

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville
"The Heart of the Napa Valley"

Regular Meeting Agenda

Friday, April 24, 2026

3:00 PM

Yountville Community Foundation

Majel Arnold, Chair
Carol Fink, Vice Chair
Sandra Fagan, Director
Scott Owens, Director
Pamela Zeidell, Director
Carol Shirmang, Director
Myrna David, Director
Linda Faber, Director
Brad Raulston, Treasurer
Samantha Holland, Secretary

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

MEETING SCHEDULE AND HOW TO VIEW AGENDA

Meeting Schedule and Location: The Yountville Community Foundation (YCF) meetings shall be held quarterly on the fourth Friday of the months of January, April, July and October at 3:00 p.m. at the Yountville Community Center located at 6516 Washington Street, Yountville, California, 94599.

How to View the Agenda: The Agenda and associated staff reports may be viewed online by visiting the Town's website at www.townofyountville.com/meetings and clicking on HTML Agenda.

PROVIDING PUBLIC COMMENT

Members of the public are welcome to attend the YCF meetings to provide public comment in person. Members of the public may also submit public comment online via the Town's public comment email address publiccomment@yville.com. Please include in the subject line "COMMENT TO YCF." Any written testimony submitted by 4:00 p.m. the Thursday before the meeting will be shared with the Board of Directors electronically and will be added to the record. Any public comment submitted after the 4:00 p.m. deadline will be added to the record after the YCF meeting has concluded.

-

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ADOPTION OF AGENDA**
5. **PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

Members of the public are entitled to speak for 3-minutes per speaker on matters of municipal concern not on the agenda, during consideration of that portion of the meeting agenda entitled "Public Comment" when that item is called by the Chair. However, the Chair has the discretion to limit speaking time when it is reasonable under the circumstances, including when there are many items on the agenda or a high volume of members of the public who intend to speak. The Chair also has the discretion to extend the time to speak. The Chair shall limit or extend speaking time in a consistent manner that is not based on the content or viewpoint of the speech.

The Board may; however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

6. **APPROVAL OF MINUTES**

A. Approve minutes of the regular meeting held January 23, 2026.

7. **FINANCIAL REPORT**

A. TOYCF Financial Report ending March 31, 2026.

8. **ADMINISTRATIVE ITEMS**

A. Discussion on future Imagine Yountville Grant process.

9. **MEMBER INFORMATIONAL REPORTS**

10. **ADJOURNMENT**

Adjourn to the Yountville Community Foundation regular meeting on Friday, July 24, 2026 at 3:00 P.M. being held at the Yountville Community Center 6516 Washington Street Yountville, CA 94599.

I certify that a copy of this Yountville Community Foundation Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Tuesday before the meeting.

/s/ Samantha Holland, Secretary

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Regular Meeting Agenda

Friday, January 23, 2026

3:00 PM

Yountville Community Foundation

Majel Arnold, Chair
Carol Fink, Vice Chair
Sandra Fagan, Director
Scott Owens, Director
Pamela Zeidell, Director
Carol Shirmang, Director
Myrna David, Director
Linda Faber, Director
Brad Raulston, Treasurer
Samantha Holland, Secretary

1. CALL TO ORDER

Chair Arnold called the meeting to order at 3:00 P.M.

2. ROLL CALL

Present: 7; Chair Majel Arnold, Member Sandra Fagan, Member Scott Owens, Member Pamela Zeidell, Member Carol Shirmang, Member Myrna David, Member Linda Faber

Absent: 2; Vice Chair Carol Fink, Treasurer Brad Raulston

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Member Fagan, seconded by Member Faber to adopt the agenda. The motion carried by the following roll call vote:

AYES: 7; Chair Arnold, Member Fagan, Member Owens, Member Zeidell, Member Shirmang, Member David, Member Faber

NOES: 0

ABSTAIN: 0

ABSENT: 2; Vice Chair Fink, Treasurer Raulston

5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None.

6. APPROVAL OF MINUTES

A. Approval of minutes from the October 24, 2025 meeting.

A motion was made by Member Faber, seconded by Member Zeidell to approve the minutes from the October 24, 2025 meeting. The motion carried by the following roll call vote:

AYES: 7; Chair Arnold, Member Fagan, Member Owens, Member Zeidell, Member Shirmang, Member David, Member Faber

NOES: 0

ABSTAIN: 0

ABSENT: 2; Vice Chair Fink, Treasurer Raulston

7. FINANCIAL REPORT

A. December 2025 Financial Report.

Received and filed.

8. ADMINISTRATIVE ITEMS

A. Post Grant Report and consideration to carry over unspent funds for the Yountville Farmstand Garden Imagine Yountville Project.

Peter Jacobsen, applicant, was in attendance.

Member David asked about the COOP profit from the garden and how the relationship works. Commission Faber asked about the unspent funds.

A motion was made by Member David, seconded by Member Shirmang, to approve the carryover of unspent funds from the 2025 Yountville Farmstand Garden Project, to 2026. The motion carried by the following vote:

AYES: 7; Chair Arnold, Member Fagan, Member Owens, Member Zeidell, Member Shirmang, Member David, Member Faber

NOES: 0

ABSTAIN: 0

ABSENT: 2; Vice Chair Fink, Treasurer Raulston

B. Post Grant Report for Yountville Holiday Dinner project.

The Commission discussed the report and proposal to carry over the unspent balance of \$6,536.75. They also discussed recommending applicants to write a proposal if the 2026 Grant process is extended.

A motion was made by Member Fagan and was not seconded, so the item was defeated.

C. Discuss and potentially approve re-opening of the Imagine Yountville Grant application process for 2026.

The Board discussed reopening the Imagine Yountville Grant application process for 2026 to encourage additional applicants and awarding remaining funds.

A motion was made by Member Owens, seconded by Member Zeidell to approve re-opening the Imagine Yountville Grant application process for 2026. The motion carried by the following vote:

AYES: 7; Chair Arnold, Member Fagan, Member Owens, Member Zeidell, Member Shirmang, Member David, Member Faber

NOES: 0

ABSTAIN: 0

ABSENT: 2; Vice Chair Fink, Treasurer Raulston

9. ADJOURNMENT

The meeting was adjourned at approximately 3:55 P.M. by consent.

Adjourn to the Yountville Community Foundation regular meeting on Friday, April 24, 2026 at 3:00 P.M. being held at the Yountville Community Center 6516 Washington Street Yountville, CA 94599.

/s/ Samantha Holland, Parks and Recreation Director

Date Approved: April 24, 2026

TOWN OF YOUNTVILLE COMMUNITY FOUNDATION
Fund 85 - Department 8000 - 8009
Financial Statement as of March 31, 2026

		2025-26 ADOPTED BUDGET	2025-26 ACTUALS	2025-26 REMAINING BUDGET
Department 8000 - Youth Subsidy				
■ BEGINNING FUND BALANCE		\$ 25,430	<i>Beg. Balance includes the \$4,230 FY24/25 Transfer</i>	
REVENUE				
3803	Contributions*	\$ -	\$ -	\$ -
	Total Revenue	\$ -	\$ -	\$ -
EXPENDITURES				
4120	Other Supplies & Materials	\$ -	\$ -	\$ -
4210	Contract Services	\$ -	\$ -	\$ -
4990	Other Community Support	\$ -	\$ -	\$ -
	Total Expenditures	\$ -	\$ -	\$ -
■ ENDING FUND BALANCE				\$ 25,430

Department 8001 - Senior Subsidy				
■ BEGINNING FUND BALANCE		\$ 10,570		
REVENUE				
3803	Senior Subsidy Donations*	\$ -	\$ -	\$ -
	Total Revenue	\$ -	\$ -	\$ -
EXPENDITURES				
4120	Other Supplies & Materials	\$ -	\$ -	\$ -
4210	Contract Services	\$ -	\$ -	\$ -
4990	Other Community Support	\$ -	\$ -	\$ -
	Total Expenditures	\$ -	\$ -	\$ -
■ ENDING FUND BALANCE				\$ 10,570

Department 8002 - Yountville Arts				
■ BEGINNING FUND BALANCE		\$ 76,522	<i>Beg. Balance includes the \$10,478 FY24/25 Transfer</i>	
REVENUE				
3803	Art Fund Donations & Contributions**	\$ -	\$ 2,517	\$ 2,517
3900	Yountville Transfers & Contributions	\$ -	\$ -	\$ -
	Total Revenue	\$ -	\$ 2,517	\$ 2,517
EXPENDITURES				
4120	Other Supplies & Materials	\$ -	\$ -	\$ -
4210	Contract Services	\$ -	\$ -	\$ -
4990	Other Community Support	\$ -	\$ -	\$ -
	Total Expenditures	\$ -	\$ -	\$ -
■ ENDING FUND BALANCE				\$ 79,039

Department 8003 - Community Fund				
■ BEGINNING FUND BALANCE		\$ 2,822		
REVENUE				
3803	Donations/Contributions	\$ -	\$ 997	\$ 997
3899	Town Sponsorship	\$ -	\$ -	\$ -
	Total Revenue	\$ -	\$ 997	\$ 997
EXPENDITURES				
4120	Other Supplies & Materials	\$ -	\$ -	\$ -
4210	Contract Services	\$ -	\$ -	\$ -
4225	Bank & Fiscal Agent Fees	\$ -	\$ 210	\$ 210
4210	Contract Services	\$ -	\$ -	\$ -
	Total Expenditures	\$ -	\$ 210	\$ 210
■ ENDING FUND BALANCE				\$ 3,609

<i>Department 8004 - Bocce Club Improvements</i>				
■ BEGINNING FUND BALANCE		\$	20	
REVENUE				
3803	Donations/Contributions	\$	-	\$ -
3899	Town Sponsorship	\$	-	\$ -
Total Revenue		\$	-	\$ -
EXPENDITURES				
4120	Other Supplies & Materials	\$	-	\$ -
4210	Contract Services	\$	-	\$ -
4225	Bank & Fiscal Agent Fees	\$	-	\$ -
4210	Contract Services	\$	-	\$ -
Total Expenditures		\$	-	\$ -
■ ENDING FUND BALANCE			<u>\$ 20</u>	

<i>Department 8005 - Community Thanksgiving Fund</i>				
■ BEGINNING FUND BALANCE		\$	10,209	
REVENUE				
3803	Donations/Contributions	\$	-	\$ 1,013
3899	Town Sponsorship	\$	-	\$ -
Total Revenue		\$	-	\$ 1,013
EXPENDITURES				
4120	Other Supplies & Materials	\$	-	\$ 10,000
4210	Contract Services	\$	-	\$ -
4225	Bank & Fiscal Agent Fees	\$	-	\$ -
4210	Contract Services	\$	-	\$ -
Total Expenditures		\$	-	\$ 10,000
■ ENDING FUND BALANCE			<u>\$ 1,221</u>	

<i>Department 8006 - Friends of the Yountville Library</i>				
■ BEGINNING FUND BALANCE		\$	29,117	
REVENUE				
3803	Donations/Contributions	\$	-	\$ -
3808	Book Sales	\$	-	\$ 1,590
3809	Friends of the YV Library Membership	\$	-	\$ 99
3900	Yountville Transfers & Contributions	\$	-	\$ -
Total Revenue		\$	-	\$ 1,689
EXPENDITURES				
4120	Other Supplies & Materials	\$	-	\$ 125
Total Expenditures		\$	-	\$ 125
■ ENDING FUND BALANCE			<u>\$ 30,682</u>	

<i>Department 8007 - Small Projects Grant***</i>				
■ BEGINNING FUND BALANCE		\$	26,403	
REVENUE				
3803	Donations/Contributions	\$	-	\$ 6,537
3900	Yountville Transfers & Contributions	\$	-	\$ -
Total Revenue		\$	-	\$ 6,537
EXPENDITURES				
4985	Small Projects Grant Program	\$	-	\$ 20,261
Total Expenditures		\$	-	\$ 20,261
■ ENDING FUND BALANCE			<u>\$ 12,679</u>	

Department 8008 - Hospitality Hounds of Yountville****				
■ BEGINNING FUND BALANCE		\$	432	
REVENUE				
3803	Donations/Contributions	\$	-	\$ 7,600 \$ 7,600
3900	Yountville Transfers & Contributions	\$	-	\$ - \$ -
Total Revenue		\$	-	\$ 7,600 \$ 7,600
EXPENDITURES				
4120	Other Supplies & Materials	\$	-	\$ 1,929 \$ 1,929
4985	Small Projects Grant Program	\$	-	\$ - \$ -
Total Expenditures		\$	-	\$ 1,929 \$ 1,929
■ ENDING FUND BALANCE				\$ 6,103

Department 8009 - YK Legacy Fund*****				
■ BEGINNING FUND BALANCE		\$	37,127	
REVENUE				
3803	Donations/Contributions	\$	-	\$ - \$ -
Total Revenue		\$	-	\$ - \$ -
EXPENDITURES				
4993	Scholarship Program	\$	-	\$ 1,000 \$ 1,000
Total Expenditures		\$	-	\$ 1,000 \$ 1,000
■ ENDING FUND BALANCE				\$ 36,127

	Beg FB Proof	Ending Fund Balance
	\$ 218,652	\$ 205,481

* Moved from Youth Subsidy Program (Fund 80) FY 18/19.

** Moved from General Fund, Assigned for Arts Allocation, (01) FY 18/19.

*** New Small Projects Grant Department 8007 Established in FY 23/24 via Resolution #24-4256.

**** New Hospitality Hounds of Yountville Department 8008 Established in FY 24/25 by the Foundation Board.

***** New YK Legacy Department 8009 Established in FY 24/25 by the Foundation Board.

General Ledger

Detailed Trial Balance



User: kbatista
 Printed: 04/12/2026 - 3:42PM
 Period: 01 to 09, 2026
 Include: Revenue and Expense
 Account From: 85
 Account To: 85
 Include Uncommitted JE's: True

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
85	T.O.Y. Community Foundation					
REVENUE						
85-0000-3800	Miscellaneous Revenue	0.00				
12/4/2025 AP 6 32	1760 - Town Of Yountville			175.00	0.00	
	Ck# 597					
	85-0000-3800 Totals:	0.00	0.00	175.00	0.00	175.00
	Var: 175.00					
85-0000-3900	Interfund Transfer	0.00				
	85-0000-3900 Totals:	0.00	0.00	0.00	0.00	0.00
	85-0000 REVENUE Totals:	0.00	0.00	175.00	0.00	175.00
85-8000	Youth Subsidy					
85-8000-3803	Donations & Contributions	0.00				
	85-8000-3803 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8000 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00
85-8001						
85-8001-3803	Donations & Contributions	0.00				
	85-8001-3803 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8001 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00
85-8002						
85-8002-3803	Donations & Contributions	0.00				
7/24/2025 CR 1 173	T.O.Y.C.F. Yountville Art - 7/24 TOYCF Art Fund 7 # 183788			0.00	2,417.20	
	Cash Receipts Batch 08132.07.2025					
10/31/2025 GL 4 244	Oct '25 TOYCF CR batch#08090.10.2025 - Art Wall			0.00	175.00	
3/19/2026 CR 9 132	2026 Mardi Gras Parade Winner T.O.Y.C.F. Yountv: # 195014			0.00	100.00	
	Cash Receipts Batch 08101.03.2026					

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	85-8002-3803 Totals:	0.00	0.00	0.00	2,692.20	-2,692.20
85-8002-3900	Interfund Transfer	0.00				
	85-8002-3900 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8002 REVENUE Totals:	0.00	0.00	0.00	2,692.20	-2,692.20
85-8003	Community Fund					
85-8003-3803	Donations & Contributions	0.00				
7/7/2025	CR 1 82 T.O.Y.C.F. Revenue - 4th of July TOYCF 7/7/2025 # 182650			0.00	245.81	
	Cash Receipts Batch 08053.07.2025					
7/7/2025	CR 1 82 T.O.Y.C.F. Revenue - 4th of July TOYCF 7/7/2025 # 182650			0.00	232.34	
	Cash Receipts Batch 08053.07.2025					
8/31/2025	GL 2 214 Aug '25 TOYCF Community Fund Donation not pos			0.00	19.04	
12/4/2025	CR 6 29 T.O.Y.C.F. Revenue - Donation - Farm Stand Garde # 189983			0.00	500.00	
	Cash Receipts Batch 08022.12.2025					
	85-8003-3803 Totals:	0.00	0.00	0.00	997.19	-997.19
85-8003-3899	Town Sponsorship	0.00				
	85-8003-3899 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8003 REVENUE Totals:	0.00	0.00	0.00	997.19	-997.19
85-8004	Bocce Club Improvements					
85-8004-3803	Donations/Contributions	0.00				
	85-8004-3803 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8004 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00
85-8005	Thanksgiving Fund					
85-8005-3803	Donations/Contributions	0.00				
12/1/2025	CR 6 10 T.O.Y.C.F. Thanksgiving TOYCF Thanksgiving Dir # 189902			0.00	1,013.00	
	Cash Receipts Batch 08008.12.2025					
	85-8005-3803 Totals:	0.00	0.00	0.00	1,013.00	-1,013.00
	85-8005 REVENUE Totals:	0.00	0.00	0.00	1,013.00	-1,013.00
85-8006	Friends of the YV Library					
85-8006-3803	Donations & Contributions	0.00				
2/10/2026	CR 8 60 F.O.Y.L. Donations - M. Marciniak FOYL 02/09/20 # 193297			0.00	10.00	
	Cash Receipts Batch 08045.02.2026					

Account Number		Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
2/10/2026	GL	8	218			10.00	0.00	
		85-8006-3803 Totals:		0.00	0.00	10.00	10.00	0.00
85-8006-3808				0.00				
7/17/2025	CR	1	98			0.00	131.10	
8/13/2025	CR	2	75			0.00	190.43	
9/12/2025	CR	3	79			0.00	160.27	
9/30/2025	CR	3	199			0.00	144.03	
10/21/2025	CR	4	146			0.00	118.18	
11/5/2025	CR	5	23			0.00	69.25	
12/5/2025	CR	6	46			0.00	126.91	
1/14/2026	CR	7	99			0.00	145.92	
1/14/2026	CR	7	99			0.00	136.70	
1/15/2026	CR	7	116			0.00	85.95	
1/16/2026	CR	7	140			0.00	80.88	
2/10/2026	CR	8	60			0.00	125.55	
2/28/2026	GL	8	212			0.00	37.00	
3/9/2026	CR	9	225			0.00	38.25	
		85-8006-3808 Totals:		0.00	0.00	0.00	1,590.42	-1,590.42
85-8006-3809				0.00				
1/7/2026	CR	7	87			0.00	19.04	
1/15/2026	CR	7	116			0.00	50.00	
2/10/2026	CR	8	60			0.00	20.00	
2/10/2026	GL	8	218			0.00	10.00	

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	85-8006-3809 Totals:	Var: -99.04	0.00	0.00	99.04	-99.04
	85-8006 REVENUE Totals:		0.00	10.00	1,699.46	-1,689.46
85-8007	Small Project Grants Program					
85-8007-3803	Donations & Contributions	0.00				
2/28/2026 GL	8 205 TOYCF Transfer from Thanksgiving Program to Sm			0.00	6,537.00	
	85-8007-3803 Totals:	Var: -6,537.00	0.00	0.00	6,537.00	-6,537.00
85-8007-3899	Town Sponsorship	0.00				
	85-8007-3899 Totals:		0.00	0.00	0.00	0.00
85-8007-3900	Interfund Transfer	0.00				
	85-8007-3900 Totals:		0.00	0.00	0.00	0.00
	85-8007 REVENUE Totals:		0.00	0.00	6,537.00	-6,537.00
85-8008	Hospitality Hounds of Yville					
85-8008-3803	Donations & Contributions	0.00				
8/27/2025 CR	2 179 T.O.Y.C.F. Hosp Hounds donation - Cynthia Kapjia # 185541			0.00	1,000.00	
	Cash Receipts Batch 08123.08.2025					
11/14/2025 CR	5 71 T.O.Y.C.F. Hosp Hounds - C. Kapjian Hosp. Hound # 189042			0.00	700.00	
	Cash Receipts Batch 08049.11.2025					
1/31/2026 GL	7 230 Payment from TOYCF Small Projects to TOYCF Hc			0.00	5,800.00	
3/19/2026 CR	9 132 2026 Mardi Gras Parade Winner T.O.Y.C.F. Hosp H # 195014			0.00	100.00	
	Cash Receipts Batch 08101.03.2026					
	85-8008-3803 Totals:	Var: -7,600.00	0.00	0.00	7,600.00	-7,600.00
	85-8008 REVENUE Totals:		0.00	0.00	7,600.00	-7,600.00
85-8009	YK Legacy Fund					
85-8009-3803	Donations & Contributions	0.00				
	85-8009-3803 Totals:		0.00	0.00	0.00	0.00
	85-8009 REVENUE Totals:		0.00	0.00	0.00	0.00
	REVENUE Totals:		0.00	185.00	20,538.85	-20,353.85
EXPENSE						
85-8000	Youth Subsidy					
85-8000-4120	Other Supplies & Materials	0.00				

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	85-8000-4120 Totals:	0.00	0.00	0.00	0.00	0.00
85-8000-4210	Contract Services	0.00				
	85-8000-4210 Totals:	0.00	0.00	0.00	0.00	0.00
85-8000-4990	Other Community Support	0.00				
	85-8000-4990 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8000 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
85-8001						
85-8001-4120	Other Supplies & Materials	0.00				
	85-8001-4120 Totals:	0.00	0.00	0.00	0.00	0.00
85-8001-4990	Other Community Support	0.00				
	85-8001-4990 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8001 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
85-8002						
85-8002-4120	Other Supplies & Materials	0.00				
	85-8002-4120 Totals:	0.00	0.00	0.00	0.00	0.00
85-8002-4210	Contract Services	0.00				
	85-8002-4210 Totals:	0.00	0.00	0.00	0.00	0.00
85-8002-4990	Other Community Support	0.00				
	85-8002-4990 Totals:	0.00	0.00	0.00	0.00	0.00
	85-8002 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
85-8003						
85-8003-4120	Community Fund Other Supplies & Materials	0.00				
	85-8003-4120 Totals:	0.00	0.00	0.00	0.00	0.00
85-8003-4210	Contract Services	0.00				
	85-8003-4210 Totals:	0.00	0.00	0.00	0.00	0.00
85-8003-4225	Bank & Fiscal Agent Fees	0.00				
7/31/2025	GL 1 207 July '25 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	
8/31/2025	GL 2 214 Aug '25 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	

Account Number		Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
9/30/2025	GL	3	214 Sep '25 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	
10/31/2025	GL	4	244 Oct '25 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	
11/30/2025	GL	5	187 Nov '25 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	
12/31/2025	GL	6	237 Dec '25 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	
1/31/2026	GL	7	243 Jan '26 TOYCF ACH Positive Pay Monthly Charge			30.00	0.00	
85-8003-4225 Totals:				0.00	0.00	210.00	0.00	210.00
85-8003-4990	Other Community Support			0.00				
85-8003-4990 Totals:				0.00	0.00	0.00	0.00	0.00
85-8003 EXPENSE Totals:				0.00	0.00	210.00	0.00	210.00
85-8004	Bocce Club Improvements							
85-8004-4120	Other Supplies & Materials			0.00				
85-8004-4120 Totals:				0.00	0.00	0.00	0.00	0.00
85-8004 EXPENSE Totals:				0.00	0.00	0.00	0.00	0.00
85-8005	Thanksgiving Fund							
85-8005-4120	Other Supplies & Materials			0.00				
12/10/2025	AP	6	82 2555 - Jeff Durham		Ck# 598	3,463.25	0.00	
2/28/2026	GL	8	205 TOYCF Transfer from Thanksgiving Program to Sm			6,537.00	0.00	
85-8005-4120 Totals:				0.00	0.00	10,000.25	0.00	10,000.25
85-8005 EXPENSE Totals:				0.00	0.00	10,000.25	0.00	10,000.25
85-8006	Friends of the YV Library							
85-8006-4120	Other Supplies & Materials			0.00				
8/27/2025	AP	2	175 3734 - Angelika Wieling		Ck# 591	124.60	0.00	
85-8006-4120 Totals:				0.00	0.00	124.60	0.00	124.60
85-8006 EXPENSE Totals:				0.00	0.00	124.60	0.00	124.60
85-8007	Small Project Grants Program							
85-8007-4120	Other Supplies & Materials			0.00				
85-8007-4120 Totals:				0.00	0.00	0.00	0.00	0.00
85-8007-4210	Contract Services			0.00				
85-8007-4210 Totals:				0.00	0.00	0.00	0.00	0.00
85-8007-4985	Small Projects Grant Program			0.00				

Account Number		Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
7/24/2025	AP	1	135 3544 - Peter Jacobsen			1,317.27	0.00	
10/14/2025	AP	4	83 3544 - Peter Jacobsen			293.65	0.00	
11/19/2025	AP	5	106 3544 - Peter Jacobsen			805.06	0.00	
12/16/2025	AP	6	133 3544 - Peter Jacobsen			484.91	0.00	
1/6/2026	AP	7	36 3544 - Peter Jacobsen			161.50	0.00	
1/22/2026	AP	7	166 2026 Hospitality Hounds Imagine Grant			5,800.00	0.00	
1/31/2026	GL	7	230 Payment from TOYCF Small Projects to TOYCF Hc			5,800.00	0.00	
1/31/2026	AP	7	231 Void 3264			0.00	5,800.00	
2/12/2026	AP	8	86 3911 - Optimist Club of Yountville			7,842.00	0.00	
3/4/2026	AP	9	27 3264 - Cynthia Kapjian			342.77	0.00	
3/4/2026	AP	9	27 3544 - Peter Jacobsen			3,214.01	0.00	
85-8007-4985 Totals:				Var: -20,261.17	0.00	26,061.17	5,800.00	20,261.17
85-8007-4990	Other Community Support				0.00			
85-8007-4990 Totals:					0.00	0.00	0.00	0.00
85-8007 EXPENSE Totals:					0.00	26,061.17	5,800.00	20,261.17
85-8008	Hospitality Hounds of Yville							
85-8008-4120	Other Supplies & Materials				0.00			
10/9/2025	AP	4	56 3264 - Cynthia Kapjian			417.00	0.00	
10/9/2025	AP	4	56 3264 - Cynthia Kapjian			278.00	0.00	
11/19/2025	AP	5	106 3264 - Cynthia Kapjian			461.26	0.00	
11/19/2025	AP	5	106 3264 - Cynthia Kapjian			275.74	0.00	
12/16/2025	AP	6	133 3264 - Cynthia Kapjian			427.21	0.00	
3/31/2026	AP	9	212 3264 - Cynthia Kapjian			69.80	0.00	
85-8008-4120 Totals:				Var: -1,929.01	0.00	1,929.01	0.00	1,929.01
85-8008-4990	Other Community Support				0.00			
85-8008-4990 Totals:					0.00	0.00	0.00	0.00
85-8008 EXPENSE Totals:					0.00	1,929.01	0.00	1,929.01
85-8009	YK Legacy Fund							
85-8009-4990	Other Community Support				0.00			
85-8009-4990 Totals:					0.00	0.00	0.00	0.00
85-8009-4993	Scholarship Program				0.00			
10/30/2025	AP	4	213 3830 - Milani Harris			1,000.00	0.00	
85-8009-4993 Totals:				Var: -1,000.00	0.00	1,000.00	0.00	1,000.00

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	85-8009 EXPENSE Totals:	0.00	0.00	1,000.00	0.00	1,000.00
	EXPENSE Totals:	0.00	0.00	39,325.03	5,800.00	33,525.03
	85 Totals:	0.00	0.00	39,510.03	26,338.85	13,171.18
	Report Totals:	0.00	0.00	39,510.03	26,338.85	13,171.18



IMAGINE YOUNTVILLE

GRANT FUND APPLICATION

2026 Funding Period

The Town of Yountville Community Foundation exists to promote and raise funds to support community-based programming that benefits and serves the residents of Yountville. Priorities of the TOYCF include Youth Recreation and Education; Community Wellness and Enrichment; Senior Recreation, Leisure, Education and Support Services; Parks and Facility Improvements; Cultural Arts Programs; Initiatives and Events Staffed by Community Volunteers; and acts a partner for community organizations as a fiscal agent.

TOYCF is intended to operate as an administrative organization providing financial and administrative support for various areas of specified interest. Specifically, to serve as a facilitator for local fund-raising and provide a structure and distribution for funds consistent with the mission of the foundation.

The Imagine Yountville Grant Program is offered through financial sponsorship from the Town of Yountville. Each year, the fund allocates a grant budget for projects in Yountville. The minimum grant amount is \$2,500 and a maximum amount of \$20,000 per year. Matching funds are suggested but not required. Eligibility does not guarantee funding. The TOYCF Board of Directors will review all eligible grant applications and is the final decision-making body in selecting grant awards.

The TOYCF Imagine Yountville Grant Program will fund projects that are accessible to and benefit the public at large with the goal of improving the quality of life for Yountville Residents. Funds cannot be used to benefit a specific person or for-profit entity.

2026 Funding Period

Application Period Opens	August 4, 2025
In Person Orientation	August 14, 2025 5:30 PM
Question & Answer Distributed	August 18, 2025
Application Deadline	September 3, 3035
TOYCF Special Board Meeting Review	September 26, 2025
TOYCF Board Meeting and Approval	October 24, 2025
Applicants Notified	October 28, 2025
Project Funding Period Begins	1/1/2026
Projects Complete	12/31/2026

APPLICATION PROCESS INFORMATION

Applications must be submitted electronically in PDF format by emailing TOYCF@yville.com. The PDF can be one document containing all the assets or separate files for each.

The deadline to apply is September 3, 2025, and emails must be received no later than midnight. Applicants will receive a confirmation email. If you do not receive a confirmation email within 3 business days of sending your application in, please check in by email or call 707-948-2627.

After the In Person Orientation, a list of Questions and Answers will be posted on the website www.toycf.org. We recommend you check this document before emailing questions and/or submitting your application.

FREQUENTLY ASKED QUESTIONS

1. WHAT TYPES OF PROJECTS MAY BE FUNDED?

The TOYCF Small Projects Grant Program will fund projects that are accessible to and benefit the public at large with the goal of improving the quality of life for Yountville Residents. Funds cannot be used to benefit a specific person or for-profit entity.

- Projects must be accessible and inclusive to all regardless of ability to pay. •

Projects should demonstrate how they improve the quality of life for Yountville Residents.

2. WHO MAY APPLY?

- A.** Applicants do not have to be an established organization to apply.
- B.** Non-Profits, Neighborhood Groups, Homeowners Associations, Service Clubs, Community Groups or other organizations are encouraged to apply.

3. WHAT EXPENSES ARE ELIGIBLE?

- A.** Contractor Fees
- B.** Supplies
- C.** Equipment Rentals
- D.** Permit and insurance fees or costs
- E.** Other costs associated with the project.
- F.** Planning Costs.

Expenses that are not eligible:

- Costs incurred prior to the grant award.
- Indirect costs, ongoing operational costs or overhead expenses like rent, mortgage, property taxes, utilities or office supplies
- Ongoing maintenance, upkeep or repairs
- Fundraising expenses
- Staff salaries
- Membership Dues
- New business seed money
- Individual training or education
- Travel

***List is not comprehensive**

4. WHAT IS THE GRANT MATCH AND HOW MUCH IS REQUIRED? The Imagine Yountville Grant Program highly encourages funding matches but does not require it. These funds may be actual cash donations or in-kind donations (Supplies, volunteer hours etc..)

5. WHAT ARE THE CRITERIA FOR GRANT EVALUATION? (Total possible points are used for scoring applications)

Goal: Improving the Quality of Life for Yountville Residents

- A. Project Team – Volunteers and project partners are a significant component of this process. Applications should reference the partnering organizations, individuals, and associations who are involved in the project. **Total possible points: 5**
- B. Community Support – Projects must have clear neighborhood and community support. Projects should demonstrate this support and what value this project will add to the Community. Support may be demonstrated through letters or support or a petition. **Total possible points: 15**
- C. Budget – The budget should be well thought out, reasonable and realistic. Applicants are encouraged to explore other supplemental funding sources to show diverse support for the project. **Total possible points: 10**
- D. Project Reach – Description of how many people are estimated to benefit from your project. **Total possible points: 10**
- E. Environmental Consciousness – Projects should reflect environmental consciousness regarding materials, energy, and conservation. How will the project reduce waste, reuse materials or resources and recycle? *If not applicable, please explain why.* **Total possible points: 5**
- F. Accessibility – Projects should be as broadly accessible as possible to all Yountville residents. This means creating opportunities for people of all abilities and thinking broadly about how to be widely inclusive, welcoming and collaborative. **Total possible points: 15**

APPLICATION CHECKLIST

- Application Form**
- Detailed Project Budget**
- Response to Questions**

- Permission from Property Owner or Authorized Manager**

If your project will take place on private property, please submit documentation demonstrating the approval or endorsement for the project from the property owner, including information on both the length and scope of the use. This may be an authorization letter from the property owner, an agreement or lease.

- Permission and Approvals for Town-Owned Property**

Does your project require Town permits, approvals, or involvement? Please identify the permits that are needed and follow the instructions below. It is the applicant's responsibility to obtain all necessary permits and approvals for the project. An application may be denied for failure to adequately research or secure Town approvals.

- Use of Parks or Recreation Facilities**

Please contact the Parks and Recreation Department for information on use of a park or recreation facility.

- Public Art Projects**

Public Art Projects must be approved by the Yountville Arts Commission. Please contact the Yountville Arts Liaison at yvillearts@yville.com.

- Special Events**

For events taking place on city streets, sidewalks or in a park with over 200 people must apply for a Special Event Permit. For information, please visit <https://www.townofyountville.com/448/Permits-Licenses>



IMAGINE YOUNTVILLE

GRANT FUND APPLICATION

2026 Funding Period

Project Name:	Requested Grant Amount: \$ _____ Other Funding Sources: \$ _____ TOTAL Project Cost: \$ _____
Project Physical Address:	Group or Organization Name:
How did you hear about this grant program?	
Contact Person Name:	Contact Person Phone #:
Contact Email:	Contact Mailing Address:
Property Owner of Project Site Name: Address: Phone:	
<p>Grant Scope: This application packet describes the intended use of the requested grant funds to complete the project identified in the application and the elements listed in the Project Budget. I declare under penalty of perjury, under the laws of the state of California, that the information contained in this Application Packet, including the required attachments, is accurate.</p> <p>Print Name: _____ Signature: _____ Title: _____ Date _____</p>	



IMAGINE YOUNTVILLE

GRANT FUND APPLICATION

2026 Funding Period

PROJECT NAME: _____

BUDGET: List all features, amenities, supplies, and plans.

COST ESTIMATE	Requested Funds	Match
Salaries/Wages (In-Kind Match Only)	N/A	
Contracted Services		
Materials/Supplies		
Printing/Marketing		

Rentals		
Other		
TOTAL REQUEST AMOUNT	A.	
TOTAL MATCHING FUNDS		B.
TOTAL PROJECT COST (A+B)	\$	

FUNDING SOURCES	Date Committed	Amount
	TOTAL	\$

*** Add Additional Pages to Budget if needed**

Please answer the following questions as they apply to your project. Responses are limited to 5 pages at 12-point font including drawings and photographs. Please include page numbers on all pages.

1. Describe your project, including objectives and goals, and explain how your project will meet these goals.

Include the following:

- Who will benefit from the project and how many people are expected to be impacted by the project?
- Describe any approvals and permits needed and obtained for your project.

2. What is your outreach plan? Please explain how your project will be open and accessible to Yountville residents-

3. Describe the community support for your project.

- a. What organizations, non-profits, resident groups are involved with the project?
- b. What roles do they play and describe their collaboration with the project?
- c. What other support exists for your project?

4. Is there ongoing maintenance required for your project? If so, what is the plan for maintenance and who is going to be responsible?

5. Projects should reflect environmental consciousness regarding materials, energy, and conservation. How will the project reduce waste, reuse materials or resources and recycle? Please describe how your project will meet this goal.

6. Project Budget: Grant requests may not exceed \$ 20,000. Please explain how the requested funds will be used, how the cost estimate was determined and the status of matching funds. This section is in addition to the cost estimate form.



IMAGINE YOUNTVILLE

Improving the quality of life for Yountville Residents.

GRANT APPLICATION EVALUATION 2025 Funding Period

Project: _____

Category	Notes	Score
<p>Project Team – Volunteers and project partners are a significant component of this process.</p> <p>_____</p> <p>Applications should reference the partnering organizations, individuals, and associations who are involved in the project.</p>		<p>/2</p> <p>_____</p> <p>/3</p>
<p>Community Support – Projects must have clear neighborhood and community support.</p> <p>_____</p> <p>Projects should demonstrate this support and what value this project will add to the Community.</p> <p>_____</p> <p>Support may be demonstrated through letters or support or a petition.</p>		<p>/5</p> <p>_____</p> <p>/5</p> <p>_____</p> <p>/5</p>
<p>Budget – The budget should be well thought out, reasonable and realistic.</p> <p>_____</p> <p>Applicants are encouraged to explore other supplemental funding sources to show diverse support for the project.</p>		<p>/5</p> <p>_____</p> <p>/5</p>
<p>Project Reach – Description of people who will be reached</p> <p>_____</p>		<p>/5</p> <p>_____</p>

How many people are expected to benefit from your project.		/5
Environmental Consciousness – Projects should reflect environmental consciousness _____		/3
Demonstrate use of environmental conscious and energy conservative materials		/2
Accessibility – Projects should be as broadly accessible as possible. _____		/5
Create opportunities for people of all abilities _____		/5
Demonstrate broad inclusiveness, is welcoming and collaborative.		/5
	TOTAL SCORE	/60

Other Notes:

1. WHAT TYPES OF PROJECTS MAY BE FUNDED?

The TOYCF Small Projects Grant Program will fund projects that are accessible to and benefit the public at large with the goal of improving the quality of life for Yountville Residents. Funds cannot be used to benefit a specific person or for-profit entity.

- Projects must be accessible and inclusive to all regardless of ability to pay.
- Projects should demonstrate how they improve the quality of life for Yountville Residents.

2. WHO MAY APPLY?

- A. Applicants do not have to be an established organization to apply.
- B. Non-Profits, Neighborhood Groups, Homeowners Associations, Service Clubs, Community Groups or other organizations are encouraged to apply.

3. WHAT EXPENSES ARE ELIGIBLE?

- A. Contractor Fees
- B. Supplies
- C. Equipment Rentals
- D. Permit and insurance fees or costs
- E. Other costs associated with the project.
- F. Planning Costs.

Expenses that are not eligible:

- Costs incurred prior to the grant award.
- Indirect costs, ongoing operational costs or overhead expenses like rent, mortgage, property taxes, utilities or office supplies
- Ongoing maintenance, upkeep or repairs
- Fundraising expenses
- Staff salaries
- Membership Dues
- New business seed money
- Individual training or education
- Travel

***List is not comprehensive**

4. WHAT IS THE GRANT MATCH AND HOW MUCH IS REQUIRED? The Imagine Yountville Grant Program highly encourages funding matches but does not require it. These funds may be actual cash donations or in-kind donations (Supplies, volunteer hours etc..)

5. WHAT ARE THE CRITERIA FOR GRANT EVALUATION?

Goal: Improving the Quality of Life for Yountville Residents

- A. Project Team – Volunteers and project partners are a significant component of this process. Applications should reference the partnering organizations, individuals, and associations who are involved in the project.
- B. Community Support – Projects must have clear neighborhood and community support. Projects should demonstrate this support and what value this project will add to the Community. Support may be demonstrated through letters or support or a petition.
- C. Budget – The budget should be well thought out, reasonable and realistic. Applicants are encouraged to explore other supplemental funding sources to show diverse support for the project.
- D. Project Reach – Description of how many people are estimated to benefit from your project.
- E. Environmental Consciousness – Projects should reflect environmental consciousness regarding materials, energy and conservation.
- F. Accessibility – Projects should be as broadly accessible as possible. This means creating opportunities for people of all abilities and thinking broadly about how to be widely inclusive, welcoming and collaborative.