



POLICIES AND PRIORITIES COMMITTEE MEETING
Town Hall, 305 Iles Way

MISSION STATEMENT

Council is committed to excellence in government that reflects our citizens' interests, values and goals. We will strive to deliver quality public services in a proactive and responsible manner while ensuring our objectives are clearly communicated to our citizens. We will strive to strengthen and diversify our economy by balancing public safety, industrial development, environmental responsibility and sustainability.

TUESDAY, JUNE 16, 2026
5:00 PM

A G E N D A

Page

1. CALL TO ORDER

2. APPROVAL OF AGENDA

2.1 APPROVAL OF AGENDA

RECOMMENDATION

THAT the June 16, 2026 Policies and Priorities Committee Meeting agenda be adopted as presented.

3. ADOPTION OF MINUTES

4 - 5

3.1 MAY 11, 2026 POLICIES AND PRIORITIES COMMITTEE MEETING MINUTES

RECOMMENDATION

THAT the May 11, 2026 Policies and Priorities Committee Meeting minutes be

adopted as presented.

[Policies and Priorities Committee Meeting - 11 May 2026 - Minutes - Pdf](#)

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS/DELEGATIONS

6. REPORTS

6 - 11

6.1 ADMIN-45 STORAGE SPACES POLICY

Report dated June 16, 2026, from the Manager of recreation, re: Admin 45 Storage Spaces Policy.

RECOMMENDATION

1) THAT Council receives the Admin 45 Storage Spaces Policy report for discussion.

2) THAT Council forwards the Admin 45 Storage Spaces Policy to a Regular Council meeting for adoption.

[SR - Admin 45 Storage Spaces Policy - Pdf](#)

12 - 36

6.2 GRANT-IN-AID AND FEE FOR SERVICES POLICY AMENDMENTS

Report dated June 16, 2026, from the Chief Administrative Officer, re: Grant-in-Aid and Fee for Service Policy Amendments.

RECOMMENDATION

THAT Council receives this report for discussion.

[SR - Grant in Aid and Fee for Service Policy Amendments - Pdf](#)

37 - 39

6.3 NEXT STEPS - CULTURAL SAFETY GRAPHIC VISUALIZATION IMPLEMENTATION

Report dated June 16, 2026, from the Executive Assistant to the CAO, Mayor and Council, re: Next Steps – Cultural Safety Graphic Visualization Implementation.

RECOMMENDATION

THAT Council receives this report for discussion.

[SR - Next Steps – Cultural Safety Graphic Visualization Implementation - Pdf](#)

40 - 41

6.4 COMMUNITY RECOVERY UPDATE

Report dated June 16, 2026, from the Chief Administrative Officer, re: Community Recovery Update.

RECOMMENDATION

THAT Council receives this report for information or discussion.

[SR - Community Recovery Update - Pdf](#)

7. ADJOURNMENT

7.1 ADJOURNMENT

RECOMMENDATION

THAT the June 16, 2026 Policies and Priorities Committee Meeting be adjourned.



**DISTRICT OF TUMBLER RIDGE
MINUTES OF THE POLICIES AND PRIORITIES COMMITTEE
MEETING**

Town Hall, 305 Iles Way, Tumbler Ridge, BC
Monday, May 11, 2026

COUNCIL PRESENT:

Mayor Krakowka
Councillor Norbury
Councillor Gulick
Councillor Noksana
Councillor Hofman

STAFF PRESENT:

Lisa Scott, Chief Administrative Officer
Adriana Alves, Director of Corporate Services
Karen Curry, Executive Assistant to CAO, Mayor and Council

ABSENT

Councillor Bertrand

1 CALL TO ORDER

The meeting was called to order at 5:03 pm.

2 APPROVAL OF AGENDA

2.1 APPROVAL OF AGENDA

2026-21-01 MOVED/SECONDED
THAT the May 11, 2026 Policies and Priorities Committee Meeting agenda be adopted as presented.

CARRIED

3 ADOPTION OF MINUTES

3.1 APRIL 13, 2026 POLICIES AND PRIORITIES COMMITTEE MEETING MINUTES

2026-21-02 MOVED/SECONDED
THAT the April 13, 2026 Policies and Priorities Committee Meeting minutes be adopted as presented.

CARRIED

4 BUSINESS ARISING FROM THE MINUTES

None.

5 PRESENTATIONS/DELEGATIONS

None.

6 REPORTS

6.1 DRAFT ELECTIONS AND ASSENT VOTING BYLAW - CONSOLIDATED VERSION

AGENDA ITEM #3.1

Policies and Priorities Committee Meeting
May 11, 2026

Report dated May 1, 2026, from the Director of Corporate Services, re: Draft Elections and Assent Voting Bylaw - Consolidated Version.

2026-21-03 MOVED/SECONDED
 THAT the Draft Elections and Assent Voting Bylaw (consolidated version) be received for information.
CARRIED

7 RESOLUTION TO CLOSE MEETING

7.1 RESOLUTION TO CLOSE MEETING

2026-21-04 MOVED/SECONDED
 THAT the May 11, 2026 Policies and Priorities Committee Meeting be closed to the public according to Section 90(1)(e) of the Community Charter, to permit discussions about:
 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
CARRIED

8 RISE AND REPORT FROM CLOSED MEETING

9 ADJOURNMENT

9.1 ADJOURNMENT

2026-21-05 MOVED/SECONDED
 THAT the May 11, 2026 Policies and Priorities Committee Meeting be adjourned at 5:44 pm.
CARRIED

Certified a true and correct copy of the minutes of the District of Tumbler Ridge Policies & Priorities Committee Meeting of Council held on May 11, 2026.

Darryl Krakowka, Mayor

Adriana Alves, Corporate Officer



DISTRICT OF TUMBLER RIDGE

STAFF REPORT

Date: June 16, 2026
To: Lisa Scott
Re: Admin 45 Storage Spaces Policy

RECOMMENDATION:

- 1) THAT Council receives the Admin 45 Storage Spaces Policy report for discussion.

- 2) THAT Council forwards the Admin 45 Storage Spaces Policy to a Regular Council meeting for adoption.

ISSUE/PURPOSE:

To present the updated and amended Admin 45 Storage Spaces Policy for Councils review and adoption.

BACKGROUND:

This report presents the results of a review of the current Admin 45 Storage Spaces Policy and its operational requirements. The purpose of this review is to ensure that the updated policy is functional, comprehensive, and aligned with current service needs. Previously a contract was not attached to the policy and proposed changes are to include a contract moving forward.

The primary objectives of this review include:

1. Enhanced Clarity:
Staff sought to simplify the policy and make it more user-friendly while ensuring it meets operational objectives.
2. Streamlined Processes:
The policy has been restructured to better support operational needs regarding to procedures associated with Storage Space usage for Non Profit groups within the Community Centre and to including a contract with the policy.
3. Fees and charges have been removed from the policy and relocated to the Fees and Charges Bylaw for improved clarity and consistency.

LEGAL CONSIDERATIONS:

N/A

FINANCIAL/BUDGETARY IMPLICATIONS:

The proposed revisions to the policy does not have any immediate financial implications.

COMMUNICATION:

Communication with Non profits about the policy and a contract with a maximum of three years will allow the opportunity for other Non profit organizations to utilize the spaces if needed.

STRATEGIC PRIORITIES:

Social Needs

6.4 Ensure the social needs of the community can be largely meet within Tumbler Ridge.

GOVERNANCE CONSIDERATIONS:

Q. How many spaces are currently utilized?

A. Storage units (closet)

- Room 1 has 3 single units - 2 DTR and 1 Non Profit
- Room 3 has 4 single units - 4 Non Profit
- Hallway has 8 untis (single and double) - 3 DTR and 5 Non Profit
- Bleacher storage - 2.5 DTR and 3.5 Non Profit

Q. Will all storage spaces that are currently occupied by local Non profits continue to be utilized?

A. Due to District storage constraints we propose reclaiming 1-3 storage closets that are currently being utilized by local Non profits.

Q. Is there currently a interest/waitlist for the storage spaces?

A. No, currently there is no waitlist. Some Non Profits may not be aware of this opportunity.

ATTACHMENTS:

[ADMIN 45 - Storage Policy](#)

Submitted by:	Monica Pittman, Manager of Recreation
Concurrence:	Jason Bradley, Director of Operations and Infrastructure Joy McKay, Facilities Manager

DISTRICT OF TUMBLER RIDGE



Policy Name: Storage Spaces

ADMIN - 45

Date Adopted: April 20, 2009

Motion No. 09-08-08

Date Amended: XXXX-XX-XX

Motion No. XXXX-XX-XX

1. PURPOSE OF THIS POLICY:

To establish procedures that will regulate the available storage spaces by **local** non profit groups within the Community Centre.

2. POLICY STATEMENT:

To ensure that all storage space is allocated in a fair and equitable manner.

3. POLICY INTENT:

The intent of this Policy is to fairly and equitably provide existing storage space (where available) to community recreation groups for storage of equipment and supplies. This Policy **is not** intended to create new storage space for community groups where storage was not previously available.

4. PROCEDURE:

1. The Director of Community Services will determine if and when the space is available to groups requesting storage space. Community Centre operational needs will always take priority over the storage needs of individual community groups.
2. All applications for storage space must be made in written **form request** to the Recreation Department and space will be allocated on a first-come first-served basis. **User Groups who are not already occupying storage spaces or are utilizing less storage spaces than other applying Non Profits will receive priority for available spaces.**
3. Storage space will be available only to recognized non-profit, local community groups.
4. If space is allocated to a group, a contract will be signed by both parties, for a term not to exceed three years.
5. It will be the responsibility of each group to provide their own contents and liability insurance **for five million dollars stating the District of Tumbler Ridge as additional insured** and provide a copy of the insurance to the Community Centre. **Annual storage space content lists must be provided to the Community Services department and the District reserves the right to storage space inspections during usage.**
6. **Cost of each storage space will be as per Fees and Charges Bylaw.**

During each year of the contract the following fees will be paid

- a. Single Locker Storage unit – \$100.00/year
- b. Double Locker Storage unit – \$200.00/year
- c. Bleacher Storage half unit – \$350.00/year
- d. Closet in Concession Hallway – \$125.00/year

DISTRICT OF TUMBLER RIDGE



Storage Space Use Agreement

This Storage Space Agreement ("Agreement") is made and entered into as of _____ (date), by and between:

The Community Centre (hereinafter referred to as the "Centre") AND _____ (hereinafter referred to as the "User Group")

1. GRANT OF STORAGE SPACE

Subject to the terms and conditions of this Agreement, the Centre hereby grants the User Group permission to use the designated storage space within the Community Centre (the "Storage Space").

Single Storage Space(s):
Quantity: _____ Location/Identifier(s): _____

Double Storage Space(s):
Quantity: _____ Location/Identifier(s): _____

Bleacher Storage Space:
Quantity: _____ Location/Identifier(s): _____

2. TERM OF AGREEMENT

This Agreement shall commence on _____ (Start Date) and shall remain in effect for a period not to exceed three (3) years, terminating on _____ (End Date), unless terminated earlier in accordance with the provisions herein.

*Bleacher Storage shall not be limited to a 3 year agreement for Tumbler Ridge Minor Hockey Association.

3. PERMITTED USE

The Storage Space shall be used exclusively for the storage of equipment and supplies belonging to the User Group in connection with its recognized non-profit community activities. No illegal, hazardous, flammable, or perishable materials may be stored in the Storage Space at any time.

4. ALLOCATION AND AVAILABILITY

The User Group acknowledges that Community Centre operational needs shall always take priority over the storage needs of the User Group. The Centre reserves the right to relocate the User Group to an alternative storage space or terminate this Agreement if the space is required for operational purposes. User Groups who are not already occupying storage spaces or are utilizing less storage spaces than other applying Non Profits will receive priority for available spaces.

5. INSURANCE AND LIABILITY

Insurance: The User Group is solely responsible for obtaining and maintaining contents and liability insurance covering its property stored in the Storage Space.

Proof of Insurance: Prior to occupying the Storage Space, the User Group must provide a copy of its insurance policy or a certificate of insurance to the Community Centre.

Waiver of Liability: The Centre shall not be liable for any loss, damage, or theft of the User Group's property stored in the Storage Space, regardless of the cause. Annual storage space content lists must be provided to the Community Services department and the District reserves the right to storage space inspections during usage.

6. MAINTENANCE AND ACCESS

The User Group agrees to keep the Storage Space in a clean, orderly, and safe condition. Access to the Storage Space shall be in accordance with the Centre's standard operating hours and security procedures. All spaces will be secured with District keys and access will be available through Community Centre staff, special circumstances where keys are available the group will be supplied with one key to access the storage space.

7. TERMINATION

Either party may terminate this Agreement without cause by providing thirty (30) days' written notice to the other party. Upon termination, the User Group shall remove all of its property from the Storage Space and return the space to its original condition. If the User Group fails to remove its property, the Centre reserves the right to dispose of it at the User Group's expense.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written District of Tumbler Ridge – Community Services and Facilities - Storage Space Use Agreement.

District Signature: _____

Name: _____

Title: Director of Community Services or Delegate

Date: _____

User Group Signature: _____

Name: _____

Title: _____

Date: _____



DISTRICT OF TUMBLER RIDGE

STAFF REPORT

Date: June 16, 2026
To: Mayor & Council
Re: Grant in Aid and Fee for Service Policy Amendments

RECOMMENDATION:

THAT Council receives this report for discussion.

ALTERNATIVE(S) TO THE RECOMMENDATION:

THAT Council directs staff to bring forward amendments to Grant in Aid Policy TR-28 and Fee for Service Policy TR-40 to the next regular meeting of Council for adoption.

ISSUE/PURPOSE:

To consider amendments to the application and Council decision deadlines in Grant in Aid Policy TR-28 and Fee for Service Policy TR-40 based on feedback received from community organizations and Council during the 2026 budget process.

BACKGROUND:

In January 2025, Council amended both Grant in Aid Policy TR-28 and Fee for Service Policy TR-40, changing the application deadline from the second Friday in January to the second Friday in August. This amendment was recommended by staff to better align the application process with the annual budget calendar.

The January 2025 amendments also changed the deadline for Council decisions on Grant in Aid and Fee for Service applications from March 31 of the budget year to December 31 of the year preceding the funding year. The intent of this change was to provide local non-profit and community organizations with greater certainty regarding funding commitments, enabling them to finalize their operating and capital budgets in advance of the upcoming fiscal year.

However, this amendment was not reflected in Council Budgeting Policy EO-8, which continues to state that:

"Council will convene a meeting to consider the operating budget and all Grant in Aid and Fee for Service applications no later than the second Monday in February."

Feedback received from local non-profit and community organizations indicated that the August application deadline was not practical and did not align with their operational planning cycles. Council also expressed concerns that making funding decisions by December 31 did not provide sufficient information regarding the overall budget and tax implications associated with the applications.

In response to this feedback, staff are proposing revised application and decision deadlines that fall between the previous and current timelines. The proposed dates are intended to better balance the administrative capacity and planning needs of local organizations with Council's budget deliberation process.

FINANCIAL/BUDGETARY IMPLICATIONS:

AGENDA ITEM #6.2

The proposed amendments do not have a direct financial impact. However, revised timelines may improve Council's ability to assess Grant in Aid and Fee for Service requests within the broader context of annual budget deliberations.

COMMUNICATION:

Should Council support the proposed amendments, staff will communicate the revised application and decision deadlines to community organizations and update relevant policy documents and application materials.

STRATEGIC PRIORITIES:

The proposed amendments support effective governance and transparent budget planning by balancing organizational funding needs with Council's budget decision-making process.

GOVERNANCE CONSIDERATIONS:

If approved, the amendments would apply beginning with the 2027 fiscal year. Grant in Aid and Fee for Service applications for 2027 funding would be required to be submitted by October 31, 2026.

Council Budgeting Policy EO-8 would also be brought forward for amendment to ensure consistency with the revised Council decision timelines contained within these policies.

ATTACHMENTS:

[TR28 - Grant-in-aid Policy -amendment](#)

[TR40 - Fee for Service Policy - Amended](#)

[EO 8 - Council Budgeting Policy](#)

Submitted by:	Lisa Scott, Chief Administrative Officer
Concurrence:	Justin Wetherill, Director of Finance



DISTRICT OF TUMBLER RIDGE

**POLICY MANUAL
TR-28**

Policy Name: Grant-in-aid Policy

Date Adopted: October 19, 2009	Motion No.	09-31-05
Date Amended: October 4, 2010	Motion No.	10-30-06
Date Amended: November 6, 2017	Motion No.	2017-28-12
Date Amended: November 19, 2018	Motion No.	2018-24-21
Date Amended: October 16, 2023	Motion No.	2023-39-22
Date Amended: January 20, 2025	Motion No.	2025-03-11

1. Purpose

The Grant-in-aid Policy is established to ensure equitable and transparent allocation of financial assistance to eligible non-profit organizations within the District of Tumbler Ridge. The primary objective of this policy is to support projects, programs, and events that align with the District's goals, contribute to community development, and enhance the well-being of residents.

2. Scope

Grant-in-aid agreements serve to allocate funds to non-profit organizations that can demonstrate the financial need to organize and execute specific projects, programs or events with the intent of benefiting the broader community. These agreements enable the District to support initiatives that enhance the overall well-being and welfare of the community.

The proposed project, program or event can be provided by a contractor but must be managed by the applicant organization.

3. Principles

Priorities will be assigned to requests for assistance in accordance with the following principles:

- a) **Well-Managed Assistance:** Council will strive to provide assistance only where it is needed and where it is deemed to be well-managed.
- b) **Alignment with District's Goals:** The project, program or event must align with the District's goals and contribute to its development.
- c) **Inclusivity and Accessibility:** Services must be available to many residents, promoting fairness and equal access.
- d) **Support for Community Values:** Services must uphold community values, foster unity, and benefit residents' well-being.

e) Respectful and Non-Offensive: Services must treat all individuals and groups with respect, avoiding any offensive content.

4. Procedure

4.1. Application

a) Requests for Grant-in-aid funding must be submitted to the attention of the District's Finance Department.

b) Deadline: The applications must be submitted by the ~~second-last~~ Friday ~~of August in October~~ to be considered ~~for the next fiscal~~ ~~in the same calendar~~ year.

Note: Late applications may not be considered.

c) Council will decide on applications and provide all final approvals by ~~December-January~~ 31 of ~~the current fiscal~~ ~~each~~ year.

4.2. Eligibility

4.2.1. The organization applicant must meet all the following criteria:

- a) Be registered as a non-profit incorporated organization in British Columbia;
- b) Be located in Tumbler Ridge;
- c) Demonstrate that they are able to match the District's contribution in either other donation dollars or in-kind services;
- d) Demonstrate that it has sound financial and administrative management;
- e) Demonstrate a financial need for the grant;
- f) Have a proven track record of community service and have previously demonstrated the ability to administer a grant or other form of assistance; and

4.2.2. The project, program or event must:

- a) Be aligned with the principles outlined in Section 2 of this policy;
- b) Be related to activities that have not yet started and are set to conclude within the same calendar year of receiving the grant; and
- c) Be managed by the applicant organization.

4.2.3. The person signing the application or receiving the funds must be legally authorized to act on behalf of the society or organization.

4.2.4. Any of the following organizations, projects, programs or events will be ineligible if they are attributed to:

- a) Direct funding to individuals;
- b) Services that would have been previously supported through other government funding (including Education and Health Care sectors);
- c) Demonstrations, marches and rallies;
- d) For-profit organizations, or with the purpose of competing with a business;
- e) Intention to fund other bodies or organizations;
- f) Retroactive funding or operating deficits;
- g) Capital projects on District-owned property;
- h) Duplicate projects, programs or events already provided within the community; or
- i) Organizations with discriminatory membership eligibility criteria.

4.2.5. All eligible applications will be forwarded to Council for consideration.

4.2.6. Organizations with ineligible applications will be notified by the District without further review by the Council.

4.3. Requirements

4.3.1. Documents for Application

The application must include the following documents:

- a) Application Form (Schedule A);
- b) Declarations (Schedule B);
- c) Questionnaire (Schedule C);
- d) Current financial statement prepared and signed by a Certified Public Accountant (CPA) or designated signing authority for the organization;
- e) The list of the Board of Directors as shown in the minutes of the last Annual General Meeting held by the organization;
- f) Copy of the organization's Constitution and/or Governing Bylaws;
- g) Report on how the funding received in the previous year was utilized (when applicable);
- h) Budget outline for the project, program or event, along with a detailed description of the proposed funding sources.

4.3.2. Multiple projects, programs or events

Requests for assistance to more than one project, program or event must be consolidated into a single annual application.

4.3.3. Presentation to Council

Applicants may be provided with an opportunity to present to Council at a Council meeting before final deliberation.

4.3.4. Acknowledgment of the District's Contribution

The District's contribution must be acknowledged on all promotional materials relating to the funded project, program or event.

Note: The project, program or event cannot be represented as an activity of the District and the Applicant does not have authority to represent itself as an agency of the District.

4.4. Extension

- a) If the organization cannot conclude the project, program or event within the same calendar year of receiving the grant, as outlined in clause 4.2.2 of this policy, the organization must apply for an extension by the end of October.
- b) The extension request must be submitted to the District's Finance Department detailing the reasons why it was not concluded and presenting a new expected date to complete it.
- c) The extension will be subject Council's approval.

4.5. Reporting requirements

4.5.1. Quarterly Progress report

Organizations receiving funding above \$20,000 annually must submit a Quarterly Progress Report, which serves as a comprehensive document detailing the project, program or event's execution, accomplishments, and impact on the community within the designated quarter.

4.5.2. Final report

At the end of the project, program or event, all successful applicants must complete a Final Report, which must:

- a) Be submitted to the District's Finance Department within 90 days of the conclusion of the project or event;
- b) Include a full description of the implementation of the project, program or event for which funding was approved;
- c) Demonstrate how many individuals accessed or participated in the project, program or event and what the benefits were to the community;
- d) Provide financial records detailing all expenditures facilitated by the District contribution; and

e) Detail the methods by which the District's assistance was acknowledged.

4.5.3. Any surplus funds from the District contribution must be returned with the Final Report.

4.5.4. The Finance Department will forward the Final Reports for Council information, as correspondence in a Council meeting agenda. The financial information included in such correspondence must exclusively pertain to the funded project.

4.5.5. Further assistance may not be provided to the organization or society until the report has been received and reviewed.

4.6. Payment Schedule

Upon approval of the Grant-in-aid request, the funds will be disbursed based on the following:

a) All applications up to \$20,000.00 will be eligible for 75% disbursement upon Council approval and 25% after the submission of the Final Report.

b) For applications over \$20,000.00, funds will be released on a quarterly basis, only after the Quarterly Progress Report is submitted by the organization and reviewed by the District's Finance Department.

c) Applications for capital projects will be approved in principle. When a capital project is due to commence, it needs to be presented to Council for final approval and disbursement of funds.



**DISTRICT OF TUMBLER RIDGE
Grant-in-aid Policy**

SCHEDULE A - APPLICATION FORM

Deadline for applications: Second Friday of August

General Information:

The contents of this application are considered public information and may be released upon request.

Legal Name of Organization:		
Mailing Address:		Postal Code:
Phone:	Fax:	E-mail:
Contact Person:		Position:
Registered Society: Yes <input type="checkbox"/> No <input type="checkbox"/>	Society Registration No:	Is your society in good standing with the Registrar: Yes <input type="checkbox"/> No <input type="checkbox"/>
Total Grant Request (in dollars): \$ _____		<u>Proposal #1</u> The proposal is best characterized as: <input type="checkbox"/> Event <input type="checkbox"/> Program <input type="checkbox"/> Capital Project
If more than one proposal: Value of Proposal #1 - \$ _____ Value of Proposal #2 - \$ _____ Value of Proposal #3 - \$ _____		The approximate number of community members that the proposal will benefit: _____ This proposal's activities can best be described as related to: <input type="checkbox"/> Arts and Culture <input type="checkbox"/> Recreation and Sports <input type="checkbox"/> Environmental, Social and Education <input type="checkbox"/> Other: _____

<p><u>Proposal #2</u></p> <p>The proposal is best characterized as: <input type="checkbox"/>Event <input type="checkbox"/>Program <input type="checkbox"/>Capital Project</p> <p>The approximate number of community members that the proposal will benefit: <hr/></p> <p>The proposal’s activities can best be described as related to: <input type="checkbox"/> Arts and Culture <input type="checkbox"/> Recreation and Sports <input type="checkbox"/> Environmental, Social and Education</p>	<p><u>Proposal #3</u></p> <p>The proposal is best characterized as: <input type="checkbox"/>Event <input type="checkbox"/>Program <input type="checkbox"/>Capital Project</p> <p>The approximate number of community members that the proposal will benefit: <hr/></p> <p>The proposal’s activities can best be described as related to: <input type="checkbox"/> Arts and Culture <input type="checkbox"/> Recreation and Sports <input type="checkbox"/> Environmental, Social and Education</p>
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Submit to:
District of Tumbler Ridge
Finance Department
P.O. Box 100
Tumbler Ridge, BC
VOC 2W0



**DISTRICT OF TUMBLER RIDGE
Grant-in-aid Policy**

SCHEDULE B - DECLARATIONS

I hereby certify that the information included with this application is complete, and is true and correct to the best of my knowledge and that I have been authorized by the Board of Directors or Organization Executive to make this declaration and to submit this application on behalf of the above-named organization.

Signature	Position	Date

I hereby declare that if our organization is successful in obtaining a District of Tumbler Ridge Grant-in-aid we give the District (or a third party appointed by the District) the right to review the project, program or event for which the grant was obtained to ascertain whether grant monies received were used for the stated purpose(s) set out in this application. If there is suspicion of mismanagement/fraud relating to grant funding, the Council will be notified immediately.

Signature	Position	Date



DISTRICT OF TUMBLER RIDGE Grant-in-aid Policy

SCHEDULE C - QUESTIONNAIRE

Orientation

Thank you for expressing interest in the Grant-in-aid funding. We value your commitment to enhancing our community through your proposed project, program or event.

- When responding to the following questions, we kindly request you to be as thorough and specific as possible.
- Avoid general or vague answers, as they may not adequately showcase the uniqueness and impact of your proposal.
- All the questions must be answered. If it is not applicable, please explain why.

By providing specific details, you will help us gain a clearer understanding of your organization's objectives, the intended benefits for the community, and how the Fee for Service funding can contribute to the success of your initiative.

1) General Information

- a) Describe the operation and history of your organization.
- b) Describe the specific activity to which the Grant funding would be applied.
- c) How was the need for your proposal identified and how will the activity meet this need?
- d) How will this proposal benefit the community and be aligned with the District's strategic priorities?
For example:
 - Promoting the enhancement of community identity and pride locally
 - Encouraging and expanding volunteerism
 - Promoting healthy living
 - Promoting history, arts, culture, and roots
 - Ensuring sustainability
 - Ensuring sustainability for the community, including financial stability
 - Enhancing the quality of life for residents.
 - Event/Program Awareness and Outcomes
- e) How will participants or beneficiaries become aware of this project, program or event?
- f) What are the expected outcomes of the proposed activity?
- g) List the number of citizens served by your organizations in the past two years and the number expected to be served by this project, if approved. Please provide any other statistics that may be helpful.

2) Evaluation and Uniqueness

- a) How will you evaluate your proposed activity after the project, program or event?
- b) Identify any similar projects, programs or events offered in the District and describe how your proposed activity is unique.

3) Collaboration and Governance

- a) List any organizations with whom you collaborate or partner to provide services.
- b) Please indicate how your organization will recognize the District's contribution to your project, program or event.
- c) Please describe the governance structure of your organization.

4) Financial and Membership Information

- a) Please describe the financial controls and administrative management process in your organization.
- b) Please describe the organization's financial need for District funding assistance for this proposal.
- c) What are the total annual revenues for your organization?
- d) Will this activity be completed within the same calendar year of receipt of the District grant?
- e) Will this grant be used to pay District property tax?
- f) Will this grant be used to offset a prior year's operational or capital budget?
- g) Will this grant be used to fund staff training and professional development? If so, please give details.
- h) Please describe your organization's membership criteria, detail how many members you have, and indicate what volunteer activities the organization undertakes.

5) Contingency and Previous Funding

- a) Outline your contingency plan if this grant application is not approved.
- b) Please list any assistance your organization has received from the District in the previous four years.
- c) What previous grants have you administered from sources other than the District?

6) Marketing and Goals

a) Please describe the marketing and self-financing activities of your organization. Where do the organization's revenues come from, and approximately what percentage is derived from each source?

b) What are your organization's overall goals and objectives for the coming three years?

Conditions

- If the assistance isn't fully used for the stated purposes or is no longer needed for the project, the extra funds must be returned to the District's Finance Department.
- Applications above \$20,000.00 require Quarterly Progress Reports. Funds will be released quarterly after these reports are submitted by the successful applicant and reviewed by the District's Finance Department.
- The successful applicant must send a Final Report to the District's Finance Department within 90 days of the completion of the project, program or event. Not submitting this report may affect future assistance.
- Please note that the project or event can't be claimed as a District's activity, and the applicant can't act as an agency of the District.

Signature:

Date:



**DISTRICT OF TUMBLER RIDGE
Grant-in-aid Policy**

SCHEDULE D – Application Review (For internal use only)

Reviewed by:			
Received:	Day	Month	Year
Required documentation attached		<input type="checkbox"/> Yes	<input type="checkbox"/> No
All questions complete		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Signatures and initials complete		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Meets eligibility criteria		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, briefly describe disqualifying circumstances			
Reviewer's Comments			



DISTRICT OF TUMBLER RIDGE

**POLICY MANUAL
TR-40**

Policy Name: Fee for Service Policy

Date Adopted: February 4, 2014	Motion No.	14-04-12
Date Amended: November 6, 2017	Motion No.	2017-28-12
Date Amended: November 19, 2018	Motion No.	2018-24-20
Date Amended: October 16, 2023	Motion No.	2023-39-23
Date Amended: January 20, 2025	Motion No.	2025-03-12

1. Purpose

The Fee for Service Policy aims to ensure a fair and transparent framework for providing financial support to local registered non-profit organizations whose services align with the District of Tumbler Ridge’s goals. This support will be facilitated through an annual fee established by an up to three-year contract to contribute to community advancement and enhance residents' well-being.

2. Scope

Fee for Service agreements serve to allocate funds to non-profit organizations offering essential or desirable services within the District. These agreements enable the District to leverage the specialized skills and knowledge of local non-profit groups, resulting in cost-effective delivery of services when compared to direct municipal provision.

The proposed services must be provided by the applicant organization.

3. Principles

Priorities will be assigned to requests for assistance in accordance with the following principles:

- a) Well-Managed Assistance: Council will strive to provide assistance only where it is needed and where it is deemed to be well-managed.
- b) Alignment with District's Goals: Services must align with the District's goals and contribute to its development.
- c) Inclusivity and Accessibility: Services must be available to many residents, promoting fairness and equal access.
- d) Support for Community Values: Services must uphold community values, foster unity, and benefit residents' well-being.
- e) Respectful and Non-Offensive: Services must treat all individuals and groups with respect, avoiding any offensive content.

4. Procedure

4.1. Application

a) Requests for Fee for Service funding must be submitted to the attention of the District's Finance Department.

b) Deadline: The applications must be submitted by the ~~second-last~~ Friday ~~of August in October~~ to be considered ~~for the next fiscal in the same calendar~~ year.

Note: Late applications may not be considered.

c) Council will decide on applications and provide all final approvals by ~~January~~ ~~December~~-31 of ~~the~~ ~~current fiscal~~ ~~each~~ year.

4.2. Eligibility

4.2.1. The organization applicant must meet all the following criteria:

- a) Be registered as a not-for-profit incorporated organization in British Columbia;
- b) Be located in Tumbler Ridge;
- c) Demonstrate that they can match the District's contribution in either other donation dollars or in-kind services;
- d) Demonstrate that it has sound financial and administrative management;
- e) Demonstrate a financial need for the funding; and
- f) Have a proven track record of community service and have previously demonstrated the ability to administer funding or other form of assistance.

4.2.2. The services must be aligned with the principles outlined in Section 2 of this policy.

4.2.3. The person signing the application or receiving the funds must be legally authorized to act on behalf of the society or organization.

4.2.4. Any of the following organizations and services will be ineligible if they are attributed to:

- a) Direct funding to individuals;
- b) Services that would have been previously supported through other government funding (including Education and Health Care sectors);
- c) Demonstrations, marches and rallies;
- d) For-profit organizations, or with the purpose of competing with a business;
- e) Retroactive funding or operating deficits;

- f) Capital projects on District-owned property;
- g) Organizations with discriminatory membership eligibility criteria.

4.2.5. All eligible applications will be forwarded to Council for consideration.

4.2.6. Organizations with ineligible applications will be notified by the District without further review by the Council.

4.3. Requirements

4.3.1 Documents for Application

The application must include the following documents:

- a) Application Form (Schedule A);
- b) Declarations (Schedule B);
- c) Questionnaire (Schedule C);
- d) Current financial statement prepared and signed by a Certified Public Accountant (CPA) or designated signing authority for the organization;
- e) The list of the Board of Directors as shown in the minutes of the last Annual General Meeting held by the organization;
- f) Copy of the organization's Constitution and/or Governing Bylaws; and
- g) Report on how the funding received in the previous year was utilized.
- h) A detailed consolidated budget for the entire organization, including revenues/expenditures, and a specific budget for the services requesting assistance; and
- i) Business plan or statement of objectives.

4.3.2. Additional Requirements for Assistance above \$12,000.00 per year

Itemized breakdown of funds intended for salaries, detailing position title, wages, benefits, and gross position expenses.

4.3.3. Presentation to Council

Applicants may be provided with an opportunity to present to Council at a Council meeting before final deliberation.

4.3.4. Acknowledgment of the District's Contribution

The District's contribution must be acknowledged on all promotional materials relating to the funded service.

Note: The services cannot be represented as an activity of the District and the Applicant does not have authority to represent itself as an agency of the District.

4.4. Rationale for Additional Funds

If requesting a Fee for Service funding beyond the original amount, the organization must provide a rationale for the additional funds.

4.5. Reporting requirements

4.5.1. Quarterly Progress Report

Organizations receiving funding above \$12,000 annually must submit a Quarterly Progress Report, which serves as a comprehensive document detailing the service's execution, accomplishments, and impact on the community within the designated quarter.

4.5.2. Final Report

At the end of the project, all successful applicants must complete a Final Report for Council, which must:

- a) Be submitted to the District's Finance Department by March 31 of the following year.
- b) Demonstrate how many individuals accessed or participated in the activity and what the benefits were to the community;
- c) Provide financial records detailing all expenditures facilitated by the District contribution; and
- d) Detail the methods by which the District's assistance was acknowledged.

4.5.3. Any surplus funds from the District contribution must be returned with the report.

4.5.4. Further assistance may not be provided to the organization or society until the report has been received and reviewed.

4.6. Payment Schedule

Upon approval of the Fee for Service application, the funds will be disbursed based on the following:

- a) All applications up to \$12,000.00 will be eligible for disbursement upon Council approval.
- b) For applications over \$12,000.00, funds will be released on a quarterly basis, only after the Quarterly Progress Report is submitted by the organization and reviewed by the District's Finance Department.



**DISTRICT OF TUMBLER RIDGE
Fee for Service Policy**

SCHEDULE A – Application Form

Deadline for applications: Second Friday of August

General Information:

The contents of this application are considered public information and may be released upon request.

Legal Name of Organization:		
Mailing Address:		Postal Code:
Phone:	Fax:	E-mail:
Contact Person:		Position:
Registered Society: Yes <input type="checkbox"/> No <input type="checkbox"/>	Society Registration No: _____	Is your society in Good Standing with the Registrar: Yes <input type="checkbox"/> No <input type="checkbox"/>
Total Funding Request (in dollars): Year 1 \$ _____ Year 2 \$ _____ Year 3 \$ _____		The proposed services are best characterized as: <input type="checkbox"/> Event <input type="checkbox"/> Program The approximate number of community members that the proposal will benefit: _____ This proposal’s activities can best be described as related to: <input type="checkbox"/> Arts and Culture <input type="checkbox"/> Recreation and Sports <input type="checkbox"/> Environmental, Social and Education <input type="checkbox"/> Other: _____

Submit to:
District of Tumbler Ridge
Finance Department
P.O. Box 100
Tumbler Ridge BC
V0C 2W0



**DISTRICT OF TUMBLER RIDGE
Fee for Service Policy**

SCHEDULE B - DECLARATIONS

I hereby certify that the information included with this application is complete, true, and correct to the best of my knowledge. I am authorized by the Board of Directors or Organization Executive to make this declaration and submit this application on behalf of the above-named organization.

Signature	Position	Date

I hereby declare that if our organization is successful in obtaining the District of Tumbler Ridge Fee for Service funding, we grant the District of Tumbler Ridge (or a third party appointed by the District) the right to review the services for which the Fee for Service funding was obtained, to ensure that the funds were used for the stated purpose(s) set out in this application. If suspected mismanagement or fraud relating to funding, the Council of the District of Tumbler Ridge must be notified immediately.

Signature	Position	Date



**DISTRICT OF TUMBLER RIDGE
Fee for Service Policy**

SCHEDULE C – QUESTIONNAIRE

Orientation

Thank you for expressing interest in the Fee for Service funding. We value your commitment to enhancing our community through your proposed services.

- When responding to the following questions, we kindly request you to be as thorough and specific as possible.
- Avoid general or vague answers, as they may not adequately showcase the uniqueness and impact of your proposal.
- All the questions must be answered. If it is not applicable, please explain why.

By providing specific details, you will help us gain a clearer understanding of your organization's objectives, the intended benefits for the community, and how the Fee for Service funding can contribute to the success of your initiative.

1) General Information

- a) Describe the operation and history of your organization.
- b) Describe the specific activity to which the Fee for Service funding would be applied.
- c) How was the need for your proposal identified, and how will the activity meet this need?
- d) How will this proposal benefit the community and be aligned with the District's strategic priorities?
For example:
 - Promoting the enhancement of community identity and pride locally
 - Encouraging and expanding volunteerism
 - Promoting healthy living
 - Promoting history, arts, culture, and roots
 - Ensuring sustainability for the community, including financial stability
 - Enhancing the quality of life for residents.
 - Event/Program Awareness and Outcomes
- e) How will participants or beneficiaries become aware of these services?
- f) What are the expected outcomes of the proposed activity?
- g) List the number of citizens served by your organization in the past two years and the number expected to be served during the three years following receipt of this Fee for Service Contract, if approved. Please provide any other relevant statistics.

2) Evaluation and Uniqueness

- a) How will you evaluate your proposed activity after the services?
- b) Identify any similar services offered in the District and describe how your proposed activity is unique.

3) Collaboration and Governance

- a) List any organizations with whom you collaborate or partner to provide services.
- b) Please indicate how your organization will recognize the District's contribution to your services.
- c) Please describe the governance structure of your organization.

4) Financial and Membership Information

- a) Please describe the financial controls and administrative management process in your organization.
- b) Please describe the organization's financial need for District funding assistance for this proposal.
- c) What are the total annual revenues for your organization?
- d) Will this activity be completed within three years from the receipt of the District Fee for Service Contract?
- e) Will this Fee for Service be used to pay District property tax?
- f) Will this Fee for Service funding be used to fund staff training and professional development? If so, please provide details.
- g) Please describe your organization's membership criteria, detail how many members you have, and indicate which volunteer activities the organization undertakes.
- h) Does your organization have paid staff? If so, how many staff members in total? (If District Fee for Service contribution is used towards salaries and wages, please submit a Schedule specifying approved actual and budgeted salaries and benefits per staff member).

5) Contingency and Previous Funding

- a) Outline your contingency plan if this funding application is not approved.
- b) Please list any assistance your organization has received from the District in the previous four years.
- c) What previous sources of funding have you administered from sources other than the District?

6) Marketing and Goals

- a) Please describe the marketing and self-financing activities of your organization. Where do the organization's revenues come from, and approximately what percentage is derived from each source?
- b) What are your organization's overall goals and objectives for the coming three years?

Conditions

- If the assistance isn't fully used for the stated purposes or is no longer needed for the project, the extra funds must be returned to the District's Finance Department.
- Applications above \$12,000.00 require Quarterly Progress Reports. Funds will be released quarterly after these reports are submitted by the successful applicant and reviewed by the District's Finance Department.
- The successful applicant must send a Final Report to the District's Finance Department by March 31 of the following year. Not submitting this report may affect future assistance.
- Please note that the project or event can't be claimed as a District's activity, and the applicant can't act as an agency of the District.

Signature:

Date:



**DISTRICT OF TUMBLER RIDGE
Fee for Service Policy**

SCHEDULE D – Application Review (For internal use only)

Reviewed by:			
Received on	Day	Month	Year
Required documentation attached		<input type="checkbox"/> Yes	<input type="checkbox"/> No
All questions completed		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Signatures and initials complete		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Meets eligibility criteria		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, briefly describe disqualifying circumstances:			
Reviewer's Comments			



Policy Name: Council Budgeting Process
Policy No. EO-8

Date Adopted: September 19, 2017 **Motion Number:** 2017-22-19

Amended: November 16, 2020 **Motion Number:** 2020-34-07

Purpose: To establish policy, procedures, and timelines for the creation and adoption of the yearly District of Tumbler Ridge Financial Plan.

Policy: The District of Tumbler Ridge shall finalize a capital budget and operating plan no later than the second Monday of April of each calendar year.

Procedure:

1. Council will convene a meeting to consider all capital items being proposed for the following year's financial plan no later than the fourth Monday of January. The District will finalize a capital project list no later than the second Monday of February.
2. Council will convene a meeting to consider the operations budget and all grant-in-aid and fee for service applications no later than the third Monday of February. The District will finalize an operating budget no later than the the first Monday of March.
3. Council will approve a capital budget and operating plan no later than the second Monday of April.
4. All projects to be considered for an upcoming financial plan must be ready with complete costing before the first Monday of January for inclusion.
5. Preapproval of Capital and Special projects will be considered at Council's discretion.



DISTRICT OF TUMBLER RIDGE

STAFF REPORT

Date: June 16, 2026

To: Lisa Scott, Chief Administrative Officer

Re: Next Steps – Cultural Safety Graphic Visualization Implementation

RECOMMENDATION:

THAT Council receive this report for discussion.

ISSUE/PURPOSE:

The purpose of this report is to provide Council with an overview of the District of Tumbler Ridge's Cultural Safety journey to date, and seek Council direction regarding next steps for implementation, public display, and community circulation of the graphic visualization and position statement.

BACKGROUND:

In early 2023, the Mayor participated in Cultural Safety Training through the Peace River Regional District (PRRD) and brought the information back to staff to explore contacting the contractors used by the PRRD. Staff subsequently contacted Maugwa Consulting to explore the process as part of Council's Strategic Priorities and to discuss Cultural Safety education opportunities throughout the District.

The District of Tumbler Ridge started its Cultural Safety journey in October 2023 and continued this throughout 2024, and 2025 to develop tools and resources that would support organizational learning and public understanding of Cultural Safety principles. This initiative reflects the District's ongoing commitment to relationship-building, respectful governance, inclusion, and meaningful engagement with Indigenous communities and partners.

In October 2024, Council and District staff furthered their learning through participation in a Kairos Blanket Exercise facilitated by Moontide Reconciliation Inc. and Maugwa Consulting. This exercise created a foundation for continued dialogue, reflection, and education related to Indigenous history, Truth and Reconciliation, and Cultural Safety. Following the Blanket Exercise, Council recognized the experience as impactful and meaningful, leading to discussions on expanding Cultural Safety education initiatives through additional community Blanket Exercises.

One of the key deliverables for Cultural Safety that Council and staff worked on was the development of a Graphic Visualization intended to visually communicate the District's Cultural Safety journey, organizational values, and commitment to reconciliation and respectful relationships.

A collaborative workshop with Maugwa Consulting was held in February 2025 with final approval for the Graphic Visualization and position statement in July 2025. This project now moves into the implementation and public engagement phase.

Council direction is requested regarding how the finalized graphic should be utilized and communicated publicly.

Potential opportunities for implementation may include:

AGENDA ITEM #6.3

- Displaying a printed and framed version of the Graphic Visualization and position statement within Council Chambers, similar to the practice utilized by the Peace River Regional District (PRRD), ensuring the graphic remains visible during Council meetings and public proceedings;
- Incorporating the graphic into District communications and presentations related to Cultural Safety and reconciliation initiatives;
(Examples of this could include: incorporating this graphic in any presentations prepared for by District staff, including this graphic on District business cards, adding the graphic into District email signatures, displaying this graphic at tradeshow and any other events the District hosts.)
- Creating a dedicated Cultural Safety webpage on the District of Tumbler Ridge website to provide residents and visitors with information regarding the District's Cultural Safety journey, commitments, educational initiatives, and the meaning behind the Graphic Visualization;
- Utilizing the graphic in public-facing educational materials, community or council engagement events; and
- Exploring opportunities for physical display within District facilities or public spaces.

Council direction is requested on the following considerations:

1. How would Council like to see the Graphic Visualization utilized moving forward?
2. Does Council wish to have a printed version permanently displayed in a certain District facility? (I.e. Council Chamber, or Community Centre)
3. Does Council support creating a dedicated Cultural Safety webpage on the District website featuring the Graphic Visualization and related educational information?
4. Are there additional opportunities Council wishes staff to explore regarding public education and community engagement?

FINANCIAL/BUDGETARY IMPLICATIONS:

Any costs associated with implementing the Cultural Safety Graphic Visualization, including printing, framing, website development, signage, or promotional materials, would need to be funded through the Council Initiatives Budget.

It should be noted that \$1,796.00 from the 2025 Cultural Awareness budget was not utilized and has been carried forward into the 2026 budget year, which may be available to offset a portion of any implementation costs, subject to Council direction.

Due to existing staff workload priorities and project timelines, this report was not brought forward in time for consideration during the 2026 budget deliberations process. As a result, any additional funding requirements beyond the available carried-forward balance would need to be considered through a future budget amendment or Council allocation.

ATTACHMENTS:

[District of Tumbler Ridge -V1B](#)

Submitted by:	Karen Curry, Executive Assistant to CAO, Mayor and Council
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District of Tumbler Ridge: Cultural Safety

We acknowledge the impact of historical injustices and are dedicated to fostering understanding and ongoing learning about the rich cultural diversity within the community.

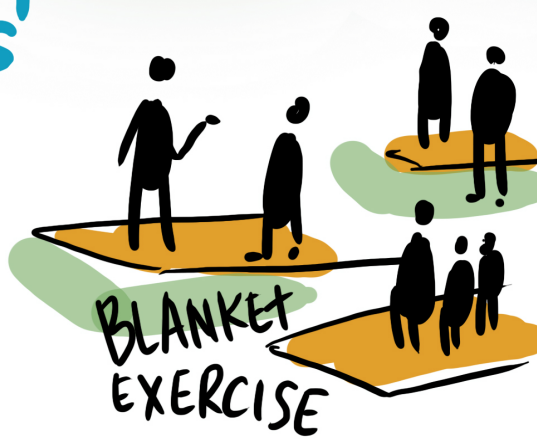
We continue the journey towards cultural safety. Our aim is where all individuals feel valued and heard by engaging diverse voices in decision-making and creating safe spaces for cultural expression.

We pledge to continuously learn and improve, ensuring that our actions reflect our commitment to diversity, equity, and inclusion.

Indigenous people have been here since time immemorial

KNOWING HISTORIES

VALUING EACH OTHERS' CONTRIBUTIONS



BLANKET EXERCISE

UNDERSTAND TREATIES MEANINGFULLY
"my education didn't teach me this"

PROFESSIONAL GROWTH & PERSONAL TRANSFORMATION

what helped me personally change and grow?

what might shift others?

COURAGEOUSLY honour my truth, affected by colonization



WATER FINDS A WAY
Small creeks make up a BIG IMPACT

LOOKING UPSTREAM

IF THINGS GET TOUGH, WE'RE RESILIENT

COMMUNITY

ONGOING JOURNEY TOWARDS CULTURAL SAFETY WITH INDIGENOUS PEOPLE

DIALOGUE

DTR has TOOLS TO FOSTER DIVERSITY + ONGOING EDUCATION

A NEW LENS FOR PTR

TO LEAD CHANGE FOR PTR PROJECTS

TO COMMUNITY

TO THE LAND

Relationships

RECIPROCAL

INDIGENOUS PARTNERSHIPS

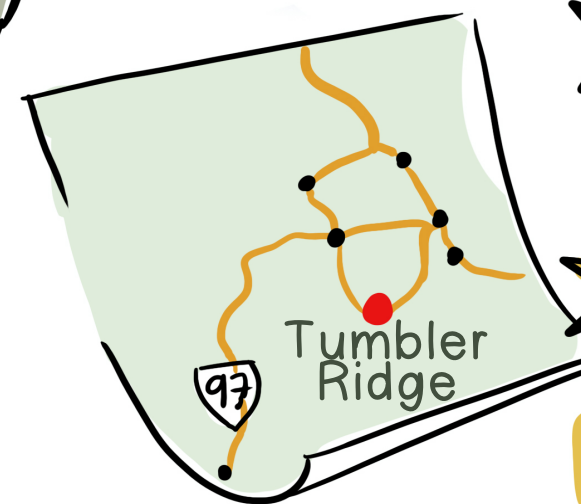
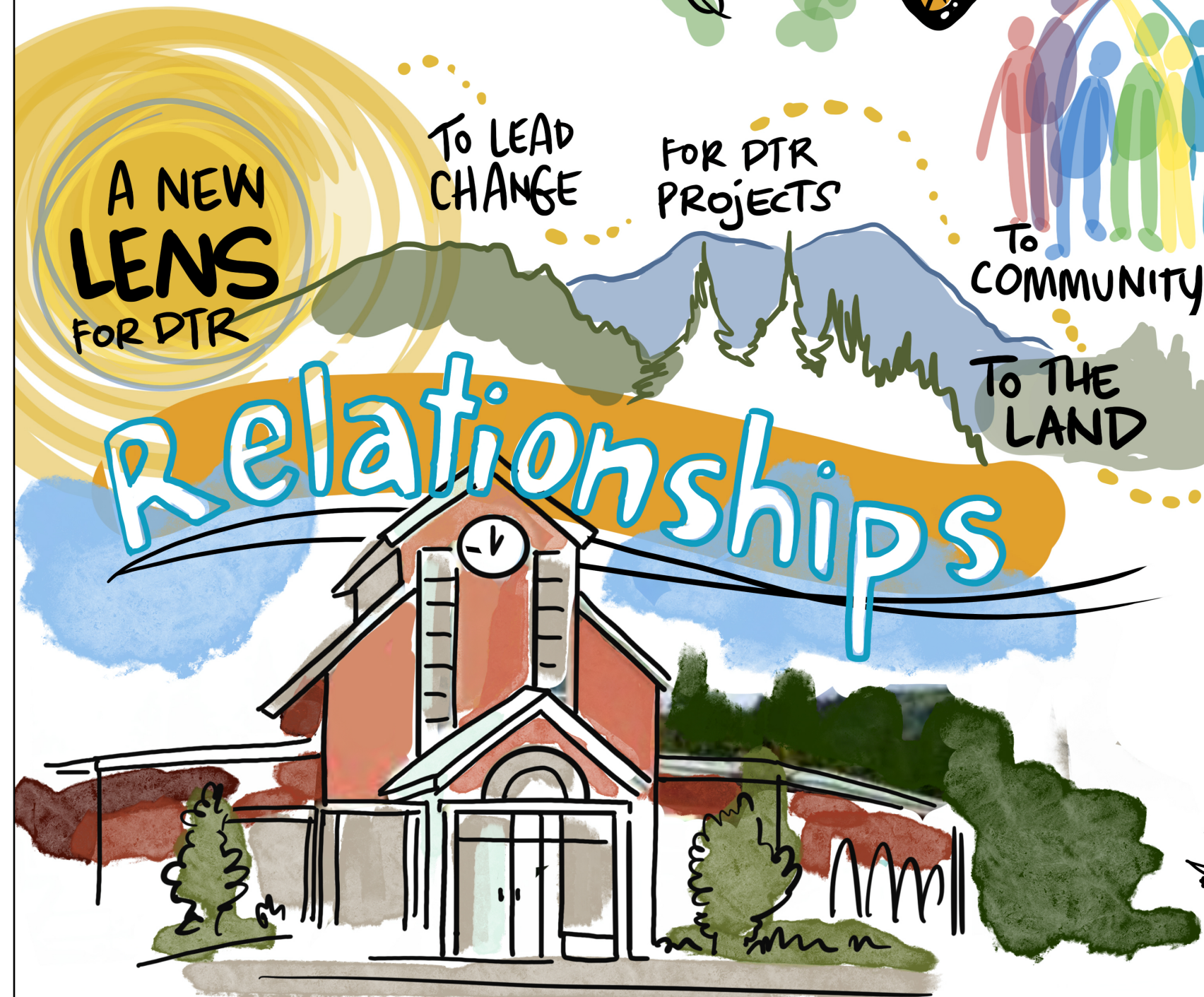
AUTHENTIC CONNECTIONS - NOT TRANSACTIONAL!

WELCOMING, OPEN COMMUNITY

STARTING ANYWHERE

OPENING UP TO CHANGE

THERE'S NOT ONE PATH OR JOURNEY





DISTRICT OF TUMBLER RIDGE

STAFF REPORT

Date: June 16, 2026
To: Mayor & Council
Re: Community Recovery Update

RECOMMENDATION:

THAT Council receives this report for information or discussion.

ISSUE/PURPOSE:

To provide Council with an update of community recovery efforts to date.

BACKGROUND:

Following the tragedy on February 10, 2026, an abbreviated version of the Emergency Operations Centre (EOC) was immediately activated. A full EOC was not required. The EOC team immediately began assessing community needs and implementing supports within the community.

One of these supports was Emergency Management and Climate Readiness (EMCR), which assisted in coordinating additional supports from other provincial departments and securing lodging and office space for these services. EMCR continues to provide assistance in a variety of ways, including coordinating the Community Recovery Table meetings. This group is made up of organizations providing support within the community, including RCMP Victim Services, Foundry, Northern Health, the Canadian Red Cross, Service Canada, Child and Youth Mental Health, School District 59, EMCR, and the District of Tumbler Ridge.

Funding through EMCR has enabled the District to hire a Community Recovery Manager (CRM), who was tasked with conducting an initial assessment of the supports and recovery efforts undertaken to date. Attached is the Executive Summary prepared by the CRM.

The next step for the CRM is to develop a draft Community Recovery Plan, which will include engagement with youth and the broader community.

Our internal EOC/Recovery Team continues to meet with EMCR weekly, the CRM weekly, and the Community Recovery Table weekly to provide updates and discuss any issues, needs, or gaps identified throughout the week.

ATTACHMENTS:

[Executive Summary - Tumbler Ridge Community Recovery -](#)

Submitted by:	Lisa Scott, Chief Administrative Officer
Concurrence:	Jessie Olsen, Director of Economic and Community Development Dustin Curry, Director of Protective Services/Fire Chief

Executive Summary | District of Tumbler Ridge Community Recovery Update – May 29, 2026

Following the February 10, 2026 mass shooting at Tumbler Ridge Secondary School, a coordinated multi-agency recovery response was rapidly established to support affected students, families, staff, responders, and the broader community. Recovery efforts have since transitioned from immediate crisis response toward longer-term stabilization, healing, and resilience planning.

Strong partnerships have been developed between Northern Health, Child and Youth Mental Health (CYMH), Foundry BC, BC Children’s Hospital, School District 59, RCMP Victim Services, Emergency Management and Climate Readiness (EMCR), Indigenous partners, community organizations, and the District of Tumbler Ridge. Governance structures including the provincially led Community Recovery Table (CRT), Standing Committee for Community Recovery (SCCR), and the District’s Recovery Leadership Team are now operational and supporting coordinated decision-making and information sharing.

Significant progress has been made in restoring educational continuity and establishing trauma-informed mental health and wellness supports. Temporary school infrastructure was established through a phased return-to-school process, culminating in the opening of the expanded modular “Kodiak Campus” on May 12, 2026. The original Tumbler Ridge Secondary School has been permanently closed and will be demolished, with plans for a new school at a different location.

Health and psychosocial recovery services continue to evolve. CYMH, Foundry BC established the Tumbler Ridge Strong Child and Youth Support Centre, providing centralized counselling, caregiver supports, outreach, and virtual care for children, youth, and families. Northern Health expanded urgent care, mental health services, and multidisciplinary supports, while RCMP Victim Services continues to provide direct family support, referrals, and trauma-informed interventions.

Consultation and engagement efforts identified several ongoing concerns requiring continued attention. These include increasing mental health demand, summer service continuity for youth, workforce fatigue among educators and responders, community fatigue, navigation challenges for families seeking support, and gaps in culturally grounded healing opportunities for Indigenous community members. Concerns were also identified regarding support for underserved populations, including male caregivers, seniors, neurodiverse youth, relocated families, and the 2SLGBTQ+ community.

A key emerging priority is the need for coordinated youth engagement and programming during the summer months. As school-based access to supports decreases at the end of the school year, organizations are working to identify recreation, peer support, arts, cultural, and mental health programming opportunities to help maintain connection, routine, and wellbeing for youth.

Additional recovery priorities include formalizing long-term governance structures, strengthening family navigation and communication supports, conducting a community mental health needs assessment, expanding culturally safe healing opportunities, developing workforce wellness strategies, and establishing a transparent memorialization planning process in consultation with impacted families and community members.

Overall, the recovery environment remains stable but complex. The community has demonstrated significant resilience, compassion, and collaboration; however, sustained investment in mental health, youth supports, community engagement, and coordinated long-term planning will remain essential as Tumbler Ridge moves into the next phase of recovery and rebuilding.