



**PUBLIC SAFETY & WELFARE COMMITTEE
AGENDA**

DATE: MONDAY, JUNE 22, 2026 **TIME:** 6:30PM

LOCATION: COUNCIL CHAMBERS
111 LINCOLN ST
VERONA, WI 53593

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of the minutes from the June 8, 2026 Public Safety and Welfare Committee meeting
5. Discussion and Possible Action Re: Ordinance No. 26-1100 Amending Title 2, Chapter 3, Section 2-3-1, Weed Commissioner Title 8, Chapter 1, Section 8-1-4, Destruction of Noxious Weeds, and 8-1-6, Regulation of the Length of Lawn and Grasses, Title 15, Chapter 4, Section 15-4-5, Safe and Sanitary Maintenance of Property, and Title 15, Chapter 5, Section 15-5-4, Safe, Sanitary, and Attractive Maintenance of Property, of the Code of Ordinances, City of Verona.
6. Discussion and Possible Action Re: Ordinance No. 26-1101 Amending Section 10-1-12 Relating to Speed Limits on Range Trail and Locust Drive
7. Discussion and Possible Action Re: Ordinance No. 26-1102 Amending Section 10-1-27 Related to Parking on Park Lane
8. Discussion and Possible Action Re: Ordinance No. 26-1103 Amending Section 10-1-26, Two-Hour Parking on Park Lane
9. Discussion and Possible Action Re: School Resource Officer Program Agreement by and Between the City of Verona and Verona Area School District (July 1, 2026 - June 30, 2027)
10. Discussion and Possible Action Re: Short-Term Rental License Application from Beit Bracha, LLC located at 415 S. Main St.
11. Discussion and Possible Action Re: Short-Term Rental License Application from R & L Dane Investments, LLC located at 527 & 529 Melody Lane
12. Adjournment

Phil Hoechst, Chairperson

POSTED: June 19, 2026

Verona City Hall
Verona Public Library
Miller's Market

All agendas are posted on the City's website at: veronawi.gov

about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting.

IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS OR OTHER ACCOMODATION TO ACCESS THE MEETING, PLEASE CONTACT THE CITY CLERK AT 608-845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.

CITY OF VERONA
PUBLIC SAFETY & WELFARE COMMITTEE
MINUTES

June 8, 2026

1. Call to Order: Phil Hoechst called the meeting to order at 6:17 p.m.
2. Roll Call: Lachlann Swanson, Phil Hoechst, and Alejandro Hernandez (via Zoom) were present. Also present: City Clerk Holly Licht, Police Chief Dave Dresser, and Lieutenant Scott Moen.
3. Public Comment: None
4. Approval of the minutes from the May 11, 2026 Public Safety and Welfare Committee meeting

Motion by Hoechst, seconded by Swanson to approve the minutes from the May 11, 2026 Public Safety and Welfare Committee meeting. Motion carried 3-0.

5. Discussion and Possible Action Re: Special Event Permit application from Sidney Peach, Verona Area School District, for the Verona Area Kids Triathlon on August 30, 2026

Motion by Hoechst, seconded by Swanson to approve a Special Event Permit application from Sidney Peach, Verona Area School District, for the Verona Area Kids Triathlon on August 30, 2026 contingent upon receipt of certificate of insurance. Motion carried 3-0.

6. Discussion and Possible Action Re: Amendments to Administrative Policy No. 61 - Warming and Cooling Center

Motion by Swanson, seconded by Hoechst to recommend that the Common Council approve amendments to Administrative Policy No. 61 - Warming and Cooling Center. Motion carried 3-0.

7. Discussion and Possible Action Re: Application for a Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor License from Wisco Green, LLC d/b/a Wisco Green, located at 602 W. Verona Ave., John Schoville, Agent

Motion by Hoechst, seconded by Swanson to recommend that the Common Council approve an Application for a Class "A" Fermented Malt Beverage and "Class

A" Intoxicating Liquor License from Wisco Green, LLC d/b/a Wisco Green, located at 602 W. Verona Ave., John Schoville, Agent contingent upon final inspections. Motion carried 3-0.

8. Discussion and Possible Action Re: Approval of alcohol license renewals for the 2026-2027 license period

Motion by Hoechst, seconded by Swanson to recommend that the Common Council approve the alcohol license renewals for the 2026-2027 license period. Motion carried 3-0.

9. Discussion and Possible Action Re: Approval of cigarette, tobacco, and electronic vaping device renewal applications for the 2026-2027 license period

Motion by Hoechst, seconded by Swanson to approve cigarette, tobacco, and electronic vaping device renewal applications for the 2026-2027 license period. Motion carried 3-0.

10. Discussion and Possible Action Re: Approval of a sidewalk café permit renewal for Toot & Kate's Winebar located at 109 S. Main St.

Motion by Swanson, seconded by Hoechst to approve a sidewalk café permit renewal for Toot & Kate's Winebar located at 109 S. Main St. Motion carried 3-0.

11. Adjournment: Motion by Swanson, seconded by Hoechst to adjourn at 6:26 p.m. Motion carried 3-0.

Respectfully Submitted,

Holly Licht, City Clerk

5. **Discussion and Possible Action Re: Ordinance No. 26-1100 Amending Title 2, Chapter 3, Section 2-3-1, Weed Commissioner Title 8, Chapter 1, Section 8-1-4, Destruction of Noxious Weeds, and 8-1-6, Regulation of the Length of Lawn and Grasses, Title 15, Chapter 4, Section 15-4-5, Safe and Sanitary Maintenance of Property, and Title 15, Chapter 5, Section 15-5-4, Safe, Sanitary, and Attractive Maintenance of Property, of the Code of Ordinances, City of Verona.**

Verona’s municipal code currently establishes and references the position of Weed Commissioner; however, the City of Verona has not appointed a Weed Commissioner for several years. In practice, the Building Inspector issues notices of noncompliance related to long grass and weeds, and the Public Works Director is responsible for weed removal. State law permits, but does not require, the appointment of a Weed Commissioner (Wis. Stat. § 66.0517). As a result, portions of the municipal code no longer reflect current City operations.

This ordinance amendment aligns the municipal code with current City practices by removing references to the Weed Commissioner and clarifies the roles and responsibilities related to noxious weed abatement for the Building Inspector and Public Works Director. It also clarifies enforcement procedures related to noxious weeds and lawn maintenance, revises provisions that may unnecessarily restrict vegetation to better allow for native plant growth, eliminates outdated or repetitive provisions including references to unimproved lots or parcels, updates statutory references (including revising Section 8-1-4 to reflect Wis. Stat. § 66.0627), updates internal citations within property maintenance provisions, and standardizes notice timelines by establishing a consistent 15-day notice period.

Motion: Recommend that the Common Council approve Ordinance No. 26-1100 Amending Title 2, Chapter 3, Section 2-3-1, Weed Commissioner Title 8, Chapter 1, Section 8-1-4, Destruction of Noxious Weeds, and 8-1-6, Regulation of the Length of Lawn and Grasses, Title 15, Chapter 4, Section 15-4-5, Safe and Sanitary Maintenance of Property, and Title 15, Chapter 5, Section 15-5-4, Safe, Sanitary, and Attractive Maintenance of Property, of the Code of Ordinances, City of Verona.

6. **Discussion and Possible Action Re: Ordinance No. 26-1101 Amending Section 10-1-12 Relating to Speed Limits on Range Trail and Locust Drive**

Given the ongoing development, traffic analysis and requests from the public, staff are recommending a reduction of speed from 35 miles per hour to 25 miles per hour on Range Trail and Locust Drive.

Motion: Recommend that the Common Council approve Ordinance No. 26-1101 Amending Section 10-1-12 Relating to Speed Limits on Range Trail and Locust Drive.

7. Discussion and Possible Action Re: Ordinance No. 26-1102 Amending Section 10-1-27 Related to Parking on Park Lane

Originating from feedback from a resident, the Traffic Safety Committee determined that vehicles parked within 54 feet of the intersection of South Main Street and Park Lane create a traffic safety hazard. Parked vehicles in this area restrict the roadway width, preventing eastbound and westbound vehicles from safely passing one another as vehicles enter or exit Park Lane. Prohibiting parking along the westernmost 54 feet of Park Lane will eliminate this hazard and improve traffic safety.

Motion: Recommend that the Common Council approve Ordinance No. 26-1102 Amending Section 10-1-27 Related to Parking on Park Lane.

8. Discussion and Possible Action Re: Ordinance No. 26-1103 Amending Section 10-1-26, Two-Hour Parking on Park Lane

The proposed ordinance establishes two-hour parking between the hours of 6:00 a.m. and 6:00 p.m. except Sundays and public holidays on the south side of Park Lane starting from a point fifty-four (54) feet east of South Main St to South Franklin St.

Motion: Recommend that the Common Council approve Ordinance No. 26-1103 Amending Section 10-1-26, Two-Hour Parking on Park Lane.

9. Discussion and Possible Action Re: School Resource Officer Program Agreement by and Between the City of Verona and Verona Area School District (July 1, 2026 - June 30, 2027)

The SRO continues to strengthen relationships and serve as a valued resource between law enforcement, students, staff, and families by providing a visible public safety presence while also emphasizing mentoring, education, and early intervention.

School District administration and City staff have expressed continued satisfaction with the program and its outcomes.

Renewal of the agreement maintains continuity of services without any substantive operational or fiscal changes.

Motion: Recommend that Common Council approve a School Resource Officer Program Agreement by and Between the City of Verona and Verona Area School District (July 1, 2026 - June 30, 2027)

10. Discussion and Possible Action Re: Short-Term Rental License Application from R & L Dane Investments, LLC located at 527 & 529 Melody Lane

See memo in packet.

Motion: Recommend that the Common Council approve a Short-Term Rental License Application from R & L Dane Investments, LLC located at 527 & 529 Melody Lane.

11. Discussion and Possible Action Re: Short-Term Rental License Application from Beit Bracha, LLC located at 415 S. Main St.

See memo in packet.

Motion: Recommend that the Common Council approve a Short-Term Rental License Application from R & L Dane Investments, LLC located at 527 & 529 Melody Lane.

ORDINANCE NO. 26-1100

AN ORDINANCE AMENDING TITLE 2, CHAPTER 3, SECTION 2-3-11, WEED COMMISSIONER, TITLE 8, CHAPTER 1, SECTION 8-1-4, DESTRUCTION OF NOXIOUS WEEDS, AND SECTION 8-1-6, REGULATION OF LENGTH OF LAWN AND GRASSES, TITLE 15, CHAPTER 4, SECTION 15-4-5, SAFE AND SANITARY MAINTENANCE OF PROPERTY, AND TITLE 15, CHAPTER 5, SECTION 15-5-4, SAFE, SANITARY, AND ATTRACTIVE MAINTENANCE OF PROPERTY, OF THE CODE OF ORDINANCES, CITY OF VERONA

The Common Council of the City of Verona, Dane County, Wisconsin, do ordain that Title 2, Chapter 3, Section 2-3-1, Title 8, Chapter 1, Section 8-1-4 and 8-1-6, Title 15, Chapter 4, Section 15-4-5, and Title 15, Chapter 5, Section 15-5-4 are amended to read as follows:

1. Sec. 2-3-11 – Reserved.

2. Sec. 8-1-4 – Destruction of Noxious Weeds.

- (a) If the owner or occupant shall neglect to destroy any weeds as required by such notice, then the Building Inspector of the City, or their designee, shall give fifteen (15) days' written notice by mail to the owner or occupant of any lands upon which the weeds shall be growing to the effect that the said Public Works Director after the expiration of the five-day period will proceed to destroy or cause to be destroyed all such weeds growing upon said lands and that the cost thereof will be assessed as a tax upon the lands upon which such weeds are located under the provisions of Wis. Stats. § 66.0627.

3. Sec. 8-1-6 – Regulation of Length of Lawn and Grasses.

- (a) **Purpose.** This Section is adopted due to the unique nature of the problems associated with lawns, grasses and noxious weeds being allowed to grow to excessive length in the City of Verona.
- (b) **Public Nuisance Declared.**
- (1) The Common Council finds that lawns, grasses and noxious weeds on nonagricultural lots or parcels of land, as classified under the Zoning Code, which exceed eight (8) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interfere with the public convenience, and adversely affect property values of other land within the City. For that reason, any lawn, grass or weed on a nonagricultural lot or other parcel of land (including all terraces)

that exceeds eight (8) inches in length is declared to be a public nuisance, except for property located in a designated floodplain area or wetland area or where the lawn, grass or weed is part of a natural lawn pursuant to Section 8-1-5 above.

(2) All unimproved lots or parcels of land which have a stockpile of soil must seed, mulch and maintain the stockpile within the parameters of this Section. The stockpile of soil must be graded with no greater than four-to-one (4:1) slopes. Failure to comply with this Subsection (2) is declared a public nuisance.

- (c) **Nuisances Prohibited.** No person shall permit any public nuisance, as defined in Subsection (b) of this Section, to remain on any premises owned or controlled by such person within the City.
- (d) **Inspection.** The Building Inspector or their designee shall inspect or cause to be inspected all premises and places within the City to determine whether any public nuisance, as defined in Subsection (b) of this Section, exists.
- (e) **Abatement of Nuisance.** If, during any April 1 through October 30 period, an owner of a nonagricultural lot or parcel permits or allows any lawn, grass or weed on the lot or parcel to exceed eight (8) inches in length, the Building Inspector may provide written notice to the owner directing that the lawn, grass or weed be cut so as to conform with this Section and with Sections 8-1-4 and 8-1-5 no later than fifteen (15) days following the issuance of the notice. The notice may be hand delivered or mailed to the last known address of the owner of the property. The notice shall state that the Public Works Director may, during the remainder of the April 1 through October 30 period, and without further notice, cut any lawn, grass or weed on the lot or parcel that exceeds eight (8) inches in length. The cost of cutting the lawn, grass or weed shall be charged to the owner, and may be assessed against the lot or parcel pursuant to Wis. Stats §66.0627.
- (f) **Remedy From Notice.** Any person affected by a notice issued pursuant to Subsection (e) of this Section may, within ten (10) days of service of the notice, apply to the circuit court for an order restraining the City from abating or removing the nuisance, or be forever barred. The court shall determine the reasonableness of the order for abatement of the nuisance.
- (g) **Exemptions.** For the duration of the month of May each year, the City shall suspend enforcement of Section 8-1-6, regulation of length of lawn and grasses, or any other section that regulates the length of grass until June 1. This exemption will allow pollinators species to emerge and early flowering grasses to establish, which may result in groundcover exceeding established ordinance height restrictions and weed growth. Enforcement of this section will commence on June 1 of each year. This delayed enforcement only pertains to items listed in above (b)(1).

4. Sec. 15-4-5 – Safe and Sanitary Maintenance of Property

- (a) Purpose.** The purpose of this Section is to recognize the private and public benefits resulting from the safe, sanitary, and attractive maintenance of residential buildings, yards, or vacant areas. Attractive and well-maintained property will enhance the neighborhood and City and provide a suitable environment for increasing physical and monetary values.
- (b) Maintenance Requirements.** Every owner or operator shall improve and maintain all property under his control to comply with the following minimum requirements:
- (1) **Drainage.** All courts, yards, or other areas on the premises shall be properly graded to divert water away from the building. Adjacent ground surface shall be sloped away from the structure with a grading of at least one-half (½) inch per foot for a minimum of five (5) feet where possible or by other means such as eaves troughs and downspout extensions.
 - (2) **Weeds.** All exterior property areas shall be kept free from noxious weeds, pursuant to Sec. 8-1-4 of this Code of Ordinances and Wis. Stat. § 66.0407.
 - (3) **Debris.** All exterior property areas shall be properly maintained in a clean and sanitary condition free from debris, rubbish or garbage, physical hazards, rodent harborage and infestation, and animal feces. All animal feces shall be removed within twenty-four (24) hours.
 - (4) **Fences, Walks, Parking Areas.** Fences, other minor construction, walks, driveways, parking areas, and similar paved areas shall be properly maintained in a safe, sanitary and substantial condition. Approved walks shall provide convenient all-weather access to buildings.
 - (5) **Exterior Surfaces.** Exterior surfaces of buildings and structures not inherently resistant to deterioration shall be treated with a protective coating of paint or other suitable preservative which will provide adequate resistance to weathering and maintain an attractive appearance. Any exterior surface treated with paint or other preservative shall be maintained so as to prevent chipping, cracking, or other deterioration of the exterior surface or the surface treatment and to present an attractive appearance. All paint or other preservative shall be applied in a workmanlike fashion.
 - (6) **Yard Areas.** Yard areas of real estate shall not be permitted to deteriorate or remain in a condition that is not in accord with the following: Yard areas shall be kept in a clean and sanitary condition, free from any accumulation of combustible or noncombustible materials, debris, or refuse. Yards shall not be used to store appliances, furnaces, hot water heaters, water softeners, or building material not used within ten (10) days, or any unsightly bulk items. Landscaping, plantings and other decorative surface treatments, including common species of grass, shall be installed if necessary and maintained to present an attractive appearance in all court and yard areas. Lawns shall be

maintained to a height in compliance with City ordinances. Plantings shall be maintained as not to present hazards to adjoining properties or to persons or vehicles traveling on public ways and shall be maintained so as to enhance the appearance and value of the property on which located, and thereby the appearance and value of the neighborhood and City. The City, after due notice to the property owner, will cause to be cut or trimmed nonconforming areas and place said cost as a special charge due against the property.

(7) General Requirements.

- (a) Every interior floor, wall, and ceiling, including door and window assemblies, shall be kept clean and in good repair, and shall be capable of affording privacy. Any hazardous sagging or bulging shall be properly repaired to a level or plumb position. All surfaces shall be free from serious cracking, irregularities, and peeling paint. A waterproof and hard surface shall be provided in spaces subject to moisture. All surface repairs shall be completed to closely match the existing surface color and texture. Floor surfacing shall provide ease of maintenance and durability appropriate for the use of the room.
- (b) Every foundation, exterior wall, and floor and roof shall be reasonably weathertight, watertight, and rodentproof and shall be kept in proper repair and shall be capable of affording privacy. Any hazardous sagging or bulging shall be properly repaired to a level or plumb position. All chimneys and breaching shall be so constructed and maintained so as to ensure that it safely and properly removes the products of combustion from the building.
- (c) Every gap allowing the accumulation of dirt or other objectionable matter in bathing, toilet, or food preparation areas shall be tightly sealed with an impervious and cleanable material.

(8) Stairs. Every inside and outside stair, porch, and appurtenance thereto shall be constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon. These shall be kept in proper condition and repair and shall present an attractive appearance. All interior and exterior stairs and steps and every appurtenance thereto shall comply with the requirements specified in Sections SPS 321.04 or SPS 361.05, Wis. Adm. Code, as dictated by the type of occupancy in the building.

(9) Plumbing Fixtures. Every plumbing fixture and water and waste pipe shall be properly installed and maintained in good working condition, free from defects, leaks, and obstructions.

(10) Bathrooms. Every water closet compartment floor surface and bathroom floor surface shall be properly constructed and maintained so as to be

reasonably impervious to water and so as to permit such floor to be easily kept in a clean and sanitary condition.

(11) **Supplied Facilities.**

- (a) Every supplied facility, piece of equipment, or utility shall be so constructed, installed, and maintained so that it will function in a proper working condition.
- (b) The owner of any dwelling or apartment in which a cooking stove and/or refrigerator are furnished for the use of the tenants as part of a rental agreement shall keep such cooking stove and/or refrigerator in good mechanical working condition.
- (c) It shall be the responsibility of the tenant to maintain supplied facilities in a clean and sanitary condition when contained within the tenant's dwelling unit.

(12) **Equipment Removal Restricted.** No owner, operator, or occupant shall cause any service, facility, equipment, or utility which is required under this Chapter to be removed from or shut off from or discontinued for any occupied dwelling, dwelling unit, or lodging room let or occupied by him, except for such temporary interruption as may be necessary while actual repairs are in process, or during temporary emergencies when discontinuance of service is approved by an authorized inspector.

(13) **Abandoned Fuel Oil Tanks.** Abandoned fuel oil tanks shall be removed from the building.

(14) **Removal of Debris.**

- (a) No person shall dispose of rocks, trees, stumps, waste building material, or other debris from land development, building construction, street grading, or installation of underground utilities upon the surface of any land in the City, except at approved disposal sites.
- (b) No landowner shall allow an accumulation of rocks, trees, stumps, waste building material or other debris from land development, building construction, street grading, or installation of underground utilities upon the surface of his land for a period of more than ten (10) days.
- (c) All vacant lands within the City shall be leveled off to permit the mowing of weeds as outlined within this Code. This includes the removal of stones, bottles, wires and other debris that will interfere with mowing operations.
- (d) All lands in the City shall be kept free of weeds and maintained so there is no detrimental influence to the public health, safety, comfort or general welfare of the immediate neighborhood or community.

5. Sec. 15-5-4 – Safe, Sanitary, and Attractive Maintenance of Property.

- (a) Purpose.** The purpose of this Section is to recognize the private and public benefits resulting from the safe, sanitary, and attractive maintenance of commercial buildings, structures, yards, or vacant areas. Attractive and well-maintained property will enhance the neighborhood and City and provide a suitable environment for increasing physical and monetary values.
- (b) Minimum Requirements.** Every owner or operator shall improve and maintain all property under their control to comply with the following minimum requirements:
- (1) Drainage.** All courts, yards, or other areas on the premises shall be properly graded to divert water away from any building or structure.
 - (2) Weeds.** All exterior property areas shall be kept free from noxious weeds, pursuant to Sec. 8-1-4 of this Code of Ordinances and Wis. Stat. § 66.0407.
 - (3) Debris.** All exterior property areas shall be properly maintained in a clean and sanitary condition free from debris, rubbish or garbage, physical hazards, rodent harborage and infestation, and animal feces. All animal feces shall be removed within twenty-four (24) hours.
 - (4) Fences, Walks, and Parking Areas.** Fences, other minor construction, walks, driveways, parking areas, and similar paved areas shall be properly maintained in a safe, sanitary, and substantial condition. Approved walks shall provide all-weather access to buildings or structures.
 - (5) Exterior Surfaces.** Exterior surfaces of buildings and structures not inherently resistant to deterioration shall be treated with a protective coating of paint or other suitable preservative which will provide adequate resistance to weathering and maintain an attractive appearance. Any exterior surface treated with paint or other preservative shall be maintained so as to prevent chipping, cracking or other deterioration of the exterior surface or the surface treatment and to present an attractive appearance. All paint or other preservative shall be applied in a workmanlike fashion.
 - (6) Yard Areas.** Yard areas of real estate shall not be permitted to deteriorate or remain in a condition that is not in accord with the following: Yard areas shall be kept in a clean and sanitary condition, free from any accumulation of combustible or noncombustible materials (which are not used as an integral part of the authorized business carried out on the premises), debris, or refuse. Unless in a properly zoned district and screened by a visual barrier at least five (5) feet high, yards shall not be used to store appliances, furnaces, hot water heaters, water softeners, or building material not used within five (5) days, or any unsightly bulk items, unless these items are raw materials used in the business carried out on the premises.

- (7) **General Requirement.** Every foundation, exterior wall, and roof shall be reasonably weathertight, watertight, and rodentproof and shall be kept in proper repair and shall be capable of affording privacy. Any hazardous sagging or bulging shall be properly repaired to a level or plumb position. All chimneys and breeching shall be so constructed and maintained so as to ensure that it safely and properly removes the products of combustion from the building.
- (8) **Windows and Doors.** Every window, exterior door, and basement hatchway shall be reasonably weathertight, watertight, and rodentproof and kept in proper repair. All door and window hardware shall be installed and maintained in proper working condition.
- (9) **Outside Stairs and Porches.** Every outside stair, every porch, and every appurtenance thereto shall be so constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon and shall be kept in proper condition and repair and shall present an attractive appearance. All exterior stairs and steps and every appurtenance thereto shall comply with the requirements specified in the Wisconsin Administrative Code.
- (10) **Removal of Debris.**
- a. No person shall dispose of rocks, trees, stumps, waste building material, or other debris from land development, building construction, street grading, or installation of underground utilities upon the surface of any land in the City, except at approved disposal sites.
 - b. No landowner shall allow an accumulation of rocks, trees, stumps, waste building material or other debris from land development, building construction, street grading, or installation of underground utilities upon the surface of his land for a period of more than ten (10) days.
 - c. All land filling operations shall be leveled off to permit the mowing of the weeds between June 1 and November 1. This includes the removal of stones, bottles, wire, and other debris that will interfere with mowing operations.

5. All other sections shall remain as previously adopted.

The foregoing ordinance was duly adopted by the Common Council of the City of Verona at a meeting held on _____, 2026, effective upon passage and publication as required by law.

CITY OF VERONA

Luke Diaz, Mayor

Holly Licht, City Clerk

ADOPTED:

PUBLISHED:

Sec. 2-3-11 – ~~Weed Commissioner.~~

~~The Weed Commissioner shall be appointed by the Mayor, subject to Council confirmation. The term of office of the Weed Commissioner shall commence on the first day of May following his/her appointment. The Weed Commissioner shall take the official oath, which oath shall be filed in the Office of the City Clerk, and shall hold office for one (1) year. The Weed Commissioner shall hold office pursuant to and fulfill the duties set out in state law~~Reserved.

Sec. 8-1-4 – Destruction of Noxious Weeds.

- (a) If the owner or occupant shall neglect to destroy any weeds as required by such notice, then the Building Inspector of the City, or their designee, shall give ~~five (5)~~fifteen (15) days' written notice by mail to the owner or occupant of any lands upon which the weeds shall be growing to the effect that the said ~~Building Inspector~~Public Works Director after the expiration of the five-day period will proceed to destroy or cause to be destroyed all such weeds growing upon said lands and that the cost thereof will be assessed as a tax upon the lands upon which such weeds are located under the provisions of Wis. ~~Stats. § 66.96. In case the owner or occupant shall further neglect to comply within such five-day notice, then the Building Inspector shall destroy such weeds or cause them to be destroyed in the manner deemed to be the most economical method and the expense thereof, including the cost of billing and other necessary administrative expenses, shall be charged against such lots and be collected as a special tax thereon.~~Stats. § 66.0627.

Sec. 8-1-6 – Regulation of Length of Lawn and Grasses.

- (a) **Purpose.** This Section is adopted due to the unique nature of the problems associated with lawns, grasses and noxious weeds being allowed to grow to excessive length in the City of Verona.
- (b) **Public Nuisance Declared.**
- (1) The Common Council finds that lawns, grasses and noxious weeds on nonagricultural lots or parcels of land, as classified under the Zoning Code, which exceed eight (8) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomfoting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interfere with the public convenience, and adversely affect property values of other land within the City. For that reason, any lawn, grass or weed on a nonagricultural lot or other parcel of land (including all terraces) that exceeds eight (8) inches in length is declared to be a public nuisance, except for property located in a designated floodplain area or wetland area or

where the lawn, grass or weed is part of a natural lawn pursuant to Section 8-1-5 above.

- (2) All unimproved lots or parcels of land which have a stockpile of soil must seed, mulch and maintain the stockpile within the parameters of this Section. The stockpile of soil must be graded with no greater than four-to-one (4:1) slopes. Failure to comply with this Subsection (2) is declared a public nuisance.

~~(3) All unimproved lots or parcels of land shall be cleared of box elder, cottonwood, honeysuckle, buckthorn, dogwood or any woody vegetation. The failure to clear unimproved lots or parcels of land of box elder, cottonwood, honeysuckle, buckthorn, dogwood or any woody vegetation is declared a public nuisance.~~

- (c) **Nuisances Prohibited.** No person shall permit any public nuisance, as defined in Subsection (b) of this Section, to remain on any premises owned or controlled by such person within the City.
- (d) **Inspection.** The ~~Weed Commissioner~~Building Inspector or ~~his or her~~their designee shall inspect or cause to be inspected all premises and places within the City to determine whether any public nuisance, as defined in Subsection (b) of this Section, exists.
- (e) **Abatement of Nuisance.** If, during any April 1 through October 30 period, an owner of a nonagricultural lot or parcel permits or allows any lawn, grass or weed on the lot or parcel to exceed eight (8) inches in length, the ~~Director of Public Works~~Building Inspector may provide written notice to the owner directing that the lawn, grass or weed be cut so as to conform with this Section and with Sections 8-1-4 and 8-1-5 no later than fifteen (15) days following the issuance of the notice. The notice may be hand delivered or mailed to the last known address of the owner of the property. The notice shall state that the ~~City~~Public Works Director may, during the remainder of the April 1 through October 30 period, and without further notice, cut any lawn, grass or weed on the lot or parcel that exceeds eight (8) inches in length, ~~that the cost of such work shall be charged to the owner, and that the cost of such work may become a charge against the parcel or lot. If the owner fails to cut the lawn, grass or weed within the time required by the notice, then the Director of Public Works may cause the lawn, grass or weed to be cut. If a property owner has received at least one (1) written notice pursuant to this Section during an April 1 through October 30 period, and has permitted a lawn, grass or weed on a parcel or lot to exceed eight (8) inches in height, then the Director of Public Works may cause the lawn, grass or weed to be cut without further notice. In all circumstances, the~~The cost of cutting the lawn, grass or weed shall be charged to the owner, and may be assessed against the lot or parcel pursuant to ~~Sec. 66.0627~~, Wis. Stats §66.0627.
- (f) **Remedy From Notice.** Any person affected by a notice issued pursuant to Subsection (e) of this Section may, within ten (10) days of service of the notice, apply to the circuit court for an order restraining the City from abating or removing the nuisance, or be forever

barred. The court shall determine the reasonableness of the order for abatement of the nuisance.

- (g) **Exemptions.** For the duration of the month of May each year, the City shall suspend enforcement of Section 8-1-6, regulation of length of lawn and grasses, or any other section that regulates the length of grass until June 1. This exemption will allow pollinators species to emerge and early flowering grasses to establish, which may result in groundcover exceeding established ordinance height restrictions and weed growth. Enforcement of this section will commence on June 1 of each year. This delayed enforcement only pertains to items listed in above (b)(1).

Sec. 15-4-5 – Safe and Sanitary Maintenance of Property

- (a) **Purpose.** The purpose of this Section is to recognize the private and public benefits resulting from the safe, sanitary, and attractive maintenance of residential buildings, yards, or vacant areas. Attractive and well-maintained property will enhance the neighborhood and City and provide a suitable environment for increasing physical and monetary values.
- (b) **Maintenance Requirements.** Every owner or operator shall improve and maintain all property under his control to comply with the following minimum requirements:
- (1) **Drainage.** All courts, yards, or other areas on the premises shall be properly graded to divert water away from the building. Adjacent ground surface shall be sloped away from the structure with a grading of at least one-half (½) inch per foot for a minimum of five (5) feet where possible or by other means such as eaves troughs and downspout extensions.
 - (2) **Weeds.** All exterior property areas shall be kept free from noxious weeds ~~as required by, pursuant to Sec. 8-1-4 of this Code of Ordinances and the Wisconsin Statutes. Where required weed and grass cutting is not performed by the property owner, the Weed Commissioner shall perform said weed cutting and process the charge therefor as a special charge against the benefitted property Wis. Stat. § 66.0407.~~
 - (3) **Debris.** All exterior property areas shall be properly maintained in a clean and sanitary condition free from debris, rubbish or garbage, physical hazards, rodent harborage and infestation, and animal feces. All animal feces shall be removed within twenty-four (24) hours.
 - (4) **Fences, Walks, Parking Areas.** Fences, other minor construction, walks, driveways, parking areas, and similar paved areas shall be properly maintained in a safe, sanitary and substantial condition. Approved walks shall provide convenient all-weather access to buildings.
 - (5) **Exterior Surfaces.** Exterior surfaces of buildings and structures not inherently resistant to deterioration shall be treated with a protective coating

of paint or other suitable preservative which will provide adequate resistance to weathering and maintain an attractive appearance. Any exterior surface treated with paint or other preservative shall be maintained so as to prevent chipping, cracking, or other deterioration of the exterior surface or the surface treatment and to present an attractive appearance. All paint or other preservative shall be applied in a workmanlike fashion.

- (6) **Yard Areas.** Yard areas of real estate shall not be permitted to deteriorate or remain in a condition that is not in accord with the following: Yard areas shall be kept in a clean and sanitary condition, free from any accumulation of combustible or noncombustible materials, debris, or refuse. Yards shall not be used to store appliances, furnaces, hot water heaters, water softeners, or building material not used within ten (10) days, or any unsightly bulk items. Landscaping, plantings and other decorative surface treatments, including common species of grass, shall be installed if necessary and maintained to present an attractive appearance in all court and yard areas. Lawns shall be maintained to a height in compliance with City ordinances. Plantings shall be maintained as not to present hazards to adjoining properties or to persons or vehicles traveling on public ways and shall be maintained so as to enhance the appearance and value of the property on which located, and thereby the appearance and value of the neighborhood and City. The City, after due notice to the property owner, will cause to be cut or trimmed nonconforming areas and place said cost as a special charge due against the property.

(7) **General Requirements.**

- (a) Every interior floor, wall, and ceiling, including door and window assemblies, shall be kept clean and in good repair, and shall be capable of affording privacy. Any hazardous sagging or bulging shall be properly repaired to a level or plumb position. All surfaces shall be free from serious cracking, irregularities, and peeling paint. A waterproof and hard surface shall be provided in spaces subject to moisture. All surface repairs shall be completed to closely match the existing surface color and texture. Floor surfacing shall provide ease of maintenance and durability appropriate for the use of the room.
- (b) Every foundation, exterior wall, and floor and roof shall be reasonably weathertight, watertight, and rodentproof and shall be kept in proper repair and shall be capable of affording privacy. Any hazardous sagging or bulging shall be properly repaired to a level or plumb position. All chimneys and breaching shall be so constructed and maintained so as to insure that it safely and properly removes the products of combustion from the building.

- (c) Every gap allowing the accumulation of dirt or other objectionable matter in bathing, toilet, or food preparation areas shall be tightly sealed with an impervious and cleanable material.
- (8) **Stairs.** Every inside and outside stair, porch, and appurtenance thereto shall be constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon. These shall be kept in proper condition and repair and shall present an attractive appearance. All interior and exterior stairs and steps and every appurtenance thereto shall comply with the requirements specified in Sections SPS 321.04 or SPS 361.05, Wis. Adm. Code, as dictated by the type of occupancy in the building.
- (9) **Plumbing Fixtures.** Every plumbing fixture and water and waste pipe shall be properly installed and maintained in good working condition, free from defects, leaks, and obstructions.
- (10) **Bathrooms.** Every water closet compartment floor surface and bathroom floor surface shall be properly constructed and maintained so as to be reasonably impervious to water and so as to permit such floor to be easily kept in a clean and sanitary condition.
- (11) **Supplied Facilities.**
 - (a) Every supplied facility, piece of equipment, or utility shall be so constructed, installed, and maintained so that it will function in a proper working condition.
 - (b) The owner of any dwelling or apartment in which a cooking stove and/or refrigerator are furnished for the use of the tenants as part of a rental agreement shall keep such cooking stove and/or refrigerator in good mechanical working condition.
 - (c) It shall be the responsibility of the tenant to maintain supplied facilities in a clean and sanitary condition when contained within the tenant's dwelling unit.
- (12) **Equipment Removal Restricted.** No owner, operator, or occupant shall cause any service, facility, equipment, or utility which is required under this Chapter to be removed from or shut off from or discontinued for any occupied dwelling, dwelling unit, or lodging room let or occupied by him, except for such temporary interruption as may be necessary while actual repairs are in process, or during temporary emergencies when discontinuance of service is approved by an authorized inspector.
- (13) **Abandoned Fuel Oil Tanks.** Abandoned fuel oil tanks shall be removed from the building.
- (14) **Removal of Debris.**
 - (a) No person shall dispose of rocks, trees, stumps, waste building material, or other debris from land development, building construction,

street grading, or installation of underground utilities upon the surface of any land in the City, except at approved disposal sites.

- (b) No land owner shall allow an accumulation of rocks, trees, stumps, waste building material or other debris from land development, building construction, street grading, or installation of underground utilities upon the surface of his land for a period of more than ten (10) days.
- (c) All vacant lands within the City shall be leveled off to permit the mowing of weeds as outlined within this Code. This includes the removal of stones, bottles, wires and other debris that will interfere with mowing operations.
- (d) All lands in the City shall be kept free of weeds and maintained so there is no detrimental influence to the public health, safety, comfort or general welfare of the immediate neighborhood or community.

Sec. 15-5-4 – Safe, Sanitary, and Attractive Maintenance of Property.

- (a) **Purpose.** The purpose of this Section is to recognize the private and public benefits resulting from the safe, sanitary, and attractive maintenance of commercial buildings, structures, yards, or vacant areas. Attractive and well-maintained property will enhance the neighborhood and City and provide a suitable environment for increasing physical and monetary values.
- (b) **Minimum Requirements.** Every owner or operator shall improve and maintain all property under their control to comply with the following minimum requirements:
 - (1) **Drainage.** All courts, yards, or other areas on the premises shall be properly graded to divert water away from any building or structure.
 - (2) **Weeds.** All exterior property areas shall be kept free from noxious weeds ~~as required by this Code of Ordinances. Where weed cutting is required, the Weed Commissioner shall perform said weed cutting and process the charge therefor as a special assessment against the benefitted property, pursuant to Sec. 8-1-4 of this Code of Ordinances and Wis. Stat. § 66.0407.~~
 - (3) **Debris.** All exterior property areas shall be properly maintained in a clean and sanitary condition free from debris, rubbish or garbage, physical hazards, rodent harborage and infestation, and animal feces. All animal feces shall be removed within twenty-four (24) hours.
 - (4) **Fences, Walks, and Parking Areas.** Fences, other minor construction, walks, driveways, parking areas, and similar paved areas shall be properly maintained in a safe, sanitary, and substantial condition. Approved walks shall provide all-weather access to buildings or structures.

- (5) **Exterior Surfaces.** Exterior surfaces of buildings and structures not inherently resistant to deterioration shall be treated with a protective coating of paint or other suitable preservative which will provide adequate resistance to weathering and maintain an attractive appearance. Any exterior surface treated with paint or other preservative shall be maintained so as to prevent chipping, cracking or other deterioration of the exterior surface or the surface treatment and to present an attractive appearance. All paint or other preservative shall be applied in a workmanlike fashion.
- (6) **Yard Areas.** Yard areas of real estate shall not be permitted to deteriorate or remain in a condition that is not in accord with the following: Yard areas shall be kept in a clean and sanitary condition, free from any accumulation of combustible or noncombustible materials (which are not used as an integral part of the authorized business carried out on the premises), debris, or refuse. Unless in a properly zoned district and screened by a visual barrier at least five (5) feet high, yards shall not be used to store appliances, furnaces, hot water heaters, water softeners, or building material not used within five (5) days, or any unsightly bulk items, unless these items are raw materials used in the business carried out on the premises.
- (7) **General Requirement.** Every foundation, exterior wall, and roof shall be reasonably weathertight, watertight, and rodentproof and shall be kept in proper repair and shall be capable of affording privacy. Any hazardous sagging or bulging shall be properly repaired to a level or plumb position. All chimneys and breeching shall be so constructed and maintained so as to insure that it safely and properly removes the products of combustion from the building.
- (8) **Windows and Doors.** Every window, exterior door, and basement hatchway shall be reasonably weathertight, watertight, and rodentproof and kept in proper repair. All door and window hardware shall be installed and maintained in proper working condition.
- (9) **Outside Stairs and Porches.** Every outside stair, every porch, and every appurtenance thereto shall be so constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon, and shall be kept in proper condition and repair and shall present an attractive appearance. All exterior stairs and steps and every appurtenance thereto shall comply with the requirements specified in the Wisconsin Administrative Code.
- (10) **Removal of Debris.**
- a. No person shall dispose of rocks, trees, stumps, waste building material, or other debris from land development, building construction,

street grading, or installation of underground utilities upon the surface of any land in the City, except at approved disposal sites.

- b. No land owner shall allow an accumulation of rocks, trees, stumps, waste building material or other debris from land development, building construction, street grading, or installation of underground utilities upon the surface of his land for a period of more than ten (10) days.
- c. All land filling operations shall be leveled off to permit the mowing of the weeds between June 1 and November 1. This includes the removal of stones, bottles, wire, and other debris that will interfere with mowing operations.

ORDINANCE NO. 26-1101

AN ORDINANCE AMENDING SECTION 10-1-12
SPEED LIMITS
FOR THE CODE OF ORDINANCES
OF THE CITY OF VERONA

The Common Council of the City of Verona, Dane County, Wisconsin, does ordain that Section 10-1-12 of the Code or Ordinances of the City of Verona is amended to read as follows (**language added**/~~language deleted~~):

1. Sec. 10-1-12 Speed Limits:

The Common Council hereby determines that the statutory speed limit on all streets in the City of Verona shall be twenty-five (25) miles per hour except for the following:

~~(m) Thirty five (35) miles per hour on Locust Drive.~~

~~(n) Thirty five (35) miles per hour on Range Trail.~~

2. All other sections shall remain as previously adopted.
3. This ordinance shall become effective upon passage and publication as required by law.

CITY OF VERONA

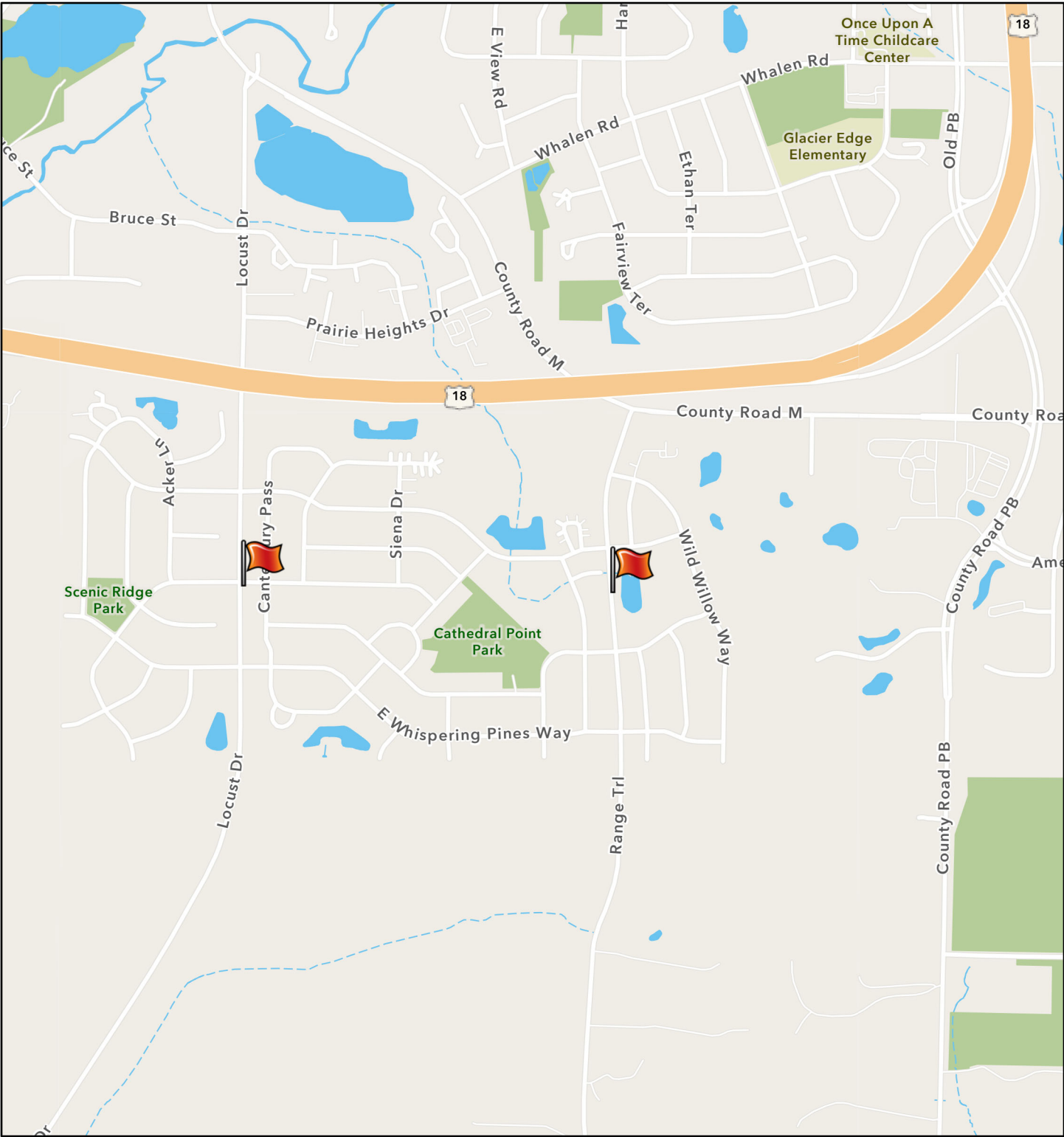
Luke Diaz, Mayor

Holly Licht, City Clerk

ADOPTED:

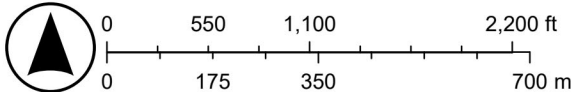
PUBLISHED:

Range Trail and Locust Drive



6/10/2026, 12:18:19 PM

1:12,513



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

ORDINANCE NO. 26-1102

**AN ORDINANCE AMMENDING SECTION 10-1-27
MOTOR VEHICLES AND TRAFFIC
FOR THE CODE OF ORDINANCES
OF THE CITY OF VERONA**

The Common Council of the City of Verona, Dane County, Wisconsin, does ordain that Section 10-1-27(a)(16) of the Code or Ordinances of the City of Verona is created to read as follows (**language added/language deleted**):

1. Sec. 10-1-27 Parking Prohibited Zones

(a) Parking Prohibited at All Times. No person shall park, stop or leave standing any vehicle upon any of the following highways or parts of highways:

(16) In the eastbound lane of Park Lane for a distance of fifty-four (54) feet east from the intersection with South Main Street.

2. All other sections shall remain as previously adopted.

3. This ordinance shall become effective upon passage and publication as required by law.

CITY OF VERONA

Luke Diaz, Mayor

(seal)

Holly Licht, City Clerk

ADOPTED: _____

PUBLISHED: _____

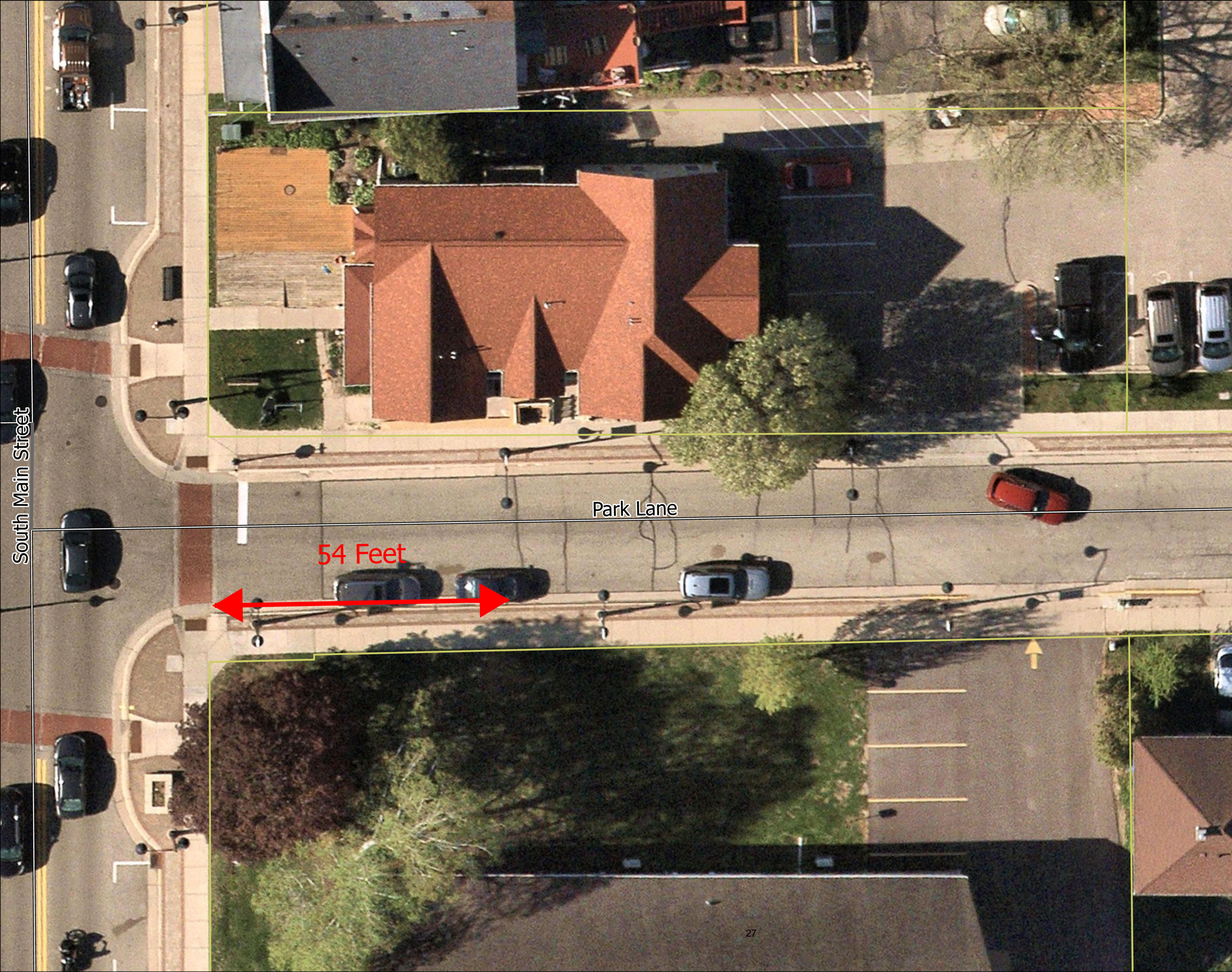


City of Verona

Draft Ordinance Update

No Parking on Park Lane

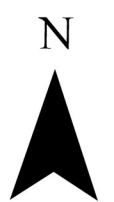
From the intersection of Park Lane and South Main Street going east towards South Franklin Street Street for 54 feet



South Main Street

54 Feet

Park Lane



ORDINANCE NO. 26-1103

**AN ORDINANCE AMMENDING SECTION 10-1-26
PARKING PROHIBITED DURING CERTAIN PERIODS
FOR THE CODE OF ORDINANCES
OF THE CITY OF VERONA**

The Common Council of the City of Verona, Dane County, Wisconsin, does ordain that Section 10-1-26(a)(8) of the Code or Ordinances of the City of Verona is created to read as follows (**language added/language deleted**):

1. Sec. 10-1-26 Parking Prohibited During Certain Periods

(a) **Two Hour Parking.** When signs are erected in any block giving notice thereof, no person shall park or leave standing a vehicle for longer than two (2) hours between the hours of 6:00 a.m. and 6:00 p.m., except Sundays and public holidays upon the following streets or portions of streets:

(8) On the south side of Park Lane ~~between~~ **starting from a point fifty-four (54) feet east of South Main St and to South Franklin St.**

2. All other sections shall remain as previously adopted.
3. This ordinance shall become effective upon passage and publication as required by law.

CITY OF VERONA

Luke Diaz, Mayor

(seal)

Holly Licht, City Clerk

ADOPTED: _____

PUBLISHED: _____

**SCHOOL RESOURCE OFFICER PROGRAM AGREEMENT BY AND BETWEEN THE CITY
OF VERONA AND THE VERONA AREA SCHOOL DISTRICT**

WITNESS, this Agreement by and between the City of Verona, Wisconsin, 111 Lincoln Street, Verona, WI, (hereinafter referred to as “the City”) and the Verona Area School District, 700 North Main Street, Verona, WI. (herein referred to as the “School District”).

1. **PURPOSE:** The purpose of this Agreement is to define the duties and responsibilities of the City and the School District in the operation of a School Resource Officer (SRO) Program in the School District for those schools within the City’s corporate limits. Both the City and School District benefit from safe schools that create a safe learning environment for all students and view this Agreement as furthering the Parties interest in providing safe schools.

2. **TERMS:**
 - a. **APPLICABLE TERM:** This Agreement shall be for a one-year period beginning on July 1, 2026 and continuing until June 30, 2027.

 - b. **EXTENDED TERM:** The City and School District will review the SRO program no less than 60 days prior to its termination to determine if the agreement should be extended beyond June 30, 2027.

 - c. **TERMINATION:** Upon sixty days written notice, either party may terminate this agreement.

3. **PERSONNEL:** The Chief of Police shall select and assign the SRO, upon the advisory recommendation of a selection panel, composed in-part with representatives of the School District. Nothing in this agreement shall be construed to alter the authority of the Chief of Police to select, assign and supervise police officers who work in the SRO assignment; however, the School District may request the removal of an officer if they are dissatisfied with his or her performance.

4. **CHAIN OF COMMAND:** The SRO is an employee of the City, and will report to the Police Department Lieutenant of Patrol or designee. The normal day-to-day direction of SRO activities is the responsibility of the High School Principal, or designee, subject to approval by the Chief of Police. For avoidance of doubt, the SRO is first and foremost a police officer and protecting the public is of paramount importance.

The SRO is not responsible for the day-to-day roles and responsibilities of security staff employed by the School District. The SRO will work cooperatively with school staff and school security to enhance building security and will typically defer to security staff to address and manage minor student disturbances/conflicts.

5. **WORK DAYS:** The SRO shall be available to the School District for all teacher-contract days scheduled by the school calendar, subject to other terms of this Agreement.

6. HOURS OF WORK/WORK SCHEDULE: On days that school is in session, the SRO shall work eight and one-half hours from 7:45 a.m. to 4:15 p.m. The SRO shall endeavor to be on the high school campus by 8:15 a.m. and remain on campus until 3:45 p.m. Hours worked over eight (8) hours per day shall be considered overtime and will be funded 100% by the School District. Any modification from the schedule must have prior approval of a police supervisor or High School Principal or designee. If the schedule modification results in overtime for the SRO, the approving authority is responsible for paying the overtime costs. In the event of an emergency, the above individuals must be notified as soon as possible.
7. EMERGENCY SITUATIONS: In case of an emergency, major investigation or unforeseen circumstances in the community, a ranking officer of the police department may temporarily reassign the SRO from the school in order to perform investigative, patrol or other assigned duties; however, the SRO will be returned to the school as soon as possible. If the school closes due to inclement weather conditions or other unforeseen circumstances, the City has no obligation to assign the SRO to a school.
8. ABSENCES: The Lieutenant of Patrol or designee shall notify the High School Principal or designee on any day the SRO is not available to work because of illness or for any other reason. The SRO position will not be backfilled by patrol staff unless there are extenuating circumstances such as an active threat or to cover an extended leave of absence of more than one week. The SRO shall notify the High School Principal or designee at least two weeks or as soon as practicable prior to planned absences.
9. ACTIVITY REPORT: The SRO shall record activities on forms mutually approved by the City and School District.
10. COMMUNICATION: The SRO, City and School District shall share requested information as permitted by applicable state and federal law when requested as pertaining to safety planning, when needed to operate a safe school, and for law enforcement purposes. Information shall be reported and provided in a timely manner and includes, but not limited to, school incidents, related law enforcement investigation reports, and tips. Both parties recognize the need to preserve the confidentiality of certain law enforcement-related information, including information involving pending investigations, drug and gang activity, and other sensitive information that if disclosed may compromise specific public interests. Both the City and the School District shall track the calls for Police support and have that information readily available to the public when release of such information is permitted by law. To the extent the City or the School District receive a request for public records, the City and the School District shall respond to the request in the ordinary course of business and their own.

The School District designates the SRO and the Lieutenant of Patrol as assigned to the School District under Wis. Stat. § 118.125(2)(d). The SRO and Lieutenant of Patrol will be provided access to the student information system of the School District to aid in investigations involving students. The SRO and the Lieutenant of Patrol are not allowed to, and will not, share pupil records with any third party (including anyone who is not an

employee of the District) or allow any third party to view, copy, or otherwise access pupil records. If someone requests access to pupil records, the SRO and the Lieutenant of Patrol will refer them to the District to seek proper access. The SRO and the Lieutenant of Patrol shall take reasonable steps to protect the confidentiality of those records and ensure that they are not edited in any way. To this end, they shall keep their login credentials secure and confidential, destroy any copies of pupil records once they are no longer needed for the original purpose of the investigation, and report to their supervisor and the School District Deputy Superintendent as soon as they become aware of any improper disclosure.

The SRO is encouraged to draft newsletters, to be shared by the District, periodically to foster transparency, build trust, and enhance understanding of their role within the district. The purpose of these newsletters is to provide insight into the SRO's work, share success stories, and highlight meaningful interactions with students, staff, and parents. By doing so, the newsletters aim to strengthen connections with the school community, celebrate positive outcomes, and provide a clearer picture of how the SRO contributes to the safety, well-being, and overall success of the District. The frequency of newsletters shall be determined by the SRO, with the exception of one required newsletter to be drafted by October 31, 2026.

11. DRESS CODE: The SRO may wear business casual dress, i.e., sports jacket, dress slacks, blouse or sweater at all times when on duty. However, the officer will have broad discretion on the appropriate dress, which may include a casual open collar department approved polo shirt, official police uniform or other clothing for extreme weather or environmental conditions.
12. WEAPON: The SRO is first and foremost a police officer and is required to carry a duty weapon while on assignment in the schools. The weapon may or may not be concealed from public view at the discretion of the SRO. If the officer deems it necessary to store a weapon on campus, it will be locked in a safe in a location that is readily accessible to the SRO.
13. OFFICER EVALUATION: The High School Principal or designee may provide a performance evaluation of the SRO to the Lieutenant of Patrol. The evaluation will be completed once at the end of the spring semester. If provided, the performance evaluation will conform to the City's performance evaluation policies. Notwithstanding this paragraph, the Police Department expects the District to promptly notify the Chief of Police or designee of the facts involving any performance-related problem involving any member of the City of Verona Police Department.
14. INCIDENTS: Incidents occurring on school premises that results in police intervention shall be investigated by the SRO or other department sworn law enforcement officers. He or she shall conduct a police investigation and prepare incident reports in accordance with accepted law enforcement practices and departmental policies and procedures.

15. OVERTIME: Any overtime that is authorized by a school principal and the School District shall be funded 100% by the School District. Any overtime that is authorized by a ranking officer of the police department and City shall be funded 100% by the City.
16. EXTRACURRICULAR ACTIVITIES: Extracurricular activities of the school, such as athletic events, dances, etc., and requested extra patrols shall not be considered a normal function of the SRO Program, unless mutually agreed upon by the SRO and the High School Principal or designee. To the extent the SRO provides services at extracurricular activities of the school, the services provided by the SRO shall be the same as the services provided during the school day. By way of example, the SRO shall not be used for security purposes in conjunction with an extracurricular activity. Further, the School District shall be responsible for paying all overtime costs associated with the SRO performing services at an extracurricular activity.
17. GUIDANCE COUNSELING: The SRO shall not engage in academic guidance counseling activities and shall refer any students requiring academic guidance counseling to the school guidance counseling staff. However, this provision shall not prevent the SRO from participating in or coordinating with the High School Principal or designee on student or peer court programs, or other alternative behavior interventions aimed at addressing student conduct and promoting conflict resolution.
18. SCHOOL DISCIPLINE RULES: The SRO shall not serve as a School District administrator in the absence of VAHS staff but is expected to assist the administration or designee when called upon. The SRO shall not prescribe school disciplinary sanctions but shall refer disciplinary matters that he or she deems appropriate to the administration. However, the SRO may participate in or assist with the development of diversion programs for students as an alternative to issuing municipal tickets. In cases where a student's conduct could warrant both a municipal ticket and school disciplinary action, the SRO may offer participation in the diversion program, even if the conduct overlaps with school disciplinary measures, without interfering with the school's authority to impose separate disciplinary actions.

The School District agrees to immediately address and/or discipline any student who is being disrespectful towards the SRO or other police officers on campus pursuant to the School District's Progressive Response Model. Where the Progressive Response Model prescribes discipline for students based on their treatment of a staff member, i.e. the use of derogatory terms or gestures towards a staff member, the treatment of the SRO shall prompt an identical response from the School District as it would for a staff member.

19. SRO PROGRAM EXPECTATIONS: The SRO, Lieutenant of Patrol, and the High School Principal or designee shall meet at least once monthly to review and discuss the SRO program and expectations.
20. EQUIPMENT AND FACILITIES: The City will provide the SRO all equipment normally provided to a police officer. The School District will provide private office space, telephone, desk and a secure file cabinet to enable the SRO to perform the duties of the

position. Property purchased by either the School District or the City will remain the specific property of the provider.

21. COMPENSATION: Subject to the overtime provisions contained in this Agreement, the compensation of the SRO, including wages and fringe benefits, shall be paid by the City based on the cost sharing provisions described in paragraph 23.
22. LIABILITY: Each party shall be liable for the acts of its own officers and employees. Each party shall maintain policies of general liability insurance to cover its obligations in this regard.
23. COST STANDARD: The parties agree that the SRO Program is a cost-shared full-time position. The parties further agree that the actual and necessary cost (except overtime as authorized in paragraph 15) of the program will be shared with the School District who is responsible for 80% and the City responsible for 20% during the period when the SRO is actually staffed, i.e., the beginning of the school year in late August, to the end of the school year in early June. The period school is in session is considered 9 ½ months and wages and fringe benefits will be calculated using 79% or .7917 of the SRO's annual salary and annual fringe benefits. The City will invoice the School District at the conclusion of each semester, i.e. mid-January for the fall semester, and mid-June for the spring semester. The District shall pay an additional \$3.00 per hour worked by the SRO as SRO, plus all related fringe benefit and overtime costs to this payment, to the City for the purposes of the City compensating the SRO.

For example, if the SRO were to earn \$100,000, the City would pay for the 2.5 months of the summer when the SRO is not assigned to the School District, which would amount to \$20,830 ($\$100,000 \times 0.2083$). For the remaining 9.5 months, the total cost would be \$79,170 ($\$100,00 \times 0.7917$), which would be shared between the School District and the City using a 80/20 split. Under this arrangement, the City would pay \$15,834 (20% of \$79,170) and the School District would pay \$63,336 (80% of \$79,170).

24. DATA ON CITATIONS ISSUED: The SRO will provide a data report twice annually, within one month of the end of the semester. The report will be provided in a spreadsheet or similar format. The data report will detail the following general aggregate information involving citations issued based on SRO activity at the schools of the District, unless prohibited by law:
 - a. Number of citations issued for that time period and
 - b. Number of citations issued in each category as defined by municipal code/state/federal statutes.

The School District may supplement this data with demographic information.

25. TRAINING: The SRO shall participate in approximately 16 hours of professional development as directed and required by the School District, and must be approved by the Lieutenant of Patrol. This professional development is in addition to the training and professional development required by the City and applicable state requirements for sworn law enforcement officers. The School District shall reimburse the City for all cost incurred, including compensation, for the SRO's time in accordance to this provision.

AMENDMENTS: This agreement may be modified by the mutual written agreement of the parties.

Dated this _____ day of _____ 2026.

CITY OF VERONA

BY: _____
Luke Diaz, Mayor

Attest: _____
Holly Licht, City Clerk

VERONA AREA SCHOOL DISTRICT

By: _____
Jennifer Murphy, Board President

Attest: _____
Dr. Tremayne Clardy, District Administrator

Memorandum

To: Public Safety and Welfare Committee
From: Lucas Sivertsen, AICP – Director of Planning & Development
Date: June 22, 2026
Re: **Short-Term Rental Applications**

The City of Verona enacted an ordinance requiring short-term rentals operating in the City of Verona to obtain a short-term rental license and to provide requirements for operating consistent with the Zoning Ordinance.

A list of operators was obtained through Dane County, who licenses tourist rooming houses within Dane County on behalf of the State of Wisconsin. The County’s response showed there to be seven short-term rentals with an active license through Dane County. These operators were mailed a cover letter, application, and copy of the adopted short-term regulations on April 7, 2026. The City’s administrative intern has been helpful in following up with the operators through email and phone messages.

As of June 15, 2026, the City has received three applications which are attached to this memo. Of note, while the intent is for short-term rentals to be inspected by Dane County Health annually, the County is unable to provide annual inspections, but has verified no locations have open violations or have obstructed inspections from being performed. The City’s review of the applications can be found below.

415 S. Main Street

The short-term rental is advertised through Airbnb as Beit Bracha. The operator has a current license through Dane County and is current on their inspections. The most recent inspection for this rental was from July of 2024. The operator has signed the application and acknowledged the City’s short-term regulations must be followed. There are no known City of Verona code violations or complaints on file for this property.

527 Melody Lane

The short-term rental is advertised through Airbnb and VRBO as “Downtown Verona Hideaway 2” and operated by R&L Dane Investments. They have a current license through Dane County and are current on their inspections. The most recent inspection for this rental was from November of 2025. The operator has signed the application and acknowledged the City’s short-term regulations must be followed. There are no known active City of Verona code violations or complaints on file for this property. A previous lawn complaint from 2015 was closed shortly after a notice of violation was sent.

529 Melody Lane

The short-term rental is advertised through Airbnb and VRBO as “Downtown Verona Hideaway” and operated by R&L Dane Investments. They have a current license through Dane County and are current on their inspections. The most recent inspection for this rental was from November of 2023. The operator has signed the application and acknowledged the City’s short-term regulations must be followed. There are no known City of Verona code violations or complaints on file for this property.

2026 SHORT-TERM RENTAL LICENSE APPLICATION

The City of Verona requires annual licenses for short-term rentals.
To apply by mail complete the form below.

Required Documentation:

- Completed Application Form
- Copy of State of Wisconsin Tourism Rooming House license
- Copy of a completed Tourist Rooming House inspection (dated within one year)
- Copy of State of Wisconsin Department of Revenue seller's permit
- Floor plan of dwelling unit
- Copy of short-term rental owner photo identification
- License fee (\$100 annual)

Remit payment for license by check made payable to: City of Verona
Verona City Hall, 111 Lincoln Street, Verona, WI 53593
For more information call (608) 845-6495

SHORT-TERM RENTAL LOCATION

Address: 415 S. Main St. Verona, WI, 53593 Unit #: _____

SHORT-TERM RENTAL OWNER

Name: Barbara J. Nelson
First M.I. Last

Company Name (if applicable): Beit Bracha LLC

Address: 415 S. Main St. Unit #: _____ City/State/Zip: Verona, WI, 53593

Mailing Address (if different from above): _____

24-Hour Phone #: _____

PROPERTY OWNER

If the property owner is different than above, please fill out the section below:

Name: _____
First M.I. Last

Company Name (if applicable): _____

Address: _____ Unit #: _____ City/State/Zip: _____

Mailing Address (if different from above): _____

24-Hour Phone #: _____ Email: _____

3:02

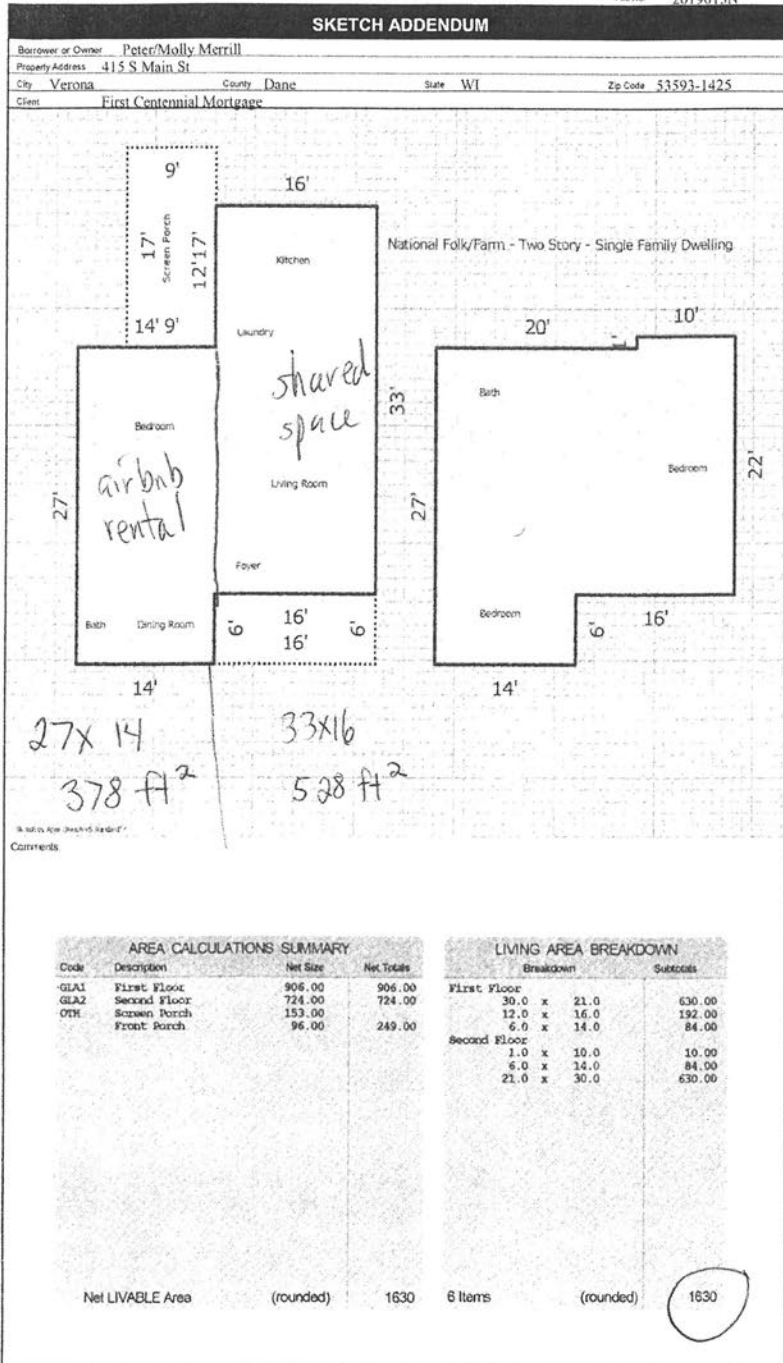


Done Appraisal - 2019 (1 of 21)



Parr Appraisal & Consulting

Merrill File No. 2019013N



name of my rental
 Beit Bracha LLC
 Airbnb rental info

Home
 1630 sq ft total available

rental 378 ÷ 1630
 .23 23%

shared 528 ÷ 1630
 .32 32%

Parr Appraisal & Consulting

Merrill File No. 2019013N



WISCONSIN DEPARTMENT OF REVENUE
 PO BOX 8902
 MADISON, WI 53708-8902

Contact Information:

2135 Rimrock Road PO Box 8902
 Madison, WI 53708-8902
 ph: 608-266-2776 fax: 608-327-0235
 email: dorbusinessstax@wisconsin.gov
 website: revenue.wi.gov

000599

BARBARA NELSON
 415 S MAIN ST
 VERONA WI 53593-1425

*pd # 1009
 10/00
 11/23/24*

Letter ID L0669263664



Amount due \$10.00
 by December 20, 2024

Notice of Amount Due - Business Tax Registration Renewal

Notice information

Notice date November 20, 2024

Tax period end date December 31, 2026

Tax account number 600-1023272172-04

Included in this notice

- **Why did I get this notice?** Wisconsin law requires certain businesses to have a registration certificate, licenses and permits. For exceptions to this requirement, see page 3.
- **How do I pay?** You can pay by check or pay online by going to www.revenue.wi.gov/Pay.
- **What happens if I don't pay on time?** We may take collection action on the amount due.
- **Need more information?** See page 2 or scan the QR code to learn more, pay online or request a payment plan.



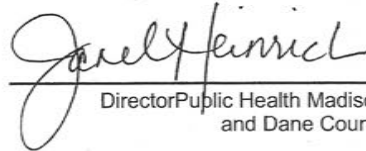


**Public Health
Madison and Dane County
Hotel/Motel/Tourist Rooming House
License No. LICHMD-2024-00452**

**BEIT BRACHA LLC
415 S MAIN ST
VERONA, WI 53593**

Expiration Date 06/30/2026
Date Issued 08/01/2024

June 30, 2026


Director Public Health Madison
and Dane County


Acting City Clerk

PURSUANT TO SECTION 7.51 OF THE MADISON GENERAL ORDINANCES or SECTION 46.21 OF THE DANE COUNTY ORDINANCES.

Expiration Date 06/30/2026



Barb Nelson <bnelson021@gmail.com>

My Tax Account - Your return has been submitted

2 messages

Wisconsin Department of Revenue <DORMyTaxAccountSupport@wisconsin.gov>
To: bnelson021@gmail.com

Thu, Jan 23, 2025 at 1:35 PM

Your return has been submitted.

Your confirmation number is **0-218-591-072**

Request For: BARBARA NELSON
Sales & Use Tax
456-1023272172-03
Filing Period: 31-Dec-2024
Submitted Date: 23-Jan-2025 at 01:35:50 PM

Wisconsin Department of Revenue <DORMyTaxAccountSupport@wisconsin.gov>
To: bnelson021@gmail.com

Thu, Jan 23, 2025 at 1:36 PM

Your return has been submitted.

Your confirmation number is **1-063-186-272**

Request For: BARBARA NELSON
Sales & Use Tax
456-1023272172-03
Filing Period: 31-Dec-2025
Submitted Date: 23-Jan-2025 at 01:36:18 PM

Public Health - Madison and Dane County
2300 South Park Street, Room 2010
Madison, WI 53713

608-242-6515 - FAX 608-242-6435
www.publichealthmdc.com

Hotel/Motel/Tourist Rooming House Inspection Report

07/24/2024 at 11:13 am

BEIT BRACHA LLC

415 S MAIN ST
VERONA, WI 53593

License Number: LICHMD-2024-00452
Inspection Type: Pre-Inspection
Rooms: 1

SUMMARY

Repeat Violations: 0
Total Violations: 0
Reinspection Required: No

THIS ESTABLISHMENT MEETS HEALTH DEPARTMENT REQUIREMENTS TO OPERATE.

No Violations at the time of Inspection.



Barbara Nelson(7/24/2024 11:13:45 AM)

Operator's Signature

Barbara Nelson

7/24/2024 11:13:45AM

Date



Jon E. Mayer(7/24/2024 11:12:41 AM)

Sanitarian's Signature

Jon Mayer Phone Number: (608) 977-1903
[REDACTED]

7/24/2024 11:12:41AM

Date

Questions concerning this report should be directed to the Sanitarian listed above or by phone at (608) 242-6515. Any operator aggrieved by the above order may request a hearing by contacting the Board of Health, Madison and Dane County, 210 Martin Luther King Jr. Blvd. Room 507, City-County Building, Madison, WI 53703, by written notice no later than fifteen (15) days from the date of this report. According to 19.35, Wis. Statutes, this record may be made available for public review or copying upon request.

2026 SHORT-TERM RENTAL LICENSE APPLICATION

The City of Verona requires annual licenses for short-term rentals.
To apply by mail complete the form below.

Required Documentation:

- Completed Application Form
- Copy of State of Wisconsin Tourism Rooming House license
- Copy of a completed Tourist Rooming House inspection (dated within one year)
- Copy of State of Wisconsin Department of Revenue seller's permit *NA Per L. Silvertsen*
- Floor plan of dwelling unit
- Copy of short-term rental owner photo identification
- License fee (\$100 annual)

Remit payment for license by check made payable to: City of Verona
Verona City Hall, 111 Lincoln Street, Verona, WI 53593
For more information call (608) 845-6495

SHORT-TERM RENTAL LOCATION

Address: 527 Melody Lane Verona, WI 53593 Unit #: NA

SHORT-TERM RENTAL OWNER

Name: Robin Johnson
First M.I. Last

Company Name (if applicable): R&L Dane Investments, LLC

Address: 5117 Irish Lane Unit #: NA City/State/Zip: Fitchburg, WI 53711

Mailing Address (if different from above): _____

24-Hour Phone #: [REDACTED]

PROPERTY OWNER

If the property owner is different than above, please fill out the section below:

Name: NA-same as above
First M.I. Last

Company Name (if applicable): _____

Address: _____ Unit #: _____ City/State/Zip: _____

Mailing Address (if different from above): _____

24-Hour Phone #: _____ Email: _____

SHORT-TERM RENTAL PROPERTY MANAGER

Name: Robin Johnson
First M.I. Last

Company Name (if applicable): R&L Dane Investments, LLC

Address: 5117 Irish Lane Unit #: NA City/State/Zip: Fitchburg, WI 53711

Mailing Address (if different from above): NA-same as above

24-Hour Phone #: [REDACTED]

ADVERTISING LOCATIONS

Host name(s) on advertisements: Downtown Verona Hideaway 2

Websites, platforms, apps, and other channels where the short-term rental is advertised or intended to be advertised: AIRBNB and VRBO - only

MAX OCCUPANCY-8

REGULATIONS AND SIGNATURE

Short-term rental regulations can be found in Title 7 of the City Code and Title 13 of the City Code. Links to these code sections can be found below. In addition, there are other related regulations including noise, property maintenance, lighting, and other similar standards in Title 13 and Title 8.

- Regulation and Licensing of Short-Term Rentals (Section 7-15)
- Performance Standards (Section 13-1-159)
- Refuse Disposal and Collection (Section 8-3)

By signing below, I, Robin Johnson, acknowledge and agree that the short-term rental will comply with the provisions of Section 7-15 of the City Code, and I hereby certify that the property meets those requirements. I further agree that the short-term rental will be used solely for a minimum of seven (7) consecutive days per guest, the short-term rental will comply with the City's regulations related to noise, property maintenance, lighting, and other standards identified in Section 13-1-159 and Section 8-3 of the City Code, and that a violation of any of these requirements may result in revocation of the short-term rental license.

Short-term Rental Owner (printed name): Robin Johnson

Short-term Rental Owner (signature): [Signature]

Date: 6/15/2024

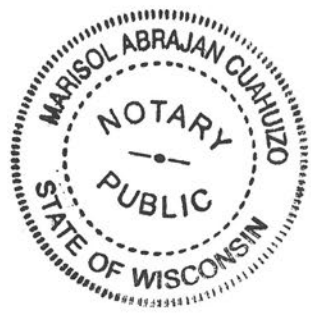
527 R1

I Robin Johnson on behalf of R&L Dane Investments LLC for 529 Melody Lane Verona WI 53593 agree to the following:

- A. Short term rental will be used solely for stays a minimum of seven (7) consecutive days by each guest.
- B. Acknowledgement of the City's regulations related to noise, property maintenance, lighting, and other standards listed in Section 13-1-159 and Section 8-3

Robin Johnson / R&L Dane Investments LLC

Date: 6/9/2026 *[Signature]*



State of: Wisconsin
 County of: Dane
 The foregoing instrument was acknowledged before me 9th day of June, 2026
Marisol Abrajan Cuchizo
 Your Name Here, Notary Public
 My Commission Expires 3-27-30

NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.



**Public Health
Madison and Dane County
Hotel/Motel/Tourist Rooming House
License No. LICHMD-2025-00734**

**R&L DANE INVESTMENTS LLC
527 MELODY LN
VERONA, WI 53593**

Expiration Date 06/30/2026
Date Issued 11/26/2025

June 30, 2026

Jared Herrick
Director Public Health Madison
and Dane County

Lyn A. McComas
City Clerk

PURSUANT TO SECTION 7.51 OF THE MADISON GENERAL ORDINANCES or SECTION 46.21 OF THE
DANE COUNTY ORDINANCES.

Expiration Date 06/30/2026

Public Health - Madison and Dane County
2300 South Park Street, Room 2010
Madison, WI 53713

608-242-6515 - FAX 608-242-6435
www.publichealthmdc.com

Hotel/Motel/Tourist Rooming House Inspection Report

11/21/2025 at 9:03 am
R&L DANE INVESTMENTS LLC
527 MELODY LN
VERONA, WI 53593

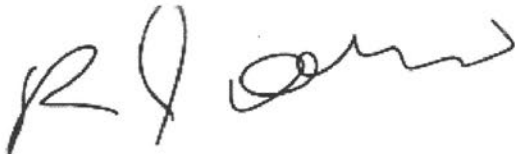
License Number: LICHMD-2025-00734
Inspection Type: Pre-Inspection
Rooms: 1

SUMMARY

Repeat Violations: 0
Total Violations: 0
Reinspection Required: No

THIS ESTABLISHMENT MEETS HEALTH DEPARTMENT REQUIREMENTS TO OPERATE.

No Violations at the time of Inspection.



Operator's Signature

Robin Johnson

11/21/2025 9:03:33AM
Date



Sanitarian's Signature
Jackie Schramm, MPA, RS Phone Number: 608-514-2607
jschramm@publichealthmdc.com

11/21/2025 9:03:33AM
Date

Questions concerning this report should be directed to the Sanitarian listed above or by phone at (608) 242-6515. Any operator aggrieved by the above order may request a hearing by contacting the Board of Health, Madison and Dane County, 210 Martin Luther King Jr. Blvd. Room 507, City-County Building, Madison, WI 53703, by written notice no later than fifteen (15) days from the date of this report. According to 19.35, Wis. Statutes, this record may be made available for public review or copying upon request.



Robin Johnson <robinjohnson75@gmail.com>

inspection reports - 527 & 529 Melody

Schramm, Jacqueline D <[REDACTED]>

Mon, Jun 1, 2026 at 3:44 PM

Hello Robin,

* I have attached the most recent inspection reports for both 527 and 529. Unfortunately, at this time, we do not have the resources to conduct annual tourist rooming house inspections. I communicated that to Lucas Sivertsen, Verona Director of Planning and Development on 4/23/2026. I will reach back out to him and let him know that is still the case. *

Please let me know if you need anything else.

Thanks,

Jackie Schramm, MPA, RS

Public Health Sanitarian | Public Health Madison & Dane County

2300 South Park St, Rm 2010, Madison, WI 53713

Phone: (608) 514-2607 | Fax: (608) 242-6435

Connect with us!

Healthy People. Healthy Places.

We want to better serve you! Fill out our 2-minute anonymous feedback survey to improve our inspection program.

This email, including any attachments, may contain confidential or protected health information which is only for the intended recipient. If you received this email in error, please delete and notify the sender immediately. Emails sent or received by our agency are subject to open records requests and could be released to the public, unless there is an exception allowed by law.

2 attachments

529 Melody 20231114.pdf
489K

INVOICE

Office of the City Clerk
210 Martin Luther King Jr Blvd, Rm 105
Madison, WI 53703
<http://www.cityofmadison.com/clerk>
608-266-4601

License Renewal

For 2026-2027

Invoice Date: 5/18/26
Date Due: 6/30/2026

Date: 5/21/2026
Time: 11:03 am
Page: 1

Holder Number: 1022962

R&L DANE INVESTMENTS LLC
5117 IRISH LN
FITCHBURG WI 53711

License Renewal Item Description	Fee Amount
527 MELODY LN R&I Dane Investments Llc	
LICHMD-2025-00734 PHMDC Hotel/Motel/Tourist Rooming House	
PHMDC Fee: Tourist Rooming House 1 Unit	337.44
State Fee: Tourist Rooming House 1 Unit	41.44
529 MELODY LN R&I Investments Llc	
LICHMD-2023-00756 PHMDC Hotel/Motel/Tourist Rooming House	
PHMDC Fee: Tourist Rooming House 1 Unit	337.44
State Fee: Tourist Rooming House 1 Unit	41.44
Total Fees:	757.76
Total Payments:	0.00
Total Due:	757.76

Pol CL # 1405 5/28/26

Treasurer/Clerk Copy - Detach at perforation above

License fee(s) are non-refundable. Check this form for accuracy. Make any changes then return the complete form.

Phone: (608) 212-4048

Email: [REDACTED]

Mail to: CITY OF MADISON TREASURER
P.O. BOX 20
MADISON, WI 53701

License Renewal

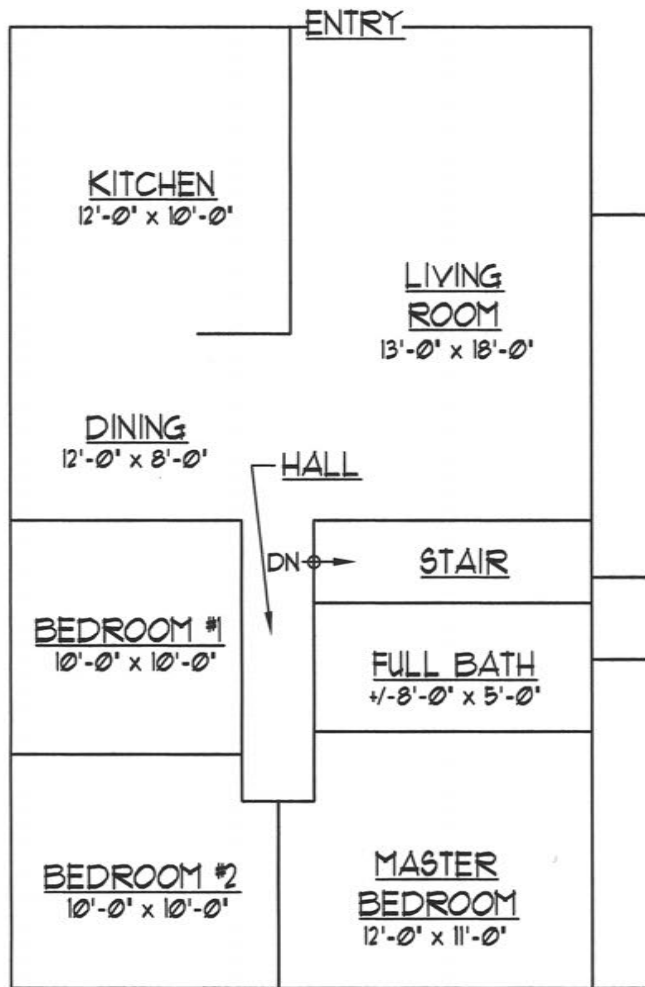
Holder Number: 1022962
Invoice Date: 5/18/26

R&L DANE INVESTMENTS LLC
5117 IRISH LN
FITCHBURG WI 53711

Total Due: **\$757.76**
Date Due: **6/30/2026**

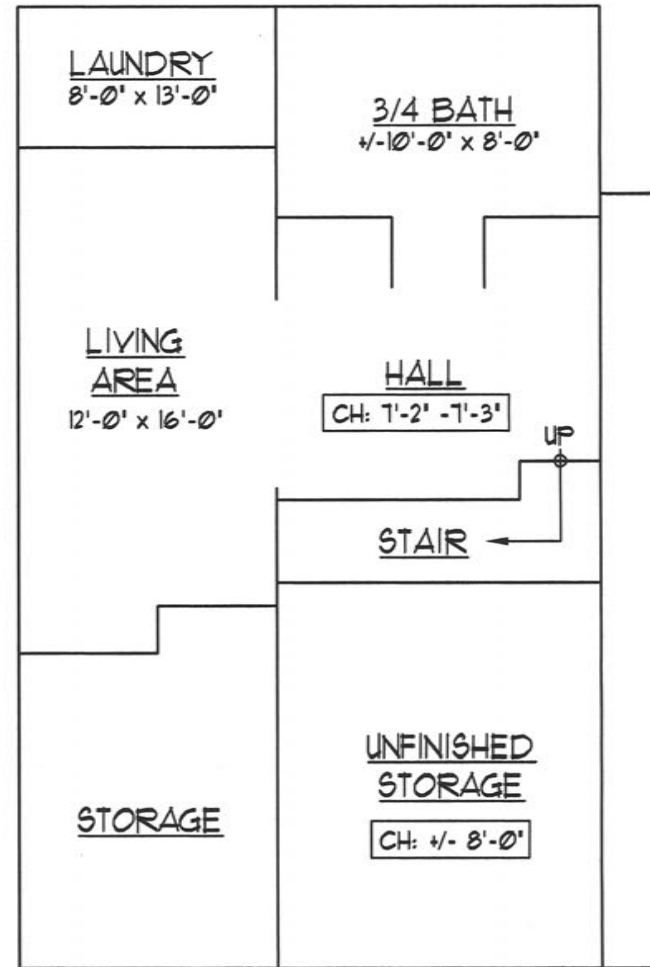
Total Paid:

Please make checks payable to City of Madison Treasurer



MAIN LEVEL FLR PLAN

CEILING HEIGHT (CH): 7'-6" - 8'-0"



LOWER LEVEL FLR PLAN

527 MELODY LANE

MAXIMUM OCCUPANCY OF 8 GUESTS

2026 SHORT-TERM RENTAL LICENSE APPLICATION

The City of Verona requires annual licenses for short-term rentals.
To apply by mail complete the form below.

Required Documentation:

- Completed Application Form
- Copy of State of Wisconsin Tourism Rooming House license
- Copy of a completed Tourist Rooming House inspection (dated within one year)
- Copy of State of Wisconsin Department of Revenue seller's permit *NA per L. Sivertsen*
- Floor plan of dwelling unit
- Copy of short-term rental owner photo identification
- License fee (\$100 annual)

Remit payment for license by check made payable to: City of Verona
Verona City Hall, 111 Lincoln Street, Verona, WI 53593
For more information call (608) 845-6495

SHORT-TERM RENTAL LOCATION

Address: 529 Melody Lane Verona, WI 53593 Unit #: NA

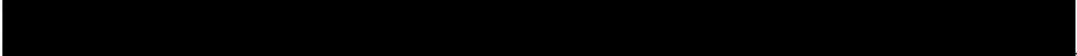
SHORT-TERM RENTAL OWNER

Name: Robin Johnson
First M.I. Last

Company Name (if applicable): R&L Dane Investments, LLC

Address: 5117 Irish Lane Unit #: NA City/State/Zip: Fitchburg, WI 53711

Mailing Address (if different from above): _____

24-Hour Phone #: 

PROPERTY OWNER

If the property owner is different than above, please fill out the section below:

Name: NA-same as above
First M.I. Last

Company Name (if applicable): _____

Address: _____ Unit #: _____ City/State/Zip: _____

Mailing Address (if different from above): _____

24-Hour Phone #: _____ Email: _____

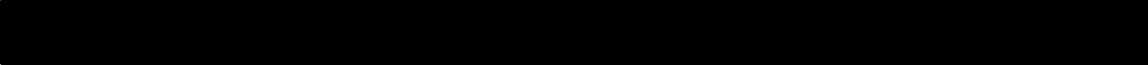
SHORT-TERM RENTAL PROPERTY MANAGER

Name: Robin Johnson
First M.I. Last

Company Name (if applicable): R&L Dane Investments, LLC

Address: 5117 Irish Lane Unit #: NA City/State/Zip: Fitchburg, WI 53711

Mailing Address (if different from above): NA-same as above

24-Hour Phone #: 

ADVERTISING LOCATIONS

Host name(s) on advertisements: Downtown Verona Hideaway

Websites, platforms, apps, and other channels where the short-term rental is advertised or intended to be advertised: AIRBNB and VRBO - only

MAX OCCUPANCY-5

REGULATIONS AND SIGNATURE

Short-term rental regulations can be found in Title 7 of the City Code and Title 13 of the City Code. Links to these code sections can be found below. In addition, there are other related regulations including noise, property maintenance, lighting, and other similar standards in Title 13 and Title 8.

- Regulation and Licensing of Short-Term Rentals (Section 7-15)
- Performance Standards (Section 13-1-159)
- Refuse Disposal and Collection (Section 8-3)

By signing below, I, Robin Johnson, acknowledge and agree that the short-term rental will comply with the provisions of Section 7-15 of the City Code, and I hereby certify that the property meets those requirements. I further agree that the short-term rental will be used solely for a minimum of seven (7) consecutive days per guest, the short-term rental will comply with the City's regulations related to noise, property maintenance, lighting, and other standards identified in Section 13-1-159 and Section 8-3 of the City Code, and that a violation of any of these requirements may result in revocation of the short-term rental license.

Short-term Rental Owner (printed name): Robin Johnson

Short-term Rental Owner (signature): 

Date: 6/15/2026

NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.

Public Health

Healthy people. Healthy places.

**Public Health
Madison and Dane County
Hotel/Motel/Tourist Rooming House
License No. LICHMD-2023-00756**

**R&L DANE INVESTMENTS LLC
R&L INVESTMENTS LLC
529 MELODY LN
VERONA, WI 53593**

Expiration Date 06/30/2026
Date Issued 11/22/2023


Director Public Health Madison
and Dane County


Acting City Clerk

PURSUANT TO SECTION 7.51 OF THE MADISON GENERAL ORDINANCES or SECTION 46.21 OF THE DANE COUNTY ORDINANCES.

Expiration Date 06/30/2026

R&L DANE INVESTMENTS LLC
5117 IRISH LN
FITCHBURG WI 53711

Public Health - Madison and Dane County
2300 S Park St, Suite 2010
Madison, WI 53713

(608) 242-6515 - FAX (608) 242-6435
www.publichealthmdc.com

Hotel/Motel/Tourist Rooming House Inspection Report

11/14/2023 02:11 PM
R&L INVESTMENTS LLC
R&L DANE INVESTMENTS LLC
529 MELODY LN
VERONA, WI 53593

3471460

License Number: LICHMD-2023-00756
Inspection: Pre-Inspection
Rooms: 1

SUMMARY

Repeat Violations	0
Total Violations	2 - See email follow up.
Reinspection Required	No

THIS ESTABLISHMENT MEETS HEALTH DEPARTMENT REQUIREMENTS TO OPERATE.

YOU ARE HEREBY ORDERED TO CORRECT THE FOLLOWING VIOLATIONS OF MADISON/DANE COUNTY GENERAL ORDINANCES AND STATE ADMINISTRATIVE CODE:

Violation(s)

P is priority – an item directly related to health and safety that if not met or is missing could significantly contribute to an increased risk for injury or illness.

Pf is priority foundation – an item that requires the purposeful incorporation of specific actions, equipment, or procedures by the operator such as personnel training, infrastructure, documentation, or record keeping.

56b - MISCELLANEOUS

Comply By: 11/21/2023

Observation: Hand railings to basement did not have spindles.
Corrective action: Provide mesh vertically between railing and stairs.
Code reference: ATCP 72.15 (1)
Action taken notes:

56c - MISCELLANEOUS

Comply By: 11/21/2023

Observation: Backflow preventer was not present on sink in basement.
Corrective action: Operator must provide a backflow preventer to sink in basement.
Code reference: ATCP 72.10 (4)
Action taken notes:

Date

Date

Jon Mayer Phone:
jmayer@publichealthmdc.com

Questions concerning this report should be directed to the Sanitarian listed above or by phone at (608) 242-6515. Any operator aggrieved by the above order may request a hearing by contacting the Board of Health, Madison and Dane County, 2300 S. Park Street, Suite 2010, Madison, WI 53713, by written notice no later than fifteen (15) days from the date of this report. According to 19.35, Wis. Statutes, this record may be made available for public review or copying upon request.



Pre Inspection for TRH

Thu, Nov 16, 2023 at 6:52 PM



Hi Jon, I just wanted to send a few pictures of the items that were missing from the check list.

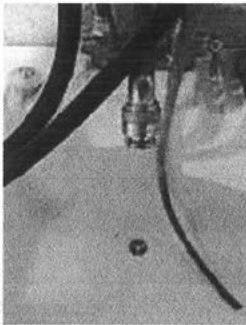
Thanks Robin Johnson

[Quoted text hidden]

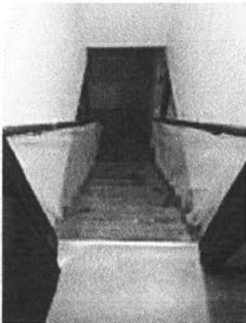
5 attachments



PXL_20231116_232656241.jpg
2790K



PXL_20231116_231015094.jpg
2227K



PXL_20231116_232642717.jpg
2269K





Robin Johnson <robinjohnson75@gmail.com>

Pre Inspection for TRH

Fri, Nov 17, 2023 at 8:16 AM



Good Morning Robin,

This looks great! Thank you for providing me these photos. No further action is required.

Best regards,

Jon E. Mayer (pronouns: he/him)

Public Health Sanitarian I | Public Health Madison & Dane County

2300 South Park St, Rm 2010, Madison, WI 53713

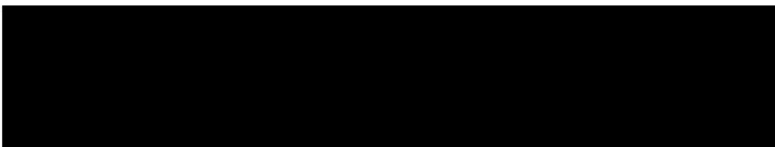
Phone: (608) 977-1903 | Fax: (608) 242-6435

We want to better serve you! Fill out our 2-minute anonymous feedback survey to improve our inspection program.

Healthy People. Healthy Places.



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Subject: Re: Pre Inspection for TRH

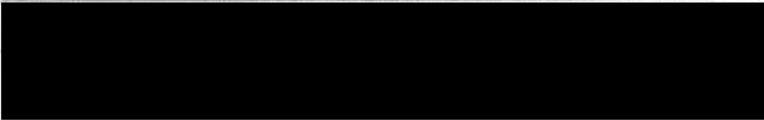
Caution: This email was sent from an external source. Avoid unknown links and attachments.



Robin Johnson <robinjohnson75@gmail.com>

inspection reports - 527 & 529 Melody

Mon, Jun 1, 2026 at 3:44 PM



Hello Robin,

I have attached the most recent inspection reports for both 527 and 529. Unfortunately, at this time, we do not have the resources to conduct annual tourist rooming house inspections. I communicated that to Lucas Sivertsen, Verona Director of Planning and Development on 4/23/2026. I will reach back out to him and let him know that is still the case.

Please let me know if you need anything else.

Thanks,

Jackie Schramm, MPA, RS

Public Health Sanitarian | Public Health Madison & Dane County

2300 South Park St, Rm 2010, Madison, WI 53713

Phone: (608) 514-2607 | Fax: (608) 242-6435


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Healthy People. Healthy Places.

We want to better serve you! Fill out our 2-minute anonymous feedback survey to improve our inspection program.

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2 attachments

 **529 Melody 20231114.pdf**
489K

INVOICE

Office of the City Clerk
210 Martin Luther King Jr Blvd, Rm 105
Madison, WI 53703
<http://www.cityofmadison.com/clerk>
608-266-4601

License Renewal

Invoice Date: 5/18/26
Date Due: **6/30/2026**

Per 2026-2027

Date: 5/21/2026
Time: 11:03 am
Page: 1

Holder Number: 1022962

R&L DANE INVESTMENTS LLC
5117 IRISH LN
FITCHBURG WI 53711

License Renewal Item Description	Fee Amount
527 MELODY LN R&I Dane Investments Llc	
LICHMD-2025-00734 PHMDC Hotel/Motel/Tourist Rooming House	
PHMDC Fee: Tourist Rooming House 1 Unit	337.44
State Fee: Tourist Rooming House 1 Unit	41.44
529 MELODY LN R&I Investments Llc	
LICHMD-2023-00756 PHMDC Hotel/Motel/Tourist Rooming House	
PHMDC Fee: Tourist Rooming House 1 Unit	337.44
State Fee: Tourist Rooming House 1 Unit	41.44
Total Fees:	757.76
Total Payments:	0.00
Total Due:	757.76

Pol CL # 1405 5/28/26

Treasurer/Clerk Copy - Detach at perforation above

License fee(s) are non-refundable. Check this form for accuracy. Make any changes then return the complete form.

Phone: (608) 212-4048

Email: ROBINJOHNSON75@GMAIL.COM

Mail to: CITY OF MADISON TREASURER
P.O. BOX 20
MADISON, WI 53701

License Renewal

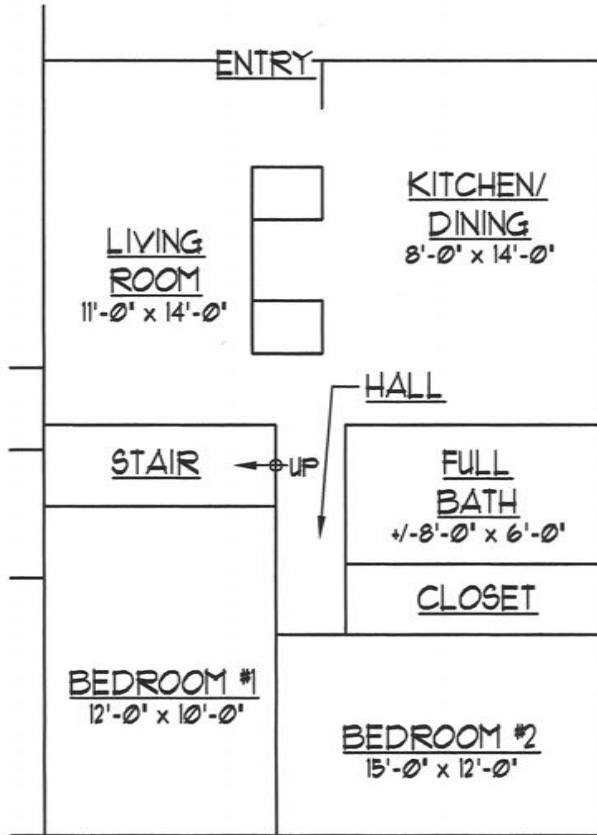
Holder Number: 1022962
Invoice Date: 5/18/26

Total Due: **\$757.76**
Date Due: **6/30/2026**

R&L DANE INVESTMENTS LLC
5117 IRISH LN
FITCHBURG WI 53711

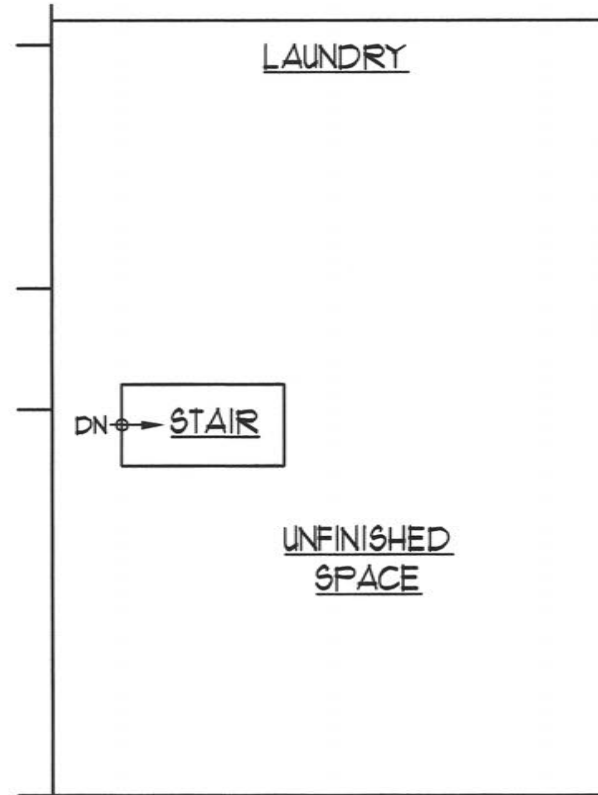
Total Paid:

Please make checks payable to City of Madison Treasurer



MAIN LEVEL FLOOR PLAN

CEILING HEIGHT (CH): 7'-6" - 8'-0"



LOWER LEVEL FLOOR PLAN

CEILING HEIGHT (CH): 7'-8" - 0"

529 MELODY LANE

MAXIMUM OCCUPANCY OF 5 GUESTS

I Robin Johnson on behalf of R&L Dane Investments LLC for 529 Melody Lane Verona WI 53593 agree to the following:

- A. Short term rental will be used solely for stays a minimum of seven (7) consecutive days by each guest.
- B. Acknowledgement of the City's regulations related to noise, property maintenance, lighting, and other standards listed in Section 13-1-159 and Section 8-3

Robin Johnson / R&L Dane Investments LLC

Date:

[Signature]
6/9/2024



State of: Wisconsin
County of: Dane
The foregoing instrument was acknowledged before me 9th day of June, 2024
Marisol Abrajan Cuahuzo
Your Name Here, Notary Public
My Commission Expires 3.27.30