



## PUBLIC WORKS, SEWER & WATER COMMITTEE-

DATE: Monday, May 11, 2026

TIME: 5:30 PM

LOCATION: VERONA CITY HALL  
ROOM D122  
111 LINCOLN STREET  
VERONA, WI 53593

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of the Minutes:
  
5. **Discussion and Possible Action:** Project 2024-105 Mark Drive Reconstruction. Pay request #4 James Peterson and Sons Inc.
  
6. **Discussion and Possible Action:** Partial Release of Easement Epic Systems, Cross Country Road.
  
7. **Discussion and Possible Action:** Comprehensive Plan Review and Comments.
  
8. **Discussion and Possible Action:** Implementation of a Roadway Striping Policy.
  
9. **Discussion and Possible Action:** Implementation of a Rectangular Rapid Flashing Beacon Policy.
  
10. Staff Report:
11. Adjourn

Beth Tucker Long - Chairperson

POSTED: May 7, 2026

POSTED: Verona City Hall  
Verona Public Library  
Miller's Market

All agendas are posted on the City website at: [veronawi.gov](http://veronawi.gov)

**WRITTEN COMMENTS:** You can send comments to the Public Works, Sewer & Water Committee on any matter, either on or not on the agenda, by emailing [bmanning@veronawi.gov](mailto:bmanning@veronawi.gov) or in writing to Public Works, Sewer & Water Committee, 410 Investment Court, Verona, WI, 53593.

**Notice:** If you need an interpreter, materials in alternative formats, or other accommodation to access the meeting, please contact the City Clerk at (608) 845-6495 at least 48-hours preceding the meeting. Every reasonable effort will be made to accommodate your request.

Notice is hereby given that a majority of the City Council may be present at the meeting of the Public Works, Sewer & Water Committee to gather information about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting.



## PUBLIC WORKS, SEWER & WATER COMMITTEE-

DATE: Monday, April 27, 2026

TIME: 5:30 PM

LOCATION: VERONA CITY HALL  
ROOM D122  
111 LINCOLN STREET  
VERONA, WI 53593

1. Call to Order: **Meeting called to order at 5:31pm by Alder Beth Tucker Long.**
2. Roll Call: **Beth Tucker Long, Ajejandro Hernandez, Chris Weiss, also present Bryan Manning-Public Works, Mayor Luke Diaz, Carla Fisher-AE-COM, Jamie Aulik-City Administrator, Mike Trotter-PW**
3. Approval of Minutes: **Moved by Alder Tucker Long and seconded by Alder Weiss to approve the minutes with corrections. Motion passed 3-0.**
4. Public Comment **Katelyn Beirowski, and Alder Mara Hemke spoke about public safety concerns and the need for a four way stop on Zingg Drive for Agenda Item 5. Jess Gunderson spoke about public safety concerns and the need for pedestrian/bike considerations on South Main Street for Agenda Item 6.**
5. **Discussion and Possible Action:** Traffic Committee Appeal for Zingg Drive Decision **moved by Alder Tucker Long and seconded by Alder Hernandez to recommend that the Common council overturn the Traffic Committee decision on Zingg Drive and install a four-way stop. Motion passed 3-0.**
6. **Discussion and Possible Action:** Traffic Committee Appeal for South Main Street Decision **moved by Alder Tucker Long and seconded by Alder Hernandez to recommend that the Common Council overturn the Traffic Committee decision on South Main Street and investigate installing and painting a striped bike lane with temporary delineator posts. Motion passed 3-0.**
7. **Discussion and Possible Action:** Ordinance No. 26-1086 Repealing and Recreating Title 8, Chapter 3 - Refuse Disposal and Collection; Recycling. **Deferred to a future meeting.**
8. **Discussion and Possible Action:** Implementation of a Roadway Striping Policy **No action taken.**
9. **Discussion and Possible Action:** Implementation of a Rectangular Rapid Flashing Beacon Policy. **Deferred to a future meeting.**
10. **Discussion and Possible Action:** West Road Change Order **Moved by Alder Weiss and seconded by Alder Tucker Long to recommend approval of this change order in the amount of \$320,000.00 adding, for an authorized compensation \$4,050,100.00. Alder Hernandez abstained, motion passed 2-0.**
11. **Discussion and Possible Action:** Awarding Contract Project 2024-105- Mark Drive Reconstruction Phase 2 **Moved by Alder Tucker Long and seconded by Alder Weiss to recommend approval of the Project 2024-105- Mark Drive Reconstruction Phase 2 to Northwest Stone LLC. for the sum of \$2,137,596.55. Motion passed 3-0.**
12. Staff Report:

13. Adjourn ***Moved by Alder Weiss and seconded by Alder Hernandez to adjourn at 6:32 pm.***  
***Motion passed 3-0.***

Beth Tucker Long - Chairperson

POSTED: April 23, 2026

POSTED: Verona City Hall

Verona Public Library

Miller's Market

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**Public Works/Sewer & Water Committee**

Listed below is an explanation of the items on the Public Works/Sewer & Water Committee agenda.

**Item (5) Discussion and Possible Action:** Project 2024-105 Mark Drive Reconstruction Pay request #4 James Peterson and Sons.

**Memo blurb:** Work performed finishing up some utilities sanitary and water main, along with sidewalk curb and gutter and asphalt surface.

Recommended Motion: ***Move to approve Project 2024-105 Mark Drive Reconstruction Pay request #4 James Peterson and Sons for a sum not to exceed \$296,463.76***

**Item (6) Discussion and Possible Action:** Partial Release of Easement Epic Systems Cross Country Road.

**Memo blurb** This is clean up of when Country View Road was moved and reestablished.

Recommended Motion: ***Move to recommend approval and acceptance of Easement Release Epic Systems***

**Item (7) Discussion and Possible Action:** Comprehensive Plan Review and Comments.

**Memo blurb** Review and comment

**Recommended Motion:** none

**Item (8) Discussion and Possible Action:** Implementation of a Roadway Striping Policy

**Recommended Motion:** Recommend approval of Implementation of a Roadway Striping Policy

**Item (9) Discussion and Possible Action:** Implementation of a Rectangular Rapid Flashing Beacon Policy

**Recommended Motion:** : Recommend approval of Implementation of a Rectangular Rapid Flashing Beacon Policy

## **Staff Report**

### **Streets**

Asphalt repair prep  
street sweeping  
Street Sign Replacement  
retaining wall work

### **Utility Progress Update**

- Staff is finishing with sewer cleaning
- Locates are increasing
- Working on Lead and Copper sampling
- Finished the Consumer Confidence Report. It has been posted on the City's website
- Starting on the yearly Emar Report
- Finished water sampling Avalon & Mark Dr project
- Scheduling Water Tower Cleaning for Towers 1 & 3
- Tree Planting at well 3 to cover new generator
- Valve box repairs

**Contractor's Application For Payment No. 4**

To (Owner):	City of Verona	Application Period:	12/3/2025 - 4/25/2026	Application Date:	4/28/2026
Project:		From (Contractor):	James Peterson Sons, Inc.	Notice to Proceed Date:	
		Contract:	Mark Drive Reconstruction	Via (Engineer)	
Owner's Contract No.:		Contractor's Project No.:	4252MARK	Engineer's Project No.:	

**Application for Payment**

**Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$ -	\$ -
NET CHANGE BY CHANGE ORDERS	\$ -	

1. ORIGINAL CONTRACT PRICE	\$ 2,008,878.08
2. Net change by Change Orders	\$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$ 2,008,878.08
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate)	\$ 1,264,475.48
5. RETAINAGE:	
a. <u>5</u> % <u>1,264,475.48</u> Work Completed	\$ 63,223.77
b. <u>5</u> % x \$ Stored Material	\$ 0.00
c. Total Retainage (Line 5a + Line 5b)	\$ 63,223.77
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ 1,201,251.71
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 904,787.95
8. AMOUNT DUE THIS APPLICATION	\$ 296,463.76
9. BALANCE TO FINISH, PLUS RETAINAGE (Column I on Progress Estimate + Line 5 above)	\$ 807,626.37

**Contractor's Certification**

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 296,463.76  
(Line 8 or other - attach explanation of other amount)

is recommended by: Joe Jiso (Engineer) 05-06-2026 (Date)

Payment of: \$ 296,463.76  
(Line 8 or other - attach explanation of other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding Agency (if applicable) \_\_\_\_\_ (Date)

By: [Signature] Date: 4/28/2026

Item No. (A)	Description of Work (B)	Scheduled Quantity (C)	Unit	Unit Price (D)	Current Contract Value	Work Completed						Total Completed and		Percent Complete
						Previous Requests (E)		This Request (F)		Stored Materials (G)		Stored to Date (E+F+G)		
						Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
1	1201.0100 CLEARING & GRUBBING	4.0000	STA	\$ 2,250.00	\$ 9,000.00	3.00	\$ 6,750.00	-	\$ -			3.00	\$ 6,750.00	75%
2	1204.0100 RM CONCR PAVEMENT	400.0	SY	\$ 5.00	\$ 2,000.00	80.00	\$ 400.00	-	\$ -			80.00	\$ 400.00	20%
3	1204.0110 RM ASPHALTIC SURFACE	7,870.0	SY	\$ 2.25	\$ 17,707.50	3,395.44	\$ 7,639.74	3,884.15	\$ 8,739.34			7279.59	\$ 16,379.08	92%
4	1204.0150 RM CURB & GUTTER	4,200.0	LF	\$ 2.50	\$ 10,500.00	2,191.00	\$ 5,477.50	1,924.00	\$ 4,810.00			4115.00	\$ 10,287.50	98%
5	1204.0155 RM CONCR SIDEWALK	75.0	SY	\$ 10.00	\$ 750.00	-	\$ -	12.22	\$ 122.20			12.22	\$ 122.20	16%
6	1205.0100 EXCAVATION COMMON	4,750.0	CY	\$ 18.87	\$ 89,632.50	2,115.00	\$ 39,910.05	-	\$ -			2115.00	\$ 39,910.05	45%
7	1305.0120 BASE AGGREGATE DENSE 1 1/4-IN	2,700.0	TON	\$ 24.22	\$ 65,394.00	2,187.49	\$ 52,981.01	-	\$ -			2187.49	\$ 52,981.01	81%
8	1305.0130 BASE AGGREGATE DENSE 3-IN	3,570.0	TON	\$ 16.06	\$ 57,334.20	1,509.37	\$ 24,240.48	-	\$ -			1509.37	\$ 24,240.48	42%
9	1416.0170 CONCR DRIVEWAY 7-IN	515.0	SY	\$ 57.15	\$ 29,432.25	294.70	\$ 16,842.11	-	\$ -			294.70	\$ 16,842.11	57%
10	1455-0605 TACK COAT	440.0	GAL	\$ 0.10	\$ 44.00	100.00	\$ 10.00	-	\$ -			100.00	\$ 10.00	23%
11	1460.5223 HMA PAVEMENT 3 LT 58-28 S	1,060.0	TON	\$ 70.00	\$ 74,200.00	485.05	\$ 33,953.50	-	\$ -			485.05	\$ 33,953.50	46%
12	1460.5224 HMA PAVEMENT 4 LT 58-28 S	830.0	TON	\$ 71.50	\$ 59,345.00	418.88	\$ 29,949.92	-	\$ -			418.88	\$ 29,949.92	50%
13	1601.0105 CONCR CURB & GUTTER 24-IN TYPE D	2,675.0	LF	\$ 18.00	\$ 48,150.00	2,098.00	\$ 37,764.00	-	\$ -			2098.00	\$ 37,764.00	78%
14	1601.0110 CONCR CURB & GUTTER 30-IN TYPE D	1,515.0	LF	\$ 19.00	\$ 28,785.00	-	\$ -	-	\$ -			0.00	\$ -	0%
15	1601.0600 CONCR CURB PEDESTRIAN	20.0	LF	\$ 70.00	\$ 1,400.00	-	\$ -	-	\$ -			0.00	\$ -	0%
16	1602.0410 CONCR SIDEWALK 5-IN	8,180.0	SF	\$ 5.35	\$ 43,763.00	277.00	\$ 1,481.95	-	\$ -			277.00	\$ 1,481.95	3%
17	1602.0420 CONCR SIDEWALK 7-IN	1,045.0	SF	\$ 6.35	\$ 6,635.75	-	\$ -	-	\$ -			0.00	\$ -	0%
18	1602.0505 CURB RAMP DETECTABLE WARNING FIELD YELLOW	150.0	SF	\$ 45.00	\$ 6,750.00	20.00	\$ 900.00	-	\$ -			20.00	\$ 900.00	13%
19	1619.1000 MOBILIZATION	1.0	EA	\$ 215,694.00	\$ 215,694.00	0.50	\$ 107,847.00	0.25	\$ 53,923.50			0.75	\$ 161,770.50	75%
20	1625.0100 TOPSOIL (6-IN)	4,335.0	SY	\$ 11.71	\$ 50,762.85	1,450.00	\$ 16,979.50	-	\$ -			1450.00	\$ 16,979.50	33%
21	1628.2006 EROSION MAT URBAN CL I TYPE A	4,335.0	SY	\$ 1.80	\$ 7,803.00	1,450.00	\$ 2,610.00	-	\$ -			1450.00	\$ 2,610.00	33%
22	S.1628.5.12 EROSION LOG	675.0	EA	\$ 6.75	\$ 4,556.25	-	\$ -	-	\$ -			0.00	\$ -	0%
23	1628.7020 INLET PROTECTION, FRAMED	23.0	EA	\$ 195.00	\$ 4,485.00	5.00	\$ 975.00	-	\$ -			5.00	\$ 975.00	22%
24	1629.0210 FERTILIZER TYPE B	3.5	CWT	\$ 90.00	\$ 315.00	1.00	\$ 90.00	-	\$ -			1.00	\$ 90.00	29%
25	1630.0130 SEEDING MIXTURE NO. 40	79.0	LB	\$ 12.95	\$ 1,023.05	50.00	\$ 647.50	-	\$ -			50.00	\$ 647.50	63%
26	1638.2102 MOVING SIGNS TYPE II	5.0	EA	\$ 110.00	\$ 550.00	-	\$ -	-	\$ -			0.00	\$ -	0%
27	1643.0500 TRAFFIC CONTROL	1.0	EA	\$ 9,640.00	\$ 9,640.00	0.50	\$ 4,820.00	0.25	\$ 2,410.00			0.75	\$ 7,230.00	75%
28	1646.6120 MARKING STOP LINE EPOXY 18-IN	65.0	LF	\$ 15.55	\$ 1,010.75	-	\$ -	-	\$ -			0.00	\$ -	0%
29	1646.7420 MARKING CROSSWALK EPOXY TRANSVERSE LINE 6-IN	295.0	LF	\$ 14.43	\$ 4,256.85	-	\$ -	-	\$ -			0.00	\$ -	0%
30	1646.7520 MARKING CROSSWALK EPOXY LADDER PATTERN 24-IN	110.0	LF	\$ 25.20	\$ 2,772.00	-	\$ -	-	\$ -			0.00	\$ -	0%
31	1646.8120 MARKING CURB EPOXY	40.0	LF	\$ 7.34	\$ 293.60	-	\$ -	-	\$ -			0.00	\$ -	0%
32	1650.1000 CONSTR STAKING PROJECT	1.0	LS	\$ 25,000.00	\$ 25,000.00	0.50	\$ 12,500.00	0.25	\$ 6,250.00			0.75	\$ 18,750.00	75%

Item No. (A)	Description of Work (B)	Scheduled Quantity (C)	Unit	Unit Price (D)	Current Contract Value	Work Completed						Total Completed and		Percent Complete
						Previous Requests (E)		This Request (F)		Stored Materials (G)		Stored to Date (E+F+G)		
						Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
33	1690.1000 SAWING PAVEMENT	710.0	LF	\$ 1.95	\$ 1,384.50	393.50	\$ 767.33	-	\$ -			393.50	\$ 767.33	55%
34	2209.3000 TRENCH BACKFILL (STORM SEWER)	866.0	TON	\$ 0.01	\$ 8.66	-	\$ -	-	\$ -			0.00	\$ -	0%
35	2608.0312 STORM SEWER PIPE REINF CONCR CL III 12-IN	64.0	LF	\$ 133.14	\$ 8,520.96	52.00	\$ 6,923.28	-	\$ -			52.00	\$ 6,923.28	81%
36	2608.0315 STORM SEWER PIPE REINF CONCR CL III 15-IN	25.0	LF	\$ 138.29	\$ 3,457.25	16.00	\$ 2,212.64	-	\$ -			16.00	\$ 2,212.64	64%
37	2608.0412 STORM SEWER PIPE REINF CONCR CL IV 12-IN	506.0	LF	\$ 125.99	\$ 63,750.94	-	\$ -	-	\$ -			0.00	\$ -	0%
38	2608.2414 STORM SEWER PIPE REINF CONCR CL HE IV 14X23-IN	271.0	LF	\$ 134.11	\$ 36,343.81	-	\$ -	-	\$ -			0.00	\$ -	0%
39	2611.1230 CATCH BASINS 2X3-FT	13.0	EA	\$ 2,882.49	\$ 37,472.37	4.00	\$ 11,529.96	-	\$ -			4.00	\$ 11,529.96	31%
40	2611.1004 CATCH BASINS 4-FT	5.0	EA	\$ 2,448.28	\$ 12,241.40	-	\$ -	-	\$ -			0.00	\$ -	0%
41	2700.0200 CONNECTION TO EXISTING STORM SEWER MANHOLE	1.0	EA	\$ 2,635.10	\$ 2,635.10	-	\$ -	-	\$ -			0.00	\$ -	0%
42	2700.0315 CONNECTION TO EXISTING STORM SEWER PIPE (15-IN)	1.0	EA	\$ 550.00	\$ 550.00	1.00	\$ 550.00	-	\$ -			1.00	\$ 550.00	100%
43	3209.3000 TRENCH BACKFILL (WATER MAIN)	2,306.0	TON	\$ 0.01	\$ 23.06	-	\$ -	-	\$ -			0.00	\$ -	0%
44	3801.0108 8-IN DIA DUCTILE IRON WATER MAIN	76.0	LF	\$ 154.75	\$ 11,761.00	8.00	\$ 1,238.00	54.00	\$ 8,356.50			62.00	\$ 9,594.50	82%
45	3801.0112 12-IN DIA DUCTILE IRON WATER MAIN	2,085.0	LF	\$ 163.35	\$ 340,584.75	1,192.00	\$ 194,713.20	882.00	\$ 144,074.70			2074.00	\$ 338,787.90	99%
46	3802.0110 WATER SERVICE (1-IN)	659.0	LF	\$ 116.46	\$ 76,747.14	404.00	\$ 47,049.84	-	\$ -			404.00	\$ 47,049.84	61%
47	3802.0115 WATER SERVICE (1 1/2-IN)	83.0	LF	\$ 168.57	\$ 13,991.31	-	\$ -	-	\$ -			0.00	\$ -	0%
48	3803.0106 WATER VALVE AND VALVE BOX (6-IN)	7.0	EA	\$ 2,485.00	\$ 17,395.00	3.00	\$ 7,455.00	3.00	\$ 7,455.00			6.00	\$ 14,910.00	86%
49	3803.0108 WATER VALVE AND VALVE BOX (8-IN)	3.0	EA	\$ 3,466.40	\$ 10,399.20	2.00	\$ 6,932.80	1.00	\$ 3,466.40			3.00	\$ 10,399.20	100%
50	3803.0112 WATER VALVE AND VALVE BOX (12-IN)	10.0	EA	\$ 6,113.80	\$ 61,138.00	5.00	\$ 30,569.00	5.00	\$ 30,569.00			10.00	\$ 61,138.00	100%
51	3804.0106 HYDRANT LEAD, 6-IN	145.0	LF	\$ 137.36	\$ 19,917.20	78.00	\$ 10,714.08	55.50	\$ 7,623.48			133.50	\$ 18,337.56	92%
52	3805.0100 FIRE HYDRANT	6.0	EA	\$ 6,660.80	\$ 39,964.80	3.00	\$ 19,982.40	3.00	\$ 19,982.40			6.00	\$ 39,964.80	100%
53	3807.0106 CONNECT TO EXISTING WATER MAIN 6-IN	2.0	EA	\$ 1,914.40	\$ 3,828.80	-	\$ -	-	\$ -			0.00	\$ -	0%
54	3807.0108 CONNECT TO EXISTING WATER MAIN 8-IN	2.0	EA	\$ 2,000.50	\$ 4,001.00	2.00	\$ 4,001.00	-	\$ -			2.00	\$ 4,001.00	100%
55	3807.0112 CONNECT TO EXISTING WATER MAIN 12-IN	2.0	EA	\$ 2,352.25	\$ 4,704.50	-	\$ -	1.00	\$ 2,352.25			1.00	\$ 2,352.25	50%
56	3806.1000 INSULATION	192.0	SF	\$ 3.00	\$ 576.00	-	\$ -	-	\$ -			0.00	\$ -	0%
57	TRENCH BACKFILL (SANITARY SEWER)	1,924.0	TON	\$ 0.01	\$ 19.24	861.00	\$ 8.61	-	\$ -			861.00	\$ 8.61	45%
58	4801.0108 SANITARY SEWER (8-IN)	1,924.0	LF	\$ 98.09	\$ 188,725.16	1,032.00	\$ 101,228.88	81.00	\$ 7,945.29			1113.00	\$ 109,174.17	58%
59	4802.0104 SANITARY SEWER MANHOLE (4-FT)	117.0	VF	\$ 664.51	\$ 77,747.67	85.23	\$ 56,636.19	6.00	\$ 3,987.06			91.23	\$ 60,623.25	78%
60	4803.0104 SANITARY SEWER LATERAL (4-IN)	896.0	LF	\$ 95.88	\$ 85,908.48	449.50	\$ 43,098.06	-	\$ -			449.50	\$ 43,098.06	50%
61	4803.0106 SANITARY SEWER LATERAL (6-IN)	41.0	LF	\$ 99.18	\$ 4,066.38	-	\$ -	-	\$ -			0.00	\$ -	0%
62	4804.0208 CONNECT TO EXISTING SANITARY SEWER PIPE 8-IN	1.0	EA	\$ 2,028.85	\$ 2,028.85	1.00	\$ 2,028.85	-	\$ -			1.00	\$ 2,028.85	100%
					\$ -	-	\$ -	-	\$ -			0.00	\$ -	
					\$ -	-	\$ -	-	\$ -			0.00	\$ -	

Item No. (A)	Description of Work (B)	Scheduled Quantity (C)	Unit	Unit Price (D)	Current Contract Value	Work Completed						Total Completed and		Percent Complete
						Previous Requests (E)		This Request (F)		Stored Materials (G)		Stored to Date (E+F+G)		
						Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
					\$ -	-	\$ -	-	\$ -			0.00	\$ -	
					\$ -	-	\$ -	-	\$ -			0.00	\$ -	
					\$ -	-	\$ -	-	\$ -			\$ -	\$ -	
					\$ 2,008,878.08		\$ 952,408.37		\$ 312,067.12		\$ -		\$ 1,264,475.48	

**PARTIAL RELEASE OF  
EASEMENT**

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In accordance with Section 236.293 of the Wisconsin Statutes, the City of Verona, a Wisconsin Municipal Corporation does hereby release a portion of the rights, title and interest which it may have in a Grading and Drainage Easement granted by Document Number 5997756, recorded in the Register of Deeds Office for Dane County. Portion of said Easement is depicted on attached Exhibit "A" and described on attached Exhibit "B".

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Return To: D'Onofrio Kottke and Associates, Inc.  
7530 Westward Way  
Madison, WI 53717

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PIN 286/0608-082-9720-2; 286/068-081-9001-2;  
286/0608-083-8001-2

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**CITY OF VERONA**

By: \_\_\_\_\_  
Bryan Manning, Director of Public Works

Attest: \_\_\_\_\_  
Holly Licht, City Clerk

STATE OF WISCONSIN    )  
COUNTY OF DANE       )S.

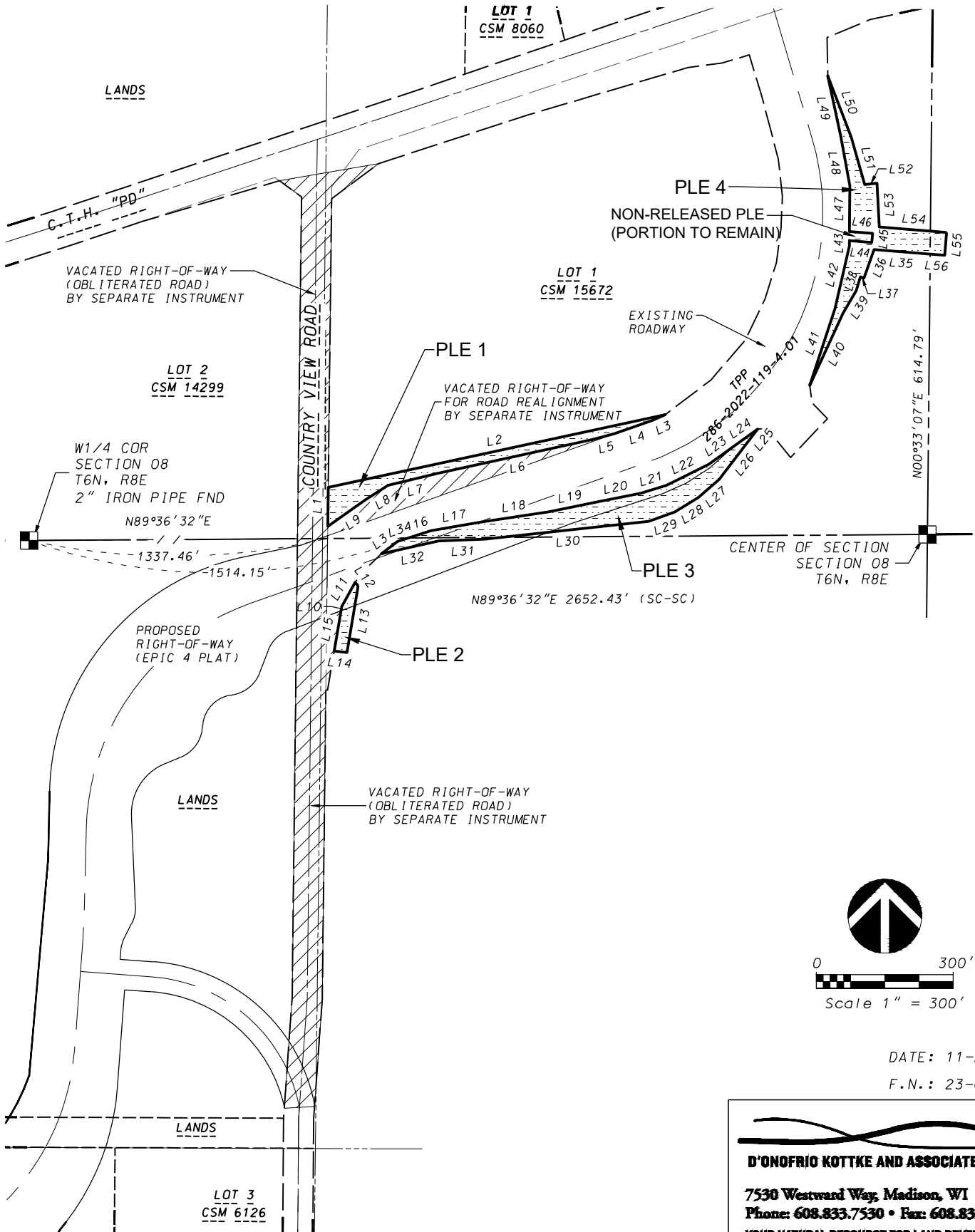
Personally, came before me this \_\_\_\_ day of \_\_\_\_\_, 2026, the above named, Bryan Manning and Holly Licht to me known to be the persons who executed the foregoing on behalf of the City of Verona and acknowledged the same.

Printed Name: \_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

This instrument drafted by:  
Joseph Terry, P.E.  
AECOM  
1350 Deming Way  
Middleton, WI 54562

# EXHIBIT A

PERMANENT LIMITED EASEMENT (PLE) AREAS FOR GRADING AND DRAINAGE DESCRIBED IN DOCUMENT NO. 5883682, PARCEL 2 OF TRANSPORTATION PROJECT PLAT NO. 286-2022-119-4.01, CONVEYED TO THE CITY BY DOCUMENT NO. 5997756 LOCATED IN PART OF THE SE 1/4 OF THE NW 1/4 AND PART OF THE NE 1/4 OF THE SW 1/4 SECTION 8, TOWNSHIP 6 NORTH, RANGE 8 EAST, CITY OF VERONA, DANE COUNTY, WISCONSIN.



DATE: 11-25-25  
F.N.: 23-05-101

**D'ONOFRIO KOTTKE AND ASSOCIATES, INC.**  
 7530 Westward Way, Madison, WI 53717  
 Phone: 608.833.7530 • Fax: 608.833.1089  
 YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

# EXHIBIT B

LEGAL DESCRIPTIONS OF PERMANENT LIMITED EASEMENT (PLE) AREAS FOR GRADING AND DRAINAGE

Referenced in Document No. 5883682, Transportation Project Plat No. 286-2022-119-4.01, Parcel 2, and conveyed to the City of Verona by Document No. 5997756

PLE 1

Part of the SE 1/4 of the NW 1/4 of Section 8, Township 6 North, Range 8 East, City of Verona, Dane County, Wisconsin, containing 18,574 square feet (0.426 acres) described as follows:

Commencing at the West 1/4 corner of said Section 8; thence along the North line of the SW 1/4 of said Section 8, N89°36'32"E, 1337.46 feet to the East right-of-way line of Country View Road; thence along said East right-of-way line of Country View Road, N00°40'27"E, 26.87 feet to the POINT OF BEGINNING; thence N00°40'27"E, 85.40 feet; thence N77°49'13"E, 756.17 feet; thence S65°49'19"W, 32.49 feet; thence S70°38'56"W, 87.79 feet; thence S75°25'30"W, 48.91 feet; thence S77°39'15"W, 348.89 feet; thence S76°20'11"W, 110.41 feet; thence S57°49'57"W, 59.57 feet; thence S54°44'54"W, 100.20 feet to the POINT OF BEGINNING.

PLE 2

Part of the NE 1/4 of the SW 1/4 of Section 8, Township 6 North, Range 8 East, City of Verona, Dane County, Wisconsin, containing 3,713 square feet (0.085 acres) described as follows:

Commencing at the West 1/4 corner of said Section 8; thence along the North line of the SW 1/4 of said Section 8, N89°36'32"E, 1337.46 feet to the East right-of-way line of Country View Road; thence along said East right-of-way line of Country View Road, S00°40'27"W, 170.31 feet; thence N69°04'57"E, 33.79 to the POINT OF BEGINNING; thence N09°41'51"E, 9.18 feet; thence N28°37'25"E, 60.68 feet; thence S39°56'40"E, 10.21 feet; thence S09°32'54"W, 148.00 feet; thence N84°27'20"W, 27.92 feet; thence N09°41'51"E, 90.06 feet to the POINT OF BEGINNING.

PLE 3

Part of the SE 1/4 of the NW 1/4 and part of the NE 1/4 of the SW 1/4 of Section 8, Township 6 North, Range 8 East, City of Verona, Dane County, Wisconsin, containing 35,283 square feet (0.810 acres) described as follows:

Commencing at the West 1/4 corner of said Section 8; thence along the North line of the SW 1/4 of said Section 8, N89°36'32"E, 1514.15 feet to the POINT OF BEGINNING; thence N71°59'20"E, 52.10 feet; thence N80°25'31"E, 111.91 feet; thence N81°15'22"E, 150.69 feet; thence N78°37'11"E, 102.03 feet; thence N78°37'11"E, 102.03 feet; thence N73°06'44"E, 59.63 feet; thence N63°23'49"E, 103.57 feet; thence N54°23'13"E, 70.15 feet; thence N54°20'49"E, 62.44 feet; thence S38°25'34"W, 19.70 feet; thence S37°23'25"W, 119.39 feet; thence S48°55'07"W, 60.72 feet; thence S58°38'22"W, 60.75 feet; thence S70°11'09"W, 60.62 feet; thence S83°45'08"W, 360.81 feet; thence S87°52'35"W, 101.61 feet; thence S77°23'04"W, 128.60 feet; thence N52°40'39"E, 44.62 feet; thence N71°59'20"E, 24.53 feet to the POINT OF BEGINNING.

PLE 4

Part of the SE 1/4 of the NW 1/4 of Section 8, Township 6 North, Range 8 East, City of Verona, Dane County, Wisconsin, containing 27,142 square feet (0.6231 acres) described as follows:

Commencing at the West 1/4 corner of said Section 8; thence along the South line of the NW 1/4 of said Section 8, N89°36'32"E, 2845.93 to the Center of Section 8; thence along the East line of the NW 1/4 of said Section 8, N00°33'07"E, 614.79 feet to the POINT OF BEGINNING; thence N85°26'08"W, 123.33 feet; thence S19°39'49"W, 66.19 feet; thence N72°24'41"W, 8.40 feet; thence S16°11'17"W, 31.40 feet; thence S30°20'37"W, 57.20 feet; thence S24°46'44"W, 174.81 feet; thence N18°16'26"E, 177.78 feet; thence N12°50'51"E, 140.75 feet; thence N00°27'23"E, 11.35 feet; thence S85°26'08"E, 49.28 feet; thence N04°33'52"E, 20.00 feet; thence N85°26'08"W, 50.72 feet; thence N00°27'23"E, 99.97 feet; thence N10°18'23"W, 110.86 feet; thence N12°08'19"W, 135.34 feet; thence S20°53'23"E, 143.65 feet; thence S15°59'18"E, 108.09 feet; thence N84°17'53"E, 27.09 feet; thence S02°49'12"E, 96.20 feet; thence S85°26'08"E, 147.79 feet; thence S04°33'52"W, 50.00 feet; thence N85°26'08"W, 31.79 feet to the POINT OF BEGINNING.

LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE		
LINE#	DIRECTION	LENGTH	LINE#	DIRECTION	LENGTH	LINE#	DIRECTION	LENGTH	LINE#	DIRECTION	LENGTH
L1	N0°40'27"E	85.40'	L15	N9°41'51"E	90.06'	L29	S70°11'09"W	60.62'	L43	N0°27'23"E	11.35'
L2	N77°49'13"E	756.17'	L16	N71°59'20"E	52.10'	L30	S83°45'08"W	360.81'	L44	S85°26'08"E	49.28'
L3	S65°49'19"W	32.49'	L17	N80°25'31"E	111.91'	L31	S87°52'35"W	101.61'	L45	N4°33'52"E	20.00'
L4	S70°38'56"W	87.79'	L18	N81°15'22"E	150.69'	L32	S77°23'04"W	128.60'	L46	N85°26'08"W	50.72'
L5	S75°25'30"W	48.91'	L19	N78°37'11"E	102.03'	L33	N52°40'39"E	44.62'	L47	N0°27'23"E	99.97'
L6	S77°39'15"W	348.89'	L20	N78°37'11"E	102.03'	L34	N71°59'20"E	24.53'	L48	N10°18'23"W	110.86'
L7	S76°20'11"W	110.41'	L21	N73°06'44"E	59.63'	L35	N85°26'08"W	123.33'	L49	N12°08'19"W	135.34'
L8	S57°49'57"W	59.57'	L22	N63°23'49"E	103.57'	L36	S19°39'49"W	66.19'	L50	S20°53'23"E	143.65'
L9	S54°44'54"W	100.20'	L23	N54°23'13"E	70.15'	L37	N72°24'41"W	8.40'	L51	S15°59'18"E	108.09'
L10	N9°41'51"E	9.18'	L24	N54°20'49"E	62.44'	L38	S16°11'17"W	31.40'	L52	N84°17'53"E	27.09'
L11	N28°37'25"E	60.68'	L25	S38°25'34"W	19.70'	L39	S30°20'37"W	57.20'	L53	S2°49'12"E	96.20'
L12	S39°56'40"E	10.21'	L26	S37°23'25"W	119.39'	L40	S24°46'44"W	174.81'	L54	S85°26'08"E	147.79'
L13	S9°32'54"W	148.00'	L27	S48°55'07"W	60.72'	L41	N18°16'26"E	177.78'	L55	S4°33'52"W	50.00'
L14	N84°27'20"W	27.92'	L28	S58°38'22"W	60.75'	L42	N12°50'51"E	140.75'	L56	N85°26'08"W	31.79'

# Memorandum

**To:** Public Works, Sewer & Water Committee  
**From:** Katherine Holt – Community Development Specialist  
**Date:** May 11, 2026  
**Re:** **Comprehensive Plan**

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For the last eighteen (18) months, the City has engaged a consultant, MKSK, to overhaul the 2009 – 2030 Comprehensive Plan to ensure that the vision, goals, and recommendations still apply for the next thirty (30) years. As part of this overhaul, the Comprehensive Plan (“Plan”) is to be user friendly and must be able to be implemented as it is a living document. The State Statutes require a Comprehensive Plan be updated every ten (10) years and the City wants to have this update follow the U.S. Census data to ensure the City uses the most up-to-date data.

Currently, the Comprehensive Plan Task Force, which consists of citizen appointments, a Plan Commissioner, and two (2) Alders, are finalizing the draft Plan to be released for public comments. As part of the preparation, this pre-draft Plan is also being reviewed by the Public Works, Sewer and Water Committee, Sustainability Task Force, and the Parks, Recreation, and Forestry Commission. City Staff consisting of Administration, Public Works, Parks and Recreation, Senior Services, Police, and Fire Departments have met as needed to help frame this Plan. Once the public hearing draft Plan is released, this Plan will be sent to other jurisdictions and agencies for their comments in addition to the public.

Planning Staff are recommending the Public Works, Sewer and Water Committee review the Plan for comments and give pointed feedback to Staff regarding the document no later than May 18, 2026. While Staff understands the document is long, if you do not have time to read the entire document, Planning Staff recommends the Committee focus on the following sections in the Plan:

Topic	PDF page	Doc. page
Abbreviations	3	4
Planning Context and Study Area	12	22
Transportation and Mobility Comments	21	40
Existing Perspectives	24	47
Opportunities for Growth	25	48

Topic	PDF page	Doc. page
Core Values Downtown & Green Verona	29	56 - 57
Core Values of Fundamental Verona	30	58
Community Categories – Utilities	34	67
Downtown Subarea	36	70 - 71
East Subarea	37	72 - 73
Southeast Subarea	38	74 - 75
South Subarea	39	76 - 77
Southwest Subarea	40	78 - 79
The How – Downtown Verona	55	108 - 109
The What – Downtown Verona	56	110 - 111
Safer Main and Verona Intersection	57	113
Placemaking Strategy	58	115
Downtown District Parking Strategy	59	116 - 117
The How – Green Verona	61	120 - 121
Fundamental (entire chapter)	65 - 72	128 - 142
Zoning Code Recommendations	76 - 77	151 - 152
Capital Improvement Planning	82	162
Implementation Matrix	84	166 - 167
Downtown items (pink category)	88	174
Green Verona items (green category)	88 - 90	174 - 178
Fundamental Verona (orange category)	90 – 91	178 - 180

The Plan also contains five (5) appendices. If you are interested, I would recommend reviewing Appendix D Community Engagement Summary especially starting at page 50. This contains a raw summary of comments from the public and gives a good flavor of what is important as does the entire Appendix.

Regarding the comments, Staff noticed that the original cross-sections from the 2009 – 2030 Comprehensive Plan were not included in this document. Staff have recommended MKSK include updated roadway and multi-use path cross-sections. Does the Committee want additional language about retrofitting sidewalks or mention the sidewalk policy? Do we want a policy for lighting on multi-use paths?

- [High Resolution](#) Comprehensive Plan (large file may not work well)
- [Low Resolution](#) – COMPREHENSIVE PLAN
- [Appendix A](#) - PREVIOUS PLAN SUMMARY
- [Appendix B](#) – COMMUNITY PROFILE & EXISTING SYSTEMS
- [Appendix C](#) – PUBLIC PARTICIPATION PLAN
- [Appendix D](#) – COMMUNITY ENGAGEMENT SUMMARY
- [Appendix E](#) – STATE OF THE COMMUNITY REPORT

Page #	PDF #	Original Text	Comment	Committee
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## CITY OF VERONA ROADWAY STRIPING POLICY

Title: <b>Roadway Striping Policy</b>	
Policy Source: Public Works Committee	Creation Date: April 13, 2026
Application:	Revision Date:
Indexed as:	Total Pages: 2

### **PURPOSE**

This policy describes the procedures and rules for determining when and where to paint permanent centerline striping on roadways due to resource limitations. This policy only pertains to roadways that fall under the City of Verona jurisdiction for maintenance and does not include striping for crosswalks, bicycle lanes, shared roadways, and any other roadway painting not mentioned.

### **DEFINITIONS**

**Arterial Roadway** – A higher-order roadway designed primarily for through-traffic movement, typically characterized by higher speeds, greater traffic volumes, and longer trip lengths than collector or local streets.

**Collector Roadway** – A roadway that provides connections between local streets and arterial roadways, serving both land access and through-traffic movement at moderate speeds and volumes.

**MUTCD** – The Manual on Uniform Traffic Control Devices, published by the Federal Highway Administration, which establishes national standards for traffic control devices including pavement markings.

**Permanent Centerline Roadway Striping** – A continuous or segmented yellow pavement marking applied near the center of a roadway to delineate opposing lanes of travel. This striping is intended to provide directional guidance, improve driver awareness, and enhance roadway safety. For purposes of this policy, permanent centerline striping refers only to paint-based markings applied to City-maintained roadways and does not include thermoplastic, raised pavement markers, or temporary markings.

**Public Works, Water and Sewer Committee** – The committee of elected officials responsible for evaluating certain appeals for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

**Traffic Safety Committee** – The City staff committee responsible for evaluating requests for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

### **CONDITIONS FOR USE/PLACEMENT**

Roadway centerline striping may be considered for use if the conditions for pavement markings are met and where the following conditions exist:

- The roadway is designated as a collector or arterial roadway.
- The roadway has more than two travel lanes.
- Located on a long-range plan such as a bicycle and pedestrian study or a Comprehensive Plan.

### **TECHNICAL EVALUATION REQUIREMENTS**

1. Verify the location of the requested centerline pavement striping to determine if it meets the above criteria. If yes, centerline pavement striping may be considered.
2. Verify that the existing centerline pavement striping is marked with updated pavement paint. If any of these do not exist, these should be updated.
3. Verify the following for the request:
  - a. Speed limit of the road – If the posted speed limit is 40 mph or above, it is recommended to have a permanent centerline roadway striping.
  - b. Road type – Must be designated as a collector or an arterial to be considered for permanent centerline roadway striping.

### **PROCEDURE**

1. A request for permanent centerline pavement striping may be made to the City's Public Works Director pending it meets the above evaluation and placement criteria.
2. The Traffic Committee made of City Staff will evaluate the request based on the above information.
  - a. If the criteria are not met, installation will not be considered, but the Traffic Committee will review to determine if other improvements are needed.
  - b. If the criteria are met, the Traffic Committee will ask a representative of the Traffic Committee to present the information to the Public Works Committee showing the location and how it meets the criteria.
3. If permanent centerline pavement striping is recommended by the Public Works Committee after meeting the criteria, a line item will be added to the budget for formal design and installation.

### **OTHER CONSIDERATIONS**

1. Safety evaluation should be completed to determine if any safety improvements are warranted or if other improvements should occur.
2. Permanent centerline pavement striping can occur in short sections as determined by the Traffic Committee to include, and not be limited to, curves, over hills, on approaches to grade crossings, at grade crossings, and at bridges.
3. The Manual on Uniform Traffic Control Devices Chapter 3B will be used to implement the pavement striping.

## **DENIAL AND APPEAL PROCESS**

### 1. Denial of Request

If a request for an striping request does not meet the conditions for use, technical evaluation requirements, or other criteria outlined in this policy, the request may be denied by the Traffic Safety Committee.

- The City will provide a brief written explanation outlining the reasons for the denial.
- In cases where criteria are not met, the Traffic Safety Committee may still recommend alternative safety improvements.

### 2. Appeal Process

An applicant may appeal the denial of a roadway striping request to the Public Works, Sewer and Water Committee.

- Appeals must be submitted in writing to the Public Works Director within 30 days of the denial.
- The appeal should include any additional information, documentation, or justification supporting reconsideration of the request.

### 3. Committee Review and Action

Upon receipt of an appeal:

- The Public Works, Sewer and Water Committee will review the original request, the basis for denial, and any additional information provided.
- The Committee may request input from the Traffic Safety Committee or other City staff as part of its review.

Following review, the Public Works, Sewer and Water Committee may:

- Uphold the denial;
- Direct that additional analysis be completed; or
- Recommend to the Common Council that the roadway striping request be considered for installation despite not fully meeting the standard criteria due to unique safety considerations.

### 4. The Common Council Action

If recommended for approval to the Common Council, the decision of the Council shall be considered final.

## CITY OF VERONA RECTANGULAR RAPID FLASHING BEACON POLICY

Title: <b>Rectangular Rapid Flashing Beacon (RRFB) Policy</b>	
Policy Source: Public Works Committee	Creation Date: April 13, 2026
Application:	Revision Date:
Indexed as:	Total Pages: 2

### **PURPOSE**

This policy describes the procedures and rules for determining when and where a rectangular rapid flashing beacon (RRFB) should be installed. This policy only pertains to roadways that fall under the City of Verona jurisdiction for maintenance.

### **DEFINITIONS**

**Arterial Roadway** – A higher-order roadway designed primarily for through-traffic movement, typically characterized by higher speeds, greater traffic volumes, and longer trip lengths than collector or local streets.

**Collector Roadway** – A roadway that provides connections between local streets and arterial roadways, serving both land access and through-traffic movement at moderate speeds and volumes.

**MUTCD** – The Manual on Uniform Traffic Control Devices, published by the Federal Highway Administration, which establishes national standards for traffic control devices including pavement markings.

**Permanent Centerline Roadway Striping** – A continuous or segmented yellow pavement marking applied near the center of a roadway to delineate opposing lanes of travel. This striping is intended to provide directional guidance, improve driver awareness, and enhance roadway safety. For purposes of this policy, permanent centerline striping refers only to paint-based markings applied to City-maintained roadways and does not include thermoplastic, raised pavement markers, or temporary markings.

**Public Works, Water and Sewer Committee** – The committee of elected officials responsible for evaluating certain appeals for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

**Rectangular Rapid Flashing Beacons (RRFB)** – A rectangular shaped, high-intensity signal heads which have a rapid flickering pattern.

**Traffic Safety Committee** – The City staff committee responsible for evaluating requests for roadway safety improvements, including centerline pavement striping, in accordance with this policy.

### **CONDITIONS FOR USE/PLACEMENT**

RRFBs may be considered for use if the conditions for pedestrian crossing pavement markings are met and where the following conditions exist:

- Access to parkland
- Access to school
- Trail and path crossing
- Located on a long-range plan such as a bicycle and pedestrian study or a Comprehensive Plan

### **TECHNICAL EVALUATION REQUIREMENTS**

1. Verify the location of the requested RRFB to determine if it meets the above criteria. If yes, a RRFB may be considered.
2. Verify that the existing pedestrian crossing is marked with update pavement paint and signed as a crosswalk on both sides of the approaches. If any of these do not exist, these should be updated or installed before considering an RRFB.
3. Verify the following for the request:
  - a. Speed limit of the road – If the posted speed limit is 40 mph or above, it is recommended to not have a RRFB.
  - b. Road type – Must be designated as a collector or an arterial to be considered for an RRFB.
  - c. Distance – A proposed RRFB should be at least a quarter (0.25) of a mile from a signalized intersection or another RRFB.

### **PROCEDURE**

1. A request for an RRFB may be submitted to the City’s Public Works Director, provided it meets the evaluation and placement criteria outlined above or presents unique safety concerns that warrant further consideration by the Director. The Traffic Safety Committee comprised of City Staff will evaluate the request based on the above information.
  - a. If the criteria are not met, installation will not be considered, but the Traffic Committee will review the crosswalk to determine if other improvements are needed such as fresh paint, tree trimming, or signage.

- b. If the criteria are met, the Traffic Committee will ask a representative of the Traffic Committee to present the information to the Public Works Committee showing the location and how it meets the criteria.
2. If a RRFB is recommended by the Public Works Committee after meeting the criteria, a line item will be added to the budget for formal design and installation.

### **OTHER CONSIDERATIONS**

1. RRFBs should be installed in the median rather than the far side of the roadway if there is a pedestrian refuge or other type of median.
2. RRFBs shall be installed with solar panels.
3. RRFBs should never be used without a pedestrian, school, or trail crossing warning sign per Federal Highway Administration (FHWA).
4. Use RRFBs for crosswalks across approaches controlled by YIELD signs, STOP signs, traffic control signals, or pedestrian hybrid beacons, except for the approach or egress from a roundabout per FHWA.

RRFBs should be used sparingly to avoid over-use of the RRRBs reducing the overall effectiveness.

### **DENIAL AND APPEAL PROCESS**

#### **1. Denial of Request**

If a request for an RRFB does not meet the conditions for use, technical evaluation requirements, or other criteria outlined in this policy, the request may be denied by the Traffic Safety Committee.

- The City will provide a brief written explanation outlining the reasons for the denial.
- In cases where criteria are not met, the Traffic Safety Committee may still recommend alternative safety improvements, such as pavement marking enhancements, signage, or vegetation management.

#### **2. Appeal Process**

An applicant may appeal the denial of an RRFB request to the Public Works, Sewer and Water Committee.

- Appeals must be submitted in writing to the Public Works Director within 30 days of the denial.
- The appeal should include any additional information, documentation, or justification supporting reconsideration of the request.

#### **3. Committee Review and Action**

Upon receipt of an appeal:

- The Public Works, Sewer and Water Committee will review the original request, the basis for denial, and any additional information provided.
- The Committee may request input from the Traffic Safety Committee or other City staff as part of its review.

Following review, the Public Works, Sewer and Water Committee may:

- Uphold the denial;
- Direct that additional analysis be completed; or
- Recommend to the Common Council that the RRFB be considered for installation despite not fully meeting the standard criteria due to unique safety considerations.

#### 4. The Common Council Action

- If recommended for approval to the Common Council, the decision of the Council shall be considered final.