



AGENDA

Cemetery Advisory Board Meeting Meeting

11:00 AM - Wednesday, May 20, 2026

City Commission Chambers

City Hall, 215 E. Center, Tucumcari, NM 88401

1. ROLL CALL

2. CONSIDERATION OF CHANGES OR DELETION TO AGENDA

A. Approval of Agenda

3. CONSENT AGENDA

(The consent agenda is approved by a single motion. Any member of the Commission may request an item be transferred to the regular agenda from the consent without discussion or vote.)

A. Approval of Minutes for April 15, 2026

[Minutes April 2026](#)

4. BIDS & CONTRACTS

A. Discussion and Approval of quote for fixing the Jesus Statue

[Proposal and email](#)

5. ITEMS FROM THE BOARD

6. OLD BUSINESS

A. Update from Darlene Hiles on new building design and cost

B. Update from Luciano Montano on sprinkler pump

7. NEW BUSINESS

8. ADJOURNMENT

If you are an individual with a disability, who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary, aid, or service to attend or participate in the meeting, please contact the City Clerk at 575-461-5997 at least five business (5) days prior to the meeting.

**THE NEXT REGULAR COMMISSION MEETING WILL BE HELD ON JUNE 17,
2026_**

9. CITY MANAGER'S REPORT

CEMETERY ADVISORY BOARD

MINUTES FOR APRIL 15, 2026

CITY HALL, 215 E CENTER, TUCUMCARI, NM

Kathleen Handy called meeting to order at 11:00 a.m.

Roll call was taken: Kathleen Handy, C.J. Wiegel, Maria Carmen Gonzales, T.J. Riddle all present.

City members present: Luciano Montano, Cemetery Supervisor; Commissioner Hayes; Stephen Salas, Public Works Director; Darlene Hiles, Community Development Director; Kristen Southard, Deputy City Clerk.

Kathleen Handy made a motion to approve the minutes for November 18, 2025, and Maria Carmen seconded.

Mr. Wiegel wanted to discuss the building that has been in the making for several months. There is money encumbered but because of the financial issues, the money will not be released until the audits are finished. Mr. Wiegel asked Ms. Hiles to get a solid number for building, plumbing, concrete slab, electrical, doors, etc. Ms. Riddle asked for a complete engineering plan.

Ms. Hiles presented some plans to the board. These plans are from Mueller in Amarillo, Tx. Mr. Wiegel pointed out that Texas does not do an engineering stamp for NM. Ms. Hiles is going to look into this. The plans that Ms. Hiles presented are just a preliminary picture of what the building could look like. Per Mr. Montano, the cemetery will be using the existing building and the new building will not need to be as large as originally anticipated. Until the 23-24 audit is finished, there will be no funds available.

Report from Luciano Montano, Cemetery Supervisor – Mr. Montano stated that they have started mowing at the cemetery. A circuit board was just installed and a sprinkler pump is waiting on parts. Sprinklers just cover some portions. There are still 4 or 5 sections not included (have no sprinklers).

A quote for the repair of the Jesus statue was presented by Mr. Wiegel at a previous meeting. The total repair is \$4,000. The cemetery board is looking to maybe have some help from lodger's tax or even see if there can be donations made for the help.

The next scheduled meeting is May 20, 2026 @ 11:00 a.m.

Meeting adjourned at 11:39 a.m.

ESTIMATE PROPOSAL

DATE: January 28, 2026

PROJECT: Tile Removal & Installation

TOTAL AREA: 280 sq ft.

CONTRACTOR INFO:

Name: Victor Ortega

Phone: 575-815-8872

Email: Victorortega321@yahoo.com

CLIENT INFO:

Name City of Tucuman ^{c/o} CJ Wright

Address: _____

Phone: _____

SCOPE OF WORK

1. DEMOLITION & PREP: Professional removal of existing flooring, cleaning, and grinding/prepping concrete substrate for new tile application.
2. INSTALLATION & GROUTING: Setting 12" x 24" Large Format Tiles with 1/8" grout joints and professional grout application by Lead Installer.
3. FINISHING & DISPOSAL: Detailed cleaning and application of two coats of tile/stone sealer by Assistant Labor. Includes complete haul-away and professional disposal of old tile and project debris.

MATERIAL & SERVICE COSTS

Description	Qty	Unit Price	Total
Large Format Mortar (50 LB)	5	\$35.06	\$175.30
Tile Spacers (1/8")	7 Bags	\$14.85	\$104.86
Grout (25 LB Boxes)	2	\$24.98	\$49.96
Tile & Stone Sealer	2	\$20.00	\$40.00
Tile & Debris Disposal Fee	1	\$100.00	\$100.00

ESTIMATE summary

TOTAL LABOR: \$2420.00

TOTAL MATERIALS & SERVICES: \$470.12

GRAND TOTAL: (tile not included) \$2890.12

SPECIAL INSTRUCTIONS & LAYOUT

[] Pattern (same as existing) : [] Other: _____

PAYMENT TERMS

Deposit Required (50%): \$1,445.06

Final Balance Due Upon Completion: \$1,445.06

GENERAL TERMS:

- * Pricing is based on 280 sq ft of coverage.
- * Estimate includes debris removal and concrete surface preparation.
- * Does not include the cost of the tile itself.

ACCEPTANCE & AGREEMENT

The above pricing and conditions are satisfactory and are hereby accepted.

You are authorized to perform the work as specified.

Signature (Client): _____ Date: _____

Signature (Contractor): _____ Date: _____

NOTES: Clean statue with cleaner and (seal) is included in price



C.J. Wiegel <cjwiegel@gmail.com>

tile for cemetary

1 message

Bob Dominguez <bobd1417@yahoo.com>
To: "C.J. Wiegel" <cjwiegel@gmail.com>

Mon, Feb 2, 2026 at 4:57 PM

Hi CJ, I don't have enough tile to do the job. But I found this on clearance from Shaw Hard surfaces.

We will need 310sf. This includes 10% for incidentals/breakage, etc.

that's 28 more sf... from Victor's estimate of 280 sf. I'm sure 300sf would be plenty

\$3.15/SF = \$976.50 plus shipping costs

Product Style #: 6U957

Name: Altezzan: 12X24 GLAZED PORCELAIN FLOOR TILE

Porcelain is the hardest tile you can find. This is the kind that would be best for the monument. Thank you so much- Christy