

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville
"The Heart of the Napa Valley"

Regular Meeting Agenda

Tuesday, June 2, 2026

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler

Vice Mayor Pam Reeves

Council Member Eric Knight

Council Member Hillery Trippe

Council Member Robin McKee

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

MEETING SCHEDULE AND HOW TO VIEW AGENDA

Meeting Schedule and Location: The Town Council meets on the first and third Tuesday of the month at 3:00 p.m. in Town Council Chambers, located at 6550 Yount Street, Yountville, California, 94599.

How to View the Agenda: The Agenda and associated staff reports may be viewed online by visiting the Town's website at www.townofyountville.com/meetings and clicking on HTML Agenda.

How to Watch the Meeting: The Town Council and other Town Legislative Bodies' meetings can be watched live in three different ways:

- On the Town's Streaming Media Player at www.townofyountville.com/livevideo.
- On the Town's YouTube Channel at www.townofyountville.com/youtube.
- On local cable TV Channel 28.

Please note if technical difficulties occur with live streaming, meeting videos will be posted within 72 hours from the conclusion of the meeting.

HOW TO PROVIDE PUBLIC COMMENT

Members of the public are welcome to attend the Town Council meetings to provide public comment in person or online via the Town's public comment email address PublicComment@yville.com. Please include in the subject line "COMMENT TO COUNCIL." Any written testimony submitted by 4:00 p.m. the Monday before the meeting will be shared with the Council Members electronically and will be added to the record. Any Public Comment received after the 4:00 p.m. deadline will be added to the record after the Town Council meeting has concluded.

HOW TO APPEAL

A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Sections 1094.5 and 1094.6 generally limit the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the public meeting.

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF AGENDA

5. COUNCIL MEMBER ANNOUNCEMENTS

6. PROCLAMATIONS AND RECOGNITIONS

A. Pride Month Proclamation.

7. NON-AGENDA PUBLIC COMMENT

Members of the public are entitled to speak for 5 minutes per speaker on matters of municipal concern not on the agenda, during consideration of that portion of the meeting agenda entitled "Public Comment" when the Mayor calls that item. However, the Mayor has the discretion to limit speaking time when it is reasonable under the circumstances, including when there are many items on the agenda or a high volume of members of the public who intend to speak. The Mayor also has the discretion to extend the time to speak. The Mayor shall limit or extend speaking time in a consistent manner that is not based on the content or viewpoint of the speech. The Council may, however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

Members of the public may also submit Public Comment on matters of municipal concern not on the agenda via email at PublicComment@yville.com.

8. CONSENT CALENDAR

A. Approve minutes of the regular meeting held May 19, 2026.

B. Adopt Resolution Number 26-4415 amending the Zoning and Design Review Board bylaws.

C. Adopt Resolution Number 26-4416 approving the plans and specifications for the Recycled Water Transmission Main Repair project number WW-0042 and authorizing staff to solicit bids for the project and authorizing a contract for a professional service agreement with West Yost Engineering in the amount of \$394,118 for bid and construction support services.

D. Adopt Resolution Number 26-4417 rejecting all proposals for the Yountville Commons Project due to changed market conditions.

E. Adopt Resolution Number 26-4418 approving a two-year agreement between the Housing Authority of the City of Napa and the Town of Yountville for affordable housing services covering Fiscal Years 26/27 and 27/28.

F. Adopt Resolution Number 26-4419 approving a Professional Services Agreement with PlaceWorks for planning consulting services. Primary services include on-call planning support for Housing Element implementation and Annual Housing Element Progress Reports; however, other on-call support services could be used as needed in an amount not to exceed \$40,000 per fiscal year. The Professional Services Agreement is for two years, Fiscal Year 26/27 and 27/28 for a total amount of \$80,000 for both fiscal years.

G. Adopt Resolution Number 26-4420 approving a Professional Services Agreement with BPR Consulting Group to provide contracted Building Department services including plan review/plan check, building inspection, permit tech, optional code enforcement and other services as required in an amount not to exceed \$192,940 per fiscal year. The Professional Services Agreement is for two years, Fiscal Year 26/27 and 27/28 for a total amount of \$385,880 for both fiscal years.

- H. Adopt Resolution Number 26-4421 authorizing the Interim Town Manager to execute a master services agreement with MCCi for its Community Development Platform to implement a new online permitting and payment portal for a total cost of \$114,656.25.
- I. Adopt Resolution Number 26-4422 approving a new agreement with the County of Napa/CalFire for provision of fire protection and emergency medical services to the Town of Yountville for the period of July 1, 2026 to June 30, 2028 and authorizing the Interim Town Manager execute the agreement.

9. GUEST PRESENTATIONS

- A. Yountville Chamber of Commerce annual update.

10. PUBLIC HEARINGS

- A. Introduce and waive first reading of Ordinance Number 26-540 repealing Ordinance Number 26-539 which repealed and replaced Section 17.08.010, added Chapter 17.46 (C, Commons), and amended Sections 17.08.050, 17.156.030, 17.162.020, 17.176.010, 17.236.010 and Table 17.12-1 of Section 17.12.010 of Title 17 (Zoning) of the Yountville Municipal Code and amended the Yountville Zoning Map to establish the Commons (C) Zoning District.

11. ADMINISTRATIVE / REGULAR ITEMS

- A. Receive and discuss presentations from two firms regarding Town Manager recruitment services. Following deliberation, by Motion, approve and authorize the Interim Town Manager to sign an agreement with one of the firms for Town Manager recruitment services.

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

13. COUNCIL EXTERNAL MEETING REPORTS

14. ADJOURNMENT

Adjourn to the Town Council regular meeting, Tuesday, June 16, 2026 at 3:00 P.M. being held in Town Council Chambers located at 6550 Yount Street.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street the Friday prior to the meeting.

/s/ Hilary Gaede, Communications Director/ Town Clerk