



AGENDA

City Commission Meeting

5:00 PM - Thursday, June 25, 2026

City Commission Chambers

City Hall, 215 E. Center, Tucumcari, NM 88401

INVOCATION

PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. CONSIDERATION OF CHANGES OR DELETION TO AGENDA

A. Approval of Agenda

3. PUBLIC COMMENTS

Citizens wanting to speak during this time must sign up prior to the start of the meeting. Public comments is an opportunity for citizens to comment on city concerns; this is not for discussion nor questions or answers. Citizens will be given 3 minutes to speak.

4. CONSENT AGENDA

(The consent agenda is approved by a single motion. Any member of the Commission may request an item be transferred to the regular agenda from the consent without discussion or vote.)

A. Approval of Work Session Notes for June 2, 2026

[City Commission Work Session - 02 Jun 2026 - Minutes - Pdf](#)

B. Approval of Work Session Notes for June 9, 2026

[City Commission Work Session - 09 Jun 2026 - Minutes - Pdf](#)

C. Approval of Commission Meeting Minutes for June 11, 2026

[City Commission - 11 Jun 2026 - Minutes - Pdf](#)

5. ADVISORY BOARD LIAISON UPDATES

6. CONNIE LOVELAND, MAINSTREET DIRECTOR

A. Presentation from Connie Loveland regarding Mainstreet Quarterly Update

[Presentation from Connie Loveland regarding Mainstreet Quarterly Update - Pdf](#)

7. LORENZO EMILLIO, CHIEF OF POLICE

A. Officer Recognition and Appreciation presented by Chief Lorenzo Emillio

[Officer Recognition and Appreciation presented by Chief Lorenzo Emillio - Pdf](#)

8. ANGELICA GRAY, CITY CLERK/CPO

A. Discussion and Action regarding Legal Services Agreement for RFP#: 26-05

9. NEW BUSINESS

A. Discussion and Action regarding a Park Permit at Wailes Park for the Tucumcari Farmers Market from July 11, 2026 through October 31, 2026 on

Saturdays 10:00am to 2:00pm

[Discussion and Action regarding a Park Permit at Wailes Park for the Tucumcari Farmers Market from July 11, 2026 through October 31, 2026 on Saturdays - Pdf](#)

- B. Discussion and Action regarding applications for the Appointment of Lodger's Tax Advisory Board Member

[Discussion and Action regarding applications for the Appointment of Lodger's Tax Advisory Board Member - Pdf](#)

- C. Discussion and Action regarding Memorandum of Understanding Between the City of Tucumcari and the Rural Labor & Economic Development Corporation and Letter of Support

[Discussion and Action regarding Memorandum of Understanding Between the City of Tucumcari and the Rural Labor & Economic Development Corporation and L - Pdf](#)

10. EXECUTIVE SESSION

- A. Discussion and Possible Action(s) regarding Limited Personnel Matters pertaining to the City Manager, pursuant to Section 10-15-1(H)(2)

11. C RENEE HAYOZ, CITY MANAGER

- A. City Manager's Report

12. ITEMS FROM COMMISSIONERS

13. ADJOURNMENT

If you are an individual with a disability, who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary, aid, or service to attend or participate in the meeting, please contact the City Clerk at 575-461-5997 at least five business (5) days prior to the meeting.

**THE NEXT REGULAR COMMISSION MEETING
WILL BE HELD ON JULY 9, 2026**



City Commission Work Session Notes

12:00 Noon - Tuesday, June 2, 2026

City Commission Chambers 215 E. Center, Tucumcari, NM

The City Commission Work Session of the City of Tucumcari was called to order on Tuesday, June 2, 2026, at 12:00 PM, in the City Commission Chambers.

1 ROLL CALL

Members present constituting a quorum was as follows: Marcella Willis, Mayor; Jonathan Brito, Mayor Pro Tem; and Keith L. Hayes, Commissioner. Barton C. Oglesby and Jerry Lopez, Commissioner were absent.

STAFF: C. Renee Hayoz, City Manager; Stephen Salas, Public Works Director; Lorenzo Emillio, Police Chief; Kristen Southard, Deputy City Clerk; and Angelica Gray, City Clerk.

2 DISCUSSION ITEMS

- a) **Discussion regarding FY27 Budget** - Ms. Hayoz said she has not worked on it since last Wednesday. TKM got responses for the history FY23 audit in order to do an exit conference. She will work on it this week.

Mayor Pro Tem Brito to Ms. Hayoz, you are about 90% done with the budget? Ms. Hayoz confirmed and stated what I am doing is it is in an excel format because I do not know how to get into Tyler to do it. So, what I have done is the GL code, the name, the department, the fiscal year, what was budgeted, what we've expended so far, and then the fiscal year 23 budget and expenditures. That way you guys will have a clear comparison of what's been done this year and what was done prior.

- b) **Discussion regarding Airbnb's, Tiny Homes (Casitas), Trailers and Zoning** - Mayor Willis stated she would like to restrict Main Street, Tucumcari Blvd, and First Street from any Air BnB's. Ms. Hiles was unable to attend the meeting. Mayor Willis asked Mr. Salas if separate water and sewer if a tiny house is built in a backyard. Then the Mayor said that the ordinance would be to be changed if that were the case. The ordinance would change from no kitchen to allowing a kitchen.

Mr. Salas stated that they are finding that a lot of our ordinances are deficient with all the new upcoming Airbnb's and all the other stuff. We are learning now that some of these don't even require engineering plans for specific things.

Mayor Willis added that Ms. Hiles is also talking about zoning for trailer parks and things where they can only be in certain areas in the city. Mr. Salas added, we're also having issues with other zoning areas like trying to move to R3 which allows apartment complex, multiple people living in one building.

Mayor Pro Tem Brito asked who was going to be conducting the safety inspections on the tiny homes and Airbnb's? Mr. Salas stated that it is an ongoing discussion with the city manager and now with the commission. The code enforcement officers can let the owner know if they are not in compliance with city code but have no licensing for electrical or plumbing.

Mr. Patel addressed the commission about having tiny homes located within an RV park. He added that a lot of people like the break from sleeping in the RV. Mayor Willis stated that if he gets all that stuff taken care of before the ordinances changes then his RV park will be grandfathered in.

Mayor Willis stated, I guess also the question is what we have to go to the process of making sure the Airbnb's, VRBO and other places are actually sending us the money for Lodger's Tax.

Mayor Willis addressed Ms. Hayoz, I only have one question and it kind of goes back to the budget, did we ever get the money from the drawdowns? Ms. Hayoz stated that we received \$4.3 million

- c) **Discussion regarding Procedures for Hours of Work, Agenda Dates, and Invoices/Payments** - Mayor Willis stated she wished Commissioners Lopez and Oglesby were present, they wanted this discussion on the agenda.

Mayor Willis also stated said they are concerned with the hours of work and would like to see us go back to a Monday through Friday work week 8-5 especially in the front office. They think it would run smoother. As far as which days the invoices and payments and things like that, I know there is a schedule out.

Ms. Hayoz stated that she has half the staff Monday thru Thursday with 30-minute lunch and the remaining staff Tuesday through Friday. This gives the staff in front to work without foot traffic. even the lobby closes at 4:00 p.m. the phones are still answered until 5:00 p.m. This is an added benefit to staff.

Mayor Willis stated she would not like from an employee standpoint, for their schedule to change for the summer. Maybe on the agenda in August. Ms. Hayoz stated they moved payables once a week instead of every two weeks since Ms. Downey left.

Mayor Willis stated how Ms. Downey had it, it could be 2 to 3 months before vendors were getting paid. She likes the weekly basis. Ms. Hayoz stated they run weekly on Thursday. Ms. Hayoz said it will be better for vendors. Ms. Hayoz also stated that she advised the department managers of this change and put them on notice, that those of them that are not getting their invoices to AP on time, will be discontinued from being allowed to charge.

Mayor Willis thanked the Elks and the Rotary Club for first of all agreeing to the Fireworks on the 4th of July and a parade. She also thanked Ms. Hayoz and Mayor Pro Tem Brito.

Meeting adjourned at 12:42 p.m.



City Commission Work Session Notes

12:00 Noon - Tuesday, June 9, 2026

City Commission Chambers 215 E. Center, Tucumcari, NM

The City Commission Work Session of the City of Tucumcari was called to order on Tuesday, June 9, 2026, at 12:00 PM, in the City Commission Chambers.

1 ROLL CALL

Members present constituting a quorum was as follows: Marcella Willis, Mayor; Jonathan Brito, Mayor Pro Tem; Commissioners Lopez, Oglesby, and Hayes were absent.

STAFF: C. Renee Hayoz, City Manager; Stephen Salas, Public Works Director; Lorenzo Emillio, Police Chief; Kristen Southard, Deputy City Clerk; and Angelica Gray, City Clerk.

2 DISCUSSION ITEMS

- a) **Discussion regarding Budget FY27** - Ms. Hayoz stated that no revenues have been done for FY26-27. She took the total payroll budget and added 20% for the increase in insurance.

Mayor Willis mentioned the EMS is not getting taken out of the correct line item. Ms. Hayoz said she needs to work on that. Ms. Hayoz noticed Xcel, NM Gas, and a couple of others that are in auto draft are not coming out of the correct general ledger line item.

Payroll they need to look at the allocation, because they were not aligning. Mayor Willis asked if they stopped chargebacks. Mayor Willis said she understands moving the pot around, but it makes it clearer when a department is using more of something.

Mayor Willis asked when the LTB talks about taking out of LTB executive what does that mean. Ms. Hayoz said LTB has their own executive and promotional funds.

Ms. Hayoz explained that she just took the numbers from the 2023 budget and plugged them in for numbers in the FY27 budget. She also let the commission know that at the bottom, the revenues are green and the expenditures are in red.

Mayor Pro Tem Brito asked about the admin services lodgers tax \$10,000.00. Ms. Hayoz stated that number was moved from FY23.

Keith Hayes showed up on 12:08p.

Ms. Hayoz stated that she is looking into getting credit card machines at the convention center and other city buildings that could use them.

Mayor Willis asked how much difference Ms. Hayoz could see in the budgets and Ms. Hayoz stated that some general ledger code totals were fairly close in alignment.

Ms. Hayoz stated that as of January 1, there are 15 positions available within the city.

Mayor Willis mentioned that there needs to be a community meeting scheduled for the 3rd street project. Ms. Salas stated that at the end of June he will be asking for \$130,000 from the commission. The county will provide 1/2 of the mobilization cost. Mr. Salas also stated the cannabis tax money will do 28 blocks of road improvements.

Mayor Willis asked what the next step is with the budget. Ms. Hayoz stated new line items, increases, decreases. Any adjustments that need to be made.

Ms. Gray has scheduled a Special Commission Meeting for June 16, 2026. The meeting will be to vote on the RFP and what the evaluation committee recommends. This special meeting will be followed by a work session.

Mayor Willis asked about the Museum, Ms. Hayoz stated that the city provides 1 part-time employee and pays utilities. The Mayor would like the city to have a seat on the THRI board.

Mayor Willis asked who audits Lodger's Tax and Ms. Hayoz stated that they get audited by the same auditors as the city.

Commissioner Hayes questioned the \$55,000 in propane used per year.

Meeting adjourned at 1:02 p.m.

Angelica M. Gray, City Clerk



MINUTES

City Commission Meeting

5:00 PM - Thursday, June 11, 2026

City Commission Chambers 215 E. Center, TUCUMCARI, NM

The City Commission of the City of TUCUMCARI was called to order on Thursday, June 11, 2026, at 5:00 PM, in the City Commission Chambers.

INVOCATION

Given by Brian Fortner

PLEDGE OF ALLEGIANCE

Led by Robert Coslett

1. ROLL CALL

Members present constituting a quorum was as follows: Marcella Willis, Mayor; Jonathan Brito, Mayor Pro Tem; Jerry Lopez, Commissioner, Barton C. Oglesby, Commissioner; and Keith L. Hayes, Commissioner.

STAFF: C Renee Hayoz, City Manager; Stephen Salas, Public Works Director; Lorenzo Emillio, Police Chief; Clara Rey, Senior Center Contractor; Darlene Hiles, Community Development Director; Ian Adams, Project Manager; Casey Mackey, Fire Chief; Kristen Southard, Deputy City Clerk; and Angelica Gray, City Clerk.

2. CONSIDERATION OF CHANGES OR DELETION TO AGENDA

- A. **Approval of Agenda** - Mayor Willis welcomed everyone for coming to the meeting but stated that the agenda was going to be moved around a little. She stated that they were going to delete #7, move #13 to before the public comments and Commissioner Lopez asked that #12H also be deleted.

Commissioner Lopez made a motion to accept the agenda with said changes and Mayor Pro Tem Brito seconded. Roll Call:

Brito	Lopez	Oglesby	Hayes	Willis
Yes	Yes	Yes	Yes	Yes

3. EXECUTIVE SESSION

- A. Discussion and Possible Action(s) regarding Limited Personnel Matters pertaining to the City Manager, pursuant to Section 10-15-1(H)(2); and Meetings Subject to the Attorney Client Privilege pertaining to Threatened or Pending Litigation in which the public body is or may become a participant, regarding Herman Martinez v City of TUCUMCARI, and Genae Cone v City of TUCUMCARI, pursuant to Section 10-15-1(H)(7),

Commissioner Lopez made a motion to convene into executive session and Mayor Pro Tem Brito seconded. Roll Call:

Lopez	Oglesby	Hayes	Willis	Brito
Yes	Yes	Yes	Yes	Yes

Mayor Willis made a motion to reconvene from executive session with no action taken and Commissioner Lopez seconded. Roll Call:

Oglesby	Hayes	Willis	Brito	Lopez
Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENTS

Mayor Willis said if all 9 people are speaking on the same matter she wants them to select 3 people to represent the group. She also stated that it is not unprecedented for such a large group of speakers. Mayor Willis then asked if there was anyone not speaking on behalf of the Library and Mr. Jaynes approached the podium.

Joshua Jaynes - I am running for state auditor. He began by stating that he has heard so many stories and how many things he's heard and have heard them all over the state about the current city manager. I hear that there are a lot of people that are hired that obviously not vetted or that somebody doesn't care that they are felons with a long laundry list of crimes, crimes that should never be allowed for somebody to work in any city or state government. He continued, as well as no drug testing and I even hear there's somebody in this room that's got a pretty crazy list of crimes in their record that I don't think should have ever been elected into office. Mr. Jaynes also stated he would definitely like to see some transparency as far as some spending and some things. I also advocate for Linda

Linda Gonzalez - She began by thanking everybody who has her back. This is very hard for her. She sees the love from the community. Ms. Gonzalez stated that she knows an at-will employee can be fired anytime but feels her getting fired was retaliation by the city manager for something that was said in regard to my budget and Ms. Hayoz not knowing. I have fought with account payable and the city manager about my contributions line, which I did not receive. I could not get it even though I saved the contributions for the end of the year for the kids at the summer reading program. They kept giving me the runaround and yes I did get frustrated and yes I did get impatient. She continued, I did show that side of me but I think it was warranted. Ms. Gonzales also added, the first grievance that was written about me was from someone who had only worked with me for like a month and a half and policy does state that they cannot file a grievance if they are still on probation. That's what the policy says. So, with that being said, with that person not being able to file that grievance, I would not be here. We would not be here right now. Everybody knows that this was done in the wrong way, the paperwork was not given to me, I didn't have my 3 days to come and explain everything. She believed people that have barely been in the library a year, just getting off probation instead of believing in someone who's been there for almost 10 years. She knows that she did wrong. She knows that what I said was the truth just because I said it in public. I have started a lot in this library and I have not finished it yet. There was so much more I wanted to get done in the year and a half before I retire. It was just not done right and I am so sorry to everybody and all the kids and you know,

everyone who has my heart and my back, I wish things could be different. Thank you very much.

Margorie McKenzie - I have been on the Library board since 2020. I've been incredibly impressed with Linda's energy, getting things done, taking care of the library and improving the situation for the kids and getting all kinds of interesting programs for the kids. The summer reading program, story time has really made a great difference and an increase in attendance in our library which is a really nice facility that we are finally beginning to use because Linda's had the programs that she's been pushing. I cannot imagine her being rude or even the least bit ugly to anybody. That's just not the way she's made. She might have gotten impatient at times because people are not listening but I have never heard her raise her voice or do anything in the time that I have known her that would make me think that these accusations are true. I just don't believe it. Thank you.

TJ Riddle - I'm here as a concerned citizen and we have allowed employees to stack a deck against Linda Gonzales. Did these employees and Linda have an opportunity to have arbitration or an opportunity to resolve these issues? I do not know of anyone in this community who would give the 110% that Linda has given her life to the library and the many worthwhile projects of all the ages she has offered. Altrusa has been a big contributor for new programs and projects at the library. Ask any of these ladies how much time and energy Linda has put into the layout, presentation, and follow through for successful programs to enhance our community. Whether it be for the young, the young at heart, preschool, school age, or those off the streets, she has worked hard to make these activities available to enhance the knowledge and learning for the people of our town. She has been instrumental in the Dr. Seuss annual birthday party for the entire city to enjoy. It has grown from being held at the public library, to the fair barn, and now the convention center so they have enough room to accommodate all the children and parents who come to celebrate Dr. Seuss. She has implemented a crafts corner, sewing machines, and a maker space in addition to a room full of musical instruments with self-taught books and the ability to check them out. More recently, the LIT program has been started to give seniors the ability to take home free puzzles, books, magazines, word find, crossword puzzles, etc. Where else or who else do you find with this much enthusiasm, initiative, and creativity for one community with maybe a pat on the back, if even that much recognition? What does Tucumcari want from this kind of action? What do you want from the disgruntled employees other than to disrupt the successful library and programs that only have the best interest of the children at heart? I am very disappointed for one. I have a question, how many times was Linda written up, conferred with, and signed improvement progress reports in your tenure Renee? Commissioners interfering with the role of the city manager. You need to back off. She has a job, continue to let her do it. Linda deserves a public apology and thank you for your time.

Maria Carmen Gonzalez -Whether there was a conspiracy or a secretive takeover of a department in good standing or corruption by some disgruntled ex-employees. The city halls of Tucumcari let me tell you have a serious problem. The injustice, the unjust firing of a 10-year employee proves my point. Linda deserves justice. Linda has leadership skills, she has discipline, determination, organizational skills, perseverance, patience and craftiness. These are the best qualities you will see in a library director. To end my frustration and my disbelief on this firing, I quote to you from a famous verse.

St. Matthews chapter 12 verse 33. "Either make the tree good and his fruit good, or else make the tree corrupt and his fruit corrupt, for the tree is known by his fruit". Thank you.

Betty Coslett - Good evening, since the City of Tucumcari has absolutely no appreciation of Linda's 10 years of great service to the city, I would like to speak for the many patrons of the library who are most appreciative of her efforts. Linda has served this community with hard work, loyalty, and excellence. She is without a doubt the best library director we have had in years. She has not only served the library, but she has also involved the community in so many other programs. She has graciously worked with other entities to provide various programs. She has improved the library from a mundane place to a happy, colorful, and welcoming place to be. The library, I mean, the kids love to go there and look forward to it. Adults are given any help they might need and are welcomed. The library is one of the better things that the city has going for. We are sorry for her firing. I personally feel she deserves better. The numbers of outpouring support for her on Facebook has been tremendous. I'm sure most of you have seen them. That alone should tell you something. I simply want to acknowledge and say thank you for your service, Linda. The community appreciates you and we love you.

Reverend Robert House - I'm an ordained pastor and my wife is a retired pastor. We moved here in 2018 to be closer to our daughter. A little background on myself. I was a township supervisor. I served as president of the general authority, a multi-million-dollar sewer project connecting two communities. I spent five years on the redevelopment authority of a town larger than Tucumcari. So, I'm not a baby to this kind of thing but what I want to share with you is when we moved here, we started using the library. At that time, it was relatively Linda hadn't been there all that long but we formed a relationship with Linda and the staff and we spent a lot of time there. We were pretty regular people during that process of being with Linda and learning about her. I was approached to be on the board of the library, so I served time on the library board and I was always astounded at the things that this lady did and the ideas that she came up with. I cannot imagine in all the public service that I've done, I've never encountered anybody with more heart, more determination, and more drive to get the job done. The improvements that have been made to the library affect everything. Everybody that goes there affects the community, the programs that are there for the children and all the things that happen and some of the implementation of the computer systems and the graphics they do. It's amazing. It's a learning process for anybody that enters that door. So, with that said, I think in my personal opinion that if Linda is removed from this job, you might as well put a padlock on the door because you're not going to find anybody with the drive and determination to the programs done that Linda does right now. So, may God bless you all for what you do and please may the Holy Spirit be involved in your decision making. Amen.

Lisa Montoya - I'm here to share my experience with Linda. There are a few people in our community who perform their duties in such a highly visible fashion. Linda is one of them. She doesn't work in a back office in the library, she's working the counter, helping you find a book. She's at every scheduled event, involved in the midst of it. She's always been helpful, willing, and willing to serve with a smile. I was taking my nephew to story time this past school year, and she always made sure to notice and identify each and every child individually, making them feel special, making them feel

seen. Every event, every interaction with the parents and the children is highly visible and I've never heard a single word, a single negative word about Linda. If she was a problem, if she wasn't performing her duties, if she was rude and hard to get along with, I think it would have been evident a long time ago. Out in the public eye, I have only ever seen her conduct herself with love and integrity. She pours herself into her work every time, which means that the community always gets her very best. She loved what she did and it was obvious. It's so hard to find good people to fill such important jobs in our community but to walk them out the door is a mistake beyond measure. I'm sad about the news and concerned about the people of Tucumcari, the parents, but especially our children.

Terry Maestas - I want to say that I've known Linda for 30 plus years. We met with our children in school. They played sports together and we became good friends during that time and we've remained friends. I have a 2-year-old grandson who participates in these programs. He is our fourth generation that has continued to come to the library and participate in those programs. As we grew up, I always saw a library as, ssshhh, you can't say anything, you have to be quiet. That's not what the library is all about. Now, when you walk into that library, you feel welcomed. Your kids feel like they matter. They know that they matter because of the way that Linda treats them. She acknowledges every one of them and sometimes that place is full of kids. Yet, she takes time to acknowledge every one of them, interacts with every one of them. She doesn't go to the back and sit at her desk; she gets in there and interacts with them. Whether it's crafting, reading a book, finding a book, whatever it is. My grandson doesn't talk to strangers but he has grown to love Linda. When he sees her, he either high-fives her or gives her knuckles. That's how much he loves her and for you all to get rid of her because of something somebody said, you are so wrong to do that and I wish you would reconsider the decision that you made because you're not going to find anybody to do these things that Linda does. She goes beyond the call of duty. She always has a smile for you when you walk in and you know it's a safe place for your kids. I can assure you now when you walk into that library, now that you got rid of her, that atmosphere is so thick, you can slice it.

5. **CONSENT AGENDA**

(The consent agenda is approved by a single motion. Any member of the Commission may request an item be transferred to the regular agenda from the consent without discussion or vote.)

- A. Approval of Work Session Notes for May 26, 2026
- B. Approval of Commission Meeting Minutes for May 28, 2026
- C. Approval of Planning and Zoning Commission Meeting Minutes for January 27, 2026
- D. Approval of Lodger's Tax Meeting Minutes for May 6, 2026
- E. Approval of Cemetery Advisory Board Minutes for May 20, 2026

Commissioner Lopez made a motion to approve the consent agenda and Mayor Pro Tem Brito seconded. Roll Call:

Hayes	Willis	Brito	Lopez	Oglesby
Yes	Yes	Yes	Yes	Yes

6. ADVISORY BOARD LIAISON UPDATES

Commissioner Lopez stated that he didn't get to attend the Lodger's Tax meeting but thanked Mayor Willis for attending in his place. He also stated, "I know there was two applications that were presented to the tax board. You'll see those later on the agenda. Two are for the funding request for the Boneyard 54 Rockabilly the other for M & M Golf and golf carts for upcoming tournaments.

7. CASEY MACKEY, FIRE CHIEF

- A. Discussion and Action regarding a Proclamation Prohibiting Fireworks** - Chief Mackey stated, we visited this conversation last commission meeting on the issuing of a proclamation to ban aerial fireworks. However, the past couple of weeks, we have received quite a bit of rain and after driving around the past couple of days looking at people's lawns and yards and such, it wouldn't be my recommendation to issue this proclamation as this time.

Chief Mackey continued, everybody's yards greened up and we have more rain in the forecast, so I don't believe that there is a need to issue this proclamation.

8. JONATHAN BROWN, WATER DEPT. SUPERVISOR

- A. Discussion and Action regarding 120Water Subscription for PWS Platform and LCRI Pro Managed Services Package** - This item was deleted from the agenda.

9. DARLENE HILES, COMMUNITY DEVELOPMENT DIRECTOR

- A.** Discussion and Action regarding **Resolution 2026-20**, ICIP 2028-2032 Project List to submit to DFA for consideration on new Grant Funding - Ms. Hiles stated, this evening, the city wants to present the Resolution 2026-20 regarding the ICI projects for fiscal years 2028 through 2032. There are 13 projects on the list. The most urgent are at the top and that is through the direction of the public works director and what we have is until July 1st to submit the list. At that time, we have until November 1st to make changes on them. There is a total of about \$25,750,000.00 in projects. The top 3 is what we've been told is what's in consideration each year and that totals about \$7,000,000.

Commissioner Lopez stated that he is happy to see that fire hydrants is number one and then I see the Date Street water is number two and then the East Route 66 water line. He continued, what puzzles me is seeing the Tucumcari dumpsters up that high. I would like to see that the EMS, the ambulance request be on there because that is something that we really need. So again, I'm happy to see that the hydrants are level one, but I think we need to consider having the ambulance request on there.

Mayor Willis asked how much are the dumpsters? Is it that you were finding something that was cheaper that was actually maybe manageable. Ms. Hiles stated that the

dumpsters would be \$107,000. Mr. Salas added the range in size of the dumpsters and stated that Tucumcari is getting a lot new companies and businesses coming in that are requesting dumpsters.

After a brief discussion with Mr. Salas, Commissioner Lopez made a motion to approve Resolution 2026-20 ICIP for fiscal years 2028-2032 and Mayor Pro Tem Brito seconded. Roll Call:

Willis	Brito	Lopez	Oglesby	Hayes
Yes	Yes	Yes	Yes	Yes

- B. Discussion and Action regarding Change Order #7 for the Re-use Project at the Wastewater Treatment Plant** - Mr. Adams presented to the commission by stating, "I'm bringing change order #7 on the re-use project at the wastewater treatment plant. This brings some critical items that we need out there. This is going to, if approved, this will upgrade the SCADA system for the headworks and that's basically a monitoring system. It's also going to provide two portable generators to replace our aging generators that are now almost impossible to find parts for.

Mr. Adams continued, it's going to increase the effluent flow meter to a bigger size. Now that we have more running through the plant, we need something that's going to keep up with the metering properly. I believe Calvin didn't feel that the base course was necessary around the ponds, and so we're deducting that from a previous change order. That will save the city or the project about \$10,000 and all the changes come to \$435,129.

Mayor Pro Tem Brito made a motion to accept change order #7 for the re-use project at the wastewater treatment plant and Commissioner Oglesby seconded. Roll Call:

Brito	Lopez	Oglesby	Hayes	Willis
Yes	Yes	Yes	Yes	Yes

10. STEPHEN SALAS, PUBLIC WORKS DIRECTOR

- A. Discussion and Action regarding paying Invoice to Pacheco's Construction & Trucking for Fence Repair at Landfill** - Mr. Salas stated that this fence got built before me. It does violate procurement. This invoice shows an earlier date. The project was approved. Apparently the project was incomplete and Mr. Salas spoke with Pacheco's and the fence was finished.

Mr. Salas stated this fence just blocks the trash blowing into people's land. This job was completed sometime in July or August of 2025.

Mayor Pro Tem Brito made a motion to pay the invoice to Pacheco's Construction & Trucking for fence repair at the landfill and Commissioner Hayes seconded. Roll Call:

Lopez	Oglesby	Hayes	Willis	Brito
Yes	Yes	Yes	Yes	Yes

11. OLD BUSINESS

- A. **Discussion and Action regarding the Request for Renewal of Lease Agreement with Tucumcari/Quay County Chamber of Commerce** - Mayor Willis asked for motions. The item died for lack of a motion. Ms. Olsen told the commission that they would be willing to have a sit down and that they have hired an attorney.

Mayor Willis stated that the commission didn't mind getting together with the chamber group but as of right now the lease has ended.

12. CLARA REY, SENIOR CENTER

- A. Discussion and Action regarding **Resolution 2026-19**, Approval of 2028-2032 ICIP for Senior Center projects - Ms. Rey stated to the commission, you have before you the 2028-2032 ICIP for the Senior programs. We have one project for each year and so 2028 would be renovations which would include a new HVAC system and plumbing. 2029 we need to replace one of our hot shot vehicles. 2030 would be replacing our transportation vehicles. 2031 would be kitchen equipment replacement which may need to move up because we're having issues right now. And then 2032, so several years ago I got a resolution from prior commission so that we could start looking at a multi-generational senior center. That has had to move down for obvious reasons.

Commissioner Hayes stated that he checked with the concrete outfit. He continued on the breaks on the concrete they poured up. Everything passed with flying colors, I think it will hold up.

Commissioner Lopez asked Ms. Rey, on the ICIP, the request for funding, isn't that at the federal level? Ms. Rey answered no, it isn't. She continued, the ICIP is a planning tool. So, these numbers that we put in there we have to have a number but this is not the capital outlay application. So, what happens is, when capital outlay opens up for us to actually go and ask for money then the first thing on that list is, is this approved by your governing body and is it on the ICIP. So, the answer would be yes and then we can go ahead and move forward to request funding. It is different from the community development ICIP.

Commissioner Lopez made a motion to approve Resolution 2026-19 and Mayor Pro Tem Brito seconded. Roll Call:

Hayes	Willis	Brito	Lopez	Oglesby
Yes	Yes	Yes	Yes	Yes

13. NEW BUSINESS

- A. **Discussion and Action regarding Independent Contractor Agreement with Brenda Rivali** - Ms. Hayoz stated this is an annual contract that we have with Ms. Rivali. She does our billing for the EMS services and through the year she's collected almost a \$1,000,000 every year. This is an annual renewal of her contract at \$2,750.00 a month for services.

Mayor Willis added, for those that do not remember, before she came along we were way behind collecting or even sending bills out. She's done a great job.

Ms. Hayoz stated that Ms. Rivali is not the actual one that sends bills. She does work with the billing company and kind of does the middle work making sure the reports and stuff like that get turned in and that the bills are getting billed to the appropriate insurance.

Commissioner Lopez made a motion to approve the Independent Contractor Agreement with Brenda Rivali and Mayor Pro Tem Brito seconded. Roll Call:

Willis	Brito	Lopez	Oglesby	Hayes
Yes	Yes	Yes	Yes	Yes

- B. Discussion and Action regarding Agreement with Licensed Pharmacist, Carlos Marquez** - Ms. Hayoz stated that this is an annual contract with Mr. Marquez, he is our licensed pharmacist. He does the outdates, recording, logging, and destruction of any medication that's used on the ambulances. This is at \$200 a month.

Commissioner Lopez made a motion to approve the agreement with Licensed Pharmacist, Carlos Marquez and Mayor Pro Tem Brito seconded. Roll Call:

Brito	Lopez	Oglesby	Hayes	Willis
Yes	Yes	Yes	Yes	Yes

- C. Discussion and Action regarding Contract for Professional Services with Ronald Chad Carver, M.D.** - Ms. Hayoz stated this is an annual contract that we renew every year with Dr. Carver. He serves as our medical director for the ambulance service and this is \$800 a month.

Commissioner Lopez made a motion to approve the Professional Services Contract with Dr. Carver and Mayor Pro Tem Brito seconded. Roll Call:

Lopez	Oglesby	Hayes	Willis	Brito
Yes	Yes	Yes	Yes	Yes

- D. Discussion and Action regarding Contract for Legal Services with Harwood-Pierpont, Attorneys at Law** - Ms. Hayoz stated these are our attorneys for any water issues that we have. They are currently assisting the city with our 40-year water plan. There is a lot of work that goes into it. They have been our attorney for several years.

Commissioner Lopez made a motion to approve the Legal Services Contract with Harwood-Pierpont and Mayor Pro Tem Brito seconded. Roll Call:

Oglesby	Hayes	Willis	Brito	Lopez
Yes	Yes	Yes	Yes	Yes

- E. Discussion and Action regarding Contract for Legal Services with YLAW, P.C.** - Ms. Hayoz stated this is an annual contract that we have with YLAW, she is our HR attorney. She represents us in any HR cases.

Commissioner Lopez made a motion to approve the Legal Services Contract with YLAW and Mayor Pro Tem Brito seconded. Roll Call:

Hayes	Willis	Brito	Lopez	Oglesby
Yes	Yes	Yes	Yes	Yes

F. Discussion and Action regarding Boneyard 54, LLC for \$6,417.80 - Lodger's Tax Funding -Commissioner Lopez has some concerns. He stated, thank you fir being here and thank you for being a volunteer and wanting to put on this event. Going through your application, I'm seeing here your proposed funds to request security. I'm going to ask that we deduct the \$3,500 so you don't have to worry about that and let the city take care of that because that going to be something that the city can cover through the lodger's tax.

Commissioner Lopez continued by stating that the banners can only be put up 50 miles outside of the city, but if they fund from the executive side of lodger's tax then the banners can be put up within the community. That will have to go to a vote with the commission. Commissioner Lopez asked about the T-shirts, Mr. Martinez stated that the volunteers would be wearing the shirts to stand out. People would be able to spot them for assistance. Also, Commissioner Lopez continued he has never seen where the city covers the insurance for an event.

Mayor Willis stated that her only concern is giving the use of the convention center for free. We have to look at the anti-donation, but they can apply for it through lodger's tax.

Mr. Martinez stated that his understanding was, if the event wasn't going to make any money, he would be able to use the convention center for free. Commissioner Lopez reenerated that the cost would have to be covered by Mr. Martinez with reimbursement after the event. Just need invoices, canceled checks, etc.

There was a discussion about the understanding of the lodger's tax application between Mayor Willis, Commissioner Lopez, and Mr. Martinez. Commissioner Lopez made a motion to fund this Boneyard 54 event for the amount of \$2,567 which will include the convention center, banners, and t-shirts. The city will take care of the law enforcement presence and Mayor Pro Tem Brito seconded. Roll Call:

Willis	Brito	Lopez	Oglesby	Hayes
Yes	Yes	Yes	Yes	Yes

G. Discussion and Action regarding Boneyard 54, LLC for Convention Center-Lodger's Tax Funding - This item was discussed with the previous action and voted on.

H. Discussion and Possible Action regarding Little League Fields - This item was deleted from the agenda.

I. Discussion and Action regarding M & M Golf Funding Application for Golf Carts - Lodger's Tax Funding - Mr. Maciel stated that he went to lodger's tax to ask for the funds to get golf carts for the golf season. The golf course looks fabulous because of the rain that the Lord sent and I hope everybody will come out and look at it. It's in great shape. He continued, these carts are for the entire season and one of the people that we do help out is the college, the Elks Club, the Rotary Club. They all have tournaments out there and these organizations help with different projects in the community.

Commissioner Oglesby added that the carts get well used and the course does look just beautiful. If we can I think one day we take him up on the offer of having a meeting out there, whether it's a work session or something.

Mayor Willis suggested that Mr. Maciel advertise golf memberships. Include the pricing and could possibly get more members.

Commissioner Lopez made a motion to approve the Lodger's Tax funding for M & M Golf and Mayor Pro Tem Brito seconded. Roll Call:

Brito	Lopez	Oglesby	Hayes	Willis
Yes	Yes	Yes	Yes	Yes

- J. Discussion and Action regarding the Marketing Proposal from Elliott Marketing -** Ms. Hayoz stated this proposal is to rebuild the city's website. I'm sure you have received several complaints about the website. It is not user friendly and the information is outdated.

Ms. Hayoz continued, Ms. Elliott has submitted a proposal for the website to rebuild for \$9,800 and of \$199 per month for a total of \$12,188 for the year.

Mayor Pro Tem Brito made a motion to approve the proposal from Elliott Marketing and Commissioner Hayes seconded. Roll Call:

Lopez	Oglesby	Hayes	Willis	Brito
Yes	Yes	Yes	Yes	Yes

14. C RENEE HAYOZ, CITY MANAGER

- A. City Manager's Report** - Ms. Hayoz has no report but wanted to commend the Police Department for the work they've done this past week to help fight the drug issue here in Tucumcari. I think they did a wonderful job. Thank you Chief.

15. ITEMS FROM COMMISSIONERS

Commissioner Hayes - The item on the budget, the propane, that is actually natural gas. He stated that should actually be under NM Gas or something like that. He also stated, if you got an ambulance, you got a motor problem. He believes replacing the motor would be cheaper than purchasing a new ambulance if everything inside the rig is good.

Commissioner Oglesby - He asked about the update on the pool recreation center hours. Ms. Hayoz stated that the department supervisor has been contacted and the adjustments are being made.

Commissioner Oglesby addressed Chief Emillio and asked a question, "anybody egging on this violence, can they be liable or held responsible?" Chief Emillio explained that, "yes, it's party to a crime and they can be charged."

Mayor Pro Tem Brito - He asked Ms. Hayoz if she had figured out the leak and carpet damage at the Train Depot. He wants to know who is paying for that. Ms. Hayoz stated that the city is. She also stated that facilities maintenance will be repairing the outside of the building as well. Ms. Romo has already reached out to J3 Systems who initially did some of the work on the roof and she's coordinating with them to come and get that portion of the roof replaced.

Commissioner Lopez - He stated that on the North Side around maple, East and West there is a lot of vegetation. Mr. Salas stated that he has a crew working on the that and actually started this afternoon.

Commissioner Lopez asked if they have been in contact with the school regarding the mosquito spray. Mr. Salas had just talked to Ms. Hayoz about it. He also wanted to discuss trying to get a city employee certified. He understands there is a freeze right now but if they get someone certified there should also be a raise involved.

Commissioner Lopez asked Ms. Hayoz if there is any progression the quarterly reports for DFA. They are on a stand still. Commissioner Lopez added, as you know, once those get caught up, we can still submit our budget, but I just want to say that the work sessions at lunch are not working for me. He continued, I just want to make sure that when we're preparing this budget, we need to have the bills, utilities, everything else that we're contracted with and obligated to pay. Those are the main priorities. Also, we got to make sure that all the fund revenue is accounted for. Passing a budget is easy, but we got to make sure we know what we're passing.

Mayor Pro Tem Brito - We were supposed to go through it to look at it and see, there were some line items that were missing stuff. Of course, in 2023, I did not see a contingency fund.

Commissioner Oglesby stated that he doesn't feel comfortable approving it at this time. I think we need more discussion. I know we're probably in a hurry to get it going, but I'm not going to approve anything without a guarantee from everybody that it's good to push on.

Commissioner Hayes it would help to have someone look at it.

Mayor Willis stated, "I know we have attempted to get people; we do have RFP on bids come in and we vote on it on Tuesday. It will still take months before they are up and running because they've got to get all the material and talk to everyone. She continued, our job is for safety and financial, even if its got problems. We have to have something, the manager has to have something and the department supervisors have to have something.

Ms. Hayoz stated that TKM has scheduled or looking to schedule the exit conference next Wednesday or Thursday. We're waiting for the state auditor's office to respond on the day that they will be available.

16. ADJOURNMENT

Marcella Willis, Mayor

Angelica M. Gray, City Clerk

City Commission AGENDA ITEM FORM



Meeting: City Commission - 25 Jun 2026

Presenter: Connie Loveland

Staff Contact: Renee Hayoz, City Manager

Form Purpose:

**Number of Originals
Needed, including
City Hall:**

Form Type:

TITLE:

Presentation from Connie Loveland regarding Mainstreet Quarterly Update

SUMMARY:

No Attachment(s)

BUDGET INFORMATION:

Budgeted Amount:

Available Amount:

Expenditure Amount:

City Commission AGENDA ITEM FORM



Meeting: City Commission - 25 Jun 2026
Presenter: Lorenzo Emillio
Staff Contact: Lorenzo Emillio, Police Chief
Form Purpose: Action Item

**Number of Originals
Needed, including
City Hall:**

Form Type:

TITLE:

Officer Recognition and Appreciation presented by Chief Lorenzo Emillio

SUMMARY:

No Attachment(s)

BUDGET INFORMATION:

Budgeted Amount:

Available Amount:

Expenditure Amount:

City Commission AGENDA ITEM FORM



Meeting: City Commission - 25 Jun 2026
Presenter: Darlene Hiles
Staff Contact: Darlene Hiles, Project Manager 2 projectmgr2@cityoftucumcari.com
Form Purpose: Action Item **Number of Originals Needed, including City Hall:** Tucumcari
Form Type: Other

TITLE:

Discussion and Action regarding a Park Permit at Wailes Park for the Tucumcari Farmers Market from July 11, 2026 through October 31, 2026 on Saturdays 10:00am to 2:00pm

BUDGET INFORMATION:

Budgeted Amount: 0.00 **Available Amount:** 0.00 **Expenditure Amount:** 0.00

Budget Summary:

Discussion and Action regarding the Tucumcari Farmers Market application for a Park Permit at Wailes Park

ATTACHMENTS:

[Farmers Market at Wailes Park Summer 2026](#)

Reviewed by:

Angelica Gray, City Clerk

Stephen Salas, Public Works Director

Renee Hayoz, City Manager

Status:

Approved
- 19 Jun
2026

Approved
- 17 Jun
2026

Approved
- 17 Jun
2026



COMMUNITY DEVELOPMENT DEPARTMENT
 PARK USE PERMIT APPLICATION
 512 South 8th Street, P.O. Box 1188, Tucumcari, NM
 88401 Phone: (575) 461-2143 | Fax: (575) 461-4982

Organization: Tucumcari Farmers Market Phone No.: (702) 324-2489

Organization Address: PO Box 545, Logan, NM 88426

Agent Name and Title: Jonna Stanger, Market Manager

Agent Phone No. (702) 324-2489 Email: HeavyMeadowFarms@yahoo.com

Event Date: July 11, 2026-October 31, 2026

Time of Event: From Saturdays 10:00am to 12:00p

Proposed Location: Wailes Park

Event Description: Farmers' Market

Number of people expected: 200

If over 50 participants, Commissioners approval required.

Tucumcari, NM Code of Ordinances Section 11.16.080-E Use Of Public Land-Permits for use.
 Effect of Permit. A permittee shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were inserted in the permit.

Sponsor's Signature: Jonna Stanger Jonna Stanger Date: 5/31/26

Co-Sponsor's Signature: _____ Date: _____

FOR CITY USE ONLY

Planning & Zoning Approval: Daphne Hicks Date: 6/9/26

Police Dept. Approval: [Signature] Date: 6/11/26

City Manager Approval: Creata Hayes Date: 6/11/26

Parks Director Approval (if applicable): [Signature] Date: 6-9-26

Streets Superintendent (if applicable): [Signature] Date: 6-9-26

Mayor Approval: _____ Date: _____



INDEMNIFICATION AND HOLD HARMLESS AGREEMENT


Tucumcari Farmers Market acting through its authorized agent, Jonna Stanger agrees to defend, protect, indemnify, and hold harmless the City of Tucumcari from all personal injury or property damage suffered by the its members and participates, the City, or by third parties resulting from the Market to be held on (date) July 11, 2026-October 31, 2026 from (time) Sat. 10am-12pm on the following road(s) or City Property located at Wailes Park, 1600 Route 66 Blvd., Tucumcari.

Authorized Agent Signature Jonna Stanger Date: 5/28/26

SUBSCRIBED AND SWORN to before me this 28th day of May, 2026

Notary Public Signature: Susan Sandoval

My Commission Expires: 11/22/2028

 State of New Mexico
Notary Public
Susan Sandoval
Commission Number 1042045
Expiration Date 11-22-2028

City Commission AGENDA ITEM FORM



Meeting: City Commission - 25 Jun 2026
Presenter: Renee Hayoz
Staff Contact: Renee Hayoz, City Manager
Form Purpose: Action Item

**Number of Originals
Needed, including
City Hall:**

Form Type:

TITLE:

Discussion and Action regarding applications for the Appointment of Lodger's Tax Advisory Board Member

BUDGET INFORMATION:

Budgeted Amount:

Available Amount:

Expenditure Amount:

ATTACHMENTS:

[Tonya Rigdon LTB](#)
[Sammy Garcia - Advisory Board](#)
[Donna Halfhill - LTB](#)

Reviewed by:
Angelica Gray, City Clerk

Renee Hayoz, City Manager

Status:
Approved
- 19 Jun
2026
Approved
- 19 Jun
2026



**CITY OF TUCUMCARI APPLICATION
TO SERVE ON ADVISORY BOARD
OR
PLANNING & ZONING COMMISSION**

If you are interested in serving on an advisory board appointed by the City Commission, please complete this application and return it to the City Clerk, 215 East Center Street, Tucumcari, New Mexico 88401. Your application will be held for consideration by the City Commission as appointments are required. Appointments are made at the expiration of terms and upon resignations.

A new application will be necessary should a new vacancy open. **Applications will be held for two years.** All old applications will be purged.

Name: Tanya Rigdon

Address: 1910 S. 2nd

City/State/Zip: Tucumcari NM 88401

Cell Phone: 575-403-7150 E-mail: tsr70652@gmail.com

Tell us a little about yourself – current employment and education:

I was in business for 40 years @ Tonya's Hair Resort
Started selling Real Estate in 2005 with
James Trousdale just recently started my own
@ Tucumcari Real Estate

Please check the appropriate box for the advisory board(s) on which you are willing to serve – see the back of this application for a description of each board:

- Library Board
- Lodger's Tax Board
- Memorial Park Cemetery Board
- Golf Course Advisory Board

- Planning & Zoning Commission
- Recreation Board
- Senior Citizens Board

Tanya Rigdon
Signature

6-17-2026
Date



**CITY OF TUCUMCARI APPLICATION
TO SERVE ON ADVISORY BOARD
OR
PLANNING & ZONING COMMISSION**

If you are interested in serving on an advisory board appointed by the City Commission, please complete this application and return it to the City Clerk, 215 East Center Street, Tucumcari, New Mexico 88401. Your application will be held for consideration by the City Commission as appointments are required. Appointments are made at the expiration of terms and upon resignations.

A new application will be necessary should a new vacancy open. **Applications will be held for two years.** All old applications will be purged.

Name: SAMMY GARCIA

Address: 1318 South ADAMS

City/State/Zip: TUCUMCARI NM 88401

Cell Phone: 505 301 5020 E-mail: sammygarcia1706@gmail.com

Tell us a little about yourself – current employment and education:

I want to contribute to our community. Sitting on the sidelines is no longer an option - I have 35 year construction experience. I am new to Retail service as an ~~owner~~ owner.

Please check the appropriate box for the advisory board(s) on which you are willing to serve – see the back of this application for a description of each board:

- | | |
|--|---|
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Lodger's Tax Board | <input checked="" type="checkbox"/> Recreation Board |
| <input checked="" type="checkbox"/> Memorial Park Cemetery Board | <input type="checkbox"/> Senior Citizens Board |
| <input type="checkbox"/> Golf Course Advisory Board | |

Sammy Garcia
Signature

6/2/2026
Date



**CITY OF TUCUMCARI APPLICATION
TO SERVE ON ADVISORY BOARD
OR
PLANNING & ZONING COMMISSION**

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A new application will be necessary should a new vacancy open. Applications will be held for two years. All old applications will be purged.

Name: Donna Halfhill

Address: 1023 E Aber St

City/State/Zip: Tucumcari, nm 88401

Cell Phone: 575 815 8955 E-mail: halfhill2@yahoo.com

Tell us a little about yourself – current employment and education:
Owner/operator at Sidex on 66

Graduate of Tucumcari High - 1984

Please check the appropriate box for the advisory board(s) on which you are willing to serve – see the back of this application for a description of each board:

- | | |
|--|---|
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input checked="" type="checkbox"/> Lodger's Tax Board | <input type="checkbox"/> Recreation Board |
| <input type="checkbox"/> Memorial Park Cemetery Board | <input type="checkbox"/> Senior Citizens Board |

Donna Halfhill
Signature

6-16-20
Date

City Commission AGENDA ITEM FORM



Meeting: City Commission - 25 Jun 2026

Presenter: Marcella Willis

Staff Contact: Marcy Willis, Commissioner

cityclerk@cityoftucumcari.com

Form Purpose: Action Item

**Number of Originals
Needed, including
City Hall:**

Form Type:

TITLE:

Discussion and Action regarding Memorandum of Understanding Between the City of Tucumcari and the Rural Labor & Economic Development Corporation and Letter of Support

BUDGET INFORMATION:

Budgeted Amount:

Available Amount:

Expenditure Amount:

ATTACHMENTS:

[RLEDC MOU Draft--
Tucumcari Letter of Support Draft](#)

Reviewed by:
Angelica Gray, City Clerk

Renee Hayoz, City Manager

Status:
Approved
- 19 Jun
2026
Approved
- 19 Jun
2026



Rural Labor & Economic Development Corporation

IRS-approved 501(c)(3) • 723 E. Route 66 Blvd., Tucumcari, NM 88401 • (575) 708-0083 • www.RLEDC.org

Memorandum of Understanding (draft)

Between the City of Tucumcari, New Mexico
and the Rural Labor & Economic Development Corporation

DRAFT FOR REVIEW

This Memorandum of Understanding (“MOU”) is entered into as of _____, 20____, by and between the **City of Tucumcari, New Mexico** (the “City”) and the **Rural Labor & Economic Development Corporation**, an IRS-approved 501(c)(3) nonprofit corporation (“RLEDC”). The City and RLEDC are referred to individually as a “Party” and collectively as the “Parties.”

1. Purpose

The purpose of this MOU is to establish a collaborative, non-binding framework under which RLEDC may provide professional services to the City at no cost, in support of workforce development, economic development, grant readiness, risk management, and community resilience for the benefit of Tucumcari and the surrounding region.

2. Recognition as a Community Partner

The City recognizes RLEDC as a community partner for purposes of collaboration on workforce development, economic development, and related community initiatives. This recognition is non-exclusive and does not limit the City’s ability to work with other organizations.

3. Scope of Services

RLEDC offers to provide up to 120 hours of pro bono professional services annually. Services may include but are not limited to, as jointly agreed by the Parties:

1. Risk management assessments and insurance program review;
2. Operational process reviews and process-improvement recommendations;
3. Grant identification and development assistance;
4. Workforce development, small business, and entrepreneurship support;
5. Artificial intelligence and technology education and readiness assessments; and
6. Disaster preparedness and business continuity planning.

The specific services to be provided, and the allocation of hours, shall be determined in writing jointly by the Parties based on the City’s priorities.

4. No Financial Obligation

This MOU creates no financial obligation for the City. The City is not required to provide funding, matching funds, staff resources, or compensation of any kind to RLEDC. Each Party bears its own costs in connection with this MOU.

5. No Obligation to Implement

Recommendations provided by RLEDC are advisory only. The City retains full discretion to accept, modify, or decline any recommendation, and nothing in this MOU obligates the City to implement any recommendation or take any particular action.

6. Non-Binding Nature

This MOU is a statement of intent to collaborate and is not a contract. It does not create any legally binding obligations, partnership, joint venture, agency, or employment relationship between the Parties, and is not intended to be enforceable at law.

7. Independent Status

RLEDC and its personnel are not employees, agents, or representatives of the City. Neither Party has authority to bind the other or to incur obligations on the other’s behalf.

8. Term, Renewal, and Withdrawal

This MOU shall take effect on the date first written above and shall continue for a term of one (1) year. It shall renew automatically for successive one-year terms unless either Party provides written notice of non-renewal. Either Party may withdraw from this MOU at any time, with or without cause, upon thirty (30) days’ written notice to the other Party.

9. Liability and Indemnification

Because RLEDC’s services are provided at no cost and on an advisory basis, and because this MOU is non-binding, neither Party assumes liability to the other under this MOU. Nothing herein waives any immunity, defense, or protection available to the City under applicable law, including the New Mexico Tort Claims Act.

10. Entire Understanding

This MOU reflects the entire understanding of the Parties regarding its subject matter and may be amended only in writing signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the date first written above.

Signature

Printed Name

Authorized Official, City of Tucumcari
City of Tucumcari, New Mexico

Date

Signature

Printed Name

Authorized Officer
Rural Labor & Economic Development Corporation

Date

LETTER OF SUPPORT (Draft)

[City of Tucumcari letterhead]

_____, 20____

To Whom It May Concern:

On behalf of the City of Tucumcari, New Mexico, I am pleased to offer this letter of support for the **Rural Labor & Economic Development Corporation (RLEDC)**, an IRS-approved 501(c)(3) nonprofit organization serving Tucumcari, Quay County, and Eastern New Mexico.

The City has entered into a Memorandum of Understanding with RLEDC under which RLEDC provides professional services at no cost to the City in support of workforce development, economic development, grant readiness, risk management, and community resilience. We value RLEDC as a community partner and support its efforts to strengthen our region.

We endorse RLEDC’s pursuit of grants and other resources that benefit Tucumcari and the surrounding communities, and we are prepared to collaborate on initiatives of mutual benefit, including workforce training, small business and entrepreneurship support, technology education, disaster preparedness, and economic revitalization.

The City respectfully requests that funders and partners give full and favorable consideration to RLEDC’s applications and proposals. We believe RLEDC’s work will have a meaningful and lasting impact on the people and economy of our community.

Please feel free to contact our office with any questions regarding this letter of support.

Sincerely,

Signature

Printed Name

Title

City of Tucumcari, New Mexico