSSED:**

**1. Economic Development**

- a) Contract for project management and design of History House Annex
- [Briefing note attached](#)

**MOTION**

- *The Economic Development Committee recommends awarding the project management and design contract for History House to Vigilant Architecture Inc. of Paradise NL at a cost of \$145,187.50, which was the lowest of 3 submissions to the RFP.*

- b) Upcoming events
- Multi-cultural festival / market - June 27
  - Lower St. Stage - June 28

Invites sent to council, The Cahill Group, staff and others

- c) Participation in Shorefast's place based initiative
- Discussions ongoing to participate in Shorefast's Place based economic development

project

d) Tappers wharf reconstruction - Mural replacement

- Arranging meeting with the Torbay Harbour Authority to determine the best way forward to replace the mural

**2. Marketing and Communications**

- Communications plan developed for "Time in Torbay" to ensure maximum exposure and strong ticket sales
- Ongoing promotion of town events
- Business Case Competition was an overwhelming success again this year - held in partnership with Holy Trinity. Next year will be year 20!

**3. History House**

- School picnics are ongoing at History House
- Mold remediation work on the basement is coming to an end - clean-up ongoing and artifacts stored down there have to be assessed - there is a process for items donated by local families
- The Mannion page on our site will undergo a small design refresh based on input from users and the Mannions. That work will be done internally
- Furniture for the genealogy room should be in place by the end of June

**4. New Business**

**5. Next Committee Meeting**

**6. Adjournment**