



## SELECT BOARD

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

MARJORIE R. FREIMAN, CHAIR  
 THOMAS H. ULFELDER, Vice Chair  
 COLETTE E. AUFRANC, Secretary  
 ELIZABETH SULLIVAN WOODS  
 KENNETH C. LARGESS III

FACSIMILE: (781) 239-1043  
 TELEPHONE: (781) 431-1019 x2201  
[WWW.WELLESLEYMA.GOV](http://WWW.WELLESLEYMA.GOV)  
 MEGHAN C. JOP

EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT SERVICES

### SELECT BOARD MEETING AGENDA

#### ALL REMOTE MEETING

4:30 pm Tuesday, May 19, 2026

<https://www.wellesleymedia.org/live-streaming.html>

View on TV on Comcast 8/Verizon 40

1. 4:30 Call to Order – Open Session
2. 4:31 Citizen Speak
3. 4:35 Executive Director’s Report
4. 4:40 Consent Agenda
  - Discuss and Vote New Signs
    - Wellesley Free Library – Main Branch and Hills Branch
    - DPW - Recycling and Disposal Facility (RDF) Administration Building
5. 4:45 Discuss and Vote Bond Anticipation Note for Hardy Elementary School
6. 5:00 Discuss and Vote Modification to Parking Enforcement and Citation Management Provider
7. 5:20 Discuss and Vote Temporary Parking at Cameron Street Lot for Solar Contractor
8. 5:30 Policy Subcommittee Update
  - Discuss Naming of Public Assets Policy – First Read
9. 5:45 Administrative Matters
  - Discuss and Vote Minutes
10. 5:50 Chairs Report
11. 6:00 Executive Session M.G.L c. 30A §21(a)(3) to conduct strategy with respect to negotiations with the Wellesley Free Library Staff Association and Wellesley Free Library Supervisor Association
12. 6:30 Adjourn

#### Next Select Board Meeting:

**June 2, 2026 – Regular Meeting, Juliani**

**June 16, 2026 - Regular Meeting, Juliani**

[Please see the Select Board Public Comment Policy](#)

#### CITIZEN SPEAK PROTOCOL

Residents seeking to provide public comment on topics identified on the Board’s agenda shall email [sel@wellesleyma.gov](mailto:sel@wellesleyma.gov) prior to the meeting and you will be added to the list of speakers. Residents shall verbally identify themselves by name and address prior to commenting. All comments shall be addressed to or through the chair or acting chair of the Board. Each comment period shall not exceed 15 minutes and each speaker shall not exceed three minutes, unless otherwise determined by the Chair.

TOWN OF WELLESLEY



MASSACHUSETTS

## SELECT BOARD

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MEGHAN C. JOP

EXECUTIVE DIRECTOR OF GENERAL GOVERNMENT SERVICES

**The Select Board will convene at 4:40 p.m. via the Zoom Digital Platform.**

- 1. 4:30 Call to Order – Open Session**
- 2. 4:31 Citizen Speak**
- 3. 4:35 Executive Director’s Report**
- 4. 4:40 Consent Agenda**

Please find materials regarding the Consent Agenda items following this background information. Requests to remove items from the Consent Agenda should be sent to the Executive Director or the Chair by Monday. Should items not be removed from Consent, here is a motion for acceptance:

### **MOTION**

**MOVE to approve the Consent Agenda items.**

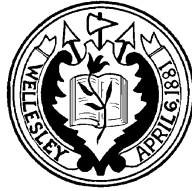
- **Discuss and Vote New Signs**
  - **Wellesley Free Library – Main Branch**
  - **DPW - Recycling and Disposal Facility (RDF) Administration Building**

Under the Zoning Bylaw Section 5.18, signs located on property owned by the Town must be approved by the Select Board. Two Town buildings are seeking new signs. Both signs have gone through the Design Review Board. Please find the design proposals and DRB letters for both signs located at the Main Branch Library and RDF Admin Building. Staff recommends approval.

*Town of Wellesley*

Juann Khoory, Chair  
Iris Lin, Vice Chair  
Mark Wendell, Secretary  
Sheila Dinsmoor  
~  
Alex Zhou, Alternate

**DESIGN REVIEW BOARD**



*Massachusetts*

Planning Department  
888 Worcester Street, Suite 160  
Wellesley, MA. 02482  
Tel. (781) 431-1019 ext. 2232

~  
Alannah Rivera  
arivera@wellesleyma.gov

February 26, 2026

Michael Grant  
Inspector of Buildings/Zoning Enforcement Officer  
888 Worcester Street, Suite 160  
Wellesley, MA 02482

Re: 530 Washington Street, Wellesley Free Library Main Branch, DRB-26-08 S

Dear Mr. Grant,

On November 19, 2025, the Town of Wellesley applied to the Design Review Board for a sign permit for one (1) standing sign for the Wellesley Free Library Main Branch, located at 530 Washington Street. The Board reviewed the application at its regular meeting on February 25, 2026.

After discussion, the Design Review Board voted unanimously to accept the application as presented with the following recommendations based on images from the attached 'Wellesley Free Library Monument Sign R3' prepared by Bailey Sign, dated 10/24/25:

- Reduce the size of the book image
- Increase the size of the letters

Please contact me with any questions or if you need anything further.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alannah Rivera'.

Alannah Rivera, Planner  
On Behalf of the Design Review Board



WELLESLEY FREE  
LIBRARY

Wellesley Free Library  
Monument Sign

Drawing Package  
February 26, 2026



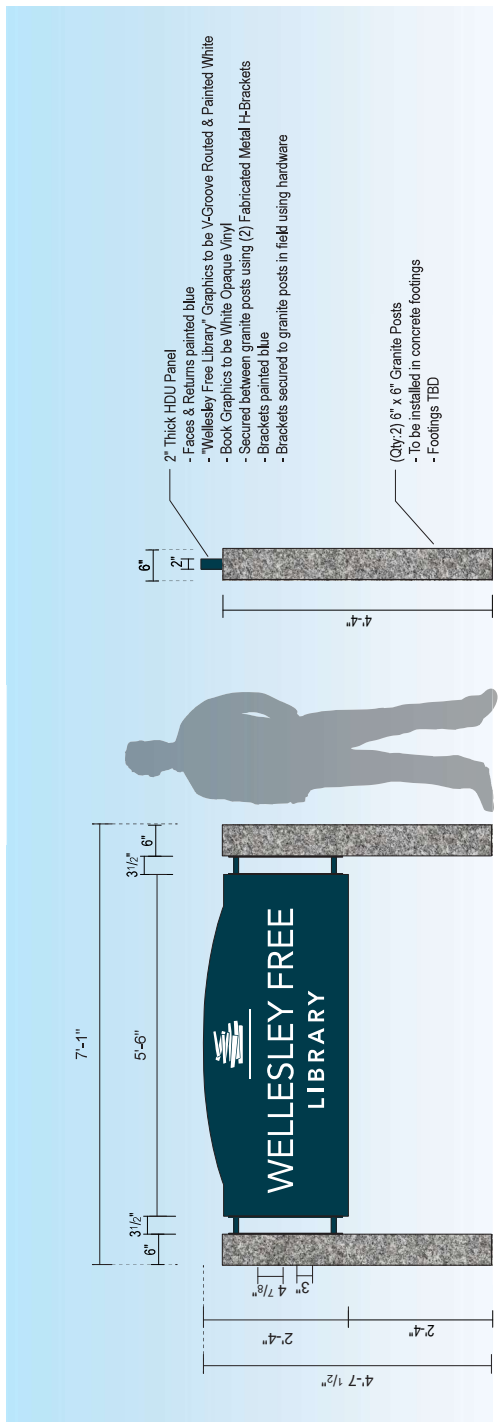
**Notes**

- Double Sided Non Illuminated Monument Sign
- Qty:1
- 32.7 SqFT
- Remove Existing Free-standing Sign

**Color**

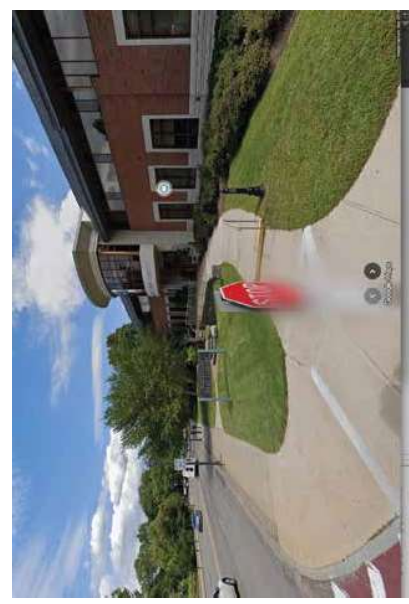
	Paint Blue, Satin Finish Match PMS 548C
	Paint White, Satin Finish
	Opaque Vinyl White 1st Surface

Example of V-Groove Routed Graphics

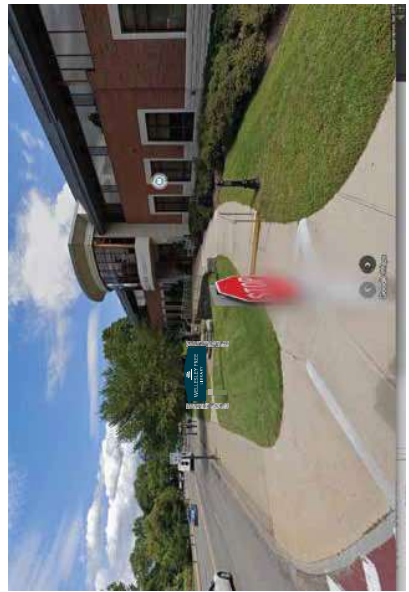


1 Elevation: Front  
Scale: 1/2"=1'-0"

2 Elevation: Return  
Scale: 1/2"=1'-0"



3 Install: Existing  
Scale: NTS



4 Install: Proposed  
Scale: NTS



8 Thomas Drive, Scarborough, ME  
(207) 885-5200 • info@baileysign.com

Wellesley Free Library  
Monument Sign

QT# 11016  
Sales: EJ  
AM/PW: EJ

Date: 09.28.25  
Designer: NM

Sign Type  
Type 1  
Design Option B  
Monument Sign

Revisions

10.14.25 R2	NM
10.24.25 R3	NM
02.26.26 R4	NM

©2023 WelchSign, All Rights Reserved. The information contained in this drawing is confidential, do not distribute or reproduce without permission. Digital renderings are approximations and may not fully represent exact colors, textures, or other characteristics. Variations may occur in the final product.

*Town of Wellesley*

Juann Khoory, Chair  
Iris Lin, Vice Chair  
Mark Wendell, Secretary  
Sheila Dinsmoor

~  
Alex Zhou, Alternate

**DESIGN REVIEW BOARD**



*Massachusetts*

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Tel. (781) 431-1019 ext. 2232

~  
Alannah Rivera  
arivera@wellesleyma.gov

February 26, 2026

Michael Grant  
Inspector of Buildings/Zoning Enforcement Officer  
888 Worcester Street, Suite 160  
Wellesley, MA 02482

Re: 210 Washington Street, Wellesley Free Library Hills Branch, DRB-26-09 S

Dear Mr. Grant,

On February 24, 2026, the Town of Wellesley applied to the Design Review Board for a sign permit for one (1) standing sign for the Wellesley Free Library Hills Branch, located at 210 Washington Street. The Board reviewed the application at its regular meeting on February 25, 2026.

After discussion, the Design Review Board voted unanimously to accept the application as presented with the following recommendations based on images from the attached 'Wellesley Free Library – Hills Branch Monument Sign R2' prepared by Bailey Sign, dated 1/29/26:

- Reduce the size of the book image
- Increase the size of the letters

Please contact me with any questions or if you need anything further.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alannah Rivera'.

Alannah Rivera, Planner  
On Behalf of the Design Review Board



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WELLESLEY FREE  
LIBRARY

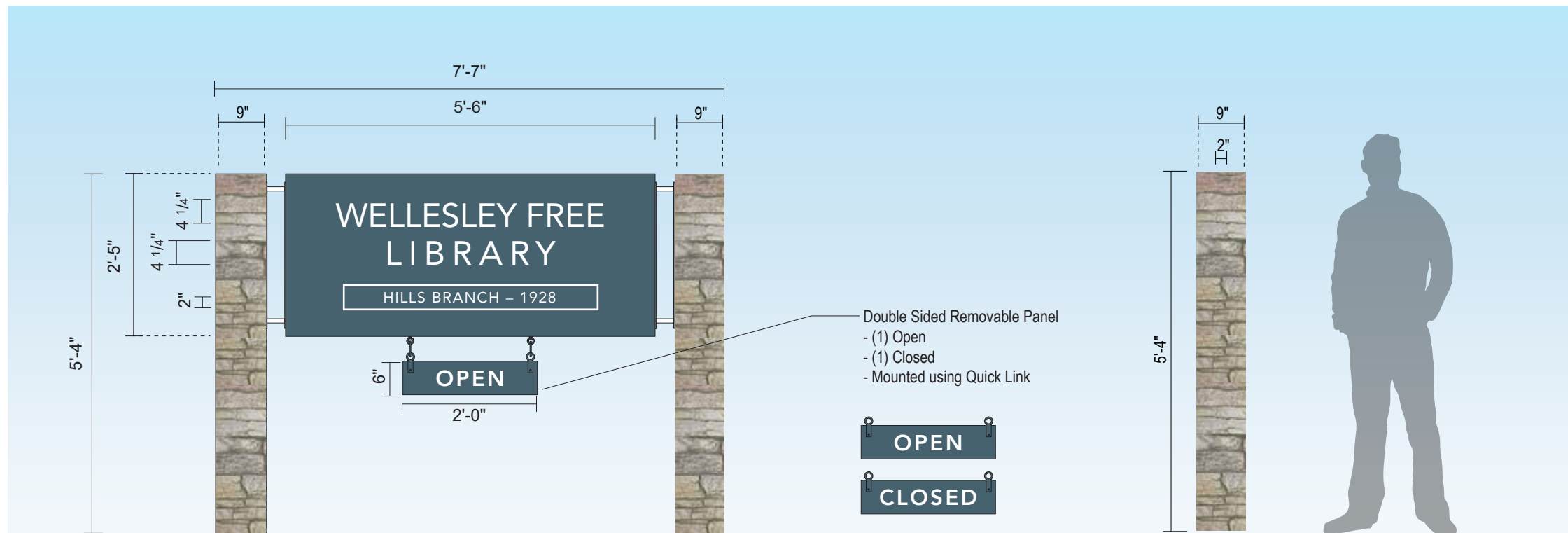


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Wellesley Free Library - Hills Branch  
Monument Sign

Drawing Package  
May 05, 2026

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**Notes**

- Double Sided Non Illuminated Monument Sign
- Qty:1
- Remove Existing Freestanding Sign
- Concept Drawing
- Colors & Specifications TBD

**Colors**

- Bunglehouse Blue , Satin Finish Match SW0048
- White, Satin Finish
- Stone Columns - By Others - To Match Building

**1** Elevation: Front  
Scale: 1/2"=1'-0"

**2** Elevation: Return  
Scale: 1/2"=1'-0"



**3** Install: Existing  
Scale: NTS



**4** Install: Proposed  
Scale: NTS

Example of V-Groove Routed Graphics



7 Lincoln Avenue, Scarborough, ME (207) 883-6200 • welchsign.com  
9 Thomas Drive, Westbrook, ME (207) 774-2843 • baileysign.com

Wellesley Free Library - Hills Branch  
Monument Sign  
210 Washington Street, Wellesley, MA

QT# 11825		Date: 01.09.26
Sales: EJ	AM/PM: EJ	Designer: NM
Bailey Design\Wellesley Free Library\11825 - Hills Branch Monument Sign		

Sign Type
Type 1 Design Option B Monument Sign

Revisions		
01.14.26 R1 NM	04.13.26 R4 NM	
01.29.26 R2 NM	05.05.26 R5 NM	
02.26.26 R3 NM		

*Town of Wellesley*

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Iris Lin, Vice Chair  
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Sheila Dinsmoor

~  
Alex Zhou, Alternate

**DESIGN REVIEW BOARD**



*Massachusetts*

Planning Department  
888 Worcester Street, Suite 160  
Wellesley, MA. 02482  
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~  
Alannah Rivera  
arivera@wellesleyma.gov

March 26, 2026

Zoning Board of Appeals  
888 Worcester Street, Suite 160  
Wellesley, MA 02482  
Attn: Lenore Mahoney, Executive Secretary

Re: 169 Great Plain Avenue, Wellesley Recycling & Disposal Facility, DRB-26-18 S

Dear Zoning Board of Appeals Members,

On March 18, 2026, Steve Gagosian applied to the Design Review Board for a special sign permit for one (1) wall sign for the Wellesley Recycling & Disposal Facility Administration Building, located at 169 Great Plain Avenue. The Board reviewed the application at its regular meeting on March 25, 2026.

After discussion, the Design Review Board voted unanimously to accept the application as presented with the following recommendations based on images from the attached 'A2 Signage Application' prepared by Socotec, dated 3/13/26:

- Make the seal larger
- Study the positioning of the sign within the overall mass of the facade

Staff notes that the proposed signage may require a Special Permit Review as the proposed signage exceeds the logo height allowed by-right in a residential district.

Please contact me with any questions or if you need anything further.

Sincerely,

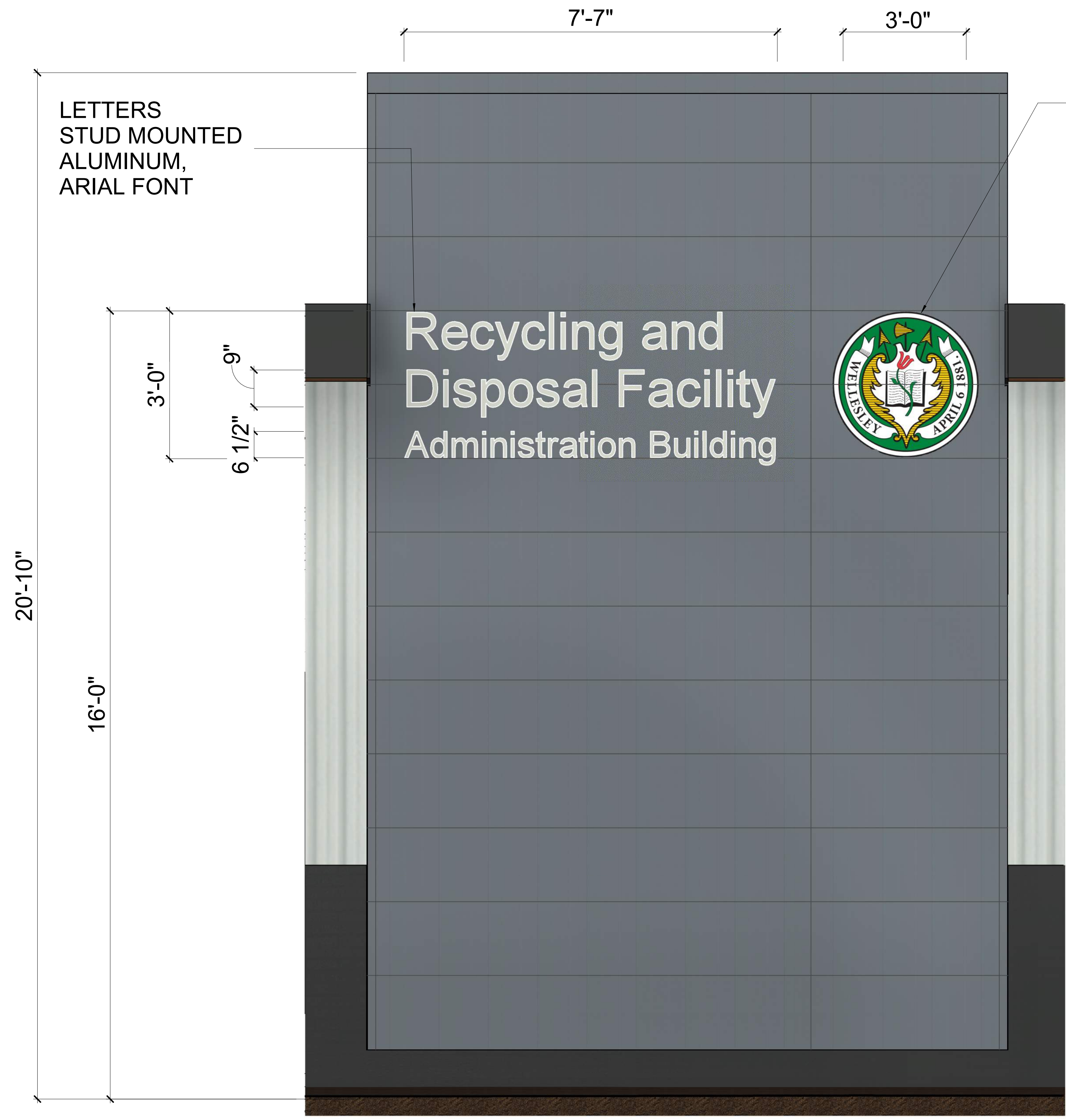
Alannah Rivera, Planner  
On Behalf of the Design Review Board

Cc: Michael Grant, Inspector of Buildings/Zoning Enforcement Officer



LOOKING NORTHWEST

5/4/2026 2:08:29 PM \\Users\amontoya\Documents\Wellesley\Wellesley RDF Admin R23-Central\_Alejandro.montoya\WZ48.rvt



LETTERS  
STUD MOUNTED  
ALUMINUM,  
ARIAL FONT

TOWN OF WELLESLEY SEAL  
STUD MOUNTED  
PAINTED ALUMINUM



**SOCOTEC**

75 HOOD PARK DRIVE  
CHARLESTOWN, MA 02129  
WWW.SOCOTEC.US



Town of Wellesley

169 Great Plain Ave, Wellesley,  
MA

Project Title  
**Wellesley  
DPW/RDF  
Administration  
Building**

Socotec Project Number  
**AE234571.2**

Issuance

No.	Description	Date

Stamp

Drawing Title  
**ENLARGEMENT**

Submission  
**SIGNAGE  
APPLICATION  
NOT FOR CONSTRUCTION**

Date  
05/11/2026  
Drawing Scale:  
3/4" = 1'-0"  
Drawn By: Author  
Project Manager: Checker  
Drawing Number:

**A2**

**5. 4:45 Discuss and Vote Bond Anticipation Note for Hardy Elementary School**

This BAN is intended to renew the short-term (one year) borrowing for the Hardy Elementary School as we await the finalization of the warranties, the installation of solar panels, and the MSBA reimbursements. The borrowing is for \$7,500,000. The Town is awaiting the final bond documents from Hill Top Securities and we will forward along as soon as received. The sale has occurred on Thursday 5/14/26 and Hilltop confirmed that Fidelity Capital Markets was the high bidder and awarded the BAN, coupon at 3.5% but net interest cost being 2.60% - so slightly lower than last year's BAN, coupon at 4%.

**MOTION**

**MOVE to approve the votes of the Board as prepared by Bond Counsel to the Town and presented to this meeting, which votes, among other things, formally award the Bond Anticipation Note to the low bidder determined at a competitive sale held on May 14, 2026, and establish the terms thereof. The formal terms of the votes prepared by Bond Counsel to the Town and approved by this motion shall be incorporated in the minutes of this meeting.**

## VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Wellesley, Massachusetts, certify that at a meeting of the board held May 19, 2026, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: we hereby determine, in accordance with G.L. c.70B, that the cost of the John D. Hardy Elementary School project authorized by a vote of the Town passed on October 26, 2021 (Article 3) being refinanced in part with proceeds of the Notes defined below, together with all other bonds and notes of the Town previously issued to pay costs of this project, does not exceed the portion of the total cost of the project that is not being paid by the school facilities grant, and we hereby approve the issuance of notes and bonds to finance this project under G.L. c.70B.

Further Voted: to approve the sale of \$7,500,000 3.50 percent General Obligation Bond Anticipation Notes (the “Notes”) of the Town dated May 28, 2026, and payable May 27, 2027, to Fidelity Capital Markets, a division of National Financial Services LLC, at par and accrued interest, if any, plus a premium of \$67,275.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 7, 2026, and a final Official Statement dated May 14, 2026, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Notes (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

*[Remainder of page intentionally omitted; signature page follows.]*

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted on the Town website and in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended, and the Town's bylaws.

Dated: May 19, 2026

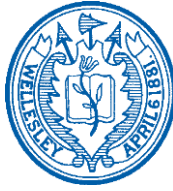
\_\_\_\_\_  
Clerk of the Select Board

**6. 5:00 Discuss and Vote Modification to Parking Enforcement and Citation Management Provider**

Please find a request from Lieutenant Michael Lemenanger to cease the intermunicipal agreement with Plymouth County to administer the parking enforcement and citation management and to transition back to Passport Parking to administer the enforcement and citation management.

**MOTION**

**MOVE to end the intermunicipal agreement with Plymouth County and to rehire Passport Parking to administer the Town's enforcement and citation management.**



# TOWN OF WELLESLEY

WELLESLEY, MA 02482

Telephone 781-235-0062



# POLICE DEPARTMENT

Scott Whittemore

Chief of Police

**TO:** SELECT BOARD MEMBERS

**FROM:** LIEUTEANT MICHAL J. LEMENAGER

**DATE:** MAY 14, 2026

**RE:** PARKING ENFORCEMENT OPERATIONS

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## OVERVIEW

The Town of Wellesley's parking enforcement and citation management services are currently provided through an intergovernmental agreement with Plymouth County Parking, which was executed in 2023. Prior to that agreement, parking enforcement and citation management services were provided directly through Passport Parking under a vendor contract arrangement.

## TRANSITION BACK TO PASSPORT

The proposed transition from Plymouth County Parking back to Passport Parking is primarily focused on improving operational efficiency of parking operations, modernizing technology, and creating a more seamless experience for residents, visitors, and staff.

Over the past several years, the Town has continued utilizing Passport as one of its mobile parking payment platforms while citation management and enforcement administration were handled separately through Plymouth County Parking. Operating multiple independent systems has created operational inefficiencies, integration challenges, delays in payment recognition, and additional administrative complexity for both staff and customers.

Transitioning back to a unified Passport platform will allow the Town to consolidate parking payments, citation processing, permitting, enforcement operations, appeals, and reporting into a single system. This is expected to improve reliability, reduce operational friction, and streamline customer interactions.

Some of the operational issues experienced under the current split system included delays between mobile parking payments and enforcement visibility, temporary outages where enforcement staff could not verify active parking sessions, and ongoing coordination challenges between separate vendors and platforms. Consolidating operations under a single platform is expected to significantly reduce these types of issues.

The transition also improves local operational control and flexibility. This will allow staff to respond more quickly to policy changes, enforcement adjustments, permit updates, resident concerns, and operational issues without relying on an outside municipal intermediary structure.

From a modernization standpoint, Passport offers expanded digital tools for enforcement management, permitting, online payments, appeals, reporting, and future technology integrations. The Town already has substantial familiarity with the Passport platform through its existing mobile parking operations, which should make the transition more operationally efficient for both staff and users.

This transition will improve financial transparency and accountability. Consolidating services under a single vendor platform allows for clearer tracking of revenues, operational costs, transaction processing, and system performance while reducing duplicated administrative processes between vendors.

This change aligns with the Traffic and Parking Division's broader goal of modernizing parking operations and improving long term service delivery while maintaining flexibility for future parking technology enhancements and operational needs.

The transition will be coordinated carefully to minimize disruption to ongoing parking enforcement and customer service operations.

Respectfully,

A handwritten signature in black ink, appearing to read 'M. J. Lemenager', followed by a horizontal line extending to the right.

Lieutenant Michael J. Lemenager  
Wellesley Police Department  
Traffic & Parking Division



# Enforcement & Citation Management Proposal

*Prepared for Michael Lemenager and Town of Wellesley by Armin Rebihic*

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## 1. Executive Summary

Wellesley currently relies on Plymouth County Parking for enforcement and citation management. The arrangement is serviceable, but it has produced fragmented workflows, an aging hardware experience for officers and attendants, and a layered set of vendors that the parking team has to coordinate across daily.

Wellesley uses Passport today for mobile payments and used Passport for enforcement services prior to moving to Plymouth County. The officers and attendants who used the platform preferred it then, and several of them are part of the current evaluation. Since that time, Passport has restructured its client success organization, added dedicated Massachusetts-based support resources, and significantly expanded its MA footprint.

This proposal covers Enforcement & Citation Management only. It is intentionally scoped as the first step in a longer-term plan to consolidate Wellesley's parking operations under fewer vendors. It positions the Town to evaluate automated lot enforcement, automobile LPR, and digital permits at the right time — without committing to any of those scopes today.

---

## 2. Proposed Solution

### Enforcement Key Capabilities

- Citations issued in under 30 seconds, with photo evidence attached and synced in real time
- MA RMV inspection-sticker scanning auto-fills plate, state, plate type, and VIN at the point of issuance
- Open-violation banner on every lookup, so officers can see prior tickets, scofflaw status, and outstanding balances on the same plate

- Digital chalking for time-limited zones, shared in real time across shifts and devices — no physical tire marking required
- Offline issuance: if connectivity drops, tickets still print on the spot and sync automatically when the device reconnects
- PD officers receive back-office logins (no per-user fees, unlimited users) with a restricted "issuance-only" role
- Citations can be issued from cruiser tablets and printed on existing 8.5x11 in-vehicle printers — no paper books required for PD
- Same issuance flow as the handheld, just on a laptop or tablet

## Unified Back Office

- Unified portal for citation management, appeals, reporting, and officer tracking
- Online appeals workflow with photo evidence visible to the violator (reduces frivolous appeals and walk-in volume)
- Configurable escalation schedule. Scoping has confirmed Wellesley's preferred structure: Day 0 issuance, Day 21 appeal window closes, Day 22 first escalation, Day 60 second escalation, Day 81 RMV registration hold with \$20 RMV fee, with rolling delinquent notices at defined intervals
- Notices mail on a rolling per-ticket schedule (not monthly batches), which eliminates the prior issue of fine amounts changing between mailing and receipt

## Massachusetts Government Integrations

- **MA RMV Registration Marks (Holds):** unpaid citations past escalation automatically trigger holds on registration renewal — a strong, low-staff-effort collections lever
- **MA RMV Real-Time Clears:** when a citation is paid, the hold lifts in real time at the RMV with no manual staff intervention. This is unique to Passport in Massachusetts
- **NLETS integration** for out-of-state registered-owner lookups, plus direct DMV access for MA, NY, and CT where available
- **Automated delinquent letter sending** on Wellesley-branded letterhead, drafted collaboratively during implementation — eliminates the manual print-and-mail workflow



## Benefits for Town

- **Staff:** one vendor and one back-office portal in place of layered systems; fewer logins; faster issue resolution through a dedicated Client Success Manager
  - **Treasurer's Office:** the parking clerk inherits a single system, with appeals, payments, and reporting in one place
  - **Officers & Attendants:** modern handhelds and sticker-scan workflows; no Bluetooth printer daisy-chain; PD issuance from existing cruiser printers
  - **Residents:** online appeals with visible evidence (perceived fairness), unified payment experience, and rolling notices that reflect accurate amounts at the time of mailing
- 

## 3. Implementation & Support

Passport's proven process ensures a smooth rollout with minimal staff lift:

1. **Kick-Off & Scoping (1-2 hours).** A working session with Michael, the parking clerk, and any other stakeholders to finalize escalation schedules, violation types and fees, zones, and the Statement of Work attached to the contract.
  2. **Data Migration.** Passport will pull historical citation data and evidence photos from Plymouth County (CSV template provided). Recommended import window is 3-5 years of historical data. No evidence is lost in transition.
  3. **Configuration.** Wellesley's violation library, zones, escalation schedule, notice templates, and PD/attendant user roles are built out. ORI number and NLETS authorization forms signed during this phase.
  4. **Testing & Training.** Hands-on training for parking attendants, the parking clerk, and PD users. Documentation is provided for the new parking clerk who will be onboarded during the transition out of Catherine's role.
  5. **Go-Live.** Plymouth County notice (30 days) is timed against the implementation schedule so there is no enforcement gap.
  6. **Ongoing Success.** Dedicated Client Success Manager, quarterly business reviews, and continuous platform updates included at no additional cost.
- 



## 4. Passport in Massachusetts

Passport is trusted by more than 45 municipalities and operators across the Commonwealth, including Boston, Salem, Worcester, Springfield Parking Authority, Lowell, Brockton, New Bedford, and Provincetown.

- **Salem:** Utilizes Passport's full suite - mobile pay, permits, enforcement, and payments - showcasing a complete deployment in action
- **Boston partnerships:** Earlier this year, Passport was awarded both Boston's curbside management solution and its mobile parking payment contracts - further validating our leadership and reliability in Massachusetts

### Passport in Massachusetts

Passport currently partners with over 45 municipalities and operators in Massachusetts.



## 5. Conclusion

By consolidating enforcement and mobile payments under Passport, Wellesley will:

- **Solves the most immediate operational pain:** archaic printing and connectivity issues, manual plate entry, and the multi-app workflow officers manage today
- **Restores enforcement infrastructure** with modern tools the attendants have already used and preferred



- **Improves collections** through MA RMV holds and real-time clears, without adding staff workload
  - **Keeps optionality open** for future scopes (automated lot enforcement, mobile pay consolidation, digital permits) without committing to them now
  - **Aligns with the FY27 budget cycle** and Wellesley Square redevelopment planning timeline
- 

Prepared by: Armin Rebihic, Account Executive II

Email: armin.rebihic@passportinc.com | Phone: 347-449-3821



**7. 5:20 Discuss and Vote Temporary Parking at Cameron Street Lot for Solar Contractor**

The Board has received a request from Steve Gagosian to consider the allowance of contractor parking at Cameron Street lot for the installation of solar panels on the Hunnewell School. It is currently anticipated that 12-15 spaces will be needed between September 1 through November 30. It is expected that the number of spaces needed will decrease as the installation begins to wrap up in November.

**MOTION**

**MOVE to approve the use of 12-15 parking spaces at Cameron Street Parking lot for the parking of construction staff to install solar panels on Hunnewell Elementary School.**

**8. 5:30 Policy Subcommittee Update**

• **Discuss Naming of Public Assets Policy – First Read**

Please find a packet of materials from the Policy Subcommittee on the first read of the revised Naming of Public Assets Policy. This policy would update the 2008 Naming Policy established by the Board.

**Discussion – NO MOTION**

## Memo

To: Select Board  
From: Select Board, Select Board Policy Sub Committee (PSC)  
Subject: Updating Naming of Public Assets Policy  
Date: April 23, 2026

The Board adopted a Naming of Public Assets policy in 2008. Attached to this memo is:

- a draft updated Naming of Public Assets Policy for review by the Board
- a document linking to the current Select Board, School Committee, Natural Resources Committee and Library naming policies, and other peer town naming policies.
- A copy of the Report to Annual Town Meeting of 2008 from the ad hoc Advisory Committee on the Naming of Public Assets, and Advisory Committee's considerations on the bylaw proposed at that Town Meeting.
- A copy of a letter from Town Counsel dated October 19, 2007.
- Town Bylaw 5. *Policies and Procedures*.

The PSC would like to draw the boards attention to the following in the revised policy:

- The existing policy has been reformatted in the Board's standard policy format. Language in the original policy has been simplified. In reviewing peer town policies additions of language for board consideration is suggested.
- Town Counsel has reviewed the draft policy and recommended a paragraph regarding Tax Exempt Bond Financed Property be included.
- Policy step 2 for renaming has been added, taken from the bylaw as the bylaw indicated this should be part of the Boards policy.
- Policy steps 3 and 5 have been added for consideration based on review of peer town policies.
- Procedure steps 4, 5 and 6 have been added or elements added to them based on review of peer town policies.
- Definition 4 - Major Gift language has been drafted
- Depending on board deliberation, the board could consider the formation of an advisory committee to support broader engagement in finalizing updates to this policy.
- The PSC would like to raise to the Board the benefits of compiling a comprehensive list of public gifts, including relevant historical information and naming context, and to suggest the Select Board explore the possible use of Community Preservation Committee (CPC) administrative funds to support this work in coordination with the Historical Commission.

### **BACKGROUND**

In October 2007, the Select Board created an ad hoc Advisory Committee on Naming of Public Assets (Committee) charged with proposing a town-wide policy on naming of major town assets. The Committee submitted its report to Town Meeting and proposed a bylaw which was adopted by Annual Town Meeting in 2008. [Bylaw Article 5.5](#), Naming of Public Assets, (Bylaw) states that “No Board shall name any public asset unless the Board shall have adopted a naming policy.”

### **PURPOSE**

The Select Board understands that naming a Public Asset has a long-lasting effect, perhaps spanning many future generations of Town residents, whose perceptions and values may change with the times. The Select Board reserves the right to name or rename Public Assets under its jurisdiction to best serve the interests of the Town and ensure a worthy and enduring legacy for the Town's Public Assets. Favoritism, political pressure, or temporary popularity or unpopularity should not be an influence in naming, revoking or renaming. The Select Board intends to be cautious in its implementation of this Policy in order to avoid over-naming or inappropriately naming Public Assets.

### **APPLICABILITY**

This policy shall apply to all Public Assets under the care, custody, management, and control of the Select Board. Such assets include all the real estate, structures, fixtures and personal property that is not by law or Town Meeting vote placed in the charge of another particular board, committee, commission, officer or department.

This Policy shall not apply to the naming or renaming of public ways or private ways open to the public in the Town, which are subject to procedures set forth in the Massachusetts General Laws.

For purposes of this Policy, the term “naming” shall be deemed to include “renaming” unless the context clearly indicates otherwise. References to naming a Public Asset therefore apply equally to the renaming of an existing Public Asset.

Before considering a proposal to name or rename a Select Board asset, the Select Board shall review the Bylaw. This Policy supplements the Bylaw, it does not replace it.

### **TAX-EXEMPT BOND FINANCED PROPERTY**

For interest on tax-exempt bonds to be treated as exempt from federal income tax, a governmental entity which has used tax-exempt bond proceeds to acquire, construct, or renovate its facilities must avoid running afoul of the “private business use” test described in Section 141 of the Internal Revenue Code with respect to those facilities. To protect their interests, bondholders often obtain approval rights over third-party uses of tax-exempt bond financed property through the relevant financing documents. Naming rights are considered a private business use and will typically require bondholder approval. Prior to entering into any agreement providing naming rights with respect to a Public Asset that is

bond financed, (i) Town Counsel should be consulted to determine whether third-party approval is required and (ii) Town Counsel should consult with bond counsel (the attorney for the bondholder) to ensure that any resulting private business use is within acceptable limits.

### **POLICY**

The Select Board will follow the Bylaw and in each case will seek to implement this Policy in a transparent manner.

1. **Naming Agreement or Other Documentation:** The Select Board will consider whether a naming agreement or other documentation is appropriate particularly if the proposal is for a specified period, in consideration of a gift, or has other terms or conditions which should be memorialized.
2. **Renaming an Asset:** In situations where no naming agreement or documentation exists, names shall not be changed without considering the historical significance of the name, the impact on the individual or organization it was named after, and the costs associated with such renaming. (TBL 5.5.f.)
3. **Revocation:** Under extraordinary circumstances that may cast the Town in a negative light, a Public Asset under the authority of the Select Board may be renamed or the name annulled at the discretion of the Select Board, subject to the terms of any applicable naming agreement.
4. **Equitable Treatment of Similar Assets:** In naming or renaming an asset, the Select Board shall give consideration to the history of renaming similar assets in similar situations.
5. **Expenses:** Any expenses associated with naming a Public Asset are the sole responsibility of the applicant. The Select Board may vote to provide funding, but it is not obligated to do so. The Town does not assume responsibility for the replacement of damaged or missing plaques, memorials, signs or markers, nor does the Town agree to maintain said plaques, memorials, signs or markers in perpetuity.

### **PROCEDURE**

1. **Proposals:** Any Town official, resident or non-resident may submit in writing a request that the Select Board name or rename a Public Asset. Proposals shall be submitted to the Select Board office and shall explain the rationale and/or compelling reasons for naming or renaming the Public Asset.
2. **Tax-Exempt Bond Financed Property:** If the Public Asset is subject to tax-exempt bond financing, Town Counsel shall be consulted as to whether bondholder or other third-party approvals or consultations is/are required to provide naming rights to the Public Asset. Town Counsel shall consult with bond counsel as necessary to determine whether the proposal can be implemented consistent with the Town's obligation to maintain the tax-exempt status of the bonds.

3. **Recommendation by the Executive Director:** The Executive Director shall review requests and prepare the matter for review by the Select Board with a recommendation for approval of the request, denial of the request, or suggestion for further study.
4. **Considerations:**
  - a. The Select Board shall determine whether the asset proposed for naming or renaming is a Major Physical Asset or Other Town Asset as specified in the Bylaw. The naming or renaming of Major Physical Assets requires Town Meeting approval.
  - b. When considering a proposal, the Select Board shall consider the factors described in the Bylaw.
  - c. The Select Board may consider whether conditions beyond those proposed by any donor are in the Town's interest.
  - d. The Select Board may consider whether the naming is perpetual or limited to a time certain. Neither the Board nor Town Meeting can bind a future Board or future Town Meeting.
  - e. The Select Board may consider the extent to which voting a current proposal may establish or contradict an existing Town policy.
5. **Function, Design and Placement** of naming plaques, memorials, signs or markers, may be considered by the Select Board. The Select Board reserves the right to relocate any such plaque, memorial, sign or marker as necessary. The Select Board shall consider if the Design Review Board should be consulted per the Town Bylaws.
6. **Public Hearing:** To ensure that the Select Board is fully aware of the public's interest in a proposal, it shall hold a hearing. At a subsequent, regularly scheduled meeting, the Select Board may schedule a vote on the Public Asset naming request. A decision to reject a naming request shall not require a public hearing. The Select Board may, in its sole discretion, decline to act on any application submitted. The Select Board may, in its sole discretion, decline to act following a public hearing regarding the naming of a public asset. There shall be no timeframe in which the Select Board must act on a naming application subsequent to a public hearing.
7. **Non-Compliance:** If a Public Asset covered by this Policy was named in a manner inconsistent with the current Policy, the Select Board may revisit the name and bring it into compliance with the Policy. In such cases, a public hearing will be held before the current name is changed.
8. **Town Meeting Action:** Any naming proposal of a Major Physical Asset is subject to approval by the board with jurisdiction over the asset, followed by approval at Town Meeting. The Select Board shall consider when and how such proposal shall be placed on a Warrant for Town Meeting's consideration.

9. **List of Named Assets:** A compilation of other assets named, or currently being considered for naming by the Select Board and all other boards may be a useful tool in placing any proposal in context.

### **DEFINITIONS**

1. **Public Asset:** asset under the care, custody, management, and control of the Select Board. Such assets include all the real estate, structures, fixtures and personal property that is not by law or Town Meeting vote placed in the charge of another particular board, committee, commission, officer or department.
2. **Major Physical Assets:** described in the Bylaw as “buildings, recreational facilities, parks, water bodies, and conservation land”. The Select Board reserves the right to decide whether any other Public Asset is considered a Major Physical Asset.
3. **Other Town Assets:** described in the Bylaw as “All other Town assets that are portions of a larger whole, such as: interior spaces of buildings; features within parks, conservation land, and recreational areas; driveways or parking lots; or furniture or other small fixtures of any description.”
4. **Major Gift:** For purposes of Procedure section 3. above, the definition of Major Gift shall is a monetary or in-kind contribution to the Town that is of substantial value relative to the Public Asset at issue and that materially advances the acquisition, construction, renovation, preservation, or enhancement of such asset, as determined in the sole discretion of the Select Board.

### **REGULATORY / STATUTORY REFERENCES**

1. [Town of Wellesley Bylaw Article 5.5, Naming of Public Assets](#)
2. [Town of Wellesley Bylaw Article 5.6, Acceptance of Gifts](#)
3. [Report of the Advisory Committee on Naming of Public Assets to the 2008 Annual Town Meeting](#)

### **APPROVED BY THE SELECT BOARD**

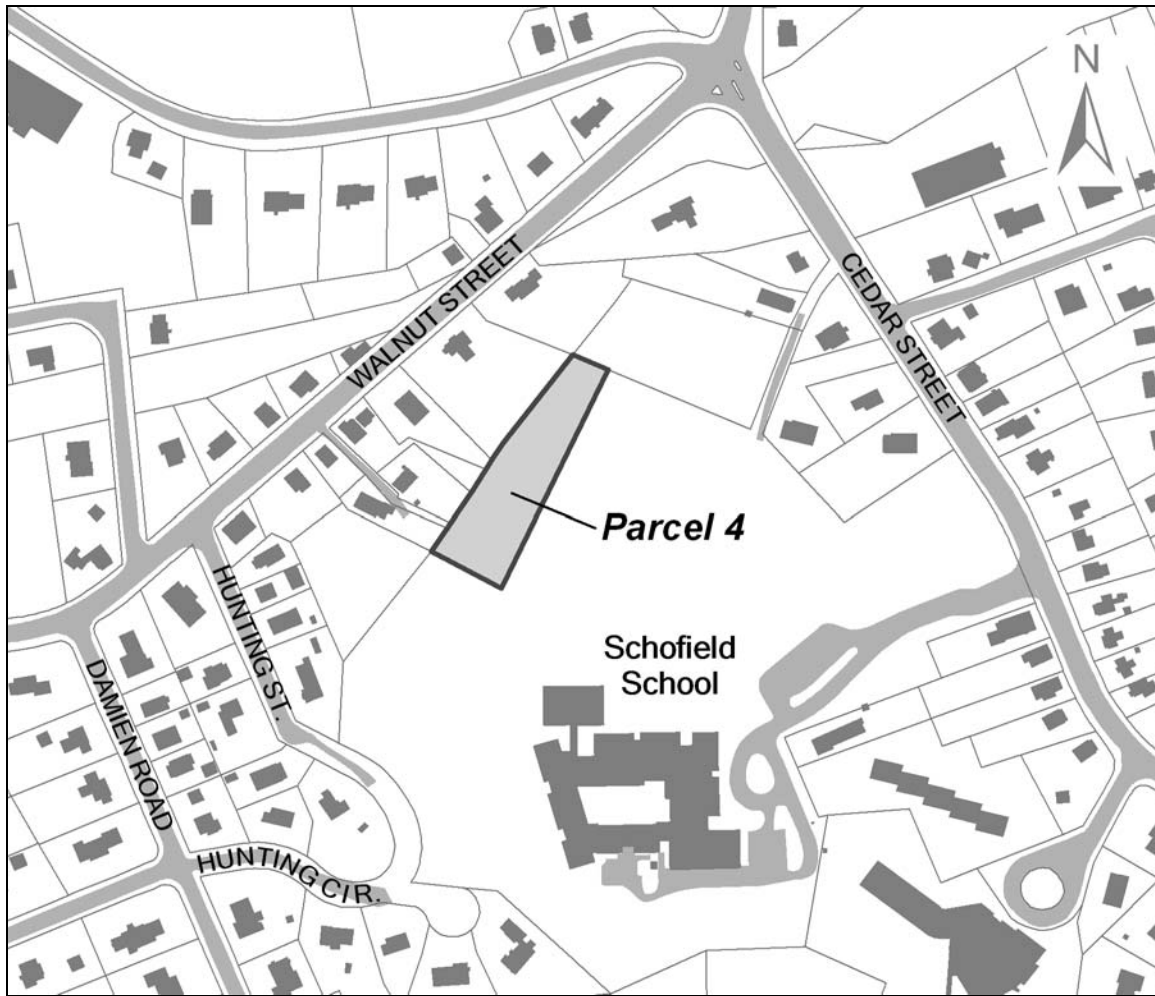
**Original date:** November 3, 2008

Gregory B. Mills (Chair), Barbara D. Searle (Vice Chair), Owen H. Dugan (Secretary), Harriet S. Warshaw, Katherine L. Babson, Jr.

**Revised date:** Month xx, 2026

Marjorie R. Freiman (Chair), Thomas H. Ulfelder (Vice Chair), Colette E. Aufranc (Secretary), Beth Sullivan Woods, Kenneth C. Largess, III

The Select Board reserves the right to amend this policy at will.



Each parcel is expected to be brought to ATM as a separate motion and a 2/3 vote is necessary for passage of each motion.

**Advisory recommends favorable action, 12 to 0.**

**ARTICLE 26. To see if the Town will adopt a town-wide Naming Rights Policy governing the authority in the several town boards, committees, commissions, to “name” town assets, including without limitation whether any such naming shall be subject to town meeting approval in any particular future case; copies of the current version of a proposed Naming Rights Policy being on file in the Office of the Board of Selectmen (said version being recognized as subject to change before or at town meeting); to amend the Town Bylaws Article 5. Policies and Procedures, to include said Naming Rights Policy as adopted; or take any other action relative thereto.**

**(Board of Selectmen)**

This Article amends the Town Bylaw, Article 6, by adding a new section 6.21 which deals with a Town-wide policy on naming of town assets. The Board of Selectmen created an Advisory Committee on Naming Public Assets in October of 2007, which was charged with reviewing current practices and recommending a naming policy for the future in response to the growing trend in municipalities of partnering public need with private support.

The proposed Bylaw provides a broad outline for Boards to follow and draws upon existing policies developed by the Library Trustees and the Natural Resources Commission. The adoption of this Bylaw would require the Boards with jurisdiction over physical assets to adopt a policy on naming that complies with the overarching Town policy criteria as stated in this naming bylaw. Approval by a majority of Town Meeting is required in connection with the naming of major assets, as defined by each Board. Individual Boards would have jurisdiction over the naming of smaller assets or portions of a larger asset, such as a room within a building. Further background and details are included in the *Report of the Advisory Committee on Naming Public Assets* on page 120 of this book. Rather than repeat the details, Advisory urges that you read the *Report*.

Advisory concluded that the naming policy is a good first step for the Town. It allows our decentralized government to use naming policies developed by individual Boards, while providing an umbrella policy for the Town. Oversight of the naming of all major assets is achieved by the requirement that Town Meeting must vote on the name. Advisory supports the follow-up recommendation that the Board of Selectmen ask the Advisory Committee on Naming Public Assets work to create a Gift Policy for the Town that would be used in conjunction with the Naming Policy and bring it to the 2009 ATM for approval.

**Advisory recommends favorable action, 10 to 0, with 2 abstentions.**

**ARTICLE 27. To see if the Town will vote to request that the Selectmen, Council on Aging and other town officials continue to study the feasibility of the Town accepting the conditional gift of approximately \$825,000 offered by the terms of the Mary Esther (“Billie”) Tolles Charitable Foundation, which sum may need to be supplemented by the Town through appropriation, gifts, bonding and/or other possible methods of raising money sufficient for the purpose, which gift is conditioned on the “founding, constructing and equipping [of] a senior center...on land or in a building provided for that purpose by the Town...and shall include but not be limited to offices for the Wellesley Council on Aging and the Wellesley Friends of Senior Neighbors, Inc., kitchen and dining facilities, classrooms, meeting rooms, recreational areas and the like. The name of the Center shall be ‘The Tolles-Parsons Senior Center’ and shall be dedicated in the memory of Mary Esther Tolles and Evelyn L. Parsons, M.D....”; to raise and appropriate, or otherwise provide, a sum of money for the same; to accept as a gift a sum of money offered by the trustees of said foundation for such a study; the Board of Selectmen being requested to report the results of said study to a subsequent Town Meeting; or take any other action relative thereto.**

**(Board of Selectmen)**

**Advisory expects no motion under this Article.**

**ARTICLE 28. To see if the Town will vote to authorize the Moderator to appoint a Green Ribbon Study Committee of not more than nine members whose focus shall be to recommend a town-wide sustainability plan and policies, and to make its recommendations to a subsequent Town Meeting; or take any other action relative thereto.**

**(Board of Selectmen)**

This Article seeks approval for the Moderator to approve a Green Ribbon Study Committee (GRSC). The focus of this Committee shall be to recommend a Town-wide sustainability plan to be presented at a subsequent Town Meeting.

The 2007 Advisory Committee requested that the Board of Selectmen begin to explore ways that the Town might incorporate sustainability and “green” practices into Town policies. Sustainable means

## **Report of the Advisory Committee on Naming Public Assets**

The **Advisory Committee on Naming Public Assets** is pleased to submit this report of its process and recommendations to the Board of Selectmen (BOS). Members of the Committee are: Kathleen Nagle, Chair (Town Clerk), Katherine L. Babson, Jr. (BOS), Linda Buffum (Historical Commission), Heidi Gross (Natural Resources Commission), Ann Howley (Development Consultant), Christopher Guiffre (School Committee), Marla Robinson (Library Board of Trustees), and Katherine Rooks (Recreation Commission).

### **Introduction**

The Advisory Committee on Naming Public Assets, an ad hoc committee created by the Board of Selectmen in October 2007, was asked to propose a town-wide policy on naming of major town assets. Prior to this action, Ms. Babson, as a member of the BOS, had requested that Albert Robinson, Esq. (Town Counsel) provide information on any existing Town naming policy, including any stated authority given to Town officials to "name" new (or renovated) portions of major town assets.

In his response, Mr. Robinson advised that 1) "statutes are silent on the specific question and there are no judicial cases on point"; 2) there is no town bylaw or even a town wide set of guidelines covering the point, though several Town departments do have their own. He further advised that historically, the majority of the naming or renaming of major town assets has been done for honorific purposes and only rarely as public acknowledgment of a financial or in-kind contribution (e.g., Hunnewell Field, Sawyer Park). Often, actual naming authority has been assumed by Town Meeting (e.g. David G. Oulette Memorial Playground, Hardy, Kingsbury, Brown and Sprague Schools). Individual Town boards and departments have occasionally exercised naming rights for particular assets over which they have jurisdiction (e.g. Carisbrooke Reservation (NRC) and Felix Juliani Room and Wakelin Way at Town Hall (BOS), D'Auria Drive at the Middle School (School Department), Arnold Wakelin and Peg Arnold Rooms at the Library (Library Trustees). This issue has arisen again recently with a conditional gift from an estate for a senior center (Tolles), which includes a naming request as part of the gift.

Pointing out that partnering public need with private support is a growing trend in municipal life, Mr. Robinson suggested "a policy be proposed for Town-wide application, to be adopted by Town Meeting for the guidance of all Town boards and officials." Developing "a carefully crafted policy" would be prudent now as we approach potential situations (e.g. the High School) where the issue of naming, whether honorific or in exchange for financial contributions, will certainly arise.

In an effort to bring clarity and process to a Town issue, the BOS agreed that it would be prudent to have a policy on naming public assets in place. This would provide a point of reference as individual boards and committees consider potential naming opportunities.

It is clear that the naming or renaming of major Wellesley town assets (e.g. schools, town buildings, streets, parks, bodies of water and recreational facilities) is complex and sometimes emotionally evocative since assigning a name is a powerful and permanent identity for a public place and/or facility. The naming or renaming of town fixtures often requires significant resources in terms of changing names on signs, maps and literature. In the case of a newly named asset that is accompanied by a physical structure or piece of land, there is also the cost to the town to accept, integrate and maintain the gift. In addition, excessive and constant name changing can be the source of confusion to the public.

### **Process**

The Advisory Committee on Naming Public Assets met throughout December and January. The group compiled an inventory of named assets within Wellesley and any known history about the process used to adopt the names. This included naming that had been done for both "large" assets (Hunnewell Field, Centennial Park, Fiske School, Morses Pond etc.) and for parts of large assets (e.g. Arnold and Wakelin

Rooms in the Library, Bezanson Pond, D'Auria Way) or individual, smaller Town areas (e.g. Abbott's Pond, Fuller Brook Park, Warren Park etc.). Current naming policies in use by Town boards and committees were reviewed and discussed. Research was done on policies adopted by local and national municipalities and organizations. Other areas of discussion included naming whole or parts of whole assets; who would approve the name; renaming existing assets; gift acceptance policies; criteria for choosing honorific names; naming in return for contributions, whether solicited or not; and keeping this process within the character of the Wellesley community while maximizing opportunities to enhance our assets.

After substantive discussion, the Committee concluded that naming policies have become common practice and like related gift acceptance policies, serve as a resource when naming opportunities are being requested or considered. It would indeed be prudent for Wellesley to have a process in place to handle naming issues and that the time is right to initiate such a process. Collaboration and sharing marked the work of this Committee and members of the group unanimously support the bylaw. The Board of Selectmen endorsed the proposed language at its 2/11/2008 meeting.

### **Proposed Bylaw**

The Committee agreed that a naming policy, which provides a broad outline for boards to follow, was the best approach. Wellesley's decentralized governmental structure makes it important to provide an umbrella process for naming large Town assets in their entirety (e.g. building or a park name) while allowing individual boards to maintain jurisdiction over portions of, or smaller, assets under their control.

The proposed bylaw respects prior practices and draws on current policies of some boards. The Wellesley Free Library and the Natural Resources Commission have quite mature policies on both gift acceptance and naming and this Committee drew on the experiences of each. The proposed policy does not limit the current practices of boards, though all existing policies must be reviewed in light of the new bylaw.

Further, it does not require any action of a board in relation to an asset that will not be specifically named or having a generic name (e.g. Wellesley Town Hall). Nor does the bylaw apply to program sponsorships, only to physical assets.

In researching potential areas to cover in a bylaw, there were a number of common provisions in the sample naming policies that were reviewed. The Committee deemed the following appropriate for a Town-wide umbrella policy on naming public assets:

- Naming of Town assets must be done according to provisions stated in the bylaw.
- Definition of major physical asset, part of a whole, and smaller asset.
- Process whereby naming of Town assets would be approved including who must give approval.
- Consider categories of names, including honorific names and those that arise as part of a major gift to the Town.
- Requirement that boards that wish to name Town assets adopt, if they haven't already, a naming policy.
- Suggested development and use of a naming agreement to document intent of naming discussion (e.g. sunset provision).
- Provision for renaming process.

The Committee concurred that these areas were both adequate and general enough to provide the basic outline of a policy to provide guidance for naming opportunities in the future. It was further considered that this bylaw could serve as a template for individual boards as they write or review existing naming policies. Each board would add specific details to meet its own requirements. It is anticipated that each board would review or write its naming policy as soon as possible after the bylaw is approved and no later than December 2008.

Finally, as follow up to Town Meeting, it is recommended that the Board of Selectmen reconstitute this interboard committee (or name its replacement) to review the naming policy of each board. This would ensure that a policy is sound and written in the spirit of the proposed bylaw. The new committee would report back to the 2009 Annual Town Meeting.

It is important to note that this bylaw in no way advocates for solicitation of private funds or public acknowledgement of gifts received. Rather, it is an effort to establish a commonly accepted practice for use should a situation of this nature arise. Based on the experience of Committee members with established policies, the Committee agreed that having a process in place was extremely helpful in handling potential questions.

### **Summary**

The bylaw as approved by the Advisory Committee on Naming Public Assets is appended to the end of this report.

Should this bylaw be adopted, each board would be required to adopt a naming policy as a minimum requirement. The policy guidelines in this bylaw are an effort to outline a broad process to determine appropriate public acknowledgement for gifts accepted as well as for honorific purposes. While these guidelines are intended to apply to the asset in its entirety (e.g. building name), it is anticipated that Town boards and committees will use relevant sections in determining naming/renaming policies for interior spaces or portions of the total asset.

The purpose of the proposed naming of public assets policy, which is designed to unify and supersede any existing policies currently in use in the Town of Wellesley, is to provide guidance to those that have an interest in the naming or renaming of the Town's major physical assets. This is an appropriate time to bring this bylaw forward as municipalities like Wellesley begin to explore opportunities for public/private partnerships to provide enhancement funds for public services. This policy can help ensure appropriate public acknowledgement in keeping with Wellesley's historical and community character.

### **Recommended Follow Up**

A naming policy generally covers both honorific naming as well as naming done in exchange for or to acknowledge a gift of some type. This naming policy is therefore, a useful first step for Wellesley since it covers both opportunities. However, as the Town begins to think seriously about "partnering public need with private support", the Committee strongly recommends that the Town consider adopting a general gift acceptance policy in conjunction with this naming bylaw. Immediately following Town Meeting, the Board of Selectmen can reconstitute this interboard committee (or its replacement) to draft an umbrella gift acceptance policy to cover gifts to the Town as a whole. This would be reported back to the BOS for their future action. In addition, it is further recommended that each board review and/or adopt a gift acceptance policy, which is tailored to its particular circumstances.

A gift acceptance policy supports the naming policy as it provides the basis for the initial review of the potential gift. This policy allows gifts to be reviewed on a consistent basis each time and prevents the "glittering" appeal of a gift from overcoming good judgment when it is not a fit with the approved policy. This policy provides the basis for declining gifts when this is thought prudent. Both the gift acceptance and naming policies serve as guidelines to boards, staff, donors and the public at large as these groups seek common ground on private support of programs and projects. However, the gift acceptance policy is much more detailed. It provides an outline of the mission of the group; the purpose of the guidelines; donor conflict of interest; restrictions on gifts; types of gifts (cash, property, marketable securities etc.) that will be accepted; and any other provisions that are thought necessary by the establishing board in conjunction with legal counsel.

When drafting both naming and gift acceptance policies, the following should be considered:

- Discussion of assets that the particular board controls
- Definition of "major" gift in the context of that board
- Acceptance of gift as appropriate to the mission of the board, or if not, gift is to be declined
- Embedded costs of gift acceptance or naming
- Sunset provisions
- Whether acceptance of the gift requires approval by more than the immediate board, perhaps the Board of Selectmen and/or Town Meeting

There may be other considerations depending upon the individual board.

The Wellesley Free Library and the Natural Resources Commission both have existing naming and gift acceptance policies, which could easily serve as templates for others. These policies are available on the Wellesley Town website.

Respectfully submitted,

Advisory Committee on Naming Public Assets  
Kathleen Nagle, Chair  
Katherine L. Babson, Jr.  
Linda Buffum  
Heidi Gross

Christopher Guiffre  
Ann Howley  
Marla Robinson  
Katherine Rooks

## **ARTICLE 5. POLICIES AND PROCEDURES**

5.1. Policies and Procedures. "Policies and procedures" include only policies and procedures regarding services provided to the public.

5.2. Copies of Policies and Procedures. Each Board, the Department of Financial Services, the Town Clerk, and the persons named in Article 23 shall make available electronic copies of any of their written policies and procedures to the public upon request. To the extent permitted by the General Laws, reasonable fees may be charged for the cost of reproduction if paper copies are requested. (*Amended ATM 2018.*)

5.3. Public Participation. Each Board shall establish a written procedure which allows members of the public to comment orally at a public meeting or a public hearing of the Board when policies, procedures, and agenda items are being discussed by the Board or being considered for adoption, amendment, or repeal by the Board.

5.4. Books of Policies and Procedures. Each Board, the Department of Financial Services, the Town Clerk, and the persons named in Article 23 are encouraged to put their policies and procedures into written form, to keep their policies and procedures in a usefully organized and up-to-date book, and to make the book available to the public during regular business hours. Boards which do not have offices shall keep their books of policies and procedures in the office of the Town Clerk.

5.5. Naming of Public Assets. It is the policy of the Town of Wellesley to reserve the naming or renaming of public assets for circumstances that will best serve the interests of the Town and ensure a worthy and enduring legacy for the Town's physical spaces. (*Added ATM 2008.*)

- a. No Town assets shall be named or renamed except in accordance with this bylaw.
- b. Assets that are considered to be major physical assets of the Town, such as buildings, recreational facilities, parks, water bodies, and conservation land shall be named only after the Board with jurisdiction over the asset shall approve a name; and Town Meeting, by majority vote, shall concur in such naming.
- c. All other Town assets that are portions of a larger whole, such as: interior spaces of buildings; features within parks, conservation land, and recreational areas; driveways or parking lots; or furniture or other small fixtures of any description shall be named by the Board having jurisdiction over the asset pursuant to a policy adopted under subsection (g) herein.
- d. The naming of Town assets shall be considered with the following categories in mind:
  - i. Historic Events, People, and Places. The Town may preserve and honor the history of the Town, State, or Country; prominent historical figures; and local landmarks, neighborhoods, or prominent geographical locations.
  - ii. Outstanding Individuals. The Town may acknowledge individuals who have contributed in a significant way to the public life and well-being of the Town.

Major Gifts. The Town may acknowledge certain major gifts (as defined in each Board's policy) to the Town by individuals, organizations or corporations by naming a public asset in connection with such a gift.

- e. The Board with jurisdiction over an asset to be named shall consider whether a naming agreement, or other documentation, is appropriate in each situation.
- f. In situations where no naming agreement or documentation exists, names shall not be changed without consideration of the historical significance of the name, impact on the individual or organization previously named and the costs associated with such renaming.
- g. No Board shall name any public asset unless the Board shall have adopted a naming policy. All policies on the naming of public assets shall be consistent with the intent of this bylaw. Any such policy or amendment thereto shall be adopted only after at least one public hearing. All such policies shall be on file with the Town Clerk and posted on the Town website.

5.6. Acceptance of Gifts. (New Section ATM 2009.) The purpose of this section is to authorize the acceptance of gifts for any public purpose, and to specify policies and procedures for doing so.

- a. Town Boards Authorized to Accept Gifts. (money, tangible property, real estate) It is the Town's policy to respect the authority in Town Boards and Committees to accept gifts as provided by statute. This includes, but may not necessarily be limited to the following Town Boards which are authorized to accept gifts of money, tangible property and/or real estate to the extent hereinafter set forth.
  - i. The Select Board is authorized to accept gifts of money and tangible property on behalf of the Town (G.L. c.44 §§53A, 53A1/2).
  - ii. The School Committee is authorized to accept gifts of money for educational purposes (G.L. c. 44, §53A, and G.L. c. 71, § 37A), and of tangible property as a matter of Town policy.
  - iii. The Board of Trustees of the Wellesley Free Library is authorized to accept gifts of money for library purposes (G.L. c. 78, §§ 7, 11) and for purposes of library construction or renovations (G.L. c. 78, § 19K), and of tangible property as a matter of Town policy.
  - iv. The Natural Resources Commission is authorized to accept gifts of money and tangible property for conservation and parkland purposes, subject to the approval of the Select Board (G.L. c. 40, § 8C).
  - v. Gifts of real estate, or interests in real estate, may only be accepted by Town Meeting on the recommendation of the Board of Select Board.
- b. Protocol for Accepting Gifts.
  - i. Any Town Board accepting, recommending the acceptance of, or declining a gift shall adopt a written policy consistent with this bylaw. Any such policy or amendment thereto shall be adopted only after at least one public hearing. All such policies shall be on file with the Town Clerk and posted on the Town website.
  - ii. All Town Boards and Officers not specifically authorized hereinabove to accept a gift on behalf of the Town shall refer the proffered gift to the Select Board if it recommends that the gift be accepted. (The Town recognizes that G.L. c. 44, §53A provides that a Town officer or department may accept a gift of money, but the statute also stipulates any expenditure of such a gift must be approved by the Select Board. Therefore, it is Town policy to require the acceptance be voted by the Select Board at the outset of the gift). Any Town Board not hereinabove provided for, believing it is authorized to accept gifts, may ask the advice of the Select Board and/or Town Counsel.
  - iii. The donee Board shall have the discretion to approve or decline any proposed gift, whether restricted or not, subject to the provisions of this section. In the event a Board declines a gift that decision shall be dispositive of the matter. (Amended ATM 2018.)
  - iv. In considering a proposed gift, Boards should make the following determinations:

1. Whether the gift is appropriate to the mission and needs of the Town and the particular Board;
2. Whether the gift is unrestricted or, if restricted, given in reasonably broad and flexible terms to maximize usefulness;
3. Whether the gift is irrevocable;
4. Whether the gift imposes undue financial burden on the Town;
5. Whether the long-term impacts of the gift, particularly where there could be significant future or ongoing operations and maintenance or capital costs associated with the gift have been accounted for;
6. Whether the terms of the gift permit the Town to apply the gift to related purposes in the event the designated purpose is fully funded or is no longer practical, necessary or able to be performed.

In the event a Board has reason to believe a gift could cause or result in an appearance of impropriety, the Board shall consult with Town Counsel prior to accepting the gift.

Restricted gifts shall be assigned to a project or existing account consistent with the donor's desired use, as long as such restriction(s) do not conflict with Town bylaws or state or federal law, in which case the Town shall ask that the restriction(s) be removed or decline the gift.

- c. Grants. Any Town department is authorized to apply for grants, and to accept grant funds, provided the Board of such Town department has authorized the filing of grant application, or in the case of no application having been required, has authorized acceptance of the grant funds.
- d. Accounting. All funds received by any Board shall be deposited with the Treasurer.

The Finance Department is responsible for providing for the financial administration of any gift to the Town. If necessary, the Finance Department shall track the proposed use of any such gift and shall maintain separate records of accounts showing receipts and disbursements.

Interest, if any, generated by a gift shall accrue to the Town's general fund unless expressly provided otherwise by the terms of the gift.

The donee Board shall be responsible for acknowledgement of gifts and shall provide receipts as needed for Internal Revenue Services and state Department of Revenue purposes.

- e. Reporting. All donee Boards shall prepare an annual report of such gifts including amounts, purposes and such other details as required by the Finance Director. These reports shall include both restricted and unrestricted funds. Reports on gifts shall be filed with the Finance Director, and included in the Annual Town Report. The report shall cover gifts received in the prior fiscal year and shall be submitted in time to be included in the Annual Town Report.

**9. 5:45 Administrative Matters**

- **Discuss and Vote Minutes**

Please find the minutes of May 5, 11, and 12, 2026 for the Board's review.

**MOTION**

**MOVE to approve the minutes of May 5, 2026, May 11, 2026, and May 12, 2026, as amended.**

1 Approved:

2

3 **Select Board Meeting:** May 5, 2026

4 **Present:** Marjorie Freiman, Thomas Ulfelder, Colette Aufranc, Beth Sullivan Woods, Kenneth  
5 Largess

6 **Also Present:** Executive Director Meghan Jop, Assistant Executive Director Corey Testa

7

8 **Meeting Documents:**

9

1. Agenda

10 2. Select Board Calendar

11 3. 3. Nomination Materials for Democratic Nominee to Board of Registrars of Voters

12 4. 4. Second Hand Articles Dealer Application of Kalcoh Capital Management LLC d/b/a  
13 TLC Closet at 35 Central Street

14 5. 5. Traffic Study Waiver Request from Blank Street Coffee at 61A Central Street

15 6. 6. Common Victualler License Application from Blank Street Coffee Located at 61A  
16 Central Street

17 7. 7. Catch Connect Service Change Update PowerPoint Presentation

18 8. 8. Comparable Community Data re: Municipal Lien Certificates (MLC) and Demand  
19 Fees

20 9. 9. Letter to Board from Treasurer/Collector dated April 8, 2026, requesting Board action  
21 on MLC/Demand Fees

22 10. 10. May 11, 2026, Special Town Meeting Warrant

23 11. 11. Meeting Minutes of March 10, 2026, April 14, 2026, April 21, 2026, April 23, 2026,  
24 and April 27, 2026

25 12. 12. Other Correspondence

26 a. April Liaison Update submitted by Colette Aufranc

27 b. Quarterly Compliance Report

28 c. Encroachment Letter

29 d. MassBay Press Release

30 13. Additional Materials

31 a. Redline Meeting Minutes of March 10, 2026, April 14, 2026, April 21, 2026,  
32 April 23, 2026, and April 27, 2026.

33

34 **1. Call to Order**

35 Ms. Freiman called the meeting to order at 6:31 p.m. in the Juliani Room at Town Hall. Ms.  
36 Freiman announced that the Open Session portion of the meeting was being broadcast live on  
37 Comcast Channel 8 and Verizon Channel 40 and would be available for later viewing on  
38 wellesleymedia.org.

39 **2. Executive Session**

40 At 6:32 p.m., Ms. Freiman requested a motion to enter executive session to discuss strategy with  
41 respect to potential litigation regarding the disposition of the 40 Oakland Street as she declared  
42 that having such discussions in open session would have a detrimental effect on the Town's  
43 position.

44  
45  
46 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
47 **voted (5-0) to enter Executive Session under M.G.L. c. 30A §21A, exemption #3, to discuss**  
48 **strategy with respect to potential litigation regarding 40 Oakland Street and to invite**  
49 **Meghan Jop and Corey Testa to join as the chair has declared that having such discussion**  
50 **in open session would have a detrimental effect on the Town's position. Following the**  
51 **adjournment of the executive session the Board will return to open session to take up all but**  
52 **the last item on the agenda, at which time the Board will return to executive session.**

53  
54 **Aufranc – Aye**  
55 **Freiman – Aye**  
56 **Largess – Aye**  
57 **Sullivan Woods – Aye**  
58 **Ulfelder – Aye**

59 **3. Return to Open Session**

60 The Board returned to Open Session at 7:17 p.m.

61 **4. Citizen Speak**

62 None.

63 **5. Executive Director's Report**

64 Executive Director Meghan Jop provided several updates. She reminded the public that the  
65 evening was designated a "Shave the Peak" day, asking residents to voluntarily reduce electrical  
66 usage between 6:00 and 9:00 PM by minimizing air conditioners, EV chargers, dryers,  
67 dehumidifiers, and pool filters, in order to assist the Municipal Light Plant in lowering energy  
68 costs and greenhouse gas emissions.

69  
70 Ms. Jop announced that Select Board office hours were scheduled for the following day, May 6,  
71 with Ms. Aufranc, available in person or via Zoom from 12:00 - 1:30 p.m. and provided contact  
72 information for scheduling.

73  
74 Ms. Jop reported that Wellesley's marathon runners raised a total of \$221,925 through the Boston  
75 Marathon, with several individual runners exceeding the \$5,000 minimum. Full organizational  
76 totals were to be published in the Friday Night Mail the following week.

77  
78 Ms. Jop also congratulated Wellesley Public Schools Assistant Superintendent of Finance Dr.  
79 Cindy Mahr on her appointment to the Association of School Business Officials International,  
80 noting it as a significant national professional recognition, while acknowledging that Dr. Mahr  
81 would be departing at the end of the school year.

82

83 Ms. Sullivan Woods noted two additional items: an invitation to the public to participate in the  
84 dressing of veteran graves at Woodlawn Cemetery on Thursday, May 7, at 3:00 PM, with thanks  
85 extended to the high school lacrosse team and a veteran's son for their advance work; and a  
86 congratulations to all merchants and Representative Peisch for the success of Wellesley in Bloom  
87 on Central Street and Linden Square, which she described as joyful despite inclement weather.

88 **6. Consent Agenda**

- 89 • **Appointment to Registrars of Voters**
- 90 • **Vote Blank Street Coffee Traffic Study Waiver and Common Victualler License at 61A**
- 91 **Central Street**
- 92 • **Vote Second-Hand Dealer for TLC Closet at 35 Central Street**

93 Ms. Freiman noted that staff had reviewed all items and recommended approval. **Upon a motion**  
94 **by Ms. Aufranc and seconded by Mr. Ulfelder, the Board voted (5-0) to approve the consent**  
95 **agenda.**

96 **Aufranc – Aye**

97 **Freiman – Aye**

98 **Largess – Aye**

99 **Sullivan Woods – Aye**

100 **Ulfelder – Aye**

101 **7. Catch Connect Service Change Update**

102 *Transportation and Mobility Manager Sheila Page joined the meeting*

103 Transportation and Mobility Manager Sheila Page presented an update on the Catch Connect  
104 microtransit service, which is operated through the Metrowest Regional Transportation Authority  
105 (MWRTA) and serves the Town of Wellesley, including connections to the Woodland MBTA  
106 station, Newton-Wellesley Hospital, Waban T Station, Natick Community Center, and Needham  
107 Heights. She reported that the service had provided over 19,000 rides serving 24,000 passengers  
108 in the preceding six months.

109

110 Ms. Page identified significant ridership originating or terminating at Babson College, which  
111 accounted for approximately half of all trips, followed by the Woodland T station. She  
112 acknowledged that residents had expressed frustration with reliability and wait times and explained  
113 that the Town and MWRTA had been examining ways to improve efficiency.

114

115 Ms. Page proposed the following service changes, effective July 1:

- 116 • elimination of service to Needham which had been included to offer accessible rail  
117 connection, noting Wellesley square now has accessible option.
- 118 • elimination of the Waban T Station, noting the low ridership and MWRTA had reported it  
119 was difficult to get to.
- 120 • consolidation of campus stops at Babson College to two or three stops along Babson Road.

121

122 Ms. Page explained that out-of-bounds trips—particularly between Needham and Newton—had  
123 been occurring due to geofencing limitations within the Catch Connect App, and that limiting

124 service destinations outside Wellesley would reduce out-of-bounds trips and improve service  
125 efficiency. She further noted that of approximately 619 valid Needham-area trips, roughly half  
126 were generated by just two addresses, and that many Babson students were using the service to  
127 travel to off-campus apartments in Needham and Newton.

128  
129 Ms. Page noted that the pilot changes were developed collaboratively with MWRTA Executive  
130 Director Jim Nee's team, and that if residents experience significant hardship as a result of the  
131 changes, the Wellesley Youth Commission and Health Department would assist in identifying  
132 alternatives. She also emphasized that residents experiencing service issues should contact  
133 MWRTA directly with specific ride information.

134  
135 Board members asked questions including why out-of-bounds destinations were not incorporated  
136 into the service area given apparent demand, rather than eliminated and whether Wellesley  
137 taxpayers could be given preference in ridership over local college students. Ms. Page responded  
138 that Newton and Needham are served by the MBTA, that public transportation is available to all  
139 riders in the Town equally and that eliminating these areas was intended to improve efficiency  
140 for Wellesley residents and riders. Ms. Jop added that the changes were responsive to resident  
141 complaints that the service was being pulled away from the Town's core service area. Board  
142 members were supportive of the proposed changes. No formal vote was required.

143 Ms. Page also announced a "Rules of the Road" bicycle safety event scheduled for Sunday, June  
144 7, from 10:00 AM to 11:30 AM, featuring instruction by MassBike and bicycle trips led by the  
145 Wellesley Police Department.

#### 146 **8. Discuss Selection Process for Select Board Annual Appointments**

147 Board members provided updates on the appointment processes for boards which they serve as  
148 liaison, and invited Board discussion.

149 **Council on Aging:** Ms. Aufranc noted the Council on Aging (COA) board had discussed the  
150 characteristics they sought in new appointees, including experience in transportation, finance,  
151 policy, strategic plan implementation, and community connections—particularly with seniors—as  
152 well as experience with town government. Three member terms are expiring: Corinne Monaghan  
153 (who has reapplied), and Bob McCarthy and Patty Chen (who will not reapply). The COA has  
154 formed a subcommittee of its officers to conduct interviews and has invited Ms. Aufranc to  
155 participate. The full COA board will receive a recommendation from the subcommittee before  
156 forwarding a recommendation to the Select Board. Ms. Aufranc suggested that the Select Board  
157 additionally seek a candidate with strong connections to the Wellesley Housing Authority and the  
158 Chinese community, consistent with findings from the COA's needs assessment conducted with  
159 UMass Amherst.

160 Ms. Freiman expressed support for the COA's process and agreed with the suggested additional  
161 criteria. Ms. Jop reminded the Board that appointment meetings were scheduled for June 2 and  
162 June 16, noting that June 30 is a retreat and is not typically used for appointments.

163 **Historical Commission:** Ms. Sullivan Woods noted the commission had recently issued another  
164 call for applicants with architecture experience and encouraged any interested residents to apply.

165 **Municipal Light Board:** Ms. Aufranc noted the Municipal Light Board (MLB) had conducted an  
166 extensive internal discussion to identify the qualifications most needed from a new board member  
167 following the expiration of Paul Criswell's term. Key priorities identified included experience in  
168 rate design, legal experience, finance background, organizational development, and knowledge of  
169 privacy issues related to the implementation of automated metering. The MLB formed a  
170 subcommittee consisting of Chair Ned Hall, Vice Chair Scott Bender, and Municipal Light Plant  
171 Director Dave Woods, and has invited Ms. Aufranc to attend interviews. Ms. Aufranc expressed  
172 confidence in the thoroughness of the MLB's process and had no additional criteria to recommend.  
173 The Board agreed the process was well-structured.

174 **Climate Action Committee:** Mr. Largess reported that two seats were open, with member Mary  
175 Gard seeking reappointment and member Sue Morris not reapplying. A handful of applications  
176 were received. Mr. Largess and Climate Action Committee Chair Lise Olney were to vet  
177 candidates and bring a recommendation forward to the Select Board. The desired qualifications  
178 were still being determined, as the committee has significant existing expertise.

179 **Town-Wide Capital Planning Committee:** Ms. Aufranc proposed forming a subcommittee  
180 consisting of herself and Mr. Ulfelder, along with staff members Facilities Management  
181 Department (FMD) Director Joe McDonough, FMD Project Manager Glenn Remick, CFO Rachel  
182 DeRoche, and a representative from the Permanent Building Committee (PBC), to conduct  
183 candidate interviews. She explained that construction executive-level experience was the primary  
184 qualification being sought, and that having PBC representation would help elicit the right questions  
185 during the interview process. The subcommittee would post agendas and minutes but, consistent  
186 with recording regulations, would not be a recorded meeting. The goal was to complete interviews  
187 in May, make appointments in early June, and convene the committee for an initial planning  
188 meeting before the summer.

189 9. Board members expressed support for the appointment process proposals discussed. **Public**  
190 **Hearing and Vote to Increase Municipal Lien Certificate Fees from \$25 to \$50 and**  
191 **Demand Fees from \$5 to \$15**  
192 *Chief Financial Officer Rachel DeRoche, Treasurer & Collector Maura O'Connor joined the*  
193 *meeting*

194 Ms. Freiman opened the public hearing at 7:58 p.m.

195 Ms. Jop introduced Treasurer/Collector Maura O'Connor and Chief Financial Officer Rachel  
196 DeRoche. Ms. O'Connor presented the proposed fee increases, explaining that the current  
197 Municipal Lien Certificate (MLC) fee of \$25 and demand fee of \$5 had not kept pace with  
198 comparable communities. Based on a survey of 47 towns through the MA Collectors and  
199 Treasurers listserv, 28 communities were already charging \$50 for MLCs, with several others

200 charging \$60–\$75. The Town issues approximately 557–587 MLCs per year, and the proposed  
201 increase to \$50 would generate an estimated additional \$14,675 annually. She noted that the  
202 primary rationale was not revenue generation but rather recognition of the staff time required to  
203 prepare each MLC, which involves pulling detailed property, tax, and utility records and requires  
204 a two-person review before issuance.

205 Regarding demand fees, Ms. O'Connor reported that in fiscal year 2025, the Town issued  
206 approximately 700 real estate demand bills, 140 personal property demand bills, and 3,529 excise  
207 demand bills. A \$10 increase to \$15 per bill would generate approximately \$35,000 in additional  
208 revenue. She confirmed that demand fees are assessed once annually, following the May 1 due  
209 date for the fourth quarter, after which the Town may send out demand bills by law within  
210 approximately two weeks. She also explained the escalation process for unpaid bills—from  
211 demand, to warrant, to tax title for real estate, or registry marking for excise.

212 The Board engaged in substantive discussion. A concern was raised over the proposed MLC  
213 increase, with consideration that it functioned as a tax on residents at closing and that the rationale  
214 of peer comparison was insufficient, particularly given that the Town's reserves were well above  
215 target levels. A question was raised whether emerging technology and AI tools could reduce the  
216 cost of producing MLCs. There was broad support for an increase in the demand fee characterizing  
217 it as an appropriate penalty for late payment and cost-of-collection recovery.

218 Ultimately consensus was reached to raise the demand fee from \$5 to \$10 and maintain the MLC  
219 fee at \$25 for standard requests while establishing a \$50 fee for rush requests—defined as those  
220 requiring issuance within 24 hours. Ms. O'Connor confirmed that rush situations do occur, often  
221 when attorneys forget to order an MLC in advance of closing.

222 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
223 **voted (5-0) to close the public hearing.**

224

225 **Aufranc – Aye**

226 **Freiman – Aye**

227 **Largess – Aye**

228 **Sullivan Woods – Aye**

229 **Ulfelder – Aye**

230 The public hearing was closed.

231 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
232 **voted (5-0) to approve an increase in Municipal Lien Certificate fees to \$50 for requests**  
233 **required within 24 hours, and an increase in demand fees from \$5.00 to \$10.00, effective May**  
234 **18, 2026.**

235  
236 **Aufranc – Aye**  
237 **Freiman – Aye**  
238 **Largess – Aye**  
239 **Sullivan Woods – Aye**  
240 **Ulfelder – Aye**

241 **10. Special Town Meeting Preparation**

242 Two residents addressed the Board regarding the upcoming Special Town Meeting concerning 40  
243 Oakland Street.

244 **Sally Watts**, Atwood Street, urged the Board to pursue negotiation with the Commonwealth rather  
245 than litigation. She argued that the Commonwealth has a legal right to build housing on the parcel,  
246 that the current commitment—clustering 180 units on the parking lot while preserving the  
247 surrounding forest and respecting the Town’s inclusionary zoning—is a reasonable starting point,  
248 and that through negotiation, the Town can secure approximately 40 acres of preserved land  
249 without the uncertainty and cost of litigation. Ms. Watts questioned why under these circumstances  
250 litigation would be pursued unless it was intended to prohibit or limit housing. Ms. Watts cited the  
251 property's walkability, proximity to two train stations, access to the Route 1 bus, and adjacency to  
252 town parkland as positive attributes. She acknowledged that traffic concerns related to Oakland  
253 Street could be addressed through negotiated student access restrictions. Ms. Watts concluded by  
254 stating that housing benefits the community through enrollment growth and workforce availability,  
255 and that the Commonwealth has an interest in making the project successful.

256 **Doug Youngen**, Oakland Street, made two requests. First, he asked the Board to direct its  
257 consultant to expedite and release preliminary site renderings to the public and Town Meeting  
258 Members by Friday, prior to the meeting on Monday, so residents would have time to review and  
259 digest the visual information. He expressed concern that seeing drawings for the first time in a  
260 crowded meeting room would make it difficult to assess scale and context. Second, Mr. Youngen  
261 referenced a discussion during the previous evening's Planning Board meeting in which a Planning  
262 Board member described working with a developer through a Boston College class to develop  
263 potential plans for 40 Oakland Street, and reported that he had shared proposed site and parking  
264 plans with some members of the Board and town counsel in an informal site visit. Mr. Youngen  
265 asked whether those materials could be shared with the public in advance of town meeting.

266 Ms. Freiman responded that the Planning Board member's materials were produced as an academic  
267 class exercise and were not in the Select Board's possession to share; she suggested Mr. Youngen  
268 contact the Planning Board member directly. Regarding the consultant's renderings, the Chair  
269 confirmed they had not yet been received and were still in production but acknowledged the  
270 request for expedited delivery.

271 A member raised a concern that the full Select Board had not yet reviewed the Special Town  
272 Meeting (STM) presentation being prepared by the Chair and suggested the Board schedule time  
273 to review it. Ms. Freiman acknowledged the time constraints and committed to sharing the slides  
274 as soon as they were complete, noting that the majority of the content had already been presented  
275 to the Advisory Committee on April 22. She reiterated that under Open Meeting Law, Board  
276 members cannot convene collectively to discuss the presentation, and that any feedback would  
277 need to be relayed through staff.

278 A member requested that whatever assumptions underlie the consultant's fit test—including unit  
279 sizes, parking ratios, and building configuration—be clearly communicated to the public alongside  
280 the renderings, so that attendees would be able to understand what they were evaluating.

281 Ms. Jop clarified that the consultant's work was a "fit test," not a preferred design—intended to  
282 illustrate how 180 units could be accommodated on the approximately 4.6-acre parking lot area,  
283 with options for variation depending on priorities such as building height or underground  
284 parking. She noted that actual design would ultimately go through Wellesley's site plan review  
285 and design review processes. No motion.

## 286 **11. Administrative Matters**

287 The Board reviews the edits submitted for the minutes of the March 10, 2026, April 14, 2026,  
288 April 21, 2026, April 23, 2026, and April 27, 2026, meetings.

289  
290 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board voted (5-0) to**  
291 **approve the minutes of March 10, 2026, April 14, 2026, April 21, 2026, April 23, 2026, and**  
292 **April 27, 2026, as amended.**

293  
294 **Aufranc – Aye**  
295 **Freiman – Aye**  
296 **Largess – Aye**  
297 **Sullivan Woods – Aye**  
298 **Ulfelder – Aye**

## 299 **12. Chair's Report**

300 Ms. Frieman expressed gratitude to the Police and School Departments for their efforts during a  
301 challenging week, noting that both departments went above and beyond to complete their work,  
302 kept the public informed, and supported staff and residents. Appreciation was also extended to the  
303 Advisory Committee for convening unexpected meetings within a compressed timeframe and  
304 completing its report for the upcoming Special Town Meeting in compliance with bylaw  
305 requirements.

306  
307 Ms. Freiman also clarified comments made during the previous evening's Planning Board  
308 meeting regarding participation by Select Board members in discussions related to the Planning

309 Director search process. The Chair stated that on April 14, she and the Executive Director had  
310 been invited by a Planning Board member and chair to attend a meeting with representatives  
311 from the Design Review Board to discuss qualifications and responsibilities for the new Planning  
312 Director position. She noted that Select Board leadership did not request the meeting. Ms.  
313 Freiman had suggested including additional senior staff from departments that regularly  
314 work with Planning, including Engineering, Department of Public Works, Fire Department, and  
315 Health, to provide broader perspectives. Ms. Freiman stated that the Planning Board meeting  
316 characterized those events differently and clarified that, historically, such discussions occurred  
317 through regular meetings between the chairs and vice chairs of the Select Board and Planning  
318 Board, but that the Planning Board chair has declined to hold monthly leadership meetings.

319 **13. Executive Session**

320 At 8.47 p.m., Ms. Freiman requested a motion to enter Executive Session to conduct strategy with  
321 respect to bargaining with the Wellesley Free Library Staff and Supervisor Association, and the  
322 Custodian unions as she declared that having such discussions and open session may be  
323 detrimental to the Town.  
324

325 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
326 **voted (5-0) to enter Executive Session under M.G.L. c. 30A §21A, Exemption #3, to discuss**  
327 **strategy with respect negotiations with the Wellesley Free Library Staff Association and**  
328 **Wellesley Free Library Supervisor Association and the AFSME Local 49 Custodial Union,**  
329 **and to invite Meghan Jop, Corey Testa,, Board of Library Trustees Chair Marla Robinson,**  
330 **and Library Director Jamie Jurgensen to join as the chair has declared that having such**  
331 **discussion in open session would have a detrimental to the Town. Following the adjournment**  
332 **of the executive session the Board will return to open session with the sole purpose of**  
333 **adjourning the meeting.**

334

335 **Aufranc – Aye**

336 **Freiman – Aye**

337 **Largess – Aye**

338 **Sullivan Woods – Aye**

339 **Ulfelder – Aye**

340 **14. Adjournment**

341 The meeting was adjourned at 9:33 p.m.

342

343 The next meeting is scheduled for Monday, May 11, 2026, at 6:00 p.m. in Room 152 at Wellesley  
344 High School, 50 Rice Street.

345

346

347

348

1 Approved:

2

3 **Select Board Meeting:** May 11, 2026

4 **Present:** Marjorie Freiman, Thomas Ulfelder, Colette Aufranc, Beth Sullivan Woods, Kenneth  
5 Largess

6 **Also Present:** Executive Director Meghan Jop, Assistant Executive Director Corey Testa, Town  
7 Counsel Eric Reustle, Special Counsel Nicholas Shapiro and Robert Hopkins

8

9 **Meeting Documents:**

- 10 1. Agenda  
11 2. Meeting Overview  
12 3. Letter of Intent to Sell 12 Hollis Street dated April 27, 2026, submitted to the Executive  
13 Office of Housing and Livable Communities & Related Materials  
14 a. Condominium Unit Deed stamped 10/30/2024  
15 b. Affordable Housing Deed Rider dated 10/24/2024  
16 4. Draft Minutes of May 5, 2026, Meeting  
17 5. Agenda for May 12, 2026, Select Board Meeting  
18 6. Agenda for May 12, 2026, All Board Meeting - Revised  
19 7. All Board Meeting Invitation from Corey Testa dated April 21, 2026  
20 8. Letter of Commendation from Chief Whittemore dated May 5, 2026

21

22 **1. Call to Order**

23 Ms. Freiman called the meeting to order at 6:01 p.m. in Room 152, Wellesley High School, 50  
24 Rice Street. The meeting was not recorded as it was taking place immediately preceding Special  
25 Annual Town Meeting.

26 **2. Citizen Speak**

27 None.

28 **3. Consent Agenda**

- 29 • **Vote Right of First Refusal – 12 Hollis Street**  
30 • **Vote Subcommittee to Interview Candidates for Town-Wide Capital Planning**  
31 **Committee**

32 Ms. Jop stated that there were two items for the Board’s consideration on the consent agenda: a  
33 right of first refusal for an affordable unit at 12 Hollis Street and the appointment of a  
34 subcommittee comprised of Mr. Ulfelder and Ms. Aufranc to interview candidates for the Town-  
35 Wide Capital Planning Committee.

36 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
37 **voted (5-0) to approve the Consent Agenda.**

38 **Aufranc – Aye**

39 **Freiman – Aye**

40 **Largess – Aye**

41 **Sullivan Woods – Aye**  
42 **Ulfelder – Aye**

43 **4. Executive Session**

44 At 6:03 p.m., Ms. Freiman requested a motion to enter executive session to discuss strategy with  
45 respect to potential litigation regarding the disposition of the 40 Oakland Street parcel.

46

47 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
48 **voted (5-0) to enter Executive Session under M.G.L. c. 30A §21A, Exemption #3, to discuss**  
49 **strategy with respect to potential litigation regarding 40 Oakland Street and to invite**  
50 **Meghan Jop, Corey Testa, Town Counsel Eric Reustle, and Special Counsel Nick Shapiro**  
51 **and Robert Hopkins to join as the chair has declared that having such discussion in open**  
52 **session would have a detrimental effect on the Town’s position. Following the**  
53 **adjournment of the executive session the Board will return to open session for the sole**  
54 **purpose of adjourning the meeting.**

55 **Aufranc – Aye**

56 **Freiman – Aye**

57 **Largess – Aye**

58 **Sullivan Woods – Aye**

59 **Ulfelder – Aye**

60 Ms. Aufranc made a motion at 6:59 p.m. to return to Open Session.

61 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
62 **voted (5-0) to exit Executive Session and return to Open Session for the sole purpose of**  
63 **adjourning the meeting.**

64 **Aufranc – Aye**

65 **Freiman – Aye**

66 **Largess – Aye**

67 **Sullivan Woods – Aye**

68 **Ulfelder – Aye**

69 **5. Adjournment**

70 The meeting was adjourned at 7:00 p.m.

71

72 The next meeting is scheduled for May 12, 2026, at 5:30 p.m. in the Juliani Room, Wellesley Town  
73 Hall.

74

75

76

77

1 Approved:

2

3 **Select Board Meeting:** May 12, 2026

4 **Present:** Marjorie Freiman, Thomas Ulfelder, Colette Aufranc, Beth Sullivan Woods, Kenneth  
5 Largess

6 **Also Present:** Executive Director Meghan Jop, Assistant Executive Director Corey Testa, Town  
7 Counsel Eric Reustle, and Special Counsel Nicholas Shapiro

8

9 **Meeting Documents:**

10 1. Agenda

11 2. Draft Letter to HLC Secretary Juana Matias dated May 13, 2026 – Response to HLC  
12 April 13 Notice Declaring 40 Oakland Street Parcel Surplus Land for Disposition for  
13 Housing

14 3. Edits to Draft Letter Submitted by Kenneth Largess on May 12, 2026

15

16 1. **Call to Order**

17 Ms. Freiman called the meeting to order at 5:30 p.m. in the Juliani Room at Town Hall. Ms.  
18 Freiman announced the meeting was being broadcast live on Comcast Channel 8 and Verizon  
19 Channel 40 and would be available for later viewing on wellesleymedia.org.

20 2. **Citizen Speak**

21 None.

22 3. **Discuss and Vote Letter to DCAMM Regarding 40 Oakland Street**

23 The Board discussed and finalized a letter to the Massachusetts Division of Capital Asset  
24 Management and Maintenance (DCAMM) and Juana B. Matias, Secretary Executive Office of  
25 Housing and Livable Communities (HLC), regarding the surplus designation of the property at 40  
26 Oakland Street, noting that the following day marked the deadline for the Town’s formal response  
27 to the Commonwealth’s April 13 letter. Members framed the discussion around the purpose and  
28 strategic role of the letter, recognizing it as the Town’s final formal opportunity to comment within  
29 the statutory disposition process while also preserving the possibility of future engagement with  
30 the Commonwealth. The Board reviewed whether the letter should be narrowly focused on  
31 reserving the Town’s legal rights or whether it should comprehensively incorporate the concerns,  
32 priorities, and direction expressed by residents and Town Meeting Members (TMMs) during the  
33 prior evening’s Special Town Meeting (STM).

34 Town Counsel Eric Reustle outlined three principal objectives for the letter: to formally articulate  
35 the Town’s concerns regarding the proposed redevelopment, to explicitly reserve all legal rights  
36 and remedies available to the Town, and to identify issues and priorities the Town wished to see  
37 reflected in the forthcoming Request for Proposals (RFP) process. Mr. Reustle advised that while  
38 the statutory comment period was ending, opportunities for informal discussions and negotiations  
39 with the Commonwealth could continue beyond submission of the letter. Members emphasized

40 the importance of creating a thorough public record documenting the Town's concerns and  
41 expectations at this stage of the process.

42 The Board discussed how closely the letter should track the STM motion language adopted at the  
43 recently concluded town meeting. Several members expressed the view that the letter should  
44 incorporate the full range of issues included in Option B of Article 2, Motion 1 (the motion that  
45 received the largest percentage of TMM votes) and should not prematurely narrow the Town's  
46 position before negotiations had begun. Members described the letter as a broad statement of  
47 concerns and priorities rather than a negotiating document, emphasizing that including an issue in  
48 the letter would not obligate the Town to prioritize or insist upon every item equally during future  
49 discussions with the Commonwealth. Other members expressed caution about presenting an  
50 extensive list of requests before the Board had fully discussed its own negotiating priorities, raising  
51 concern that the letter could unintentionally shape expectations or constrain future strategy if  
52 interpreted as the Town's definitive negotiating position.

53 The Board also discussed the relationship between the letter and the anticipated RFP process.  
54 Members emphasized that the Town's principal objective was not merely to submit comments for  
55 inclusion in the public record, but to influence the substance of the Commonwealth's future  
56 redevelopment solicitation. The Board expressed concern that if the Town's concerns were only  
57 appended to the RFP without meaningful incorporation into the project requirements or evaluation  
58 criteria, the letter would have limited practical impact. Members therefore stressed the importance  
59 of clearly articulating expectations regarding density, traffic, environmental protections, open  
60 space preservation, and infrastructure improvements in a manner intended to shape the  
61 Commonwealth's redevelopment framework from the outset.

62 The Board discussed density and land use concerns associated with the proposed redevelopment.  
63 Board members emphasized concerns raised by residents regarding the scale of development being  
64 evaluated by the Commonwealth relative to both the surrounding neighborhood and the actual  
65 buildable portion of the site. Members discussed the state's methodology of calculating density  
66 across the entire approximately 45-acre parcel, resulting in a figure of roughly four units per acre,  
67 despite the fact that the proposed development area consists primarily of an approximately five-  
68 acre parking lot. The Board characterized this as an "aggregation" issue and agreed the letter  
69 should explicitly identify concerns that the density calculations did not accurately reflect the  
70 concentrated intensity of development on the smaller developable portion of the property.  
71 Members also noted concerns regarding compatibility with surrounding land uses and the  
72 disproportionate nature of the proposed density when compared to nearby development patterns.

73 The Board discussed traffic and circulation impacts associated with the proposal, particularly at  
74 the intersection of Route 9 and Oakland Street and in relation to access for MassBay Community  
75 College. Members expressed concern that the Commonwealth's approach appeared to treat the  
76 proposal primarily as a housing development on an existing parking lot without fully accounting  
77 for the broader transportation and infrastructure consequences for the neighborhood. The Board  
78 discussed whether traffic-related concerns should be incorporated directly into the list of requested  
79 RFP considerations or addressed separately as an independent issue requiring state action.  
80 Ultimately, members supported emphasizing traffic and circulation as a standalone concern and

81 requested stronger language making clear that substantial infrastructure and roadway  
82 improvements would be necessary to support any redevelopment.

83 Discussion focused in particular on the need to address existing and future turning movements,  
84 site ingress and egress, and the routing of MassBay-related traffic onto Oakland Street. Members  
85 expressed concern that simply relocating parking facilities or reconfiguring access points would  
86 not adequately mitigate impacts if the same traffic volumes continued to utilize Oakland Street  
87 and nearby intersections. The Board emphasized that any viable redevelopment plan would require  
88 a comprehensive traffic solution that substantially reduces or eliminates MassBay parking-related  
89 circulation on Oakland Street. Members further stated that the Town expected the Commonwealth  
90 to take an active role in facilitating and implementing necessary roadway, access, and circulation  
91 improvements rather than limiting its involvement to advisory support or coordination with a  
92 future developer.

93 The Board further discussed environmental and physical site constraints, including wetlands and  
94 topography. Ms. Jop advised against making definitive claims that portions of the site were  
95 unbuildable solely due to steep slopes or terrain, noting that local zoning does not prohibit  
96 construction on sloped areas if appropriate engineering measures are used. However, the Board  
97 agreed that wetlands and associated environmental protections represented legitimate concerns  
98 that should be referenced in the letter. Members also discussed the importance of preserving  
99 publicly accessible open space and maintaining conservation protections as part of any future  
100 redevelopment framework.

101 The Board also reviewed and refined introductory and closing language in the draft letter.  
102 Members agreed the final document should closely track the Town Meeting motion language while  
103 framing the correspondence as an effort to engage the Commonwealth on a broad range of issues  
104 related to the property and future redevelopment. After discussion, the Board agreed that the draft  
105 closing language appropriately conveyed the Town's intent to continue dialogue with the state  
106 while preserving its rights and concerns.

107 Ms. Freiman recognized members of the public who wished to address the Board regarding the  
108 agenda item:

109 **Doug Youngen**, Oakland Street, urged the Board to move quickly to establish a working group or  
110 negotiation team to anchor the town's position, noting that an RFP could be issued within a matter  
111 of weeks. He expressed concern that the Town's priorities were not yet sufficiently organized or  
112 prioritized, and that the state had shown a pattern of moving forward without meaningful  
113 engagement. Ms. Jop reminded Mr. Youngen and the public that discussions related to strategy  
114 and negotiations with the Commonwealth by the Board would not be in public or in open session.

115 **Raina McManus**, Mulherin Lane, expressed appreciation for the Board's work and asked about  
116 the submission deadline. She observed that the STM vote made clear that 94 percent of participants  
117 did not accept the state's current offer, and that the overwhelming vote to fund litigation indicated  
118 strong public support for the Board to stand firm. She stressed that density was the central issue,

119 and that if density were addressed, many of the other concerns would follow. She also asked the  
120 Board to ensure that public parking access to the forest be maintained.

121 **Jessica Graham**, Grantland Road, raised a question about whether the surplus designation itself—  
122 and whether the land should properly be classified as Article 97 land—was among the items  
123 subject to negotiation. Mr. Reustle responded that while the Commonwealth has the authority to  
124 designate land as Article 97, the question of whether the existing designation as surplus was correct  
125 involved factual and legal determinations that were not straightforwardly negotiable. Ms. Freiman  
126 noted that the Board had not yet discussed its negotiating strategy and that this was a matter for  
127 future deliberation. Mr. Largess noted that the STM motion's direction to "minimize density to the  
128 greatest extent possible" could be read as implicitly encompassing the Article 97 argument as a  
129 strategy.

130 **Leslie Hanrahan**, 5 Putney Road, offered a precinct-by-precinct breakdown of the prior night's  
131 vote on Option C (direct litigation), noting that Precinct E—the neighborhood most directly  
132 affected—voted 63 percent in favor, with other precincts ranging from 29 to 54 percent. She urged  
133 the Board to convey the full weight of TMMs' wishes in the letter and in all ongoing engagement  
134 with the Commonwealth.

135 **Upon a motion by Ms. Aufranc and seconded by Mr. Ulfelder, the Board was polled and**  
136 **voted (5-0) to approve the letter to be sent to the Commissioner of DCAMM and the HLC**  
137 **Secretary on May 13, 2026, and to authorize the Chair to finalize the draft working with**  
138 **the Executive Director, Town Counsel, and Special Counsel to incorporate the comments**  
139 **and direction as discussed at the meeting.**

140 **Aufranc – Aye**

141 **Freiman – Aye**

142 **Largess – Aye**

143 **Sullivan Woods – Aye**

144 **Ulfelder – Aye**

#### 145 **4. Adjournment**

146

147 The meeting was adjourned at 6:59 p.m.

148

149 The next meeting is scheduled for May 12, 2026, at 5:30 p.m. in the Juliani Room, Wellesley Town  
150 Hall.

151

152

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155

**10. 5:50 Chairs Report**

Ms. Freiman will update the Board on meetings of the week.

**OTHER CORRESPONDENCE:**

- ❖ Boston Marathon Fundraising Totals
- ❖ Animal Control Report



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### 130<sup>th</sup> Boston Marathon “Team Wellesley” Fundraising Totals

<b>Organization Name</b>	<b>Fundraising Totals</b>
Community Fund for Wellesley	25,009
Community Investors	31,500
Elizabeth Seton Residence	8,845
Friends of the COA	6,028
Friends of METCO, Inc.	6,016
Friends of Wellesley Free Libraries	5,650
Friends of Wellesley Veterans	16,240
MassBay Community College Foundation	5,000
Sustainable Wellesley	5,160
War Memorial Scholarship Fund	5,318
	5,481
	5,850
Wellesley A Better Chance (ABC)	12,377
Wellesley Community Children's Center	12,790
Wellesley Education Foundation	17,264
Wellesley Food Pantry	7,685
Wellesley Friendly Aid	6,978
Wellesley Historical Society	19,925
Wellesley Neighbors	6,810
Wellesley Scholarship Foundation	6,607
World of Wellesley	5,392
<b>TOTAL</b>	<b>221,925</b>



## TOWN OF WELLESLEY

WELLESLEY, MA 02482

Telephone 781-235-0062



## POLICE DEPARTMENT

Scott Whittemore

Chief of Police

April 8, 2026

To: Chief Scott Whittemore

From: ACO Jenny Smith

Subject: Animal Control March Monthly Report

Chief Whittemore,

During the month of March, I responded to 78 calls for service. These calls included miscellaneous wildlife calls, barn inspections and kennel inspections.

In March, I inspected 8 barns. These barns house cows, horses, goats and chickens. Animal inspector duties include getting a good count of the domestic animal population of the town as well as ensuring that all the animals appear to be in good health and free from disease. It is important to observe the animal housing to ensure that ample food and water are supplied

As the warmer weather approaches wildlife calls will increase. Residents are looking for suggestions and advice on nuisance wildlife or reporting injured wildlife throughout town. A common type of call during warmer months is wildlife that have moved into a resident's attack, shed or under a deck. When this occurs, I will provide residents with helpful hints to humanely remove the wildlife from their home or property.

In addition, as the weather is starting to get warmer, I have upped my checks on Morses Pond, Sprague Field & Centennial Park to remind the dog walkers and owners the rules of walking dogs on the fields.

March 31st was the end of the dog licensing and renewal period for all dogs over 6 months of age for the year before. I work with the Town Clerks Office to send out the late dog licensing violations. The violations must be sent out by April 14th, which is exactly two weeks after the licensing period ends.

Sincerely,  
Jenny Smith

Wellesley Animal Control Monthly Report:

March 2020

Number of Calls Received Daily

1.	<u>2</u>	8.	<u>1</u>	15.	<u>1</u>	22.	<u>        </u>	29.	<u>2</u>
2.	<u>3</u>	9.	<u>7</u>	16.	<u>1</u>	23.	<u>2</u>	30.	<u>4</u>
3.	<u>2</u>	10.	<u>4</u>	17.	<u>1</u>	24.	<u>6</u>	31.	<u>4</u>
4.	<u>1</u>	11.	<u>3</u>	18.	<u>4</u>	25.	<u>6</u>		
5.	<u>3</u>	12.	<u>1</u>	19.	<u>4</u>	26.	<u>3</u>		
6.	<u>5</u>	13.	<u>3</u>	20.	<u>3</u>	27.	<u>4</u>		
7.	<u>1</u>	14.	<u>1</u>	21.	<u>        </u>	28.	<u>1</u>		

Average Calls Per Day: 3.61

Total Calls This Month: 83

Total Violation Calls this Year: 84

Total Calls This Year: 817

Type of Calls

<u>3</u>	Lost/Found Dog
<u>1</u>	Lost Found Cats
<u>        </u>	Cat Nuisance
<u>        </u>	Cat rabies vaccination
<u>8</u>	Dog rabies vaccination
<u>4</u>	Licensing
<u>22</u>	Wildlife
<u>18</u>	Dead Animals
<u>        </u>	Adoptions
<u>22</u>	Other
<u>78</u>	<b>Total</b>

Violation Calls

<u>1</u>	Loose/Uncontrolled
<u>3</u>	Bite
<u>1</u>	Bark
<u>        </u>	Other
<u>5</u>	<b>Total</b>
<u>        </u>	Anonymous

**Wellesley Animal Control Incident Report: *march 2026***

<u>66</u>	Total Incidents Investigated	<u>13</u>	Off Duty Calls Police Responded	
<u>3</u>	Lose/Uncontrolled	<u>4</u>	Lose/Uncontrolled	
<u>    </u>	Bite	<u>    </u>	Bite	
<u>    </u>	Bark	<u>1</u>	Bark	
<u>15</u>	Wild	<u>4</u>	Wild	<u>1</u> Reports filed/ Assistance Given
<u>    </u>	Cat	<u>    </u>	Cat	
<u>48</u>	Other	<u>4</u>	Other	<u>    </u> Gone on arrival/Quiet
<u>4</u>	<b>Total Warnings Given</b>	<u>1</u>	<b>Total Citations Given</b>	
<u>2</u>	Loose	<u>    </u>	\$50.00 Loose	<u>    </u> \$100.00
<u>1</u>	Unlicensed	<u>    </u>	\$25.00 Unlicensed	<u>    </u> \$300.00
<u>    </u>	Unvaccinated	<u>1</u>	\$100.00 Unvaccinated	
<u>1</u>	Bark			
<u>    </u>	Dog	<u>    </u>	Domestic	<u>    </u>
<u>    </u>	Cat	<u>    </u>	Wild	<u>    </u> On Hand Beginning
<u>    </u>		<u>    </u>		<u>2</u> Hospital
<u>    </u>		<u>    </u>		<u>    </u> Truck
<u>    </u>		<u>    </u>		<u>    </u> Station
<u>    </u>		<u>    </u>	<u>6</u>	Dead on arrival
<u>    </u>		<u>    </u>	<u>1</u>	Returned to owner/wildlife released
<u>    </u>		<u>    </u>	<u>    </u>	Adopted
<u>    </u>		<u>    </u>	<u>    </u>	Transferred to humane shelter
<u>    </u>		<u>    </u>	<u>    </u>	Euthanized
<u>    </u>		<u>    </u>	<u>    </u>	Deceased-unclaimed
<u>    </u>		<u>    </u>	<u>    </u>	On hand end
<u>0</u>		<u>0</u>	<u>9</u>	Subtotal
			<u>9</u>	Total Amount of Animals