



## PUBLIC WORKS, SEWER & WATER COMMITTEE-

DATE: Monday, June 8, 2026 TIME: 5:30 PM

LOCATION: VERONA CITY HALL  
ROOM D122  
111 LINCOLN STREET  
VERONA, WI 53593

1. Call to Order
2. Roll
3. Public Comment
4. Approval of the Minutes:
5. **Discussion:** Madison Metropolitan Sewage District Presentation
6. **Discussion and Possible Action:** Project 2022-107 Military State Trail Pedestrian Structures, Janke General Contractors.
7. **Discussion and Possible Action:** Project 2022-107 Military State Trail Pedestrian Structures, MSA Design, additional services change order #1.
8. **Discussion and Possible Action:** Project 2026-105 Shuman, Marietta Reconstruction Design Service Agreement KL Engineering.
9. **Discussion and Possible Action:** Agreement to Apportion MMSD Connection Fees.
10. **Discussion and Possible Action:** Ordinance No. 26-1098 - Repealing and Recreating Title 8, Chapter 3 - Refuse Disposal and Collection; Recycling.
11. **Discussion and Possible Action:** Implementation of a Rectangular Rapid Flashing Beacon Policy.
12. **Discussion and Possible Action:** Implementation of a Roadway Striping Policy.
13. Staff Report:
14. Adjourn

Beth Tucker Long - Chairperson

POSTED: June 4, 2026  
POSTED: Verona City Hall  
Verona Public Library  
Miller's Market  
All agendas are posted on the City website at: [veronawi.gov](http://veronawi.gov)

**WRITTEN COMMENTS:** You can send comments to the Public Works, Sewer & Water Committee on any matter, either on or not on the agenda, by emailing [bmanning@veronawi.gov](mailto:bmanning@veronawi.gov) or in writing to Public Works, Sewer & Water Committee, 410 Investment Court, Verona, WI, 53593.

**Notice:** If you need an interpreter, materials in alternative formats, or other accommodation to access the meeting, please contact the City Clerk at (608) 845-6495 at least 48-hours preceding the meeting. Every reasonable effort will be made to accommodate your request.

Notice is hereby given that a majority of the City Council may be present at the meeting of the Public Works, Sewer & Water Committee to gather information about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting.



## PUBLIC WORKS, SEWER & WATER COMMITTEE-

DATE: Monday, May 11, 2026

TIME: 5:30 PM

LOCATION: VERONA CITY HALL  
ROOM D122  
111 LINCOLN STREET  
VERONA, WI 53593

1. Call to Order **Meeting called to order at 5:30 pm by Alder Beth Tucker Long.**
2. Roll Call **Beth Tucker Long, Ajejandro Hernandez, Chris Weiss, also present Bryan Manning-Public Works Director, Lucas Sivertsen-City Planning Director, Carla Fisher-AE-COM, Jamie Aulik-City Administrator, Mike Trotter- Assistant Public Works Director, Katherine Holt-Planning**
3. Public Comment **None**
4. Approval of the Minutes: **Moved by Alder Weiss and seconded by Alder Hernandez to approve the minutes of April 27 meeting. Motion passed 3-0.**
5. **Discussion and Possible Action:** Project 2024-105 Mark Drive Reconstruction. Pay request #4 James Peterson and Sons Inc. **Moved by Alder Weiss and seconded by Alder Hernandez to approve Project 2024-105 Mark Drive Reconstruction Pay request #4 James Peterson and Sons for a sum not to exceed \$296,463.76. Motion passed 3-0.**
6. **Discussion and Possible Action:** Partial Release of Easement Epic Systems, Country View Road. **Moved by Alder Tucker Long and seconded by Alder Weiss to recommend approval and acceptance of Easement Release Epic Systems Country View Road. Motion passed 2-0. Alder Hernandez abstaining.**
7. **Discussion and Possible Action:** Comprehensive Plan Review and Comments. **Lucas answered questions and provided directions for review and comments.**
8. **Discussion and Possible Action:** Implementation of a Roadway Striping Policy. **Staff to make changes and bring back next PWSWC meeting.**
9. **Discussion and Possible Action:** Implementation of a Rectangular Rapid Flashing Beacon Policy. **Staff to make changes and bring back next PWSWC meeting.**
10. Staff Report:
11. Adjourn **Moved by Alder Tucker long and seconded by Alder Hernandez to adjourn at 6:58pm.**

Beth Tucker Long - Chairperson

POSTED: May 7, 2026

POSTED: Verona City Hall  
Verona Public Library  
Miller's Market  
All agendas are posted on the City website at: [veronawi.gov](http://veronawi.gov)

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Madison Metropolitan  
Sewerage District

# Working Together

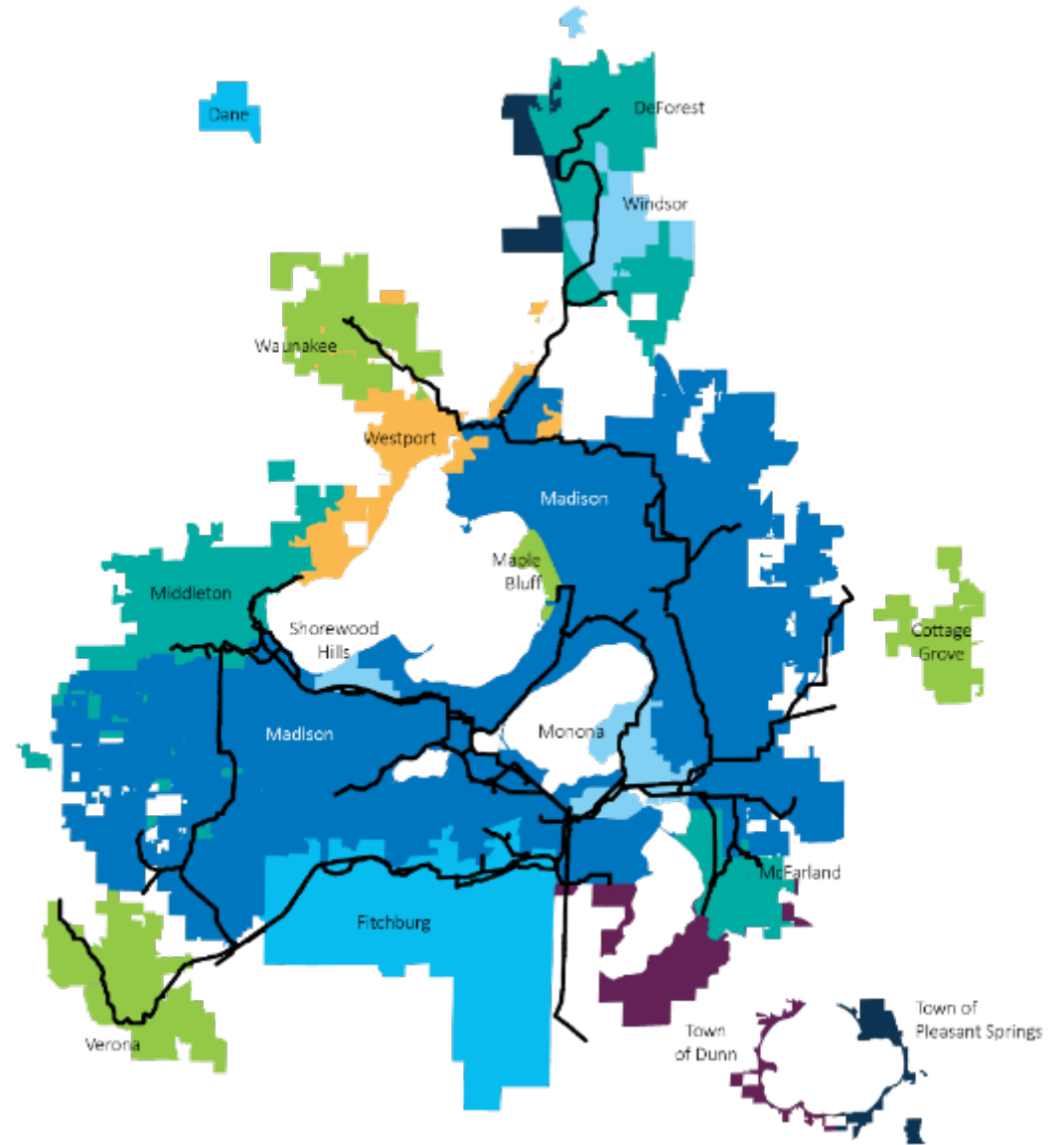
## Madison Metropolitan Sewerage District

Presented by Eric Dundee, Executive Director



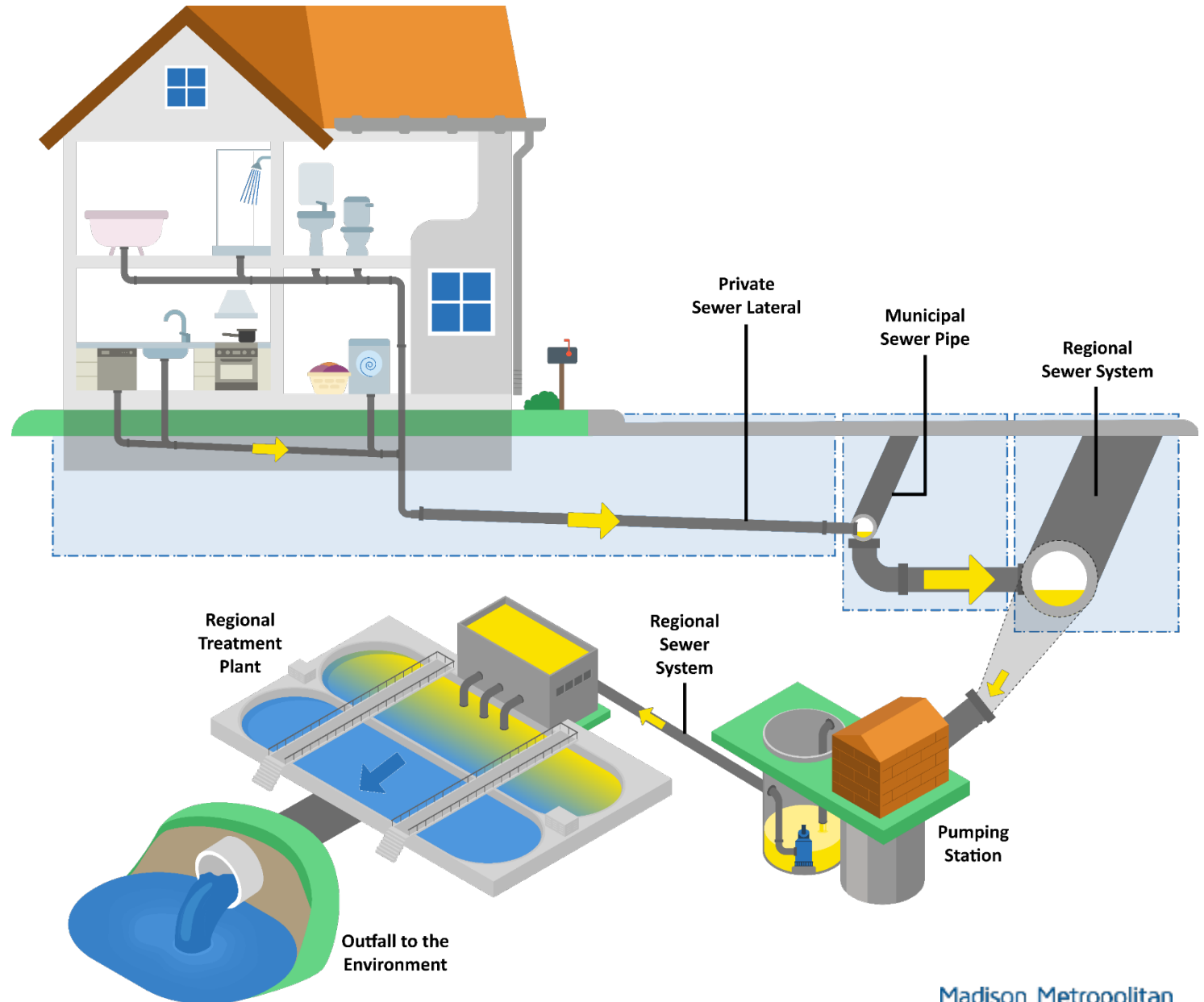
# About the District

- Established in 1930
- Regional wastewater utility for 24 customer communities in Dane County
  - ***Our purpose:*** Protect public health, welfare and the environment by providing efficient and strategic wastewater management on behalf of our customer communities.
- Serves 440,000 individuals and businesses across 190 square miles
- Operate 151 miles of pipe
- Collects 38 million gallons daily (on average)



# How the system works

1. Wastewater leaves buildings via laterals (*responsibility of home/building owner*)
2. Then travels through individual communities via municipal sewer pipes (*community responsibility*)
3. Community wastewater aggregates in larger regional pipes and travels to the Nine Springs treatment plant (*District responsibility*)
4. Cleaned & returned to the environment (*District*)





# About wastewater: Influent

- *Influent*: Wastewater coming into the plant
- Influent includes all sources of water in a home/business (i.e., showers, washing machines, etc.), not just toilets
- Influent is over **99% plain ol' water**



# About wastewater: Effluent


- *Effluent*: Cleaned wastewater returned to the environment
- Effluent is high quality and tested daily by our in-house lab
  - Our lab was recently named WDNR's Lab of the Year!
- Also recover valuable resources from effluent and treatment process, including biosolids, struvite, biogas and waste heat



# District Vision

*We will achieve operational excellence and infrastructure renewal to support the needs of the communities and local businesses we serve.*





# Liquid Processing Improvements (LPI) Phase 2

## Why this project is important

Critical equipment used to treat liquid waste and support the biological processes at the treatment plant is outdated and vulnerable to failure. This project is necessary for the continued reliable operation of the plant, ensuring we can meet the needs of growing area communities and businesses, and maintain permit compliance.

### Additional facts

- The region is growing, and additional capacity must be built in advance.
- This project addresses declining annual Wisconsin DNR Compliance Maintenance Annual Report (CMAR) scores.
- This project will provide capacity and operational flexibility while also bringing energy efficiency benefits.
- As of March 2026, this project is in the final stages of design, with plans to bid it out in Summer 2026



# Heat & Power Improvements



## Why this project is important

The District's energy-producing biogas and thermal systems are outdated and require increased maintenance. The District recently completed a facilities plan to evaluate this infrastructure and provide alternatives for the use of District biogas for the next 20 years. Our preferred option is to create and sell pipeline-ready biogas.

### Additional facts

- The District's treatment plant recovers approximately 295 million cubic feet of biogas per year.
- Biogas and heat from District processes help power assets, which offset purchasing energy from the grid.
- This project also seeks to improve energy generation to reduce expenses.
- Will likely combine this project with biosolids improvements.

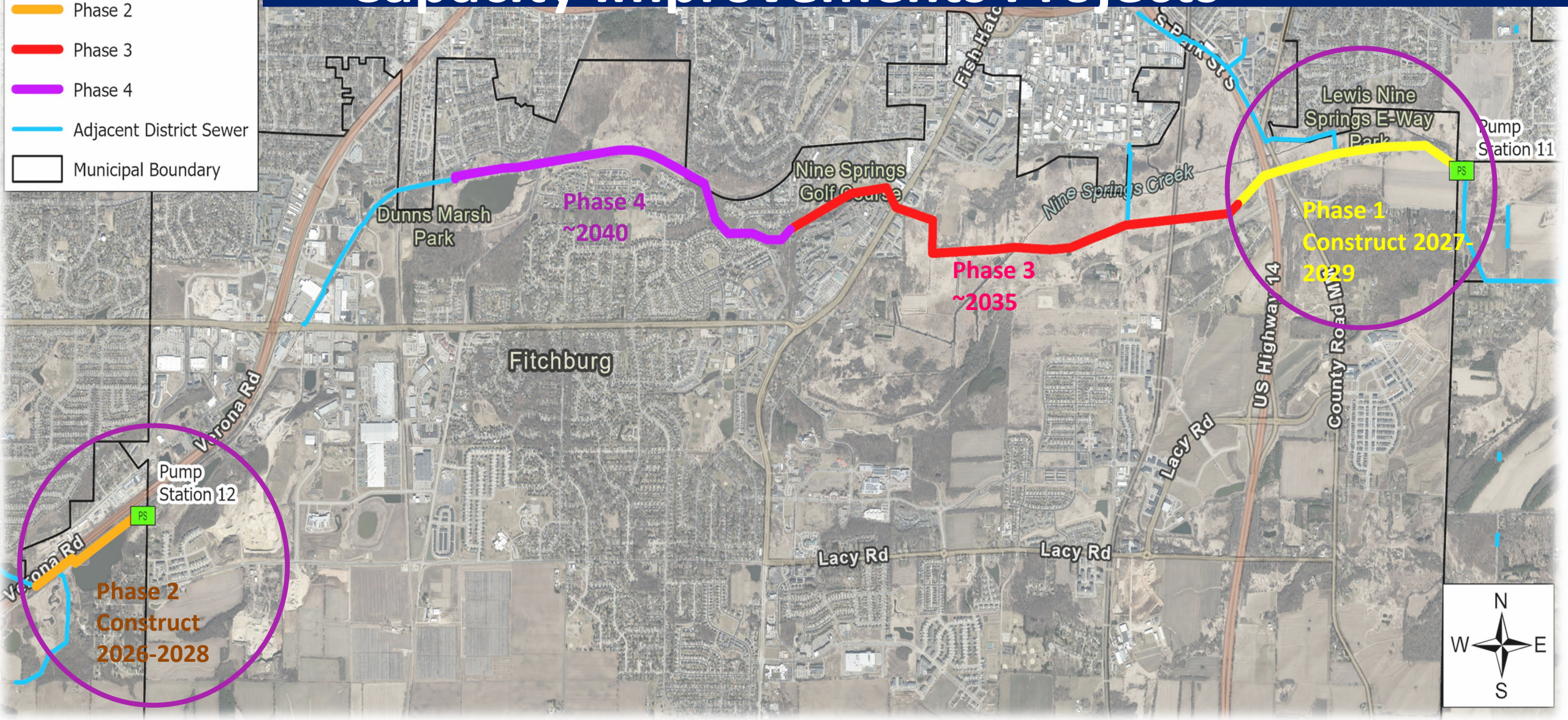


# Legend

- PS Pump Station
- Phase 1
- Phase 2
- Phase 3
- Phase 4
- Adjacent District Sewer
- Municipal Boundary

# Nine Springs Valley Interceptor Capacity Improvements Projects

Madison Metropolitan Sewerage District



Phase 4  
~2040

Phase 3  
~2035

Phase 1  
Construct 2027-  
2029

Phase 2  
Construct  
2026-2028



# Nine Springs Valley Interceptor- Phase 1

A photograph of two construction workers on a site. One worker is wearing a yellow safety vest and a white hard hat, holding a tablet. The other worker is wearing an orange safety vest and a red hard hat. They are standing on a construction site with stacks of lumber and rebar in the background.

## Why this project is important

The Nine Springs Valley Interceptor serves Fitchburg, City of Verona, Town of Verona, and portions of the City of Madison and City of Middleton. The District's service area, including the Nine Springs Valley basin, comprises some of the fastest-growing lands in the County and the State. The high rate of population growth creates a need for capacity improvements.

### Additional facts

- Project is capacity-related, but also presents an opportunity to establish better maintenance access.
- District is working through alignment and easements with Dane County and private landowners.
- Construction schedule TBD, but will likely extend into 2029.
- Construction impacts to McCoy Rd/MM intersection, with potential, temporary impacts to the Capital City trail.
- Check website for updates.



# Nine Springs Valley Interceptor- Phase 2

A photograph of two construction workers on a site. One worker is wearing a white hard hat and a high-visibility yellow jacket, holding a tablet. The other worker is wearing an orange high-visibility jacket and a white hard hat. They are standing on a construction site with rebar and concrete forms visible.

## Why this project is important








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### Additional facts

- Capacity and condition-related; completed an emergency repair here in 2024.
- Project replaces an existing 48" pipe with a 54"-60" pipe.
- Design is at ~90%; will bid later this summer.
- Will start construction before Phase 1.
- Construction schedule is TBD, with most construction anticipated in 2027.
- Coordinating with Fitchburg's Fitchrona Road construction.
- Alignment mostly between HWY 18/151 & Military Ridge trail; construction impacts to the trail access ramp at Fitchrona.

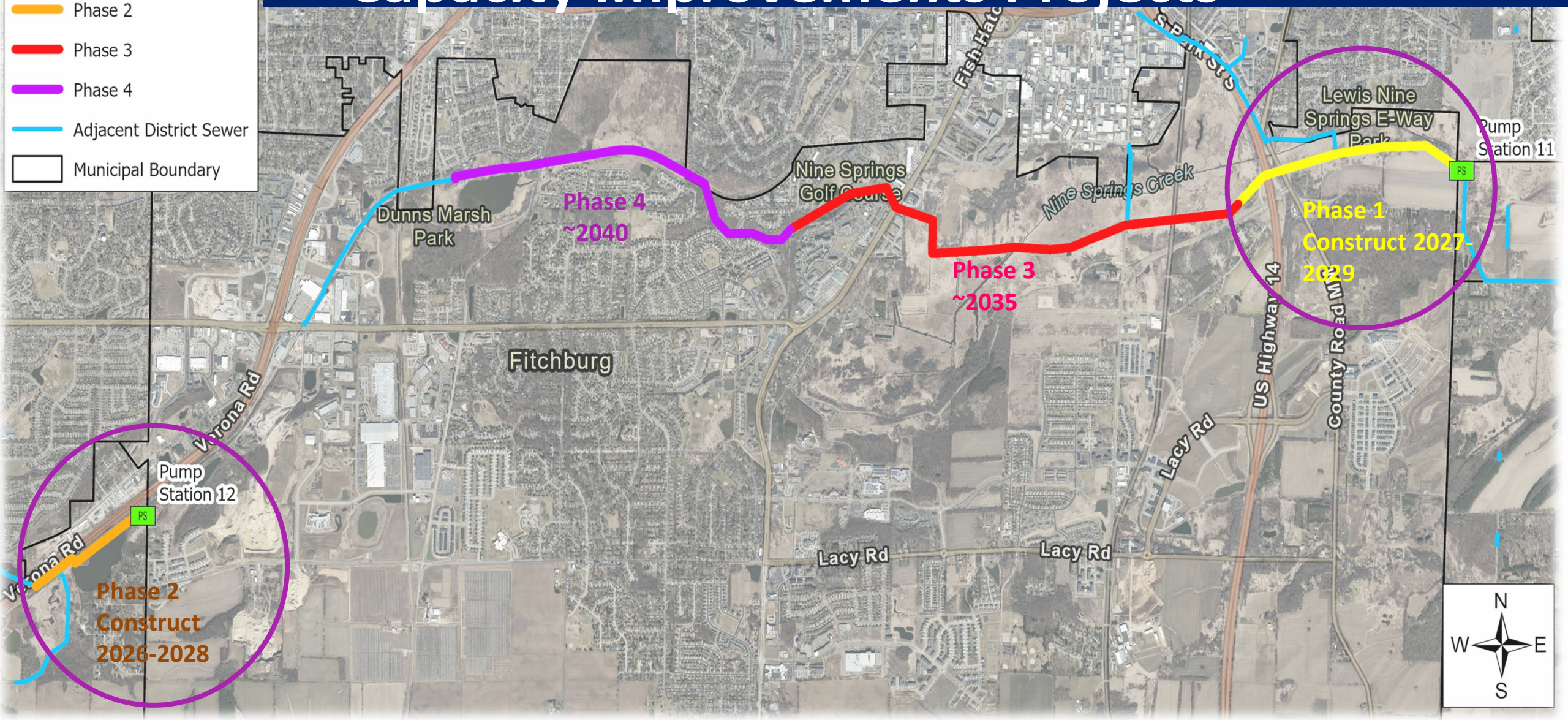


# Legend

-  Pump Station
-  Phase 1
-  Phase 2
-  Phase 3
-  Phase 4
-  Adjacent District Sewer
-  Municipal Boundary

# Nine Springs Valley Interceptor Capacity Improvements Projects

Madison Metropolitan Sewerage District



Phase 4  
~2040

Phase 3  
~2035

Phase 1  
Construct 2027-2029

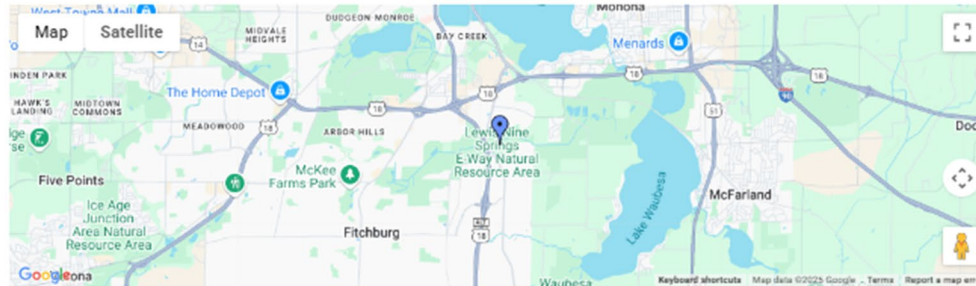
Phase 2  
Construct 2026-2028



# Webpage & Updates: madsewer.org/nsvi-p1

## Nine Springs Valley Interceptor Capacity Improvements (Phase 1)

Home / What We Do / Current Construction Projects / Nine Springs Valley Interceptor Capacity Improvements (Phase 1)



### Project overview

This project aims to provide additional capacity to the Nine Springs Valley Interceptor (NSVI). This is Phase 1 of a multi-phase project that will address capacity needs to prevent sanitary sewer overflows, basement backups, protect the environment and respond to community growth.

The NSVI is primarily located in the City of Fitchburg and conveys flows from Pumping Station 12 to Pumping Station 11. Portions of the existing interceptor are located in the Nine Springs Creek, Lewis Nine Springs E-Way environmental corridor, Capital Springs Recreation Area and the Cannonball Path shared-use trail corridor. The NSVI serves the City of Fitchburg, City of Verona, Town of Verona, City of Madison, City of Middleton and the Town of Middleton.

View an [Overview Map](#) of the NSVI system.

The majority of the NSVI is original to the 1965 construction. There have been two replacement projects, but the remainder of the interceptor needs additional capacity. During extreme wet weather events in 2018, two overflows occurred due to a lack of system capacity. Population and wastewater forecasts indicate that most of the original NSVI will require additional capacity.

The District is coordinating with the City of Fitchburg, City of Madison, Dane County, Capital Area Regional Planning Commission (CARPC) and other entities for this project.

### PROJECT DETAILS

**Project Type:**  
Sewer Construction

**Location:**  
North of Clayton Road at Larson Road to North of McCoy Road at Herman Road

**Impact:**  
Major

**Schedule:**  
Phase 1 anticipated construction: Late 2026 - late 2027

**Status:**  
Planning

**Project Contact:**  
Rachel Feil  
608-628-1214

### SIGN UP FOR PROJECT UPDATES

Send me an email when this page has been updated.

Email Address\*

By creating a subscription, you permit us to store the data



# LBMCI-What has already been built?

- Phase 1 – 2006
- Phase 2 – 2008
- Phase 3 – 2014.
- Phase 4 – 2018
- Phase 5 – 2024
- Phase 6 – Shady Oak to Midtown - ongoing
  - \*The missing link.





# Lower Badger Mill Creek Interceptor Phase 6

## Why this project is important

This pipe is serving a rapidly developing area. This is the last piece of the interceptor and it extends from Shady Oak to the Midtown lift station.

### Additional facts

- Schedule and Status:
  - Began construction April 2025
  - Substantial completion expected June 2026
  - Pipe installed south end to north of Mid town currently
- Contractor: Integrity
- Budget: Total Project Cost: \$6 million; Construction Contract \$3.5 million





# Pumping Station 17 Firm Capacity Improvements

## Why this project is important

This pipe serving a rapidly developing area. This project includes replacing pumps, variable frequency drives, motor control centers, grinder, HVAC equipment, flow meter, piping, valves, and a large valve vault to connect to the new relief force main.

### Additional facts

- Schedule and Status:
  - Construction began April 2024
  - Final Completion projected 3rd quarter 2026
  - 90% complete, all 3 new pumps installed.
- Contractor: August Winter and Sons
- Budget: Total project cost: \$8.1 million



# Pumping Station 17 Force Main Relief Phase 2

## Why this project was important (completed)

This is the pipe that leaves the lifts station and brings the flow to the treatment plant. It includes 8,000 ft of 24-inch force main, 3,300 ft of interceptor. Tunnel below 151/PB. Partnered with City of Verona on paved trail and sewer work with Town of Verona. Connecting Phase 1 to Nine Springs Valley Interceptor (to PS 12).

### Additional facts

- Schedule and Status
  - Began construction Fall 2023
  - No delays, substantial completion May 2025
  - Final completion March 2026
- Contractor: Minger Construction Co., Inc.
- Budget: Total project cost: \$12 million; construction contract \$9.9 million; (\$900K City/Town of Verona)





Opportunities for partnership

# Chloride reduction

Reducing chloride from entering the wastewater system is more cost-effective (by hundreds of millions of dollars) than building new treatment options

## How you can help

- Check out & spread the word on our Commercial & industrial water softener rebate program – [madsewer.org/ci-rebates](http://madsewer.org/ci-rebates)
- Send Public Works staff to WI Salt Wise’s annual Winter Maintenance trainings – [wisaltwise.com](http://wisaltwise.com)
- Connect with our Pollution Prevention team about other opportunities
  - Example: Blending valve pilot with Middleton sustainability group

# Nonflushables & FOGs

Nonflushable waste and FOGs (fat, oils and grease), can cause major operations and maintenance issues in the collection system and in the wastewater treatment plant

## How you can help

- Download, share and post our educational flyers: [madsewer.org/property-resources](https://madsewer.org/property-resources)
- Share our educational nonflushable videos and resources with residents: [madsewer.org/nonflushables](https://madsewer.org/nonflushables)
  - Want a custom flyer for your public bathrooms? Connect with our Comms team



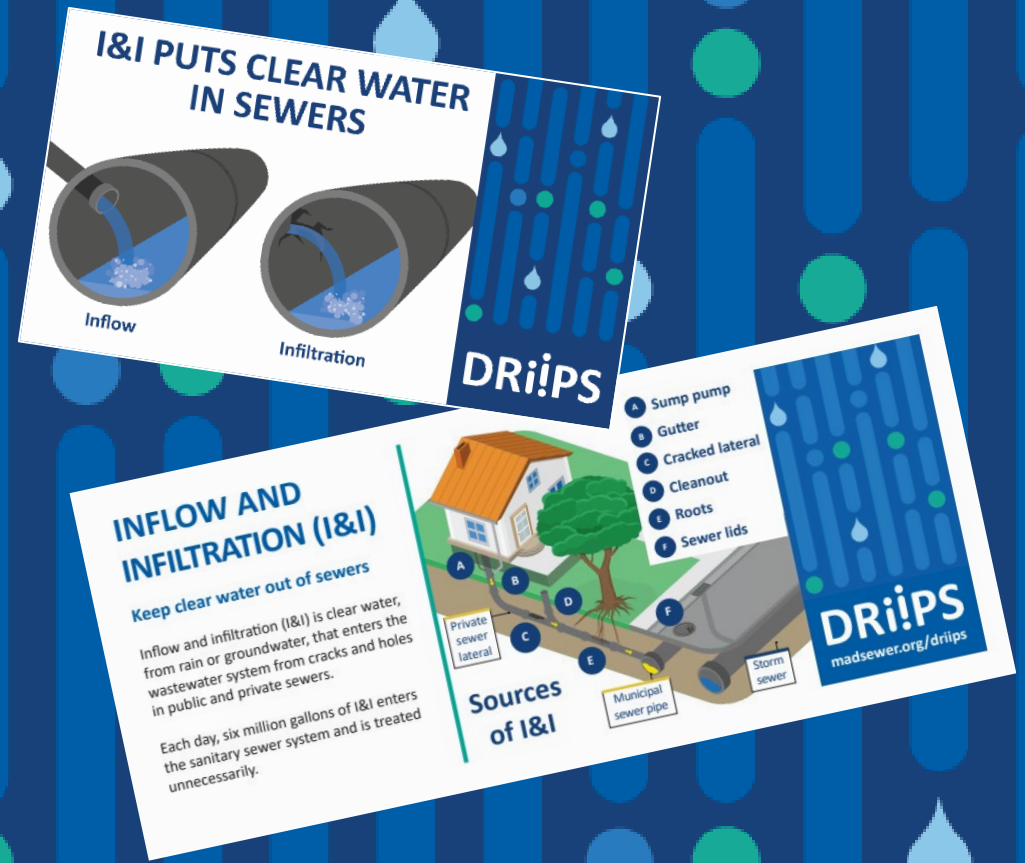
# DRIIPS Program – I&I

- DRIIPS = Disconnect and Reduce Inflow and Infiltration in Private Sewers
- Education and outreach to support for inflow & infiltration reduction
- Digital & print resources for customer communities
- Multi-channel collection of materials – digital and print
  - Flyers
  - Billing inserts
  - Blog articles
  - Social graphics
  - Copy for social or newsletters

[madsewer.org/  
driips-toolkit](https://madsewer.org/driips-toolkit)



Madison Metropolitan  
Sewerage District



# DRIIPS



# Learn more about the District, your regional wastewater utility!

- Free public tours on the first Friday of each month, March-November
- Or, request a tour for your small group
- [madsewer.org/tours](https://madsewer.org/tours)





# Thank you & questions





1702 Pankratz Street  
Madison, WI 53704  
(608) 242-7779

www.msa-ps.com

May 28, 2026

Joe Jirsa, City Engineer  
City of Verona  
410 Investment Court  
Verona, WI 53593

Re: Military Ridge State Trail Pedestrian Structures  
City of Verona

Dear Mr. Joe Jirsa:

Upon review of the bids received on May 28, 2026 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

Janke General Contractors, Inc.  
1224 Mount View Lane  
Athens, WI 54411

Bid Amount \$1,607,360.37

Please execute the enclosed Notice of Award for the contract. Once the form is signed, please email a copy back to [awalker@msa-ps.com](mailto:awalker@msa-ps.com) and [nkindt@msa-ps.com](mailto:nkindt@msa-ps.com). After receiving the executed copy, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Nathan J. Kindt". The signature is written in a cursive, slightly slanted style.

Nathan Kindt, P.E.  
Project Manager

NK;aw

Enc.: Notice of Award form and Bid Worksheet with Engineer's Estimate.

# NOTICE OF AWARD

Date of Issuance: May 28, 2026

Owner: City of Verona

Owner's Contract No.:

Engineer: MSA Professional Services, Inc

Engineer's Project No.:09286051

Contract: City of Verona - Military Ridge State Trail Pedestrian Structures

Bidder: Janke General Contractors, Inc.

Bidder's Address: 1224 Mount View Lane, Athens, WI 54411

You are notified that your Bid dated May 28, 2026 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for Military Ridge State Trail Pedestrian Structures  
*Base Bid + Alternate 1*

The Contract Price of your Contract is One Million, Six Hundred Seven Thousand, Three Hundred Sixty and 37/100 Dollars (\$1,607,360.37). Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

[1] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [1] counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): NA

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Verona

By (*signature*): \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Copy to Engineer

**Military Ridge State Trail Pedestrian Structures (#10124728)**  
**Owner: Verona WI, City of**  
**Solicitor: MSA Professional Services - Madison**  
**05/26/2026 10:00 AM CDT**

Item Code	Item Description	UoM	Quantity	Engineer Estimate		Janke General Contractors		Concrete Structures Inc		R.G. Huston Company, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
<b>GENERAL</b>											
201.0105.	Clearing	STA	5	\$600.00	\$3,000.00	\$2,525.00	\$12,625.00	\$8,500.00	\$42,500.00	\$3,400.00	\$17,000.00
201.0205.	Grubbing	STA	5	\$525.00	\$2,625.00	\$2,170.00	\$10,850.00	\$5,400.00	\$27,000.00	\$975.00	\$4,875.00
203.0220.01	Removing Structure (structure) (01. NR-13-32)	EACH	1	\$80,000.00	\$80,000.00	\$42,956.00	\$42,956.00	\$50,000.00	\$50,000.00	\$40,525.00	\$40,525.00
203.0220.02	Removing Structure (structure) (02. NR-13-33)	EACH	1	\$30,000.00	\$30,000.00	\$34,000.00	\$34,000.00	\$67,562.16	\$67,562.16	\$30,600.00	\$30,600.00
203.0220.03	Removing Structure (structure) (03. NR-13-34)	EACH	1	\$20,000.00	\$20,000.00	\$31,372.00	\$31,372.00	\$35,000.00	\$35,000.00	\$30,600.00	\$30,600.00
204.0101.	Removing Storm Sewer (size) (01. 8-INCH)	SY	462	\$25.00	\$11,550.00	\$36.50	\$16,983.00	\$13.57	\$6,269.34	\$29.00	\$13,398.00
204.0245.01	Removing Storm Sewer (size) (02. 15-INCH)	LF	16	\$30.00	\$480.00	\$43.15	\$690.40	\$102.93	\$1,646.88	\$63.00	\$1,008.00
204.0245.03	Removing Storm Sewer (size) (03. 36-INCH)	LF	24	\$40.00	\$960.00	\$65.45	\$1,570.80	\$125.38	\$3,009.12	\$42.00	\$1,008.00
204.0245.04	Removing Storm Sewer (size) (04. 42-INCH)	LF	22	\$45.00	\$990.00	\$71.45	\$1,571.90	\$183.21	\$4,036.62	\$83.00	\$1,826.00
206.1001.01	Excavation for Structures Bridges (structure) (01. NR-13-32)	EACH	1	\$10,000.00	\$10,000.00	\$11,985.00	\$11,985.00	\$5,000.00	\$5,000.00	\$14,350.00	\$14,350.00
206.1001.02	Excavation for Structures Bridges (structure) (02. NR-13-34)	EACH	1	\$15,000.00	\$15,000.00	\$11,200.00	\$11,200.00	\$12,000.00	\$12,000.00	\$14,360.00	\$14,360.00
206.2001.01	Excavation for Structures Culverts (structure) (01. NR-13-33)	EACH	1	\$25,000.00	\$25,000.00	\$51,255.00	\$51,255.00	\$24,725.07	\$24,725.07	\$28,725.00	\$28,725.00
210.1500.	Backfill Structure Type A	TON	322	\$27.00	\$8,694.00	\$34.00	\$10,948.00	\$22.00	\$7,084.00	\$55.00	\$17,710.00
210.2500.	Backfill Structure Type B	TON	340	\$27.00	\$9,180.00	\$34.00	\$11,560.00	\$41.78	\$14,205.20	\$43.00	\$14,620.00
305.0120.	Base Aggregate Dense 1 1/4-Inch	TON	183	\$27.00	\$4,941.00	\$31.35	\$5,737.05	\$23.22	\$4,249.26	\$38.00	\$6,954.00
305.0130.	Base Aggregate Dense 3-Inch	TON	207	\$23.00	\$4,761.00	\$30.80	\$6,375.60	\$23.22	\$4,806.54	\$28.00	\$5,796.00
311.0110.	Breaker Run	TON	125	\$50.00	\$6,250.00	\$37.00	\$4,625.00	\$48.85	\$6,106.25	\$27.00	\$3,375.00
415.0060.	Concrete Pavement 6-Inch	SY	41	\$120.00	\$4,920.00	\$159.00	\$6,519.00	\$20.00	\$820.00	\$475.00	\$19,475.00
415.0410.	Concrete Pavement Approach Slab	SY	64	\$300.00	\$19,200.00	\$278.00	\$17,792.00	\$250.00	\$16,000.00	\$500.00	\$32,000.00
416.0610.	Drilled Tie Bars	EACH	2	\$20.00	\$40.00	\$90.50	\$181.00	\$100.00	\$200.00	\$345.00	\$690.00
502.0100.	Concrete Masonry Bridges	CY	74	\$1,200.00	\$88,800.00	\$1,647.00	\$121,878.00	\$1,800.00	\$133,200.00	\$2,100.00	\$155,400.00
502.0200.	Predictive Surface Treatment	SY	309	\$5.00	\$1,545.00	\$4.50	\$1,390.50	\$7.00	\$2,163.00	\$415.00	\$128,145.00
504.0100.	Concrete Masonry Culverts	CY	15	\$2,200.00	\$33,000.00	\$1,585.00	\$23,775.00	\$3,000.00	\$45,000.00	\$4,315.00	\$64,725.00
504.2000.S.01	Precast Concrete Box Culvert (T X H) (01. 8 FT x 4 FT)	LF	128	\$851.00	\$108,928.00	\$1,100.00	\$140,800.00	\$1,588.56	\$203,335.68	\$2,075.00	\$265,600.00
505.0400.	Bar Steel Reinforcement HS Structures	LB	5290	\$2.00	\$10,580.00	\$2.00	\$10,580.00	\$1.50	\$7,935.00	\$2.50	\$13,225.00
505.0600.	Bar Steel Reinforcement HS Coated Structures	LB	6870	\$2.00	\$13,740.00	\$2.00	\$13,740.00	\$1.70	\$11,679.00	\$3.00	\$20,610.00
506.8006.S.01	Prefabricated Steel Truss Pedestrian Bridge LRFD (structure) (01. NR-13-32)	EACH	1	\$199,000.00	\$199,000.00	\$127,700.00	\$127,700.00	\$85,000.00	\$85,000.00	\$170,000.00	\$170,000.00
506.8006.S.02	Prefabricated Steel Truss Pedestrian Bridge LRFD (structure) (02. NR-13-34)	EACH	1	\$154,000.00	\$154,000.00	\$97,545.00	\$97,545.00	\$68,000.00	\$68,000.00	\$145,800.00	\$145,800.00
516.0500.	Reinforced Membrane Waterproofing	SY	31	\$40.00	\$1,240.00	\$34.00	\$1,054.00	\$22.00	\$682.00	\$41.00	\$1,271.00
520.8000.	Concrete Collars for Pipe	EACH	4	\$900.00	\$3,600.00	\$1,310.00	\$5,240.00	\$2,487.22	\$9,948.88	\$505.00	\$2,020.00
550.1100.01	Piling Steel HP 10-Inch X 42 Lb	LF	850	\$55.00	\$46,750.00	\$82.25	\$69,912.50	\$60.00	\$51,000.00	\$91.00	\$77,350.00
606.0200.	Riprap Medium	CY	208	\$110.00	\$22,880.00	\$106.00	\$22,048.00	\$130.24	\$27,089.92	\$89.00	\$18,512.00
606.0300.	Riprap Heavy	CY	305	\$90.00	\$27,450.00	\$106.00	\$32,330.00	\$130.24	\$39,723.20	\$100.00	\$30,500.00
608.0136.	Retard Storm Sewer 36-Inch	LF	24	\$250.00	\$6,000.00	\$84.00	\$2,016.00	\$110.28	\$4,086.72	\$115.00	\$2,760.00
612.0406.	Pipe Underdrain Wrapped 6-Inch	LF	184	\$10.00	\$1,840.00	\$14.60	\$2,686.40	\$7.00	\$1,278.00	\$32.00	\$5,888.00
618.0100.01	Maintenance and Repair of Haul Roads (project) (01. 2022-107)	EACH	1	\$1,500.00	\$1,500.00	\$903.00	\$903.00	\$500.00	\$500.00	\$10,835.00	\$10,835.00
619.1000.	Mobilization	EACH	1	\$200,000.00	\$200,000.00	\$165,000.00	\$165,000.00	\$337,583.69	\$337,583.69	\$208,499.68	\$208,499.68
624.0100.	Mobilization	MGAL	6.0	\$40.00	\$240.00	\$18.75	\$112.50	\$53.68	\$322.08	\$84.00	\$504.00
625.0100.	Topsoil	SY	3155	\$6.00	\$18,930.00	\$11.25	\$35,493.75	\$9.87	\$31,139.85	\$16.00	\$50,480.00
627.0200.	Mulching	SY	631	\$1.00	\$631.00	\$0.70	\$441.70	\$1.00	\$631.00	\$1.00	\$631.00
628.1504.	Silt Fence	LF	2102	\$2.00	\$4,204.00	\$2.25	\$4,729.50	\$2.00	\$4,204.00	\$2.50	\$5,255.00
628.1520.	Silt Fence Maintenance	LF	2102	\$0.10	\$210.20	\$0.01	\$21.02	\$0.01	\$21.02	\$0.01	\$21.02
628.1905.	Mobilizations Erosion Control	EACH	12	\$100.00	\$1,200.00	\$250.00	\$3,000.00	\$150.00	\$1,800.00	\$101.00	\$1,212.00
628.1910.	Mobilizations Emergency Erosion Control	EACH	9	\$100.00	\$900.00	\$250.00	\$2,250.00	\$250.00	\$2,250.00	\$101.00	\$909.00
628.2008.	Erosion Mat Urban Class 1 Type B	SY	2968	\$2.00	\$5,936.00	\$1.85	\$5,489.80	\$2.00	\$5,936.00	\$2.50	\$7,420.00
628.2021.	Erosion Mat Class II Type A	SY	188	\$6.00	\$1,128.00	\$2.45	\$460.60	\$4.00	\$752.00	\$2.50	\$470.00
628.6005.	Turbidity Barriers	SY	74	\$45.00	\$3,330.00	\$40.00	\$2,960.00	\$65.00	\$4,810.00	\$100.00	\$7,400.00
628.7015.	Inlet Protection Type C	EACH	2	\$75.00	\$150.00	\$75.00	\$150.00	\$75.00	\$150.00	\$75.75	\$151.50
628.7555.	Culvert Pipe Checks	EACH	50	\$20.00	\$1,000.00	\$20.00	\$1,000.00	\$12.00	\$600.00	\$25.25	\$1,262.50
628.7560.	Tracking Pads	EACH	5	\$1,200.00	\$6,000.00	\$1,900.00	\$9,500.00	\$3,288.15	\$16,490.75	\$2,840.00	\$14,200.00
628.7570.	Rock Bags	EACH	75	\$15.00	\$1,125.00	\$15.00	\$1,125.00	\$12.00	\$900.00	\$25.25	\$1,893.75
629.0210.	Fertilizer Type B	CWT	1	\$200.00	\$200.00	\$100.00	\$100.00	\$150.00	\$150.00	\$151.50	\$151.50
630.0120.	Seeding Mixture No. 20	LB	128	\$2.00	\$2,560.00	\$1.30	\$1,664.00	\$1.00	\$1,280.00	\$1.10	\$1,408.00
630.0140.	Seeding Mixture No. 40	LB	48	\$27.00	\$1,296.00	\$22.00	\$1,056.00	\$15.00	\$720.00	\$20.00	\$960.00
630.0200.	Seeding Temporary	LB	88	\$8.00	\$704.00	\$3.00	\$264.00	\$5.00	\$440.00	\$10.00	\$880.00
630.0500.	Seed Water	MGAL	65	\$30.00	\$1,950.00	\$30.00	\$1,950.00	\$1.00	\$65.00	\$10.00	\$650.00
637.2230.	Signs Type II Reflective F	SF	4	\$50.00	\$200.00	\$25.00	\$100.00	\$100.00	\$400.00	\$30.00	\$120.00
638.2102.	Moving Signs Type II	EACH	7	\$160.00	\$1,120.00	\$100.00	\$700.00	\$55.00	\$385.00	\$227.25	\$1,590.75
638.2602.	Removing Signs Type II	EACH	20	\$40.00	\$800.00	\$35.00	\$700.00	\$35.00	\$700.00	\$40.50	\$810.00
638.4000.	Moving Small Sign Supports	EACH	7	\$110.00	\$770.00	\$100.00	\$700.00	\$75.00	\$525.00	\$127.00	\$889.00
642.5001.	Field Office Type B	EACH	1	\$0.50	\$0.50	\$5,390.00	\$5,390.00	\$5,500.00	\$5,500.00	\$1,150.00	\$1,150.00
643.0300.	Traffic Control Dumps	DAY	5760	\$0.50	\$2,880.00	\$0.20	\$1,152.00	\$0.20	\$1,152.00	\$0.25	\$1,440.00
643.0420.	Traffic Control Barricades Type III	DAY	4040	\$0.60	\$2,424.00	\$0.40	\$1,616.00	\$0.40	\$1,616.00	\$0.35	\$1,414.00
643.0705.	Traffic Control Warning Lights Type A	DAY	5600	\$0.20	\$1,120.00	\$0.15	\$840.00	\$0.15	\$840.00	\$0.10	\$560.00
643.0900.	Traffic Control Signs	DAY	18620	\$0.50	\$9,310.00	\$0.35	\$6,517.00	\$0.35	\$6,517.00	\$0.35	\$6,517.00
643.0920.	Traffic Control Covering Signs Type II	EACH	4	\$85.00	\$340.00	\$25.00	\$100.00	\$25.00	\$100.00	\$25.00	\$100.00
643.3500.	Temporary Marking Crosswalk Removable Tape 6-Inch	LF	102	\$2.00	\$204.00	\$1.55	\$158.10	\$1.55	\$158.10	\$1.50	\$153.00
643.5000.	Traffic Control	EACH	1	\$15,000.00	\$15,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
644.1601.	Temporary Pedestrian Curb Ramp	DAY	120	\$15.00	\$1,800.00	\$17.00	\$2,040.00	\$17.00	\$2,040.00	\$10.00	\$1,200.00
644.1605.	Temporary Pedestrian Detectable Warning Field	SF	128	\$15.00	\$1,920.00	\$2.00	\$256.00	\$2.00	\$256.00	\$2.00	\$256.00
644.1910.	Temporary Pedestrian Barricade	LF	283	\$8.00	\$2,264.00	\$5.00	\$1,415.00	\$5.00	\$1,415.00	\$4.50	\$1,279.50
644.1900.S	Temporary Audible Message Devices	DAY	1840	\$3.00	\$5,520.00	\$3.25	\$5,980.00	\$3.25	\$5,980.00	\$2.25	\$4,140.00
645.0105.	Geotextile Type C	SY	250	\$3.50	\$875.00	\$3.30	\$825.00	\$1.27	\$317.50	\$21.00	\$5,250.00
645.0111.	Geotextile Type DF Schedule A	SY	124	\$8.00	\$992.00	\$2.65	\$328.60	\$8.00	\$992.00	\$4.00	\$496.00
645.0120.	Geotextile Type HR	SY	1027	\$6.00	\$6,162.00	\$3.45	\$3,543.15	\$6.00	\$6,162.00	\$5.50	\$5,647.50
650.4500.	Construction Staking Subgrade	LF	540	\$0.30	\$162.00	\$2.00	\$1,080.00	\$0.01	\$5.40	\$0.01	\$5.40
650.5000.	Construction Staking Base	LF	540	\$1.20	\$648.00	\$3.50	\$1,890.00	\$0.01	\$5.40	\$0.01	\$5.40
650.6501.01	Construction Staking Structure Layout (structure) (01. NR-13-032)	EACH	1	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00	\$1,600.00	\$1,600.00	\$1,620.00	\$1,620.00
650.6501.02	Construction Staking Structure Layout (structure) (02. NR-13-033)	EACH	1								



1702 Pankratz Street

Madison, WI 53704

**P** (608) 242-7779

**TF** (800) 362-4505

**F** (608) 807-5148

[www.msa-ps.com](http://www.msa-ps.com)

June 2, 2026

Bryan Manning, Public Works Director  
City of Verona  
410 Investment Court,  
Verona, WI 53593

Re: Additional Services for Military Ridge State Trail Pedestrian Structures

Dear Mr. Manning,

MSA proposes to modify the scope of work for the replacement of the Military Ridge State Trail pedestrian structures as follows:

1. The addition of sanitary sewer replacement design and plan details at structure NR-13-033 to increase the pipe material strength prior to placement of additional trail fill material at the new box culvert location.
2. The addition of stormwater improvements at structure NR-13-033 to remove the existing concrete channel and install riprap between Military Ridge State Trail and Lincoln Street.
3. Additional geotechnical services as needed to collect adequate information for the structure foundation designs. Based on a review of available geologic information near the structures, the original contract assumed the following boring numbers and depths:
  - Structure NR-13-032: Two (2) borings to 20 feet, plus one 10-foot rock core
  - Structure NR-13-033: One (1) boring to 30 feet, plus one 10-foot rock core
  - Structure NR-13-034: Two (2) borings to 70 feet, with no rock cores

Upon drilling to the contract depths, the geotechnical subconsultant, SES, noted that bedrock was not encountered as anticipated, and the skin friction and end bearing capacities were not adequate for deep bridge foundations at the assumed depths. The final boring depths are as follows

- Structure NR-13-032: One (1) boring to 83.6 feet and one (1) boring to 50.0 feet, with no rock cores
  - Structure NR-13-033: One (1) boring to 100.2 feet, with no rock cores
  - Structure NR-13-034: One (1) boring to 63.8 feet and one (1) boring to 50.0 feet, with no rock cores
4. The addition of construction-phase services, including review of shop drawing submittals for the steel truss superstructures and precast concrete box culvert.

Page 2

Bryan Manning, Public Works Director  
City of Verona  
June 2, 2026

The estimated fee for additional design and construction-phase services by MSA is \$33,170.00. The estimated fee for additional geotechnical services provided by SES is \$3,513.00.

The total estimated fee for additional services is \$36,683.00.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in cursive script that reads "Leah J. Rhodes".

Leah Rhodes, P.E.  
Senior Team Leader  
lrhodes@msa-ps.com | (608) 355-8945



# Soils & Engineering Services, Inc.

June 2, 2026

SES Project 13640

Mr. Nathan J. Kindt, PE  
MSA Professional Services, Inc.  
1230 South Boulevard  
Baraboo, WI 53913

Subject: **Amendment for Geotechnical Exploration and Reports  
Military Ridge State Trail Pedestrian Structures  
City of Verona  
Dane County, Wisconsin**

Dear Nathan,

We are submitting this amendment with additional charges related to extending a portion of the soil borings deeper than proposed due to subsurface conditions encountered. We anticipated that the soil borings for Structure NR-13-032 would terminate on bedrock by 20 feet, based on the soil boring information from the Wildcat Way underpass structure V-13-3117. We completed two soil borings for structure NR-13-032, with Boring 32-1 terminating at 83 feet 7.5 inches below grade. Based on our emails and phone conversation on September 4, 2025, we terminated the companion boring, Boring 32-2, for this structure at 50 feet to provide information for the option of using helical anchors to support the bridge.

At Bridge NR-13-033, we drilled and sampled Boring 33-2. We encountered Dolomite Bedrock at 72 feet of depth and extended the boring to 100 feet 2 inches where auger refusal was encountered. We did not sample the bottom 25 feet 2 inches of this boring due to the limitations of the smaller drilling rig that we used in light of minimizing disruption to users of the trail.

At Bridge NR-13-034, we drilled and sampled Borings 34-1 and 34-2. We terminated Boring 34-2 at a depth of 50 feet 0 inches without encountering bedrock. This depth was in light of our September 4, 2025, correspondence. We extended Boring 34-2 to auger refusal encountered at a depth of 63 feet 10 inches, with top of bedrock encountered at 56 feet 0 inches. The budget depth for these borings was 70 feet.

Based on the additional footage drilled and sampled at Borings 32-1, 32-2; and 33-2, and the drilling and no sampling completed at Boring 33-2, we hereby request approval of an additional \$3,513.00 based on the summary of quantities provided in the enclosed table.

Mr. Nathan J. Kindt, PE  
Military Ridge State Trail Pedestrian Structures  
June 2, 2026

Project 13640  
Verona, Wisconsin  
Page 2

If you have any questions regarding this submittal or if you need additional information, please contact us at (608) 274-7600.

Respectfully submitted,

**SOILS & ENGINEERING SERVICES, INC.**

  
Duane E. Reichel, P.E.

DER:JAJ:wsr





**Summary of Charges**

Item	Proposed	Final	Invoice 1	Invoice 2	Invoice 3
Mobilization	3 x \$450	3 x \$450	3 x \$450	0	0
Rubber track ATV	4 days at \$150/day	0	0	0	0
Access delays	2 hours at \$195/hour	2 hours at \$195/hour	2 x \$195	0	0
Utility marking	\$125	\$125	\$125	0	0
Drill and sample 0' to 20' depth	100 x \$16 = \$1,600	100 x \$16 = \$1,600	100 x \$16	0	0
Drill and sample 20' to 40' depth	50 x \$24 = \$1,200	100 x \$24 = \$2,400	50 x \$24	0	50 x \$24
Drill and sample 40' to 60' depth	40 x \$32 = \$1,280	80 x \$32 = \$2,560	40 x \$32	0	40 x \$32
Drill and sample 60' to 80' depth	20 x \$40 = \$800	39 x \$40 = \$1,560	20 x \$40	0	19 x \$40
Drill and sample 80' to 100' depth	0	4 x \$50 = \$200	0	0	4 x \$50
Blind drilling 60' to 80' depth	0	5 x \$30 = \$150	0	0	5 x \$30
Blind drilling 80' to 100' depth	0	20 x \$40 = \$800	0	0	20 x \$40



### Summary of Charges

Item	Proposed	Final	Invoice 1	Invoice 2	Invoice 3
Dense drilling surcharge	0	19 x \$12 = \$228	0	0	19 x \$12
Bedrock coring equipment set up	2 x \$350 = \$700	0	0	0	0
Bedrock coring	20 x \$65 = \$1,300	0	0	0	0
Borehole backfill	210 x \$5 = \$1,050	348 x \$5 = \$1,740	210 x \$5	0	138 x \$5
Laboratory testing	\$600 allowance	\$535	0	\$535	0
Soil boring logs	5 x \$125 = \$625	5 x \$125 = \$625	0	5 x \$125	0
Report	\$7000	\$7000 + \$870	0	\$7,000	\$870
<b>TOTALS</b>	<b>\$18,620.00</b>	<b>\$22,133.00</b>	<b>\$7,795.00</b>	<b>\$8,160.00</b>	<b>\$6,178.00</b>

Total of Invoices 1, 2, and 3 = \$22,133.00, or an increase of \$3,513.00 from the original proposal estimate, due to deeper borings and report revisions.



## Summary of Charges

### Soil Boring Budgeted Quantities

Bridge NR-13-032 = two 20-foot borings plus one 10-foot core of bedrock  
Bridge NR-13-033 = one 30-foot boring plus one 10-foot core of bedrock  
Bridge NR-13-034 = two 70-foot borings, no coring of bedrock

### Actual Soil Boring Footages

Boring 32-1 = 83'-7½", 1 foot of dense drilling  
Boring 32-2 = 50'-0", 10 feet of dense drilling  
Boring 33-2 = 100'-2" (blind drilled from 75'-0" to 100'-2")  
Boring 34-1 = 50'-0"  
Boring 34-2 = 63'-10", 8 feet of dense drilling

### Notes:

- Boring 33-2 was extended to 100'-0" due to soft soils and no bedrock. The drill crew was not able to obtain samples below a depth of 75 feet due to heaving sands, thus we charged a lower unit rate for the drilling and no sampling versus drilling and sampling.
- We terminated Borings 33-2 and 34-1 at a depth of 50 feet to obtain enough information for the option of helical screw piles versus driven pilings.
- The added report charge in Invoice 3 is for added analysis time related to the option of using helical screw piles and for clarifications from our original report.



5400 King James Way #200  
Fitchburg, WI 53719  
608.663.1218  
www.klengineering.com

June 1, 2026

Bryan Manning, PE  
Director of Public Works  
City of Verona

RE: Engineering Services for North Marietta Street and North Shuman Street Reconstruction Project

Dear Bryan:

KL Engineering, Inc. is pleased to provide this proposal for design engineering services for the North Marietta Street and North Shuman Street reconstruction project. This proposal is based on our understanding of the project developed through our scoping meeting on May 8, 2026 at City of Verona Public Works.

Proposal Details

The following attachments are included with this letter and will be considered part of our contract for engineering services once the details are agreed upon:

- **Attachment A** – Assumptions and Scope of Services
- **Attachment B** – Standard Billing Rate Schedule
- **Attachment C** – General Terms and Conditions
- **Attachment D** – SES Geotechnical Proposal

KL Engineering’s cost for the services described in **Attachment A** include a maximum fee of \$317,275. Our costs will be billed on an hourly basis according to the standard billing rate schedule in **Attachment B** and subconsultant services. This cost is further described as follows:

<b>KL Engineering</b>	
Topographic and Boundary Survey	\$63,100
Preliminary Design	\$141,300
Public Involvement	\$6,300
Final Design	\$91,100
Bidding-Phase Services	\$6,500
<b>SUBTOTAL</b>	<b>\$308,300</b>
<b>Subconsultant Services</b>	
Geotechnical Exploration (SES)	\$8,975
<b>SUBTOTAL</b>	<b>\$8,975</b>
<b>TOTAL</b>	<b>\$317,275</b>

Billing rates are updated on an annual basis each November and will be applied at the time of enactment.

Basis of Payment and General Conditions

This work shall be completed in accordance with the attached General Terms and Conditions, which shall be considered a part of this contract upon the written approval indicated below. KL Engineering, Inc. will submit monthly invoices for work completed under this proposal. The City of Verona will reimburse KL Engineering, Inc. within 30 days from the date of the invoice.

Our professional services will be performed, our findings obtained, and our recommendations prepared in accordance with generally accepted engineering principles and practices. No other warranty, either expressed or implied is made.

We look forward to working with you on this project. Please let us know if you have any questions regarding this proposal. You may indicate your approval for us to proceed with the specific tasks by signing the appropriate section of this proposal and returning it to us.

Sincerely,

**KL Engineering, Inc.**

**Accepted by: City of Verona**



\_\_\_\_\_  
(Signature)

Brandon T. Mackesey, PE

\_\_\_\_\_  
(Name)



\_\_\_\_\_  
(Title)

Aaron Steger, PE  
Director of Infrastructure Services

\_\_\_\_\_  
(Date)

# **Attachment A – Assumptions and Scope of Services**

## **North Marietta Street and North Shuman Street Reconstruction City of Verona, WI**

**June 1, 2026**

### **General Project Understanding**

This document describes contract assumptions and provides a scope of services to complete design services for the North Marietta Street and N Shuman St Reconstruction project in the City of Verona, WI. The project consists of reconstructing North Marietta Street and North Shuman Street between West Verona Avenue and Richard Street. The project includes full replacement of sanitary sewer, water main, and roadway improvements.

The project also includes extending sanitary sewer service to West Harriet Street (between Westlawn Avenue and Arthur Street) and Westlawn Circle.

Services under this contract assume that project construction will be funded with local funds and locally let. The City utilizes Quest for the bidding process and EJCDC front end specifications.

### **Services Provided by Municipality**

City of Verona will provide the following:

1. Any as-built plans for roadways and public utilities (storm, sanitary, water).
2. GIS data and utility atlas sheets, including login access to the City's GIS utilities database.
3. Approved plats, CSMs, and developer agreements.
4. Public Involvement Meetings:
  - a. Provide a meeting venue.
  - b. Mail public involvement meeting notices to adjacent property owners.
  - c. Promote the meetings through various social media platforms.
  - d. Lead both public involvement meetings with KL providing display materials.
  - e. Coordinate two (2) separate meetings with the Verona Area School District. KL to attend.
5. Platting and Real Estate Acquisition:
  - a. Provide title reports or other documents needed to set existing right-of-way.
  - b. Secure construction easements with adjacent property owners, if needed.
6. Bidding:
  - a. Attend the bid opening.
7. Construction Services (unless authorized via a separate agreement):
  - a. Construction Management and Inspection.
  - b. Construction Staking.

## **Scope of Services**

The following sections provide a detailed scope of services included.

### Field Survey

This contract is based on the following assumptions for field survey requirements:

1. Survey datum is assumed to be referenced to the WISCRS Dane County, Horizontal Datum: NAD 83(2011), Vertical Datum: NAVD 88 (Geoid 18).
2. Topographic survey will include the following elements:
  - a. Marked utilities. Assumes one (1) additional visit for utility location no shows. Utility survey to include sanitary sewer manhole investigations to obtain sanitary sewer inverts at manholes.
  - b. Topographic survey for all project streets including North Marietta Street, North Shuman Street, Westlawn Circle, and adjacent portions of West Harriet Street, Richard Street, Miller Street, and Plympton Street. Survey will extend beyond the right-of-way as needed to determine slope grading and driveway impacts.
  - c. Locate property irons throughout the corridor.
  - d. Survey locations of soil borings with elevations.
3. Set control and benchmarks for the project area.
4. Includes determining existing right-of-way boundaries.
5. Identify encroachments within the right-of-way.

### Subsurface Investigations and Soils Analysis

Subsurface investigations and soils analysis services will be subcontracted to SES. Assumptions for subsurface investigations and soils analysis can be found in Attachment D – SES Geotechnical Proposal.

### Utility Coordination

This contract is based on the following assumptions for utility coordination requirements:

1. Obtain and review utility system maps.
2. Coordinate relocation of private utility facilities in conflict with the project. Utilities are expected to be relocated in advance of construction. Private utilities are primarily located on existing overhead poles that run parallel to North Main Street and between the back of the residential lots. This contract assumes there are minimal private utilities that will be relocated/adjusted.
3. Assumes all overhead utility lines will stay above ground. Underground electrical planning is not included and would be considered EXTRA SERVICES.
4. Assumes utility coordination will follow WisDOT process for non-Trans 220 projects. KL will review utility relocation work plans. Permitting for work in the right-of-way by utilities is not included.

### Public Involvement

This contract is based on the following assumptions for public involvement requirements:

1. Provide materials and displays for two (2) public involvement meetings, including exhibits and roll plots. Assumes no handouts (e.g. FAQs) will be prepared.
2. The City will host and lead both meetings.
3. Assumes the meetings will be in-person. Two (2) KL staff will attend and be available to answer questions.
4. Provide right-of-way staking in advance of the public involvement meetings.
5. Discuss the comments received and recommend the possible disposition after the public involvement meetings.
6. Provide copies of all public involvement correspondence and file notes.
7. Attend two (2) separate meetings with the Verona Area School District regarding project impacts near Badger Ridge Middle School. The City will arrange and lead the meeting.
8. The City will discuss the project with businesses near North Shuman Street regarding access. Attendance of separate business meetings by KL is not included and would be considered EXTRA SERVICES.

### Environmental Review and Permitting

This contract is based on the following assumptions for environmental documentation requirements:

1. Conduct a pre-application meeting with the DNR.
2. Prepare the following permits:
  - a. DNR Notice of Intent (NOI) / Construction Site Erosion Control and Stormwater Management Permit.
  - b. City of Verona Erosion Control Permit.
  - c. City of Verona Stormwater Management Permit. Assumes no new stormwater management basins, filter strips, rain gardens or other treatment facilities will be constructed as part of this project and the requirements will be met to the maximum extent practicable utilizing methods like street sweeping or catch basins.
  - d. DNR Sanitary and Watermain extension permits.
3. Contractor to obtain permit to work within highway right-of-way from Dane County for sanitary connection and watermain work at CTH M (North Main Street).
4. Permit fees to be paid by the City of Verona.
5. Assumes no sensitive natural resources in the project area. No wetlands, wetland indicator soils, nor floodplains exist.
6. Assumes no environmental records check is necessary. No known contamination concerns exist at this time.
7. Assumes no threatened nor endangered species are present.

### Traffic Control

This contract is based on the following assumptions for traffic control:

1. Sanitary and/or water main connections on North Main Street (near Richard Street intersection) will require a short-term closure with a signed detour. City to coordinate with Dane County for permitting and traffic control on CTH M if necessary.
2. Sanitary and/or water main connections on West Verona Avenue (near North Marietta Street and North Shuman Street) will require shifting traffic with shoulder and/or parking lane closures. Anticipate that West Verona Avenue will remain open to both directions during construction and will not require signed detours or short-term closures.

### Design Reports

Formal design reports are not included.

### Roadway Design

This contract is based on the following assumptions regarding roadway design:

1. Roadway and pedestrian elements are anticipated to be located within existing right-of-way.
2. Full reconstruction of North Shuman Street, North Marietta Street, Richard Street, West Harriet Street, and all residential side streets between North Shuman Street and North Marietta Street will include:
  - a. Full design of roadway elements with typical sections that will vary depending on existing geometrics, right-of-way, and impacts to properties. City to advise.
  - b. Pedestrian curb as needed for sidewalk where feasible within the right-of-way.
  - c. Sidewalk on one or both sides where right-of-way width permits. City to advise on sidewalk feasibility based on impacts to adjacent property owners, driveways, and slopes.
3. Full reconstruction of Westlawn Circle will include:
  - a. Full design of roadway elements with typical sections that will vary depending on existing geometrics, right-of-way, and impacts to properties. City to advise.
  - b. No sidewalk will be designed or evaluated for Westlawn Circle except for the crossing at the Westlawn Circle and Westlawn Avenue intersection, which may be evaluated for improvement as advised by the City.
4. Standard curb radii of 15 feet at intersections or to match existing.
5. No pavement markings are anticipated, except potential replacement of markings near Richard Street by Bader Ridge Middle School.
6. Two-dimensional layout of curb ramps at all intersections. Curb ramp grades will be verified during design and allow for ADA compliant field design where technically feasible. Plans will include two-dimensional layout of curb ramps with detectable warning fields. Curb Ramp Detail sheets are not included and would be considered EXTRA SERVICES.
7. Pedestrian curb to be utilized where needed to limit impacts to property. If City desires to employ a modular block or other alternative in lieu of pedestrian curb, the City will provide design. KL will produce construction details based on City design. No structural opinions, advice, or services are authorized in this contract and would be considered EXTRA SERVICES.

8. Prepare cross sections every 50 feet and at roadway intersections, and driveways.
9. Included up to 40 hours for concept designs for unique intersection of North Shuman Street and Plympton Street. Assumes concepts remain within existing right-of-way and do not require a traffic study.
10. Existing lighting to remain on existing power poles. Design of a separate lighting system is not included and would be considered EXTRA SERVICES.

### Sanitary Sewer Design

This contract is based on the following assumptions for sanitary sewer design:

1. Replace the existing clay tile sanitary sewer system with new 8-inch sanitary main throughout the project corridor excepting Richard Street, which will be replaced in kind with 10-inch sanitary sewer main.
2. Replace all sanitary laterals up to the right-of-way.
3. Add sanitary sewer stubs to the right-of-way on West Harriet Street (west of Westlawn Avenue) and Westlawn Circle. Both existing and new systems will remain functional.
4. Connect to the existing manhole at the North Main Street and Richard Street intersection.

### Water Main Design

This contract is based on the following assumptions for water main design:

1. Replace the existing ductile iron water main system throughout the project corridor. Richard Street will be replaced in-kind with 10-inch water main. 12-inch water main will begin at Plympton Street and continue on either North Marietta Street or North Shuman Street to Richard Street and stubbed out to North Main Street. All other water main will be replaced with new 8-inch ductile iron.
2. Replace all water laterals up to the right-of-way.

### Storm Sewer Design

This contract is based on the following assumptions for storm sewer design:

1. Inlet capacity and spread calculations will be completed. The existing gutter pan slope is likely 6.25% and the current City standard is 4%, which will increase the spread (assuming all other design factors match existing conditions). The City will advise on acceptable spread and KL will design inlet placement and frequency accordingly.
2. Current storm sewer does not run the full length of North Shuman Street or North Marietta Street. The City is not aware of any existing drainage or flooding issues.

### Platting and Real Estate Acquisition

This contract is based on the following assumptions for platting and real estate acquisition:

1. Establish existing right-of-way.
2. Identify encroachments within the corridor.
3. Real estate acquisition services are not included.

### Final Plans / Documents

This contract includes preparing final plans, project manual, and opinion on probable construction cost estimates. All roadway design files will be completed using AutoCAD and Civil 3D. The scope of final design services includes the following:

1. Prepare final design and plans for the following items:
  - a. Title Sheet
  - b. General Notes and List of Utility Contacts
  - c. Existing and Proposed Typical Sections
  - d. Construction Details
  - e. Erosion Control Plan
  - f. Removal Plan
  - g. Plan/Intersection Details and Pavement Grades
  - h. Permanent Signing and Pavement Marking (if applicable)
  - i. Traffic Control and Detour Plan
  - j. Sanitary Sewer/Water Main Plan and Profile Sheets
  - k. Storm Sewer Plan and Profile Sheets
  - l. Alignment and Control Point Details
  - m. Plan and Profile Sheets
  - n. Inserting Standard Detail Drawings for City of Verona and WisDOT
  - o. Computer Earthwork Data Sheet
  - p. Cross Sections
2. Prepare the Project Manual consisting of invitation to bid, front end documents (EJCDC), and special provisions.
3. Provide quantities spreadsheet
4. KL will provide electronic files containing information for the project, including the 3D grading surface. This information is intended for informational purposes only. The information, including grades and spot grades, shown in the hard copy paper or PDF version construction documents shall take precedence over the electronic files including the digital surface.

Plan deliverables and City review milestones are as follows with construction broken out into two phases (30% review will be for entire project, with all following reviews/submittals being completed in two (2) phases):

- A. 30% Review: Preliminary 3-D roadway design and 2-D utility design.
- B. 60% Review: 3-D roadway design and 3-D utility design.
- C. 90% Review: Complete plan set.
- D. 100% / Bid Documents: Final plan set for letting.

Note: All review phases assume the City will review and provide comments within 2 weeks.

Bidding

1. Advertise the project via Quest.
2. Open bids and make recommendations on responsive bidder.

Meetings

This contract is based on the following assumptions for meetings:

1. Monthly coordination/update meetings between KL and City staff (to be held virtually).
2. Attend two (2) pre-construction meetings (virtual).
3. Attend two (2) meetings with Verona Area School District (in-person).

Project Schedule

This contract is based on the following project schedule:

<b>Item</b>	<b>Date</b>
Design Contract Authorization	June 2026
Kick-Off Meeting / Data Collection	June 2026
Topographic and Boundary Survey	July 2026
Geotechnical Exploration	July 2026
30% Plans / Preliminary Design (Phase 1 and 2)	September 2026
Public Information Meeting #1	October 2026
60% Plans (Phase 1)	November 2026
90% Plans (Phase 1)	January 2027
Final Plans / Bid Letting (Phase 1)	February 2027
Construction Start (Phase 1)	April 2027
60% Plans (Phase 2)	August 2027
Public Information Meeting #2	October 2027
90% Plans (Phase 2)	November 2027
Final Plans / Bid Letting (Phase 2)	December 2027
Construction Start (Phase 2)	April 2028



**STANDARD BILLING RATE SCHEDULE**  
EFFECTIVE NOVEMBER 1, 2025

Limited Term Employee	\$80.00
Administration	\$90.00
Senior Administration	\$115.00
Technician I	\$85.00
Technician II	\$95.00
Technician III	\$100.00
Technician IV	\$107.00
Technician V	\$112.00
Senior Technician I	\$125.00
Senior Technician II	\$130.00
Senior Technician III	\$140.00
Senior Technician IV	\$150.00
Senior Technician V	\$165.00
Surveyor I	\$90.00
Surveyor II	\$95.00
Surveyor III	\$100.00
Surveyor IV	\$113.00
Surveyor V	\$117.00
Senior Surveyor I	\$125.00
Senior Surveyor II	\$130.00
Senior Surveyor III	\$135.00
Senior Surveyor IV	\$145.00
Senior Surveyor V	\$150.00
Engineer I	\$116.00
Engineer II	\$120.00
Engineer III	\$126.00
Engineer IV	\$130.00
Engineer V	\$136.00
Electrical Engineer I	\$118.00
Senior Engineer I	\$142.00
Senior Engineer II	\$146.00
Senior Engineer III	\$155.00
Senior Engineer IV	\$165.00
Senior Engineer V	\$170.00
Senior Specialist I	\$135.00
Senior Specialist II	\$142.00
Senior Specialist III	\$150.00
Senior Specialist IV	\$175.00
Senior Specialist V	\$188.00
Technical Leader I	\$170.00
Technical Leader II	\$175.00
Technical Leader III	\$185.00
Project Leader I	\$170.00
Project Leader II	\$175.00
Project Leader III	\$185.00
Senior Technical Leader	\$195.00
Senior Project Leader	\$195.00
Discipline Leader	\$200.00
Director	\$225.00
Executive	\$235.00

**Expenses**

Out-of-pocket direct job expenses (reproductions, sub-consultants, equipment rental, etc.) at cost

**Travel Expenses**

Company or Personal Car Mileage IRS rate  
Lodging and Subsistence at cost

**Billing and Payment**

Travel time is charged for work required to be performed out-of-office.

Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice.

An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of the invoice.

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This schedule of billing rates is effective November 1, 2025 and will remain in effect until October 31, 2026 unless unforeseen increases in operational costs are encountered. We reserve the right to change rates to reflect such increases.

## KL ENGINEERING, INC.

### General Terms and Conditions of the Engineering Services

1. KL Engineering, Inc. will begin engineering services upon written authorization from the Client to proceed. Receipt of a signed Agreement will be considered written authorization. For projects requiring phased services, a written authorization of approval of the prior phase and notice to proceed on the subsequent phase must be received prior to commencement of services. Phases, when applicable, shall be divided into study and report phase, preliminary design phase, final design phase and construction phase. For projects not requiring phased services, a final approval of the work is required prior to completion of the project.
2. Pursuant to the scope of the project described herein, KL Engineering, Inc. shall perform the services, which may include the preparation of design documents, all of which will be subject to Client's review and approval and all of which KL Engineering, Inc. shall perform and prepare within the fee terms described herein. If Client requests revisions to the services and/or design documents, and if the same is within the scope of services, KL Engineering, Inc. shall make the requested revisions at no additional cost in accordance with the terms of this Agreement. Any revisions requested beyond the original identified scope are provided as Additional Services and will be billed according to KL Engineering, Inc.'s current billing schedule.
3. KL Engineering, Inc. will bill the Client monthly with net payment due in thirty (30) days from the date of the invoice. Past due balances shall be subject to an interest charge at a rate of 1½% per month and Client shall be responsible for the cost of collection, including attorney's fees. In addition, KL Engineering, Inc., may after, giving seven (7) days' written notice, suspend service under this Agreement and any other agreement until the Client has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.
4. The quoted fees and scope of engineering services constitute the estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope of the projects and/or services. KL Engineering, Inc., will promptly inform the Client in writing of such situations so that changes in this agreement can be made as required.
5. Costs and schedule commitments under this Agreement shall be subject to change for delays caused by the Client's failure to provide specified facilities, resources, or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.
6. KL Engineering, Inc., will maintain insurance coverage for: Worker's Compensation, General Liability, Auto Liability, and Professional Liability. KL Engineering, Inc., will provide information as to specific limits upon written request. If the Client requires coverages or limits in addition to those in effect as of the date of the Agreement, premiums for additional insurance shall be paid by the Client. The liability of KL Engineering, Inc., to the Client for any indemnity commitments, or for any damages arising in any way out of performance of this Agreement is limited to such insurance coverages and amounts which KL Engineering, Inc., has in effect. IN NO EVENT SHALL KL ENGINEERING BE LIABLE TO THE CLIENT OR ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT OR DIMINUTION OF VALUE OR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTACT, TORT OR OTHERWISE. IN NO EVENT SHALL KL ENGINEERING'S AGGREGATE LIABILITY ARISING OUT OF OR RELATING TO THIS AGREEMENT EXCEED THE TOTAL OF THE AMOUNTS PAID BY THE CLIENT TO KL ENGINEERING, INC. HEREUNDER.
7. Client shall indemnify and hold harmless KL Engineering, Inc. from and against all judgments, losses, damages, and expenses (including attorney fees and defense costs) to the extent such judgments, losses, damages, or expenses are caused by any negligent act, error, or omission of Client or any person or organization for which Client has engaged or is legally liable. Upon completion of all Services, obligations, and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this Article shall survive.
8. In the event of a dispute between KL Engineering, Inc. and Client arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation. If such negotiation fails to resolve the dispute, KL Engineering, Inc. and Client agree that all disputes between them arising out of or relating to this Agreement may be submitted to non-binding mediation or either party may take other steps to resolve the dispute. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.
9. Termination of this Agreement by the Client or KL Engineering, Inc., shall be effective upon seven (7) days' written notice to the other party. The written notice shall include the reasons and details for termination. KL Engineering, Inc., will prepare a final invoice showing all charges incurred through the date of termination; payment is due as stated in paragraph 2. If the Client violates the agreements entered into between KL Engineering, Inc., and the Client or if the Client fails to carry out any of the duties contained in these terms and conditions, KL Engineering, Inc., may upon seven (7) days' written notice, suspend services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of KL Engineering, Inc.
10. Reuse of any documents and/or engineering services pertaining to this project by the Client or extensions of this project or on any other project shall be at the Client's sole risk. The Client agrees to defend, indemnify, and hold harmless KL Engineering, Inc., from all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or engineering services by the Client or by others acting through the Client.
11. KL Engineering, Inc. is allowed to maintain for its own use and reference, its research and development and associated technologies it develops during the course of this Agreement and/or resulting from the performance of its services. Furthermore, KL Engineering, Inc. has created or acquired rights in certain intellectual property prior to this Agreement or unrelated to the services. KL Engineering, Inc. retains all ownership rights in this intellectual property, including all improvements, modifications, enhancements, and derivatives thereof.
12. KL Engineering, Inc., will provide engineering services in accordance with generally accepted professional practices. KL Engineering, Inc., does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any Uniform Commercial Code. Similarly, KL Engineering, Inc., will not accept those terms and conditions offered by the Client in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. The terms herein shall exclusively govern the services to be provided by KL Engineering, Inc. to Client.
13. KL Engineering, Inc., intends to serve as the Client's professional representative for those services as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by KL Engineering, Inc., for the Client are rendered on the basis of experience and qualifications and represents the professional judgment of KL Engineering, Inc. However, KL Engineering, Inc., cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the opinion of probable cost prepared by it. Client agrees to hold KL Engineering, Inc., harmless for any claim arising out of or related in any way to project or construction costs.
14. This Agreement shall not be construed as giving KL Engineering, Inc., the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
15. This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.
16. This Agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing duly executed by the parties hereto.
17. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereof.



# Soils & Engineering Services, Inc.

May 27, 2026

Proposal 913.6013

Mr. Brandon T. Mackesey, PE  
KL Engineering  
5400 King James Way, Suite 200  
Madison, WI 53719

Subject: Proposal for Geotechnical Exploration and Report  
Proposed Road Reconstruction and Utility Projects  
N. Marietta Street and N Shuman Street  
City of Verona  
Dane County, Wisconsin

Greetings Brandon,

We are submitting this proposal in response to your request of May 18, 2026. The requested work scope is to drill and sample a series of soil borings on various streets slated for full reconstruction or utility reconstruction work. Based on a loose spacing of 500 feet between soil borings, we are basing this proposal on drilling and sampling a total of ten soil borings. Per our discussion we will extend the soil borings to 15 feet each due to the proposed underground utility line replacement work. We will locate the soil borings within the width of the existing roadway pavement, adjusting the locations as needed to allow one lane of traffic to pass safely by the drilling operation.

We propose to drill through the pavement and base course and measure the thickness of each. We are not including pavement coring in our scope of services. We propose to mobilize a truck-mounted drilling rig to access and perform the soil borings. After we complete the drilling and sampling at each soil boring we will backfill each borehole with bentonite chips to approximately 2 feet below grade, then place and tamp soil in the top of the borehole to the bottom of the surrounding pavement, and then place asphalt cold patch material at the surface. We will remove the excess soil cuttings from each soil boring location for disposal off site.

The scope of work presented in this proposal consists of drilling and sampling ten 15-foot soil borings; ten asphalt pavement penetrations and patches; preparation of computer-generated soil boring records; laboratory classification of the soils encountered; and preparation of a geotechnical engineering report for the proposed improvements.

We will prepare a geotechnical report based on the information obtained from the field and laboratory testing. The report will include a summary of the soil types and strengths encountered, depth to groundwater (if encountered at the soil borings), discussion regarding the suitability of use of cut and cover construction methods to install proposed utility lines; recommendations for backfill of the utility trenches; and recommended pavement design parameters for the road reconstruction.

We propose to complete this work based on the unit rates provided as follows.

#### **A. GEOTECHNICAL EXPLORATION**

1. Drilling rig, equipment and crew mobilization. \$450.00 per trip
  
2. We will coordinate the locating and marking of public underground utility lines through Diggers Hotline. The proper locating and marking of private utility lines and structures including septic systems, private water lines, and private electric lines is the responsibility of the site owner. Soils & Engineering Services, Inc., therefore, will not be held liable for damages caused to underground structures due to inadequate or improper marking of such structures. \$85.00 lump sum
  
3. It is our understanding that KL Engineering will mark the soil boring locations prior to the drilling and sampling.
  
4. We will use hollow-stem augers to drill the soil borings. We will obtain soil samples using a split-barrel sampler (ASTM D 1586) at 2½-foot intervals to a depth of 10 feet below ground surface and at 5-foot intervals below a depth of 10 feet. Boreholes that encounter auger refusal due to boulders or other subsurface obstructions will be charged at the standard footage rates provided.
  - a. For that portion of the boring from ground surface to a depth of 20 feet. \$16.00 per linear foot
  - b. Surcharge for drilling in dense soils or bedrock with blow counts of 50 or more per foot. \$12.00 per linear foot
  
5. Pavement penetrations and patches.
  - a. Coring through pavement up to 8 inches thick (6-inch diameter core). \$10.00 per inch of thickness
  - b. Drilling through concrete pavement up to 8 inches thick. \$75.00 per hole



- |     |   |                     |
|-----|---|---------------------|
| c.  | Asphalt patch with commercial cold mix.   | \$55.00 per patch   |
| d.  | Concrete patch with quick-set material.   | \$95.00 per patch   |
| 6.  | We are including traffic control consisting of roadway signs and traffic cones, only.   | \$120.00 per day    |
| 7.  | Boreholes that intersect groundwater or that are more than 10 feet deep will be backfilled with bentonite, per WDNR requirements.   | \$5.00 per foot     |
| 8.  | Pavement penetrations and patches.  |                     |
| a.  | Drilling through asphalt pavement up to 8 inches thick.   | No charge           |
| b.  | Drilling through concrete pavement up to 8 inches thick.  | \$75.00 per hole    |
| c.  | Asphalt patch with commercial cold mix.   | \$55.00 per patch   |
| d.  | Concrete patch with quick-set material.   | \$95.00 per patch   |
| 9.  | We will perform laboratory tests to determine general strength and settlement characteristics of the soils encountered, to assist in proper soil classification, and to determine soil parameters. We group the samples according to soil type and we select representative samples for testing to determine various soil parameters.<br><br>We will perform the tests at the following unit rates: |                     |
| a.  | Moisture content.   | \$10.00 per sample  |
| b.  | Atterberg limits, liquid and plastic.   | \$65.00 per sample  |
| c.  | Gradation analysis (sieves through No. 200 mesh), with computer plot.   | \$95.00 per sample  |
| d.  | Gradation analysis (sieves and hydrometer), with computer plot.   | \$165.00 per sample |
| e.  | Unconfined compressive strength and unit weight.  | \$65.00 per sample  |
| 10. | Laboratory classification of the soil samples by a geologist or professional engineer, and preparation of computer-generated Soil Boring Records from the field logs.   | \$145.00 per boring |



11. We will prepare a geotechnical engineering report based on the soil boring and laboratory testing information. The report will include a summary of the soil types encountered; summary of depths to bedrock and groundwater, if they are encountered; recommendations for utility trench backfill; discussion regarding the suitability of the site for using the cut and cover method to install utility lines; and street reconstruction recommendations. \$2,300.00 allowance
- Consultation, meetings, or additional report time for a scope of work beyond that presented in this proposal shall be considered 'extra services.'
12. Questionable soil conditions encountered at the budget depth of borings will require obtaining approval to proceed deeper. We reserve the right to charge \$285.00 per drill rig hour for this delay.
13. This proposal assumes access with a truck-mount drilling rig. No allowances are made for special site preparations to gain access with drill rigs including: furnishing of barges for work over water; use of a chainsaw; tree removal; snow removal; special blocking or cribbing; or traversing very soft soils. No allowance is included for equipment to convey the drilling rig exhaust to an exterior door.
- Access delays for the drilling crew will be charged at \$285.00 per drill rig hour. This access includes placing construction matting for the drilling rig.

#### **B. SUMMARY OF CHARGES**

Drilling rig mobilization	\$450.00
Underground utility marking coordination	\$85.00
150 linear feet of drilling and sampling at \$16.00 per foot	\$2,400.00
10 asphalt pavement patches at \$55.00 each	\$550.00
Traffic control for two days at \$120.00 per day	\$240.00
150 linear feet of borehole abandonment at \$5.00 per foot	\$750.00
Soil classification for 10 soil borings at \$145.00 per boring	\$1,450.00
Laboratory testing allowance	\$750.00
Geotechnical engineering report	\$2,300.00

The charge for the scope of work presented is \$8,975.00. We can currently have a drill crew on site within 7 working days of receiving written notice to proceed.



Mr. Brandon T. Mackesey, PE  
N Marietta St and N Shuman St  
May 27, 2026

Proposal 913.6013  
Verona, WI  
Page 5

**C. CLOSING**

KL Engineering, and City of Verona (CLIENT) understand that SES's services under this proposal are limited to geotechnical engineering and that SES will have no responsibility to locate, identify, evaluate, treat or otherwise consider or deal with hazardous materials. The discovery of hazardous materials will constitute a changed condition under this proposal.

Hazardous materials are defined in this proposal as any toxic substances, chemicals, pollutants, or other materials, in whatever form or state, that are known or suspected to adversely effect the health and safety of humans or of animal or plant organisms, or which are known or suspected to impair the environment in any way whatsoever.

SES will perform its services consistent with that level of care and skill ordinarily exercised by other professional engineers under similar circumstances at the time the services are performed. No warranty, expressed or implied, is included or intended by this proposal.

We have insurance coverage for professional liability, pollution liability, general liability, automobile liability, bodily injury, property damage, and completed operation, to protect the subject property, CLIENT, and our workers during the performance of the field work. We require written authorization to proceed with the work for this project for our insurance coverage to be in effect.

If you have any questions regarding this submittal or if you need additional information, please contact us at (608) 274-7600.

Respectfully submitted,

**SOILS & ENGINEERING SERVICES, INC.**



Duane E. Reichel, P.E.

DER:JAJ:wsr

**APPROVAL OF PROPOSAL**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**PUBLIC UTILITY EXTENSION AGREEMENT**

This Public Utility Extension Agreement (the “Agreement”) is made this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between James E. Van De Grift (the “Owner”), and the City of Verona, a Wisconsin municipal corporation (the “City”).

**RECITALS**

- A. The Owner owns the property at 1000 Whalen Road (parcel identification number (286/0608-231-9232-5) in the City of Verona, Wisconsin (the “Property”).
- B. The Madison Metropolitan Sewerage District (“MMSD”) requires that the City pay MMSD connection charges (the “MMSD Charges”) to serve the Property, and the City requires that the Owner pay the City for the MMSD Charges.
- C. The City also requires the Owner to pay City water and sanitary sewer connection charges to serve the Property (the “City Charges”).
- D. The Owner now wishes to connect the structure on the Property to the adjacent public sanitary sewer and public water that are provided through the City of Verona Sewer Utility and the City of Verona Water Utility, respectively.
- E. The City is willing to assist the Owner with the public utility connections related to the Property, subject to the terms and conditions set forth below.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements hereinafter set forth, the parties, on behalf of themselves, their heirs, successors and assigns, agree as follows:

- 1. Connection Charges; Abandonment. The Owner shall pay all costs associated with connecting the structure on the Property to the public sanitary sewer and public water facilities. This includes:
  - a. Pursuant to plans approved by the City, the Owner shall construct and install a public sanitary sewer lateral and a public water lateral to connect the structure on the Property to the adjacent public sanitary sewer main and the public water main.
  - b. Upon connection of the structure on the Property to the public sanitary sewer and public water, the Owner shall immediately pay to the City Verona \$1,974.00 for

THIS SPACE RESERVED FOR RECORDING DATA

RETURN TO:  
City of Verona  
Attn: City Clerk  
111 Lincoln Street  
Verona, WI 53593

P.I.N.  
286/0608-231-9232-5

the public sewer connection fee and \$1,154.00 for the public water connection fee.

- c. Prior to performing any work, the Owner shall pay to the City a right-of-way fee of \$75.00.
  - d. Subject to Section 2 below, the Owner shall pay the MMSD Charges.
  - e. The Owner shall immediately abandon the private water well on the Property pursuant to the rules and regulations contained in Section 9-1-53 (Private Well Abandonment) of the City Code and pursuant to any other applicable rules and regulations.
  - f. The Owner shall immediately abandon the private wastewater disposal system on the Property to the rules and regulations contained in Section 9-2-5 (Private Wastewater Disposal) of the City Code and pursuant to any other applicable rules and regulations.
2. MMSD Charges. The City shall initially pay the MMSD Charges to MMSD on behalf of the Owner. The MMSD Charges are \$17,761.38. The Owner shall reimburse the City for the \$17,761.38 payment over a seven-year period at 3.69% interest as shown in the reimbursement schedule attached hereto and incorporated herein as Exhibit A. All payments shall be made to \_\_\_\_\_.
3. Owner Obligations. To the extent the Owner fails to satisfy any of the obligations contained in Section 1 above or fails to make a payment to the City under Section 2 above (and the reimbursement schedule contained in Exhibit A), the City may disconnect the Owner and the structure on the Property from the public sanitary sewer system and/or the public water system.

Moreover, to the extent any monies are owed to the City, the Owner hereby agrees that any amount owed to the City may be treated as a special charge pursuant to Wis. Stat. § 66.0627 and may be levied on the Property, without notice or hearing, such notice and hearing being expressly waived by the Owner. The special charge shall be a lien on the Property and shall be extended upon the next tax roll in the event the Owner does not pay the City. All proceedings in relation to collection, return and sale of the Property for delinquent real estate taxes shall apply to any such special charge.

If the City's authority to impose a special charge is held illegal or otherwise unenforceable by a court of law, the City shall retain any and all other remedies available at law to pursue collection of a amounts owed to the City, including, but not limited to, the authority to levy special assessments in amounts no greater than the amounts owed to the City on the Property. The Owner acknowledges the special benefit to the Property from the provision of public sanitary sewer and public water to the Property. The Owner consents to the imposition of special assessments against the Property and waives all

rights to notice and hearing related to the special assessments and waives all rights to object to procedural irregularities in the imposition of the special assessments.

4. General Provisions.

- a. This Agreement shall run with the lands described herein, is binding upon the heirs, successors and assigns of the Owner, and shall benefit the City, its successors and assigns.
- b. The Owner represents and warrants that it is the sole owner of the Property, and that no other deed or other document prohibits the Owner from undertaking the obligations and responsibilities contained in this Agreement. To the extent the Property is subject to a mortgage, the Owner shall obtain consent of the mortgagee to this Agreement in a form acceptable to the City.
- c. The Owner represents and warrants that the undersigned signatory to this Agreement has full power and authority to act on behalf of the Owner, and that all necessary and enabling resolutions have been enacted.
- d. This Agreement may be executed in one or more counterparts and upon execution and delivery by each of the parties hereto shall constitute one and the same enforceable agreement.
- e. This Agreement may only be amended by a written amendment instrument approved and executed by the City and the Owner.
- f. If any part, term or provision of this Agreement is held to be illegal or otherwise unenforceable by a court of competent jurisdiction, such illegality or unenforceability shall not affect the validity of any other part, term or provision of this Agreement, and the rights of the parties will be construed as if the part, term or provision was never part of the Agreement.
- g. This written agreement, and written amendments, shall constitute the entire agreement between the Owner and the City.
- h. The City may record a copy of this Agreement with the Register of Deeds. All costs of recording shall be paid by the Owner.
- i. This Agreement shall be governed by, and enforced in accordance with, the laws of the State of Wisconsin. Any claim arising under this Agreement shall be brought in Dane County Circuit Court, Dane County, Wisconsin.
- j. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of

the foregoing, any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

- k. This Agreement is entered into as of the day and year first written above.

[Signature pages to follow]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the dates noted below.

CITY OF VERONA

By \_\_\_\_\_  
Luke Diaz, Mayor

By \_\_\_\_\_  
Holly Licht, City Clerk

STATE OF WISCONSIN

COUNTY OF DANE

Personally, came before me this \_\_\_\_ day of \_\_\_\_\_, 2026, the above named Luke Diaz and Holly Licht, to me known to be the Mayor and City Clerk of the City of Verona, and the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Print name: \_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission: \_\_\_\_\_

OWNER  
JAMES E. VAN DE GRIFT

\_\_\_\_\_  
James E. Van De Grift

STATE OF WISCONSIN

COUNTY OF DANE

Personally, came before me this \_\_\_\_ day of \_\_\_\_\_, 2026, the above named James E. Van De Grift, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Print Name \_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission: \_\_\_\_\_

Exhibit A – Reimbursement Schedule

This instrument drafted by:  
Bryan Kleinmaier  
Stafford Rosenbaum LLP  
P.O. Box 1784  
Madison, WI 53701-1784

**EXHIBIT A**  
**REIMBURSEMENT SCHEDULE**

## Exhibit A

Loan Amount	\$17,761.38
Interest Rate	3.690%
Years	7

Period	Beginning Balance	Payment	Principal	Interest	Ending Balance
1	\$17,761.38	<b>\$3,192.73</b>	\$2,537.34	\$655.39	\$15,224.04
2	\$15,224.04	<b>\$3,099.11</b>	\$2,537.34	\$561.77	\$12,686.70
3	\$12,686.70	<b>\$3,005.48</b>	\$2,537.34	\$468.14	\$10,149.36
4	\$10,149.36	<b>\$2,911.85</b>	\$2,537.34	\$374.51	\$7,612.02
5	\$7,612.02	<b>\$2,818.22</b>	\$2,537.34	\$280.88	\$5,074.68
6	\$5,074.68	<b>\$2,724.60</b>	\$2,537.34	\$187.26	\$2,537.34
7	\$2,537.34	<b>\$2,630.97</b>	\$2,537.34	\$93.63	\$0.00

**Total**

<b>\$17,761.38</b>	<b>\$2,621.58</b>
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**ORDINANCE NO. 26-\_\_\_\_\_**

**AN ORDINANCE REPEALING AND RECREATING TITLE 8, CHAPTER 3 REFUSE DISPOSAL AND COLLECTION; RECYCLING**

*The Common Council of the City of Verona, Dane County, Wisconsin, do ordain that Title 8, Chapter 3 of the Code of Ordinances, City of Verona, Wisconsin is repealed and recreated as follows:*

1. Title 8, Chapter 3 is hereby repealed and recreated to read as follows:

**Chapter 3 – Recycling**

**Sec. 8-3-1 – Title.**

This Chapter shall be known as the Recycling Ordinance of the City of Verona, hereinafter referred to as this "Chapter."

**Sec. 8-3-2 – Purpose.**

- (a) The purpose of this Chapter is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in Sec. 287.11, Wis. Stats., and Ch. NR 544, Wis. Adm. Code.
- (b) The City of Verona finds participation in a mandatory source separation recycling program appropriate in this jurisdiction to conserve available, local landfill capacity. The City further finds it appropriate to participate in both county-wide and state-wide recycling programs to conserve energy, recycle valuable resources and to protect public health, welfare and the environment. The City also finds participation in these programs appropriate to achieve consistency with county-wide recycling policies to ensure that the waste generated in the City will be able to be delivered to the county-owned landfills and to the county-owned material recycling facilities.

**Sec. 8-3-3 – Statutory Authority.**

This Chapter is adopted as authorized under Sec. 287.09(3)(b), Wis. Stats.

**Sec. 8-3-4 – Abrogation and Greater Restrictions.**

It is not intended by this Chapter to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this Chapter imposes greater restrictions, the provisions of this Chapter shall apply.

**Sec. 8-3-5 – Interpretation.**

In their interpretation and application, the provisions of this Chapter shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this Chapter may be

inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this Chapter is required by Wisconsin Statutes, or by a standard in Ch. NR 544, Wis. Adm. Code, and where the Chapter provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the NR 544 standards in effect on the date of the adoption of this Chapter, or in effect on the date of the most recent text amendment to this Chapter.

**Sec. 8-3-6 – Severability.**

Should any portion of this Chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Chapter shall not be affected.

**Sec. 8-3-7 – Applicability.**

The requirements of this Chapter apply to all persons within the City of Verona.

**Sec. 8-3-8 – Administration.**

The provisions of this Chapter shall be administered by the City of Verona Common Council.

**Sec. 8-3-9 – Definitions.**

(a) The following definitions shall be applicable in this Chapter:

- (1) ***Bi-Metal Container.*** A container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- (2) ***Collector/Hauler.*** The contractor or entity chosen by the Common Council to handle, transport, and dispose of the solid waste, recyclables and non-recyclables generated in the City, or person or persons contracting with waste generators for these services and will enforce preparation standards for recyclable materials as well as ensure community compliance with this source separation recycling program.
- (3) ***Container Board.*** Corrugated paperboard used in the manufacture of shipping containers and related products.
- (4) ***Corrugated Cardboard.*** Heavy duty Kraft paper packaging material with a corrugated medium between two (2) flat paper liners and does not include paperboard such as for cereal or laundry detergent boxes or holders for six-packs or twelve-packs of beverage cans or bottles.
- (5) ***Curb.*** The back edge or curb and gutter along a paved street or where one would be if the street was paved and had curb and gutter.

- (6) ***Dwelling Unit.*** A place of habitation occupied by a normal single-family unit or a combination of persons who may be considered as equivalent to a single-family unit for the purposes of this Chapter.
- (7) ***Foam Polystyrene Packaging.*** Packaging made primarily from foam polystyrene that satisfies one (1) of the following criteria:
  - a. Is designed for serving food or beverages.
  - b. Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
  - c. Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- (8) ***Glass Container.*** A glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat-resistant glass such as pyrex, lead based glass such as crystal, or TV tubes.
- (9) ***Good Faith.*** Reasonable efforts to adhere to the policies, standards and rules of this mandatory source separation recycling program.
- (10) ***Hazardous Waste or Hazardous Substance.*** Those wastes or substances defined as such in Ch. NR 660, Wis. Adm. Code, (including all amendments provided thereto) as provided therein pursuant to Sec. 291.05, Wis. Stats., or other acts pursuant to authority vested in the Wisconsin Department of Natural Resources to describe and list materials as such and also includes the meaning of "hazardous waste" or "hazardous substance" as described herein.
- (11) ***HDPE.*** High density polyethylene, labeled by the resin code # 2.
- (12) ***Lead Acid Batteries.*** Automotive and related batteries that are comprised of lead plates with an acid electrolyte, and does not include nickel-cadmium batteries, dry cell (flashlight) batteries or batteries used in calculators, watches, hearing aids or similar devices.
- (13) ***LDPE.*** Low density polyethylene, labeled by the resin code # 4.
- (14) ***Magazines.*** Magazines and other materials printed on similar paper.
- (15) ***Major Appliances.*** A residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.

- (16) ***Metal Cans.*** Tin coated steel cans, bi-metal cans, and aluminum cans used for food and other nonhazardous materials, excluding aerosol cans and cans that held paint, paint-related products, pesticides or other toxic or hazardous substances.
- (17) ***Multi-Family Dwelling.*** A residential building that is intended to be the residence of five or more independent family units.
- (18) ***Newspaper.*** Newspaper and other materials printed on newsprint.
- (19) ***Non-Residential Facilities and Properties.*** Commercial, retail, industrial, institutional and government facilities and properties. Non-residential facilities and properties includes any location at which goods or services are provided or manufactured, locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits. This term does not include multi-family dwellings.
- (20) ***Non-recyclable Material.*** All items of waste that are not recyclable except hazardous waste or hazardous substances.
- (21) ***Office Paper.*** A variety of high-grade printing and writing papers. This term does not include industrial processed waste, newspapers or packaging.
- (22) ***Other Paper.*** All paper excluding newsprint materials or materials specifically accepted in the definition of "newspaper" and "corrugated cardboard," but shall include grades of fiber materials with available markets for recycling.
- (23) ***Other Resins or Multiple Resins.*** Plastic resins labeled by the resin code # 7.
- (24) ***Person.*** Includes any individual, corporation, limited liability company, partnership, association, local government unit, as defined in Sec. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- (25) ***PETE or PET.*** Polyethylene terephthalate, labeled by the resin code # 1.
- (26) ***Plastic Container.*** An individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- (27) ***Postconsumer Waste.*** Solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in Sec. 291.01(7), Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Sec. 289.01(17), Wis. Stats.
- (28) ***PP.*** Polypropylene, labeled by the resin code # 5.

- (29) **Preparation Standards.** Criteria provided establishing acceptable good faith limits for introduction of materials into the source separation recycling program involving either transport to a material recycling center or temporary storage of such materials.
- (30) **PS.** Polystyrene, labeled by the resin code # 6.
- (31) **PVC.** Polyvinyl chloride, labeled by the resin code # 3.
- (32) **Recyclable Materials.** Includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- (33) **Residential Unit.** Each living unit in the City of Verona designed for permanent living quarters, including single-family dwellings and units in duplexes, triplexes, and multi-family units and each unit in a residential condominium project.
- (34) **Scavenging.** The uncontrolled and unauthorized removal of materials at any point in solid waste management.
- (35) **Solid Waste.** Has the meaning specified in Sec. 289.01(33), Wis. Stats.
- (36) **Solid Waste Facility.** Has the meaning specified in Sec. 289.01(35), Wis. Stats.
- (37) **Solid Waste Treatment.** Any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- (38) **Waste Tire.** A tire that is no longer suitable for its original purpose because of wear, damage or defect.
- (39) **Yard Waste.** Leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than six (6) inches in diameter. Holiday trees without ornaments or light strings. This term does not include stumps, roots or shrubs with intact root balls.

**Sec. 8-3-10 – Separation of Recyclable Materials.**

- (a) Occupants of single family and 2-to-4-unit residences, multi-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:
  - (1) Lead acid batteries.
  - (2) Major appliances.

- (3) Waste oil.
- (4) Yard waste.
- (5) Aluminum containers.
- (6) Bi-metal containers.
- (7) Corrugated paper or other container board.
- (8) Foam polystyrene packaging.
- (9) Glass containers.
- (10) Magazines.
- (11) Newspaper.
- (12) Office paper.
- (13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins.
- (14) Steel containers.
- (15) Waste tires.

(b) The separation requirements of Subsection (a) do not apply to the following:

- (1) Occupants of single family and 2-to-4-unit residences, multi-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in Subsection (a) from solid waste in as pure a form as is technically feasible.
- (2) Solid waste which is burned as supplemental fuel at a facility if less than 30% of the heat input to the facility is derived from the solid waste burned as supplemental fuel.
- (3) A recyclable material specified in Subsection (a)(5) through (15) for which a variance has been granted by the Wisconsin Department of Natural Resources under Sec. 287.11(2m), Wis. Stats., or Sec. NR 544.14, Wis. Adm. Code.

### **Sec. 8-3-11 – Preparation of Recyclable Materials.**

Occupants of single family and 2-to-4-unit residences, multi-family dwellings and non-residential facilities and properties shall do the following to prepare the separated recyclable materials for collection:

- (a) **Glass Containers.** Brown glass, green glass, blue glass, and clear glass shall be empty, rinsed, clean, unbroken, and have metal covers and caps removed.
- (b) **Cans.** All aluminum, tin, steel, copper and other metal cans shall be empty and rinsed, except that aerosol, paint and oil cans may not be recycled.
- (c) **Plastic Containers.** Plastic containers shall be rinsed and have any metal or plastic rings/caps removed. Plastic containers with handles left for collection by the City's collection service shall not be tied together.
- (d) **Corrugated Cardboard.** Corrugated cardboard shall be flattened, and empty. Waxed cardboard may not be recycled.
- (e) **Newspaper.** Newspaper shall be dry and may include paper grocery bags, computer paper, envelopes, third class mailings, and similar correspondence.
- (f) **Foam Polystyrene Packaging (Styrofoam)** Is not recyclable and should be placed in the trash.
- (g) **Aluminum Containers.** All products made of aluminum, including aluminum cans, foil, wrappers, pie pans, and containers for prepared dinners or other foods.
- (h) **Waste Tires.** Waste tires shall be less than 1100 × 24.5 in size and removed from rims.
- (i) **Additional Materials/Standards.** Furthermore, additional preparation standards may be provided by notice to generators of waste and collectors/haulers or by amendment to this Subsection when other materials become recyclable dependent, upon available economic markets.

### **Sec. 8-3-12 – Care of Separated Recyclable Materials.**

To the greatest extent practicable, the recyclable materials separated in accordance with Section 8-3-10 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

**Sec. 8-3-13 – Management of Lead Acid Batteries, Major Appliances, Waste Oil and Yard Waste.**

Occupants of single family and 2-to-4-unit residences, multi-family dwellings and non-residential facilities and properties shall manage lead acid batteries, major appliances, waste oil, and yard waste as follows:

- (a) Lead acid batteries, major appliances, and waste oil shall be dropped off at the City of Verona Recycling Center.
- (b) Yard waste shall be dropped off at the City of Verona Yard Waste Site.

**Sec. 8-3-14 – Collection of Recyclable Materials.**

- (a) Except as otherwise directed by the City of Verona Common Council or the Director of Public Works, occupants of single family and 2-to-4-unit residences shall, in addition to the preparation standards in Section 8-3-11, do the following for the preparation and collection of the separated materials specified in Section 8-3-10 (a)(5) through (15):
  - (1) Aluminum containers, bi-metal containers, corrugated paper or other container board, glass containers, magazines, newspaper, office paper, rigid plastic containers, and steel containers can all be placed in the appropriate recycling container.
  - (2) Any large cardboard that does not fit in the recycling container shall be broken flat and placed in the large “cardboard only” dumpsters located at the Public Works Recycling Facility.
  - (3) Waste tires shall be dropped off at the Public Works Recycling Facility for a fee.
- (b) All recyclable materials shall be separated from other solid waste. Recyclable materials placed at the curbside for collection shall be separated in a system facilitating transport and processing as provided in this Chapter and City rules and regulations.
- (c) Recyclable materials and recycling containers shall be well drained and reasonably clean.

**Sec. 8-3-15 – Responsibilities of Owners or Designated Agents of Multi-Family Dwellings.**

- (a) Owners or designated agents of multi-family dwellings shall do all of the following to recycle the materials specified in Section 8-3-10 (a)(5) through (15):
  - (1) Provide adequate, separate containers for the recycling program established in compliance with the Chapter. The number of recycling containers shall be equal or be greater than the number of trash containers and at least one (1) of the following shall be met:

- a. The minimum total volume of recycling container space is equal to twenty (20) gallons per week per dwelling unit.
  - b. The ratio of trash container volume to recycling container volume is at most 2:1.
  - c. An alternative method that does not result in the overflow of a recycling container during the time period between collection of materials and delivery to a recycling facility.
- (2) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
  - (3) Provide for the collection of the materials separated from the solid waste by the tenants, and the delivery of the materials to a recycling facility.
  - (4) Notify tenants which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
- (b) The requirements specified in Subsection (a) do not apply to the owners or designated agents of multi-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Wisconsin Department of Natural Resources that recovers for recycling the materials specified in Section 8-3-10 (a)(5) through (15) from solid waste in as pure a form as is technically feasible.

**Sec. 8-3-16 – Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.**

- (a) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in Section 8-3-10 (a)(5) through (15):
  - (1) Provide adequate, separate containers for the recycling program established under this Chapter. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.
  - (2) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.
  - (3) Provide for the collection of materials separated from the solid waste by the users, tenants and occupants, and the delivery of the materials to a recycling facility.
  - (4) Notify users, tenants and occupants which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.

- (b) The requirements specified in Subsection (a) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Wisconsin Department of Natural Resources that recovers for recycling the materials specified in Section 8-3-10 (a)(5) through (15) from solid waste in as pure a form as is technically feasible.

**Sec. 8-3-17 – Prohibitions on Disposal of Recyclable Materials Separated for Recycling.**

No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in Section 8-3-10 (a)(5) through (15) that have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

**Sec. 8-3-18 – Alteration of Recyclable Materials.**

It shall be unlawful to intentionally alter recyclable materials so as to render them as non-recyclable material.

**Sec. 8-3-19 – Title to Recyclable Materials; Anti-Scavenging Provision.**

- (a) In the absence of an agreement to the contrary, title to recyclable materials placed for collection and disposal by the City or its agents shall vest in the City of Verona as soon as it is placed for collection. It shall be a violation of this Chapter for any person unauthorized by the City to collect or pick up, or cause to be collected or picked up, any recyclable materials that are placed for disposal by the City or by any authorized agent. Any such and each such unauthorized collection of recyclable materials in violation hereof shall constitute a separate and distinct offense punishable as provided for herein.
- (b) Persons shall not pilfer recyclables or disturb recyclables once those materials are placed for collection unless good faith applies. Only people authorized by the City or the generator of waste shall collect or handle recyclable materials once those materials have been placed appropriately for collection. Any and each collection by unauthorized persons in violation of this Subsection shall constitute a separate and distinct offense punishable as provided hereinafter. Nothing herein shall be construed to allow for scavenging, removal, transportation, or resorting of recyclable materials which have been placed for disposal under this Chapter. Any such scavenging or separation of recyclable materials that have been placed for disposal by the producer of said recyclable materials shall be deemed a violation of this Chapter.
- (c) This Chapter shall not prohibit the actual producers of recyclable materials or the owners of residential units or non-residential units upon which recyclable materials have been accumulated from personally collecting, conveying, and disposing of recyclable materials, provided such producers or owners do not violate the intent of this Chapter.

**Sec. 8-3-20 – Other Prohibited Practices in Collection and Handling of Recyclables.**

No person, persons or other entity generating recyclable materials within the City shall do any of the following:

- (a) Deposit or cause to be deposited any recyclable material at any authorized collection point when the site is closed or not operating.
- (b) Deposit or cause to be deposited any waste material, whether recyclable or not, in or upon any public street, public waters, or public grounds in the City except at authorized locations within appropriate packaging or placed into appropriate containers during specifically authorized collections if any are provided.
- (c) Deposit or cause to be deposited any recyclable materials in any container not specifically intended for the collection of that type or group of recyclable material.
- (d) Deposit or cause to be deposited any non-recyclable material in any container specifically intended for the collection or deposit of recyclable material.
- (e) Mix or permit intermixing of recyclable and non-recyclable materials intended for collection by a collector/hauler or intended to be processed at a material recycling facility.

**Sec. 8-3-21 – Contracting with Collector/Hauler.**

- (a) The City may find that the purposes of this Chapter will be better served by limiting recyclable material collection activities to a minimum and to that end the City will contract with an independent contractor to provide collection services for recyclable materials in accordance with this Chapter. If any person needs a service more than that provided by such collector/hauler pursuant to the collection contract with the City, such person is free to contract, at such person's cost, for such additional services as may be required or desired.
- (b) The Common Council shall be authorized, if it is so determined, to place the pro-rata cost of such collector/hauler's fee for such services on the tax bill for the real property from which such recyclable materials are generated. Said amount so placed on the tax bill for each year in advance of such services and when so placed, shall have the same force and effect as real estate taxes and shall be paid in the same manner as real estate taxes.
- (c) The City and the collector/hauler shall establish pickup times for the collection of collectible recyclable materials.

**Sec. 8-3-22 – Condominiums and Multi-Family Dwellings.**

- (a) Each condominium association in the City shall be responsible for establishing compliance with this Chapter by the owner of each condominium unit and shall submit its plan for compliance to the City for approval and shall submit for approval of the City any changes in such plan. Such plan may provide for the purposes of this Chapter. Each

condominium unit shall be treated the same as a single residential dwelling or the entire condominium shall be treated for such purposes as a multi-family dwelling. In approving such a plan, the City shall consider which plan under the circumstances would better promote the purpose of this Chapter.

- (b) Each owner of a multi-family building, with the consent of the City, shall have the option of treating each unit within said building as a single-family residence or comply with the requirements of Section 8-3-14 (b) and (c), except that duplexes shall be treated as two (2) single-family residences.

#### **Sec. 8-3-23 – Commercial Buildings.**

The owners of commercial, retail, industrial and governmental facilities shall provide adequate separate containers for the disposal of recyclable materials as defined herein and shall regularly notify all users of said premises of such facilities, including employees, agents and customers of county and municipal recycling requirements.

#### **Sec 8-3-24 – Federal, State and County Regulations.**

It is expected that from time to time federal and state statutes and regulations will require that items other than the items which have been deemed to be recyclable herein shall be recycled. In such event, this Chapter shall be deemed to include and shall require such other items to be recyclable hereunder.

#### **Sec. 8-3-25 – Enforcement.**

For the purpose of ascertaining compliance with the provisions of this Chapter, any authorized officer, employee or representative of the City of Verona may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multi-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the City of Verona who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

#### **Sec. 8-3-26 – Violations; Penalties.**

Any person who violates any provision of this Chapter, or any rules and regulations promulgated pursuant to this Chapter, may be issued a citation by the City of Verona to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph. Penalties for violating this ordinance may be assessed as follows:

- (a) Any person who violates Section 8-3-17 may be required to forfeit Fifty Dollars (\$50.00) for a first violation, Two Hundred Dollars (\$200.00) for a second violation, and not more than Two Thousand Dollars (\$2,000.00) for a third or subsequent violation.

- (b) Any person who violates a provision of this Chapter, except Section 8-3-17, may be required to forfeit not less than Ten Dollars (\$10.00) or more than One Thousand Dollars (\$1,000.00) for each violation. Each incident of violation shall be a separate offense and each day or part thereof during which a violation occurs or continues shall be deemed a separate offense.

**Sec. 8-3-26 – Special Collections for Violations.**

If any entity, including those receiving collection from a private firm, is found in violation of the collection and storage requirements of this Chapter and fails to comply with a notification and/or requirements of this Chapter and fails to comply with a notification and/or citation, the Common Council or its designee shall be empowered to order a special collection to remove such violation. The person shall be notified of such special collection and the charges, therefore. The special collection shall be made, and if billing plus Fifty Dollars (\$50.00) is unpaid, the bill shall be considered a lien on the property and shall be placed on the tax bill. A person shall not use the special collection provision of this Chapter to circumvent requirements for collection by a private firm.

- 2. This ordinance shall become effective upon passage and publication as required by law.

*The foregoing ordinance was duly adopted by the Common Council of the City of Verona at a meeting held on \_\_\_\_\_, 2026.*

CITY OF VERONA

\_\_\_\_\_  
Luke Diaz, Mayor

(seal)

\_\_\_\_\_  
Holly Licht, City Clerk

ADOPTED:

PUBLISHED:

**ORDINANCE NO. 26-\_\_\_\_\_**

**AN ORDINANCE CREATING TITLE 8, CHAPTER 4 REFUSE DISPOSAL AND COLLECTION**

*The Common Council of the City of Verona, Dane County, Wisconsin, do ordain that Title 8, Chapter 4 of the Code of Ordinances, City of Verona, Wisconsin is created as follows:*

1. Title 8, Chapter 4 is hereby created to read as follows:

**Chapter 4 – Refuse Disposal and Collection**

**Sec. 8-4-1 – Title.**

This Chapter shall be known as the Solid Waste Management Ordinance of the City of Verona, hereinafter referred to as this "Chapter."

**Sec. 8-4-2 – Purpose.**

- (a) The purpose of this Chapter is to maintain and protect public health and sanitation by removal of garbage, rubbish, and other waste material generated in the City of Verona, to eliminate dispersal of garbage, waste, and other waste material along the streets, roads, and other public and private properties in and near the City of Verona.
- (b) The Common Council further finds and ordains that;
  - (1) Improper disposal of household sharp medical waste, such as hypodermic needles, poses a significant health risk to workers in the waste disposal industry;
  - (2) Safe disposal of household sharp medical waste is possible through inexpensive, easily obtained means, without posing an undue burden on users of household sharp medical waste; and
  - (3) Removal of household sharp medical waste from the City's waste stream is beneficial to residents of the City as well as the City's waste hauler and users of Dane County landfills.

**Sec. 8-4-3 – Severability.**

Should any portion of this Chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Chapter shall not be affected.

**Sec. 8-4-4 – Applicability.**

The requirements of this Chapter apply to all persons within the City of Verona.

**Sec. 8-4-5 – Administration.**

The provisions of this Chapter shall be administered by the City of Verona Common Council.

**Sec. 8-4-6 – Definitions.**

- (a) In addition to the definitions provided in Section 8-3-9 of this Code of Ordinances, which are hereby incorporated into this Chapter, the following definitions shall be applicable in this Chapter:
- (1) **Commercial Waste.** Waste of whatever material generated by any industrial or business establishment where any trade, occupation, industry or commerce is conducted.
  - (2) **Deciduous Material.** Yard waste such as leaves, grass clippings, flowers and other similar vegetation, but specifically excludes sod, dirt, twigs, fruit, vegetables and other similar materials. Also included are clean woody vegetative material no greater than six (6) inches in diameter and holiday trees, but does not include tree stumps, extensive root systems or shrubs with intact root balls.
  - (3) **Demolition Wastes.** That portion of solid waste from the repair, remodeling construction or reconstruction of buildings, such as lumber, roofing and sheathing scraps, rubble, broken concrete, asphalt, plaster, conduit, pipe, wire, insulation, and other materials resulting from the demolition of buildings and improvements.
  - (4) **Garbage.** Discarded materials resulting from the handling, processing, storage and consumption of food.
  - (5) **Household Sharp Medical Waste.** Any type of product capable of puncturing or lacerating the skin that is designed or used to treat, diagnose, or prevent a disease or medical condition, including, but not limited to, scalpels and hypodermic needles.
  - (6) **Oversize and Bulky Waste.** Large items such as furniture, mattresses, carpeting, construction or demolition materials of substantial dimensions, brush and other large items whose proportions are not easily reduced.
  - (7) **Refuse.** Combustible and noncombustible materials including, but not limited to: wood, cloth and products thereof in unrecoverable condition; litter and street rubbish not including yard waste; uncontaminated ashes; and building materials such as wood, concrete, glass, plaster and other intermixed materials produced in construction or demolition of structures. "Refuse" for purposes of this Chapter shall not include "oversize or bulky waste".
  - (8) **Residential Solid Waste.** All solid waste that normally originates in a residential environment from residential dwelling units.
  - (9) **Recycling Tote or Cart.** Wheeled solid waste storage container used for depositing and collecting of approved recycling materials.

- (10) **Garbage Tote, or Cart.** Wheeled storage container used for depositing and collecting refuse and garbage.
- (11)
- (12) **Sharps Container.** A container specifically manufactured for the disposal of household sharp medical waste.
- (13) **Solid Waste Storage.** Safe, environmentally sound short-term containment of materials and for recyclables shall involve preserving materials in a condition meeting preparation standards.
- (14) **Used Oil.** Any contaminated petroleum-derived or synthetic oil including, but not limited to, the following: engine and other mechanical lubricants; hydraulic and transmission fluid; metal-working fluid; and insulating fluid or coolant.

**Sec. 8-4-7 – Mandatory Source Separation and Collection.**

The following provisions shall apply to all nonhazardous solid waste generated within the City of Verona:

**(a) Collection Standards.**

- (1) **Agreement Standards.** All garbage, refuse and other non-recyclable materials shall be collected, removed and disposed of pursuant to the City's agreement with the designated collector/hauler or individuals' private agreements with collectors/haulers unless such arrangements are unavailable or not required, in which case persons shall follow these guidelines in their own disposal of solid waste they generate.
- (2) **Placement Regulations.** All garbage placed curbside for collection shall be well drained, wrapped and deposited in watertight containers or watertight bags. No container or bag placed for collection shall exceed thirty-two (32) gallons in capacity or fifty (50) pounds in weight unless dumpsters are available.
- (3) **Container Standards.** All refuse and other non-recyclable materials placed curbside for collection shall be placed in suitable containers of not more than thirty-two (32) gallons in capacity or fifty (50) pounds in weight unless dumpsters are available. All garbage containers shall be kept in a neat, clean and sanitary condition at all times. All garbage containers for residential units shall be of metal, durable plastic, or other suitable, moisture resistant materials, including heavy duty refuse disposal plastic bags. Metal garbage cans shall be of sufficient thickness to resist denting during normal handling by collection crews. Plastic garbage bags shall be securely closed and shall consist of plastic materials not damaged by freezing and not susceptible to melting. They shall be capable of being handled during hot and cold weather without damage during normal handling by collection

crews. Plastic bags shall be of sufficient strength to allow lifting and loading of contents without tearing.

- (4) ***Refusal to Collect.*** Any bag or container placed curbside for collection which contains any recyclable material may be refused by the collector/hauler unless the generator shows good faith. Where dumpsters are used the collector/hauler may refuse collection from bins containing recyclable materials unless the owner or generator shows good faith.
- (5) ***Special Arrangements for Oversize and Bulky Waste.*** The City shall ensure that a schedule is provided to designate special times during the year when collection services and/or collection sites will be available for oversize and bulky waste and major appliances and provide a reasonable schedule of fees for this service.

- (b) **Yard Wastes.** Yard waste must be collected and disposed of properly within the City. Grass, leaves and brush shall not be collected with the intent of disposal at Dane County sanitary landfills. The City shall make suitable arrangements for collection, transportation and disposal of yard waste. All persons who generate yard waste shall be responsible for appropriate disposal of yard waste from properties owned or occupied by the aforementioned persons. Private disposal of yard waste may include as an option composting on the lot where no nuisance to others occurs.

#### **Sec. 8-4-8 – Mandatory Chipping of Brush and Wood Materials.**

- (a) No person in the City shall dispose of brush, tree branches or other wood materials with refuse that is to be deposited in any landfill owned by Dane County or the City of Verona unless such material has been reduced and processed by chipping. This Subsection shall apply to all persons and entities who, directly or through the services of the City or another third party, dispose of solid waste at any Dane County or City-owned landfill and include all persons, governmental operations and business, commercial, retail and industrial enterprises, however organized and of whatever type. All other persons (nonresidential) subject to this Subsection as Dane County or City-owned landfill users, shall facilitate and provide for chipping of brush and wood materials.
- (b) All chipped material shall be placed for collection on a date and in such manner as established by the Common Council.
- (c) All chipped materials placed for collection shall become the property of the City or its collection agent.

#### **Sec. 8-4-9 – Non-Disposal Materials.**

- (a) It shall be unlawful for any person to place for regular collection, any of the following materials:
  - (1) Hazardous waste.

- (2) Toxic waste.
  - (3) Chemicals.
  - (4) Explosives or ammunition.
  - (5) Drain or waste oil or flammable liquids.
  - (6) Large quantities of paint.
  - (7) Dead animals.
  - (8) Trees or stumps.
  - (9) Gravel or concrete.
  - (10) Construction debris.
  - (11) Human waste.
  - (12) White goods (unless as a special haul item).
  - (13) Hot ashes (ashes that are fully extinguished and dry may be left for collection in noncombustible containers).
  - (14) Tires.
  - (15) Holiday trees.
  - (16) Bedframes, mattresses, and furniture.
  - (17) Appliances.
- (b) The aforementioned materials shall be disposed of in the manner prescribed by federal or state laws, or as provided for herein.
- (c) Materials that the City collector will dispose of for a separate fee may be disposed of by special arrangement between the waste generator and said City collector.

**Sec. 8-4-10 – Hospital/Medical Wastes.**

- (a) **Household Sharp Medical Waste Disposal.** Household sharp medical waste shall not be deposited in a solid waste or recycling container or in any other place or manner in the City of Verona other than at an approved authorized handler of such wastes, such as a registered sharps collection station, clinic, pharmacy, or hospital.

- (b) **Collector to Refuse Pickup of Household Sharp Medical Waste.** The City's collector shall refuse to pick up any solid waste or recyclables containing household sharp medical waste.

**Sec. 8-4-11 – Building Waste.**

All demolition waste resulting from remodeling, construction, or removal of a building, roadway, or sidewalk shall be disposed of by the owner, builder, or contractor. Building materials of any kind will not be disposed of by the City or its collection service.

**Sec. 8-4-12 – Collection of Refuse.**

(a) **Placement for Collection.**

- (1) Residential solid waste shall be accessible to collection crews. Residential solid waste in approved containers shall be placed immediately behind the curb of the public street for collection or containers shall be placed immediately adjacent to the alley if premises abut on an alley. Yard bulky waste from residential units shall likewise be placed in neat, orderly fashion behind the curb. During winter months, solid waste shall not be placed on top of the snowbank, nor shall it be placed in the roadway. The owner shall either shovel out an area behind the curb in which to place the waste or shall place it in the driveway. Collection crews will not collect residential solid waste unless it is placed at the curb of a public street. Residential units shall bring their solid waste to the terrace adjacent to the street curb for collection. Should collection crews be unable to discharge contents of garbage cans into collection vehicles using normal handling procedures, the cans, including contents, will be left at curb side. The owner shall make provisions to assure that the solid waste therein can be collected on the next collection day. Collection crews will not empty garbage cans by means other than dumping.
- (2) No garbage containers or other containers for refuse other than those of the City shall be placed, kept, stored or located within the right-of-way of a street or alley; provided, however, that the Common Council may authorize the location of such containers within the public right-of-way at specified places and times when such location is necessary for the expeditious collection and disposition of refuse.

(b) **Restriction on Time of Placement.**

- (1) Receptacles and containers for refuse and rubbish shall be placed in collection locations as designated in Subsection (a) above prior to 7:00 a.m. of the scheduled collection day, but not more than twenty-four (24) hours prior to such time.
- (2) All receptacles, bags and containers for refuse and garbage disposal shall be removed from the curbside collection point within twenty-four (24) hours after the regular collection time.
- (3) City employees or employees of licensed collectors will not enter any structures to remove garbage or refuse, except by written agreement with the property owner.

- (4) If the scheduled collection day falls on a holiday, collection will be on the following scheduled working day.
- (5) Special collections may be made if ordered by the Director of Public Works and will be billed to the owner.

**Sec 8-4-13 – Refuse from Outside the City.**

It shall be unlawful to bring refuse from outside the City of Verona limits into the City limits for disposal unless specifically authorized by written agreement with the City.

**Sec. 8-4-14 – Title to Refuse; Anti-Scavenging Provision.**

- (a) In the absence of an agreement to the contrary, title to the refuse placed for collection and disposal by the City or its agents shall vest in the City of Verona as soon as it is placed for collection. It shall be a violation of this Chapter for any person unauthorized by the City to collect or pick up, or cause to be collected or picked up, any refuse that is placed for disposal by the City or by any authorized agent. Any such and each such unauthorized collection of refuse in violation hereof shall constitute a separate and distinct offense punishable as provided for herein.
- (b) Persons shall not pilfer recyclables or disturb refuse once placed for collection unless good faith applies. Only persons authorized by the City or the generator of waste shall collect or handle refuse once placed appropriately for collection. Any and each collection by unauthorized persons in violation of this Subsection shall constitute a separate and distinct offense punishable as provided hereinafter. Nothing herein shall be construed to allow for scavenging, removal, transportation, or resorting of refuse which has been placed for disposal under this Chapter. Any such scavenging or separation of refuse that has been placed for disposal by the producer of said refuse shall be deemed a violation of this Chapter.
- (c) This Chapter shall not prohibit the actual producers of refuse or the owners of residential units or non-residential units upon which refuse has been accumulated from personally collecting, conveying, and disposing of refuse, provided such producers or owners do not violate the intent of this Chapter.

**Sec. 8-3-15 – Garbage Accumulation; When a Nuisance.**

The accumulation or deposit of garbage, trash, or putrescible animal or vegetable matter in or upon any lot or land or any public or private place within the City which causes the air or environment to become noxious or offensive or to be in such a condition as to promote the breeding of flies, mosquitoes, or other insects, or to provide a habitat or breeding place for rodents or animals, or which otherwise becomes injurious to the public health, is prohibited and declared to constitute a nuisance. Refuse areas shall be kept in a nuisance and odor free condition. Refuse shall not be allowed to accumulate. Violation will result in the occupant

and/or owner being notified to clean up his area, with continued violations resulting in the owner being prosecuted under provisions of this and other City ordinances.

**Sec. 8-4-16 – Improper Placement.**

No persons shall deposit, throw, or place any garbage, offal, dead animals, combustible refuse or other deleterious matters in any park, lane, alley, street, public grounds, or public place within the City, nor place any garbage, offal, dead animals or other refuse matter upon any private property not owned by such person without such person's consent. If not deemed noncollectible, these materials may be placed for collection on the owner's property if the same is enclosed in proper vessels or containers which shall be watertight and kept so with tightly fitting covers.

**Sec. 8-4-17 – Interference with Authorized Collector.**

No person other than an authorized collector shall collect or interfere with any waste after it shall have been put into a garbage receptacle and deposited in the proper place for the collector, nor shall any unauthorized person molest, hinder, delay or in any manner interfere with any authorized garbage collector in the discharge of their duties.

**Sec. 8-4-18 – Contracting with Collector/Hauler.**

- (a) The City may find that the purposes of this Chapter will be better served by limiting collection of waste activities to a minimum and to that end the City will contract with an independent contractor to provide waste collection services in accordance with this Chapter. If any person needs a service in excess of that provided by such collector/hauler pursuant to the collection contract with the City, such person is free to contract, at such person's cost, for such additional services as may be required or desired.
- (b) The Common Council shall be authorized, if it so determines, to place the pro-rata cost of such collector/hauler's fee for such services on the tax bill for the real property from which such waste is generated. Said amount so placed on the tax bill for each year in advance of such services and when so placed shall have the same force and effect as real estate taxes and shall be paid as in the same manner as real estate taxes.
- (c) The City and the collector/hauler shall establish pickup times for the collection of collectible wastes.

**Sec. 8-4-19 – Agricultural Operations.**

Nothing in this Chapter is intended to apply to the disposal of or the accumulation of agricultural or farm wastes, products or feed accumulated upon property used in the ordinary course of farming.

**Sec. 8-4-20 – Violations; Penalties.**

Any person who violates any provision of this Chapter, or any rules and regulations promulgated pursuant to this Chapter, may be required to forfeit Fifty Dollars (\$50.00) for a first violation, One Hundred Dollars (\$100.00) for a second violation, and not more than Two

Hundred Dollars (\$200.00) for a third or subsequent violation. Each incident of violation shall be a separate offense and each day or part thereof during which a violation occurs or continues shall be deemed a separate offense.

**Sec. 8-4-21 – Special Collections for Violations.**

If any entity, including those receiving collection from a private firm, is found in violation of the collection and storage requirements of this Chapter and fails to comply with a notification and/or requirements of this Chapter and fails to comply with a notification and/or citation, the Common Council or its designee shall be empowered to order a special collection to remove such violation. The person shall be notified of such special collection and the charges therefore. The special collection shall be made, and if billing plus Fifty Dollars (\$50.00) is unpaid, the bill shall be considered a lien on the property and shall be placed on the tax bill. A person shall not use the special collection provision of this Chapter to circumvent requirements for collection by a private firm.

2. This ordinance shall become effective upon passage and publication as required by law.

*The foregoing ordinance was duly adopted by the Common Council of the City of Verona at a meeting held on \_\_\_\_\_, 2026.*

CITY OF VERONA

\_\_\_\_\_  
Luke Diaz, Mayor

(seal)

\_\_\_\_\_  
Holly Licht, City Clerk

ADOPTED:

PUBLISHED:

## CITY OF VERONA RECTANGULAR RAPID FLASHING BEACON POLICY

Title: <b>Rectangular Rapid Flashing Beacon (RRFB) Policy</b>	
Policy Source: Public Works Committee	Creation Date: April 13, 2026
Application:	Revision Date:
Indexed as:	Total Pages: 2

### **PURPOSE**

This policy describes the procedures and rules for determining when and where a rectangular rapid flashing beacon (RRFB) should be installed beyond the MUTCD guidelines. This policy only pertains to roadways that fall under the City of Verona jurisdiction for maintenance.

### **DEFINITIONS**

**Arterial Roadway** – A higher-order roadway designed primarily for through-traffic movement, typically characterized by higher speeds, greater traffic volumes, and longer trip lengths than collector or local streets.

**Collector Roadway** – A roadway that provides connections between local streets and arterial roadways, serving both land access and through-traffic movement at moderate speeds and volumes.

**MUTCD** – The Manual on Uniform Traffic Control Devices, published by the Federal Highway Administration, which establishes national standards for traffic control devices including pavement markings.

**Permanent Centerline Roadway Striping** – A continuous or segmented yellow pavement marking applied near the center of a roadway to delineate opposing lanes of travel. This striping is intended to provide directional guidance, improve driver awareness, and enhance roadway safety. For purposes of this policy, permanent centerline striping refers only to paint-based markings applied to City-maintained roadways and does not include thermoplastic, raised pavement markers, or temporary markings.

**Public Works, Water and Sewer Committee** – The committee of elected officials responsible for evaluating certain appeals for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

**Rectangular Rapid Flashing Beacons (RRFB)** – A rectangular shaped, high-intensity signal heads which have a rapid flickering pattern.

**Traffic Safety Committee** – The City staff committee responsible for evaluating requests for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

### **CONDITIONS FOR USE/PLACEMENT**

RRFBs may be considered for use if the conditions for pedestrian crossing pavement markings are met and where one or more of the following conditions exist:

- Access to parkland
- Access to school
- Trail and path crossing
- Located on a long-range plan such as a bicycle and pedestrian study or a Comprehensive Plan
  
- Speed limit of the road – RRFBs are generally not be installed on roadways with a posted speed limit of 40 mph or greater.
- Must be designated as a collector or an arterial to be considered for an RRFB.
  
- Distance – A proposed RRFB should be at least a quarter (0.25) of a mile from a signalized intersection or another RRFB.

### **TECHNICAL EVALUATION REQUIREMENTS**

1. Verify the location of the requested RRFB to determine if it meets the above criteria. If yes, a RRFB may be considered.
2. Verify that the existing pedestrian crossing is marked with update pavement paint and signed as a crosswalk on both sides of the approaches. If any of these do not exist, these should be updated or installed before considering an RRFB.
3. Verify the following for the request:
  - a. Speed limit of the road – RRFBs are generally not be installed on roadways with a posted speed limit of 40 mph or greater.
  - b. Road type – Must be designated as a collector or an arterial to be considered for an RRFB.
  - c. Distance – A proposed RRFB should be at least a quarter (0.25) of a mile from a signalized intersection or another RRFB.

### **PROCEDURE**

1. A request for an RRFB may be submitted to the City’s Public Works Director, provided it meets the evaluation and placement criteria outlined above or presents unique safety concerns that warrant further consideration by the Director. The

Traffic Safety Committee comprised of City Staff will evaluate the request based on the above information.

- a. If the criteria are not met, installation will not be considered, but the Traffic Committee will review the crosswalk to determine if other improvements are needed such as fresh paint, tree trimming, or signage.
  - b. If the criteria are met, the Traffic Committee will ask a representative of the Traffic Committee to present the information to the Public Works Committee showing the location and how it meets the criteria.
2. If a RRFB is recommended by the Public Works Committee after meeting the criteria, a line item will be added to the budget for formal design and installation.

### **OTHER CONSIDERATIONS**

1. RRFBs should be installed in the median rather than the far side of the roadway if there is a pedestrian refuge or other type of median.
2. RRFBs shall be installed with solar panels.
3. RRFBs should never be used without a pedestrian, school, or trail crossing warning sign per Federal Highway Administration (FHWA).
4. Use RRFBs for crosswalks across approaches controlled by YIELD signs, STOP signs, traffic control signals, or pedestrian hybrid beacons, except for the approach or egress from a roundabout per FHWA.

RRFBs are prioritized based on documented safety needs and policy criteria to avoid over-use of the RRRBs reducing the overall effectiveness.

### **DENIAL AND APPEAL PROCESS**

#### **1. Denial of Request**

If a request for an RRFB does not meet the conditions for use, technical evaluation requirements, or other criteria outlined in this policy, the request may be denied by the Traffic Safety Committee.

- The City will provide a brief written explanation outlining the reasons for the denial.
- In cases where criteria are not met, the Traffic Safety Committee may still recommend alternative safety improvements, such as pavement marking enhancements, signage, or vegetation management.

#### **2. Appeal Process**

An applicant may appeal the denial of an RRFB request to the Public Works, Sewer and Water Committee.

- Appeals must be submitted in writing to the Public Works Director within 30 days of the denial.

- The appeal should include any additional information, documentation, or justification supporting reconsideration of the request.

### 3. Committee Review and Action

Upon receipt of an appeal:

- The Public Works, Sewer and Water Committee will review the original request, the basis for denial, and any additional information provided.
- The Committee may request input from the Traffic Safety Committee or other City staff as part of its review.

Following review, the Public Works, Sewer and Water Committee may:

- Uphold the denial;
- Direct that additional analysis be completed; or
- Recommend to the Common Council that the RRFB be considered for installation despite not fully meeting the standard criteria due to unique safety considerations.

### 4. The Common Council Action

- If recommended for approval to the Common Council, the decision of the Council shall be considered final.

## CITY OF VERONA ROADWAY STRIPING POLICY

Title: <b>Roadway Striping Policy</b>	
Policy Source: Public Works Committee	Creation Date: April 13, 2026
Application:	Revision Date:
Indexed as:	Total Pages: 2

### **PURPOSE**

This policy describes the procedures and rules for determining when and where to paint permanent centerline striping on roadways beyond the federal and state standards due to resource limitations. This policy only pertains to roadways that fall under the City of Verona jurisdiction for maintenance and does not include striping for crosswalks, bicycle lanes, shared roadways, and any other roadway painting not mentioned.

### **DEFINITIONS**

**Arterial Roadway** – A higher-order roadway designed primarily for through-traffic movement, typically characterized by higher speeds, greater traffic volumes, and longer trip lengths than collector or local streets.

**Collector Roadway** – A roadway that provides connections between local streets and arterial roadways, serving both land access and through-traffic movement at moderate speeds and volumes.

**MUTCD** – The Manual on Uniform Traffic Control Devices, published by the Federal Highway Administration, which establishes national standards for traffic control devices including pavement markings.

**Permanent Centerline Roadway Striping** – A continuous or segmented yellow pavement marking applied near the center of a roadway to delineate opposing lanes of travel. This striping is intended to provide directional guidance, improve driver awareness, and enhance roadway safety. For purposes of this policy, permanent centerline striping refers only to paint-based markings applied to City-maintained roadways and does not include thermoplastic, raised pavement markers, or temporary markings.

**Public Works, Sewer and Water Committee** – The committee of elected officials responsible for evaluating certain appeals for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

**Traffic Safety Committee** – The City staff committee responsible for evaluating requests for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

### **CONDITIONS FOR USE/PLACEMENT**

Verona pavement marking adheres to the Wisconsin Manual on Uniform Traffic Control Devices (WMUTCD), which aligns with state and federal standards.

Additional roadway centerline striping may be considered if one or more of the following conditions for pavement markings exist:

- The roadway is designated as a collector or arterial roadway.
- The roadway has more than two travel lanes.
- Speed limit of the road – If the posted speed limit is 40 mph or above, it is recommended to have a permanent centerline roadway striping.
- The roadway is located on a long-range plan such as a bicycle and pedestrian study or a Comprehensive Plan.

### **TECHNICAL EVALUATION REQUIREMENTS**

1. Verify and evaluate the location of the requested centerline pavement striping to determine if it meets the above criteria, for centerline pavement striping to be considered.
2. Verify that the existing centerline pavement striping is marked with current standards for pavement paint. If these conditions do not exist, then consider updating.
3. Verify roadway is not currently in the CIP or resurfacing schedule.
4. Verify the conditions for use/placement.

### **PROCEDURE**

1. A request for permanent centerline pavement striping may be made to the City's Public Works Director providing it meets the above conditions and evaluation criteria.
2. The Traffic Safety Committee will evaluate the request based on the above information.
  - a. If the criteria are not met, installation will not be considered, but the Traffic Safety Committee will review to determine if other improvements are needed.

- b. If the criteria are met, the Traffic Safety Committee will ask a representative of the Traffic Safety Committee to present the information to the Public Works Committee showing the location and how it meets the criteria.
3. If permanent centerline pavement striping is recommended by the Public Works Committee after meeting the criteria, a line item will be added to the budget or a possible budget amendment for formal design and installation.

### **OTHER CONSIDERATIONS**

1. Safety evaluation should be completed to determine if any safety improvements are warranted or if other improvements should occur.
2. Permanent centerline pavement striping can occur in short sections as determined by the Traffic Safety Committee to include, and not be limited to, curves, over hills, on approaches to grade crossings, at grade crossings, and at bridges.
3. The Manual on Uniform Traffic Control Devices Chapter 3B will be used to implement the pavement striping.

### **DENIAL AND APPEAL PROCESS**

1. Denial of Request

If a roadway striping request does not meet the conditions for use, technical evaluation requirements, or other criteria outlined in this policy, the request may be denied by the Traffic Safety Committee.

- The City will provide a brief written explanation outlining the reasons for the denial.
- In cases where criteria are not met, the Traffic Safety Committee may still recommend alternative safety improvements.

2. Appeal Process

An applicant may appeal the denial of a roadway striping request to the Public Works, Sewer and Water Committee.

- Appeals must be submitted in writing to the Public Works Director within 30 days of the denial.
- The appeal should include any additional information, documentation, or justification supporting reconsideration of the request.

3. Committee Review and Action

Upon receipt of an appeal:

- The Public Works, Sewer and Water Committee will review the original request, the basis for denial, and any additional information provided.
- The Committee may request input from the Traffic Safety Committee or other City staff as part of its review.

Following review, the Public Works, Sewer and Water Committee may:

- Uphold the denial;
- Direct that additional analysis be completed; or
- Recommend to the Common Council that the roadway striping request be considered for installation despite not fully meeting the standard criteria due to unique safety considerations.

4. The Common Council Action

If recommended for approval to the Common Council, the decision of the Council shall be considered final.