



---

## FINANCE COMMITTEE

DATE: TUESDAY, MAY 26, 2026 TIME: 6:30 PM

LOCATION: CONFERENCE ROOM D110  
CITY HALL  
111 LINCOLN STREET  
VERONA, WI 53593

1. Call to Order
2. Roll Call
3. Public Comment
4. Discussion and Possible Action re: Recommended Approval of the May 11, 2026, Finance Committee Minutes
5. Discussion and Possible Action re: Approve the Transfer of an Additional \$4,000 from the Facility Replacement Fund for the Community Center Elevator Repair Project, and Allocate \$4,000 for the Elevator Repair Project for Professional Services Related to Solar and Battery Grant Assistance at the Community Center
6. Discussion and Possible Action re: Payment of Bills
7. Adjournment.

Mara Helmke - Chairperson

POSTED: May 22, 2026  
Verona City Hall  
Verona Public Library  
Miller's Market  
All agendas are posted on the City website at: [veronawi.gov](http://veronawi.gov)

**Notice:** If you need an interpreter, materials in alternative formats, or other accommodation to access the meeting, please contact the City Clerk at (608) 845-6495 at least 48 hours preceding the meeting. Every reasonable effort will be made to accommodate your request.

Notice is hereby given that a quorum of the members of the City Council or other standing committees of the City Council may be present at the meeting of the Finance Committee to gather information about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting.



# City of Verona

Finance Committee  
City Hall – 111 Lincoln Street  
Verona, WI 53593-1520

---

## MINUTES FINANCE COMMITTEE MAY 11, 2026

The meeting was called to order by Chairperson Mara Helmke at 6:30 p.m.

Roll Call: Chairperson Mara Helmke, Alder Patrick Lytle and Alder Spencer Harrison were present.

Also present: City Administrator Jamie Aulik and Finance Director Brian Lamers

Public Comment: None

Discussion and Possible Action regarding approval of April 27, 2026 Finance Committee minutes: Motion was made by Harrison, seconded by Lytle to approve the April 27, 2026 Finance Committee minutes with no changes noted. Motion carried 3-0.

Discussion and Possible Action regarding Funding for the Community Center Elevator Cylinder and Power Unit Replacement: Lamers stated there was a cost estimate in the packet along with a spreadsheet for 2025 and 2026 funds for the Community Center. He explained currently there is an estimate of \$69,746, which would be \$13,000 over from the funds available. Lamers stated we could see where the revenue comes in from the Community Center and utilize some of those funds to cover some of the overage and take the remaining out of Facility Replacement fund or just take the full amount out of Facility Replacement Fund. Aulik stated that there will be an addition \$10,000 for waterproofing and there could possibly be once they get started on the replacement could have an addition \$30,000, depending on what they find. The total cost could be about \$110,000. After further discussion a motion was made by Helmke, seconded by Harrison to recommend to the City Council the total cost not to exceed \$110,000 and to utilize the Facility Replacement Fund to not exceed \$53,000. Motion carried 3-0.

Discussion and Possible Action regarding the Cost Estimate for BS&A Financial System Converted to Cloud: Lamers stated right now we own the software and pay approximately \$17,000 a year for support. The estimate is \$69,400 for implementation and would be \$54,410 for the annual fee. Lamers stated that BS&A has stated in the future they will not be improving the current software and eventually not supporting it. Lamers stated he brought this to the Committee to get their feedback since it will have an impact on department budgets.

Discussion and Possible Action regarding the Revenue and Expenditure Summary Report-April 2026: Lamers stated nothing new to report.

Discussion and Possible Action regarding the City Investment Report-April 2026: Lamers stated nothing significant noted.

Discussion and Possible Action regarding the payment of bills: Motion was made by Helmke, seconded by Harrison to approve the payment of bills totaling \$647,733.68. Motion carried 3-0.

Adjournment: Motion was made by Helmke, seconded by Lytle to adjourn the Finance Committee Meeting at 6:52 p.m. Motion carried 3-0.

Respectfully submitted,  
Brian Lamers CPA  
Finance Director

# Legacy Solar Co-op

## Scope of Work Proposal: OEI Grant-Writing Work City of Verona

**Legacy Solar Co-op** is a member-owned cooperative that helps Wisconsin businesses, homeowners, and community institutions develop affordable, high-quality solar and energy efficiency projects. LSC simplifies the technical and procurement complexities of the solar marketplace, helping organizations make informed project decisions.

### **Scope of Work Summary:**

Provide grant development, technical analysis, coordination, and compliance support services for the City of Verona's 2026 Office of Energy Innovation (OEI) grant application efforts, including:

- An *OEI Renewable Energy and Energy Storage (Activity #1)* grant application for a solar PV and battery storage project at the Community Center; and
- An *OEI Comprehensive Energy Planning & Feasibility Study (Activity #3)* grant application evaluating solar, geothermal, battery, microgrid and resiliency opportunities at multiple City facilities.

### **Services for OEI Grant Activity #1: Renewable Energy and Energy Storage**

1. Support preparation of a grant application for a solar PV and battery storage project at the Community Center.
2. Assist with technical analysis, project scoping, grant narratives, and supporting documentation related to renewable energy, resiliency, and municipal energy planning objectives.
3. Review utility data, facility information, conceptual project layouts, and contractor-provided documentation to support application materials.
4. Assist in evaluating project alternatives, funding scenarios, estimated energy savings, and implementation priorities.
5. Support development of narratives related to sustainability, energy resilience, energy equity, greenhouse gas reduction, and public education.

### **Services for OEI Grant Activity #3: Comprehensive Energy Planning & Feasibility Studies for Microgrids**

1. Support preparation of a grant application for a feasibility study of solar, geothermal, battery storage, and microgrid systems (as applicable) at City facilities, including City Hall, the Fire Department, Senior Center, Community Center, and Public Works.
2. Assist with development of feasibility study narratives, phased implementation strategies, resiliency planning objectives, and preliminary microgrid concepts.
3. Coordinate with City staff, technical partners, consultants, and OEI representatives regarding grant requirements and application development.
4. Attend coordination meetings and assist with submission of narratives, technical documentation, budget information, and supporting materials.
5. Provide general grant administration, document review, and coordination support before and after grant award execution.

# Legacy Solar Co-op

**Cost of Services: \$4,000**

\$2,000 is due at contract signing

\$2,000 is due upon completion of the OEI grants by June 30, 2026

**Thank you** for considering Legacy Solar Co-op’s professional consulting services as you plan your solar future. Please sign below to allow us to start working on your project.

Approved by (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Name / Title: \_\_\_\_\_

*Sign/Scan, and [Email](#), pay online, or **Mail** this and your payment to:  
Legacy Solar Co-op -- P.O. Box 7622, Madison, WI 53707-7622*