

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville
"The Heart of the Napa Valley"

Regular Meeting Agenda

Tuesday, June 16, 2026

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler

Vice Mayor Pam Reeves

Council Member Eric Knight

Council Member Hillery Trippe

Council Member Robin McKee

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

MEETING SCHEDULE AND HOW TO VIEW AGENDA

Meeting Schedule and Location: The Town Council meets on the first and third Tuesday of the month at 3:00 p.m. in Town Council Chambers, located at 6550 Yount Street, Yountville, California, 94599.

How to View the Agenda: The Agenda and associated staff reports may be viewed online by visiting the Town's website at www.townofyountville.com/meetings and clicking on HTML Agenda.

How to Watch the Meeting: The Town Council and other Town Legislative Bodies' meetings can be watched live in three different ways:

- On the Town's Streaming Media Player at www.townofyountville.com/livevideo.
- On the Town's YouTube Channel at www.townofyountville.com/youtube.
- On local cable TV Channel 28.

Please note if technical difficulties occur with live streaming, meeting videos will be posted within 72 hours from the conclusion of the meeting.

HOW TO PROVIDE PUBLIC COMMENT

Members of the public are welcome to attend the Town Council meetings to provide public comment in person or online via the Town's public comment email address PublicComment@yville.com. Please include in the subject line "COMMENT TO COUNCIL." Any written testimony submitted by 4:00 p.m. the Monday before the meeting will be shared with the Council Members electronically and will be added to the record. Any Public Comment received after the 4:00 p.m. deadline will be added to the record after the Town Council meeting has concluded.

HOW TO APPEAL

A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Sections 1094.5 and 1094.6 generally limit the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the public meeting.

1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF AGENDA

5. COUNCIL MEMBER ANNOUNCEMENTS

6. PROCLAMATIONS AND RECOGNITIONS

7. NON-AGENDA PUBLIC COMMENT

Members of the public are entitled to speak for 5 minutes per speaker on matters of municipal concern not on the agenda, during consideration of that portion of the meeting agenda entitled "Public Comment" when the Mayor calls that item. However, the Mayor has the discretion to limit speaking time when it is reasonable under the circumstances, including when there are many items on the agenda or a high volume of members of the public who intend to speak. The Mayor also has the discretion to extend the time to speak. The Mayor shall limit or extend speaking time in a consistent manner that is not based on the content or viewpoint of the speech. The Council may, however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

Members of the public may also submit Public Comment on matters of municipal concern not on the agenda via email at PublicComment@yville.com.

8. CONSENT CALENDAR

A. Approve minutes of the regular meeting held June 2, 2026.

B. Receive and file May 2026 Monthly Financial Report.

C. Appoint four (4) individuals to serve on the Yountville Arts Commission with the terms of office to commence July 21, 2026 and expire July 20, 2028.

D. Waive second reading and adopt Ordinance Number 26-540 repealing Ordinance Number 26-539 which repealed and replaced Section 17.08.010, added Chapter 17.46 (C, Commons), and amended Sections 17.08.050, 17.156.030, 17.162.020, 17.176.010, 17.236.010 and Table 17.12-1 of Section 17.12.010 of Title 17 (Zoning) of the Yountville Municipal Code and amended the Yountville Zoning Map to establish the Commons (C) Zoning District.

E. Adopt Resolution Number 26-4423 approving the use of General Fund Assigned for Budget and Legal Contingencies in the amount of \$70,000 for General Town Attorney Services in Fiscal Year 2025/2026 and approving a corresponding budget adjustment to Town Attorney Contract Services.

F. Adopt Resolution Number 26-4424 approving a Professional Services Agreement with Vitisystems Inc., dba Caltest Analysis to provide laboratory testing services for Fiscal Years 26/27 and 27/28 in a not to exceed amount of \$195,000 and authorizing the Town Manager to execute the agreement up to the amount and any subsequent amendments.

G. Adopt Resolution Number 26-4425 authorizing a Maintenance Agreement with Jenfitch, Inc. in an amount not to exceed \$160,000 and a Maintenance Agreement with Univar Solutions USA, Inc. in an amount not to exceed \$70,000 for the purchase and delivery of chemicals to the Wastewater Reclamation Facility, and authorizing the Interim Town Manager to execute the agreements and any amendments within the approved budget.

9. GUEST PRESENTATIONS

10. PUBLIC HEARINGS

- A. Adopt Resolution Number 26-4426 conditionally approving a Use Permit Amendment to allow outdoor seating on the rear patio and garden and increase the permitted number of special events with amplified music and a Sign Permit for a projecting sign at 6764 Washington Street and finding the project exempt from the California Environmental Quality Act (CEQA).

11. ADMINISTRATIVE / REGULAR ITEMS

- A. Adopt Resolution Number 26-4427 calling and giving notice of the holding of a general municipal election to be held on Tuesday, November 3, 2026, for the election of mayor, two council members, and for the submission to the voters of one question related to Measure Y, an increase in appropriation (GANN) limits, and requesting the Board of Supervisors of the County of Napa to consolidate and render specified services to the Town relating to the conduct of the statewide general election to be held on the same date.

12. STAFF PRESENTATIONS AND INFORMATIONAL REPORTS

- A. Receive updated and expanded report of historical expenditure information for the Yountville Commons Project.

13. COUNCIL EXTERNAL MEETING REPORTS

14. ADJOURNMENT

Adjourn to the Town Council regular meeting, Tuesday, July 7, 2026 at 3:00 P.M. being held in Town Council Chambers located at 6550 Yount Street.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street the Friday prior to the meeting.

/s/ Hilary Gaede, Communications Director/ Town Clerk