



CEMETERY BOARD MEETING

DATE: MONDAY, MAY 4, 2026 TIME: 5:30 PM

LOCATION: CONFERENCE ROOM D122
CITY HALL
111 LINCOLN STREET
VERONA, WI 53593

1. Call to Order
2. Roll Call
3. Public Comment
4. Discussion and Possible Action re: Recommended Approval of the October 1, 2025, Cemetery Board Minutes
5. Discussion and Possible Action re: Headstones in Need of Repair
6. Discussion and Possible Action re: Cemetery Rules and Regulations
7. Discussion and Possible Action re: Landscaping and Maintenance Services for the Cemetery
8. Discussion and Possible Action re: Spring Cleanup of Personal Memorabilia and Decorations
9. Discussion and Possible Action re: Adding a Scattering Garden
10. Discussion and Possible Action re: Adding a Native Prairie/Forested Burial Area
11. Adjournment.

Beth Tucker Long - Chairperson

POSTED: May 1, 2026
Verona City Hall
Verona Public Library
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Notice is hereby given that a quorum of the members of the City Council or other standing committees of the City Council may be present at the meeting of the Finance Committee to gather information about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting.



City of Verona

Cemetery Board
City Hall – 111 Lincoln Street
Verona, WI 53593-1520

MINUTES CEMETERY BOARD OCTOBER 1, 2025

The meeting was called to order by Board Member Beth Tucker Long at 5:47 p.m.

Roll Call: Board Members Beth Tucker Long, Art Cresson, Jesse Charles, Finance Director Brian Lamers, Parks Director Mark Wegner and Recreation Director Casey Dudley were present.

Public Comment: None

Discussion and Possible Action regarding Recommended Approval of the September 17, 2025 Cemetery Board Minutes: Charles requested to add after pour the concrete to add for slated bases. Motion was made by Cresson, seconded by Tucker Long to approve the minutes of the September 17, 2025 Cemetery Board Minutes. Motion carried 5-0.

Discussion and Possible Action regarding Headstones in Need of repair: Charles stated there was nothing new to report.

Discussion and Possible Action regarding Cemetery Rules and Regulations: The Committee went through the rules and regulations and Tucker Long made the changes. Once the discussion was complete Tucker Long went through all the changes for accuracy. Motion was made by Charles, seconded by Tucker Long to approve the Cemetery Rules and Regulations with the changes discussed. Motion carried 5-0.

Discussion and Possible Action regarding Landscaping and Maintenance Services for the Cemetery: Discussion took place regarding the cost of the current maintenance company. Wegner stated that he would like to try a mowing once to get an idea of how long it would take to do. Discussion took place regarding the use of summer help and the usage of the mowers and charge the Cemetery fund for it. Decision was made to go out for RFP this winter to see what we would get for cost and do more research on internal cost.

Discussion and Possible Action regarding Personal Memorabilia and Decorations: Discussion took place and changed in the Rules and Regulations and a motion was made after under that agenda item.

Discussion and Possible Action regarding Adding a Scattering Garden: Tabled until next meeting.

Discussion and Possible Action regarding Adding a Native Prairie/Forested Burial Area: Tabled until next meeting.

Adjournment: Motion was made by Tucker Long, seconded by Cresson to adjourn the Cemetery Board Meeting at 8:29 p.m. Motion carried 5-0.

Respectfully submitted,
Brian Lamers CPA
Finance Director

1. No monument taller than forty-eight inches (48") may be installed without permission from the Sextant.
2. The flush cement base must be no larger than 4 inches less than the width of the lot and 24 inches deep. The max size of the flush cement base for a single lot would be 44 inches wide and 24 inches deep and for a double lot, 92 inches wide and 24 inches deep. The flush cement base must be centered within the header section of the lot (48 inches by 24 inches for a single, 96 inches by 24 inches for a double, etc.). The raised, 3D base on top of the flush cement base must be at least 4 inches in from the edge of the flush cement base on all sides. All decorations, flowers, vases, etc. must be placed within the boundaries of the flush cement base. Any deviations from these maximums must receive permission from the Sextant.
3. Within one (1) year of burial there must be a permanent monument installed on the lot.
4. No permanent survey markers may be removed at any time.
5. When taking care of your lot, all waste, grass cuttings, soil, etc. must be removed from the cemetery.
6. Please promptly remove any decorations in disrepair or they will be removed by Cemetery Staff.
7. No more than one vault and four cremations (inurnments) are allowed on each lot.
8. Vaults are required for all burials with the exception of cremation burials.
9. All burials and installation of all monuments are to be done only by authorized professionals.
10. No glass decorations.
11. Lights are allowed if they do not spin, blink, flash, strobe, or change color quickly. Lights must be dim so as to only illuminate your lot.
12. Anything being placed in the ground must be adjacent to the sides of the flush cement base and cannot be wider than 1 inch in diameter.
13. Rules are subject to change without notice. Official rules shall be posted on the City of Verona website and at the Cemetery.

1. No monument taller than ~~thirty~~forty-eight inches (438") may be installed on ~~ANY~~ lot without permission from the Sextant.
- ~~1.2.~~ The flush cement base must be no larger than 4 inches less than the width of the lot and 24 inches deep. The max size of the flush cement base for a single lot would be 44 inches wide and 24 inches deep and for a double lot, 92 inches wide and 24 inches deep. The flush cement base must be centered within the header section of the lot (48 inches by 24 inches for a single, 96 inches by 24 inches for a double, etc.). The raised, 3D base on top of the flush cement base must be at least 4 inches in from the edge of the flush cement base on all sides. All decorations, flowers, vases, etc. must be placed within the boundaries of the flush cement base. Any deviations from these maximums must receive permission from the Sextant.
- ~~2.~~ No monument wider than twenty four inches (24") may be installed on single lots.
- ~~3.~~ Only one (1) monument shall be allowed for each lot. Foot stones and other markers are no longer allowed (per board decision October 12, 2000).
- ~~4.3.~~ Within one (1) year of burial there must be a permanent marker monument installed on the lot.
- ~~5.4.~~ No permanent lot survey markers may be removed at any time.
- ~~6.~~ All plantings must receive the permission of an officer (President, Vice President or Secretary).
- ~~7.~~ Shrubs, trees, rose bushes and other large ornamental plants may not be planted. Only flowers may be planted at the ends of the monuments.
- ~~8.5.~~ When taking care of your lot, all waste, grass cuttings, soil, etc. must be removed from the cemetery or disposed of in the dumpster located near the service building.
- ~~9.~~ All summer flowers and arrangements will be removed by October 1 each year.
- ~~10.~~ Fall flowers and wreaths may be placed no sooner than October 15 of each year and must be removed by April 15 each year.
- ~~11.~~ Spring and summer flowers may be planted after May 1 each year.
- ~~6.~~ Please promptly remove any decorations in disrepair or they will be removed by Cemetery Staff.
- ~~12.7.~~ No more than one vault and two four cremations (inurnments) are allowed on each one lot. (per board decision June 19, 2003).
- ~~13.8.~~ Vaults are required for all burials with the exception of cremation burials. (per board decision June 29, 2006).
- ~~14.9.~~ All burials and installation of all monuments are to be done only by authorized professionals.
- ~~15.~~ All glass containers and decorations are prohibited.
- ~~10.~~ No glass decorations.
- ~~11.~~ Lights are allowed if they do not spin, blink, flash, strobe, or change color quickly. Lights must be dim so as to only illuminate your lot.
- ~~12.~~ Anything being placed in the ground must be adjacent to the sides of the flush cement base and cannot be wider than 1 inch in diameter.
- ~~13.~~ Rules are subject to change without notice. Official rules shall be posted on the City of Verona website and at the Cemetery.
- ~~16.~~ Pets, including animals of any species, and horses are prohibited in any cemetery.